



BOARD OF COMMISSIONERS MEETING

Electronic Meeting
January 19, 2021 at 11:00 AM

AGENDA

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

CALL TO ORDER

ROLL CALL

INVOCATION

PUBLIC COMMENT

Public comments will be accepted through the following Zoom link: <https://us02web.zoom.us/j/3125521102> or by phone at One tap mobile +16699006833,,3125521102# US (San Jose). There will be a three minute time limit for each person wishing to comment. If you exceed that three minute time limit the meeting controller will mute your line.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

1. Approval of the Ferno Ambulance Cots Purchase using \$99,000 in Cares Act Funds
2. Approval of the Surveyor's Office 4-Wheeler purchase for \$8,213.00
3. San Juan Health District Board 2021 Recommendation and Board Appointment
4. Bluff Water Works Special Service District 2021 Recommendation and Board Appointments
5. San Juan County Water Conservancy District 2021 Recommendation and Board Appointments
6. San Juan County Library Board Member 2021 Recommendation and Board Appointment
7. Blanding Cemetery District 2021 Board Appointment
8. Spanish Valley Special Service District 2021 Recommendation and Board Appointments

- [9.](#) Tourism Tax Advisory Board (TTAB) Chair and Vice Chair Appointments
- [10.](#) 2021 Travel Reimbursement Form Adjustment
- [11.](#) Approval of the January 5, 2021 Commission Meeting minutes
- [12.](#) Check Registers for the weeks of 01/07/2021 to 01/13/2021
- [13.](#) Consideration and Approval of a beer license renewal for The Juan Inc.
- [14.](#) Annual USU Extension Contract Renewal for 2021
- [15.](#) Consideration of an Amendment to the existing Agreement between the San Juan County Public Health Department and the State of Utah Health Department for COVID-19 San Juan County - Immunizations - Influenza Capacity Building
- [16.](#) Consideration and Approval of the 2021 Summer Food Program Contract Amendment with the State of Utah Department of Health
- [17.](#) Consideration of an Amendment to the existing Agreement between the San Juan County Public Health Department and the State of Utah Health Department for COVID-19 Community Partnership Project Amendment 1

RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS

- [18.](#) Montezuma Canyon Stockwater Wells – Nick Sandberg, Public Lands Coordinator

BUSINESS/ACTION

- [19.](#) SITLA Grant Application Support Letter for the Delineating Hurrah Pass 4WD Project to the Utah Division of Parks and Recreation, Mack McDonald, Chief Administrative Officer
- [20.](#) Consideration and Approval of Turkey Trot Subdivision Phase II, Lot 9 Amended, Scott Burton, Subdivision Administrator
- [21.](#) Consideration and Approval of the Crimson Cliffs Subdivision Phase II, Scott Burton, Subdivision Administrator
- [22.](#) Consideration and Approval of the Crimson Cliffs Subdivision Phase III, Scott Burton, Subdivision Administrator
- [23.](#) Consideration and Approval of the McElmo Creek Bridge Amendment, TJ Adair, County Road Superintendent
- [24.](#) AN ORDINANCE ESTABLISHING A NOTARY SERVICE AND FEE FOR THE RECORDERS OFFICE TO BE UTILIZED ONLY FOR COUNTY RECORDING OF PUBLIC DOCUMENTS RELATED TO RECORDER SERVICES, Mack McDonald, Chief Administrative Officer
- [25.](#) AN ORDINANCE ESTABLISHING AN INTERNAL ADMINISTRATIVE CASH RECEIPTING AND DEPOSIT POLICY FOR THE SAN JUAN COUNTY

ADMINISTRATION WITHIN ALL DEPARTMENTS AND OFFICES, Glenis Pearson, San Juan County Treasurer

- [26.](#) AN ORDINANCE ESTABLISHING AN INTERNAL ADMINISTRATIVE INVESTMENT POLICY FOR THE SAN JUAN COUNTY'S TREASURER OFFICE, Glenis Pearson, San Juan County Treasurer
- [27.](#) AN ORDINANCE ESTABLISHING AN INTERNAL ADMINISTRATIVE DIVISION OF RESPONSIBILITIES AND INTERNAL CONTROLS FOR VARIOUS DEPARTMENTS AND OFFICES WITHIN, Glenis Pearson, San Juan County Treasurer
- [28.](#) A RESOLUTION AUTHORIZING THE CONTINUATION OF ALLOWING EMPLOYEES WHO HAVE CONTRACTED COVID-19 TO HAVE 80 HOURS OF PAID LEAVE TO QUARANTINE AND PREVENT THE SPREAD OF THE VIRUS TO OTHER RESIDENTS OF SAN JUAN COUNTY, Mack McDonald, Chief Administrative Officer
- [29.](#) Request for property tax assistance/abatement due to hardship on parcel C40210267808, John David Nielson, County Clerk/Auditor

COMMISSION REPORTS

ADJOURNMENT

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**



**Quote Prepared For Our Valued Customer:
San Juan County EMS**

Account ID:

Quote #: 10274

Customer Contact:

Scott Burgess
435-459-2172

Billing Address:

San Juan County EMS

PO Box 941
Monticello, UT
84535

Shipping Address:

San Juan County EMS

117 South Main
Monticello, UT
84535

Terms: Valid Until: Dec 31, 2020 Freight Quote #: 64827 Carrier: R&L FOB Origin: TBD

Your Sales Representative is:

Kindra Watson
k.watson@ferno.com
(480) 521-9465

Your Customer Service Contact is:

Karen Boler
k.boler@ferno.com
(877) 733-0911

Quantity	Item #	Product	Customer Price
3	0000INXINLI NDWL	INX INLINE W/DWL SHIP KIT iNX SELF LOADING STRETCHER, includes: Mattress, SAE Compliant Patient Restraints, Lithium ION 36V Battery and Wall Charger, Control End Wheel Locks, Load End Directional Wheel Locks, Safety LED Lighting System, Load End O2 Holder, Adjustable Side Arms, Telescoping Control End Handles, Manual Backup	\$ 92,348.72
3	LAIV3SCL	INX/MONDIAL MB 3 STAGE IV POLE	\$ 1,312.80
3	0822453	INX TELESCOPING FRAME STO-NET	\$ 532.80
3	FWESX	SX, SURFACE EXTENDER PAIR Bariatric Solution: Extends patient surface to 27.75" W.	\$ 6,818.40
3	FWESLH	SLH, SIDE LIFT HANDLE PAIR Side assist handles - great to have when rolling the stretcher through mud, grass, gravel, etc.	\$ 1,353.60
3	0822480	INX BATTERY 30% CHARGE Backup Battery. ESSENTIAL.	\$ 1,443.00
3	ILFS86UFPD C	INLINE 86 W/UFP MOUNT DC SAE Fastener with Universal Floor Plate & 12V DC Charging Kit.	\$ 15,484.80
3	0990117	TRADE IN PRODUCT FERNO DIRECT APPROVED BY BJ MCILNAY INCLUDES: 3 2019 POWER X1'S & 3 PRO F1 W/ DC CHARGING	\$ -21,000.00

Hard Copy PO Required? Yes No

Item 1.

Approval: _____

Printed Name

Signature

Credit Card: _____ Secure Code: _____ Exp: _____

Subtotal: \$ 98,294.12

Sales Tax: \$ 0.00

Shipping Quote: \$ 705.88

Your Price: \$ 99,000.00

Comments: *INSTALLATION NOT INCLUDED***
SAVINGS BEFORE TRADE-INS = \$29,269**

SAN JUAN COUNTY EMS

PO Box 9 – 117 South Main Street – Monticello, Utah 84535 – 435-587-3225



San Juan County EMS put out needing bids for ambulance cots and received two bids. One bid was from Stryker and one bid was from Ferno. Both bids came in at the same cost but Ferno came in with more product than Stryker. Ferno and Stryker are the only two manufacturers that make cots for ambulances. We are picking the Ferno bid so we don't have to do any altering of the ambulances. Ferno is also buying back the old cots as a trade in for the upgraded cots.

Scott Burgess

San Juan County EMS Director

sburgess@sanjuancounty.org

C:435 459 2172

O:435 587 3225



Search mail

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- Inbox
- Snoozed
- Sent
- Drafts
- Trash
- AGRC
- Bluff Stuff
- Carlson
- ESRI-ARC GIS
- Misc
- Monsen Engineering
- Trimble
- MRRC
- NSPS
- Sam Stuff
- SJC Related
 - Benny Stuff
 - Benny's E-mails
 - Commission
 - County Attorney Stuff
 - Dave's e-mail stuff
- New meeting
- My meetings

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VmkepekE@NegE.f
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----- Forwarded message -----
 From: **Brett Peterson** <hondalandutah@gmail.com>
 Date: Fri, Jan 8, 2021 at 10:49 AM
 Subject: ATV
 To: <iregalado@sanjuancounty.org>

Jacob,
 I did the numbers and this is the price I came up with out the door for the TRX420FA6.
 \$8,581.13

Let me know if we can help you with this machine.

Thanks,
 Mimi
 @Hondaland

--
Jacob Regalado
Chief Deputy Surveyor
 SAN JUAN COUNTY
 SURVEY OFFICE
 Ph. 435-587-3234
iregalado@sanjuancounty.org



B mm†

Item 2.



Search mail

- E ~ < Efm

- Inbox
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- Sent
- Drafts
- Trash
- AGRC
- Bluff Stuff
- Carlson
- ESRI-ARC GIS
- Misc
- Monsen Engineering
- Trimble
- MRRC
- NSPS
- Sam Stuff
- SJC Related**
 - Benny Stuff
 - Benny's E-mails
 - Commission
 - County Attorney Stuff
 - Dave's e-mail stuff
- B m m t
- New meeting
- My meetings

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----- Forwarded message -----

From: **Mike Basso** <mikebasso@gmail.com>
 Date: Mon, Jan 4, 2021 at 8:52 PM
 Subject: Re: Rancher Quote
 To: Regalado, Jacob <iregalado@sanjuancounty.org>

Ok. In the request I received it stated you had a trade.

The out the door price on the '21 Rancher 4x4 Auto DCT IRS EPS is \$9,106.00--which is assuming tax exempt status and issuing a title

Please contact me soon if your agency is ready, as inventory is moving quickly.

On Mon, Jan 4, 2021 at 10:11 AM Regalado, Jacob <iregalado@sanjuancounty.org> wrote:

No trade in. We'd just like to purchase a new 2021

On Wed, Dec 30, 2020 at 12:34 PM Mike Basso <mikebasso@gmail.com> wrote:

What is the trade in you have?

--
Mike Basso, Sales
Factory Powersports
Yamaha, Honda, Beta, Suzuki and SSR.
 1685 E. Red Hills Parkway
 St. George, UT 84770
 435-628-5281
factorypowersportsutah.com

--



Monarch Honda
 398 W. 800 N.
 Orem UT 84057
 (801) 224-4070

Item 2.

Buyer's Order

SAN JUAN COUNTY

PO BOX 416
 MONTICELLO UT 84535
 H 435-587-3234 W C 435-587-3234

Date 12/30/2020
 Deal No.
 Salesperson Kevin "Sheff"
 Lienholder NONE
 Email JREGALADO@SANJUANCOUNTY.ORG

I hereby agree to purchase the following unit(s) from you under the terms and conditions specified. Delivery is to be made as soon as possible. It is agreed, however, that neither you nor the manufacturer will be liable for failure to make delivery.

Unit Information

New/U	Year	Make	Model	Serial No.	Stock No.	Price (Incl factory options)
New	2021	HONDA	TRX420FA6M	1HFTE47D2M4600067	600067	\$8,133.00

Options:

Dealer Unit Price	\$8,133.00
Factory Options	\$0.00
Added Accessories	\$0.00
Freight	\$0.00
Dealer Prep	\$80.00

Notes:

Cash Price	\$8,213.00
Trade Allowance	\$0.00
Payoff	\$0.00
Net Trade	\$0.00
Net Sale (Cash Price - Net Trade)	\$8,213.00
Sales Tax	\$0.00
Title/License/Registration Fees	\$0.00
Document or Administration Fees	\$0.00
Credit Life Insurance	\$0.00
Accident & Disability	\$0.00

Trade Information

Total Other Charges	\$0.00
Sub Total (Net Sale + Other Charges)	\$8,213.00
Cash Down Payment	\$0.00
Amount to Pay/Finance	\$8,213.00

Monthly Payment of \$174.46 For 60 Months at 9.99% Interest

NOTICE TO BUYER: (1) Do not sign this agreement before you read it or if it contains any blank spaces to be filled in. (2) You are entitled to a completely filled in copy of this agreement. (3) If you default in the performance of your obligations under this agreement, the vehicle may be repossessed and you may be subject to suit and liability for the unpaid indebtedness evidenced by this agreement.

TRADE-IN NOTICE: Customer represents that all trade in units described above are free of all liens and encumbrances except as noted.

*With Approved Credit. Interest rates and monthly payment are approximate and may vary from those determined by the lender.

Customer Signature _____ Dealer Signature _____

Thank You for Your Business!



McDonald, Mack <mmcdonald@sanjuancounty.org>

SJC health service district

1 message

Lynda Smirz <dr.stork@iquest.net>
To: "McDonald, Mack" <mmcdonald@sanjuancounty.org>

Tue, Jan 5, 2021 at 1:09 PM

Good afternoon Mack,

I am interested in applying for the at-large position on the board of the Health Service District. I understand applications were due by 1700 on 12/31 but the position will remain open until filled.

I rarely if ever ask for special consideration but I missed the deadline due to my little brother dying over the Holidays. I was his health care representative and needed to make multiple decisions with the ICU doctors and then arranging transfer for him to hospice as his condition was terminal. I am just getting my legs back under me as everything had to be done remotely (and we know how complicated that can be).

I would be happy to get a letter of interest and my CV submitted within a day if the position is still available. I feel members of the Northern San Juan County coalition should volunteer for work in the county and not just complain.

Thank you for your consideration.

Lynda Smirz MD

San Juan Health Service District Board Letter of Interest

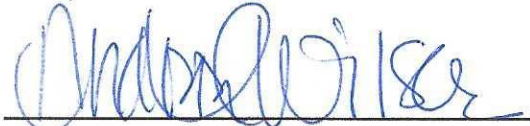
December 31, 2020

My name is Andria Wilson, I am a long-time resident, registered voter and business owner of Spanish Valley in San Juan County.

I am looking for the opportunity to volunteer on the San Juan Health Service District Board

Your consideration is greatly appreciated.

Thank you,



Andria Wilson
134 Tangren Ln
Moab UT 84532
435-210-0323



Date



Board of Directors
380 West 100 North
Monticello, Utah 84535
P: 435-587-2116
F: 435-587-3004
www.sanjuanhealth.org

Item 3.

January 11, 2021

Dear San Juan County Commissioners,

Members of the San Juan Health Service District Board appreciate the opportunity to provide a recommendation to the San Juan County Commissioners for qualified applicants to fill vacancies on the San Juan Health Service District Board as they arise.

We unanimously recommend that Andria Wilson be appointed to fill a four-year, at-large vacancy on the San Juan Health Service District Board. Mrs. Wilson appears to be a qualified applicant and meets the necessary requirements to serve.

Sincerely,

Allen Barry, President
San Juan Health Service District Board

Bluff Water Works SSD
P.O. Box 3
Bluff Utah 84512

Date: January 13, 2021

Mack McDonald
Chief Administrative Officer
P.O. Box 9
117 South Main Street #221
Monticello, Utah 84535

And

San Juan County Commissioners:
Mr. Mark Maryboy
Mr. Bruce Adams
Mr. Willie Grayeyes

RE: Bluff Water Works member recommendation

Gentleman,

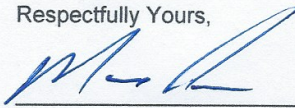
During our regular meeting on December 2, 2020, the Bluff Water Works Board voted to make the following recommendation to the San Juan County Commissioners.

We have two members who are seeking re-appointment to the Board as well as a new member who will replace Mr. Melvin Gaines.


Steve Simpson (re-appointed Clerk)
Brandt Hart (re-appointed Vice Chairman)
Mike Yearous (new Member)

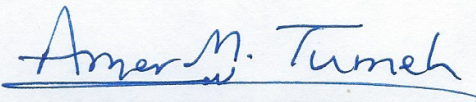
This is a harmonious Board which has worked together for years to provide quality water at low cost to the residents of Bluff. We truly appreciate you appointing these members to the Board so we can continue our volunteer work of protecting Bluff's water supply and system.

Respectfully Yours,


Marx Powell, Chairman


Brandt Hart, Vice Chairman


Steve Simpson, Clerk


Amer Tumeah, Board Member



McDonald, Mack <mmcdonald@sanjuancounty.org>

Re: Bluff Water Works

1 message

McDonald, Mack <mmcdonald@sanjuancounty.org>
To: Twin Rocks <theteam@twinrocks.com>

Wed, Dec 23, 2020 at 12:15 PM

Thank you Steve

Sincerely,

Mack McDonald
Chief Administrative Officer



P.O. Box 9
117 South Main Street #221
Monticello, Utah 84535

Office: (435) 587-3225
Cell: (435) 459-1054
mmcdonald@sanjuancounty.org

CONFIDENTIALITY NOTICE: "This transmission (including any attachments) may contain confidential information, privileged material (including material protected by the attorney-client or other applicable privilege), or constitute non-public information. Any use of this information by anyone other than the intended recipient is prohibited. If you have received this transmission in error, please immediately reply to the sender and delete this information from your system. Use, dissemination, distribution, or reproduction of this transmission by unintended recipients is not authorized and may be unlawful."

On Wed, Dec 23, 2020 at 11:51 AM Twin Rocks <theteam@twinrocks.com> wrote:

Hi Mack,

I am writing to notify you that I wish to be reappointed the the Bluff Water Works Special Service District board.

Thank you,
Steve Simpson



McDonald, Mack <mmcdonald@sanjuancounty.org>

Application: Bluff Water Works SSD

1 message

Edward M Dobson <edobson@iglide.net>

Mon, Jan 4, 2021 at 12:47 AM

To: "mmcdonald@sanjuancounty.org" <mmcdonald@sanjuancounty.org>

To: Mack McDonald, County Administrator

Re: Application of Ed Dobson for Bluff Water Works SSD

Attached is my resumé as required to supplement this letter of interest. As a Water Master for the Montana Water Court from 1989 to 1998, I held the judicial powers of the state district courts with jurisdiction limited to matters of water rights in Montana's comprehensive statewide adjudication. Generally I sat in the county court houses of the Musselshell River watershed in eastern Montana and the Bitterroot River watershed in western Montana.

My resumé ranges far and wide. My main interests are service, discourse, and education. Having read an article in The New York Times, link below, I am moved to offer service to my community. I have been a resident of Bluff and living within the BWWSSD since Year 2000.

I thank you and the County Commission for consideration.

Ed Dobson

731 E. Navajo Twins
P. O. Box 8
Bluff, UT 84512-0008
Ph: 435-672-2467

Real water or paper water ? What might burst the bubble of over-appropriation ?

Wall Street Eyes \$\$ Billions in the Colorado's Water

[https://www.nytimes.com/2021/01/03/business/colorado-river-water-rights.html?](https://www.nytimes.com/2021/01/03/business/colorado-river-water-rights.html?referringSource=articleShare)
[referringSource=articleShare](#)

**Wall Street Eyes Billions in the Colorado's Water**

Investor interest in the river could redefine century-old rules for who controls one of the most valuable economic resources in the United States.

www.nytimes.com

RESUMÉ OF EDWARD M. DOBSON

P. O. Box 8 - Bluff, UT 84512-0008
435-672-2467 - edobson@iglide.net

Admitted to practice, now retired:

State Bar of Montana, Oct. 1987 Now Inactive (Judicial Member, 8/89-11/98)

U.S. District of Montana, Oct. 1987 – Inactive

State Bar of Colorado, May 1988 – Inactive

Navajo Nation Bar Association, May 2001 – Inactive

U. S. Tax Court, Feb. 2004 – Inactive

Court of Indian Offenses, Ute Mountain Agency, Oct. 2011 – Inactive

State Bar of Arizona, Feb. 2003 – Feb. 2005

Admitted under old AZ Supreme Court Rule which allowed legal services lawyers admitted in another state to provide free legal services in Arizona for two years.

No time limit under later rule.

Pro hac vice – per term:

U.S. Northern District of Indiana, 1988-91

U.S. Western District of Pennsylvania, 1988-92

Blackfeet Tribal Court, 1989

Education:

Juris Doctor, Univ. of Montana, 1987

Non-degree post-graduate work:

Education - Ohio Univ., 1969-71 (Guidance & Counseling)

- Univ. of No. Colorado, 1969 (Outdoor Educ.)

- Florida Atlantic Univ., 1967-68 (Early Childhood Ed.)

- Univ. of South Florida, 1967 (Early Childhood Ed.)

Radio/TV Admin. - Ohio Univ., 1965-66

Bachelor of Science, Radio/TV Admin., Oklahoma State Univ., 1965

Honors:

Montana Law Review - editorial board, 1986-87; business manager, 1986-87; staff, 1985-86.

Scribes Award - outstanding member, Montana Law Review, 1986-87.

Clancy Gordon Environmental Scholar, U. of Montana, 1986-87.

McChesney-McCarvel Memorial Scholar, Montana Trial Lawyers Association, 1985-86.

J. P. Acher Memorial Scholar, U. of Montana School of Law, 1985-86.

Employment (now retired):

Commissioner, Navajo Nation Labor Commission, 2018 – 2019. Hearing the labor dispute cases arising after administrative proceedings at the Office of Navajo Labor Relations. General application and interpretation of the Navajo Preference in Employment Act and other implicated statutes and regulations.

Managing Attorney, Monument Valley (UT) office, DNA – People's Legal Services, Inc., Jan. 2017 to Aug. 18, 2017. Congressionally funded ten-office legal services provider for eligible low-income applicants, usually Navajo. Lead DNA counsel, U.S. Tax Court. Office and positions all terminated in DNA organizational reduction in force.

Director, Low-Income Taxpayer Clinic, DNA – People's Legal Services, Inc., and DNA lead counsel, U.S. Tax Court, Jan. 2014 to Dec. 2016. IRS and LSC grant-funded representation of low-income taxpayers in tax controversy cases for ten-office legal services provider org. Location: Monument Valley (UT) office, DNA – People's Legal Services, Inc.

Managing Attorney, Mexican Hat (UT) office, DNA – People's Legal Services, Inc., Nov. 2000 to Sept. 2014. Congressionally funded nine-office legal services provider for eligible low-income applicants, usually Navajo. Office closed in Sept. 2014 and relocated in Monument Valley, UT. Employed through 2014 as above.

November 1998 and November 2000 - Two years of providing volunteer and low-cost legal assistance in the public interest -- mostly through environmental organizations.

Water Master, Montana Water Court, August 1989 – November 1998. Vested with powers of district court judge in comprehensive statewide adjudication of water rights. Judicial member, State Bar of Montana.

Solo practice, 1987-1992. General litigation; civil tax defense; phased out this practice after appointment to Montana Water Court judiciary.

Faculty, Blackfeet Tribal Community College, Browning, MT, 1988-89. Taught courses in business law and mass communications.

Regional Coordinator, Montana AFL-CIO - successful Spring 1988 campaign to keep property tax ban initiatives off state ballot.

Intern, Office of the Montana Attorney General, Summer 1986. Wrote criminal appellate briefs; argued orally in Montana Supreme Court.

U. of Montana Law Faculty Research Assistant, Spring 1986. Employment discrimination.

Field Investigator, American Civil Liberties Union, Summer 1985. Investigated constitutional questions raised in foreclosure of Farmers Home Administration loans in southern Idaho.

Executive Director, Center for the Public Interest, Inc., 1981-84, part-time. Fund raising and implementation of litigation, administrative appeals, and educational programs. Emphasis: mining, water projects, wilderness, wildlife.

National Field Representative, Taxpayers Coalition Against Clinch River Breeder Reactor, 1983. Organized and conducted local press conferences and meetings of constituents with congressional members and staff around the nation. Result: breeder reactor defunded.

Northern Plains Representative, Friends of the Earth, 1972-1982. Community organizer, educator. Emphasis on coal mining, hardrock mining (1872 law), wilderness, and nuclear power. Appalachian Representative, 1970-72.

State Coordinator, Radioactive Waste, Ltd., 1980-82. Author of Initiative 84 forbidding disposal of large-quantity radioactive waste, including uranium mill tailings, in Montana. Coordinated successful 1980 signature drive and ballot campaign. Coordinated successful 1982 campaign to defeat Legislature's referendum crafted to repeal Initiative 84.

Campaign Coordinator, successful re-election of Montana State Senator Ann K. (Pat) Regan (D), 1982. Organized volunteers, strategy, logistics, and media.

Presenter, Western Wilderness Course, (Challenge/Discovery), Colorado Outward Bound School, 1978-82. Programs on conservation history and issues for students in college credit courses.

Instructor, National Outdoor Leadership School, 1976. Two biology course expeditions in Yellowstone National Park and Absaroka Mtn. Range, Wyoming. Sierra Club Foundation field investigator, surface coal mine reclamation, Great Britain and West Germany, 1971.

Residence Hall Assistant Director, Ohio University, Athens, Ohio, 1969-71.

Head Start Teacher, Greater Jacksonville Economic Opportunity, Florida, 1969. Teacher and aide supervisor, school for children under 6 years of age.

Head Start Teacher, Seminole Tribe of Florida, 1967-68. Teacher, aide supervisor, and parent outreach coordinator, school for children under 6 years of age, Big Cypress Seminole Reservation. Conceived and implemented first program for bilingual education of Seminole children.

Instructor, Speech Department, Ohio University, Athens, Ohio, 1965-66.

First job: Pinsetter, Bellmore Bowl, L.I., N.Y. 1959 (Try to find that job now.)

Personal:

Board of Directors, Bluff Animal Rescue Committee, 2019 – present. Rescue and assistance (food, vaccination, spay/neuter etc.) for stray or distressed dogs and cats in Town of Bluff and surrounding locality; assist Underdog Rescue (Moab) with the above and with canine transition to forever homes.

Board of Trustees, Glen Canyon Institute, 1997 – present. Second vice-president, 1997-2005. Secretary, 1999-2001. Organization studying potential for restoration of free-flowing Colorado River between Cataract Canyon and Grand Canyon. (Trivia: Once upon a time it was said I was the only member of any judiciary, past or present, who had rowed Cataract Canyon. Have to be others by now.)

Board of Trustees, vice-chair, Town of Bluff Service Area Board, 2013 –2015

Founding board member and first president, Friends of Cedar Mesa, 2010 – 2014. Support greater protection of archaeology/ecology on Cedar Mesa (Grand Gulch Plateau) through education, advocating for national designations (Bears Ears NM), smart local policy-making, and organizing research and volunteer service activities.

