



BOARD OF COMMISSIONERS MEETING
117 South Main Street, Monticello, Utah 84535. Commission Chambers
April 18, 2023 at 11:00 AM

AGENDA

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Public comments will be accepted through the following Zoom link: <https://us02web.zoom.us/j/3125521102> One tap mobile +16699006833,,3125521102# US (San Jose). There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

1. Approval of the March 21, 2023 Commission Work Meeting Minutes
2. Approval of the March 21, 2023 Commission Meeting Minutes
3. Approval of the March 11 to April 12, 2023 Check Registers
4. Approval of the Following Small Purchase Orders: \$1,398.75 for a Turbo for the Road Department; \$9,499 for a Pressure Washer for the Landfill; \$35,295.61 for Chemicals for the Weed Department; \$9,629.54 for Tobacco Prevention Education for Public Health; \$2,849 for a Drone and \$14,690 for a Sandbag Machine for Emergency Management.

RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS

- [5.](#) Update and Presentation from the Utah School and Institutional Trust Lands Administration regarding the transfer of SITLA parcels from the Bear's Ears National Monument
- [6.](#) 2023 Energy Efficiency Grant Program & Energy Efficiency Conservation Block Grant Program Discussion. Mack McDonald, Chief Administrative Officer
- [7.](#) A Performance Audit of the San Juan County Commission, Office of the Legislative Auditor General Findings. Mack McDonald, Chief Administrative Officer

BUSINESS/ACTION

- [8.](#) Consideration and Approval of an Agreement with Utah Communications Authority to Move Purchase Vesta Services in Support of San Juan County's Decommissioning of the PSAP Phone Positions to Price for 911 Services. Lehi Lacy, County Sheriff
- [9.](#) Consideration and Approval of the 2023 Aging Services 4-Year Operational Plan. Tammy Gallegos, Aging Director
- [10.](#) Consideration and Ratification of a Contract Entered into with the Department of Public Safety's Division of Emergency Management and San Juan County for the CY2023 Flood Mitigation Funding Award of \$20,500. Tammy Gallegos, Emergency Manager
- [11.](#) Consideration and Approval of the Hazard Mitigation Grant Program Award, Articles of Agreement, for a San Juan County Pack Creek Debris Basin with the State of Utah, Division of Emergency Management (DEM) and the Federal Emergency Management Agency (FEMA) for \$584,082.75. Tammy Gallegos, Emergency Manager
- [12.](#) Consideration and Approval of the San Juan County Health Department COVID-19 Health Disparities and Advancing Health Equity Amendment #1 Contract. Grant Sunada, Public Health Director
- [13.](#) Consideration and Approval of San Juan County Health Department STD Disease Intervention Services 2019 Amendment #4. Grant Sunada, Public Health Director
- [14.](#) Consideration and Approval of the San Juan County Disease Response, Evaluation, Analysis and Monitoring 2019 Amendment #4. Grant Sunada, Public Health Director
- [15.](#) Consideration and Approval of a Letter of Support for the Spanish Hills Trails Recreation Trails Program Grant. Elaine Gizler, Economic Development, and Visitor Services Director.
- [16.](#) Consideration and Approval of the Hanksville Billboard Easement Agreement between Paul Hansen and San Juan County. Elaine Gizler, Economic Development, and Visitor Services Director
- [17.](#) Consideration and Approval of the Design of the RV Spots at the Fairgrounds. Elaine Gizler, Director of Economic Development & Visitor Services
- [18.](#) Consideration and Approval of the Cooperative Forest Road Agreement Between San Juan County and the USDA, Forest Service. TJ Adair, Road Superintendent

19. Consideration and Approval of a Capital Purchase for a 2023 CAT 420 IT CF Backhoe Loader for \$140,240. TJ Adair, Road Superintendent
20. Consideration and Approval of the Lease Agreement and Resolution to Lease, Purchase and/or Finance a Caterpillar 980M Medium Wheel Loader from Caterpillar Financial Services Corporation for \$587,500. Jed Tate, Landfill Manager
21. Consideration and Approval of Amendment #2 to the Navajo Revitalization Fund Navajo Mountain Spring Project. Mack McDonald, Chief Administrative Officer
22. Consideration and Approval of the FY 2022 Audit Engagement Letter for Larson & Company, PC for the Annual Audit. Mack McDonald, Chief Administrative Officer
23. Consideration and Approval of a Standard Service Provider Contract with Horrocks Engineers, Inc for Consulting Services for Broadband Planning, Mack McDonald, Chief Administrative Officer
24. Consideration and Approval of the Design and Budget for the 2023 Cal Black Airport AWOS and Beacon Improvement Project. Mack McDonald, Chief Administrative Officer
25. Consideration and Ratification of the Economic Mobility and Opportunity Cohort Grant Award of \$35,000 from the Bill & Melinda Gates Foundation's Economic Mobility and Opportunity (EMO) Program through the International City/County Management Association. Mack McDonald, Chief Administrative Officer
26. CONSIDERATION AND APPROVAL OF A RESOLUTION ENCOURAGING THE STATE OF UTAH TO RECOGNIZE THE NAVAJO NATION ROAD N35 AS A TRANSPORTATION PRIORITY FOR SAN JUAN COUNTY AND THE REQUEST FROM THE NAVAJO UTAH COMMISSION SEEKING THIS ROAD TO BE DESIGNATED AS A UTAH HIGHWAY. Jamie Harvey, County Commissioner

COMMISSION REPORTS

ADJOURNMENT

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**



BOARD OF COMMISSIONERS WORK SESSION MEETING
 117 South Main Street, Monticello, Utah 84535. Commission Chambers
 March 21, 2023 at 9:00 AM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel or by accessing Zoom through the following link: Join Zoom Meeting <https://us02web.zoom.us/j/82171709527> One tap mobile +16699006833,,82171709527# US (San Jose)

Audio Link: <https://www.utah.gov/pmn/files/957923.MP3>

Video Link: <https://www.youtube.com/watch?v=VMPIvIXLUF8>

CALL TO ORDER

Time Stamp 0:00:01 (audio & video)

Commission Chair Adams called the meeting to order at 9:11 am.

ROLL CALL

Time Stamp 0:00:01 (audio & video)

Present-Commission

Commission Chair Adams
 Commission Vice Chair Stubbs
 Commissioner Harvey

Present-Others

Mack McDonald, County Administrator Officer (CAO)
 Brittany Ivins, County Attorney – Virtual
 Lyman W. Duncan, Clerk/Auditor

AGENDA ITEMS

1. Presentation and Update from the Bureau of Land Management, Jake Palma

Time Stamp 0:00:01 (audio & video)

Jake Palma, Bureau of Land Management (BLM) Monticello Field Office Director, introduced the BLM programs that they represent within the county. The BLM manages 1.8 million acres and 1.1 million acres are within the Bears Ears' Monument. In prior decades, the BLM was focused on oil, gas, and mining interests, the focus has now moved to the recreation side with tourism driving the change. The BLM partners with the local visitor centers in Monticello, Blanding, and Bluff, by providing brochures and maps for tourists to utilize. The BLM Ranger station is in Kane Gulch, which is staffed with several employees. They also manage raft permitting for the San Juan River. The BLM appreciates their relationship the County staff. Tourists often underestimate the remote nature of the Bears Ears Monument. The BLM is in the process of creating the Bears Ears' Resource Management Plan for the county. There was extensive discussion regarding the trade out of State School Land's properties within the Bears Ears Monument for State/BLM land outside the Monument, but, in the northern part of the county. Commissioner Harvey spoke of the difficulty that local Native American's have with understanding BLM rules and what they can and cannot do as they gather wood, berries, and herbs. Jake and Nick Sandberg spoke of the RS 2477 rule. These early trails/routes were considered roads and highways. The county has co-claims with the State of Utah regarding the roads in Bears Ears Monument. Jake introduced Orlando Cortez, Deputy District Ranger, with the US Forest Service. Orlando has worked at several US Forest Service locations throughout the Rocky Mountains. They are creating a Wood for Life program which allows native people and those in need to have access to wood gathered by the Forest Service as they annually thin the forest. Commissioner Harvey encouraged Orlando to utilize the 7 Chapters and the Utah Navajo Trust Fund structure for the wood bank program.

2. Presentation and Update from San Juan Counseling, Tammy Squires, Director

Time Stamp 1:08:20 (audio & video)

Tammy Squires, Executive Director for San Juan Counseling (SJCSSD), a Special Service District of San Juan County created in 1998. SJCSSD has State of Utah oversight by State Code Title 17- Chapter 43 and Title 62A - Chapter 15. Tammy introduced the myriad of services provided to the county residents. Their focus is on mental health and substance abuse disorder programs. SJCSSD provides Outpatient Service Evaluations, Individual, Family, & Group Therapy, 24 Hour Crisis Response Care, through the Mobile Crisis Outreach Team (MCOT), Psychiatric Medication Management, Day Treatment Services, Drug Court, and Prevention Services for Substance Use and Suicide. Their main office is in Blanding, with client treatment offices in Montezuma Creek, Mexican Hat, and Monticello. Tammy introduced Aaron Duke, Clinical Director for SJCSSD. Graphs highlighting the organizational chart, revenue payer mix, revenue trends, expenses, and the grant mix. SJCSSD is extensively involved in prevention services, such as mapping services. Surveys are utilized to gather community wide information. Grants were awarded to SJCSSD for suicide prevention, marijuana usage, peer support, grief support, and tobacco secession.

ADJOURNMENT

Time Stamp 1:52:23 (audio & video)

Meeting adjourned at 11:04 am.

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: _____
San Juan County Board of County Commissioners

DATE: _____

ATTEST: _____
San Juan County Clerk/Auditor

DATE: _____



BOARD OF COMMISSIONERS MEETING
 117 South Main Street, Monticello, Utah 84535. Commission Chambers
 March 21, 2023 at 11:00 AM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

Audio Link: <https://www.utah.gov/pmn/files/957925.MP3>,

<https://www.utah.gov/pmn/files/957929.MP3>

VideoLink: www.youtube.com/watch?v=d7bK53o2i8I&list=TLPQMjcwMzIwMjOGMypnpILE9Q&index=2

CALL TO ORDER

Time Stamp 0:00:01 (audio & video)

Commission Chair Adams called the meeting to order at 11:05 am.

ROLL CALL

Time Stamp 0:00:05 (audio & video)

PRESENT-COMMISSION

Commission Chair Adams
 Commission Vice Chair Stubbs
 Commissioner Harvey

PRESENT-OTHERS

Mack McDonald, County Administrative Officer (CAO)
 Lyman W. Duncan, Clerk/Auditor
 Brittany Ivins, County Attorney-Virtual

INVOCATION

Time Stamp 0:00:33 (audio & video)

Lyman W. Duncan, County Clerk, offered the invocation.

PLEDGE OF ALLEGIANCE

Time Stamp 0:01:15 (audio & video)

Commission Chair Adams led the Pledge of Allegiance.

PUBLIC COMMENT

Public comments and participation will be accepted through the following Zoom link <https://us02web.zoom.us/j/3125521102> One tap mobile +16699006833,,3125521102# US (San Jose).

There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.

Time Stamp 0:01:40 (audio & video)

Josh Nielson, Blanding resident, representing Sunrise Outfitting, introduced their company and the outdoor services they offer. Josh invited the Commissioners to the Grand Opening of their new building in Blanding on April 21-22. He expressed appreciation for the county economic development department and their support.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

Time Stamp 0:09:33 (audio & video)

Mack presented the Consent Agenda for the Commission to review and approve.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

1. Approval of the March 3rd-10th 2023 Check Registers
2. Approval of the March 7, 2023 Board of Commission Work Meeting Minutes
3. Approval of the March 7, 2023 Board of Commission Meeting Minutes
4. Approval of \$1,964.00 Small Purchase Order for Ammo for the Sheriff's Department

BUSINESS/ACTION

5. Consideration and Approval of a Memorandum of Understanding Between the Moab Free Health Clinic & San Juan County, Utah, for the Canyonlands VISTA Project Sponsor, Elaine Gizler, Economic Development and Visitor Services Director.

Time Stamp 0:10:15 (audio & video)

Elaine Gizler, Economic Development and Visitor Services Director, presented the MOU for the Vista Project Sponsor. The individual will work specifically with the Native American community for unemployment and job search opportunities.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

6. Consideration and Approval of Award to Brown Brothers Construction for the Annual Gravel Crushing Bids, TJ Adair, Road Superintendent

Time Stamp 0:13:17 (audio & video)

TJ Adair, Road Superintendent, presented six bids for annual gravel crushing for the two county pits. Brown Brothers Construction from Loa was awarded the bid.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

7. Consideration and Approval of the Purchase of a CBA/Custom Blend-A for \$51,156 from Desert Mountain Corporation as a Sole Source Purchase of Dust Suppressant, TJ Adair, Road Superintendent

Time Stamp 0:14:49 (audio & video)

TJ Adair, Road Superintendent, presented the contract for dust suppression blend from Desert Mountain Corp. They are the only company that applies the dust suppression spray to the counties unpaved roads. The Commissioners expressed their appreciation for the dust suppression services.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

8. Consideration and Approval of the Letter of Support to Kigalia Fine Arts Council's Grant Application to the Utah Arts and Museum, Commissioner Silvia Stubbs

Time Stamp 0:19:54 (audio & video)

Commission Vice Chair Stubbs presented the letter of support for the Kigalia Fine Arts Council grant application.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.
 Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

9. Consideration and Approval of the Governor's Office of Economic Opportunity Local Broadband Planning Grant Contract for \$50,000 with the State of Utah and San Juan County, Mack McDonald, Chief Administrative Officer

Time Stamp 0:22:19 (audio & video)

Mack McDonald, CAO, presented the Local Broadband Planning grant from the Governor's Office of Economic Opportunity program for the commissioners to review and approve. The study will assess the chapterhouse's infrastructure needs and see what steps are needed to connect their buildings to the available broadband. The consultant will meet with the stakeholders and create a plan to proceed forward. The Navajo Nation has created a broadband committee that will be part of the process.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.
 Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

10. Consideration and Approval of a Standard Service Provider Contract with Horrocks Engineers, Inc for Consulting Services for Broadband Planning, Mack McDonald, Chief Administrative Officer

Time Stamp 0:28:20 (audio & video)

Mack McDonald, CAO, asked for the commission to table until a later meeting. The draft form is due by June. The county needs onsite consultants.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.
 Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

11. CONSIDERATION AND APPROVAL OF AN ORDINANCE AMENDING SECTION 5- RECRUITING AND HIRING FOR NEW AND VACANT POSITIONS OF THE SAN JUAN COUNTY PERSONNEL POLICY CREATING A PARAGRAPH G. APPOINTED POSITIONS IDENTIFYING APPROVED APPOINTED POSITIONS WITHIN THE SHERIFF'S, SURVEYOR'S, RECORDER'S, ATTORNEY'S, TREASURER'S, CLERK/AUDITOR'S, ASSESSOR'S OFFICES, AND PUBLIC HEALTH DEPARTMENT AND CREATING THE AUTHORITY TO MAKE APPOINTMENTS AS PART OF THE ADOPTED FISCAL BUDGET, Brittney Ivins, County Attorney

Time Stamp 0:29:53 (audio & video)

Brittany Ivins, County Attorney, presented the Ordinance for the commission to review and approve. The Ordinance gives appointing authority to elected officials on how appointments are handled, which would occur during the annual budget process. The appointed employee becomes an at-will employee and can be removed per the elected official and the county does

not have any liability. The employee receives an additional 2% increase in pay. For an appointed employee, their previous job is not held open for them to return to it at a later date.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

12. Consideration and Approval of the 2023 San Juan County Sheriff's Office Sworn Deputy Pay Plan, Mack McDonald, Chief Administrative Officer

Time Stamp 0:40:50 (audio & video)

Mack McDonald, County Administrative Officer, presented the 2023 Pay Plan for the Sheriff's Office. The compensation study is still needed to keep the Law Enforcement staff competitive with other staffs in neighboring counties. There were gaps in the pay study. This new pay plan corrects the differences. The pay plan will be retroactive to January 1, 2023.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

13. Consideration and Approval of the MOU Between San Juan County as a Cooperating Agency and the United States Department of the Interior Bureau of Land Management, Utah State Office, Mack McDonald, Chief Administrative Officer.

Time Stamp 0:56:39 (audio & video)

Mack McDonald, CAO, presented the MOU Agreement with the BLM and the County for the Commission to review and approve. The MOU requires the county to participate in the environmental analysis and reporting with the BLM.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

COMMISSION REPORTS

Time Stamp 1:01:09 (audio & video)

Commissioner Harvey reported on the Earth Day events sponsored by the Utah Chapterhouses. The chapter house residents are picking up trash along the roads. They are requesting help from the county road department to pick up the full trash bags left upon the roadside. Red Mesa has a resolution for the State of Utah to consider providing road maintenance between Montezuma Creek to Red Mesa, AZ. The BIA and NDOT are owners of the road. Commissioner Harvey asked the County Commission to prepare a letter of support to submit to the Utah Governor's Office. The Four Corners Monument has several maintenance needs related to the Utah portion or side such as: the parking lot needs maintenance, the bathrooms need painting and the vendor stalls need mending.

Commission Stubbs participated in several chapterhouse meetings and listened in on the Utah Navajo Commission meeting. The Oljeto Chapter is working on the maintenance for their road grading equipment. The Navajo Mountain parking lot needs leveling. The Westwater community group is

planning on having a clean-up day in April. Sixteen college students from California are traveling in for the community clean-up and dinner event.

Commission Chair Adams reported attending the Advisory Committee for the Colorado River Authority. The Colorado Compact misstated the amount of water allocated for public use; the amount is 15-20% less. The Compact ensures the downstream entities receive the most water; the entities from the upstream receive less. The largest consumers of the water are farmers. The Virgin River provides all of the water for St. George. They have a pipeline that diverts water from near Zions and sends it to St. George.

CHIEF ADMINISTRATIVE OFFICER REPORT

Time Stamp 1:19:08 (audio & video)

Mack informed the Commission of a conflict with the next Commission meeting. The meeting for April 4th meeting will be cancelled. The meeting for April 18th remains on the calendar. Several conferences for the Commissioners to attend were discussed. The Lisbon Valley letter of support was discussed; the Commissioners are scheduled to have a tour at the mine later today. The PILT letter to our Congressional leaders was discussed and it will be ratified at a later. The Westwater water project was discussed. The grant provides that county is a pass through entity to the vendors involved in bringing water to Westwater. The process of transferring water shares to Spanish Valley Special Service District is ongoing with meetings with the different stakeholders. The county possesses 5,000 water shares from the Colorado River. The county might trade water shares with the City of Moab. The water aquifers in Spanish Valley are undergoing a study to determine if water is available for future growth. The Navajo Mountain water project is still underway, even though it has been taking several years. The water line is in the community, but, it is not connected to their buildings and homes.

Time Stamp 1:35:03 (audio & video)

Motion to Enter into Executive Session:

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

EXECUTIVE SESSION

1. Strategy Session to Discuss Pending or Reasonable Imminent Litigation as Permitted Under UCA 52-4-205.
2. Strategy Session to Discuss Pending or Reasonable Imminent Litigation as Permitted Under UCA 52-4-205.
3. To Discuss The Character, Professional Competence, or Physical or Mental Health of an Individual As Permitted Under UCA 52-4-205.

ADJOURNMENT

Meeting adjourned at 2:05 pm.

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk’s Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: _____
San Juan County Board of County Commissioners

DATE: _____

ATTEST: _____
San Juan County Clerk/Auditor

DATE: _____

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
50Below LLC	124513	20230310130849	03/20/2023	03/21/2023	5,000.00	Rural Grant	104192920 - Grants	
					\$5,000.00			
7th District Court	124723	20230403102922	04/04/2023	04/04/2023	690.00	Appeal Case	103511000 - Justice Court Fines	
					\$690.00			
A.L.S.I Anderson Language Services	124724	20230403103228	04/04/2023	04/04/2023	52.00	Interpreter Fees	103511000 - Justice Court Fines	
					\$52.00			
Abbott Laboratories	124646	616576832	03/27/2023	03/28/2023	629.20	SJC Aging	104680610 - Miscellaneous Supplies	
Abbott Laboratories	124646	616596323	03/27/2023	03/28/2023	511.12	SJC Aging	104679610 - Miscellaneous Supplies	
Abbott Laboratories	124646	616608772	03/27/2023	03/28/2023	48.40	SJC Aging	104679610 - Miscellaneous Supplies	
					\$1,188.72			
Abbott Laboratories	124725	616629613	04/04/2023	04/04/2023	75.52	SJC Aging	104679610 - Miscellaneous Supplies	
					\$1,264.24			
Acumen Fiscal Agent LLC	124514	38800	03/20/2023	03/21/2023	1,640.30	Payroll Expenses	104685615 - Contracts	
Acumen Fiscal Agent LLC	124514	FEB23FEES	03/21/2023	03/21/2023	285.00	Payroll Expenses	104685615 - Contracts	
					\$1,925.30			
Acumen Fiscal Agent LLC	124726	38984, 39135	04/04/2023	04/04/2023	1,146.64	Payroll Expenses	104685615 - Contracts	
					\$3,071.94			
Adams, Bruce	124515	20230310131157	03/20/2023	03/21/2023	385.00	Travel Reimbursement	104111230 - Travel Expense	
Adams, Bruce	124647	20230324161802	03/28/2023	03/28/2023	118.00	Travel Reimbursement	104111230 - Travel Expense	
Adams, Bruce	124647	20230324161802	03/28/2023	03/28/2023	160.03	Travel Reimbursement	104111251 - Gas, Oil and Grease	
					\$278.03			
Adams, Bruce	124727	20230403102922	04/04/2023	04/04/2023	108.00	Travel Reimbursement	104111230 - Travel Expense	
					\$771.03			
Albert R Lyman Middle School	124516	ARL031323	03/21/2023	03/21/2023	60,580.00	Tobacco Prevention Funds	255064.615 - E-CIG Grants Contracts	
					\$60,580.00			
Allstate Insurance	124517	C042405400	03/20/2023	03/21/2023	4,515.38	Employee benefits	102237000 - Allstate	
Allstate Insurance	124728	C043012000	04/03/2023	04/04/2023	4,507.39	Employee benefits	102237000 - Allstate	
					\$9,022.77			
Amazon Capital Services	124518	141N-6HGJ-4GD	03/20/2023	03/21/2023	987.98	SJC Road Dept	214412250 - Equipment Operation	
Amazon Capital Services	124518	1D1N-DY6K-D44	03/20/2023	03/21/2023	11.59	SJC Road Dept	214412250 - Equipment Operation	
Amazon Capital Services	124518	1GPY-1FWC-7FP	03/20/2023	03/21/2023	436.98	SJC Road Dept	214412250 - Equipment Operation	
Amazon Capital Services	124518	1K13-F4GP-1JQ	03/20/2023	03/21/2023	64.99	SJC Public Health	255008.480 - Indirect Nursing Special d	
Amazon Capital Services	124518	1K13-F4GP-1JQ	03/20/2023	03/21/2023	73.55	SJC Public Health	255007.240 - Indirect Admin Office exp	
Amazon Capital Services	124518	1LTQ-H7Y7-1LLF	03/20/2023	03/21/2023	29.84	SJC Public Health	255013.240 - Vital Statistics Office exp	
Amazon Capital Services	124518	1PJF-LH4K-67X	03/20/2023	03/21/2023	64.00	SJC Road Dept	214414260 - Buildings and Grounds	
Amazon Capital Services	124518	1QCK-XWPJ-3NJ	03/20/2023	03/21/2023	142.84	SJC Public Health	255061.240 - Tobacco PreventionOffice	
					\$1,811.77			
Amazon Capital Services	124648	141X-TDVC-4NV	03/27/2023	03/28/2023	17.99	SJC Road Dept	214412250 - Equipment Operation	
Amazon Capital Services	124648	1HHY-LY7C-134X	03/27/2023	03/28/2023	9.71	SJC Road Dept	214414240 - Office Expense	
Amazon Capital Services	124648	1RRW-RDY6-1R	03/27/2023	03/28/2023	49.93	SJC Road Dept	214414250 - Equipment Operation	
					\$77.63			
Amazon Capital Services	124729	13KD-VTDW-4C	04/03/2023	04/04/2023	168.28	SJC Road Dept	214412250 - Equipment Operation	
Amazon Capital Services	124729	1V7Y-QQ4X-1N1	04/03/2023	04/04/2023	56.51	SJC Road Dept	214412250 - Equipment Operation	
					\$224.79			
					\$2,114.19			

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Amerigas Propane LP	124519	805614684	03/21/2023	03/21/2023	263.58	200787762	104225270 - Utilities	
Amerigas Propane LP	124730	3147548990	04/04/2023	04/04/2023	474.64	200752247	104225270 - Utilities	
Amerigas Propane LP	124730	3147548994	04/04/2023	04/04/2023	534.62	200752247	104225270 - Utilities	
Amerigas Propane LP	124730	3147548997	04/04/2023	04/04/2023	325.76	200752247	104225270 - Utilities	
					<u>\$1,335.02</u>			
					\$1,598.60			
Ancient Wayves River and Hiking Ad	124520	1146	03/20/2023	03/21/2023	101.03	SJC EC DEV	104193480 - Special Department Suppl	
					<u>\$101.03</u>			
Armscor Cartridge Incorporated	124649	16440	03/27/2023	03/28/2023	1,964.00	SJC Sheriff	104210480 - Special Department Suppl	
					<u>\$1,964.00</u>			
Austin, Ann	124521	20230320101923	03/20/2023	03/21/2023	50.00	Planning & Zoning	104114620 - Miscellaneous Services	
Austin, Ann	124521	20230320101923	03/20/2023	03/21/2023	65.50	Planning & Zoning	104114230 - Travel Expense	
Austin, Ann	124521	20230320101923	03/20/2023	03/21/2023	50.00	Planning & Zoning	104114620 - Miscellaneous Services	
Austin, Ann	124521	20230320101923	03/20/2023	03/21/2023	65.50	Planning & Zoning	104114230 - Travel Expense	
					<u>\$231.00</u>			
					\$231.00			
BCM One	124731	1001104	04/03/2023	04/04/2023	877.89	639024028	104151280 - Telephone	
BCM One	124731	994683	04/03/2023	04/04/2023	877.76	639024028	104151280 - Telephone	
					<u>\$1,755.65</u>			
					\$1,755.65			
Bear Cat Mfg. Inc.	124522	120802	03/10/2023	03/21/2023	893.42	SJC Road Dept	214412250 - Equipment Operation	
					<u>\$893.42</u>			
Bears Ears Inn, LLC	124523	20230310131000	03/20/2023	03/21/2023	13,000.00	Rural Grant	104192920 - Grants	
					<u>\$13,000.00</u>			
Begay, Jay	124524	23F08-T-026	03/21/2023	03/21/2023	552.00	Per Diem Reimbursement	104211230 - Travel Expense	
					<u>\$552.00</u>			
Blanding City	124525	20230310131157	03/20/2023	03/21/2023	908.83	501640001 Blanding Library	724168270 - Utilities	
Blanding City	124525	20230310131157	03/20/2023	03/21/2023	341.74	501820007	104163270 - Utilities	
Blanding City	124525	BC202302250202	03/10/2023	03/21/2023	793.59	553343140 - San Juan Public Health	255007.270 - Indirect Admin Utilities	
					<u>\$2,044.16</u>			
Blanding City	124650	20230324153747	03/27/2023	03/28/2023	89.52	TREY MCDONALD OT	104210110 - Salaries and Wages	
Blanding City	124732	20230329141250	04/04/2023	04/04/2023	654.79	500790001 Blanding Ambulance Garage	264350270 - Utilities	
Blanding City	124732	20230330152914	04/04/2023	04/04/2023	224.47	551751001 - 1091 S Main	214414270 - Utilities	
Blanding City	124732	20230330152915	04/04/2023	04/04/2023	3,608.10	551750001 - 1049 S Main	214414270 - Utilities	
Blanding City	124732	20230403102922	04/04/2023	04/04/2023	478.37	500790001 Blanding Ambulance Garage	264350270 - Utilities	
Blanding City	124732	20230403102922	04/04/2023	04/04/2023	2,020.96	501683003 Blanding Senior Center	104672270 - Utilities	
Blanding City	124732	BC202303250313	04/04/2023	04/04/2023	848.13	553343140 - San Juan Public Health	255007.270 - Indirect Admin Utilities	
					<u>\$7,834.82</u>			
					\$9,968.50			
Blanding Storage	124526	BS022823	03/10/2023	03/21/2023	80.00	San Juan Public Health	255310.260 - PHEP Preparedness Buil	
Blanding Storage	124733	BS032023	04/04/2023	04/04/2023	80.00	San Juan Public Health	255310.260 - PHEP Preparedness Buil	
					<u>\$160.00</u>			

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Bleggi, Kelly	124651	20230323163538	03/27/2023	03/28/2023	123.00	Travel Reimbursement	214414230 - Travel Expense	
					\$123.00			
Blue Mountain Foods	124527	118624	03/20/2023	03/21/2023	24.95	SJC Sheriff Dept	104230480 - Kitchen Food	
Blue Mountain Foods	124527	118653	03/20/2023	03/21/2023	201.41	SJC Sheriff Dept	104215620 - Miscellaneous Services	
					\$226.36			
Blue Mountain Foods	124652	118468	03/27/2023	03/28/2023	21.33	SJC Aging	104678323 - Meals - Monticello	
Blue Mountain Foods	124652	118480	03/27/2023	03/28/2023	40.06	SJC Aging	104677323 - Meals - Monticello	
Blue Mountain Foods	124652	118488	03/27/2023	03/28/2023	41.50	SJC Aging	104678328 - Meals - La Sal	
Blue Mountain Foods	124652	118503	03/27/2023	03/28/2023	11.37	SJC Aging	104678323 - Meals - Monticello	
Blue Mountain Foods	124652	118516	03/27/2023	03/28/2023	15.25	SJC Aging	104677328 - Meals - La Sal	
Blue Mountain Foods	124652	118517	03/27/2023	03/28/2023	21.95	SJC Aging	104677328 - Meals - La Sal	
Blue Mountain Foods	124652	118534	03/27/2023	03/28/2023	37.51	SJC Aging	104678323 - Meals - Monticello	
Blue Mountain Foods	124652	118547	03/27/2023	03/28/2023	23.60	SJC Aging	104677323 - Meals - Monticello	
Blue Mountain Foods	124652	118555	03/27/2023	03/28/2023	31.44	SJC Aging	104678323 - Meals - Monticello	
Blue Mountain Foods	124652	118556	03/27/2023	03/28/2023	64.65	SJC Aging	104678329 - Meals - Bluff	
Blue Mountain Foods	124652	118564	03/27/2023	03/28/2023	36.49	SJC Aging	104677323 - Meals - Monticello	
Blue Mountain Foods	124652	118573	03/27/2023	03/28/2023	7.94	SJC Aging	104678323 - Meals - Monticello	
Blue Mountain Foods	124652	118579	03/27/2023	03/28/2023	85.44	SJC Aging	104677329 - Meals - Bluff	
Blue Mountain Foods	124652	118599	03/27/2023	03/28/2023	47.87	SJC Aging	104677323 - Meals - Monticello	
Blue Mountain Foods	124652	118605	03/27/2023	03/28/2023	7.26	SJC Aging	104677328 - Meals - La Sal	
Blue Mountain Foods	124652	118638	03/27/2023	03/28/2023	26.85	SJC Aging	104678323 - Meals - Monticello	
Blue Mountain Foods	124652	118641	03/27/2023	03/28/2023	100.28	SJC Aging	104678329 - Meals - Bluff	
Blue Mountain Foods	124652	118651	03/27/2023	03/28/2023	3.98	SJC Aging	104677323 - Meals - Monticello	
Blue Mountain Foods	124652	118732	03/27/2023	03/28/2023	275.99	SJC Jail	104230480 - Kitchen Food	
Blue Mountain Foods	124652	118748	03/27/2023	03/28/2023	103.36	SJC Jail	104215620 - Miscellaneous Services	
Blue Mountain Foods	124652	118752	03/27/2023	03/28/2023	56.52	SJC Jail	104230480 - Kitchen Food	
					\$1,060.64			
Blue Mountain Foods	124734	118797	04/03/2023	04/04/2023	11.48	SJC Jail	104230610 - Miscellaneous Supplies	
Blue Mountain Foods	124734	118799	04/03/2023	04/04/2023	431.00	SJC Jail	104230480 - Kitchen Food	
Blue Mountain Foods	124734	118810	04/04/2023	04/04/2023	8.52	SJC Jail	104230480 - Kitchen Food	
					\$451.00			
					\$1,738.00			
Blue Mountain Nursery	124528	20230310130755	03/20/2023	03/21/2023	8,000.00	Rural Grant	104192920 - Grants	
					\$8,000.00			
Bluff Community Foundation	124529	20230310130915	03/20/2023	03/21/2023	5,000.00	Rural Grant	104192920 - Grants	
					\$5,000.00			
Bluff Dwellings Resort	124530	20230310130945	03/20/2023	03/21/2023	10,000.00	Rural Grant	104192920 - Grants	
					\$10,000.00			
Bound Tree Medical LCC	124735	84897507	04/03/2023	04/04/2023	337.27	SJC Ambulance Service	264350610 - Miscellaneous Supplies	
					\$337.27			
Bradford, David P.	124736	20230330154702	04/03/2023	04/04/2023	17.57	Training Reimbursement	264350330 - Employee Education	
					\$17.57			
Brandt Services	124531	20230310130835	03/20/2023	03/21/2023	5,700.00	Rural Grant	104192920 - Grants	
					\$5,700.00			
Brantley Distributing LLC.	124653	23190070	03/27/2023	03/28/2023	237.15	SJC Road	214412250 - Equipment Operation	
					\$237.15			

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Burgess, Gene	124737	20230330152913	04/03/2023	04/04/2023	54.00	Travel Reimbursement	214414230 - Travel Expense	
					\$54.00			
Burtenshaw, Octavia	124738	20230403103641	04/04/2023	04/04/2023	341.10	Travel Reimbursement	104122230 - Travel Expense	
					\$341.10			
Canyon Country Discovery Center	124532	20230310131040	03/20/2023	03/21/2023	5,000.00	Rural Grant	104192920 - Grants	
					\$5,000.00			
Canyon Country Partnership	124654	20230324161443	03/27/2023	03/28/2023	1,400.00	Dues	104150210 - Subscriptions and Membe	
					\$1,400.00			
Canyonlands Tire	124533	3255394	03/20/2023	03/21/2023	70.00	SJC Sheriff	104210251 - Gas, Oil and Grease	
Canyonlands Tire	124533	4255441	03/20/2023	03/21/2023	114.00	SJC Sheriff	104210251 - Gas, Oil and Grease	
					\$184.00			
					\$184.00			
Capital One Trade Credit	124655	51849239	03/27/2023	03/28/2023	2,554.00	SJC Road Dept 126496	214412250 - Equipment Operation	
					\$2,554.00			
Carpenter & Carpenter, LLC	124534	20230310130931	03/20/2023	03/21/2023	10,000.00	Rural Grant	104192920 - Grants	
					\$10,000.00			
Caterpillar Financial Services Corpor	124739	001-70099245	04/03/2023	04/04/2023	96,566.25	SJC Landfill	574424255 - Equipment Rental	
					\$96,566.25			
Certified Laboratories	124656	8151314	03/27/2023	03/28/2023	6,692.45	SJC Road Dept.	214412251 - Gas, Oil and Grease	
Certified Laboratories	124740	8164410	04/03/2023	04/04/2023	1,319.88	SJC Road Dept.	214412251 - Gas, Oil and Grease	
Certified Laboratories	124740	8164410	04/03/2023	04/04/2023	1,704.17	SJC Road Dept.	214412250 - Equipment Operation	
					\$3,024.05			
					\$9,716.50			
Child Support Services	124535	20230310131157	03/20/2023	03/21/2023	430.94	Corey Workman C001392403	102229000 - Other Deductions Payable	
Child Support Services	124535	20230310131157	03/20/2023	03/21/2023	526.16	Ryan Norman C001361546	102229000 - Other Deductions Payable	
Child Support Services	124535	20230310131157	03/20/2023	03/21/2023	485.54	Scott Burgess C000926263	102229000 - Other Deductions Payable	
					\$1,442.64			
Child Support Services	124741	20230403102922	04/03/2023	04/04/2023	485.54	Scott Burgess C000926263	102229000 - Other Deductions Payable	
Child Support Services	124741	20230403102922	04/03/2023	04/04/2023	526.16	Ryan Norman C001361546	102229000 - Other Deductions Payable	
Child Support Services	124741	20230403102922	04/03/2023	04/04/2023	430.94	Corey Workman C001392403	102229000 - Other Deductions Payable	
					\$1,442.64			
					\$2,885.28			
Cintas Corporation #108	124657	4148350366	03/27/2023	03/28/2023	42.87	SJC Road Dept	102229000 - Other Deductions Payable	
Cintas Corporation #108	124657	4148350366	03/27/2023	03/28/2023	54.58	SJC Road Dept	214414260 - Buildings and Grounds	
Cintas Corporation #108	124657	4149065679	03/27/2023	03/28/2023	42.87	SJC Road Dept	102229000 - Other Deductions Payable	
Cintas Corporation #108	124657	4149065679	03/27/2023	03/28/2023	54.58	SJC Road Dept	214414260 - Buildings and Grounds	
Cintas Corporation #108	124657	4149735251	03/27/2023	03/28/2023	42.87	SJC Road Dept	102229000 - Other Deductions Payable	
Cintas Corporation #108	124657	4149735251	03/27/2023	03/28/2023	54.58	SJC Road Dept	214414260 - Buildings and Grounds	
					\$292.35			
Cintas Corporation #108	124742	4150443306	04/03/2023	04/04/2023	42.87	SJC Road Dept	102229000 - Other Deductions Payable	
Cintas Corporation #108	124742	4150443306	04/03/2023	04/04/2023	54.58	SJC Road Dept	214414260 - Buildings and Grounds	
					\$97.45			
					\$389.80			

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Clark, Sharmayne	124536	20230310132604	03/21/2023	03/21/2023	560.00	Alternatives	104679615 - Contracts	
					\$560.00			
Climb Moab LLC	124537	20230310130907	03/20/2023	03/21/2023	13,000.00	Rural Grant	104192920 - Grants	
					\$13,000.00			
Cly, Lambert	124658	20230321100039	03/27/2023	03/28/2023	80.00	Boot Allowance	214414480 - Special Department Suppl	
					\$80.00			
Coast to Coast Solutions	124659	IVC0108059	03/27/2023	03/28/2023	375.65	SJC Sheriff - CSD84535	104210480 - Special Department Suppl	
					\$375.65			
Codale Electric Supply Inc.	124538	S8040997.001	03/20/2023	03/21/2023	207.00	SJC Admin Building	104161260 - Buildings and Grounds	
Codale Electric Supply Inc.	124538	S8041202.001	03/20/2023	03/21/2023	103.50	SJC Library	724167260 - Buildings and Grounds	
					\$310.50			
Codale Electric Supply Inc.	124743	S8056730.001	04/03/2023	04/04/2023	207.00	SJC Admin Building	104161260 - Buildings and Grounds	
					\$517.50			
Collins, Catherine	124539	20230310132558	03/21/2023	03/21/2023	560.00	Alternatives	104679615 - Contracts	
					\$560.00			
Comb Ridge Coffee LLC	124540	20230310131157	03/20/2023	03/21/2023	6,000.00	Rural Grant	104192920 - Grants	
					\$6,000.00			
Comb Ridge Eat & Drink LLC	124744	20230403102922	04/04/2023	04/04/2023	5,400.00	Business Grant	104192920 - Grants	
					\$5,400.00			
Country Comfort Holdings LLC	124541	20230310130718	03/20/2023	03/21/2023	2,100.00	Rural Grant	104192920 - Grants	
					\$2,100.00			
Crater, Adriann	124745	20230403102922	04/03/2023	04/04/2023	104.00	Travel Reimbursement	104230230 - Travel Expense	
Crater, Adriann	124745	20230403102922	04/03/2023	04/04/2023	104.00	Travel Reimbursement	104230230 - Travel Expense	
Crater, Adriann	124745	20230403102922	04/03/2023	04/04/2023	104.00	Travel Reimbursement	104230230 - Travel Expense	
					\$312.00			
					\$312.00			
CSG Forte Payments Inc	124542	1391191	11/15/2022	03/21/2023	482.63	SJC Landfill	574424310 - Professional and Technica	
					\$482.63			
Curtiss E. Perkins Trucking	124660	543	03/27/2023	03/28/2023	1,212.75	SJC Road Dept	214415410 - Road Supplies	
					\$1,212.75			
D.W.R. Help Stop Poaching	124661	20230324153459	03/27/2023	03/28/2023	444.45	Restitution Case # 221100173	103511000 - Justice Court Fines	
					\$444.45			
Davis Family Lodging	124543	20230321019497	03/20/2023	03/21/2023	3,000.00	Rural Grant	104192920 - Grants	
					\$3,000.00			
Davis, William	124662	Landfillscan0476	03/27/2023	03/28/2023	142.92	Purchase Reimbursement	574424310 - Professional and Technica	
					\$142.92			
Dell Marketing L.P.	124746	10648739700	04/03/2023	04/04/2023	3,229.10	SJC Surveyor	104147240 - Office Expense	
					\$3,229.10			

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Delta Rigging & Tools Inc.	124544	GRA_PSI001054	03/21/2023	03/21/2023	2,557.00	SJC Road	214412250 - Equipment Operation	
Delta Rigging & Tools Inc.	124663	GRA_PSI001057	03/27/2023	03/28/2023	123.00	SJC Road	214412250 - Equipment Operation	
Delta Rigging & Tools Inc.	124663	GRA_PSI001057	03/27/2023	03/28/2023	898.06	SJC Road	214412250 - Equipment Operation	
Delta Rigging & Tools Inc.	124663	GRA_PSI001057	03/27/2023	03/28/2023	164.16	SJC Road	214412250 - Equipment Operation	
					<u>\$1,185.22</u>			
					\$3,742.22			
Dept of Health and Human Services	124545	23FN000182	03/10/2023	03/21/2023	192.50	San Juan Public Health	255013.980 - Vital Statistics Intergover	
Dept of Health and Human Services	124546	23H5000888	03/10/2023	03/21/2023	1,457.64	San Juan Public Health	255192.980 - TCM Intergovernmental	
Dept of Health and Human Services	124747	23FN000215	04/04/2023	04/04/2023	191.00	San Juan Public Health	255013.980 - Vital Statistics Intergover	
					<u>\$1,841.14</u>			
Dept of Public Safety	124664	23C0000040	12/31/2022	03/28/2023	113,359.46	Dispatch Services	103694000 - E911 Surcharge	
					<u>\$113,359.46</u>			
Design Specialties Inc.	124547	53442	03/20/2023	03/21/2023	792.00	SJC SHERIFF	104230480 - Kitchen Food	
					<u>\$792.00</u>			
Diamond Propane LLC	124748	15142	04/04/2023	04/04/2023	691.41	SJC Fire	104225270 - Utilities	
Diamond Propane LLC	124748	15214	04/04/2023	04/04/2023	397.60	SJC Landfill	574424270 - Utilities	
					<u>\$1,089.01</u>			
					\$1,089.01			
Dinosaur Museum	124548	20230310130613	03/20/2023	03/21/2023	10,000.00	Rural Grant	104192920 - Grants	
					<u>\$10,000.00</u>			
Dobson, Ed	124549	20230320101923	03/20/2023	03/21/2023	50.00	PLANNING AND ZONING	104114620 - Miscellaneous Services	
					<u>\$50.00</u>			
Dominion Energy	124550	20230310131157	03/20/2023	03/21/2023	452.48	7643860000 80 N Main St	724167270 - Utilities	
Dominion Energy	124749	20230329141300	04/04/2023	04/04/2023	1,196.13	8743860000 96 W 100 S	264350270 - Utilities	
Dominion Energy	124749	20230330153046	04/04/2023	04/04/2023	1,463.94	3617789388 885 E Center	214414270 - Utilities	
					<u>\$2,660.07</u>			
					\$3,112.55			
DTS - State of Utah	124665	2308R062000003	03/27/2023	03/28/2023	694.25	SJC Sheriffs Office	104232310 - Professional and Technica	
					<u>\$694.25</u>			
Duncan, Lyman	124666	20230324153733	03/27/2023	03/28/2023	505.50	TRAVEL REIMBURSEMENT	104142230 - Travel Expense	
					<u>\$505.50</u>			
Earthgrains Baking Company	124551	85272290001578	03/20/2023	03/21/2023	66.00	SJC Jail	104230480 - Kitchen Food	
Earthgrains Baking Company	124667	85272290001625	03/27/2023	03/28/2023	66.00	SJC Jail	104230480 - Kitchen Food	
Earthgrains Baking Company	124667	85272290001669	03/27/2023	03/28/2023	66.00	SJC Jail	104230480 - Kitchen Food	
					<u>\$132.00</u>			
Earthgrains Baking Company	124750	85272290001700	04/03/2023	04/04/2023	66.00	SJC Jail	104230480 - Kitchen Food	
Earthgrains Baking Company	124750	85272290001753	04/04/2023	04/04/2023	66.00	SJC Jail	104230480 - Kitchen Food	
					<u>\$132.00</u>			
					\$330.00			

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
EFTPS - IRS	EFT	PR031923-575	03/24/2023	03/24/2023	11,327.98	Medicare Tax	102221000 - FICA Payable	
EFTPS - IRS	EFT	PR031923-575	03/24/2023	03/24/2023	25,802.88	Federal Income Tax	102222000 - Federal Tax W/H Payable	
EFTPS - IRS	EFT	PR031923-575	03/24/2023	03/24/2023	48,437.18	Social Security Tax	102221000 - FICA Payable	
					<u>\$85,568.04</u>			
					\$85,568.04			
Emery Telcom	124552	20230310131541	03/21/2023	03/21/2023	99.66	987300 - SJC Public Safety	104230350 - State Prisoner Expenses	
Emery Telcom	124552	20230310132533	03/21/2023	03/21/2023	99.66	988500 - SJC Emergency Services	104255270 - Utilities	
Emery Telcom	124552	20230310132539	03/21/2023	03/21/2023	211.81	3514200 SJC Blanding Seniors	104672270 - Utilities	
Emery Telcom	124552	2278SZ10001.04	03/21/2023	03/21/2023	2,041.08	2278.S.100	104574615 - Contracts	
Emery Telcom	124552	3324200-030123	03/10/2023	03/21/2023	79.95	3324200 - SJC Admin Building	574424270 - Utilities	
Emery Telcom	124552	3324200-030123	03/10/2023	03/21/2023	84.95	3324200 - SJC Admin Building	104255270 - Utilities	
Emery Telcom	124552	3324200-030123	03/10/2023	03/21/2023	104.60	3324200 - SJC Admin Building	104151280 - Telephone	
Emery Telcom	124552	3324200-030123	03/10/2023	03/21/2023	104.95	3324200 - SJC Admin Building	104230280 - Telephone	
Emery Telcom	124552	3324200-030123	03/10/2023	03/21/2023	104.95	3324200 - SJC Admin Building	255007.280 - Indirect Admin Telephone	
Emery Telcom	124552	3324200-030123	03/10/2023	03/21/2023	209.90	3324200 - SJC Admin Building	104672270 - Utilities	
Emery Telcom	124552	3324200-030123	03/10/2023	03/21/2023	269.90	3324200 - SJC Admin Building	214414280 - Telephone	
Emery Telcom	124552	3324200-030123	03/10/2023	03/21/2023	274.90	3324200 - SJC Admin Building	104151620 - Miscellaneous Services	
					<u>\$3,686.31</u>			
Emery Telcom	124751	20230329141249	04/03/2023	04/04/2023	365.32	3431000 SJC EMS	264350280 - Telephone	
Emery Telcom	124751	20230403105305	04/04/2023	04/04/2023	84.95	3609200 - SJC Communications	104574270 - Utilities	
					<u>\$450.27</u>			
					\$4,136.58			
Equitable Financial Equi-vest	124668	20230324153459	03/27/2023	03/28/2023	360.00	Payroll Deductions	102225000 - Equivest	
					<u>\$360.00</u>			
Exergy Rehabilitation	124553	20230310130703	03/20/2023	03/21/2023	5,000.00	Rural Grant	104192920 - Grants	
					<u>\$5,000.00</u>			
Farmers Telecommunications Inc	124554	20230310132624	03/21/2023	03/21/2023	54.99	6921 Cedar Point Volunteer Fire	104225280 - Telephone	
					<u>\$54.99</u>			
Fastenal Company	124669	COBAY74546	03/27/2023	03/28/2023	128.82	SJC Admin Building	104161260 - Buildings and Grounds	
Fastenal Company	124669	COBAY74547	03/27/2023	03/28/2023	8.75	SJC Road	214412250 - Equipment Operation	
Fastenal Company	124669	COBAY74547	03/27/2023	03/28/2023	233.85	SJC Road	214414260 - Buildings and Grounds	
Fastenal Company	124669	COBAY74548	03/27/2023	03/28/2023	206.13	SJC Road	214412250 - Equipment Operation	
					<u>\$577.55</u>			
					\$577.55			
Firefly Designs, Inc	124752	637	04/04/2023	04/04/2023	39.51	SJC EC DEV	104192240 - Office Expense	
					<u>\$39.51</u>			
Fitzgerald Law Office LLC	124670	20230320	03/27/2023	03/28/2023	831.25	SJC Attorney	104126615 - Contracts	
Fitzgerald Law Office LLC	124670	20230321	03/27/2023	03/28/2023	1,312.50	SJC Attorney	104126615 - Contracts	
Fitzgerald Law Office LLC	124670	20230321-	03/27/2023	03/28/2023	1,540.00	SJC Attorney	104126615 - Contracts	
					<u>\$3,683.75</u>			
					\$3,683.75			
FleetPride Inc	124753	105869640	04/03/2023	04/04/2023	381.94	SJC Road Dept	214412250 - Equipment Operation	
					<u>\$381.94</u>			
Flintlock Farms LLC	124555	20230310130953	03/20/2023	03/21/2023	3,000.00	Rural Grant	104192920 - Grants	
					<u>\$3,000.00</u>			
					\$3,000.00			

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Four States Tire & Service	124671	371262	03/27/2023	03/28/2023	1,756.56	SJC Road	214412250 - Equipment Operation	
Four States Tire & Service	124671	371263	03/27/2023	03/28/2023	2,800.12	SJC Road	214412250 - Equipment Operation	
Four States Tire & Service	124671	371265	03/27/2023	03/28/2023	318.32	SJC Road	214412250 - Equipment Operation	
Four States Tire & Service	124671	371268	03/27/2023	03/28/2023	2,446.20	SJC Road	214412250 - Equipment Operation	
Four States Tire & Service	124671	371475	03/27/2023	03/28/2023	190.90	SJC Road	214412250 - Equipment Operation	
Four States Tire & Service	124671	371476	03/27/2023	03/28/2023	527.84	SJC Road	214412250 - Equipment Operation	
Four States Tire & Service	124671	371479	03/27/2023	03/28/2023	1,045.44	SJC Road	214412250 - Equipment Operation	
					\$9,085.38			
Four States Tire & Service	124754	371247	04/03/2023	04/04/2023	6,194.92	SJC Road	214412250 - Equipment Operation	
Four States Tire & Service	124754	371932	04/03/2023	04/04/2023	1,325.70	SJC Road	214412250 - Equipment Operation	
					\$7,520.62			
					\$16,606.00			
Freestone, Natalie	124755	20230403102922	04/04/2023	04/04/2023	103.00	Travel Reimbursement	104255230 - Travel Expense	
Freestone, Natalie	124755	20230403102922	04/04/2023	04/04/2023	145.00	Travel Reimbursement	104686230 - Travel Expense	
					\$248.00			
					\$248.00			
Friends of Cedar Mesa	124556	20230310131025	03/20/2023	03/21/2023	3,500.00	Rural Grant	104192920 - Grants	
					\$3,500.00			
Frontier	124756	20230403103451	04/04/2023	04/04/2023	185.23	435-587-2797-030304-8	104225280 - Telephone	
Frontier	124756	20230403103459	04/04/2023	04/04/2023	217.32	435-651-3351-082400-8	104225280 - Telephone	
Frontier	124756	20230403103509	04/04/2023	04/04/2023	274.55	435-727-3440-062308-8	104225280 - Telephone	
					\$677.10			
					\$677.10			
Fuel Network	124672	F2308E00955	03/27/2023	03/28/2023	-678.21	SJC Fuel Bill	214412251 - Gas, Oil and Grease	
Fuel Network	124672	F2308E00955	03/27/2023	03/28/2023	-290.66	SJC Fuel Bill	104210251 - Gas, Oil and Grease	
Fuel Network	124672	F2308E00955	03/27/2023	03/28/2023	67.92	SJC Fuel Bill	104151251 - Gas, Oil and Grease	
Fuel Network	124672	F2308E00955	03/27/2023	03/28/2023	131.37	SJC Fuel Bill	104147251 - Gas, Oil and Grease	
Fuel Network	124672	F2308E00955	03/27/2023	03/28/2023	165.16	SJC Fuel Bill	104256251 - Gas, Oil and Grease	
Fuel Network	124672	F2308E00955	03/27/2023	03/28/2023	265.80	SJC Fuel Bill	104225251 - Gas, Oil and Grease	
Fuel Network	124672	F2308E00955	03/27/2023	03/28/2023	357.20	SJC Fuel Bill	104193251 - Gas, Oil and Grease	
Fuel Network	124672	F2308E00955	03/27/2023	03/28/2023	450.45	SJC Fuel Bill	104242251 - Gas, Oil and Grease	
Fuel Network	124672	F2308E00955	03/27/2023	03/28/2023	545.63	SJC Fuel Bill	104161251 - Gas, Oil and Grease	
Fuel Network	124672	F2308E00955	03/27/2023	03/28/2023	670.41	SJC Fuel Bill	255012.251 - Local General Health Ga	
Fuel Network	124672	F2308E00955	03/27/2023	03/28/2023	752.19	SJC Fuel Bill	264350251 - Gas, Oil and Grease	
Fuel Network	124672	F2308E00955	03/27/2023	03/28/2023	781.19	SJC Fuel Bill	214412251 - Gas, Oil and Grease	
Fuel Network	124672	F2308E00955	03/27/2023	03/28/2023	796.24	SJC Fuel Bill	574424251 - Gas, Oil and Grease	
Fuel Network	124672	F2308E00955	03/27/2023	03/28/2023	1,106.11	SJC Fuel Bill	104672251 - Gas, Oil and Grease	
Fuel Network	124672	F2308E00955	03/27/2023	03/28/2023	1,388.59	SJC Fuel Bill	104111251 - Gas, Oil and Grease	
Fuel Network	124672	F2308E00955	03/27/2023	03/28/2023	11,672.93	SJC Fuel Bill	104210251 - Gas, Oil and Grease	
Fuel Network	124672	F2308E00955	03/27/2023	03/28/2023	39,933.91	SJC Fuel Bill	214412251 - Gas, Oil and Grease	
					\$58,116.23			
					\$58,116.23			
Gallegos, David	124673	20230324161443	03/27/2023	03/28/2023	15.00	Travel - Reimbursement	104220615 - Contracts	
Gallegos, David	124673	20230324161443	03/27/2023	03/28/2023	84.00	Travel - Reimbursement	104255230 - Travel Expense	
					\$99.00			
					\$99.00			
Gallegos, Tamara	124757	20230403102922	04/04/2023	04/04/2023	103.00	Travel Reimb.	104255230 - Travel Expense	
					\$103.00			

