



BOARD OF COMMISSIONERS MEETING
117 South Main Street, Monticello, Utah 84535. Commission Chambers
April 15, 2025 at 11:00 AM

AGENDA

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

CONFLICT OF INTEREST DISCLOSURE

PUBLIC COMMENT

Public comments will be accepted through the following Zoom Meet link
<https://us02web.zoom.us/j/87155847636> Meeting ID: 871 5584 7636 One tap mobile
+12532158782,,87155847636# US (Tacoma)

There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

1. Approval of \$3,484.36 in Small Purchases; \$2,059.36 for Pedal-throttle for the San Juan County Road Department and \$1,425 for Registration for 2026 Salt Lake City Sportsman's Show for Visitor Services.
2. Approval of the April 1st, 2025 Commission Meeting Minutes
3. Approval of the Check Register for March 29 to April 11, 2025
4. Approval of the BLM Dispatch Contract between BLM-UT Monticello Field Office and San Juan County.

5. Approval of the Appointment of Rob Adams to the San Juan County Historic Preservation Committee to a 4-Year Term.

RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS

6. Presentation on the Mid America Pipeline Settlement Offer. Thomas W. Peters, Peters Scofield
7. Consideration and Approval of the 2025 1st Quarter Financial Report for Board of Commission. Peter Brown, Chief Deputy Clerk/Auditor

BUSINESS/ACTION

8. Consideration and Approval of a Support Letter for Emery Telcom Grant Application to the State of Utah Broadband Equity and Access Deployment. Jared Anderson, COO Emery Telcom
9. Consideration and Approval of the 2025 Interlocal Cooperation Agreement between Salt Lake County Aging and San Juan County for Adult Services. Tammy Gallegos, Aging Director
10. Consideration and Approval of the 2025 Rural County Grant Program (RCGP) Selected Awardees and Memorandum of Understanding Authorization. Talia, San Juan County Economic Development Manager
11. CONSIDERATION AND APPROVAL OF A RESOLUTION IN SUPPORT OF THE FISCAL YEAR 2025 USDA RURAL BUSINESS DEVELOPMENT GRANT APPLICATION FOR THE REGIONAL AGRICULTURE INCUBATOR AND TECHNOLOGY INNOVATION INITIATIVE. Talia Hansen, Economic Development Manager
12. Consideration and Approval of the Navajo Nation Human Rights Settlement Agreement. Lyman Duncan, Clerk/ Auditor

COMMISSION REPORTS

ADJOURNMENT

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**



JACKSON GROUP PETERBILT - GRAND JUNCTION

309 Raptor Road · Fruita, Colorado 81521

Phone: (970) 858-3524

Fax: (970) 858-9746

Jackson Group

PO Box 2208

Decatur, AL 35609-2208

Phone: (800) 332-9140

ALL CLAIMS AND RETURNED GOODS MUST BE ACCOMPANIED BY THIS INVOICE.
NO RETURNS ON ELECTRICAL OR SPECIAL ORDER PARTS.
NO RETURNS AFTER 30 DAYS. 10% RE-STOCK CHARGE ON ALL RETURNED PARTS.

DISCLAIMER OF WARRANTIES

Any warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products.

DATE ENTERED 31 MAR 25	YOUR ORDER NO.	DATE SHIPPED 31 MAR 25	INVOICE DATE	INVOICE NUMBER	Q289621	12:52
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ACCOUNT NO. 1825

IBS - San Juan County

IBS Cust#:818992

PO BOX 188

MONTICELLO, UT 84535

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PAGE 1 OF 1

SAN JUAN COUNTY

1157 SOUTH MAIN STREET

BLANDING, UT 84511

SHIP VIA		SLSM. 1453	B/L NO.	TERMS	F.O.B. POINT 3721	
QTY	SHIP	RO	PART NO.	DESCRIPTION	LIST	NET
SP	1		D21-6024			2,059.36
			PEDAL-THROTTLE,ELE			2,059.36
			**** INVOICE QUOTE - DO NOT PAY ****			
NO RETURNS ON ELECTRICAL AND SPECIAL ORDER PARTS.				PARTS		2,059.36
PARTS OPEN SATURDAY				SUBLET		
8:00 AM TO 4:00 PM				FREIGHT		0.00
				SALES TAX		0.00
CUSTOMER'S SIGNATURE X				TOTAL		\$2,059.36



THANK YOU FOR YOUR
BUSINESS

PLEASE REMIT TO:

Jackson Group
PO Box 2208
Decatur, AL 35609-2208
Phone: (800) 332-9140

San Juan County

117 So Main Street
Monticello, UT 84535
Ph: 435-587-3225

**Purchase From**

International Sportsmen's Exchange Contracted
PO Box 87940 Contract #
Vancouver, WA 98687
360-396-3700
Attention To : John Cunningham

Deliver To

International Sportsmen's Expos
PO Box 87940
Vancouver, WA 98687
360-396-3700
Attention To : John Cunnin

Purchase Order

P. O. No#	
Date	4/4/2025
Your Ref#	
Our Ref#	
h Credit Terms	Cash

[illegible]

Terms and Conditions:

As a **Current ISE Exhibitor**, you qualify to **SAVE AS MUCH AS \$300 per 10x10** on your 2026 booth reservation, and receive **Priority Placement** for your preferred booth location(s). A \$400 deposit and completed application are required per 10x10 booth. Please check box(es) below for show(s) and booth size. \$300 additional fee for each corner booth.

DENVER, CO Jan. 8 - 11, 2026 Colorado Convention Center <input type="checkbox"/> 10x10 = \$1,425 <input type="checkbox"/> 10x20 = \$2,350 <input type="checkbox"/> *Corner Booth = \$300	SACRAMENTO, CA Jan. 15 - 18, 2026 Cal Expo <input type="checkbox"/> 10x10 = \$1,450 <input type="checkbox"/> 10x20 = \$2,400 <input type="checkbox"/> *Corner Booth = \$300	SALT LAKE CITY, UT Mar. 12 - 15, 2026 Mountain America Expo Center <input type="checkbox"/> 10x10 = \$1,375 <input type="checkbox"/> 10x20 = \$2,300 <input type="checkbox"/> *Corner Booth = \$300	<input type="checkbox"/> Check box if you prefer same booth(s) as last expo. List your second and third booth # choices:
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Co. Name San Juan County Visitor Services Company Name for Expo Listing San Juan County - Utah's Canyon Country
Contact Person Allison Yamamoto - Sparks Email ayamamoto@sanjuancountyut.gov
You must list products and/or services in your exhibit: Visitor info

Check box(es) if: ☐ Selling Game Calls; ☐ Exhibiting Firearms in Booth

Website utahscanyoncountry.com Phone 435-587-3235 Mobile —

Address PO Box 490

City Monticello State UT Postal Code 84535 Country USA

PAYMENT TERMS

- Your deposit is due with this completed application by 4/15 to be eligible for Early Bird status.
- 50% of total due 8/1; full payment due 12/1.
- Past due balances after 12/1 will incur a late fee equal to 5% of total past amount due.
- Delinquent payments may cause cancellation of this contract.
- Deposits are refundable or transferable if ISE receives and accepts written notice prior to 10/1/2025.

☐ By checking box, I authorize show Management to *automatically* process payment on given Credit Card. Amount due will be charged on 7/31/2025 and 11/30/2025.

PAYMENT TYPE

We recommend that ALL payments be made securely at:

<https://www.sportsexpos.com/exhibit/payment>

Today's Payment Amount: \$ _____

If CHECK: please make check payable to "ISE" (US Funds only). No post-dated checks will be accepted. Funds will be deposited upon receipt.

If CREDIT CARD, check one: ☐ AMEX ☐ MC ☐ VISA ☐ DISC

CC ACCOUNT NUMBER (fill in blanks below)

CARD ADDRESS NUMBERS _____ CARD ZIP CODE _____

CARD-EXPIRATION DATE ____ / ____ CARD SECURITY CODE ____

PRINT NAME ON CARD _____

CREDIT CARD SIGNATURE _____

Sign Here

Alina

DATE 4/4/25

I hereby apply for exhibit space in the 2026 International Sportsmen's Exposition(s). I hereby agree to abide by the show terms, conditions and regulations printed on the reverse side of this form. If you agree: 1) Sign above and date; 2) Email, fax or mail the original to International Sportsmen's Expositions; 3) If you mail this form with payment, remember to make a copy for your own records.

MAIL: P.O. Box 87940, Vancouver, WA 98687 - **FAX:** 360-693-3352 - **EMAIL:** service@SportsExpos.com
PHONE: 360-693-3700 or 800-545-6100 - **WEB:** SportsExpos.com

Terms & Conditions on reverse side



BOARD OF COMMISSIONERS MEETING
117 South Main Street, Monticello, Utah 84535. Commission Chambers
April 01, 2025 at 11:00 AM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

AUDIO: <https://www.utah.gov/pmn/files/1252897.mp3>

VIDEO: <https://www.youtube.com/watch?v=tVTIMbEyaBw>

CALL TO ORDER

Time Stamp 0:00:01 (audio) & 0:00:31 (video)

Commission Chair Silvia Stubbs called the meeting to order at 11:00 am.

ROLL CALL

Time Stamp 0:00:32 (audio) & 0:01:02 (video)

Commission Chair Stubbs called for attendance:

PRESENT

Silvia Stubbs
Lori Maughan
Jamie Harvey (absent)

STAFF

Mack McDonald, County Administrative Officer (CAO)
Lyman W. Duncan, Clerk/Auditor
Jens Nielson, Deputy County Attorney

INVOCATION

Time Stamp 0:00:58 (audio) & 0:01:28 (video)

Invocation offered by Shannon Brooks, resident of Monticello.

PLEDGE OF ALLEGIANCE

Time Stamp 0:01:30 (audio) & 0:02:00 (video)

Lyman W. Duncan, resident of Monticello, led the audience in reciting the Pledge of Allegiance.

CONFLICT OF INTEREST DISCLOSURE

Time Stamp 0:01:57 (audio) & 0:02:27 (video)

Commission Chair Stubbs polled the commissioners for any conflict of interest. Each affirmed there were not any conflicts with today's agenda.

PUBLIC COMMENT

Public comments will be accepted through the following Zoom Meet link

<https://us02web.zoom.us/j/88279631170> Meeting ID: 882 7963 1170 One tap mobile
+13462487799,,88279631170# US (Houston)

There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.

Time Stamp 0:02:13 (audio) & 0:02:43 (video)

Mack presented the public comment portion of the meeting:

Shannon Brooks, resident of Monticello, presented an update on the planning and zoning ordinance workgroup's efforts. Commissioner Stubbs thanked Shannon for his work with the public regarding the proposed planning & zoning ordinance.

Kenydi Kane, resident of Blanding, asked if the links for the meeting can be posted on the county website. Mack stated that he will forward the link to her after the meeting.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

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Time Stamp 0:11:02 (audio) & 0:11:32 (video)

Mack presented the consent agenda for the commission to review and approve:

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Chair Stubbs.

Voting Yea: Commissioner Chair Stubbs, Commission Vice-Chair Maughan

1. Approval of the March 18, 2025, Commission Work Session Minutes
2. Approval of the March 18, 2025, Board of Commission Meeting Minutes
3. Approval of the Check Registers for March 14 through 28, 2025
4. Approval of the San Juan County Health Department Agreement with the State of Utah Health and Human Services Department for the STD Disease Intervention Services 2019 Amendment

5. Approval of the Appointment of Amer Tumeh to the County Economic Development Board as a Private Sector Representative for a 4-Year Term.

RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS

6. Updates on Glen Canyon National Recreation Area Infrastructure, Lake Powell, Concessionaire of Halls Crossing, Boat Ramps at Hite and Economic Development Opportunities. Michelle Kerns, Glen Canyon NRA and Rainbow Bridge National Monument Superintendent

Time Stamp 0:12:31 (audio) & 0:13:01 (video)

Michelle Kerns, Glen Canyon National Recreation and Rainbow Bridge Monument Superintendent, and Michelle Grigg (Deputy Superintendent), presented an update on economic development opportunities for Hite and Halls Crossing. She stated the ferry will operate again this summer, May - October. The Hite Marina will see a new road and loading ramp place south of the marina. With Covid-19 and low water flow, the marina has been unable to generate a profit, hence, most of the employees left the area. She asked the county to try and improve the signage for the Glen Canyon National Recreation Area and not just for Lake Powell. She felt that most people think Lake Powell is the entire park, but it only covers 14% of the GCNRA. Aramark Holdings is the new concessionaire and is currently hiring to meet the demand for the upcoming summer.

Commissioner Maughan asked about the gas pumps for the Halls Crossing side of the lake. Aramark had removed them to Bull Frog, leaving the San Juan County side of the lake without access to gas and electricity and the related tax revenue.

Commissioner Vice Chair Stubbs spoke about placing a sign between Moab and Monticello, which might direct tourists to the lake and the surrounding area.

Mack asked about the concessionaire for the San Juan county-side and wondered if the independent concessionaires might have a chance to open local shops. Michelle thought it would be highly unlikely due to the federal budget cuts.

BUSINESS/ACTION

7. Consideration and Approval of the Memorandum of Agreement Regarding Information Sharing between the Utah Department of Agriculture and Food, Utah Department of Health and Human Services, Utah's Local Health Departments and San Juan County. Mike Moulton, Public Health Interim Director

Time Stamp 0:43:24 (audio) & 0:43:54 (video)

Mike Moulton, Interim Public Health Director, presented the Interagency Information Sharing MOU for the commission to review and approve.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Chair Stubbs. Voting Yea: Commissioner Chair Stubbs, Commission Vice-Chair Maughan

8. Consideration and Approval of the Memorandum of Understanding between the State of Utah Health and Human Services Department and San Juan County for the General Provisions and Business Associate Agreement. Mike Moulton, Interim Public Health Director

Time Stamp 0:49:55 (audio) & 0:50:25 (video)

Mike Moulton, Interim Public Health Director, presented the Agreement between the State Health Department and the County Health Department for the commission to review and approve.

9. Consideration and Approval of the Public Health Crisis Response HPAI San Juan County Health Department 2025 Contract between the State of Utah Health and Human Services Department and San Juan County. Mike Moulton, Interim Public Health Director

Time Stamp 1:00:14 (audio) & 1:00:44 (video)

Mike Moulton, Interim Public Health Director, presented the Public Health Crisis Agreement between the State Health & Human Services Department and the County Health Department for the commission to review and approve.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Chair Stubbs.
Voting Yea: Commissioner Chair Stubbs, Commission Vice-Chair Maughan

10. Consideration and Approval of the Cooperative Agreement between Utah State University Extension Services and San Juan County. Reagan Wytsalucy, San Juan County Extension Director

Time Stamp 1:06:28 (audio) & 1:06:58 (video)

Reagan Wytsalucy, USU/County Director for Extension Support, presented the new five (5) year contract with the county for the commission to review and approve.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Chair Stubbs.
Voting Yea: Commissioner Chair Stubbs, Commission Vice-Chair Maughan

11. Consideration and Approval to Purchase a Peterbilt Truck. Todd Adair, SJC Road Superintendent

Time Stamp 1:20:34 (audio) & 1:21:04 (video)

TJ Adair, Road Superintendent, presented the contract to purchase a used Peterbilt Truck for the commission to review and approve. The truck will be a stopgap measure and give them another year before needing to purchase a new truck.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Chair Stubbs.
Voting Yea: Commissioner Chair Stubbs, Commission Vice-Chair Maughan

12. Consideration and Approval of an Employment Settlement Agreement.

Time Stamp 1:24:23 (audio) & 1:24:53 (video)

Mack presented the agreement for the commission to review and approve.

Motion made by Commission Vice-Chair Maughan.

Voting Yea: Commissioner Chair Stubbs, Commission Vice-Chair Maughan

13. Consideration and Approval of the Standard Service Contract between UC Appraisals, Inc and San Juan County for Appraisal Services. Mack McDonald, Chief Administrative Officer

Time Stamp 1:25:01 (audio) & 1:25:31 (video)

Mack presented the standard service agreement with UC Appraisals, Inc. for the commission to review and approve. The information gathered by UC Appraisals, Inc. will be entered into PUMA, the state appraisal system.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Chair Stubbs.

Voting Yea: Commissioner Chair Stubbs, Commission Vice-Chair Maughan

COMMISSION REPORTS

Time Stamp 1:29:45 (audio) & 1:30:15 (video)

Commissioner Maughan reported on setting dates to meet with the rodeo committee. She also met with the outreach office from Senator Curtis's staff. She attended the CJC meeting and felt the presentation was outstanding.

Commissioner Stubbs also attended the CJC meeting and felt the meeting was very beneficial. She feels there are so many good things happening within the county. She was grateful for her husband who supports her so well in attending to her political responsibilities. She proudly exclaimed they had been married for 54 years! She is thankful for the many good families living throughout the county.

ADJOURNMENT

Stamp (1:40:39 (audio) & 1:41:09 (video)

Motion to adjourn at 12:41 pm.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Chair Stubbs.

Voting Yea: Commissioner Chair Stubbs, Commission Vice-Chair Maughan

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All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: _____
San Juan County Board of County Commissioners

DATE: _____

ATTEST: _____
San Juan County Clerk/Auditor

DATE: _____

San Juan County
Check Register
General Fund Checking - Zions 566101143 - 03/29/2025 to 04/11/2025

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Abbott Laboratories	132585	AL619959868	04/02/2025	04/10/2025	770.02	Customer #122635407	104679610 - State Alt Miscellaneous
					\$770.02		
Acumen Fiscal Agent, LLC	132586	A63547+	04/08/2025	04/10/2025	12,007.48		104685615 - VDHCBS Contracts
Acumen Fiscal Agent, LLC	132586	AUTVetsSJCMar	04/08/2025	04/10/2025	475.00		104685615 - VDHCBS Contracts
					\$12,482.48		
					\$12,482.48		
AJC Architects, LLC	132584	AJCA20240501	03/19/2025	04/03/2025	83,160.00		454166310 - Professional and Tech
					\$83,160.00		
Amazon Capital Services	132525	ACS1DPX64NC	03/26/2025	04/03/2025	71.52		214412250 - Equipment Operation
Amazon Capital Services	132525	ACS1HD7RL3K	03/31/2025	04/03/2025	149.95		214412250 - Equipment Operation
Amazon Capital Services	132525	ACS1J9PTQL7N	03/28/2025	04/03/2025	178.24		214414240 - Office Expense
Amazon Capital Services	132525	ACS1QF1WMM	03/31/2025	04/03/2025	340.00		214414240 - Office Expense
Amazon Capital Services	132525	ACS1T33F6GKC	03/31/2025	04/03/2025	82.16		214412250 - Equipment Operation
Amazon Capital Services	132525	ACS1TGHGWFJ	03/31/2025	04/03/2025	25.95		214414240 - Office Expense
Amazon Capital Services	132525	ACS1V3GMCM	03/27/2025	04/03/2025	49.00		214414240 - Office Expense
Amazon Capital Services	132525	ACS1XLP9KVX9	03/27/2025	04/03/2025	9.99		214414240 - Office Expense
					\$906.81		
					\$906.81		
Amerigas Propane LP	132587	AG806199072	03/25/2025	04/10/2025	482.89	Acct #200787762	104225270 - Fire/Rescue Utilities
					\$482.89		
Beh, Justice	132588	JBeh04072025	04/07/2025	04/10/2025	75.00		214414230 - Travel Expense
Beh, Justice	132588	JBeh040720252	04/07/2025	04/10/2025	150.00		214414480 - Special Department Su
					\$225.00		
					\$225.00		
Bishop Lifting	132526	BLPS100340095	03/28/2025	04/03/2025	375.00		214412250 - Equipment Operation
					\$375.00		
Black, Darin	132589	DBlack04072025	04/07/2025	04/10/2025	108.00		104684230 - Respite Travel Expens
					\$108.00		
Blanding City	132527	BC500790001_0	03/25/2025	04/03/2025	337.23		264350270 - Utilities
Blanding City	132590	BC469448	03/07/2025	04/10/2025	2,882.25		255710.210 - Wellness Subscription
Blanding City	132590	BC553343140_0	03/25/2025	04/10/2025	793.19	Acct 553343141	255007.260 - Indirect Admin Buildin
					\$3,675.44		
					\$4,012.67		
Blue Mountain Foods	132528	BMF01589553	02/03/2025	04/03/2025	141.88		104677329 - Congregate Meals - BI
Blue Mountain Foods	132528	BMF01594090	02/07/2025	04/03/2025	100.64		104677329 - Congregate Meals - BI
Blue Mountain Foods	132528	BMF01610649	02/24/2025	04/03/2025	168.30		104678329 - Home Deliv Meals - BI
Blue Mountain Foods	132528	BMF01626430	03/10/2025	04/03/2025	78.96		104678329 - Home Deliv Meals - BI

San Juan County
Check Register
General Fund Checking - Zions 566101143 - 03/29/2025 to 04/11/2025

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Blue Mountain Foods	132528	BMF01634737	03/10/2025	04/03/2025	125.36		104678329 - Home Deliv Meals - BI
Blue Mountain Foods	132528	BMF01643323	03/24/2025	04/03/2025	134.00		104677329 - Congregate Meals - BI
Blue Mountain Foods	132528	BMF01644490	03/25/2025	04/03/2025	22.80		104677323 - Congregate Meals - M
Blue Mountain Foods	132528	BMF02499110	03/26/2025	04/03/2025	12.00		104677323 - Congregate Meals - M
Blue Mountain Foods	132528	BMF03564456	03/26/2025	04/03/2025	471.96		274230350 - Inmate Commissary Ex
Blue Mountain Foods	132528	BMF03567831	03/29/2025	04/03/2025	187.40		274230350 - Inmate Commissary Ex
Blue Mountain Foods	132528	BMF507167	01/17/2025	04/03/2025	116.55		104677329 - Congregate Meals - BI
Blue Mountain Foods	132528	BMF618210	03/31/2025	04/03/2025	83.91		104677329 - Congregate Meals - BI
					\$1,643.76		
Blue Mountain Foods	132591	BMF01653223	04/01/2025	04/10/2025	9.23		104230480 - Jail Kitchen Food
Blue Mountain Foods	132591	BMF01654890	04/03/2025	04/10/2025	16.74		104677323 - Congregate Meals - M
					\$25.97		
					\$1,669.73		
Blueline Services	132529	BLS76738	12/31/2024	04/03/2025	440.00		104134310 - Personnel Professional
					\$440.00		
Bluff Dwellings Resort, LLC	132530	BluffDwell03282	03/28/2025	04/03/2025	15,882.00		324830915 - Contributions to other
					\$15,882.00		
Bluff Water Works	132592	BWWSSDSDI30	04/03/2025	04/10/2025	35.00		104225270 - Fire/Rescue Utilities
					\$35.00		
Bound Tree Medical, LLC	132531	BTM114364_040	03/01/2025	04/03/2025	742.46		264350610 - Miscellaneous Supplie
Bound Tree Medical, LLC	132593	BTM85729332	04/09/2025	04/10/2025	888.64	Account #114364	264350610 - Miscellaneous Supplie
					\$1,631.10		
Bradford Tire, LLC	132594	BT78107	03/18/2025	04/10/2025	39.90		214412250 - Equipment Operation
Bradford Tire, LLC	132594	BT78140	03/24/2025	04/10/2025	17.64		214412250 - Equipment Operation
					\$57.54		
					\$57.54		
Burtenshaw, Octavia	132532	OBurtenshaw03	03/31/2025	04/03/2025	398.64		104122230 - Justice Court Travel Ex
					\$398.64		
Business Solutions Group, LLC	132595	BSG16889	04/10/2025	04/10/2025	625.00	Kissflow	104142240 - Clerk/Auditor Office Ex
					\$625.00		
CAHC - Comfort at Home Care, LL	132596	CAHC335	04/03/2025	04/10/2025	448.00		104684615 - Respite Contracts
CAHC - Comfort at Home Care, LL	132596	CAHC335	04/03/2025	04/10/2025	1,480.00		104672615 - Acc Trans Contracts
CAHC - Comfort at Home Care, LL	132596	CAHC335	04/03/2025	04/10/2025	2,977.60		104679615 - State Alt Contracts
					\$4,905.60		
					\$4,905.60		
Canon USA, Inc.	132597	CNS35807493	01/01/2025	04/10/2025	87.22		104230310 - Jail Professional and T
					\$87.22		

San Juan County
Check Register
General Fund Checking - Zions 566101143 - 03/29/2025 to 04/11/2025

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Canyonlands Tire, LLC	132598	CTS65494	03/10/2025	04/10/2025	164.38		104210251 - Sheriff Gas, Oil and Gr
					\$164.38		
Carolina Software	132599	CS94159	04/01/2025	04/10/2025	675.00		574424310 - Professional and Tech
					\$675.00		
Century Equipment Co.	132533	CECDP97771	03/24/2025	04/03/2025	168.22	AmazonHFL-DWYH-V1QG	214412250 - Equipment Operation
					\$168.22		
Child Support Services	132600	PR033025-1117	04/04/2025	04/10/2025	115.23	Case Number C001392403	102229500 - Other Deductions Paya
Child Support Services	132600	PR033025-1117	04/04/2025	04/10/2025	263.08	Case Number C001361546	102229500 - Other Deductions Paya
					\$378.31		
					\$378.31		
Cintas Corporation	132534	Cintas42257979	03/31/2025	04/03/2025	129.85	AmazonHFL-DWYH-V1QG	102229500 - Other Deductions Paya
Cintas Corporation	132601	C4226523638	04/07/2025	04/10/2025	50.09	Service Ticket #4226523638	102229500 - Other Deductions Paya
Cintas Corporation	132601	C4226523638	04/07/2025	04/10/2025	79.76		214414260 - Buildings and Grounds
					\$129.85		
					\$259.70		
Clark, Sharmayne	132535	SClark04012025	04/01/2025	04/03/2025	560.00		104672615 - Acc Trans Contracts
					\$560.00		
Collins, Catherine	132536	CCollins0401202	04/01/2025	04/03/2025	560.00		104679615 - State Alt Contracts
					\$560.00		
Colorado Family Support Registry	132602	PR033025-1454	04/04/2025	04/10/2025	278.30	FSR:17624214 Case:39-101709-44-0-A	102229500 - Other Deductions Paya
					\$278.30		
Cortez, Shonnell	132603	SCortez0408202	04/08/2025	04/10/2025	26.00		264350230 - Travel Expense
					\$26.00		
Curtis Blue Line	132537	CBLINV926305	03/14/2025	04/03/2025	17.50		104210250 - Sheriff Equipment Ope
					\$17.50		
Dell Marketing L.P.	132538	Dell1077936449	12/31/2024	04/03/2025	1,241.38		724581740 - Equipment Purchases
					\$1,241.38		
Earthgrains Baking Company	132539	EBC8527229400	03/25/2025	04/03/2025	71.60		104230480 - Jail Kitchen Food
Earthgrains Baking Company	132539	EBC8527229400	04/01/2025	04/03/2025	71.60		104230480 - Jail Kitchen Food
Earthgrains Baking Company	132539	FPHDP&S11941	01/01/2025	04/03/2025	27.64		214412250 - Equipment Operation
					\$170.84		
					\$170.84		
Emery Telcom	132604	ET2278SZ10001	04/01/2025	04/10/2025	2,042.94	Company Code 2278	104574615 - TV Comm Contracts
Emery Telcom	132604	ET3324200_040	04/01/2025	04/10/2025	43.98	Company Code 2278	104210280 - Sheriff Telephone

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Emery Telcom	132604	ET3324200_040	04/01/2025	04/10/2025	79.95	Company Code 2278	104225270 - Fire/Rescue Utilities
Emery Telcom	132604	ET3324200_040	04/01/2025	04/10/2025	79.95	Company Code 2278	574424270 - Utilities
Emery Telcom	132604	ET3324200_040	04/01/2025	04/10/2025	84.95	Company Code 2278	104255270 - EOC Utilities
Emery Telcom	132604	ET3324200_040	04/01/2025	04/10/2025	104.95	Company Code 2278	104163270 - Blannex Utilities
Emery Telcom	132604	ET3324200_040	04/01/2025	04/10/2025	209.90	Company Code 2278	104672270 - Acc Trans Utilities
Emery Telcom	132604	ET3324200_040	04/01/2025	04/10/2025	269.90	Company Code 2278	214414270 - Utilities
Emery Telcom	132604	ET3324200_040	04/01/2025	04/10/2025	529.85	Company Code 2278	104151280 - IT Telephone
Emery Telcom	132604	ET34341000_04	04/01/2025	04/10/2025	189.90	Accout No. 3431000	264350270 - Utilities
Emery Telcom	132604	ET3514200_040	04/01/2025	04/10/2025	452.09	Account No. 3514200	104672270 - Acc Trans Utilities
Emery Telcom	132604	ET987300_0401	04/01/2025	04/10/2025	116.16	Acct 987300	104230350 - Jail State Prisoner Exp
Emery Telcom	132604	ET988500_0401	04/01/2025	04/10/2025	116.16	Account No. 988500	104255270 - EOC Utilities
					\$4,320.68		
					\$4,320.68		
Empire Electric Assoc. Inc.	132540	EEA9579003_03	03/27/2025	04/03/2025	552.19		724167270 - Utilities
Empire Electric Assoc. Inc.	132540	EEA9579004_03	03/27/2025	04/03/2025	1,196.43		104161270 - Courthouse Utilities
Empire Electric Assoc. Inc.	132540	EEA9579005_03	03/27/2025	04/03/2025	97.50		104225270 - Fire/Rescue Utilities
Empire Electric Assoc. Inc.	132540	EEA9579005_03	03/27/2025	04/03/2025	97.51		104255270 - EOC Utilities
Empire Electric Assoc. Inc.	132540	EEA9579006_03	03/27/2025	04/03/2025	207.74		104225270 - Fire/Rescue Utilities
Empire Electric Assoc. Inc.	132540	EEA9579006_03	03/27/2025	04/03/2025	207.74		104255270 - EOC Utilities
Empire Electric Assoc. Inc.	132540	EEA9579007_03	03/27/2025	04/03/2025	94.13		104225270 - Fire/Rescue Utilities
Empire Electric Assoc. Inc.	132540	EEA9579010_03	03/27/2025	04/03/2025	34.28		104225270 - Fire/Rescue Utilities
Empire Electric Assoc. Inc.	132540	EEA9579019_03	03/27/2025	04/03/2025	67.85		104620270 - Fair Utilities
Empire Electric Assoc. Inc.	132540	EEA9579020_03	03/27/2025	04/03/2025	207.36		104620270 - Fair Utilities
Empire Electric Assoc. Inc.	132540	EEA9579027_03	03/27/2025	04/03/2025	164.18		264350270 - Utilities
Empire Electric Assoc. Inc.	132540	EEA9579028_03	03/27/2025	04/03/2025	925.47		104574270 - TV Comm Utilities
Empire Electric Assoc. Inc.	132540	EEA9579029_03	03/27/2025	04/03/2025	118.00		104165270 - Sheriff Annex Utilities
Empire Electric Assoc. Inc.	132540	EEA9579032_03	03/27/2025	04/03/2025	43.41		104225260 - Fire/Rescue Buildings
					\$4,013.79		
					\$4,013.79		
Enbridge Gas	132541	E0922180000_0	03/20/2025	04/03/2025	244.27		104620270 - Fair Utilities
Enbridge Gas	132541	E2922180000_0	03/20/2025	04/03/2025	113.53		104161270 - Courthouse Utilities
Enbridge Gas	132541	E3153860000_0	03/20/2025	04/03/2025	196.14		104165270 - Sheriff Annex Utilities
Enbridge Gas	132541	E6353860000_0	03/20/2025	04/03/2025	1,863.65		104166270 - PS Bldg Utilities
Enbridge Gas	132541	E6843860000_0	03/20/2025	04/03/2025	712.14		104161270 - Courthouse Utilities
Enbridge Gas	132541	E7624767442_0	03/20/2025	04/03/2025	81.04		104225270 - Fire/Rescue Utilities
Enbridge Gas	132541	E7643860000_0	03/20/2025	04/03/2025	215.79		724167270 - Utilities
Enbridge Gas	132541	E8743860000_0	03/20/2025	04/03/2025	268.11		264350270 - Utilities
Enbridge Gas	132541	Enbridge492218	03/20/2025	04/03/2025	81.73		104225270 - Fire/Rescue Utilities
Enbridge Gas	132541	Enbridge492218	03/20/2025	04/03/2025	81.74		104255270 - EOC Utilities
Enbridge Gas	132541	Enbridge606386	03/20/2025	04/03/2025	416.15		104225270 - Fire/Rescue Utilities
Enbridge Gas	132541	Enbridge606386	03/20/2025	04/03/2025	416.16		104255270 - EOC Utilities
					\$4,690.45		
					\$4,690.45		
Equitable Financial Equi-vest (AXA)	132605	PR033125-743	04/04/2025	04/10/2025	100.00	Equitable Finance Equi-vest	102225000 - Equi-vest
					\$100.00		

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Fastenal Company	132542	FCCOBAY82813	03/27/2025	04/03/2025	338.24	AmazonHFL-DWYH-V1QG	214412250 - Equipment Operation
					\$338.24		
Filterbuy	132543	FB738DF56D00	03/24/2025	04/03/2025	432.69		104161260 - Courthouse Buildings a
					\$432.69		
Fitzgerald Law Office, LLC	132544	FLOMar2025	04/01/2025	04/03/2025	2,484.50		104126615 - Public Defender Contr
					\$2,484.50		
FleetPride Inc	132545	FPHDP&S12415	03/19/2025	04/03/2025	1,071.68	AmazonHFL-DWYH-V1QG	214412250 - Equipment Operation
FleetPride Inc	132545	FPHDP&S12432	03/19/2025	04/03/2025	15.09	AmazonHFL-DWYH-V1QG	214412250 - Equipment Operation
FleetPride Inc	132545	FPHDP&S12443	03/24/2025	04/03/2025	117.98	AmazonHFL-DWYH-V1QG	214412250 - Equipment Operation
					\$1,204.75		
FleetPride Inc	132606	FPHDP&S12435	03/20/2025	04/10/2025	-56.00	AmazonHFL-DWYH-V1QG	214412250 - Equipment Operation
FleetPride Inc	132606	FPHDP&S12445	03/25/2025	04/10/2025	260.34		214412250 - Equipment Operation
					\$204.34		
					\$1,409.09		
Four Corners Welding & Gas	132546	FCW&GSCC399	03/27/2025	04/03/2025	112.02	AmazonHFL-DWYH-V1QG	214412250 - Equipment Operation
Four Corners Welding & Gas	132607	FCW&GSGR001	03/31/2025	04/10/2025	38.25	Customer No. 205501	574424251 - Gas, Oil and Grease
Four Corners Welding & Gas	132607	FCW&GSGR196	03/31/2025	04/10/2025	91.75	Customer #205500	214412250 - Equipment Operation
					\$130.00		
					\$242.02		
Freestone, Natalie	132608	NFreestone0403	04/03/2025	04/10/2025	58.00		104255230 - EOC Travel Expense
					\$58.00		
Frontier Communications	132609	F435587279703	04/08/2025	04/10/2025	219.38	Acct 987300	104225280 - Fire/Rescue Telephone
Frontier Communications	132609	F435651335108	04/07/2025	04/10/2025	251.44	435-651-3351-082400-8	104225280 - Fire/Rescue Telephone
Frontier Communications	132609	F435727344006	04/03/2025	04/10/2025	310.45	435-727-3440-062308-8	104225280 - Fire/Rescue Telephone
					\$781.27		
					\$781.27		
Gallegos, David	132547	DGallegos03282	03/28/2025	04/03/2025	62.00		104255230 - EOC Travel Expense
					\$62.00		
Grand County Emergency Medical	132610	GCEMSSSD141	04/07/2025	04/10/2025	156.00		264350330 - Employee Education
Grand County Emergency Medical	132610	GCEMSSSD142	04/08/2025	04/10/2025	25.00		264350330 - Employee Education
					\$181.00		
					\$181.00		
Halls, Craig C.	132611	RI0401251	04/01/2025	04/10/2025	11,000.00	Craig Halls Payment	104145310 - Attorney Professional a
					\$11,000.00		
Harvey, Jamie	132612	JHarvey0404202	04/07/2025	04/10/2025	130.00		104111230 - Commission Travel Exp
					\$130.00		