Founding member, Board of Directors, 44th Bombardment Group Veterans Association, 1994 – 1998. Secretary, 1994 – 1998. Organization dedicated to commemoration of the activities and losses of the 44th Bomb Group (H) during WW II and to providing a forum for continuing interaction of the members. (The 44th was my father's outfit.)

Board of Directors (national), The Sierra Club, July 2000 – May 2004; Executive Committee, 2002 – 2004; Secretary, 2003 – 2004;

Other Sierra Club volunteer activities (interrupted by law school and appointment to Montana judiciary):

Member since 1967.

Public Lands Grazing Committee, 2008 – present.

Wild Planet Strategy Team, 2004 – 2008.

Training Governance Committee, 2004 – 2006.

Election Review Task Force, 2004 – 2006.

Montana Chapter executive committee, 1999-2000; Secretary, 2000; Chapter delegate to Northwest Regional Conservation Committee (RCC), 2000; Chapter Vice-Chair, 1983-84.

Inspector of Elections (national), 1999.

Chair, Mining Subcommittee, Public Lands Committee (national), 1983-84.

Montana Chapter delegate to Northern Plains RCC, 1983-84.

Energy Committee (national), 1982-83.

Executive Committee, Yellowstone Basin Group, 1981-84.

Membership chair, Yellowstone Basin Group, 1981-83.

Newsletter editor, Yellowstone Basin Group, 1981-84.
Northern Rockies Chptr delegate to Northern Plains RCC, 1981-82.
Chair, Yellowstone Basin Group, 1981-82.
Southeast Group organizer, Ohio Chapter, 1971.
South Florida organizer, Florida Group, Atlantic Chapter, 1967-68.
 (Trivia: Led the first Sierra Club outing in Florida, a wet hike
 through the Big Cypress Swamp, 1967.)

Other environmental organization activities and recognition:

Council member, Montana Wilderness Association, 1977-79, 1982-83.
MWA's Sutton Award, 1976, and Sedlack Award, 1980.

Founder and co-chair, Montanans for Safe Power, 1975-76.
**Qualified nuclear regulatory initiative for Montana ballot requiring
 legislative vote before citing nuclear power plant. Lost the election but
 paved the way for successful initiative in 1978 which prohibited nuclear
 power generation in Montana unless approved by popular vote.**

**Founder, Athens Ecology Group (Ohio Univ.), 1970, and chief push and chairman,
 Earth Conference I, April 4-5, 1971, proceedings published by Hon. Ken Heckler
 (D-WV) in Congressional Record, June 22, 1971.**

[PDF] [extensions of remarks - US Government Publishing Office](https://www.gpo.gov/fdsys/pkg/GPO-CRECB-1971.../GPO-CRECB-1971-pt16-4-3.pdf)

<https://www.gpo.gov/fdsys/pkg/GPO-CRECB-1971.../GPO-CRECB-1971-pt16-4-3.pdf>

**Jun 22, 1971 - the Athens Ecology Group. The conference was held at Ohio
 University, Athens,. Ohio, April 4-5, 1971, and I am pleased to submit the text of ...**



McDonald, Mack <mmcdonald@sanjuancounty.org>

Open Seats on the Bluff Water Board

1 message

Luanne Hook <luanne@townofbluff.org>
To: mmcdonald@sanjuancounty.org

Thu, Dec 31, 2020 at 12:21 PM

To: Mack McDonald, San Juan County Administrator
Kenneth Maryboy, Chair, San Juan County Commission
Bruce Adams, San Juan County Commissioner
Willie Greyeyes, San Juan County Commissioner

In response to the Public Notice, I would like to express my interest in an appointment to serve in one of the positions on the board for Bluff Water Works.

I have lived in Bluff since 1988 (the past 32 years), owning and operating Recapture Lodge and the Bluff Laundromat.

My water experience includes currently operating a WWTP (wastewater treatment plant) which serves the Lodge and laundromat, and operating our semi-public motel swimming pool and hot tub.

I am interested in our town's water system, including the storage, distribution and treatment. Since we own and operate two Bluff businesses, we consequently depend on and pay for several water taps, both commercial and residential.

For the Bluff Fire Department portion of San Juan County's fire system, I coordinate with the Sheriff's Office as the local volunteer dispatcher. Because Jim, my husband, was the fire chief for 18 years, we have a San Juan County radio base station located in the Lodge capable not only of direct communication but also of re-paging and sounding the siren for calls and emergencies.

I am also an elected member of the volunteer Bluff Town Council and believe this is a good time to also become a representative on San Juan County's Bluff Water Works (BWW).

If I am appointed, there will be a new and beneficial connection between the distribution services of Bluff Water Works, the Bluff Town Council and the Bluff Fire Department.

Thank you for your consideration,
Luanne Hook



McDonald, Mack <mmcdonald@sanjuancounty.org>

Bluff water board

1 message

steve helgerson <stevehelgerson@hotmail.com>
To: "mmcdonald@sanjuancounty.org" <mmcdonald@sanjuancounty.org>

Wed, Dec 30, 2020 at 4:37 PM

Dear Mr McDonald, my name is Steve Helgerson and I live in Bluff and I am interested in running for a seat on the Bluff water board. My phone number is (608)632-7901 thank you for your consideration. Steve

Sent from my Verizon, Samsung Galaxy smartphone



McDonald, Mack <mmcdonald@sanjuancounty.org>

Bluff Water Works Appointment

1 message

Mike/Pamela Yearous <coralsandsrv@gmail.com>

Tue, Dec 22, 2020 at 12:32 PM

To: Mack McDonald <mmcdonald@sanjuancounty.org>, bbadams@sanjuancounty.org, kmaryboy@sanjuancounty.org, williegrayeyes@sanjuancounty.org

Cc: mxpowell@frontiernet.net

Commissioners & Mr. McDonald,

Please consider me, Mike Yearous, resident and business owner of Bluff, for appointment to the Bluff Water Works SSD.

My wife and I moved to Bluff in 2018 from Colorado, purchasing Coral Sands RV Park at 94 S 6th West. We have a vested interest in the water system that provides drinking water for our personal use, as well as for our customers staying at the RV park. I am extremely interested in being a part of the decision-making and maintenance of the water system in Bluff. I bring to the table many years of experience in construction projects and operation of equipment, which will certainly be of value in this board position.

Thank you for your consideration.

Mike Yearous

Bluff, Utah

435-672-2232



McDonald, Mack <mmcdonald@sanjuancounty.org>

Bluff Water Works

1 message

Brandt Hart <brandthart@hotmail.com>

Tue, Dec 22, 2020 at 8:06 AM

To: "mmcdonald@sanjuancounty.org" <mmcdonald@sanjuancounty.org>, "kmaryboy@sanjuancounty.org" <kmaryboy@sanjuancounty.org>, "williegrayeyes@sanjuancounty.org" <williegrayeyes@sanjuancounty.org>, Bruce Adams <bbadams@sanjuancounty.org>

Cc: Marx Powell <mxpowell@frontiernet.net>, Steve simpson <Stevesimpson@frontiernet.net>

Commissioners & Mr. McDonald,

Please consider me, Brandt Hart, resident of Bluff, for reappointment to the Bluff Water Works SSD. I have served on this board for several years and hope to continue serving in the future.

Please also consider Steve Simpson for reappointment. He has served for many years in the capacity of treasurer on the BWW SSD and is a highly skilled and valued member of the board.

Melvin Gaines, who came to Bluff in the 1930s in the back of a wagon at the age of two, has been involved with Bluff's culinary water system for most of his long life. He is stepping down, although we will continue to seek his knowledge and wisdom regarding Bluff's water system. The county commission should take note of his long tenure and dedicated service to provide quality drinking water to the community of Bluff. Another resident, Mike Yeayous, has shown interest in filling his position. Mike has attended our meetings and would be an asset to the board and would be helpful in the maintenance of our complex water system. I hope you will appoint him to the Bluff Water Works SSD.

Thanks,
Brandt Hart
Bluff, Utah

November 24, 2020

San Juan County Commission
Kenneth Maryboy, Chairman
PO Box 9
Monticello, Utah 84535

RE: Bluff Water Works SSD

Commissioner Maryboy:

I understand that the Bluff Water Works SSD will be having Board vacancies starting January 1, 2021. The County Commission has the authority to appoint individuals to this Special District Board.

I would like to be considered for appointment to this SSD.

I was elected to the Bluff Service Area and also served on the board as Chairperson during my tenure. I retired from the US Forest Service after 30 years fighting wildland fires. After retirement, I worked part-time for Kern County Fire Department as an on-call firefighter. Since 2010, I have worked on one of the Great Basin Incident Management Teams Type II as an Air Operations Branch Director [AOBD] supervising all air assets used in managing Wildland Fires. Since 1993, I have been serving wildland fire operations in the AOBD position, supervising up to 125 people.

I managed a Wildland Fire Training Center, supervising 5 employees and a \$ 200,000 budget for over 10 years in California. In addition, I performed as a Battalion Chief for two Ranger Districts supervising 8 Fire Engines, 4 Fire Prevention Technicians during the summer fire season.

I moved into the county in 2008 working as a volunteer for Natural Bridges NM for 2 years and purchased and moved into my house in Bluff in 2010.

I would be more than willing to meet with you concerning my qualifications and desire to serve on this board.

Thank You for your time,



Westley E. Shook III
PO BOX 532
748 West Willow
Bluff UT 84512-0532
435-672-2317
wshook@charter.net

CC: Mack McDonald
San Juan County Chief Administrative Officer



McDonald, Mack <mmcdonald@sanjuancounty.org>

Re: Board Vacancy Advertisements for 2021

1 message

Tyler Ivins <ivinsgang@gmail.com>

To: "McDonald, Mack" <mmcdonald@sanjuancounty.org>

Mack,

Shane Shumway will be filling the vacant position for Montezuma Creek
David Ivins will be replacing Merling Grover
Marx Powell, Nathan Langston, and Heidi Redd would like to reapply for their positions.

Let me know if you need anything else.

Thanks,

On Fri, Jan 8, 2021 at 10:23 PM McDonald, Mack <mmcdonald@sanjuancounty.org> wrote:

All we have is your recommendation for Shane Shumway and those recommendations in your email of those. Please send me a final recommendation from the Board on the positions that you are recommending and I'll add them to the meeting agenda. If you could send me that by next Thursday that would be great. Thanks Tyler for all of your help.

Sincerely,

Mack McDonald
Chief Administrative Officer



P.O. Box 9
117 South Main Street #221
Monticello, Utah 84535

Office: (435) 587-3225
Cell: (435) 459-1054
mmcdonald@sanjuancounty.org

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On Mon, Jan 4, 2021 at 6:28 PM Tyler Ivins <ivinsgang@gmail.com> wrote:

Mack,

I've seen the posting in the paper for the new positions. At what point can we call the new directors and interview them?

Thanks,

**San Juan County Library
Board of Trustees**

January 15, 2021

Dear San Juan County Commissioners,

Carolyn Dailey submitted a letter of interest for the current vacancy on the San Juan County Library Board of Trustees. After reviewing her letter, it is our recommendation that she be appointed to the board.

Thank you for your consideration.

Sincerely,
Karry Deeter
Library Board of Trustees Chair



Letter of Application to Library Board vacancy

1 message

carolyn dailey <daileycarolyn@hotmail.com>

Mon, Dec 28, 2020 at 11:06 AM

To: "McDonald, Mack" <mmcdonald@sanjuancounty.org>

Cc: Kenneth Maryboy <kmaryboy@sanjuancounty.org>, "williegrayeyes@sanjuancounty.org" <williegrayeyes@sanjuancounty.org>, Bruce Adams - SJC Com <bbadams@sanjuancounty.org>

December 28, 2020

Dear Mr. McDonald -

As per our phone conversation, I would like to offer my services to the County by applying for the current vacancy on the Library Board.

Although I do not have direct experience working in a library, my mother was a librarian over 20 years until she retired and my husband is a book seller on line, so I have been surrounded by books all my life and value their importance.

Though I do not have specific library skills, I do have educational administrative and research skills that should be useful. I have a BA from the University of New Mexico and a MA in Cognitive Psychology from the University of Colorado. I used my training to work in educational program evaluation both at the regional level, for the Northern Colorado Board of Cooperative Educational services for 2 years, and then at the state level at the Colorado State Department of Education for another 2 years. After that, I was the Director of Institutional Research and Planning at Fort Lewis College where I worked in the administration under the Vice President of Academic Affairs for over 8 years. I also have a strong background in computers even though I am not up on the latest technologies. You will find that I am a serious person and try to do my best at whatever task I take on.

While living in Guatemala for 16 years, I had my own informal project called "Manos a Manos" where I used donations from friends and family to help children go to school, including paying their tuition, as well as buying their books and supplies. I believe in the power of education to advance people from poverty and have helped numerous Guatemalan families to do so. Books and libraries are an integral part of learning and education that are essential to our society and a critical resource for the Navajo Nation.

I live in Spanish Valley so can bring a perspective from the northern part of San Juan County.

If you feel I can be of service, please accept my application.

Sincerely,

Carolyn Dailey
daileycarolyn@hotmail.com
560 Pack Creek Road, Moab, UT 84532
435-259-4244



McDonald, Mack <mmcdonald@sanjuancounty.org>

Cemetery Board

1 message

Kim Palmer <kpalmer@blanding-ut.gov>
To: MMCDONALD@sanjuancounty.org

Fri, Nov 6, 2020 at 11:59 AM

Good Morning Mack,

Lynn Stevens stopped this morning and asked me to serve on the Cemetery board. I am happy to do so.

Please let me know if you need anything further from me.

Kim V. Palmer
Financial Director
City of Blanding
435-250-3483
kpalmer@blanding.city





McDonald, Mack <mmcdonald@sanjuancounty.org>

Recommendations for Board Positions

1 message

Spanish Valley Water <spanishvalleywater@gmail.com>
To: San Juan County <mmcdonald@sanjuancounty.org>

Tue, Jan 12, 2021 at 9:08 AM

Mack,
San Juan Spanish Valley Special Service District recommend the following be appointed as board members as the specified positions.

Frank Darcey Chairman
Lloyd Wilson Clerk
Cole Cloward Treasurer
Mike Bynum Board Member
Kerry Behunin Board Member

Thank you.
Dawn Sanchez
San Juan Spanish Valley Special Service District
435-459-4121
spanishvalleywater@gmail.com



COMMISSION STAFF REPORT

MEETING DATE: January 19, 2021

SUBMITTED BY: Natalie Randall, Director Economic Development and Visitor Services

TITLE: Tourism Tax Advisory Board (TTAB) Chair and Vice Chair Appointments

RECOMMENDATION: Approval of nominations from the SJC TTAB

SUMMARY

The SJC Tourism Tax Advisory Board (TTAB) appointed a new chair and vice chair. The chair is Richard Reeb of Cottonwood Steakhouse in Bluff and the vice-chair is Monica LaFont of Goulding's Monument Valley. These individuals were nominated by the TTAB during their 1/14/20 meeting and per the TTAB bylaws (Article II Section I) must officially be appointed by County Commissioners.

HISTORY/PAST ACTION

n/a

FISCAL IMPACT

n/a

San Juan County Travel Form 2021

Name: _____

Date	Destination		Purpose	Lodging	Meals	Mileage	Misc	TOTAL
	From:	To:						
				Attach employee paid receipt & enter amount. Own Lodging \$48	\$11 Breakfast \$14 Lunch \$20 Dinner	Enter # of Miles traveled in your Private vehicle	Enter amount current rate is .56 cents/mile	Attach receipts & enter amount

All travel expenses must be submitted within 30 days of travel.

Out of State Travel - attach approved request to this form.

Attach receipts for expenses paid by employee that are to be reimbursed.

The above listed items and services were received and are correct and are for charges incurred for official county business. No part of the above charges have been paid by any public or private entity or individual. If reimbursement is received from any other entity the funds will be turned into the County.

Grand Total to be paid to employee: _____

Employee Signature

Supervisor Signature

Date

Date

List expense codes and amounts:



BOARD OF COMMISSIONERS MEETING
Electronic Meeting
January 05, 2021 at 11:00 AM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

CALL TO ORDER

ROLL CALL

Commission Chairman Willie Grayeyes
 Commission Vice-Chair Kenneth Maryboy
 Commissioner Bruce Adams

INVOCATION

PUBLIC COMMENT

Public comments will be accepted through the following Zoom meeting link <https://us02web.zoom.us/j/85176198037> or by phone at +16699006833,,85176198037# US (San Jose). There will be a three minute time limit for each person wishing to comment. If you exceed that three minute time limit the meeting controller will mute your line.

Time Stamp - 16:25

Mary McGann - Mary, Grand County Councilwoman, explained that she worked with Rally on the Rocks in the past. She spoke about noise complaints against Rally on the Rocks. She requested that San Juan County deny the proposed lease to Rally on the Rocks

Brent Blake - Brent, from Millard County, spoke about enjoying his visits to San Juan County. He encouraged the commission to pass the lease allowing Rally on the Rocks to hold their event in San Juan County.

Beverly O'Neal - Beverly, from Spanish Valley, stated that there is an increase in traffic, noise, and people to the area because of the Rally on the Rocks.

Jeff Mattson - Jeff, from northern San Juan County, stated that the Rally on the Rocks should be held at a location in San Juan County where there could be an economic development. He urged the commission to vote against the lease.

Kevin Walker - Kevin, Grand County Councilman, urged the county to vote no on the lease to Rally on the Rocks. He also explained that the sales tax revenue from the event would be much less than anticipated.

Andrea Wilson - Andrea, from Northern San Juan County, asked the commission to consider other tax revenue that Rally on the Rocks could bring in. She also encouraged the commission to talk to those people who would be affected by not having Rally on the Rocks present.

Ken - Ken stated that Rally on the Rocks has been unfairly targeted and explained that they have tried to work with Grand County and the City of Moab. Ken explained that Rally on the Rocks is a well organized event that does much to educate ATVers on proper trail use. He asked the commission to approve the requested permit.

Paul Valetta - Paul, from Florida, has attended Rally on the Rocks for the past couple of years. He explained that there is support from all over the country as well as Canada for the Rally on the Rocks.

Lynda Smrz - Lynda, from Northern San Juan County, stated that there is a potential of causing infrastructural damage to the area.

Monette Clarke - Monette, from Spanish Valley, expressed concern over the noise from the events held in the area. She suggested that Rally on the Rocks be shared with Monticello & Blanding.

Marlene Huckaby - Marlene suggested that Rally on the Rocks be moved to Monticello. She also asked how the event would be policed.

Carolyn Dailey - Carolyn urged the commission to not approve the lease to Rally on the Rocks.

Bill Love - Bill explained that item 9 on the agenda doesn't properly discuss the watershed and asked the commission to table item 9 on the agenda.

Mary O'Brien - Mary, a Grand County resident, urged the commission to table item number 9 on the agenda until comments from citizens could be heard.

Irene Hamilton - Irene, Bluff resident, talked about the conservation plan and stated that it needs more input from indigenous people before it should be approved.

Benjamin Burr - Benjamin, from New Harmony, Utah, discussed previous comments against Rally on the Rocks and spoke in favor of Rally on the Rocks' efforts to abide by the rules and stipulations given to them.

Bud Bruening - Bud, President of UTV Utah, explained that the UTV community has tried hard to work with Grand County to continue holding events there. He expressed a desire of the UTV community to work with the county in mitigating issues.

Liz Thomas - Liz, Grand County resident, reminded the commission that approval of the proposed lease is at their discretion. She also mentioned that Grand County denied the permit in their county for a reason.

Larry Edwards - Larry, a Pack Creek resident, stated that the event would benefit the county more if it were held in another location within the county.

Bill Harmon - Bill, from SL Valley, expressed a desire to have the Rally on the Rocks event to happen. He explained that the event would be a way to showcase the county.

Chris Tolman - Chris, VP of UTV Utah, stated that noise complaints cited in a letter were from a situation in Europe. He also felt offended that UTV users are called the Worse of the Worst and explained that UTV riders are respectful and good people.

William Renegar - via an electronic message stated that he is an active UTV enthusiast who supports San Juan County.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

Time Stamp - 1:21:50

Mack reviewed with the commission the consent agenda and requested that the commission approve the items on the consent agenda.

A motion was made by Commissioner Adams to approve the Consent agenda and recognize David Yantio's work for the county. The motion was seconded by Commission Vice-Chair Maryboy. Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy, Commissioner Adams

1. Request to approve the December 15, 2020 and December 22, 2020 Commission Meeting Minutes
2. Approval of 2021 Beer License Renewals
3. Consideration and Approval of the Community Service Block Grant Program Contract.
4. Check Registers for December 16-December 29
5. Granicus Subscription Renewal
6. Approval of the Tourism Tax Advisory Board Members
7. Approval of the San Juan County Economic Development Board Appointment

RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS

8. Recognition of David Yanito, 41 years of service as a Heavy Equipment Operator in the Road Department

Time Stamp - 1:27:40

TJ spoke about the accomplishments of David Yanito as a long time employee of San Juan County. TJ expressed appreciation to David for all of his hard work and presented an award to him for being such a great employee.

9. Approval of the comments/recommendations for revisions to the Manti-La Sal Forest Management Plan. Nick Sandberg, Public Lands Coordinator

Time Stamp - 1:34:10

Mack explained that as a participating partner, the county has the opportunity to review and make comments on items such as the Manti-LaSal Forest Management Plan revisions prior to that information being released to the public. Mack presented a comment letter stating proposed county comments regarding the draft of the the Manti-LaSal Forest Management Plan. The draft letter supported the comments and recommendations of the Management Plan. The letter also recommended that the information regarding the economic benefit to ranchers within the county be added back to the Plan. Water development and restrictions, increasing livestock numbers, and AGMs were also discussed in the letter. Commissioner Adams stated that he was glad to be a participating agency and offer comments on a public process. Commissioner Maryboy suggested that the county table the item until talks with the Native American community could take place.

A motion was made by Commission Vice-Chair Maryboy to table the letter until talks with the Native American community could take place. The motion was seconded by Commission Chairman Grayeyes.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy

Voting Nay: Commissioner Adams

10. Annual Open and Public Meetings Act and Government Records Access and Management Act (GRAMA) Training. Kendall Laws, San Juan County Attorney

Time Stamp - 2:04:15

Alex Goble provided the commission and the county with the annual training on the Open Meetings Act as well as Records Access (GRAMA). He discussed what constitutes an open meeting, noticing the meetings, the recordings of meetings, and minutes of the meetings. Alex also discussed what constitutes a Closed Meeting and what could be discussed in those meetings.

In regards to GRAMA, Alex explained what is required when a GRAMA request is received and the process of filling the request. Alex also spoke about the appeal process in the event that a GRAMA request is denied.

11. 2021 Conflict of Interest Statements. Mack McDonald, Chief Administrative Officer

Time Stamp 2:38:08

Mack discussed with the commission the Conflicts of Interest statements for the year 2021. He explained who would need to fill out the conflict of interest statements and where those forms

would be filed. He talked about what would include a conflict of interest and how an individual an individual could disclose any conflicts or potential conflicts.

BUSINESS/ACTION

12. Public Hearing and Discussion to consider potential projects for which funding may be applied under the Community Development Block Grant for the Small Cities Program for Program Year 2021, Mack McDonald, Chief Administrative Officer

Time Stamp - 2:44:15

A motion to go into Public Hearing was made by Commission Vice-Chair Maryboy. The motion was seconded by Commissioner Adams.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy, Commissioner Adams

Mack explained that each year, the county considers a funding contract with the State of Utah to fund a broad range of community development projects. The county is required to hold a public hearing to hear comments, if any, from the project about potential projects.

Public Comment

Monette Clark - Monette Clark explained that Water & Sewer bills have increased and asked the commission if it might be possible to apply for a grant that could be used to help reduce the Water & Sewer bills paid by residents? She also asked if funds would be available to build a Community Center in Spanish Valley.

A motion to leave the public hearing was made by Commission Vice-Chair Maryboy and seconded by Commissioner Adams.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy, Commissioner Adams

Mack mentioned other possible projects, such as, finding a location for EMS and Fire in Spanish Valley, a multi-use facility, adding onto the road to Navajo Mountain from Oljato, and updating the county admin parking lot in Monticello.

13. Consideration and Approval of a contract with TWS Construction for the remodel of Monticello Co-Working Space. Natalie Randall, Director Economic Development and Visitor Services

Time Stamp - 2:57:45

Natalie requested the commission a contract to approve a construction contract with TWS Construction to remodel the Monticello Co-Working Space. She explained that TWS Construction was chosen from a list of 3 bids received by the county. Natalie explained that it would be a location for Start-up businesses in the area as well as a conference center for traveling professionals, students, and local businesses and groups.

A motion to approve the contract was made by Commissioner Adams and seconded by Commission Vice-Chair Maryboy.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy,

Commissioner Adams

14. Consideration and approval for the San Juan County Destination Development Strategic Planning Co-Op program with the Utah Office of Tourism. Natalie Randall, Director Economic Development and Visitor Services

Time Stamp - 3:03:55

Natalie requested that the commission approve the San Juan County Destination Development Strategic Planning Co-Op program with the State of Utah. Natalie spoke to the commission about the program and explained how the program would work.

A motion was made by Commissioner Adams to approve the Co-Op program. The motion was seconded by Commission Vice-Chair Maryboy.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy, Commissioner Adams

15. Discussion and Approval of the 2021 Board of San Juan County Commissioners Board/Committee Assignments. Mack McDonald, Chief Administrative Officer

Time Stamp - 3:09:25

Mack reviewed with the commission the 2021 Commission Assignments.

A motion was made by Commission Vice-Chair Maryboy to continue with the same assignments from the previous year. The motion was seconded by Commissioner Adams.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy, Commissioner Adams

16. Consideration and Approval of the Temporary Use and Lease of County Property located in Spanish Valley to Rally on the Rocks, LLC for event space. Mack McDonald, Chief Administrative Officer

Time Stamp - 3:12:40

Mack reviewed the temporary Use and Lease of county property in Spanish Valley to Rally on the Rocks. He mentioned that the commission had previously tabled the item and since received several comments regarding the potential leasing of the property. Mack reviewed parts of the lease agreement with the commission regarding noise levels and mitigation efforts by Rally on the Rocks to maintain a safe environment. He also mentioned the sale tax revenue that would come into the county from being able to host the event.

There was a lengthy discussion on whether the pros and cons of allowing the Use and Lease permit to Rally on the Rocks.

A motion to approve the Lease to Rally on the Rocks was made by Commissioner Adams. The motion was seconded by Commission Vice-Chair Maryboy.