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Geffs Manufacturing Inc.	124674	406431	03/27/2023	03/28/2023	17,563.15	SJC ROAD	214412250 - Equipment Operation	
Geffs Manufacturing Inc.	124674	406434	03/27/2023	03/28/2023	795.32	SJC ROAD	214412250 - Equipment Operation	
					<u>\$18,358.47</u>			
					\$18,358.47			
Gemstone Campground	124557	20230310131009	03/20/2023	03/21/2023	5,000.00	Rural Grant	104192920 - Grants	
					<u>\$5,000.00</u>			
					\$5,000.00			
Giddings, Brayden	124675	20230324153459	03/27/2023	03/28/2023	254.00	Travel Reimbursement	104210230 - Travel Expense	
					<u>\$254.00</u>			
					\$254.00			
GIS Planning	124558	2120839261	03/20/2023	03/21/2023	3,600.00	SJC Economic Dev	104192920 - Grants	
					<u>\$3,600.00</u>			
					\$3,600.00			
Glamping Canyonlands	124559	20230310130746	03/20/2023	03/21/2023	8,000.00	Rural Grant	104192920 - Grants	
					<u>\$8,000.00</u>			
					\$8,000.00			
GoodSource Solutions	124758	SI0542842	04/03/2023	04/04/2023	449.80	San Juan County Jail	104230480 - Kitchen Food	
					<u>\$449.80</u>			
					\$449.80			
Goulding's Lodge And Tour	124676	524088	03/27/2023	03/28/2023	17.88	SJC Sheriff Office	104210610 - Miscellaneous Supplies	
					<u>\$17.88</u>			
					\$17.88			
Grand County Emergency Medical S	124560	20-	03/20/2023	03/21/2023	1,750.00	SJC Ambulance	264350330 - Employee Education	
					<u>\$1,750.00</u>			
					\$1,750.00			
Halls, Craig C.	124759	9264	04/03/2023	04/04/2023	2,084.40	SJC Attorney	104126615 - Contracts	
					<u>\$2,084.40</u>			
					\$2,084.40			
Happy Morgan Law	124561	20230310131642	03/21/2023	03/21/2023	510.00	Public Defender	104126310 - Professional and Technica	
Happy Morgan Law	124561	20230310131653	03/21/2023	03/21/2023	450.00	Public Defender	104126310 - Professional and Technica	
Happy Morgan Law	124561	20230310131704	03/21/2023	03/21/2023	195.00	Public Defender	104126310 - Professional and Technica	
Happy Morgan Law	124561	20230310131713	03/21/2023	03/21/2023	1,470.00	Public Defender	104126310 - Professional and Technica	
					<u>\$2,625.00</u>			
					\$2,625.00			
Happy Morgan Law	124760	20230403103114	04/04/2023	04/04/2023	495.00	Public Defender	104126310 - Professional and Technica	
Happy Morgan Law	124760	20230403103121	04/04/2023	04/04/2023	360.00	Public Defender	104126310 - Professional and Technica	
Happy Morgan Law	124760	20230403103129	04/04/2023	04/04/2023	495.00	Public Defender	104126310 - Professional and Technica	
Happy Morgan Law	124760	20230403103138	04/04/2023	04/04/2023	615.00	Public Defender	104126310 - Professional and Technica	
Happy Morgan Law	124760	20230403103147	04/04/2023	04/04/2023	585.00	Public Defender	104126310 - Professional and Technica	
					<u>\$2,550.00</u>			
					\$2,550.00			
					\$5,175.00			
Harvey, Jamie	124677	20230324153459	03/27/2023	03/28/2023	144.00	Travel Reimbursement	104111230 - Travel Expense	
Harvey, Jamie	124677	20230324153459	03/27/2023	03/28/2023	160.00	Travel Reimbursement	104111230 - Travel Expense	
Harvey, Jamie	124677	20230324153459	03/27/2023	03/28/2023	117.00	Travel Reimbursement	104111230 - Travel Expense	
Harvey, Jamie	124677	20230324153459	03/27/2023	03/28/2023	160.00	Travel Reimbursement	104111230 - Travel Expense	
					<u>\$581.00</u>			
					\$581.00			
Hasken, Christopher	124678	20230324153459	03/27/2023	03/28/2023	150.00	Refund of Bail	103511000 - Justice Court Fines	
					<u>\$150.00</u>			
					\$150.00			
Hazleton, Lyon W. II	124679	20230324153459	03/27/2023	03/28/2023	175.00	2023 Annual Judge Conf	104122210 - Subscriptions and Membe	
					<u>\$175.00</u>			
					\$175.00			

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
High Desert Cafe	124562	20230310130711	03/20/2023	03/21/2023	2,300.00	Rural Grant	104192920 - Grants	
					\$2,300.00			
Hoggard, Ashley	124761	20230330154736	04/03/2023	04/04/2023	26.00	Recertification	264350330 - Employee Education	
					\$26.00			
Hoggard, Jeremy	124762	20230330154644	04/03/2023	04/04/2023	62.00	Recertification	264350330 - Employee Education	
					\$62.00			
Honnen Equipment Co.	124680	1458814	03/27/2023	03/28/2023	577.14	SJC Road Dept	214412250 - Equipment Operation	
Honnen Equipment Co.	124680	1461696	03/27/2023	03/28/2023	115.30	SJC Road Dept	214412250 - Equipment Operation	
					\$692.44			
					\$692.44			
ImageNet Consulting LLC	124563	INV478058	03/20/2023	03/21/2023	92.59	SJC Sheriff	104230310 - Professional and Technica	
ImageNet Consulting LLC	124681	INV455652	03/27/2023	03/28/2023	1,147.09	SJC Recorder	104144240 - Office Expense	
ImageNet Consulting LLC	124763	INV299144	04/04/2023	04/04/2023	404.67	SJC Sheriff	104230310 - Professional and Technica	
ImageNet Consulting LLC	124763	INV31399	04/04/2023	04/04/2023	594.49	SJC Sheriff	104230310 - Professional and Technica	
ImageNet Consulting LLC	124763	INV453745	04/04/2023	04/04/2023	95.44	SJC Sheriff	104230310 - Professional and Technica	
ImageNet Consulting LLC	124763	INV508612	04/03/2023	04/04/2023	92.96	SJC Sheriff	104230310 - Professional and Technica	
					\$1,187.56			
					\$2,427.24			
Integrated Solutions Consulting Corp	124564	P-84355-2023-05	03/21/2023	03/21/2023	2,339.99	PDM Contract	104255615 - Contracts	
					\$2,339.99			
Jackson Group Peterbilt	124565	220166	11/22/2022	03/21/2023	1,559.88	SJC Road Dept	214412250 - Equipment Operation	
Jackson Group Peterbilt	124565	221555	12/12/2022	03/21/2023	234.08	SJC Road Dept	214412250 - Equipment Operation	
Jackson Group Peterbilt	124565	221628	12/01/2022	03/21/2023	161.89	SJC Road Dept	214412250 - Equipment Operation	
Jackson Group Peterbilt	124565	221649	12/12/2022	03/21/2023	167.47	SJC Road Dept	214412250 - Equipment Operation	
Jackson Group Peterbilt	124565	222320	12/20/2022	03/21/2023	35.27	SJC Road Dept	214412250 - Equipment Operation	
Jackson Group Peterbilt	124565	222418	12/21/2022	03/21/2023	24.33	SJC Road Dept	214412250 - Equipment Operation	
Jackson Group Peterbilt	124565	222469	12/22/2022	03/21/2023	174.66	SJC Road Dept	214412250 - Equipment Operation	
Jackson Group Peterbilt	124565	222724	03/10/2023	03/21/2023	563.54	SJC Road Dept	214412250 - Equipment Operation	
Jackson Group Peterbilt	124565	222724x1	03/10/2023	03/21/2023	110.75	SJC Road Dept	214412250 - Equipment Operation	
Jackson Group Peterbilt	124565	223202	03/10/2023	03/21/2023	214.03	SJC Road Dept	214412250 - Equipment Operation	
Jackson Group Peterbilt	124565	223769	03/10/2023	03/21/2023	124.95	SJC Road Dept	214412250 - Equipment Operation	
Jackson Group Peterbilt	124565	224179	03/10/2023	03/21/2023	337.71	SJC Road Dept	214412250 - Equipment Operation	
Jackson Group Peterbilt	124565	224863	03/10/2023	03/21/2023	176.92	SJC Road Dept	214412250 - Equipment Operation	
Jackson Group Peterbilt	124565	224942	03/10/2023	03/21/2023	150.42	SJC Road Dept	214412250 - Equipment Operation	
Jackson Group Peterbilt	124565	CM215842	12/12/2022	03/21/2023	-3,500.00	SJC Road Dept	214412250 - Equipment Operation	
Jackson Group Peterbilt	124565	CM220166	01/30/2023	03/21/2023	-337.50	SJC Road Dept	214412250 - Equipment Operation	
					\$198.40			
Jackson Group Peterbilt	124682	225149	03/27/2023	03/28/2023	95.94	SJC Road Dept	214412250 - Equipment Operation	
Jackson Group Peterbilt	124682	225210	03/27/2023	03/28/2023	471.21	SJC Road Dept	214412250 - Equipment Operation	
Jackson Group Peterbilt	124682	225385	03/27/2023	03/28/2023	140.02	SJC Road Dept	214412250 - Equipment Operation	
Jackson Group Peterbilt	124682	225385X1	03/27/2023	03/28/2023	171.24	SJC Road Dept	214412250 - Equipment Operation	
					\$878.41			
					\$1,076.81			
Javelina Trading Company	124683	2302021	03/27/2023	03/28/2023	1,600.64	SJC Road Department	214414480 - Special Department Suppl	
					\$1,600.64			

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
JB Restoration & Fabrication	124684	4019	03/27/2023	03/28/2023	300.00	SJC Road Dept	214412250 - Equipment Operation	
JB Restoration & Fabrication	124684	4022	03/27/2023	03/28/2023	175.00	SJC Road Dept	214412250 - Equipment Operation	
					<u>\$475.00</u>			
JB Restoration & Fabrication	124764	4025	04/03/2023	04/04/2023	220.00	SJC Road Dept	214412250 - Equipment Operation	
JB Restoration & Fabrication	124764	4026	04/03/2023	04/04/2023	400.00	SJC Road Dept	214412250 - Equipment Operation	
JB Restoration & Fabrication	124764	4027	04/03/2023	04/04/2023	320.00	SJC Road Dept	214412250 - Equipment Operation	
					<u>\$940.00</u>			
					\$1,415.00			
Jenkins Bagley Sperry PLLC	124685	43506	03/27/2023	03/28/2023	9,840.00	Administrative Law Judge	104126617 - Administrative Law Judge	
					<u>\$9,840.00</u>			
Johnston, William	124566	20230320101923	03/20/2023	03/21/2023	50.00	Planning & Zoning Meeting	104114620 - Miscellaneous Services	
Johnston, William	124566	20230320101923	03/20/2023	03/21/2023	58.95	Planning & Zoning Meeting	104114230 - Travel Expense	
					<u>\$108.95</u>			
					\$108.95			
JWC Environmental Inc	124765	114337	04/04/2023	04/04/2023	3,206.73	SJC Public Safety	104166260 - Buildings and Grounds	
					<u>\$3,206.73</u>			
Kane, Thomas	124686	20230321095957	03/27/2023	03/28/2023	100.00	Boot Reimbursement	214414480 - Special Department Suppl	
					<u>\$100.00</u>			
Kenworth Sales Company	124687	005P5036	03/27/2023	03/28/2023	502.04	SJC Road	214412250 - Equipment Operation	
Kenworth Sales Company	124687	005P5116	03/27/2023	03/28/2023	242.38	SJC Road	214412250 - Equipment Operation	
Kenworth Sales Company	124687	005P5330	03/27/2023	03/28/2023	69.86	SJC Road	214412250 - Equipment Operation	
					<u>\$814.28</u>			
					\$814.28			
Kigalia Fine Arts Council	124567	20230310131032	03/20/2023	03/21/2023	2,000.00	Rural Grant	104192920 - Grants	
					<u>\$2,000.00</u>			
Knight, Katie	124568	KK031423	03/21/2023	03/21/2023	349.61	Travel Reimbursement	255111.230 - WIC Administration Travel	
					<u>\$349.61</u>			
Knight, Sheila	124569	0126_001	03/20/2023	03/21/2023	2,041.72	RN Waiver	104682615 - Contracts	
					<u>\$2,041.72</u>			
Kunz PC	124766	34	04/04/2023	04/04/2023	7,897.50	SJC Attorney	104156310 - Professional and Technica	
					<u>\$7,897.50</u>			
Kunz, Angela	124767	AK033023	04/04/2023	04/04/2023	130.36	Purchase Reimbursement	255193.480 - Home Visiting - PAT Spec	
					<u>\$130.36</u>			
Larry H. Miller	124688	2068243W	03/27/2023	03/28/2023	95.53	SJC Road Dept	214412250 - Equipment Operation	
Larry H. Miller	124768	2069805W	04/03/2023	04/04/2023	36.00	SJC Road Dept	214412250 - Equipment Operation	
					<u>\$131.53</u>			
Lincoln National Life Insurance Com	124570	4525572712	03/21/2023	03/21/2023	3,007.12	Life Insurance Benefits	102236000 - Lincoln Financial	
Lincoln National Life Insurance Com	124570	4525572712	03/21/2023	03/21/2023	3,667.39	Life Insurance Benefits	104965135 - Life Insurance Premium	
					<u>\$6,674.51</u>			
Lincoln National Life Insurance Com	124769	4537656473	04/04/2023	04/04/2023	6,647.63	Life Insurance Benefits	102236000 - Lincoln Financial	
					<u>\$13,322.14</u>			

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Long, Roxy	124689	20230324153459	03/27/2023	03/28/2023	1,125.00	Nursing Services	104230350 - State Prisoner Expenses	
					\$1,125.00			
Lumen	124690	5107XQC1S3-20	03/27/2023	03/28/2023	219.35	5107XQC1S3	104232310 - Professional and Technica	
Lumen	124770	629127077	04/04/2023	04/04/2023	20.11	70470067	104232310 - Professional and Technica	
					\$239.46			
Main Street Drug and Boutique	124571	9305	03/20/2023	03/21/2023	12.99	SJC Sheriff	104230312 - Medical Expenses	
Main Street Drug and Boutique	124771	10719	04/04/2023	04/04/2023	14.95	SJC Sheriff	104230312 - Medical Expenses	
					\$27.94			
Martinez, Taylor R	124772	20230330154721	04/03/2023	04/04/2023	17.57	Training Reimbursement	264350330 - Employee Education	
					\$17.57			
Maxwell Products Inc.	124572	24315	03/10/2023	03/21/2023	27,619.61	SJC Road Dept	214414410 - Road Supplies	
Maxwell Products Inc.	124572	24319	03/10/2023	03/21/2023	27,412.97	SJC Road Dept	214414410 - Road Supplies	
					\$55,032.58			
					\$55,032.58			
McDonald, Trey	124573	23F08-T-029	03/21/2023	03/21/2023	552.00	Per Diem Reimbursement	104211230 - Travel Expense	
					\$552.00			
MCI	124574	20230310132547	03/21/2023	03/21/2023	29.14	08693326894 Cal Black Airport	105430280 - Telephone	
					\$29.14			
McNeely, Jerry	124773	RI0401231	04/01/2023	04/04/2023	1,500.00		104112310 - Professional and Technica	
					\$1,500.00			
MediVista Media LLC	124575	20239860	03/10/2023	03/21/2023	297.00	SJC Public Health	255007.210 - Indirect Admin Subscripti	
					\$297.00			
MetLife Group Benefits	124691	20230324154024	03/28/2023	03/28/2023	235.15	Dental Customer # 5955986	102230000 - Metlife Dental	
MetLife Group Benefits	124691	PR030523-5230	03/10/2023	03/28/2023	376.92	Dental Employee Only	102230000 - Metlife Dental	
MetLife Group Benefits	124691	PR030523-5230	03/10/2023	03/28/2023	836.10	Dental Employee +1	102230000 - Metlife Dental	
MetLife Group Benefits	124691	PR030523-5230	03/10/2023	03/28/2023	3,430.75	Dental Family	102230000 - Metlife Dental	
MetLife Group Benefits	124691	PR031923-5230	03/24/2023	03/28/2023	376.65	Dental Employee Only	102230000 - Metlife Dental	
MetLife Group Benefits	124691	PR031923-5230	03/24/2023	03/28/2023	836.10	Dental Employee +1	102230000 - Metlife Dental	
MetLife Group Benefits	124691	PR031923-5230	03/24/2023	03/28/2023	3,383.04	Dental Family	102230000 - Metlife Dental	
					\$9,474.71			
					\$9,474.71			
Mexican Hat Special Serv Dist.	124774	323-24	04/04/2023	04/04/2023	66.93	SJC Fire/Rescue	104225270 - Utilities	
Mexican Hat Special Serv Dist.	124774	RI0401232	04/01/2023	04/04/2023	500.00	Monthly USDA Loan Payment	104850915 - Transfers to Other Units	
					\$566.93			
					\$566.93			
Mid-American Research Chemical	124692	0785059-IN	03/27/2023	03/28/2023	483.99	SJC Admin Building	104161260 - Buildings and Grounds	
Mid-American Research Chemical	124692	0785060-IN	03/27/2023	03/28/2023	485.36	SJC Library	724167260 - Buildings and Grounds	
					\$969.35			
					\$969.35			
Midnight Fuels LLC	124775	2588	04/03/2023	04/04/2023	1,439.82	SJC Road Dept	214412250 - Equipment Operation	
					\$1,439.82			

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Mission Discovery School	124576	20230310130938	03/20/2023	03/21/2023	1,000.00	Rural Grant	104192920 - Grants	
					\$1,000.00			
Moab Free Health Clinic	124776	137	04/03/2023	04/04/2023	4,500.00	SJC Economic Dev	104192920 - Grants	
					\$4,500.00			
Moab Valley Fire Protection District	124777	593	04/03/2023	04/04/2023	46,000.00	Fire Contract	104220615 - Contracts	
					\$46,000.00			
Modern Marketing Inc.	124577	MMI150168	03/20/2023	03/21/2023	841.70	SJC Sheriff's Office - MSD84535	104210480 - Special Department Suppl	
					\$841.70			
Montezuma Canyon Ranch & Vineya	124578	20230310130726	03/20/2023	03/21/2023	2,000.00	Rural Grant	104192920 - Grants	
					\$2,000.00			
Monticello City	124579	35601-02282023	03/10/2023	03/21/2023	56.92	35601 SJC All Accounts	104225270 - Utilities	
Monticello City	124579	35601-02282023	03/10/2023	03/21/2023	56.92	35601 SJC All Accounts	104225270 - Utilities	
Monticello City	124579	35601-02282023	03/10/2023	03/21/2023	60.00	35601 SJC All Accounts	104165270 - Utilities	
Monticello City	124579	35601-02282023	03/10/2023	03/21/2023	70.00	35601 SJC All Accounts	104620270 - Utilities	
Monticello City	124579	35601-02282023	03/10/2023	03/21/2023	106.92	35601 SJC All Accounts	724167270 - Utilities	
Monticello City	124579	35601-02282023	03/10/2023	03/21/2023	199.24	35601 SJC All Accounts	104161270 - Utilities	
Monticello City	124579	35601-02282023	03/10/2023	03/21/2023	302.52	35601 SJC All Accounts	214414270 - Utilities	
Monticello City	124579	35601-02282023	03/10/2023	03/21/2023	1,403.82	35601 SJC All Accounts	104166270 - Utilities	
					\$2,256.34			
					\$2,256.34			
Monticello Mercantile	124580	C269333	03/21/2023	03/21/2023	7.79	Monticello Library	724581240 - Office Expense	
Monticello Mercantile	124580	C273607	03/21/2023	03/21/2023	5.79	SJC Road	214412250 - Equipment Operation	
Monticello Mercantile	124580	C273796	03/21/2023	03/21/2023	9.87	Monticello Library	724581240 - Office Expense	
Monticello Mercantile	124580	C274255	03/21/2023	03/21/2023	60.95	SJC Road	214414260 - Buildings and Grounds	
Monticello Mercantile	124580	C274513	03/21/2023	03/21/2023	9.99	SJC Sheriff	104210610 - Miscellaneous Supplies	
Monticello Mercantile	124580	C274560	03/21/2023	03/21/2023	6.47	SJC Road	214412250 - Equipment Operation	
Monticello Mercantile	124580	C274575	03/21/2023	03/21/2023	2.38	SJC Road	214412250 - Equipment Operation	
Monticello Mercantile	124580	C274713	03/21/2023	03/21/2023	2.99	SJC Road	214412250 - Equipment Operation	
Monticello Mercantile	124580	C274855	03/21/2023	03/21/2023	38.47	SJC Admin Building	104161260 - Buildings and Grounds	
Monticello Mercantile	124580	C275270	03/21/2023	03/21/2023	1.10	SJC Public Safety	104166260 - Buildings and Grounds	
Monticello Mercantile	124580	C275296	03/21/2023	03/21/2023	13.99	SJC Aging	104676260 - Buildings and Grounds	
Monticello Mercantile	124580	E27568	03/21/2023	03/21/2023	22.57	SJC Library	724581240 - Office Expense	
					\$182.36			
Monticello Mercantile	124693	C272329	03/27/2023	03/28/2023	16.52	SJC Recorder	104144240 - Office Expense	
Monticello Mercantile	124693	C272330	03/27/2023	03/28/2023	3.98	SJC Recorder	104144240 - Office Expense	
Monticello Mercantile	124693	C273039	03/27/2023	03/28/2023	8.97	SJC Recorder	104144240 - Office Expense	
Monticello Mercantile	124693	C274737	03/27/2023	03/28/2023	9.79	SJC Road	214412250 - Equipment Operation	
Monticello Mercantile	124693	C274749	03/27/2023	03/28/2023	37.48	SJC Road	214412250 - Equipment Operation	
Monticello Mercantile	124693	C275210	03/27/2023	03/28/2023	14.98	SJC Sheriff	104210610 - Miscellaneous Supplies	
Monticello Mercantile	124693	C275662	03/27/2023	03/28/2023	161.97	SJC Sheriff	104230350 - State Prisoner Expenses	
Monticello Mercantile	124693	C275738	03/27/2023	03/28/2023	129.00	SJC Road	214412250 - Equipment Operation	
Monticello Mercantile	124693	C275938	03/27/2023	03/28/2023	21.57	SJC Sheriff	104230350 - State Prisoner Expenses	
Monticello Mercantile	124693	C275959	03/27/2023	03/28/2023	30.98	SJC Search and Rescue	104215620 - Miscellaneous Services	
Monticello Mercantile	124693	C276225	03/27/2023	03/28/2023	1.79	SJC Public Safety	104166260 - Buildings and Grounds	
Monticello Mercantile	124693	C276237	03/27/2023	03/28/2023	6.28	SJC Weed Dept	104256260 - Buildings and Grounds	
Monticello Mercantile	124693	E28043	03/27/2023	03/28/2023	28.37	SJC Public Safety	104166260 - Buildings and Grounds	
					\$471.68			
Monticello Mercantile	124778	C274861	04/03/2023	04/04/2023	53.97	SJC Ambulance	264350610 - Miscellaneous Supplies	

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Monticello Mercantile	124778	C276126	04/03/2023	04/04/2023	6.98	SJC Sheriff	104210251 - Gas, Oil and Grease	
Monticello Mercantile	124778	C276395	04/03/2023	04/04/2023	27.98	SJC Public Safety	104166260 - Buildings and Grounds	
Monticello Mercantile	124778	C276423	04/03/2023	04/04/2023	8.24	SJC Public Safety	104166260 - Buildings and Grounds	
Monticello Mercantile	124778	C276447	04/03/2023	04/04/2023	44.99	SJC Road	214412250 - Equipment Operation	
Monticello Mercantile	124778	C276496	04/03/2023	04/04/2023	23.97	SJC Sheriff	104230610 - Miscellaneous Supplies	
Monticello Mercantile	124778	C276613	04/03/2023	04/04/2023	7.99	SJC Sheriff	104230610 - Miscellaneous Supplies	
Monticello Mercantile	124778	C276688	04/03/2023	04/04/2023	13.49	SJC Sheriff	104215620 - Miscellaneous Services	
Monticello Mercantile	124778	C276704	04/04/2023	04/04/2023	13.49	SJC Sheriff	104230350 - State Prisoner Expenses	
Monticello Mercantile	124778	C276894	04/03/2023	04/04/2023	8.49	SJC Public Safety	104166260 - Buildings and Grounds	
Monticello Mercantile	124778	C276901	04/03/2023	04/04/2023	26.98	SJC Maintenance	104165260 - Buildings and Grounds	
Monticello Mercantile	124778	C276907	04/04/2023	04/04/2023	4.99	SJC Sheriff	104230350 - State Prisoner Expenses	
Monticello Mercantile	124778	C277041	04/04/2023	04/04/2023	38.56	SJC Sheriff	104230350 - State Prisoner Expenses	
Monticello Mercantile	124778	E28061	04/03/2023	04/04/2023	35.43	SJC Fire	104255610 - Miscellaneous Supplies	
Monticello Mercantile	124778	E28118	04/03/2023	04/04/2023	20.37	SJC Aging	104676260 - Buildings and Grounds	
					<u>\$335.92</u>			
					\$989.96			
Morris, Rose	124581	20230310132617	03/21/2023	03/21/2023	560.00	Alternatives	104679615 - Contracts	
					\$560.00			
Motor Parts	124582	829915	03/10/2023	03/21/2023	13.49	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124582	829966	03/10/2023	03/21/2023	304.04	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124582	830316	03/10/2023	03/21/2023	184.80	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124582	830338	03/10/2023	03/21/2023	256.12	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124582	830408	03/10/2023	03/21/2023	125.19	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124582	830411	03/10/2023	03/21/2023	-304.04	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124582	830469	03/10/2023	03/21/2023	7.82	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124582	830477	03/10/2023	03/21/2023	17.52	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124582	830719	03/10/2023	03/21/2023	298.98	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124582	830779	03/10/2023	03/21/2023	58.24	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124582	830824	03/10/2023	03/21/2023	6.99	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124582	830871	03/10/2023	03/21/2023	63.99	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124582	831190	03/10/2023	03/21/2023	129.59	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124582	831210	03/10/2023	03/21/2023	1,010.39	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124582	831306	03/10/2023	03/21/2023	512.20	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124582	831311	03/10/2023	03/21/2023	-108.00	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124582	831681	03/10/2023	03/21/2023	45.71	SJC Landfill	574424250 - Equipment Operation	
Motor Parts	124582	831714	03/10/2023	03/21/2023	40.89	SJC Landfill	574424250 - Equipment Operation	
Motor Parts	124582	831725	03/20/2023	03/21/2023	189.99	SJC Sheriff	104210251 - Gas, Oil and Grease	
Motor Parts	124582	832034	03/10/2023	03/21/2023	16.94	SJC Landfill	574424250 - Equipment Operation	
Motor Parts	124582	832099	03/20/2023	03/21/2023	26.31	SJC Landfill	574424250 - Equipment Operation	
Motor Parts	124582	832100	03/20/2023	03/21/2023	5.12	SJC Landfill	574424250 - Equipment Operation	
Motor Parts	124582	832187	03/20/2023	03/21/2023	21.53	SJC Landfill	574424250 - Equipment Operation	
					<u>\$2,923.81</u>			
Motor Parts	124694	831601	03/27/2023	03/28/2023	143.32	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124694	831682	03/27/2023	03/28/2023	77.15	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124694	831761	03/27/2023	03/28/2023	69.62	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124694	831916	03/27/2023	03/28/2023	27.42	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124694	831961	03/27/2023	03/28/2023	124.50	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124694	831963	03/27/2023	03/28/2023	13.16	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124694	832113	03/27/2023	03/28/2023	34.84	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124694	832145	03/27/2023	03/28/2023	509.70	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124694	832208	03/27/2023	03/28/2023	137.81	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124694	832210	03/27/2023	03/28/2023	17.65	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124694	832477	03/27/2023	03/28/2023	7.19	SJC Road Dept	214412250 - Equipment Operation	
					<u>\$1,162.36</u>			

San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Motor Parts	124779	812457	04/04/2023	04/04/2023	4.29	SJC Sheriff	104210251 - Gas, Oil and Grease	
Motor Parts	124779	818983	04/04/2023	04/04/2023	239.99	SJC Sheriff	104210250 - Equipment Operation	
Motor Parts	124779	832449	04/03/2023	04/04/2023	3.52	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124779	832628	04/03/2023	04/04/2023	35.03	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124779	832668	04/03/2023	04/04/2023	2.17	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124779	832884	04/03/2023	04/04/2023	107.67	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124779	832908	04/03/2023	04/04/2023	46.92	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124779	832955	04/03/2023	04/04/2023	3.79	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124779	832961	04/03/2023	04/04/2023	18.52	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124779	832962	04/03/2023	04/04/2023	5.98	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124779	832982	04/03/2023	04/04/2023	26.08	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124779	833245	04/03/2023	04/04/2023	23.96	SJC Road Dept	214412250 - Equipment Operation	
Motor Parts	124779	833247	04/03/2023	04/04/2023	24.00	SJC Road Dept	214412250 - Equipment Operation	
					\$541.92			
					\$4,628.09			
Motor Parts of Monticello	124583	547266	03/10/2023	03/21/2023	10.44	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124583	547273	03/10/2023	03/21/2023	1.78	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124583	547410	03/10/2023	03/21/2023	12.58	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124583	547425	03/10/2023	03/21/2023	15.21	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124583	547510	03/10/2023	03/21/2023	9.43	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124583	547512	03/10/2023	03/21/2023	12.37	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124583	547515	03/10/2023	03/21/2023	9.43	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124583	547519	03/10/2023	03/21/2023	26.23	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124583	547816	03/20/2023	03/21/2023	24.22	SJC Sheriff	104210610 - Miscellaneous Supplies	
Motor Parts of Monticello	124583	547915	03/10/2023	03/21/2023	24.59	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124583	547949	03/10/2023	03/21/2023	30.27	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124583	548024	03/10/2023	03/21/2023	42.90	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124583	548202	03/20/2023	03/21/2023	75.53	SJC Sheriff	104210610 - Miscellaneous Supplies	
					\$294.98			
Motor Parts of Monticello	124695	547800	03/27/2023	03/28/2023	7.31	SJC Admin Building	104161260 - Buildings and Grounds	
Motor Parts of Monticello	124695	548065	03/27/2023	03/28/2023	77.32	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124695	548080	03/27/2023	03/28/2023	138.54	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124695	548083	03/27/2023	03/28/2023	-18.00	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124695	548265	03/27/2023	03/28/2023	8.94	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124695	548354	03/27/2023	03/28/2023	16.74	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124695	548513	03/27/2023	03/28/2023	38.79	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124695	548523	03/27/2023	03/28/2023	60.50	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124695	548574	03/27/2023	03/28/2023	64.11	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124695	548579	03/27/2023	03/28/2023	122.10	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124695	548603	03/27/2023	03/28/2023	7.56	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124695	548624	03/27/2023	03/28/2023	11.55	SJC Road	214412250 - Equipment Operation	
					\$535.46			
Motor Parts of Monticello	124780	548509	04/03/2023	04/04/2023	24.51	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124780	548538	04/03/2023	04/04/2023	1,035.55	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124780	548600	04/03/2023	04/04/2023	47.82	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124780	548602	04/03/2023	04/04/2023	4.60	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124780	548650	04/03/2023	04/04/2023	33.93	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124780	548652	04/03/2023	04/04/2023	143.12	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124780	548657	04/03/2023	04/04/2023	38.79	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124780	548878	04/03/2023	04/04/2023	44.51	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124780	548880	04/03/2023	04/04/2023	-19.95	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124780	548925	04/03/2023	04/04/2023	13.86	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124780	548931	04/03/2023	04/04/2023	143.12	SJC Road	214412250 - Equipment Operation	
Motor Parts of Monticello	124780	549106	04/03/2023	04/04/2023	14.99	SJC Sheriff	104210251 - Gas, Oil and Grease	
Motor Parts of Monticello	124780	549341	04/04/2023	04/04/2023	9.59	SJC Sheriff	104210251 - Gas, Oil and Grease	
					\$1,534.44			
					\$2,364.88			

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Mountain Feller Tree Service and Sa	124584	20230310130858	03/20/2023	03/21/2023	10,000.00	Rural Grant	104192920 - Grants	
					\$10,000.00			
Mountainland Supply Co	124696	S105263079.001	03/27/2023	03/28/2023	101.97	Search and Rescue	104215620 - Miscellaneous Services	
Mountainland Supply Co	124781	S105266130.001	04/04/2023	04/04/2023	16.86	SJC Road Dept	214412250 - Equipment Operation	
Mountainland Supply Co	124781	S105270850.001	04/03/2023	04/04/2023	11.12	SJC Public Safety Building	104166260 - Buildings and Grounds	
					\$27.98			
					\$129.95			
MP Yearous Inc DBA Coral Sands R	124585	20230310131050	03/20/2023	03/21/2023	10,000.00	Rural Grant	104192920 - Grants	
					\$10,000.00			
MSFS of Utah	124782	20230403102922	04/04/2023	04/04/2023	495.00	SJC Aging	104682615 - Contracts	
					\$495.00			
Musselman, Kedric	124586	20230308-10370	03/10/2023	03/21/2023	80.00	BOOT ALLOWANCE	214414480 - Special Department Suppl	
					\$80.00			
National Benefit Services LLC	124587	909648	03/20/2023	03/21/2023	88.45	FSA Plan Admin Fees	104965140 - Other Employee Benefits	
National Benefit Services LLC	124587	CP339169	03/20/2023	03/21/2023	4,655.01	Claims Paid Invoice	102227000 - NBS - Health Care Reimb	
National Benefit Services LLC	124587	CP341667	03/20/2023	03/21/2023	4,849.97	Claims Paid Invoice	102227000 - NBS - Health Care Reimb	
					\$9,593.43			
					\$9,593.43			
Navajo Sanitation	124588	116907	03/20/2023	03/21/2023	297.00	Bluff Senior Center-2772	104672270 - Utilities	
					\$297.00			
Navajo Tribal UtilityAuthority	124589	10000517422	03/10/2023	03/21/2023	33.71	60378371 Along Hwy 162	214414270 - Utilities	
Navajo Tribal UtilityAuthority	124589	10000517452	03/20/2023	03/21/2023	104.27	60378368 4000 W HWY 163	214414270 - Utilities	
Navajo Tribal UtilityAuthority	124589	37001152556	03/20/2023	03/21/2023	154.01	60378370- MC N Hwy 162 NE LDS CHR Tower	104574270 - Utilities	
Navajo Tribal UtilityAuthority	124589	37001152557	03/20/2023	03/21/2023	2.58	60378372 Abt HWY 162	104850270 - Utilities	
Navajo Tribal UtilityAuthority	124589	37001152558	03/20/2023	03/21/2023	4.53	60378373 - Abt State Road 162	104850270 - Utilities	
Navajo Tribal UtilityAuthority	124589	37001152560	03/20/2023	03/21/2023	5.92	60378375 Hwy 162 and Hwy 262	104850730 - Improvements Other Than	
Navajo Tribal UtilityAuthority	124589	37001152561	03/20/2023	03/21/2023	5.92	60378376 Front Fire Station	104850730 - Improvements Other Than	
					\$310.94			
Navajo Tribal UtilityAuthority	124697	31001936006	03/27/2023	03/28/2023	109.93	60378369	104574270 - Utilities	
Navajo Tribal UtilityAuthority	124783	30000991618	04/04/2023	04/04/2023	122.52	60040657 MZC Fire Station East	104225270 - Utilities	
Navajo Tribal UtilityAuthority	124783	32001523889	04/04/2023	04/04/2023	235.93	60271007 - SJC Fire	104225270 - Utilities	
Navajo Tribal UtilityAuthority	124783	37001152559	04/04/2023	04/04/2023	74.60	60378374 101 S 100 E	104225270 - Utilities	
					\$433.05			
					\$853.92			
New Technology Solutions	124590	4819	03/20/2023	03/21/2023	40.00	SJC Public Health	255007.260 - Indirect Admin Buildings	
New Technology Solutions	124590	4820	03/20/2023	03/21/2023	100.00	SJC Aging	104676270 - Utilities	
New Technology Solutions	124590	4821	03/20/2023	03/21/2023	40.00	SJC Buildings	264350310 - Professional and Technica	
New Technology Solutions	124590	4822	03/20/2023	03/21/2023	25.00	SJC Buildings	104161310 - Professional and Technica	
New Technology Solutions	124590	4822	03/20/2023	03/21/2023	25.00	SJC Buildings	104163310 - Professional and Technica	
New Technology Solutions	124590	4822	03/20/2023	03/21/2023	25.00	SJC Buildings	104165310 - Professional and Technica	
New Technology Solutions	124590	4822	03/20/2023	03/21/2023	25.00	SJC Buildings	104166310 - Professional and Technica	
New Technology Solutions	124590	4823	03/20/2023	03/21/2023	31.00	SJC Libraries	724169310 - Professional and Technica	
New Technology Solutions	124590	4823	03/20/2023	03/21/2023	32.00	SJC Libraries	724167310 - Professional and Technica	
New Technology Solutions	124590	4823	03/20/2023	03/21/2023	32.00	SJC Libraries	724168310 - Professional and Technica	
New Technology Solutions	124590	4824	03/20/2023	03/21/2023	100.00	SJC Fire	104225260 - Buildings and Grounds	
					\$475.00			

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
New Technology Solutions	124698	4793	03/27/2023	03/28/2023	100.00	SJC Aging	104676310 - Professional and Technica	
New Technology Solutions	124698	4794	03/27/2023	03/28/2023	40.00	SJC Ambulance	264350310 - Professional and Technica	
New Technology Solutions	124698	4795	03/27/2023	03/28/2023	32.50	SJC Buildings	104161310 - Professional and Technica	
New Technology Solutions	124698	4795	03/27/2023	03/28/2023	32.50	SJC Buildings	104163310 - Professional and Technica	
New Technology Solutions	124698	4795	03/27/2023	03/28/2023	32.50	SJC Buildings	104165310 - Professional and Technica	
New Technology Solutions	124698	4795	03/27/2023	03/28/2023	32.50	SJC Buildings	104166310 - Professional and Technica	
New Technology Solutions	124698	4796	03/27/2023	03/28/2023	33.75	SJC Libraries	724167310 - Professional and Technica	
New Technology Solutions	124698	4796	03/27/2023	03/28/2023	33.75	SJC Libraries	724168310 - Professional and Technica	
New Technology Solutions	124698	4796	03/27/2023	03/28/2023	67.50	SJC Libraries	724169310 - Professional and Technica	
New Technology Solutions	124698	4797	03/27/2023	03/28/2023	120.00	SJC Fire	104225310 - Professional and Technica	
					\$525.00			
					\$1,000.00			
NICE	124699	7298410	03/28/2023	03/28/2023	62.07	SJC Economic Dev 4531740	104193280 - Telephone	
					\$62.07			
Nicholas & Company	124591	8266267	03/21/2023	03/21/2023	1,887.87	SJC Sheriff	104230480 - Kitchen Food	
Nicholas & Company	124591	8274547	03/21/2023	03/21/2023	1,991.49	SJC Sheriff	104230480 - Kitchen Food	
Nicholas & Company	124591	8274551	03/21/2023	03/21/2023	538.31	SJC Aging	104678323 - Meals - Monticello	
Nicholas & Company	124591	8274551	03/21/2023	03/21/2023	538.32	SJC Aging	104677323 - Meals - Monticello	
Nicholas & Company	124591	8274553	03/21/2023	03/21/2023	170.30	SJC Aging	104678325 - Meals - Blanding	
Nicholas & Company	124591	8274553	03/21/2023	03/21/2023	170.31	SJC Aging	104677325 - Meals - Blanding	
Nicholas & Company	124591	8274554	03/21/2023	03/21/2023	438.33	SJC Aging	104677329 - Meals - Bluff	
Nicholas & Company	124591	8274554	03/21/2023	03/21/2023	438.33	SJC Aging	104678329 - Meals - Bluff	
Nicholas & Company	124591	8274559	03/21/2023	03/21/2023	552.13	SJC Aging	104678328 - Meals - La Sal	
Nicholas & Company	124591	8274559	03/21/2023	03/21/2023	552.14	SJC Aging	104677328 - Meals - La Sal	
Nicholas & Company	124591	8282615	03/21/2023	03/21/2023	439.20	SJC Aging	104678323 - Meals - Monticello	
Nicholas & Company	124591	8282615	03/21/2023	03/21/2023	439.21	SJC Aging	104677323 - Meals - Monticello	
Nicholas & Company	124591	8282617	03/21/2023	03/21/2023	460.30	SJC Aging	104678325 - Meals - Blanding	
Nicholas & Company	124591	8282617	03/21/2023	03/21/2023	460.31	SJC Aging	104677325 - Meals - Blanding	
					\$9,076.55			
Nicholas & Company	124700	8282583	03/28/2023	03/28/2023	342.98	SJC Sheriff	104230480 - Kitchen Food	
Nicholas & Company	124700	8282611	03/28/2023	03/28/2023	2,370.64	SJC Sheriff	104230480 - Kitchen Food	
Nicholas & Company	124700	8290768	03/28/2023	03/28/2023	1,530.28	SJC Sheriff	104230480 - Kitchen Food	
Nicholas & Company	124700	8290773	03/28/2023	03/28/2023	454.15	SJC Aging	104678323 - Meals - Monticello	
Nicholas & Company	124700	8290773	03/28/2023	03/28/2023	454.16	SJC Aging	104677323 - Meals - Monticello	
Nicholas & Company	124700	8290775	03/28/2023	03/28/2023	247.12	SJC Aging	104678325 - Meals - Blanding	
Nicholas & Company	124700	8290775	03/28/2023	03/28/2023	247.14	SJC Aging	104677325 - Meals - Blanding	
Nicholas & Company	124700	8290776	03/28/2023	03/28/2023	404.30	SJC Aging	104677329 - Meals - Bluff	
Nicholas & Company	124700	8290776	03/28/2023	03/28/2023	404.30	SJC Aging	104678329 - Meals - Bluff	
					\$6,455.07			
Nicholas & Company	124784	8298652	04/04/2023	04/04/2023	3,007.72	SJC Sheriff	104230480 - Kitchen Food	
Nicholas & Company	124784	8298655	04/04/2023	04/04/2023	464.69	SJC Aging	104677323 - Meals - Monticello	
Nicholas & Company	124784	8298655	04/04/2023	04/04/2023	464.69	SJC Aging	104678328 - Meals - La Sal	
Nicholas & Company	124784	8298657	04/04/2023	04/04/2023	777.25	SJC Aging	104677325 - Meals - Blanding	
Nicholas & Company	124784	8298657	04/04/2023	04/04/2023	777.25	SJC Aging	104678325 - Meals - Blanding	
Nicholas & Company	124784	8298662	04/04/2023	04/04/2023	520.32	SJC Aging	104678328 - Meals - La Sal	
Nicholas & Company	124784	8298662	04/04/2023	04/04/2023	520.33	SJC Aging	104677328 - Meals - La Sal	
Nicholas & Company	124784	8306176	04/04/2023	04/04/2023	2,307.72	SJC Sheriff	104230480 - Kitchen Food	
					\$8,839.97			
					\$24,371.59			
Nielson, Cody	124592	20230320101923	03/20/2023	03/21/2023	29.48	Planning & Zoning	104114230 - Travel Expense	
Nielson, Cody	124592	20230320101923	03/20/2023	03/21/2023	50.00	Planning & Zoning	104114620 - Miscellaneous Services	
Nielson, Cody	124592	20230320101923	03/20/2023	03/21/2023	29.48	Planning & Zoning	104114230 - Travel Expense	

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Nielson, Cody	124592	20230320101923	03/20/2023	03/21/2023	50.00	Planning & Zoning	104114620 - Miscellaneous Services	
					\$158.96			
					\$158.96			
ODP Business Solutions LLC	124593	293871073001	03/10/2023	03/21/2023	114.08	SJC Road Dept	214414240 - Office Expense	
ODP Business Solutions LLC	124593	293902473001	03/10/2023	03/21/2023	96.10	SJC Road Dept	214414240 - Office Expense	
					\$210.18			
ODP Business Solutions LLC	124701	288898590001	03/27/2023	03/28/2023	304.19	SJC Recorder	104144240 - Office Expense	
ODP Business Solutions LLC	124701	301699415001	03/27/2023	03/28/2023	21.96	SJC Road Dept	214414240 - Office Expense	
					\$326.15			
ODP Business Solutions LLC	124785	295948771001	04/04/2023	04/04/2023	78.50	SJC Public Health	255065.240 - Tobacco Comprehensive	
ODP Business Solutions LLC	124785	295950377001	04/04/2023	04/04/2023	399.25	SJC Public Health	255065.240 - Tobacco Comprehensive	
ODP Business Solutions LLC	124785	301659077001	04/03/2023	04/04/2023	49.86	SJC Sheriff	104230240 - Office Expense	
ODP Business Solutions LLC	124785	302944758001	04/03/2023	04/04/2023	80.18	SJC Economic Dev	104193240 - Office Expense	
ODP Business Solutions LLC	124785	304191529001	04/03/2023	04/04/2023	20.43	SJC Road Dept	104220240 - Office Expense	
ODP Business Solutions LLC	124785	304191529001	04/03/2023	04/04/2023	39.67	SJC Road Dept	214414240 - Office Expense	
					\$667.89			
					\$1,204.22			
Oliver & Sitterud	124786	RI0401233	04/01/2023	04/04/2023	14,500.00		104126310 - Professional and Technica	
					\$14,500.00			
OTIS	124594	SH15690001	03/21/2023	03/21/2023	6,421.91	SJC Admin Building	104161310 - Professional and Technica	
OTIS	124702	100401106043	03/27/2023	03/28/2023	1,202.91	435494	104166310 - Professional and Technica	
					\$7,624.82			
Package Runner Logistics LLC	124595	23109	03/10/2023	03/21/2023	35.66	San Juan Public Health	255298.310 - COVID Vaccine Vulnerabl	
					\$35.66			
Packard Wholesale Co.	124596	INV202083	03/20/2023	03/21/2023	371.71	SJC Sheriff's Office	104230350 - State Prisoner Expenses	
Packard Wholesale Co.	124596	INV202103	03/20/2023	03/21/2023	234.09	SJC Sheriff's Office	104230350 - State Prisoner Expenses	
Packard Wholesale Co.	124596	INV202142	03/20/2023	03/21/2023	101.48	SJC Public Health	255007.260 - Indirect Admin Buildings	
Packard Wholesale Co.	124596	INV202162	03/20/2023	03/21/2023	77.00	SJC Road Dept	214414240 - Office Expense	
Packard Wholesale Co.	124596	INV202545	03/20/2023	03/21/2023	91.00	SJC Sheriff's Office	104230480 - Kitchen Food	
Packard Wholesale Co.	124596	INV202546	03/20/2023	03/21/2023	122.06	SJC Public Health	255007.260 - Indirect Admin Buildings	
Packard Wholesale Co.	124596	INV202550	03/20/2023	03/21/2023	80.99	SJC Sheriff's Office	104230350 - State Prisoner Expenses	
Packard Wholesale Co.	124596	INV202551	03/20/2023	03/21/2023	260.61	SJC Sheriff's Office	104230350 - State Prisoner Expenses	
Packard Wholesale Co.	124596	RET104905	03/20/2023	03/21/2023	-74.21	SJC Sheriff's Office	104230350 - State Prisoner Expenses	
					\$1,264.73			
Packard Wholesale Co.	124703	INV196727	03/27/2023	03/28/2023	371.71	SJC Sheriff's Office	104230350 - State Prisoner Expenses	
Packard Wholesale Co.	124703	INV202912	03/27/2023	03/28/2023	371.71	SJC Sheriff's Office	104230350 - State Prisoner Expenses	
Packard Wholesale Co.	124703	INV202945	03/27/2023	03/28/2023	52.99	SJC Sheriff's Office	104230350 - State Prisoner Expenses	
Packard Wholesale Co.	124703	INV202998	03/27/2023	03/28/2023	163.30	SJC Sheriff's Office	104230480 - Kitchen Food	
Packard Wholesale Co.	124703	INV203405	03/27/2023	03/28/2023	122.06	SJC Aging	104678329 - Meals - Bluff	
Packard Wholesale Co.	124703	INV203405	03/27/2023	03/28/2023	122.07	SJC Aging	104677329 - Meals - Bluff	
Packard Wholesale Co.	124703	INV203406	03/27/2023	03/28/2023	89.95	SJC Sheriff's Office	104230350 - State Prisoner Expenses	
Packard Wholesale Co.	124703	INV203422	03/27/2023	03/28/2023	105.67	SJC Aging	104677323 - Meals - Monticello	
Packard Wholesale Co.	124703	INV203422	03/27/2023	03/28/2023	105.67	SJC Aging	104678323 - Meals - Monticello	
Packard Wholesale Co.	124703	INV203428	03/27/2023	03/28/2023	93.04	SJC Library	724168260 - Buildings and Grounds	
Packard Wholesale Co.	124703	INV203443	03/27/2023	03/28/2023	45.10	SJC Sheriff's Office	104230480 - Kitchen Food	
Packard Wholesale Co.	124703	INV203889	03/27/2023	03/28/2023	28.93	SJC Aging	104677323 - Meals - Monticello	
Packard Wholesale Co.	124703	INV203889	03/27/2023	03/28/2023	28.93	SJC Aging	104678323 - Meals - Monticello	
Packard Wholesale Co.	124703	RET104954	03/27/2023	03/28/2023	-98.40	SJC Sheriff's Office	104230480 - Kitchen Food	
					\$1,602.73			

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Packard Wholesale Co.	124787	INV203880	04/04/2023	04/04/2023	39.95	SJC Aging	104678325 - Meals - Blanding	
Packard Wholesale Co.	124787	INV203880	04/04/2023	04/04/2023	39.96	SJC Aging	104677325 - Meals - Blanding	
Packard Wholesale Co.	124787	INV203882	04/04/2023	04/04/2023	141.63	SJC Sheriff's Office	104230350 - State Prisoner Expenses	
Packard Wholesale Co.	124787	INV203883	04/04/2023	04/04/2023	371.71	SJC Sheriff's Office	104230350 - State Prisoner Expenses	
Packard Wholesale Co.	124787	INV203886	04/04/2023	04/04/2023	158.48	SJC Sheriff's Office	104230350 - State Prisoner Expenses	
Packard Wholesale Co.	124787	INV204403	04/04/2023	04/04/2023	519.16	SJC Sheriff's Office	104230480 - Kitchen Food	
Packard Wholesale Co.	124787	INV204413	04/04/2023	04/04/2023	57.63	SJC Aging	104678323 - Meals - Monticello	
Packard Wholesale Co.	124787	INV204413	04/04/2023	04/04/2023	57.64	SJC Aging	104677323 - Meals - Monticello	
Packard Wholesale Co.	124787	INV204414	04/04/2023	04/04/2023	505.22	SJC Sheriff's Office	104230350 - State Prisoner Expenses	
					<u>\$1,891.38</u>			
					\$4,758.84			
PEHP	124788	20230403103208	04/04/2023	04/04/2023	213,357.39	Health Insurance	102226000 - Health Insurance	
PEHP	124789	20230403103217	04/04/2023	04/04/2023	220,172.68	Health Insurance	102226000 - Health Insurance	
					<u>\$433,530.07</u>			
Pepsi-Cola	124704	78426315	03/27/2023	03/28/2023	375.33	SJC Sheriff Dept	104230480 - Kitchen Food	
					<u>\$375.33</u>			
Petty Cash	124597	ML20230309	03/10/2023	03/21/2023	33.02	Monticello Library	724581620 - Special Programs	
Petty Cash	124598	20230310131622	03/21/2023	03/21/2023	7.43	La Sal Library	724581920 - Grant Expenses	
Petty Cash	124599	20230310131633	03/21/2023	03/21/2023	28.82	Bluff Library	724581240 - Office Expense	
					<u>\$69.27</u>			
Phoenix International Publishing Me	124790	010421-436	04/04/2023	04/04/2023	4,095.00	SJC Economic Dev	104193490 - Advertising and Promotion	
					<u>\$4,095.00</u>			
Pick-A-Stitch	124705	2781	03/27/2023	03/28/2023	160.00	SJC Sheriff	104210620 - Miscellaneous Services	
					<u>\$160.00</u>			
Postmaster	124791	20230403102922	04/04/2023	04/04/2023	860.00	BRM Annual Maintenance	104173241 - Postage	
					<u>\$860.00</u>			
Premier Vehicle Installation	124600	40610	03/21/2023	03/21/2023	31,588.80	SJC Sheriff	104210610 - Miscellaneous Supplies	
Premier Vehicle Installation	124600	40611	03/21/2023	03/21/2023	12,569.78	SJC Sheriff	104210610 - Miscellaneous Supplies	
					<u>\$44,158.58</u>			
					\$44,158.58			
Public Lands Council	124601	20230310131157	03/20/2023	03/21/2023	2,000.00	Membership Dues	104150210 - Subscriptions and Membe	
					<u>\$2,000.00</u>			
Pure Country Water	124602	529822	03/20/2023	03/21/2023	610.08	SJC Aging	104672270 - Utilities	
					<u>\$610.08</u>			
Quality Auto Repair & Towing	124603	2666	03/21/2023	03/21/2023	337.74	SJC Commission	104111251 - Gas, Oil and Grease	
					<u>\$337.74</u>			
Quill Corporation	124604	30873855	03/10/2023	03/21/2023	34.78	SJC Landfill	574424240 - Office Expense	
Quill Corporation	124604	30877328	03/10/2023	03/21/2023	200.18	SJC Landfill	574424240 - Office Expense	
Quill Corporation	124604	30877695	03/10/2023	03/21/2023	200.18	SJC Landfill	574424240 - Office Expense	
					<u>\$435.14</u>			
Quill Corporation	124706	31082801	03/27/2023	03/28/2023	227.88	SJC Aging	104671240 - Office Expense	

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Quill Corporation	124706	31082801	03/27/2023	03/28/2023	233.56	SJC Aging	104684240 - Office Expense	
Quill Corporation	124706	31086421	03/27/2023	03/28/2023	41.86	SJC Aging	104684240 - Office Expense	
					<u>\$503.30</u>			
					\$938.44			
Rarick, Randy	124605	20230310131253	03/20/2023	03/21/2023	16.26	Travel Reimbursement	104146241 - Postage	
Rarick, Randy	124605	20230310131253	03/20/2023	03/21/2023	774.40	Travel Reimbursement	104146230 - Travel Expense	
Rarick, Randy	124605	20230320102111	03/20/2023	03/21/2023	774.40	Travel Reimbursement	104146230 - Travel Expense	
					<u>\$1,565.06</u>			
Rarick, Randy	124792	20230403103046	04/04/2023	04/04/2023	1,238.85	Travel Reimbursement	104146230 - Travel Expense	
Rarick, Randy	124792	20230403103106	04/04/2023	04/04/2023	921.83	Travel Reimbursement	104146230 - Travel Expense	
					<u>\$2,160.68</u>			
					\$3,725.74			
Redd's Ace Hardware	124606	871564	03/10/2023	03/21/2023	47.97	SJC Public Health	255007.260 - Indirect Admin Buildings	
Redd's Ace Hardware	124606	872464	03/10/2023	03/21/2023	7.98	SJC Road	214414410 - Road Supplies	
Redd's Ace Hardware	124606	872583	03/10/2023	03/21/2023	240.99	SJC Landfill	574424250 - Equipment Operation	
Redd's Ace Hardware	124606	872584	03/10/2023	03/21/2023	31.98	SJC Landfill	574424240 - Office Expense	
Redd's Ace Hardware	124606	872805	03/20/2023	03/21/2023	89.61	SJC Library	724168260 - Buildings and Grounds	
Redd's Ace Hardware	124606	872806	03/20/2023	03/21/2023	15.99	SJC Admin Building	104161260 - Buildings and Grounds	
Redd's Ace Hardware	124606	872807	03/20/2023	03/21/2023	44.99	SJC Admin Building	104161480 - Special Department Suppl	
Redd's Ace Hardware	124606	872810	03/20/2023	03/21/2023	2.76	SJC Admin Building	104161260 - Buildings and Grounds	
Redd's Ace Hardware	124606	872812	03/20/2023	03/21/2023	8.32	SJC Admin Building	104161260 - Buildings and Grounds	
Redd's Ace Hardware	124606	872939	03/20/2023	03/21/2023	59.90	SJC Landfill	574424250 - Equipment Operation	
					<u>\$550.49</u>			
Redd's Ace Hardware	124707	873151	03/27/2023	03/28/2023	93.88	SJC Road	214414260 - Buildings and Grounds	
Redd's Ace Hardware	124793	873457	04/04/2023	04/04/2023	15.99	SJC Public Health	255740.480 - State LHD Eviron Special	
Redd's Ace Hardware	124793	873458	04/04/2023	04/04/2023	9.99	SJC Public Health	255740.480 - State LHD Eviron Special	
Redd's Ace Hardware	124793	873750	04/03/2023	04/04/2023	85.96	SJC Admin Building	104161260 - Buildings and Grounds	
Redd's Ace Hardware	124793	873847	04/03/2023	04/04/2023	47.97	SJC Library	724169260 - Buildings and Grounds	
					<u>\$159.91</u>			
					\$804.28			
Redmond Minerals Inc.	124708	366124	03/27/2023	03/28/2023	1,025.06	SJC Road Dept	214415410 - Road Supplies	
Redmond Minerals Inc.	124708	367411	03/27/2023	03/28/2023	-1,025.06	SJC Road Dept	214415410 - Road Supplies	
Redmond Minerals Inc.	124708	367412	03/27/2023	03/28/2023	551.25	SJC Road Dept	214415410 - Road Supplies	
					<u>\$551.25</u>			
					\$551.25			
RelaDyne West LLC	124607	0933567-IN	03/20/2023	03/21/2023	3,082.09	Cal Black Airport	105430251 - Gas, Oil and Grease	
RelaDyne West LLC	124607	0937855-IN	03/20/2023	03/21/2023	1,462.45	SJC Landfill	574424251 - Gas, Oil and Grease	
					<u>\$4,544.54</u>			
					\$4,544.54			
Rentals Plus LLC	124608	20230310130735	03/20/2023	03/21/2023	5,000.00	Rural Grant	104192920 - Grants	
					<u>\$5,000.00</u>			
					\$5,000.00			
Right on Que LLP	124609	20230310131016	03/20/2023	03/21/2023	9,000.00	Rural Grant	104192920 - Grants	
					<u>\$9,000.00</u>			
					\$9,000.00			
River Canyon Wireless	124610	103558	03/20/2023	03/21/2023	39.99	San Juan County Fairgrounds	104620270 - Utilities	
					<u>\$39.99</u>			
					\$39.99			

