



PUBLIC HEALTH BOARD MEETING
735 S 200 W, Blanding, Utah 84511. Conference Room
February 23, 2026 at 12:00 PM

AGENDA

Virtual Meeting Notice

SJ Public Health Board Meeting

Monday, February 23 · 12:00 – 2:00pm

Time zone: America/Denver

Google Meet joining info Video call link: <https://meet.google.com/rqv-csco-ukj>

Or dial: (US) +1 929-266-2498 PIN: 878 414 667# More phone numbers: <https://tel.meet/rqv-csco-ukj?pin=2382411021741>

CALL TO ORDER

1. Board Chair - Ron Skinner, Board Vice-Chair - Sylvia Zhonnie, Board Members - Lois Young, Suzette Morris, Steven Hiatt, Revina Talker, County Commission Representative - Jamie Harvey, Public Health Director - Mike Moulton, Business Manager - Joell Lambdin

APPROVAL OF MINUTES & AGENDA

2. Approval of the SJPH Board Meeting Minutes from 1/22/2026 - Chairman Skinner

PUBLIC COMMENT

INFORMATIONAL/RECOGNITION ITEMS

3. The San Juan County Board of Commissioners ratified the Health Board's re-appointments of Suzette Morris and Lois Young for for 4-year terms to the San Juan County Public Health Board.
4. PFAS Chemicals contract, and another potential contract for GIS Mapping of local septic systems.

DIRECTOR'S REPORT

5. Review proposed SJPH policies to be approved by the Board.

BUDGET UPDATE

6. Revenues & Expenditures Financial Update - Joell Lambdin, Business Manager

BUSINESS ACTION ITEMS

7. Reviewal and updating of the San Juan Public Health bylaws - County Attorney, Mitch Maughan, and Board Chair, Ron Skinner

CONFIRM FUTURE MEETING TIME & LOCATION

ADJOURNMENT

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice

Jan 22, 2026

Public Health Board Meeting

Invited [Sylvia Zhonnie](#) [Mitchell Maughan](#) [Tranner Sharpe](#) [Steve Hiatt](#) [Jamie Harvey](#) [Ron Skinner](#) [Suzette Morris](#) [Revina Talker](#) [Joell Lambdin](#) [Mike Moulton](#) [Lois Young](#)

Summary

Ron Skinner, Sylvia Zhonnie, Stephen Hiatt, Lois Young, Suzette Morris, Mike Moulton, and Joell Lambdin attended the meeting. Mike Moulton provided a status update on the MPS audit response, including the county's financial contribution and internal departmental findings, and reported on the Health Officer variance request status. Sylvia Zhonnie, seconded by Mike Moulton, moved to approve the corrected minutes, which included the misspelling of Sylvia Zhonnie's last name and an omission regarding the Health Director position; the board also unanimously reappointed Lois Young and Suzette Morris for another four-year term and confirmed Ron as Chairperson and Sylvia Zhonnie as Vice Chair for the upcoming year.

Details

- **Minutes Review and Approval** Sylvia Zhonnie reviewed the previous meeting's minutes and noted two necessary corrections. The first correction was the misspelling of their last name, which should be spelled "Z H O N N I E". The second correction was an omission regarding the board's discussion about an in-house opportunity for internal staff to apply for the Health Director position with a master's degree, which Mike Moulton clarified was discussed during the closed session that was mistakenly not properly posted. A motion to approve the minutes was made by Sylvia Zhonnie and seconded by Suzette Morris.
- **Public Comment Structure and Audit Update Introduction** Ron Skinner explained the public comment procedure, which is limited to a three-minute session, but added that as board chair, they could allow more time if necessary, as permitted

by state code. The next item was a status update on the MPS audit response, which was done in 2025 but focused on 2023 and 2024, with some current issues included.