Voting Yea: Commissioner Adams

Voting Nay: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy

17. CONSIDERATION AND ADOPTION OF AN ORDINANCE AMENDING ORDINANCE 2018-01 THE RATIFICATION OF THE CREATION OF SAN JUAN COUNTY HEALTH DEPARTMENT AND SAN JUAN COUNTY BOARD OF HEALTH, Mack McDonald, Chief Administrative Officer

Time Stamp - 3:45:40

Mack presented an amended ordinance to Ordinance 2018-01 which ratified the creation of San Juan County Health Department and San Juan County Board of Health. Mack discussed changes that were made to the ordinance.

A motion to accept the amended ordinance was made by Commissioner Adams seconded by Commission Vice-Chair Maryboy.

Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy, Commissioner Adams

COMMISSION REPORTS

Time Stamp - 4:01:50

Commissioner Maryboy - Commissioner Maryboy spoke about the state of the roads and deaths related to COVID-19

Commissioner Grayeyes - Commissioner Grayeyes had nothing to report.

Commissioner Adams - Commissioner Adams reported that he will attend various virtual meetings with UAC and AOG.

ADJOURNMENT

A motion to adjourn the meeting was made by Commissioner Adams and seconded by Commission Vice-Chair Maryboy.

Voting Yea: Commission Chairman Maryboy, Commission Vice-Chair Grayeyes, Commissioner Adams

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: _____
San Juan County Board of County Commissioners

DATE: _____

ATTEST: _____
San Juan County Clerk/Auditor

DATE: _____

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 01/07/2021 to 01/13/2021**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Abbott & Associates PC	116901	23625	12/28/2020	01/13/2021	360.00	Commitment Hearings	104125310 - Professional and Tech
					\$360.00		
Action Air Inc	116902	3023	12/18/2020	01/13/2021	835.00	SJC Fire	104225260 - Buildings and Grounds
					\$835.00		
AirMedCare	116903	2021010815023	01/01/2021	01/13/2021	520.00	Employee Membership Programs	102229000 - Other Deductions Paya
					\$520.00		
Allstate Insurance	116904	C041595000	12/23/2020	01/13/2021	2,231.03	Employee benefits	102237000 - Allstate
					\$2,231.03		
Best Deal Spring Inc.	EFT	20002845-00	11/03/2020	01/13/2021	-154.93	SJC Road Dept	214412250 - Equipment Operation
Best Deal Spring Inc.	EFT	2003831-00	01/05/2021	01/13/2021	-25.91	SJC Road Dept	214412250 - Equipment Operation
Best Deal Spring Inc.	EFT	30005354-00	10/27/2020	01/13/2021	180.84	SJC Road Dept	214412250 - Equipment Operation
					\$0.00		
					\$0.00		
Blanding City	116905	BC20210105-07	12/25/2020	01/13/2021	76.03	551751001 - 1091 S Main	214414270 - Utilities
					\$76.03		
Blue Mountain Foods	116906	112628	12/01/2020	01/13/2021	41.39	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	116906	112636	12/01/2020	01/13/2021	28.80	SJC Aging	104678328 - Meals - La Sal
Blue Mountain Foods	116906	112639	12/02/2020	01/13/2021	51.54	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	116906	112641	12/02/2020	01/13/2021	132.58	SJC Aging	104678329 - Meals - Bluff
Blue Mountain Foods	116906	112647	12/03/2020	01/13/2021	54.90	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	116906	112653	12/03/2020	01/13/2021	11.96	SJC Aging	104678328 - Meals - La Sal
Blue Mountain Foods	116906	112667	12/07/2020	01/13/2021	25.31	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	116906	112670	12/07/2020	01/13/2021	141.41	SJC Aging	104678329 - Meals - Bluff
Blue Mountain Foods	116906	112676	12/07/2020	01/13/2021	14.60	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	116906	112687	12/09/2020	01/13/2021	269.88	SJC Aging	104678328 - Meals - La Sal
Blue Mountain Foods	116906	112689	12/09/2020	01/13/2021	50.32	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	116906	112703	12/10/2020	01/13/2021	41.58	SJC Aging	104678328 - Meals - La Sal
Blue Mountain Foods	116906	112711	12/11/2020	01/13/2021	13.90	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	116906	112729	12/14/2020	01/13/2021	6.97	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	116906	112731	12/14/2020	01/13/2021	114.72	SJC Aging	104678329 - Meals - Bluff
Blue Mountain Foods	116906	112747	12/16/2020	01/13/2021	209.40	SJC Aging	104678328 - Meals - La Sal
Blue Mountain Foods	116906	112748	12/16/2020	01/13/2021	25.12	SJC Aging	104678328 - Meals - La Sal
Blue Mountain Foods	116906	112749	12/16/2020	01/13/2021	24.15	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	116906	112768	12/18/2020	01/13/2021	26.92	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	116906	112781	12/21/2020	01/13/2021	101.96	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	116906	112782	12/21/2020	01/13/2021	85.48	SJC Aging	104678329 - Meals - Bluff
Blue Mountain Foods	116906	112794	12/22/2020	01/13/2021	23.85	SJC Road Dept	214414330 - Employee Education
Blue Mountain Foods	116906	112797	12/23/2020	01/13/2021	5.87	SJC Road Dept	214414240 - Office Expense
Blue Mountain Foods	116906	112798	12/23/2020	01/13/2021	4.28	SJC Road Dept	214414330 - Employee Education
Blue Mountain Foods	116906	112800	12/23/2020	01/13/2021	74.66	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	116906	112808	12/24/2020	01/13/2021	37.59	SJC Aging	104678323 - Meals - Monticello

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 01/07/2021 to 01/13/2021**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Blue Mountain Foods	116906	112827	12/28/2020	01/13/2021	118.64	SJC Aging	104678329 - Meals - Bluff
Blue Mountain Foods	116906	112831	12/28/2020	01/13/2021	10.91	SJC Aging	104678323 - Meals - Monticello
Blue Mountain Foods	116906	112848	12/30/2020	01/13/2021	603.76	SJC Aging	104678328 - Meals - La Sal
Blue Mountain Foods	116906	112849	12/30/2020	01/13/2021	7.17	SJC Aging	104678323 - Meals - Monticello
					<u>\$2,359.62</u>		
					\$2,359.62		
Blue Mountain Meats Inc.	116907	388751	07/27/2020	01/13/2021	598.20	SJC Aging	104620240 - Office Expense
					<u>\$598.20</u>		
					\$598.20		
Blueline Services	116908	52114	12/31/2020	01/13/2021	230.25	Drug Testing	104134310 - Professional and Tech
					<u>\$230.25</u>		
					\$230.25		
C&S Thinning & Wood Inc	116909	1652	12/22/2020	01/13/2021	3,800.00	SJC Ec Dev	104193240 - Office Expense
C&S Thinning & Wood Inc	116909	1653	12/22/2020	01/13/2021	3,550.00	SJC Road	214412250 - Equipment Operation
C&S Thinning & Wood Inc	116909	1654	12/22/2020	01/13/2021	2,879.00	SJC Road	214412250 - Equipment Operation
C&S Thinning & Wood Inc	116909	1655	12/22/2020	01/13/2021	3,300.00	SJC Road	214412250 - Equipment Operation
					<u>\$13,529.00</u>		
					\$13,529.00		
Certified Laboratories	116910	7197683	12/11/2020	01/13/2021	366.20	SJC Road Dept.	214412250 - Equipment Operation
					<u>\$366.20</u>		
					\$366.20		
Child Support Services	116911	2021011115243	12/31/2020	01/13/2021	646.41	Corey Workman C001392403	102229000 - Other Deductions Paya
Child Support Services	116911	2021011115243	12/31/2020	01/13/2021	425.70	Bruce Regalado C001010061	102229000 - Other Deductions Paya
Child Support Services	116911	2021011115244	12/31/2020	01/13/2021	1,637.17	Ryan Norman C001361546	102229000 - Other Deductions Paya
Child Support Services	116911	2021011115244	12/31/2020	01/13/2021	924.00	Scott Burgess C000926263	102229000 - Other Deductions Paya
					<u>\$3,633.28</u>		
					\$3,633.28		
Cintas Corporation #108	116912	4071503530	12/28/2020	01/13/2021	34.80	SJC Road Dept	214414260 - Buildings and Grounds
Cintas Corporation #108	116912	4071503530	12/28/2020	01/13/2021	44.55	SJC Road Dept	102229000 - Other Deductions Paya
					<u>\$79.35</u>		
					\$79.35		
Clark, Sharmayne	116913	EV20210107161	12/30/2020	01/13/2021	560.00	Alternatives	104679615 - Contracts
					<u>\$560.00</u>		
					\$560.00		
Collins, Catherine	116914	EV20210107161	12/30/2020	01/13/2021	560.00	Alternatives	104679615 - Contracts
					<u>\$560.00</u>		
					\$560.00		
Comfort Air Mechanical	116915	76245	12/28/2020	01/13/2021	920.00	Monticello Library Building	724167260 - Buildings and Grounds
					<u>\$920.00</u>		
					\$920.00		
DBT Transportation Services LLC	116916	2545435	01/01/2021	01/13/2021	5,400.00	Cal Black Airport	105430615 - Contracts
					<u>\$5,400.00</u>		
					\$5,400.00		

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 01/07/2021 to 01/13/2021**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Department of Health	116917	21F5000508	12/13/2020	01/13/2021	202.96	TCM SFY 2021 Qtr 3	255192.980 - TCM Intergovernment
					\$202.96		
Division of Waste Management an	116918	2021011214365	12/31/2020	01/13/2021	715.89	SJC Landfill	574424210 - Subscriptions and Me
					\$715.89		
Dogoter, Ion	116919	2021011115242	01/07/2021	01/13/2021	20.00	Refund Cash Bail	103511000 - Justice Court Fines
					\$20.00		
DTS - State of Utah	116920	2106R00500000	12/31/2020	01/13/2021	123.86	SJC Attorney	104145482 - Law Library Supplies
					\$123.86		
Earthgrains Baking Company	116921	85272222080	01/05/2021	01/13/2021	56.00	SJC Jail	104230480 - Kitchen Food
					\$56.00		
Emery Telcom	116922	2021010716135	01/01/2021	01/13/2021	186.91	3514200 SJC Blanding Seniors	104672270 - Utilities
Emery Telcom	116922	2278SZ10001.01	01/01/2021	01/13/2021	2,041.62	SJC 2278	104574615 - Contracts
Emery Telcom	116922	ET20210107161	01/01/2021	01/13/2021	79.95	988500 - SJC Emergency Services	104255270 - Utilities
					\$2,308.48		
					\$2,308.48		
Empire Electric Assoc. Inc.	116923	1001619390	11/30/2020	01/13/2021	118.38	9579019 - Fairgrounds Conces	104620270 - Utilities
Empire Electric Assoc. Inc.	116923	1001619391	11/30/2020	01/13/2021	70.31	9579020 - 917 E Center Fairgrounds	104620270 - Utilities
Empire Electric Assoc. Inc.	116923	1001630158	12/14/2020	01/13/2021	703.46	25395 - 885 E Center St	214414270 - Utilities
Empire Electric Assoc. Inc.	116923	1001630159	12/14/2020	01/13/2021	4,023.99	9579024 - 297 S Main	104161270 - Utilities
					\$4,916.14		
					\$4,916.14		
Equitable Financial Equi-vest	116924	2021011115245	12/28/2020	01/13/2021	360.00	Payroll Deductions	102225000 - Equivest
					\$360.00		
Fastenal Company	116925	BC202010105-0	12/25/2020	01/13/2021	147.35	SJC Road	104574270 - Utilities
Fastenal Company	116925	BC202010105-0	12/25/2020	01/13/2021	1,326.11	SJC Road	214414270 - Utilities
Fastenal Company	116925	COBAY63482	12/11/2020	01/13/2021	133.67	SJC Road	214412250 - Equipment Operation
Fastenal Company	116925	COBAY63483	12/11/2020	01/13/2021	9.11	SJC Road	214412250 - Equipment Operation
Fastenal Company	116925	COBAY63562	12/17/2020	01/13/2021	879.39	SJC Road	214412250 - Equipment Operation
Fastenal Company	116925	COBAY63563	12/17/2020	01/13/2021	212.98	SJC Road	214412250 - Equipment Operation
Fastenal Company	116925	COBAY63566	12/17/2020	01/13/2021	7.41	SJC Road	214412250 - Equipment Operation
					\$2,716.02		
					\$2,716.02		
Frontier	116926	scan_0421	12/15/2020	01/13/2021	136.29	435-587-2281-010170-8	724581280 - Telephone
					\$136.29		
Grand Junction Peterbilt	116927	187447	12/15/2020	01/13/2021	56.51	SJC Road Dept	214412250 - Equipment Operation
Grand Junction Peterbilt	116927	187928	12/21/2020	01/13/2021	273.76	SJC Road Dept	214412250 - Equipment Operation
Grand Junction Peterbilt	116927	187955	12/28/2020	01/13/2021	102.27	SJC Road Dept	214412250 - Equipment Operation

San Juan County
Check Register

General Fund Checking - Zions 566101143 - 01/07/2021 to 01/13/2021

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Grand Junction Peterbilt	116927	188047	12/24/2020	01/13/2021	1,228.00	SJC Road Dept	214412250 - Equipment Operation
Grand Junction Peterbilt	116927	188075	12/28/2020	01/13/2021	122.27	SJC Road Dept	214412250 - Equipment Operation
Grand Junction Peterbilt	116927	188108	12/28/2020	01/13/2021	45.35	SJC Road Dept	214412250 - Equipment Operation
					<u>\$1,828.16</u>		
					\$1,828.16		
Holyoak, Cindi	116928	2021011115320	01/06/2021	01/13/2021	70.95	Notary Stamp	104144240 - Office Expense
					<u>\$70.95</u>		
					\$70.95		
Homewatch CareGivers of Utah	116929	47643	01/05/2021	01/13/2021	868.00	SJC Aging	104679615 - Contracts
					<u>\$868.00</u>		
					\$868.00		
Honnen Equipment Co.	116930	1229099	12/16/2020	01/13/2021	514.05	SJC Road Dept	214412250 - Equipment Operation
Honnen Equipment Co.	116930	1231272	12/22/2020	01/13/2021	225.82	SJC Road Dept	214412250 - Equipment Operation
					<u>\$739.87</u>		
					\$739.87		
Icom America Inc	116931	20860139	11/10/2020	01/13/2021	3,294.30	Cares Act	104150920 - Cares Act Expenses
					<u>\$3,294.30</u>		
					\$3,294.30		
ImageNet Consulting LLC	116932	CNIN125644FA	12/22/2020	01/13/2021	107.25	SJC Road Dept	214414240 - Office Expense
ImageNet Consulting LLC	116932	CNIN125750FA	12/24/2020	01/13/2021	96.43	SJC Sheriff	104230310 - Professional and Tech
					<u>\$203.68</u>		
					\$203.68		
IML Security Supply	116933	2739486	01/04/2021	01/13/2021	480.70	SJC Fire	104225260 - Buildings and Grounds
IML Security Supply	116933	2739487	01/04/2021	01/13/2021	480.70	SJC Road	214414260 - Buildings and Grounds
					<u>\$961.40</u>		
					\$961.40		
ISI Water Chemistries	116934	55128	01/05/2021	01/13/2021	428.86	SJC Admin Building	104161260 - Buildings and Grounds
					<u>\$428.86</u>		
					\$428.86		
J.M. Custom & Industrial	116935	4074	01/07/2021	01/13/2021	187.50	SJC Landfill	574424250 - Equipment Operation
					<u>\$187.50</u>		
					\$187.50		
Jacco Distributing Company	116936	10827	12/17/2020	01/13/2021	247.10	SJC Road Dept	214412250 - Equipment Operation
Jacco Distributing Company	116936	10833	12/17/2020	01/13/2021	24.00	SJC Road Dept	214412251 - Gas, Oil and Grease
Jacco Distributing Company	116936	10833	12/17/2020	01/13/2021	83.30	SJC Road Dept	214412250 - Equipment Operation
					<u>\$354.40</u>		
					\$354.40		
Joe, Lita	116937	EV20210107161	12/30/2020	01/13/2021	560.00	Alternatives	104679615 - Contracts
					<u>\$560.00</u>		
					\$560.00		
Knowles Home Furnishings Inc	116938	472423	12/16/2020	01/13/2021	2,609.97	SJC Road	214414240 - Office Expense
					<u>\$2,609.97</u>		
					\$2,609.97		

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 01/07/2021 to 01/13/2021**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Lansing, Loleta	116939	EV20210107161	12/30/2020	01/13/2021	560.00	Alternatives	104679615 - Contracts
					\$560.00		
Lincoln National Life Insurance Co	116940	4183085930	01/01/2021	01/13/2021	1,076.40	Employee portion Life/LTD	102236000 - Lincoln Financial
Lincoln National Life Insurance Co	116940	4183085930	01/01/2021	01/13/2021	4,655.86	Employee portion Life/LTD	104965135 - Life Insurance Premiu
					\$5,732.26		
					\$5,732.26		
Lucas Holdings LLC	116941	65246	12/29/2020	01/13/2021	377.80	SJC Library	724581240 - Office Expense
					\$377.80		
Main Street Drug and Boutique	116942	155738	12/31/2020	01/13/2021	12.38	SJC Sheriff	104230610 - Miscellaneous Supplie
Main Street Drug and Boutique	116942	155738	12/31/2020	01/13/2021	17.00	SJC Sheriff	104230312 - Medical Expenses
					\$29.38		
					\$29.38		
McNeely, Jerry	116943	RI0101211	01/01/2021	01/13/2021	1,200.00		104112310 - Professional and Tech
					\$1,200.00		
MetLife Group Benefits	116944	2021011115361	12/14/2020	01/13/2021	8,763.18	Dental Customer # 5955986	104965134 - Health Insurance
					\$8,763.18		
Mexican Hat Special Serv Dist.	116945	RI0101212	01/01/2021	01/13/2021	500.00	Monthly USDA Loan Payment	104850915 - Transfers to Other Unit
					\$500.00		
MHL Systems	116946	20-15151	12/12/2020	01/13/2021	7,086.00	SJC Road Dept	214412250 - Equipment Operation
					\$7,086.00		
Mid-American Research Chemical	116947	0720834-IN	12/30/2020	01/13/2021	358.71	SJC Annex Building	104165480 - Special Department Su
					\$358.71		
Moab Valley Fire Protection Distric	116948	2021010716092	01/04/2021	01/13/2021	46,741.00	Fire Contract	104220615 - Contracts
					\$46,741.00		
Monticello City	116949	2021010716214	01/07/2021	01/13/2021	2,924.68	Hideout Utilities	104672270 - Utilities
Monticello City	116949	2021011115241	12/31/2020	01/13/2021	100.00	1.9546.1 Hideout Billing	104672270 - Utilities
Monticello City	116949	2021011210050	12/31/2020	01/13/2021	56.92	35601 SJC All Accounts	104225270 - Utilities
Monticello City	116949	2021011210050	12/31/2020	01/13/2021	56.92	35601 SJC All Accounts	104225270 - Utilities
Monticello City	116949	2021011210050	12/31/2020	01/13/2021	66.16	35601 SJC All Accounts	104165270 - Utilities
Monticello City	116949	2021011210050	12/31/2020	01/13/2021	110.00	35601 SJC All Accounts	724167270 - Utilities
Monticello City	116949	2021011210050	12/31/2020	01/13/2021	130.00	35601 SJC All Accounts	104620270 - Utilities
Monticello City	116949	2021011210050	12/31/2020	01/13/2021	182.32	35601 SJC All Accounts	104161270 - Utilities
Monticello City	116949	2021011210050	12/31/2020	01/13/2021	257.22	35601 SJC All Accounts	214414270 - Utilities
Monticello City	116949	2021011210050	12/31/2020	01/13/2021	1,748.87	35601 SJC All Accounts	104166270 - Utilities
					\$5,633.09		
					\$5,633.09		

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 01/07/2021 to 01/13/2021**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Monticello Mercantile	116950	C197739	01/04/2021	01/13/2021	11.47	SJC Road	214412250 - Equipment Operation
					\$11.47		
Morgan, Happy	116951	RI0101213	01/01/2021	01/13/2021	10,500.00		104126310 - Professional and Tech
					\$10,500.00		
Morris, Rose	116952	EV20210107161	12/30/2020	01/13/2021	560.00	Alternatives	104679615 - Contracts
					\$560.00		
Morris, Vance	116953	EV20210107161	12/30/2020	01/13/2021	560.00	Alternatives	104679615 - Contracts
					\$560.00		
Motor Parts	116954	772830	12/09/2020	01/13/2021	58.22	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	116954	772863	12/09/2020	01/13/2021	27.58	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	116954	773221	12/14/2020	01/13/2021	62.47	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	116954	773282	12/15/2020	01/13/2021	91.46	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	116954	773438	12/17/2020	01/13/2021	263.50	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	116954	773458	12/17/2020	01/13/2021	24.58	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	116954	773643	12/21/2020	01/13/2021	-102.77	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	116954	773650	12/21/2020	01/13/2021	5.57	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	116954	773664	12/21/2020	01/13/2021	15.00	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	116954	773751	12/22/2020	01/13/2021	16.16	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	116954	773940	12/28/2020	01/13/2021	9.48	SJC Landfill	574424250 - Equipment Operation
Motor Parts	116954	773975	12/28/2020	01/13/2021	139.29	SJC Road Dept	214412250 - Equipment Operation
					\$610.54		
					\$610.54		
National Benefit Services LLC	116955	783529	12/31/2020	01/13/2021	79.30	FSA Plan Admin Fees	104965140 - Other Employee Benefi
National Benefit Services LLC	116955	CP273303	12/31/2020	01/13/2021	1,568.03	Claims Paid Invoice	102227000 - Health Care Reimburs
					\$1,647.33		
					\$1,647.33		
New Technology Solutions	116956	4120	12/31/2020	01/13/2021	80.00	SJC Fire	104225260 - Buildings and Grounds
New Technology Solutions	116956	4121	12/31/2020	01/13/2021	100.00	SJC Aging	104676260 - Buildings and Grounds
New Technology Solutions	116956	4122	12/31/2020	01/13/2021	95.00	SJC Libraries	724168260 - Buildings and Grounds
New Technology Solutions	116956	4123	12/31/2020	01/13/2021	40.00	SJC Ambulance	264350260 - Buildings and Grounds
New Technology Solutions	116956	4124	12/31/2020	01/13/2021	130.00	SJC Admin Building	104161260 - Buildings and Grounds
New Technology Solutions	116956	4125	12/31/2020	01/13/2021	80.00	SJC Public Health	254310260 - Buildings and Grounds
					\$525.00		
					\$525.00		
NexVortex Inc	116957	823811	12/31/2020	01/13/2021	1,708.74	SJC VOIP	104150280 - Telephone
					\$1,708.74		
Nicholas & Company	116958	743339	01/04/2021	01/13/2021	984.40	SJC Aging	104678323 - Meals - Monticello
Nicholas & Company	116958	7439333	01/04/2021	01/13/2021	2,263.49	SJC Sheriff	104230480 - Kitchen Food
Nicholas & Company	116958	7439341	01/04/2021	01/13/2021	1,499.19	SJC Aging	104678325 - Meals - Blanding
					\$4,747.08		
					\$4,747.08		

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 01/07/2021 to 01/13/2021**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Office Depot	116959	140701987001	12/07/2020	01/13/2021	148.49	SJC Attorney	104145240 - Office Expense
Office Depot	116959	140701994001	12/04/2020	01/13/2021	139.98	SJC Attorney	104145240 - Office Expense
Office Depot	116959	140882248002	12/04/2020	01/13/2021	63.46	SJC Attorney	104145240 - Office Expense
Office Depot	116959	143268899001	12/10/2020	01/13/2021	31.10	SJC Attorney	104145240 - Office Expense
Office Depot	116959	143269668001	12/10/2020	01/13/2021	9.89	SJC Attorney	104145240 - Office Expense
					\$392.92		
					\$392.92		
Packard Wholesale Co.	116960	INV159165	12/22/2020	01/13/2021	29.76	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	116960	INV159186	12/22/2020	01/13/2021	37.59	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	116960	INV159415	12/29/2020	01/13/2021	254.05	SJC Road	104678323 - Meals - Monticello
Packard Wholesale Co.	116960	INV159420	12/29/2020	01/13/2021	70.95	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	116960	INV159696	01/06/2021	01/13/2021	50.40	SJC Admin Building	104161480 - Special Department Su
					\$442.75		
					\$442.75		
Palmer, Cheyna	116961	CP01112021	01/11/2021	01/13/2021	248.04	WIC Dietician Contract	255113.310 - WIC Nutrition Educati
					\$248.04		
Peak JCB	116962	S-0093193	12/28/2020	01/13/2021	65.52	SJC Road	214412250 - Equipment Operation
					\$65.52		
Pehrson, Robert J	116963	witnessfeerobert	01/12/2021	01/13/2021	18.50	Witness Fee	104145310 - Professional and Tech
					\$18.50		
Personnel Systems & Services	116964	1439	12/31/2020	01/13/2021	5,600.00	County Compensation Study	104134310 - Professional and Tech
					\$5,600.00		
Peters Scofield	116965	2021011115332	12/28/2020	01/13/2021	2,535.01	San Juan County Clerk	104146310 - Professional and Tech
					\$2,535.01		
Petty Cash	116966	2021011115312	12/31/2020	01/13/2021	15.13	La Sal Library	724581241 - Postage
					\$15.13		
Pugh, Delton	116967	TF20210108104	01/08/2021	01/13/2021	45.00	Travel Reimbursement	104682230 - Travel Expense
					\$45.00		
Quadient Leasing USA, Inc	116968	N8649692	12/31/2020	01/13/2021	985.50	Postage Machine Lease	104150241 - Postage
					\$985.50		
Redd's Ace Hardware	116969	401178	01/06/2021	01/13/2021	47.55	SJC Admin Building	104161260 - Buildings and Grounds
					\$47.55		
RelaDyne West LLC	116970	0702736-IN	12/03/2020	01/13/2021	429.55	SJC Landfill	574424250 - Equipment Operation
					\$429.55		
RiverCanyon Wireless	116971	32755	12/06/2020	01/13/2021	35.33	San Juan County Fairgrounds	104620280 - Telephone
					\$35.33		