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Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Hoggard, Jeremy	132613	JHoggard040820	04/04/2025	04/10/2025	93.00		264350230 - Travel Expense
					\$93.00		
Holland Equipment Company	132614	HE36999	04/02/2025	04/10/2025	109.29		214412220 - Public Notices
					\$109.29		
Holliday Construction Inc.	132615	HC15035	03/27/2025	04/10/2025	1,855.92		574424260 - Buildings and Grounds
					\$1,855.92		
Hudson Printing	132616	HPC10310601	04/01/2025	04/10/2025	15,440.22	Job 103106	104193920 - Visitor Serv Grants
					\$15,440.22		
ImageNet Consulting, LLC	132548	INCINV1212507	03/20/2025	04/03/2025	103.71		724581250 - Computer Maintenanc
ImageNet Consulting, LLC	132548	INCINV1219396	03/26/2025	04/03/2025	23.82		104142240 - Clerk/Auditor Office Ex
ImageNet Consulting, LLC	132548	INCInv1219885	03/26/2025	04/03/2025	75.76		104150310 - Non-Dept Professional
ImageNet Consulting, LLC	132548	INCINV1221934	03/31/2025	04/03/2025	35.30		214414240 - Office Expense
ImageNet Consulting, LLC	132548	INCINV122627	04/01/2025	04/03/2025	25.81		104142240 - Clerk/Auditor Office Ex
					\$264.40		
ImageNet Consulting, LLC	132617	INCINV1060573	01/01/2025	04/10/2025	89.84	Contract 31057-02	104230310 - Jail Professional and T
ImageNet Consulting, LLC	132617	INCINV1095878	01/01/2025	04/10/2025	91.65	Contract 31057-02	104230310 - Jail Professional and T
					\$181.49		
					\$445.89		
ImageTrend Inc	132618	INV1226278	04/10/2025	04/10/2025	45.46	Kissflow	104144240 - Recorder Office Expen
					\$45.46		
Inmate Calling Solutions	132619	ICSSJDUT03312	03/31/2025	04/10/2025	4,705.98	Customer ID SJDUT	274230350 - Inmate Commissary Ex
					\$4,705.98		
Interwest Safety Supply LLC	132620	ISS91794	04/01/2025	04/10/2025	521.40		214414410 - Road Supplies
					\$521.40		
Jackson Group Peterbilt	132549	JGP257594GJ	03/05/2025	04/03/2025	22.00	AmazonHFL-DWYH-V1QG	214412250 - Equipment Operation
Jackson Group Peterbilt	132621	JGPGJ258795G	04/08/2025	04/10/2025	2,059.36	Account No 1825	214412250 - Equipment Operation
					\$2,081.36		
KBC PR & Marketing	132622	KBCINV2753	10/15/2024	04/10/2025	2,850.00		104193920 - Visitor Serv Grants
					\$2,850.00		
Ken Garff Ford	132550	kengarffR2480	12/31/2024	04/03/2025	89,824.50		214141740 - B Road Capital Outlay
					\$89,824.50		
Kenworth Sales Company	132623	KSC005P19069	02/10/2025	04/10/2025	104.17	Customer 15013	214412250 - Equipment Operation
Kenworth Sales Company	132623	KSC005P19760	03/10/2025	04/10/2025	-103.86	Customer 15013	214412250 - Equipment Operation
Kenworth Sales Company	132623	KSC005P20208	03/31/2025	04/10/2025	615.44	Customer 15013	214412250 - Equipment Operation
Kenworth Sales Company	132623	KSC005P20272	04/01/2025	04/10/2025	571.16	Customer 15013	214412250 - Equipment Operation
					\$1,186.91		
					\$1,186.91		

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Ketron, Tyler	132624	TKetron0407202	04/07/2025	04/10/2025	35.00	License	255007.230 - Indirect Admin Travel
Ketron, Tyler	132624	TKetron0407202	04/07/2025	04/10/2025	150.00		255450.230 - PH Infrastructure Trav
					\$185.00		
					\$185.00		
Kunz PC	132551	KPC229	04/01/2025	04/03/2025	782.00		104156310 - Legal Defense Professi
Kunz PC	132551	KPC230	04/01/2025	04/03/2025	3,258.02		104156310 - Legal Defense Professi
					\$4,040.02		
					\$4,040.02		
La Plata Family Medicine Assoc. P	132625	LPFM111486	03/04/2025	04/10/2025	251.99	Patient ID GVC288A78401	255400.310 - Cancer Screening Pro
					\$251.99		
LexisNexis Risk Solutions Inc	132626	LexisNexis13000	04/10/2025	04/10/2025	666.67		104210210 - Sheriff Subscriptions a
					\$666.67		
Little America-Salt Lake	132552	LA2173614	03/24/2025	04/03/2025	173.31		104113230 - Admin Travel Expense
					\$173.31		
Long, Roxy	132627	RLong04102025	04/10/2025	04/10/2025	450.00		104230312 - Jail Inmate Medical Ex
					\$450.00		
Lumen	132628	L728835947	03/24/2025	04/10/2025	20.04	Customer 15013	104232310 - Dispatch Professional
					\$20.04		
Lyle Northern Electric Inc.	132553	LNE2403-2	03/26/2025	04/03/2025	12,886.33		105430310 - Cal Black Professional
					\$12,886.33		
Main Street Drug and Boutique	132554	MSD42225	03/28/2025	04/03/2025	14.20		104230312 - Jail Inmate Medical Ex
Main Street Drug and Boutique	132629	MSD37008	01/01/2025	04/10/2025	35.08		104230312 - Jail Inmate Medical Ex
Main Street Drug and Boutique	132629	MSD42404	04/02/2025	04/10/2025	32.28		104230312 - Jail Inmate Medical Ex
Main Street Drug and Boutique	132629	MSD42458	04/03/2025	04/10/2025	12.72		104230312 - Jail Inmate Medical Ex
Main Street Drug and Boutique	132629	MSD42578	04/07/2025	04/10/2025	11.51		104230312 - Jail Inmate Medical Ex
					\$91.59		
					\$105.79		
McNeely, Jerry	132630	RI0401252	04/01/2025	04/10/2025	1,500.00		104112310 - Planning Professional
					\$1,500.00		
Meyer, Rick	132555	RMeyer0328202	03/28/2025	04/03/2025	1,308.62		104146330 - Assessor Employee Ed
					\$1,308.62		
Mohawk Resources Ltd	132556	INCINV1219396	03/26/2025	04/03/2025	11,250.88		214412250 - Equipment Operation
					\$11,250.88		
Monticello City	132557	MC194121_0331	03/31/2025	04/03/2025	132.50		264350270 - Utilities

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Monticello City	132557	MC195461_0331	03/31/2025	04/03/2025	100.00		104672270 - Acc Trans Utilities
Monticello City	132557	MC35601_03312	03/31/2025	04/03/2025	56.92		104165270 - Sheriff Annex Utilities
Monticello City	132557	MC35601_03312	03/31/2025	04/03/2025	56.92		104225270 - Fire/Rescue Utilities
Monticello City	132557	MC35601_03312	03/31/2025	04/03/2025	56.92		104225270 - Fire/Rescue Utilities
Monticello City	132557	MC35601_03312	03/31/2025	04/03/2025	56.92		104620270 - Fair Utilities
Monticello City	132557	MC35601_03312	03/31/2025	04/03/2025	72.50		214256250 - Equipment Operation
Monticello City	132557	MC35601_03312	03/31/2025	04/03/2025	112.50		724167270 - Utilities
Monticello City	132557	MC35601_03312	03/31/2025	04/03/2025	197.41		104161270 - Courthouse Utilities
Monticello City	132557	MC35601_03312	03/31/2025	04/03/2025	201.74		214414270 - Utilities
Monticello City	132557	MC35601_03312	03/31/2025	04/03/2025	1,801.37		104166270 - PS Bldg Utilities
					\$2,845.70		
Monticello City	132631	MC032425MFD	03/24/2025	04/10/2025	300.00		104220615 - Wild Fire Contracts
					\$3,145.70		
Monticello Mercantile	132632	MM11121(2)	03/21/2025	04/10/2025	4.59		724581610 - Miscellaneous Supplie
Monticello Mercantile	132632	MM11321(2)	03/21/2025	04/10/2025	22.99		104166260 - PS Bldg Buildings and
Monticello Mercantile	132632	MM11341(2)	03/21/2025	04/10/2025	23.45		104166260 - PS Bldg Buildings and
Monticello Mercantile	132632	MM11491(2)	03/24/2025	04/10/2025	31.99		214412250 - Equipment Operation
Monticello Mercantile	132632	MM11641	03/25/2025	04/10/2025	29.98		104230610 - Jail Miscellaneous Sup
Monticello Mercantile	132632	MM11651(2)	03/25/2025	04/10/2025	43.98		104161260 - Courthouse Buildings a
Monticello Mercantile	132632	MM11741(2)	03/26/2025	04/10/2025	14.99		104161260 - Courthouse Buildings a
Monticello Mercantile	132632	MM11861	03/27/2025	04/10/2025	23.99		104166260 - PS Bldg Buildings and
Monticello Mercantile	132632	MM11941	03/27/2025	04/10/2025	6.79		104684610 - Respite Miscellaneous
Monticello Mercantile	132632	MM12281	03/31/2025	04/10/2025	38.98		104166260 - PS Bldg Buildings and
Monticello Mercantile	132632	MM12581	04/01/2025	04/10/2025	4.58	Customer #76992	214412250 - Equipment Operation
Monticello Mercantile	132632	MM12701	03/31/2025	04/10/2025	67.95		104161260 - Courthouse Buildings a
Monticello Mercantile	132632	MM12781	04/03/2025	04/10/2025	50.98	Customer No. 76992	104166260 - PS Bldg Buildings and
Monticello Mercantile	132632	MMC338447	01/01/2025	04/10/2025	10.00	Customer #76992	104230350 - Jail State Prisoner Exp
					\$375.24		
					\$375.24		
Morris, Rose	132559	RMorris0401202	04/01/2025	04/03/2025	560.00		104679615 - State Alt Contracts
					\$560.00		
Motor Parts Company	132560	MP856903	02/07/2025	04/03/2025	15.28	AmazonHFL-DWYH-V1QG	104146230 - Assessor Travel Expen
Motor Parts Company	132633	MP581836	03/13/2025	04/10/2025	274.79		214412250 - Equipment Operation
Motor Parts Company	132633	MP581945	03/17/2025	04/10/2025	128.43		214412250 - Equipment Operation
Motor Parts Company	132633	MP581955	03/17/2025	04/10/2025	132.45		214412250 - Equipment Operation
Motor Parts Company	132633	MP581987	03/18/2025	04/10/2025	5.14		214412250 - Equipment Operation
Motor Parts Company	132633	MP582000	03/18/2025	04/10/2025	11.69		214412250 - Equipment Operation
Motor Parts Company	132633	MP582018	03/18/2025	04/10/2025	10.66		214412250 - Equipment Operation
Motor Parts Company	132633	MP582028	03/19/2025	04/10/2025	266.64		214412250 - Equipment Operation
Motor Parts Company	132633	MP582056	03/19/2025	04/10/2025	60.87		214412250 - Equipment Operation
Motor Parts Company	132633	MP582177	03/24/2025	04/10/2025	34.01		214412250 - Equipment Operation
Motor Parts Company	132633	MP582299	03/26/2025	04/10/2025	502.94		214412250 - Equipment Operation
Motor Parts Company	132633	MP582364	03/27/2025	04/10/2025	354.72		214412250 - Equipment Operation

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Motor Parts Company	132633	MP582452	03/31/2025	04/10/2025	43.93		214412250 - Equipment Operation
Motor Parts Company	132633	MP582470	03/31/2025	04/10/2025	336.90		214412250 - Equipment Operation
Motor Parts Company	132633	MP582579	04/03/2025	04/10/2025	41.18		104210251 - Sheriff Gas, Oil and Gr
Motor Parts Company	132633	MP582712	04/07/2025	04/10/2025	22.76	Account No 7826	104256250 - Weed Equipment Oper
Motor Parts Company	132633	MP883904	03/19/2025	04/10/2025	311.26	Account No 7826	104122110 - Justice Court Salaries
Motor Parts Company	132633	MP883912	03/19/2025	04/10/2025	11.48	Account No 7826	214412250 - Equipment Operation
Motor Parts Company	132633	MP883916	03/20/2025	04/10/2025	4.58	Account No 7826	214412250 - Equipment Operation
Motor Parts Company	132633	MP884099	03/24/2025	04/10/2025	16.72	Account No 7826	214412250 - Equipment Operation
Motor Parts Company	132633	MP884448	03/31/2025	04/10/2025	31.52	Account No 7826	214412250 - Equipment Operation
Motor Parts Company	132633	MP884449	03/31/2025	04/10/2025	9.77	Account No 7826	214412250 - Equipment Operation
					\$2,612.44		
					\$2,627.72		
Moulton, Mike	132634	MMoulton03282	03/28/2025	04/10/2025	41.90		255012.620 - Local General Health
					\$41.90		
Mountainland Supply Co, LLC	132635	MSCS10689602	04/07/2025	04/10/2025	3,440.00	Account No 7826	214414410 - Road Supplies
					\$3,440.00		
National Association of Counties	132636	NACO20243300	01/01/2025	04/10/2025	450.00	Customer #49037	104150210 - Non-Dept Subscription
					\$450.00		
National Benefit Services, LLC	132561	NBSCP408471	03/31/2025	04/03/2025	3,771.56		104965140 - Undistributed Other E
					\$3,771.56		
Navajo Sanitation	132637	NS131098	01/31/2025	04/10/2025	297.00	Account 2772	104672270 - Acc Trans Utilities
					\$297.00		
Navajo Tribal Utility Authority	132638	NTUA34001583	04/03/2025	04/10/2025	130.57	Account 60378370	104850270 - Special Proj Utilities
Navajo Tribal Utility Authority	132638	NTUA34001583	04/03/2025	04/10/2025	5.15	Account 60378372	104850270 - Special Proj Utilities
Navajo Tribal Utility Authority	132638	NTUA34001583	04/03/2025	04/10/2025	73.86	Account 60378374	104850730 - Special Proj Other Ope
Navajo Tribal Utility Authority	132638	NTUA34001583	04/03/2025	04/10/2025	6.25	Account 60378375	104850730 - Special Proj Other Ope
Navajo Tribal Utility Authority	132638	NTUA34001583	04/03/2025	04/10/2025	5.92	Account 60378376	104850730 - Special Proj Other Ope
Navajo Tribal Utility Authority	132638	NTUA60378368	04/03/2025	04/10/2025	79.80	Account No. 60378368	214414270 - Utilities
Navajo Tribal Utility Authority	132638	NTUA60378371	04/03/2025	04/10/2025	10.87	Account No. 60378371	214414270 - Utilities
					\$312.42		
					\$312.42		
Nicholas & Company	132562	N&C9046918	01/20/2025	04/03/2025	539.99		104677323 - Congregate Meals - M
Nicholas & Company	132562	N&C9046918	01/20/2025	04/03/2025	539.99		104678323 - Home Deliv Meals - M
Nicholas & Company	132562	N&C9071905	02/10/2025	04/03/2025	533.67		104678323 - Home Deliv Meals - M
Nicholas & Company	132562	N&C9071905	02/10/2025	04/03/2025	533.68		104677323 - Congregate Meals - M
Nicholas & Company	132562	N&C9131605	03/31/2025	04/03/2025	2,203.31		104230480 - Jail Kitchen Food
Nicholas & Company	132562	N&C9131610	03/31/2025	04/03/2025	432.52		104677323 - Congregate Meals - M
Nicholas & Company	132562	N&C9131610	03/31/2025	04/03/2025	432.52		104678323 - Home Deliv Meals - M
Nicholas & Company	132562	N&C9131612	03/31/2025	04/03/2025	537.20		104677325 - Congregate Meals - BI
Nicholas & Company	132562	N&C9131612	03/31/2025	04/03/2025	537.20		104678325 - Home Deliv Meals - BI

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Nicholas & Company	132562	N&C9131613	03/31/2025	04/03/2025	364.67		104677329 - Congregate Meals - BI
Nicholas & Company	132562	N&C9131613	03/31/2025	04/03/2025	364.67		104678329 - Home Deliv Meals - BI
					<u>\$7,019.42</u>		
Nicholas & Company	132639	N&C8999410	01/01/2025	04/10/2025	1,783.66		104230480 - Jail Kitchen Food
Nicholas & Company	132639	N&C9135905	04/03/2025	04/10/2025	941.62	Customer #616591	104230480 - Jail Kitchen Food
Nicholas & Company	132639	N&C9139802	04/07/2025	04/10/2025	690.20	Customer #616590	104230480 - Jail Kitchen Food
Nicholas & Company	132639	N&C9139807	04/07/2025	04/10/2025	396.42	Customer #616580	104677323 - Congregate Meals - M
Nicholas & Company	132639	N&C9139807	04/07/2025	04/10/2025	396.42	Customer #616580	104678323 - Home Deliv Meals - M
Nicholas & Company	132639	N&C9144173	04/10/2025	04/10/2025	3,344.18	Customer #616591	104230480 - Jail Kitchen Food
Nicholas & Company	132639	N&C9144177	04/10/2025	04/10/2025	369.57		104678325 - Home Deliv Meals - BI
Nicholas & Company	132639	N&C9144177	04/10/2025	04/10/2025	369.58		104677325 - Congregate Meals - BI
Nicholas & Company	132639	N&C9144179	04/10/2025	04/10/2025	169.27		104677328 - Congregate Meals - La
Nicholas & Company	132639	N&C9144179	04/10/2025	04/10/2025	169.27		104678328 - Home Deliv Meals - La
					<u>\$8,630.19</u>		
					\$15,649.61		
North Wash Outfitters, LLP	132640	NWO100	04/02/2025	04/10/2025	239.88		104215620 - Search Rescue Miscell
					<u>\$239.88</u>		
ODP Business Solutions, LLC	132563	ODP400046772	01/01/2025	04/03/2025	7.06	25FN000181	104145240 - Attorney Office Expens
ODP Business Solutions, LLC	132563	ODP400046774	01/01/2025	04/03/2025	7.53	25FN000181	104145240 - Attorney Office Expens
					<u>\$14.59</u>		
ODP Business Solutions, LLC	132641	ODP389914679	01/01/2025	04/10/2025	297.61	Account #47849426	104230240 - Jail Office Expense
					<u>\$312.20</u>		
Olsen, Avery	132564	AOlsen0325202	03/25/2025	04/03/2025	106.90		104215620 - Search Rescue Miscell
					<u>\$106.90</u>		
Packard Wholesale Co.	132565	PWC3029459	03/26/2025	04/03/2025	200.15		104677325 - Congregate Meals - BI
Packard Wholesale Co.	132565	PWC3029459	03/26/2025	04/03/2025	200.15		104678325 - Home Deliv Meals - BI
Packard Wholesale Co.	132565	PWC3029465	03/26/2025	04/03/2025	121.05		104678323 - Home Deliv Meals - M
					<u>\$521.35</u>		
Packard Wholesale Co.	132642	PWC3023735	01/01/2025	04/10/2025	349.48	Customer ID 10325	104230350 - Jail State Prisoner Exp
Packard Wholesale Co.	132642	PWC3028947	03/20/2025	04/10/2025	56.58	Customer ID 103201	104230350 - Jail State Prisoner Exp
Packard Wholesale Co.	132642	PWC3028948	03/20/2025	04/10/2025	211.18	Customer ID 103201	104230350 - Jail State Prisoner Exp
Packard Wholesale Co.	132642	PWC3028949	03/20/2025	04/10/2025	53.40	Customer ID 10325	104230480 - Jail Kitchen Food
Packard Wholesale Co.	132642	PWC3028950	03/20/2025	04/10/2025	349.48	Customer ID 10325	104230480 - Jail Kitchen Food
Packard Wholesale Co.	132642	PWC3029478	03/26/2025	04/10/2025	259.34	Customer ID 10311	255007.260 - Indirect Admin Buildin
Packard Wholesale Co.	132642	PWC3029512	03/27/2025	04/10/2025	444.56	Customer ID 10301	104230350 - Jail State Prisoner Exp
Packard Wholesale Co.	132642	PWC3029513	03/27/2025	04/10/2025	165.74	Customer ID 10325	104230480 - Jail Kitchen Food
Packard Wholesale Co.	132642	PWC3030036	04/02/2025	04/10/2025	31.50	Customer ID 10311	255007.260 - Indirect Admin Buildin
Packard Wholesale Co.	132642	PWC3030037	04/02/2025	04/10/2025	330.72	Customer ID 10328	104678328 - Home Deliv Meals - La
Packard Wholesale Co.	132642	PWC3030057	04/02/2025	04/10/2025	158.57	Customer ID 10328	104678328 - Home Deliv Meals - La
Packard Wholesale Co.	132642	PWC3030086	04/03/2025	04/10/2025	392.14	Customer ID 10301	104230350 - Jail State Prisoner Exp
Packard Wholesale Co.	132642	PWC3030087	04/03/2025	04/10/2025	77.98	Customer ID 10325	104230480 - Jail Kitchen Food
Packard Wholesale Co.	132642	PWC3030088	04/03/2025	04/10/2025	349.48	Customer ID 10325	104230350 - Jail State Prisoner Exp

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Packard Wholesale Co.	132642	PWC3030555	04/09/2025	04/10/2025	198.77	Customer ID 10328	104678325 - Home Deliv Meals - BI
Packard Wholesale Co.	132642	PWC3030560	04/09/2025	04/10/2025	247.05	Customer ID 10328	104678323 - Home Deliv Meals - M
Packard Wholesale Co.	132642	PWC3030575	04/09/2025	04/10/2025	175.82	Customer ID 10312	724168260 - Buildings and Grounds
					<u>\$3,851.79</u>		
					\$4,373.14		
Page, Justin	132643	JPage04072025	04/07/2025	04/10/2025	75.00		214414230 - Travel Expense
					<u>\$75.00</u>		
Peak JCB	132566	PJCBPSI472887	03/19/2025	04/03/2025	1,096.23	AmazonHFL-DWYH-V1QG	214412250 - Equipment Operation
					<u>\$1,096.23</u>		
Pepsi-Cola	132644	PBC47024008	04/09/2025	04/10/2025	507.15	Customer #3816559	104230480 - Jail Kitchen Food
					<u>\$507.15</u>		
Perkins, Nicole	132645	NPerkins040420	04/04/2025	04/10/2025	452.40		724581230 - Travel Expense
					<u>\$452.40</u>		
Peterbilt of Utah Inc.	132567	POUDE02895	03/26/2025	04/03/2025	146,869.00	2026 Peterbilt 567	104114750 - Plan/Zone Equipment
					<u>\$146,869.00</u>		
Pick A Stitch, LLC	132568	PAS3598	03/31/2025	04/03/2025	2,050.00		104210480 - Sheriff Special Depart
					<u>\$2,050.00</u>		
Pitney Bowes	132646	PB1027211984	03/31/2025	04/10/2025	176.72	Account #0010203954	104230241 - Jail Postage
					<u>\$176.72</u>		
PRQ Topline LLC dba Topline Insta	132647	PRQTLINV0015	04/10/2025	04/10/2025	33,400.00		454161725 - Building Improvements
PRQ Topline LLC dba Topline Insta	132647	PRQTLINV0025	04/10/2025	04/10/2025	10,820.00		454161725 - Building Improvements
PRQ Topline LLC dba Topline Insta	132647	TLIINV0001	04/10/2025	04/10/2025	56,500.00		454161725 - Building Improvements
					<u>\$100,720.00</u>		
					\$100,720.00		
Pugh, Delton	132648	DPugh04032025	04/03/2025	04/10/2025	216.00		104671230 - Area Plan Travel Expe
					<u>\$216.00</u>		
Quadient Inc	132649	QLQ1798507	03/30/2025	04/10/2025	1,147.44	Customer # 00902174	104142240 - Clerk/Auditor Office Ex
					<u>\$1,147.44</u>		
Recapture Drilling, LLC	132569	RD2437	04/02/2025	04/03/2025	28,000.00		214141740 - B Road Capital Outlay
					<u>\$28,000.00</u>		
Redds Ace Hardware, LLC	132570	RAH2664	03/31/2025	04/03/2025	19.99		104676260 - Senior Cit Buildings an
Redds Ace Hardware, LLC	132570	RAH2665	03/31/2025	04/03/2025	21.99		104166260 - PS Bldg Buildings and
Redds Ace Hardware, LLC	132570	RAH4245	04/02/2025	04/03/2025	102.95		104225260 - Fire/Rescue Buildings
Redds Ace Hardware, LLC	132570	RAH57222	03/27/2025	04/03/2025	33.16	AmazonHFL-DWYH-V1QG	214412250 - Equipment Operation
Redds Ace Hardware, LLC	132570	RAH912224	03/26/2025	04/03/2025	1.59	AmazonHFL-DWYH-V1QG	214412250 - Equipment Operation
					<u>\$179.68</u>		

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Redds Ace Hardware, LLC	132650	RAH4486	04/02/2025	04/10/2025	211.04	Customer 10174	214412250 - Equipment Operation
Redds Ace Hardware, LLC	132650	RAH5278	04/03/2025	04/10/2025	12.99	Customer No 10174	255007.260 - Indirect Admin Buildin
Redds Ace Hardware, LLC	132650	RAH5803	04/04/2025	04/10/2025	22.99	Customer No 10174	104161260 - Courthouse Buildings a
Redds Ace Hardware, LLC	132650	RAH8288	04/08/2025	04/10/2025	6.49	Account No. 60378371	214412250 - Equipment Operation
Redds Ace Hardware, LLC	132650	RAH8665	04/08/2025	04/10/2025	17.99	Customer No 10174	104161260 - Courthouse Buildings a
Redds Ace Hardware, LLC	132650	RAH9400	04/09/2025	04/10/2025	5.99	Customer No 10174	104161260 - Courthouse Buildings a
					<u>\$277.49</u>		
					\$457.17		
Rocky Mountain Personal Care, LL	132651	RMPC38488	03/31/2025	04/10/2025	478.00	B. Keith	104672615 - Acc Trans Contracts
					<u>\$478.00</u>		
Rocky Mountain Power	132571	RMP592169600	03/27/2025	04/03/2025	400.19		104225270 - Fire/Rescue Utilities
Rocky Mountain Power	132571	RMP594053960	03/27/2025	04/03/2025	59.39		214414270 - Utilities
					<u>\$459.58</u>		
Rocky Mountain Power	132652	RMP592716960	03/27/2025	04/10/2025	90.48	Acct #59271696-002 0	104225270 - Fire/Rescue Utilities
Rocky Mountain Power	132652	RMP592716960	03/27/2025	04/10/2025	99.25	Account No. 59271696-012 1	574424270 - Utilities
Rocky Mountain Power	132652	RMP732417840	03/28/2025	04/10/2025	347.15	Account #73241784-002 0	104225270 - Fire/Rescue Utilities
					<u>\$536.88</u>		
					\$996.46		
Roughrock Aviation, LLC	132653	RI0401253	04/01/2025	04/10/2025	6,500.00		105430615 - Cal Black Contracts
					<u>\$6,500.00</u>		
San Juan Building Supply Inc.	132654	SJSB250427686	04/04/2025	04/10/2025	100.00	Account 2370	104161260 - Courthouse Buildings a
					<u>\$100.00</u>		
San Juan Health Services	132655	SJH3312025	03/31/2025	04/10/2025	10.98	c/o Skyler Crofts	255007.270 - Indirect Admin Utilities
					<u>\$10.98</u>		
San Juan Pharmacy Blanding	132656	SJP406478	04/05/2025	04/10/2025	19.00	San Juan County Jail	104230312 - Jail Inmate Medical Ex
					<u>\$19.00</u>		
Silas, Marilyn	132572	MSilas04012025	04/01/2025	04/03/2025	560.00		104679615 - State Alt Contracts
					<u>\$560.00</u>		
Sitterud Law	132657	RI0401254	04/01/2025	04/10/2025	14,500.00		104126310 - Public Defender Profes
					<u>\$14,500.00</u>		
SJC Blanding Library or Nicole Per	132658	SJCLibBluff0318	04/07/2025	04/10/2025	98.79		724581923 - Grant Expenses - Borr
					<u>\$98.79</u>		
SJC Monticello Library	132659	SJLMB016608	03/31/2025	04/10/2025	5.55		724581480 - Collection Developmen
SJC Monticello Library	132659	SJLMB016608	03/31/2025	04/10/2025	18.08		724581620 - Special Programs
					<u>\$23.63</u>		
					\$23.63		

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SJR Media	132573	SJRM165256	01/01/2025	04/03/2025	196.00		105430220 - Cal Black Public Notice
SJR Media	132573	SJRM165604	02/24/2025	04/03/2025	30.00		104111210 - Commission Subscripti
SJR Media	132573	SJRM165612	02/25/2025	04/03/2025	55.32		104142240 - Clerk/Auditor Office Ex
SJR Media	132573	SJRM165612	02/25/2025	04/03/2025	55.32		104143240 - Treasurer Office Expen
SJR Media	132573	SJRM165612	02/25/2025	04/03/2025	55.32		104144240 - Recorder Office Expen
SJR Media	132573	SJRM165612	02/25/2025	04/03/2025	55.32		104161240 - Courthouse Office Exp
SJR Media	132573	SJRM165612	02/25/2025	04/03/2025	55.32		574424240 - Office Expense
SJR Media	132573	SJRM165612	02/25/2025	04/03/2025	55.32		724581240 - Office Expense
SJR Media	132573	SJRM165612	02/25/2025	04/03/2025	62.32		104112240 - Planning Office Expens
SJR Media	132573	SJRM165612	02/25/2025	04/03/2025	62.32		104114240 - Plan/Zone Office Expe
SJR Media	132573	SJRM165612	02/25/2025	04/03/2025	62.32		104146480 - Assessor Special Depa
SJR Media	132573	SJRM165612	02/25/2025	04/03/2025	62.32		104192240 - Econ Dev Office Expen
SJR Media	132573	SJRM165612	02/25/2025	04/03/2025	62.32		104193240 - Visitor Serv Office Exp
SJR Media	132573	SJRM165612	02/25/2025	04/03/2025	62.32		104860240 - CJC Office Expense
SJR Media	132573	SJRM165612	02/25/2025	04/03/2025	62.32		264350240 - Office Expense
SJR Media	132573	SJRM165612	02/25/2025	04/03/2025	110.62		214414240 - Office Expense
SJR Media	132573	SJRM165612	02/25/2025	04/03/2025	110.64		104113240 - Admin Office Expense
SJR Media	132573	SJRM165612	02/25/2025	04/03/2025	124.64		104145240 - Attorney Office Expens
SJR Media	132573	SJRM165612	02/25/2025	04/03/2025	186.96		104111240 - Commission Office Exp
SJR Media	132573	SJRM165615	02/25/2025	04/03/2025	43.40		104676610 - Senior Cit Miscellaneo
SJR Media	132573	SJRM165615	02/25/2025	04/03/2025	49.00		104114220 - Plan/Zone Public Notic
SJR Media	132573	SJRM165736	03/31/2025	04/03/2025	84.45		104143220 - Treasurer Public Notic
SJR Media	132573	SJRMSJCHR03	03/31/2025	04/03/2025	642.00		104134220 - Personnel Public Notic
					\$2,345.87		
SJR Media	132660	SJRMSJC0325	03/31/2025	04/10/2025	90.60		104146220 - Assessor Public Notice
					\$2,436.47		
Sorenson Advertising, LLC, DBA B	132661	BR2014363	04/01/2025	04/10/2025	31,625.00		104193920 - Visitor Serv Grants
					\$31,625.00		
Southern Tire Mart, LLC	132662	STM620006388	04/04/2025	04/10/2025	86.00	Customer No. 0578825	214412250 - Equipment Operation
Southern Tire Mart, LLC	132662	STM6280006343	03/28/2025	04/10/2025	451.68	Customer 0578825	214412250 - Equipment Operation
					\$537.68		
					\$537.68		
Southwest Colorado TV Assoc.	132574	SCTV3272025	03/27/2025	04/03/2025	2,665.25		104574615 - TV Comm Contracts
					\$2,665.25		
Summit Food Service, LLC	132663	SFSINV2000239	04/01/2025	04/10/2025	1,022.94	Customer ID C8109000	274230350 - Inmate Commissary Ex
Summit Food Service, LLC	132663	SFSINV2000239	04/01/2025	04/10/2025	191.59	Customer ID C8109001	274230350 - Inmate Commissary Ex
					\$1,214.53		
					\$1,214.53		
Sysco Intermountain Food Svc.	132575	SI685401836	03/28/2025	04/03/2025	725.16		104230480 - Jail Kitchen Food
Sysco Intermountain Food Svc.	132664	SI685126185	01/01/2025	04/10/2025	311.79	Customer 936070	104230480 - Jail Kitchen Food
Sysco Intermountain Food Svc.	132664	SI685412522	04/01/2025	04/10/2025	619.64	Customer 936070	104230480 - Jail Kitchen Food

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Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Sysco Intermountain Food Svc.	132664	SI685419627	04/04/2025	04/10/2025	700.40	Customer 936070	104230480 - Jail Kitchen Food
Sysco Intermountain Food Svc.	132664	SI685428177	04/08/2025	04/10/2025	665.99	Customer 936070	104230480 - Jail Kitchen Food
					\$2,297.82		
					\$3,022.98		
The Appraisers Inc	132576	TA37222	04/02/2025	04/03/2025	12,000.00		104146620 - Assessor Miscellaneous
					\$12,000.00		
Three-B Repair, LLC	132665	TBR SJCC04032	04/03/2025	04/10/2025	804.25	License	104574615 - TV Comm Contracts
					\$804.25		
Tracy, Kelly	132666	KTracy03312025	03/31/2025	04/10/2025	398.64		104122230 - Justice Court Travel Ex
					\$398.64		
U.S. Bank Corporate Payment	132577	USBGSunada03	03/10/2025	04/03/2025	165.00		255335.242 - Crisis Response Work
U.S. Bank Corporate Payment	132577	USBTKetron031	03/10/2025	04/03/2025	-240.07		255012.610 - Local General Health
U.S. Bank Corporate Payment	132577	USBTKetron031	03/10/2025	04/03/2025	9.45		255111.241 - WIC Administration Po
U.S. Bank Corporate Payment	132577	USBTKetron031	03/10/2025	04/03/2025	19.00		255016.242 - Local Epi Software ma
U.S. Bank Corporate Payment	132577	USBTKetron031	03/10/2025	04/03/2025	19.90		255013.240 - Vital Statistics Office e
U.S. Bank Corporate Payment	132577	USBTKetron031	03/10/2025	04/03/2025	60.00		255010.330 - Indirect Health Insp E
U.S. Bank Corporate Payment	132577	USBTKetron031	03/10/2025	04/03/2025	95.00		255071.330 - MCH Injury Prevention
U.S. Bank Corporate Payment	132577	USBTKetron031	03/10/2025	04/03/2025	106.72		255007.242 - Indirect Admin Softwar
U.S. Bank Corporate Payment	132577	USBTKetron031	03/10/2025	04/03/2025	106.74		255007.242 - Indirect Admin Softwar
U.S. Bank Corporate Payment	132577	USBTKetron031	03/10/2025	04/03/2025	140.91		255220.230 - CSHCN Travel expens
U.S. Bank Corporate Payment	132577	USBTKetron031	03/10/2025	04/03/2025	211.66		255007.480 - Indirect Admin Special
U.S. Bank Corporate Payment	132577	USBTKetron031	03/10/2025	04/03/2025	644.80		255450.230 - PH Infrastructure Trav
U.S. Bank Corporate Payment	132577	USBTKetron031	03/10/2025	04/03/2025	1,175.21		255620.480 - DEQ Water Quality Sp
					\$2,514.32		
U.S. Bank Corporate Payment	132667	USBankTHanse	03/10/2025	04/10/2025	32.41		104192480 - Econ Dev Special Dep
U.S. Bank Corporate Payment	132667	USBankTHanse	03/10/2025	04/10/2025	48.04	Invoice 25FN000195	104192210 - Econ Dev Subscription
U.S. Bank Corporate Payment	132667	USBankTHanse	03/10/2025	04/10/2025	176.92		104192920 - Econ Dev Rural Count
U.S. Bank Corporate Payment	132667	USBankTHanse	03/10/2025	04/10/2025	612.15		104192920 - Econ Dev Rural Count
					\$869.52		
					\$3,383.84		
US Bank Equipment Finance	132668	USBEF5521227	04/07/2025	04/10/2025	602.96		104150250 - Non-Dept Equipment
					\$602.96		
Utah Department of Health and Hu	132578	UDH&HS25FN0	02/26/2025	04/03/2025	11,625.24	25FN000181	255193.031 - Home Visiting - PAT G
Utah Department of Health and Hu	132669	UDH&HS25H50	01/01/2025	04/10/2025	730.23	Invoice 25H5000388	255192.980 - TCM Intergovernment
Utah Department of Health and Hu	132670	UDHH&H25FN0	03/21/2025	04/10/2025	267.00	Invoice 25FN000195	255013.980 - Vital Statistics Intergov
					\$12,622.47		
Utah Division of Technology Servic	132671	UDTS2509R092	03/31/2025	04/10/2025	7.10	NS SJCT-NSCOSANATT-G000000014D San	104145482 - Attorney Law Library S
					\$7.10		