- **Audit Response on County Financial Contribution** Mike Moulton (who is the Public Health Director as noted in) reported on the audit response regarding the county's financial contribution to the health department. They submitted a report to the state outlining a solution and a date for formal documentation, which will lead to a formalized agreement between the San Juan County administration, the health department, and the auditors to ensure accountability. The department committed to sorting out and correcting the financial resource requirements by the end of the calendar year 2026, due to current budget limitations and the time needed for adjustments.
- **Internal Departmental Audit Findings and Corrective Actions** Mike Moulton addressed departmental audit findings that did not require county administration involvement, including correcting a month-end report from April 2024 because a contract was overbilled, requiring a \$1,900 payback to the state health department. Mike Moulton detailed the plan to have Joell Lambdin, the new business manager, present updates on revenues and expenditures at board meetings to provide established documentation and evidence to satisfy the auditors regarding proper checks and balances for contract funds.
- **Health Officer Variance Request Status** Mike Moulton reported on the update regarding their health officer position, following the board's vote for commissioners to work with the attorney on drafting a letter to request a variance from the state health department leadership. The request for a variance would allow Mike Moulton to remain in the position while completing their bachelor's and master's degrees, a process that is anticipated to take several years. They are currently waiting for a response from the state to see if they will "entertain" the exception, which would allow them to hire another person for the emergency preparedness role, or if they must revert to interviewing other candidates for the position.
- **Inconsistencies in Leadership and Board Involvement** Sylvia Zhonnie expressed concern about ongoing inconsistencies, linking the findings to past issues with grants. Mike Moulton suggested increasing board involvement by sending out a letter to all board members at least once or twice before the next meeting to update them on the process of addressing the findings. Stephen Hiatt concurred with this plan for increased communication.

- **Monitoring Revenues and Expenses Process** Mike Moulton responded to the audit finding that required the San Juan Health Department to create and document a process to monitor revenues and expenses. Mike Moulton "somewhat" concurred with the finding, clarifying that a process exists but had been neglected and needed to happen more often. The plan moving forward is to present a report on revenues and expenditures at regularly scheduled board meetings, with the meeting minutes serving as evidence for the audit department.
- **Cost Allocation Plan Documentation** Regarding the audit finding about creating and documenting a process for the cost allocation plan (CAP), Mike Moulton stated that a process exists and was used in 2024, but a statewide decision led all health departments not to use it at the start of 2025. Mike Moulton stated that San Public Health will develop a document outlining the process for creating its cost allocation plan to ensure accurate allocation of costs, and Joell Lambdin will share this plan with the board in their presentations.
- **Call for Specific Financial Documentation and Efforts** Sylvia Zhonnie reiterated a previous recommendation to bring an outline of contracts to the board, identifying the source, allocated funds, expended funds, and balance for transparency. Sylvia Zhonnie emphasized that this documentation is critical to address the audit findings and recommended that Mike Moulton prioritize completing these findings and provide an update at each meeting.
- **Discussion on Unspent Contract Funds** Mike Moulton clarified that the deficiency noted by Sylvia Zhonnie was related to unspent contract funds that were returned to the state a year ago because a lack of staff following the departure of the nursing director made it impossible to fulfill the contract agreement. The mutual decision with the state health department was to return the contract and funds to the state to be dispersed to other health departments with the capacity to spend them.
- **Staffing Challenges and Funding Formula** Mike Moulton explained that the department is trying to rebuild and cross-train staff, but is constrained by the funding formula based on population, which results in San Juan County (under 15,000 people) receiving limited funds for contracts. They mentioned that securing a greater financial contribution from the county would allow them to hire more people and build a better support system.
- **Board Encouragement and Challenges in Staffing** Sylvia Zhonnie encouraged the staff to "give it their best," suggesting time management and seeking

collaborations to promote and use the program funds, emphasizing the benefit to San Juan County residents. Lois Young acknowledged the complexity of the situation, noting that staff might be trying to do "too much with too little time, too little money".

- **Director's Report on Staffing and Vacancies** Mike Moulton delivered the Director's report, focusing on staffing and vacancies. Mike Moulton formally introduced the new business manager, Joell Lambdin, who has a background in business management and human resources, and has been instrumental in helping to implement new processes. Mike Moulton noted the challenge of having six new employees out of nine total staff members, especially in key positions, but expressed excitement about the "new blood" and energy they bring to the department.
- **Board Member Reappointment and Vote** Ron Skinner presented a business action item to consider the reappointment of two board members, Lois Young and Suzette Morris, for another four-year term, with both members being agreeable. Following a motion to accept the Director's report, a motion was made by Stephen Hiatt and seconded by Sylvia Zhonnie to approve the reappointment of Lois Young and Suzette Morris, which passed unanimously. Stephen Hiatt expressed gratitude to them for their willingness to stay on the board.
- **Election of Officers** Ron Skinner addressed the election of officers, noting that the bylaws require the election to be held at the first meeting of the calendar year. A motion was made to reinstate the current chairperson (Ron Skinner) for another year, which was seconded by Stephen Hiatt, and approved by a roll call vote (Lois Young: Yes, Suzette Morris: Yes, Steve: Yes, Sylvia: Yes). Ron Skinner then opened the floor for nominations for the vice chairmanship for 2026 and nominated Sylvia Zhonnie.
- **Vice Chair Nomination and Vote** Suzette Morris nominated Sylvia Zhonnie to continue as Vice Chair of the board, a nomination seconded by Lois. A roll call vote was conducted with Lois, Suzette, Stephen Hiatt, Ron Skinner, and Sylvia Zhonnie all voting "yes," confirming Sylvia Zhonnie's continued position as Vice Chair. Ron Skinner expressed their anticipation for working more closely with Sylvia Zhonnie in the year 2026, noting the prior year had been challenging.
- **Board Efforts and Communication** Ron Skinner stated they have spent over 51 hours of their own time attending meetings to help settle board issues, working with Mike and others. Ron Skinner plans to send out at least one newsletter before the next meeting, working with Mike and Joell, to update everyone on