San Juan County
Check Register

General Fund Checking - Zions 566101143 - 01/07/2021 to 01/13/2021

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Rock, Christine	116972	EV20210107161	11/30/2020	01/13/2021	560.00	Alternatives	104679615 - Contracts
Rock, Christine	116972	EV20210107161	12/30/2020	01/13/2021	560.00	Alternatives	104679615 - Contracts
					\$1,120.00		
					\$1,120.00		
Rocky Mountain Home Care	116973	2021010716075	12/31/2020	01/13/2021	464.00	SJC Aging	104672615 - Contracts
Rocky Mountain Home Care	116973	2021010716082	11/30/2020	01/13/2021	406.00	SJC Aging	104672615 - Contracts
					\$870.00		
					\$870.00		
Rocky Mountain Power	116974	RMP202101071	12/29/2020	01/13/2021	233.58	59271696-0055	104672270 - Utilities
					\$233.58		
Roughrock Aviation LLC	116975	RI0101214	01/01/2021	01/13/2021	6,500.00		105430615 - Contracts
					\$6,500.00		
San Juan Building Supply Inc.	116976	2012-152789	12/22/2020	01/13/2021	117.72	SJC Road Dept	214412250 - Equipment Operation
San Juan Building Supply Inc.	116976	2101-153699	01/05/2021	01/13/2021	5.48	SJC Landfill	574424260 - Buildings and Grounds
					\$123.20		
					\$123.20		
San Juan Clinic	116977	6901308	12/21/2020	01/13/2021	72.00	Clint Bradford 90577	214414620 - Miscellaneous Service
					\$72.00		
San Juan Health Services	116978	8272020	08/27/2020	01/13/2021	25.00	SJC EMS	264350610 - Miscellaneous Supplie
					\$25.00		
San Juan Record	116979	158749	12/08/2020	01/13/2021	30.00	SJC Assessor	104146210 - Subscriptions and Me
San Juan Record	116979	158749CLK	12/08/2020	01/13/2021	30.00	SJC Clerk	104142210 - Subscriptions and Me
San Juan Record	116979	158749TR	12/08/2020	01/13/2021	30.00	SJC Treasurer	104143210 - Subscriptions and Me
San Juan Record	116979	158901	01/06/2021	01/13/2021	25.20	SJC Clerk	104142220 - Public Notices
San Juan Record	116979	158902	01/06/2021	01/13/2021	43.40	SJC Planning	104134220 - Public Notices
San Juan Record	116979	SJPH1220	12/31/2020	01/13/2021	719.00	SJC Public Health	255061.220 - Tobacco Prevention P
					\$877.60		
					\$877.60		
Silas, Marilyn	116980	EV20210107161	12/30/2020	01/13/2021	560.00	Alternatives	104679615 - Contracts
					\$560.00		
Sorenson Advertising, dba Relic A	116981	206237	11/30/2020	01/13/2021	1,024.82	SJC Tourism	104150920 - Cares Act Expenses
					\$1,024.82		
Southeastern Utah District	116982	1058001PH	01/12/2021	01/13/2021	15.00	Lab Testing	255740.310 - State LHD Eviron Prof
					\$15.00		
Suitter Axland PLLC	116983	510	12/31/2020	01/13/2021	207.00	SJC Attorney	104156310 - Professional and Tech
					\$207.00		

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 01/07/2021 to 01/13/2021**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
The Go Travel Sites	116984	14699	01/07/2021	01/13/2021	2,500.00	SJC Econ Dev	104193615 - Contracts
					\$2,500.00		
The Law Offices of Stephen J Stoc	116985	2593	11/15/2020	01/13/2021	320.00	SJC Attorney	104126615 - Contracts
The Law Offices of Stephen J Stoc	116985	2694	12/31/2020	01/13/2021	90.00	SJC Attorney	104126615 - Contracts
The Law Offices of Stephen J Stoc	116985	2696	12/31/2020	01/13/2021	20.00	SJC Attorney	104126615 - Contracts
The Law Offices of Stephen J Stoc	116985	2697	12/31/2020	01/13/2021	120.00	SJC Attorney	104126615 - Contracts
The Law Offices of Stephen J Stoc	116985	2699	12/31/2020	01/13/2021	70.00	SJC Attorney	104126615 - Contracts
The Law Offices of Stephen J Stoc	116985	2700	12/31/2020	01/13/2021	250.00	SJC Attorney	104126615 - Contracts
					\$870.00		
					\$870.00		
Town of Bluff	116986	2021010716083	12/31/2020	01/13/2021	1,936.81	SJC Aging	104672270 - Utilities
					\$1,936.81		
Tsosie, Terry	116987	EV20210107161	12/30/2020	01/13/2021	560.00	Alternatives	104679615 - Contracts
					\$560.00		
Turk, Colby	116988	2021011115260	12/31/2020	01/13/2021	152.42	Reimbursement for Saturation Shift	104210610 - Miscellaneous Supplie
					\$152.42		
Utah Association of Local Health D	116989	79	01/07/2021	01/13/2021	124.00	SJPH	255061.310 - Tobacco Prevention P
					\$124.00		
Utah Highway Patrol	116990	EV20210105-08	12/30/2020	01/13/2021	4.50	SJC Road Dept	214414330 - Employee Education
					\$4.50		
Utah Navajo Health System	116991	RI0101215	01/01/2021	01/13/2021	165.00		724581915 - Transfers to Other Unit
					\$165.00		
Utah State Treasurer	116992	2021011115322	12/31/2020	01/13/2021	40.00	Surcharge,Fines,Wildlife Resou	103222000 - Marriage Licenses
Utah State Treasurer	116992	2021011115322	12/31/2020	01/13/2021	24,966.27	Surcharge,Fines,Wildlife Resou	103511000 - Justice Court Fines
					\$25,006.27		
					\$25,006.27		
Utah Telehealth Network	116993	35838	12/31/2020	01/13/2021	481.00	San Juan Public Health	255007.280 - Indirect Admin Teleph
					\$481.00		
VelocityNet LLC	116994	78353	01/02/2021	01/13/2021	49.00	SJC Communications	104574280 - Telephone
					\$49.00		
Verizon Wireless	116995	9869083264	12/13/2020	01/13/2021	146.45	265508664-00001	214414280 - Telephone
Verizon Wireless	116995	9869092572	12/13/2020	01/13/2021	165.96	365507784-00001	104574280 - Telephone
Verizon Wireless	116995	9869120331	12/13/2020	01/13/2021	209.64	665509557-00003	104610280 - Telephone
Verizon Wireless	116995	9869129273	12/13/2020	01/13/2021	55.68	765507047-00003	104147280 - Telephone
					\$577.73		
					\$577.73		

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 01/07/2021 to 01/13/2021**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>
Walmart	116996	WM2021010509	12/24/2020	01/13/2021	4.48	SJC Road Dept-5097 6520 1004 6752	214414240 - Office Expense
					\$4.48		
Washington National Insurance	116997	P2068605	11/01/2020	01/13/2021	2,496.87	Payroll Benefits	102229000 - Other Deductions Paya
Washington National Insurance	116997	P2076763	12/01/2020	01/13/2021	2,388.27	Payroll Benefits	102229000 - Other Deductions Paya
					\$4,885.14		
					\$4,885.14		
Waste Management of Colorado	116998	0358393-4889-9	12/15/2020	01/13/2021	74.13	16-82922-73004 Blanding Library	104163270 - Utilities
Waste Management of Colorado	116998	0359681-4889-6	12/28/2020	01/13/2021	156.70	16-83977-53000 SJC Road Dept	214414270 - Utilities
					\$230.83		
					\$230.83		
Williams, Claralissa	116999	2021011115234	12/29/2020	01/13/2021	44.28	Travel Reimbursement	724581230 - Travel Expense
					\$44.28		
Willow Creek Salt Company	117000	2555	12/30/2020	01/13/2021	2,007.37	SJC Road	214415410 - Road Supplies
					\$2,007.37		
Yanito, David	117001	EV20210104-15	01/01/2021	01/13/2021	350.00	Retirement Gift	214414140 - Other Employee Benefi
Yanito, David	117001	EV20210106-08	01/05/2021	01/13/2021	80.00	Boot Allowance	214414480 - Special Department Su
					\$430.00		
					\$430.00		
Youngs Machine Company	117002	48329	12/31/2020	01/13/2021	315.00	SJC Road Dept	214412250 - Equipment Operation
					\$315.00		
Zion's Way Home Health & Hospic	117003	2021010716084	12/31/2020	01/13/2021	442.20	SJC Aging Services	104679615 - Contracts
Zion's Way Home Health & Hospic	117003	2021010716084	12/31/2020	01/13/2021	744.20	SJC Aging Services	104679615 - Contracts
					\$1,186.40		
					\$1,186.40		
					\$217,791.50		

<u>Entity</u>	<u>Fee</u>	<u>License Type</u>
Matthew Sword The Juan Inc PO Box 310276 Mexican Hat, Utah 84510	\$400	Class C

2021 COOPERATIVE AGREEMENT FOR UTAH STATE UNIVERSITY
EXTENSION SERVICES – SAN JUAN COUNTY

This Cooperative Agreement (“Agreement”) is dated as of the last dated signature below and is between San Jaun County ("County") and Utah State University (“USU”), via its Cooperative Extension Service, to promote and provide cooperative extension services (“Extension Services”).

Whereas, USU is the land-grant university in the state of Utah, as authorized by the federal Morrill Acts of 1862 and 1890 (7 U.S.C. §§301-308 and U.S.C. §§321-329), and

Whereas, the federal Smith-Lever Act of 1914 (7 U.S.C. §§341-349) established Extension Services, a collaboration of the U.S. Department of Agriculture and the land-grant universities, and

Whereas, the Utah Legislature has established an extension service at USU (U.C.A. §53B-18-201) and has enabled Utah’s various counties to become a cooperative collaborator in promoting Extension Services, specifically:

USU "may enter into cooperative contracts with the United States Department of Agriculture, county or city officers, private or public organizations, corporations, and individuals, to share the expense of establishing and maintaining an agricultural extension service. The county legislative body of each county may provide sufficient funds to ensure that the agricultural extension service functions properly in its county" (U.C.A. §53B-18-202); and

Whereas, USU has organized its extension service as follows:

(a) Extension faculty and staff, who directly serve specific counties; (b) Extension county directors, who coordinate the services within a specific county; (c) Extension administrators, who coordinate and supervise Extension Services for a multi-county area; (d) on-campus extension faculty, who provide extension service content expertise; and (e) the USU Vice President for Extension, who oversees and administers Extension Services.

Therefore, USU and the County agree as follows:

1. Term and Renewal. This Agreement shall be for the period beginning January 1, 2021 and ending December 31, 2021 (“Term”). USU and the County have had a long-standing relationship concerning Extension Services and anticipate that this Agreement will be renewed annually. At the time this Agreement is renewed, USU and the County may review specific program objectives for Extension Services in the future and evaluate past accomplishments.

2. USU Employees. USU shall assign and provide funding for one or more USU employees to perform Extension Services within the County. USU shall appoint one USU employee to act as the Extension County Director for the County (such appointments shall be satisfactory to both USU and the County). Additional employees may be funded by USU, the County, or a combination of USU and the County, as may be mutually agreed. All USU employees shall be governed by USU policies and procedures.

3. Support Staff. <<OPTION 1>> The County shall provide USU with the dollar amount set forth in Appendix A to fund USU in obtaining support staff (e.g. secretary, program assistant, volunteer leaders, office manager, office specialist, etc.) to support Extension Services within the County. Such support staff shall be (i) USU employees whose employment is governed by USU policies and procedures, and (ii) supervised by USU. <<OPTION 2>> The County shall provide the following support staff (e.g. secretary, program assistant, volunteer leaders, office manager, office specialist, etc.) to support Extension Services within the County: Staff Assistant. Such support staff shall be (i) County employees whose employment is governed by the County Office of Personnel Management Rules and Regulations and other administrative County policies, and (ii) supervised by the County.

4. Facilities and Equipment. The County shall provide adequate facilities, including office space, furnishings, and other necessary equipment, for the extension employee(s) and support staff within the County. The County shall provide the following facilities: Extension Office and Basement Storage, 117 S. Main Monticello, Utah. Any furnishings, equipment, or other property purchased by the County, shall remain as the property of the County. Any equipment or other property purchased by USU, shall remain as the property of USU. By April 1, 2021, each of USU and County agree to provide the other party with a current inventory of its property used in conjunction with Extension Services in the County.

5. Operating Budget. The County shall provide in its annual County budget a total operating budget of \$57,000 for Extension Services. The financial support shall include, but is not limited to, support staff, telephone service, office equipment, supplies, travel expenses, staff in-service training, facility expenses, etc. The total dollar amount of the operating budget shall not be exceeded by USU without the prior written consent of the County. A summary of the budget items and anticipated expenditures are set forth in Appendix A. The County may subdivide the budgeted items listed in the summary to conform to the County's system of account titles.

6. Extension Services. USU shall provide and administer Extension Services within the County, which are directed at improving the quality of life for people in the County, enhancing economic opportunity within the County, and sustaining the natural resources of the County. Educational activities, field days, local leadership development, training schools, etc., are part of Extension Services and expenses for such are acceptable for reimbursement from the operating budget provided by the County.

7. Coordination. The Extension County Director, with the advice and consent of Extension administrators shall directly coordinate all Extension Services, the operating budget, and the support staff within the County.

a. Extension Services shall help the residents of the County analyze their problems, develop solutions, and thereby attain a richer and more satisfying life. Extension Services shall be designed to render effective educational service and to stay within the total dollar amount of the above-recited operating budget.

b. The Extension County Director shall manage the operating budget in accordance with generally accepted accounting principles. Flexibility between budget categories is allowed and adjustments may be made within budget categories for efficient program emphasis and financial

management. Reimbursement or purchasing requests for budgeted expenditures shall be submitted to the County in accordance with County procedures. Extension employees shall keep accurate and detailed records of expenses incurred in accordance with County fiscal procedures.

8. No Discrimination. USU and the County shall provide Extension Services to all segments of the County's population without discrimination based on race, color, sex, age, disability, religion, or national origin.

9. Liability. USU and County are governmental entities under the "Utah Governmental Immunity Act." Consistent with the terms of that Act, USU and County agree that each party is responsible and liable for its own wrongful or negligent acts which it commits or which are committed by its agents, officials, or employees. Neither party waives or intends to waive any defenses or limits of liability otherwise available under the Governmental Immunity Act.

IN WITNESS THEREOF the parties hereto have caused this Agreement to be duly executed on their behalf by a duly authorized representative as of the Effective Date set forth above.

County: By: _____ Print Name: Title: Date: _____	Utah State University: By: _____ Kenneth White Vice President for Extension Date: _____
By: _____ Print Name: Title: Date: _____	
By: _____ Print Name: Title: Date: _____	



COMMISSION STAFF REPORT

MEETING DATE: Month XX, 20XX

SUBMITTED BY: Kirk Bengel, Director, Public Health

TITLE: Consideration of an Amendment to the existing Agreement between the San Juan County Public Health Department and the State of Utah Health Department for COVID-19 San Juan County - Immunizations - Influenza Capacity Building

RECOMMENDATION: Recommend Sign Contract Amendment

SUMMARY

The Commission signed this agreement in August 2020. The original agreement was for \$2,444, and was earmarked for Influenza immunizations only.

This amendment increases current funding by \$5,091 in federal funds. New total funding is \$7,535, and allows us to also use funding for COVID-19 vaccinations

HISTORY/PAST ACTION

This is an extension of our Federal Immunization Grant which has been renewed annually between the Utah Dept of Health and San Juan Public Health since 2015.

The Commission signed this current agreement in August 2020.

FISCAL IMPACT

These funds are not included in the current proposed budget. This is a Cost Reimbursement contract. The Utah Department of Health will only reimburse SJPH for directly related to the program.



UTAH DEPARTMENT OF HEALTH CONTRACT

PO Box 144003, Salt Lake City, Utah 84114
288 North 1460 West, Salt Lake City, Utah 84116

2017706
Department Log Number

202701053
State Contract Number

1. **CONTRACT NAME:** The name of this contract is COVID-19 San Juan County - Immunizations - Influenza Capacity Building
2. **CONTRACTING PARTIES:** This contract is between the Utah Department of Health (DEPARTMENT) and the following CONTRACTOR:

PAYMENT ADDRESS

San Juan County
735 S 200 W, Ste 2
Blanding UT, 84511

MAILING ADDRESS

San Juan County
735 S 200 W, Ste 2
Blanding UT, 84511

Vendor ID: 06866HL
Commodity Code: 99999

3. **GENERAL PURPOSE OF CONTRACT:** The general purpose of this contract is to provide COVID-19 influenza capacity building.
4. **CONTRACT PERIOD:** The service period of this contract is 07/01/2020 through 06/30/2021, unless terminated or extended by agreement in accordance with the terms and conditions of this contract.
5. **CONTRACT AMOUNT:** The DEPARTMENT agrees to pay \$2,444.00 in accordance with the provisions of this contract. This contract is funded with 100% federal funds, 0% state funds, and 0% other funds.
6. **CONTRACT INQUIRIES:** Inquiries regarding this Contract shall be directed to the following individuals:

CONTRACTOR

Kirk Bengé
(435) 359-0038
kbenge@sanjuancounty.org

DEPARTMENT

DCP COVID Response
DCP COVID Response
Rich Lakin
(801) 554-9827
rlakin@utah.gov

7. **SUB – RECIPIENT INFORMATION:**

DUNS: 079815014

Indirect Cost Rate: 0%

Federal Program Name:	Immunization Cooperative Agreement	Award Number:	6 NH23IP922580-01-01
Name of Federal Awarding Agency:	Department of Health and Human Services, Centers for Disease Control and Prevention	Federal Award Identification Number:	NH23IP922580
CFDA Title:	Immunization Cooperative Agreement	Federal Award Date:	6/4/2020
CFDA Number:	93.268	Funding Amount:	\$2444.00

8. REFERENCE TO ATTACHMENTS INCLUDED AS PART OF THIS CONTRACT:

Attachment A: Special Provisions

9. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:

- A. All other governmental laws, regulations, or actions applicable to services provided herein.
- B. All Assurances and all responses to bids as provided by the CONTRACTOR.
- C. Utah Department of Health General Provisions and Business Associates Agreement currently in effect until 6/30/2023.

- 10. This contract, its attachments, and all documents incorporated by reference constitute the entire agreement between the parties and supersedes all prior written or oral agreements between the parties relating to the subject matter of this contract.

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Contract with Utah Department of Health and San Juan County, Log # 2017706

IN WITNESS WHEREOF, the parties enter into this agreement.


CONTRACTOR

STATE

By: 
Kirk Bengé
Health Officer
Date 8.4.2020

By: 
Shari A. Watkins, C.P.A.
Director, Office Fiscal Operations
Date 8/5/2020

Kenneth Maryboy
Commissioner Intergovernmental


Health Officer

Attachment A: Special Provisions
 COVID-19 San Juan County - Immunization - Influenza Capacity Building
 Effective Date: July 1, 2020

- I. DEFINITIONS:
- A. "Advertising and publicity matters" include; artwork, graphics, layout, scripts, etc.
 - B. "Subrecipient" means Contractor.
- II. FUNDING:
- A. Total funding is \$2,444.00.
 - 1. \$2,444.00 for the period July 1, 2020 to June 30, 2021.
 - B. This is a Cost Reimbursement contract. The DEPARTMENT agrees to reimburse the SUBRECIPIENT up to the maximum amount of the contract for expenditures made by the SUBRECIPIENT directly related to the program.
 - C. The Federal funds provided under this agreement are from the Federal Program and award as recorded on Page 1 of the contract.
 - D. Pass-through Agency: Utah Department of Health.
 - E. Number assigned by the Pass-through Agency: State Contract Number, as recorded on Page 1 of the Contract.
- III. DEPARTMENT CONTACT:
- A. The day to day operations and dispute contact is Rich Lakin, rlakin@utah.gov, (801) 538-6905.
- IV. DISPUTE RESOLUTION:
- A. If any dispute arises between the parties during the activities described by this Contract, the parties agree to seek a resolution through open communication and dialogue.
 - B. Either party may request a conference to resolve a disputed issue (consistent with Utah Admin. Code R380-10-3, which supports dispute resolution at the lowest level possible).
 - C. If a resolution cannot be reached, DEPARTMENT may bring supervisory personnel into the process to facilitate resolving issues and achieving agreement.
 - D. The provisions in Section B. and C. are not mandatory.
 - E. If a dispute is not resolved within 30 days of DEPARTMENT decision, DEPARTMENT's decision is considered the "initial agency determination," as defined by Utah Admin. Code R380-10-2(3).
 - F. These provisions do not preclude or affect the provisions, rights, limitations, or timelines for appealing DEPARTMENT actions that are provided or required by Utah Code §§ 26-23-2, 26-1-4.1 or 26-1-7.1, Utah Admin. Code R380-10, or the Utah Administrative Procedures Act (Utah Code § 63G-4).
 - G. In the event of any conflict between the Dispute Resolution provisions in the Special Provisions of this Contract with applicable law or rules, the provisions of the applicable law or rules shall control.
- V. RESPONSIBILITIES OF SUBRECIPIENT:
- The SUBRECIPIENT shall:
- A. Increase flu clinic capacity including; extending hours, increase staff, establish a mass flu clinic, etc.
- VI. REPORTS:

The SUBRECIPIENT shall:

- A. Submit a report each month no later than the 15 days of the end of the previous month. Reporting elements include:
 - 1. Month and year.
 - 2. Subrecipient name.
 - 3. Use of funds such as, no funds used, staffing, transportation, etc.

VII. PUBLICITY:

- A. In addition to the General Provisions of the contract the SUBRECIPIENT shall submit and receive written approval on all advertising and publicity matters funded by and relating to this contract before production.



COMMISSION STAFF REPORT

MEETING DATE: January 19, 2021

ITEM TITLE, PRESENTER: 2021 Summer Food Program Amendment, Mack McDonald

RECOMMENDATION: Approve the amendment

SUMMARY

The Summer Food Contract Amendment was not correct. The funding amount was increased an additional \$40. This will ensure that we are paid \$345.00 for the sites that are inspected.

HISTORY/PAST ACTION

Back in June of 2020, the Commission approved the original amendment. That amendment had the incorrect funding amount.

FISCAL IMPACT

This is an increase to our revenue by \$40 for each inspection.



UTAH DEPARTMENT OF HEALTH CONTRACT AMENDMENT

PO Box 144003, Salt Lake City, Utah 84114
288 North 1460 West, Salt Lake City, Utah 84116

1816206
Department Log Number

182700911
State Contract Number

1. **CONTRACT NAME:** The name of this contract is Summer Food Service Program - San Juan Amendment 4.
2. **CONTRACTING PARTIES:** This contract amendment is between the Utah Department of Health (DEPARTMENT) and San Juan County (CONTRACTOR).
3. **PURPOSE OF CONTRACT AMENDMENT:** The purpose of this amendment is to increase the contract amount and replace Attachment "A" in exchange for continued services.
4. **CHANGES TO CONTRACT:**
 1. The contract amount is being changed. The original amount was \$995.00. The funding amount will be increased by \$40.00 in federal funds. New funding total is \$1,035.00.
 2. Attachment "A", effective July 2, 2020, is replacing Attachment "A" which was effective July 1, 2020. The document title is changed, Article "I" Funding is changed and Subsection 5 is added.

All other conditions and terms in the original contract and previous amendments remain the same.
5. **EFFECTIVE DATE OF AMENDMENT:** This amendment is effective 07/02/2020
6. **DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:**
 - A. All other governmental laws, regulations, or actions applicable to services provided herein.
 - B. All Assurances and all responses to bids as provided by the CONTRACTOR.
 - C. Utah Department of Health General Provisions and Business Associate Agreement currently in effect until 6/30/2023.
7. This contract, its attachments, and all documents incorporated by reference constitute the entire agreement between the parties and supersedes all prior written or oral agreements between the parties relating to the subject matter of this contract.

Contract with Utah Department of Health and San Juan County, Log # 1816206

IN WITNESS WHEREOF, the parties enter into this agreement.

CONTRACTOR

STATE

By: _____
Willie Grayeyes Date
County Commission Chair

By: _____
Shari A. Watkins, C.P.A. Date
Director, Office Fiscal Operations

Attachment A: Special Provisions
Summer Food Service Program – San Juan County Amendment
Effective Date: July 2, 2020

I. FUNDING:

- A. New total funding is \$1,035.00.
 - 1. \$460.00 for the period July 1, 2018 to June 30, 2019.
 - 2. \$230.00 for the period July 1, 2019 to June 30, 2020.
 - 3. \$230.00 for the period July 1, 2020 to June 30, 2021.
 - 4. \$75.00 for the period July 1, 2020 to June 30, 2021.
 - 5. \$40.00 for the period July 1, 2020 to June 30, 2021
- B. This is a Fee for Service contract. The CONTRACTOR shall bill the DEPARTMENT for units of service rendered directly related to the performance of this contract.
 - 1. Fixed Price

<u>Description</u>	<u>Amount</u>
Site Inspection	\$115.00 each
- C. The Federal funds provided under this agreement are from the Federal Program and award.
 - 1. Award Name: Summer Food Program for Children
 - 2. Award number: not applicable
- D. Pass-through Agency: Utah Department of Health.
- E. Number assigned by the Pass-through Agency: State Contract Number, as recorded on Page 1 of the Contract.

II. CONTRACTOR RESPONSIBILITIES:

The CONTRACTOR shall:

- A. Inspect each site participating in the Summer Food Service Program within the CONTRACTOR’s jurisdiction, or as assigned by the DEPARTMENT, during a time when food is served to determine compliance with food safety procedures according to Rule R392-100, Food Service Sanitation.
- B. Complete the CONTRACTOR’s food service inspection form for at least one inspection on each site participating in the Summer Food Service Program sites. The inspection form shall be included in the final report as detailed in Section III, Reporting, of this Attachment A.
- C. Contact the DEPARTMENT within two working days of the inspection date when a Priority Item violation is noted on the inspection form or other issues are documented which would normally require a follow-up inspection, as per Rule R392-100, and were not corrected on-site during the inspection.
 - 1. Notification shall include a copy of the inspection report and a copy of the corrective action plan as discussed with the operator. Notification shall be sent via email.

III. REPORTING:

The CONTRACTOR shall:

- A. Submit a final report to the DEPARTMENT by September 1, 2020 summarizing each of their inspections of the Summer Food Program sites as detailed on the CONTRACTOR'S food service inspection forms and include copies of all inspection reports.

V. RESPONSIBILITIES OF THE DEPARTMENT:

The DEPARTMENT agrees to:

- A. Provide a list of participating sites in the CONTRACTOR's jurisdiction.



COMMISSION STAFF REPORT

MEETING DATE: January 15, 2021

SUBMITTED BY: Kirk Bengé, Director, Public Health

TITLE: Consideration of an Amendment to the existing Agreement between the San Juan County Public Health Department and the State of Utah Health Department for COVID-19 Community Partnership Project Amendment 1

RECOMMENDATION: Recommend Sign Contract Amendment

SUMMARY

The County Commission signed the original agreement in August 2020.

This amendment extends the contract through Dec 2021.

HISTORY/PAST ACTION

The County Commission signed this current agreement in August 2020.