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Rock, Christine	124611	20230310132552	03/21/2023	03/21/2023	560.00	Alternatives	104679615 - Contracts	
					\$560.00			
Rockmount Research & Alloys	124612	1275441	12/28/2022	03/21/2023	834.29	SJC ROAD	214412250 - Equipment Operation	
					\$834.29			
Rocky Mountain Power	124613	20230309095334	03/10/2023	03/21/2023	430.17	59271696-0048 SJC Road	104225270 - Utilities	
Rocky Mountain Power	124613	20230309095335	03/10/2023	03/21/2023	18.25	59405396-0029 SJC Road	214414270 - Utilities	
Rocky Mountain Power	124613	20230310132453	03/20/2023	03/21/2023	233.68	73241784-0020 Lasal Fire	104225270 - Utilities	
Rocky Mountain Power	124613	20230310132453	03/20/2023	03/21/2023	222.02	59271696-0055	104672270 - Utilities	
Rocky Mountain Power	124613	20230320101923	03/20/2023	03/21/2023	153.53	59271696-0022 Lasal Fire	104225270 - Utilities	
					\$1,057.65			
Rocky Mountain Power	124709	20230324153459	03/27/2023	03/28/2023	110.85	59288636-0037 Mexican Hat TV	104574270 - Utilities	
Rocky Mountain Power	124794	20230403102922	04/04/2023	04/04/2023	56.28	73241784-0038 SJC Fire Control	104225270 - Utilities	
Rocky Mountain Power	124794	20230403102922	04/04/2023	04/04/2023	63.62	59288636-0086 Mex Hat Fire Station	104225270 - Utilities	
					\$119.90			
					\$1,288.40			
Roughrock Aviation LLC	124795	RI0401234	04/01/2023	04/04/2023	6,500.00		105430615 - Contracts	
					\$6,500.00			
S&D Pros	124614	20230310131157	03/20/2023	03/21/2023	8,000.00	Rural Grant	104192920 - Grants	
					\$8,000.00			
Safe Kids Utah	124615	SKU031623	03/21/2023	03/21/2023	120.00	SJC Public Health	255765.330 - Safe Kids Utah Employee	
					\$120.00			
Salt Lake Community College	124710	2023.11.2	03/27/2023	03/28/2023	355.87	SJC Cadet meals	104230230 - Travel Expense	
					\$355.87			
San Juan Building Supply Inc.	124616	2303-218812	03/20/2023	03/21/2023	18.19	SJC Library	724168260 - Buildings and Grounds	
San Juan Building Supply Inc.	124796	2303-219842	04/03/2023	04/04/2023	25.15	SJC Public Safety	104166260 - Buildings and Grounds	
					\$43.34			
San Juan Clinic	124617	9067437	03/10/2023	03/21/2023	72.00	111330 Clancy Cressler	214414620 - Miscellaneous Services	
San Juan Clinic	124617	9073583	03/21/2023	03/21/2023	99.51	Matthew Keyes 107155	104230312 - Medical Expenses	
					\$171.51			
					\$171.51			
San Juan Counseling	124711	20230324153544	03/27/2023	03/28/2023	26,307.00	Mental Health Contract	254330915 - Substance Abuse Transfer	
San Juan Counseling	124711	20230324153544	03/27/2023	03/28/2023	64,591.00	Mental Health Contract	254320915 - Mental Health Transfer	
					\$90,898.00			
					\$90,898.00			
San Juan Health Services	124618	2162023	03/10/2023	03/21/2023	87.50	SJC Public Health	255007.260 - Indirect Admin Buildings	
San Juan Health Services	124618	3022023	03/10/2023	03/21/2023	175.00	SJC Public Health	255007.260 - Indirect Admin Buildings	
					\$262.50			
					\$262.50			
San Juan Hospital	124619	9067692	03/21/2023	03/21/2023	203.03	Matthew Keyes 107155	104230312 - Medical Expenses	
San Juan Hospital	124712	9077672	03/27/2023	03/28/2023	185.33	125157 Darrin Pons	104230312 - Medical Expenses	
San Juan Hospital	124712	9081050	03/27/2023	03/28/2023	716.48	Matthew Keyes 107155	104230312 - Medical Expenses	
					\$901.81			

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
San Juan Hospital	124797	9085848	04/04/2023	04/04/2023	135.00	124149 Brent Worthen	104230312 - Medical Expenses	
					\$1,239.84			
San Juan Record	124620	162525	03/20/2023	03/21/2023	30.00	SJC Sheriff	104210210 - Subscriptions and Membe	
San Juan Record	124620	SJCHR0223	03/21/2023	03/21/2023	93.80	SJC Human Resources	104134220 - Public Notices	
San Juan Record	124620	SJCHR0223	03/21/2023	03/21/2023	93.80	SJC Human Resources	104142220 - Public Notices	
San Juan Record	124620	SJCHR0223	03/21/2023	03/21/2023	93.80	SJC Human Resources	104161220 - Public Notices	
San Juan Record	124620	SJCHR0223	03/21/2023	03/21/2023	93.80	SJC Human Resources	104676220 - Public Notices	
San Juan Record	124620	SJCHR0223	03/21/2023	03/21/2023	93.80	SJC Human Resources	264350220 - Public Notices	
San Juan Record	124620	SJCHR0223	03/21/2023	03/21/2023	93.80	SJC Human Resources	724581220 - Public Notices	
San Juan Record	124620	SJCHR0223	03/21/2023	03/21/2023	187.60	SJC Human Resources	214414220 - Public Notices	
San Juan Record	124620	SJCHR0223	03/21/2023	03/21/2023	187.60	SJC Human Resources	254310220 - Public Notices	
San Juan Record	124620	SJPHLTH0223	03/21/2023	03/21/2023	408.00	SJC Public Health	255040.220 - Preventative Block Grant	
					\$1,376.00			
San Juan Record	124713	162572	03/27/2023	03/28/2023	94.50	SJC Road Dept	214414220 - Public Notices	
San Juan Record	124798	101WAYS23	04/04/2023	04/04/2023	600.00	SJC Economic Dev	104193490 - Advertising and Promotion	
San Juan Record	124798	162657	04/04/2023	04/04/2023	9.80	SJC Commission	104111220 - Public Notices	
					\$609.80			
					\$2,080.30			
San Juan School District	124621	357	03/20/2023	03/21/2023	100.00	Surplus computers	104161240 - Office Expense	
					\$100.00			
Sanchez, Chris	124799	20230403102922	04/03/2023	04/04/2023	254.00	Travel Reimbursement	104230230 - Travel Expense	
					\$254.00			
Sarah Harwardt	124622	SJC-R01	12/19/2022	03/21/2023	3,200.00	International Tourism	104193490 - Advertising and Promotion	
					\$3,200.00			
Schafer, Trent	124623	20230320101923	03/20/2023	03/21/2023	50.00	Planning & Zoning Meeting	104114620 - Miscellaneous Services	
Schafer, Trent	124623	20230320101923	03/20/2023	03/21/2023	50.00	Planning & Zoning Meeting	104114620 - Miscellaneous Services	
					\$100.00			
					\$100.00			
Silas, Marilyn	124624	20230310132610	03/21/2023	03/21/2023	560.00	Alternatives	104679615 - Contracts	
					\$560.00			
Simpleview LLC	124625	INV354269	03/20/2023	03/21/2023	333.33	SJC Econ Dev and Visitor Services	104193210 - Subscriptions and Membe	
					\$333.33			
SJC Emergency Services	124800	20230404104311	04/04/2023	04/04/2023	1,552.80	SJC SHERIFF	104230312 - Medical Expenses	
					\$1,552.80			
SJC Inmate Account	124626	SJCIA022023	03/10/2023	03/21/2023	2,339.00	Trustee Payroll	104230352 - Inmate Humanitarian Exp	
					\$2,339.00			
Smith, Frank	124627	20230308-13261	03/10/2023	03/21/2023	108.00	Travel Reimbursement	104256230 - Travel Expense	
					\$108.00			
Sorenson Advertising, dba Relic Age	124628	208846	03/21/2023	03/21/2023	20,100.00	SJC Economic Dev	104193920 - Grants	
					\$20,100.00			
Southeastern Utah District	124629	SE030123	03/21/2023	03/21/2023	15.00	SJC Public Health 40700	255740.310 - State LHD Eviron Profess	
					\$15.00			

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Southwest Colorado TV	124801	03-27	04/04/2023	04/04/2023	2,000.00	Contract Services	104574615 - Contracts	
					\$2,000.00			
Stubbs, Silvia	124630	20230310131157	03/20/2023	03/21/2023	1,702.00	Travel Reimbursement	104111230 - Travel Expense	
					\$1,702.00			
Sun Glass Co.	124802	102118792	04/04/2023	04/04/2023	552.88	SJC Ambulance	264350250 - Equipment Operation	
					\$552.88			
Sysco Intermountain Food Svc.	124631	485824476	03/21/2023	03/21/2023	1,113.38	SJC Jail	104230480 - Kitchen Food	
Sysco Intermountain Food Svc.	124631	485842549	03/21/2023	03/21/2023	548.85	SJC Jail	104230480 - Kitchen Food	
					\$1,662.23			
Sysco Intermountain Food Svc.	124714	485856909	03/27/2023	03/28/2023	724.81	SJC Jail	104230480 - Kitchen Food	
Sysco Intermountain Food Svc.	124803	485870637	04/03/2023	04/04/2023	729.75	SJC Jail	104230480 - Kitchen Food	
Sysco Intermountain Food Svc.	124803	485885846	04/04/2023	04/04/2023	752.14	SJC SHERIFF	104230480 - Kitchen Food	
					\$1,481.89			
					\$3,868.93			
The Bancorp Bank	124632	585176	03/20/2023	03/21/2023	4,977.00	Lease/Rental	574424255 - Equipment Rental	
					\$4,977.00			
The Go Travel Sites	124633	15139	03/20/2023	03/21/2023	15,000.00	SJC Econ Dev	104193490 - Advertising and Promotion	
The Go Travel Sites	124633	15140	03/20/2023	03/21/2023	12,500.00	SJC Econ Dev	104193490 - Advertising and Promotion	
					\$27,500.00			
					\$27,500.00			
Tiefenbach North America LLC	124634	448802	03/10/2023	03/21/2023	7.98	SJC Road Dept	214412250 - Equipment Operation	
Tiefenbach North America LLC	124634	448803	03/10/2023	03/21/2023	8.52	SJC Road Dept	214412250 - Equipment Operation	
Tiefenbach North America LLC	124634	448804	03/10/2023	03/21/2023	41.10	SJC Road Dept	214412250 - Equipment Operation	
Tiefenbach North America LLC	124634	448805	03/10/2023	03/21/2023	123.18	SJC Road Dept	214412250 - Equipment Operation	
Tiefenbach North America LLC	124634	448806	03/10/2023	03/21/2023	101.36	SJC Road Dept	214412250 - Equipment Operation	
					\$282.14			
					\$282.14			
Tracy, Kelly	124804	20230403105120	04/04/2023	04/04/2023	341.10	Travel Reimbursement	104122230 - Travel Expense	
					\$341.10			
Turk, Colby	124644	23F08-T-027	03/21/2023	03/21/2023	552.00	Perdiem for Training	104211230 - Travel Expense	
					\$552.00			
Turk, Tim	124722	20230324153818	03/27/2023	03/28/2023	26.35	Purchase Reimbursement	104210610 - Miscellaneous Supplies	
					\$26.35			
U.S. Bank Corporate Payment	124716	20230223163800	03/24/2023	03/28/2023	100.95	4246-0470-0071-7485 Alan Freestone	104230310 - Professional and Technica	
U.S. Bank Corporate Payment	124716	20230223163800	03/24/2023	03/28/2023	493.98	4246-0470-0071-7485 Alan Freestone	104230250 - Equipment Operation	
U.S. Bank Corporate Payment	124716	20230223163841	03/24/2023	03/28/2023	26.95	4246-0400-1740-8495 Marsha Shumway	104230240 - Office Expense	
U.S. Bank Corporate Payment	124716	20230223163841	03/24/2023	03/28/2023	110.00	4246-0400-1740-8495 Marsha Shumway	104210210 - Subscriptions and Membe	
U.S. Bank Corporate Payment	124716	20230223163841	03/24/2023	03/28/2023	150.00	4246-0400-1740-8495 Marsha Shumway	104210330 - Employee Education	
U.S. Bank Corporate Payment	124716	20230223163841	03/24/2023	03/28/2023	586.56	4246-0400-1740-8495 Marsha Shumway	104230480 - Kitchen Food	
U.S. Bank Corporate Payment	124716	20230223163841	03/24/2023	03/28/2023	1,536.72	4246-0400-1740-8495 Marsha Shumway	104210480 - Special Department Suppl	
U.S. Bank Corporate Payment	124716	20230223163918	03/24/2023	03/28/2023	114.69	4246-0470-0056-1370 Kent Cantrell	104147240 - Office Expense	
U.S. Bank Corporate Payment	124716	20230301133820	03/24/2023	03/28/2023	19.00	4246-0470-0157-4398 Nicole Perkins	724581620 - Special Programs	
U.S. Bank Corporate Payment	124716	20230301133820	03/24/2023	03/28/2023	89.36	4246-0470-0157-4398 Nicole Perkins	724581240 - Office Expense	

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
U.S. Bank Corporate Payment	124716	20230301133820	03/24/2023	03/28/2023	891.07	4246-0470-0157-4398 Nicole Perkins	724581480 - Collection Development	
U.S. Bank Corporate Payment	124716	20230301133820	03/24/2023	03/28/2023	4,143.50	4246-0470-0157-4398 Nicole Perkins	724581920 - Grant Expenses	
U.S. Bank Corporate Payment	124716	20230302153446	03/24/2023	03/28/2023	360.00	4246-0446-5323-3506 Cindi Holyoak	104144242 - Software Maintenance	
U.S. Bank Corporate Payment	124716	20230302153549	03/24/2023	03/28/2023	750.47	4246-0446-5312-8805 Scott Burgess	264350610 - Miscellaneous Supplies	
U.S. Bank Corporate Payment	124716	20230302153549	03/24/2023	03/28/2023	898.70	4246-0446-5312-8805 Scott Burgess	264350330 - Employee Education	
U.S. Bank Corporate Payment	124716	20230302153655	03/24/2023	03/28/2023	35.00	4246-0470-0139-5331 Elaine Gizler	104192480 - Special Department Suppl	
U.S. Bank Corporate Payment	124716	20230302153655	03/24/2023	03/28/2023	54.81	4246-0470-0139-5331 Elaine Gizler	104193480 - Special Department Suppl	
U.S. Bank Corporate Payment	124716	20230302153655	03/24/2023	03/28/2023	58.71	4246-0470-0139-5331 Elaine Gizler	104192490 - Advertising and Promotion	
U.S. Bank Corporate Payment	124716	20230302153655	03/24/2023	03/28/2023	468.09	4246-0470-0139-5331 Elaine Gizler	104192210 - Subscriptions and Membe	
U.S. Bank Corporate Payment	124716	20230302153655	03/24/2023	03/28/2023	468.10	4246-0470-0139-5331 Elaine Gizler	104193210 - Subscriptions and Membe	
U.S. Bank Corporate Payment	124716	20230302153655	03/24/2023	03/28/2023	682.99	4246-0470-0139-5331 Elaine Gizler	104193490 - Advertising and Promotion	
U.S. Bank Corporate Payment	124716	20230302153737	03/24/2023	03/28/2023	30.97	4246-0470-0106-9233 Tammy Gallegos	104671240 - Office Expense	
U.S. Bank Corporate Payment	124716	20230302153737	03/24/2023	03/28/2023	106.74	4246-0470-0106-9233 Tammy Gallegos	104679240 - Office Expense	
U.S. Bank Corporate Payment	124716	20230302153737	03/24/2023	03/28/2023	230.00	4246-0470-0106-9233 Tammy Gallegos	104255310 - Professional and Technica	
U.S. Bank Corporate Payment	124716	20230302153737	03/24/2023	03/28/2023	450.00	4246-0470-0106-9233 Tammy Gallegos	104255310 - Professional and Technica	
U.S. Bank Corporate Payment	124716	20230302153737	03/24/2023	03/28/2023	1,263.44	4246-0470-0106-9233 Tammy Gallegos	104255740 - Equipment Purchases	
U.S. Bank Corporate Payment	124716	20230302153834	03/24/2023	03/28/2023	8.85	4246-0446-6210-7345 Samuel Long	104161260 - Buildings and Grounds	
U.S. Bank Corporate Payment	124716	20230302153834	03/24/2023	03/28/2023	16.99	4246-0446-6210-7345 Samuel Long	104166260 - Buildings and Grounds	
U.S. Bank Corporate Payment	124716	20230302153834	03/24/2023	03/28/2023	52.88	4246-0446-6210-7345 Samuel Long	104161260 - Buildings and Grounds	
U.S. Bank Corporate Payment	124716	20230302153834	03/24/2023	03/28/2023	144.09	4246-0446-6210-7345 Samuel Long	104256260 - Buildings and Grounds	
U.S. Bank Corporate Payment	124716	20230302153834	03/24/2023	03/28/2023	266.00	4246-0446-6210-7345 Samuel Long	104230480 - Kitchen Food	
U.S. Bank Corporate Payment	124716	20230302153834	03/24/2023	03/28/2023	275.00	4246-0446-6210-7345 Samuel Long	104230480 - Kitchen Food	
U.S. Bank Corporate Payment	124716	20230302153834	03/24/2023	03/28/2023	547.22	4246-0446-6210-7345 Samuel Long	104166260 - Buildings and Grounds	
U.S. Bank Corporate Payment	124716	20230302154013	03/24/2023	03/28/2023	32.01	4246-0470-0118-9890 - Jay Begay	104210480 - Special Department Suppl	
U.S. Bank Corporate Payment	124716	20230302154013	03/24/2023	03/28/2023	815.24	4246-0470-0118-9890 - Jay Begay	104211610 - Miscellaneous Supplies	
U.S. Bank Corporate Payment	124716	20230302163749	03/24/2023	03/28/2023	26.18	4246-0470-0080-1867 Monica Alvarado	104256240 - Office Expense	
U.S. Bank Corporate Payment	124716	20230302163749	03/24/2023	03/28/2023	125.00	4246-0470-0080-1867 Monica Alvarado	104256330 - Employee Education	
U.S. Bank Corporate Payment	124716	20230302163749	03/24/2023	03/28/2023	401.03	4246-0470-0080-1867 Monica Alvarado	104256250 - Equipment Operation	
U.S. Bank Corporate Payment	124716	20230303132743	03/24/2023	03/28/2023	29.00	4246-0470-0107-1528 Allison Yamamoto-Sparks	104193310 - Professional and Technica	
U.S. Bank Corporate Payment	124716	20230303132743	03/24/2023	03/28/2023	873.66	4246-0470-0107-1528 Allison Yamamoto-Sparks	104193230 - Travel Expense	
U.S. Bank Corporate Payment	124716	20230320093444	03/24/2023	03/28/2023	29.14	4246-0446-6397-8298 Brittney Ivins	104145482 - Law Library Supplies	
U.S. Bank Corporate Payment	124716	20230320093444	03/24/2023	03/28/2023	45.02	4246-0446-6397-8298 Brittney Ivins	104145240 - Office Expense	
U.S. Bank Corporate Payment	124716	20230320093444	03/24/2023	03/28/2023	180.00	4246-0446-6397-8298 Brittney Ivins	104145482 - Law Library Supplies	
U.S. Bank Corporate Payment	124716	20230320102159	03/24/2023	03/28/2023	10.25	4246-0470-0152-5705 Mack McDonald	104113230 - Travel Expense	
U.S. Bank Corporate Payment	124716	20230320102159	03/24/2023	03/28/2023	65.44	4246-0470-0152-5705 Mack McDonald	104126617 - Administrative Law Judge	
U.S. Bank Corporate Payment	124716	20230320102159	03/24/2023	03/28/2023	79.87	4246-0470-0152-5705 Mack McDonald	104111610 - Miscellaneous Supplies	
U.S. Bank Corporate Payment	124716	20230320102159	03/24/2023	03/28/2023	132.56	4246-0470-0152-5705 Mack McDonald	104146240 - Office Expense	
U.S. Bank Corporate Payment	124716	20230320102159	03/24/2023	03/28/2023	256.07	4246-0470-0152-5705 Mack McDonald	104113210 - Subscriptions and Membe	
U.S. Bank Corporate Payment	124716	20230320102159	03/24/2023	03/28/2023	414.80	4246-0470-0152-5705 Mack McDonald	104113230 - Travel Expense	
U.S. Bank Corporate Payment	124716	20230320102159	03/24/2023	03/28/2023	829.60	4246-0470-0152-5705 Mack McDonald	104111230 - Travel Expense	
U.S. Bank Corporate Payment	124716	20230320102159	03/24/2023	03/28/2023	1,600.32	4246-0470-0152-5705 Mack McDonald	104113230 - Travel Expense	
U.S. Bank Corporate Payment	124716	20230320102159	03/24/2023	03/28/2023	2,350.94	4246-0470-0152-5705 Mack McDonald	104111230 - Travel Expense	
U.S. Bank Corporate Payment	124716	20230320102159	03/24/2023	03/28/2023	3,151.42	4246-0470-0152-5705 Mack McDonald	104151740 - Equipment Purchases	
U.S. Bank Corporate Payment	124716	20230320102159	03/24/2023	03/28/2023	7,555.16	4246-0470-0152-5705 Mack McDonald	104574740 - Equipment Purchases	
U.S. Bank Corporate Payment	124716	CC20230303022	03/24/2023	03/28/2023	4.90	4246-0446-5808-5489 TYLER KETRON	255007.241 - Indirect Admin Postage	
U.S. Bank Corporate Payment	124716	CC20230303022	03/24/2023	03/28/2023	14.30	4246-0446-5808-5489 TYLER KETRON	255281.280 - EED - Epidemiology Tele	
U.S. Bank Corporate Payment	124716	CC20230303022	03/24/2023	03/28/2023	19.00	4246-0446-5808-5489 TYLER KETRON	255281.242 - EED - Epidemiology Soft	
U.S. Bank Corporate Payment	124716	CC20230303022	03/24/2023	03/28/2023	46.97	4246-0446-5808-5489 TYLER KETRON	255012.620 - Local General Health Mis	
U.S. Bank Corporate Payment	124716	CC20230303022	03/24/2023	03/28/2023	58.70	4246-0446-5808-5489 TYLER KETRON	255007.242 - Indirect Admin Software	
U.S. Bank Corporate Payment	124716	CC20230303022	03/24/2023	03/28/2023	61.87	4246-0446-5808-5489 TYLER KETRON	255013.240 - Vital Statistics Office exp	
U.S. Bank Corporate Payment	124716	CC20230303022	03/24/2023	03/28/2023	118.96	4246-0446-5808-5489 TYLER KETRON	255283.240 - EED - CHW Office expen	
U.S. Bank Corporate Payment	124716	CC20230303022	03/24/2023	03/28/2023	327.80	4246-0446-5808-5489 TYLER KETRON	255084.230 - EPICC 1817 Cat A Travel	
U.S. Bank Corporate Payment	124716	CC20230303022	03/24/2023	03/28/2023	327.80	4246-0446-5808-5489 TYLER KETRON	255281.230 - EED - CHW Travel expen	
U.S. Bank Corporate Payment	124716	CC20230303022	03/24/2023	03/28/2023	655.60	4246-0446-5808-5489 TYLER KETRON	255009.230 - Indirect Health Edu Trave	
U.S. Bank Corporate Payment	124716	CC20230303031	03/24/2023	03/28/2023	178.40	4246-0470-0151-3156 Grant Sunada	255310.230 - PHEP Preparedness Trav	
U.S. Bank Corporate Payment	124716	CC20230303031	03/24/2023	03/28/2023	415.86	4246-0470-0151-3156 Grant Sunada	255007.230 - Indirect Admin Travel exp	
U.S. Bank Corporate Payment	124716	CC20230303031	03/24/2023	03/28/2023	1,347.40	4246-0470-0151-3156 Grant Sunada	255335.230 - Crisis Response Workfor	
U.S. Bank Corporate Payment	124716	CCMR20230302	03/24/2023	03/28/2023	232.68	4246-0470-0113-7634 Mikaela Ramsay	724581920 - Grant Expenses	

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
U.S. Bank Corporate Payment	124716	CCMR20230302	03/24/2023	03/28/2023	258.45	4246-0470-0113-7634 Mikaela Ramsay	724581250 - Computer Maintenance/S	
U.S. Bank Corporate Payment	124716	CCMR20230302	03/24/2023	03/28/2023	318.18	4246-0470-0113-7634 Mikaela Ramsay	724581240 - Office Expense	
U.S. Bank Corporate Payment	124716	CCMR20230302	03/24/2023	03/28/2023	620.63	4246-0470-0113-7634 Mikaela Ramsay	724581480 - Collection Development	
U.S. Bank Corporate Payment	124716	ITCC022023A	03/24/2023	03/28/2023	5.99	4246-0470-0087-8873 Bruce Bushore	104151280 - Telephone	
U.S. Bank Corporate Payment	124716	ITCC022023A	03/24/2023	03/28/2023	21.34	4246-0470-0087-8873 Bruce Bushore	104151210 - Subscriptions and Membe	
U.S. Bank Corporate Payment	124716	ITCC022023A	03/24/2023	03/28/2023	23.99	4246-0470-0087-8873 Bruce Bushore	104151240 - Office Expense	
U.S. Bank Corporate Payment	124716	ITCC022023A	03/24/2023	03/28/2023	39.90	4246-0470-0087-8873 Bruce Bushore	255007.210 - Indirect Admin Subscripti	
U.S. Bank Corporate Payment	124716	ITCC022023A	03/24/2023	03/28/2023	110.00	4246-0470-0087-8873 Bruce Bushore	105430280 - Telephone	
U.S. Bank Corporate Payment	124716	ITCC022023A	03/24/2023	03/28/2023	532.94	4246-0470-0087-8873 Bruce Bushore	104151480 - Special Department Suppl	
U.S. Bank Corporate Payment	124716	ITCC022023A	03/24/2023	03/28/2023	761.85	4246-0470-0087-8873 Bruce Bushore	104161480 - Special Department Suppl	
U.S. Bank Corporate Payment	124716	Landfillscan0445	03/24/2023	03/28/2023	16.93	4246-0446-6210-7352 Jed Tate	574424240 - Office Expense	
U.S. Bank Corporate Payment	124716	Landfillscan0445	03/24/2023	03/28/2023	42.49	4246-0446-6210-7352 Jed Tate	574424240 - Office Expense	
U.S. Bank Corporate Payment	124716	Landfillscan0445	03/24/2023	03/28/2023	74.23	4246-0446-6210-7352 Jed Tate	574424240 - Office Expense	
U.S. Bank Corporate Payment	124716	Landfillscan0445	03/24/2023	03/28/2023	78.03	4246-0446-6210-7352 Jed Tate	574424230 - Travel Expense	
U.S. Bank Corporate Payment	124716	Landfillscan0445	03/24/2023	03/28/2023	571.20	4246-0446-6210-7352 Jed Tate	574424310 - Professional and Technica	
					\$41,720.93			
U.S. Bank Corporate Payment	124805	20230323164106	04/04/2023	04/04/2023	129.73	4246-0446-5302-1950 Todd Adair	214414410 - Road Supplies	
U.S. Bank Corporate Payment	124805	20230323164106	04/04/2023	04/04/2023	258.27	4246-0446-5302-1950 Todd Adair	214414230 - Travel Expense	
U.S. Bank Corporate Payment	124805	20230323164651	04/04/2023	04/04/2023	-234.99	4246-0470-0080-1867 Monica Alvarado	104256250 - Equipment Operation	
U.S. Bank Corporate Payment	124805	20230323164651	04/04/2023	04/04/2023	15.95	4246-0470-0080-1867 Monica Alvarado	104256260 - Buildings and Grounds	
U.S. Bank Corporate Payment	124805	20230323164651	04/04/2023	04/04/2023	222.38	4246-0470-0080-1867 Monica Alvarado	104256230 - Travel Expense	
U.S. Bank Corporate Payment	124805	20230323164651	04/04/2023	04/04/2023	579.67	4246-0470-0080-1867 Monica Alvarado	214412250 - Equipment Operation	
U.S. Bank Corporate Payment	124805	20230323164651	04/04/2023	04/04/2023	901.15	4246-0470-0080-1867 Monica Alvarado	104256250 - Equipment Operation	
U.S. Bank Corporate Payment	124805	20230323171829	04/04/2023	04/04/2023	53.21	4246-0470-0157-4398 Nicole Perkins	724581620 - Special Programs	
U.S. Bank Corporate Payment	124805	20230323171829	04/04/2023	04/04/2023	111.13	4246-0470-0157-4398 Nicole Perkins	724581920 - Grant Expenses	
U.S. Bank Corporate Payment	124805	20230323171829	04/04/2023	04/04/2023	862.64	4246-0470-0157-4398 Nicole Perkins	724581250 - Computer Maintenance/S	
U.S. Bank Corporate Payment	124805	20230323171829	04/04/2023	04/04/2023	1,001.26	4246-0470-0157-4398 Nicole Perkins	724581240 - Office Expense	
U.S. Bank Corporate Payment	124805	20230323171829	04/04/2023	04/04/2023	1,483.33	4246-0470-0157-4398 Nicole Perkins	724581480 - Collection Development	
U.S. Bank Corporate Payment	124805	20230324162053	04/04/2023	04/04/2023	624.48	4246-0470-0056-1370 Kent Cantrell	104147230 - Travel Expense	
U.S. Bank Corporate Payment	124805	20230324162053	04/04/2023	04/04/2023	664.27	4246-0470-0056-1370 Kent Cantrell	104147230 - Travel Expense	
U.S. Bank Corporate Payment	124805	20230324162202	04/04/2023	04/04/2023	28.90	4246-0400-1740-8495 Marsha Shumway	104210610 - Miscellaneous Supplies	
U.S. Bank Corporate Payment	124805	20230324162202	04/04/2023	04/04/2023	110.00	4246-0400-1740-8495 Marsha Shumway	104210210 - Subscriptions and Membe	
U.S. Bank Corporate Payment	124805	20230324162202	04/04/2023	04/04/2023	124.45	4246-0400-1740-8495 Marsha Shumway	104230350 - State Prisoner Expenses	
U.S. Bank Corporate Payment	124805	20230324162202	04/04/2023	04/04/2023	161.52	4246-0400-1740-8495 Marsha Shumway	104230610 - Miscellaneous Supplies	
U.S. Bank Corporate Payment	124805	20230324162202	04/04/2023	04/04/2023	1,127.50	4246-0400-1740-8495 Marsha Shumway	104210330 - Employee Education	
U.S. Bank Corporate Payment	124805	20230324162301	04/04/2023	04/04/2023	71.92	4246-0470-0071-7485 Alan Freestone	104230480 - Kitchen Food	
U.S. Bank Corporate Payment	124805	20230324162301	04/04/2023	04/04/2023	95.00	4246-0470-0071-7485 Alan Freestone	104210330 - Employee Education	
U.S. Bank Corporate Payment	124805	20230324162301	04/04/2023	04/04/2023	1,012.63	4246-0470-0071-7485 Alan Freestone	104215620 - Miscellaneous Services	
U.S. Bank Corporate Payment	124805	20230324162413	04/04/2023	04/04/2023	159.11	4246-0470-0118-9890 - Jay Begay	104211610 - Miscellaneous Supplies	
U.S. Bank Corporate Payment	124805	20230324162413	04/04/2023	04/04/2023	491.71	4246-0470-0118-9890 - Jay Begay	104210480 - Special Department Suppl	
U.S. Bank Corporate Payment	124805	20230324162413	04/04/2023	04/04/2023	1,524.43	4246-0470-0118-9890 - Jay Begay	104211230 - Travel Expense	
U.S. Bank Corporate Payment	124805	20230324162513	04/04/2023	04/04/2023	287.30	4246-0470-0107-1528 Allison Yamamoto-Sparks	104193480 - Special Department Suppl	
U.S. Bank Corporate Payment	124805	20230324162513	04/04/2023	04/04/2023	384.13	4246-0470-0107-1528 Allison Yamamoto-Sparks	104193490 - Advertising and Promotion	
U.S. Bank Corporate Payment	124805	20230324162513	04/04/2023	04/04/2023	396.08	4246-0470-0107-1528 Allison Yamamoto-Sparks	104193210 - Subscriptions and Membe	
U.S. Bank Corporate Payment	124805	20230324162513	04/04/2023	04/04/2023	913.51	4246-0470-0107-1528 Allison Yamamoto-Sparks	104193230 - Travel Expense	
U.S. Bank Corporate Payment	124805	20230324162611	04/04/2023	04/04/2023	50.17	4246-0470-0139-5331 Elaine Gizler	104192480 - Special Department Suppl	
U.S. Bank Corporate Payment	124805	20230324162611	04/04/2023	04/04/2023	70.93	4246-0470-0139-5331 Elaine Gizler	104193310 - Professional and Technica	
U.S. Bank Corporate Payment	124805	20230324162611	04/04/2023	04/04/2023	132.25	4246-0470-0139-5331 Elaine Gizler	104192210 - Subscriptions and Membe	
U.S. Bank Corporate Payment	124805	20230324162611	04/04/2023	04/04/2023	195.94	4246-0470-0139-5331 Elaine Gizler	104193230 - Travel Expense	
U.S. Bank Corporate Payment	124805	20230324162611	04/04/2023	04/04/2023	383.39	4246-0470-0139-5331 Elaine Gizler	104192230 - Travel Expense	
U.S. Bank Corporate Payment	124805	20230324162611	04/04/2023	04/04/2023	456.93	4246-0470-0139-5331 Elaine Gizler	104193490 - Advertising and Promotion	
U.S. Bank Corporate Payment	124805	20230324162611	04/04/2023	04/04/2023	511.32	4246-0470-0139-5331 Elaine Gizler	104192310 - Professional and Technica	
U.S. Bank Corporate Payment	124805	20230324162644	04/04/2023	04/04/2023	36.60	4246-0446-6210-7345 Samuel Long	104230480 - Kitchen Food	
U.S. Bank Corporate Payment	124805	20230324162644	04/04/2023	04/04/2023	85.08	4246-0446-6210-7345 Samuel Long	104230480 - Kitchen Food	
U.S. Bank Corporate Payment	124805	20230324162644	04/04/2023	04/04/2023	153.60	4246-0446-6210-7345 Samuel Long	104225260 - Buildings and Grounds	
U.S. Bank Corporate Payment	124805	20230324162716	04/04/2023	04/04/2023	197.97	4246-0446-5323-3506 Cindi Holyoak	104144230 - Travel Expense	
U.S. Bank Corporate Payment	124805	20230324162716	04/04/2023	04/04/2023	360.00	4246-0446-5323-3506 Cindi Holyoak	104144210 - Subscriptions and Membe	

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
U.S. Bank Corporate Payment	124805	20230324162716	04/04/2023	04/04/2023	440.41	4246-0446-5323-3506 Cindi Holyoak	104144330 - Employee Education	
U.S. Bank Corporate Payment	124805	20230403105414	04/04/2023	04/04/2023	94.85	4246-0446-5312-8805 Scott Burgess	264350260 - Buildings and Grounds	
U.S. Bank Corporate Payment	124805	20230403105414	04/04/2023	04/04/2023	103.13	4246-0446-5312-8805 Scott Burgess	264350610 - Miscellaneous Supplies	
U.S. Bank Corporate Payment	124805	20230403105414	04/04/2023	04/04/2023	356.00	4246-0446-5312-8805 Scott Burgess	264350330 - Employee Education	
U.S. Bank Corporate Payment	124805	20230403105520	04/04/2023	04/04/2023	11.74	4246-0470-0152-5705 Mack McDonald	104113230 - Travel Expense	
U.S. Bank Corporate Payment	124805	20230403105520	04/04/2023	04/04/2023	101.85	4246-0470-0152-5705 Mack McDonald	104113240 - Office Expense	
U.S. Bank Corporate Payment	124805	20230403105520	04/04/2023	04/04/2023	259.07	4246-0470-0152-5705 Mack McDonald	104113330 - Employee Education	
U.S. Bank Corporate Payment	124805	20230403105520	04/04/2023	04/04/2023	699.48	4246-0470-0152-5705 Mack McDonald	104111330 - Employee Education	
U.S. Bank Corporate Payment	124805	20230403105520	04/04/2023	04/04/2023	1,005.00	4246-0470-0152-5705 Mack McDonald	104113330 - Employee Education	
U.S. Bank Corporate Payment	124805	20230403105520	04/04/2023	04/04/2023	1,406.22	4246-0470-0152-5705 Mack McDonald	104113230 - Travel Expense	
U.S. Bank Corporate Payment	124805	20230403105520	04/04/2023	04/04/2023	1,590.00	4246-0470-0152-5705 Mack McDonald	104111330 - Employee Education	
U.S. Bank Corporate Payment	124805	20230403105520	04/04/2023	04/04/2023	5,544.52	4246-0470-0152-5705 Mack McDonald	104111230 - Travel Expense	
U.S. Bank Corporate Payment	124805	CC20230330103	04/04/2023	04/04/2023	77.05	4246-0470-0151-3156 Grant Sunada	255012.620 - Local General Health Mis	
U.S. Bank Corporate Payment	124805	CC20230330103	04/04/2023	04/04/2023	704.54	4246-0470-0151-3156 Grant Sunada	255084.230 - EPICC 1817 Cat A Travel	
U.S. Bank Corporate Payment	124805	CC202303301109	04/04/2023	04/04/2023	14.21	4246-0446-5808-5489 TYLER KETRON	255281.280 - EED - Epidemiology Tele	
U.S. Bank Corporate Payment	124805	CC202303301109	04/04/2023	04/04/2023	19.00	4246-0446-5808-5489 TYLER KETRON	255281.242 - EED - Epidemiology Soft	
U.S. Bank Corporate Payment	124805	CC202303301109	04/04/2023	04/04/2023	58.70	4246-0446-5808-5489 TYLER KETRON	255007.242 - Indirect Admin Software	
U.S. Bank Corporate Payment	124805	CC202303301109	04/04/2023	04/04/2023	60.00	4246-0446-5808-5489 TYLER KETRON	255281.220 - EED - Epidemiology Publi	
U.S. Bank Corporate Payment	124805	CC202303301109	04/04/2023	04/04/2023	100.00	4246-0446-5808-5489 TYLER KETRON	255013.241 - Vital Statistics Postage	
U.S. Bank Corporate Payment	124805	CC202303301109	04/04/2023	04/04/2023	100.00	4246-0446-5808-5489 TYLER KETRON	255760.330 - Highway Safety Employee	
U.S. Bank Corporate Payment	124805	CC202303301109	04/04/2023	04/04/2023	156.81	4246-0446-5808-5489 TYLER KETRON	255007.230 - Indirect Admin Travel exp	
U.S. Bank Corporate Payment	124805	CC202303301109	04/04/2023	04/04/2023	713.00	4246-0446-5808-5489 TYLER KETRON	255281.330 - EED - Epidemiology Emp	
U.S. Bank Corporate Payment	124805	CCIT032023	04/04/2023	04/04/2023	8.99	4246-0470-0087-8873 Bruce Bushore	104151280 - Telephone	
U.S. Bank Corporate Payment	124805	CCIT032023	04/04/2023	04/04/2023	19.95	4246-0470-0087-8873 Bruce Bushore	724581920 - Grant Expenses	
U.S. Bank Corporate Payment	124805	CCIT032023	04/04/2023	04/04/2023	21.34	4246-0470-0087-8873 Bruce Bushore	104151210 - Subscriptions and Membe	
U.S. Bank Corporate Payment	124805	CCIT032023	04/04/2023	04/04/2023	110.00	4246-0470-0087-8873 Bruce Bushore	105430280 - Telephone	
U.S. Bank Corporate Payment	124805	CCIT032023	04/04/2023	04/04/2023	139.31	4246-0470-0087-8873 Bruce Bushore	104151240 - Office Expense	
U.S. Bank Corporate Payment	124805	CCIT032023	04/04/2023	04/04/2023	418.78	4246-0470-0087-8873 Bruce Bushore	104151480 - Special Department Suppl	
U.S. Bank Corporate Payment	124805	CCIT032023	04/04/2023	04/04/2023	592.76	4246-0470-0087-8873 Bruce Bushore	104122240 - Office Expense	
U.S. Bank Corporate Payment	124805	Landfillscan0485	04/04/2023	04/04/2023	8.62	4246-0446-6210-7352 Jed Tate	574424250 - Equipment Operation	
U.S. Bank Corporate Payment	124805	Landfillscan0485	04/04/2023	04/04/2023	148.90	4246-0446-6210-7352 Jed Tate	574424240 - Office Expense	
U.S. Bank Corporate Payment	124805	Landfillscan0485	04/04/2023	04/04/2023	767.59	4246-0446-6210-7352 Jed Tate	574424230 - Travel Expense	
U.S. Bank Corporate Payment	124805	Landfillscan0485	04/04/2023	04/04/2023	975.00	4246-0446-6210-7352 Jed Tate	574424310 - Professional and Technica	
U.S. Bank Corporate Payment	124805	MRCC20230324	04/04/2023	04/04/2023	113.61	4246-0470-0113-7634 Mikaela Ramsay	724581480 - Collection Development	
U.S. Bank Corporate Payment	124805	MRCC20230324	04/04/2023	04/04/2023	218.47	4246-0470-0113-7634 Mikaela Ramsay	724581920 - Grant Expenses	
U.S. Bank Corporate Payment	124805	MRCC20230324	04/04/2023	04/04/2023	321.88	4246-0470-0113-7634 Mikaela Ramsay	724581210 - Subscriptions and Membe	
					\$33,675.63			
					\$75,396.56			
U.S. Bank Equipment Finance	124717	496616038	03/27/2023	03/28/2023	286.42	1080852	104150240 - Office Expense	
					\$286.42			
Unified Fleet Services	124635	SANJUAN-N2162	03/10/2023	03/21/2023	13,000.00	SJC Road Dept	214414255 - Equipment Rental	
Unified Fleet Services	124636	SANJUAN2223-2	03/20/2023	03/21/2023	6,500.00	Planning and Zoning Lease	104242255 - Equipment Rental	
					\$19,500.00			
USU	124637	A35629-23-02	03/21/2023	03/21/2023	21.00	A35629-584500	104610240 - Office Expense	
USU	124637	A35629-23-02	03/21/2023	03/21/2023	157.00	A35629-584500	104610210 - Subscriptions and Membe	
USU	124637	A35629-23-02	03/21/2023	03/21/2023	230.00	A35629-584500	104610220 - Public Notices	
USU	124637	A35629-23-02	03/21/2023	03/21/2023	652.59	A35629-584500	104610230 - Travel Expense	
USU	124637	A35629-23-02	03/21/2023	03/21/2023	2,836.80	A35629-584500	104610620 - Miscellaneous Services	
					\$3,897.39			
					\$3,897.39			
Utah Navajo Health System	124718	20230324153824	03/27/2023	03/28/2023	793.00	Kenneth Leber 179562	104230312 - Medical Expenses	
Utah Navajo Health System	124718	20230324153833	03/27/2023	03/28/2023	325.00	Eric Harjo 180290	104230312 - Medical Expenses	
					\$1,118.00			

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Utah Navajo Health System	124806	20230404104311	04/04/2023	04/04/2023	300.00	Kenneth Leber 179562	104230312 - Medical Expenses	
Utah Navajo Health System	124806	20230404104311	04/04/2023	04/04/2023	125.00	Whitney Williford 180524	104230312 - Medical Expenses	
					<u>\$425.00</u>			
					\$1,543.00			
Utah Navajo Trust Fund	124807	RI0401235	04/01/2023	04/04/2023	165.00		724581915 - Transfers to Other Units	
					<u>\$165.00</u>			
Utah Prosecution Council	124808	UPC20230322	04/04/2023	04/04/2023	824.00	eProsecutor Admin Fees	104145210 - Subscriptions and Membe	
					<u>\$824.00</u>			
Utah Retirement Systems	EFT	PR030523-3952	03/10/2023	03/28/2023	50.00	Traditional IRA	102224000 - Retirement Payable	
Utah Retirement Systems	EFT	PR030523-3952	03/10/2023	03/28/2023	146.50	State Retirement - Post Retired	102224000 - Retirement Payable	
Utah Retirement Systems	EFT	PR030523-3952	03/10/2023	03/28/2023	390.54	457 Retirement	102224000 - Retirement Payable	
Utah Retirement Systems	EFT	PR030523-3952	03/10/2023	03/28/2023	445.87	401k Retirement - Post Retired	102224000 - Retirement Payable	
Utah Retirement Systems	EFT	PR030523-3952	03/10/2023	03/28/2023	652.70	Roth IRA	102224000 - Retirement Payable	
Utah Retirement Systems	EFT	PR030523-3952	03/10/2023	03/28/2023	1,196.40	Retirement Loan Repayment	102224000 - Retirement Payable	
Utah Retirement Systems	EFT	PR030523-3952	03/10/2023	03/28/2023	5,526.41	401k Retirement	102224000 - Retirement Payable	
Utah Retirement Systems	EFT	PR030523-3952	03/10/2023	03/28/2023	62,959.04	State Retirement	102224000 - Retirement Payable	
Utah Retirement Systems	EFT	PR031923-3952	03/24/2023	03/28/2023	50.00	Traditional IRA	102224000 - Retirement Payable	
Utah Retirement Systems	EFT	PR031923-3952	03/24/2023	03/28/2023	146.97	State Retirement - Post Retired	102224000 - Retirement Payable	
Utah Retirement Systems	EFT	PR031923-3952	03/24/2023	03/28/2023	390.54	457 Retirement	102224000 - Retirement Payable	
Utah Retirement Systems	EFT	PR031923-3952	03/24/2023	03/28/2023	445.87	401k Retirement - Post Retired	102224000 - Retirement Payable	
Utah Retirement Systems	EFT	PR031923-3952	03/24/2023	03/28/2023	652.70	Roth IRA	102224000 - Retirement Payable	
Utah Retirement Systems	EFT	PR031923-3952	03/24/2023	03/28/2023	1,196.40	Retirement Loan Repayment	102224000 - Retirement Payable	
Utah Retirement Systems	EFT	PR031923-3952	03/24/2023	03/28/2023	6,137.38	401k Retirement	102224000 - Retirement Payable	
Utah Retirement Systems	EFT	PR031923-3952	03/24/2023	03/28/2023	83,637.10	State Retirement	102224000 - Retirement Payable	
					<u>\$164,024.42</u>			
Utah State Tax Commision	EFT	PR010823-576	01/13/2023	04/06/2023	19,802.94	State Income Tax	102223000 - StateTax W/H Payable	
Utah State Tax Commision	EFT	PR012223-576	01/27/2023	04/06/2023	13,886.31	State Income Tax	102223000 - StateTax W/H Payable	
Utah State Tax Commision	EFT	PR020523-576	02/10/2023	04/06/2023	14,700.67	State Income Tax	102223000 - StateTax W/H Payable	
Utah State Tax Commision	EFT	PR021923-576	02/24/2023	04/06/2023	13,410.07	State Income Tax	102223000 - StateTax W/H Payable	
Utah State Tax Commision	EFT	PR030523-576	03/10/2023	04/06/2023	14,635.43	State Income Tax	102223000 - StateTax W/H Payable	
Utah State Tax Commision	EFT	PR031923-576	03/24/2023	04/06/2023	16,866.18	State Income Tax	102223000 - StateTax W/H Payable	
					<u>\$93,301.60</u>			
					\$93,301.60			
Utah State Treasurer	124809	20230404104333	04/04/2023	04/04/2023	40.00	Surcharge,Fines,Wildlife Resources	103222000 - Marriage Licenses	
Utah State Treasurer	124809	20230404104333	04/04/2023	04/04/2023	13,466.28	Surcharge,Fines,Wildlife Resources	103511000 - Justice Court Fines	
					<u>\$13,506.28</u>			
					\$13,506.28			
Utah.com	124638	INV00002468	03/21/2023	03/21/2023	2,000.00	Utah's Canyon Country	104193490 - Advertising and Promotion	
					<u>\$2,000.00</u>			
					\$2,000.00			
Verizon Wireless	124639	9926663255	03/10/2023	03/21/2023	51.22	742063425-00001 - Public Health	255310.280 - PHEP Preparedness Tele	
Verizon Wireless	124639	9926663255	03/10/2023	03/21/2023	51.26	742063425-00001 - Public Health	255281.280 - EED - Epidemiology Tele	
Verizon Wireless	124639	9926663255	03/10/2023	03/21/2023	52.91	742063425-00001 - Public Health	255008.280 - Indirect Nursing Telephon	
Verizon Wireless	124639	9926663255	03/10/2023	03/21/2023	52.91	742063425-00001 - Public Health	255010.280 - Indirect Health Insp Telep	
Verizon Wireless	124639	9926663255	03/10/2023	03/21/2023	52.91	742063425-00001 - Public Health	255193.280 - Home Visiting - PAT Tele	
Verizon Wireless	124639	9926663255	03/10/2023	03/21/2023	549.00	742063425-00001 - Public Health	255335.280 - Crisis Response Workfor	
Verizon Wireless	124639	9927638474	03/10/2023	03/21/2023	132.93	265507612-00003	104151280 - Telephone	
Verizon Wireless	124639	9927638486	03/10/2023	03/21/2023	145.83	265508664-00001	214414280 - Telephone	
Verizon Wireless	124639	9927669331	03/10/2023	03/21/2023	23.93	565508016-00001	105430280 - Telephone	
Verizon Wireless	124639	9927669331	03/10/2023	03/21/2023	52.91	565508016-00001	104256280 - Telephone	

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Verizon Wireless	124639	9927679576	03/21/2023	03/21/2023	25.05	665507629-00005	104146280 - Telephone	
Verizon Wireless	124639	9927679576	03/21/2023	03/21/2023	62.20	665507629-00005	104242280 - Telephone	
Verizon Wireless	124639	9927689648	03/21/2023	03/21/2023	40.01	765507047-00003	104147280 - Telephone	
					<u>\$1,293.07</u>			
Verizon Wireless	124719	9929039289	03/27/2023	03/28/2023	42.14	642530092-00001	104145280 - Telephone	
Verizon Wireless	124719	9929495660	03/27/2023	03/28/2023	294.78	365552000-00001	104672280 - Telephone	
Verizon Wireless	124719	9930036052	03/27/2023	03/28/2023	52.94	265507612-00002	104113280 - Telephone	
Verizon Wireless	124719	9930036065	03/27/2023	03/28/2023	145.83	265508664-00001	214414280 - Telephone	
Verizon Wireless	124719	9930067462	03/27/2023	03/28/2023	23.93	565508016-00001	105430280 - Telephone	
Verizon Wireless	124719	9930067462	03/27/2023	03/28/2023	52.91	565508016-00001	104256280 - Telephone	
Verizon Wireless	124719	9930077900	03/27/2023	03/28/2023	314.32	665509557-00003	104610280 - Telephone	
Verizon Wireless	124719	9930088120	03/27/2023	03/28/2023	56.40	765507047-00001	104112280 - Telephone	
Verizon Wireless	124719	9930088120	03/27/2023	03/28/2023	179.63	765507047-00001	104111280 - Telephone	
					<u>\$1,162.88</u>			
Verizon Wireless	124810	9929050808	04/04/2023	04/04/2023	52.91	742063425-00001 - Public Health	255008.280 - Indirect Nursing Telephon	
Verizon Wireless	124810	9929050808	04/04/2023	04/04/2023	52.91	742063425-00001 - Public Health	255010.280 - Indirect Health Insp Telep	
Verizon Wireless	124810	9929050808	04/04/2023	04/04/2023	52.91	742063425-00001 - Public Health	255193.280 - Home Visiting - PAT Tele	
Verizon Wireless	124810	9929050808	04/04/2023	04/04/2023	52.91	742063425-00001 - Public Health	255281.280 - EED - Epidemiology Tele	
Verizon Wireless	124810	9929050808	04/04/2023	04/04/2023	52.91	742063425-00001 - Public Health	255310.280 - PHEP Preparedness Tele	
Verizon Wireless	124810	9930036051	04/04/2023	04/04/2023	639.74	265507612-00001	264350280 - Telephone	
Verizon Wireless	124810	9930036053	04/04/2023	04/04/2023	132.93	265507612-00003	104151280 - Telephone	
Verizon Wireless	124810	9930046581	04/04/2023	04/04/2023	100.21	365506834-00001	104225280 - Telephone	
Verizon Wireless	124810	9930077876	04/04/2023	04/04/2023	1,046.41	665507629-00001	104230280 - Telephone	
Verizon Wireless	124810	9930077877	04/04/2023	04/04/2023	1.43	665507629-00003 Wireless Bill	104230280 - Telephone	
Verizon Wireless	124810	9930077878	04/04/2023	04/04/2023	180.71	665507629-00004	104230280 - Telephone	
Verizon Wireless	124810	9930088121	04/04/2023	04/04/2023	40.01	765507047-00003	104147280 - Telephone	
Verizon Wireless	124810	9930088137	04/04/2023	04/04/2023	52.91	765508819-00001	104675280 - Telephone	
Verizon Wireless	124810	9930088137	04/04/2023	04/04/2023	105.82	765508819-00001	104679280 - Telephone	
					<u>\$2,564.72</u>			
					\$5,020.67			
Washington National Insurance	124811	P2307909	04/04/2023	04/04/2023	3,063.22	Payroll Benefits	102229000 - Other Deductions Payable	
					\$3,063.22			
Waste Management of Colorado	124640	0410209-4889-3	03/20/2023	03/21/2023	98.98	16-83942-53002 Blanding Library	724168270 - Utilities	
Waste Management of Colorado	124640	0410432-4889-1	03/20/2023	03/21/2023	178.44	19-36095-03000 SJC Public Health	255007.270 - Indirect Admin Utilities	
					<u>\$277.42</u>			
					\$277.42			
Watts Steam Store Utah Inc	124812	7041757	04/03/2023	04/04/2023	36.00	SJC Road Dept	214412250 - Equipment Operation	
Watts Steam Store Utah Inc	124812	7047648	04/03/2023	04/04/2023	9,675.00	SJC Road Dept	214412740 - Equipment Purchases	
Watts Steam Store Utah Inc	124812	7059204	04/03/2023	04/04/2023	-36.00	SJC Road Dept	214412250 - Equipment Operation	
					<u>\$9,675.00</u>			
					\$9,675.00			
Wheeler Machinery Company	124641	PS001463696	03/10/2023	03/21/2023	179.48	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	124641	PS001469331	03/10/2023	03/21/2023	1,603.00	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	124641	PS001470173	03/10/2023	03/21/2023	2,513.22	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	124641	SS000422606	03/10/2023	03/21/2023	85.00	SJC Road Dept	214412250 - Equipment Operation	
					<u>\$4,380.70</u>			
Wheeler Machinery Company	124720	PS001467319	03/27/2023	03/28/2023	996.77	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	124720	PS001470172	03/27/2023	03/28/2023	182.52	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	124720	PS001470313	03/27/2023	03/28/2023	280.88	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	124720	PS001474188	03/27/2023	03/28/2023	220.04	SJC Road Dept	214412250 - Equipment Operation	

**San Juan County
Check Register
All Bank Accounts - 03/11/2023 to 04/12/2023**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Wheeler Machinery Company	124720	PS001476327	03/27/2023	03/28/2023	565.30	SJC Road Dept	214412250 - Equipment Operation	
Wheeler Machinery Company	124720	PS001477869	03/27/2023	03/28/2023	128.84	SJC Road Dept	214412250 - Equipment Operation	
					\$2,374.35			
Wheeler Machinery Company	124813	PS001480644	04/04/2023	04/04/2023	661.20	SJC Road Dept	214412250 - Equipment Operation	
					\$7,416.25			
Wilson, Lloyd	124642	20230320101923	03/20/2023	03/21/2023	50.00	Planning & Zoning Meeting	104114620 - Miscellaneous Services	
Wilson, Lloyd	124642	20230320101923	03/20/2023	03/21/2023	65.50	Planning & Zoning Meeting	104114230 - Travel Expense	
Wilson, Lloyd	124642	20230320101923	03/20/2023	03/21/2023	50.00	Planning & Zoning Meeting	104114620 - Miscellaneous Services	
Wilson, Lloyd	124642	20230320101923	03/20/2023	03/21/2023	65.50	Planning & Zoning Meeting	104114230 - Travel Expense	
					\$231.00			
					\$231.00			
Workman, Corey	124645	23F08-T-028	03/21/2023	03/21/2023	552.00	PER DIEM	104211230 - Travel Expense	
					\$552.00			
Yamamoto-Sparks, Allison	124721	20230324153459	03/27/2023	03/28/2023	209.00	Travel Reimbursement	104193230 - Travel Expense	
					\$209.00			
Yazzie, Tisheena	124814	TY112122	11/29/2022	04/04/2023	51.00	Travel Reimbursement	255281.230 - EED - Epidemiology Trav	
					\$51.00			
					\$2,041,734.65			

San Juan County
 117 So Main Street
 Monticello, UT 84535
 Ph: 435-587-3225



Purchase From
 Larry H. Miller
 1340 S 500 W
 Salt Lake City, UT 84115
 Phone: (801)908-2700
 Attention To :

State Contracted

Deliver To
 San Juan County Road Dept.
 1157 S Main
 Blanding, UT 84511
 Phone: (435)678-3838
 Attention To :

Purchase Order
 P. O. No#
 Date 3/20/2023
 Your Ref#
 Our Ref#
 Credit Terms Cash

Product ID	Description	Quantity	Unit Price	Amount
G2MZ*6K682*BRM	REMAN TUG210 - TURBO CHARGER	1	\$1,398.75	\$1,398.75
	UNIT 931 - FIRE TRUCK			\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Approved: _____
 Department Head: _____
 County Admin: _____

Sub Total	\$1,398.75
Tax	Exempt
Freight	
Invoice Total	\$1,398.75
Amount Paid	
Balance Due	\$1,398.75

Terms and Conditions:



1340 SOUTH 500 WEST, SALT LAKE CITY, UTAH 84115
 PHONE: (801) 908-2700 · FAX: (801) 908-2795
 www.lhmford.com

FOR PROPER CREDIT OR CLAIMS INVOICE COPY NEEDED

DISCLAIMER OF WARRANTIES

Any warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products.