current events, an endeavor not achieved the previous year. The board works with multiple entities including the board of health, county commissioners, and state health board, which has sometimes resulted in challenges.

- **Progress on State Health Board Issues** Ron Skinner reported on a recent meeting with two commissioners, Mike, and HR, which was productive, leading to documentation signed by Mitch, and one of the commissioners, now awaiting review by the state health board. The head of the state health board, Tracy, was noted as interested, potentially leading the county to look into providing more education for their people. Ron Skinner hopes the board can move forward on these issues this year, emphasizing the need for a meeting to address them urgently.
- **Bylaws Review and Future Meetings** Ron Skinner announced that board members are asked to review the bylaws and send feedback to them, with the bylaws needing approval by the county attorney as they were not approved last time. The main topic of the next meeting, which has been worked on since September, will be going over the bylaws. Ron Skinner suggested they might need to look at bylaws from other counties and potentially invite one or two board members to attend other county board meetings.
- **Update on Financials and Business Management** Joell Lambdin, the business manager, provided an update, noting they stepped into the role with years of HR and business restructuring experience and are focused on areas of improvement that Sylvia Zhonnie had addressed. Joell Lambdin reported that Tyler has declined to return to contract work, which has delayed updating the financials, but they have a deadline with the state for October financials and plan to update weekly until current. They are also working with Mike on cost allocation to help better define budgets per grant.
- **Grant and Audit Status** Joell Lambdin noted some divisions are running smoothly and mentioned receiving some backfunded grant ups, including a tobacco and radon grant increase. They clarified that a previous discrepancy was a simple one-time input error between two contracts within the same grant. The division has deadlines to meet all audit requirements by the end of February, and Joell Lambdin plans to provide a more understandable financial presentation at the next board meeting.
- **Reimbursement for Travel** Mike Moulton addressed the need to process paperwork for board members to receive reimbursement for attending the December 22nd and current meeting, a process that was overlooked after Tyler

left. Mike Moulton clarified that they have the forms ready to send to members who travel a distance, but Stephen Hiatt confirmed they do not require reimbursement for traveling.

- **Setting the Meeting Schedule and Day** The board discussed setting a schedule for the next year, noting that the schedule must be made public. They debated changing the regular meeting day from Thursdays to Mondays, as Stephen Hiatt indicated they could fully commit to attending the full board meeting only on Mondays. Although Sylvia Zhonnie was flexible, the consensus was to change the meeting day to Monday to ensure better attendance.
- **Meeting Frequency and Specific Dates** The discussion shifted to meeting frequency, with Ron Skinner questioning whether the board should meet every other month, as stated in the bylaws, or every month. Stephen Hiatt proposed meeting monthly for the next few months until things felt more certain, which was agreed upon by Lois, Suzette, and Sylvia Zhonnie. Specific monthly meeting dates were set for Monday, February 23rd, and Monday, March 16th.
- **Future Meeting Schedule** The board decided to skip April and tentatively schedule the next meeting for Monday, May 18th, giving everyone time to put materials together. Ron Skinner mentioned that many public health boards across the state meet every other month and often take June and July off due to summer vacations. The board agreed to list the rest of the year's meetings as the last Monday of every other month, subject to change. A motion to approve the decided months was made, seconded, and passed.