FISCAL IMPACT

These funds are not included in the current proposed budget. (The original agreement ended on 12/31/2020). This is a Cost Reimbursement contract. The Utah Department of Health will only reimburse SJPH for expenses directly related to the program.



UTAH DEPARTMENT OF HEALTH CONTRACT AMENDMENT

PO Box 144003, Salt Lake City, Utah 84114
288 North 1460 West, Salt Lake City, Utah 84116

2120218
Department Log Number

212700101
State Contract Number

1. **CONTRACT NAME:** The name of this contract is San Juan County Health Department COVID Community Partnership Project Amendment 1.
2. **CONTRACTING PARTIES:** This contract amendment is between the Utah Department of Health (DEPARTMENT) and San Juan County (CONTRACTOR).
3. **PURPOSE OF CONTRACT AMENDMENT:** The contract termination date is being changed. The original contract termination date was 12/31/2020. The contract termination date is now 12/31/2021.
4. **CHANGES TO CONTRACT:**
 1. Special provision updated to reflect extended dates.
 2. The amendment changes the termination date.

All other conditions and terms in the original contract and previous amendments remain the same.
5. **EFFECTIVE DATE OF AMENDMENT:** This amendment is effective 12/29/2020
6. **DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:**
 - A. All other governmental laws, regulations, or actions applicable to services provided herein.
 - B. All Assurances and all responses to bids as provided by the CONTRACTOR.
 - C. Utah Department of Health General Provisions and Business Associate Agreement currently in effect until 6/30/2023.
7. This contract, its attachments, and all documents incorporated by reference constitute the entire agreement between the parties and supersedes all prior written or oral agreements between the parties relating to the subject matter of this contract.

Contract with Utah Department of Health and San Juan County, Log # 2120218

IN WITNESS WHEREOF, the parties enter into this agreement.

CONTRACTOR

STATE

By: _____
Willie Grayeyes Date
County Commission Chair

By: _____
Shari A. Watkins, C.P.A. Date
Director, Office Fiscal Operations

Attachment B
Special Provisions
LHDs COVID Community Partnership Project
San Juan County Health Department

I. DEFINITIONS

- A. "LHDs CCP Project" or "LHDs COVID Community Partnership Project" means a Department project aimed at mitigating the spread and outbreak of COVID-19 primarily among underserved and underrepresented communities by utilizing community health workers.
- B. "CHW(s)" means a community health worker or a frontline public health worker who has an unusually close relationship/trust with the community served and is able to serve as a bridge between their community and health and social resources. They facilitate access to services and improve the quality and cultural competence of service delivery.
- C. "CHW training" means virtual training that CHWs must attend about COVID-19 and related project activities.
- D. "COVID-19" means the disease caused by SARS-CoV-2 (the Coronavirus), a virus that can be spread from person to person, mainly through respiratory droplets produced when an infected person coughs or sneezes.
- E. "Department" means the Utah Department of Health.
- F. "Confidentiality and Non-Disclosure Agreement" means a contract between and signed by a Sub-Recipient and one of its personnel (usually an employee or sub-contractor) requiring personnel to protect the confidentiality of personal and health information disclosed to personnel.
- G. "HIPAA trained" means that personnel working on the project are currently Health Insurance Portability and Accountability Act (HIPAA) trained.
- H. "PPE" mean Personal protective equipment which may include, gloves, gowns, etc.
- I. "Project partners" means other agencies and/or organizations that are working on the project.
- J. "Social Determinants of Health" means the conditions, in which people are born, grow, work, live, and age, and the wider set of forces and systems shaping the conditions of daily life.
- K. "Strike team" means experts deployed to areas of outbreak to administer mobile testing, disease investigation, and support services and quarantine to minimize spread.
- L. "Sub-Recipient" means San Jan County Health Department.
- M. "Underserved and underrepresented community" means those with a low socio-economic status, racial and ethnic minorities, or both.

II. GENERAL PURPOSE

The purpose of the contract is to integrate CHWs into COVID-19 responses to help mitigate the spread and effects of COVID-19 on underserved and underrepresented communities, particularly racial/ethnic minority communities in Utah.

III. ALLOWABLE ACTIVITIES

Between August 1, 2020 and December 31, 2021, the Sub-Recipient may use the funds for any of the following activities:

A. Public Health Initiatives Support

1. Collaborate with testing partners;
 - i. Schedule individuals for testing;
 - ii. Follow-up with individuals who have been tested;
 - iii. Provide outreach for testing sites and/or other resources and events;
2. Promote and support testing by mobilizing and educating communities to get tested;
3. Travel to specific hotspot locations as needed;
4. Support the Department and Sub-Recipient's Strike teams.
5. Work with local and state public health authorities to follow up with cases and contacts of newly diagnosed COVID-19 patients to help support them in their social needs;
6. Reinforce information and education regarding Utah's basic COVID-19 protocols on prevention, quarantine, isolation, and care as needed;
7. Educate community members on the benefit and reasoning for contact tracing;
8. Contact individuals who have been tested to educate about contact tracing and other public health processes;
9. Facilitate compliance with quarantine and isolation with linking to available resources.

B. Resource Connection

1. Identify people in need of services and support through screening tools and testing follow-up;
2. Connect community members and organizations to social services and resources utilizing all levels of resources available;
3. Coordinate and deliver supplies to patients in isolation/quarantine, as needed;
4. Promote services within the community by establishing relationships with local schools, service providers, community groups, churches, age-specific programs, and others;
5. Participate in resource education for the community, providers, and others;
6. Collect and compile information related to resources, community needs, organizational needs, etc. for project development, reporting, and evaluation.

C. Community Outreach for Prevention Education & Awareness

1. Use organizational outreach platforms (e.g., social media, education classes, etc.) to relay reliable information about COVID-19 and public health protocols to dispel myths and mitigate misinformation;
2. Gather and report communities' experiences, perspectives, and attitudes regarding education and awareness, social needs, resource availability, gaps to services, etc.;
3. Promote approved public health messages about COVID-19;
 - i. Provide awareness and education to target populations;
 - ii. Collaborate with government agencies and other organizations to provide input and feedback about targeted messaging and preventative strategies.

D. Additional Duties as needed

1. Help navigate community members through COVID-19 care;
2. Compile and distributing disinfection supplies PPE and providing education to households;
3. Provide psychosocial support through mitigating fear and stigma attributed to COVID-19;
4. Perform other job duties as assigned and within scope of CHW, such as complete the CHW Core Skills certificate program.

IV. SUB-RECIPIENT RESPONSIBILITIES AND DUE DATES

A. Between August 1, 2020 and December 31, 2021, the Sub-Recipient shall:

1. Identify all personnel who will work as CHWs participating in the LHDs CCP Project;
 - i. Certify that each of the identified CHW personnel:
 - a. Has completed HIPAA training; and
 - b. Signs a Confidentiality and Non-Disclosure Agreement.
 - ii. Assign a minimum two (2) Community Health Worker positions to work on the LHD CCP Project;
 - iii. Attend virtual check-in meeting(s) with the Department as scheduled;
 - iv. Attend mandatory virtual CHW training;
2. Identify all personnel who will supervise the CHWs;
3. Designate a grant coordinator (may be one of the CHWs) to be responsible for all contract activities;
 - i. Submit data via reporting tool(s) provided by the Department;
 - ii. Attend virtual meetings related to this project as determined by the Department;
 - iii. Schedule CHWs at testing locations as needed.
4. Assign personnel in charge of data quality and assurance (may be one of the CHWs)
 - i. Provide documentation of progress made on activities:
 - a. Where possible provide the number of contacts;
 - b. Types of services provided;
 - c. Fill out the Social Determinants of Health Assessment.

B. Between August 1, 2020 and December 31, 2021 the Sub-Recipient shall

1. Assign the two (2) designated CHWs full time positions on the LHDs CCP Project for 40 hours per week.

V. REPORTING AND BILLING

- A. Sub-Recipient shall provide regular reports as designed;
- B. Sub-Recipient shall submit a monthly reimbursement invoice no later than the fifth day of the month following the month in which the expenditures were incurred.

VI. DEPARTMENT TASKS

A. The Department agrees to:

1. Conduct virtual CHW onboarding training and weekly virtual training meetings related to this the LHD CCP project;
2. Assist in recruitment through sharing job announcements with the CHW network and identifying CHWs that would be good candidates for the position in each local area;

3. Provide any data collection tools that the Department deems necessary and feasible;
4. Provide ongoing information-sharing and technical support to the Sub-Recipient as needed to accomplish the activities required by this Contract;
5. Facilitate collaboration with project partner agencies;
6. Provide training and technical assistance as requested or needed.

VII. PAYMENTS

- A. The Department agrees to reimburse the Sub-Recipient up to the maximum amount of the contract for expenditures made by the Sub-Recipient directly related to the program, as outlined in the General Provisions.
- B. The LHD CCP Project period is from August 1, 2020 to December 31, 2021.
- C. The maximum amount of funding for the LHD CCP Project is \$50,000.00
 1. The Department shall assign \$25,000 per CHW;
 2. CHW salaries have been calculated at \$18.00 per hour;
 3. Additional funding to be used at the discretion of the local health department.
- D. This contract may be amended in writing signed by both parties to change funding, Sub-Recipient responsibilities, due dates, or other terms.
- E. The extension of this contract will be subject to the availability of funding and the Sub-Recipients performance. If the contract is not amended, the contract terminates on December 31, 2021.

VIII. FUNDING RESTRICTIONS

- A. Sub-Recipient shall only use funds for:
 - a. Salaries,
 - b. Mileage reimbursement,
 - c. Phone bills,
 - d. Office supplies, and
 - e. Printing.
- B. Funding shall not be used to purchase food, including but not limited to:
 - a. Food for conferences or meetings,
 - b. Food for meals,
 - c. Light refreshments, or
 - d. Beverages.

IX. FUNDING INFORMATION

- A. For project period (August 1, 2020 to December 31, 2021): \$50,000.00
- B. Award Number: Unit 1122/LAA/Activity CCPE/Function COVI
- C. Award Date: August 1, 2020
- D. Title: LHDs COVID Community Partnership Project (LHD CCP Project)

X. DISPUTE RESOLUTION

- A. If any dispute arises between the parties during the activities described by this Contract, the parties agree to seek a resolution through open communication and dialogue.

- B. Either party may request a conference to resolve a disputed issue (consistent with Utah Admin. Code R380-10-3, which supports dispute resolution at the lowest level possible).
- C. If a resolution cannot be reached, Department may bring supervisory personnel into the process to facilitate resolving issues and achieving agreement.
- D. The provisions in Sections IX.B. and IX.C. are not mandatory.
- E. If a dispute is not resolved within 30 days of Department decision, the Department's decision is considered the "initial agency determination," as defined by Utah Admin. Code R380-10-2(3).
- F. These provisions do not preclude or affect the provisions, rights, limitations, or timelines for appealing Department actions that are provided or required by Utah Code §§ 26-23-2, 26-1-4.1, or 26-1-7.1, Utah Admin. Code R380-10, or the Utah Administrative Procedures Act (Utah Code § 63G-4).
- G. In the event of any conflict between the Dispute Resolution, provisions in the Special Provisions of this Contract with applicable law or rules, the provisions of the applicable law or rules shall control.



STAFF REPORT

MEETING DATE: January 19, 2021

ITEM TITLE, PRESENTER: Montezuma Canyon Stockwater Wells – Nick Sandberg, Public Lands Coordinator

RECOMMENDATION: Approve letter of comment

SUMMARY

SITLA sponsors a Range Improvement Project proposal to drill two livestock water wells on SITLA lands in Montezuma Canyon. If the wells produce water, they will be equipped with solar pumps and stockwater troughs. These livestock water wells will help improve the management and distribution of livestock in the area.

This letter supports the proposal as consistent with County goals and objectives.

HISTORY/PAST ACTION

None

FISCAL IMPACT

Not appreciable to County economy. Economic benefit to livestock producer.



State of Utah
School & Institutional
Trust Lands Administration

2031 South Industrial Park Road
Richfield, UT 84701
435-896-2559
435-896-0349 (Fax)
www.trustlands.utah.gov

Gary R. Herbert
Governor

Spencer J. Cox
Lieutenant Governor

David Ure
Director

December 28, 2020

San Juan County Commission
P.O. Box 9
Monticello, UT 84535

RE: Range Improvement Project (RIP) 859: "*Montezuma Canyon Creek Water Wells II*"
Resource Development Coordinating Committee (RDCC) Project 77403

Dear Commissioners:

This letter is to inform you that the School and Institutional Trust Lands Administration (SITLA) recently submitted the above referenced proposal for a RIP within your County, to the RDCC registry.

Enclosed for your review is a copy of the RDCC posting and a map containing general information about the RIP proposal. This information can also be found online in the RDCC Project Management System.

Please review the enclosed information at your convenience and submit any comments or concerns by January 18, 2021.

Feel free to contact me with any questions you may have at (435)893-2981.

Sincerely,

Wendy Campbell for
Slate Stewart
Resource Specialist

SS/wec

Enclosures (2 pgs.)

View Project

[View] [edit]

Project #77403

Close

Key Info:

Sponsor: **School and Institutional Trust Lands Administration**Title of Action: **Montezuma Canyon Creek Water Wells**Project Start Date: **01/22/2021**Location: **T. 36 S., R. 24 E., Sec 2:SW4SW4SW4SE4 (Within) & T. 37 S., R. 24 E., Sec. 2:****SW4NE4SW4SW4 (Within)**

Location/Supplemental Attachment:

Counties: **San Juan**Has local government been contacted? **Yes**Date Local Government was Contacted: **12/28/2020**Acquisition: **No**Date of Acquisition: **N/A**Have the state representative and state senator been contacted? **No**

Project abstract:

Trust Lands Administration proposes to approve the drilling of two stock water wells, one on each of two sections. If water is found the water will be pumped via solar pumps to the surface and into nearby water troughs.

Local government's response?

A copy of this posting was sent with the notice. No response to date.

How is the local government(s) likely to be impacted?

No negative impacts anticipated.

Possible significant impacts likely to occur:

Both wells will be drilled in previously disturbed areas next to existing roads. No negative impacts anticipated.

Consistency Review

No Consistency Review Document

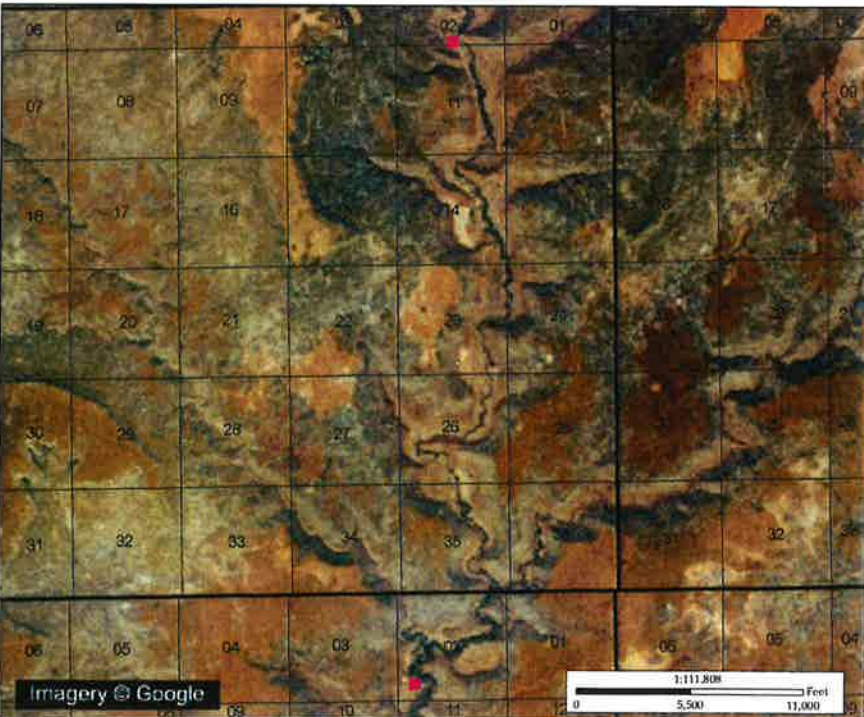
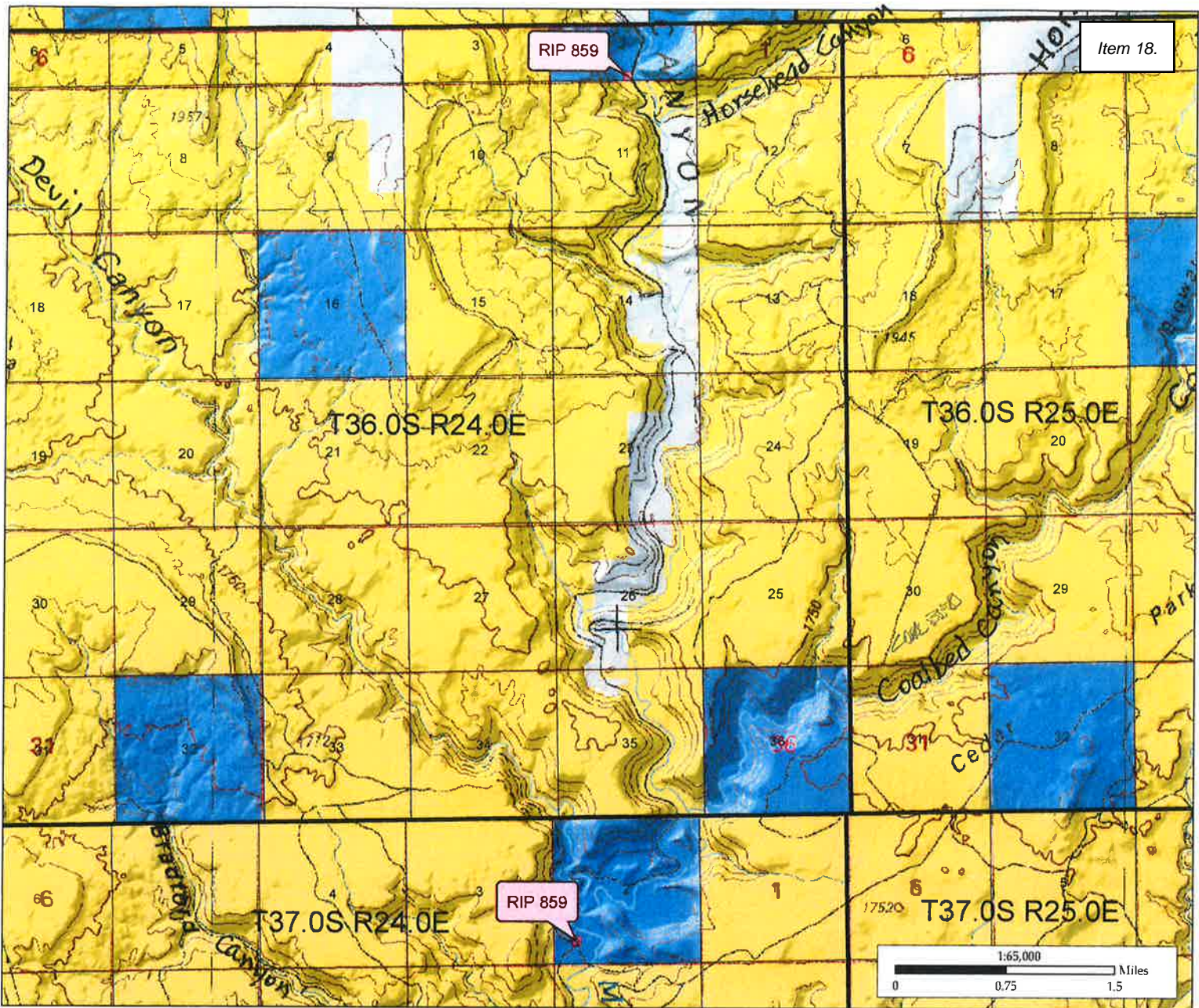
Record of Decision


No Record of Decision Document

State Comments

No State Comments

For further information please contact project sponsor.





State of Utah
School & Institutional
Trust Lands Administration

User Name: goofex
August 26, 2020 SITLA



RIP 859

Township 36 South, Range 24 East, SLB&M S2;
Township 37 South, Range 24 East, SLB&M S2;
San Juan County

Land Ownership and Administration

- Bureau of Land Management
- Bureau of Reclamation
- Bankhead-Jones Land Use Lands
- National Recreation Area
- National Parks, Monuments & Historic Sites
- National Forest
- National Wilderness Area
- National Wildlife Refuge
- Other Federal
- Military Reservations and Corps of Engineers
- Private
- State Trust Lands
- State Sovereign Land
- State Parks and Recreation
- State Wildlife Reserve/Management Area
- Other State
- Tribal Lands

■ Range Improvement Project

Coordinate System: NAD 1983 UTM Zone 12N
Projection: Transverse Mercator

Data represented on this map is for REFERENCE USE ONLY and is not suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information. SITLA provides this data in good faith and shall in no event be liable for any incorrect results, or any special, indirect, or consequential damages to any party, arising out of or in connection with the use or the inability to use the data herein.

Land parcels, lease boundaries and associated SITLA data layers may have been adjusted to allow for visual "best fit". The Surface Ownership Land Status data (if present) are maintained by SITLA to reflect current trust land status and surface ownership. Lakes, rivers, streams, highways, roads, county and state boundaries are distributed by the Utah Automated Geographic Reference Center and/or other sources as specified. Contour lines (if present) were generated from USGS 10 meter DEM.

Please Note: While SITLA seeks to verify data for accuracy and content, discrepancies may exist within the data. Most updated SITLA ownership GIS data may require contacting the GIS staff directly 801-538-5100 or TLA-GIS@utah.gov. SITLA GIS department welcomes your comments and concerns regarding the data and will attempt to resolve any issues brought to our attention. Color Aerial Photo (Google Imagery) - 6 Inch High Resolution.

78

**SAN JUAN COUNTY COMMISSION**

Willie Grayeyes Chairman
Kenneth Maryboy Vice-Chair
Bruce Adams Commissioner

January 19, 2021

Slate Stewart, Resource Specialist
School and Institutional
Trust Lands Administration
2031 South Industrial Park Road
Richfield, Utah 84701

Re: Range Improvement Project #RIP 859 (Montezuma Canyon Creek Water Wells II)

Dear Mr. Stewart:

San Juan County supports the proposed drilling of 2 livestock water wells and installation of pumping equipment and water troughs on SITLA lands in Montezuma Canyon in southeastern San Juan County. The proposal is consistent with the 2017 San Juan County Resource Management Plan (RMP) which supports the implementation of range improvement projects such as water wells and associated facilities which support proper livestock grazing and improved range conditions.

We appreciate this notification and opportunity to comment.

Sincerely,

Willie Grayeyes
Chairman



COMMISSION STAFF REPORT

MEETING DATE: January 19, 2021

ITEM TITLE, PRESENTER: SITLA Grant Application Support Letter for the Delineating Hurrah Pass 4WD Project to the Utah Division of Parks and Recreation, Mack McDonald, Chief Administrative Officer

RECOMMENDATION: Approve the Support Letter

SUMMARY

SITLA is working with Ride with Respect and Moab Friends for Wheeling on a grant application which would address some OHV damage along the Hurrah Pass county road. The road and proposed work is in San Juan county. We are looking to do some fencing and rock work along that county road to keep OHV users on the designated routes. The proposed work would not close any county claimed roads or routes. At a minimum, we are looking for a letter of support from San Juan County. See the attached example.

San Juan County Road Department will also be working in the area and is willing to perform work-in-kind in this effort totaling 10% of the project's total value (\$2,500). County's work-in-kind pledge could be in the form of equipment and man hours to help place some rocks in critical areas along the D road route.

HISTORY/PAST ACTION

This last year, we continued to hear complaints about the condition of this D Road, staff have been out and made repairs to the road. We have also been engaged in discussions with the Forest Service in the area on additional future improvements to take place. This project and grant assists in our overall efforts in that area on a highly utilized route in the County.

FISCAL IMPACT

N/A



SAN JUAN COUNTY COMMISSIONERS

Willie Grayeyes	Chairman
Kenneth Maryboy	Vice-Chair
Bruce Adams	Commissioner
Mack McDonald	Administrator

January 15, 2021

Rachel Toker
 Utah Division of Parks and Recreation
 1594 W North Temple, Suite 116
 Salt Lake City, Utah 84114-6001

Dear Rachel,

The Board of San Juan County Commissioners support SITLA's grant application, "Delineating Hurrah Pass 4WD Trail" to mark and maintain the popular Hurrah Pass route which has become extremely popular for OHV users. SITLA's staff and efforts have done a great job thus far in our County in this area, but more work is needed. San Juan County Road Department continues to work on this D Road System and is willing to contribute labor and equipment towards this project which would be separate from any other grant project and any other organization. We look forward to working with the SITLA on this project, and we appreciate the assistance and consideration of Utah Division of Parks and Recreation of this worthwhile grant project.

Sincerely,

Board of San Juan County Commissioners

Willie Grayeyes, Chairman



Ride with Respect
395 McGill Avenue
Moab, UT 84532
435-259-8334
501(c)(3)

January 14th, 2021

Mr. Bryan Torgerson
Utah School & Institutional Trust Lands Administration
217 East Center Street, Suite 230
Moab, UT 84532

Dear Bryan:

Ride with Respect is pleased to see that your agency is pursuing a Fiscal Incentive Grant for concentrating travel along the Hurrah Pass primitive road. It has experienced tremendous growth in OHV use, and branching off of it has become way too common. Blocking the branches while accommodating turnouts at points of interest will benefit that location and elsewhere as it affirms the norm of staying on designated routes. I understand that SITLA is only requesting half of the total costs to be covered by FIG funds, which represents a great value. Thanks for tackling this issue constructively.

Sincerely,

Clif Koontz
Executive Director



Moab Friends-For-Wheelin'
351 East Coronado Lane
Moab, Utah 84532

January 15, 2021

Dear Utah OHV Advisory Council,

Our club would appreciate your assistance for SITLA to restore the land surrounding the Hurrah Pass route, which traverses one of the most beautiful parts of the canyonlands region, and is particularly valuable to novice 4-wheelers as well as overlanders. We understand that SITLA pledges to block off the trail braids enough to be effective, but will favor materials that are less obtrusive, which would be great. This work is in our interest, and that of the general public.

The SITLA staff in southeast Utah have experience completing projects that help 4-wheeling. At Behind The Rocks they designed the existing routes and sand dunes for open travel. In the La Sal Mountains they designated alternate routes for fullsize vehicles to get around the ATV loop (<https://trustlands.utah.gov/business-groups/surface/recreational-use-of-trust-lands/lasal-mountains-travel-management-plan/>). At Sovereign Trail they approved a three-mile extension of Fallen Peace Officer Trail (https://www.moabsunnews.com/get_out_and_go/article_41b09302-3e64-11e8-a131-278388d50d89.html).