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<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Utah Navajo Trust Fund	132672	RI0401255	04/01/2025	04/10/2025	165.00		724581915 - Contributions to Other
					\$165.00		
Utah Retirement Systems	EFT	3-30-25URS	03/31/2025	03/31/2025	-26.48		102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR030225-3952	03/21/2025	03/31/2025	22.96	State Retirement	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR031625-3952	03/21/2025	03/31/2025	50.00	Traditional IRA	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR031625-3952	03/21/2025	03/31/2025	102.46	State Retirement - Post Retired	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR031625-3952	03/21/2025	03/31/2025	277.00	457 Retirement	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR031625-3952	03/21/2025	03/31/2025	628.72	Retirement Loan Repayment	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR031625-3952	03/21/2025	03/31/2025	1,310.00	Roth IRA	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR031625-3952	03/21/2025	03/31/2025	14,049.97	401k Retirement	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR031625-3952	03/21/2025	03/31/2025	49,364.74	State Retirement	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR031725-3952	03/21/2025	03/31/2025	12.50	457 Retirement	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR031725-3952	03/21/2025	03/31/2025	50.00	Roth IRA	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR031725-3952	03/21/2025	03/31/2025	63.44	Retirement Loan Repayment	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR031725-3952	03/21/2025	03/31/2025	1,634.59	401k Retirement	102224000 - Retirement Payable
Utah Retirement Systems	EFT	PR031725-3952	03/21/2025	03/31/2025	12,793.02	State Retirement	102224000 - Retirement Payable
					\$80,332.92		
Utah State Tax Commision	EFT	PR010525-576	01/10/2025	04/07/2025	15,135.81	State Income Tax	102223000 - StateTax W/H Payable
Utah State Tax Commision	EFT	PR010625-576	01/10/2025	04/07/2025	2,569.28	State Income Tax	102223000 - StateTax W/H Payable
Utah State Tax Commision	EFT	PR011925-576	01/23/2025	04/07/2025	81.78	State Income Tax	102223000 - StateTax W/H Payable
Utah State Tax Commision	EFT	PR011925-576	01/24/2025	04/07/2025	11,171.07	State Income Tax	102223000 - StateTax W/H Payable
Utah State Tax Commision	EFT	PR012025-576	01/24/2025	04/07/2025	1,810.04	State Income Tax	102223000 - StateTax W/H Payable
Utah State Tax Commision	EFT	PR020225-576	02/07/2025	04/07/2025	11,179.33	State Income Tax	102223000 - StateTax W/H Payable
Utah State Tax Commision	EFT	PR020325-576	02/07/2025	04/07/2025	1,758.15	State Income Tax	102223000 - StateTax W/H Payable
Utah State Tax Commision	EFT	PR021625-576	02/21/2025	04/07/2025	11,645.96	State Income Tax	102223000 - StateTax W/H Payable
Utah State Tax Commision	EFT	PR021725-576	02/21/2025	04/07/2025	1,682.71	State Income Tax	102223000 - StateTax W/H Payable
Utah State Tax Commision	EFT	PR030225-576	03/07/2025	04/07/2025	11,439.12	State Income Tax	102223000 - StateTax W/H Payable
Utah State Tax Commision	EFT	PR030325-576	03/07/2025	04/07/2025	1,679.31	State Income Tax	102223000 - StateTax W/H Payable
Utah State Tax Commision	EFT	PR031625-576	03/21/2025	04/07/2025	11,282.85	State Income Tax	102223000 - StateTax W/H Payable
Utah State Tax Commision	EFT	PR031625-576	03/25/2025	04/07/2025	118.63	State Income Tax	102223000 - StateTax W/H Payable
Utah State Tax Commision	EFT	PR031725-576	03/21/2025	04/07/2025	1,716.39	State Income Tax	102223000 - StateTax W/H Payable
Utah State Tax Commision	EFT	PR033125-576	03/29/2025	04/07/2025	142.34	State Income Tax	102223000 - StateTax W/H Payable
					\$83,412.77		
					\$83,412.77		
Utah State Treasurer	132673	UTTreas03-2025	04/07/2025	04/10/2025	30.00		103222000 - Marriage Licenses
Utah State Treasurer	132673	UTTreas03-2025	04/07/2025	04/10/2025	22,732.52		103511000 - Justice Court Fines
					\$22,762.52		
					\$22,762.52		
Utah Valley University	132674	UF&RAA29735	04/10/2025	04/10/2025	225.00	Kissflow	104220615 - Wild Fire Contracts
					\$225.00		
Verizon Wireless	132579	Verizon6108418	03/13/2025	04/03/2025	48.30		104665310 - SJC Homeless Profess
Verizon Wireless	132579	Verizon6108418	03/13/2025	04/03/2025	113.85		104113280 - Admin Telephone
Verizon Wireless	132579	Verizon6108418	03/13/2025	04/03/2025	133.47		104151280 - IT Telephone

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Verizon Wireless	132579	Verizon6108450	03/13/2025	04/03/2025	24.70		105430280 - Cal Black Telephone
Verizon Wireless	132579	Verizon6108450	03/13/2025	04/03/2025	53.45		104256280 - Weed Telephone
Verizon Wireless	132579	Verizon6108461	03/13/2025	04/03/2025	984.32		104230280 - Jail Telephone
					\$1,358.09		
Verizon Wireless	132675	V61058471960	03/13/2025	04/10/2025	200.07	Account # 765507047-00003	104147280 - Surveyor Telephone
Verizon Wireless	132675	V6107464579	03/01/2025	04/10/2025	162.36	Account 842727709-00001	104114242 - Plan/Zone Software Ma
Verizon Wireless	132675	V6108429262	03/10/2025	04/10/2025	201.46	Account 365506834-00001	104225280 - Fire/Rescue Telephone
Verizon Wireless	132675	V6109922942	04/01/2025	04/10/2025	85.34	Account Number 642530092-00001	104145280 - Attorney Telephone
					\$649.23		
					\$2,007.32		
Walker, Shea	132676	SWalker0109202	04/10/2025	04/10/2025	115.50	January 2025	104114620 - Plan/Zone Miscellaneo
Walker, Shea	132676	SWalker1114202	04/10/2025	04/10/2025	115.50	November 2024	104114620 - Plan/Zone Miscellaneo
Walker, Shea	132676	SWalker1216202	04/10/2025	04/10/2025	115.50	December 2024	104114620 - Plan/Zone Miscellaneo
Walker, Shea	132676	SWalker1230202	04/10/2025	04/10/2025	50.00	December 2024	104114620 - Plan/Zone Miscellaneo
					\$396.50		
					\$396.50		
Waste Management of Colorado	132580	WMC044875448	03/31/2025	04/03/2025	94.98		214414270 - Utilities
Waste Management of Colorado	132677	WMC044866848	03/31/2025	04/10/2025	54.92	Customer ID 16-83942-53002	724168270 - Utilities
Waste Management of Colorado	132677	WMC044875248	03/01/2025	04/10/2025	160.48	Customer ID 16-83977-33005	104672270 - Acc Trans Utilities
Waste Management of Colorado	132677	WMC044882648	03/31/2025	04/10/2025	266.99	Customer ID 19-36095-03000	255007.270 - Indirect Admin Utilities
					\$482.39		
					\$577.37		
Weatherford, William	132678	WWeatherford12	01/01/2025	04/10/2025	280.00		104215620 - Search Rescue Miscell
					\$280.00		
Wheeler Machinery Company	132581	WMCP5001867	03/26/2025	04/03/2025	180.55		214412250 - Equipment Operation
Wheeler Machinery Company	132581	WMCP5001868	03/29/2025	04/03/2025	1,382.67		214412250 - Equipment Operation
Wheeler Machinery Company	132581	WMCP5001868	03/29/2025	04/03/2025	283.16		214412250 - Equipment Operation
					\$1,846.38		
					\$1,846.38		
Woolpert	132582	WPTIN0037383	03/13/2025	04/03/2025	6,733.00		105430480 - Cal Black Special Dep
					\$6,733.00		
Yamamoto-Sparks, Allison	132583	AYamamotoSpar	03/27/2025	04/03/2025	244.00		104193230 - Visitor Serv Travel Exp
					\$244.00		
Yazzie, Tisheena	132679	TYazzie0407202	04/07/2025	04/10/2025	933.04		255016.230 - Local Epi Travel expe
					\$933.04		
Zion's Way Home Health & Hospic	132680	ZWHH&HABlack	04/07/2025	04/10/2025	120.00		104684615 - Respite Contracts
Zion's Way Home Health & Hospic	132680	ZWHH&HBDalto	04/07/2025	04/10/2025	160.00		104679615 - State Alt Contracts
Zion's Way Home Health & Hospic	132680	ZWHH&HERand	04/07/2025	04/10/2025	80.00		104672615 - Acc Trans Contracts

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Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Zion's Way Home Health & Hospic	132680	ZWHH&HHMary	04/07/2025	04/10/2025	280.00		104679615 - State Alt Contracts
Zion's Way Home Health & Hospic	132680	ZWHH&HJEberli	04/07/2025	04/10/2025	160.00		104684615 - Respite Contracts
Zion's Way Home Health & Hospic	132680	ZWHH&HLLee	04/07/2025	04/10/2025	600.00		104679615 - State Alt Contracts
Zion's Way Home Health & Hospic	132680	ZWHH&HMButle	04/07/2025	04/10/2025	200.00		104679615 - State Alt Contracts
Zion's Way Home Health & Hospic	132680	ZWHH&HSSilas	04/07/2025	04/10/2025	632.20		104679615 - State Alt Contracts
Zion's Way Home Health & Hospic	132680	ZWHH&HTHarris	04/07/2025	04/10/2025	360.00		104672615 - Acc Trans Contracts
					\$2,592.20		
					\$2,592.20		
Zoro Tools, Inc.	132681	ZINV16073950	04/02/2025	04/10/2025	162.99		104230260 - Jail Buildings and Grou
					\$162.99		
					\$929,746.06		

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30				1. REQUISITION NUMBER 0044001342		PAGE OF 1 6		Item 4.																			
2. CONTRACT NO. 140L5725P0011			3. AWARD/ EFFECTIVE DATE		4. ORDER NUMBER			5. SOLICITATION NUMBER DOILFBO250001		6. SOLICITATION ISSUE DATE 12/13/2024																	
7. FOR SOLICITATION INFORMATION CALL: 			a. NAME Daniel Walker			b. TELEPHONE NUMBER (No collect calls) 8015394219			8. OFFER DUE DATE/LOCAL TIME MS																		
9. ISSUED BY BLM UT-STATE OFC ADM SVCS BR(UT952) 440 WEST 200 SOUTH, SUITE 500 SALT LAKE CITY UT 84101				CODE LUA		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: % FOR: <div><input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) NORTH AMERICAN INDUSTRY CLASSIFICATION STANDARD (NAICS): <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB) 561612 <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS (SDVOSB) <input type="checkbox"/> 8(A) SIZE STANDARD: \$29</div>																					
11. DELIVERY FOR FREE ON BOARD (FOB) DESTINATION UNLESS BLOCK IS MARKED <input checked="" type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS		13a. THIS CONTRACT IS A RATED <input type="checkbox"/> ORDER UNDER THE DEFENSE PRIORITIES AND ALLOCATIONS SYSTEM - DPAS (15 CFR 700)			13b. RATING 14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> REQUEST FOR QUOTE (RFQ) <input type="checkbox"/> INVITATION FOR BID (IFB) <input type="checkbox"/> REQUEST FOR PROPOSAL (RFP)																				
15. DELIVER TO BLM-UT MONTICELLO FIELD OFFICE 365 N MAIN ST PO BOX 7 MONTICELLO UT 84535				CODE 0011276661		16. ADMINISTERED BY BLM UT-STATE OFC ADM SVCS BR(UT952) 440 WEST 200 SOUTH, SUITE 500 SALT LAKE CITY UT 84101																					
17a. CONTRACTOR/ OFFEROR		CODE WCVABP2FEVA2		FACILITY CODE		18a. PAYMENT WILL BE MADE BY CODE IPP INV Invoice Processing Platform System US Department of Treasury https://www.ipp.gov																					
COUNTRY OF SAN JUAN Attn: Sheriff Lehi Lacy 117 S MAIN ST MONTICELLO UT 84535-7866 TELEPHONE NO. 435-459-3415																											
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER						18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM																					
19. ITEM NO.										20. SCHEDULE OF SUPPLIES/SERVICES										21. QUANTITY		22. UNIT		23. UNIT PRICE		24. AMOUNT	
UEI: WCVABP2FEVA2 140L5725P0011 SAN JUAN COUNTY LAW ENFORCEMENT SERVICES Purpose: The purpose of this purchase order is to provide law enforcement services throughout San Juan County in accordance with attached Statement of Work. Description: (Use Reverse and/or Attach Additional Sheets as Necessary)																											
25. ACCOUNTING AND APPROPRIATION DATA See schedule														26. TOTAL AWARD AMOUNT (For Government Use Only) \$33,618.00													
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE (FEDERAL ACQUISITION REGULATION) FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA														<input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.													
<input checked="" type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA														<input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.													
<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.										<input type="checkbox"/> 29. AWARD OF CONTRACT: REFERENCE OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:																	
30a. SIGNATURE OF OFFEROR/CONTRACTOR										30c. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)  Date: 2025.03.21 14:14:13 -06'00'																	
30b. NAME AND TITLE OF SIGNER (Type or print)					30c. DATE SIGNED					31b. NAME OF CONTRACTING OFFICER (Type or print) Daniel Walker					31c. DATE SIGNED												

AUTHORIZED FOR LOCAL REPRODUCTION
PREVIOUS EDITION IS NOT USABLE

STANDARD FORM 1449 (REV. 11/2021)
Prescribed by GSA - FAR (48 CFR) 53.2

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19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	<p>1. This purchase order is for the base year of 3/21/2025 through 3/20/2026.</p> <p>2. Vendor is required to submit quarterly invoices IAW Statement of Work online at www.IPP.gov with supporting documentation.</p> <p>3. Changes to this purchase order can only be made by the Contracting Officer.</p> <p>4. Points of contact for this award:</p> <p>San Juan County: Sheriff Lehi Lacy llacy@sanjuancountyut.gov</p> <p>Contracting Officer's Representative: Dave Hoeper 435-259-2109 dhoeper@blm.gov</p> <p>Contracting Officer: Daniel Walker 801-539-4219 dlwalker@blm.gov</p> <p>Delivery: 03/20/2026 Continued ...</p>				

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT	37. CHECK NUMBER
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL			<input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY		
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT			42a. RECEIVED BY (<i>Print</i>)	
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		41c. DATE	42b. RECEIVED AT (<i>Location</i>)	
			42c. DATE REC'D (YY/MM/DD)	42d. TOTAL CONTAINERS

NAME OF OFFEROR OR CONTRACTOR
COUNTY OF SAN JUAN

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Period of Performance: 03/21/2025 to 03/20/2026				
00010	<p>San Juan County Law Enforcement Patrol Services - Base Year</p> <p>Hourly Rate = \$43.10</p> <p>Not to Exceed 780 hours</p> <p>Accounting Info: 01 Account Assignm: K G/L Account: 610000252K Business Area: L000 Commitment Item: 252K00 Cost Center: LLUTY00000 Functional Area: L10200000.NU0000 Fund: 256L1109AF Fund Center: LLUTY00000 PR Acct Assign: 01 Funded: \$2,900.00</p> <p>Accounting Info: 02 Account Assignm: K G/L Account: 610000252K Business Area: L000 Commitment Item: 252K00 Cost Center: LLUTY00000 Functional Area: L10300000.NU0000 Fund: 256L1109AF Fund Center: LLUTY00000 PR Acct Assign: 02 Funded: \$1,200.00</p> <p>Accounting Info: 03 Account Assignm: K G/L Account: 610000252K Business Area: L000 Commitment Item: 252K00 Cost Center: LLUTY00000 Functional Area: L10500000.NU0000 Fund: 256L1109AF Fund Center: LLUTY00000 PR Acct Assign: 03 Funded: \$3,221.00</p> <p>Accounting Info: 04 Account Assignm: K G/L Account: 610000252K Business Area: L000 Commitment Item: 252K00 Cost Center: LLUTY00000 Functional Area: L11600000.NU0000 Fund: 256L1109AF Fund Center: LLUTY00000 Project/WBS: LX.SI.WATR0000 PR Acct Assign: 04 Funded: \$1,000.00</p> <p>Accounting Info: 05 Account Assignm: K G/L Account: 610000252K Business Area: L000 Commitment Item: 252K00 Cost Center: LLUTY00000 Functional Area: L11700000.NU0000 Fund: 256L1109AF Fund Center: LLUTY00000 Project/WBS: LX.SI.WILD0000 PR Acct Assign: 05 Funded: \$2,500.00</p> <p>Continued ...</p>				33,618.00

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NAME OF OFFEROR OR CONTRACTOR

COUNTY OF SAN JUAN

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Accounting Info: 06 Account Assignm: K G/L Account: 610000252K Business Area: L000 Commitment Item: 252K00 Cost Center: LLUTY00000 Functional Area: L12100000.NU0000 Fund: 256L1109AF Fund Center: LLUTY00000 PR Acct Assign: 06 Funded: \$2,700.00 Accounting Info: 07 Account Assignm: K G/L Account: 610000252K Business Area: L000 Commitment Item: 252K00 Cost Center: LLUTY00000 Functional Area: L12200000.NU0000 Fund: 256L1109AF Fund Center: LLUTY00000 PR Acct Assign: 07 Funded: \$1,600.00 Accounting Info: 08 Account Assignm: K G/L Account: 610000252K Business Area: L000 Commitment Item: 252K00 Cost Center: LLUTY00000 Functional Area: L13100000.NU0000 Fund: 256L1109AF Fund Center: LLUTY00000 PR Acct Assign: 08 Funded: \$3,000.00 Accounting Info: 09 Account Assignm: K G/L Account: 610000252K Business Area: L000 Commitment Item: 252K00 Cost Center: LLUTY00000 Functional Area: L13300000.NU0000 Fund: 256L1109AF Fund Center: LLUTY00000 PR Acct Assign: 09 Funded: \$3,700.00 Accounting Info: 10 Account Assignm: K G/L Account: 610000252K Business Area: L000 Commitment Item: 252K00 Cost Center: LLUTY00000 Functional Area: L16100000.NU0000 Fund: 256L1109AF Fund Center: LLUTY00000 PR Acct Assign: 10 Funded: \$2,522.00 Accounting Info: 11 Account Assignm: K G/L Account: 610000252K Business Area: L000 Commitment Item: 252K00 Cost Center: LLUTY00000 Functional Area: L17110000.NU0000 Fund: 256L1109AF Fund Center: LLUTY00000 Project/WBS: LX.SS.J0650000 PR Acct Assign: 11 Funded: \$6,318.00 Accounting Info: 12 Account Assignm: K G/L Account: 610000252K Business Area: L000 Commitment Item: 252K00 Cost Center: LLUTY00000 Functional Area: Continued ...				

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ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>L12320000.NU0000 Fund: 20XL5413AR Fund Center: LLUTY00000 Project/WBS: LV.RD.UT140000 PR Acct Assign: 12 Funded: \$1,234.00 Accounting Info: 13 Account Assignm: K G/L Account: 610000252K Business Area: L000 Commitment Item: 252K00 Cost Center: LLUTY00000 Functional Area: L12320000.NU0000 Fund: 22XL5413AR Fund Center: LLUTY00000 Project/WBS: LV.RD.UT140000 PR Acct Assign: 13 Funded: \$723.00 Accounting Info: 14 Account Assignm: K G/L Account: 610000252K Business Area: L000 Commitment Item: 252K00 Cost Center: LLUTY00000 Functional Area: L12320000.NU0000 Fund: 24XL5413AR Fund Center: LLUTY00000 Project/WBS: LV.RD.UT140000 PR Acct Assign: 14 Funded: \$1,000.00</p>				
00020	<p>San Juan County Law Enforcement Patrol Services - Option Year 1</p> <p>Hourly Rate = \$45.25</p> <p>Not to Exceed 780 hours</p> <p>Amount: \$35,295.00 (Option Line Item) Anticipated Exercise Date 03/19/2026 Period of Performance: 03/21/2026 to 03/20/2027</p>				0.00
00030	<p>San Juan County Law Enforcement Patrol Services - Option Year 2</p> <p>Hourly Rate = \$47.51</p> <p>Not to Exceed 780 hours</p> <p>Amount: \$37,057.80 (Option Line Item) Anticipated Exercise Date 03/19/2027 Period of Performance: 03/21/2027 to 03/20/2028 Continued ...</p>				0.00

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Item 4.

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ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
00040	<p>San Juan County Law Enforcement Patrol Services - Option Year 3</p> <p>Hourly Rate = \$49.88</p> <p>Not to Exceed 780 hours</p> <p>Amount: \$38,906.40 (Option Line Item)</p> <p>Anticipated Exercise Date 03/19/2028</p> <p>Period of Performance: 03/21/2028 to 03/20/2029</p>				0.00
00050	<p>San Juan County Law Enforcement Patrol Services - Option Year 4</p> <p>Hourly Rate = \$52.37</p> <p>Not to Exceed 780 hours</p> <p>Amount: \$40,848.60 (Option Line Item)</p> <p>Anticipated Exercise Date 03/19/2029</p> <p>Period of Performance: 03/21/2029 to 03/20/2030</p> <p>The total amount of award: \$185,725.80. The obligation for this award is shown in box 26.</p>				0.00

SAN JUAN CO. LAW ENFORCEMENT SERVICES STATEMENT OF WORK

Scope of Work

- (a) This contract is to obtain law enforcement services to assist the Bureau of Land Management (BLM) in the administration and regulation of the use and occupancy of public lands. The contractor will enforce the civil and criminal laws of the State and/or county on public lands, waters, roads, and trails administered by the BLM .
- (b) The services required by the BLM in this Statement of Work are of an extraordinary nature outside the scope of normal and routine law enforcement activities on federal public lands administered by the BLM in San Juan County, Utah.

General Work Requirements

- (a) Provide services as listed, for the enforcement of State and local laws relating to the protection of persons and property on federal public lands. The lack of any specific request by the BLM will not limit the authority of the contractor to respond to any situation in a fashion seen fit under State or local law.
 - ☐ Contractor will coordinate with the designated BLM Contracting Officer's Representative (COR) regarding patrol needs and to exchange law enforcement information of benefit to both the contractor and the BLM.
 - ☐ Contractor will issue state citations, when warranted, for violations related to the protection of persons, property and natural resources located on the public lands.
 - ☐ Contractor agrees to conduct patrols by motorized vehicle, foot, all-terrain vehicle, river watercraft, or other means necessary, for the following high use recreation areas within the San Juan County, as well as other high use areas as identified and requested by the BLM COR:
 - Cedar Mesa Special Recreation Management Area
 - Indian Creek Special Recreation Management Area
 - Wray Mesa
 - Montezuma Canyon
 - San Juan River
 - Behind the Rocks area
 - Ken's Lake
 - Black Ridge
 - Beef Basin
 - Kane Creek
 - Dark Canyon Primitive area
 - Canyon Rims SRMA

- Contractor will assign the requested number of officers in addition to the present complement of San Juan County Deputies to the identified public lands, waters, roads, and trails administered by the BLM within the confines of San Juan County. Contractor will work a regularly scheduled or overtime tour on such lands, waters, roads, and trails with special attention given to the high use recreation areas in the Indian Creek and Cedar Mesa Special Recreation Management Areas identified above. Assignment will be for holiday weekends and high use periods identified in this contract. Patrols will focus on public safety and resource protection. This includes the enforcement of off highway vehicle regulations, camping regulations (litter, fire regulations, noise complaints, etc.), protection of paleontological and archaeological resources, cultural sites, alcohol and drug use violations and the prevention/detection of off route vehicle travel.
 - Contractor will provide law enforcement patrols of the aforementioned public lands on the following holidays and weekends, as well as other high use time periods as identified and requested by the BLM COR (not to exceed 780 hours):
 - In March, approximately 70 hours will be required to patrol during the Spring Break weekends and patrolling for off road use associated with antler hunting and wood gathering.
 - In April, approximately 115 hours will be required to patrol high use weekends and in particular the Easter Weekend.
 - In May, approximately 115 hours will be required to patrol the high use weekends of which Memorial Day weekend is the primary weekend.
 - In June, approximately 75 hours will be required to patrol high use locations during high use periods.
 - In July, approximately 50 hours will be required to patrol high use areas during high use periods. There may be fire restrictions in effect which will require focused patrol activity.
 - In August, approximately 50 hours will be required to patrol high use areas. There may be fire restrictions in effect which will require patrol activity.
 - In September, approximately 115 hours will be required to patrol high use areas. The primary high use period will be Labor Day weekend.
 - In October, approximately 115 hours will be required to patrol high use areas. The primary use periods will be during the hunting seasons, recreation areas and wood gathering.
 - In November, approximately 75 hours will be required to patrol high use areas. The primary use periods will be during the hunting seasons, recreation areas and wood gathering.
- (b) Sworn personnel assigned to duties under this contract will be paid employees of the contractor who have complied with the minimum standards as required by the Utah Peace Officers Standards and Training (P.O.S.T.) Council; and that such, have not been convicted of a misdemeanor crime of domestic violence and are not prohibited from possessing a firearm in accordance with 18 U.S.C. 922(g)(9).

- (c) The contractor will ensure that sworn personnel assigned to duties on federal public lands be made aware of the provisions of the Archaeological Resources Protection Act (16 U.S.C. 470 aa - 470 ll) and the Native American Graves Protection and Repatriation Act (25 U.S.C. 3001 - 3013), regarding skeletal remains. Contractor shall also ensure personnel conducting the patrols, are instructed that, if possible, not to disturb what possibly may be an archaeological site, on the belief that the presence of skeletal remains is indicative of a crime scene over which they have jurisdiction, without first checking with appropriate BLM Law Enforcement Ranger and/or BLM management personnel. BLM will provide this training to contractor if requested.

Deliverables/Reports

The contractor shall delivery quarterly reports of all noted law enforcement activities including but not limited to:

- (1) number of patrols made;
- (2) hours worked;
- (3) number of public contacts;
- (4) warnings, citations, arrests made on public lands – both misdemeanor and felonies;
- (5) incidents investigated or responded to – including fatalities and accidents involving serious bodily injury; and
- (6) assistance given to BLM personnel.

Invoices and Payments

Itemized invoices for payment will be furnished at the end of each month to the BLM Contracting Officer and PI/Contracting Officer's Representative (COR). The designated BLM PI will certify all invoices for accuracy and verify that patrols were performed within the standards stated above. A copy of the above-mentioned backup documentation/reports should be retained in the contract file, along with the monthly invoice, and/or with the designated BLM PI.

Deliverables Table

	Hourly Rate	Max Hours	Total Value
Base Year 3/21/2025 - 3/20/2026	\$43.10	780	\$33,618.00
Option Year 1 3/21/2026 - 3/20/2027	\$45.25	780	\$35,295.00
Option Year 2 3/21/2027 - 3/20/2028	\$47.51	780	\$37,057.80
Option Year 3 3/21/2028 - 3/20/2029	\$49.88	780	\$38,906.40
Option Year 4 3/21/2029 - 3/20/2030	\$52.37	780	\$40,848.60

Payment Schedule

1 st Quarter	March 21 through June 30
2 nd Quarter	July 1 through September 30
3 rd Quarter	October 1 through December 31
4 th Quarter	January 1 through March 20

52.212-4 CONTRACT TERMS AND CONDITIONS –COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES (NOV 2023)

---Addendum to 52.212-4---

DIAR 1452.201-70 AUTHORITIES AND DELEGATIONS (SEP 2011)

(a) The Contracting Officer is the only individual authorized to enter into or terminate this contract, modify any term or condition of this contract, waive any requirement of this contract, or accept nonconforming work.

(b) The Contracting Officer will designate a Contracting Officer's Representative (COR) at time of award. The COR will be responsible for technical monitoring of the contractor's performance and deliveries. The COR will be appointed in writing, and a copy of the appointment will be furnished to the Contractor. Changes to this delegation will be made by written changes to the existing appointment or by issuance of a new appointment.

(c) The COR is not authorized to perform, formally or informally, any of the following actions:

(1) Promise, award, agree to award, or execute any contract, contract modification, or notice of intent that changes or may change this contract;

(2) Waive or agree to modification of the delivery schedule;

(3) Make any final decision on any contract matter subject to the Disputes Clause;

(4) Terminate, for any reason, the Contractor's right to proceed;

(5) Obligate in any way, the payment of money by the Government.

(d) The Contractor shall comply with the written or oral direction of the Contracting Officer or authorized representative(s) acting within the scope and authority of the appointment memorandum. The Contractor need not proceed with direction that it considers to have been issued without proper authority. The Contractor shall notify the Contracting Officer in writing, with as much detail as possible, when the COR has taken an action or has issued direction (written or oral) that the Contractor considers to exceed the

COR's appointment, within 3 days of the occurrence. Unless otherwise provided in this contract, the Contractor assumes all costs, risks, liabilities, and consequences of performing any work it is directed to perform that falls within any of the categories defined in paragraph (c) prior to receipt of the Contracting Officer's response issued under paragraph (e) of this clause.

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(e) The Contracting Officer shall respond in writing within 30 days to any notice made under paragraph (d) of this clause. A failure of the parties to agree upon the nature of a direction, or upon the contract action to be taken with respect thereto, shall be subject to the provisions of the Disputes clause of this contract.

(f) The Contractor shall provide copies of all correspondence to the Contracting Officer and the COR.

(g) Any action(s) taken by the Contractor, in response to any direction given by any person acting on behalf of the Government or any Government official other than the Contracting Officer or the COR acting within his or her appointment, shall be at the Contractor's risk.

(End of Clause)

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

Federal Acquisition Regulation: <https://www.acquisition.gov/far>

Department of the Interior Acquisition Regulation: <https://www.acquisition.gov/diar>

(End of clause)

DOI-AAAP-0028 ELECTRONIC INVOICING AND PAYMENT REQUIREMENTS-INVOICE PROCESSING PLATFORM (IPP) (FEB 2021)

Payment requests must be submitted electronically through the U. S. Department of the Treasury's Invoice Processing Platform System (IPP).

'Payment request' means any request for contract financing payment or invoice payment by the Contractor. To constitute a proper invoice, the payment request must comply with the requirements identified in the applicable Prompt Payment clause included in the contract, or the clause 52.212-4 Contract Terms and Conditions - Commercial Items included in commercial item contracts. The IPP website address is:

<https://www.ipp.gov>.

Under this contract, the following documents are required to be submitted as an attachment to the IPP invoice:

Copy of Contractor's Commercial Invoice shall be uploaded into IPP.

The Contractor must use the IPP website to register access and use IPP for submitting requests for payment. The Contractor Government Business Point of Contact (as listed in SAM) will receive enrollment instructions via email from the Federal Reserve Bank of St. Louis (FRBSTL) within 3 - 5 business days of the contract award date. Contractor assistance with enrollment can be obtained by contacting the IPP Production Helpdesk via email IPPCustomerSupport@fiscal.treasury.gov or phone (866) 973-3131.

If the Contractor is unable to comply with the requirement to use IPP for submitting invoices for payment, the Contractor must submit a waiver request in writing to the Contracting Officer with its proposal or quotation.

(End of Local Clause)

52.204-13 SYSTEM FOR AWARD MANAGEMENT MAINTENANCE (OCT 2018)

52.217-2 CANCELLATION UNDER MULTI-YEAR CONTRACTS (OCT 1997)

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 10 days.

(End of clause)

52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 1 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 10 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 5 years 6 months.

(End of clause)

--- End of Addendum to 52.212-4---

52.212-5 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS—COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES (MAY 2024)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial products and commercial services:

- (1) 52.203-19, Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements

(Jan 2017) (section 743 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235) and its successor provisions in subsequent appropriations acts (and as extended in continuing resolutions)).

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(2) 52.204-23, Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab Covered Entities (Dec 2023) (Section 1634 of Pub. L. 115-91).

(3) 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment. (Nov 2021) (Section 889(a)(1)(A) of Pub. L. 115-232).

(4) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (Nov 2015).

(5) 52.232-40, Providing Accelerated Payments to Small Business Subcontractors (Mar 2023) (31 U.S.C. 3903 and 10 U.S.C. 3801).

(6) 52.233-3, Protest After Award (Aug 1996) (31 U.S.C. 3553).

(7) 52.233-4, Applicable Law for Breach of Contract Claim (Oct 2004) (Public Laws 108-77 and 108-78 (19 U.S.C. 3805 note)).

(b) The Contractor *shall* comply with the FAR clauses in this paragraph (b) that the *Contracting Officer* has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to *acquisitions of commercial products and commercial services*:

[] (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Jun 2020), with Alternate I (Nov 2021) (41 U.S.C. 4704 and 10 U.S.C. 4655).

[] (2) 52.203-13, Contractor Code of Business Ethics and Conduct (Nov 2021) (41 U.S.C. 3509)).

[] (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (Jun 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)

(4) [52.203-17](#), Contractor Employee Whistleblower Rights (Nov 2023) ([41 U.S.C. 4712](#)); this clause does not apply to contracts of DoD, NASA, the Coast Guard, or applicable elements of the intelligence community—see FAR [3.900\(a\)](#).

[X] (5) 52.204-10, Reporting Executive Compensation and First-Tier Subcontract Awards (Jun 2020) (Pub. L. 109-282) (31 U.S.C. 6101 note).

[] (6) [Reserved].

[X] (7) 52.204-14, Service Contract Reporting Requirements (Oct 2016) (Pub. L. 111-117, section 743 of Div. C).

[] (8) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (Oct 2016) (Pub. L. 111-117, section 743 of Div. C).

[X] (9) 52.204-27 Prohibition on a ByteDance Covered Application (JUN 2023)

(10) 52.204–28, Federal *Acquisition* Supply Chain Security Act Orders—Federal Supply Schedules, Governmentwide *Acquisition* Contracts, and Multi-Agency Contracts. (Dec 2023) ([Pub. L. 115–390](#), title II).

[X] (11)(i) 52.204–30, Federal Acquisition Supply Chain Security Act Orders—Prohibition. (Dec 2023) (Pub. L. 115–390, title II).

(ii) *Alternate I* (Dec 2023) of 52.204–30.

[X] (12) 52.209-6, Protecting the Government’s Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (Nov 2021) (31 U.S.C. 6101 note).

[] (13) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (Oct 2018) (41 U.S.C. 2313).

[] (14) [Reserved]

[] (15) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (Oct 2022) (15 U.S.C. 657a)(2)(A)(i)).

[] (16) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Oct 2022) (if the offeror elects to waive the preference, it shall so indicate in its offer) (15 U.S.C. 657a).

