



## COMMUNITY ECONOMIC DEVELOPMENT BOARD MEETING

117 South Main Street, Monticello, Utah 84535. Commission Chambers  
January 13, 2025 at 3:00 PM

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### AGENDA

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

1. updated zoom  
link: <https://us05web.zoom.us/j/86064291566?pwd=f9fLJ56ZeJqWZ4msIHUYZHUKliri9Q.1>  
Meeting ID: 860 6429 1566  
Passcode: 691786

### CALL TO ORDER

### APPROVAL OF MINUTES

2. Approval of Minutes from the Nov 12, 2024 meeting

### PUBLIC COMMENT

### PRESENTATIONS

3. 2025 SJC Rural Grant Program & New Submission Schedule
4. 2025 Basecamp Expo & Conference Overview

### DISCUSSION & ACTION ITEMS

5. 2025 Board Member Public Meeting Training
6. Discuss and Approve CED Handbook 2025
7. Approve Administration SJC Rural County Grant Program (RCGP)
  - Approve Administration Process
  - Approve Application
  - Approve Scoring Criteria
  - Approve a Pre-Selection Sub-Committee

Approve Evaluation Dates

Approve Presentation Schedule

8. Approve the Letter of Support USDA RDGB - Signed by Chair
9. Approve a General Letter of Support Seeking Matching Funds Economic Development Initiatives - Signed by Chair
10. Approve the Letter of Support Wildcat Funds Program – Sign by Chair

### **GENERAL DISCUSSION ITEMS**

11. Discuss regarding SJC Chamber of Commerce Stakeholder Meeting
12. CED Board Assistance with Community Survey

### **REPORTS**

13. Blanding City Updates
14. Monticello City Updates
15. Town of Bluff Update

### **FUTURE AGENDA ITEMS**

#### **Next Meeting:**

16. Next Meeting April 2, 2025 3:00 PM

### **ADJOURNMENT**

**\*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\***

**San Juan County Economic Development Board**  
**Tuesday November 12, 2024**  
**Zoom Meeting**

**CED Board Members**

Name	Role	Position	Term Expires	PM Training
Ben Muhlestein	Board Member	Municipality Representative, Blanding City	01/31/2025	Y
Open	Vice-Chair	Workforce Development Representative	01/31/2025	Y
Kaeden Kulow	Chair	Municipality Representative, Monticello City	01/31/2025	Y
Linda Sosa	Board Member	Municipality Representative, Bluff Town	01/31/2025	Y
Karry Deeter	Board Member	San Juan County Private Sector Representative	01/31/2025	
Silvia Stubbs	Board Member	Representative of San Juan County	01/31/2025	Y
Ryan Benally	Board Member	At Large	01/31/2025	Y
Hannah Bailey	Board Member	At Large	01/31/2025	Y
Karen Whipple	Board Member	San Juan County Private Sector Representative	01/31/2025	Y
Open	Board Member	San Juan County Private Sector Representative		

**Attendance:**

**Members Present:** Silvia Stubbs, Kaeden Kulow, Hannah Bailey, Linda Sosa, Ben Muhlestein, Ryan Benally

**Members Absent:** Karry Deeter, Kristian Olsen

**Staff Present:** Talia Hansen, Mack McDonald, Nate Pitts

**Staff Absent:** None

**Guests:** Debra McKee, Jade Powell, Mick Thornton

- I. Kaeden calls the meeting to order.
- II. Linda motions to approve the meeting minutes from the June 18th, September 17th, and September 24th meetings. Hannah seconded. All in favor.
- III. Public comment: None
- IV. Presentations: Intro to Jade Powell with SERDA and what SERDA does. Jade shares information on the different grants available through SERDA. Jade talks about resources and contacts available at SERDA. Jade talks about projects in San Juan County.
- V. Kaeden motions to elect Ben Muhlestein as the new Vice Chair. Linda seconded. All in favor.
- VI. Future Meeting dates for 2025: Monday January 13th, Wednesday April 2nd, Monday July 14th, and Wednesday October 1st. Kaeden motions to approve the 2025 meeting dates. Linda seconded. All in favor.
- VII. Approval of the letter of support for the 2025 Rural Opportunity Grant: Kaeden reads the letter to the board members. Silvia motions to approve the letter of support. Ben seconded. All in favor.
- VIII. Kaeden motions to approve the CED ByLaws draft and open board positions. Linda seconded. All in favor.
- IX. Kaeden motions to approve the amendment for Symes Painting use of the Rural Grant funds. Silvia seconded. All in favor.
- X. Talia shares information about the upcoming SJC Business Basecamp itinerary.
- XI. Talia talks about the awarded 2025 Rural Grant and shares information on the application and scoring to be updated.
- XII. Mick Thornton shares updates on the completed housing assessment and talks about upcoming meetings with Brian Points, the consultant.
- XIII. Nate Pitts gives updates on Business Licenses and Business Listings.
- XIV. Future Agenda Items: Board Member Public Meeting Training and the 2025 SJC Business Basecamp.
- XV. Kaeden motions to adjourn the meeting. Silvia seconded. All in favor.