Orderly Conduct: Citizens attending meetings shall observe rules of propriety, decorum and good conduct. Unauthorized remarks and similar demonstrations shall not be permitted by the Chair who may direct the removal of offenders from the from the meeting.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

1. Approval of \$14,252.65 in Small Purchases; \$2,598.88 on Phoenix End Protector Front Mounted Set (Snow Plow), \$1,483.20 for a Pedal Throttle Harness, \$4,012.16 for a Heavy Equipment Link for the Road Department, \$6,158.41 on Sim Guns for the Sheriff's Department
2. Approval of the January 20, 2026 Commission Work Session Meeting Minutes
3. Approval of the January 20, 2026 Commission Meeting Minutes
4. Approval of the December 16, 2025 Commission Work Session Meeting Minutes
5. Approval of the December 16, 2025 Commission Meeting Minutes
6. Approval of the January 26, 2026 Board of Commission (CDBG Hearing) Meeting Minutes
7. Approval of the Check Register for December 8th through 31st, 2025
8. Approval of the Check Register for January 1st through 16th, 2026
9. Approval of the 2026 CY Mexican Hat 7-Eleven C Store Off Premise Beer Retailer License
10. Approval of the Hole N The Rock Retail Off Premise Beer License - Desert Blooms, LLC
11. Approval of the Appointment of Kara Nay to the San Juan County Water Conservancy District for a 4-Year Term.
12. Approval of the Re-Appointments of Lois Young and Suzette Morris for 4-Year Terms to the San Juan County Public Health Board.
13. Approval of a Letter of Support for the Dead Horse Point Public Safety Radio Site

BUSINESS/ACTION

14. Consideration and Approval of the San Juan County Childhood Lead Poisoning Prevention and Surveillance 2021 Contract between San Juan County and the Utah Department of Health and Human Services, Amendment #4. Mike Moulton, Interim Public Health Director
15. Consideration and Approval of the San Juan County Childhood Lead Poisoning Prevention and Surveillance 2021 Contract between San Juan County and the Utah Department of Health and Human Services, Amendment 11. Mike Moulton, Interim Public Health Director



San Juan Public Health Department

Dress Code Policy

Effective Date: January 2026

Applies To: All employees

1. Purpose

The San Juan Public Health Department (SJPH) promotes a professional, inclusive, and comfortable work environment that supports productivity and public service. This Dress Code Policy allows employees to dress comfortably while maintaining a professional appearance appropriate for a public health setting and community interaction.

2. General Standard

Employees are expected to present a **clean, neat, and professional appearance** at all times. Clothing should be suitable for an office and public-facing environment and should not interfere with job duties, safety, or public trust.

3. Acceptable Attire

The following items are generally acceptable, provided they are clean, in good condition, and appropriately fitted:

- Casual slacks, khakis, chinos
- Jeans (free of rips, tears, or excessive fading)
- Skirts and dresses of appropriate length
- Casual blouses, shirts, polo shirts, and sweaters
- Department-issued or public health–related shirts
- Closed-toe shoes, loafers, flats, clean sneakers, or sandals with secure straps

- Cultural or religious attire
-

4. Unacceptable Attire

The following are not permitted during regular work hours:

- Clothing with offensive, discriminatory, or inappropriate language or images
 - Graphic or novelty clothing
 - Excessively revealing clothing (e.g., crop tops, low-cut tops, short/skirts shorts)
 - Torn, frayed, or excessively distressed clothing
 - Athletic wear (e.g., gym shorts, yoga pants, sweatpants), unless approved for specific roles or events
 - Overly relaxed items like weekend or lounge wear
-

5. Public-Facing and Special Assignments

Employees who interact directly with the public, attend official meetings, conduct inspections, or represent the department at external events may be required to dress in **business casual or professional attire**, as determined by their supervisor. Employees who interact directly with the public must wear their identification SJPH name badge.

6. Safety and Health Considerations

Certain positions may require specific attire or personal protective equipment (PPE) to meet safety, health, or regulatory standards. These requirements take precedence over this casual wear policy.

7. Accommodations

SJPH respects cultural, religious, and medical needs. Reasonable accommodation related to dress will be made in accordance with applicable laws and department policies.

8. Enforcement

Supervisors are responsible for ensuring compliance with this policy. Employees who do not adhere to the dress code may be asked to change attire and may be subject to corrective action if noncompliance persists.

9. Policy Review

This policy will be reviewed periodically and may be updated to reflect operational needs, public health standards, or community expectations.



San Juan Public Health

Visitor Policy & Security

Effective Date: January 2026

Applies To: All employees

1. Purpose

The San Juan Public Health Department (SJPH) serves patients/clients/patrons whose privacy must be respected and whose personal information must always remain confidential.