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(17) [Reserve] [d]

- [] (18) (i) 52.219-6, Notice of Total Small Business Set-Aside (Nov 2020) (15 U.S.C. 644).
- [] (ii) Alternate I (Mar 2020) of 52.219-6.
- [] (19) (i) 52.219-7, Notice of Partial Small Business Set-Aside (Nov 2020) (15 U.S.C. 644).
- [] (ii) Alternate I (Mar 2020) of 52.219-7.
- [] (20) 52.219-8, Utilization of Small Business Concerns (FEB 2024) (15 U.S.C. 637(d)(2) and (3)).
- [] (21) (i) 52.219-9, Small Business Subcontracting Plan (Sep 2023) (15 U.S.C. 637(d)(4)).
- [] (ii) Alternate I (Nov 2016) of 52.219-9.
- [] (iii) Alternate II (Nov 2016) of 52.219-9.
- [] (iv) Alternate III (Jun 2020) of 52.219-9.
- [] (v) Alternate IV (Sep 2023) of 52.219-9.
- [] (22) (i) 52.219-13, Notice of Set-Aside of Orders (Mar 2020) (15 U.S.C. 644(r)).
- [] (ii) Alternate I (Mar 2020) of 52.219-13.
- [] (23) 52.219-14, Limitations on Subcontracting (OCT 2022) Limitations on Subcontracting (Oct 2022) (15 U.S.C. 637s).
- [] (24) 52.219-16, Liquidated Damages-Subcontracting Plan (Sep 2021) (15 U.S.C. 637(d)(4)(F)(i)).
- [] (25) 52.219-27, Notice of Set-Aside for, or Sole-Source Award to, Service-Disabled Veteran-Owned Small Business (SDVOSB) Concerns Eligible Under the SDVOSB Program (FEB 2024) (15 U.S.C. 657f).
- [X] (26) (i) 52.219-28, Post Award Small Business Program Representation (Feb 2024) (15 U.S.C. 632(a)(2)).
- [] (ii) Alternate I (MAR 2020) of 52.219-28.
- [] (27) 52.219-29, Notice of Set-Aside for, or Sole Source Award to, Economically Disadvantaged Women-Owned Small Business Concerns (Oct 2022) (15 U.S.C. 637(m)).
- [] (28) 52.219-30, Notice of Set-Aside for, or Sole Source Award to, Women-Owned Small Business Concerns Eligible Under the Women-Owned Small Business Program (Oct 2022) (15 U.S.C. 637(m)).
- [] (29) 52.219-32, Orders Issued Directly Under Small Business Reserves (Mar 2020) (15 U.S.C. 644(r)).
- [] (30) 52.219-33, Nonmanufacturer Rule (Sep 2021) (15 U.S.C. 637(a)(17)).
- [X] (31) 52.222-3, Convict Labor (Jun 2003) (E.O.11755).
- [X] (32) 52.222-19, Child Labor-Cooperation with Authorities and Remedies (FEB 2024) (E.O.13126).
- [X] (33) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).
- [X] (34) (i) 52.222-26, Equal Opportunity (Sep 2016) (E.O.11246).
- [] (ii) Alternate I (Feb 1999) of 52.222-26.
- [X] (35) (i) 52.222-35, Equal Opportunity for Veterans (Jun 2020) (38 U.S.C. 4212).
- [] (ii) Alternate I (Jul 2014) of 52.222-35.
- [X] (36) (i) 52.222-36, Equal Opportunity for Workers with Disabilities (Jun 2020) (29 U.S.C. 793).
- [] (ii) Alternate I (Jul 2014) of 52.222-36.
- [X] (37) 52.222-37, Employment Reports on Veterans (Jun 2020) (38 U.S.C. 4212).
- [] (38) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).
- [X] (39) (i) 52.222-50, Combating Trafficking in Persons (Nov 2021) (22 U.S.C. chapter 78 and E.O. 13627).
- [] (ii) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).
- [X] (40) 52.222-54, Employment Eligibility Verification (May 2022). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial products or commercial services as prescribed in 22.1803.)
- [] (41) (i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

- [] (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- [] (42) [52.223-11](#), *Ozone-Depleting Substances* and High Global Warming Potential Hydrofluorocarbons (May 2024) ([42 U.S.C. 7671](#), *et seq.*).
- [] (43) [52.223-12](#), Maintenance, Service, Repair, or Disposal of Refrigeration Equipment and Air Conditioners (May 2024) ([42 U.S.C. 7671](#), *et seq.*).
- [] (44) [52.223-20](#), Aerosols (May 2024) ([42 U.S.C. 7671](#), *et seq.*).
- [] (45) [52.223-21](#), Foams (May 2024) ([42 U.S.C. 7671](#), *et seq.*).
- [] (46) [52.223-23](#), *Sustainable Products and Services* (May 2024) ([E.O. 14057](#), [7 U.S.C. 8102](#), [42 U.S.C. 6962](#), [42 U.S.C. 8259b](#), and [42 U.S.C. 7671i](#)).
- [] (47) (i) 52.224-3 Privacy Training (Jan 2017) (5 U.S.C. 552 a).
 [] (ii) Alternate I (Jan 2017) of 52.224-3.
- [] (48) (i) 52.225-1, Buy American-Supplies (Oct 2022) (41 U.S.C. chapter 83).
- [] (49) (i) 52.225-3, Buy American-Free Trade Agreements-Israeli Trade Act (NOV 2023) (19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, 19 U.S.C. chapter 29 (sections 4501-4732), Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43).
 [] (ii) Alternate I [Reserved].
 [] (iii) Alternate II (Dec 2022) of 52.225-3.
 [] (iv) Alternate III (NOV 2023) of 52.225-3.
- [] (50) 52.225-5, Trade Agreements (NOV 2023) (19 U.S.C. 2501, *et seq.*, 19 U.S.C. 3301 note).
- [X] (51) 52.225-13, Restrictions on Certain Foreign Purchases (Feb 2021) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).
- [] (52) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Oct 2016) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. Subtitle A, Part V, Subpart G Note).
- [] (53) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).
- [] (54) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).
- [X] (55) [52.226-8](#), Encouraging Contractor Policies to Ban Text Messaging While Driving (May 2024) ([E.O. 13513](#)).
- [] (56) 52.229-12, Tax on Certain Foreign Procurements (Feb 2021).
- [X] (57) 52.232-29, Terms for Financing of Purchases of Commercial Products and Commercial Services (Nov 2021) (41 U.S.C. 4505, 10 U.S.C. 3805).
- [] (58) 52.232-30, Installment Payments for Commercial Products and Commercial Services (Nov 2021) (41 U.S.C. 4505, 10 U.S.C. 3805).
- [X] (59) 52.232-33, Payment by Electronic Funds Transfer-System for Award Management (Oct 2018) (31 U.S.C. 3332).
- [] (60) 52.232-34, Payment by Electronic Funds Transfer-Other than System for Award Management (Jul 2013) (31 U.S.C. 3332).
- [] (61) 52.232-36, Payment by Third Party (May 2014) (31 U.S.C. 3332).
- [] (62) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).
- [] (63) 52.242-5, Payments to Small Business Subcontractors (Jan 2017) (15 U.S.C. 637(d) (13)).
- [] (64) (i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Nov 2021) (46 U.S.C. 55305 and 10 U.S.C. 2631).
 [] (ii) Alternate I (Apr 2003) of 52.247-64.
 [] (iii) Alternate II (Nov 2021) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial products and commercial services:

[X] (1) 52.222-41, Service Contract Labor Standards (Aug 2018) (41 U.S.C. chapter 67).
 [X] (2) 52.222-42, Statement of Equivalent Rates for Federal Hires (May 2014) (29 U.S.C. 2 and 41 U.S.C. chapter 67).

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This Statement is for Information Only: It is not a Wage Determination

Employee Class Monetary Wage-Fringe Benefits

[List as necessary]	

- [] (3) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (Multiple Year and Option Contracts) (Aug 2018) (29 U.S.C. 206 and 41 U.S.C. chapter 67).
 [X] (4) 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (May 2014) (29U.S.C.206 and 41 U.S.C. chapter 67).
 [] (5) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) (41 U.S.C. chapter 67).
 [] (6) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (May 2014) (41 U.S.C. chapter 67).
 [X] (7) 52.222-55, Minimum Wages for Contractor Workers Under Executive Order 14026 (Jan 2022).
 [X] (8) 52.222-62, Paid Sick Leave Under Executive Order 13706 (Jan 2022) (E.O. 13706).
 [] (9) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (Jun 2020) (42 U.S.C. 1792).

(d) *Comptroller General Examination of Record.* The Contractor *shall* comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the *simplified acquisition threshold*, as defined in FAR 2.101, on the date of award of this contract, and does not contain the clause at 52.215-2, Audit and Records-Negotiation.

- (1) The Comptroller General of the *United States*, or an authorized representative of the Comptroller General, *shall* have access to and right to examine any of the Contractor’s directly pertinent records involving transactions related to this contract.
- (2) The Contractor *shall* make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated *shall* be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of *claims* arising under or relating to this contract *shall* be made available until such appeals, litigation, or *claims* are finally resolved.
- (3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) (1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1), in a subcontract for commercial products or commercial services. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause-

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Nov 2021) (41 U.S.C. 3509).

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(ii) 52.203-17, Contractor Employee Whistleblower Rights (Nov 2023) (41 U.S.C. 4712).

(iii) 52.203-19, Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (Jan 2017) (section 743 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235) and its successor provisions in subsequent appropriations acts (and as extended in continuing resolutions)).

(iv) 52.204-23, Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab Covered Entities (Dec 2023) (Section 1634 of Pub. L. 115-91).

(v) 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment. (Nov 2021) (Section 889(a)(1)(A) of Pub. L. 115-232).

(vi) 52.204-27, Prohibition on a ByteDance Covered Application (Jun 2023) (Section 102 of Division R of Pub. L. 117-328).

(vii) (A) 52.204–30, Federal Acquisition Supply Chain Security Act Orders—Prohibition. (Dec 2023) (Pub. L. 115–390, title II).

(B) Alternate I (Dec 2023) of 52.204–30.

(viii) 52.219-8, Utilization of Small Business Concerns (Feb 2024) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds the applicable threshold specified in FAR 19.702(a) on the date of subcontract award, the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(ix) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).

(x) 52.222-26, Equal Opportunity (Sep 2015) (E.O.11246).

(xi) 52.222-35, Equal Opportunity for Veterans (Jun 2020) (38 U.S.C. 4212).

(xii) 52.222-36, Equal Opportunity for Workers with Disabilities (Jun 2020) (29 U.S.C. 793).

(xiii) 52.222-37, Employment Reports on Veterans (Jun 2020) (38 U.S.C. 4212).

(xiv) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(xv) 52.222-41, Service Contract Labor Standards (Aug 2018) (41 U.S.C. chapter 67).

(xvi) (A) 52.222-50, Combating Trafficking in Persons (Nov 2021) (22 U.S.C. chapter 78 and E.O 13627).

(B) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 and E.O. 13627).

(xvii) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) (41 U.S.C. chapter 67).

(xviii) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (May 2014) (41 U.S.C. chapter 67).

(xix) 52.222-54, Employment Eligibility Verification (May 2022) (E.O. 12989).

(xx) 52.222-55, Minimum Wages for Contractor Workers Under Executive Order 14026 (Jan 20

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(xxi) 52.222-62, Paid Sick Leave Under Executive Order 13706 (Jan 2022) (E.O. 13706).

(xxii) (A) 52.224-3, Privacy Training (Jan 2017) (5 U.S.C. 552a).

(B) Alternate I (Jan 2017) of 52.224-3.

(xxiii) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Oct 2016) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. Subtitle A, Part V, Subpart G Note).

(xxiv) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations (Jun 2020) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xxv) 52.232-40, Providing Accelerated Payments to Small Business Subcontractors (Mar 2023) (31 U.S.C. 3903 and 10 U.S.C. 3801). Flow down required in accordance with paragraph (c) of 52.232-40.

(xxvi) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Nov 2021) (46 U.S.C. 55305 and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the Contractor may include in its subcontracts for commercial products and commercial services a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

Federal Acquisition Supply Chain Security Act Orders—Representation and Disclosures (Dec 2023)

Contract Documents, Exhibits, or Attachments

"REGISTER OF WAGE DETERMINATIONS UNDER THE SERVICE CONTRACT ACT By direction of the Secretary of Labor		U.S. DEPARTMENT OF LABOR EMPLOYMENT STANDARDS ADMINISTRATION WAGE AND HOUR DIVISION WASHINGTON D.C. 20210
Daniel W. Simms Director		Wage Determination No.: 2015-5497 Revision No.: 24 Date Of Last Revision: 12/23/2024
Division of Wage Determinations		

Note: Contracts subject to the Service Contract Act are generally required to pay at least the applicable minimum wage rate required under Executive Order 14026 or Executive Order 13658.

If the contract is entered into on or after January 30, 2022, or the contract is renewed or extended (e.g., an option is exercised) on or after January 30, 2022:	Executive Order 14026 generally applies to the contract. The contractor must pay all covered workers at least \$17.75 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in 2025.
If the contract was awarded on or between January 1, 2015 and January 29, 2022, and the contract is not renewed or extended on or after January 30, 2022:	Executive Order 13658 generally applies to the contract. The contractor must pay all covered workers at least \$13.30 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in 2025.

The applicable Executive Order minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the Executive Orders is available at www.dol.gov/whd/govcontracts.

State: Utah

Area: Utah Counties of Carbon, Daggett, Duchesne, Emery, Grand, San Juan, Uintah

****Fringe Benefits Required Follow the Occupational Listing****

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		17.04***
01012 - Accounting Clerk II		19.12
01013 - Accounting Clerk III		21.39
01020 - Administrative Assistant		29.27
01035 - Court Reporter		20.34
01041 - Customer Service Representative I		14.49***
01042 - Customer Service Representative II		15.81***
01043 - Customer Service Representative III		17.74***
01051 - Data Entry Operator I		15.38***
01052 - Data Entry Operator II		16.78***
01060 - Dispatcher, Motor Vehicle		25.50
01070 - Document Preparation Clerk		16.20***
01090 - Duplicating Machine Operator		16.20***
01111 - General Clerk I		15.14***
01112 - General Clerk II		16.52***

01113 - General Clerk III	18.54
01120 - Housing Referral Assistant	22.68
01141 - Messenger Courier	18.74
01191 - Order Clerk I	16.52***
01192 - Order Clerk II	18.02
01261 - Personnel Assistant (Employment) I	18.18
01262 - Personnel Assistant (Employment) II	20.34
01263 - Personnel Assistant (Employment) III	22.68
01270 - Production Control Clerk	26.64
01290 - Rental Clerk	17.36***
01300 - Scheduler, Maintenance	18.18
01311 - Secretary I	18.18
01312 - Secretary II	20.34
01313 - Secretary III	22.68
01320 - Service Order Dispatcher	22.79
01410 - Supply Technician	29.27
01420 - Survey Worker	18.34
01460 - Switchboard Operator/Receptionist	16.26***
01531 - Travel Clerk I	15.27***
01532 - Travel Clerk II	16.25***
01533 - Travel Clerk III	17.75
01611 - Word Processor I	16.20***
01612 - Word Processor II	18.18
01613 - Word Processor III	20.34
05000 - Automotive Service Occupations	
05005 - Automobile Body Repairer, Fiberglass	22.66
05010 - Automotive Electrician	21.41
05040 - Automotive Glass Installer	20.06
05070 - Automotive Worker	20.06
05110 - Mobile Equipment Servicer	17.30***
05130 - Motor Equipment Metal Mechanic	22.77
05160 - Motor Equipment Metal Worker	20.06
05190 - Motor Vehicle Mechanic	22.77
05220 - Motor Vehicle Mechanic Helper	15.94***
05250 - Motor Vehicle Upholstery Worker	18.67
05280 - Motor Vehicle Wrecker	20.06
05310 - Painter, Automotive	21.41
05340 - Radiator Repair Specialist	20.06
05370 - Tire Repairer	16.59***
05400 - Transmission Repair Specialist	22.77
07000 - Food Preparation And Service Occupations	
07010 - Baker	14.73***
07041 - Cook I	16.93***
07042 - Cook II	19.62
07070 - Dishwasher	13.41***
07130 - Food Service Worker	14.47***
07210 - Meat Cutter	18.25
07260 - Waiter/Waitress	13.52***
09000 - Furniture Maintenance And Repair Occupations	
09010 - Electrostatic Spray Painter	26.87
09040 - Furniture Handler	16.51***
09080 - Furniture Refinisher	26.87
09090 - Furniture Refinisher Helper	20.01
09110 - Furniture Repairer, Minor	23.43
09130 - Upholsterer	26.87
11000 - General Services And Support Occupations	
11030 - Cleaner, Vehicles	14.85***
11060 - Elevator Operator	15.81***
11090 - Gardener	25.34
11122 - Housekeeping Aide	15.81***
11150 - Janitor	15.81***
11210 - Laborer, Grounds Maintenance	19.26
11240 - Maid or Houseman	15.91***
11260 - Pruner	17.69***
11270 - Tractor Operator	23.34

11330 - Trail Maintenance Worker	19.26
11360 - Window Cleaner	17.50***
12000 - Health Occupations	
12010 - Ambulance Driver	17.10***
12011 - Breath Alcohol Technician	22.04
12012 - Certified Occupational Therapist Assistant	30.24
12015 - Certified Physical Therapist Assistant	29.24
12020 - Dental Assistant	17.57***
12025 - Dental Hygienist	37.67
12030 - EKG Technician	33.41
12035 - Electroneurodiagnostic Technologist	33.41
12040 - Emergency Medical Technician	17.10***
12071 - Licensed Practical Nurse I	19.70
12072 - Licensed Practical Nurse II	22.04
12073 - Licensed Practical Nurse III	24.57
12100 - Medical Assistant	18.39
12130 - Medical Laboratory Technician	27.37
12160 - Medical Record Clerk	17.19***
12190 - Medical Record Technician	20.15
12195 - Medical Transcriptionist	19.70
12210 - Nuclear Medicine Technologist	48.46
12221 - Nursing Assistant I	13.05***
12222 - Nursing Assistant II	14.68***
12223 - Nursing Assistant III	16.02***
12224 - Nursing Assistant IV	17.98
12235 - Optical Dispenser	18.17
12236 - Optical Technician	19.70
12250 - Pharmacy Technician	20.85
12280 - Phlebotomist	18.03
12305 - Radiologic Technologist	33.24
12311 - Registered Nurse I	26.48
12312 - Registered Nurse II	32.38
12313 - Registered Nurse II, Specialist	32.38
12314 - Registered Nurse III	39.18
12315 - Registered Nurse III, Anesthetist	39.18
12316 - Registered Nurse IV	46.96
12317 - Scheduler (Drug and Alcohol Testing)	27.31
12320 - Substance Abuse Treatment Counselor	17.22***
13000 - Information And Arts Occupations	
13011 - Exhibits Specialist I	16.49***
13012 - Exhibits Specialist II	20.44
13013 - Exhibits Specialist III	25.00
13041 - Illustrator I	19.42
13042 - Illustrator II	24.06
13043 - Illustrator III	29.43
13047 - Librarian	22.73
13050 - Library Aide/Clerk	16.40***
13054 - Library Information Technology Systems Administrator	20.53
13058 - Library Technician	18.22
13061 - Media Specialist I	14.81***
13062 - Media Specialist II	16.57***
13063 - Media Specialist III	18.48
13071 - Photographer I	17.15***
13072 - Photographer II	19.26
13073 - Photographer III	23.77
13074 - Photographer IV	29.08
13075 - Photographer V	35.18
13090 - Technical Order Library Clerk	20.74
13110 - Video Teleconference Technician	16.34***
14000 - Information Technology Occupations	
14041 - Computer Operator I	21.31
14042 - Computer Operator II	23.85
14043 - Computer Operator III	26.59
14044 - Computer Operator IV	29.54

14045 - Computer Operator V	32.71
14071 - Computer Programmer I (see 1)	23.80
14072 - Computer Programmer II (see 1)	
14073 - Computer Programmer III (see 1)	
14074 - Computer Programmer IV (see 1)	
14101 - Computer Systems Analyst I (see 1)	
14102 - Computer Systems Analyst II (see 1)	
14103 - Computer Systems Analyst III (see 1)	
14150 - Peripheral Equipment Operator	21.31
14160 - Personal Computer Support Technician	29.54
14170 - System Support Specialist	32.71
15000 - Instructional Occupations	
15010 - Aircrew Training Devices Instructor (Non-Rated)	31.89
15020 - Aircrew Training Devices Instructor (Rated)	38.58
15030 - Air Crew Training Devices Instructor (Pilot)	42.72
15050 - Computer Based Training Specialist / Instructor	31.89
15060 - Educational Technologist	29.06
15070 - Flight Instructor (Pilot)	42.72
15080 - Graphic Artist	26.18
15085 - Maintenance Test Pilot, Fixed, Jet/Prop	42.72
15086 - Maintenance Test Pilot, Rotary Wing	42.72
15088 - Non-Maintenance Test/Co-Pilot	42.72
15090 - Technical Instructor	25.72
15095 - Technical Instructor/Course Developer	31.47
15110 - Test Proctor	20.77
15120 - Tutor	20.77
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations	
16010 - Assembler	11.22***
16030 - Counter Attendant	11.22***
16040 - Dry Cleaner	14.92***
16070 - Finisher, Flatwork, Machine	11.22***
16090 - Presser, Hand	11.22***
16110 - Presser, Machine, Drycleaning	11.22***
16130 - Presser, Machine, Shirts	11.22***
16160 - Presser, Machine, Wearing Apparel, Laundry	11.22***
16190 - Sewing Machine Operator	16.01***
16220 - Tailor	16.95***
16250 - Washer, Machine	12.52***
19000 - Machine Tool Operation And Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	26.87
19040 - Tool And Die Maker	33.44
21000 - Materials Handling And Packing Occupations	
21020 - Forklift Operator	23.94
21030 - Material Coordinator	26.64
21040 - Material Expediter	26.64
21050 - Material Handling Laborer	18.35
21071 - Order Filler	16.89***
21080 - Production Line Worker (Food Processing)	23.94
21110 - Shipping Packer	17.91
21130 - Shipping/Receiving Clerk	17.91
21140 - Store Worker I	15.02***
21150 - Stock Clerk	19.04
21210 - Tools And Parts Attendant	23.94
21410 - Warehouse Specialist	23.94
23000 - Mechanics And Maintenance And Repair Occupations	
23010 - Aerospace Structural Welder	29.96
23019 - Aircraft Logs and Records Technician	23.17
23021 - Aircraft Mechanic I	28.26
23022 - Aircraft Mechanic II	29.96
23023 - Aircraft Mechanic III	31.45
23040 - Aircraft Mechanic Helper	19.79
23050 - Aircraft, Painter	26.57
23060 - Aircraft Servicer	23.17
23070 - Aircraft Survival Flight Equipment Technician	26.57
23080 - Aircraft Worker	24.90

23091 - Aircrew Life Support Equipment (ALSE) Mechanic I	24.90
23092 - Aircrew Life Support Equipment (ALSE) Mechanic II	28.26
23110 - Appliance Mechanic	26.87
23120 - Bicycle Repairer	18.85
23125 - Cable Splicer	32.51
23130 - Carpenter, Maintenance	23.91
23140 - Carpet Layer	25.17
23160 - Electrician, Maintenance	29.41
23181 - Electronics Technician Maintenance I	27.56
23182 - Electronics Technician Maintenance II	29.41
23183 - Electronics Technician Maintenance III	31.30
23260 - Fabric Worker	23.43
23290 - Fire Alarm System Mechanic	28.26
23310 - Fire Extinguisher Repairer	21.73
23311 - Fuel Distribution System Mechanic	33.98
23312 - Fuel Distribution System Operator	25.84
23370 - General Maintenance Worker	22.62
23380 - Ground Support Equipment Mechanic	28.26
23381 - Ground Support Equipment Servicer	23.17
23382 - Ground Support Equipment Worker	24.90
23391 - Gunsmith I	21.73
23392 - Gunsmith II	25.17
23393 - Gunsmith III	28.58
23410 - Heating, Ventilation And Air-Conditioning Mechanic	25.70
23411 - Heating, Ventilation And Air Contidioning Mechanic (Research Facility)	27.24
23430 - Heavy Equipment Mechanic	27.13
23440 - Heavy Equipment Operator	25.58
23460 - Instrument Mechanic	28.58
23465 - Laboratory/Shelter Mechanic	26.87
23470 - Laborer	18.35
23510 - Locksmith	26.87
23530 - Machinery Maintenance Mechanic	36.82
23550 - Machinist, Maintenance	29.74
23580 - Maintenance Trades Helper	14.80***
23591 - Metrology Technician I	28.58
23592 - Metrology Technician II	30.30
23593 - Metrology Technician III	31.80
23640 - Millwright	28.58
23710 - Office Appliance Repairer	26.87
23760 - Painter, Maintenance	23.40
23790 - Pipefitter, Maintenance	30.73
23810 - Plumber, Maintenance	28.89
23820 - Pneudraulic Systems Mechanic	28.58
23850 - Rigger	28.58
23870 - Scale Mechanic	25.17
23890 - Sheet-Metal Worker, Maintenance	28.58
23910 - Small Engine Mechanic	25.17
23931 - Telecommunications Mechanic I	31.47
23932 - Telecommunications Mechanic II	33.35
23950 - Telephone Lineman	28.58
23960 - Welder, Combination, Maintenance	25.95
23965 - Well Driller	29.44
23970 - Woodcraft Worker	28.58
23980 - Woodworker	21.73
24000 - Personal Needs Occupations	
24550 - Case Manager	17.25***
24570 - Child Care Attendant	14.56***
24580 - Child Care Center Clerk	18.16
24610 - Chore Aide	15.24***
24620 - Family Readiness And Support Services Coordinator	17.25***

24630 - Homemaker	17.25***
25000 - Plant And System Operations Occupations	
25010 - Boiler Tender	31.38
25040 - Sewage Plant Operator	29.18
25070 - Stationary Engineer	31.38
25190 - Ventilation Equipment Tender	21.97
25210 - Water Treatment Plant Operator	29.18
27000 - Protective Service Occupations	
27004 - Alarm Monitor	21.85
27007 - Baggage Inspector	17.88
27008 - Corrections Officer	26.04
27010 - Court Security Officer	24.58
27030 - Detection Dog Handler	20.00
27040 - Detention Officer	26.04
27070 - Firefighter	24.27
27101 - Guard I	17.88
27102 - Guard II	20.00
27131 - Police Officer I	27.60
27132 - Police Officer II	30.68
28000 - Recreation Occupations	
28041 - Carnival Equipment Operator	18.02
28042 - Carnival Equipment Repairer	19.57
28043 - Carnival Worker	13.66***
28210 - Gate Attendant/Gate Tender	19.44
28310 - Lifeguard	14.65***
28350 - Park Attendant (Aide)	21.74
28510 - Recreation Aide/Health Facility Attendant	15.86***
28515 - Recreation Specialist	26.94
28630 - Sports Official	17.30***
28690 - Swimming Pool Operator	23.28
29000 - Stevedoring/Longshoremen Occupational Services	
29010 - Blocker And Bracer	30.46
29020 - Hatch Tender	30.46
29030 - Line Handler	30.46
29041 - Stevedore I	28.35
29042 - Stevedore II	32.52
30000 - Technical Occupations	
30010 - Air Traffic Control Specialist, Center (HFO) (see 2)	45.21
30011 - Air Traffic Control Specialist, Station (HFO) (see 2)	31.17
30012 - Air Traffic Control Specialist, Terminal (HFO) (see 2)	34.34
30021 - Archeological Technician I	21.01
30022 - Archeological Technician II	22.23
30023 - Archeological Technician III	27.53
30030 - Cartographic Technician	27.53
30040 - Civil Engineering Technician	26.97
30051 - Cryogenic Technician I	29.87
30052 - Cryogenic Technician II	33.00
30061 - Drafter/CAD Operator I	21.01
30062 - Drafter/CAD Operator II	22.23
30063 - Drafter/CAD Operator III	24.78
30064 - Drafter/CAD Operator IV	30.21
30081 - Engineering Technician I	18.73
30082 - Engineering Technician II	21.03
30083 - Engineering Technician III	23.53
30084 - Engineering Technician IV	29.15
30085 - Engineering Technician V	35.65
30086 - Engineering Technician VI	43.13
30090 - Environmental Technician	29.84
30095 - Evidence Control Specialist	26.97
30210 - Laboratory Technician	26.41
30221 - Latent Fingerprint Technician I	29.87
30222 - Latent Fingerprint Technician II	33.00
30240 - Mathematical Technician	27.53
30361 - Paralegal/Legal Assistant I	20.86
30362 - Paralegal/Legal Assistant II	25.85

30363 - Paralegal/Legal Assistant III	31.61
30364 - Paralegal/Legal Assistant IV	38.25
30375 - Petroleum Supply Specialist	33.00
30390 - Photo-Optics Technician	27.53
30395 - Radiation Control Technician	33.00
30461 - Technical Writer I	26.97
30462 - Technical Writer II	33.00
30463 - Technical Writer III	39.92
30491 - Unexploded Ordnance (UXO) Technician I	28.73
30492 - Unexploded Ordnance (UXO) Technician II	34.76
30493 - Unexploded Ordnance (UXO) Technician III	41.67
30494 - Unexploded (UXO) Safety Escort	28.73
30495 - Unexploded (UXO) Sweep Personnel	28.73
30501 - Weather Forecaster I	30.21
30502 - Weather Forecaster II	36.75
30620 - Weather Observer, Combined Upper Air Or	(see 2) 24.78
Surface Programs	
30621 - Weather Observer, Senior	(see 2) 27.53
31000 - Transportation/Mobile Equipment Operation Occupations	
31010 - Airplane Pilot	34.76
31020 - Bus Aide	15.05***
31030 - Bus Driver	21.36
31043 - Driver Courier	19.00
31260 - Parking and Lot Attendant	14.24***
31290 - Shuttle Bus Driver	18.76
31310 - Taxi Driver	14.26***
31361 - Truckdriver, Light	20.64
31362 - Truckdriver, Medium	22.60
31363 - Truckdriver, Heavy	26.49
31364 - Truckdriver, Tractor-Trailer	26.49
99000 - Miscellaneous Occupations	
99020 - Cabin Safety Specialist	16.95***
99030 - Cashier	13.79***
99050 - Desk Clerk	14.39***
99095 - Embalmer	33.91
99130 - Flight Follower	28.73
99251 - Laboratory Animal Caretaker I	17.09***
99252 - Laboratory Animal Caretaker II	18.55
99260 - Marketing Analyst	28.65
99310 - Mortician	33.91
99410 - Pest Controller	23.26
99510 - Photofinishing Worker	15.10***
99710 - Recycling Laborer	24.87
99711 - Recycling Specialist	29.90
99730 - Refuse Collector	22.26
99810 - Sales Clerk	15.94***
99820 - School Crossing Guard	14.01***
99830 - Survey Party Chief	20.86
99831 - Surveying Aide	14.86***
99832 - Surveying Technician	18.96
99840 - Vending Machine Attendant	20.81
99841 - Vending Machine Repairer	26.18
99842 - Vending Machine Repairer Helper	20.81

***Workers in this classification may be entitled to a higher minimum wage under Executive Order 14026 (\$17.75 per hour) or 13658 (\$13.30 per hour). Please see the Note at the top of the wage determination for more information. Please also note that the minimum wage requirements of Executive Order 14026 and 13658 are not currently being enforced as to contracts or contract-like instruments entered into with the federal government in connection with seasonal recreational services or seasonal recreational equipment rental for the general public on federal lands. The

minimum wage requirements of Executive Order 14026 also are not currently being enforced as to any contract or subcontract to which the states of Texas, Louisiana, or Mississippi, including their agencies, are a party.

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors, applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is the victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$5.36 per hour, up to 40 hours per week, or \$214.40 per week or \$929.07 per month

HEALTH & WELFARE EO 13706: \$4.93 per hour, up to 40 hours per week, or \$197.20 per week, or \$854.53 per month*

*This rate is to be used only when compensating employees for performance on an SCA-covered contract also covered by EO 13706, Establishing Paid Sick Leave for Federal Contractors. A contractor may not receive credit toward its SCA obligations for any paid sick leave provided pursuant to EO 13706.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor, 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of twelve paid holidays per year: New Year's Day, Martin Luther King Jr's Birthday, Washington's Birthday, Good Friday, Memorial Day, Juneteenth National Independence Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

1) COMPUTER EMPLOYEES: This wage determination does not apply to any individual employed in a bona fide executive, administrative, or professional capacity, as defined in 29 C.F.R. Part 541. (See 41 C.F.R. 6701(3)). Because most Computer Systems Analysts and Computer Programmers who are paid at least \$27.63 per hour (or at least \$684 per week if paid on a salary or fee basis) likely qualify as exempt computer professionals under 29 U.S.C. 213(a)(1) and 29 U.S.C. 213(a)(17), this wage determination may not include wage rates for all occupations within those job families. In such instances, a conformance will be necessary if there are nonexempt employees in these job families working on the contract.

Job titles vary widely and change quickly in the computer industry, and are not determinative of whether an employee is an exempt computer professional. To be exempt, computer employees who satisfy the compensation requirements must also have a primary duty that consists of:

(1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional

specifications;

(2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;

(3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or

(4) A combination of the aforementioned duties, the performance of which requires the same level of skills. (29 C.F.R. 541.400).

Any computer employee who meets the applicable compensation requirements and the above duties test qualifies as an exempt computer professional under both section 13(a)(1) and section 13(a)(17) of the Fair Labor Standards Act. (Field Assistance Bulletin No. 2006-3 (Dec. 14, 2006)). Accordingly, this wage determination will not apply to any exempt computer employee regardless of which of these two exemptions is utilized.

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

**** HAZARDOUS PAY DIFFERENTIAL ****

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder.

All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made

the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of ""wash and wear"" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**** SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS ****

The duties of employees under job titles listed are those described in the ""Service Contract Act Directory of Occupations"", Fifth Edition (Revision 1), dated September 2015, unless otherwise indicated.

**** REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE, Standard Form 1444 (SF-1444) ****

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(i)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(ii)). The Wage and Hour Division shall make a final determination of conformed classification, wage rate, and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract, a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order the proposed classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the U.S. Department of Labor, Wage and Hour Division, for review (See 29 CFR 4.6(b)(2)(ii)).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.

6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(iii)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request, the ""Service Contract Act Directory of Occupations"" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1))."



Vargas, Rosa <rvargas@sanjuancountyut.gov>

2025 SJC Historical Preservation Commission

Nancy Kimmerle <nancykimmerle@gmail.com>

Sat, Mar 29, 2025 at 8:21 PM

To: "Vargas, Rosa" <rvargas@sanjuancountyut.gov>

In the past the country commissioners have "voted on" or accepted the membership of the historical commission. 4 members have left and Rob Adams is new.