DATE ENTERED 15 MAR 23	YOUR ORDER NO. 55338	DATE SHIPPED 15 MAR 23	INVOICE DATE 15 MAR 23	INVOICE NUMBER CHG 2067819W
---------------------------	-------------------------	---------------------------	---------------------------	-----------------------------------

S
O
L
D
T
O
ACCT NO.15203
SAN JUAN COUNTY ROAD
881 EAST CENTER
MONTICELLO, UT 84535-0188

S
H
I
P
T
O
TAX NO. 12008361002-STCPAGE 1 OF 1
SAN JUAN COUNTY ROAD
1157 S MAIN
BLANDING, UT 84511

SHIP VIA 17:02 UPS	SLSM. 600262	B/L NO. FEC82380	TERMS 35) 587-3230 CHARGE NET 30	F.O.B. POINT SALT LAKE CITY U
-----------------------	-----------------	---------------------	-------------------------------------	----------------------------------

QTY	SHIP	NO	PART NO.	DESCRIPTION	LIST	NET	AMOUNT
1	1	0	G2MZ*6K682*BRM	REMAN TUG210	1865.00	1398.75	1,398.75
			CORE DEPOSIT			250.00	250.00
1	1	0	BC3Z*9T514*A	KIT - HAA174	151.33	113.50	113.50
1	1	0	BC3Z*8287*B	CLAMP A169	27.50	20.62	20.62
			FT5	FREIGHT			25.00



CORESCORES***CORES**CORES*** CORES MUST BE RETURNED IN ORIGINAL PACKAGING. CORE CREDIT WILL NOT BE ISSUED, IF CORE IS NOT IN ORIGINAL PACKAGING.	CUSTOMER'S SIGNATURE	
	X	
	PARTS	1,807.87
	SUBLET	
	FREIGHT	0.00
	SALES TAX	0.00
	TOTAL	\$1,807.87

PURCHASE ORDER

San Juan County

117 S. Main Street
 Monticello, UT 84535
 Ph: 435-587-3225



Purchase From

Vendor Name *North STAR*
 Street Address
 City, State, Zip
 Phone:
 Attention To :

Deliver To

Deliver To Name *San Juan County*
 Street Address *Land A 1*
 City, State, Zip *Blanding UT 84541*
 Phone: *435 678 3010*
 Attention To :

Purchase Order

P. O. No#
 Date: *3-29-23*
 Your Ref#
 Our Ref#
 Credit Terms

Contract

Product ID	Description	Quantity	Unit Price	Amount
<i>157595</i>	<i>North STAR Pressure Washer</i>	<i>1</i>	<i>9499⁰⁰</i>	<i>9499⁰⁰</i>
	<i>Price Good until 3-31-23</i>			

Approval

Department Head: *[Signature]*

County Admin: *Mack MacLeod*

Sub Total	<i>9499⁰⁰</i>
Tax	
Freight	
Balance Due	<i>9499⁰⁰</i>

San Juan County should be tax exempt. Please make sure anything you submit has no tax!

EASY-KLEEN
PRESSURE SYSTEMS LTD.
 MANUFACTURER OF HIGH PRESSURE CLEANING EQUIPMENT

Quote

Date
 3/29/2023

Quote #
 77991

Item 4.

1 Eamhardt Road
 Sussex Corner NB E4E 6A1
 -800-315-5533
www.easykleen.com
 Tax ID #: 888095825

Bill To

San Juan County Landfill
 South HWY 191 mile # 35
 Blanding UT 84511

Ship To

San Juan County Landfill
 South HWY 191 mile # 35
 Blanding UT 84511

Expires

4/28/2023

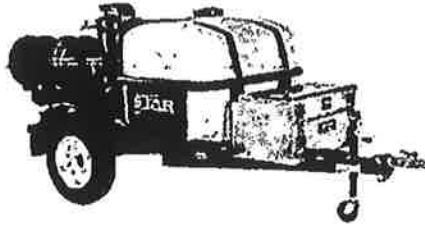
Sales Rep

ALEX LOCKE

Item	Description	Quantity	Price	Amount
EZO3204D-K-PSR	COMMERCIAL HOT WATER PRESSURE CLEANING SYSTEM, 9.8 HP DIESEL KOHLER, 4 GPM @ 3200 PSI, 12 VOLT OIL FIRED BURNER, 400000 BTU, PICK UP SKID, 225 GALLON WATER TANK, 100 FT HOSE, REEL, WINTERIZATION KIT	1	10,815.00	10,815.00
TKIT-PU1BS-DOT	DOT APPROVED BOLT ON TRAILER PACKAGE 3500LB SINGLE AXLE, FENDERS, AND TONGUE WITH LIGHTS. REQUIRED INFORMATION FOR N.V.I.S (QUOTE WILL NOT BE CONVERTED TO SALES ORDER WITHOUT THE FOLLOWING INFORMATION - MUST BE COMPLETED BY THE END USER FOR TRAILER REGISTRATION): NAME: ADDRESS: PHONE #:	1	3,135.00	3,135.00
FREIGHT	FREIGHT TO BLANDING, UT 84511	1	985.00	985.00

Total 14,935.00

Freight tailgate and re-delivery services are additional. Returned items will incur a 20% restocking fee. Initial quotes are emailed and mailed, any additional quotes are emailed only. All quotes expire after 30 days. Invoices over 10 days old and all machine sale invoices which are paid by credit card, will have a 2.5% administration fee applied to the credit card transaction. Thank you for allowing us the opportunity to quote the above. We are proud of being a Canadian manufacturer since 1982.



#1 Seller!

NorthStar Trailer-Mounted Hot Water Commercial Pressure Washer
4000 PSI, 4.0 GPM, Honda Engine, 200-Gal. Water Tank

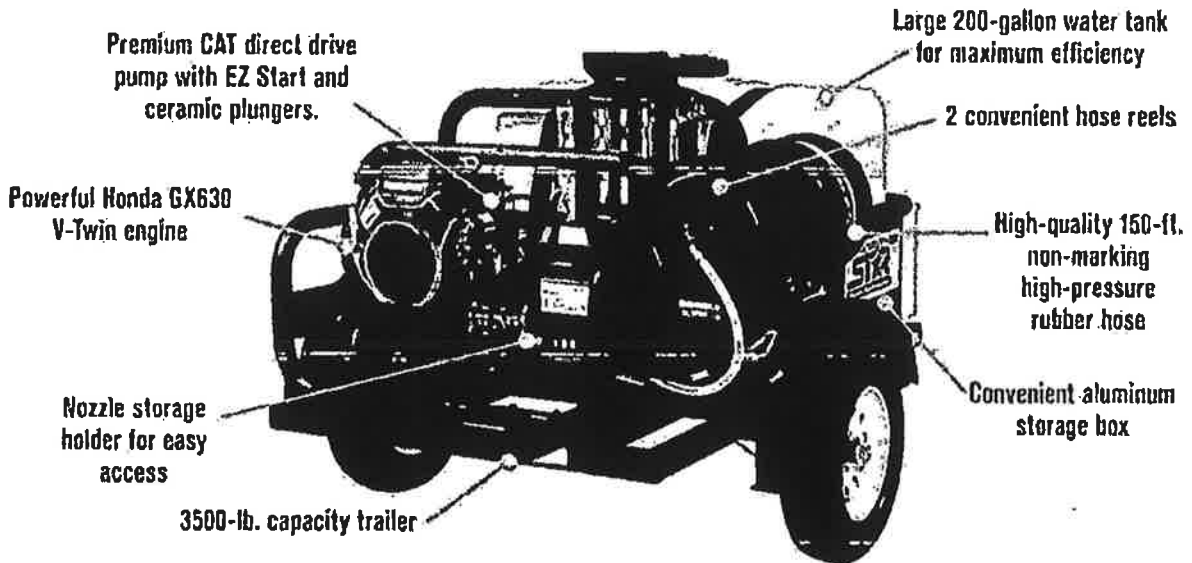
★★★★★
4.7 out of 5 Stars

Item# 157595

Regular Price
~~\$10,999.99~~

Your Price
\$9499
& Free Shipping

Expires 3/31/2023
While Supplies Last



NorthStar Gas Wet Steam & Hot Water Pressure Washer
3000 PSI, 4.0 GPM, Honda Engine

★★★★★
4.6 out of 5 Stars

Item# 157310

Regular Price
~~\$4999.99~~

Your Price
\$4559
& Free Shipping

Expires 3/31/2023
While Supplies Last

PURCHASE ORDER

San Juan County

117 S. Main Street
 Monticello, UT 84535
 Ph: 435-587-3225



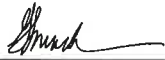
Purchase From	Deliver To	Purchase Order
4Imprint	Deliver To Name	P. O. No# 41030223
Street Address	Street Address	Date: 03/02/23
City, State, Zip	City, State, Zip	Your Ref#
Phone:	Phone:	Our Ref#
Attention To :	Attention To :	Credit Terms


Contract # **Ma2985**

Product ID	Description	Quantity	Unit Price	Amount
103476	Gildan Softstyle T-shirt	18	\$10.39	\$187.02
119678-L	Crossland Navy Blue Jacket	4	\$67.95	\$271.80
8435	Sanitizer Spray	250	\$1.35	\$337.50
8789	Escape First Aid Kit	500	\$3.19	\$1,595.00
129902	Lip Balm and Sunscreen Combo	500	\$3.75	\$1,875.00
151478-M	Dual Use Lip Balm with Mints	500	\$2.58	\$1,290.00
129442	Aluminum Sport Bottle	288	\$4.69	\$1,350.72
106836-1312	Value Grocery Tote	500	\$1.19	\$595.00
6622	5-Prong Highlighter	250	\$1.35	\$337.50
128207-D	Belmont Journal - Debossed	50	\$4.49	\$224.50
153543	Techmate Charging Cable	35	\$8.15	\$285.25
150747	Felix 2-tone Laptop Backpack	25	\$13.79	\$344.75
156616	Mighty Mini Wireless Speaker	50	\$8.89	\$444.50
5960	Fitted Table Cover - 6'	2	\$243.00	\$486.00

	Sub Total	\$9,624.54
	Tax	
	Freight	
	Balance Due	\$9,624.54

Approval

Department Head: 

County Admin: 

San Juan County should be tax exempt. Please make sure anything you submit has no tax!



Gildan Softstyle T-Shirt - Men's - Colors - Screen

Item #103476-M-SS-C-5

Original price: \$5.49 to \$11.29

Now on sale: \$5.25 to \$10.39



58 color(s) to choose from!

- Heather Red
- Coral Silk
- Heather Cardinal
- Heather Maroon
- Heliconia
- Heather Heliconia
- Azalea
- Heather Berry
- Antique Heliconia
- Light Pink
- Heather Radiant Orchid
- Metro Blue
- Heather Navy
- Heather Royal
- Heather Indigo
- Iris
- Stone Blue
- Indigo Blue
- Light Blue
- Sapphire
- Heather Galapagos Blue
- Tropical Blue
- Jade Dome
- Kelly Green
- Graphite Heather
- Forest Green
- Irish Green
- Heather Irish Green
- Sage
- Lime
- Kiwi
- Military Green

Minimum Quantity	Dalsv	Gold	Ice Grav	Orange	Dark Chocolate
	18	36	72	144	288
Regular Price	\$11.29	\$8.39	\$7.35	\$6.35	\$5.99
Sale Price	\$10.39	\$7.79	\$6.89	\$5.99	\$5.39



[Wondering about sending us your artwork?](#)

SIZES

8 Large

4 XL

3 XXL

3 3XL



Crossland Colorblock Soft Shell Jacket - Ladies'

Item #119678-L



4 color(s) to choose from!

Battleship Gray / Dark Rose

Dress Blue Navy / Battleship Gray

Black / Battleship Gray

Black / Imperial Blue

Minimum Quantity
Your Price

3	6	12	24	48	72	144
\$67.95	\$54.50	\$46.50	\$41.75	\$38.50	\$36.50	\$32.95

(Handwritten: 4)



[Wondering about sending us your artwork?](#)

Where should we place your design?

Left Chest

What imprint color(s) would you like? (Maximum # of Imprint Colors: 15)

Select Imprint Color...

[Add Additional Imprint Color](#)

[Add Additional Imprint Location](#)

Sizes:

2 XL

2 XXL



[Wondering about sending us your artwork?](#)

Extra Charge \$35.00

Product Color Dress Blue Navy / Battleship Gray



Sanitizer Spray

Item #8435



30 color(s) to choose from!

- Red / Citrus Breeze
- Magenta / Unscented
- Purple / Unscented
- Purple / Citrus Breeze
- Royal Blue / Coconut
- Orange / Coconut
- Cyan / Unscented
- Cyan / Citrus Breeze
- Green / Coconut
- Green / Unscented
- Lime Green / Unscented
- Lime Green / Citrus Breeze
- Orange / Coconut
- Orange / Unscented
- Orange / Citrus Breeze
- White / Citrus Breeze
- Frosted / Coconut
- Frosted / Unscented
- Frosted / Citrus Breeze
- Black / Coconut
- Black / Unscented

Minimum Quantity	100	250	500	1000	2500	5000	10000
Your Price	\$1.79	\$1.35	\$1.19	\$1.15	\$1.05	\$0.95	\$0.82



[Wondering about sending us your artwork?](#)

Where should we place your design?

Label

What imprint color(s) would you like?

Full Color



Escape First Aid Kit

Item #8789

4 stars(19)

6 color(s) to choose from!

Translucent Purple

Translucent Blue

Translucent Green

Translucent Orange

Translucent Red

Translucent Frost
Out of Stock

Minimum Quantity

150

250

500

1000

2500

5000

10000

Your Price

\$3.45

\$3.35

\$3.19

\$2.99

\$2.65

\$2.35

\$2.19



[Wondering about sending us your artwork?](#)

Where should we place your design?

Front

What imprint color(s) would you like?

Select Imprint Color...

[Add Additional Imprint Location](#)



[Wondering about sending us your artwork?](#)

Extra Charge \$60.00

Product Color

Quantity



Lip Balm & Sunscreen Combo

Item #129902



30 color(s) to choose from!

- | | | | | | | |
|--------------------------|------------------|------------------------------|---------------------|--------------------------|-------------------------|---------------------|
| Purple / Mint | Purple / Vanilla | Purple / Berry | Purple / Unflavored | Purple / Island Paradise | Blue / Mint | Blue / Vanilla |
| | | | | | Blue / Berry | Blue / Unflavored |
| Blue / Island Paradise | Green / Mint | Green / Vanilla | Green / Berry | Green / Unflavored | Green / Island Paradise | Red / Mint |
| | | | | | | Red / Vanilla |
| Red / Berry | Red / Unflavored | Red / Island Paradise | Silver / Mint | Silver / Vanilla | Silver / Berry | Silver / Unflavored |
| Silver / Island Paradise | Black / Mint | Black / Vanilla | Black / Berry | Black / Unflavored | Black / Island Paradise | |

Minimum Quantity
Your Price

100	250	500	1000	2500	5000	10000
\$4.69	\$3.99	\$3.75	\$3.59	\$2.99	\$2.05	\$1.99



[Wondering about sending us your artwork?](#)

Where should we place your design?

Front of Bottle

What imprint color(s) would you like?

Full Color

Second Imprint Location [Remove](#)



Dual Use Lip Balm with Mints

Item #151478-M



18 color(s) to choose from!

- | | | | | | | |
|-----------------------|---------------------|-----------------------------|------------------------------|-------------------------------|----------------------------|----------------------|
| Cinnamon / Mint | Cinnamon / Vanilla | Cinnamon / Berry | Cinnamon / Cherry | Cinnamon / Unflavored | Cinnamon / Island Paradise | Wintergreen / Mint |
| Wintergreen / Vanilla | Wintergreen / Berry | Wintergreen / Cherry | Wintergreen / Unflavored | Wintergreen / Island Paradise | Peppermint / Mint | Peppermint / Vanilla |
| Peppermint / Berry | Peppermint / Cherry | Peppermint / Unflavored | Peppermint / Island Paradise | | | |

Minimum Quantity	100	250	500	1000	2500	5000	10000
Your Price	\$3.29	\$2.72	\$2.58	\$2.47	\$1.99	\$1.92	\$1.65



[Wondering about sending us your artwork?](#)

Where should we place your design?

Lip Balm Label

What imprint color(s) would you like?

Full Color

Second Imprint Location [Remove](#)

Where should we place your design?

Dispenser Label



Ombre Aluminum Sport Bottle - 21 oz.

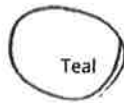
Item #129442



5 color(s) to choose from!

Black

Blue



Teal

Orange

Lime Green

Minimum Quantity
Your Price

36	72	144	288	576	1008	2520
\$6.15	\$5.25	\$4.89	\$4.69	\$4.49	\$4.25	\$3.59



[Wondering about sending us your artwork?](#)

Where should we place your design?

Both Sides

What imprint color(s) would you like? (Maximum # of Imprint Colors: 2)

Select Imprint Color...

[Add Additional Imprint Color](#)

[Add Additional Imprint Location](#)



[Wondering about sending us your artwork?](#)

Extra Charge \$40.00

Product Color



Value Grocery Tote - 13" x 12"

Item #106836-1312

Original price: \$0.99 to \$1.69

Now on sale: \$0.95 to \$1.55 - Sale ends 3/31



17 color(s) to choose from!

- | | | | | | | |
|----------|--------------|----------|--------------|------------|--------|-------|
| Red | Pink | Burgundy | Purple | Royal Blue | Gray | Navy |
| Charcoal | Process Blue | Green | Hunter Green | Lime Green | Yellow | Cream |
| Orange | White | Black | | | | |

Minimum Quantity	100	250	500	1000	3000	7500	15000
Regular Price	\$1.69	\$1.49	\$1.29	\$1.19	\$1.15	\$1.05	\$0.99
Sale Price	\$1.55	\$1.37	\$1.19	\$1.12	\$1.09	\$0.99	\$0.95



[Wondering about sending us your artwork?](#)

Where should we place your design?

Front

What imprint color(s) would you like? (Maximum # of Imprint Colors: 3)

Select Imprint Color...

[Add Additional Imprint Color](#)

[Add Additional Imprint Location](#)



[Wondering about sending us your artwork?](#)



5-Prong Highlighter - ~~24 hr~~

Item #6622-24HR



1 color(s) to choose from!

This item has one color option: Frosted White / Multicolor

Minimum Quantity	150	250	500	1000	2500
Your Price	\$1.55	\$1.35	\$1.17	\$1.09	\$0.99



[Wondering about sending us your artwork?](#)

Where should we place your design?

Front

What imprint color(s) would you like?

Select Imprint Color...



[Wondering about sending us your artwork?](#)

Extra Charge \$95.00

Product Color

Quantity

This versatile marker features five highlighters in one. Five curved caps accent the round, frosted white plastic body in a flower-like shape.



Belmont Journal - Debossed

Item #128207-D

Original price: \$3.69 to \$6.39

Now on sale: \$2.99 to \$4.99 - Sale ends 3/13



7 color(s) to choose from!

Lime Green



Red

White

Black

Minimum Quantity	35	50	100	250	500	1000	2500
Regular Price	\$6.39	\$5.89	\$5.15	\$4.75	\$4.55	\$4.19	\$3.69
Sale Price	\$4.99	\$4.49	\$3.89	\$3.49	\$3.25	\$3.19	\$2.99



[Wondering about sending us your artwork?](#)

Where should we place your design?

Front Cover

What imprint color(s) would you like?

Deboss

This Belmont Journal is protected by a leather-like polyurethane finish and contains 160 white lined pages. Includes an accordion pocket for storage and a ribbon page marker.

- Your price includes a debossed imprint on the front cover.
- Set-up charge: add \$45.
- Imported, logo applied in USA.
- Ready to ship in : 3 business days *.

* Excludes art preparation time, applies only to orders of 250 items or fewer.



TechMate Duo Charging Cable and USB Hub

Item #153543

Original price: \$5.19 to \$8.85

Now on sale: \$4.95 to \$8.15 - Sale ends 3/31



4 color(s) to choose from!

White
Out of Stock

Blue
Out of Stock

Red
Out of Stock

Black

Minimum Quantity

Regular Price

Sale Price

35	50	100	250	500	1000	2500
\$8.85	\$8.29	\$7.65	\$7.09	\$6.85	\$6.19	\$5.19
\$8.15	\$7.69	\$7.19	\$6.69	\$6.49	\$5.89	\$4.95



[Wondering about sending us your artwork?](#)

Where should we place your design?

Body

What imprint color(s) would you like? (Maximum # of Imprint Colors: 2)

Select Imprint Color...

[Add Additional Imprint Color](#)



[Wondering about sending us your artwork?](#)

Extra Charge \$40.00

Product Color Black



Serged Closed-Back Fitted Table Cover - 6'

Item #5960

You get free set-up on this item!



26 color(s) to choose from!

- | | | | |
|----------|--|-----------|--------|
| Hot Pink | Flamingo | Mulberry | Grape |
| Black | <input type="text" value="Orange-Pink"/> | Blueberry | Cobalt |
| Shamrock | Gray | Lemon | Yellow |
| Brown | White | | |

Minimum Quantity

Your Price

1	3	6	9	12
\$249.00	\$189.00	\$159.00	\$149.00	\$139.00

2



[Wondering about sending us your artwork?](#)

Where should we place your design?

Front-Center

What imprint color(s) would you like?

Full Color

Custom table covers make it easier for customers to locate your booth. Gives your display a professional look while hiding your set-up materials underneath.

- Your price includes a full-color imprint on the front center of the throw.
- NO set-up charge!
- Imported, logo applied in USA.



Mighty Mini Wireless Speaker

Item #156616



6 color(s) to choose from!

Blue

Olive

Red

White

Black

Minimum Quantity

25

50

100

250

500

1000

2500

Your Price

\$9.99

\$8.89

\$8.49

\$7.99

\$7.39

\$6.69

\$5.85



[Wondering about sending us your artwork?](#)

Where should we place your design?

What imprint color(s) would you like? (Maximum # of Imprint Colors: 2)

[Add Additional Imprint Color](#)



[Wondering about sending us your artwork?](#)

Extra Charge \$40.00

Product Color Navy

Quantity 50



Felix Two-Tone Laptop Backpack

Item #150747



3 color(s) to choose from!

Black

Red

Royal Blue

Minimum Quantity

Your Price

	25	50	100	250	500	1000	2500
	\$13.79	\$12.25	\$11.69	\$10.79	\$10.15	\$8.99	\$7.85



[Wondering about sending us your artwork?](#)

Where should we place your design?

Front Pocket

What imprint color(s) would you like?

Select Imprint Color...



[Wondering about sending us your artwork?](#)

Extra Charge \$55.00

Product Color

Quantity

San Juan County
 117 So Main Street
 Monticello, UT 84535
 Ph: 435-587-3225



Purchase From	<input type="checkbox"/> State Contracted	Deliver To	Purchase Order
Wilbur-Ellis Company		San Juan County Weed Control	P. O. No#
PO BOX 675023		885 E Center St	Date 4/13/2023
Dallas, TX 75267		Monticello, UT 84535	Your Ref#
Phone:		Phone:	Our Ref#
Attention To: Pat Brown		Attention To: Frank Smith	Credit Terms Cash

Product ID	Description	Quantity	Unit Price	Amount
156479	Milestone 2.5 Gallon Jug (price per gal)	77.5	\$280.00	\$21,700.00
187309	Opensight 1.25 lb bottle (price per lb)	75	\$96.75	\$7,256.25
111052	Gly Star Plus 2.5 Gallon Jug (price per gal)	75	\$27.00	\$2,025.00
247175	Alligare 90 Surfactant 2.5 Gal. Jug (per gal)	62.5	\$18.21	\$1,138.13
225924	Dye, Alligare Super Marking 2.5 Gal (per gal)	62.5	\$39.07	\$2,441.88
266888	RNA Timber - Veg. Oil Adjuvant 2.5 Gal (per gal)	25	\$14.59	\$364.75
	No Foam Liquid - 1Quart Bottle (per Qt.)	40	\$9.24	\$369.60
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Approved:

Department Head:	
County Admin:	

Sub Total	\$35,295.61
Tax	Exempt
Freight	
Invoice Total	\$35,295.61
Amount Paid	
Balance Due	\$35,295.61

Terms and Conditions:



Quote



Item 4.

Customer	Creation Date	Validation Date	Expiration Date	Quote #
SAN JUAN COUNTY	04/11/2023	04/11/2023	06/10/2023	567595-01.01

Customer	Billing Address	Shipping Address
SAN JUAN COUNTY 885 E CENTER ST	SAN JUAN COUNTY 885 E CENTER ST	SAN JUAN COUNTY 885 E CENTER ST

Delivery Type	Delivery Date	Delivery Instructions
Delivery	04/12/2023	

SKU	Product	Package Size	Price	Quantity	Total
156479	MILESTONE	2-2.5 GA JU CORT	\$280.00/GA	1 GA	\$280.00
156480	MILESTONE	12-1 QT BO CORT	\$70.00/BO	1 GA	\$280.00
187309	OPENSIGHT	6-1.25 LB BO CORT	\$96.75/LB	1 LB	\$96.75
111052	GLY STAR PLUS	2-2.5 GA JU ALBH	\$27.00/GA	1 GA	\$27.00
247175	ALLIGARE 90 SURFACTANT	2-2.5 GA JU ALLG	\$18.21/GA	1 GA	\$18.21
225924	DYE,ALLIGARE SUPER MARKING	2-2.5 GA JU ALLG	\$39.07/GA	1 GA	\$39.07
266888	RNA TIMBER	2-2.5 GA JU WECO	\$14.59/GA	1 GA	\$14.59
Total Price					\$755.62

TAXES ARE NOT INCLUDED IN QUOTE

Notes

If you have any questions concerning this quotation, contact Pat Brown 801-381-3093 - PBrown2@wilburellis.com

Any goods and/or services described above (such goods and/or services are referred to as the "Product") that are provided to you ("Customer") by Wilbur-Ellis Company LLC ("Seller"), are provided subject to Seller's General Terms and Conditions of Sale (the "Terms") set forth at [Terms and Conditions](#) that are in effect at the time such Product is ordered. The Terms are hereby incorporated herein and expressly made a part of this agreement.

San Juan County
117 So Main Street
Monticello, UT 84535
Ph: 435-587-3225



Purchase From
Amazon State Contracted

Deliver To
Tammy Gallegos
117 S. Main Street
Monticello, Utah 84535
Phone:435-587-3225
Attention To :

Purchase Order
P. O. No# 2023 Flood Mit.
Date 4/14/2023
Your Ref# 2023 FM
Our Ref#
Credit Terms Cash

Attention To :

Product ID	Description	Quantity	Unit Price	Amount
Dront	DJI MAVIC 3 Fly More Combo Drone w/ 4/3 CM	1	\$2,849.00	\$2,849.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Approved:

Department Head: Tammy Gallegos

County Admin: *Mack McPherson*

Sub Total	\$2,849.00
Tax	Exempt
Freight	
Invoice Total	\$2,849.00
Amount Paid	
Balance Due	\$2,849.00

Terms and Conditions:

Item 4.

Deliver to Tammy Monticello 84535



Hello, Tammy Account for San Juan County

Lists Business Prime

Departments Spring Event One Medical Benefits Climate Pledge Friendly Buy Again Today's Deals Gift Cards Amazon Commercial

Guide buyers in your org

Group: San Juan County Mark product as preferred View other policies

amazon clinic Healthcare for common conditions, made easier Get started

Toys & Games Remote & App Controlled Vehicles & Parts Quadcopters & Multicopters



Roll over image to zoom in

DJI Mavic 3 Fly More Combo, Drone with 4/3 CMOS Hasselblad Camera, 5.1K Video, Omnidirectional Obstacle Sensing, 46 Mins Flight, Advanced Auto Return, with DJI RC-N1, Two Extra Batteries, Gray

Visit the DJI Store

197 ratings | 55 answered questions

Amazon's Choice for "dji mavic 3 fly more combo"

Price: \$2,849.00 FREE Returns

Pay invoices how you want. Make payments through wire, check, or ACH online.

May be available at a lower price from other sellers, potentially without free Prime shipping.

Extra Savings: Buy 1 Mavic 3 and get a free filter set 1 Applicable Promotion

Style: DJI Mavic 3 Fly More Combo

Table with 3 columns: DJI Mavic 3 Fly More..., DJI Mavic 3, DJI Mavic 3 Cine... and their respective prices.

Brand: DJI, Model: DJIMAVIC3FMC, Color: Gray, Video Capture Resolution: 2160P, 1080p, Effective Still Resolution: 12

See more

About this item

- Imaging Above Everything - With a 4/3 CMOS Hasselblad Camera, the sensor provides a 12.8-stop dynamic range...
46 Minutes of Flight Time - Stay in the air longer and capture more with a breathtaking max flight time of 46 minutes...
Fly Safer - DJI Mavic 3 drone with camera is equipped with advanced Omnidirectional Obstacle Sensing...
Explore and Capture more - the DJI Mavic 3 drone offers a 15-kilometer max transmission range...
Smart Return to Home - With a new Advanced RTH system, Mavic 3 camera drone can return to its home point on a fast, safe, and optimized route...

See more product details

Compare with similar Items

Report incorrect product information.

Consider this Quantity Discount

DJI Air 2S Drone Fly More Combo with Remote Controller (Renewed) (296) \$965.25 Save 2% on 2+ units Climate Pledge Friendly

Buy new: \$2,849.00

FREE Returns

FREE Prime delivery Thursday, April 20. Order within 9 hrs 33 mins

Deliver to San - Monticello 84535

In Stock

Qty: 1

Buying in bulk?

Add to Cart

Ships from and sold by Amazon.com.

Return policy: Eligible for Return, Refund or Replacement within 30 days of receipt

Add an Accessory:

- DJI RC - Remote Controller for DJI Mini 3/DJI... \$305.00
DJI Mavic 3 Intelligent Flight Battery \$205.00
DJI Mavic 3 Wide-Angle Lens \$179.00
DJI Mavic 3 Low-Noise Propellers (Pair) \$15.50
Add a gift receipt for easy returns

Save with Used - Like New \$2,615.37

FREE delivery: Thursday, April 20 Ships from: Amazon Sold by: Amazon Warehouse

Add to List

New & Used (7) from \$2,615.37 Prime FREE Delivery

Other Sellers on Amazon

\$2,849.00 Add to Cart

Sold by: Adorama

Have one to sell? Sell on Amazon

Sponsored

Sponsored

Frequently bought together



Photos ▶ Showreel ▶ Intro

DJI Mavic 3 Fly More Combo

USD \$2,849

- 4/3 CMOS Hasselblad Camera
- 46 Minutes of Flight Time
- Omnidirectional Obstacle Sensing
- 15km Max Transmission Range
- Advanced Return to Home

[Overview >](#)

Special Offer

Purchase DJI Mavic 3 and get a ND Filters Set for free before Apr 30. Limited stock so get yours while you can!

Select Option

[Compare Options](#)

DJI Mavic 3

USD \$2,049

Free Gift



DJI Mavic 3 ND Filters Set (ND4/8/16/32) × 1



Have questions? Get help from a DJI expert.



5\$ coupon available for subscribers, sign up now to get yours!

*Your personal data will not be shared with any third-party companies. For more details, please check the [DJI privacy policy](#).

Email

Submit

B&H for B2B, Gov, Students & More

News, Tips & Reviews

The Professional's Source

866.262.7596

Help

Live Chat

About

Item 4.



Search



The B&H Payboo Credit Card

DealZone Ends In 1 day

Log In / Account

My Cart

- Photography
- Computers
- Pro Video
- Lighting
- Pro Audio
- Mobile
- TVs & Entertainment
- Drones & Camcorders
- Surveillance
- Optics
- Audio-Visual
- More...
- Used
- Specials

Free Expedited Shipping* to Monticello

Home > Camcorders > Drones & Aerial Imaging > Drones

Drones

1-30 of 158

Save the Tax¹ or Get Special Financing²
[Learn More](#)

Exclusively with the **payboo[®]** Credit Card

Filter by:

Brand

Savings & Stock

Customer Rating

Sort by:

Best Sellers

View:

Feedback

Chat

68

Item 4.

Available in other [Styles, Configurations & Kits](#)

Free Expedited Shipping



Add to Compare

DJI Mini 3 Pro

B&H # DJM3P MFR # CP.MA.00000485.01

★★★★★ 137 Reviews

Key Features

- Up to 4K60p Video & 48MP Raw Stills
- Tri-Directional Obstacle Avoidance
- Regulation-Friendly 8.8 oz Weight
- Remote Required & Not Included

[Show More](#) ▾

Available in other [Styles, Configurations & Kits](#)

\$669⁰⁰

12 Mos. Promo Financing with [payboo](#)⁵

Add to Cart

Add to Wish List ▾

In Stock

Free Expedited Shipping



Add to Compare

DJI Mavic 3 Fly More Combo

B&H # DJMAVIC3FMC MFR # CP.MA.00000440.01

★★★★★ 96 Reviews

Key Features

- 3-Axis Gimbal with Dual Cameras
- 20MP 5.1K Wide-Angle 4/3 CMOS Hasselblad
- 12MP Telephoto with 28x Hybrid Zoom
- Up to 46 Minutes of Flight Time

[Show More](#) ▾

Available in other [Styles, Configurations & Kits](#)

\$2,849⁰⁰

12 Mos. Promo Financing with [payboo](#)⁵

Add to Cart

Add to Wish List ▾

In Stock

Free Expedited Shipping



Add to Compare

New Release

DJI Avata Explorer Combo with Goggles Integra

B&H # DJAVATAEC MFR # CP.FP.00000130.01

Key Features

- Close-Up Filming Indoors or Outside
- Ultra-Wide 4K100p Stabilized Video
- Propeller Guards for Safe Flying
- Goggles Integra with 1080p Resolution

[Show More](#) ▾

Available in other [Styles, Configurations & Kits](#)

\$1,278⁰⁰

12 Mos. Promo Financing with [payboo](#)⁵

Add to Cart

Add to Wish List ▾

In Stock

Free Expedited Shipping



DJI Mavic 3 Cine Premium Combo

B&H # DJMAVIC3CC MFR # CP.MA.00000441.01

★★★★★ 96 Reviews

Key Features

- 3-Axis Gimbal with Dual Cameras

\$4,999⁰⁰

12 Mos. Promo Financing with [payboo](#)⁵

Add to Cart

Add to Wish List ▾

Chat

Feedback

San Juan County
 117 So Main Street
 Monticello, UT 84535
 Ph: 435-587-3225



Purchase From
 The Sandbag Store State Contracted

Deliver To
 Tammy Gallegos
 117 S. Main Street
 Monticello, Utah 84535
 Phone:435-587-3225

Purchase Order
 P. O. No# FY 2023 Flood Mit.
 Date 4/14/2023
 Your Ref# 2023 FM
 Our Ref#
 Credit Terms Cash

Attention To :

Attention To :

Product ID	Description	Quantity	Unit Price	Amount
	Truck or Floor-Mounted Sandbag Filling Machin	1	\$14,690.00	\$14,690.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Approved:

Department Head: Tammy Gallegos

County Admin: *Mack McLeod*

Sub Total	\$14,690.00
Tax	Exempt
Freight	
Invoice Total	\$14,690.00
Amount Paid	
Balance Due	\$14,690.00

Terms and Conditions:

SAN JUAN COUNTY COMMISSION



Bruce Adams	Chairman
Sylvia Stubbs	Vice-Chair
Jaime Harvey	Commissioner
Mack McDonald	Administrator

San Juan County Emergency Management is requesting that we utilize The Sandbag Store for this purchase. I have researched sandbag machines and all items that fit the requirements for the Burcham Bagger Sandbag Filling Machine. This machine is mobile so we can take it to the site with a pickup truck. This is a single source vendor for this item. This item will be paid for with State funding for the year 2023 Flood Mitigation Funding.

Tammy Gallegos

Tammy Gallegos

San Juan County Emergency Manager

FREE SHIPPING

VETERAN OWNED

USA MADE

800-550-1235

MYC

Item 4.



SHOP BY USE | EMPTY SANDBAGS | FILLED SANDBAGS BY WEIGHT | FILLED SANDBAGS BY THE PALLET | BAG FILLING MACHINES

Home > Bag Filling Machines > Basic Sandbag Filling Machine > Truck or Floor-Mounted Sandbag Filling Machine|Heavy Equip. Model



Truck or Floor-Mounted Sandbag Filling Machine|Heavy Equip. Model

Write a Review

\$14,690.00

Free Shipping

Call for availability

Quantity

Add to Cart

Earn 14690 Rewards Points for this item! [Learn More...](#)



DESCRIPTION ★ REVIEWS ★ VIDEOS ★ YOU MAY ALSO LIKE

FILL UP TO 750 SANDBAGS PER HOUR WITH A 3 MAN CREW!

Simple. We made operation of the Burcham Bagger as simple as possible so volunteers can easily fill sandbags without any training. Lift the bag to the spout and the sandbag filling machine will automatically dispense sand into the bag, shutting off when fill weight is reached. Change the fill weight by simply turning the dial. Every bag, regardless of who fills it, will be the same size.

Mobile. For the ultimate mobile sandbag filling machine, place the Burcham Bagger into the back of a truck and fill sandbags from the tailgate! Wing walls allow the machine to be filled with a skid steer or any other loader. Unlike all other mobile sandbag filling machines, the Burcham Bagger doesn't need your trailer hitch. This allows mobile filling crews to tow their own machinery and bags to the jobsite with a single vehicle.

Versatile. Need a sandbag filling machine that fills more than just sand! The Burcham Bagger Truck or Floor-Mount Sandbagging Machine is the perfect tool for packaging sand, gravel, lava, mulch, and other free flowing dry goods in consistent bag sizes. Start or improve your bag filling business today with this incredibly affordable machine. Our most common feedback from clients: "This machine has already paid for itself!"

Can be upgraded with additional sandbag filling machine attachments that significantly increase production.

No other sandbag filling machine is as simple, affordable, or functional as the Burcham Bagger.

Burcham Baggers are crafted with pride in the U.S.A., and include a 1-Year Limited Warranty.

What's Included:

- Burcham Bagger Sandbag Filling Machine
- Wing Walls for Heavy Equipment
- 100 Free Heavy Duty Poly Sandbags
- Mechanics Stool
- Operators Manual

VIDEOS

Item 4.

All materials contained on this website are protected by United States copyright law and may not be copied, photocopied, reproduced, distributed, transmitted, displayed, published, broadcast, translated, downloaded, or reduced to any electronic medium or machine-readable form, in whole or in part, without the prior written permission of Sandbag Store LLC. Any other reproduction in any form without the permission of Sandbag Store LLC is prohibited. Distribution for commercial purposes is prohibited.

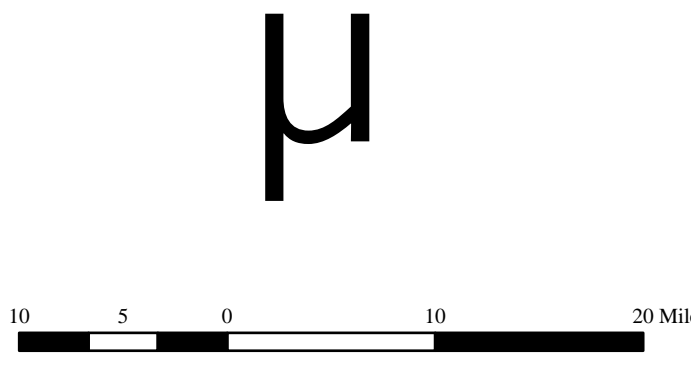
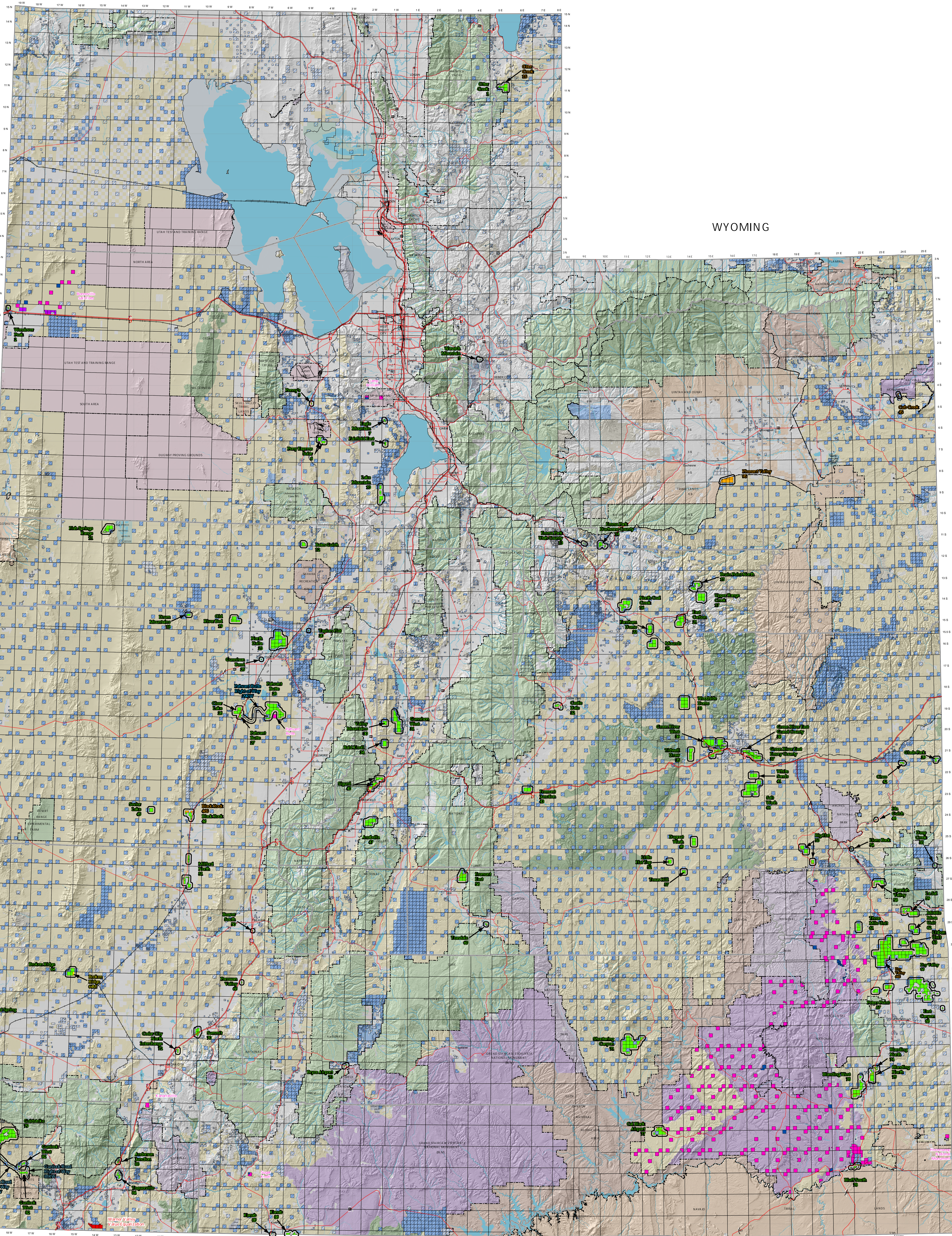
IDAHO

WYOMING

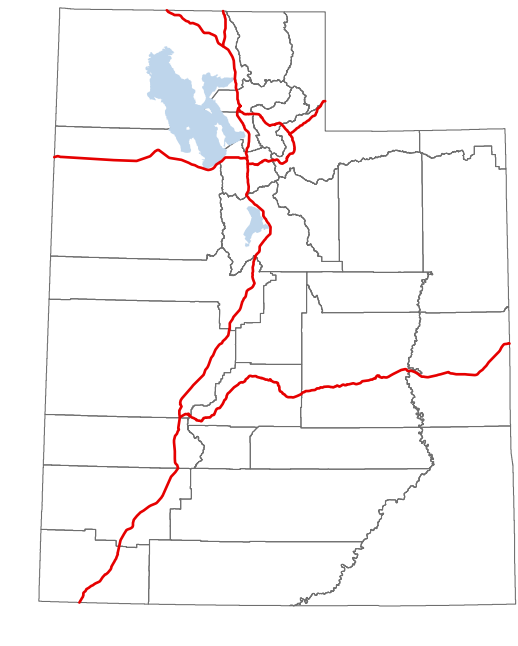
NEVADA

COLORADO

ARIZONA



- | | | |
|---|---|--|
| Lands and Mineral Interests to Exchange | Trust Lands Mineral Ownership | National Wilderness Area |
| Green: Federal Lands to Transfer to Utah Trust | Blue/White: Full Mineral | Light Green: National Wildlife Refuge |
| Yellow: Federal Mineral Lands to Transfer to Utah Trust | Blue/White: Partial Mineral | Light Blue: Other Federal |
| Orange: Federal Surface Lands to Transfer to Utah Trust | Land Ownership and Administration | Light Purple: Military Reservations and Corps of Engineers |
| Red: Federal Right-of-Way to Transfer to Utah Trust | Yellow: Bureau of Land Management | White: Private |
| Pink: Utah Trust Lands to Transfer to Federal | Light Yellow: Bureau of Reclamation | Light Blue: State Trust Lands |
| Blue: Utah Trust Mineral Lands to Transfer to Federal | Light Orange: Bankhead-Jones Land Use Lands | Light Blue: State Sovereign Land |
| Purple: Utah Trust Surface Lands to Transfer to Federal | Light Green: National Recreation Area | Light Blue: State Parks and Recreation |
| Red: Federal Lands for Equalization | Light Purple: National Parks & Historic Sites | Light Green: State Wildlife Reserve/Management Area |
| Black: Federal Boundary | Light Purple: National Monument | Light Green: Other State |
| White: County Boundaries | Light Green: National Forest | Light Orange: Tribal Lands |



State of Utah
TRUST LANDS EXCHANGE

3/3/2023

This information is provided for informational purposes only and is not intended for legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to assess the reliability of the information. SUTLA provides this data as good faith and shall not be held liable for any incorrect results, or any special, indirect or consequential damages to any party, arising out of or in connection with the use of the data herein.

Land parcels, base boundaries and associated SUTLA data layers may have been adjusted to allow for visual "best fit." The Surface Ownership Land Status data of present are maintained by SUTLA to reflect current trust land status and surface ownership. Lakes, rivers, streams, highways, roads, county and state boundaries are distributed by the Utah Automated Geographic Reference Center and/or other sources as specified. Current lines of present were generated from USGS 10 meter DEM.

Please Note: While SUTLA seeks to verify data for accuracy and content, discrepancies may exist within the data. Acquiring the most updated SUTLA ownership GIS data may require contacting the GIS staff directly 801-538-5100 or TLA@utah.gov. The SUTLA GIS department welcomes your comments and concerns regarding the data and will attempt to resolve issues as they are brought to our attention.



S.B. 188 Energy Efficiency Grant Program & the Energy Efficiency Conservation Block Grant Program

Eligible state, local, and Tribal governments **can now apply for \$430M** in funding from the Energy Efficiency and Conservation Block Grant (EECBG) Program!

Eligible entities can use flexible EECBG Program funding for projects and programs that



Cut Carbon Emissions



Improve Energy Efficiency



Reduce Energy Use

 SCEP
State & Community Energy Partnership

States can apply for EECBG Program formula funding through **July 2023**.
 Local governments and Tribes can apply through **January 2024**.

Background

In 2022, [S.B. 188 – Energy Efficient Amendments](#) created a grant program which provides up to \$5,000 per project for home owners and builders to make energy efficient building envelope improvements. This program was intended to be funded by the IJJA and administered by the Division of Air Quality. The rules have already been written and approved by the Division and can be used by cities and counties to establish home energy efficiency improvement programs at the local level.¹ The [Energy Efficiency and Conservation Block Grant Program](#) is housed within the Department of Energy and received \$550 Million in funding from the Infrastructure Investment and Jobs Act. The funding is available to states and local governments for the purposes of assisting states and local governments to reduce energy use, reduce fossil fuel emissions, and improve energy efficiency.

Eligible Uses of Funds

- Establishment of financial incentive programs for energy efficiency improvements;
- The provision of grants to nonprofit organizations and governmental agencies for the purpose of performing energy efficiency retrofits;
- Development and implementation of building codes and inspection services to promote building energy efficiency;
- Programs for financing energy efficiency, renewable energy, and zero-emission transportation (and associated infrastructure), capital investments, projects, and programs, which may include loan programs and performance contracting programs, for leveraging of additional public and private sector funds, and programs that allow rebates, grants, or other incentives for the purchase and installation of energy efficiency, renewable energy, and zero-emission transportation (and associated infrastructure) measures.

Timeline

- [Pre-award Information Sheet](#) due by **April 28, 2023**
- State applications are due by **July 31, 2023**.
- Local Government Applications through **January 2024**

Eligibility Requirements

- Pre-award sheet must be submitted on time
- Cities >35,000 people OR in the top 10 highest populated cities in the state
- Counties >200,000 people or in the top 10 highest populated counties in the state

¹ [*Utah State Bulletin, December 1, 2022, Vol. 2022, No. 23](#) (p 80-85)

Utah Recipients²**Counties**

Box Elder County \$76,950
 Cache County \$77,620
 Davis County \$248,800
 Salt Lake County \$80,390
 Summit County \$76,520
 Tooele County \$76,190
 Uintah County \$76,240
 Utah County \$80,710
 Washington County \$77,810
 Weber County \$79,480

Cities

Bountiful City \$76,530
 Cedar City \$76,240
 Draper City \$117,010
 Eagle Mountain City \$76,330
 Herriman City \$111,860
 Kearns, Metro Township of City
 \$76,130
 Layton City \$134,230
 Lehi City \$132,310
 Logan City \$117,590
 Midvale City \$76,210
 Millcreek City \$121,210
 Murray City \$116,350
 Ogden City \$145,720
 Orem City \$150,350
 Pleasant Grove City \$76,260
 Provo City \$165,350
 Riverton City \$76,480
 Roy City \$76,240
 Salt Lake City \$264,650
 Sandy City \$148,400
 Saratoga Springs City \$76,170
 South Jordan City \$132,100
 Spanish Fork City \$76,440
 Springville City \$76,190
 St. George City \$149,500
 Taylorsville City \$118,550
 Tooele City \$76,180
 West Jordan City \$158,100
 West Valley City \$179,460

² *IJA (40552) EECBG Program Attachment 1a. Local Govt. Allocations FINAL.pdf (energy.gov) (p.46)



EECBG Program PRE-AWARD INFORMATION SHEET

Each Energy Efficiency and Conservation Block Grant (EECBG) Program recipient shall provide the following information on behalf of itself and all subrecipients and certify that the information is accurate and complete. Recipients may choose to provide this information in whatever format they like, as this form is optional.

EECBG Program recipients representing local and tribal entities may select from two options: 1) a grant or 2) a voucher for technical assistance and/or equipment rebates. EECBG Program recipients choosing a grant must provide data requested in sections 1 through 8 below. EECBG Program recipients choosing a voucher may skip sections 4 through 7.

SECTION 1: CONTACT & LOCATION INFORMATION *(All recipients)*

Recipient Name:	San Juan County	Award Number:	
UEI:	WCVABP2FEVA2	DUNS (if applicable):	070018296
Business Officer:	Mack McDonald	BO Phone Number/Email:	mcdonald@sanjuancounty.org
Principal Investigator (PI):		PI Phone Number/Email:	

A. TYPE OF ORGANIZATION – Please indicate the type of organization of the Recipient by selecting one of the following:

- Local Government
- Tribal Government
- State

B. LOCATION AND CONGRESSIONAL DISTRICT

List the address and Congressional district(s) for the primary location where the grant will be performed.

Street Address:	117 South Main, PO Box #9
City:	Monticello
State:	Utah
Zip:	84535
Congressional District(s):	UT-003

SECTION 2: GRANT OR VOUCHER *(All recipients)*

EECBG Program recipients representing local and tribal entities must select whether to receive their EECBG Program award in the form of a grant or a voucher for technical assistance and/or equipment rebates. Please indicate your choice here. All States & Territories must select “Grant.” (Select one option) [response to this question is non-binding]

- Voucher for Technical Assistance
- Voucher for Equipment Rebate
- Voucher for both Technical Assistance and Equipment Rebate
- Grant

SECTION 3: BUSINESS ASSURANCES (*All recipients*)**A. DISCLOSURE OF POTENTIAL IMPROPRIETIES**

Below, please disclose if any of the following conditions exist. If the answer to any question (a) through (g) below is yes, provide a detailed explanation in an attachment to this form.

- a. Is the proposed Recipient, Subrecipient(s), or any of the Recipient's or Subrecipient's principals¹ under investigation for or charged with a covered offense²?
 - Yes
 - No
- b. Has the proposed Recipient, Subrecipient(s), or any of the Recipient's or Subrecipient's principals been convicted of a covered offense in the last five years or had a civil judgment rendered against them for one of those offenses in that time period?
 - Yes
 - No
- c. Is the proposed Recipient, Subrecipient(s), or any of the Recipient's or Subrecipient's principals under investigation for potential violation of U.S. export control laws and regulations, or has the proposed Recipient, Subrecipient(s), or any of the Recipient's or Subrecipient's principals been convicted of any violations of U.S. export control laws and regulations?
 - Yes
 - No
- d. Is the proposed Recipient or Subrecipient(s) under investigation for potential violations of the Drug-Free Workplace Act of 1988, or has the proposed Recipient or Subrecipient(s) been convicted of any violations of the Drug-Free Workplace Act of 1988?
 - Yes
 - No
- e. Is the proposed Recipient, Subrecipient(s), or any of the Recipient's or Subrecipient's principals under investigation for research misconduct, or has the proposed Recipient, Subrecipient(s), or the Recipient's or Subrecipient's principals been convicted of research misconduct?
 - Yes
 - No
- f. Has any Federal Agency recommended or initiated proceedings against the proposed Recipient, Subrecipient(s), or the Recipient's or Subrecipient's principals for suspension or debarment, or is the proposed Recipient, Subrecipient(s), or the Recipient's or Subrecipient's principals debarred, suspended, publicly banned from doing business with the Federal government, or otherwise declared ineligible from

¹ For this form, "principal" means: (1) An officer, director, owner, partner, PI, or other person (as defined in 2 C.F.R. 180.95) within the Project Team with management or supervisory responsibilities related to this project and any resulting transaction; or (2) A consultant or other person, whether or not employed by the Recipient, Subrecipient, or their principals, or paid with Federal funds, who (a) is in a position to handle Federal funds, (b) is in a position to influence or control the use of those funds, or (c) occupies a technical or professional position capable of substantially influencing the development or outcome of an activity required to perform the transaction, including but not limited to, any Co-PIs.

² For this form, "covered offenses" include: (1) Commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction; (2) Violation of Federal or State antitrust statutes, including those proscribing price fixing between competitors, allocation of customers between competitors, and bid rigging; (3) Commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or (4) Commission of any other offense indicating a lack of business integrity or business honesty that seriously and directly affects the Recipient's present responsibility.