As southeast Utah experiences increased trail use, especially at Hurrah Pass, thank you for helping SITLA to increase the trail work.

Sincerely,

Jeff Stevens
President

PROMOTING RESPONSIBLE AND FUN 4WD RECREATION

(east of the pass) Block tracks in foreground.

Delineate one route to viewpoint in midground.

Item 19.



Hurrah Pass - south half

fences /
boulders



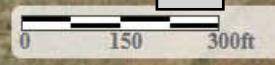
Item 19.



Lockhart Basin Rd

Kane Springs Rd

85



(further east of the pass) Block tracks in midground.

Item 19.



(at the pass) Delineate large parking area on left.
Block tracks on right.

Item 19.



Hurrah Pass - north half

fences /
boulders

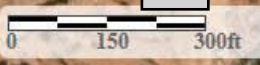


Item 19.

pass

Lockhart-Basin Rd

Kane Springs Rd





STAFF REPORT

MEETING DATE: January 14, 2021

ITEM TITLE, PRESENTER: Turkey Trot Subdivision Phase II, Lot 9 Amended, Scott Burton, Subdivision Administrator

RECOMMENDATION: Approval

SUMMARY

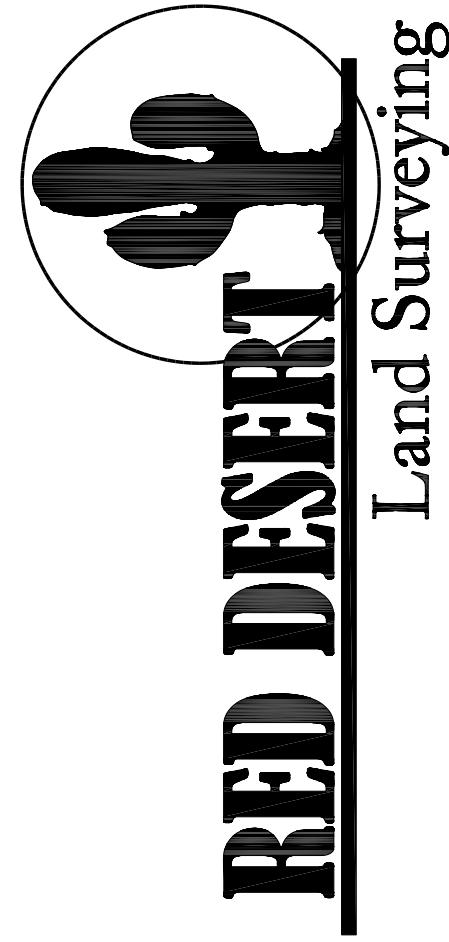
Andrew Kubik has submitted this proposed subdivision amendment for lot 9, which creates three lots (9A,9B, and 9C) with a private lane named Paintbrush Lane.

HISTORY/PAST ACTION

This plat was brought before the Planning Commission in October 2020, but there were issues with the setbacks to existing buildings, it was tabled. The revisions to the setbacks have been made to this new plat.

FISCAL IMPACT

N/A



88 East Center Street
Moab, UT 84532
435.259.8171

STANDARD LEGEND

- PROPERTY CORNER
- SECTION CORNER MONUMENT
- EASEMENTS
- BOUNDARY LINE
- ADJOINING PARCELS
- CENTERLINE

PROJECT TYPE:
SUBDIVISION

PROJECT ADDRESS:
Lot 9 Phase II,
Turkey Trot Estates
Moab, Utah 84532

PROJECT LOCATION:
SAN JUAN COUNTY, STATE OF UTAH

PREPARED FOR:
Andrew Kubik

DATE:
1/04/2021

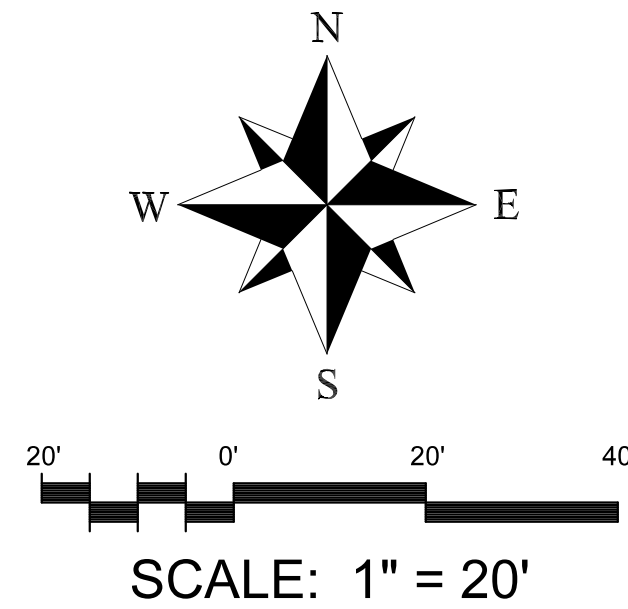
JOB NUMBER:
217-20

SHEET 1 OF 1



VICINITY MAP

NOT TO SCALE



CURVE TABLE				
CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING
C1	28.00'	41.67'	37.93'	N 47°17'36" W
C2	28.00'	46.29'	41.20'	N 42°42'24" E

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N 04°39'29" W	195.44'
L2	N 89°55'42" W	19.96'
L3	N 00°04'00" E	10.00'
L4	N 00°04'00" E	10.00'
L5	S 89°55'42" E	18.69'
L6	N 04°39'29" W	17.90'
L7	S 89°55'42" E	120.07'

FINAL PLAT OF
TURKEY TROT ESTATES, PHASE II, LOT 9 AMENDED

AMENDING TO SUBDIVIDE LOT 9, TURKEY TROT ESTATES, PHASE II
A SUBDIVISION LOCATED WITHIN
SECTION 35, TOWNSHIP 26 SOUTH, RANGE 22 EAST
SALT LAKE BASE AND MERIDIAN

SOMERVILLE



EAST 1/4 CORNER SECTION 35, T26S, R22E, SLB&M
S 00°05'00" W 1321.4'
BASIS OF BEARING
S 00°05'00" W 1321.4'
SOUTHEAST CORNER SECTION 35, T26S, R22E, SLB&M

SURVEYOR'S CERTIFICATE
I, Lucas Blake, do hereby certify that I am a Professional Land Surveyor, and that I hold License No. 7540504, as prescribed under the laws of the State of Utah. I further certify that by authority of the owners, I have made a survey of the tract of land shown on this plat and described hereon, and have subdivided said tract of land into lots and streets, together with easements, hereafter to be known as **TURKEY TROT ESTATES, PHASE II, LOT 9 AMENDED** and that the same has been correctly surveyed and monumented on the ground as shown on this plat.

Lucas Blake _____ DATE _____
License No. 7540504

LEGAL DESCRIPTION
Commencing with the East Quarter corner of Section 35, Township 26 South, Range 22 East, Salt Lake Base and Meridian, thence South 00°05'00" West 1321.40 feet; thence North 89°55'42" West 1174.49 feet to the point of beginning, and proceeding with the east line of Lot 9, Turkey Trot Estates, Phase II, thence South 04°39'29" East 317.10 feet; thence South 84°31'36" West 148.30 feet; thence North 00°04'00" East 330.35 feet; thence South 89°55'42" East 121.42 feet to the point of beginning, having an area of 1.00 acres.

OWNER'S DEDICATION
Know all men by these presents that the undersigned are the owners of the above described tract of land, and hereby cause the same to be divided into lots, parcels and streets, together with easements as set forth to be hereafter known as

TURKEY TROT ESTATES, PHASE II, LOT 9 AMENDED
Do hereby dedicate for Perpetual use of public all parcels of land shown on this plat as intended for public use.
In witness whereof _____ have hereunto set _____ this _____ Day of _____ a.d., 20____

Andrew Kubik

ACKNOWLEDGMENT
STATE OF _____ }
COUNTY OF _____ } s.s.
ON THE _____ DAY OF _____, 20____, PERSONALLY APPEARED BEFORE ME, _____ WHOM DID ACKNOWLEDGE TO ME THAT THEY SIGNED THE FOREGOING OWNER'S DEDICATION FREELY AND VOLUNTARILY AND FOR THE USES AND PURPOSES STATED THEREIN.

NOTARY PUBLIC
NOTARY PUBLIC FULL NAME: _____
COMMISSION NUMBER: _____
MY COMMISSION EXPIRES: _____

A SUBDIVISION LOCATED WITHIN THE SE QUARTER SECTION 35, TOWNSHIP 26 SOUTH, RANGE 22 EAST SALT LAKE BASE AND MERIDIAN

SURVEYOR NOTES
The property has been accurately surveyed with the intent to subdivide land. We are amending Lot 9 of Turkey Trot Estates, Phases II, to subdivide into three lots along with a private lane for access to Lots 9B & 9C. The basis of bearing is N 00°05'00" E between the East Quarter corner and the Southeast corner of Section 35, Township 26 South, Range 22 East, Salt Lake Base and Meridian. Various lot corners were located within subdivision. 5/8" x 24" rebar with survey cap to be placed at all lot corners or rights of way. Off-set pins to be placed in the back of the curb where applicable, in lieu of rebar and cap at front corners.

COUNTY SURVEYOR
APPROVAL IN ACCORDANCE WITH INFORMATION AND RECORDS ON FILE IN THIS OFFICE

COUNTY SURVEYOR DATE

APPROVAL AS TO FORM
APPROVED AS TO FORM THIS _____ DAY OF _____, 2021.

ATTORNEY

COUNTY BOARD OF HEALTH
APPROVED THIS _____ DAY OF _____, 2021.

PLANNING COMMISSION CERTIFICATE
APPROVED THIS _____ DAY OF _____, 2021.
BY SAN JUAN COUNTY PLANNING COMMISSION.

CHAIRMAN

COUNTY COMMISSION APPROVAL
PRESENTED TO THE _____
THIS _____ DAY OF _____, 2021.
SUBDIVISION WAS ACCEPTED AND APPROVED.

ATTEST

COUNTY RECORDER
STATE OF UTAH, SAN JUAN COUNTY, RECORDED AT THE REQUEST OF _____
DATE _____ BOOK _____ PAGE _____ FEE _____



STAFF REPORT

MEETING DATE: January 14, 2021

ITEM TITLE, PRESENTER: Crimson Cliffs Subdivision Phase II, Scott Burton, Subdivision Administrator

RECOMMENDATION: Approval

SUMMARY

Kyle and Sara Kimmerle are proposing two additional phases to the Crimson Cliffs Subdivision located in Spanish Valley, northern San Juan County at the corner of Spanish Valley Drive and West Coronado Street on the east and the intersection of West Coronado Street and West Rio Grande Drive on the west.

This item is Phase II and includes 10 lots (lots 12-21) and half of the Crimson Cliffs Drive roadway which is intended to be a public street.

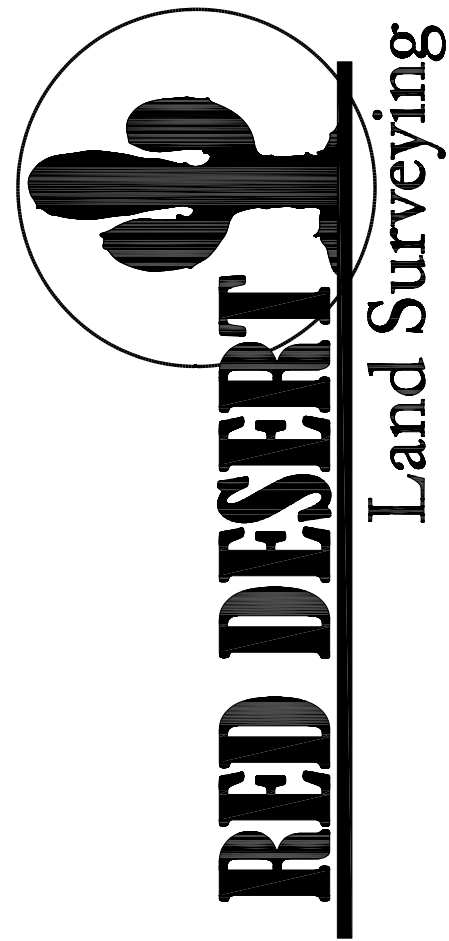
A portion of lot 18 is noted as a drainage easement.

HISTORY/PAST ACTION

Crimson Cliffs Subdivision Phase I was approved in January 2020.

FISCAL IMPACT

N/A



88 East Center Street
Moab, UT 84532
435.259.8171

STANDARD LEGEND

- PROPERTY CORNER
- ⊕ SECTION CORNER MONUMENT
- EASEMENTS
- BOUNDARY LINE
- CENTERLINE

PROJECT TYPE:
SUBDIVISION

PROJECT ADDRESS:
WEST CORONADO STREET
Moab, Utah 84532

PROJECT LOCATION:
SAN JUAN COUNTY, STATE OF UTAH

PREPARED FOR:
Simpatica Properties, LLC

COUNTY SURVEYOR
APPROVAL IN ACCORDANCE WITH
INFORMATION AND RECORDS ON
FILE IN THIS OFFICE

DATE:
1/04/2021

JOB NUMBER:
217-20

SHEET 1 OF 1

COUNTY SURVEYOR DATE

APPROVAL AS TO FORM
APPROVED AS TO FORM THIS _____ DAY OF _____, 2021.

ATTORNEY

COUNTY BOARD OF HEALTH
APPROVED THIS _____ DAY OF _____, 2021.

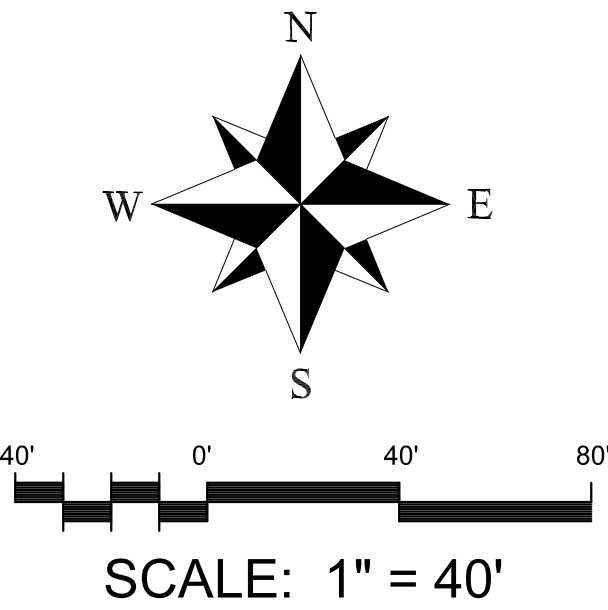
PLANNING COMMISSION CERTIFICATE
APPROVED THIS _____ DAY OF _____, 2021.
BY SAN JUAN COUNTY PLANNING COMMISSION.

CHAIRMAN

COUNTY COMMISSION APPROVAL
PRESENTED TO THE _____
THIS _____ DAY OF _____, 2021.
SUBDIVISION WAS ACCEPTED AND APPROVED.

ATTEST

COUNTY RECORDER
STATE OF UTAH, SAN JUAN COUNTY, RECORDED AT THE REQUEST OF _____
DATE _____ BOOK _____ PAGE _____ FEE _____



Curve #	Radius	Length	Delta
C1	20.00'	31.43'	90°01'57"
C2	20.00'	17.45'	49°59'41"
C3	50.00'	58.26'	66°45'26"
C4	50.00'	44.31'	50°46'16"
C5	50.00'	44.57'	51°04'45"
C6	50.00'	18.68'	21°24'40"
C7	20.00'	17.45'	49°59'41"
C8	20.00'	31.43'	90°01'44"
C9	20.00'	31.40'	89°58'03"

WEST 1/4 CORNER SECTION 36, T26S, R22E, SLB&M

(BASIS OF BEARING) S 00°05'00" W 1321.0'

SW 1/16 SECTION 36, T26S, R22E, SLB&M

SOUTHWEST CORNER SECTION 36, T26S, R22E, SLB&M

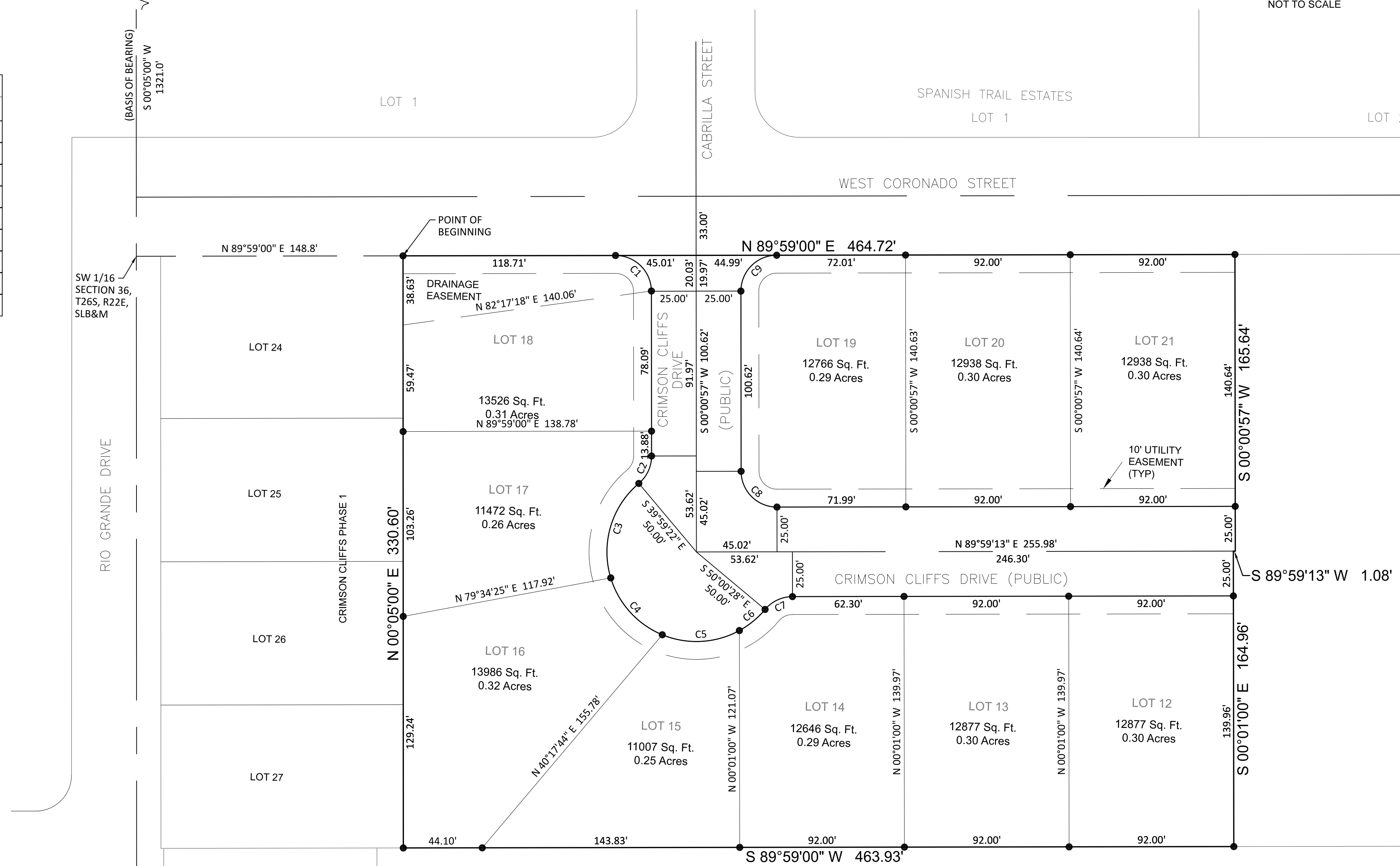
FINAL PLAT OF CRIMSON CLIFFS SUBDIVISION, PHASE II

A SUBDIVISION LOCATED WITHIN
SECTION 36, TOWNSHIP 26 SOUTH, RANGE 22 EAST
SALT LAKE BASE AND MERIDIAN



VICINITY MAP

NOT TO SCALE



A SUBDIVISION LOCATED WITHIN
SECTION 36, TOWNSHIP 26 SOUTH, RANGE 22 EAST
SALT LAKE BASE AND MERIDIAN

SURVEYOR NOTES

The basis of bearing is S 00°05'00" W between the West Quarter corner and the Southwest corner of Section 36, Township 26 South, Range 22 East, Salt Lake Base and Meridian.
5/8" x 24" rebar with survey cap to be placed at all lot corners or rights of way.
Off-set pins to be placed in the back of the curb where applicable, in lieu of rebar and cap at front corners.

SURVEYOR'S CERTIFICATE

I, Lucas Blake, do hereby certify that I am a Professional Land Surveyor, and that I hold License No. 7540504, as prescribed under the laws of the State of Utah. I further certify that by authority of the owners, I have made a survey of the tract of land shown on this plat and described hereon, and have subdivided said tract of land into lots and streets, together with easements, hereafter to be known as **CRIMSON CLIFFS SUBDIVISION, PHASE II** and that the same has been correctly surveyed and monumented on the ground as shown on this plat.

Lucas Blake
License No. 7540504

DATE

LEGAL DESCRIPTION

Commencing at the West Quarter corner of Section 36, Township 26 South, Range 22 East, Salt Lake Base and Meridian, thence South 00°05'00" West 1321.0 feet along the section line, thence North 89°59'00" East 148.8 feet to the true point of beginning, and running thence North 89°59'00" East 464.72 feet; thence South 00°00'57" West 165.64 feet; thence South 89°59'13" West 1.08 feet; thence South 00°01'00" East 164.96 feet; thence North 89°59'00" West 463.93 feet; thence North 00°05'00" East 330.60 feet to the point of beginning.

Contains 3.52 acres.

OWNER'S DEDICATION

Know all men by these presents that the undersigned are the owners of the above described tract of land, and hereby cause the same to be divided into lots, parcels and streets, together with easements as set forth to be hereafter known as

CRIMSON CLIFFS SUBDIVISION, PHASE II

Do hereby dedicate for Perpetual use of public all parcels of land shown on this plat as intended for public use.

In witness whereof _____ have hereunto set _____ this _____ Day of _____ a.d., 20____

Sara Kimmerle
Managing Member of
Simpatica Properties, LLC,
a Utah Limited Liability Company

ACKNOWLEDGMENT

STATE OF _____ } s.s.
COUNTY OF _____ }

ON THE _____ DAY OF _____, 20____, PERSONALLY APPEARED BEFORE ME, _____ WHOM DID ACKNOWLEDGE TO ME THAT THEY SIGNED THE FOREGOING OWNER'S DEDICATION FREELY AND VOLUNTARILY AND FOR THE USES AND PURPOSES STATED THEREIN.

NOTARY PUBLIC
NOTARY PUBLIC FULL NAME: _____
COMMISSION NUMBER: _____
MY COMMISSION EXPIRES: _____



STAFF REPORT

MEETING DATE: January 14, 2021

ITEM TITLE, PRESENTER: Crimson Cliffs Subdivision Phase III, Scott Burton, Subdivision Administrator

RECOMMENDATION: Approval

SUMMARY

Kyle and Sara Kimmerle are proposing two additional phases to the Crimson Cliffs Subdivision located in Spanish Valley, northern San Juan County at the corner of Spanish Valley Drive and West Coronado Street on the east and the intersection of West Coronado Street and West Rio Grande Drive on the west.

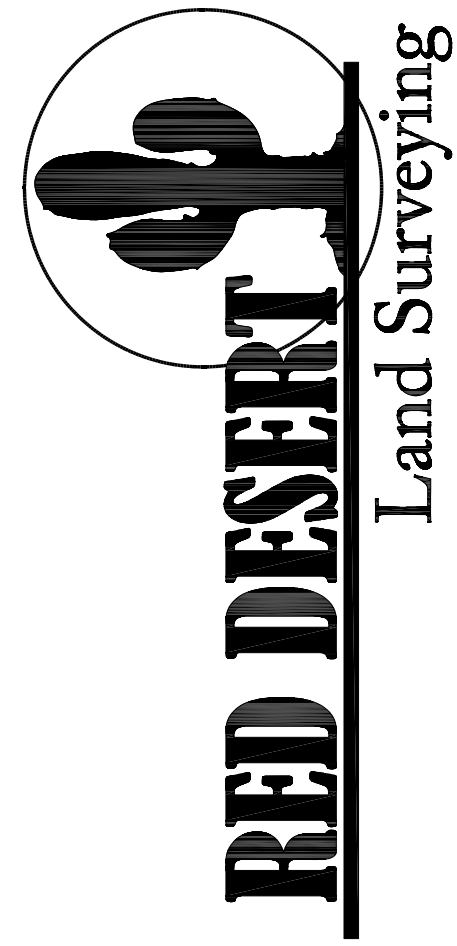
This item is Phase III and includes 8 lots (lots 6-11, & 22-23) and half of the Crimson Cliffs Drive roadway which is intended to be a public street.

HISTORY/PAST ACTION

Crimson Cliffs Subdivision Phase I was approved in January 2020.