Nancy Kimmerle

nancykimmerle@gmail.com

[Quoted text hidden]

San Juan County
Standard Financial Report
10 General Fund - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents	14,822,658.55	(593,527.24)	13,549,323.40
Receivables	1,058,145.24	2,381.97	1,061,147.68
Other current assets	24,255.66	0.00	27,249.32
Total Current Assets	15,905,059.45	(591,145.27)	14,637,720.40
Non-Current Assets			
Other non-current assets	2,553.27	0.00	(3,124.25)
Total Non-Current Assets	2,553.27	0.00	(3,124.25)
Total Assets:	15,907,612.72	(591,145.27)	14,634,596.15
Liabilites and Fund Equity:			
Liabilities:			
Current liabilities	(482,192.43)	(18,046.76)	(213,680.75)
Payroll liabilities	(532,405.95)	(420,558.35)	(572,236.52)
Deferred inflows	(9,261,170.82)	0.00	(9,588,295.82)
Total Liabilities:	(10,275,769.20)	(438,605.11)	(10,374,213.09)
Equity - Paid In / Contributed	(3,533,864.89)	1,029,750.38	(1,059,725.47)
Total Liabilites and Fund Equity:	(13,809,634.09)	591,145.27	(11,433,938.56)
Total Net Position	2,097,978.63	0.00	3,200,657.59

San Juan County
Standard Financial Report
10 General Fund - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
Change In Net Position					
Revenue:					
Taxes	7,668,095.44	0.00	304,518.78	6,836,100.00	6,836,100.00
Licenses and permits	251,757.94	13,117.45	74,992.15	248,000.00	248,000.00
Intergovernmental revenue	4,912,464.61	363,721.48	(432,228.56)	7,117,240.00	7,117,240.00
Charges for services	2,939,170.67	74,653.75	576,516.60	3,389,200.00	3,389,200.00
Fines and forfeitures	389,973.03	58,641.14	101,063.45	409,000.00	409,000.00
Interest	474,730.66	0.00	24,286.09	400,000.00	400,000.00
Miscellaneous revenue	212,698.51	3,110.27	16,556.08	143,500.00	143,500.00
Contributions and transfers	966,144.97	290.00	290.00	366,000.00	366,000.00
Total Revenue:	17,913,062.12	513,534.09	1,866,699.84	18,909,040.00	18,909,040.00
Expenditures:					
General Government					
Board of Commissioners	258,734.42	21,431.59	58,924.66	266,550.00	266,550.00
Planning Department	37,237.52	2,448.00	8,180.68	39,660.00	39,660.00
Administration	221,185.97	17,531.07	53,222.97	221,400.00	221,400.00
Planning and Zoning Commission	105,823.37	168,737.86	199,777.24	236,700.00	236,700.00
Justice Court	192,403.76	16,640.23	47,199.47	197,300.00	197,300.00
Public Defender	381,043.75	4,530.00	64,006.38	310,000.00	310,000.00
Personnel/Risk Management	119,230.88	9,336.43	14,738.10	124,000.00	124,000.00
Clerk/Auditor	256,640.95	15,177.16	51,742.55	266,500.00	266,500.00
Treasurer	162,080.47	11,342.68	45,305.63	161,410.00	161,410.00
Recorder	266,100.87	13,145.25	50,371.81	214,650.00	214,650.00
County Attorney	547,963.31	44,185.87	132,356.87	537,240.00	537,240.00
Assessor	278,754.38	34,463.09	105,496.06	383,580.00	383,580.00
Surveyor	233,004.74	18,249.00	53,739.14	245,350.00	245,350.00
Non-Departmental	295,687.34	722.17	60,667.51	243,760.00	243,760.00
Information Technology	346,653.46	18,328.40	43,535.16	190,000.00	190,000.00
Legal Defense	436,365.62	6,146.00	210,785.00	279,000.00	279,000.00
Courthouse Building	171,471.47	28,012.32	49,151.73	176,140.00	176,140.00
Blanding Annex	14,245.13	1,055.29	3,133.99	14,400.00	14,400.00
Sheriff's Annex Building	18,134.07	1,468.42	5,158.30	17,100.00	17,100.00
Public Safety Building	203,710.58	15,771.42	50,318.11	196,940.00	196,940.00
Elections	284,630.86	10,916.94	29,212.65	156,700.00	156,700.00
Economic Development	741,597.21	16,663.35	28,432.24	316,520.00	316,520.00
Visitor Services	727,396.44	81,712.70	211,446.74	881,720.00	881,720.00
Promotion and Marketing	500.00	0.00	0.00	5,000.00	5,000.00
Total General Government	6,300,596.57	558,015.24	1,576,902.99	5,681,620.00	5,681,620.00
Public Safety					
Sheriff Department	2,711,714.39	336,182.78	706,045.57	2,677,100.00	2,677,100.00
Task Force	62,574.17	542.09	2,875.71	70,000.00	70,000.00
Sheriff Airplane	1,227.28	0.00	142.18	0.00	0.00
Search and Rescue	38,653.32	8,489.93	8,810.28	9,000.00	9,000.00
Wildland Fire Control	178,489.55	46,636.36	64,812.30	312,450.00	312,450.00
Fire/Rescue	150,788.45	7,016.13	28,920.70	132,770.00	132,770.00
Jail	2,670,390.08	197,516.20	597,648.23	2,631,220.00	2,631,220.00
Dispatch	98,633.73	20.04	(1,565.56)	89,000.00	89,000.00
Building Inspection	118,759.86	(2,658.30)	0.00	0.00	0.00
Emergency Services	233,021.75	11,350.57	82,801.77	376,540.00	376,540.00
Weed and Rodent Control	164,833.89	5,954.90	19,348.31	183,980.00	183,980.00
Emergency Events	2,042.94	0.00	0.00	0.00	0.00
Childrens Justice Center	95,646.75	7,991.47	23,522.63	124,830.00	124,830.00
Total Public Safety	6,526,776.16	619,042.17	1,533,362.12	6,606,890.00	6,606,890.00
Parks, Recreation, and Public Property					
Television and Communications	109,565.68	5,826.28	12,675.84	94,300.00	94,300.00
Historical Commission	7,031.97	0.00	335.99	2,000.00	2,000.00
Agriculture and Extension	55,191.84	6,380.20	16,327.99	67,750.00	67,750.00
County Fair	169,630.98	1,069.20	9,853.84	121,100.00	121,100.00
County Queen Pagent	9,118.08	520.00	520.00	9,200.00	9,200.00
Total Parks, Recreation, and Public Property	350,538.55	13,795.68	39,713.66	294,350.00	294,350.00
Community and Economic Development					
SJC Homeless Committee	2,874.61	1,768.26	3,330.92	73,000.00	73,000.00
Poor and Indigent Assistance	773.15	0.00	573.61	1,000.00	1,000.00
Area Plan Administration	64,272.51	5,201.51	15,187.80	67,530.00	67,530.00
Access and Transportation	206,380.02	13,253.38	49,405.87	206,300.00	206,300.00

San Juan County
Standard Financial Report
10 General Fund - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
Preventative Health	2,291.82	0.00	0.00	2,800.00	2,800.00
Legal Services	1,500.00	0.00	0.00	2,000.00	2,000.00
Ombudsman	14,295.77	909.59	2,817.10	12,250.00	12,250.00
Senior Citizens Centers	120,058.51	7,338.50	24,673.50	129,190.00	129,190.00
Congregate Meals	184,032.70	13,264.68	40,576.40	192,150.00	192,150.00
Home Delivered Meals	199,030.17	13,715.93	41,437.94	205,990.00	205,990.00
State Alternatives	164,243.43	17,133.71	44,193.40	176,580.00	176,580.00
Medicaid Waiver	50,991.34	2,548.11	7,597.63	48,650.00	48,650.00
State Waiver	87,302.36	6,664.89	15,936.36	90,670.00	90,670.00
Respite	40,900.22	2,896.70	8,224.91	35,960.00	35,960.00
VDHCDS	124,411.94	22,766.99	45,131.15	263,890.00	263,890.00
Health Insurance Information	41,392.18	2,128.00	6,285.26	34,020.00	34,020.00
Social Services Block Grant	0.00	0.00	0.00	20,000.00	20,000.00
Total Community and Economic Development	1,304,750.73	109,590.25	305,371.85	1,561,980.00	1,561,980.00
Airport					
Blanding Airport	0.00	0.00	0.00	1,500.00	1,500.00
Cal Black Airport	397,310.99	45,978.03	394,845.32	1,396,870.00	1,396,870.00
Total Airport	397,310.99	45,978.03	394,845.32	1,398,370.00	1,398,370.00
Special Projects	188,514.51	111.81	9,151.17	281,870.00	281,870.00
Undistributed Employee Benefit	1,590,322.54	196,751.29	540,342.96	1,784,500.00	1,784,500.00
Transfers	961,506.16	0.00	0.00	1,299,460.00	1,299,460.00
Approp. Incease in Fund Balance	(2,123,674.77)	0.00	(1,924,395.77)	0.00	0.00
Total Expenditures:	17,421,037.21	1,543,284.47	4,399,690.07	18,909,040.00	18,909,040.00
Total Change In Net Position	492,024.91	(1,029,750.38)	(2,532,990.23)	0.00	0.00

San Juan County
Standard Financial Report
21 B Road Fund - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents	17,820,058.89	(470,136.04)	18,523,898.52
Receivables	1,667,508.37	0.00	1,667,508.37
Other current assets	1,474,617.79	0.00	1,474,617.79
Total Current Assets	<u>20,962,185.05</u>	<u>(470,136.04)</u>	<u>21,666,024.68</u>
Non-Current Assets			
Other non-current assets	14,625.00	0.00	14,625.00
Total Non-Current Assets	<u>14,625.00</u>	<u>0.00</u>	<u>14,625.00</u>
Total Assets:	<u>20,976,810.05</u>	<u>(470,136.04)</u>	<u>21,680,649.68</u>
Liabilites and Fund Equity:			
Liabilities:			
Current liabilities	(798,262.04)	68,060.75	(111,464.24)
Total Liabilities:	<u>(798,262.04)</u>	<u>68,060.75</u>	<u>(111,464.24)</u>
Equity - Paid In / Contributed	(20,265,839.34)	402,075.29	(21,656,476.77)
Total Liabilites and Fund Equity:	<u>(21,064,101.38)</u>	<u>470,136.04</u>	<u>(21,767,941.01)</u>
Total Net Position	<u>(87,291.33)</u>	<u>0.00</u>	<u>(87,291.33)</u>

San Juan County
Standard Financial Report
21 B Road Fund - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
Change In Net Position					
Revenue:					
Taxes	563,651.46	0.00	52,040.06	431,283.00	431,283.00
Intergovernmental revenue	7,113,859.48	54,354.91	2,551,203.71	1,658,800.00	1,658,800.00
Charges for services	250,890.25	4,794.78	36,538.65	190,000.00	190,000.00
Interest	536,801.20	0.00	84,913.04	750,000.00	750,000.00
Miscellaneous revenue	60,050.00	0.00	18.50	0.00	0.00
Contributions and transfers	350,000.00	0.00	0.00	5,456,240.00	5,456,240.00
Total Revenue:	8,875,252.39	59,149.69	2,724,713.96	8,486,323.00	8,486,323.00
Expenditures:					
Class B Roads					
Weed Control	1,642.54	72.50	72.50	0.00	0.00
Equipment Maintenance	947,538.25	67,780.46	198,396.89	1,159,380.00	1,159,380.00
Road Maintenance	4,854,705.71	286,496.17	911,548.89	6,320,300.00	6,320,300.00
Snow Removal	72,488.86	25,717.77	35,380.89	128,200.00	128,200.00
Total Class B Roads	5,876,375.36	380,066.90	1,145,399.17	7,607,880.00	7,607,880.00
Undistributed Employee Benefit	573,092.32	81,158.08	188,677.36	623,400.00	623,400.00
Transfers	305,380.00	0.00	0.00	0.00	0.00
Total Expenditures:	6,754,847.68	461,224.98	1,334,076.53	8,231,280.00	8,231,280.00
Total Change In Net Position	2,120,404.71	(402,075.29)	1,390,637.43	255,043.00	255,043.00

San Juan County
Standard Financial Report
24 San Juan County MBA - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents	20,692.45	(37,815.74)	9,097.45
Total Current Assets	20,692.45	(37,815.74)	9,097.45
Total Assets:	20,692.45	(37,815.74)	9,097.45
Liabilites and Fund Equity:			
Liabilities:			
Current liabilities	0.00	62,105.01	0.00
Total Liabilities:	0.00	62,105.01	0.00
Equity - Paid In / Contributed	(28,554.97)	(24,289.27)	(16,959.97)
Total Liabilites and Fund Equity:	(28,554.97)	37,815.74	(16,959.97)
Total Net Position	(7,862.52)	0.00	(7,862.52)

San Juan County
Standard Financial Report
24 San Juan County MBA - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
Change In Net Position					
Revenue:					
Intergovernmental revenue	0.00	0.00	0.00	26,055,965.00	26,055,965.00
Contributions and transfers	93,780.01	24,289.27	50,510.01	87,010.00	87,010.00
Total Revenue:	93,780.01	24,289.27	50,510.01	26,142,975.00	26,142,975.00
Expenditures:					
General Government					
Non-Departmental	38,602.01	0.00	0.00	24,000.00	24,000.00
Total General Government	38,602.01	0.00	0.00	24,000.00	24,000.00
Health					
Health Building	62,765.00	0.00	44,000.00	63,000.00	63,000.00
Total Health	62,765.00	0.00	44,000.00	63,000.00	63,000.00
Transfers	0.00	0.00	0.00	26,055,965.00	26,055,965.00
Approp. Incease in Fund Balance	(7,587.00)	0.00	18,105.01	0.00	0.00
Total Expenditures:	93,780.01	0.00	62,105.01	26,142,965.00	26,142,965.00
Total Change In Net Position	0.00	24,289.27	(11,595.00)	10.00	10.00

San Juan County
Standard Financial Report
25 Health Fund - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents	432,735.01	11,053.95	278,226.71
Receivables	268,730.58	0.00	267,703.86
Other current assets	9,187.27	18,118.00	35,801.27
Total Current Assets	<u>710,652.86</u>	<u>29,171.95</u>	<u>581,731.84</u>
Total Assets:	<u>710,652.86</u>	<u>29,171.95</u>	<u>581,731.84</u>
Liabilites and Fund Equity:			
Liabilities:			
Current liabilities	(24,351.74)	(5,092.67)	(19,643.43)
Total Liabilities:	<u>(24,351.74)</u>	<u>(5,092.67)</u>	<u>(19,643.43)</u>
Equity - Paid In / Contributed	(677,723.78)	(24,079.28)	(553,511.07)
Total Liabilites and Fund Equity:	<u>(702,075.52)</u>	<u>(29,171.95)</u>	<u>(573,154.50)</u>
Total Net Position	<u>8,577.34</u>	<u>0.00</u>	<u>8,577.34</u>

San Juan County
Standard Financial Report
25 Health Fund - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
Change In Net Position					
Revenue:					
Taxes	169,349.32	0.00	0.00	147,000.00	147,000.00
Intergovernmental revenue	1,499,113.65	104,855.96	108,814.22	1,904,720.00	1,904,720.00
Charges for services	38,098.44	5,129.00	14,969.64	52,480.00	52,480.00
Interest	1,462.74	0.00	103.31	1,000.00	1,000.00
Contributions and transfers	163,610.00	0.00	0.00	163,610.00	163,610.00
Total Revenue:	1,871,634.15	109,984.96	123,887.17	2,268,810.00	2,268,810.00
Expenditures:					
General Government					
Administration	0.00	0.00	0.00	21,940.00	21,940.00
Total General Government	0.00	0.00	0.00	21,940.00	21,940.00
Health					
Public Health	1,627,308.14	85,905.68	248,099.88	2,126,950.00	2,126,950.00
Total Health	1,627,308.14	85,905.68	248,099.88	2,126,950.00	2,126,950.00
Contributions	92,551.00	0.00	0.00	104,190.00	104,190.00
Transfers	15,725.04	0.00	0.00	15,730.00	15,730.00
Total Expenditures:	1,735,584.18	85,905.68	248,099.88	2,268,810.00	2,268,810.00
Total Change In Net Position	136,049.97	24,079.28	(124,212.71)	0.00	0.00

San Juan County
Standard Financial Report
26 Emergency Medical Services - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents	(684,321.71)	(19,489.43)	(750,267.43)
Receivables	24,018.45	0.00	24,018.45
Total Current Assets	(660,303.26)	(19,489.43)	(726,248.98)
Non-Current Assets			
Capital assets			
Property	2,334,334.83	0.00	2,334,334.83
Accumulated depreciation	(1,627,674.02)	0.00	(1,643,810.54)
Total Capital assets	706,660.81	0.00	690,524.29
Other non-current assets	114,248.14	0.00	114,248.14
Total Non-Current Assets	820,908.95	0.00	804,772.43
Total Assets:	160,605.69	(19,489.43)	78,523.45
Liabilites and Fund Equity:			
Liabilities:			
Current liabilities	(89,498.64)	1,205.76	(86,692.28)
Long-term liabilities	(65,891.93)	0.00	(65,891.93)
Deferred inflows	(61,400.84)	0.00	(61,400.84)
Total Liabilities:	(216,791.41)	1,205.76	(213,985.05)
Equity - Paid In / Contributed	57,721.06	18,283.67	136,996.94
Total Liabilites and Fund Equity:	(159,070.35)	19,489.43	(76,988.11)
Total Net Position	1,535.34	0.00	1,535.34

San Juan County
Standard Financial Report
26 Emergency Medical Services - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
Change In Net Position					
Revenue:					
Intergovernmental revenue	171,405.70	0.00	0.00	64,000.00	64,000.00
Charges for services	477,478.53	47,635.71	155,070.66	503,000.00	503,000.00
Miscellaneous revenue	1,521.51	0.00	0.00	0.00	0.00
Contributions and transfers	456,861.43	0.00	0.00	496,590.00	496,590.00
Total Revenue:	1,107,267.17	47,635.71	155,070.66	1,063,590.00	1,063,590.00
Expenditures:					
Public Safety					
EMS					
Administration	987,546.70	65,919.38	232,061.66	1,013,090.00	1,013,090.00
Bluff	13,709.28	0.00	2,284.88	0.00	0.00
LA Sal First Responder	105,337.84	0.00	0.00	0.00	0.00
Total EMS	1,106,593.82	65,919.38	234,346.54	1,013,090.00	1,013,090.00
Total Public Safety	1,106,593.82	65,919.38	234,346.54	1,013,090.00	1,013,090.00
Approp. Incease in Fund Balance	(55,150.00)	0.00	0.00	0.00	0.00
Total Expenditures:	1,051,443.82	65,919.38	234,346.54	1,013,090.00	1,013,090.00
Total Change In Net Position	55,823.35	(18,283.67)	(79,275.88)	50,500.00	50,500.00

San Juan County
Standard Financial Report
27 Jail Fiduciary Fund - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents	219,155.85	(12,957.35)	243,382.14
Total Current Assets	219,155.85	(12,957.35)	243,382.14
Total Assets:	219,155.85	(12,957.35)	243,382.14
Liabilites and Fund Equity:			
Liabilities:			
Current liabilities	(219,155.85)	2,842.28	(215,550.63)
Total Liabilities:	(219,155.85)	2,842.28	(215,550.63)
Equity - Paid In / Contributed	0.00	10,115.07	(27,831.51)
Total Liabilites and Fund Equity:	(219,155.85)	12,957.35	(243,382.14)
Total Net Position	0.00	0.00	0.00

San Juan County

Standard Financial Report

27 Jail Fiduciary Fund - 01/01/2025 to 03/31/2025

25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
Income or Expense					
Non-Operating Items:					
Non-operating income	130,376.92	0.00	55,643.46	190,980.00	190,980.00
Non-operating expense	130,376.92	10,115.07	27,811.95	190,980.00	190,980.00
Total Non-Operating Items:	0.00	10,115.07	27,831.51	0.00	0.00
Total Income or Expense	0.00	10,115.07	27,831.51	0.00	0.00

San Juan County
Standard Financial Report
32 CRA Fund - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents	9,227.61	0.00	0.00
Total Current Assets	9,227.61	0.00	0.00
Total Assets:	9,227.61	0.00	0.00
Liabilites and Fund Equity:			
Liabilities:			
Current liabilities	(9,227.61)	(15,882.00)	(15,882.00)
Total Liabilities:	(9,227.61)	(15,882.00)	(15,882.00)
Equity - Paid In / Contributed	0.00	15,882.00	15,882.00
Total Liabilites and Fund Equity:	(9,227.61)	0.00	0.00
Total Net Position	0.00	0.00	0.00

San Juan County
Standard Financial Report
32 CRA Fund - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
Change In Net Position					
Revenue:					
Taxes	9,227.61	0.00	0.00	12,880.00	12,880.00
Total Revenue:	9,227.61	0.00	0.00	12,880.00	12,880.00
Expenditures:					
Contributions	9,227.61	15,882.00	15,882.00	12,880.00	12,880.00
Total Expenditures:	9,227.61	15,882.00	15,882.00	12,880.00	12,880.00
Total Change In Net Position	0.00	15,882.00	15,882.00	0.00	0.00

San Juan County
Standard Financial Report
45 Capital Projects Fund - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents	437,516.13	(26,100.00)	252,269.84
Total Current Assets	437,516.13	(26,100.00)	252,269.84
Total Assets:	437,516.13	(26,100.00)	252,269.84
Liabilites and Fund Equity:			
Liabilities:			
Current liabilities	(225,040.00)	(83,160.00)	(308,200.00)
Total Liabilities:	(225,040.00)	(83,160.00)	(308,200.00)
Equity - Paid In / Contributed	(212,476.13)	109,260.00	55,930.16
Total Liabilites and Fund Equity:	(437,516.13)	26,100.00	(252,269.84)
Total Net Position	0.00	0.00	0.00

San Juan County
Standard Financial Report
45 Capital Projects Fund - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
Change In Net Position					
Revenue:					
Intergovernmental revenue	0.00	0.00	0.00	1,069,267.00	1,069,267.00
Interest	1,587.49	0.00	112.12	1,300.00	1,300.00
Contributions and transfers	225,040.00	0.00	0.00	26,055,695.00	26,055,695.00
Total Revenue:	226,627.49	0.00	112.12	27,126,262.00	27,126,262.00
Expenditures:					
General Government					
Courthouse Building	881,517.01	0.00	153,318.41	15,000.00	15,000.00
Public Safety Building	244,166.15	106,860.00	112,800.00	26,055,695.00	26,055,695.00
Total General Government	1,125,683.16	106,860.00	266,118.41	26,070,695.00	26,070,695.00
Public Safety					
Emergency Services	1,444,563.30	0.00	0.00	245,304.00	245,304.00
Total Public Safety	1,444,563.30	0.00	0.00	245,304.00	245,304.00
Airport					
Cal Black Airport	0.00	2,400.00	2,400.00	0.00	0.00
Total Airport	0.00	2,400.00	2,400.00	0.00	0.00
Special Projects	70.46	0.00	0.00	810,263.00	810,263.00
Approp. Incease in Fund Balance	(2,524,076.00)	0.00	0.00	0.00	0.00
Total Expenditures:	46,240.92	109,260.00	268,518.41	27,126,262.00	27,126,262.00
Total Change In Net Position	180,386.57	109,260.00	(268,406.29)	0.00	0.00

San Juan County
Standard Financial Report
46 Road Capital Fund - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents	4,651,260.83	(2,109.61)	4,654,712.53
Total Current Assets	4,651,260.83	(2,109.61)	4,654,712.53
Total Assets:	4,651,260.83	(2,109.61)	4,654,712.53
Liabilites and Fund Equity:			
Equity - Paid In / Contributed	(4,651,260.83)	2,109.61	(4,654,712.53)
Total Liabilites and Fund Equity:	(4,651,260.83)	2,109.61	(4,654,712.53)
Total Net Position	0.00	0.00	0.00

San Juan County
Standard Financial Report
46 Road Capital Fund - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
Change In Net Position					
Revenue:					
Interest	168,777.63	0.00	11,920.24	100,000.00	100,000.00
Total Revenue:	168,777.63	0.00	11,920.24	100,000.00	100,000.00
Expenditures:					
General Government					
Administration	26,137.00	0.00	0.00	0.00	0.00
Total General Government	26,137.00	0.00	0.00	0.00	0.00
Highways and Public Improvements					
Road Maintenance	13,188.63	2,109.61	8,468.54	11,900.00	11,900.00
Total Highways and Public Improvements	13,188.63	2,109.61	8,468.54	11,900.00	11,900.00
Total Expenditures:	39,325.63	2,109.61	8,468.54	11,900.00	11,900.00
Total Change In Net Position	129,452.00	2,109.61	3,451.70	88,100.00	88,100.00

San Juan County
Standard Financial Report
57 Landfill - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents	2,544,417.30	(15,899.97)	2,511,568.34
Total Current Assets	2,544,417.30	(15,899.97)	2,511,568.34
Non-Current Assets			
Capital assets			
Property	2,344,300.85	0.00	2,344,300.85
Accumulated depreciation	(1,270,992.77)	0.00	(1,286,781.69)
Total Capital assets	1,073,308.08	0.00	1,057,519.16
Other non-current assets	59,422.84	0.00	59,422.84
Total Non-Current Assets	1,132,730.92	0.00	1,116,942.00
Total Assets:	3,677,148.22	(15,899.97)	3,628,510.34
Liabilites and Fund Equity:			
Liabilities:			
Current liabilities	(167,130.99)	27,410.83	(166,077.19)
Long-term liabilities	(563,239.77)	0.00	(563,239.77)
Deferred inflows	(30,041.78)	0.00	(30,041.78)
Total Liabilities:	(760,412.54)	27,410.83	(759,358.74)
Equity - Paid In / Contributed	(2,907,076.94)	(11,510.86)	(2,859,492.86)
Total Liabilites and Fund Equity:	(3,667,489.48)	15,899.97	(3,618,851.60)
Total Net Position	9,658.74	0.00	9,658.74

San Juan County
Standard Financial Report
57 Landfill - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Original Budget</u>	<u>Revised Budget</u>
Change In Net Position					
Expenditures:					
Approp. Incease in Fund Balance	0.00	0.00	0.00	(219,570.00)	(219,570.00)
Total Expenditures:	0.00	0.00	0.00	(219,570.00)	(219,570.00)
Total Change In Net Position	0.00	0.00	0.00	(219,570.00)	(219,570.00)
Income or Expense					
Income From Operations:					
Operating income	821,457.10	63,716.09	137,709.67	705,000.00	705,000.00
Operating expense	774,927.63	52,205.23	191,316.43	838,755.00	838,755.00
Total Income From Operations:	46,529.47	11,510.86	(53,606.76)	(133,755.00)	(133,755.00)
Non-Operating Items:					
Non-operating income	101,584.57	0.00	6,022.68	60,000.00	60,000.00
Non-operating expense	31,927.92	0.00	0.00	25,000.00	25,000.00
Total Non-Operating Items:	69,656.65	0.00	6,022.68	35,000.00	35,000.00
Total Income or Expense	116,186.12	11,510.86	(47,584.08)	(98,755.00)	(98,755.00)

San Juan County

Standard Financial Report

63 Tort Liability Fund - 01/01/2025 to 03/31/2025

25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents	(380,810.85)	2,515.09	(750,579.34)
Total Current Assets	(380,810.85)	2,515.09	(750,579.34)
Total Assets:	(380,810.85)	2,515.09	(750,579.34)
Liabilites and Fund Equity:			
Equity - Paid In / Contributed	380,810.85	(2,515.09)	750,579.34
Total Liabilites and Fund Equity:	380,810.85	(2,515.09)	750,579.34
Total Net Position	0.00	0.00	0.00

San Juan County
Standard Financial Report
63 Tort Liability Fund - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
Change In Net Position					
Revenue:					
Taxes	82,321.43	0.00	0.00	71,500.00	71,500.00
Interest	374.06	0.00	26.42	200.00	200.00
Miscellaneous revenue	76,157.00	2,515.09	2,515.09	30,000.00	30,000.00
Contributions and transfers	303,386.51	0.00	0.00	368,950.00	368,950.00
Total Revenue:	462,239.00	2,515.09	2,541.51	470,650.00	470,650.00
Expenditures:					
Tort Liability	441,589.00	0.00	372,310.00	450,000.00	450,000.00
Total Expenditures:	441,589.00	0.00	372,310.00	450,000.00	450,000.00
Total Change In Net Position	20,650.00	2,515.09	(369,768.49)	20,650.00	20,650.00

San Juan County

Standard Financial Report

64 Tax Stability Trust Fund - 01/01/2025 to 03/31/2025

25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents	7,586,311.37	0.00	7,603,082.05
Total Current Assets	7,586,311.37	0.00	7,603,082.05
Total Assets:	7,586,311.37	0.00	7,603,082.05
Liabilites and Fund Equity:			
Equity - Paid In / Contributed	(7,586,311.37)	0.00	(7,603,082.05)
Total Liabilites and Fund Equity:	(7,586,311.37)	0.00	(7,603,082.05)
Total Net Position	0.00	0.00	0.00

San Juan County

Standard Financial Report

64 Tax Stability Trust Fund - 01/01/2025 to 03/31/2025

25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
Change In Net Position					
Revenue:					
Interest	860,224.37	0.00	16,770.68	300,000.00	300,000.00
Total Revenue:	860,224.37	0.00	16,770.68	300,000.00	300,000.00
Expenditures:					
Transfers	860,224.37	0.00	0.00	300,000.00	300,000.00
Total Expenditures:	860,224.37	0.00	0.00	300,000.00	300,000.00
Total Change In Net Position	0.00	0.00	16,770.68	0.00	0.00

San Juan County
Standard Financial Report
72 Library Fund - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	<u>Prior Year Actual</u>	<u>Current Period Actual</u>	<u>Current Year Actual</u>
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents	490,129.93	(48,917.70)	340,755.51
Total Current Assets	<u>490,129.93</u>	<u>(48,917.70)</u>	<u>340,755.51</u>
Total Assets:	<u>490,129.93</u>	<u>(48,917.70)</u>	<u>340,755.51</u>
Liabilites and Fund Equity:			
Liabilities:			
Current liabilities	(8,208.83)	973.12	(2,368.62)
Total Liabilities:	<u>(8,208.83)</u>	<u>973.12</u>	<u>(2,368.62)</u>
Equity - Paid In / Contributed	(481,959.02)	54,979.58	(331,389.81)
Total Liabilites and Fund Equity:	<u>(490,167.85)</u>	<u>55,952.70</u>	<u>(333,758.43)</u>
Total Net Position	<u>(37.92)</u>	<u>7,035.00</u>	<u>6,997.08</u>

San Juan County
Standard Financial Report
72 Library Fund - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
Change In Net Position					
Revenue:					
Taxes	497,336.33	0.00	0.00	432,300.00	432,300.00
Intergovernmental revenue	39,695.13	(7,035.00)	(7,035.00)	17,780.00	17,780.00
Charges for services	9,471.50	540.90	1,744.73	8,900.00	8,900.00
Fines and forfeitures	622.99	35.42	157.18	500.00	500.00
Interest	22,238.52	0.00	1,570.63	18,000.00	18,000.00
Miscellaneous revenue	2,320.13	371.96	700.51	1,000.00	1,000.00
Contributions and transfers	24,859.31	0.00	1,038.26	247,330.00	247,330.00
Total Revenue:	596,543.91	948.28	5,211.31	725,810.00	725,810.00
Expenditures:					
Parks, Recreation, and Public Property					
Library					
Monticello Library Building	69,491.90	7,031.90	17,614.81	70,300.00	70,300.00
Blanding Library Building	102,965.71	8,639.93	24,054.81	89,000.00	89,000.00
Satellite Buildings	9,741.13	762.83	2,344.03	9,800.00	9,800.00
Library Board	1,900.00	0.00	200.00	2,500.00	2,500.00
San Juan County Library System	454,261.91	39,493.20	111,566.87	554,210.00	554,210.00
Total Library	638,360.65	55,927.86	155,780.52	725,810.00	725,810.00
Total Parks, Recreation, and Public Property	638,360.65	55,927.86	155,780.52	725,810.00	725,810.00
Approp. Incease in Fund Balance	(44,890.00)	0.00	0.00	0.00	0.00
Total Expenditures:	593,470.65	55,927.86	155,780.52	725,810.00	725,810.00
Total Change In Net Position	3,073.26	(54,979.58)	(150,569.21)	0.00	0.00

San Juan County
Standard Financial Report
75 Mental Health/Substance Abuse - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

San Juan County
Standard Financial Report
91 General Fixed Assets - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual
Net Position			
Assets:			
Current Assets			
Cash and cash equivalents	(248,589.02)	0.00	(248,589.02)
Total Current Assets	(248,589.02)	0.00	(248,589.02)
Non-Current Assets			
Capital assets			
Work in Process	3,310,760.20	109,498.00	3,669,663.96
Property	99,138,357.08	204,239.00	99,362,596.08
Accumulated depreciation	(23,831,193.44)	0.00	(24,083,827.62)
Total Capital assets	78,617,923.84	313,737.00	78,948,432.42
Total Non-Current Assets	78,617,923.84	313,737.00	78,948,432.42
Total Assets:	78,369,334.82	313,737.00	78,699,843.40
Liabilites and Fund Equity:			
Liabilities:			
Long-term liabilities	(1,946,375.59)	0.00	(1,946,375.59)
Total Liabilities:	(1,946,375.59)	0.00	(1,946,375.59)
Equity - Paid In / Contributed	(76,423,095.45)	(313,737.00)	(76,753,604.03)
Total Liabilites and Fund Equity:	(78,369,471.04)	(313,737.00)	(78,699,979.62)
Total Net Position	(136.22)	0.00	(136.22)

San Juan County
Standard Financial Report
91 General Fixed Assets - 01/01/2025 to 03/31/2025
25.00% of the fiscal year has expired

	Prior Year Actual	Current Period Actual	Current Year Actual	Original Budget	Revised Budget
Income or Expense					
Non-Operating Items:					
Non-operating expense	76,931.36	0.00	0.00	0.00	0.00
Total Non-Operating Items:	76,931.36	0.00	0.00	0.00	0.00
Total Income or Expense	76,931.36	0.00	0.00	0.00	0.00



SAN JUAN COUNTY COMMISSION

Item 8.

Silvia Stubbs	Chair
Lori Maughan	Vice-Chair
Jamie Harvey	Commissioner
Mack McDonald	Administrator

April 15, 2025

Utah Broadband Center Governor's Office of Economic Opportunity
60 E. South Temple, Suite 300 Salt Lake City, UT 84111

Subject: Letter of Recommendation for Emery Telephone, Inc.

To Whom It May Concern,

On behalf of San Juan County, I am pleased to provide this letter of recommendation for Emery Telephone, Inc. in support of their application for funding through the Utah Broadband Equity and Access Deployment (BEAD) grant program.

Reliable broadband access is essential for economic growth, education, healthcare, and overall quality of life in our community. Unfortunately, many rural areas within San Juan County continue to face significant connectivity challenges, limiting opportunities for residents and businesses alike. Emery Telephone, Inc. has demonstrated a strong commitment to bridging this digital divide, working diligently to expand high-speed internet access across our region.

Emery Telephone Inc. has been a trusted partner in broadband expansion efforts, consistently delivering high-quality service with a focus on affordability and accessibility. Their expertise, dedication, and responsiveness have significantly benefited our county, ensuring that underserved and unserved areas receive the attention they deserve. Their proposed project for the BEAD grant aligns perfectly with our county's broadband goals, and we are confident that their efforts will lead to meaningful improvements in connectivity for our residents.

We strongly support Emery Telephone, Inc.'s grant application and urge your favorable consideration. Their proven track record and commitment to broadband expansion make them an ideal candidate for this funding opportunity.

If you require any additional information regarding our support, please feel free to contact Mack McDonald at (435) 459 - 3225. Thank you for your time and consideration.


Sincerely,

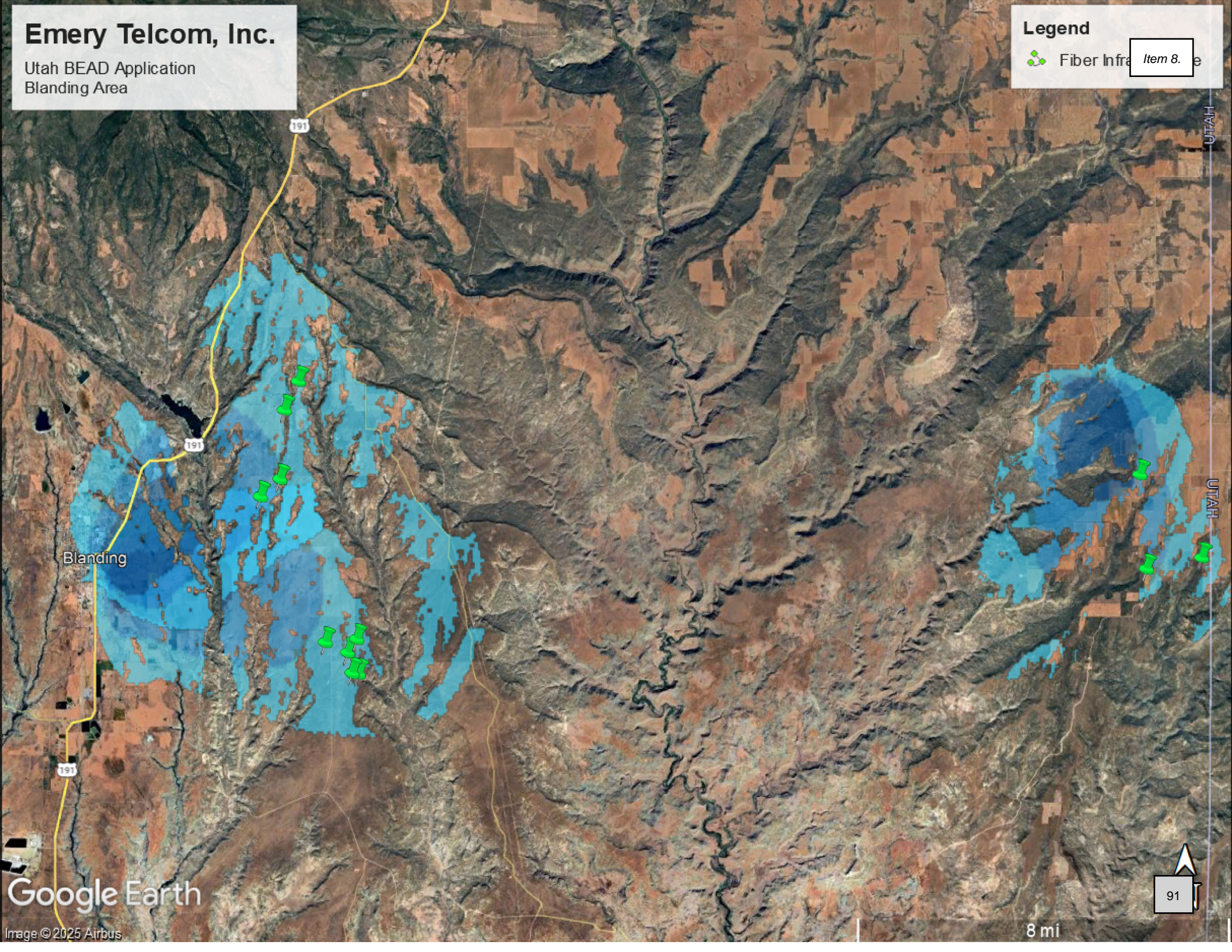
Silvia Stubbs
Commission Chair

Emery Telcom, Inc.

Utah BEAD Application
Blanding Area

Legend

 Fiber Infrastructure Item 8. e



Blanding

Google Earth

Image © 2025 Airbus

8 mi

91

Emery Telcom, Inc.

Utah BEAD Application
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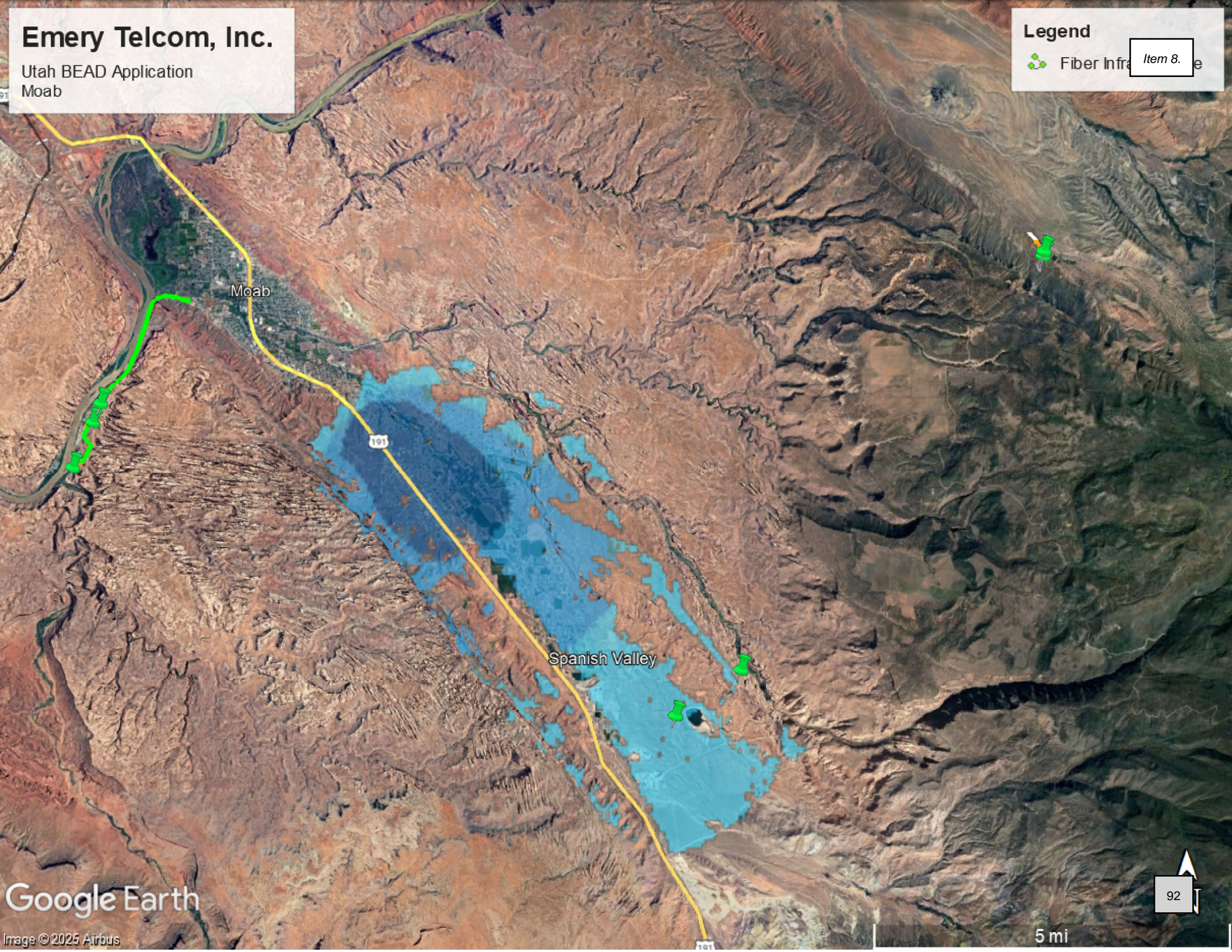
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Fiber Infra

Item 8.