SECTION 5: PERFORMANCE AND FINANCIAL INFORMATION REQUEST *(Grant recipients only)*

Before providing this information, please read the ADDITIONAL INFORMATION at the end of this form. Each field identified below must be completed.

1. Has the Recipient had prior Federal awards? Yes No

If Yes:

Is the Recipient up to date on all reporting requirements on all other current and prior awards, including submitting acceptable final technical reports, with other Federal or non-Federal organizations? If you check No to this question, please attach an explanation. Yes No

2a. Has the Recipient had an independent Single Audit or independent Compliance Audit per Federal regulations, or had a prior Defense Contract Audit Agency (DCAA) Audit performed? (Please see attached instructions regarding Independent Audit requirements.) Yes No

2b. Has the Recipient undergone a Financial Audit within the last 3 years? Yes No

If Yes to either 2a. or 2b.:

a. A copy of the audit is attached to this form. Yes No

b. An electronic copy of the audit was provided with application package. Yes No

An electronic copy of the audit can be found at <https://reporting.auditor.utah.gov/servlet/servlet.FileDownload?file=0151K000006Nm1wQAC>

If audit was not provided, please explain why it has not been completed and/or provided:

3. Recipient's fiscal year end date is December 31

4a. Identify the Federal Agency providing the preponderance of funding from ALL Government Awards which the Recipient's organization is/was the prime recipient, including any DOE Awards. Provide Agency name, Cognizant Agency point of contact (individual in charge of negotiating billing rates), phone number, and e-mail. (If the Recipient's organization has a DCAA contact, please provide this information in 4(c) below):

Agency: _____
Point of Contact: _____
Phone/Email: _____

4b. DCAA Contact Information:

DCAA Office: _____
Point of Contact: _____
Phone/Email: _____

receiving Federal Contracts, subcontracts or financial assistance?

Yes

No

g. Is the proposed Recipient or Subrecipient(s) delinquent on federal debt or insolvent or at risk of insolvency or have the proposed Recipient or Subrecipient(s) filed for bankruptcy in any domestic or foreign jurisdiction?

Yes

No

B. POTENTIAL CONFLICTS OF INTEREST

1. **Financial Conflicts of Interest.** The Recipient must disclose in writing any managed or unmanageable financial conflicts of interest involving a member of the project team (i.e., Investigators) and include sufficient information to enable DOE to understand the nature and extent of the financial conflict, and to assess the appropriateness of the non-Federal entity's management plan. See Section V(b)(3) of the DOE Interim Conflict of Interest Policy. As part of this DOE funded project, does the recipient or any subrecipients have any managed or unmanageable financial conflicts of interest involving a member of the project team (i.e., Investigators)?

No

Yes. If yes, in a separate attachment, the Recipient must provide relevant disclosures/supporting documentation as required by the DOE Interim Conflict of Interest Policy Section V(b)(3).

C. **Organizational Conflicts of Interest³.** The Recipient must disclose in writing any potential or actual organizational conflict of interest to DOE. See DOE Interim Conflict of Interest Policy Section VI and 2 CFR 200.318 for more information. As part of this DOE funded project, does the recipient or any subrecipients intend to engage in a procurement with a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe?

No

Yes. If yes, in a separate attachment, the Recipient must provide relevant disclosures/supporting documentation as required by the DOE Interim Conflict of Interest Policy Section VI.

Recipients choosing a voucher may skip to Section 8

SECTION 4: PAYMENT INFORMATION *(Grant recipients only)*

Provide (1) the awardee seven-digit ASAP (Automated Standard Application for Payment System) ID number that is under the DOE / Golden Field Office (GO) Agency Locator Code (ALC) and Region Code (#8900-0001-04) if available; (2) the name, phone number and email for the ASAP / Payments Contact Person; and (3) indicate whether the preferred payment method is by advance or reimbursement.

1) ASAP Number: 2) ASAP/Payments Contact Person: Mack McDonald 3) The preferred payment method is: <u>Wire Transfer Reimbursement</u>

³ Organizational Conflict of Interest means a situation where because of relationships with a parent company, affiliate, or subsidiary organization, the non-Federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization. 2 CFR 200.318(c)(2).

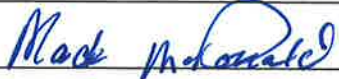
- I certify that all direct costs proposed in the application (under the personnel, travel, equipment, supplies, contractual, construction, and/or other direct costs categories) are direct to the project and are not duplicated in the proposed indirect costs.
- I certify that the processes undertaken to solicit any subrecipients, subawards, subcontracts and vendors comply with our organization’s written procurement procedures as outlined in “Procurement Standards” 2 CFR 200.317 through 2 CFR 200.326 inclusive.
- I certify the Recipient:
 - (1) Has in effect an up-to-date, written, and enforced administrative process to identify and manage conflicts of interest with respect to all projects for which financial assistance funding is sought or received from DOE;
 - (2) Shall promote and enforce Investigator compliance with DOE’s Interim Conflict of Interest (COI) Policy’s requirements including those pertaining to disclosure of significant financial interests;
 - (3) Shall manage financial conflicts of interest and provide initial and ongoing financial conflicts of interest reports to DOE;
 - (4) Agrees to make information available, promptly upon request, to DOE relating to any Investigator disclosure of financial interests and the Recipient’s review of, and response to, such disclosure, whether or not the disclosure resulted in the Recipient’s determination of a financial conflict of interest; and
 - (5) Shall fully comply with the requirements of the DOE Interim COI Policy.

SECTION 8: SIGNATURES *(All recipients)*

I, the Authorization Official named below, represent by my signature that I am authorized to certify this information on behalf of the Recipient. I certify to the best of my knowledge and belief that the information contained in this Pre-Award Information Sheet is true, complete and accurate. I understand that any false, fictitious, or fraudulent information, misrepresentations, half-truths, or omissions of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (18 U.S.C. §§ 1001 and 287, and 31 U.S.C. 3729-3730 and 3801-3812). I further understand and agree that (1) the statements and representations made herein are material to DOE’s funding decision, and (2) I have a responsibility to update the disclosures during the period of performance of the award should circumstances change which impact the responses provided above.

Name: Mack McDonald

Title: Chief Administrative Officer

Signature of Authorized Official: 

Date: 4/14/2023

I, the Principal Investigator named below, certify to the best of my knowledge and belief that the information contained in this Pre-Award Information Sheet is true, complete and accurate. I understand that any false, fictitious, or fraudulent information, misrepresentations, half-truths, or omissions of any material fact may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims or otherwise. (18 U.S.C. §§ 1001 and 287, and 31 U.S.C. 3729-3730 and 3801-3812). I further understand and agree that (1) the statements and representations made herein are material to DOE’s funding decision, and (2) I have a responsibility to update the disclosures during the period of performance of the award should circumstances change which impact the responses provided above.

Name: _____

SECTION 6: FINANCIAL MANAGEMENT SYSTEM – ACCOUNTING SYSTEM SURVEY (Grant recipients only)

To qualify for Financial Assistance, compliance with 2 CFR 200 as amended by 2 CFR 910 is required. This includes assurance of an adequate accounting system for estimating, accounting and billing for governmental funding received. Please complete the checklist below as assurance of this requirement.

For additional information, please visit <https://www.dcaa.mil>. Please refer specifically to the “Pre-award Accounting System Adequacy Checklist” under CUSTOMERS-->Checklists and Tools.

	Yes	No	NA
1. Is the Accounting System in accordance with Generally Accepted Accounting Principles applicable to the circumstances and associated applicable Federal regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Accounting System provides for:			
a. Segregation of direct costs from indirect costs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Identification and accumulation of direct costs by project.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. A logical and consistent method for the allocation of indirect costs to intermediate and final cost objectives. (Project line items are final cost objective)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Accumulation of costs under general ledger control.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. A timekeeping system that identifies employees’ labor by intermediate and final cost objective (i.e., project level, division level).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. A labor distribution system that charges direct and indirect labor to appropriate cost objectives.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Interim (at least monthly) determination of costs charged to a project through routine posting of books of account.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Excluding costs charged to Government projects which are not allowable in terms of FAR 31, Contract Cost Principles and Procedures, or other provisions.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Identification of costs by project line item and by units (as if each unit or line item were a separate project) if required by the proposed award.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is the Accounting System designed, and are the records maintained in such a manner that adequate, reliable data are developed for use in developing cost proposals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is the Accounting System currently in full operation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SECTION 7: REPRESENTATION/CERTIFICATION (Grant recipients only)

Certification of the information is required by the organization’s authorized representative

I certify that I have registered in the System for Award Management (SAM).

I certify that I have registered in FedConnect.net in order to receive award documentation.

I certify that all subrecipient cost information has been reviewed, and that all subrecipient costs are reasonable, allowable, and allocable in accordance with the applicable cost principles. All subrecipient budget documents should be available upon DOE request.

Title:

Signature of Principal
Investigator:

Date:

ADDITIONAL INFORMATION

This information will assist DOE in determining: 1) cognizance; 2) whether the Recipient has adequate internal financial and management controls; and 3) whether the Recipient has an adequate accounting system. Generally, cognizance means that an organization has a Federal oversight agency (cognizant agency). Cognizance of an organization is used for many purposes including: determining which agency is responsible for verifying correct allocation of indirect rates to incurred costs; issuing the Provisional and Final Indirect Rate Agreements; and ordering audits. Adequate internal controls and accounting systems are essential to ensure that the Recipient's costs are correctly estimated, recorded, and billed. The Recipient has the responsibility to ensure that these systems are in place. The cognizant Agency has the responsibility for verifying these systems through audits or other methods.

For additional information, please visit <https://www.dcaa.mil>. Please refer specifically to the "Pre-award Accounting System Adequacy Checklist" under CUSTOMERS-->Checklists and Tools.

Cognizance is determined by TOTAL Federal award/contract dollars received by the Recipient/Contractor from all Federal agencies. This information is used to determine which Federal agency has the largest preponderance of funding and is cognizant. Once a Federal agency assumes cognizance for a contractor, it should remain cognizant for at least 5 years to ensure continuity and ease of administration.

Cognizance related duties are the responsibility of the Cognizant Federal Agency (CFA). The CFA is the Federal agency (e.g., Department of Defense, Department of Energy, Navy, etc.) that provided the preponderance (largest amount) of funding for your awards, across all federal agencies. It is very important to confirm that you work with the correct office.

General Rule of Thumb: Department of Health & Human Services (DHHS) is usually the CFA for Universities, Cities, States, and Counties. DHHS cognizance is not usually transferred.

If it is determined that the Department of Energy/Golden Field Office (GO) is the Cognizant Federal Office, the Recipient will have the following ANNUAL responsibilities:

1. Submit a Certified Annual Incurred Cost Claim (ICE Model – see #3 below) to the GO Cost/Price mailbox (CostPrice@ee.doe.gov). **This should represent the total organization's costs (representing the Company General Ledger), not just the Recipient's DOE award(s).**
2. Due Date: 180 days after the Recipient's fiscal year end.
3. For an example of the ICE Model, please visit <https://www.dcaa.mil>. Under "CUSTOMERS->Checklists and Tools", click on ICE (Incurred Cost Electronically) Model and download the ICE model.

Once the information is received, GO will have the responsibility of providing your organization with an annual indirect rate agreement. This indirect rate must be used on all Federal grants and contracts.

If it is determined that GO is not the Cognizant Federal Office, the Recipient should contact the Cognizant Office for additional instructions.

ANNUAL AUDIT REQUIREMENTS

Independent (Single & Compliance) Audit Requirements

2 CFR 200, Section F located at:

<http://www.ecfr.gov/cgi-bin/text-idx?SID=6e187b05cfeca4f534c659f20983b14e&mc=true&node=pt2.1.200&rgn=div5>

For-Profits: 2 CFR 910, Section F located at:

<http://www.ecfr.gov/cgi-bin/text-idx?node=pt2.1.910&rgn=div5>

Below are excerpts from Section F.

Audit requirements.

- (a) Audit required. A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single (program-specific, *not applicable for For-Profits*) or compliance audit conducted for that year in accordance with the provisions of this part.
- (b) *Single* audit. A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single audit conducted in accordance with §200.514 - Scope of audit except when it elects to have a program-specific audit conducted in accordance with paragraph (c) of this section.
- (b) *Compliance* audit. (1) If a for-profit entity has one or more DOE awards with expenditures of \$750,000 or more during the for-profit entity's fiscal year, they must have a compliance audit for each of the awards with \$750,000 or more in expenditures. A compliance audit should comply with the applicable provisions in §910.514—Scope of Audit. The remaining awards do not require, individually or in the aggregate, a compliance audit.
- (c) Program-specific audit election. (*Not applicable to For-Profits*). When an auditee expends Federal awards under only one Federal program (excluding R&D) and the Federal program's statutes, regulations, or the terms and conditions of the Federal award do not require a financial statement audit of the auditee, the auditee may elect to have a program-specific audit conducted in accordance with §200.507 Program-specific audits. A program-specific audit may not be elected for R&D unless all of the Federal awards expended were received from the same Federal agency, or the same Federal agency and the same pass-through entity, and that Federal agency, or pass-through entity in the case of a subrecipient, approves in advance a program-specific audit.
- (d) Exemption when Federal awards expended are less than \$750,000. A non-Federal entity that expends less than \$750,000 during the non-Federal entity's fiscal year in Federal awards is exempt from Federal audit requirements for that year, except as noted in §200.503 Relation to other audit requirements, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and Government Accountability Office (GAO).
- (e) Federally Funded Research and Development Centers (FFRDC). Management of an auditee that owns or operates a FFRDC may elect to treat the FFRDC as a separate entity for purposes of this part.
- (f) Subrecipients and Contractors. An auditee may simultaneously be a recipient, a subrecipient, and a contractor. Federal awards expended as a recipient or a subrecipient are subject to audit under this part. The payments received for goods or services provided as a contractor are not Federal awards. Section §200.331 Subrecipient and contractor determinations sets forth the considerations in determining whether payments constitute a Federal award or a payment for goods or services provided as a contractor.

(g) Compliance responsibility for contractors. In most cases, the auditee's compliance responsibility for contractors is only to ensure that the procurement, receipt, and payment for goods and services comply with Federal statutes, regulations, and the terms and conditions of Federal awards. Federal award compliance requirements normally do not pass through to contractors. However, the auditee is responsible for ensuring compliance for procurement transactions which are structured such that the contractor is responsible for program compliance or the contractor's records must be reviewed to determine program compliance. Also, when these procurement transactions relate to a major program, the scope of the audit must include determining whether these transactions are in compliance with Federal statutes, regulations, and the terms and conditions of Federal awards.

(h) For-profit *subrecipient*. Since this part does not apply to for-profit subrecipients, the pass-through entity is responsible for establishing requirements, as necessary, to ensure compliance by for-profit subrecipients. The agreement with the for-profit subrecipient must describe applicable compliance requirements and the for-profit subrecipient's compliance responsibility. Methods to ensure compliance for Federal awards made to for-profit subrecipients may include pre-award audits, monitoring during the agreement, and post-award audits. See also §200.332 Requirements for pass-through entities.

A Performance Audit of the San Juan County Commission

Office of the Legislative
Auditor General

Report to the UTAH LEGISLATURE





Audit Subcommittee

President J. Stuart Adams, Co-Chair
President of the Senate

Senate Evan J. Vickers
Senate Majority Leader

Senator Luz Escamilla
Senate Minority Leader

Speaker Brad R. Wilson, Co-Chair
Speaker of the House

Representative Mike Schultz
House Majority Leader

Representative Angela Romero
House Minority Leader

Audit Staff

Kade R. Minchey, Auditor General, CIA,
CFE

Jesse Martinson, Manager, CIA

August Lehman, Audit Supervisor, CFE





Audit Subcommittee of the Legislative Management Committee

President J. Stuart Adams, Co-Chair | Speaker Brad R. Wilson, Co-Chair

Senator Luz Escamilla | Senator Evan J. Vickers

Representative Angela Romero | Representative Mike Schultz

April 12, 2023

TO: THE UTAH STATE LEGISLATURE

Transmitted herewith is our report:

“A Performance Audit of the San Juan County Commission” Report #2023-02.

An audit summary is found at the front of the report. The scope and objectives of the audit are included in the audit summary. In addition, each chapter has a corresponding chapter summary found at its beginning.

This audit was requested by the Audit Subcommittee.

We will be happy to meet with appropriate legislative committees, individual legislators, and other state officials to discuss any item contained in the report in order to facilitate the implementation of the recommendations.

Sincerely,

Kade R. Minchey, CIA, CFE

Auditor General

kminchey@le.utah.gov



Table of Contents

Some Actions by Former San Juan County Commissioners Are Questionable 3
Complete List of Audit Recommendations 13
Appendix 15
 A. Office of Legislative Research and General Counsel’s Legal Opinion 17
Agency Response 19





BACKGROUND

The release of emails from a San Juan County commissioner in the fall of 2022 created concern that the Open and Public Meetings Act may have been violated by two county commissioners. These commissioners elicited the services of a private attorney to help them write county resolutions and receive legal advice pertaining to county business.

FINDING 1.1

Unconventional Observance of Open Public Meetings Act Increased the Potential Risk of Violating Statute.

RECOMMENDATION 1.1

The San Juan County Commission should pass an ordinance that details policies and procedures governing open meetings and goes beyond state statute to expressly forbid a quorum of commissioners to meet and discuss any commission business without first making a public notice of the meeting.

FINDING 2.1

The Use of Private Counsel Instead of the County Attorney Decreased Transparency of the Commission's Work.

RECOMMENDATION 2.1

The San Juan County Commission should pass an ordinance requiring commissioners to complete a yearly individual disclosure form that, lists their potential conflicts of interest and acknowledges the completion of annual training on the Open and Public Meetings Act, the County Officers and Employees Disclosure Act, the Utah Public Officers' and Employees' Ethics Act, and the Government Records Access and Management Act.

RECOMMENDATION 2.2

The San Juan County Commission should pass an ordinance that requires the disclosure of potential conflicts of interests at each commission meeting that is open to the public.

RECOMMENDATION 2.3

The San Juan County Commission should pass an ordinance that delineates the ethical behavior expected of county employees by expanding on state statute and requiring the disclosure of any pro bono legal services in relation to commission and county business.



CONCLUSION

Based on our combined experience of auditing a wide variety of public entities, the actions by the two county commissioners are unique in their disregard for transparency in the handling of some of their business. We believe the issues we identified warrant additional measures by the county in the future to demonstrate transparency to the citizens of the county, to restore trust, to protect county officers and to ensure that commission business is open and sufficiently transparent.



Some Actions by Former San Juan County Commissioners Are Questionable

1.1 Unconventional Observance of the Open and Public Meetings Act Increased Potential Risk of Violating Statute

Our review of over 150 emails, along with interviews of county professionals and other knowledgeable parties, raised concerns about two of the three county commissioners meeting privately to discuss county business. These actions raised the risk of violating the Open and Public Meetings Act (OPMA), the intent of which is to conduct deliberations openly. While legal analysis could not definitely determine that any laws were broken, the commissioners' unconventional actions put them in a potentially compromising position.



While legal analysis could not definitely determine that any laws were broken, the commissioners' unconventional actions nevertheless put them in a potentially compromising position.

Based on our combined experience of auditing a wide variety of public entities, the actions by the two former San Juan County Commissioners are unique in their disregard for transparency to the residents of the county. While we could not document any definitive violations of law, we believe the issues we identified warrant additional measures by the county to prevent similar actions in the future, to restore public trust and to ensure transparency. Such measures should include a new policy detailing extra safeguards beyond state law, to keep county business open and transparent.

Frequent Private Commissioner Meetings to Discuss County Agendas May Not Have Been in Keeping with the Intent of OPMA

OPMA generally requires that whenever a quorum of commission members meets to discuss government business, a public notice must be made if the meeting fits the statutory definition of an open meeting. In San Juan County, there are only three commissioners, so two commissioners make a quorum--and thus a plurality of potential votes. One of these commissioners released his emails in September 2022 in response to a request based on the Government Records Access and Management Act (GRAMA). The emails reveal that several private meetings were held between two San Juan County commissioners and their private counsel to discuss future commission agendas and positions on agenda items.



Early in their new term, these two commissioners received the following email from their private counsel, recommending they meet regularly to discuss commission agenda items.

**Private counsel’s email to commissioners:
March 18, 2019**

At the meeting last Friday, we agreed that it will foster better communications if we have a weekly conference call to discuss strategy and issues that will come up Commission meetings. [Commissioner A], [Legal Assistant], [name withheld] and I agreed that we will hold these meetings at 3 p.m. on Monday every week. On the day before the Commission meeting, we will discuss items on the Commission agenda and make sure we are all on the same page regarding those items. I sent out a calendar invitation for these conference calls.

Further, email evidence strongly suggests that at least on four occasions (November 16, 2020, September 23, 2021, December 13, 2021, and April 27, 2022), the two commissioners met with their private counsel and others to discuss commission meeting agendas and positions to take. Emails also suggest that on eight other occasions, these two commissioners were sent invitations to meet with their private counsel to discuss business before the commission. Emails also indicate at least five other occasions where it was suggested that the commissioners and private counsel meet to discuss county commission business.

In a February 16, 2021 letter to county officials, the San Juan County attorney expressed concern that the commissioners might be violating OPMA. After the emails were released, another county official we spoke with voiced concern that the commissioners were privately meeting to discuss commission business and limiting transparency and public arguments and discussion in the meetings. One



One of the commissioners involved admitted to meeting with the other commissioner and their attorney to discuss resolutions.

of the commissioners involved admitted to meeting with the other commissioner and their attorney to discuss resolutions. The former San Juan assistant county attorney said he gave both commissioners OPMA training in 2020 and 2022, and both commissioners in question said they had the training.

Some emails we reviewed suggest that during the meetings with the commissioners’ private counsel, specific commission agenda items were discussed, and votes or positions were decided, as shown in the following emails.

Private counsel’s email to commissioners:

August 28, 2020

Commissioner [name withheld] and Commissioner [name withheld] – Can you be on a short call Monday, at 3 p.m. or 4 p.m.? We can review the SJCO Comm’n agenda and discuss any of the items that might be controversial and/or need special attention.

May 17, 2021

Please join a zoom call at 1pm TODAY, Monday, May 17, to discuss the Redistricting Resolution to hire [name withheld] as SJCO’s consultant.

December 8, 2021

It is vitally important for [Commissioner A] and [Commissioner B] to be in complete and final agreement regarding which plans they will vote for before the meeting on the 21st.

Private Counsel to Commissioner [name withheld]

December 15, 2021

During our Monday discussion on Redistricting, both you and Commissioner [name withheld] indicated that you support:

- [name withheld] Option B for County Commission districts
- NNHRC Plan for County School Board districts

The Motion that you should make is: “I move to approve [name withheld] Option B for County Commission Districts and to approve the NNRHC (Navajo Human Rights Comm’n) plan for School Board Districts”. As [Private Attorney] noted, it’s super important that you two stay united on this issue...

The meetings referenced in these emails raise the potential risk of inappropriate observance of OPMA. A legal analysis of OPMA by the Office of Legislative Research and General Counsel (OLRGC) states:

The communications were arguably inconsistent with legislative policy articulated in OPMA (“It is the intent of the Legislature that...political subdivisions...conduct their deliberations openly.” Utah Code 52-4-102(2)).

However, when it comes to a quorum of just two persons, OPMA statutes are less clear. The Office of Legislative Research and General Counsel concluded that:

Because of ambiguities in OPMA, [it cannot be concluded] definitively that the San Juan County Commission or the two commission members violated any provisions of OPMA.

See Appendix A for the OLRGC’s full analysis.

We believe that the appearance of conducting county business beyond the public realm elevated the risk of violating OPMA. The San Juan County Commission needs to demonstrate greater caution when engaging in meetings that could be perceived by the public as concealing deliberations meant for the public.



RECOMMENDATION 1.1

The San Juan County Commission should pass an ordinance that details policies and procedures governing open meetings and goes beyond state statute to expressly forbid a quorum of commissioners to meet and discuss any commission business without first making a public notice of the meeting.

2.1 The Use of Private Counsel Instead of the County Attorney Decreased Transparency of Commission’s Work

In our review of commissioner correspondence and interviews with county professionals, we did not find definitive evidence that any laws were broken. However, in our opinion, we found enough concern that warrants additional safeguards in county ordinance to ensure transparent governance. We are concerned that by using private counsel instead of the county attorney’s services, county commissioners reduced the transparency of commission activities and increased the potential for undue influence in commission business, as evidenced by the following facts:

- Commissioners accepted thousands of dollars in pro bono legal services.
- Commissioners’ private counsel sought payment from a special interest group for legal services given to commissioners.
- A commissioner submitted a resolution for the county to hire the private counsel from whom he was receiving pro bono services.

We are concerned that by using private counsel instead of the county attorney’s services, county commissioners reduced the transparency of commission activities and increased the potential for undue influence in commission business.

The San Juan County Commission should go beyond the requirements in statute to ensure sufficient transparency of county business. To address these concerns, we recommend that the San Juan County Commission pass ordinances requiring:

- Commissioners to complete a yearly individual disclosure form that, lists their potential conflicts of interest and acknowledges the completion of required annual training.
- Commissioners to disclose potential conflicts of interests at each commission meeting that is open to the public.
- The delineation of ethical behavior expected of county employees, which expands on state statute and requires the disclosure of any pro bono legal services related to commission and county business.

Accepting Thousands of Dollars of Pro Bono Legal Council Could Elevate Risk of Influencing the Discharge of Commission Duties

The use of pro bono private counsel, which may have been paid by a local special interest group, gives the appearance that county business is being unduly influenced. Beginning in November 2018 and continuing well into 2022, the two commissioners’ private counsel provided them with pro bono legal services. This work for the commissioners was referred to as “kitchen cabinet work” by their private counsel. In an email to a local special interest group, and forwarded to the commissioners, the private counsel sought payment from the local special interest group for their work with the commissioners.

Email from private counsel to local special interest

February 18, 2019

We’ve discussed having [local special interest group] pay for [private counsel’s] invaluable advice and counsel to the new Commissioners to help them navigate, at all levels, the current San Juan County government structure...
 Past Kitchen Cabinet Work (November 6, 2018 – Feb. 7, 2019):
 [firm name withheld] fees and costs at \$350/hour for [private attorney]; \$225/hour for [firm name withheld] associates = \$27,265.00

From the emails we obtained, we cannot determine if the private counsel received any payment for their pro bono services from any special interest group. This email notes that three months of these pro bono services cost \$27,265. Because the pro bono legal assistance continued for nearly four years, the cost of these services could represent many more thousands of dollars. In our opinion, accepting such a benefit over a prolonged period of time heightens concerns about the lack of transparency and warrants additional measures in county ordinance to protect against future behavior.



Three months of these pro bono services cost \$27,265 and continued for nearly four years.

In February 2021, one of these two commissioners submitted a resolution during a county commission meeting to recommend hiring their private counsel to represent the county in a negotiated agreement. In other words, the commissioner tried to get the private attorney a consulting job working for the county. The county attorney had warned the commissioners of the many conflicts of interests related to this action. However, despite being informed of these concerns the commissioner still submitted the resolution to be included on the meeting agenda. The passage ordering the hiring of the private counsel was eventually struck from the resolution before being passed. The commissioner’s attempt to hire his private counsel for county work may have been influenced by his having received pro bono legal work over an extended period. Also, proper disclosures of this relationship would have provided greater transparency.



The commissioners receiving thousands of dollars in pro bono legal services, the possible payment of these services by special interest groups, and the attempt by one of the commissioners to find county employment for their private counsel are troubling findings. Due to these and other concerns, it is our opinion the commissioners may have placed themselves in a position to be unduly influenced by their private counsel. Had the commissioners used the county attorney’s services instead, there would have been more transparency through GRAMA requests of publicly held documents and more accountability due to the fact that the county attorney is elected via public elections.

It is our opinion the commissioners may have placed themselves in a position to be unduly influenced by their private counsel.

Greater Transparency through Disclosure and Extra Measures beyond State Law Are Needed to Avoid Future Potential Conflicts of Interest

We obtained the 2022 disclosure forms from two commissioners, who listed no conflicts of interests; no 2022 disclosure form was obtained from one of the commissioners who contracted with private counsel. We recommend that the San Juan County Commission pass an ordinance requiring commissioners to complete a yearly individual disclosure form that lists their potential conflicts of interests and acknowledges the completion of annual training on the Open and Public Meetings Act, the County Officers and Employees Disclosure Act, the Utah Public Officers’ and Employees’ Ethics Act, and the Government Records Access and Management Act.

To further ingrain the need for proper disclosure, we also recommend that San Juan County follow Grand County in requiring that commission members disclose conflicts of interest at the beginning of each commission meeting.

Since the two commissioners in question were not reelected in 2022, the risks and concerns of using pro bono legal counsel in a similar manner have been reduced.

Since the two commissioners in question were not reelected in 2022, the continuing risks and concerns of using pro bono legal counsel in a similar manner have been reduced. However, to limit the likelihood of commissioners using pro bono legal services in place of county attorney services in the future, we recommend that the San Juan County Commission pass a similar ordinance that was passed by the Grand County Commission in 2019, titled “An Ordinance Establishing Policies and Procedures

Governing Professional Ethics and Conflicts of Interest of Grand County Officers and Employees.” In that ordinance, Grand County reiterates statute and outlines acceptable behavior by county employees. In a similar ordinance, the San Juan Commission should expand on state statute to delineate ethical behavior expected by county employees and require the disclosure of pro bono legal services obtained related to commission and county business.

RECOMMENDATION 2.1

The San Juan County Commissioners should pass an ordinance requiring commissioners to complete a yearly individual disclosure form that lists their potential conflicts of interest and acknowledges the completion of annual training on the Open and Public Meetings Act, the County Officers and Employees Disclosure Act, the Utah Public Officers' and Employees' Ethics Act and the Government Records Access and Management Act.

RECOMMENDATION 2.2

The San Juan County Commission should pass an ordinance that requires the disclosure of potential conflicts of interests at each commission meeting that is open to the public.

RECOMMENDATION 2.3

The San Juan County Commission should pass an ordinance that delineates the ethical behavior expected of county employees by expanding on state statute and requiring the disclosure of any pro bono legal services related to commission and county business.



Complete List of Audit Recommendations





Complete List of Audit Recommendations

This report made the following four recommendations.

Recommendation 1.1

The San Juan County Commission should pass an ordinance that details policies and procedures governing open meetings and goes beyond state statute to expressly forbid a quorum of commissioners to meet and discuss any commission business without first making a public notice of the meeting.

Recommendation 2.1

The San Juan County Commission should pass an ordinance requiring commissioners to complete a yearly individual disclosure form that, lists their potential conflicts of interest and acknowledges the completion of annual training on the Open and Public Meetings Act, the County Officers and Employees Disclosure Act, the Utah Public Officers' and Employees' Ethics Act, and the Government Records Access and Management Act.

Recommendation 2.2

The San Juan County Commission should pass an ordinance that requires the disclosure of potential conflicts of interests at each commission meeting that is open to the public.

Recommendation 2.3

The San Juan County Commission should pass an ordinance that delineates the ethical behavior expected of county employees by expanding on state statute and requiring the disclosure of any pro bono legal services in relation to commission and county business.



Appendix





**A. Office of Legislative Research and General
Counsel's Legal Opinion**





February 8, 2023

Jesse Martinson
Office of the Legislative Auditor General
Utah State Capitol Complex
House Building, Suite 315
Salt Lake City, Utah 84114

Subject: San Juan County audit

Dear Jesse,

You asked my opinion concerning certain actions of two of the three San Juan County Commission members and whether those actions may have violated Utah Code or other provisions.

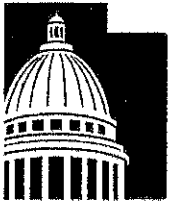
Actions

The actions you describe fall into three categories:

- (1) communications (in person, by group video conference and phone call, and by email) over a several-year period of time between the two commission members and a private attorney or the attorney's legal assistant, including communications relating to votes or actions anticipated to be taken at upcoming commission meetings, actions taken at prior commission meetings, and recommendations about resolutions for the commission's consideration as well as draft communications for the two commission members and recommendations about whom the county should hire and fire;
- (2) the two county commission members receiving free legal advice from the private attorney (it appears that the attorney was compensated, from funds provided by private organizations, for at least some of the work the attorney performed for the two commissioners), potentially influencing the county commission members in the discharge of their official duties, and the commission members facilitating a contract for redistricting work between the county and a contractor recommended by the private attorney, based at least in part on the influence of the attorney; and
- (3) an apparent contract between the two commission members and the private attorney for work the attorney performed for the two commission members, without the formal approval of the full commission and without any kind of a competitive process.

As to the first category of actions, you asked whether any of the actions violate any provision of Title 52, Chapter 4, Open and Public Meetings Act ("OPMA"). With respect to OPMA, you specifically asked about the meaning of Utah Code Section 52-4-210.

As to the second category of actions, you asked whether any of the actions violate specific provisions of Title 17, Chapter 16a, County Officers and Employees Disclosure Act ("Disclosure Act"). You also asked whether the commission members obtaining legal advice from a private attorney, rather than from the county attorney, constitutes a violation of the law.



As to the third category of actions, you asked whether those actions violate any provision of Title 63G, Chapter 6a, Utah Procurement Code (“Procurement Code”) or other applicable procurement provisions.

**(1) Did Communications Between Commission Members
and a Private Attorney or Legal Assistant Violate OPMA**

Short answer

Because of ambiguities in OPMA, I am unable to conclude definitively that the San Juan County Commission or the two commission members violated any provisions of OPMA. It is questionable whether the communications between the two commission members and the private attorney or the attorney’s legal assistant constitute a “meeting,” as defined in OPMA, subjecting the communications to the requirements of OPMA.

Discussion

The Utah Code contemplates two kinds of county commission meetings. Utah Code Section 17-53-204 refers to “regular meetings” and requires the county commission to provide by ordinance for the holding of those meetings. In addition, Utah Code Section 17-53-205 authorizes a county commission to hold a “special meeting” if an order calling the special meeting is signed by the commission chair or by a majority of the commission members.

It appears that the communications between the two commission members and the attorney or legal assistant do not constitute either a “regular meeting” under Utah Code Section 17-53-204 or a “special meeting” under Utah Code Section 17-53-205. From the information you provided, it appears that the formalities contemplated in those two sections were not followed for the communications in question. The communications were not part of a “regular meeting” provided for under ordinance and were not part of a “special meeting” called pursuant to a signed order.

Despite that, the question remains whether the communications between the two commission members and the attorney or legal assistant, although not apparently intended as a regular meeting or a special meeting of the full commission, are nevertheless subject to the requirements of OPMA¹ because the communications constitute a “meeting” under OPMA. If the communications between the two commissioners and the attorney or legal assistant constitute a “meeting,” as defined in OPMA, then the county commission, acting through the two commissioners, would be in violation of OPMA because the requirements under OPMA applicable to a “meeting” do not appear to have been met with respect to those communications.

The definition of “meeting” under OPMA has three elements: a “meeting” is defined as “[1] the convening of a public body . . . [2] with a quorum present . . . [3] for the purpose of discussing . . . or acting upon a matter over which the public body . . . has jurisdiction. . . .” (Utah Code Section 52-4-103).

¹ OPMA requires a meeting of a public body to be “open to the public.” Utah Code Section 52-4-201. (OPMA allows a public body to close a meeting if certain requirements are met. Utah Code Section 52-4-204). OPMA also requires the public body to provide 24 hours’ public notice of a meeting (Utah Code Section 52-4-202) and to keep written minutes and a recording of the meeting (Utah Code Section 52-4-203).



For purposes of this analysis, I am assuming that elements 1 and 3 are met; that is, I am assuming that the communications involving the two commission members constitute the convening of a public body for the purpose of discussing a matter over which the public body has jurisdiction.² However, ambiguity in OPMA provisions raises questions as to whether element 2 (“with a quorum present”) is met.

Ordinarily, two members of a three-member public body constitute a quorum under OPMA.³ However, the definition of “quorum” under OPMA also includes this language: “‘Quorum’ does not include a meeting of two elected officials by themselves when no action, either formal or informal, is taken.” Utah Code Section 52-4-103(11)(b).

This language creates ambiguity as to whether two members of a three-member county commission engaging in the communications at issue constitute a “quorum” for purposes of determining whether the communications constitute a “meeting.” First, the use of the term “meeting” in the “quorum” definition is confusing and circular. (A “meeting” is defined as convening “with a quorum present,” yet the definition of “quorum” uses the term “meeting” in providing that a quorum does not include a “meeting” of two elected officials under certain circumstances.) Second, the language of Utah Code Section 52-4-103(11)(b) states that the term “quorum” does not include a meeting of two elected officials “by themselves.” It is not clear whether “by themselves” is intended to refer to circumstances when the two elected officials meet with no one else present or to circumstances when the elected officials are the only members of the public body present. Finally, the “quorum” exclusion applies to a meeting of two elected officials “when no action, either formal or informal, is taken.” Utah Code Section 52-4-103(11)(b). It is not clear what is meant by “formal or informal” action. If “formal” action means action that is binding on the commission, it appears that no “formal” action was taken during the communications. And what constitutes an “informal” action is not clear. The combination of “informal” with “action” seems rather oxymoronic: “action” denotes something is done, while “informal” suggests that there has not been an action.

Because of the ambiguity of the “quorum” language of Utah Code Section 52-4-103(11)(b), it is uncertain whether element 2 of the definition of “meeting” (“with a quorum present”) was met. It is therefore questionable whether the communications constitute a “meeting” subjecting the communications to the provisions of OPMA. If the communications do not constitute a “meeting,” as defined in OPMA, then OPMA requirements do not apply and cannot have been violated. Nevertheless, the communications were arguably inconsistent with legislative policy articulated in OPMA (“It is the intent of the Legislature that . . . political subdivisions . . . conduct their deliberations openly.” Utah Code Section 52-4-102(2)).

² I note that it is also questionable whether the two commissioners’ actions constitute “the convening of a public body” under OPMA. “Convening” is defined in OPMA as the calling together of a public body “by a person authorized to do so.” Utah Code Section 52-4-103(3). As indicated above, the calling of a special meeting of the county commission – arguably a “convening” – may be done only by an order signed by the commission chair or members calling the special meeting. Utah Code Section 17-53-205. It appears the communications at issue were not pursuant to a signed order calling a special meeting of the county commission.

³ “Quorum” means a simple majority of the membership of a public body. . . .” Utah Code Section 52-4-103(11)(a).



Utah Code Section 52-4-210 does not change this analysis. That section states that nothing in OMPA “shall be construed to restrict a member of a public body from transmitting an electronic message to other members of the public body at a time when the public body is not convened in an open meeting.” That language suggests that none of the other provisions or requirements of OPMA restrict a county commission member’s ability to transmit an electronic message to other members of the county commission outside the time when the commission is convened in an open meeting. There is nothing in Utah Code Section 52-4-210 limiting the content of electronic messages between commission members, so arguably the electronic message could be part of an exchange of communications relating to substantive matters over which the commission has jurisdiction.

(2)(a) Did Free Legal Advice from the Private Attorney Violate the Disclosure Act

Short answer

It is possible that a fact finder could determine that the commission members knowingly accepted a gift, in the form of free legal advice from the private attorney, and that the gift tended to influence them in the discharge of their official duties, in violation of Utah Code Section 17-16a-4(1)(c). It is also possible that a fact finder could determine that the two commission members received compensation, in the form of free legal advice from the private attorney, for assisting the redistricting contractor in a transaction involving the county and that the commission members’ failure to comply with applicable disclosure requirements violated Utah Code Section 17-16a-5(1). These determinations will depend on all the relevant facts relating to the potential gift or compensation.

Discussion

You indicated that a private attorney provided free legal advice to the two county commission members relating to their work as county commissioners. (Apparently at least some compensation was paid to the attorney by private organizations.) You asked whether the commission members’ acceptance of the attorney’s free legal advice constitutes a violation of the Disclosure Act, specifically Utah Code Section 17-16a-4(1)(c) (relating to the acceptance of a gift) or Utah Code Section 17-16a-5(1) (relating to receiving compensation for assisting in a transaction involving the county).

I. Possible Violation of Gift Provisions of the Disclosure Act

Utah Code Section 17-16a-4(1)(c) makes it an offense of the Disclosure Act for an elected officer to “knowingly receive, accept, [or] take . . . any gift . . . if the gift . . . tends to influence the officer in the discharge of the officer’s official duties.”

First, it should be noted that it is not unusual for an elected officer to receive input from someone outside of government to assist the elected officer in the discharge of the officer’s duties. Sometimes that input may come from someone with professional expertise who shares the individual’s expertise freely with the elected officer to influence the officer to take a course of action consistent with the input provided by the individual. A fact finder would likely consider this sharing of expertise to be a normal and benign part of the process of government.

There does not appear to be a bright line between that kind of situation and the situation where an elected officer receives what could be called a gift, in the form of free legal services, that tends to



influence the officer in the discharge of the officer's official duties.⁴ Nevertheless, it is possible for a fact finder to conclude that by accepting free legal advice from the attorney, under the circumstances and over the period of time you describe, the two commission members knowingly accepted a gift and that the gift tended "to influence the officer[s] in the discharge of [their] official duties." Utah Code Section 17-16a-4(1)(c). Whether the free legal advice is truly a "gift," whether the two commission members knowingly accepted the gift, and whether the gift tended to influence the commission members will depend on all the facts surrounding the gift⁵ and what the commission members did in response to the gift. But if a fact finder determines that acceptance of free legal advice was a "gift," that the commission members knowingly accepted the gift, and that the gift tended to influence the commission members in the discharge of their official duties, they could be found to have violated the Disclosure Act.

II. Possible Violation of Disclosure Requirement of the Disclosure Act

Utah Code Section 17-16a-5(1) states that an elected officer may not receive compensation "for assisting any person . . . in any transaction involving the county" unless the officer fulfills certain disclosure requirements.

This provision constitutes a disclosure requirement. It does not prohibit an elected officer from receiving compensation for assisting another in a transaction involving the county; it simply requires the elected official to disclose information about the transaction.

The two commission members' acceptance of free legal advice from the attorney could be determined to be the receipt of "compensation" under Utah Code Section 17-16a-5. If their receipt of that "compensation" was for "assisting any person or business entity [e.g., the redistricting contractor] in any transaction involving the county," those circumstances could trigger the disclosure requirements of Utah Code Section 17-16a-5. If the required disclosures were not made, the two commission members could be found to have violated the Disclosure Act.

III. Consequences of Violating the Disclosure Act

Under Utah Code Section 17-16a-10, a "person who knowingly and intentionally violates" the Disclosure Act "is guilty of a class A misdemeanor and shall be . . . removed from office." As indicated above, it is possible the two commissioners could be found to have violated either the gift provision or the compensation disclosure provision of the Disclosure Act. If so and if those violations were done "knowingly and intentionally," the commission members would be subject to a class A misdemeanor and removal from office.

⁴ I note that the statute does not require a showing that the gift result in some kind of improper influence, just that the gift "tends to influence the officer in the discharge of the officer's official duties."

⁵ Those facts might include whether it was the gift itself (the free nature of the legal advice) or the content of the legal advice (not the fact that it was free) that tended to influence the commission members.



(2)(b) Was it a Violation of Law for the Commission Members to Obtain Legal Advice from a Private Attorney Rather Than from the County Attorney

Short answer

The actions of the two commission members seeking advice from a private attorney rather than the county attorney on county matters appear to be in conflict with the intent of certain statutory provisions and Utah Supreme Court case law. However, whether the commission members' actions constitute a direct violation of the law is not clear.

Discussion

Under Utah Code Section 17-18a-501(4), the county attorney is "the civil legal advisor to the county." The county attorney represents the county as an organization and does not represent a county commission or county officer. Utah Code Section 17-18a-802(1) and (2). When it comes to giving direction to a county attorney regarding civil matters, the county acts "through the county elected officers in accordance with the officers' duties and powers in accordance with law," Utah Code Section 17-18a-802(2)(c), but the county is the county attorney's client.

In *Salt Lake County Commission v. Salt Lake County Attorney*, 985 P.2d 899 (Utah 1999), the Utah Supreme Court considered a dispute between the Salt Lake County Commission and the Salt Lake County Attorney. The Court echoed the statute then in effect and said that "the County Attorney is the legal adviser only to the County as an entity" and that the County "acts through the County Commissioners, agents of the County." *Id.* at 904. The Court said that the "County Attorney has an attorney-client relationship only with the County as an entity, not with the Commission or the individual Commissioners apart from the entity on behalf of which they act." *Id.* At 905. The Court concluded that "the Commission cannot hire outside counsel to advise it when it disagrees with the advice of the elected attorney, or when it does not like the manner in which that person performs the duties of the office." *Id.* at p. 907. The Court stated that "the right to hire outside counsel . . . arises only when the public attorney 'refuses to act or is incapable of acting or is unavailable for some other reason.'" *Id.*

The principles reflected in the applicable code sections and in the *Salt Lake County Commission* case suggest that the county, acting through its agents, the county commissioners, may not circumvent obtaining legal advice from the county attorney on a county matter unless the county attorney refuses to act or is incapable of acting or unavailable. Disagreeing with the county attorney or not liking how the county attorney performs her duties does not provide a sufficient basis for the county commission, acting as an agent for the county, to hire an outside attorney to advise the county.

The difficulty in applying those principles to the circumstances you have described is that the circumstances do not appear to squarely fall within the scope of the principles. First, unlike the facts of the *Salt Lake County Commission* case, the two San Juan County Commission members apparently did not engage the private attorney to provide legal advice to the county as an entity but to advise the two commission members individually. Second, it appears that no county funds were used to pay for the private attorney's legal advice.

Nevertheless, by declining to obtain the legal advice of the county attorney and instead seeking advice from an outside private attorney regarding matters relating to their work for the county, the two commission members seem to have acted in a way that conflicts with the intent of the statutory



provisions and is inconsistent with the principles enunciated by the Utah Supreme Court. Despite that, it is difficult to conclude that their actions were a direct violation of the law. And even if they were a violation of the law, the remedy appears to be limited to a declaratory judgment action, presumably filed by the county attorney, requesting the court to declare the commission members' actions to be a violation of the law and asking the court to enjoin the commission members from further seeking advice on county matters from an outside counsel. The likelihood of success of that kind of action appears questionable.

(3) Did the “Contract” With the Private Attorney Violate Procurement Provisions

Short answer

If there were a contract with the private attorney, it appears to have been a contract between the attorney and the two commission members individually, not between the attorney and the county. In any event, even if any contract could be considered to be a contract with the county, there are not sufficient facts to determine whether any provision of San Juan County's purchasing policy was violated.

Discussion

San Juan County is not generally governed by the Procurement Code⁶ but is governed by its own purchasing policy.⁷ Generally speaking, however, a procurement code or policy applies only when there is an expenditure of public funds to acquire a good or service on behalf of the public entity. There does not appear to have been any expenditure of public funds in connection with the contract with the private attorney, so it is questionable whether any procurement or purchasing policy has application to the contract.

Even if the sparse provisions of the San Juan County purchasing policy apply, the procedures required under the policy to enter into a contract depend on the amount of the contract. Although the current purchasing policy appears to require some purchases of over \$15,000 to be put out for competitive bid (San Juan County Purchasing Policy, paragraph 4 under “Authorization Requirements for Purchases”), the policy requires an RFP (request for proposals) competitive process to be followed only if the purchase price exceeds \$50,000. San Juan County Purchasing Policy, paragraph 5 under “Authorization Requirements for Purchases.”

Without more details about whether there was in fact a contract, the parties to the contract, the circumstances concerning how the contract came about, and the amount to be paid under the contract and by whom, it is not possible to determine whether there was any violation of the San Juan County purchasing policy in the creation of, payment for, or implementation of the contract. And because the Procurement Code does not apply to San Juan County, there could not have been a violation of the Procurement Code.

⁶ The Procurement Code does not apply to “a public entity that is not a procurement unit.” Utah Code Section 63G-6a-107.6. The definition of “procurement unit” in the Procurement Code does not include a county that “adopts a procurement code by ordinance.” Utah Code Section 63G-6a-103(46) and (57). Because San Juan County has adopted its own purchasing policy, it is not a procurement unit subject to the Procurement Code.

⁷ <https://sanjuancounty.org/hr/page/san-juan-county-purchasing-policy>



**Office of Legislative
Research and General
Counsel**

John Q. Cannon, Director
Victoria Ashby, General Counsel

Item 7.

W210 State Capitol Complex | Salt Lake City, UT 84114 | Phone: 801.538.1032

If you have any questions concerning anything within this letter, please feel free to contact me.

Best regards,

Robert H. Rees
Associate General Counsel

Agency Response







SAN JUAN COUNTY COMMISSION

Item 7.

Bruce Adams	Chairman
Silvia Stubbs	Vice-Chair
Jamie Harvey	Commissioner
Mack McDonald	Administrator

April 4, 2023

Re: “A Performance Audit of the San Juan County Commission” Report #2023-02

To: The Utah State Legislature:

We want to thank you for the Performance Audit of the San Juan County Commission and the opportunity to provide a response to the findings. We also want to thank the Office of the Legislative Audit General and Staff who have worked at compiling the data, reading countless emails, those who interviewed staff, former staff, our Attorneys, as well as Commissioners.

We appreciate the recommendations described in the report and will follow those recommendations appropriately.

In response to the findings of the audit, we respectfully reply as follows:

RECOMMENDATION 1.1 UNCONVENTIONAL OPMA

As we work to pass an ordinance that details policies and procedures governing open meetings in San Juan County that “goes beyond State statute”, we feel that the former Commissioners truly violated the Open and Public Meetings Act (OPMA).

Each year, our County provides annual training on OPMA, training provided by our County Attorney who cautioned the Commission. This training cautioned about the actions taking place and expressing violation concerns. OPMA training was also provided by the Attorney General’s office. OPMA training is also provided by various committees that Commissioners set on. However, even after said training, [Commissioner A] and [Commissioner B] (*Names Withheld*) continued to violate OPMA over and over by meeting as a quorum, carrying on electronic correspondence as a quorum, and making decisions outside of publicly noticed meetings as part of the “kitchen cabinet”.

Email evidence clearly demonstrates that they had these meetings or conversations where details and decisions were made outside of the public view, whether in-person, electronically, or by phone and were not transparent for our citizens.

We believe, although appearing unconventional, these were not unconventional acts but were deliberate. Deliberate with the intent to hide from the public what they were doing, hiding actions and favors for special interest groups, and hiding common deliberations which should always take place in front of an open public setting when considering ordinances, resolutions, and language therein.

Instead [Commissioner A] and [Commissioner B], through their emails, which were provided either knowingly or unknowingly, it is clear that conversations were taking place. Conversations where decisions were made prior to public meetings and where [Commissioner A] and [Commissioner B] were given a script of what actions to take, what to say as the motions, who should second the motions, what to do if the public comments, and instructions direction them that if [Commissioner C] makes the motion, “let the motion fail without a second”, etc....

Recommendation: As indicated in the audit, this happened on at the least “four occasions”. This is not unconventional but routine and deliberate and is a clear violation of OMPA, *Utah Code 52-4-102(2)*. This does not require an ordinance going beyond State statute; we suggest the audit pose a clear recommendation that these be further investigated, and as indicated in the State statute of OMPA, if found that there is evidence, enforce OMPA violations and file charges.

RECOMMENDATION 2.1 USE OF PRIVATE COUNCIL

Existing San Juan County Commission Procedures policy states the following:

Legal Counsel: The County Attorney shall act as the legal advisor to the County and the County Commission in their official capacity as County Commissioners (U.C.A. 17-18a501(4)).

Attorney/Client Relationship: The Commission, through official actions, may direct the County Attorney as to any legal matter where a client would ordinarily be able to direct the actions of the client’s attorney. In any instance where the County Attorney fails to carry out the lawful directive of the Commission as stated in an official action, the Chair may take action to report that failure to appropriate officials or entities if so authorized by a majority vote of the Commission.”

The actions indicated in this section were a clear violation of an existing policy which already exists “beyond State statute”. Creating another ordinance to state the same would be repetitive. The fact that [Commissioner A] and [Commissioner B] sought and were advised by pro bono or paid outside attorneys is a violation of this policy which also references State statute.

We feel that the email chain indicating specific dollar amounts owed for these services, or even pro bono services and actions: ordinances were proposed and provided to be passed, resolutions that were drafted and provided to be passed, election boundary redistricting of Commission and School District boundaries which were provided and passed, the attorney advise on how to govern the County, are all acts in violation of this policy and all unethical acts. All of which were a direct violation of governing professional and ethical conflicts of interests by [Commissioner A] and [Commissioner B].

Recommendation: At no point in time was a contract approved by the San Juan Board of Commissioners allowing for outside legal services to represent a quorum of its members either paid or pro bono. It is our recommendation that the audit include an investigation into violations of these actions, especially a contract with an attorney or firm outside of the State of Utah and investigate these attorney’s actions for violations of the Utah Rules of Professional Conduct.

We agree that since the two commissioners in question were not reelected in 2022, the risks and concerns of using pro bono legal counsel in a similar manner has been reduced. However, this implies

that any Commissioner, anywhere, who violates any State statute or County Policy, if they are voted out, they have amnesty for their actions.

These behind the door “kitchen Cabinet” meetings with their legal advisors have cost the taxpayers of San Juan County thousands of dollars. Actions which caused low morale, loss of qualified employees, years of disruption of governments services due to the actions of Commissioner A and Commissioner B.

CONCLUSION

The Audit appears to suggest that because of the actions of [Commissioner A] and [Commissioner B] violating State Code and County Policies, without recourse, allows future Commissioners to act in these same manners without any threat of penalty. This only continues to hurt and compounds the amount of distrust that our citizens have in our elected leaders here in San Juan County and Utah as a whole.

If clear violations of Utah Code are not enforceable without a County Ordinance “taking it beyond State statute”, then strengthening Utah Code for OPMA or any other statute needs to take place at a State Legislative level. County ordinances should not be the strength to Utah Code and statutes. Citizens should not have to bear the financial burden of elected leaders who choose not to follow State Statute and will not follow the law after being trained and advised. Citizens should not have to wait 4 years for elections to correct the violations and misdeeds of an elected officials.





5215 Wiley Post Way, Suite 550
Salt Lake City, UT 84116
Phone 801-840-4200 Fax 801-840-4242
www.uca911.org

4/6/2023

VIA EMAIL

Sheriff Lacy
San Juan County Sheriff's Office
297 South Main Street
Monticello, UT 84535
llacy@sanjuancounty.org

Re: Approval of Participating Addendum Application_30323231

Dear Sheriff Lacy:

The Utah Communications Authority (the "Authority") is in receipt of an application from San Juan County Sheriff's Office (the "Application") to enter into a participating addendum to purchase Vesta Services in support of San Juan's PSAP decommission and equipment move to DPS Price under the Authority's Next Generation 911 ("NG911") contract with Vesta. The Authority has reviewed the Application and finds that it includes all information required by the Authority.

I approve San Juan County Sheriff's Office request to enter into a participating addendum for the purchase of Vesta Services to decommission San Juan PSAP and move of two phone positions from San Juan to DPS Price under the Authority's NG911 contract. A proposed addendum is enclosed herewith.

Sincerely,

Tina Mathieu
Interim Executive Director
Utah Communications Authority

Cc: Melanie Crittenden

Enclosure



March 15, 2023

Sheriff Lehi Lacy
San Juan County Sheriff's Office Dispatch
297 South Main Street
Monticello, UT 84535

Dear Sheriff Lacy:

Motorola Solutions Connectivity, Inc., a Motorola Solutions company ("MSCI"), is pleased to have the opportunity to provide services to support a PSAP move for the San Juan County Sheriff's Office Dispatch ("San Juan"). The MSCI project team has taken great care to address your needs and provide exceptional services and value to our hosted call handling service offering.

This proposal is to provide Vesta Services in support of San Juan's PSAP decommission and equipment move to DPS Price. Per contract amendment number three to the State of Utah Contract, contracted daily rates are provided for services required for this project. Once the project is completed, time & materials will be compiled accordingly. Early termination fees will be applied accordingly for the cancellation of network circuits at San Juan.

The MSCI proposal is subject to the terms and conditions of the State of Utah Contract, Participation Addendum and all applicable amendments and is valid for the duration of the contract. MSCI will be pleased to address any concerns San Juan may have regarding the proposal. Any questions can be directed to Matt Florio, Senior Account Manager, at 415-846-1777.

Sincerely,

A handwritten signature in black ink that reads 'TF McEntire'.

Tom McEntire
Area Sales Manager

Mailing Address: Vesta Solutions, Inc. P.O. Box 9007, Temecula, CA 92589-9007 U.S.A.