FISCAL IMPACT

N/A



88 East Center Street
Moab, UT 84532
435.259.8171

STANDARD LEGEND

- PROPERTY CORNER
- ⊕ SECTION CORNER MONUMENT
- EASEMENTS
- BOUNDARY LINE
- CENTERLINE

PROJECT TYPE:
SUBDIVISION

PROJECT ADDRESS:
WEST CORONADO STREET
Moab, Utah 84532

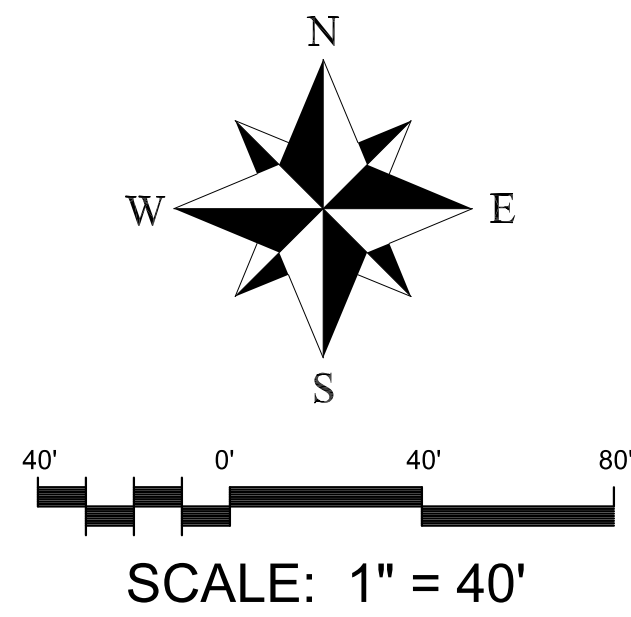
PROJECT LOCATION:
SAN JUAN COUNTY, STATE OF UTAH

PREPARED FOR:
Simpatica Properties, LLC

DATE:
1/04/2021

JOB NUMBER:
217-20

SHEET 1 OF 1



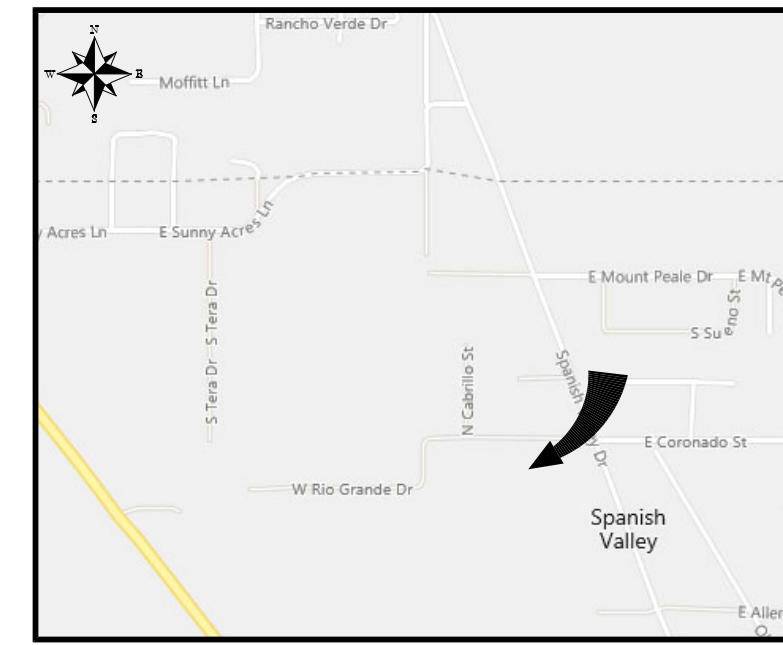
WEST 1/4 CORNER SECTION 36, T26S, R22E, SLB&M
S 00°05'00" W 1321.0'

SW 1/16 SECTION 36, T26S, R22E, SLB&M

SOUTHWEST CORNER SECTION 36, T26S, R22E, SLB&M

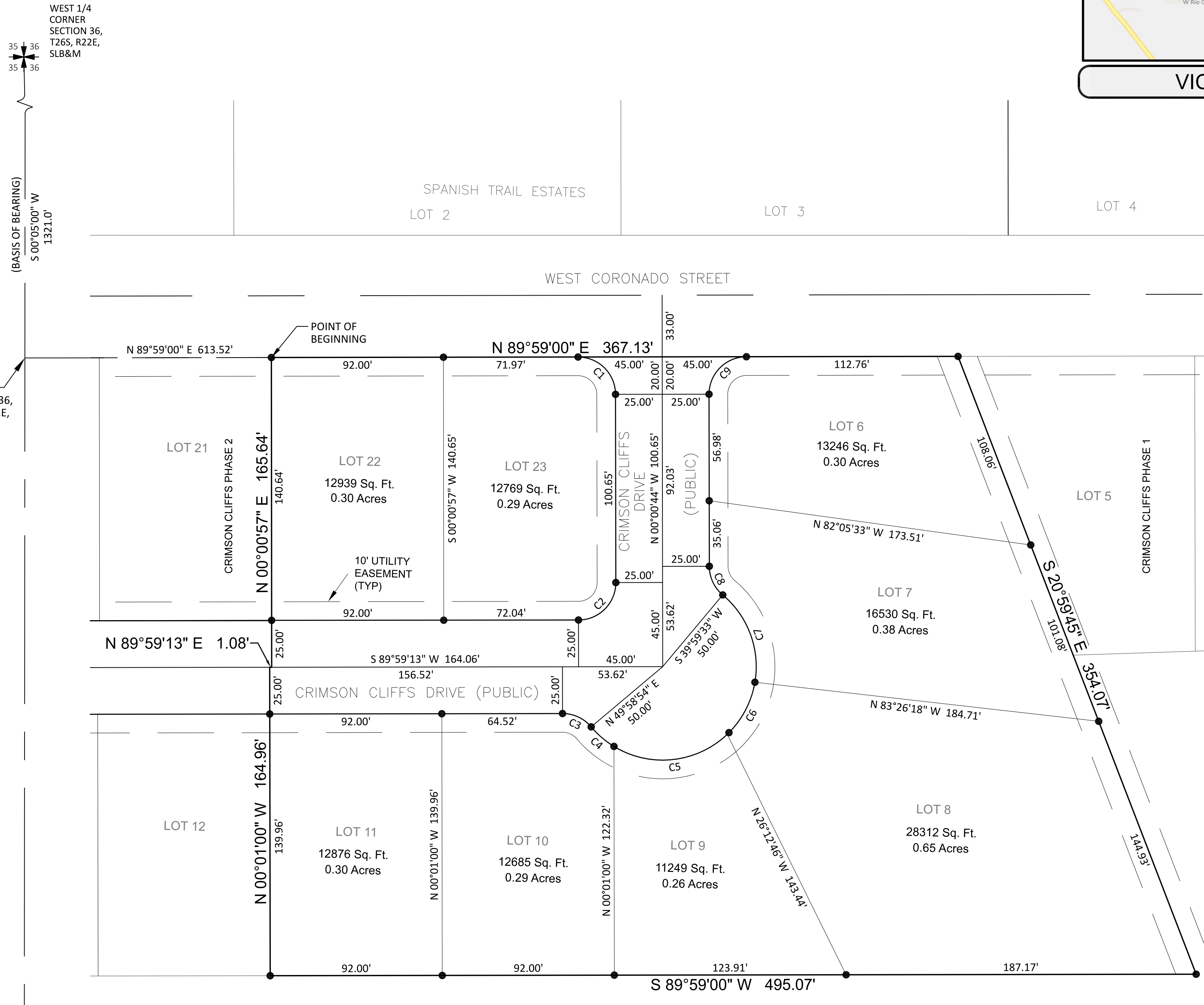
FINAL PLAT OF CRIMSON CLIFFS SUBDIVISION, PHASE III

A SUBDIVISION LOCATED WITHIN
SECTION 36, TOWNSHIP 26 SOUTH, RANGE 22 EAST
SALT LAKE BASE AND MERIDIAN



VICINITY MAP

NOT TO SCALE



Curve Table			
Curve #	Radius	Length	Delta
C1	20.00'	31.42'	90°00'16"
C2	20.00'	31.42'	89°59'57"
C3	20.00'	17.45'	49°59'40"
C4	50.00'	16.13'	18°29'01"
C5	50.00'	66.77'	76°30'38"
C6	50.00'	27.93'	32°00'00"
C7	50.00'	54.97'	62°59'40"
C8	20.00'	17.45'	49°59'41"
C9	20.00'	31.41'	89°59'44"

CRIMSON CLIFF SUBDIVISION, PHASE III PLAT NOTE:
ALL ROADS WITHIN THESE COUNTY ROAD DEDICATIONS SHALL BE BROUGHT UP TO A STANDARD ACCEPTABLE TO SAN JUAN COUNTY PREVIOUS TO SAN JUAN COUNTY PROVIDING PERPETUAL MAINTENANCE FOR THOSE ROADS. IT SHALL BE THE BUYER, OWNER OR DEVELOPER RESPONSIBLE FOR BUILDING SAID ROAD, NOT SAN JUAN COUNTY.

26S22E366010
NOYES

26S22E366001
DALTON

A SUBDIVISION LOCATED WITHIN
SECTION 36, TOWNSHIP 26 SOUTH, RANGE 22 EAST
SALT LAKE BASE AND MERIDIAN

SURVEYOR NOTES

The basis of bearing is S 00°05'00" W between the West Quarter corner and the Southwest corner of Section 36, Township 26 South, Range 22 East, Salt Lake Base and Meridian. 5/8" x 24" rebar with survey cap to be placed at all lot corners or rights of way. Off-set pins to be placed in the back of the curb where applicable, in lieu of rebar and cap at front corners.

SURVEYOR'S CERTIFICATE

I, Lucas Blake, do hereby certify that I am a Professional Land Surveyor, and that I hold License No. 7540504, as prescribed under the laws of the State of Utah. I further certify that by authority of the owners, I have made a survey of the tract of land shown on this plat and described hereon, and have subdivided said tract of land into lots and streets, together with easements, hereafter to be known as **CRIMSON CLIFFS SUBDIVISION, PHASE III** and that the same has been correctly surveyed and monumented on the ground as shown on this plat.

Lucas Blake
License No. 7540504

DATE

LEGAL DESCRIPTION

Commencing at the West Quarter corner of Section 36, Township 26 South, Range 22 East, Salt Lake Base and Meridian, thence South 00°05'00" West 1321.0 feet along the section line, thence North 89°59'00" East 613.52 feet to the true point of beginning, and running thence North 89°59'00" East 367.13 feet; thence South 20°59'45" East 354.07 feet; thence South 89°59'00" West 495.07 feet; thence North 00°01'00" West 164.96 feet; thence North 89°59'13" East 1.08 feet; thence North 00°00'57" East 165.64 feet to the point of beginning.

Contains 3.27 acres.

OWNER'S DEDICATION

Know all men by these presents that the undersigned are the owners of the above described tract of land, and hereby cause the same to be divided into lots, parcels and streets, together with easements as set forth to be hereafter known as

CRIMSON CLIFFS SUBDIVISION, PHASE III

Do hereby dedicate for Perpetual use of public all parcels of land shown on this plat as intended for public use.

In witness whereof _____ have hereunto set _____ this _____ Day of _____ a.d., 20____

Sara Kimmerle
Managing Member of
Simpatica Properties, LLC,
a Utah Limited Liability Company

ACKNOWLEDGMENT

STATE OF _____ } s.s.
COUNTY OF _____

ON THE _____ DAY OF _____, 20____, PERSONALLY APPEARED BEFORE ME, _____ WHOM DID ACKNOWLEDGE TO ME THAT THEY SIGNED THE FOREGOING OWNER'S DEDICATION FREELY AND VOLUNTARILY AND FOR THE USES AND PURPOSES STATED THEREIN.

NOTARY PUBLIC _____
NOTARY PUBLIC FULL NAME: _____
COMMISSION NUMBER: _____
MY COMMISSION EXPIRES: _____

COUNTY SURVEYOR
APPROVAL IN ACCORDANCE WITH
INFORMATION AND RECORDS ON
FILE IN THIS OFFICE

COUNTY SURVEYOR DATE

APPROVAL AS TO FORM
APPROVED AS TO FORM THIS _____ DAY OF _____, 2021.

ATTORNEY

COUNTY BOARD OF HEALTH
APPROVED THIS _____ DAY OF _____, 2021.

CHAIRMAN

PLANNING COMMISSION CERTIFICATE
APPROVED THIS _____ DAY OF _____, 2021.
BY SAN JUAN COUNTY PLANNING COMMISSION.

CHAIRMAN

COUNTY COMMISSION APPROVAL
PRESENTED TO THE _____
THIS _____ DAY OF _____, 2021.
SUBDIVISION WAS ACCEPTED AND APPROVED.

ATTEST

COUNTY RECORDER
STATE OF UTAH, SAN JUAN COUNTY, RECORDED AT THE REQUEST OF _____
DATE _____ BOOK _____ PAGE _____ FEE _____



COMMISSION STAFF REPORT

MEETING DATE: January 19, 2021

ITEM TITLE, PRESENTER: Consideration and Approval of the McElmo Creek Bridge Amendment, TJ Adair, County Road Superintendent

RECOMMENDATION: Approve the recommendation and appointment

SUMMARY

In September 2019, San Juan County and The Navajo Nation entered into an Intergovernmental Agreement; Contract No. CO13891. The original cost of the project was \$1,476,000.00 with a \$99,926.00 match from the Nation.

Upon completion of the updated project design the new project total is \$2,534,804.00 with a \$170,997.00 match from the Nation: leaving a \$71,071.00 shortfall for the project.

Regarding section 7.A of the IGA the County and State of Utah asked for the additional funds to be able to proceed with the project. This amendment covers those additional costs.

The Attachment D of this agreement is the amended portion with the Commitment from the Navajo Nation to fund the remaining \$71,071.00

HISTORY/PAST ACTION

The San Juan Board of Commissioners is a passthrough agency for this project and has approved the project and agreements throughout the life of this project. The original date of approval for this project was during the September 17, 2019 Commission Meeting.

FISCAL IMPACT

N/A

Attachment D
To Intergovernmental Agreement between
The NAVAJO NATION and SAN JUAN COUNTY, UTAH
For Road Projects

AUTHORITY:

Attachment D is to be appended to the Master Intergovernmental Agreement (IGA), Contract No. CO10906, for road maintenance and improvement projects between the Navajo Nation (NATION) and San Juan County, Utah (COUNTY) as contemplated in Sections 1.1 and 2.1 of the IGA.

SCOPE OF WORK

Navajo Route 407 (formerly County Road 407) - McElmo Bridge (037012C) Replacement - Aneth, UT

The McElmo Creek Bridge is located approximately 10.60 miles northeast of Aneth, Utah (T40S R26E) on Navajo Route 407 within the boundaries of the Navajo Reservation. The current structure is rated as scour critical by Utah Department of Transportation (UDOT) and the flared areas are not crash worthy. The structure is made of steel and is showing signs of rust. The current structure is considered functionally obsolete due to the geometry and safety features of the bridge. The proposed project will replace the existing McElmo Creek Bridge (037012C) with a structure that will accommodate traffic and water flow. The goal is to have the new structure accommodate the hydraulic needs of the river and eliminate scour effects on the abutments. It is anticipated the new structure will be widened to allow both lanes of traffic to safely cross the structure simultaneously. Roadway work will be needed to safely tie the existing roadway into the new structure.

The updated project design and the new construction estimate have been completed. San Juan County, Utah has secured funds from UDOT to replace the bridge. The new project total is \$2,534,804.00 with a required matching share of \$170,997.00. In September 2019, IGA Attachment C was executed and Navajo DOT contributed the \$99,926.00 share, based on original designs and project estimates. IGA Attachment D will allow Navajo DOT to provide the remaining \$71,071.00 of the required \$170,997.00 matching share to San Juan County, Utah.

Attachment C – “Original” Project and Estimated Cost

Location	Description	Quantity	Cost	Navajo DOT Business Unit
NR407	Remove and Replace Existing Structure	1	\$1,476,000.00	
	Federal Aid		\$1,376,075.00	
	ORIGINAL NDOT COST		\$99,926.00	

Attachment D - FINAL Project with Additional Cost

Location	Description	Quantity	Cost	Navajo DOT Business Unit
NR407	Remove and Replace Existing Structure – Additional Cost	1	\$1,049,081.00	
	Federal Aid		\$978,729.00	
	TOTAL NDOT ADDITIONAL COST		\$71,071.00	121004.9028

Payment to the COUNTY:

Per section 7.A. of the IGA the NATION shall provide the COUNTY **\$170,997.00** in upfront/startup funding for the PROJECT, prior to the start of the PROJECT. This funding shall be placed in an account established by the COUNTY and utilized to reimburse the COUNTY for the procurement or utilization of services, materials, supplies, equipment, and labor actually used in the construction of the PROJECT (actual cost).

Upon mutual agreement of both parties, project termini may be altered that fall within the same scope as described in this attachment. **Altered PROJECTS would commence once upfront/startup funding has been received by the COUNTY unless there is sufficient funding remaining from the initial payment to the COUNTY.**

Per section 8 of the IGA there shall be no surplus money on hand because all funds advanced will have been disbursed on the PROJECT expenditures or returned to the NATION.

IN WITNESS WHEREOF, the PARTIES have executed this Attachment “C” to the Intergovernmental Agreement between the Navajo Nation and San Juan County, Utah on the dates affixed by their signatures.

SAN JUAN COUNTY

THE NAVAJO NATION

 Willie Grayeyes, Chairperson
 San Juan County Board of Commissioners
 117 South Main St. #202
 Monticello, Utah 84535-009

 Jonathan Nez, President
 Navajo Nation
 P.O. Box 7440
 Window Rock, AZ 86515

 Date Signed

 Date Signed

APPROVED AS TO FORM

BY _____
Navajo Nation Legal Counsel

_____ Date Signed

BY _____
San Juan County Legal Counsel

_____ Date Signed



San Juan County Road Department

P.O. Box 188 • 881 East Center St
Monticello, Utah 84535

435-587-3230 • Fax: 435-587-2771

November 19, 2020

Navajo Division of Transportation
Attn: Garret Silversmith
Post Office Box 3150
Window Rock, Arizona 86515

RE: McElmo Creek Bridge Replacement Project

Dear Mr. Silversmith,

In September 2019, San Juan County and The Navajo Nation entered into an Intergovernmental Agreement; Contract No. CO13891. The original cost of the project was \$1,476,000.00 with a \$99,926.00 match from the Nation.

Upon completion of the updated project design the new project total is \$2,534,804.00 with a \$170,997.00 match from the Nation; leaving a \$71,072.00 shortfall for the project.

Regarding section 7.A of the IGA we are asking for the additional funds to be able to proceed with the project. I am including the new Financial Aid Agreement from UDOT for your information. Please inform me on how you would like to proceed as UDOT would like to put this out to bid as we are under restrictions on when we can enter the creek to do the work.

Sincerely,

Todd (TJ) Adair
San Juan County Road Superintendent

Enclosures



**State of Utah
Department of Transportation**

36226

Federal Aid Agreement Supplement for Local Agency Project CFDA No. 20.205	San Juan County - Bruce Adams	Maximum Project Value Authorized \$2,525,801
PIN Number 14779 FINET Number 54798 FMIS Number F012180 DUNS Number 079217348	Project Number F-LC37(10) PIN Description McElmo Creek Bridge - 037012C	Agreement Number (Original Agreement No.) 199023 Mod No. 1 Date Executed 10/26/2020

The Local Agency(ies) desires to supplement the agreement entered into and executed on 4/1/2019. All provisions in the basic agreement remain in effect except as expressly modified by this supplement. The changes to the agreement are described as follows:

Updated funding for this Federal Aid Agreement Modification #1:

State Wide Transportation Improvement Program STIP 2021 - 2024

Fund	Prior	2021	2022	2023	2024	Total	Fed Aid	State	Other	Pct
STP_BR	\$480,000	\$2,045,801	\$0	\$0	\$0	\$2,525,801	\$2,354,804	\$0	\$170,997	6.77%
Total:	\$480,000	\$2,045,801	\$0	\$0	\$0	\$2,525,801	\$2,354,804	\$0	\$170,997	6.77%

Funding from Base Federal Aid Agreement:

State Wide Transportation Improvement Program STIP 2019 - 2022

Fund*	Prior	2019	2020	2021	2022	Total	Fed Aid	State	Other	Pct
STP_BR	\$0	\$147,600	\$1,328,400	\$0	\$0	\$1,476,000	\$1,376,075	\$0	\$99,925	6.77%
Total:	\$0	\$147,600	\$1,328,400	\$0	\$0	\$1,476,000	\$1,376,075	\$0	\$99,925	6.77%

Upon signing this agreement, the Local Agency(ies) agrees to pay its estimated matching share in phases when requested by UDOT. Phases typically include environmental, design, right-of-way and construction. The local match for this project is represented by the percentages of the Total Project Value shown above. In addition, the Local Agency(ies) agrees to pay 100% of the overruns that exceed \$2,525,801 and any ineligible costs when requested by UDOT.

UDOT will request payment of matching shares and overruns through an email that will be sent to [Bruce Adams at BBADAMS@SANJUANCOUNTY.ORG](mailto:BBADAMS@SANJUANCOUNTY.ORG), Local Agency(ies) Contact. The Local Agency(ies) shall pay within 30 days after each payment request. The Local Agency(ies) shall make the check payable to the Utah Department of Transportation referencing the project number above and mail to UDOT Comptroller's Office, Box 141510, 4501 South 2700 West, Salt Lake City, Utah 84119-5998.

As part of this Federal Aid Agreement modification, the following additional requirements apply to section VI. Federal Aid Project Compliance of the original Federal Aid Agreement:

VI. Federal Aid Project Compliance. Local Agency shall comply with Title 23, USC, 23 CFR, 2 CFR Part 200, UDOT Local Government and State Aid Project Guide, UDOT's Right of Way Operational Manual and the Federal Aid Project Agreement between UDOT and Federal Highway Administration concerning federal aid projects. They will also follow the Local Government Design and Process Manuals.

Compliance with the John S. McCain National Defense Authorization Act: The Local Agency certifies conformance and continued conformance with Public Law 115-232, § 889 and 2 CFR § 200.216.

LOCAL AGENCY

By Mack McDonald

Date 10/22/2020

San Juan County Official

Chief Administrative Officer

Mack McDonald

Utah Department of Transportation

By *Rid Tye*

Region Director

Date 10/23/2020

UDOT Comptroller

By *Kristi Barney*

Comptroller's Office

Date 10/26/2020



**Consultant Services
Federal Aid Agreement Review/Approval Routing Form**

STATE OF UTAH
UTAH DEPARTMENT OF TRANSPORTATION
ENGINEERING SERVICES

TODAY'S DATE 10/7/2020
PM REQUEST DATE 10/7/2020

FEDERAL AID 199023
AGREEMENT NO.
MOD NO. 1

Project No.: F-LC37(10) PIN No.: 14779
PIN Description: McElmo Creek Bridge - 037012C FINET Prog Code No.: 54798

UDOT Project Manager	UDOT Contract Administrator
Rustin Anderson Udot 210 West 800 South Richfield, UT 84701 (435)979-4557 rustinanderson@utah.gov	Michael R. Butler (Acting as UDOT) PO Box 148490 Salt Lake City Utah 84114-8490 (801)815-4367 michaelbutler@utah.gov

Local Government
San Juan County 117 S MAIN Monticello, UT 84535 Bruce Adams, (435) 587-3225 BBADAMS@SANJUANCOUNTY.ORG

Project Value	\$2,525,801
Federal Match	\$2,354,804
Local Government Match	\$170,997
State Match	\$0

This Federal Aid Agreement will follow the current Consultant Services electronic signature process. Please follow the email instructions for processing the Federal Aid Agreement. If legal reviews are required by your entity, the contract will still need to ultimately follow the electronic signature process.



**THE
NAVAJO
NATION**

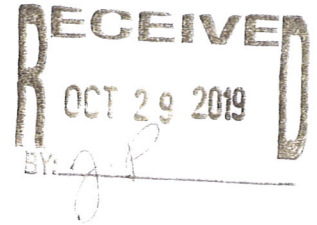
CONTRACT ADMINISTRATION • P.O. Box 3150 • Window Rock, Arizona • 86515
TELEPHONE: 928.810.8596 • FACSIMILE: 928.871.7778

Item 23.

JONATHAN NEZ
PRESIDENT

MYRON LIZER
VICE PRESIDENT

September 27, 2019



SAN JUAN COUNTY BOARD OF COMMISSIONERS

Kenneth Maryboy, Chairperson
117 South Main St. #202
Monticello, Utah 84535-009

Reference: DOC 013423 – CO13891

Dear Mr. Maryboy:

Attached, please find your executed Intergovernmental Agreement Contract, **CO13891**. This Intergovernmental Agreement Contract is with the Navajo Nation Division of Transportation. This Intergovernmental Agreement Contract is approved in the amount of Ninety-Nine Thousand Nine Hundred Twenty-Six Dollars and Zero Cents (\$99,926.00).

This Intergovernmental Agreement Contract will commence on September 19, 2019 and will terminate on September 11, 2024. Contract, **CO13891** must be referenced on all invoices, documents and correspondences as it relates to this contract.

Should you have any questions, please contact Garret Silversmith, Director, Navajo Nation Department of Transportation at 505.371.8373.

Sincerely,

THE NAVAJO NATION

Valerie Bitsilly, Accountant
Contract Administration
Navajo Nation Office of the Controller

Xc: Garret Silversmith, Director, Navajo Nation Department of Transportation
File / Chrono7

Attachment C
To Intergovernmental Agreement between
The NAVAJO NATION and SAN JUAN COUNTY, UTAH
For Road Projects

AUTHORITY:

Attachment C is to be appended to the Master Intergovernmental Agreement (IGA), Contract No. CO10906, for road maintenance and improvement projects between the Navajo Nation (NATION) and San Juan County, Utah (COUNTY) as contemplated in Sections 1.1 and 2.1 of the IGA.

TERM:

In accordance to Section 11 – Amendment / Renewal, of the Master IGA between the NATION and the COUNTY, this IGA is hereby renewed for an additional five (5) year term to September 11, 2024.

SCOPE OF WORK:

Navajo Route 407 (formerly County Road 407) – McElmo Bridge (037012C) Replacement – Aneth, Utah.

The McElmo Creek Bridge is located approximately 10.60 miles northeast of Aneth, Utah (T40S R26E) on Navajo Route 407 within the boundaries of the Navajo Reservation. The current structure is rated as scour critical by Utah Department of Transportation (UDOT) and the flared areas are not crash worthy. The structure is made of steel and is showing signs of rust. The current structure is considered functionally obsolete due to the geometry and safety features of the bridge. The proposed project will replace the existing McElmo Creek Bridge (037012C) with a structure that will accommodate traffic and water flow. The design engineering is ongoing and a final structure has not been selected. The goal is to have the new structure accommodate the hydraulic needs of the river and eliminate scour effects on the abutments. It is anticipated the new structure will be widened to allow both lanes of traffic to safely cross the structure simultaneously. Roadway work will be needed to safely tie the existing roadway into the new structure.

Project and Estimated Cost

Location	Description	Quantity	Cost	Navajo DOT Business Unit
NR407	Remove and Replace Existing Structure	1	\$1,476,000.00	
	Federal Aid		\$1,376,075.00	
	TOTAL NDOT COST		\$99,926.00	121004.9028

Payment to the COUNTY:

Per section 7.A. of the IGA the NATION shall provide the COUNTY \$99,926.00 in upfront/startup funding for the PROJECT, prior to the start of the PROJECT. This funding shall be placed in an account established by the COUNTY and utilized to reimburse the COUNTY for the procurement or utilization of services, materials, supplies, equipment, and labor actually used in the construction of the PROJECT (actual cost).


Upon mutual agreement of both parties, project termini may be altered that fall within the same scope as described in this attachment. **Altered PROJECTS would commence once upfront/startup funding has been received by the COUNTY unless there is sufficient funding remaining from the initial payment to the COUNTY.**


Per section 8 of the IGA there shall be no surplus money on hand because all funds advanced will have been disbursed on the PROJECT expenditures or returned to the NATION.

IN WITNESS WHEREOF, the PARTIES have executed this Attachment "C" to the Intergovernmental Agreement between the Navajo Nation and San Juan County, Utah on the dates affixed by their signatures.