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Google Earth

Image © 2025 Airbus

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5 mi

Emery Telcom, Inc.

Utah BEAD Application
La Sal & Monticello

Legend

Fiber Infra Item 8.

Google Earth

Image © 2025 Airbus

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93



COMMISSION STAFF REPORT

MEETING DATE: March 15, 2025

SUBMITTED BY: Tammy Gallegos, San Juan County Aging Director

TITLE: 2025 Interlocal Cooperation Agreement by and between Salt Lake County Aging and Adult Services

RECOMMENDATION: Approval

SUMMARY

This is an interlocal agreement between Salt Lake County Aging and Adult Services and San Juan County Area Agency on Aging for the nonexclusive license to use the Caregiver Talking Points Program.

HISTORY/PAST ACTION

New Agreement

FISCAL IMPACT

None

County Contract No. _____
 District Attorney No. 23CIV001975

INTERLOCAL COOPERATION AGREEMENT

by and between

SALT LAKE COUNTY

For Salt Lake County Aging & Adult Services Division
 and

SAN JUAN COUNTY

For San Juan County Area Agency on Aging
 for

The Nonexclusive License To Use the Caregiver Talking Points Program

* * *

THIS INTERLOCAL COOPERATION AGREEMENT ("Agreement"), is made and entered into as of this 14th day of January, 2024 by SALT LAKE COUNTY ("County"), a body corporate and politic of the State of Utah, with its address located at 2001 South State Street, Salt Lake City, Utah 84190 ("County"), for its Salt Lake County Aging & Adult Services Division ("AAS"), and San Juan County, a body corporate and politic of the State of Utah, for its San Juan County Area Agency on Aging ("Licensee"), with its business address located at 117 S. Main Street, Monticello, Utah 84535. County and Licensee may be referred to jointly as the "Parties" and individually as a "Party."

RECITALS

WHEREAS, the Parties are "public agencies" and are therefore authorized by the Utah Interlocal Cooperation Act, Section 11-13-101, et seq., Utah Code Annotated, to enter into agreements with each other for joint and cooperative action which will enable them to make the most efficient use of their powers on a basis of mutual advantage; and

WHEREAS, County through AAS is the creator and owner of the Caregiver Talking Points Program ("CTP"); and

WHEREAS, the CTP program is designed to help meet the coaching and training needs of family and other caregivers; and

WHEREAS, the program is a flexible, bite-sized learning program that helps improve

caregiver skills, self-sufficiency, and resource finding; and

WHEREAS, Licensee is desirous of having access to the CTP program and to have a trained Master Trainer to participate in and conduct the CTP program for Licensee.

NOW, THEREFORE, in consideration of the terms, conditions, and mutual covenants contained herein, and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1) **CONSIDERATION.**

- a) The license to use the CTP Program is provided pro bono, and free of charge.

2) **OWNERSHIP OF CTP PROGRAM**

- a) Licensee agrees to obtain all of the manuals for the CTP Program from AAS. Consistent with copyright law, Licensee will ensure that all Master Trainers and facilitators will use the CTP Program manual and materials as provided without change or amendment.

3) **GRANT OF LICENSE AND AUTHORIZED USE.**

- a) AAS hereby grants to Licensee a nonexclusive license to use the CTP Program under the conditions set forth herein. Licensee may not license the CTP Program to other users or use the CTP Program for purposes other than those expressly described in this Agreement.

4) **LICENSE LAPSE OR EXPIRATION.**

- a) If Licensee wishes to let their license lapse without a renewal (after the term stated in this Agreement) all trained facilitators and master trainers are no longer licensed under the Licensee and become ineligible to perform the CTP Program. Licensee will communicate this to all of its facilitators and master trainers.

5) **ISSUANCE OF LICENSE.**

Issuance of the CTP Program license is contingent upon: (a) Licensee's trainees' successful completion of the Master Trainer, Train the Trainer training; (b) Licensee's payment of the training fee and any associated expenses.;

6) **FURTHER LIMITATIONS ON USE.**

- a) Licensee may not create derivatives or in any way alter the CTP Program Master Trainer, Train the Trainer training, Master Trainer manual or materials in any way

without the express written permission of AAS. Licensee may not otherwise commercially exploit the CTP Program, or any material derived from or based upon the CTP Program. AAS may immediately terminate this Agreement upon written notice to Licensee if Licensee breaches the terms of this section.

7) **FACILITATOR TRAININGS AND WORKSHOPS.**

- a) Licensee agrees it will provide facilitator training only to its employees and volunteers within its own organization or its affiliates, and partners if any. Licensee shall provide its employees and volunteers sufficient time to complete the training and to perform the duties and responsibilities required under the CTP Program.

8) **LICENSEE'S AGREEMENT WITH MASTER TRAINERS AND FACILITATORS.**

- a) Licensee agrees that it will cause its master trainers and facilitators to enter into separate agreements with AAS as set forth in Exhibit A, "Master Trainer Agreement" and Exhibit B, "Facilitator Agreement".

9) **ELIGIBLE CLIENTELE.**

- a) All Caregivers over the age of 18 are eligible to participate. The CTP Program shall be provided to all caregivers free of charge.

10) **LICENSING.**

- a) Both Parties will comply with all applicable licensing or other standards required by Federal, State, City, and County ordinances in which the services are provided for the full duration of this Agreement.

11) **ASSURANCE OF COMPLIANCE.**

- a) Both Parties will abide by all regulations and guidelines issued by the Federal Government, State of Utah, or County pertinent to the management and administration of the Agreement. Licensee has read and will comply with all Federal, State laws, standards, directives, and County and City ordinances to which reference is made herein. County will attempt to provide at least ten (10) calendar days' notice of any guidelines it imposes and as much notice as possible of any regulations and guidelines imposed by State or Federal Government.

12) **ASSIGNABILITY.**

- a) Both Parties agree it shall not subcontract, assign, or transfer any rights or duties under this Agreement to any other party or agency without the prior written consent of AAS.

If such consent is obtained, this Agreement can be modified to incorporate the assignment by appending said consent to this Agreement.

13) **DISCRIMINATION.**

- a) The Parties agree that no person shall, on the grounds of race, color, religion, disability, sex, sexual orientation, marital status, age, or national origin, shall be discriminated against for employment made possible or resulting from this Agreement; and
- b) No person shall on the grounds of race, color, religion, disability, sex, sexual orientation, marital status, or national origin, be excluded from participation in, be denied the benefits of, or be subject to any discrimination under any program or activity made possible by or resulting from this Agreement; and
- c) Licensee will comply with all requirements imposed by Title VI and VII of the Civil Rights Act of 1973, Section 504 of the Rehabilitation Act of 1973, and the Americans with disability Act; and
- d) Licensee and County will ensure that employees are selected and treated during employment without regard to their race, disability, color, religion or lack thereof, sex, sexual orientation, age, or national origin. This requirement shall apply, but not be limited to the following: employment upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship; and
- e) The Parties specifically agree that failure or refusal to comply with this Section shall be a basis for immediate termination and/or suspension in whole or in part of this Agreement.

14) **CONFIDENTIALITY.**

- a) The Parties hereby agree that all information regarding recipient of the services provided by this Agreement or any subcontracts shall be confidential to the extent allowed by law. Publication of any information that would identify an individual recipient is prohibited except upon written consent of the recipient or the responsible guardian except where connected with the administration of the Agreement and the responsibilities of County and/or Licensee.

15) **DURATION OF AGREEMENT.**

- a) This Agreement shall be effective (“Effective Date”) upon execution by both Parties.

This Agreement shall have an initial term of three (3) years (“Term”) terminating on the third year anniversary of the Effective Date, and can be renewed three (3) more times for an additional one (1) year Term..

16) **MODIFICATION AND NOVATION.**

- a) The Parties hereby agree that this Agreement shall not be subject to change, addition, or erasure or any other modification or novation except by the mutual written consent of the Parties hereto. Any change or modification will be negotiated by the respective administration of each entity or their appointed representative.

17) **TERMINATION OR SUSPENSION.**

- a) The Parties agree that either Party has the right at any time after the effective date of this Agreement to terminate this Agreement by giving the other Party thirty (30) days’ notice in writing, specifying the reason or reasons therefore. If notice is so given, this Agreement shall terminate upon expiration of the thirty (30) calendar days and the liability for the Parties hereunder for further performance of the terms of this Agreement shall there upon cease, but they shall not be relieved of the duty to perform their obligations up to the date of termination. The termination of this Agreement shall not relieve Licensee of its obligation to pay any outstanding license fees due AAS under this Agreement.
- b) The CTP Program shall be provided to all caregivers free of charge. If at any time AAS becomes aware that Licensee is charging caregivers or their insurance companies for the use of the program or its materials, such use will result in the immediate termination of this Agreement.
- c) Notices shall be sent to County and Licensee as follows:

COUNTY: Salt Lake County
Attn: Caregiver Support Program Manager
2001 South State Street, Suite S1-600
Salt Lake City, Utah 84114-4575

LICENSEE: San Juan County
San Juan County Area Agency on Aging
117 S Main Street
Monticello, Utah 84535

18) **UNAUTHORIZED USE.**

- a) Notwithstanding the cure provisions set forth in this Agreement, AAS may terminate this Agreement immediately upon notice to Licensee in the event Licensee or any Licensee personnel uses, discloses, or reproduces any CTP Program materials in any manner not permitted by this Agreement.

19) **INDEMNIFICATION.**

- a) Both Parties are governmental entities under the "Utah Governmental Immunity Act." Title 63G, Chapter 7, Utah Code Annotated. Consistent with the terms of this Act, it is mutually agreed that each Party is responsible and liable for its own wrongful or negligent acts which it commits, or which are committed by its agents, officials, or employees. Neither Party waives any defenses or limits of liability otherwise available under the Governmental Immunity Act.
- b) Licensee uses the CTP Program at its own risk, except as set forth in this Agreement. AAS will have no liability to Licensee or to any third party as a result of the Licensee's use of the CTP Program.
- c) Each Party (the "Indemnifying Party") hereby agrees to indemnify and hold harmless the other party (the "Indemnified Party") from any and all damages, settlements, costs, legal fees and other expenses incurred in connection with a claim against the Indemnified Party based upon any action or omission of the Indemnifying Party, its directors, officers, agents, employees, trainers, trainees, or volunteers, related to the use of the CTP Program or the actions of Licensee, its agents, employees, trainers, trainees, or volunteers under this Agreement. Each Party, at its sole cost and expense, shall maintain adequate insurance to insure its activities in connection with the use of the CTP Program, and its training of facilitators, trainers, or organizations, pursuant to this Agreement.

20) **USE OF TRADEMARKS.**

- a) This Agreement includes the Licensee's right to use in advertising, publicity, or other promotional activities, the name, trade name, trademark, or their designation of the CTP Program, provided, however, that Licensee shall not modify or alter the design,

look or color of the CTP Program trademark and logo.

21) **AUTHORITY OF SIGNATORY.**

- a) The Parties hereto represent that the person executing this instrument on their behalf has the authority to do so and the authority to bind that Party.

22) **GOVERNING LAW.**

- a) This Agreement shall be governed by and construed in accordance with the laws of the State of Utah. The Parties to this agreement unconditionally agree that Venue to resolve any claims, disputes, disagreements, lawsuits, shall be in the Third District Court in and for Salt Lake County, Utah.

23) **INTERLOCAL COOPERATION ACT REQUIREMENTS.**

- a) In satisfaction of the requirements of the Interlocal Cooperation Act, and in connection with this Agreement, the Parties agree as follows:
 - i) This Agreement shall be approved by each Party pursuant to Section 11-13-202.5 of the Interlocal Cooperation Act.
 - ii) This Agreement shall be reviewed as to proper form and compliance with applicable law by a duly authorized attorney on behalf of each Party, pursuant to Section 11-13-202.5 of the Interlocal Cooperation Act.
 - iii) A duly executed original counterpart of this Agreement shall be filed with keeper of records of each Party, pursuant to Section 11-13-209 of the Interlocal Cooperation Act.
 - iv) Except as otherwise specifically provided herein, each Party shall be responsible for its own costs of any action taken pursuant to this Agreement, and for any financing of such costs.
 - v) No separate legal entity is created by the terms of this Agreement. To the extent that this Agreement requires administration other than as set forth herein, it shall be administered by the Director of AAS and the Mayor or Designee of Licensee.
 - vi) No real or personal property shall be acquired jointly by the Parties as a result of this Agreement. To the extent that a Party acquires, holds, or disposes of any real or personal property for use in the joint or cooperative undertaking contemplated by this Agreement, such Party shall do so in the same manner that it deals with other property of such Party.

24) **INTEGRATION.**

- a) The Parties hereby agree this instrument embodies the whole agreement of the Parties. There are no promises, terms, conditions, or obligations other than those contained herein, and this Agreement shall supersede all previous communications, representations, or agreements either verbally or in writing, between the Parties hereto.

25) **LICENSEE'S AND COUNTY PERSONNEL NOT AGENTS OF THE OTHER.**

- a) Licensee and County employees providing services pursuant to or consistent with the terms of this Agreement are solely the officers, agents, or employees of the employing Party. Each public entity shall assume any and all liability for the payment of salaries, wages, or other compensation due or claimed due, including workers' compensation claims, and each public entity shall hold the other harmless therefrom. Licensee shall not be liable for compensation or indemnity to any County employee for any injury or sickness arising out of his or her employment, and County shall not be liable for compensation or indemnity to any Licensee's employee for injury or sickness arising out of his or her employment, and each Party hereby agrees to hold the other Party harmless against any such claim.

26) **NO THIRD PARTY RELIANCE OR BENEFIT.**

- a) This Agreement is for the benefit of Licensee and County only, and is not intended to create any right, privilege, or cause of action in any third party, which claim is expressly denied. Unless expressly provided in this Agreement, none of the provisions of this Agreement shall be for the benefit of any other party.

27) **SEVERABILITY.**

- a) If any portion of the Agreement shall be held or deemed to be or shall, in fact, be illegal, inoperative, or unenforceable, the same shall not affect any other provision or provisions of this Agreement or render this Agreement invalid, inoperative or unenforceable to any extent whatsoever.

IN WITNESS WHEREOF, Licensee and County have caused this Agreement to be duly executed as of the day and year written first above.

SALT LAKE COUNTY:

LICENSEE: SAN JUAN COUNTY

By: _____
Mayor or Designee

By: _____
Mayor or Designee

DIVISION APPROVAL:

DIVISION APPROVAL:

By: _____
Director or Designee

By: _____
Director or Designee

Reviewed and Advised as to Form and
Legality:

Reviewed and Advised as to Form and
Legality:

Melanie F. Mitchell Digitally signed by Melanie F. Mitchell
Date: 2025.01.16 15:14:06 -07'00'

Melanie F. Mitchell
Senior Attorney
Salt Lake County District Attorney's Office

County Attorney

ATTACHMENT A
MASTER TRAINER AGREEMENT



Caregiver Talking Points (“CTP”) Program
Provided by Salt Lake County Aging & Adult Services
(“AAS”)

Area Agency on Aging (“AAA”) Master Trainer
Agreement

All versions of the CTP Program are designed to help meet the coaching and training needs of family and other unpaid caregivers. The program is a flexible, bite-sized learning program that helps improve caregiver skills, self-sufficiency, and resource finding.

The three core components of the dissemination of this program are (1) the CTP Master Trainer’s role and certification; (2) the materials to train CTP Facilitators and caregivers, including worksheets, slides, and Facilitator’s manual; and (3) the administration and data requirements of participating organizations.

By accepting the role as a Master Trainer of the CTP Program, I acknowledge that:

1. Each AAA must have at least one Master Trainer to participate in the CTP program. If the Master Trainer is no longer able to participate as required, a replacement Master Trainer will be trained and certified to run the AAA’s CTP program.
2. My employer agrees to allow me adequate time to fulfill my responsibilities as a CTP Master Trainer and Facilitator.
3. I understand that there are two training levels when working with the CTP Program: (1) a Master Trainer level; and (2) a CTP Facilitator level (those facilitating on behalf of a AAA):
 - a. I must attend AAS’ one-day CTP Train-the-Trainer program to be trained and certified as a Master Trainer.
 - b. Once trained as a CTP Master Trainer, I will provide mandatory CTP Facilitator training to all Facilitators who use the CTP materials provided by my AAA.
 - c. I understand that all CTP Facilitators I train will be required to sign a Facilitator agreement. I will store these agreements in my AAA to protect program fidelity.
 - d. I will provide the mentioned CTP Facilitator training using AAS’ approved train-the-trainer materials, knowing that I may add additional materials as needed to meet local AAA requirements.

4. I understand that I will receive quarterly CTP best practice meeting invitations (virtual). Quarterly meetings 1, 2, and 3 are optional and may be attended as needed; however, the fourth quarter best practice and program update meeting must be attended by all Master Trainers. One make-up session of the fourth quarter meeting may be offered, if necessary.
5. I will complete the annual CTP Master Trainer Survey each October to maintain my certification.
6. I understand that this is a facilitated program, and I will not disseminate the CTP materials as individual worksheets without facilitation or coaching.
7. I will not publish or make available the CTP materials on public access points or websites.
8. I understand that the CTP program materials are for my AAA's use only and are copyrighted. I will not change, reproduce, or distribute them without written authorization from AAS.
9. I understand that the CTP Program is provided to all caregivers free of charge. Charging caregivers or their insurance companies for the use of this program or its materials will result in the immediate termination of program usage and my Master Trainer certification.

By accepting my role as a Master Trainer, I will also adhere to CTP Facilitator best practices:

1. As a Facilitator, I will study the materials and be prepared to coach individuals or hold group discussions.
2. I will facilitate and use the CTP materials as outlined in the Facilitators' manual (will not add or delete any material), but I have some flexibility in how I engage the caregivers to assimilate this material.

CTP Master Trainer Acceptance and Commitment:

Darin Black

Full name

dblack@sanjuancountyut.gov

Email Address

435-459-2876

Work Phone (extension if needed)

Utah

State

If at any time I am unable to fulfill the requirements listed above, I will notify AAS and my director to resign my position as a Master Trainer/Facilitator.

Master Trainer's Signature

Date

ATTACHMENT B

FACILITATOR AGREEMENT



Caregiver Talking Points (“CTP”) Program

Provided by Salt Lake County Aging & Adult Services
 (“AAS”)

Area Agency on Aging (“AAA”) Facilitator Agreement

All versions of the CTP Program are designed to help meet the coaching and training needs of family and other unpaid caregivers. The program is a flexible, bite-sized learning program that helps improve caregiver skills, self-sufficiency, and resource finding.

The three core components of the dissemination of this program are (1) the materials needed to offer the CTP Program, including worksheets, slides, and Facilitators’ manual; (2) the role and requirements of a Facilitator; and (3) the administration and data requirements of participating programs.

By accepting the role as a CTP Program Facilitator, I acknowledge that:

1. If I facilitate groups as a part of my current employment, my employer has agreed to allow me adequate time to fulfill my responsibilities as a CTP Program Facilitator.
2. I understand that the CTP Program is provided to all caregivers free of charge. Charging caregivers or their insurance companies for the use of this program or its materials will result in immediate termination of my Facilitator certification.
3. I will be true to the content in the Facilitators’ manual and will not add or delete any material, but I know I have some flexibility in how I engage the caregivers to assimilate this material.
4. I will be prepared for each discussion and appropriately use the CTP program materials.
5. I understand CTP worksheets may be taught by a single Facilitator.
6. I understand that the CTP materials are for program use only and are copyrighted, and that I will not reproduce or distribute them without written authorization from AAS.

7. I will not publish or make CTP materials available on public access points or websites.
8. I will collect the following attendance information and report it to my Master Trainer:
 - The total number of discussions held; and
 - The total number of participants who attended those discussions.
9. I will contact my Master Trainer for any questions concerning program fidelity.

CTP Facilitator Acceptance and Commitment:

Tammy Gallegos

Full name

tgalligos@sanjuancountyut.gov

Email Address

435-587-3225

Work Phone (extension if needed)

Utah/San Juan County

State/AAA

I will fulfill all the requirements as outlined in this agreement. If at any time I am unable to fulfill the requirements listed above, I will notify my Master Trainer and resign my position as CTP Facilitator.

CTP Facilitator's Signature

Date



STAFF REPORT

MEETING DATE: April 15, 2025

ITEM TITLE, PRESENTER: 2025 Rural County Grant Program (RCGP) Selected Awardees Approval and MOU Authorization
Presented by Talia, San Juan County Economic Development Manager

RECOMMENDATION: Staff recommends the Commission approve the selected awardees for the 2025 Rural County Grant Program and authorize the execution of the Memorandum of Understanding (MOU) with each recipient outlining funding expectations and compliance requirements.

SUMMARY

San Juan County received 39 applications for the 2025 Rural County Grant Program (RCGP), administered through the Governor's Office of Economic Opportunity (GOEO). Applications were distributed across three tiers:

- Tier 1: 12 applicants
- Tier 2: 16 applicants
- Tier 3: 10 applicants

Awardees were selected through a scoring and review process conducted by the San Juan County Economic Development Board, established specifically for the execution and oversight of the Rural County Grant Program. Selections align with both the goals of the RCGP and GOEO, which support projects that address the economic development needs of rural counties.

The RCGP supports projects including:

- Business recruitment, development, and expansion
- Workforce training and development
- Infrastructure and capital facilities improvements for business development

The total award for 2025 is \$140,010. Award notifications will be formally announced on April 28, 2025, at the San Juan County Business Basecamp Conference.

Selected Awardees by Tier:

Tier 1

- Desert Rose Inn, LLC

Tier 2

- Smoke Pizza Company LLC
- Monticello Merc, Inc.
- Cow Canyon Trading Post

Tier 3

- Bluff Coffee Shop LLC
- Comb Ridge Coffee, LLC
- Hunts Trading Post, LLC

HISTORY/PAST ACTION

San Juan County applied for and was awarded Rural County Grant Program funds through the Governor's Office of Economic Opportunity (GOEO) to support locally led economic development projects. The Economic Development Board was formed in alignment with grant requirements to ensure transparency and fairness in the evaluation and award process.

FISCAL IMPACT

Each awardee will enter into an MOU with the County outlining allowable use of funds, reporting requirements. The funds are provided through a GOEO grant and do not impact the County funds.



Silvia Stubbs	Chair
Lori Maughan	Vice-Chair
Jamie Harvey	Commissioner
Mack McDonald	Administrator

Memorandum of Understanding (MOU)
San Juan County Rural County Grant Program

This MOU outlines the shared understanding between San Juan County, through its Community Economic Development (CED) Board, and Desert Rose Inn, LLC regarding the implementation of a Tier 1 grant award through the Rural County Grant Program.

This MOU is intended to confirm funding, timelines, and expectations for collaboration in support of a successful project that aligns with the goals of economic development and community benefit in San Juan County.

The project must be completed no later than April 28, 2026, which is one year from the date of award.

Project Scope of Work

Desert Rose Inn, LLC agrees to complete the following project:

The scope of work includes completing Phase 1 of an upscale cabin addition at the Desert Rose Resort and Cabins. The new cabin addition has a total of 14 cabins. Phase 1 includes 6 cabins, whereas phase 2 includes 8 cabins. We started the work on phase 1 by completing the excavation work as well as completing underground water, sewer and electrical infrastructure. We also completed the concrete slabs for all 6 cabins. To date all that work has been at a cost of \$200,000 which has been fully paid by Desert Rose Resort. An aerial image will be included in the grant packet showing the existing slabs of the new cabins.

Project Timeline

Desert Rose Inn, LLC agrees to complete the following project:

Once the grant funds are disbursed, we will immediately start framing the 6 cabins.

- Month #1-2: Framing
- Month #3: Rough Electrical and Plumbing
- Month #4: Insulation and Drywall
- Month #5: Painting and Exterior Oil Application
- Month #6: Flooring and Finish Carpentry
- Month #7: Sidewalks and Landscaping
- Month #8: Furniture, Fixture, and Equipment (FF&E) Installation
- Month #9: Delays, including weather, supply chain issues, etc.

The total project timeline is roughly 9 MONTHS.

The project must be completed no later than April 28, 2026, which is one year from the date of award.

Funding Structure

The total award is \$60,000. Disbursement will occur in two phases:

- **Initial Disbursement (60%)**
\$36,000 will be provided upon execution of this MOU to assist in project startup.

- **Reimbursement (40%)**

\$24,000 will be reimbursed after the following conditions are met:

- The project is completed, with all work aligning to the approved budget and scope.
- The business submits itemized receipts and documentation for eligible expenses totaling at least the amount requested.
- A Final Project Summary Report is submitted to the County, including photos, narrative overview, and verification of project completion.
- The business presents their project to the CED Board, either in person or virtually, as part of the final grant closeout process.

Desert Rose Inn, LLC has met the required 20% cash match for the grant by contributing \$12,000 in qualifying project expenses. However, the full project scope reflects a total investment of approximately \$918,000. This means the business is contributing significantly beyond the required match, demonstrating a strong commitment to the project and the broader economic development of Bluff and San Juan County. The grant supports a small portion of a much larger initiative, helping accelerate progress and expand community impact.

Desert Rose Inn, LLC will be responsible for any costs exceeding the award amount. All funds must be used for eligible activities as outlined in the approved application.

Use of Funds and Retention Requirements

To ensure that the impact of grant funding remains within San Juan County, the following conditions apply:

Equipment Retention:

Any equipment purchased with grant funds must be retained and used for its intended business purpose for a minimum of three (3) years from the date of purchase. Equipment may not be sold, transferred, or repurposed during this period without written approval from San Juan County.

Business Ownership:

The recipient agrees not to sell, transfer, or dissolve the business receiving grant funds for at least three (3) years following receipt of the award, unless authorized in writing by San Juan County.

In the event of unforeseen circumstances — such as involuntary business closure, sale due to health reasons or death, or other events outside the business owner's control — the County may, at its sole discretion, waive or modify the retention requirements.

The recipient or their representative must notify San Juan County in writing as soon as reasonably possible, including any documentation that supports the request for exception. Each case will be reviewed individually.

These requirements are in place to protect the integrity of the grant program and ensure long-term benefit to the community.

Reporting Requirements

Ongoing reporting will be required throughout the project period to ensure transparency and alignment with program goals. All reports will be submitted to:

Talia Hansen

Economic Development Manager

Email: thansen@sanjuancountyut.gov

Key Reporting Expectations:

- **Quarterly Reports:**

Submitted using a provided template and include:

- Updates on project development
- Business status and challenges
- Grant-related expenses aligned with the application

- **Project Documentation:**

Businesses must maintain:

- Photos documenting key phases of the project
- Organized receipts and invoices for all eligible purchases

- **Final Report & CED Board Presentation:**

Due upon completion or by April 28, 2026, whichever comes first. The final report must include:

- Full project summary
- Number of jobs created
- Financial reconciliation and documentation
- Impact statement

Awardees will be scheduled to present their final project to the CED Board. A board meeting schedule will be provided.

Reporting Timeline

Quarterly

Report Type	Reporting Period	Due Date
Q3 2025 Report	April 28 – July 31, 2025	August 5, 2025
Q4 2025 Report	August 1 – October 31, 2025	November 5, 2025
Q1 2026 Report	November 1, 2025 – January 31, 2026	February 5, 2026
Q2 2026 Report	February 1 – April 27, 2026	May 5, 2026

Final Report

Final Report	Full project summary and presentation	Due by April 28, 2026 or earlier if completed before that date
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Verification & Compliance

By signing this MOU, the grant recipient agrees to the following:

I authorize the San Juan County CED Board to verify the information provided in this application and accompanying documentation. I agree to provide any necessary information or records upon request to confirm compliance with the grant requirements. If awarded, I understand I will receive a 1099 from San Juan County for funding received and agree to retain documentation related to this application and any use of grant funds for at least five (5) years.

By signing below, both parties acknowledge and agree to the shared understanding outlined in this MOU regarding project scope, funding structure, and reporting responsibilities.

Silvia Stubbs
Commission Chair

Amer Tumeh
President, Desert Rose Inn, LLC

Date

Date

Attachment A - Budget

Desert Rose Resort and Cabins

701 West Main Street

P.O. Box 148

Bluff, Utah 84512

Description		Cost
Underground Utilities & Slabs	\$	200,000.00
		Already spent
Framing	\$	90,000.00
Roofing	\$	40,000.00
Cedar Siding	\$	50,000.00
Rough-Cut Timbers	\$	20,000.00
Metal Brackets	\$	3,000.00
Total Framing	\$	203,000.00
Windows	\$	10,000.00
Doors and Hardware	\$	10,000.00
Plumbing	\$	90,000.00
Insulation	\$	20,000.00
Drywall	\$	90,000.00
Painting	\$	30,000.00
Exterior Oil	\$	10,000.00
Sidewalks	\$	50,000.00
Parking Area	\$	44,000.00
Flooring	\$	25,000.00
Finish Carpentry	\$	20,000.00
Sub Total		\$ 760,000.00
Contengency 5%		\$ 38,000.00
FF&E	\$	120,000.00
TOTAL PROJECT COST		\$ 918,000.00



Silvia Stubbs	Chair
Lori Maughan	Vice-Chair
Jamie Harvey	Commissioner
Mack McDonald	Administrator

Memorandum of Understanding (MOU)
San Juan County Rural County Grant Program

This MOU outlines the shared understanding between San Juan County, through its Community Economic Development (CED) Board, and Smoke Pizza Company regarding the implementation of a Tier 2 grant award through the Rural County Grant Program.

This MOU is intended to confirm funding, timelines, and expectations for collaboration in support of a successful project that aligns with the goals of economic development and community benefit in San Juan County.

The project must be completed no later than April 28, 2026, which is one year from the date of award.

Project Scope of Work

Smoke Pizza Company agrees to complete the following project:

The scope of work includes completing the final phase of buildout for Smoke Pizza Company, a new brick-and-mortar pizza restaurant and bakery located on Main Street. The locally owned business is expanding from a mobile food trailer and has already invested over \$50,000 in equipment, including a commercial pizza oven, bakery oven, hood, and vent system. The grant will fund customer seating (58 chairs, 9 booths, 19 table bases), butcher block countertops for tables and service counters, a heated holding cabinet to maintain food quality, a gas burner for food prep, corrugated tin for interior siding, and foam board signage. These purchases, totaling \$19,545.58, will allow the business to open by June 2025, in time for the summer tourist season. This expansion will enable seating for 70–80 guests, support new job creation, launch a bakery product line, and bring a vacant Main Street building back into use. A \$4,000 match in renovation support is being provided by the property owner.

Project Timeline

Smoke Pizza Company agrees to complete the following project:

- (Week 1) Mr. Lyman, our landlord, is working on restaurant renovations. We will place orders for necessary equipment and supplies. We want to do this early in case of delays in shipping.
- (Week 2) Mr. Lyman will complete renovations on the building.
- (Week 3-4) We will build the food prep counter and the extended counter area for the machines and supplies.
- (Week 5-6) Assemble the furniture. Set equipment where it needs to go. Check to see if equipment is working properly.
- (Week 7-8) Develop the restaurant menu. Sysco will be working with us as we determine the food that we will need.
- (Week 8-9) Finalize the menu and transition to a new point-of-sale (POS) system. We will work with our POS vendor for training, ensuring a smooth integration of the new system. The vendor will also assist us with setting up online ordering and updating our website to enhance customer accessibility.
- (Week 10) Order the food supplies.
- (Week 11) Host a grand opening event and officially open the restaurant for business.
- We will complete the required reports to show progress toward completion.

The project must be completed no later than April 28, 2026, which is one year from the date of award.

Funding Structure

The total grant award is \$19,545.58. Because the approved budget consists solely of equipment purchases, and these items can be verified through receipts upon purchase, 100% of the award will be disbursed up front upon execution of this MOU.

The business agrees to submit all itemized receipts and supporting documentation for the purchases to San Juan County within 45 days of expenditure, or no later than the project completion deadline (April 28, 2026).

Smoke Pizza Company has met the required 20% match (\$3,909.12) through a match fund. In addition, they have contributed more than \$50,000 in direct equipment purchases for the expansion, and their landlord has invested over \$100,000 in building renovations to support their success. This level of contribution significantly exceeds the minimum match and demonstrates strong community and business commitment.

Smoke Pizza Company will be responsible for any costs exceeding the award amount. All funds must be used for eligible activities as outlined in the approved application.

Use of Funds and Retention Requirements

To ensure that the impact of grant funding remains within San Juan County, the following conditions apply:

Equipment Retention:

Any equipment purchased with grant funds must be retained and used for its intended business purpose for a minimum of three (3) years from the date of purchase. Equipment may not be sold, transferred, or repurposed during this period without written approval from San Juan County.

Business Ownership:

The recipient agrees not to sell, transfer, or dissolve the business receiving grant funds for at least three (3) years following receipt of the award, unless authorized in writing by San Juan County.

In the event of unforeseen circumstances — such as involuntary business closure, sale due to health reasons or death, or other events outside the business owner's control — the County may, at its sole discretion, waive or modify the retention requirements.

The recipient or their representative must notify San Juan County in writing as soon as reasonably possible, including any documentation that supports the request for exception. Each case will be reviewed individually.

These requirements are in place to protect the integrity of the grant program and ensure long-term benefit to the community.

Reporting Requirements

Ongoing reporting will be required throughout the project period to ensure transparency and alignment with program goals. All reports will be submitted to:

Talia Hansen

Economic Development Manager

Email: thansen@sanjuancountyut.gov

Key Reporting Expectations:

- **Quarterly Reports:**

Submitted using a provided template and include:

- Updates on project development
- Business status and challenges
- Grant-related expenses aligned with the application

- **Project Documentation:**

Businesses must maintain:

- Photos documenting key phases of the project
- Organized receipts and invoices for all eligible purchases

- **Final Report & CED Board Presentation:**

Due upon completion or by April 28, 2026, whichever comes first. The final report must include:

- Full project summary
- Number of jobs created
- Financial reconciliation and documentation
- Impact statement

Awardees will be scheduled to present their final project to the CED Board. A board meeting schedule will be provided.

Reporting Timeline

Quarterly

Report Type	Reporting Period	Due Date
Q3 2025 Report	April 28 – July 31, 2025	August 5, 2025
Q4 2025 Report	August 1 – October 31, 2025	November 5, 2025
Q1 2026 Report	November 1, 2025 – January 31, 2026	February 5, 2026
Q2 2026 Report	February 1 – April 27, 2026	May 5, 2026

Final Report

Final Report	Full project summary and presentation	Due by April 28, 2026 or earlier if completed before that date
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Verification & Compliance

By signing this MOU, the grant recipient agrees to the following:

I authorize the San Juan County CED Board to verify the information provided in this application and accompanying documentation. I agree to provide any necessary information or records upon request to confirm compliance with the grant requirements. If awarded, I understand I will receive a 1099 from San Juan County for funding received and agree to retain documentation related to this application and any use of grant funds for at least five (5) years.

By signing below, both parties acknowledge and agree to the shared understanding outlined in this MOU regarding project scope, funding structure, and reporting responsibilities.