Physical Address: Vesta Solutions, Inc. 42555 Rio Nedo, Temecula, CA 92590 U.S.A.

vestapublicsafety.com

PARTICIPATION ADDENDUM

STATE OF UTAH CONTRACT

**Administered by the Utah Communications Authority
(the “State Entity”)**

**MASTER AGREEMENT
RFP#CO20022**

**Vesta Solutions, Inc., a Motorola Solutions Company
(the “Contractor”)**

AND

**San Juan County Sheriff’s Office Dispatch
(the “Participating Entity”)**

THIS PARTICIPATION ADDENDUM (“**Participation Addendum**”) is made and entered into this ____ day of _____, 2022 (“**Effective Date**”), by and among Participating Entity, State Entity, and Contractor. Unless otherwise defined herein, all capitalized terms shall have the meaning set forth in the Master Agreement (as defined below).

RECITALS

A. WHEREAS, Contractor and State Entity entered into that certain State of Utah Contract dated June 19, 2020, as a result of the procurement process associated with the State Entity’s Request for Proposal Solicitation #CO20022 (“**Master Agreement**”), whereby Contractor agreed to provide State Entity hosted/managed services and equipment solutions to provide a NG911 network and emergency call answering system interconnecting PSAPs and Dispatch Centers across the State of Utah (the “**Services**”) as further described in the Master Agreement;

B. WHEREAS, in accordance with Section 6 of the Master Agreement, any public PSAP, dispatch center, or public safety organization located in the State of Utah may, upon execution of an agreement with State Entity, purchase positions, ancillary equipment/hardware, licenses, software, and optional applications/modules on similar terms as the State Entity under the Master Agreement, as amended from time to time (“**Cooperative Purchase**”); and

C. WHEREAS, State Entity, Participating Entity and Contractor desire to exercise the Cooperative Purchase and provide for other changes to the Master Agreement, all on the terms and conditions as set forth herein.

AGREEMENT

NOW THEREFORE, for and in consideration of the above premises, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

- 1. Scope. This Participation Addendum amends the Master Agreement and authorizes the Participating Entity to purchase positions, ancillary equipment/hardware, licenses, software, and

optional applications/modules (“Services”) on the same terms as the State Entity as provided in the Master Agreement and further defines each party’s respective obligations associated with the Participating Entity’s purchase of the Services.

2. Participation. The Participating Entity is executing this Participation Addendum for the purpose of purchasing Services from Contractor pursuant to Section 6 of the Master Agreement. The Participating Entity represents and warrants that it is eligible to purchase the Services under applicable law. The Participating Entity will be subject to all of the terms and conditions provided herein and the Master Agreement. The Participating Entity shall be Contractor’s customer of record for the Services provided to the Participating Entity. Except as otherwise provided for herein, no additional rights and remedies are granted to Participating Entity. The Participating Entity shall be responsible for any and all use of the Services, liabilities and all costs associated with Participating Entity’s purchase of the Services.

3. Order of Precedence.

- A. This Participation Addendum
- B. The Master Agreement

These documents shall be read to be consistent and complementary. Any conflict among these documents shall be resolved by giving priority to these documents in the order listed above.

4. Primary Contacts. The primary contact individuals for this Participation Addendum are as follows (or their named successors):

<u>State Entity</u>	<u>Contractor</u>	<u>Participating Entity</u>
Name: Utah Communications Authority	Name: Vesta Solutions, Inc.	Name: San Juan County Sheriff’s Office Dispatch
Address: 5215 Wiley Post Way, #550 Salt Lake City, UT 84116	Address: 42555 Rio Nedo Road Temecula, CA 92590	Address 297 South Main Street Monticello, UT 84535
Contact Person: Tina Mathieu	Contact Person: Matt Florio	Contact Person: Sheriff Lehi Lacy
Telephone: (801) 940-6282	Telephone: (415) 846-1777	Telephone: (435) 587-2237
Email: tmathieu@uca911.org	Email: matt.florio@motorolasolutions.com	Email: llacy@sanjuancounty.org

5. Quote/Order. Contractor shall provide a Quote for the Services to the Participating Entity. If Participating Entity desires to purchase the Services, Participating Entity shall place the order with Contractor. Any order placed by a Participating Entity shall be deemed to be a sale under the Master Agreement and governed by the prices and terms and conditions of the Master Agreement.

6. Term and Termination. The term of this Participation Addendum shall commence on the Effective Date and shall automatically terminate upon the delivery of the Services or termination or expiration of the Master Agreement, whichever is sooner. The termination of this Participation Addendum shall not affect the validity or survival of any provision of the Master Agreement or any provision of this Participation Addendum that expressly survives termination.
7. Invoicing and Payment. Contractor shall submit invoices within thirty (30) days of delivery date of the Service(s) to the Participating Entity except as otherwise specified in the Master Agreement. The prices paid by the Participating Entity will be those prices listed in the Master Agreement or less.

Payments are to be made by the Participating Entity within thirty (30) days after a correct invoice is received. All payments from Participating Entity to Contractor will be remitted by mail, or electronic funds transfer. If payment has not been made by the Participating Entity within sixty (60) days from the date a correct invoice is received by the Participating Entity, then interest may be added by Contractor as prescribed in the Utah Prompt Payment Act. The State Entity, on behalf of the Participating Entity, shall pay Contractor the outstanding amount on the invoice.

Upon making payment to the Contractor on behalf of the Participating Entity, the State Entity shall have the right to terminate this Participation Addendum and any associated Services and, upon such termination, Contractor shall have the right to obtain Contractor-provided and owned equipment from Participating Entity's premises. The State Entity will retain all rights and remedies against the Participating Entity to recover amounts paid on the Participating Entity's behalf. Participating Entity shall grant Contractor reasonable access to the equipment and reimburse Contractor for the costs associated with obtaining with equipment.

8. Limitation of Liability.

NOTWITHSTANDING ANYTHING HEREIN TO THE CONTRARY, UNDER NO CIRCUMSTANCES SHALL PARTICIPATING ENTITY BE ENTITLED TO RECOVER FROM CONTRACTOR ANY INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES (SUCH AS LOSS OF BUSINESS OPPORTUNITIES, LOST REVENUE, BUSINESS INTERRUPTION) OR PUNITIVE OR EXEMPLARY DAMAGES AS COMPENSATION FOR CONTRACTOR'S BREACH OF A TERM OF THIS PARTICIPATION ADDENDUM OR THE MASTER AGREEMENT OR A CLAIM IN TORT. CONTRACTOR IS NOT RESPONSIBLE OR LIABLE IF SERVICES ARE LOST, STOLEN, MISUSED, OR IF PARTICIPATING ENTITY IS THE VICTIM OF FRAUD, EXCEPT WHEN DUE SOLELY TO CONTRACTOR'S NEGLIGENCE OR WILFUL MISCONDUCT. PARTICIPATING ENTITY ACKNOWLEDGES THAT WITHOUT ITS AGREEMENT TO THE LIMITATIONS CONTAINED HEREIN, THE FEES CHARGED FOR THE SERVICES WOULD BE HIGHER.

Contractor's collective, total liability to the State Entity, the State of Utah, and the Participating Entity will in no event exceed the aggregate (i) \$28,456,500.00 for any damages related to Contractor's willful or intentional misconduct; (ii) \$14,228,250.00 for third party claims for injuries to persons, including death; and (iii) \$9,485,500.00 for all other damages or claims. The parties agree that the foregoing limitations of the Contractor's liability, including a limitation of liability clause for anyone for whom the Contractor is responsible, such limitations of liability will not apply to claims and damages which are not subject to limitation under applicable Utah law.

- 9. State Entity's Authority. The parties hereto acknowledge and agree that by execution of this Participation Addendum, Participating Entity hereby agrees and affirms that State Entity shall have the right, power, and authority to bind Participating Entity to any subsequent change order, amendment, addenda or other document amending or modifying the Master Agreement, or any other document relating to the Master Agreement, as may be amended or modified.
- 10. Dispute Resolution. Other than actions seeking an emergency injunctive or declaratory relief, Participating Entity shall not initiate any demand, claim, arbitration, lawsuit, or other proceeding against Contractor for any dispute that is subject to the limitation of liability set forth in Section 8 of this Participation Addendum (a "Claim") without State Entity's express consent. Participating Entity shall notify State Entity of the existence of such Claim within fourteen days of the act or omission giving rise to the Claim or Participating Entity's knowledge of the basis for the Claim, whichever occurs later. Notice is provided hereunder for the benefit of State Entity and Participating Entity's failure to timely give notice of a Claim to State Entity shall not relieve Contractor of any liability for the Claim.
All Claims shall be subject to the dispute resolution process set forth in section 53 of the Master Agreement. In the event the Claim cannot be resolved through that dispute resolution process, State Entity may authorize the Participating Entity to pursue its Claim against Contractor, subject to the limitation of liability set forth herein.
- 11. Entire Agreement. This Participation Addendum and the Master Agreement (including all amendments and attachments thereto) constitute the entire agreement between the parties concerning the subject matter of this Participation Addendum and replaces any prior oral or written communications between the parties, all of which are excluded. There are no conditions, understandings, agreements, representations or warranties, expressed or implied, that are not specified herein.
- 12. No Other Modifications. All other terms of the Master Agreement and shall remain unchanged and remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Participation Addendum to be signed by their authorized representatives as of the Effective Date.

STATE ENTITY

By: Tina Mathieu
 Name: Tina Mathieu
 Title: Interim Exec. Director
09/06/23

CONTRACTOR

By: _____
 Name: _____
 Title: _____

PARTICIPATING ENTITY

By: _____
 Name: _____
 Title: _____

PSAP Move Rates

VESTA® Services

<i>Description</i>	<i>U/M</i>	<i>Total</i>
<i>Network Circuit Services</i>		
VESTA SAAS UT-V911 NETWORK SETUP FEE NRC	NRC	\$7,107.00
<i>Project Management Services</i>		
PROJECT MGMT - SUPPORT	DAY	\$960.00
PROJECT MGMT - STANDARD	DAY	\$1,280.00
<i>Field Engineering Services</i>		
FIELD ENG - REMOTE	DAY	\$1,056.00
FIELD ENG - STANDARD	DAY	\$1,440.00
<i>Travel Expenses</i>		
TRAVEL EXPENSE	EA	\$1,200.00
LIVING EXPENSES	DAY	\$200.00
Note:		
<i>PM, FE, and Living rates are per person per day.</i>		

Melanie Crittenden

From: UCA911@i4clients.net
Sent: Thursday, March 23, 2023 1:07 PM
To: UCA_APP_Radio Equipment
Subject: Additional Radio Consoles or Call-Handling Equipment Submission

A new website form (Application for Participating Addendum) has been submitted

- **What is the name of the agency?:** San Juan County
- **What is the purpose/role of your organization? :** 911 PSAP
- **Who is the single point of contact, including in emergencies, for this agency (Name, Address, Phone Number)?:** Lehi Lacy, 297 South Main, Monticello, Utah 435-459-1770
- **What is the agency's ability to participate in the public safety communications network? :** Public safety answering point
- **What is the name of the sponsoring entity? :**
- **Please upload a signed approval from an authorized representative of the sponsoring entity requesting your participation on the public safety radio network.:**
- **Please state the public safety purpose for which your admission is requested. :**
- **If you have one, please upload a copy of a written agreement allowing your participation on the public safety radio network, such as a contract with UCA.:**
- **What are you looking to purchase? :** Call-Handling Positions
- **How many Radio Consoles or Call-Handling Positions:** Special project to move 2 positions from San Juan to Price to consolidate PSAPs
- **Your agency agrees that you understand that any backhaul or network connections required to support this equipment is your responsibility and obligation, and must be exclusive, meaning that such connections do not carry any other data or traffic. :** Yes, I agree
- **Please indicate, in detail, the network providers and paths you intend to utilize for these purposes.:** Motorola transfer to DPS Price



COMMISSION STAFF REPORT

MEETING DATE: April 4, 2023
SUBMITTED BY: Tammy Gallegos, Aging Director
TITLE: 2023 Approval of Aging Four Year Plan First Year
RECOMMENDATION: Approval

SUMMARY

This is the fourth year of the current four year plan update. It outlines what has been done the past year (2021) and what we plan to do the current year 2022.

HISTORY/PAST ACTION

Approval

FISCAL IMPACT

\$0

**AREA AGENCY ON AGING
FOUR-YEAR PLAN:
Fiscal Years 2024-2027**

**FIRST YEAR OF THE PLAN:
Fiscal Year 2024
July 1, 2023 - June 30, 2024**

Area Agency on Aging

**for
The Older Americans Act**

**Utah Department of Human Services
Division of Aging and Adult Services**

SHARED/Annual Plan/AAA/AAA First Year Plan FY2024 MS Word

TABLE OF CONTENTS

	PAGE
I. APPROVAL PROCESS	1
II. SIGNATURES	2
III. GOALS AND OBJECTIVES	3
IV. ACCOMPLISHMENTS FOR THE PAST YEAR	4
V. AREA PLAN PROGRAM OBJECTIVES	4
TITLE III B: SUPPORTIVE SERVICES	4
TITLE III C-1: CONGREGATE MEALS.....	7
TITLE III C-2: HOME-DELIVERED MEALS	9
TITLE III D: PREVENTIVE HEALTH.....	11
TITLE III E: NFCSP.....	12
OTHER OLDER AMERICANS ACT SERVICES.....	13
STATE-FUNDED PROGRAMS.....	14
MEDICAID AGING WAIVER PROGRAM.....	14
VI. REAFFIRMATION OR AMENDMENTS TO THE FOUR-YEAR PLAN	15
1. PRIORITY OF SERVICES	15
2. SERVICE PROVIDERS	15
3. DIRECT SERVICE WAIVERS	16
4. PRIORITY SERVICE WAIVER	17
5. ADVISORY COUNCIL	18
VII. POPULATION ESTIMATES	19
VIII. SPECIFIC QUESTIONS ON PROGRAM ACTIVITIES	20

SHARED/Annual Plan/AAA/AAA First Year Plan FY2024 MS Word

I. APPROVAL PROCESS

The Older Americans Act of 1965, as amended through 2006, requires that each Area Agency on Aging (AAA) develop an area plan. This is stated specifically in Section 306(a) of the Act as follows:

Each area agency on aging designated under Section 305(a)(2)(A) shall, in order to be approved by the State agency, prepare and develop an area plan for a planning and service area for a two-, three-, or four-year period determined by the State agency, with such annual adjustments as may be necessary. Each such plan shall be based upon a uniform format for area plans within the State prepared in accordance with Section 307(a)(1).

In accordance with the Act, each AAA is asked to furnish the information requested on the following pages. Responses will form the report of progress in achieving goals set for the planned activities for the first year of the four-year Area Plan FY 2024 - 2027 (July 1, 2023 - June 30, 2027). Once completed, this document will be submitted to the Division of Aging and Adult Services for review and comment. The State Board of Aging and Adult Services will subsequently examine all responses and consider the document for final approval by June of 2023.

II. SIGNATURES

Appropriate signatures are requested to verify approval of the Area Plan.

AREA PLAN UPDATE

July 1, 2023 to June 30, 2024

1. The Area Plan update for Fiscal Year 2024 has been prepared in accordance with rules and regulations of the Older Americans Act and is hereby submitted to the Utah Department of Human Services, Division of Aging and Adult Services, for approval. The Area Agency on Aging assures that it has the ability to carry out, directly or through contractual or other arrangements, a program in accordance with the plan within the planning and service area (Ref. Section 305[c]). The Area Agency on Aging will comply with state and federal laws, regulations, and rules, including the assurances contained within this Area Plan.

Director, Area Agency on Aging Sammy Gallegos Date 3/27/2023

Agency Name: San Juan County Area Agency on Aging

Agency Address: 117 S Main Street Monticello Utah 84535

- 2. The Area Agency Advisory Council has had the opportunity to review and comment on the Area Plan Update for Fiscal Year 2023 (Ref. 45 CFR Part 1321.57[c]). Its comments are attached.

Chairman Richard Smith Date 9/27/2023
 Area Agency Advisory Council

- 3. The local governing body of the Area Agency on Aging has reviewed and approved the Area Plan Update for Fiscal Year 2023.

Chairman, County Commission or _____ Date _____
 Association of County Governments

4. Plan Approval

Director _____ Date _____
 Division of Aging and Adult Services

Chairman _____ Date _____
 State Board of Aging and Adult Services

III. GOALS AND OBJECTIVES

Please indicate specific goals and objectives planned for the four-year plan in the following areas:

1. **Strengthening Older Americans Act (OAA) Core Programs** – Describe plans and include objectives and measures that will demonstrate progress towards:
 - a. Coordination of Title III and Title VI Native American programs (Sec. 307(a)(21);
 - i. During the next four years San Juan AAA's goal is to continue to provide to each of the centers on reservation lands within San Juan County \$2,000 yearly for their home delivered meals program this money is allocated from the county general fund. We do not anticipate an increase in this funding due to funding levels staying fairly flat within all funding streams. We anticipate that our in-home client base will remain largely robust with residents that live within reservation lands. At this time the Case Managers are county employees and we have the oversight of the program and are able to audit the funding streams and administer the program. Of our 46 clients starting the first of the year 41 of the 46 are Native American.
 - b. Ensuring incorporation of the new purpose of nutrition programming to include addressing malnutrition (Sec. 330);
 - i. YR 1: San Juan AAA is currently using the nutrition risk form that the State has authorized. San Juan AAA bi-annually provides malnutrition information, we will work with the USU Extension in our County and see if there is the possibility to provide nutrition education and learning sessions on grow boxes for the population that we serve.
 - ii. YR 2: This year San Juan AAA will develop a webpage within our aging webpages to specifically address malnutrition. We will also work with the USU Extension in our county and see if there is the possibility to provide ongoing nutrition education sessions at senior centers within the county.
 - iii. YR 3: This year San Juan AAA will quarterly provide malnutrition information We will also do a survey this year in regards to malnutrition to gather information on areas we can address in informational topics. We will work with the USU Extension in our county and see if there is the possibility to provide ongoing nutrition education sessions at senior centers within the county
 - iv. YR 4: This year San Juan AAA will provide monthly malnutrition information based off of the survey information we gathered the previous year. We will continue to work with the USU Extension in

our county and see if there is the possibility to provide ongoing nutrition education sessions at senior centers within the county.

- c. Age and dementia friendly efforts (Sec. 201(f)(2);
 - i. During the next four years San Juan AAA will promote monthly the MEternally kits that have been purchased and provided to the senior centers, and case managers. We will promote the programs Dealing with Dementia, and Dementia Dialogues within the county. We will continue to build upon or working partnership with the Alzheimer’s Association finding opportunities for presentations and education. San Juan AAA will develop a webpage within our aging network that is Dementia specific with resources and topics.
 - d. Screening for fall related TBI (Sec. 321(a)(8);
 - i. Not Applicable to SJC AAA
 - e. Strengthening and/or expanding Title III and VII services;
 - i. During the next four years San Juan AAA will provide APS information in our newsletters and the county resource book. We will publish an ad in the local newspaper 2x a year. Continue to support the State Elder Abuse Awareness Day. We currently have a Multi-Disciplinary Team for San Juan County we will continue to support this effort and encourage members to stay engaged.
 - f. Improving coordination between the Senior Community Service Employment Programs (SCSEP) and other OAA programs.
 - i. Not Applicable to SJC AAA
2. **COVID-19 Efforts** – Describe plans and include objectives and measures that will demonstrate progress towards:
- a. Educating about the prevention of, detection of, and response to negative health effects associated with social isolation (Sec. 321(a)(8));
 - i. During the next four years San Juan County AAA will continue to promote the online courses that were developed during the pandemic. We will continue to partner with the Utah State Commission on Aging with their website and resources. San Juan County is such a large county and the communities are so dispersed we have found that we get more people in attendance for our Aging Advisory Committee, MDT Committee, training and events if there is a virtual option available. The length of time to drive to a meeting or training is often times longer than the event people are attending. We will continue to look for new programming and opportunities to provide access and deter social isolation within the population base we served. We are in the process of getting all of our centers connected with each other online to have activities together.
 - b. Dissemination of information about state assistive technology entity and access to assistive technology options for serving older individuals (Sec. 321(a)(11));
 - i. During the next four years San Juan County AAA will continue to

provide printed handouts and electronic information on the assistive technology program and options that are available to the population base that we serve. We will have opportunities for the Assistive Technology program to be available at Senior Centers for presentation purposes for clients, taking into account those seniors that are home-bound and find options for them to receive the same information.

- c. Providing trauma-informed services (Sec. 102(41));
 - i. Not Applicable to SJC AAA
- d. Screening for suicide risk (Sec. 102(14)(G));
 - i. Not Applicable to SJC AAA
- e. Inclusion of screening of immunization status and infectious disease and vaccine-preventable disease as part of evidence-based health promotion programs (Sec. 102(14)(B) and (D));
 - i. Not Applicable to SJC AAA
- f. Providing services that are part of a public health emergency/emerging health threat and emergency preparedness (Sec. 307(a)(28) and (29)).
 - i. During the next four years San Juan County AAA will publish two San Juan County senior resource books that provide emergency preparedness information. Informational handouts and resources on the State of Utah Special Needs Registry which is a site that allows residents with access and functional needs an opportunity to provide information to emergency response agencies so those agencies can better plan to serve them in a disaster or other emergencies. San Juan AAA is working in conjunction with San Juan Emergency Management to provide information handouts to residents that are electricity dependent. One goal is to identify areas within communities that can be warming, cooling, and electricity stations in the event of utility loss. Working with San Juan Emergency Management we will provide yearly at each one of the Open Enrollment Events emergency preparedness information. During these events we also have a raffle entry for the population we serve to enter the contest to win a 72-hour kit provided by San Juan Emergency Management.
- g. Expending American Rescue Plan funding and any other COVID-19 supplemental funding still available for expenditure; and
 - i. San Juan County AAA anticipates that all ARP and COVID-19 funding that is available will be spent out with the exception of the funding for vaccinations. We have not had a need or use for this funding in our area.
- h. Incorporating innovative practices developed during the pandemic that increased access to services particularly for those with mobility and transportation issues as well as those in rural areas.
 - i. During the next four years San Juan County AAA will continue to promote and use the travel voucher system that was implemented within our agency utilizing IIIB funding for transportation services

within our service area. This has been a very beneficial program for our agency. Instead of trying to find bus drivers or pulling our center staff out of the centers to provide transportation the voucher system has worked well to meet this need.

- ii. The ability to have to-go meal day(s) when there may be a high incidence of a virus infecting the general population allows us the opportunity to still provide the service without the fear of germ spread.
- iii. Online course, training, events, and meeting availability for staff and the population that we serve has been an area that we would like to continue this practice as well.

3. **Equity Efforts** – Describe plans and include objectives and measures that will demonstrate progress towards:

- a. Impacting social determinants of health of older individuals (Sec. 301(a)(1)(E));
 - i. During the past year San Juan AAA worked with a local Hospital through a grant to develop a simple referral system. Our grant was based around Data Conversations in regard to health systems. This conversation is one of the most important to have in regards to health care for older individuals. Data and the mechanisms that are used to collect that data does not seem like a complicated process. However, if you take a rural/frontier area with tribal lands in the service area the conversation and process tend to get more complicated. Decisions are made in regards to data collected and how it is collected at a higher level but in the rural/frontier tribal areas being an advocate for the challenges that the clients we serve and the providers that provide a service is essential. Is a translator needed? Are the questions being asked culturally appropriate? Does distance factor into the data collection. The Medicaid Aging Waiver Program requires a 30-page application document to be turned in. What is the burden of this document with the data for the client and provider? Do they have access to a fax machine? Do they have internet? A computer? Electricity? What is the cost of a fax for every page that is faxed in? What is the cost if they choose to drive the application in (4 hours one way in our area) What happens if a page is forgotten or a signature not signed? Data decisions at the highest level can become burdensome without even the thought to all the partners involved. The implementation of the EHV process and the ripple effect that we are all still encountering. This has been frustrating to our clients and the family providers that contract to take care of them. Data and the latest and greatest technology seem to have a trickle-down effect we do not generally see the changes in the technology for some time and when we do see it often times it is a system that was built for another entity and we have to conform to the data collection.

Often times there are data points that are collected by the bigger systems that are a nice to know piece of data but it could be something that is culturally insensitive to the community we are placing that data collection in. (an example would be asking a client about their plans with a living will, or asking if a client has fallen in their home these are not acceptable questions to ask of the 3 tribal entities in our county) Talking with the elders and service providers within the tribal boundaries has helped us to understand what questions we can and should ask and what questions might be considered insensitive and intrusive. During our grant process we had the opportunity to meet with Equitable Spaces. During the meeting we looked at how we as a county approached community meeting invites and input. This has changed some of our processes for the better and would perhaps be a benefit to the Medicaid system in particular the EVV implementation and processes. San Juan AAA will continue to advocate for our seniors and providers on this issue.

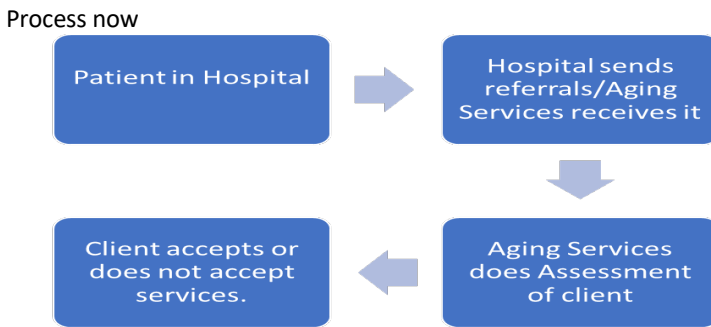
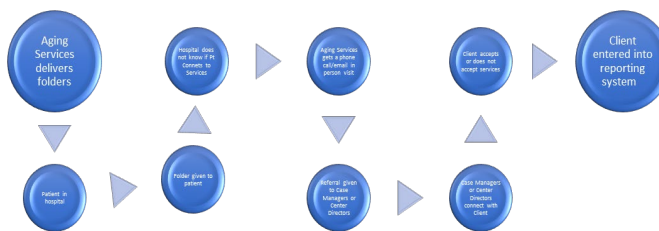
- b. Ensuring meals can be adjusted for cultural considerations and preferences and providing medically tailored meals to the maximum extent practicable (Sec. 339(2)(A)(iii);
 - i. San Juan AAA with consideration to budgets, supply and demand issues; will continue to develop menus and provide meals with input from the seniors that attend the center, our Aging Advisory Council, and Nutritionist. We will strive to provide options if it is within our means and resources to do so.
- c. Preparing, publishing, and disseminating educational materials dealing with the health and economic welfare of older individuals (Sec. 202(a)(7));
 - i. San Juan AAA for the next four years will continue to develop, publish and disseminate educational materials (hardcopies and electronic) to the population that we serve in consideration of the health and welfare of our older individuals. We will also find ways to provide opportunities for presentations on these topics at the senior centers on meal days.
- d. Supporting cultural experiences, activities, and services, including in the arts (Sec. 202(a)(5));
 - i. San Juan AAA with consideration to budget issues; for the next four years will continue to support, encourage and develop opportunities for each one of the centers and the populations that participate at those centers for activities and experiences that support the cultures that we serve. This includes finding presenters that can speak and translate in Navajo, providing newsletters with cultural topics identified and activities.
- e. Serving older adults living with HIV/AIDS; and
 - i. San Juan AAA does not provide services to one client set or demographic. We provide what services we can to clients that are 60+ regardless of their circumstances. For the next four years we

will find ways to provide information through informational handouts and electronically to support HIV/AIDS awareness in older adults. We anticipate providing this bi-annually.

- f. Supporting participant-directed/person-centered planning for older adults and their caregivers across the spectrum of LTSS, including home, community, and institutional settings.
 - i. We have adapted a provider choice form for all of our in-home programs with available contractors. San Juan County In-home clients are allowed the opportunity to choose the provider of their choice from this list. This has become more difficult to maintain during the past few years with the EVV requirements most non-traditional providers (generally a family member) do not want to deal with the hassle of going through the Medicaid Aging Waiver requirements to become a provider. We have an intake worker that assists the Case Managers with referrals and informational services. San Juan will continue to meet with clients and provide them with a list of resources and options available to them. San Juan has been providing VA Benefits counseling to Veterans in our area for the past several years.
4. **Expanding Access to HCBS** – Describe plans and include objectives and measures that will demonstrate progress towards:
- a. Securing the opportunity for older individuals to receive managed in-home and community-based long-term care services (Sec. 301(a)(2)(D));
 - i. Over the next four years San Juan AAA will continue to work on promoting and outreach for the four in home care services that are provided in our county. We will promote through published ads, events, webpage and informational flyers at least bi-annually. We will also have this as an ongoing topic of discussion at our Aging Advisory meetings to bring awareness to the programs.
 - b. Promoting the development and implementation of a state system of long-term care that is a comprehensive, coordinated system that enables older individuals to receive long-term care in home and community-based settings, in a manner responsive to the needs and preferences of the older individuals and their family caregivers (Sec. 305(a)(3));
 - i. Over the next four years San Juan AAA will continue to the best of our ability to provide access and opportunity to in home programs for the residents of San Juan that qualify for the services needed. Realizing that there are budgetary and waiting lists constraints for in home services.
 - c. Ensuring that area agencies on aging will conduct efforts to facilitate the coordination of community-based, long-term care services for older individuals who: reside at home and are at risk of institutionalization because of limitations on their ability to function independently; are patients in hospitals and are at risk of prolonged institutionalization; or are patients in long-term care facilities, but who can return to their homes if

community-based services are provided to them (sec. 307(a)(18(A)-(C));

- i. San Juan AAA at this time and for the next four years will continue to provide in home service programs for those individuals that are at risk of nursing home placement but can maintain their lifestyle safely within their home with the assistance of our services. We do not currently and do not anticipate providing the New Choices program.
- d. Working towards the integration of health, health care and social services systems, including efforts through contractual arrangements; and
 - i. San Juan AAA with a local hospital worked on a grant to improve health outcomes for San Juan County Elders, by increasing digitization and data sharing between social care and health care organizations this is a long-term goal we anticipate seeing improvements in 2-3 years. Our short-term goal is having a digitized process and a data system implemented and people trained and working within the system. We are getting referrals at this time. The referrals we have received are very much in line with the demographic makeup of our county which is one area we wanted to make sure that we were able to connect to. What the process looked like before DASH grant, client demographic information is collected at least 5 times during this initial process, mostly by hand on paper. (Steps 2, 5, 6, 7, 9)



During our grant cycle we were not able to connect with the CHIE in Utah through Uhin. Uniteus is growing their reach within Utah but they are not yet connected with the Rural 9 hospitals in the State of Utah. It would be favorable for the rural aging services if the Rural 9

hospital group can adopt the system we have in place. This data program referral system that we built is very simple for the referring party so as to not cause more of a workload on already overworked healthcare providers. It is a web-based system so that the providers do not have to add an app to a personal phone or iPad.

During the next four years we are going to connect with Utah Navajo Health Systems in Montezuma Creek and San Juan County Hospital and share the data program with them if they are willing to utilize the referral system.

The benefits of the system will be that demographic information that is collected within the referral system will only have to be entered one time. This will cut back on the redundancy of collecting the same information from the same person up to five different times before placing them on a program. Also resulting in the added benefit of not forgetting a signature or a piece of paper allowing the client access to services at a more rapid pace.

- e. Incorporating aging network services with HCBS funded by other entities such as Medicaid.
 - i. Over the next four years San Juan AAA will continue to advocate for change for inclusivity for the EVV process. From the perspective of rural/frontier and tribal land residents. This process seems to be very biased and difficult to manage for the groups identified in the Older Americans Act in particular our low-income older individuals, including low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas) including individuals who are tribal residents in our area, compared to the availability of home health agencies and resources for the clients and providers. This process is very cumbersome we are losing A-Typical providers to the process because of the difficulty to work within, through and manage the process. We will continue to help with the process, however the audit portion of the EVV process is ramping and requests are coming in monthly. This is causing a drain on staff time it may come to the point in the future that we have to transition away from all A-typical providers which will cause our waiver program to dwindle to just a handful of clients in San Juan County.
5. **Caregiving Efforts** – Describe plans and include objectives and measures that will demonstrate progress towards:
- a. Documenting best practices related to caregiver support (Sec. 373(e)(1));
 - i. San Juan during the course of the next four years will provide surveys to our Caregivers after the end of their time on the program. Will conduct a Caregiver POMP survey at least one time

during the next four years. We will continue to monitor our program efficiency and look for ways to improve our services. We will continue to provide a Caregiver Conference for the Caregivers that reside within our service area.

- b. Strengthening and supporting the direct care workforce (Sec. 411(a)(13))
 - i. San Juan County entered into a wage comparison survey to bring our aging department employees up to a comparable wage. At this time, we are retaining our employees as best as we possibly can. Wages have been addressed but we still anticipate over the next four years general flow and ebb of employees.
 - c. Implementing recommendations from the RAISE Family Caregiver Advisory Council (<https://acl.gov/programs/support-caregivers/raise-family-caregiving-advisory-council>); and
 - i. San Juan AAA with consideration to budgetary and staffing issues will to the best of our ability support and implement those recommendations that we can feasibly do in regards to the RAISE Family Caregiver Advisory Council. During the next four years we will make available resources and information to the population we serve about RAISE.
 - d. Coordinating with the National Technical Assistance Center on Grandfamilies and Kinship Families (<https://www.gksnetwork.org/>).
 - i. San Juan AAA during the next four years will make available resources and information to the population we serve in regards to the Grandfamilies and Kinship Families Technical Assistance Center.
6. **Elder Justice** – Describe any current and/or planned activities to prevent, detect, assess, intervene, and /or investigate elder abuse, neglect, and financial exploitation of older adults.
- i. San Juan County currently has a Multi-Disciplinary Team we will continue to support this effort and encourage members to stay engaged. We also support and attend the World Elder Abuse Day event hosted the Utah Division of Aging and Adult Services, and the Utah Commission on Aging. We plan to provide during the next 4 years published ad's that deal with Elder Justice. We anticipate conducting another survey in regards to Elder Justice/Abuse.

ACCOMPLISHMENTS FOR THE PAST YEAR

This section should be the “state of the agency” report. Discuss the agency’s major accomplishments, what is working as planned, what effort did not work as planned, any disappointments experienced by the agency, barriers encountered, etc.

- San Juan County provided services to 615 clients this past year that is an increase of 192 clients from the previous year. We attribute this to the stabilization of communities after the COVID-19 pandemic. People that found our services during the pandemic and may have left have now returned for services again.
- **In-Home Programs:** Due to the ongoing requirements for background checks and some issues with Utah Unemployment Insurance we have not brought on any new private individual contract providers. If someone is placed on our programs right now it has to be through a home health agency or becoming a provider through the Medicaid system. The Electronic Visit Verification has severely hampered our ability to grow and keep steady within our waiver program. The majority of our clients since 2006 were taken care of by family members or friends through contract services. This method of finding service providers is experiencing massive change within San Juan County. Clients refuse a program because they do not have the option to have a family member be their care provider. It is not cost effective for Home Health Agencies to send service providers 4 hours one way from the home office for one client that may live on Piute Mesa for a service. We are at a point in our agency now where we have to try and find a provider to provide the service or at the end of the year, we turn money back to the state because we could not utilize the program to its full potential.
- **Alternatives:** During the past year San Juan County Area Agency on Aging has provided care for 18 unduplicated clients in the Alternatives program. 83% of our Alternative clients are Native American. We are currently still struggling to place clients on this program due to the provider issues that were mentioned previously.
- **Aging Waiver:** Has provided care for 31 unduplicated clients in our county. 99% of our waiver clients are Native American. We have had to contract out the RN for this service and we are now starting to see an improvement in this area. Our case load for this program is the lowest it has been since 2008. The majority of our clients on waiver have been on the program for a long time. We are starting to see a drastic loss in clients due to death or nursing home placement. We have not seen an increase in clients, and do not anticipate a large increase of clients due to EVV issues at this time for this program.
- **Caregiver:** Has provided care for 6 unduplicated caregivers on the Caregiver Program. Unfortunately, the Caregiver program struggles in San Juan County due to the precedence that has been made by the other in-home programs.

People contact us for this program so that they can be a provider and be paid to take care of their loved one. When we offer this program to a Caregiver, they generally prefer to wait for an opening on one of the other programs. We have trained people in Dementia Dialogues, Dealing with Dementia, and Dementia Live in our agency. With our referral program that has been implemented with Blue Mountain Hospital we have had referrals for 2 Caregivers. This is a success for us.

- **Veterans Directed Home and Community Based Services:** Our program has not grown the past year but we have maintained the same three clients. This program is very beneficial for the Veterans and the families that it serves.

Nutrition and Supportive Services:

- **Congregate Meals:** San Juan County Aging has provided 9,007 congregate meals this year. This is an increase of 7,131 meals per year. This is trending back to normalcy our clients are returning to the centers to have meals and socialize.
- **Home Delivered Meals:** San Juan County Aging has provided 33,883 Home Delivered meals this year our numbers decreased by 14,212. We attribute the decrease to the move back to congregate meals in person. We received through a grant a meals on wheels vehicle that has been stationed at the Bluff Senior Center.



- San Juan was able to do a wage comparison study at the first of this year. Wages have been brought up to be more comparable with other entities. We still anticipate to see a transition of staff through positions. With the hopes of it not being at the levels we currently encountered.
- We have changed some of the days that congregate meals were provided to help with staffing and this has been an overall improvement for the centers encountering staff shortages. For the time being discussion on shared/central kitchen or contracting with the Jail for meal service has been tabled. In the future we may have to revisit these discussions due to budgets or staffing.
- The funding we are currently receiving is maintaining our programs but when we return to pre-covid funding streams and we have to be ready to transition back to tighter budgets. With the costs of supply and demand this may result in less services provided.
- We are no longer providing grab and go meals. This is only an option if we have a virus outbreak or there is an issue at a center. Some of the seniors would

prefer the convenience of the grab and go meals and refuse to come back to the center for a sit-down meal.

- San Juan AAA center staff has gone above and beyond in taking care of the clients in their service area. We have offered friendly visits (telephone reassurance) to our clients. We continue to provide education through flyers and information to the seniors through the newsletters, and our Facebook page. Some of our centers have started to offer transportation to small groups for shopping and trips. We are excited to partner with the USU they have a representative that will start going to the Bluff Center and provide Tai Chi to the seniors there.

SHIP/SMP:

- San Juan AAA held four Open Enrollment/Medicare Fraud Flu Shot clinics this fall at each one of the centers. The flu shots were drive through and meeting with the counselors was one on one. We reached about 220 people during the 4 days of these events. The fraud informational items prepared for the clients at the events this year were tailored around taking care of yourself. Emergency preparedness informational hand outs are also provided at this event.

Grants:

- This past year San Juan had the opportunity to apply for the DASH Grant. Our main goal from the beginning of the project was to improve health outcomes for San Juan County Elders, by increasing digitization and data sharing between social care and health care organizations. We want to bring technology to this rural/frontier county. Everything we do is wrapped up in data collection our main priority is as a service provider but often times the data requirements makes it seem like there is a role reversal data first and then services as an afterthought.
- We asked how do we best serve the populations in our areas. The process before the DASH grant, a client demographic was collected at least 5 times during the initial process, mostly by hand on paper. The issue with this is the long distances from one community to another if a client forgets a specific piece of demographic information this causes undue hardship for them to travel back to get it-this is not a 20-to-30-minute trip this is hours of delay placed upon the client due to our large geographic area.
- How are we moving forward The Senior Center and Case management aging workflow program is live, the referral system is a big part of this program. The benefits of the system will be that demographic information that is collected within the referral system will only have to be entered the one time (at the initial referral). We are working in the system and building it to the needs of the Agency. Instead of spending a week collecting data from multiple sources it is housed in one site. I can see the data when I am in the program. We have transitioned to one person entering all the data and taking one to two weeks work of valuable time to multiple staff utilizing the program and entering data on a daily

basis. This has made the process more efficient. We are still encountering growing pains it is a new system and we need to learn it and get the bugs worked out but it is by far the most efficient program I have worked in in my time as an aging director.

V. TITLE III – PROGRAM DESCRIPTION AND ASSURANCES

TITLE III AREA PLAN: PROGRAM DESCRIPTION AND ASSURANCES
--

Each area agency on aging (AAA) must maintain documentation to confirm the following assurance items. Such documentation will be subject to federal and state review to ensure accuracy and completeness. By signing this four-year plan document, the area agency on aging agrees to comply with each of the following assurances unless otherwise noted in the document.

Section 305(c): Administrative Capacity

An area agency on aging shall provide assurance, determined adequate by the State agency, that the Area Agency on Aging will have the ability to develop an area plan and to carry out, directly or through contractual or other arrangements, a program in accordance with the plan within the planning and service area.

Section 306(a)(1): Provision of Services

Provide, through a comprehensive and coordinated system for supportive services, nutrition services, and where appropriate, for the establishment, maintenance, or construction of multipurpose senior centers, within the planning and service area, covered by the plan, including determining the extent of need for supportive services, nutrition services, and multipurpose senior centers in such area (taking into consideration, among other things, the number of older individuals with low incomes residing in such area, the number of older individuals who have the greatest economic need (with particular attention to low income minority individuals and older individuals residing in rural areas) residing in such area, the number of older individuals who have the greatest social need (with particular attention to low income minority individuals) residing in such area and the number of older individuals who are Indians residing in such area, and the efforts of voluntary organizations in the community, evaluating the effectiveness of the use of resources in meeting such need, and entering into agreements with providers of supportive services, nutrition services, or multipurpose senior center in such area, for the provision of such services or centers to meet such need;

Section 306(a)(2): Adequate Proportions

(a) Each area agency on aging...Each such plan shall--
 (2) provide assurances that an adequate proportion, as required under section 307(a)(2), of the amount allotted for part B to the planning and service area will be expended for the delivery of each of the following categories of services-

(A) services associated with access to services (transportation, health services (including mental and behavioral health services), outreach, information and assistance (which may include information and assistance to consumers on availability of services under part B and how to receive benefits under and participate in publicly supported programs for which the consumer may be eligible) and case management services);

(B) in-home services, including supportive services for families of older individuals who are victims of Alzheimer's disease and related disorders with neurological and organic brain dysfunction; and

(C) legal assistance; and assurances that the area agency on aging will report annually to the State agency in detail the amount of funds expended for each such category during the fiscal year most recently concluded;

and assure that the area agency will report annually to the State agency in detail the amount of funds expended for each such category during the fiscal year most recently concluded.

Section 306(a)(4)(A): Low Economic, Minority and Rural Services

(i) The area agency on aging will-

- (aa) set specific objectives, consistent with State policy, for providing services to older individuals with greatest economic need, older individuals with greatest social need, and older individuals at risk for institutional placement;

- (bb) include specific objectives for providing services to low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas; and

(II) include proposed methods to achieve the objectives described in items (aa) and (bb) of sub-clause (I);

(ii) provide assurances that the area agency on aging will include in each agreement made with a provider of any service under this title, a requirement that such provider will—

- (I) specify how the provider intends to satisfy the service needs of low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas in the area served by the provider;
- (II) to the maximum extent feasible, provide services to low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas in accordance with their need for such services; and
- (III) meet specific objectives established by the area agency on aging, for providing services to low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas within the planning and service area; and

(iii) with respect to the fiscal year preceding the fiscal year for which such plan is prepared –

- identify the number of low-income minority older individuals in the planning and service area;

- (I) describe the methods used to satisfy the service needs of such minority older individuals; and
- (II) provide information on the extent to which the area agency on aging met the objectives described in clause (i).

Section 306(a)(4)(B): Low Economic, Minority and Rural Services Outreach

Provide assurances that the area agency on aging will use outreach efforts that will:

(i) identify individuals eligible for assistance under this Act, with special emphasis on--

(I) older individuals residing in rural areas;

(II) older individuals with greatest economic need (with particular attention to low-income minority individuals and older individuals residing in rural areas);

(III) older individuals with greatest social need (with particular attention to low-income minority individuals and older individuals residing in rural areas);

(IV) older individuals with severe disabilities;

(V) older individuals with limited English proficiency;

(VI) older individuals with Alzheimer's disease and related disorders with neurological and organic brain dysfunction (and the caretakers of such individuals); and

(VII) older individuals at risk for institutional placement; and

(i) inform the older individuals referred to in sub-clauses (I) through (VII) of clause (i), and the caretakers of such individuals, of the availability of such assistance

Section 306(a)(4)(C): Focus on Minority Older and Rural Older Individuals

Contain an assurance that the area agency on aging will ensure that each activity undertaken by the agency, including planning, advocacy, and systems development, will include a focus on the needs of low-income minority older individuals and older individuals residing in rural areas.

Section 306(a)(5): Assurance for the Disabled

Provide assurances that the area agency on aging will coordinate planning, identification, assessment of needs, and provision of services for older individuals with disabilities, with particular attention to individuals with severe disabilities, with agencies that develop or provide services for individuals with disabilities.

Section 306(a)(6)(A): Accounting for the Recipients' Views

Take into account in connection with matters of general policy arising in the development and administration of the area plan, the views of recipients of services under such plan:

Section 306(a)(6)(B): Advocacy

Serve as the advocate and focal point for older individuals within the community by (in cooperation with agencies, organizations, and individuals participating in activities under the plan) monitoring, evaluating, and commenting upon all policies, programs, hearings, levies, and community actions which will affect older individuals;

Section 306(a)(6)(C): Volunteering and Community Action

- (i) where possible, enter into arrangements with organizations providing day care services for children, assistance to older individuals caring for relatives who are children, and respite for families, so as to provide opportunities for older individuals to aid or assist on a voluntary basis in the delivery of such services to children, adults, and families; and
- (ii) if possible, regarding the provision of services under this title, enter into arrangements and coordinate with organizations that have a proven record of providing services to older individuals, that:
 - I) were officially designated as community action agencies or community action programs under section 210 of the Economic Opportunity Act of 1964 (42 U.S.C. 2790) for fiscal year 1981, and did not lose the designation as a result of failure to comply with such Act; or
 - II) came into existence during fiscal year 1982 as direct successors in interest to such community action agencies or community action programs;

and that meet the requirements under section 676B of the Community Services Block Grant Act.

Section 306(a)(6)(D): Advisory Council

Establish an advisory council consisting of older individuals (including minority individuals and older individuals residing in rural areas) who are participants or who are eligible to participate in programs assisted under this Act, representatives of older individuals, local elected officials, providers of veterans health care (if appropriate), and

the general public, to advise continuously the area agency on aging on all matters relating to the development of the area plan, the administration of the plan and operations conducted under the plan;

Section 306(a)(6)(E): Program Coordination

Establish effective and efficient procedures for coordination of:

- (i) entities conducting programs that receive assistance under this Act within the planning and service area served by the agency; and,
- (ii) entities conducting other Federal programs for older individuals at the local level, with particular emphasis on entities conducting programs described in section 203(b), within the area;

Section 306(a)(6)(F): Mental Health Coordination

Coordinate any mental health services provided with funds expended by the area agency on aging for part B with the mental health services provided by community health centers and by other public agencies and nonprofit private organizations; and

Section 306(a)(6)(G): Native American Outreach

If there is a significant population of older individuals who are Native Americans, in the planning and service area of area agency on aging, the area agency on aging shall conduct outreach activities to identify such individuals in such area and shall inform such individuals of the availability of assistance under this Act;

Section 306(a)(7): Coordination of Long-Term Care

Provide that the area agency on aging will facilitate the coordination of community based long term care services designed to enable older individuals to remain in their homes, by means including:

- (i) development of case management services as a component of the long-term care services; consistent with the requirements of paragraph (8);
- (ii) involvement of long-term care providers in the coordination of such services; and,
- (iii) increasing community awareness of and involvement in addressing the needs of residents of long-term care facilities;

Section 306(a)(8): Case Management Services

Provide that case management services provided under this title through the area

agency on aging will:

- (i) not duplicate case management services provided through other Federal and State programs;
- (ii) be coordinated with services described in subparagraph (A); and,
- (iii) be provided by a public agency or a nonprofit private agency that:
 - (1) gives each older individual seeking services under this title a list of agencies that proved similar services within the jurisdiction of the area agency on aging;
 - (2) gives each individual described in clause (i) a statement specifying that the individual has a right to make an independent choice of service providers and documents receipt by such individual of such statement;
 - (3) has case managers acting as agents for the individuals receiving the services and not as promoters for the agency providing the services; or,
 - (4) is located in a rural area and obtains a waiver of the requirements described in clauses (i) through (iii)

Section 306(a)(9): Assurance for State Long-Term Care Ombudsman Program

Provide assurance that area agency on aging, in carrying out the State Long-Term Care Ombudsman program under section 307(a)(9), will expend not less than the total amount of funds appropriated under this Act and expended by the agency in fiscal year 2000 in carrying out such a program under this title;

Section 306(a)(10): Grievance Procedure

Provide a grievance procedure for older individuals who are dissatisfied with or denied services under this title;

Section 306(a)(11): Services to Native Americans

Provide information and assurances concerning services to older individuals who are Native Americans (referred to in the paragraph as "older Native Americans"), including--

- (A) information concerning whether there is a significant population of older Native Americans in the planning and service area and if so, an assurance that the area agency on aging will pursue activities, including outreach, to increase access of those older Native Americans to programs and benefits provided under this title;
- (B) an assurance that the area agency on aging will, to the maximum extent practicable, coordinate the services the agency provides under this title with

services provided under title VI; and

- (C) an assurance that the area agency on aging will make services under the area plan available, to the same extent as such services are available to older individuals within the planning and service area, to older Native Americans;

Section 306(a)(12): Federal Program Coordination

Provide that the area agency on aging will establish procedures for coordination of services with entities conducting other Federal or federally assisted programs for older individuals at the local level, with particular emphasis on entities conducting programs described in section 203(b) within the planning and service area.

Section 306(a)(13) (A-E): Maintenance of Integrity, Public Purpose, Quantity and Quality of Services, Auditability

Provide assurances that the area agency on aging will:

(A) maintain the integrity and public purpose of services provided, and service providers, under this title in all contractual and commercial relationships;

(B) disclose to the Assistant Secretary and the State agency--

(i) the identity of each nongovernmental entity with which such agency has a contract or commercial relationship relating to providing any service to older individuals; and

(ii) the nature of such contract or such relationship;

(C) demonstrate that a loss or diminution in the quantity or quality of the services provided, or to be provided, under this title by such agency has not resulted and will not result from such contract or such relationship;

(D) demonstrate that the quantity or quality of the services to be provided under this title by such agency will be enhanced as a result of such contract or such relationship;

(E) on the request of the Assistant Secretary or the State, for the purpose of monitoring compliance with this Act (including conducting an audit), disclose all sources and expenditures of funds such agency receives or expends to provide services to older individuals;

Section 306(a)(14): Appropriate use of Funds

Provide assurance that funds received under this title will not be used to pay any part of a cost (including administrative cost) incurred by the area agency on aging to carry out a contract or commercial relationship that is not carried out to implement this title

Section 306(a)(15): No Preference

Provide assurance that preference in receiving services under this title will be used-

(A) to provide benefits and services to older individuals, giving priority to older individuals identified in paragraph (4)(A)(i); and\

(B) in compliance with the assurances specified in paragraph (13) and the limitations specified in section 212;

TITLE VII: ELDER RIGHTS PROTECTION

Chapter 1: General Provisions

Section 705(a)(6)(A): General Provisions

An assurance that, with respect to programs for the prevention of elder abuse, neglect, and exploitation under chapter 3:

- (A) in carrying out such programs the State agency will conduct a program of services consistent with relevant State law and coordinated with existing State adult protective service activities for:
- (i) public education to identify and prevent elder abuse;
 - (ii) receipt of reports of elder abuse;
 - (iii) active participation of older individuals participating in programs under this Act through outreach, conferences, and referral of such individuals to other social service agencies or sources of assistance if appropriate and if the individuals to be referred consent, and
 - (iv) referral of complaints to law enforcement or public protective service agencies if appropriate;

Chapter 2: Ombudsman Program

Section 704(a): Organization and Area Plan Description of Ombudsman Program

Section 712(a)(5)(D)(iii): Confidentiality and Disclosure

The State agency shall develop the policies and procedures in accordance with all provisions of this subtitle regarding confidentiality and conflict of interest. [This is R510-200-8(B)(9) for confidentiality and R510-200-7(A)(e) for conflicts of interest using the definitions outlined in state and federal law]

Section 712(a)(5)(C): Eligibility for Designation

Entities eligible to be designated as local Ombudsman entities, and individuals eligible to be designated as representatives of such entities, shall:

- (i) have demonstrated capability to carry out the responsibilities of the Office;
- (ii) be free of conflicts of interest;

- (iii) in the case of the entities, be public or nonprofit private entities; and
- (iv) meet such additional requirements as the Ombudsman may specify.

Section 712(a)(5)(D): Monitoring Procedures

- (i) In General: The State agency shall establish, in accordance with the Office, policies and procedures for monitoring local Ombudsman entities designated to carry out the duties of the Office.

Section 712(a)(3)(D): Regular and Timely Access

The Ombudsman shall ensure that the residents have regular and timely access to the services provided through the Office and that the residents and complainants receive timely responses from representatives of the Office to complaints;

Section 712(c): Reporting System

The State agency shall establish a statewide uniform reporting system to:

- (1) collect and analyze data relating to complaints and conditions in long-term care facilities and to residents for the purpose of identifying and resolving significant problems, and
- (2) submit the data, on a regular basis.

Section 712(h): Administration

The State agency shall require the Office to:

- (1) prepare an annual report:
 - (A) describing the activities carries out by the Office in the year for which the report is prepared;
 - (B) containing and analyzing the data collected under subsection (c);
 - (C) evaluating the problems experienced by, and the complaints made by or on behalf of, residents;
 - (D) containing recommendations for:
 - (i) improving quality of the care and life of the residents; and
 - (ii) protecting the health, safety, welfare, and rights of the residents;
 - (E) (i) analyzing the success of the program including success in providing

- services to residents of board and care facilities and other similar adult care facilities; and
- (ii) identifying barriers that prevent the optimal operation of the program; and
- (F) providing policy, regulatory, and legislative recommendations to solve identified problems, to resolve the complaints, to improve the quality of care and life of residents, to protect the health, safety, welfare, and rights of residents, and to remove the barriers;
- (2) analyze, comment on, and monitor the development and implementation of Federal, State, and local laws, regulations, and other government policies and actions that pertain to long-term care facilities and services, and to the health, safety, welfare, and rights of residents, in the State, and recommend any changes in such laws, regulations, and policies as the Office determines to be appropriate;
- (3) (A) provide such information as the Office determines to be necessary to public and private agencies, legislators, and other persons, regarding:
- (i) the problems and concerns of older individuals residing in long-term care facilities; and
- (ii) recommendations related to the problems and concerns.

(These three assurances were added to the ombudsman section in May, 2003)

Section 712(f): Conflict of Interest

The State agency shall:

- (1) ensure that no individual, or member of the immediate family of an individual, involved in the designation of the Ombudsman (whether by appointment or otherwise) or the designation of an entity designated under subsection (a)(5), is subject to a conflict of interest;
- (2) ensure that no officer or employee of the Office, representative of a local Ombudsman entity, or member of the immediate family of the officer, employee, or representative, is subject to a conflict of interest;
- (3) ensure that the Ombudsman:
- (A) does not have a direct involvement in the licensing or certification of a long-term care facility or of a provider of a long-term care service;
- (B) does not have an ownership or investment interest (represented by equity, debt, or other financial relationship) in a long-term care facility or a long-term care service;
- (C) is not employed by, or participating in the management of, a long-term care facility; and
- (D) does not receive, or have the right to receive, directly or indirectly, remuneration (in cash or in kind) under a compensation arrangement with

- an owner or operator of a long-term care facility; and
- (4) establish, and specify in writing, mechanisms to identify and remove conflicts of interest referred to in paragraphs (1) and (2), and to identify and eliminate the relationships described in subparagraphs (A) through (D) of paragraph (3), including such mechanisms as:
- (A) the methods by which the State agency will examine individuals, and immediate family members, to identify the conflicts; and
 - (B) the actions that the State agency will require the individuals and such family members to take to remove such conflicts.

Section 712(a)(3)(E): Representation Before Governmental Agencies

The Ombudsman shall represent the interests of the residents before governmental agencies and seek administrative, legal, and other remedies to protect the health, safety, welfare, and rights of the residents;

Section 712(j): Noninterference

The State must:

- (1) Ensure that willful interference with representatives of the Office in the performance of the official duties of the representatives (as defined by the Assistant Secretary) shall be unlawful.
- (2) Prohibit retaliation and reprisals by a long-term care facility or other entity with respect to any resident, employee, or other person for filing a complaint with, providing information to, or otherwise cooperating with any representative of, the Office.

Will you assure that your agency will not interfere with the official functions of ombudsman representatives as defined in The Older Americans Act section 712 (a) (5) (B) and that representatives will be able to report any interference to the State?

Chapter 3: Programs for the Prevention of Elder Abuse, Neglect and Exploitation

Section 721(a): Establishment

In order to be eligible to receive an allotment under section 703 from funds appropriated with this section, and in consultation with area agencies on aging, develop and enhance programs for the prevention of elder abuse, neglect, and exploitation.