If you bring a guest (e.g., family members or friends) into the building, they must remain at your desk or in the kitchen and are not permitted in clinical areas or hallways. If they move outside these areas, you must always remain with them.

2. General Standard

- Keep **all** keys that open doors, file cabinets, lock boxes, or other secured areas hidden and stored in a safe place.
- Ensure workstation is clear of any protected information.
- Device security is practiced by locking computer screens when leaving workstation and keeping screens out of view of visitors in your office.
- **DO NOT** share the back-door access code with **anyone** who is not staff.

3. HIPAA Violations and Risks

HIPAA violations involve improper handling of Protected Health Information (PHI):

- Discussing patient/client information loudly
- Mishandling records

- Failure to properly safeguard information
 - PHI in view of guest
 - Unauthorized access to building
 - Unlocked cabinets when not present

Possible penalties for civil violations include:

- Unknowing - \$100 - \$50,000 per violation
 - Reasonable Cause - \$1,000 - \$50,000 per violation
 - Willful neglect but violation is corrected within stated period - \$10,000 - \$50,000
 - Willful neglect but not corrected - \$50,000 - \$1 MIL
-

4. Enforcement

All employees are responsible for ensuring compliance with this policy. Employees who do not adhere to the Visitor & Security Policy may be subject to corrective action and up to termination if noncompliance persists.

5. Policy Review

This policy will be reviewed periodically and may be updated to reflect any enforcement agency amendments, operational needs, public health standards, or community expectations.

The back door code will be changed periodically.

BYLAWS

OF THE SAN JUAN COUNTY BOARD OF HEALTH

ARTICLE I

Authority, Name and Structure

- Section 1.1 The San Juan County Health Department is organized as a county health department pursuant to Utah Code Ann., Section 26A-1-103.
- Section 1.2 The Board is established and governed by County Ordinance 2018-01, and under authority of Utah Code Ann., Title 26A, Sections 26A-1-101 through 26A-1-127.
- Section 1.3 The Board shall act as the Local Health Authority as defined in the Utah Local Health Department Act
- Section 1.4 The name of the Board shall be the San Juan County Board of Health, hereinafter called Board.
- Section 1.5 The Board shall adopt and implement through policies and procedures, where applicable, Utah Code Ann., Sections 26A-1-127 through 26A-1-127, as well as the articles specified in these Bylaws. The Board shall adopt and implement written procedures to determine the general public health policies as required by Utah Code Ann., Section 26A-1-109(8).
- Section 1.6 The Board shall consist of seven members.
- Section 1.7 After initial appointments, Board members shall serve for four (4) year terms. Members appointed to fill vacancies shall hold office until the expiration of the terms of their predecessors.

ARTICLE II

Purpose and Function

- Section 2.1 The role of the Board is to adopt and implement policy in regards to public health.
- Section 2.2 The purposes of the Board shall be to evaluate, advise, and recommend policies and procedures of operation for the San Juan County Health Department to promote the general health of all citizens of the county.

Section 2.3 Specific functions of the Board include, all activities identified in Utah Administrative Code (26A-1-109), (26A-1-110), (26A-1-111), and Utah Administrative Rules R380-40 which include:

- A. Establish policies and regulations as necessary.
- B. Adopt an annual budget.
- C. Monitor revenue and expenditures.
- D. Oversee compliance of the local health department with the Minimum Performance Standards (R380-40).
- E. Assure a process of ongoing planning,
- F. At least annually evaluate the performance of the Local Health Officer.
- G. Report at least annually to the county governing body and municipalities the health status and operation of the Local Health Department.
- H. Assure an annual independent financial audit is conducted and review and accept the health department's audit findings.

ARTICLE III

Composition of Board

Section 3.1 The Board shall be composed of influential citizens with experience, abilities and points of view that will contribute to the effective management of San Juan County Health Department. All members of the Board shall reside within San Juan County.

The following representation shall consist of:

- A. One (1) person representing San Juan County Commission, approved by the Commission.
- B. One (1) person representing Blanding City, appointed by Blanding City
- C. One (1) person representing Monticello City, appointed by Monticello City
- D. One (1) person representing Bluff City, appointed by Bluff City.
- E. Three (3) members selected and approved by the Board and ratified by the San Juan County Commission, with a goal of representing the interests of the communities of Aneth, Montezuma Creek, Oljato, Monument Valley, White Mesa, and/or other unincorporated areas of the county.
(One person may be able to represent more than one of the above listed groups, if appropriate.)

Section 3.2 No member of the Board shall be on the payroll of the Health Department. The Health Director shall be a non-voting member of the Board.