Silvia Stubbs
Commission Chair

Colleen Raisor
Owner, Smoke Pizza Company

Date

Date

Attachment A - Budget

San Juan County Rural County Grant Program Budget

Project Title: Smoke Pizza Building

Grant Tier: Tier 2: Up to 25

Economic Development Project or Activity	Total Estimated Cost	Matching Funds
Corrugated metal trim... need this to finish the inside siding of the building we are going into	\$ 695.24	
Seating Chairs(58)...For the customers to sit while waiting for food to be done or sit to eat the food they ordered.	\$ 3,028.47	
Seating Booths(9)... a more comfortable place to sit while waiting or to eat what they ordered.	\$ 3,877.96	
Table Bases(19)... Needed to hold the table tops we are making out of butcher block wood.	\$ 1,343.36	
Butcher Block Wood for Counter and table tops... Will build the counter top that will hold the make table, soda and roll out dough. We will also be using them to make the tops of the tables	\$ 6,912.56	
Heated holding cabinet...to keep pizza warm and the best flavor for the customer to pick up.	\$ 2,013.04	
Foam for Signs... to have letters of our name of business on the outside of building.	\$ 559.58	
Gas Burner... for cooking and prepping food to sell to customers.	\$ 1,115.37	
The Matching Funds from Phil Lyman with construction/remodeling on Building.		\$ 4,000.00
	<u>\$ 19,545.58</u>	<u>\$ 4,000.00</u>
Total Project Costs	<u>\$</u>	<u>23,545.58</u>

Instructions:

1. Download this file to fill it out for your project. File > Download > Microsoft Excel (.xlsx)
2. Fill in the Project Title
3. Describe or title your projects and activities
4. Select the Tier you are applying for.
5. Enter your total estimated costs per project and activity
6. Enter the amount of grant funds you will use for each project and activity. The total of grant funds will calculate in cell E6 and may not exceed the maximum amount of the tier you are applying in.

Note: Matching funds are required for the SJC Rural County Grant Program. Tier Costs incurred in



Silvia Stubbs	Chair
Lori Maughan	Vice-Chair
Jamie Harvey	Commissioner
Mack McDonald	Administrator

Memorandum of Understanding (MOU)
San Juan County Rural County Grant Program

This MOU outlines the shared understanding between San Juan County, through its Community Economic Development (CED) Board, and Bluff Coffee Shop LLC regarding the implementation of a Tier 3 grant award through the Rural County Grant Program.

This MOU is intended to confirm funding, timelines, and expectations for collaboration in support of a successful project that aligns with the goals of economic development and community benefit in San Juan County.

The project must be completed no later than April 28, 2026, which is one year from the date of award.

Project Scope of Work

Bluff Coffee Shop LLC agrees to complete the following project:

Bluff Coffee Shop, LLC (operating locally as “Cow Canyon Coffee”) is a family-owned coffee shop and community gathering place located in Bluff, Utah. Since opening just over a year ago, the business has quickly become a local cultural hub, hosting events that support regional artists, authors, musicians, and makers. Highlights include artist-led workshops during the Bluff Arts Festival, book readings with local writers, and concerts such as a performance by Ed Kabotie. In the winter season, the coffee shop hosted a holiday market and food pop-up that featured nine local artists and a regional chef. These activities have made Cow Canyon Coffee a cornerstone of local creative expression and economic opportunity.

To improve customer and staff comfort and ensure continued programming throughout the year, Cow Canyon Coffee seeks funding to upgrade its climate control systems. The 1957 building currently lacks modern heating and cooling, making it difficult to maintain a consistent indoor temperature during Bluff’s hot summers and cold winters. This project will involve purchasing and professionally installing three energy-efficient mini-split systems, which will provide year-round comfort, improve energy efficiency, and reduce long-term operating costs.

This project will enable the business to expand its hours and year-round programming while creating a more welcoming environment for community events, local artists, and everyday customers. The grant funding is to support the purchase of mini-split units and the cost of licensed electrical installation.

Project Timeline

Bluff Coffee Shop LLC agrees to complete the following project:

The installation of mini-split systems in our 1957 building will be completed within a 6 month timeline. Below is the breakdown of key tasks and their sequence of activities, along with how we will track progress:

Month 1: Planning and Procurement

- Task 1: Finalize design and specifications for mini-split systems, ensuring they meet the building's heating and cooling needs.
- Task 2: Hire a licensed contractor (see quotes for possible electricians) for the installation of the electrical work required for the mini-split systems.

Month 2-6: Mini-Split Installation, Electrical Work and Final Inspection

- Task 1: Electrician will complete the installation of the units and necessary electrical work,

including wiring and installing outlets for the mini-split units. This work will be performed in compliance with safety and code regulations.

- Task 2: Conduct a final inspection of both the electrical work and the mini-split installations to ensure all systems are running properly.
- Task 3: Submit final documentation and photos of the completed project for the grant requirements including photograph evidence from start to finish, demonstrating project compliance with grant requirements.

The project must be completed no later than April 28, 2026, which is one year from the date of award.

Funding Structure

The total grant award is \$10,000. Because the approved budget consists solely of equipment purchases, and these items can be verified through receipts upon purchase, 100% of the award will be disbursed up front upon execution of this MOU.

The business agrees to submit all itemized receipts and supporting documentation for the purchases to San Juan County within 45 days of expenditure, or no later than the project completion deadline (April 28, 2026).

Bluff Coffee Shop LLC has met the required 10% match (\$1,000) through in-kind match fund at the amount of \$3,500.

Bluff Coffee Shop LLC will be responsible for any costs exceeding the award amount. All funds must be used for eligible activities as outlined in the approved application.

Use of Funds and Retention Requirements

To ensure that the impact of grant funding remains within San Juan County, the following conditions apply:

Equipment Retention:

Any equipment purchased with grant funds must be retained and used for its intended business purpose for a minimum of three (3) years from the date of purchase. Equipment may not be sold, transferred, or repurposed during this period without written approval from San Juan County.

Business Ownership:

The recipient agrees not to sell, transfer, or dissolve the business receiving grant funds for at least three (3) years following receipt of the award, unless authorized in writing by San Juan County.

In the event of unforeseen circumstances — such as involuntary business closure, sale due to health reasons or death, or other events outside the business owner's control — the County may, at its sole discretion, waive or modify the retention requirements.

The recipient or their representative must notify San Juan County in writing as soon as reasonably possible, including any documentation that supports the request for exception. Each case will be reviewed individually.

These requirements are in place to protect the integrity of the grant program and ensure long-term benefit to the community.

Reporting Requirements

Ongoing reporting will be required throughout the project period to ensure transparency and alignment with program goals. All reports will be submitted to:

Talia Hansen

Economic Development Manager

Email: thansen@sanjuancountyut.gov**Key Reporting Expectations:**

- **Quarterly Reports:**

Submitted using a provided template and include:

- Updates on project development
- Business status and challenges
- Grant-related expenses aligned with the application

- **Project Documentation:**

Businesses must maintain:

- Photos documenting key phases of the project
- Organized receipts and invoices for all eligible purchases

- **Final Report & CED Board Presentation:**

Due upon completion or by April 28, 2026, whichever comes first. The final report must include:

- Full project summary
- Number of jobs created
- Financial reconciliation and documentation
- Impact statement

Awardees will be scheduled to present their final project to the CED Board. A board meeting schedule will be provided.

Reporting Timeline**Quarterly**

Report Type	Reporting Period	Due Date
Q3 2025 Report	April 28 – July 31, 2025	August 5, 2025
Q4 2025 Report	August 1 – October 31, 2025	November 5, 2025
Q1 2026 Report	November 1, 2025 – January 31, 2026	February 5, 2026
Q2 2026 Report	February 1 – April 27, 2026	May 5, 2026

Final Report

Final Report	Full project summary and presentation	Due by April 28, 2026 or earlier if completed before that date
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Verification & Compliance

By signing this MOU, the grant recipient agrees to the following:

I authorize the San Juan County CED Board to verify the information provided in this application and accompanying documentation. I agree to provide any necessary information or records upon request to confirm compliance with the grant requirements. If awarded, I understand I will receive a 1099 from San Juan County for funding received and agree to retain documentation related to this application and any use of grant funds for at least five (5) years.

By signing below, both parties acknowledge and agree to the shared understanding outlined in this MOU regarding project scope, funding structure, and reporting responsibilities.

Silvia Stubbs
Commission Chair

Hannah Whitney
Co-Owner, Bluff Coffee Shop LLC

Date

Date

Kate Aitchison
Co-Owner, Bluff Coffee Shop LLC

Date

Attachment A - Budget

San Juan County Rural County Grant Program Budget		
Project Title:	Cool Cow Canyon Coffee	
Grant Tier:	Tier 3:Up to 10	
Economic Development Project or Activity	Total Estimated Cost	Matching Funds
Installation of 3 mini splits (the total project will cost 13,500 so we cash match from Cow Canyon Coffee	\$ 10,000.00	
		\$ 3,500.00
	\$ 10,000.00	\$ 3,500.00
Total Project Costs	\$	13,500.00

Instructions:

1. Download this file to fill it out for your project. File > Download > Microsoft Excel (.xlsx)
2. Fill in the Project Title
3. Describe or title your projects and activities
4. Select the Tier you are applying for.
5. Enter your total estimated costs per project and activity
6. Enter the amount of grant funds you will use for each project and activity. The total of grant funds will calculate in cell E6 and may not exceed the maximum amount of the tier you are applying in.

Note: Matching funds are required for the SJC Rural County Grant Program. Tier Costs incurred in order to complete proposed projects and activities over and above the awarded amount of will be paid for by the applicant through match funds or other funding sources.



Silvia Stubbs
Lori Maughan
Jamie Harvey
Mack McDonald

Chair
Vice-Chair
Commissioner
Administrator

Memorandum of Understanding (MOU) San Juan County Rural County Grant Program

This MOU outlines the shared understanding between San Juan County, through its Community Economic Development (CED) Board, and Comb Ridge Coffee LLC regarding the implementation of a Tier 3 grant award through the Rural County Grant Program.

This MOU is intended to confirm funding, timelines, and expectations for collaboration in support of a successful project that aligns with the goals of economic development and community benefit in San Juan County.

The project must be completed no later than April 28, 2026, which is one year from the date of award.

Project Scope of Work

Comb Ridge Coffee LLC agrees to complete the following project:

Comb Ridge Coffee LLC (operating locally as Willow Street Cottages) plans to activate an underutilized parking lot adjacent to Highway 191 in Bluff, Utah, by installing a small, self-serve food stand. This stand will offer regionally sourced baked goods, packaged meats, compliant prepared foods, and locally made artwork, creating a new revenue stream for the business and a fresh, convenient retail experience for both visitors and residents.

The grant will fund the purchase and installation of a 9'x6' prefabricated shed/greenhouse structure, which will serve as the food stand, as well as a point-of-sale system that includes an iPad and credit card processing setup. These investments will enable the business to begin selling products immediately during Bluff's peak tourist season. The stand will be self-serve and cashless, monitored and restocked by a part-time staff member who lives or works on the property.

The project is shovel-ready and expected to begin within two weeks of funding. Sales activity is expected to begin within one month of funding, with tax-generating transactions processed through the installed point-of-sale system. Providing a quick return on investment and a sustainable new business model with low overhead and high community value.

Project Timeline

Comb Ridge Coffee LLC agrees to complete the following project:

The installation and activation of the food stand will be completed within a two-month timeline. Below is a breakdown of key tasks, organized by phase:

Month 1: Planning, Procurement, and Initial Setup

- Order the 9'x6' prefabricated shed/greenhouse structure from an online vendor.
- Install ground anchors and erect the structure on-site.
- Purchase essential food stand equipment, including food trays and a compact refrigerator/freezer.
- Establish vendor relationships with local food producers, artists, and vendors to coordinate product sourcing.
- Apply for a Food Manager's Certification and Cottage Food Establishment License through the

Utah Department of Agriculture and Food.

Month 2: Licensing, Compliance, and Operations Launch

- Finalize regulatory compliance with the San Juan County Health Department and the Utah Department of Agriculture and Food.
- Stock the stand with locally produced goods and prepare for launch.
- Begin sales and operations using a self-serve, cashless point-of-sale system.

Ongoing:

- Sales and revenue will be tracked through digital reports generated by the credit card processing system.
- The food stand will be monitored and restocked by an onsite part-time employee.

The project must be completed no later than April 28, 2026, which is one year from the date of award.

Funding Structure

The approved budget is primarily focused on equipment purchases, including a prefabricated food stand and point-of-sale system. Because these purchases can be verified through receipts, 100% of the award will be disbursed up front upon execution of this MOU to support timely implementation.

The business agrees to submit all itemized receipts and supporting documentation for the purchases to San Juan County within 45 days of expenditure, or no later than the project completion deadline (April 28, 2026).

Comb Ridge Coffee LLC has met the required 10% match (\$245) through a cash match fund. The total match contribution is \$1,741.00, which exceeds the minimum requirement and reflects strong business investment in the project.

Comb Ridge Coffee LLC will be responsible for any costs exceeding the award amount. All funds must be used for eligible activities as outlined in the approved application.

Use of Funds and Retention Requirements

To ensure that the impact of grant funding remains within San Juan County, the following conditions apply:

Equipment Retention:

Any equipment purchased with grant funds must be retained and used for its intended business purpose for a minimum of three (3) years from the date of purchase. Equipment may not be sold, transferred, or repurposed during this period without written approval from San Juan County.

Business Ownership:

The recipient agrees not to sell, transfer, or dissolve the business receiving grant funds for at least three (3) years following receipt of the award, unless authorized in writing by San Juan County.

In the event of unforeseen circumstances — such as involuntary business closure, sale due to health reasons or death, or other events outside the business owner's control — the County may, at its sole discretion, waive or modify the retention requirements.

The recipient or their representative must notify San Juan County in writing as soon as reasonably possible, including any documentation that supports the request for exception. Each case will be reviewed individually.

These requirements are in place to protect the integrity of the grant program and ensure long-term benefit to the community.

Reporting Requirements

Ongoing reporting will be required throughout the project period to ensure transparency and alignment with program goals. All reports will be submitted to:

Talia Hansen

Economic Development Manager

Email: thansen@sanjuancountyut.gov

Key Reporting Expectations:

- **Quarterly Reports:**

Submitted using a provided template and include:

- Updates on project development
- Business status and challenges
- Grant-related expenses aligned with the application

- **Project Documentation:**

Businesses must maintain:

- Photos documenting key phases of the project
- Organized receipts and invoices for all eligible purchases

- **Final Report & CED Board Presentation:**

Due upon completion or by April 28, 2026, whichever comes first. The final report must include:

- Full project summary
- Number of jobs created
- Financial reconciliation and documentation
- Impact statement

Awardees will be scheduled to present their final project to the CED Board. A board meeting schedule will be provided.

Reporting Timeline

Quarterly

Report Type	Reporting Period	Due Date
Q3 2025 Report	April 28 – July 31, 2025	August 5, 2025
Q4 2025 Report	August 1 – October 31, 2025	November 5, 2025
Q1 2026 Report	November 1, 2025 – January 31, 2026	February 5, 2026
Q2 2026 Report	February 1 – April 27, 2026	May 5, 2026

Final Report

Final Report	Full project summary and presentation	Due by April 28, 2026 or earlier if completed before that date
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Verification & Compliance

By signing this MOU, the grant recipient agrees to the following:

I authorize the San Juan County CED Board to verify the information provided in this application and accompanying documentation. I agree to provide any necessary information or records upon request to confirm compliance with the grant requirements. If awarded, I understand I will receive a 1099 from San Juan County for funding received and agree to retain documentation related to this application and any use of grant funds for at least five (5) years.

By signing below, both parties acknowledge and agree to the shared understanding outlined in this MOU regarding project scope, funding structure, and reporting responsibilities.

Silvia Stubbs
Commission Chair

Andrea J Martin
Manager/Owner, Comb Ridge Coffee LLC

Date

Date

Attachment A - Budget



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Silvia Stubbs	Chair
Lori Maughan	Vice-Chair
Jamie Harvey	Commissioner
Mack McDonald	Administrator

Memorandum of Understanding (MOU)
San Juan County Rural County Grant Program

This MOU outlines the shared understanding between San Juan County, through its Community Economic Development (CED) Board, and Hunt's Trading Post LLC regarding the implementation of a Tier 3 grant award through the Rural County Grant Program.

This MOU is intended to confirm funding, timelines, and expectations for collaboration in support of a successful project that aligns with the goals of economic development and community benefit in San Juan County.

The project must be completed no later than April 28, 2026, which is one year from the date of award.

Project Scope of Work

Hunt's Trading Post LLC agrees to complete the following project:

Hunt's Trading Post has been a staple in Blanding for decades, serving local families, Native communities, tour guides, and visitors from across the U.S. and Canada. We're a small business that specializes in traditional and cultural goods, especially shawls and robes that are essential for funerals, ceremonies, memorials, and gifts to honor loved ones.

Coming out of the winter months, our inventory is low—and these are high-demand items. With this grant, we'll purchase around 80 shawls and blankets for both adults and children. These items are a key part of our business, and not having them in stock means we're missing out on sales and unable to meet the needs of our community and regular customers.

Receiving these funds will allow us to increase our inventory right now instead of slowly trying to build it back up over the next year.

Project Timeline

Hunt's Trading Post LLC agrees to complete the following project:

Month 1

- We plan to use the funds right away. In month one, we will place the order with our supplier.

Month 1 -3

- We understand not all inventory will arrive at once, so we will check and stock items as they are delivered.
- We will make sure to keep our receipts for reporting.

The project must be completed no later than April 28, 2026, which is one year from the date of award.

Funding Structure

The total grant award is \$8,960. Because the approved budget consists solely of equipment purchases, and these items can be verified through receipts upon purchase, 100% of the award will be disbursed up front upon execution of this MOU.

The business agrees to submit all itemized receipts and supporting documentation for the purchases to San Juan County within 45 days of expenditure, or no later than the project completion deadline (April 28, 2026).

Hunt's Trading Post LLC has met the required 10% match (\$896) through cash match.

Hunt's Trading Post LLC will be responsible for any costs exceeding the award amount. All funds must be used for eligible activities as outlined in the approved application.

Use of Funds and Retention Requirements

To ensure that the impact of grant funding remains within San Juan County, the following conditions apply:

Equipment Retention:

Any equipment purchased with grant funds must be retained and used for its intended business purpose for a minimum of three (3) years from the date of purchase. Equipment may not be sold, transferred, or repurposed during this period without written approval from San Juan County.

Business Ownership:

The recipient agrees not to sell, transfer, or dissolve the business receiving grant funds for at least three (3) years following receipt of the award, unless authorized in writing by San Juan County.

In the event of unforeseen circumstances — such as involuntary business closure, sale due to health reasons or death, or other events outside the business owner's control — the County may, at its sole discretion, waive or modify the retention requirements.

The recipient or their representative must notify San Juan County in writing as soon as reasonably possible, including any documentation that supports the request for exception. Each case will be reviewed individually.

These requirements are in place to protect the integrity of the grant program and ensure long-term benefit to the community.

Reporting Requirements

Ongoing reporting will be required throughout the project period to ensure transparency and alignment with program goals. All reports will be submitted to:

Talia Hansen

Economic Development Manager

Email: thansen@sanjuancountyut.gov

Key Reporting Expectations:

- **Quarterly Reports:**

Submitted using a provided template and include:

- Updates on project development
- Business status and challenges
- Grant-related expenses aligned with the application

- **Project Documentation:**

Businesses must maintain:

- Photos documenting key phases of the project
- Organized receipts and invoices for all eligible purchases

- **Final Report & CED Board Presentation:**

Due upon completion or by April 28, 2026, whichever comes first. The final report must include:

- Full project summary
- Number of jobs created
- Financial reconciliation and documentation
- Impact statement

Awardees will be scheduled to present their final project to the CED Board. A board meeting schedule will be provided.

Reporting Timeline

Quarterly

Report Type	Reporting Period	Due Date
Q3 2025 Report	April 28 – July 31, 2025	August 5, 2025
Q4 2025 Report	August 1 – October 31, 2025	November 5, 2025
Q1 2026 Report	November 1, 2025 – January 31, 2026	February 5, 2026
Q2 2026 Report	February 1 – April 27, 2026	May 5, 2026

Final Report

Final Report	Full project summary and presentation	Due by April 28, 2026 or earlier if completed before that date
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Verification & Compliance

By signing this MOU, the grant recipient agrees to the following:

I authorize the San Juan County CED Board to verify the information provided in this application and accompanying documentation. I agree to provide any necessary information or records upon request to confirm compliance with the grant requirements. If awarded, I understand I will receive a 1099 from San Juan County for funding received and agree to retain documentation related to this application and any use of grant funds for at least five (5) years.

By signing below, both parties acknowledge and agree to the shared understanding outlined in this MOU regarding project scope, funding structure, and reporting responsibilities.

Silvia Stubbs
Commission Chair

William (Wayne) Day
Owner, Hunt's Trading Post LLC

Date

Date

Attachment A - Budget

San Juan County Rural County Grant Program Budget

Project Title: Hunt's Trading Post: Supporting Native Ceremonial Needs
Grant Tier: Tier 3:Up to 10

Economic Development Project or Activity	Total Estimated Cost	Matching Funds
Navajo Shawls - Adult Female (20) \$162	\$ 3,240.00	
Navajo Robes - Adult Male (20) \$153	\$ 3,060.00	
Navajo Shawls - Childrens Female (20) \$69	\$ 1,380.00	
Navajo Robes - Childrens Male (20) \$64	\$ 1,280.00	
		\$ 896.00
	<u>\$ 8,960.00</u>	<u>\$ 896.00</u>
Total Project Costs	<u>\$</u>	<u>9,856.00</u>

Instructions:

1. Download this file to fill it out for your project. File > Download > Microsoft Excel (.xlsx)
2. Fill in the Project Title
3. Describe or title your projects and activities
4. Select the Tier you are applying for.
5. Enter your total estimated costs per project and activity
6. Enter the amount of grant funds you will use for each project and activity. The total of grant funds will calculate in cell E6 and may not exceed the maximum amount of the tier you are applying in.

Note: Matching funds are required for the SJC Rural County Grant Program. Tier Costs incurred in order to complete proposed projects and activities over and above the awarded amount of will be paid for by the applicant through match funds or other funding sources.



Silvia Stubbs	Chair
Lori Maughan	Vice-Chair
Jamie Harvey	Commissioner
Mack McDonald	Administrator

**Memorandum of Understanding (MOU)
San Juan County Rural County Grant Program**

This MOU outlines the shared understanding between San Juan County, through its Community Economic Development (CED) Board, and Juniper Massage and Wellness LLC regarding the implementation of a Tier 3 grant award through the Rural County Grant Program. This MOU is intended to confirm funding, timelines, and expectations for collaboration in support of a successful project that aligns with the goals of economic development and community benefit in San Juan County.

The project must be completed no later than April 28, 2026, which is one year from the date of award.

Project Scope of Work

Juniper Massage and Wellness LLC agrees to complete the following project:

Juniper Massage and Wellness LLC will use this grant to expand sound healing services in San Juan County. Grant funds will be used to purchase professional sound healing instruments—including crystal singing bowls, a gong, and chimes—along with storage and transport equipment, and comfortable seating to support both private sessions and group events.

The new equipment will allow Juniper Massage and Wellness to increase the number of private sound healing appointments offered in-office each week. It will also support the launch of larger community sound bath events held at public venues such as libraries, community centers, outdoor gathering spaces, and other accessible locations throughout the county. These events will be open to both local residents and visitors, with pricing designed to encourage participation while contributing to local economic activity.

This expansion will open new revenue opportunities, support business growth, and increase access to holistic wellness services across the region.

Project Timeline

Juniper Massage and Wellness LLC agrees to complete the following project:

Month 1 – Procurement & Planning

- Purchase sound healing instruments, seating, and travel/storage equipment.
- Identify community venues such as libraries, community halls, and outdoor spaces.
- Finalize marketing and outreach plan, including social media, flyers, and partner promotion.

Months 2–3 – Service Expansion & Pilot Events

- Increase availability of private sound healing sessions already offered in the Juniper Massage and Wellness office.
- Launch small-scale community sound baths at selected venues.
- Collect participant feedback and adjust session format as needed.
- Begin collaborating with local wellness providers and tourism businesses.

Months 4–8 – Community Growth & Regular Scheduling

- Expand to larger group sound baths (20+ participants) in public venues.
- Establish a consistent schedule for private appointments and public events.
- Continue targeted outreach and develop offerings for schools, nonprofits, and community organizations.

Review & Long-Term Planning

- Track attendance, financial performance, and community interest.
- Evaluate long-term opportunities for growth and partnership.
- Complete a final summary and present outcomes to the CED Board.

The project must be completed no later than April 28, 2026, which is one year from the date of award.

Funding Structure

The total grant award is \$2,300. Because the approved budget consists solely of equipment purchases, and these items can be verified through receipts upon purchase, 100% of the award will be disbursed up front upon execution of this MOU.

The business agrees to submit all itemized receipts and supporting documentation for the purchases to San Juan County within 45 days of expenditure, or no later than the project completion deadline (April 28, 2026).

Juniper Massage and Wellness LLC has met the required 10% match (\$230) through cash match.

Juniper Massage and Wellness LLC will be responsible for any costs exceeding the award amount. All funds must be used for eligible activities as outlined in the approved application.

Use of Funds and Retention Requirements

To ensure that the impact of grant funding remains within San Juan County, the following conditions apply:

Equipment Retention:

Any equipment purchased with grant funds must be retained and used for its intended business purpose for a minimum of three (3) years from the date of purchase. Equipment may not be sold, transferred, or repurposed during this period without written approval from San Juan County.

Business Ownership:

The recipient agrees not to sell, transfer, or dissolve the business receiving grant funds for at least three (3) years following receipt of the award, unless authorized in writing by San Juan County.

In the event of unforeseen circumstances — such as involuntary business closure, sale due to health reasons or death, or other events outside the business owner's control — the County may, at its sole discretion, waive or modify the retention requirements.

The recipient or their representative must notify San Juan County in writing as soon as reasonably possible, including any documentation that supports the request for exception. Each case will be reviewed individually.

These requirements are in place to protect the integrity of the grant program and ensure long-term benefit to the community.

Reporting Requirements

Ongoing reporting will be required throughout the project period to ensure transparency and alignment with program goals. All reports will be submitted to:

Talia Hansen

Economic Development Manager

Email: thansen@sanjuancountyut.gov

Key Reporting Expectations:

- **Quarterly Reports:**

Submitted using a provided template and include:

- Updates on project development
- Business status and challenges
- Grant-related expenses aligned with the application

- **Project Documentation:**

Businesses must maintain:

- Photos documenting key phases of the project
- Organized receipts and invoices for all eligible purchases

- **Final Report & CED Board Presentation:**

Due upon completion or by **April 28, 2026**, whichever comes first. The final report must include:

- Full project summary
- Number of jobs created
- Financial reconciliation and documentation
- Impact statement

Awardees will be scheduled to present their final project to the CED Board. A board meeting schedule will be provided.

Reporting Timeline

Quarterly

Report Type	Reporting Period	Due Date
Q3 2025 Report	April 28 – July 31, 2025	August 5, 2025
Q4 2025 Report	August 1 – October 31, 2025	November 5, 2025
Q1 2026 Report	November 1, 2025 – January 31, 2026	February 5, 2026
Q2 2026 Report	February 1 – April 27, 2026	May 5, 2026

Final Report

Final Report	Full project summary and presentation	Due by April 28, 2026 or earlier if completed before that date
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Verification & Compliance

By signing this MOU, the grant recipient agrees to the following:

I authorize the San Juan County CED Board to verify the information provided in this application and accompanying documentation. I agree to provide any necessary information or records upon request to confirm compliance with the grant requirements. If awarded, I understand I will receive a 1099 from San Juan County for funding received and agree to retain documentation related to this application and any use of grant funds for at least five (5) years.

By signing below, both parties acknowledge and agree to the shared understanding outlined in this MOU regarding project scope, funding structure, and reporting responsibilities.

Silvia Stubbs
Commission Chair

Cassidy Sonderegger
Owner, Juniper Massage and Wellness LLC

Date

Date

Attachment A - Budget

San Juan County Rural County Grant Program Budget

Project Title: Sound of Healing for Rural Wellness

Grant Tier: Tier 3:Up to 10

Economic Development Project or Activity	Total Estimated Cost	Matching Funds
Gongs, gong stand, gong mallet and chimes, singing bowls - may be adjusted based on pricing changes and grant award.	\$ 2,300.00	
Cash Matching Funds		\$ 230.00
	<u>\$ 2,300.00</u>	<u>\$ 230.00</u>
Total Project Costs	<u>\$</u>	<u>2,530.00</u>

Instructions:

1. Download this file to fill it out for your project. File > Download > Microsoft Excel (.xlsx)
2. Fill in the Project Title
3. Describe or title your projects and activities
4. Select the Tier you are applying for.
5. Enter your total estimated costs per project and activity
6. Enter the amount of grant funds you will use for each project and activity. The total of grant funds will calculate in cell E6 and may not exceed the maximum amount of the tier you are applying in.

Note: Matching funds are required for the SJC Rural County Grant Program. Tier Costs incurred in order to complete proposed projects and activities over and above the awarded amount of will be paid for by the applicant through match funds or other funding sources.



Silvia Stubbs
Lori Maughan
Jamie Harvey
Mack McDonald

Chair
Vice-Chair
Commissioner
Administrator

Memorandum of Understanding (MOU) San Juan County Rural County Grant Program

This MOU outlines the shared understanding between San Juan County, through its Community Economic Development (CED) Board, and Cow Canyon Trading Post regarding the implementation of a Tier 2 grant award through the Rural County Grant Program.

This MOU is intended to confirm funding, timelines, and expectations for collaboration in support of a successful project that aligns with the goals of economic development and community benefit in San Juan County.

The project must be completed no later than April 28, 2026, which is one year from the date of award.

Project Scope of Work

Cow Canyon Trading Post agrees to complete the following project:

Cow Canyon Trading Post is a historic trading post at the intersection of highways 191 and 162 in Bluff, UT. Open for over 35 years, this post is an important cultural and economic hub for the four corners region. Selling fine artwork and high quality Native American rugs, jewelry, ceramics and more, Owner Liza Doran supports livelihoods for artists across the region.

Cow Canyon Trading Post seeks funding to resurface the parking lot and revitalize the front facades of its main-street facing buildings. The parking lot will be resurfaced with new gravel to improve accessibility for both cars and pedestrians and to provide more clarity as to the purpose and function of the buildings. Gravel walking paths will be added to guide customers through the area and improve the overall flow of the space. To ensure comfort and shade for visitors, especially in the hot months, colorful sun sails will be strategically placed over common areas, providing shelter while maintaining an open and welcoming atmosphere. Raised garden beds will also be installed, featuring native plants to promote biodiversity and help mitigate temperatures around the buildings.

Cow Canyon Trading Post is asking for funding for the purchase of gravel, raised bed materials including plants, and sun sails. The twenty percent match of the project will be provided by the owners of neighboring business, Cow Canyon Coffee, who will donate their labor to design and execute the landscaping portion of the revitalization. They will build 8 raised beds, designate green spaces around each building, add native plantings to all areas, build the walkways between buildings, and install the sun sails. The project will be completed over the next 4-6 months.

Project Timeline

Cow Canyon Trading Post agrees to complete the following project:

The Cow Canyon Trading Post parking lot resurfacing and facade improvement project will be completed in a phased approach over the course of 4-6 months. Below is a breakdown of key tasks, the sequence of activities, and how progress will be tracked.

Month 1-2: Planning

- Finalize project design for the parking lot resurfacing and facade improvements.
- Schedule Holiday Construction for gravel and spreading services.

- Order initial supplies for facade improvements (raised bed materials, native plants, sun sails).

Month 2-3: Site Preparation and Graveling

- Holliday Construction will begin work on the parking lot.
- Neighboring business, Cow Canyon Coffee, will prepare the site for facade improvements by clearing and prepping areas around the buildings for the installation of walking paths, raised garden beds, and sun sails.

Month 3-5: Facade Improvements and Landscaping

- Install raised garden beds, plant, and put in drip irrigation
- Install walking paths around the area to improve accessibility and guide visitors.
- Install sun sails to provide shade and improve comfort for visitors.

Month 5-6: Marketing and Grand Re-Opening

- Promote the new features through local advertising, social media, and special events to draw in more visitors.
- Host a community event to showcase the improvements and encourage traffic to Cow Canyon Trading Post and the other businesses on-site.

Tracking Progress:

- Photographic documentation will be kept for each phase, highlighting key milestones.
- By following this structured plan, we anticipate successfully completing the project within the 4-6 month timeframe.

The project must be completed no later than April 28, 2026, which is one year from the date of award.

Funding Structure

The total grant award is \$11,677.60. Because the approved budget consists solely of equipment purchases, and these items can be verified through receipts upon purchase, 100% of the award will be disbursed up front upon execution of this MOU.

The business agrees to submit all itemized receipts and supporting documentation for the purchases to San Juan County within 45 days of expenditure, or no later than the project completion deadline (April 28, 2026).

Cow Canyon Trading Post has met the required 20% match (\$2,335.52) through in-kind match fund at the amount of \$3,400.

Cow Canyon Trading Post will be responsible for any costs exceeding the award amount. All funds must be used for eligible activities as outlined in the approved application.

Use of Funds and Retention Requirements

To ensure that the impact of grant funding remains within San Juan County, the following conditions apply:

Equipment Retention:

Any equipment purchased with grant funds must be retained and used for its intended business purpose for a minimum of three (3) years from the date of purchase. Equipment may not be sold, transferred, or repurposed during this period without written approval from San Juan County.

Business Ownership:

The recipient agrees not to sell, transfer, or dissolve the business receiving grant funds for at least three (3) years following receipt of the award, unless authorized in writing by San Juan County.

In the event of unforeseen circumstances — such as involuntary business closure, sale due to health reasons or death, or other events outside the business owner's control — the County may, at its sole discretion, waive or modify the retention requirements.

The recipient or their representative must notify San Juan County in writing as soon as reasonably

possible, including any documentation that supports the request for exception. Each case will be reviewed individually.

These requirements are in place to protect the integrity of the grant program and ensure long-term benefit to the community.

Reporting Requirements

Ongoing reporting will be required throughout the project period to ensure transparency and alignment with program goals. All reports will be submitted to:

Talia Hansen

Economic Development Manager

Email: thansen@sanjuancountyut.gov

Key Reporting Expectations:

- **Quarterly Reports:**
Submitted using a provided template and include:
 - Updates on project development
 - Business status and challenges
 - Grant-related expenses aligned with the application
- **Project Documentation:**
Businesses must maintain:
 - Photos documenting key phases of the project
 - Organized receipts and invoices for all eligible purchases
- **Final Report & CED Board Presentation:**
Due upon completion or by April 28, 2026, whichever comes first. The final report must include:
 - Full project summary
 - Number of jobs created
 - Financial reconciliation and documentation
 - Impact statement

Awardees will be scheduled to present their final project to the CED Board. A board meeting schedule will be provided.

Reporting Timeline

Quarterly

Report Type	Reporting Period	Due Date
Q3 2025 Report	April 28 – July 31, 2025	August 5, 2025
Q4 2025 Report	August 1 – October 31, 2025	November 5, 2025
Q1 2026 Report	November 1, 2025 – January 31, 2026	February 5, 2026
Q2 2026 Report	February 1 – April 27, 2026	May 5, 2026

Final Report

Final Report	Full project summary and presentation	Due by April 28, 2026 or earlier if completed before that date
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Verification & Compliance

By signing this MOU, the grant recipient agrees to the following:

I authorize the San Juan County CED Board to verify the information provided in this application and accompanying documentation. I agree to provide any necessary information or records upon request to confirm compliance with the grant requirements. If awarded, I understand I will receive a 1099 from San Juan County for funding received and agree to retain documentation related to this application and any use of grant funds for at least five (5) years.

By signing below, both parties acknowledge and agree to the shared understanding outlined in this MOU regarding project scope, funding structure, and reporting responsibilities.

Silvia Stubbs
Commission Chair

Liza Doran
Owner, Cow Canyon Trading Post

Date

Date

Attachment A - Budget

San Juan County Rural County Grant Program Budget		
Project Title:	Cow Canyon Trading Post Front Facade Glow Up	
Grant Tier:	Tier 2: Up to 25	
Economic Development Project or Activity	Total Estimated Cost	Matching Funds
Holliday Construction gravel and resurface	\$ 5,400.00	
Soil	\$ 418.21	
raised bed materials	\$ 587.21	
irrigation supplies	\$ 356.49	
native seeds	\$ 240.00	
native plants	\$ 644.55	
sun sails	\$ 4,031.14	
Landscape Design and installation of raised beds, plants, and sun		\$ 3,400.00
	\$ 11,677.60	\$ 3,400.00
Total Project Costs	\$ 15,077.60	

Instructions:

- Download this file to fill it out for your project. File > Download > Microsoft Excel (.xlsx)
- Fill in the Project Title
- Describe or title your projects and activities
- Select the Tier you are applying for.
- Enter your total estimated costs per project and activity
- Enter the amount of grant funds you will use for each project and activity. The total of grant funds will calculate in cell E6 and may not exceed the maximum amount of the tier you are applying in.