Section 721(b) (1-2)

- (1) providing for public education and outreach to identify and prevent elder abuse, neglect, and exploitation;
- (2) ensuring the coordination of services provided by area agencies on aging with services instituted under the State adult protection service program, State and local law enforcement systems, and courts of competent jurisdiction;

V. AREA PLAN PROGRAM OBJECTIVES

Supportive Services

Title III B Program Objective	Persons Served - Unduplicated Count	Persons Waiting for Services*	Estimated Service Units	Estimated Number of Persons Not Served
<p>Case Management (1 case): Assistance either in the form of access or care coordination in the circumstance where the older person and/or their caregivers are experiencing diminished functioning capacities, personal conditions or other characteristics which require the provision of services by formal service providers. Activities of case management includes assessing needs, developing care plans, authorizing services, arranging services, coordinating the provision of services among providers, follow-up and re-assessment, as required.</p>	3	0	36	2
<p>Personal Care (1 hour): Provide personal assistance, stand-by assistance, supervision or cues for persons having difficulties with one or more of the following activities of daily living: eating, dressing, bathing, toileting, and transferring in and out of bed.</p>	0	0	0	0
<p>Homemaker (1 hour): Provide assistance to persons having difficulty with one or more of the following instrumental activities of daily living: preparing meals, shopping for personal items, managing money, using the telephone or doing light housework. Chore (1 hour): Provide assistance to persons having difficulty with one or more of the following instrumental activities of daily living: heavy housework, yard work or sidewalk maintenance. Adult Day Care/Adult Day Health (1 hour): Provision of personal care for</p>	3	1	334	2

<p align="center">Title III B Program Objective</p> <p>dependent adults in a supervised, protective, congregate setting during some portion of a 24-hour day. Services offered in conjunction with adult day care/adult health typically include social and recreational activities, training, counseling, meals for adult day care and services such as rehabilitation, medication management and home health aide services for adult day health.</p>	<p align="center">Persons Served - Unduplicated Count</p>	<p align="center">Persons Waiting for Services*</p>	<p align="center">Estimated Service Units</p>	<p align="center">Estimated Number of Persons Not Served</p>
<p>Assisted Transportation (1 one-way trip): Provision of assistance, including escort, to a person who has difficulties (physical or cognitive) using regular vehicular transportation.</p>	1	0	50	10
<p>Transportation (1 one-way trip): Provision of a means of transportation for a person who requires help in going from one location to another, using a vehicle. Does not include any other activity. Legal Assistance (1 hour): Provision of legal advice, counseling and representation by an attorney or other person acting under the supervision of an attorney. Nutrition Education (1 session): A program to promote better health by providing accurate and culturally sensitive nutrition, physical fitness, or health (as it relates to nutrition) information and instruction to participants or participants and caregivers in a group or individual setting overseen by a dietitian or individual of comparable expertise.</p>		0	1,000 30 2,000	10

- Persons assessed and determined eligible for services

TITLE III C-1

<p align="center">Title III C-1 Program Objective</p>	<p align="center">Persons Served - Unduplicated Count</p>	<p align="center">Persons Waiting for Services*</p>	<p align="center">Estimated Service Units</p>	<p align="center">Estimated Number of Persons Not Served</p>
<p>Congregate Meals (1 meal): Provision to an eligible client or other eligible participant at a nutrition site, senior center or some other congregate setting, a meal which:</p> <ul style="list-style-type: none"> a) complies with the Dietary Guidelines for Americans (published by the Secretaries of the Department of Health and Human Services and the United States Department of Agriculture; b) provides, if one meal is served, a minimum of 33 and 1/3 percent of the current daily Dietary Reference Intakes (DRI) as established by the Food and Nutrition Board of the National Research Council of the National Academy of Sciences; c) provides, if two meals are served, together, a minimum of 66 and 2/3 percent of the current daily DRI; although there is no requirement regarding the percentage of the current daily DRI which an individual meal must provide, a second meal shall be balanced and proportional in calories and nutrients; and, d) provides, if three meals are served, together, 100 percent of the current daily DRI; although there is no requirement regarding the percentage of the current daily DRI which an individual meal must provide, a second and third meal shall be balanced and proportional in calories and nutrients. 	255	0	9,000	20
<p>Nutrition Counseling (1 hour): Provision of individualized advice and guidance to individuals, who are at nutritional risk because of their health or nutritional history, dietary intake, medications use or</p>	0	0	0	0

Title III C-1 Program Objective	Persons Served - Unduplicated Count	Persons Waiting for Services*	Estimated Service Units	Estimated Number of Persons Not Served
chronic illnesses, about options and methods for improving their nutritional status, performed by a health professional in accordance with state law and policy.				
Nutrition Education (1 session): A program to promote better health by providing accurate and culturally sensitive nutrition, physical fitness, or health (as it relates to nutrition) information and instruction to participants or participants and caregivers in a group or individual setting overseen by a dietitian or individual of comparable expertise.			2,000	

* Persons assessed and determined eligible for services

**TITLE III C-2
Home-Delivered Meals**

<p align="center">Title III C-2 Program Objective</p>	<p align="center">Persons Served - Unduplicated Count</p>	<p align="center">Persons Waiting for Services*</p>	<p align="center">Estimated Service Units</p>	<p align="center">Estimated Number of Persons Not Served</p>
<p>Assessment/Screening (1 Hour): Administering standard examinations, procedures or tests for the purpose of gathering information about a client to determine need and/or eligibility for services. Routine health screening (blood pressure, hearing, vision, diabetes) activities are included.</p>			121	
<p>Home-Delivered Meals (1 meal): Provision, to an eligible client or other eligible participant at the client's place of residence, a meal which: a) complies with the Dietary Guidelines for Americans (published by the Secretaries of the Department of Health and Human Services and the United States Department of Agriculture); b) provides, if one meal is served, a minimum of 33 and 1/3 percent of the current daily Dietary Reference Intakes (DRI) as established by the Food and Nutrition Board of the National Research Council of the National Academy of Sciences; c) provides, if two meals are served, together, a minimum of 66 and 2/3 percent of the current daily DRI; although there is no requirement regarding the percentage of the current daily RDA which an individual meal must provide, a second meal shall be balanced and proportional in calories and nutrients; and d) provides, if three meals are served, together, 100 percent of the current daily DRI; although there is no requirement regarding</p>	121	0	33,000	20

<p align="center">Title III C-2 Program Objective</p> <p>Home-Delivered Meals (cont'd): the percentage of the current daily RDA which an individual meal must provide, a second and third meal shall be balanced and proportional in calories and nutrients.</p>	<p align="center">Persons Served - Unduplicated Count</p>	<p align="center">Persons Waiting for Services*</p>	<p align="center">Estimated Service Units</p>	<p align="center">Estimated Number of Persons Not Served</p>
<p>Nutrition Counseling (1 hour): Provision of individualized advice and guidance to individuals, who are at nutritional risk because of their health or nutritional history, dietary intake, medications use or chronic illnesses, about options and methods for improving their nutritional status, performed by a health professional in accordance with state law and policy.</p>	0	0	0	0

* Persons assessed and determined eligible for services

**TITLE III D
Preventive Health**

Title III D Program Objective	Persons Served - Unduplicated Count	Persons Waiting for Services*	Estimated Service Units	Estimated Number of Persons Not Served
<u>Assessment and Screening</u>			<u>121</u>	
<u>Nutrition Education</u>			<u>2,000</u>	
Tai Chi for Arthritis			<u>250</u>	
Bingocize			<u>250</u>	

* Persons assessed and determined eligible for services

**TITLE III E
National Family Caregiver Support Program (NFCSP)**

Title III E Program Objective	Persons Served	Persons Waiting for Services*	Estimated Service Units
Information: Estimate the number of individuals who will receive information, education and outreach activities in order to recruit caregivers into your program.	15,000		21
Assistance: Estimate the number of clients who will receive assistance in accessing resources and information which will result in developed care plans and coordination of the appropriate caregiver services.	5		120
Counseling/Support Groups/ Training: Estimate the number of individuals who will receive counseling/support groups/training.	0		0
Respite: Estimate the number of clients who will receive respite services using NFCS funds.	5		900
Supplemental Services: Estimate the number of clients receiving supplemental caregiver services using NFCS funds.	5		250

* Persons assessed and determined eligible for services

OTHER OLDER AMERICANS ACT

Other Services Profile (*Optional*): List other services and the funding source.

Service Name and Funding Source	Persons Served - Unduplicated Count	Persons Waiting for Services*	Estimated Service Units	Estimated Number of Persons Not Served
Friendly Visit, Telephone Reassurance, Recreation, Exercise, Trips, Preventative Health, Public Information, Training			<u>120,000</u>	

* Persons assessed and determined eligible for services

Note: There are no restrictions on the number of other services which may be reported.

Mission/Purpose Codes:

- A= Services which address functional limitations
- B= Services which maintain health
- C= Services which protect elder rights
- D= Services which promote socialization/participation
- E= Services which assure access and coordination
- F= Services which support other goals/outcomes

STATE-FUNDED PROGRAMS

Service Code	Program Objective	Persons Served - Unduplicated Count	Persons Waiting for Services*	Estimated Number of Persons Not Served
ALM	Home and Community-based Alternatives Program:** Service designed to prevent premature or inappropriate admission to nursing homes, including program administration, client assessment, client case management, and home- and community-based services provided to clients.	24	0	20
RVP	Volunteer: Trained individuals who volunteer in the Retired Senior Volunteer Program, Foster Grandparent Program, and Senior Companion Program.	0	0	0

* Persons assessed and determined eligible for services

** Quarterly and annual reporting requirements by service area will still be required. (Example: case management, home health aide, personal care, respite, etc.)

MEDICAID AGING WAIVER PROGRAM

Program Objective	Persons Served - Unduplicated Count	Persons Waiting for Services*	Estimated Number of Persons Not Served
Purpose: A home and community-based services waiver offers the State Medicaid Agency broad discretion not generally afforded under the State plan to address the needs of individuals who would otherwise receive costly institutional care provided under the State Medicaid plan.	25	0	10

* Persons assessed and determined eligible for services

VI. REAFFIRMATION OR AMENDMENTS TO THE FOUR-YEAR PLAN

This section allows the AAA to annually reaffirm, with documentation, the information found in its four-year plan. It is important to include documentation with the request for any waivers, including descriptions and justifications for the request. This section provides an opportunity to discuss any modifications the agency is requesting to amend in the four-year plan. The following areas should be included, and any others that the AAA would like to add:

1. PRIORITY OF SERVICES

- Home Delivered Meals
- In Home Services
- Congregate Meals
- Transportation
- Preventative Health
- Health Education

2. SERVICE PROVIDERS

List all providers from whom the agency will purchase goods or services with Title III funds to fulfill area plan objectives. Specify the goods or services being purchased and the type of agreement made with the provider, i.e., subcontract, vendor, memorandum of agreement, etc.:

AGREEMENT	PROVIDER NAME	GOODS/SERVICE(S)	TYPE
	Rocky Mountain	In Home	Contract
	Comfort At Home	In Home	Contract
	Zions Way	In Home	Contract
	Utah Legal Services	Legal	Contract
	Homewatch Caregivers	In Home	Contract
	Private care Providers	In Home	Contract

3. DIRECT SERVICE WAIVERS

The State Plan shall provide that no supportive services, nutrition services, or in-home services (as defined in section 342[1]) will be directly provided by the State Agency or an area agency on aging, except where, in the judgment of the State Agency, provision of such services by the State or an area agency on aging is necessary to assure an adequate supply of such services, or where such services are directly related to such state or area agency on aging administrative functions, or where such services of comparable quality can be provided more economically by such state or area agency on aging.

Is your agency applying for any Direct Service Waivers?
 Yes [X] No []

If yes, list the services for which waivers are being requested and describe the necessity for the direct service provision.

Congregate: Monticello, Blanding, Bluff and La Sal Centers. It has been determined that this service can be better provided by the AAA in order to control costs and quality of meals.

Home Delivered: Monticello, Blanding, Bluff, and La Sal Centers. It has been determined that this service can be better provided by the AAA in order to control costs and quality of the meals

Transportation: There are no direct contract providers for these services in the County.

Case Management: There are no direct contract providers for this service in our county. Organizations and private providers provide the services to the client eliminating the potential conflict of interest.

4. PRIORITY SERVICE WAIVER

Reference(s): OAA Section 306(a)(2), 306(b)(1)(2)(A)(B)(C)(D), 307(a)(22)
State Rule R110-106-1

Indicate which, if any, of the following categories of service the agency is not planning to fund with the minimum percentage of Title III B funds specified in the State Plan, with the justification for not providing services. **Attach appropriate documentation** to support the waiver request as follows:

- 1) notification of public hearing to waive Title III B funding of a service category,
- 2) A list of the parties notified of the hearing,
- 3) A record of the public hearing, and
- 4) A detailed justification to support that services are provided in sufficient volume to meet the need throughout the planning and service area. (See State Rule R805-106 for specific requirements.)

<u>SERVICE CATEGORY</u>	<u>DESCRIPTION OF REASON FOR THE WAIVER</u>
-------------------------	---

We will not be asking for a waiver for these services.

Access:

In-Home:

Legal Assistance:

5. ADVISORY COUNCIL

References: OAA Sections 306(a)(6)(F)
FED 45 CFR Part 1321.57

Council Composition	Number of Members
60+ Individuals	4 _____
60+ Minority Individuals	4 _____
60+ Residing in Rural Areas	8 _____
Representatives of Older Individuals	6 _____
Local Elected Officials	3 _____
Representatives of Providers of Health Care (including Veterans Health Care if applicable)	6 _____
Representatives of Supportive Services Provider Organizations	_____
Persons With Leadership Experience in the Voluntary and Private Sectors	_____
General Public	_____
Total Number of Members (May not equal sum of numbers for each category)	23 _____

Name and address of chairperson:

Does the Area Agency Advisory Council have written by-laws by which it operates?

Yes No

Area Agency Advisory Council meetings schedule: Quarterly pending agenda
Items.

VII. POPULATION ESTIMATES

Population Group	Number*	Number Served in Planning and Service Area	Estimate of People Needing Services
Age 60+	1,461	205	75
Age 65+	2,045	410	225
Minority Age 65+	1145	230	113

*Population data from the Governor’s Office of Planning and Budget are provided for each county on the attached sheet.

VIII. SPECIFIC QUESTIONS ON PROGRAM ACTIVITIES



COMMISSION STAFF REPORT

MEETING DATE: April 18, 2023
SUBMITTED BY: Tammy Gallegos, Emergency Manager
TITLE: 2023 Flood Mitigation Funding
RECOMMENDATION: Approval

SUMMARY

The State of Utah has authorized funding for flood mitigation through SB0003. San Juan County was awarded \$20,500 all State funding no match.

HISTORY/PAST ACTION

Approval

FISCAL IMPACT

\$0

Award Packet
For
CY2023 Flood Mitigation Funding



Award Distributed By
The Department of Public Safety's (DPS)
Division of Emergency Management (DEM)

Award Letter

April 5, 2023

Tammy Gallegos

San Juan County

The Utah Division of Emergency Management is pleased to inform you that a grant award for San Juan County has been approved in the amount of \$20,500.00 from Flood Mitigation Funding Provided by the State of Utah through SB0003.

This letter and its attachments outline the terms and conditions of accepting this award. Please read all terms and conditions carefully, sign, and return along with this signed award packet no later than April 14, 2023. The signed award letter should be sent via email to Tanner Patterson (tpatterson@utah.gov).

We look forward to working with you on this award. For any questions, please contact Tanner Patterson, Finance Manager at tpatterson@utah.gov.

Sincerely,



Kris Hamlet, Director
Utah Department of Public Safety
Division of Emergency Management

Statement of Work

1. Purpose

- a. The State of Utah, through the Utah Division of Emergency Management (DEM) within the Department of Public Safety (DPS) makes this funding available to the identified recipient for the purpose of flood mitigation efforts.

2. Information

- a. Issued by – The State of Utah/Department of Public Safety/Division of Emergency Management
- b. Appropriation Authority for Program – SB0003 “The Legislature intends that an additional \$5,000,000 provided for the Department of Public Safety - Emergency Management - Emergency and Disaster Management item 74 of chapter 3, Laws of Utah 2022 not lapse at the close of Fiscal Year 2023. Funding shall be limited to Emergency Management Flood Mitigation.” This is a one-time funding appropriation.

3. Method of Distribution

- a. Advance
 - i. Upon completion of this agreement, DEM shall advance 75% of the identified award amount to the identified recipient. The final 25% of the award shall be processed following completion of the reporting requirements set forth in this agreement.
 - ii. Under this distribution method, counties are asked to act as the fiduciary for these funds and can handle subrecipient allocations as appropriate. (Pass-thru, spend funds on behalf of subrecipients, etc.)
 - iii. The primary recipient of the funds will be responsible for reporting requirements.

4. Agreement Period

- a. Effective Date – March 01, 2023
- b. Termination Date – July 31, 2023 with no option for renewal or extension
- c. Incurred Cost Period – March 01, 2023 – July 31, 2023
- d. Closeout Timeline – 90 days following the termination date, October 29, 2023

5. Eligible expenses and activities

- a. Sandbags
- b. Sandbagging Machines
- c. Water Walls
- d. Channelizing Devices
- e. Signage
- f. Water Pumps and Generators
- g. Outreach Activities
- h. CERT Supplies and Equipment
- i. Hand tools/PPE for mitigation activities
- j. Mitigation projects (contracts or personnel costs)
- k. Other mitigation activities upon approval

6. Approvals

- a. The list located under the section “Eligible expenses and activities” are pre-approved expense categories. For any intended use of funds other than what is provided in “Eligible expenses and activities” or in the “Project Summary” at the end of this agreement, prior

written approval is required. Please email inquiries regarding alternative use of this funding to tpatterson@utah.gov.

7. Recipient Responsibilities

- a. It is the recipient's responsibility to ensure all funding spent is aligned with efforts to prepare for, prevent, or mitigate potential flooding.


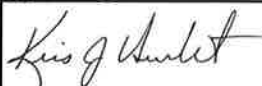
8. Reporting and closeout

- a. Following the end of the period of performance, or an earlier date at the convenience of the recipient, recipients shall provide a spending report via email to tpatterson@utah.gov to include a narrative of spending accompanied by proof of purchase/proof of payment for the reported expenses. Pictures of equipment are also encouraged in any reporting.

9. Monitoring and Disallowed Costs

- a. All recipients must comply with monitoring requests from the Utah Division of Emergency Management.
- b. If an expense is found to not align with the intent of this funding the cost of identified expenses may be disallowed and the relevant award amount deobligated and returned to the state.

Award Document

Award Document	Utah Department of Public Safety (DPS) Division of Emergency Management (DEM) Funding Entity: Division of Emergency Management Award Date: 03/01/2023			
1a. Agreement No.	2. Amendment No. N/A	3. UEI No. N/A	4. Type of Action Award	
6. Recipient Name San Juan County	7. Name of Recipient Project Officer Tammy Gallegos	8. Contact Information tgallegos@sanjuancounty.org	9. Name of DEM Project Coordinator Tanner Patterson 801.598.1610 tpatterson@utah.gov	
10. Effective Date of This Action 03/01/2023	11. Assistance Arrangement Mixed	12. Period of Performance From: 03/01/2023 To: 07/31/2023		
13. Description of Action Indicate funding obligation of award relating to project(s) in provided project summary				
Program Name	CFDA No.	Prior Award	Amount Awarded	Current Total Award
SB0003 Flood Mitigation	N/A	\$0.00	+\$20,500.00	\$20,500.00
Acceptance and Certification				
My signing below, the signatory official and project manager certify that they have read, understand, and will comply with all requirements set forth in this document.				
Recipient Signatory Official*			Date:	04/13/23
Printed Name and Title	Bruce Adams SJC Commission Chair			
DEM Signatory Official			Date:	04/10/2023
Printed Name and Title	Kris Hamlet, Director			
*A signatory is someone who signs a contract, therefore creating a legal obligation. Meaning that the person who signs here needs to have the authority of creating a legal obligation for your jurisdiction.				

Project Summary

<i>Item</i>	<i>SUM of Total</i>
Drone	\$3,500.00
Sandbagging machine	\$17,000.00
Grand Total	\$20,500.00



COMMISSION STAFF REPORT

MEETING DATE: April 18, 2023
SUBMITTED BY: Tammy Gallegos, Emergency Manager
TITLE: 2023 San Juan County Pack Creek Debris Basin HMGP FM-5388-5R
RECOMMENDATION: Approval

SUMMARY

After the Pack Creek Fire in 2021 San Juan County applied for a grant through the Hazard Mitigation Grant Program to construct a debris basin in the Spanish Valley area. This project has been approved by the State of Utah, Division of Emergency Management (DEM) and the Federal Emergency Management Agency (FEMA) for \$584,082.75 with a local share of \$194,694.25 for a total project cost of \$778,777.00.

Hazard Mitigation Grant Program (HMGP).

HISTORY/PAST ACTION

Approval

FISCAL IMPACT

\$194,694.25 Match (Can be in-kind or financial)



FEMA

R8-MT

March 7, 2023

Kris Hamlet, Director
Utah Division of Emergency Management
4315 S. 2700 W.
Taylorsville, UT 84129-2128

Attention: Kathy Holder, State Hazard Mitigation Officer

Re: AWARD APPROVAL – Hazard Mitigation Grant Program (HMGP) Post Fire FM-5388-5R San Juan County Pack Creek Debris Basin

Dear Director Hamlet:

The above referenced Hazard Mitigation Grant Program (HMGP) Post Fire award is approved for funding. The federal share for this award is \$584,082.75. There is no indirect cost rate for this subaward and it is not for research and development. The Recipient must award the project within 45 days from the date of this letter and the Subrecipient must then begin the project immediately.

Project Number	Project Title	Federal Share
FM-5388-5R	San Juan County County Pack Creek Debris Basin	\$584,082.75

The period of performance (POP) for FEMA-5388-FM-UT began March 31, 2022 and will end March 31, 2025. Please ensure that all approved activities are completed by the end of the award POP. If the Subrecipient cannot complete the subaward within the approved POP, a written request for an extension, including a revised timeline and supporting documentation, must be submitted to FEMA for approval no later than 60 days prior to the end of the POP.

Enclosed are environmental document(s) applicable to this project. In your award letter to the Subrecipient, please send a copy of these documents and make the Subrecipient aware of the importance of complying with all conditions written in the Record of Environmental Consideration (REC) or the Finding of No Significant Impact (FONSI). It is the responsibility of the Subrecipient to monitor the environmental conditions and report compliance in its quarterly reports. At closeout, FEMA requires a written description of how the environmental conditions were met, a signed copy of the attached Environmental Closeout Declaration form, and copies of required permits.

Please be sure to carefully review the FEMA State Agreement (FSA) for 5388-FM-UT which references the rules and regulations that govern the HMGP program. Here are some important highlights:

Kris Hamlet
March 7, 2023
Page 2

- Quarterly reports must be completed until all subawards are officially reconciled by FEMA. Quarterly performance and financial reports are due on January 30, April 30, July 30, and October 30.
- An approved subaward cannot be changed in any way once awarded without authorization from FEMA. Any proposed changes to the scope of work must be immediately reported to FEMA and will require additional review.
- All subaward closeout documentation must be submitted to the Recipient within 90 days of project completion. Subaward closeout documentation must be submitted to FEMA within 180 days of project completion.
- All funds must be liquidated and final closeout documentation for the overall award must be submitted to FEMA within 90 days of the end of the POP.

Region 8 Hazard Mitigation Assistance staff will work closely with the State of Utah's staff to ensure the success of this subaward. FEMA's goal is for all approved subawards to begin immediately and be completed within their original POP.

If you have any questions or concerns regarding the award of this subaward, please contact Sarena Bonora, Utah's Program Manager, at 202-702-1568.

Sincerely,

MELANIE STECK

Digitally signed by MELANIE
STECK
Date: 2023.03.07 09:16:40
-07'00'

Melanie Steck
Hazard Mitigation Assistance Branch Chief

Enclosures:

Obligation Report

Record of Environmental Consideration (REC)

Project Recommendations for Migratory Bird Conservation U.S. Fish and Wildlife Service, Utah Field Office

UT Raptor Guidelines

FEDERAL EMERGENCY MANAGEMENT AGENCY
HAZARD MITIGATION GRANTS PROGRAM

Item 11.

Obligation Report w/ Signatures

Disaster No	FEMA Project No	Amendment No	State Application ID	Action No	Supplemental No	State	Recipient
5388	5 -R	0	5	1	4	UT	Statewide

Subrecipient: San Juan (County)

Project Title : San Juan County Pack Creek Debris Basin

Subrecipient FIPS Code: 037-99037

Total Amount Previously Allocated	Total Amount Previously Obligated	Total Amount Pending Obligation	Total Amount Available for New Obligation
\$584,082.75	\$584,082.75	\$0.00	\$0.00

Project Amount	Subrecipient Management Cost Amount	Total Obligation	IFMIS Date	IFMIS Status	FY
\$584,082.75	\$0.00	\$584,082.75	02/18/2023	Accept	2023

Comments

Date: 02/18/2023 User Id: NEDWAR14

Comment: HMO approves

Date: 02/17/2023 User Id: SBONORA

Comment: Obligation of eligible funds for San Juan County Pack Creek Debris Basin

Authorization

Preparer Name: SARENA BONORA

Preparation Date: 02/17/2023

HMO Authorization Name: NICOLE EDWARDS

HMO Authorization Date: 02/18/2023

SARENA W BONORA

Digitally signed by SARENA W BONORA

Date: 2023.02.22 09:32:36 -07'00'

Authorizing Official Signature

Authorizing Official Title

Authorization Date

NICOLE K EDWARDS

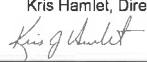
Digitally signed by NICOLE K EDWARDS

Date: 2023.03.01 09:18:52 -07'00'

Authorizing Official Signature

Authorizing Official Title

Authorization Date

UTAH DEPARTMENT OF PUBLIC SAFETY UTAH DIVISION OF EMERGENCY MANAGEMENT OBLIGATING DOCUMENT FOR AWARD/AMENDMENT					FORM 76-10	
1. FEDERAL AWARDING AGENCY Federal Emergency Management Agency (FEMA)		2. AGREEMENT NO. FM-5388-5R		4. TYPE OF ACTION <input checked="" type="checkbox"/> AWARD <input type="checkbox"/> AMENDMENT	5. AMENDMENT NO. N/A	
6. SUBRECIPIENT San Juan County	7. SUBRECIPIENT DUNS 70018296	8. SUBRECIPIENT ADDRESS 117 S Main Street, Monticello, Utah 84535		7. ISSUING STATE OFFICE AND ADDRESS: Utah Department of Public Safety Utah Division of Emergency Management 4315 S. 2700 West 2nd Floor, Suite 2200 Taylorsville, UT 84129-2128		
8. NAME OF RECIPIENT PROJECT MANAGER Tammy Gallegos			PHONE NO. 435-587-3225	9. NAME OF STATE PROJECT COORDINATOR Ember Herrick		
				PHONE NO. (385) 630-8246		
10. FEDERAL AWARD DATE March 7, 2023				11. METHOD OF PAYMENT Check		
12. DESCRIPTION OF ACTION San Juan County Debris Basin						
PROGRAM NAME CFDA #	ACCOUNTING DATA		PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	PERFORMANCE PERIOD
Hazard Mitigation Grant Program (HMGP) 97.039	FM-5388-5R GRANT ALLOCATION		\$0.00	\$584,082.75	\$584,082.75	March 31, 2022 thru March 31, 2025
13. RECIPIENT IS REQUIRED TO SIGN AND RETURN (1) ORIGINAL COPY OF THIS DOCUMENT TO THE STATE OFFICE IDENTIFIED IN BLOCK 6. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No						
14. RECIPIENT SIGNATORY OFFICIAL (Name and Title):					DATE	
15. STATE SIGNATORY OFFICIAL (Name and Title): Kris Hamlet, Director 					DATE 04/06/2023	

Fiscal Year 2021 Hazard Mitigation Grant Program Articles of Agreement

San Juan County Pack Creek Debris Basin
FM-5388-5R

CFDA# 97.039 Performance Period Ends: 03/31/2025

In order to receive funding, this document titled, "Articles of Agreement", must be signed by an authorized representative from your agency. By signing the document, the agency is providing certification to the following:

1. The named jurisdiction is not currently identified on the Federal Government's List of those who have been Suspended and/or Debarred (Ineligible to receive federal funding). Additionally, the named jurisdiction must ensure that any vendor from whom they procure equipment or services is not currently identified on the Federal Government's List of those who have been Suspended and/or Debarred.
2. The named jurisdiction will comply with Federal audit requirements, as identified in [2 CFR 200 Subpart F](#) (Single audit requirements) and [Build America. Buy America Act \(BABAA\)](#).
3. The named jurisdiction will comply with all deadlines, reporting requirements, and documentation requests identified by the Utah Division of Emergency Management (DEM), the State Administrative Agency (SAA). Quarterly reports must be submitted to DEM no later than the third Friday of the month following the end of the quarter (January, April, July, and October).
4. The named jurisdiction agrees to purchase only those items that have been identified with approved line item numbers, and to perform only work per the scope of work. Any changes to the original scope of work must be requested by the named jurisdiction, in writing, and must be approved by DEM prior to the procurement of those newly requested items. Any unauthorized purchases or changes will not be eligible and the named agency will be fully responsible for those costs.
5. The named jurisdiction is subject to monitoring visits of all grant related activities. This shall include, but not limited to, the right to make site inspections at any time, to bring experts and consultants on site to examine or evaluate completed work or work in progress and to observe all of the named jurisdiction personnel in every phase of performance of grant related work.
6. The named jurisdiction must comply with all environmental conditions placed on the project. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, the named jurisdiction must ensure monitoring of ground disturbance, and if any potential archeological resources are discovered, they will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office. Any construction activities that have been initiated without the necessary EHP review and approval will result in a non-compliance finding and will not be eligible for FEMA funding.

I, _____ certify that my agency will comply with the articles
(Authorized Agency Representative)
of agreement presented on this document and agree to adhere to the approved line items that have been identified on page two (2) of this same document.

Signature of Authorized Agency Representative

Date

List of Approved Line Items

Pre-Award Costs - \$40,560

1. Pre-Award Costs – 325 hrs / \$40,560
 - a. Assisting the County with project application – 15 hrs
 - b. Scoping/developing the project approach, goals, and objectives – 20 hrs
 - c. Compiling information such as pictures, figures, history (e.g., newspaper articles) – 15 hrs
 - d. Developing GIS maps of project concepts, background, etc. – 20 hrs
 - e. Preparing application content, writeups, etc. – 25 hrs
 - f. Collaborate with the Utah DEM and FEMA on the application – 10 hrs
 - g. Topographic Survey of proposed site – 30 hrs
 - h. Refining project scope, approach, goals, and objectives – 10 hrs
 - i. Modeling proposed alternatives – 58 hrs
 - j. Developing concepts and preliminary exhibits, cost estimates, and comparisons – 12 hrs
 - k. Provide a design of preferred alternative to the level of detail required for a 30% design – 46 hrs
 - l. Completing a Benefit Cost Analysis (BCA) for preferred project alternative – 64 hrs

Post-Award Costs - \$738,217

1. Design, Permitting, Contractor Procurement – 393 hrs / \$49,110
 - a. Geotechnical Investigation (3 borings, 2-4 test pits in borrow area, laboratory testing, analysis for dam embankment, geotechnical report) – 173 hrs / \$21,648
 - b. Complete 60% and 90% Design and hold corresponding reviews – 136 hrs / \$17,000
 - c. Permitting and approvals with Utah Dam Safety, US Army Corps of Engineers, etc. – 23 hrs / \$2,862
 - d. Preparation of Bidding Documents – 24 hrs / \$3,000
 - e. Contractor Procurement – 37 hrs / \$4,600
2. Construction - \$689,107
 - a. Excavation – 5,109 CY at \$10/CY
 - b. Embankment – 4,217 CY at \$30/CY
 - c. Concrete Weir Wall – 200 CY at \$1,000/CY
 - d. Debris Posts - \$15,000 for post upstream of both embankments
 - e. Riprap mining, gathering, and placement – 1,882 CY at \$80/CY
 - f. Testing, special inspections, and Construction Engineering, QC Surveying – 3 months at 20hrs a week, 3 trips a week

Project Amount:
Federal Share: \$584,082.75 (75%)
Non-federal Share: \$194,694.25 (25%)
Total: \$778,777.00

San Juan County is responsible to:

- Document all costs
- Follow DEM reimbursement procedures to obtain reimbursement for completed work.
- Itemize costs on Form 85-21 (Requests for Reimbursement) using the approved line items above.
- Follow the approved scope of work and budget narrative.



COMMISSION STAFF REPORT

MEETING DATE: April 13, 2023

ITEM TITLE, PRESENTER: Consideration and Approval of the *San Juan County Health Department - COVID-19 Health Disparities and Advancing Health Equity Amendment 1* contract Presented by Grant Sunada, Public Health Director

RECOMMENDATION: Make a motion approving the agreement.

SUMMARY

The general purpose of this contract is to understand and address health disparities related to COVID-19 among populations at high-risk and underserved, including racial and ethnic minority populations and rural communities. Also, to build capacity at the local health department to reduce health disparities and build capacity to address future public health emergencies.

This allows for the strengthening of a community health collaborative team across health partners in San J

HISTORY/PAST ACTION

Approval

FISCAL IMPACT

This is a no-cost extension of the original contract from 05/31/2023 to 05/31/2023. The original contract allows for \$299,405.00 in reimbursed through federal funds, in accordance with the provisions of this contract, with no requirement of match from the county.



UTAH DEPARTMENT OF HEALTH & HUMAN SERVICES CONTRACT AMENDMENT

PO Box 144003, Salt Lake City, Utah 84114
288 North 1460 West, Salt Lake City, Utah 84116

2221114

Department Log Number

222700144

State Contract Number

1. **CONTRACT NAME:** The name of this contract is San Juan County Health Department - COVID-19 Health Disparities and Advancing Health Equity Amendment 1.
2. **CONTRACTING PARTIES:** This contract amendment is between the Utah Department of Health & Human Services (DEPARTMENT) and San Juan County (CONTRACTOR).

PAYMENT ADDRESS

San Juan County
735 S 200 W, Ste 2
Blanding UT, 84511

MAILING ADDRESS

San Juan County
735 S 200 W, Ste 2
Blanding UT, 84511

Vendor ID: 06866HL

Commodity Code: 99999

3. **PURPOSE OF CONTRACT AMENDMENT:** To extend the current end date of the contract from 5/31/2023 to 5/31/2024.

4. **CHANGES TO CONTRACT:**

1. The contract termination date is being changed. The original contract termination date was 5/31/2023. The contract period is being increased by 12 months. The new termination date is 5/31/2024.

All other conditions and terms in the original contract and previous amendments remain the same.

5. **EFFECTIVE DATE OF AMENDMENT:** This amendment is effective 06/01/2023.
6. **DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:**
 - A. All other governmental laws, regulations, or actions applicable to services provided herein.
 - B. All Assurances and all responses to bids as provided by the CONTRACTOR.
 - C. Utah Department of Health & Human Services General Provisions and Business Associate Agreement currently in effect until 6/30/2023.

7. This contract, its attachments, and all documents incorporated by reference constitute the entire agreement between the parties and supersedes all prior written or oral agreements between the parties relating to the subject matter of this contract.



COMMISSION STAFF REPORT

MEETING DATE:	April, 2023
ITEM TITLE, PRESENTER:	Consideration and Approval of <i>San Juan County Health Department - STD Disease Intervention Services - 2019 Amendment 4</i> by Grant Sunada, Public Health Director
RECOMMENDATION:	Approve

SUMMARY

The general purpose of this contract is to provide Disease Intervention Services and Sexually Transmitted Disease Testing to individuals within San Juan County.

These services aim to reduce and control the spread of sexually transmitted diseases (STDs) through (1) prompt and confidential investigations and (2) expanding and training the Disease Intervention Specialist (DIS) workforce (e.g., cross-training in COVID-19, HIV, STDs, and other infectious diseases; Conduct disease investigations including, case investigation, contact tracing, linkage to treatment, referrals, case management, and outbreak response).

HISTORY/PAST ACTION

Approval of amendments to existing federal contracts with San Juan County.

FISCAL IMPACT

The funding amount will be increased by \$57,250.00 in federally reimbursed funding with no financial obligation for activities between January 1, 2023 to December 31, 2023. New total funding is \$151,983.00 in to the County. The original amount was \$94,733.00.



UTAH DEPARTMENT OF HEALTH & HUMAN SERVICES CONTRACT AMENDMENT

PO Box 144003, Salt Lake City, Utah 84114
288 North 1460 West, Salt Lake City, Utah 84116

1901709
Department Log Number

192700666
State Contract Number

1. **CONTRACT NAME:** The name of this contract is San Juan County Health Department - STD Disease Intervention Services - 2019 Amendment 4.
2. **CONTRACTING PARTIES:** This contract amendment is between the Utah Department of Health & Human Services (DEPARTMENT) and San Juan County (CONTRACTOR).

PAYMENT ADDRESS

San Juan County
735 S 200 W, Ste 2
Blanding UT, 84511

MAILING ADDRESS

San Juan County
735 S 200 W, Ste 2
Blanding UT, 84511

Vendor ID: 06866HL
Commodity Code: 99999

3. **PURPOSE OF CONTRACT AMENDMENT:** The purpose of this amendment is to increase the contract amount and replace Attachment "A" in exchange for continued services.
4. **CHANGES TO CONTRACT:**

1. The contract amount is being changed. The original amount was \$94,733.00. The funding amount will be increased by \$57,250.00 in federal funds. New total funding is \$151,983.00.
2. Attachment "A" effective, January 1, 2023, replaces Attachment "A" which was effective January 2022. The document title is changed, Article "II" Sections C., is changed and Section L., is added, Article "III" Section A., is changed, and Sections A.7., A.8., A.9., and A.10., are added, and Section D., is changed and Section F.2.b., is added, Article "V" Sections A., C.3., and C.6., are changed, and Section D., is added, Article "VI" Section G., is added, and Article "VII" is changed.

UEI: WCVABP2FEVA2

Indirect Cost Rate: 0%

Add

Federal Program Name:	Preventive Health Services Sexually Transmitted Diseases Control Grants	Award Number:	5 NH25PS005169-05-00
Name of Federal Awarding Agency:	US Department of Health and Human Services	Federal Award Identification Number:	NH25PS005169

Assistance Listing:	STRENGTHENING STD PREVENTION AND CONTROL FOR HEALTH DEPARTMENTS (STD PCHD)	Federal Award Date:	12/14/2022
Assistance Listing Number:	93.977	Funding Amount:	\$4000.00

Add

Federal Program Name:	Preventive Health Services Sexually Transmitted Diseases Control Grants	Award Number:	5 NH25PS005169-04-02
Name of Federal Awarding Agency:	US Department of Health and Human Services	Federal Award Identification Number:	NH25PS005169
Assistance Listing:	STRENGTHENING STD PREVENTION AND CONTROL FOR HEALTH DEPARTMENTS	Federal Award Date:	2/17/2022
Assistance Listing Number:	93.977	Funding Amount:	\$430.00

Add

Federal Program Name:	Preventive Health Services Sexually Transmitted Diseases Control Grants	Award Number:	5 NH25PS005169-04-02
Name of Federal Awarding Agency:	US Department of Health and Human Services	Federal Award Identification Number:	NH25PS005169
Assistance Listing:	STRENGTHENING STD PREVENTION AND CONTROL FOR HEALTH DEPARTMENTS	Federal Award Date:	2/17/2022
Assistance Listing Number:	93.977	Funding Amount:	\$25000.00

Add

Federal Program Name:	Preventive Health Services Sexually Transmitted Diseases	Award Number:	6 NH25PS005169-05-01
-----------------------	--	---------------	----------------------

	Control Grants		
Name of Federal Awarding Agency:	US Department of Health and Human Services	Federal Award Identification Number:	NH25PS005169
Assistance Listing:	STRENGTHENING STD PREVENTION AND CONTROL FOR HEALTH DEPARTMENTS (STD PCHD)	Federal Award Date:	1/27/2023
Assistance Listing Number:	93.977	Funding Amount:	\$27820.00

All other conditions and terms in the original contract and previous amendments remain the same.

5. EFFECTIVE DATE OF AMENDMENT: This amendment is effective 01/01/2023
6. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:
 - A. All other governmental laws, regulations, or actions applicable to services provided herein.
 - B. All Assurances and all responses to bids as provided by the CONTRACTOR.
 - C. Utah Department of Health & Human Services General Provisions and Business Associate Agreement currently in effect until 6/30/2023.
7. This contract, its attachments, and all documents incorporated by reference constitute the entire agreement between the parties and supersedes all prior written or oral agreements between the parties relating to the subject matter of this contract.

Attachment A: Special Provisions
 San Juan Health Department - STD Disease Intervention Services - 2019 Amendment 4
 Effective Date: January 1, 2023

I. GENERAL PURPOSE:

- A. The general purpose of this contract is to provide Disease Intervention Services and Sexually Transmitted Disease Testing to individuals within the Subrecipient's jurisdiction.

II. DEFINITIONS:

- A. "CDC" means The Centers for Disease Control and Prevention.
 B. "DIS" means Disease Intervention Specialist.
 C. "Department" means Utah Department of Health and Human Services HEART (HIV/STD Elimination, Analysis, Response and Treatment).
 D. "EPT" means Expedited Partner Therapy.
 E. "Education" means one on one discussion and distribution of educational materials if applicable.
 F. "PrEP" means Pre-exposure Prophylaxis.
 G. "QA" means Quality Assurance.
 H. "STD" means Sexually Transmitted Disease.
 I. "Subrecipient" means Contractor and San Juan county.
 J. "UT-NEDSS" means the Utah electronic disease surveillance system.
 K. "UPHL" means the Utah Public Health Laboratory.
 L. "Partner services" means eliciting sexual partner information and contacting partners for risk-reduction education, testing, and treatment.

III. FUNDING:

- A. New total funding is \$151,983.00.
1. \$4,000.00 for the period January 1, 2019 to December 31, 2019.
 2. \$5,000.00 for the period January 1, 2020 to December 31, 2020.
 - a. \$1,000.00 for STD Prevention Disease Intervention Services.
 - b. \$4,000.00 for Early Intervention Services - Disease Intervention Services.
 3. \$4,000.00 for the period January 1, 2021 to December 31, 2021.
 - a. \$2,000.00 for STD Prevention Disease Intervention Services.
 - b. \$2,000.00 for Early Intervention Services - Disease Intervention Services.
 4. \$25,911.00 for DIS Workforce for the period January 1, 2022 to December 31, 2022.
 5. \$4,000.00 for STD Prevention Disease Intervention Services for the period January 1, 2022 to December 31, 2022.

6. \$51,822.00 for DIS Workforce for the period March 1, 2022 to December 31, 2022.
 7. \$4,000.00 for STD Prevention Disease Intervention Services for the period January 1, 2023 to December 31, 2023.
 8. \$430.00 for DIS Workforce for the period January 1, 2023 to December 31, 2023.
 9. \$25,000.00 for Training and Workforce Assessments for the period January 1, 2023 to December 31, 2023.
 10. \$27,820.00 for DIS Workforce for the period February 1, 2023 to December 31, 2023.
- B. The DEPARTMENT agrees to reimburse the Subrecipient up to the maximum amount of the contract for expenditures made by the Subrecipient directly related to the program.
- C. The Federal funds provided under this agreement are from the Federal Program and award as recorded on page 1 of the contract.
- D. Pass-through Agency: Utah Department of Health and Human Services.
- E. Number assigned by the Pass-through Agency: State Contract Number, as recorded on Page 1 of the Contract.
- F. In addition to the General Provision of the Contract, the Subrecipient shall:
1. Submit June's invoice no later than July 15th of each year.
 2. Include one column for each funding source in the Monthly Expenditure Report.
 - a. STD Prevention
 - b. STD DIS COVID-19

IV. DEPARTMENT CONTACT:

- A. The day to day operations and dispute contact is Nikki Baer, abaer@utah.gov, (801) 538-6174.

V. RESPONSIBILITIES OF SUBRECIPIENT:

- A. For Case Investigation and Partner Services, the Subrecipient shall:
1. Investigate STD cases within the Subrecipient's jurisdiction to reduce and control the spread of STDs by:
 - a. Interviewing 85% of all early syphilis cases within 14 days of diagnosis;
 - b. Investigating 85% of all stages of syphilis among reproductive-age females within 30 days of diagnosis including obtaining pregnancy status, treatment, and stage confirmation;
 - c. Interviewing 70% of gonorrhea cases within 60 days of diagnosis;
 - d. Providing partner services to syphilis and gonorrhea cases during disease intervention specialist interviews;

- e. Providing partner services to 90% of all stages of syphilis cases among pregnant women and women of reproductive age; and
 - f. Providing partner services to 100% of primary and secondary syphilis cases among men with female partners.
2. Ensure treatment is provided to 85% of early syphilis, and gonorrhea cases within 14 days of diagnosis based on the treatment guidelines specified in this Contract;
 3. Treat all identifying information regarding STD-infected individuals as confidential information. Disclosure of STD-related information concerning any individual is prohibited without written, informed consent from the individual;
 4. Ensure all gonorrhea and early syphilis cases comply with the requirements of each disease specific Minimum Data Set as specified in this Contract;
 - a. Incidences in UT-NEDSS identified in the quarterly QA summary report shall be resolved no later than four weeks after receiving the report.
 5. Provide PrEP education and referrals to 80% of all MSM who are diagnosed with early syphilis and/or gonorrhea and interviewed by the Subrecipient;
 6. Ensure all STD case investigations assigned to the Subrecipient's jurisdiction in UT-NEDSS receive a workflow status of 'Approved by LHD' within 60 days of diagnosis;
 7. Strengthen STD surveillance by routinizing enhanced investigation among a representative sample of individuals diagnosed with gonorrhea by: and
 - a. Conducting provider investigations for all cases identified in the random sample to ascertain additional information such as signs/symptoms, and
 - b. Attempting to obtain patient interviews with a random sample of gonorrhea cases to ascertain additional behavioral and demographic information. Disease Intervention Services.
 1. No less than four attempts at patient contact are required and outcomes of each contact attempt shall be fully documented.
 8. Attend annual contract monitoring meeting with the DEPARTMENT.
- B. For Increasing the Public Health Workforce, the Subrecipient shall:
1. Expand and train the DIS workforce by:
 - a. Personnel supported by DIS Supplemental funding shall:
 1. Be cross-trained to respond to COVID-19, HIV, STDs, and other infectious diseases, and

2. Conduct disease investigations including, case investigation, contact tracing, linkage to treatment, referrals, case management, and outbreak response.
2. DIS Supplemental funding shall be used for; and
 - a. Wages and benefits related to recruitment, hiring, training, and retaining DIS staff;
 - b. Hiring priority should be given to front-line DIS and DIS supervisors with a secondary focus on roles that support the success of frontline DIS response and outbreak efforts, and
 - c. Focus on diversity, health equity, and inclusion for hiring and training a diverse workforce across all levels who are representative of, and have language competence for, the local communities they serve.
 3. Provide the following information on all personnel supported by this funding no later than 30 days after hire.
 - a. Staff name;
 - b. Staff position and title;
 - c. Annual salary (including fringe benefit percentage if applicable), and
 - d. Number of FTE's supported by these funds.
- C. Comply with the following standards, protocols, policies, procedures and guidelines or latest update:
1. The Centers for Disease Control and Prevention's Program Operations Guidelines for STD Prevention (<https://www.cdc.gov/std/program/overview.pdf>);
 2. Sexually Transmitted Infections Treatment Guidelines (<https://www.cdc.gov/std/treatment-guidelines/STI-Guidelines-2021.pdf>);
 3. Sexually Transmitted Infections Screening Guidelines (<https://www.cdc.gov/std/treatment-guidelines/screening-recommendations.htm>);
 4. *Morbidity and Mortality Weekly Report* (MMWR) (<https://www.cdc.gov/mmwr/index.html>);
 5. Disease Investigation Plans and *Minimum Data Sets*: Chlamydia (https://ptc.health.utah.gov/wp-content/uploads/2020/03/Chlamydia-Disease-Plan-Final_021920-PDF.pdf); Gonorrhea (https://ptc.health.utah.gov/wp-content/uploads/2020/03/Gonorrhea-Disease-Plan-Final_021920-PDF-1.pdf); and

Syphilis (https://ptc.health.utah.gov/wp-content/uploads/2020/03/Syphilis_Final_Rev_March-2018.pdf);

6. Administrative Code Rule R386-702 (<https://adminrules.utah.gov/public/rule/R386-702/Current%20Rules?searchText=R386-702>);
 7. Utah Code 58-1-501.3 Health Professional Prescribing Exceptions for Expedited Partner Therapy for Sexually Transmitted Diseases (<https://le.utah.gov/xcode/Title58/Chapter1/58-1-S501.3.html>); and
 8. Health Resources and Safety Administration 340B Regulations (<https://www.hrsa.gov/opa/index.html>).
- D. For the Training and Workforce Assessments, the Subrecipient shall:
1. Require public health nurses, DIS, and those who supervise these staff to complete 100% of surveys.

VI. THE DEPARTMENT MAY:

- A. Provide program information/updates including epidemiological profiles, program statistics, information/publications on current issues, best practices, performance outcome measures, and CDC STD program messages.
- B. Provide technical assistance on disease intervention techniques and clinical case management upon request.
- C. Provide technical assistance and medical consultation for STDs upon request.
- D. Provide item such as, but not limited to the following: CDC literature including treatment guidelines, condoms, and lube based upon availability upon request.
- E. Provide quarterly QA lists no later than 60 days after the end of each calendar quarter.
- F. Provide PrEP educational materials and training upon request.
- G. Provide myLAB Box™ chlamydia/gonorrhea and/or HIV test kits in an amount and frequency determined by the DEPARTMENT. The SUBRECIPIENT may request test kits using the form provided by the DEPARTMENT.
 1. The Subrecipient shall:
 - a. Provide test kits to clients at no cost.
 - b. Not sell or give test kits to another entity;
 - c. Not redistribute test kits to another entity without the DEPARTMENT's prior written approval;
 - d. Maintain an inventory of all test kits received and distributed using the inventory sheet provided by the DEPARTMENT:
 1. Provide completed inventory sheet to the DEPARTMENT every 3 months starting on January 1 of each year and upon request; and
 2. Return any unused test kits to the DEPARTMENT no later than 30 days before the kits expire.

- e. Screen all clients using the screening tool provided by the DEPARTMENT to identify if the patient qualifies for free at-home test kits and which kits they should receive:
 - 1. Provide referrals to other testing options to clients who do not qualify for free test kits.
- f. Provide client technical assistance to complete online registration, sample collection, returning samples, and receiving results.
- g. Provide other active referrals based on client risk and test results.

VII. AMENDMENTS AND TERMINATION:

- A. If the Contract is not amended to add funds, the Contract shall terminate as of December 31, 2023.



COMMISSION STAFF REPORT

MEETING DATE: April 18, 2023

ITEM TITLE, PRESENTER: Consideration and Approval of the *San Juan County - Disease Response, Evaluation, Analysis and Monitoring 2019 Amendment 4*, presented by Grant Sunada, Public Health Director

RECOMMENDATION: Approval

SUMMARY

This funding supports epidemiology/outbreak response, Prion disease (transmissible neurodegenerative diseases), and vaccine preventable diseases (including; diphtheria, measles, mumps, rubella, meningococcal disease, H influenzae, pertussis, S. pneumoniae, tetanus, and MIS-C)..

HISTORY/PAST ACTION

Approval

FISCAL IMPACT

The contract amount is being changed. The original amount was \$22,259.00. The funding amount will be increased by \$202.00 in federal funds. New total funding is \$22,460.00. All expenses are federally funded and reimbursed per the San Juan Public Health Budget.

- For Cross-Cutting Epidemiology/Outbreak Response \$2,866.00 for the period August 1, 2022 to July 31, 2023
- Prion Disease \$1,076.00 for the period August 1, 2022 to July 31, 2023.
- Vaccine Preventable Diseases \$1,326.00 for the period August 1, 2022 to July 31, 2023.
- Vaccine Preventable disease – Industry & Occupation \$3,154.00 for the period August 1, 2022 to July 31, 2023



UTAH DEPARTMENT OF HEALTH & HUMAN SERVICES CONTRACT AMENDMENT

PO Box 144003, Salt Lake City, Utah 84114
288 North 1460 West, Salt Lake City, Utah 84116

2022606
Department Log Number

202700508
State Contract Number

1. **CONTRACT NAME:** The name of this contract is San Juan County - Disease Response, Evaluation, Analysis and Monitoring 2019 Amendment 4.
2. **CONTRACTING PARTIES:** This contract amendment is between the Utah Department of Health & Human Services (DEPARTMENT) and San Juan County (CONTRACTOR).

PAYMENT ADDRESS

San Juan County
735 S 200 W, Ste 2
Blanding UT, 84511

MAILING ADDRESS

San Juan County
735 S 200 W, Ste 2
Blanding UT, 84511

Vendor ID: 06866HL

Commodity Code: 99999

3. **PURPOSE OF CONTRACT AMENDMENT:** The purpose of this amendment is to increase the contract amount and replace Attachment "A" in exchange for continued services.

4. **CHANGES TO CONTRACT:**

1. The contract amount is being changed. The original amount was \$22,259.00. The funding amount will be increased by \$202.00 in federal funds. New total funding is \$22,460.00.
2. Attachment "X", effective September 1, 2022, is replacing Attachment "X" which was effective August 2022. The document title is changed, Article "III", Funding, Section A., is changed, A.1.f), A.1.g), A.2.g), A.2.h), A.3.g), A.3.h), A.4.c) and A.3.d) are added, and Section D, is changed, and Article "VI" Responsibilities of Subrecipient, A.5., is deleted, and Article "XI" is added.

UEI: WCVABP2FEVA2

Indirect Cost Rate: 0%

Subtract

Federal Program Name:	EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES (ELC)	Award Number:	5 NU50CK000536-03-00
Name of Federal Awarding Agency:	US Department of Health and Human Services	Federal Award Identification Number:	NU50CK000536

Assistance Listing:	EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES (ELC)	Federal Award Date:	6/29/2021
Assistance Listing Number:	93.323	Funding Amount:	-\$2866.00

Add

Federal Program Name:	Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)	Award Number:	5 NU50CK000536-04-00
Name of Federal Awarding Agency:	US Department of Health and Human Services	Federal Award Identification Number:	NU50CK000536
Assistance Listing:	EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES (ELC)	Federal Award Date:	7/8/2022
Assistance Listing Number:	93.323	Funding Amount:	\$2866.00

Subtract

Federal Program Name:	EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES (ELC)	Award Number:	5 NU50CK000536-03-00
Name of Federal Awarding Agency:	US Department of Health and Human Services	Federal Award Identification Number:	NU50CK000536
Assistance Listing:	EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES (ELC)	Federal Award Date:	6/29/2021
Assistance Listing Number:	93.323	Funding Amount:	-\$1076.00

Add

Federal Program Name:	Epidemiology and Laboratory Capacity for Infectious Diseases	Award Number:	5 NU50CK000536-04-00
-----------------------	--	---------------	----------------------

	(ELC)		
Name of Federal Awarding Agency:	US Department of Health and Human Services	Federal Award Identification Number:	NU50CK000536
Assistance Listing:	EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES (ELC)	Federal Award Date:	7/8/2022
Assistance Listing Number:	93.323	Funding Amount:	\$1076.00

Subtract

Federal Program Name:	EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES (ELC)	Award Number:	5 NU50CK000536-03-00
Name of Federal Awarding Agency:	US Department of Health and Human Services	Federal Award Identification Number:	NU50CK000536
Assistance Listing:	EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES (ELC)	Federal Award Date:	6/29/2021
Assistance Listing Number:	93.323	Funding Amount:	-\$1326.00

Add

Federal Program Name:	Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)	Award Number:	5 NU50CK000536-04-00
Name of Federal Awarding Agency:	US Department of Health and Human Services	Federal Award Identification Number:	NU50CK000536
Assistance Listing:	EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES (ELC)	Federal Award Date:	7/8/2022
Assistance Listing Number:	93.323	Funding Amount:	\$1326.00

Subtract

Federal Program Name:	EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES (ELC)	Award Number:	5 NU50CK000536-03-00
Name of Federal Awarding Agency:	US Department of Health and Human Services	Federal Award Identification Number:	NU50CK000536
Assistance Listing:	EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES (ELC)	Federal Award Date:	6/29/2021
Assistance Listing Number:	93.323	Funding Amount:	-\$2953.00

Add

Federal Program Name:	Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)	Award Number:	5 NU50CK000536-04-00
Name of Federal Awarding Agency:	US Department of Health and Human Services	Federal Award Identification Number:	NU50CK000536
Assistance Listing:	EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES (ELC)	Federal Award Date:	7/8/2022
Assistance Listing Number:	93.323	Funding Amount:	\$164.00

Add

Federal Program Name:	Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)	Award Number:	5 NU50CK000536-04-00
Name of Federal Awarding Agency:	US Department of Health and Human Services	Federal Award Identification Number:	NU50CK000536
Assistance Listing:	EPIDEMIOLOGY AND LABORATORY CAPACITY FOR INFECTIOUS DISEASES	Federal Award Date:	7/8/2022

	(ELC)		
Assistance Listing Number:	93.323	Funding Amount:	\$2990.00

All other conditions and terms in the original contract and previous amendments remain the same.