Section 3.3 Membership on the Board may be terminated by resignation. Termination of a Board member's position will be considered by the Board after three (3) consecutive absences.

Recommendations for termination of elected body appointees will be made by the Board to the appropriate body.

Section 3.4 Vacancies of Board of Health positions shall be filled by nomination and approval by the Board, and ratification by the County Commission.

Vacancies of elected officials shall be filled by recommendation and approval of the respective governing councils.

Section 3.5 Expired terms of Board appointees shall be filled by the nomination and appointment by the Board and ratified by the Commission.

If an elected official is appointed a member of the Board, the expiration of said official's elective term of office shall serve to terminate that person's term on the Board.

Article IV

Conducting Business

Section 4.1 Officers of the Board shall consist of the chairperson, vice chairperson, secretary and such other officers as may be determined by the Board members.

Election of officers will be held in first meeting of the calendar year by Board members. Officers elected in the first annual meeting shall take office immediately.

Section 4.2 Regular meetings of the Board shall be held not less than once every three (3) months, at a time and place designated by the Board.

A. Special meetings may be called by the chairperson, the Director, or by majority of the members by giving three (3) days written or oral notice, or in case of emergency, as soon as possible after the members of the Board have been notified.

B. All meetings will be conducted by the chairperson or vice chairperson. In the absence of both officers, meetings may be conducted by the Secretary of the Board or an acting-chairperson, designated by the chairperson.

Section 4.3 A quorum shall be constituted by a majority of the voting members of the Board. A quorum shall consist of four (4) voting Board members. No proxies are permitted.

Section 4.4 Electronic Meetings

Meetings of the Board of Health may be held electronically in accordance with the following requirements:

A. Electronic Board meetings may be conducted by telephone, telecommunication, computer conference, or video conference. So long as a quorum of the Board is

physically present for a meeting, other members of the Board may participate in the meeting electronically without a formal approval process. If fewer than a quorum of the Board is physically present at a Board meeting, any member of the Board may request the electronic Board meeting and the meeting must be approved by a quorum of the Board. Approval may occur at the Board meeting in question.

- B. Members of the public are not entitled to request electronic meetings of the Board or to monitor or participate in Board meetings from remote locations.
- C. Electronic Board meetings shall originate from the location in which Board members would meet if the meeting were not being held electronically (the anchor location).
- D. In any electronic Board meeting, at least two members of the Board must be physically present at the anchor location.
- E. For any electronic Board meeting, the Board must provide space, facilities and equipment at the anchor location so that interested persons and the public may attend and monitor the open portions of the meeting including the comments made by members participating in the meeting from remote locations.
- F. Notice of each electronic Board meeting will be provided to the public at least 24 hours prior to the electronic meeting and in accordance with the requirements of Utah Code Ann.' 52-4-207. The notice will include a description of electronic means to be used to connect remote Members to the Board meeting.

Section 4.5 Voting: All questions at a meeting of the Board shall be decided by majority vote of the quorum of the members present or in attendance electronically who are entitled to vote. Each voting member shall be entitled to one vote.

Section 4.6 The Director of the Department of Health may serve as secretary to the Board and may assign certain functions to department staff members. Records will be kept in the office of the Director of Health. The secretary shall attend or be responsive to all meetings of the Board, and preserve in the books of the Board true minutes of the proceedings. The minutes of the meetings shall be sent to the members of the Board along with notice of the next regular meeting at least one (1) week before said meeting

ARTICLE V

Standing Committee

Section 5.1 Ad hoc committees may be called at the discretion of the Board by recommendation of the Department of Health with Board approval.

ARTICLE VI

Scope of Authority

Section 6.1 All decisions derived from the function of the Board which is not in conflict with State and County law shall be public policy and law and in full force in effect.

ARTICLE VII

Amendments

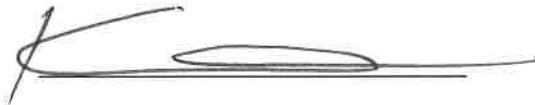
Section 7.1 These bylaws may be amended by a majority vote of the Board of Health and ratified by the County Commissioners.

RESOLVED BY THE SAN JUAN COUNTY BOARD OF HEALTH, STATE OF UTAH, this

7th day of March, 2019.

 _____

Kd Perkins, Chairperson
San Juan County Board of Health

 _____

San Juan County Commission

Attest:  _____

Kirk Bengé, Health Officer
San Juan County Public Health Dept.