Note: Matching funds are required for the SJC Rural County Grant Program. Tier Costs incurred in order to complete proposed projects and activities over and above the awarded amount of will be paid for by the applicant through match funds or other funding sources.



Silvia Stubbs
Lori Maughan
Jamie Harvey
Mack McDonald

Chair
Vice-Chair
Commissioner
Administrator

**Memorandum of Understanding (MOU)
San Juan County Rural County Grant Program**

This MOU outlines the shared understanding between San Juan County, through its Community Economic Development (CED) Board, and Monticello Merc Inc. regarding the implementation of a Tier 2 grant award through the Rural County Grant Program.

This MOU is intended to confirm funding, timelines, and expectations for collaboration in support of a successful project that aligns with the goals of economic development and community benefit in San Juan County.

The project must be completed no later than April 28, 2026, which is one year from the date of award.

Project Scope of Work

Monticello Merc Inc. agrees to complete the following project:

This project will help us upgrade and replace the exterior signage on our store, Monticello Merc, located on Main Street. Our goal is to make the storefront more visible and inviting so we can attract more foot traffic—both from local customers and tourists passing through town. The upgrades include a new face on our west-facing sign, a brand-new cabinet sign on the north side to catch traffic from the highway, and a new digital display on the south side so we can share messages and promotions more easily.

This is especially important for our “Small Town Goods” section, where we currently provide shelf space for 14 local vendors to sell handmade items and locally produced goods. These vendors rely on walk-in traffic, and the improved signage will help bring more eyes (and customers) to their work. We expect this to help grow their sales and give them better exposure to tourists and visitors.

Project Timeline

Monticello Merc Inc. agrees to complete the following project:

1. Design Phase (Month 1):

- Finalize design concepts for the signage and digital display.
- Submit design plans for approval, including technical specifications for the LED lighting and digitalScreen.
- Coordinate with local electricians (Northern Electric) to confirm power requirements.

2. Permit & Approval (Month 2):

- Obtain necessary permits for installation and any electrical work.
- Finalize contracts and agreements with YESCO and Northern Electric.

3. Manufacturing (Month 3-4):

- YESCO will manufacture the signage components: new faces for the west elevation sign, north elevation cabinet, and the digital screen for the south elevation.
- Work with YESCO and Northern Electric to ensure all power and electrical requirements are met.

4. Installation (Month 5-7):

- YESCO will install the new signage, including retrofitting the existing sign, installing the new cabinet,
- and setting up the digital screen.
- Northern Electric will handle any necessary electrical work and power installation.

5. Project Completion (Month 7-9):

- Test the digital screen and LED lighting to ensure full functionality.
- Ensure all documentation is submitted, including proof of installation and completion.

The project must be completed no later than April 28, 2026, which is one year from the date of award.

Funding Structure

The total grant award is \$25,000. Because the approved budget consists solely of equipment purchases, and these items can be verified through receipts upon purchase, 100% of the award will be disbursed up front upon execution of this MOU.

The business agrees to submit all itemized receipts and supporting documentation for the purchases to San Juan County within 45 days of expenditure, or no later than the project completion deadline (April 28, 2026).

Monticello Merc Inc. has met the required 20% match (\$5,000) through a match fund. Monticello Merc. did exceed the match requirement with a total of \$28,133.54 cash match.

Monticello Merc Inc. will be responsible for any costs exceeding the award amount. All funds must be used for eligible activities as outlined in the approved application.

Use of Funds and Retention Requirements

To ensure that the impact of grant funding remains within San Juan County, the following conditions apply:

Equipment Retention:

Any equipment purchased with grant funds must be retained and used for its intended business purpose for a minimum of three (3) years from the date of purchase. Equipment may not be sold, transferred, or repurposed during this period without written approval from San Juan County.

Business Ownership:

The recipient agrees not to sell, transfer, or dissolve the business receiving grant funds for at least three (3) years following receipt of the award, unless authorized in writing by San Juan County.

In the event of unforeseen circumstances — such as involuntary business closure, sale due to health reasons or death, or other events outside the business owner's control — the County may, at its sole discretion, waive or modify the retention requirements.

The recipient or their representative must notify San Juan County in writing as soon as reasonably possible, including any documentation that supports the request for exception. Each case will be reviewed individually.

These requirements are in place to protect the integrity of the grant program and ensure long-term benefit to the community.

Reporting Requirements

Ongoing reporting will be required throughout the project period to ensure transparency and alignment with program goals. All reports will be submitted to:

Talia Hansen

Economic Development Manager

Email: thansen@sanjuancountyut.gov

Key Reporting Expectations:

- **Quarterly Reports:**

Submitted using a provided template and include:

- Updates on project development
- Business status and challenges
- Grant-related expenses aligned with the application

- **Project Documentation:**

Businesses must maintain:

- Photos documenting key phases of the project
- Organized receipts and invoices for all eligible purchases

- **Final Report & CED Board Presentation:**

Due upon completion or by April 28, 2026, whichever comes first. The final report must include:

- Full project summary
- Number of jobs created
- Financial reconciliation and documentation
- Impact statement

Awardees will be scheduled to present their final project to the CED Board. A board meeting schedule will be provided.

Reporting Timeline
Quarterly

Report Type	Reporting Period	Due Date
Q3 2025 Report	April 28 – July 31, 2025	August 5, 2025
Q4 2025 Report	August 1 – October 31, 2025	November 5, 2025
Q1 2026 Report	November 1, 2025 – January 31, 2026	February 5, 2026
Q2 2026 Report	February 1 – April 27, 2026	May 5, 2026

Final Report

Final Report	Full project summary and presentation	Due by April 28, 2026 or earlier if completed before that date
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Verification & Compliance

By signing this MOU, the grant recipient agrees to the following:

I authorize the San Juan County CED Board to verify the information provided in this application and accompanying documentation. I agree to provide any necessary information or records upon request to confirm compliance with the grant requirements. If awarded, I understand I will receive a 1099 from San Juan County for funding received and agree to retain documentation related to this application and any use of grant funds for at least five (5) years.

By signing below, both parties acknowledge and agree to the shared understanding outlined in this MOU regarding project scope, funding structure, and reporting responsibilities.

Silvia Stubbs
Commission Chair

Kevin Francom
Owner, Monticello Merc Inc.

Date

Date

Attachment A - Budget

San Juan County Rural County Grant Program Budget

Project Title: Monticello Merc Main Street Signage Revitalize

Grant Tier: Tier 2: Up to 25

Economic Development Project or Activity	Total Estimated Cost	Matching Funds
Signage quote	\$ 25,000.00	\$ 25,133.54
Additional Electrical Estimation		\$ 3,000.00

\$ 25,000.00	\$ 28,133.54
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Total Project Costs

\$ 53,133.54

Instructions:

1. Download this file to fill it out for your project. File > Download > Microsoft Excel (.xlsx)
2. Fill in the Project Title
3. Describe or title your projects and activities
4. Select the Tier you are applying for.
5. Enter your total estimated costs per project and activity
6. Enter the amount of grant funds you will use for each project and activity. The total of grant funds will calculate in cell E6 and may not exceed the maximum amount of the tier you are applying in.

Note: Matching funds are required for the SJC Rural County Grant Program. Tier Costs incurred in order to complete proposed projects and activities over and above the awarded amount of will be paid for by the applicant through match funds or other funding sources.



COMMISSION STAFF REPORT

MEETING DATE: April 15, 2025

ITEM TITLE, PRESENTER: Resolution of Support for the FY 2025 USDA Rural Business Development Grant – Regional Agriculture Incubator & Technology Innovation Initiative, Presented by Talia Hansen, Economic Development Manager

RECOMMENDATION: Staff recommends approval of the resolution supporting the FY 2025 USDA Rural Business Development Grant application in the amount of \$75,000 to launch the Regional Agriculture Incubator & Technology Innovation Initiative at the Nuuva Business Hub in White Mesa.

SUMMARY

San Juan County is submitting a grant application to the USDA Rural Business Development Grant Program to support the Regional Agriculture Incubator & Technology Innovation Initiative. The proposed initiative, to be based at the Nuuva Business Hub in White Mesa, aims to strengthen agricultural entrepreneurship, improve food security, and create workforce development opportunities across the Four Corners region. The program will assist at least 15 rural small and emerging businesses and is projected to create or save 60 jobs.

HISTORY/PAST ACTION

This is a new initiative developed in alignment with the County's strategic plans for agricultural resilience, Indigenous preservation, and rural economic mobility. This will be the first USDA Rural Business Development Grant focused specifically on regional agricultural entrepreneurship and technology in San Juan County.

FISCAL IMPACT

The County is applying for \$75,000 in federal funding. No matching funds are required. Program implementation will be managed by the Economic Development Department in collaboration with local, tribal, and state partners. This initiative is expected to yield long-term economic benefits, including job creation and business support across the region.

RESOLUTION OF SUPPORT – SAN JUAN COUNTY COMMISSION

RESOLUTION NO. 2025-____

A RESOLUTION IN SUPPORT OF THE FY 2025 USDA RURAL BUSINESS DEVELOPMENT GRANT APPLICATION FOR THE REGIONAL AGRICULTURE INCUBATOR & TECHNOLOGY INNOVATION INITIATIVE

WHEREAS, San Juan County is committed to fostering sustainable economic development, workforce opportunities, and the growth of small and emerging businesses in our rural communities; and

WHEREAS, the FY 2025 USDA Rural Business Development Grant provides funding support for public bodies to assist rural businesses in areas with high unemployment and persistent poverty; and

WHEREAS, the County has prepared a grant application for \$75,000 to launch and implement the Regional Agriculture Incubator & Technology Innovation Initiative based at the Nuuva Business Hub in White Mesa, Utah, which aims to support rural entrepreneurs and improve food security, business development, and job creation; and

WHEREAS, this initiative directly supports county-wide goals of agricultural resilience, economic mobility, Indigenous agricultural preservation, and youth workforce development; and

WHEREAS, the project will support at least 15 small and emerging rural businesses and is projected to create or save a total of 60 jobs across the Four Corners region; and

WHEREAS, this program will be managed by the San Juan County Economic Development Department in alignment with existing strategic plans and in collaboration with local, tribal, and state partners;

NOW, THEREFORE, BE IT RESOLVED that the San Juan County Commission does hereby fully support the submission of the FY 2025 USDA Rural Business Development Grant application and affirms its commitment to the implementation and long-term sustainability of the Regional Agriculture Incubator & Technology Innovation Initiative.

PASSED AND ADOPTED this ____ day of _____, 2025.

San Juan County Board of Commissioners

Silvia Stubbs, Chair

Lori Maughan, Vice-Chair

Jamie Harvey, Commissioner

ATTEST:

Mack McDonald, County Administrator

**UNITED STATES DISTRICT COURT
DISTRICT OF UTAH, CENTRAL DIVISION**

NAVAJO NATION HUMAN RIGHTS
COMMISSION; PEGGY PHILLIPS; MARK
MARYBOY; WILFRED JONES; TERRY
WHITEHAT; BETTY BILLIE FARLEY;
WILLIE SKOW; and MABEL SKOW,

Plaintiffs,

v.

SAN JUAN COUNTY; JOHN DAVID
NIELSON, in his official capacity as San Juan
County Clerk; and PHIL LYMAN, BRUCE
ADAMS, and REBECCA BENALLY, in their
official capacities as San Juan County
Commissioners,

Defendants.

**[PROPOSED] ORDER REGARDING
SECOND REVISED SETTLEMENT
AGREEMENT**

Case No. 2:16-cv-00154 JNP

Judge Jill N. Parrish

Recognizing that the parties have entered into the attached Revised Settlement Agreement, it is HEREBY ORDERED that the Court APPROVES of the *Second Revised Settlement Agreement*. The Court incorporates the terms of the attached *Second Revised Settlement Agreement* into this order and retains jurisdiction over the parties for the limited purposes of enforcing the Revised Settlement Agreement and resolving any dispute as to whether any term of the Revised Settlement Agreement shall be continued, altered, reduced, or increased.

DATED _____, 2025.

BY THE COURT

PARRISH, J.
United States District Court Judge

**UNITED STATES DISTRICT COURT
DISTRICT OF UTAH, CENTRAL DIVISION**

NAVAJO NATION HUMAN RIGHTS
COMMISSION; PEGGY PHILLIPS; MARK
MARYBOY; WILFRED JONES; TERRY
WHITEHAT; BETTY BILLIE FARLEY;
WILLIE SKOW; and MABEL SKOW,

Plaintiffs,

v.

SAN JUAN COUNTY; JOHN DAVID
NIELSON, in his official capacity as San Juan
County Clerk; and PHIL LYMAN, BRUCE
ADAMS, and REBECCA BENALLY, in their
official capacities as San Juan County
Commissioners,

Defendants.

**JOINT MOTION TO APPROVE
SECOND REVISED SETTLEMENT
AGREEMENT**

Case No. 2:16-cv-00154 JNP

Judge Jill N. Parrish

By and through their respective counsel, Plaintiffs and Defendants hereby move this Court to extend the *Revised Settlement Agreement*¹ and approve the *Second Revised Settlement Agreement*, attached hereto as **Exhibit A**.

1. Plaintiffs and Defendants first entered into a *Settlement Agreement* on February 20, 2018,² which was approved by the Court on February 22, 2018 (the “Order”).³ The Court approved the most recent *Revised Settlement Agreement* on April 7, 2021.⁴

2. Under Section G, Paragraph 15 of the *Revised Settlement Agreement*, the *Revised Settlement Agreement* was to be “in place through the 2024 general election, at which time the

¹ ECF 205-1.

² ECF 198.

³ ECF 199.

⁴ ECF 205.

parties agree to again meet, in good faith ... to determine whether the terms and provisions of this *Revised Settlement Agreement* shall be continued.”⁵

3. The parties began negotiating a revised agreement after the 2024 general election and subsequently extended the *Revised Settlement Agreement*, with the most recent extension granted by the Court on March 3, 2025.⁶

4. After reviewing the data and meeting and conferring in good faith, Plaintiffs and Defendants have agreed to revise the terms of the *Revised Settlement Agreement* by entering into the *Second Revised Settlement Agreement* through the 2028 general election.

WHEREFORE, the undersigned counsel hereby jointly move the Court to approve the modified terms in the *Second Revised Settlement Agreement*, including continuing the *Second Revised Settlement Agreement* through the 2028 election; incorporate the terms of the *Second Revised Settlement Agreement* into its original Order; and retain jurisdiction over this matter in order to enforce the terms of the *Second Revised Settlement Agreement*.

Dated this 31st day of March 2025.

**AMERICAN CIVIL LIBERTIES
UNION OF UTAH**

DRAFT

Abigail Cook
Attorney for Plaintiffs

SUITTER AXLAND, PLLC

DRAFT

Jesse C. Trentadue
Carl F. Huefner

Attorneys for Defendants

⁵ ECF 205-1 ¶ 15.

⁶ ECF 218.

EXHIBIT A

UNITED STATES DISTRICT COURT
DISTRICT OF UTAH, CENTRAL DIVISION

NAVAJO NATION HUMAN RIGHTS
 COMMISSION; PEGGY PHILLIPS; MARK
 MARYBOY; WILFRED JONES; TERRY
 WHITEHAT; BETTY BILLIE FARLEY;
 WILLIE SKOW; and MABEL SKOW,

Plaintiffs,

v.

SAN JUAN COUNTY; JOHN DAVID
 NIELSON, in his official capacity as San Juan
 County Clerk; and PHIL LYMAN, BRUCE
 ADAMS, and REBECCA BENALLY, in their
 official capacities as San Juan County
 Commissioners,

Defendants.

**SECOND REVISED SETTLEMENT
 AGREEMENT**

Case No. 2:16-cv-00154 JNP

Judge Jill N. Parrish

SECOND REVISED SETTLEMENT AGREEMENT

WHEREAS a *Settlement Agreement* was negotiated and agreed upon by the parties, which was executed on the 18th day of February, 2018, and subsequently approved by the Court.¹ That *Settlement Agreement* was effective through the 2020 general election, after which the parties were to meet and, in good faith, review the data collected from each election and determine whether the terms of the *Settlement Agreement* should be continued and, if so, in what fashion.

¹ ECF 199.

WHEREAS Representatives for the parties met, reviewed the data collected for each election from 2018 through and including 2020, negotiated and agreed upon a *Revised Settlement Agreement*, which was executed on the 2nd day of April, 2021, and subsequently approved by the Court.² That *Revised Settlement Agreement* was effective through the 2024 general election after which the parties were to again meet and, in good faith, review the data collected for each election and determine whether the terms of the Revised Settlement Agreement should be continued and, if so, in what fashion.

WHEREAS the language assistance provided by San Juan County to members of the Navajo Nation has produced some noteworthy results. In the view of San Juan County, these results include the voter turnout for the 2020 general election being 89.07% for the Navajo Reservation compared to the overall Utah voter turnout of 90.09% and the national voter turnout rate of just 60.66%, which clearly demonstrates that the language assistance provided by San Juan County has allowed members of the Navajo Nation to effectively participate in both the election process and voting-connected activities.³

WHEREAS as of December 2024, the Navajo Nation has declared Navajo to be its official language, a vital step in ensuring that new generations of Navajos speak, learn, and teach the language and which underscores the importance and necessity of language assistance for speakers of Navajo.⁴

WHEREAS the intent of the Settlement Agreement and the *Revised Settlement Agreement* was to establish in cooperation with the Navajo Nation Human Rights Commission reasonable

² ECF 205.

³ Plaintiffs neither confirm nor deny the accuracy or validity of these figures or any records of the County.

⁴ For purposes of the *Second Revised Settlement Agreement*, the official status of Navajo in the Navajo Nation does not affect whether Navajo is a historically unwritten language as determined by the United States Census Bureau as it concerns the County's compliance with federal election law.

measures to be employed by San Juan County in order to assist its Navajo residents in the exercise of their constitutional right to vote, which, as evidenced by Navajo voter turnout rates, such measures have been successful insofar as having assisted members of the Navajo Nation in effectively participating in both the election process and voting-connected activities, thereby furthering representation in County government.

WHEREAS it is the parties' goal to continue to achieve, if possible, a larger turnout by Navajo voters in future elections, which will require the County and Navajo Nation Human Rights Commission to work together to more efficiently and effectively identify and target those Navajo voters most in need of language assistance, such as the elderly and/or others who are not proficient in either spoken or written English, including educating and encouraging them and all other members of the Navajo Nation to register to vote and to participate in the election process, including seeking public office.

WHEREAS Representatives for the parties including Leonard Gorman, Executive Director of Navajo Human Rights Commission on behalf of the plaintiffs, which no longer include Ms. Betty Billie Farley who has passed away, and the San Juan County Clerk Auditor Lyman Duncan, and Deputy San Juan County Attorney Jens P. Nielson on behalf of the defendants have met, reviewed the data collected for each election from 2021 through and including 2024, conferred in good faith and agreed upon a *Second Revised Settlement Agreement*, the terms of which are as follows:

A. Language Assistance Locations, In-Person Voter Assistance and Polling Places:

The Clerk Auditor shall:

1. Continue through the 2028 general election to open three primary and general election day *Language Assistance Locations* and polling places, located on or within the Navajo Nation.

- a. The locations of the three *Language Assistance Locations* and polling places (which shall be at the same locations) shall continue to remain at Montezuma Creek, Navajo Mountain, and Monument Valley Welcome Center, Utah. The parties, however, recognize that there may also be need for additional locations upon agreement of the parties based upon specific needs of the Navajo voting population.
- b. Upon agreement of the parties, the locations of the three *Language Assistance Locations*, polling places, and/or any additional added locations established pursuant to paragraph 1.a may be changed. If so, then the parties will attempt to locate *Language Assistance Locations* at Navajo Nation polling places when state, federal, and county elections fall on the same day as Navajo Nation elections.
- c. In the event that the three *Language Assistance Locations* set forth in paragraph 1.a or any additional locations added pursuant to paragraph 1.b are closed or inaccessible, the County will take reasonable efforts to open a new *Language Assistance Location* at a new site within the Navajo Reservation.

2. The *Language Assistance Locations* will also be used as satellite offices for in-person voter assistance during the 28-days (four weeks) preceding each primary and general election. To the extent possible, these satellite offices should be located at the same locations as the *Language Assistance Locations* that will be polling locations for Election Day voting. In-person voter assistance shall include voter registration, and assistance with the ballot including language assistance.

- a. Each location will be open at least four (4) hours for one day per week in the four weeks preceding each election.
- b. The locations will be staffed by a County employee trained on election procedures and a Navajo interpreter who is trained pursuant to paragraph 9 below who can also be the San Juan County Navajo Liaison.
- c. Completion of proper registration forms or in-person early voting at each site shall be deemed the equivalent to filing them with the County Clerk Auditor's office for purposes of the deadline that registration closes.
- d. Assistance with the ballot shall include, but is not limited to, providing any County-prepared, non-partisan information to voters about initiatives and propositions and any candidate information supplied by the County.
- e. The voter assistance offices will allow voters to submit a completed ballot into a locked ballot box, the ability to request a replacement ballot if

necessary and, if it is adopted by the Clerk Auditor, early in-person voting.

- f. It is understood and agreed that representatives of the Navajo Nation Human Rights Commission and the Clerk Auditor will meet in advance of each election cycle to discuss and agree upon the locations of the three *Language Assistance Locations* to be established pursuant to this Part A and hours of operation in order to better assist voters and budget for the same. It is also understood that if the parties cannot agree upon these matters the Clerk Auditor has the discretion to establish the locations of the three Language Assistance Locations and their hours of operation.

B. Navajo Liaison Duties and Language Assistance:

San Juan County and the County Clerk Auditor shall:

- 3. Continue to employ a Navajo Liaison during the six-month period leading up to any election who shall focus his or her efforts upon educating Navajo voters about voting-related issues such as: voter registration; *Language Assistance Locations* and hours of operation; voter registration instructions and deadlines; filing requirements for local offices and deadlines; ballots, mail-in ballots including instructions and deadlines, and early-voting information.
 - a. If the Navajo Liaison position becomes vacant, San Juan County will notify the Navajo Utah Commission, Navajo Human Rights Commission and the Utah Chapter Presidents of the vacancy so that they can encourage members to apply for the position.
 - b. If the Navajo Liaison is not acting as interpreter, employ a certified Navajo language interpreter to, among other things, assist and train the Navajo Liaison with ensuring appropriate interpretation of election-related materials.
- 4. The County will continue to ensure that each *Language Assistance Location* serving as an Election Day polling place and as an early voting location has at least one individual designated and qualified to provide Navajo language assistance.
- 5. Beginning 30 days prior to every primary and general election, the County will continue to place radio ads in the Navajo language providing election-related information on KNDN Radio 960 AM and KTNN AM, which ads will air twice weekly. It is also understood and

agreed that the Navajo Nation Human Rights Commission will review these ads for accuracy and approve in writing their content. Conversely, if the Navajo Human Rights Commission has issues regarding the need to correct or clarify these ads, those issues will be raised, addressed and resolved in accordance with the terms of paragraph 11 below.

6. The County will continue to ensure that the Navajo Liaison and any Navajo interpreters comply with all duties listed below.

7. The County will continue to appropriate adequate funds to ensure that each respective County official or Agent undertaking any duty listed herein (including the office of the County Clerk, the Navajo Liaison and any interpreters as part of the language assistance program) can fully carry out those duties.

8. The County will continue its election training program for Poll officials and all other San Juan County officials involved in the electoral process with respect to the *Voting Rights Act*, voting requirements, registration requirements and all other relevant voting procedures with an emphasis on how to render effective assistance to Navajo voters.

C. The Navajo Interpreter:

9. The Navajo Nation Human Rights Commission shall obtain from the Navajo Utah Commission and Navajo Nation Election Administration the names of five (5) individuals that the Navajo Utah Commission and Navajo Nation Election Administration consider to be competent to interpret Navajo (the “Interpreters”). The Navajo Human Rights Commission will designate one of these individuals as the primary interpreter (the “Primary Interpreter”) and another as a secondary interpreter (the “Secondary Interpreter”). Subject to the supervision of the Primary Interpreter, the Interpreters will translate the election information that San Juan County is to provide by way of language assistance onto audiotapes or by other means of audio recordings in the Navajo language. In writing, the Navajo Human Rights Commission shall also provide the

names and contact information for the Interpreters to the Clerk Auditor, certify to the Clerk Auditor that each of the Interpreters is competent to provide all of the translation services required by this *Second Revised Settlement Agreement*, and further assure the County that it can rely upon the Interpreters to provide the translation services required by this *Second Revised Settlement Agreement*.

10. Thereafter, the Clerk Auditor will endeavor to select or hire the Primary Interpreter and the other Interpreters as necessary to provide translation services and/or language assistance. The Primary Interpreter shall train the other Interpreters to provide language assistance at the Language Assistance Locations within the Navajo Nation. In the event the Primary Interpreter is unavailable, the Secondary Interpreter shall perform the same obligations under this *Second Revised Settlement Agreement*. *Provided, however*, that should the Navajo Nation Human Rights Commission fail to provide the County with the names of Interpreters that are certified and willing to provide the translation services required by this *Second Revised Settlement Agreement*, then the County is free to contract with other members of the Navajo Nation who are competent to provide the translations services required by this *Second Revised Settlement Agreement*.

- a. Subject to the limitations placed upon the dissemination of election-related materials by federal and state law, the Interpreters shall translate from English into Navajo the following information: Language Assistance Locations and hours of operation; voter registration instructions and deadlines; filing requirements for local offices and deadlines; ballot information, mail-in ballot instructions and deadlines, and early-voting information. These translations shall be provided in audio form with that audiotape being placed on San Juan County's website and copies will also be provided by the Clerk Auditor to each Navajo Utah Chapter House, the Navajo Utah Commission, the Navajo Human Rights Commission, and the Navajo Nation Election Administration.
- b. Within four (4) business days of receipt of any audiotape or other audio recording referenced in this *Second Revised Settlement Agreement*, the Navajo Nation Human Rights Commission shall notify the Clerk Auditor, in writing, as to any inaccuracies or lack of clarity in the translations. If no such requests to correct or clarify the audiotapes is received from the Navajo

Nation Human Rights Commission within the four (4) business days, the audiotapes are considered to be “Completed,” and the Clerk Auditor shall proceed with distributing and/or publishing the audiotapes in accordance with paragraphs 5, 10, 11, 12 and/or elsewhere herein. If, however, the Clerk Auditor receives a request from the Navajo Nation Human Rights Commission to correct or clarify an audiotape then the Clerk Auditor shall not proceed with distributing and/or publishing the recordings in accordance with paragraphs 5, 10, 11, 12 and/or elsewhere herein until such corrections or clarifications have been made or the need for them has otherwise been resolved in accordance with the procedures set forth in paragraph 11 below.

11. Any disputes among the Interpreters shall be resolved by the following procedures:

- a. If the Navajo Nation Human Rights Commission disagrees with an Interpreter other than the Primary Interpreter on a translation, the translation in question shall be reviewed by the Primary Interpreter, who will provide their own translation. If the Navajo Nation Human Rights Commission and the Primary Interpreter reach an agreement on the translation in question, that agreement shall be final on that translation.
- b. If the Navajo Nation Human Rights Commission and the Primary Interpreter are unable to agree on a translation, the translation in question shall be reviewed by the Secondary Interpreter, who will provide their own translation. If the Navajo Nation Human Rights Commission and the Primary Interpreter reach an agreement on the translation in question, that agreement will be final on that translation. But if no agreement can be reached about a translation between the Navajo Human Rights Commission and the Secondary Interpreter, the County may defer to the translation of the Secondary Interpreter.
- c. In all events, an audiotape or other audio recording shall only be deemed “Completed” if the Navajo Nation Human Rights Commission has had the opportunity to review or object to a proposed translation within four (4) business days of receipt. Once an audiotape is “Completed,” the Clerk Auditor shall proceed to distribute and/or publish the audiotape or audio recording. If, however, an Interpreter believes that further corrections or clarifications are necessary for an audiotape, any such proposed corrections or clarifications must be presented to the Primary Interpreter. If the Primary Interpreter agrees that a correction or clarification is necessary, the County must provide the Navajo Nation Human Rights Commission with the opportunity to review or object to the proposed changes within four (4) business days.
- d. Once the ballot is available for distribution to voters, an Interpreter shall record in the Navajo language an audiotape describing the ballot. Once this audiotape is deemed “Completed,” it shall be placed on San Juan County’s website, with copies distributed to the Navajo Utah Commission, Navajo

Nation Human Rights Commission, Navajo Nation Election Administration, and each Utah Navajo Chapter in the State of Utah, 28 days in advance of election days and be made available at *Language Assistance Locations* on election days and at any early voting locations.

- e. One or more of the Interpreters shall record radio ads in the Navajo language regarding voter registration, Language Assistance Locations and hours of operation, voter registration instructions and deadlines, ballot information, instructions and deadlines for mail-in ballots, and/or early-voting information. Once the radio ads are deemed “Completed” they shall be aired on KNDN and KTNN in accordance with paragraph 5.
- f. Unless the NNHRC is the primary drafter of election information or provides edits thereto, San Juan County is entitled to rely upon the translations provided by the Primary Interpreter or Secondary Interpreter who are to be recommended by the NNHRC. However, if the NNHRC is a primary drafter or provides edits to a translation, the NNHRC will provide the County with a certification of the accuracy of the translation.

D. The County Clerk Auditor Shall:

12. Continue to oversee publication of all registration deadlines, notification of the establishment of all *Language Assistance Locations*, and notification of all other relevant election-related deadlines, including candidate filing deadlines, as follows:

- a. At least twice a week during the 30-day period preceding each election registration deadline and each election day, place radio ads on KNDN and KTNN as described in paragraph 5 above.
- b. At least three times during the 30-day period prior to each election-related deadline, publish this information in the *Navajo Times* and *San Juan Record*.
- c. Create a flyer in English containing the same information as the newspaper ads and provide a copy of that flyer to all Navajo Chapter Houses located in the State of Utah.
- d. Post this information in English on San Juan County’s website, Facebook, and other social media the County may use from time to time during the 60 days prior to the election.
- e. With respect to Navajo Chapter House meetings on the Utah portion of the Navajo Nation, at least one time prior to each election announce in person at the chapter meeting election-related deadlines.
- f. It is understood and agreed that on occasion municipalities within San Juan County contract with the Clerk Auditor’s Office to physically manage municipal elections by providing the necessary election equipment and

personnel. Those elections, however, are municipal elections rather than San Juan County elections or general elections for which the County must provide language assistance in accordance with this *Second Revised Settlement Agreement*.

- g. It is further understood and agreed that with respect to municipal elections it is each municipality's responsibility to provide at its own expense the language assistance that is required under the Voting Rights Act; and that it is not San Juan County's duty or responsibility to provide language assistance for municipal elections, nor does this *Second Revised Settlement Agreement* require the County to do so. Nevertheless, the Clerk Auditor shall advise municipal authorities of their obligation to provide language assistance and request that they do so.

13. Prior to each election, arrange for the Navajo Liaison and, if necessary an interpreter, to attend Navajo Chapter House meetings on the Utah portion of the Navajo Nation a minimum of three times for each Chapter to educate voters about: voter registration, Language Assistance Locations and hours of operation, voter registration instructions and deadlines, filing requirements and filing deadlines for local offices, ballot information, instructions and deadlines for mail-in ballots, and/or early-voting information.

E. Data Collection:

14. Until the 2028 election cycle is concluded, the Clerk Auditor shall maintain "Poll Pads" (iPads) or similar electronic equipment capable of keeping track of and/or recording the names of the voters, location, date and time at each Language Assistance Location established pursuant to paragraph 2 above; preserve the provisional ballots cast and voter registration forms for each of these locations; and record and maintain on forms provided by the Navajo Nation Human Rights Commission the number of persons who sought language assistance, the date and Language Assistance Location where that assistance was provided, and the names of the Navajo interpreters who provided language assistance at that Language Assistance Location.

15. Upon request, and at a reasonable time and place, the Clerk Auditor will make the records maintained and/or data collected pursuant to paragraph 14 above available to Plaintiffs'

counsel for inspection and copying.

F. Adjustments Due to Unforeseen Circumstances:

16. In the event that circumstances beyond the control of the parties may substantially interfere with the ability to comply with procedures mandated hereby, the parties understand and agree that, upon written notice of the circumstances and the way in which they will preclude compliance with terms hereof, they will cooperate in good faith and in a timely way to consider and adopt temporary adjustments to the procedures mandated that will reasonably meet the objectives of the terms hereof in the face of such circumstances. If such circumstances arise when advance consultation with the Navajo Nation Human Rights Commission is not possible because of time constraints, or if an agreement has not been reached when action is required to be taken, the Clerk Auditor is authorized to make such good faith adjustments as are reasonably possible under the circumstances and notify the Navajo Nation Human Rights Commission of the adjustments and, to the extent necessary, the circumstances that made them necessary.

17. It is further understood and agreed that on-Reservation polling locations are remote and that there may be mechanical failures involving voting machines and/or equipment on an Election Day. In anticipation of and/or in response to such an eventuality, on each Election Day the Clerk Auditor shall maintain at each on-Reservation polling location to the extent reasonably practicable a backup voting machine, as well as provisional ballots and envelopes, which if used will be counted the same evening, so that in-person voting can continue. It is likewise understood and agreed that San Juan County and the Clerk Auditor's ability to comply with the timelines set forth in this *Second Revised Settlement Agreement* for the dissemination of election materials and/or information may depend upon and/or are controlled by the date on which the State of Utah provides those election materials and/or information to the Clerk Auditor. Therefore, notwithstanding the time-lines set out in this *Second Revised Settlement Agreement*, San Juan

County and the Clerk Auditor's timeline for disseminating these State of Utah materials and/or information will begin upon their receipt from the State of Utah to the extent that the State of Utah is responsible for any delays.

G. Applicable Time Period and Review:

18. The procedures and services detailed above shall be in place through the 2028 general election, at which time the parties agree to again meet, in good faith, through designated representatives within 60 days to determine whether the terms and provisions of this *Second Revised Settlement Agreement* shall be continued and, if so, in what fashion.

19. The District Court shall retain jurisdiction over the *Second Revised Settlement Agreement*, which shall be in effect until the 2028 general election at which time it shall automatically terminate. If the parties cannot agree on whether any provisions/terms of the *Second Revised Settlement Agreement* shall be continued, altered, reduced or increased they shall submit their dispute to the Court for resolution.

H. Attorneys' Fees:

20. The parties shall each bear their own costs and attorneys' fees both in the negotiation and preparation of this *Second Revised Settlement Agreement*, including any subsequent action or proceeding to enforce, reduce, increase, modify or extend the *Second Revised Settlement Agreement*.

I. No Admission of Liability:

21. It is further stipulated, understood and agreed that this settlement is a compromise of a disputed claim and, therefore, is not to be considered or construed as an admission of liability on the part of San Juan County or the Clerk Auditor.

J. Warranty:

22. The undersigned counsel warrant and represent that they are each authorized to

execute this *Second Revised Settlement Agreement* on behalf of their respective clients who shall be bound hereby as though having signed this *Second Revised Settlement Agreement* themselves.

K. Parties to *Second Revised Settlement Agreement*:

23. It is expressly understood and agreed that the parties to this *Second Revised Settlement Agreement* are the Navajo Nation Human Rights Commission, the San Juan County Clerk Auditor, in his official capacity, and San Juan County, Utah; that only the Navajo Nation Human Rights Commission, the San Juan County Clerk Auditor, in his or her official capacity, and/or San Juan County, Utah have standing to enforce the terms of this *Second Revised Settlement Agreement*; and that this *Second Revised Settlement Agreement* shall supersede and replace the original *Revised Settlement Agreement*, which is now void.

L. County Ordinance:

24. San Juan County states that in furtherance of its efforts to effectively provide language assistance to Navajo residents, San Juan County has the discretion to do so by enacting an Ordinance setting out therein how the County will go about providing language assistance in accordance with the requirements of the Voting Rights Act and applicable regulations thereto rather than by agreeing to further extensions of this *Second Revised Settlement Agreement* or any other *Settlement Agreement*.

25. Nothing in this *Second Revised Settlement Agreement* shall be construed as inconsistent with federal or Utah law. If any provision of this *Second Revised Settlement Agreement* is found by a court of competent jurisdiction to be invalid or inconsistent with applicable law, that law shall control. The parties agree that the invalidity of any provision of this *Second Revised Settlement Agreement* shall not affect the validity of any other provisions of this *Second Revised Settlement Agreement*.

WHEREFORE, the undersigned counsel hereby jointly move the Court to incorporate the terms of this *Second Revised Settlement Agreement* into its original *Order of Dismissal*, and to retain jurisdiction over this matter in order to enforce the terms of the *Second Revised Settlement Agreement*.

Dated this 31st day of March, 2025.

**AMERICAN CIVIL LIBERTIES UNION
OF UTAH**

Abigail Cook

SAN JUAN COUNTY ATTORNEY

Matthew Maughan
Jens P. Nielson

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