SAN JUAN COUNTY

THE NAVAJO NATION


Kenneth Maryboy, Chairperson
San Juan County Board of Commissioners
117 South Main St. #202
Monticello, Utah 84535-009


Jonathan Nez, President
Navajo Nation
P.O. Box 7440
Window Rock, AZ 86515

09/17/2019
Date Signed

09-19-19
Date Signed

APPROVED AS TO FORM

BY 
Navajo Nation Legal Counsel

9-19-19
Date Signed

BY 
San Juan County Legal Counsel

9-17-19
Date Signed



COMMISSION STAFF REPORT

MEETING DATE: January 19, 2021

ITEM TITLE, PRESENTER: AN ORDINANCE ESTABLISHING A NOTARY SERVICE AND FEE FOR THE RECORDERS OFFICE TO BE UTILIZED ONLY FOR COUNTY RECORDING OF PUBLIC DOCUMENTS RELATED TO RECORDER SERVICES, Mack McDonald, Chief Administrative Officer

RECOMMENDATION: Make a motion approving the ordinance establishing a Notary Service and Fee for the Recorder's Office to be utilized only for County recording of Public Documents related to Recorder services.

SUMMARY

Several times now, we have experienced members of the public who come to record documents, plat maps that are on a mylar film, where they have obtained the required Notary Seal. However, certain qualities of mylar film tend to smear. By the time they get to the Recorder's office, the stamp ink from the Notary Seal is smeared. This cannot be accepted and recorded. To resolve this and help members of the public avoid smeared mylar documents, the County Recorder is willing to purchase a seal and special ink that will not smear. The County Recorder, being a certified Notary of the Public, is willing to create a Notary Service and Fee to benefit the County and a more efficient process for the public using County Recorder services.

HISTORY/PAST ACTION

N/A

FISCAL IMPACT

A minor increase in revenue to the General Fund.

**SAN JUAN COUNTY UTAH
ORDINANCE NO 2021- ____**

AN ORDINANCE ESTABLISHING A NOTARY SERVICE AND FEE FOR THE RECORDERS OFFICE TO BE UTILIZED ONLY FOR COUNTY RECORDING OF PUBLIC DOCUMENTS RELATED TO RECORDER SERVICES

WHEREAS, pursuant to Utah Code Annotated §17-21-18.5, Fees of the County Recorder, Paragraph 6. allows the County the right to determine and collect a fee for all services not enumerated in that section of Code;

WHEREAS, in an effort to create efficiencies in processes within the County Recorder’s Department, the County Recorder is requesting to add a Notary Service and Fee for the Mylar Documents which require a Notary Seal and authenticity of signature following Utah Code Annotated §46 Notarization and Authentication of Documents, Electronic Signatures, and Legal Material;

WHEREAS, the fee charged for said services shall not exceed \$5.00 per stamp for all of those needing Notary;

WHEREAS, the revenue generated for said services shall be collected as County Revenue to the General Fund which funds the Expenses of the Recorder’s Department;

WHEREAS, the use of the Notary Service is applicable only to those duties and operations of the Recorder’s Department;

WHEREAS, all other applicable fees pursuant to Utah Code Annotated §17-21-18.5 of the Recorder’s Department remain the same;

WHEREAS, this ordinance shall become effective fifteen (15) days after its passage and upon at least one publication of the ordinance or a summary thereof in a newspaper published and having general circulation in San Juan County.

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COUNTY LEGISLATIVE BODY OF SAN JUAN COUNTY, UTAH, THAT: the Board of San Juan County Commissioners

PASSED, ADOPTED, AND APPROVED by the Board of San Juan County Commissioners this 19th day of January 2021, by the following vote:

Those voting aye:

Those voting nay:

Those absent or abstaining:

BOARD OF SAN JUAN COUNTY COMMISSIONERS

Willie Grayeyes, Chair

ATTEST:

John David Nielson, Clerk/Auditor

####

**SAN JUAN COUNTY UTAH
ORDINANCE NO 2021- ____**

AN ORDINANCE ESTABLISHING AN INTERNAL ADMINISTRATIVE CASH RECEIPTING AND DEPOSIT POLICY FOR THE SAN JUAN COUNTY ADMINISTRATION WITHIN ALL DEPARTMENTS AND OFFICES

WHEREAS, pursuant to Utah Code Annotated §51-7, State Money Management Act, and Utah Code Annotated §17-24-1 General duties of Treasurer, the County Treasurer has determined it is in the best interest of the County to establish an internal and administrative policy to establish a uniform control design for all Departments and Offices of San Juan County that receive cash;

WHEREAS, this policy has been developed by the Treasurer with input received from the Clerk/Auditor, external auditors and approved by the Board of San Juan County Commissioners who ultimately is responsible for the overall design and implementation of organizational controls;

WHEREAS, over time it is expected this policy will be adjusted for changes in systems and organizational structure at which time the Treasurer will propose changes to the Board of San Juan County Commissioners for review and approval;

WHEREAS, this ordinance shall become effective fifteen (15) days after its passage and upon at least one publication of the ordinance or a summary thereof in a newspaper published and having general circulation in San Juan County.

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COUNTY LEGISLATIVE BODY OF SAN JUAN COUNTY, UTAH, THAT: the Board of San Juan County Commissioners

PASSED, ADOPTED, AND APPROVED by the Board of San Juan County Commissioners this 19th day of January 2021, by the following vote:

Those voting aye:

Those voting nay:

Those absent or abstaining:

BOARD OF SAN JUAN COUNTY COMMISSIONERS

Willie Grayeyes, Chair

ATTEST:

John David Nielson, Clerk/Auditor

####

San Juan County Treasurer

Cash Receipting and Deposit Policy

Purpose

The purpose of this policy is to establish a uniform control design for all departments of San Juan County that receive cash. This policy has been developed by the Treasurer with input received from the Clerk/Auditor, external auditors and approved by the Board of San Juan County Commissioners who ultimately is responsible for the overall design and implementation of organizational controls. Over time it is expected this policy will be adjusted for changes in systems and organizational structure at which time the Treasurer will propose changes to the Board of San Juan County Commissioners for review and approval.

Cash Receipts at Separate Individual Locations

1. All funds received are entered into the accounting system at the time of the transaction or if the transaction occurs at a location without access to the accounting system the funds will be logged into a pre-numbered receipt book with enough detail to determine where/who the funds came from, the purpose for receiving the funds, the method of payment; cash, check, credit card etc., and designate the appropriate account. Manual receipts should have three copies; Customer copy, a Treasurer copy and a location copy.
2. At the end of each day the person responsible for receiving cash will close out their cash drawer, reconcile the system generated report to the cash in the drawer, place cash, checks and credit card receipts received along with the report in a deposit bag and deliver it to the Treasurer's office or place it in a secure (locked) place for deposit as soon as possible but at least every three (3) days. Choosing two set days per week, for example Tuesday and Thursday, is recommended.
3. Void/adjusted transactions. If a transaction needs to be voided or adjusted it should be done by someone who does not receive cash. If an office doesn't have enough employees to have adjustments made by a supervisor that doesn't receive cash, two employees will sign off on the adjustment or voided transaction explaining the circumstances causing the adjustment. If the location is using a manual receipt book all copies of the receipt should be present for any voided receipt. The system should be designed to generate a report of all adjusted/voided transactions to facilitate monitoring of this process.
4. Every effort should be made to ensure large quantities of cash are not on hand at any location overnight. If a location has a large transaction or series of transactions leaving cash on hand over \$2,000 the deposit should be made in the same day.

5. When deposits are made with the Treasurer's office the employee making the deposit will turn over the funds and watch as it is counted, receive a receipt detailing the amount, date of receipt and the signature of the Treasurer's office employee who took custody of the funds. This receipt will be returned to the location and kept with the receipt records. In order to receive a receipt, the originating department should bring two signed copies of the ticket – one for the Treasurer and one for the originating department to keep. Any discrepancy in the funds being deposited and the supporting documentation should occur when custody of the funds changes.
6. The Treasurer's Office enters the deposit into the accounting system, and takes funds to the bank. Deposits are made each business day by the Treasurer's Office.
7. Mail will be opened by an authorized employee and any correspondence containing payments will be removed and processed prior to distributing mail to individual persons or departments.

Deposits with Treasurer

1. A Treasurer's Office employee will receive all department funds, count the funds, compare the amount received to the supporting documentation provided and give a receipt to the employee who turned over the funds with the amount received, date and that employee's name and signature. The originating department needs to bring two signed copies of each cash ticket, one for the Treasurer and one for the originating department to keep.
2. An employee from the Treasurer's Office enters the information from the deposit into the Accounting system.
3. Each day, the Treasurer will compile all cash and checks received, match the total to the total receipts in the accounting system, and create a deposit slip (deposit information should be sufficiently detailed to allow a reviewer to trace individual transactions from satellite locations into the deposit and verify that the funds were received by the bank).
4. Copies of deposit slips are maintained and used to reconcile bank statements to the accounting records.
5. Department heads for departments that collect cash should review the revenue recorded into the accounting system with their copy of the deposits to ensure correct recording of cash. Where practicable the system should be designed to only allow receipts for cash receipts to be recorded to accounts that pertain to that office or department.

Real Property Tax Payments

Real property tax payments are made directly to the Treasurer. They are entered into the tax system immediately upon receipt. Payments will be either for Pre-payments, for Current taxes, or for Redemption (past due) taxes. If a parcel is underpaid by \$5.00 or less, the Treasurer's Office is authorized to adjust the amount due to eliminate the outstanding balance. If the underpayment is greater than \$5.00 the Treasurer's Office will bill the taxpayer for the additional amount due. At the end of each business day, cash receipts entered into the tax system will be balanced with the cash and checks received for the day. A deposit for the tax receipts will then be made the next business day. Reports for each type of receipt will be balanced with the bank and PTIF (Public Treasurer's Investment Fund) balances each day.

Assessor's Tax Payments

Each morning the Assessor's Office will bring to the Treasurer's Office a report of the motor vehicle and personal property taxes received by the Assessor the previous day. The Treasurer will verify the receipt totals and return a signed T-bill for the receipts to the Assessor. The Assessor's Office deposits the PTIF receipts and the Treasurer's Office deposits the UPP receipts.

Revised: 1/15/2021

**SAN JUAN COUNTY UTAH
ORDINANCE NO 2021- ____**

**AN ORDINANCE ESTABLISHING AN INTERNAL ADMINISTRATIVE INVESTMENT POLICY FOR THE
SAN JUAN COUNTY’S TREASURER OFFICE**

WHEREAS, pursuant to Utah Code Annotated §51-7, State Money Management Act, the County Treasurer has determined it is in the best interest of the County to establish an internal policy formalizing the framework for the County’s investment activities that must be exercised to ensure effective and judicious fiscal and investment management of the County’s funds in accordance with the State Money Management Act;

WHEREAS, the policy guidelines are intended to be broad enough to allow the investment officer to function properly within the parameters of responsibility and authority, yet specific enough to adequately safeguard the investment assets;

WHEREAS, the County shall comply with the State Money Management Act;

WHEREAS, any revisions or extensions of these sections of the State Money Management Act will be assumed to be part of this Policy immediately upon being enacted;

WHEREAS, this ordinance shall become effective fifteen (15) days after its passage and upon at least one publication of the ordinance or a summary thereof in a newspaper published and having general circulation in San Juan County.

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COUNTY LEGISLATIVE BODY OF SAN JUAN COUNTY, UTAH, THAT: the Board of San Juan County Commissioners

PASSED, ADOPTED, AND APPROVED by the Board of San Juan County Commissioners this 19th day of January 2021, by the following vote:

Those voting aye:

Those voting nay:

Those absent or abstaining:

BOARD OF SAN JUAN COUNTY COMMISSIONERS

Willie Grayeyes, Chair

ATTEST:

John David Nielson, Clerk/Auditor

####

San Juan County Treasurer Investment Policy

I. Introduction

The intent of the Investment Policy (“Policy”) of the San Juan County Treasurer is to define the parameters within which funds are to be managed. In methods, procedures and practices, the Policy formalizes the framework for the County’s investment activities that must be exercised to ensure effective and judicious fiscal and investment management of the County’s funds. The guidelines are intended to be broad enough to allow the investment officer to function properly within the parameters of responsibility and authority, yet specific enough to adequately safeguard the investment assets. The County shall comply with the State Money Management Act. Any revisions or extensions of these sections of the State Money Management Act will be assumed to be part of this Policy immediately upon being enacted.

II. Scope

This Policy applies to activities of San Juan County with regard to investing the financial assets of all funds. Funds held by trustees or fiscal agents are excluded from these rules; however, all funds are subject to regulations established by the State of Utah. Certain funds are exempt from this Policy and may be covered by separate policies. Exempt funds are specified in the State Money Management Act, Utah Code Annotated §51-7-2.

III. General Objectives

The primary objectives, in priority order, of investment activities shall be (as specified in the State Money Management Act, Utah Code Annotated §51-7-17):

1. **Safety of Principal.** Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The goal will be to mitigate credit risk and interest rate risk.
2. **Need for Liquidity.** The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.
3. **Yield on Investments.** The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints of safety and liquidity needs, as regulated by the State Money Management Act and rules of the State Money Management Council, including rules of pertinent bond resolutions or indentures, or other pertinent legal restrictions.
4. **Recognition of the different investment objectives of operating and permanent funds.**

5. Maturity of investments, so that the maturity date of the investment does not exceed the anticipated date of the expenditure of funds.

IV. Delegation of Authority

The Treasurer has authority to invest any funds in the name of the County or as fiduciary for tax collections. The Deputy Treasurer will act as Investment Officer when the Treasurer is not able for any reason to function in that capacity. As allowed by the State Money Management Act, under Utah Code Annotated §51-7-11, the Treasurer may designate a certified investment adviser to make trades on behalf of the Treasurer.

V. Authorized Financial Institutions, Depositories, and Broker/Dealers

The County may conduct investment transactions only through qualified depositories, certified dealers, or directly with issuers of the investment securities as regulated by the State Money Management Act, Utah Code Annotated §51-7-11.

VI. Safekeeping and Custody

Trades of marketable securities will be executed (cleared and settled) on a delivery vs. payment (DVP) basis, held in custody basis, or bank safe keeping basis to ensure that securities are deposited in the County's safekeeping institution prior to the release of funds.

Securities will be held by an independent third-party safekeeping institution selected by the County. All securities will be evidenced by safekeeping receipts in the County's name.

The Treasurer shall establish a system of internal controls designed to ensure that the assets of the County are protected from loss, theft or misuse. The Treasurer shall provide all documentation necessary to comply with the required annual audit and evaluation by the independent external auditor, presently, Larson & Company CPA.

VII. Authorized Deposits or Investments of Public Funds

All public funds of the County may be deposited or invested only in assets specified in the State Money Management Act, Utah Code Annotated §51-7-11.

VIII. Performance Standards/Evaluation

The investment portfolio will be managed in accordance with the parameters specified within this Policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates. A series of appropriate benchmarks shall be established against which portfolio performance shall be compared on a regular basis. The benchmarks shall be reflective of the actual securities being purchased and risks undertaken and the benchmarks shall have a similar weighted average maturity and credit profile as the portfolio.

IX. Reporting/Disclosure

The Treasurer will submit to the State Money Management Council reports of all Cash and Investments on a semi-annual basis as required.

The Treasurer will make available to the County Auditor, at any time, reconciliation and bank statement copies of all investments and bank activity. The Treasurer will also inform the County Auditor of any large investment activity over and above warrants, payroll or tax distribution. Investment records will be available for inspection by the County Auditor.

The Treasurer will provide investment information to the Board of San Juan County Commissioners at the end of each month through the monthly financial reports. The Board of San Juan County Commissioners may inspect the investment records of the Treasurer at any time.

Revised: 1/15/2021

**SAN JUAN COUNTY UTAH
ORDINANCE NO 2021- ____**

**AN ORDINANCE ESTABLISHING AN INTERNAL ADMINISTRATIVE DIVISION OF
RESPONSIBILITIES AND INTERNAL CONTROLS FOR VARIOUS DEPARTMENTS AND OFFICES
WITHIN**

WHEREAS, pursuant to Utah Code Annotated §51-7, State Money Management Act, and Utah Code Annotated §17-24-1 General duties of Treasurer, the County Treasurer has determined it is in the best interest of the County to establish an internal and administrative policy for those Departments and Offices who have different roles in taxing and accounting processes so that there is a system of checks and balances;

WHEREAS, regarding Property Taxes: The San Juan County Treasurer is responsible for the collection, distribution, and reconciliation of property taxes levied by all of the taxing entities in San Juan County;

WHEREAS, regarding County Finances: The Treasurer is responsible for the banking, reconciliation, management, and investment of all San Juan County funds;

WHEREAS, Cash management duties are performed in accordance with the State Money Management Act, Utah Code Annotated §51-7;

WHEREAS, this Policy establishes the Internal Controls of Cash Receiving, Cash Receiving-Real Property Taxes, Payment from Tax Checking Account, Accounts Payable, Payroll, and Bank Reconciliations;

WHEREAS, this ordinance shall become effective fifteen (15) days after its passage and upon at least one publication of the ordinance or a summary thereof in a newspaper published and having general circulation in San Juan County.

NOW, THEREFORE, BE IT HEREBY ORDAINED BY THE COUNTY LEGISLATIVE BODY OF SAN JUAN COUNTY, UTAH, THAT: the Board of San Juan County Commissioners

PASSED, ADOPTED, AND APPROVED by the Board of San Juan County Commissioners this 19th day of January 2021, by the following vote:

Those voting aye:

Those voting nay:

Those absent or abstaining:

BOARD OF SAN JUAN COUNTY COMMISSIONERS

Willie Grayeyes, Chair

ATTEST:

John David Nielson, Clerk/Auditor

####

**San Juan County Treasurer
Division of Responsibilities and Internal Controls**

Division of Responsibilities

The various Departments and Offices of San Juan County have different roles in taxing and accounting processes so that there is a system of checks and balances. The primary functions of the Treasurer are as follows:

Property Taxes: The San Juan County Treasurer is responsible for the collection, distribution, and reconciliation of property taxes levied by all the taxing entities in San Juan County.

County Finance: The Treasurer is responsible for the banking, reconciliation, management, and investment of all San Juan County funds. Cash management duties are performed in accordance with the State Money Management Act, Utah Code Annotated §51-7. Most funds held by the Treasurer are invested in the Utah Public Treasurers Investment Fund, which is administered by the Utah State Treasurer's office. Funds are also invested with Zions Wealth Administration.

Internal Controls

Cash Receiving:

Cash receipts are entered into the accounting system by the department which received them or by the Clerk's Office. Individual entries are assigned a number sequence within the system in order to differentiate each receipt. The Treasurer's office verifies the receipt and deposits it to the bank, balancing the cash receipt tickets with the cash received. The originating department needs to bring two signed copies of each cash ticket, one for the Treasurer and one originating department. Cash receipts are signed by the originator, then verified, signed and deposited each day by the Deputy Treasurer and reviewed by the Treasurer. Cash receipts are balanced each day with system totals and bank balances.

Cash Receiving – Real Property Taxes:

Processed in Treasurer's Office

Daily balancing of entries with cash (totals for given day)

Daily balancing of Tax System totals with Tax Balance Spreadsheet totals and cash in tax accounts (year-to-date totals)

Daily balancing with bank

Payments from Tax Checking Account:

Processed in Treasurer's Office
Checks require 2 signatures

Accounts Payable:

Processed in Clerk's Office
Funds transferred by Treasurer
Approved by Commissioners
Checks require 2 signatures

Payroll:

Processed in Clerk's Office
Funds transferred by Treasurer
Payroll batches are approved by Treasurer
Payments are direct deposits

Bank Reconciliations:

Bank reconciliations are done by the opposite department (the department not processing the checks or deposits) and within 30 days after the end of each month.

General Fund Checking – Processed by Deputy Clerk, Reconciled by Deputy Treasurer, Reviewed by Treasurer and Clerk/Auditor

Payroll Checking – Processed by Deputy Clerk, Reconciled by Deputy Treasurer, Reviewed by Treasurer and Clerk/Auditor

Tax Checking – Processed by Treasurer's Office, Reconciled by Clerk/Auditor, Reviewed by Deputy Treasurer and Treasurer

Tax Savings – Processed by Treasurer's Office, Reconciled by Clerk/Auditor, Reviewed by Deputy Treasurer and Treasurer

Revised: 1/15/2021

**SAN JUAN COUNTY UTAH
RESOLUTION NO 2021- ____**

A RESOLUTION AUTHORIZING THE CONTINUATION OF ALLOWING EMPLOYEES WHO HAVE CONTRACTED COVID-19 TO HAVE 80 HOURS OF PAID LEAVE TO QUARANTINE AND PREVENT THE SPREAD OF THE VIRUS TO OTHER RESIDENTS OF SAN JUAN COUNTY

WHEREAS, effective on April of 2020, the Future of the Families First Coronavirus Relief Act (FFCRA) allowed public full-time employees to use 80 hours of granted paid leave and allowed an absence up to 10 additional weeks for those caring for sick household member or children. This Act was eligible to employers of less than 500 employees including County Government; and

WHEREAS, throughout the COVID Pandemic, San Juan County has allowed employees up to 80 hours of paid leave without them having to use vacation, sick or long-term sick leave; and

WHEREAS, on December 27, 2020, President Trump signed into law the Emergency COVID-19 Relief Act which included language addressing the future of the FFCRA. The changes to that Act does not extend sick or family leave mandates. Mandatory compliance with the FFCRA ended the week of December 31st; and

WHEREAS, language in the Act does allow for an option to private employers who, through March 31, 2021, the new Act provides the choice to continue the program should the employer decide to continue the paid employee leave benefits on their own. Public employees would not be allowed to extend the protections of the FFCRA; and

WHEREAS, the Board of San Juan County Commission feels that even though Public employees, nor government, is allowed to use the available tax credits, the Act allows for voluntary continuation of the program through March 31, 2021; and

WHEREAS, the Board of San Juan County Commission will allow full-time employees to continue to grant up to 80 hours of paid leave for employees who have contracted COVID-19; and

WHEREAS, all other Emergency paid Sick Leave allowed previously will not be allowed, such as 10 weeks of leave under the old Act, leave for sick house-hold members or family, and will only grant employees a total of 80 hours of paid leave through March 31st. If employees have already used a portion or any of the FFCRA 80 hours of leave previously, it will not be afforded to them again if all 80 hours were exhausted; and

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of San Juan County Commissioners

PASSED, ADOPTED, AND APPROVED by the Board of San Juan County Commissioners this 15th day of January, 2021, by the following vote:

Those voting aye:

Those voting nay:

Those absent or abstaining:

BOARD OF SAN JUAN COUNTY COMMISSIONERS

Willie Grayeyes, Chair

ATTEST:

John David Nielson, Clerk/Auditor

####

SAN JUAN COUNTY CORPORATION
Tax Roll Master Record

Parcel: C40210267808 Entry: 068669
 Name: GANTT BARBARA EILEEN
 c/o Name: _____
 Address 1: 10592 E WATERING HOLE
 Address 2: _____
 City State Zip: SIERRA VISTA AZ 85635-9009
 Mortgage Co: _____
 Status: **Active** Year: **2020** District: **011 TOWN OF BLUFF** **0.013895**

Property Address _____
 Acres: 0.53

Owners	Interest	Entry	Date of Filing	Comment
GANTT BARBARA EILEEN		068669	04/04/2003	(0814/0427)

Property Information	2020 Values & Taxes				2019 Values & Taxes		
	Units/Acres	Market	Taxable	Taxes	Market	Taxable	Taxes
BR00 PRIMARY RES PARTIAL	0.00	0	0	0.00	28,907	15,899	222.98
BS05 OTHER RESIDENTIAL	0.00	48,000	48,000	666.96	0	0	0.00
LP01 LATE PENALTY	0.00	0	0	10.00	0	0	0.00
LR01 RESIDENT LOT	0.00	0	0	0.00	32,500	17,875	250.70
LS04 NON-PRIM RES LOT OTHER	0.53	32,500	32,500	451.59	0	0	0.00
Totals:	0.53	80,500	80,500	1,128.55	61,407	33,774	473.68

Property Type	Year Built	Square Footage	Basement Size	Building Type
BS05 OTHER RESIDENTIAL	2007			2 STORY

**** **ATTENTION !!** ****

Tax Rates for 2020 have been set and approved. All levied taxes and values shown on this printout for the year 2020 should be correct.

2020 Taxes:	1,118.55	2019 Taxes:	473.68
Special Fees:	0.00	Review Date	10/04/2019
Penalty:	10.00		
Abatements: (0.00)		
Payments: (451.59)		
Amount Due:	676.96	NO BACK TAXES!	

11/29/2020 03:05PM 00108083 2020 GANTT BARBARA EILEEN BARBARA	Current - ACH	451.59 mshupe
	Total Payments:	451.59

Back Tax Summary							
Year	Principal	Specials Total	Penalty	Interest Due	Interest Rate	Total Payments	Total Due
2009	0.00	0.00	0.00	0.00	6.25%	10.22	0.00
2007	0.00	0.00	0.00	0.00	10.25%	391.04	0.00
2006	0.00	0.00	0.00	0.00	11.25%	390.77	0.00
2005	0.00	0.00	0.00	0.00	10.25%	96.83	0.00
2004	0.00	0.00	0.00	0.00	8.25%	103.99	0.00
2003	0.00	0.00	0.00	0.00	7.00%	98.26	0.00
Totals:	0.00	0.00	0.00	0.00		1,091.11	0.00

NO BACK TAXES

SAN JUAN COUNTY TREASURER / DEPUTY

signature

January 7, 2021

SAN JUAN COUNTY CORPORATION
Tax Roll Master Record

Item 29.

1:44:55PM

Parcel: C40210267808	Entry: 068669
Name: GANTT BARBARA EILEEN	
c/o Name:	Property Address
Address 1: 10592 E WATERING HOLE	
Address 2:	
City State Zip: SIERRA VISTA AZ 85635-9009	Acres: 0.53
Mortgage Co:	
Status: Active	Year: 2020
	District: 011 TOWN OF BLUFF
	0.013895

DO NOT USE THIS TAXING DESCRIPTION FOR LEGAL PURPOSES OR OFFICIAL DOCUMENTS. For taxing purposes only. Consult property deeds for full legal description.

Taxing Description

SEC 26 T40S R21E: BEG AT A PT LOCATED S 408.42 FT AND E 3819.67 FT FROM THE W¼ COR OF SEC 26 T40S R21E, SLBM, RNG TH S 4°19'36" E 160 FT, TH S 85°40'24" W 145 FT, TH 4°19'36" W 160 FT, TH N 85°40'24" E 145 FT TO POB. (.53 AC M/L)
C40210267808 04/04/2003 04/04/2003

History

WD FROM AMER M. TUMEH ET AL 4/4/2003. 814/427.