- 5. EFFECTIVE DATE OF AMENDMENT: This amendment is effective 09/01/2022

- 6. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:
 - A. All other governmental laws, regulations, or actions applicable to services provided herein.
 - B. All Assurances and all responses to bids as provided by the CONTRACTOR.
 - C. Utah Department of Health & Human Services General Provisions and Business Associate Agreement currently in effect until 6/30/2023.

- 7. This contract, its attachments, and all documents incorporated by reference constitute the entire agreement between the parties and supersedes all prior written or oral agreements between the parties relating to the subject matter of this contract.

Attachment A: Special Provisions
 San Juan County - Disease Response, Evaluation, Analysis and Monitoring 2019
 Amendment 4
 Effective Date: September 1, 2022

I. GENERAL PURPOSE:

- A. The general purpose of this contract is to provide cross-cutting epidemiology/outbreak response and capacity for infectious diseases such as prion and vaccine preventable diseases.

II. DEFINITIONS:

- A. "AFM" means Acute Flaccid Myelitis.
 B. "CJD" means Creutzfeldt-Jakob disease.
 C. "EpiTrax" means State of Utah disease reporting system.
 D. "Subrecipient" means Contractor and San Juan County.
 E. "UPHL" means Utah Public Health Laboratory.
 F. "Department" means Department of Health and Human Services, Disease Response, Evaluation Analysis and Monitoring.

III. FUNDING:

- A. New total funding is \$22,460.00.
1. For Cross-Cutting Epidemiology/Outbreak Response.
 - a) \$2,720.00 for the period August 1, 2019 to July 31, 2020.
 - b) \$2,720.00 for the period August 1, 2020 to July 31, 2021.
 - c) Funding reduced by \$1,200.00 for the period August 1, 2019 to July 31, 2020.
 - d) \$6,135.00 for the period August 1, 2021 to July 31, 2022.
 - e) \$2,679.00 for the period August 1, 2022 to July 31, 2023.
 - f) Funding reduced by \$2,866.00 for the period August 1, 2021 to July 31, 2022.
 - g) \$2,866.00 for the period August 1, 2022 to July 31, 2023.
 2. For Prion disease.
 - a) \$680.00 for the period August 1, 2019 to July 31, 2020.
 - b) \$680.00 for the period August 1, 2020 to July 31, 2021.
 - c) Funding reduced by \$680.00 for the period August 1, 2019 to July 31, 2020.
 - d) Funding reduced by \$680.00 for the period August 1, 2020 to July 31, 2021.
 - e) \$2,068.00 for the period August 1, 2021 to July 31, 2022.
 - f) \$696.00 for the period August 1, 2022 to July 31, 2023.
 - g) Funding reduced by \$1,076.00 for the period August 1, 2021 to July 31, 2022.
 - h) \$1,076.00 for the period August 1, 2022 to July 31, 2023.
 3. For Vaccine Preventable diseases.
 - a) \$707.00 for the period August 1, 2019 to July 31, 2020.
 - b) \$707.00 for the period August 1, 2020 to July 31, 2021.

- c) Funding reduced by \$707.00 for the period August 1, 2019 to July 31, 2020.
 - d) Funding reduced by \$707.00 for the period August 1, 2020 to July 31, 2021.
 - e) \$2,122.00 for the period August 1, 2021 to July 31, 2022.
 - f) \$696.00 for the period August 1, 2022 to July 31, 2023.
 - g) Funding reduced by \$1,326.00 for the period August 1, 2021 to July 31, 2022.
 - h) \$1,326.00 for the period August 1, 2022 to July 31, 2023.
 - 4. For Vaccine Preventable disease – Industry & Occupation.
 - a) \$2,953.00 for the period August 1, 2021 to July 31, 2022.
 - b) \$670.00 for the period August 1, 2022 to July 31, 2023.
 - c) Funding reduced by \$2,953.00 for the period August 1, 2021 to July 31, 2022.
 - d) \$3,154.00 for the period August 1, 2022 to July 31, 2023.
 - B. This is a Cost Reimbursement contract. The DEPARTMENT agrees to reimburse the SUBRECIPIENT up to the maximum amount of the contract for expenditures made by the SUBRECIPIENT directly related to the program.
 - C. The Federal funds provided under this agreement are from the Federal Program and award as recorded on Page 1 of the contract.
 - D. Pass-through Agency: Utah Department of Health and Human Services.
 - E. Number assigned by the Pass-through Agency: State Contract Number, as recorded on Page 1 of the Contract.
- IV. INVOICING:
- A. In addition to the General Provisions of the contact the SUBRECIPIENT shall include one column for each funding source in the Monthly Expenditure Report;
 - 1. The SUBRECIPIENT shall submit the June invoice, no later than July 15 and the July invoice, no later than September 30 of each year.
 - B. The SUBRECIPIENT shall include the following columns and report expenditures within each column in the Monthly Expenditure Report.
 - 1. Cross-Cutting Epi/Outbreak Response;
 - 2. Prion disease;
 - 3. Vaccine Preventable disease;
 - 4. Vaccine Preventable disease – Industry & Occupation.
- V. DEPARTMENT CONTACT:
- A. The day-to-day operations and dispute contact is Cindy Burnett, cburnett@utah.gov, (801) 538-6692.
- VI. RESPONSIBILITIES OF SUBRECIPIENT:
- A. For Cross-Cutting Epidemiology/Outbreak Capacity the SUBRECIPIENT shall:
 - 1. Comply with Disease Plans/Case Report Forms and Disease Reporting (<https://epi.health.utah.gov/plans-and-reports-a-list/>) and Centers for Disease Control and Prevention guidance for conditions found at

- (https://epi.health.utah.gov/wp-content/uploads/2021/12/Rpt_Disease_List_2021.pdf);
2. Enter investigation findings in EpiTrax;
 3. Maintain epidemiology staff sufficient to investigate and respond to outbreaks within the SUBRECIPIENT's jurisdiction;
 4. Optional Activities:
 - a. Detect, investigate, and respond to outbreaks;
 - b. Assist the DEPARTMENT in obtaining information on products that may be the source of an outbreak;
 - c. Collect and ship outbreak specimens to UPHL.
- B. For Prion disease the SUBRECIPIENT shall:
1. Maintain epidemiology staff sufficient to investigate suspect and confirmed cases of Creutzfeldt-Jakob disease reported within the SUBRECIPIENTs jurisdiction;
 2. Investigate all reported suspect or confirmed cases of prion disease and complete EpiTrax Case Mortality Rates (CMR);
 3. Discuss autopsy to confirm CJD diagnosis, connect patients with NPDPS and work with UDHHS to coordinate testing.
- C. For Vaccine Preventable diseases, the SUBRECIPIENT shall:
1. Investigate reportable vaccine-preventable disease cases and outbreaks including; diphtheria, measles, mumps, rubella, meningococcal disease, H influenzae, pertussis, S. pneumoniae, tetanus, and MIS-C;
 2. Collect and enter case data, key and enhanced variable data, etc. into EpiTrax;
 3. Work with the DEPARTMENT to ensure that all *Neisseria meningitidis* isolates from normally sterile site are sent to UPHL for serogroup/serotype confirmation testing;
 4. Work with the DEPARTMENT to ensure that all *Haemophilus influenzae* isolates from normally sterile sites are sent to UPHL for serogroup/serotype confirmation testing;
 5. Work with the DEPARTMENT to investigate and complete target variables for severe or hospitalized cases of varicella;
 6. Collaborate with the DEPARTMENT to improve the completeness of Vaccine Preventable Disease data such as, hospitalization, mortality status, vaccination status, clinical information, etc.
 7. Investigate suspect cases of AFM by communicating with medical providers, laboratories and other partners, reviewing clinical information and submitting investigation forms to the DEPARTMENT;
 - a. Case investigation may be deferred to the DEPARTMENT.
 - b. For AFM Cases, the SUBRECIPIENT may:
 - (1) Conduct six to 12 month follow up on confirmed and probably cases of AFM cases using a standardized

questionnaire. Case investigate may be deferred to the DEPARTMENT.

- (2) Work with the DEPARTMENT to ensure that all AFM specimens are sent to UPHL.

- D. For Vaccine Preventable diseases – Industry & Occupation, the SUBRECIPIENT shall:
1. Assign a lead person to this project, and provide the name of the individual to the DEPARTMENT. If there are changes, the DEPARTMENT shall be notified;
 2. Attend no less than one training session with the DEPARTMENT by July 31 of each year when offered by DEPARTMENT;
 3. When possible, collect occupation and/or industry data while conducting case investigations for infectious diseases and report to EpiTrax;
 4. Attend a workgroup meeting if DEPARTMENT makes available.

VII. OPTIONAL ACTIVITIES:

- A. For staff training the SUBRECIPIENT may:
1. Participate in training on activities directly related to this contract.

VIII. REPORTS:

- A. For staff training, the SUBRECIPIENT shall:
1. Submit a report to the DEPARTMENT no later than 30-days after the training;
 2. Include the following items in the report:
 - a. The employee name(s);
 - b. Name/description of the training attended;
 - c. Date of training;
 - d. Registration fee or tuition cost, if applicable;
 - e. Identify which of the following topics were covered by the training; epidemiologic methods, statistical methods, outbreak investigation and/or infectious diseases.

IX. AMENDMENTS AND TERMINATION:

- A. If the Contract is not amended to add funds, the Contract shall terminate as of July 31, 2023.

X. REQUIRED DISCLOSURES FOR FEDERAL AWARDEE PERFORMANCE AND INTEGRITY INFORMATION SYSTEM:

- A. Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the CDC, with a copy to the HHS Office of Inspector General, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner in writing to the prime recipient (pass through entity) and the HHS OIG, all information

related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the CDC and to the HHS OIG at the following addresses:

CDC, Office of Grant Services
Bakia Parrish, Grants Management Specialist
Centers for Disease Control and Prevention
Branch 1
2939 Flowers Road, MS-TV-2 Atlanta, GA 30341
Email: BParrish@cdc.gov (Include "Mandatory Grant Disclosures" in subject line)

AND

U.S. Department of Health and Human Services
Office of the Inspector General
ATTN: Mandatory Grant Disclosure, Intake Coordinator
330 Independent Avenue
SW Cohen Building, Room 5527
Washington, DC 20201
Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or
Email: MandatoryGranteeDisclosures@oig.hhs.gov

XI. OUTCOME:

The desired outcome of this contract is to manage the spread of reportable diseases in Utah.

- A. Performance Measure: The number of disease investigations conducted for reportable infectious diseases.
- B. Reporting: Monthly EpiTrax case count reporting.



COMMISSION STAFF REPORT

MEETING DATE: April 18, 2023

ITEM TITLE, PRESENTER: Letter of Support for the Spanish Hills Trails Recreation Trails Program Grant by Elaine Gizler, Economic Development, and Visitor Services Director.

RECOMMENDATION: Business Action/ Approve

SUMMARY: This letter of support is for the Recreation Trails Program Grant of \$150,000 with San Juan County participation of 20% or \$30,000. The grant will be combined with the Outdoor Recreation Grant to support the creation of the Spanish Hills Trails in San Juan County.

HISTORY/PAST ACTION. The Outdoor Recreation Grant of \$73,000 has been submitted, and we await approval; if approved, this grant will be combined with the RTP grant for the entire project.

FISCAL IMPACT: \$30,000 out of the San Juan County Economic Development and Tourism 2024 Budget



SAN JUAN COUNTY COMMISSION

Item 15.

Bruce Adams	Chairman
Silvia Stubbs	Vice-Chair
Jamie Harvey	Commissioner
Mack McDonald	Administrator

April 18th, 2023

This San Juan County, Utah Commission letter supports participation in the Recreation Trails Program Grant or RTP for the Spanish Hills Trails. The grant request is for \$150,000, and San Juan County participation will be 20% or \$30,000.

This funding will create the Spanish Hills Trails in Spanish Valley, San Juan County, a multi-use trail. San Juan County is partnering with Grand County Active Trails and Transportation to develop this trail system over three phases.

This trail system will add value to the residents of Spanish Valley in San Juan County and Grand County. It will also increase Transient Room Taxes for San Juan County, bringing riders into the area to stay for several days.

The matching funding for this grant will come from the San Juan County Economic Development & Tourism 2024 annual budget.

San Juan County Commission

Bruce Adams, Chair



COMMISSION STAFF REPORT

MEETING DATE: April 8th,2023

ITEM TITLE, PRESENTER: Hanksville Billboard Easement Agreement between Paul Hansen and San Juan County by Gizler, Economic Development, and Visitor Services Director.

RECOMMENDATION: Business Action/ Approve

SUMMARY: This Billboard Easement Agreement, when approved, will accompany the Lease Agreement that has been approved.

HISTORY/PAST ACTION: The lease Agreement has been approved by San Juan Commission

FISCAL IMPACT: none

**AFTER RECORDING,
PLEASE RETURN TO:**

Mack McDonald, CAO
San Juan County
117 South Main
P.O. Box #9
Monticello, UT 84535

EASEMENT AGREEMENT

This Easement Agreement (this “**Agreement**”) is dated April 18, 2023 (the “**Effective Date**”) and is between Paul Hansen, Landowner (“**Grantor**”) and San Juan County (“**Grantee**”), a political subdivision of the State of Utah, P.O. Box #9, 117 South Main, Monticello, UT 84535.

RECITALS

Grantee has requested, and Grantor has agreed to grant Grantee an easement across the Grantor’s property as indicated on Exhibit “A” and subject to the Transfer Agreement from Black Oil Co., Inc’s assignment of UDOT Permit number 4-2088 with known Billboard location specifically along Highway 24, Latitude: 38.374488, Longitude: -110.704468 and in accordance with the following terms and conditions of this Agreement.

The parties agree as follows:

AGREEMENT

1. **Grant of Easement/Purpose.** Grantor hereby grants Grantee an easement (the “**Easement**”) over and across those lands described in “Exhibit A” and depicted on “Exhibit B” (the “**Easement Lands**”).
2. **Purpose of Easement.** Grantee may use the Easement for the purposes of construction, operation, repair, and maintenance of the existing Billboard, and activities reasonably incident to that use (the “**Permitted Uses**”). Grantee may use the Easement for the Permitted Uses and for no other purposes.
3. **Term of Easement.** This Agreement commences on the Effective Date and continues in perpetuity (the “**Term**”), unless otherwise terminated pursuant to this Agreement.
4. **Third Party Rights.** The Easement Agreement is subject to valid existing rights, whether or not of record.

5. **Notice to Existing Users.** Grantee represents that it has notified the Grantor of the private property issued interests in the area surrounding the Billboard lands listed in Exhibit B (“**Existing Users**”) of Grantee’s rights and plans for the Easement. Grantee may not unreasonably interfere with or cause damage to the Existing Users in the location and operation of and or construction of Facilities and use of the surrounding property.
6. **No Cost to Grantor.** Grantee shall pay all costs and expenses arising out of or related to the construction, operation, and maintenance of the Billboard. Grantee shall perform all work in connection with the Billboard utilizing the Easement in a workmanlike manner.
7. **No Warranty of Title.** Grantor disclaims all warranties of title to the Easement Lands. Grantee assumes the risk of all title defects and hereby releases Grantor from any claim for damages or refund caused by a deficiency or failure of Grantee’s title or by interference by any third party.
8. **Easement Non-Exclusive; Access.** The Easement is non-exclusive, and Grantor reserves the right to issue other non-exclusive easements, leases, or permits on or across the Easement Lands on terms that will not unreasonably interfere with the rights granted to Grantee in this Agreement. The Grantor may also use the Easement Lands for any purpose not inconsistent with the purposes for which this Easement is granted. Grantor further reserves the right to dispose of the Easement Lands by sale, lease, or exchange and the right to utilize the Easement Lands for access to and from lands owned by Grantor on both sides of the Easement Lands, including the construction of road and utility crossings.
9. **Bond.** Not a requirement.
10. **Relocation; Limitations; Cost Borne by Grantor.** Grantor may, at their expense, relocate or modify the Easement, in whole or in part, as deemed necessary in its sole discretion to accommodate Grantor’s use of the Easement Lands or the adjoining lands for any purpose. However, Grantor shall ensure that the relocated or modified Easement provides Grantee with adequate access for the Permitted Uses.
11. **Reservation of Minerals; Leasing.** Grantor reserves the right to lease the Easement Lands for the exploration, development, and production of oil, gas, and all other minerals, together with the right of ingress and egress across the Easement Lands. This Agreement does not give Grantee any right to remove or utilize sand and gravel or any other material without a separate permit from Grantor.
12. **Inspection.** Grantor may at any time access the Easement Lands to examine or inspect the condition of the Easement Lands and determine if Grantee is in compliance with this Agreement.

13. **Compliance with Law; Standards.** Grantee shall comply with all Federal, State, County, and local laws, ordinances, and regulations applicable to its use of the Easement Lands, whether now in existence or hereafter enacted, including without limitation any regulations enacted by or a successor agency. Grantee shall construct, operate and maintain the Billboard in accordance with applicable building codes and industry best practices and shall take all precautions reasonably necessary to avoid waste and prevent pollution or deterioration of lands and waters within or in the vicinity of the Easement Lands.
14. **Assignment.** Grantee may not assign or sublease all or part of this Agreement without Grantor's prior written consent. Any assignment or sublease made without Grantor's written consent will be void as from the date of the purported assignment or sublease. An assignment or sublease does not relieve Grantee of its liabilities and obligations under this Agreement.
15. **As-Built Survey.** After completion of construction or update of the Billboard, upon written request by Grantor, Grantee shall provide Grantor with an as-built survey prepared by a licensed Utah engineer or surveyor depicting in detail all of Grantee's improvements located on the Easement Lands. Grantee shall update the as-built survey as material improvements are added, removed, or replaced by Grantee.
16. **Intermediate Reclamation.** Grantee shall use reasonable efforts to reclaim disturbed areas not required for continuing operations by leveling, reseeding, and other reasonably necessary steps to prevent soil erosion, promote the establishment of suitable vegetation, and control noxious weeds and pests.
17. **Fill Materials and Waste.** Grantee shall not allow any deposit of ballast, refuse, garbage, waste matter, chemical, biological, or other wastes or pollutants within or upon the Easement Lands by Grantee or its agents, employees, or contractors. If the Grantee fails to remove all fill material, wastes or materials described above from the Easement Lands, Grantor may at its option remove such materials and charge the Grantee for the cost of removal and disposal.
18. **Hazardous Conditions.** Grantee may not permit and shall abate any hazardous condition on or associated with its use of the Easement Lands.
19. **Grantee Breach; Cure; Grantor's Right to Terminate.** If Grantor determines that Grantee has breached this Agreement, Grantor may send notice of violation to Grantee specifying the particular breach. Grantee shall cure the default within 30 days of Grantor's notice of breach, or if the cure requires a period longer than 30 days to complete, shall commence to effect the cure within such 30 day period and diligently pursue such cure thereafter. If Grantee fails to cure the default within 30 days or if the cure requires longer than 30 days to commence the cure within 30 days and diligently pursue the cure thereafter, then Grantor may terminate this Agreement by giving notice to Grantee of termination.

20. **Termination.** On expiration or earlier termination of this Agreement for any reason, Grantee has the following obligations:

- a. **Removal of Improvements and Reclamation.** On expiration or earlier termination of this Agreement, Grantor may require by notice to Grantee that Grantee remove the Billboard and re-contour and re-seed the Easement Lands to their approximate original condition, to prevent soil erosion, promote the establishment of suitable vegetation, and control noxious weeds and pests (“**Reclamation Activities**”). Within 60 days of notice from Grantor, Grantee shall complete the Reclamation Activities. Grantee may re-enter the Easement Lands for reclamation purposes after termination of the Easement Agreement. If Grantee does not complete the Reclamation Activities within 60 days of Grantee’s receipt of written notice from Grantor, Grantor rep may conduct the Reclamation Activities at the cost and expense of Grantee.
- b. **Quitclaim.** Following the expiration or termination of this Agreement, and within 30 days of Grantor’s written demand, Grantee shall execute, acknowledge, and deliver to Grantor a quitclaim deed or other document as reasonably requested by Grantor to remove the cloud of this Agreement from title to the Easement Lands.
- c. **Satisfaction of Liabilities and Obligations.** Within a reasonable amount of time after expiration or the earlier termination of this Agreement, Grantee shall satisfy all liabilities and fulfill all obligations that remain outstanding at the date of termination.

21. **Notice.** The parties shall send all communications and notices to the other in writing and addressed as follows:

Grantee: County Administrator
San Juan County
P.O. Box 9
117 South Main
Monticello, UT 84535

Grantor: Paul Hansen
PO Box 161
Hanksville, UT 84734

or at any such other address as a party may designate by written notice to the other party. The parties may deliver communications by hand delivery, United States mail, postage prepaid and certified or registered, or by a commercial carrier.

22. **General Provisions.**

- a. **Indemnity.** Grantee assumes liability for and shall indemnify and hold harmless Grantor, its officers, board of trustees, and employees for, from, and against any liability and claims, including attorney’s fees, of any nature imposed on, incurred by, or

asserted against Grantor that in any way relates to or arises out of Grantee's activity or presence on the Easement Lands, unless such liability is caused by Grantor's sole negligence.

- b. Grantee Liable for Actions of Representatives. Whenever this Agreement imposes obligations or liabilities on Grantee, those liabilities and obligations apply to actions or inactions of Grantee's officers, directors, Grantors, agents, employees, sublessees, assignees, contractors, subcontractors, invitees, and concessionaires. Grantee hereby assumes all liability arising from the actions or in actions of Grantee's officers, directors, owners, agents, employees, sublessees, assignees, contractors, subcontractors, invitees, and concessionaires on the Easement Lands or pursuant to this Agreement.
- c. Survival. The following provisions survive termination of this Agreement: Sections 22 (*Grantee Breach*), 23 (*Termination*), 24 (*Notice*), 25.a (*Indemnity*), 25.b (*Grantee Liable for Actions of Representatives*), 25.d (*Attorney's Fee*), 25.g (*Governing Law; Venue*), and 25.h (*No Waiver of Sovereign Immunity*).
- d. Attorney's Fees. If Grantor prevails in any legal action brought to enforce its rights under this Agreement, Grantee shall reimburse Grantor's reasonable attorney's fees and court costs, as those fees and costs are determined by the court.
- e. Waiver of Breach. A party's waiver of breach of any provision of this Agreement does not constitute a waiver of any preceding or succeeding breach of the same or any other provision of this Agreement.
- f. Severability. If a court of competent jurisdiction finds any provision of this Agreement invalid, such determination will not affect the validity of any other provision of this Agreement.
- g. Governing Law; Venue. This Agreement is governed by the laws of the State of Utah, without regard to its choice or conflicts of law principles. However, to any legal requirement for prior exhaustion of administrative remedies.
- h. No Waiver of Sovereign Immunity. This Agreement does not constitute a waiver of sovereign immunity of Grantor.
- i. Entire Agreement. This Agreement sets forth all the promises, inducements, agreements, conditions, and understandings between the parties relative to the Easement, and there are no promises, agreements, conditions, or understandings, either oral or written, express or implied, between them other than as set forth in this Agreement. The parties may only amend this Agreement in a writing signed by both parties.
- j. Binding Effect. The Easement and the terms of this Agreement constitute a covenant running with the land and are binding on and inure to the benefit of the parties and their respective successors and permitted assigns.

k. Counterparts and Electronic Signatures. The parties may execute this Agreement in counterparts, each of which, when taken together, will be deemed the same change document. The parties may execute this Agreement by exchange of electronic signatures, and such electronic signatures are enforceable against the signing party. The parties agree that an electronic version of this Agreement has the same legal effect and enforceability as a paper version as per Utah Code § 46-4-201.

The parties have executed this Agreement as of the dates indicated below.

PAUL HANSEN

By: _____

Its: _____

Date: _____, 2023

STATE OF UTAH)

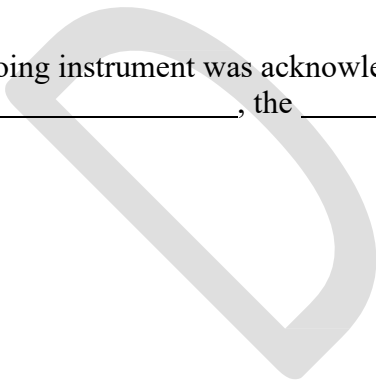
: ss.

COUNTY OF _____)

The foregoing instrument was acknowledged before me this ___ day of _____, 2023, by _____, the _____ of the _____.

Notary Public

Seal:



SAN JUAN COUNTY

By: _____

Its: _____

Date: _____, 2023

STATE OF UTAH)

: ss.

COUNTY OF SAN JUAN)

The foregoing instrument was acknowledged before me this ____ day of _____,
2023, by _____, the _____ of
the _____.

Notary Public

Seal:

**EXHIBIT A
To Easement Agreement No.**

DESCRIPTION OF EASEMENT LANDS

An Easement and Right of Way to access the Billboard located on North Hwy 24, Mile Point 116.58, Hanksville UT.

The Billboard is more located explicitly on North Hwy 24, Mile Post 116,58, Hanksville, UT GPS: Longitude -110.704468 and Latitude 38.374488



EXHIBIT B
Photo of the Billboard Location





COMMISSION STAFF REPORT

MEETING DATE: April 18, 2023

ITEM TITLE, PRESENTER: Consideration and Approval of the Design of the RV Spots at the Fairgrounds. Elaine Gizler, Director of Economic Development & Visitor Services

RECOMMENDATION: Make a motion approving the design

SUMMARY

Each year during the fair, citizens pull their RVs down to the fairgrounds and park them on the back portion of the parking lots. Over the years, we have noticed raw sewage being drained into the parking lot, the lack of lighting in the parking lot and conflicts in where people were parking. In an effort to help organize this and provide the appropriate amenities during the fair, staff applied for the grant. Once we received the grant, we worked with Jones & DeMille on the design and are at the point where we can release the design for bid in anticipation of completion prior to this year's fair.

These RV stalls will only be used during the fair and are not to compete with RV parks in the area but are only to provide the amenities for an existing use already taking place during the fair in the parking lot.

HISTORY/PAST ACTION

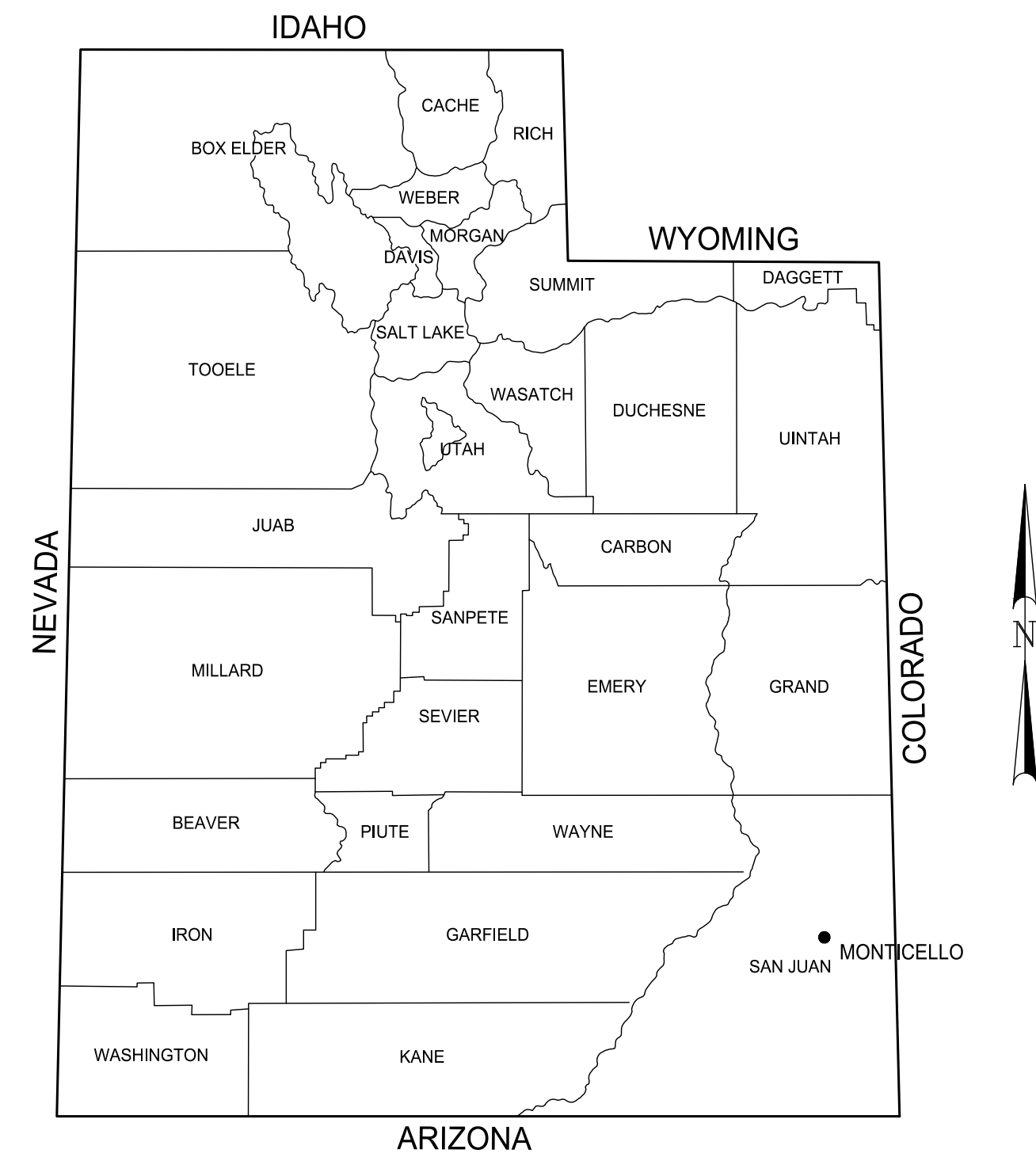
During the June 7, 2022, the Commission Approved the Office of Outdoor Recreation Grant Agreement accepting \$70,300 for the design and installation of RV sites at the Fairgrounds.

FISCAL IMPACT

\$70,300 Grant Funding


SAN JUAN COUNTY FAIRGROUNDS RV STALLS MONTICELLO, UTAH 2023

PROJECT NO.	SHEET NO.
2204-024	C-001
SUBMITTAL: 100% CONSTRUCTION DOCUMENTS	



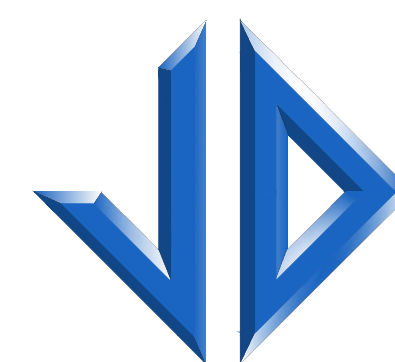
PROJECT LOCATION

APPROVAL

RECOMMENDED FOR APPROVAL: _____	
	01/24/2023 DATE
APPROVED: _____	
CLIENT _____	DATE _____

INDEX TO SHEETS	
SHEET NO.	SHEET TITLE
C-001	TITLE
C-002	LEGEND & NOTES
C-100	EXISTING CONDITIONS
C-101	SITE PLAN
C-301	UTILITY PLAN
C-501 TO C-502	DETAILS

VICINITY MAP



Jones & DeMille Engineering, Inc.
 CIVIL & STRUCTURAL ENGINEERING - SURVEYING
 GIS - ENVIRONMENTAL - MATERIALS TESTING
- shaping the quality of life -
 1.800.748.5275 www.jonesanddemille.com

ABBREVIATIONS

#	QUANTITY OR COUNT	MB	MAIN BREAKER
#G	1-GANG, 2-GANG, ETC.	MC	METAL CLAD CABLE
#P	1-POLE, 2-POLE, ETC.	MCA	MINIMUM CIRCUIT AMPACITY
A	AMPS OR AMPERES	MCB	MAIN CIRCUIT BREAKER
AC	ALTERNATING CURRENT	MCM	SEE KCML
ADA	AMERICANS WITH DISABILITIES ACT	MDP	MAIN DISTRIBUTION PANEL
ADJ	ADJUSTABLE	MECH	MECHANICAL CONTRACTOR
AIC	AMPERE INTERRUPTING CAPACITY	MET	METER
AFC	AVAILABLE FAULT CURRENT	MIN	MINIMUM
AFB	ABOVE FINISHED FLOOR	MFG	MANUFACTURING
AFG	ABOVE FINISHED GRADE	MFR	MANUFACTURER
AHJ	AUTHORITY HAVING JURISDICTION	MLO	MAIN LUGS ONLY
AL	ALTERNATE	MNT	MOUNT
ALT	ALTERNATE	MOC	MAXIMUM OVERCURRENT PROTECTION
AMP	AMPS OR AMPERES	MTR	MOTOR
ANSI	AMERICAN NATIONAL STANDARDS INSTITUTE	MILL	MILLWORK
ARCH	ARCHITECT	n	NUMBER OF SETS
AU	AUTOMATIC	N	NEW
AUX	AUXILIARY	NA	NOT AVAILABLE/APPLICABLE
AWG	AMERICAN WIRE GAUGE	NAC	NOTIFICATION APPLIANCE CIRCUIT
BAT	BATTERY	NEC	NATIONAL ELECTRICAL CODE (NFPA 70)
BC	BARE COPPER	NEMA	NATIONAL ELECTRICAL MANUFACTURERS ASSOCIATION
BFC	BELOW FINISHED CLG	NFPA	NATIONAL FIRE PROTECTION ASSOCIATION
BFG	BELOW FINISHED GRADE	NG	NEUTRAL-GROUND BOND
BR	BRANCH	NIC	NOT IN CONTRACT/SCOPE
C	CONDUIT	NTS	NOT TO SCALE
CA	CONSTRUCTION ADMIN	OAE	OR APPROVED EQUIVALENT
CAB	CABLE OR CABINET	OH	OVERHEAD
CAT#	CATEGORY#	P	POLE
CB	CIRCUIT BREAKER	PB	PUSH-BUTTON
CBA	COLOR BY ARCHITECT	PC	PHOTOCELL
cd	CANDELA	PF	POWER FACTOR
CKT	CIRCUIT	PH	PHASE
CLG	CEILING	PLUMB	PLUMBING CONTRACTOR
CND	CONDUCTOR	PN	PART NO. OR MODEL NO.
CONTR	CONTROL, CONTROLLER	PNL	PANEL OR PANELBOARD
CRD	CONDUIT ONLY	POC	POINT OF CONNECTION
CRJ	CARD READER	PP	POWER PACK
CU	COPPER MATERIAL	PTR	PRIOR TO ROUGH-IN
CWA	COORDINATE W/ARCHITECT	PVC	POLYVINYL CHLORIDE
CWO	COORDINATE W/OWNER	PWR	POWER
DC	DIRECT CURRENT	QC	QUALITY CONTROL
DD	DUCT SMOKE DETECTOR	QTY	QUANTITY
DED	DEDICATED	RCPT	RECEPTACLE
DISC	DISCONNECT SWITCH	REQ	REQUIRED, REQUIREMENT
DIST	DISTANCE	RM	ROOM
DWG	DRAWING	RMC	RIGID METALLIC CONDUIT
E	EXISTING TO REMAIN	RNC	RIGID NON-METALLIC CONDUIT
EA	EACH OR PER EACH	SBJ	SYSTEM BONDING JUMPER
EC	ELECTRICAL CONTRACTOR	SCA	SHORT CIRCUIT AMPERES
EM	EMERGENCY/EGRESS	SCBA	COLOR BY ARCHITECT
EMT	ELECTRIC METALLIC TUBING	SD	SMOKE DAMPER
EN	EXISTING TO BE REPLACED WITH NEW	SDN	STUB-DOWN
ENG	ENGINEER, ENGINEERING	SE	SERVICE ENTRANCE
EQ	EQUIPMENT	SF	SQUARE FOOT/FEET
ER	EXISTING TO BE RELOCATED	SLC	SIGNALING LINE CKT LOOP
EST	ESTIMATE OR ESTIMATED	SM	SURFACE MOUNT
EX	EXISTING TO BE REMOVED	SMF	SINGLE-MODE FIBER
FA	FIRE ALARM	SP	SLAVE PACK
FACP	FIRE ALARM CONTROL PANEL	SPK	SPEAKER
FC	FOOT CANDLE	SPD	SURGE PROTECTIVE DEVICE
FL	FLOOR	SPEC	SPECIFICATIONS
FLA	FULL LOAD AMPERES	SS	SELECTOR SWITCH
FM	FLUSH MOUNT	SSW	SAFETY SWITCH
FMC	FLEXIBLE METALLIC CONDUIT	STD	STANDARD
FT	FOOT OR FEET	SW	SWITCH
FYS	FYS SYSTEM	SYS	SYSTEM
GC	GENERAL CONTRACTOR	TB	TERMINAL BLOCK
GFCI	GROUND FAULT CURRENT INTERRUPTER	TC	TIME CLOCK
GND	GROUND	TEMP	TEMPERATURE
HEQ	HEAD-END EQUIPMENT	TSP	TWISTED SHIELDED PAIR
HP	HORSEPOWER	TTB	TELEPHONE TERMINAL BOARD
HZ	HERTZ (FREQUENCY)	TV	TELEVISION
IAW	IN ACCORDANCE WITH	TYP	TYPICAL
IBC	INTERNATIONAL BUILDING CODE	UBC	UNIFORM BUILDING CODE
IECC	INTERNATIONAL ENERGY CONSERVATION CODE	UC	UNDER CABINET
IFC	INTERNATIONAL FIRE CODE	UPC	UPSTREAM FAULT CURRENT
IG	ISOLATED GROUND	UFER	CONCRETE ENCASED ELECTRODE
IN	INCH	UG	UNDERGROUND
IW	INPUT WATTS	UL	UNDERWRITERS LABORATORY
JB	JUNCTION BOX	UNO	UNLESS NOTED OTHERWISE
KCML	1000 CIRCULAR MILS (MCM)	USB	UNIVERSAL SERIAL BUS
KV	KILO-VOLTS	UTL	UTILITY COMPANY
KVA	KILO-VOLT-AMPERES	UTP	UNSHIELDED TWISTED PAIR
KW	KILO-WATTS	V	VOLTS
KWh	KILO-WATT HOURS	VA	VOLT-AMPERES
LED	LIGHT EMITTING DIODE	VAC	AC VOLTAGE
LF	LINEAR FOOT	VDC	DC VOLTAGE
LFMC	LIQUID-TIGHT FLEXIBLE METAL CONDUIT	VFD	VARIABLE FREQUENCY DRIVE
LFNC	LIQUID-TIGHT FLEXIBLE NON-METAL CONDUIT	VIF	VERIFY IN FIELD
LMN	LUMEN	W	WATTS OR WIRE
LTG	LIGHTING	WAP	WIRELESS ACCESS POINT
LV	LOW VOLTAGE	WM	WALL MOUNTED
MAN	MANUAL	WP	WEATHERPROOF/NEMA 3R
MAT	MATERIAL	WPC	WITH PULL CORD
MAX	MAXIMUM	XFER	TRANSFER
		Z	IMPEDANCE

- ### GENERAL NOTES
- THE ELECTRICAL SYSTEMS DEFINED BY THESE PLANS AND SPECIFICATIONS ARE TO BE CONSTRUCTED AS COMPLETE AND OPERABLE SYSTEMS AND SHALL BE BID WITH THIS INTENT. THE CONTRACTOR SHALL VISIT THE SITE, READ ALL THE RELEVANT DOCUMENTS AND BECOME FAMILIAR WITH THE TYPE OF CONSTRUCTION AND WORK TO BE ACCOMPLISHED. SHOULD ANY ERROR, OMISSION OR CONFLICT EXIST IN EITHER THE PLANS OR SPECIFICATIONS, THE CONTRACTOR SHALL NOTIFY THE ENGINEER IN WRITING BEFORE SUBMITTING HIS BID PRICE SO A CHANGE CAN BE ISSUED IN A PRE-BID ADDENDUM. OTHERWISE, THE CONTRACTOR AND/OR EQUIPMENT SUPPLIER SHALL SUPPLY THE PROPER MATERIALS AND LABOR TO INSTALL COMPLETE AND OPERABLE SYSTEMS AT THEIR OWN EXPENSE. WHEN EACH ELECTRICAL SYSTEM IS COMPLETE, THE CONTRACTOR SHALL TEST AND CONFIRM ITS PROPER OPERATION. ANY INCOMPLETE SYSTEM SHALL BE MADE COMPLETE AND OPERABLE.
 - THE ARCHITECTURAL AND MECHANICAL PLANS ARE CONSIDERED A PART OF THE ELECTRICAL DOCUMENTS SO FAR AS THEY APPLY. THE ELECTRICAL CONTRACTOR SHALL REFER TO AND COORDINATE WITH THEM. NO EXTRA COST SHALL BE ALLOWED FOR FAILURE TO COORDINATE THE CONTRACT DOCUMENTS WITH OTHER TRADES AND/OR IF EQUIPMENT DIMENSIONS ARE GREATER THAN SPECIFIED AND/OR DIMENSIONED ON THE PLANS.
 - NO ADDITIONS TO THE CONTRACTOR BID WILL BE ALLOWED FOR CHANGES MADE NECESSARY BY INTERFERENCE WITH OTHER WORK.
 - THE ELECTRICAL CONTRACTOR SHALL PROVIDE EQUIPMENT, MATERIALS AND LABOR FOR THE CONNECTIONS OF ALL EQUIPMENT SHOWN ON THE PLANS - ARCHITECTURAL, MECHANICAL, ETC.
 - THIS PROJECT IS TO BE INSTALLED IN STRICT ACCORDANCE WITH LOCAL AND STATE CODES AND THE NEC. IF AT ANY TIME DURING CONSTRUCTION, OR AFTER, SOMETHING IS FOUND TO BE INSTALLED IN VIOLATION OF THE CODES LISTED ABOVE, IT SHALL BE CORRECTED AT THE CONTRACTORS EXPENSE.
 - THE ELECTRICAL CONTRACTOR SHALL INSTALL A SEPARATE EQUIPMENT GROUNDING CONDUCTOR IN EACH CONDUIT RUN. CONDUIT SHALL NOT BE USED AS AN EQUIPMENT GROUNDING CONDUCTOR. THE ELECTRICAL CONTRACTOR SHALL GROUND THE ELECTRICAL SYSTEM IN ACCORDANCE WITH LOCAL AND NATIONAL CODES.
 - ELECTRICAL CONTRACTOR SHALL CONFIRM MINIMUM CODE (NEC) WORKING CLEARANCE BEFORE INSTALLING ANY ELECTRICAL PANELS OR CABINETS AND SHALL MOVE THE PANELS AT HIS EXPENSE IF REJECTED BY AN INSPECTOR. IF CLEARANCE IS NOT POSSIBLE, THE DESIGNER SHALL BE NOTIFIED IMMEDIATELY IN WRITING.
 - THE CONTRACTOR SHALL ALLOW THE MOVEMENT, BEFORE ROUGH-IN, OF ANY ELECTRICAL PANEL, DEVICE, LIGHT FIXTURE, ETC. A DISTANCE OF 10 FEET WITHOUT REQUIRING ADDITIONAL COST TO THE PROJECT.
 - TO ASSURE ALL DEVICES ARE RIGIDLY SET, THE ELECTRICAL CONTRACTOR SHALL SECURE ALL DEVICE BOXES WITH BRACKETS, HANGERS, ETC. DESIGNED FOR THE APPLICATION. ANY DEVICE BOXES NOT SECURED WILL BE MADE SECURE AT THE CONTRACTORS EXPENSE.
 - BEFORE ANY ELECTRICAL CONDUIT, BOXES, ETC. ARE COVERED (FLOOR, CEILINGS, WALLS, ETC.), THEY SHALL BE APPROVED BY THE INSPECTING OFFICER (INSPECTOR), THE UNCOVERING AND REPLACEMENT OF ELECTRICAL WORK FOR THE INSPECTION PURPOSES WILL BE AT THE COST OF THE ELECTRICAL CONTRACTOR.
 - DURING CONSTRUCTION, THE ELECTRICAL CONTRACTOR SHALL REMOVE, REROUTE, AND/OR RELOCATE ANY EXISTING ELECTRICAL EQUIPMENT THAT CONFLICTS WITH THE REMODEL OR ADDITION. ALL SYSTEMS SHALL BE OPERABLE AT THE COMPLETION OF THE PROJECT. THE OWNER RESERVES FIRST RIGHT OF REFUSAL ON ALL ELECTRICAL EQUIPMENT WHICH IS NOT TO BE REUSED. EQUIPMENT WHICH IS NOT REUSED OR RECLAIMED BY THE OWNER BECOMES THE PROPERTY OF THE ELECTRICAL CONTRACTOR AND SHALL BE REMOVED FROM THE PREMISES.
 - THE ELECTRICAL CONTRACTOR SHALL MAINTAIN ELECTRICAL CONTINUITY TO REMAINING EQUIPMENT WHEN ANY EXISTING ELECTRICAL EQUIPMENT IS REMOVED.

Sheet List Table

Sheet Number	Sheet Title
E001	ELECTRICAL SYMBOLS AND NOTES
ES101	ELECTRICAL SITE PLAN
E501	ELECTRICAL DIAGRAMS
E502	ELECTRICAL DIAGRAMS
E601	ONE-LINE AND CALCULATIONS
E602	ELECTRICAL SCHEDULES
E701	ELECTRICAL SPECIFICATIONS
E702	ELECTRICAL SPECIFICATIONS

COORDINATION SYMBOL SCHEDULE

SYMBOL	DESCRIPTION	MOUNTING	COMMENTS
	MECHANICAL/PLUMBING EQUIPMENT CALLOUT		
	DIAGRAM CALLOUT		

ELECTRICAL LINETYPE SCHEDULE

SYMBOL	DESCRIPTION	MOUNTING	COMMENTS
	CONDUIT RUN CONCEALED IN WALL OR ABOVE CEILING		
	CONDUIT RUN CONCEALED IN FLOOR OR BELOW GROUND		
	SURFACE RACEWAY/WIREMOLD		
	LOW VOLTAGE CONDUIT RUN		
	VOLTS DIRECT CURRENT		
	DEMOLITION		
	DEMOLITION		
	EXISTING TO REMAIN		
	HOME RUN TO PANEL		
	CONDUIT STUB		
	CONDUIT BREAK/CONTINUATION		
	CONDUIT STUB DOWN		
	CONDUIT STUB UP		

SCHEMATIC SYMBOL SCHEDULE

SYMBOL	DESCRIPTION	MOUNTING	COMMENTS
	ONE-LINE DIAGRAM FUSE		
	ONE-LINE DIAGRAM CIRCUIT BREAKER		
	ONE-LINE DIAGRAM METER BASE		
	ONE-LINE DIAGRAM GROUND ROD		
	ONE-LINE DIAGRAM TRANSFORMER		
	ONE-LINE DIAGRAM CONDUCTOR CALLOUT		

- ### SYMBOL NOTES
- SEE LUMINAIRE SCHEDULE FOR FIXTURE TYPES AND DESCRIPTION
 - SEE LUMINAIRE SCHEDULE FOR MOUNTING REQUIREMENTS
 - WIRE LIGHT FIXTURE FROM ADJACENT J-BOX
 - CONNECT NEAREST UN-SWITCHED HOT CONDUCTOR TO EMERGENCY BALLAST
 - DIRECTIONAL ARROWS INDICATE REQUIRED CHEVRONS
 - COORDINATE MOUNTING HEIGHT WITH ARCHITECTURAL INTERIOR ELEVATIONS
 - USE WITH POWER PACK
 - "X" IN SYMBOL IS INCHES BETWEEN RECEPTACLE ALONG WIREWAY. SEE DRAWINGS
 - PROVIDE UL LISTED DEVICE COMPATIBLE WITH THE FIRE ALARM PANEL/SYSTEM
 - MATCH THE VOLTAGE OF THE RELAY WITH THAT OF THE CONTROLLING CIRCUIT
 - USE A 4"x4" BOX WITH A MUD RING TO MATCH THE DEVICE AND INSTALLATION.
 - PROVIDE MUD RING AND/OR BOX COVER APPROPRIATE FOR DEVICE/FIXTURE SERVED
 - USE HEAVY DUTY DEVICE FOR 480 VOLT
 - SIZE TO THE EQUIPMENT BEING CONTROLLED
 - FIRE ALARM PANELS:
FACP: FIRE ALARM CONTROL PANEL
NAC: NOTIFICATION APPLIANCE CIRCUIT PANEL
ANNUN: GRAPHIC ANNUNCIATOR PANEL
SES: SMOKE EVACUATION SYSTEM PANEL
 - LIGHT FIXTURES ARE SCALED WITHIN THE DRAWINGS BASED ON ACTUAL DIMENSIONS
 - COORDINATE MOUNTING HEIGHT WITH ARCHITECTURAL INTERIOR ELEVATIONS AND ELECTRICAL PLANS

LIGHTING SYMBOL SCHEDULE

SYMBOL	DESCRIPTION	MOUNTING	COMMENTS
	LINEAR LIGHT FIXTURE. SEE LUMINAIRE SCHEDULE	CEILING	(1)(2)(3)(16)
	EMERGENCY LINEAR LIGHT FIXTURE	CEILING	(1)(2)(3)(16)
	LINEAR LIGHT FIXTURE	WALL	(1)(2)(3)(16)
	LIGHT FIXTURE. SEE LUMINAIRE SCHEDULE	CEILING	(1)(3)
	EMERGENCY LIGHT FIXTURE. SEE LUMINAIRE SCHEDULE	CEILING	(1)(3)
	EMERGENCY LIGHT FIXTURE. SEE LUMINAIRE SCHEDULE	AS NOTED	(1)(2)
	EXIT SIGN. SEE LUMINAIRE SCHEDULE	CEILING	(1)(4)(5)
	EXIT SIGN, ON WALL. SEE LUMINAIRE SCHEDULE	AS NOTED	(1)(2)(4)(5)
	DUAL TECH VACANCY SENSOR	CEILING	(7)
	SINGLE POLE TIMER SWITCH	+4'-0"	(17)
	LOW VOLTAGE SWITCH. SEE RELAY PANEL	+4'-0"	(17)
	DUAL TECH VACANCY SWITH	+4'-0"	(17)
	ASTRONOMIC TIME CLOCK, SURFACE	+6'-6" A.F.F.	

POWER SYMBOL SCHEDULE

SYMBOL	DESCRIPTION	MOUNTING	COMMENTS
(S)(D)(Q)	(S)SIMPLEX (D)DUPEX (Q)QUADPEX OR DOUBLE DUPEX		
	CONVENIENCE OUTLET, STANDARD	+18"	
	CONVENIENCE OUTLET, GFCI	+18"	
	CONVENIENCE OUTLET, CUSTOM MOUNTED. SEE ARCHITECTURAL INTERIOR ELEVATIONS	AS NOTED	(6)
	CONVENIENCE OUTLET, CUSTOM MOUNTED GFCI. SEE ARCHITECTURAL INTERIOR ELEVATIONS	AS NOTED	(6)
	CONVENIENCE OUTLET IN WEATHERPROOF ENCLOSURE	+18"	
	MANUAL MOTOR WITH THERMAL OVERLOAD		
	FUSED DISCONNECT SWITCH IN WEATHERPROOF ENCLOSURE	AS NOTED	(13)(14)
	MOTOR		
	MANUAL TRANSFER SWITCH	AS NOTED	(13)(14)
	UTILITY POWER POLE	POLE	
	UTILITY PEDESTAL	PEDESTAL	
	UTILITY METER	SEE PLANS	
	TRANSFORMER	SEE PLANS	
	MAIN DISTRIBUTION PANEL 'MDP'	SEE PLANS	
	PANEL BOARD, SURFACE	+6'-6" A.F.F.	(15)



STAMP:

DATE	DATE	DATE	DATE

REVISIONS

NO.	DATE	DESCRIPTION

ORIGINAL SUBMISSION FOR AUTHORIZATION

DWG NAME: 2204-01-01
SHT SET: 2201 SAN JUAN COUNTY FAIRGROUNDS RV PARK
DWG CREATED: 01/05/23
PLOTTED: 3/7/2023
PEN TEL: (435) 674-4800

Jones & DeMille Engineering, Inc.
CIVIL & STRUCTURAL ENGINEERING - SURVEYING
GIS - ENVIRONMENTAL - MATERIALS TESTING
1,800.748.6275 www.jonesanddemille.com

SAN JUAN COUNTY
SJC FAIRGROUNDS RV STALLS
ELECTRICAL SYMBOLS AND NOTES

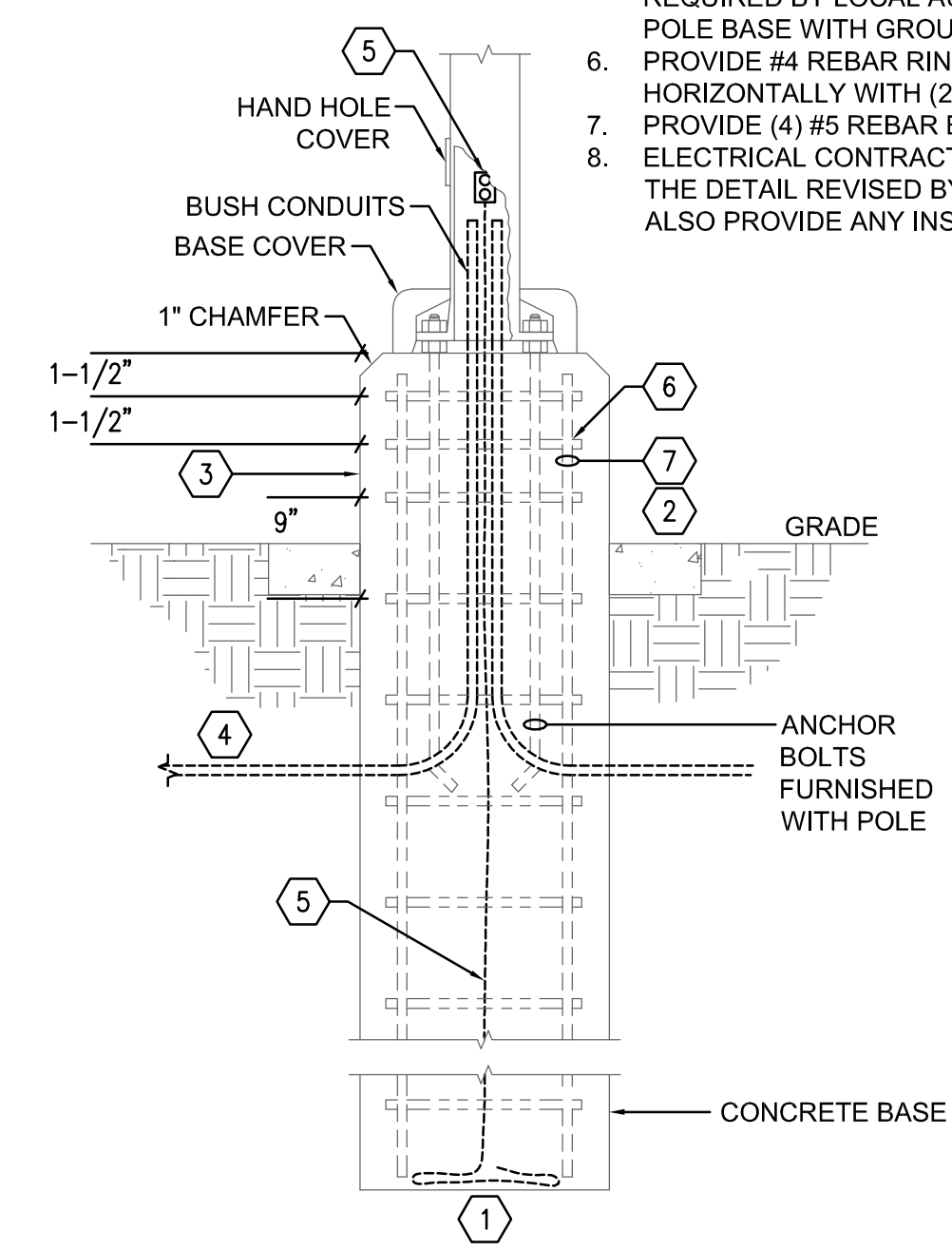
PROJECT NUMBER: 2204-024
SUBMITTAL:

230 North 1680 East, Building V
St. George, Utah 84790
O: (435) 674-4800
F: (435) 674-2708
www.vbfa.com
VBFA Project #: 22501
For Questions Contact: J. KORHORN

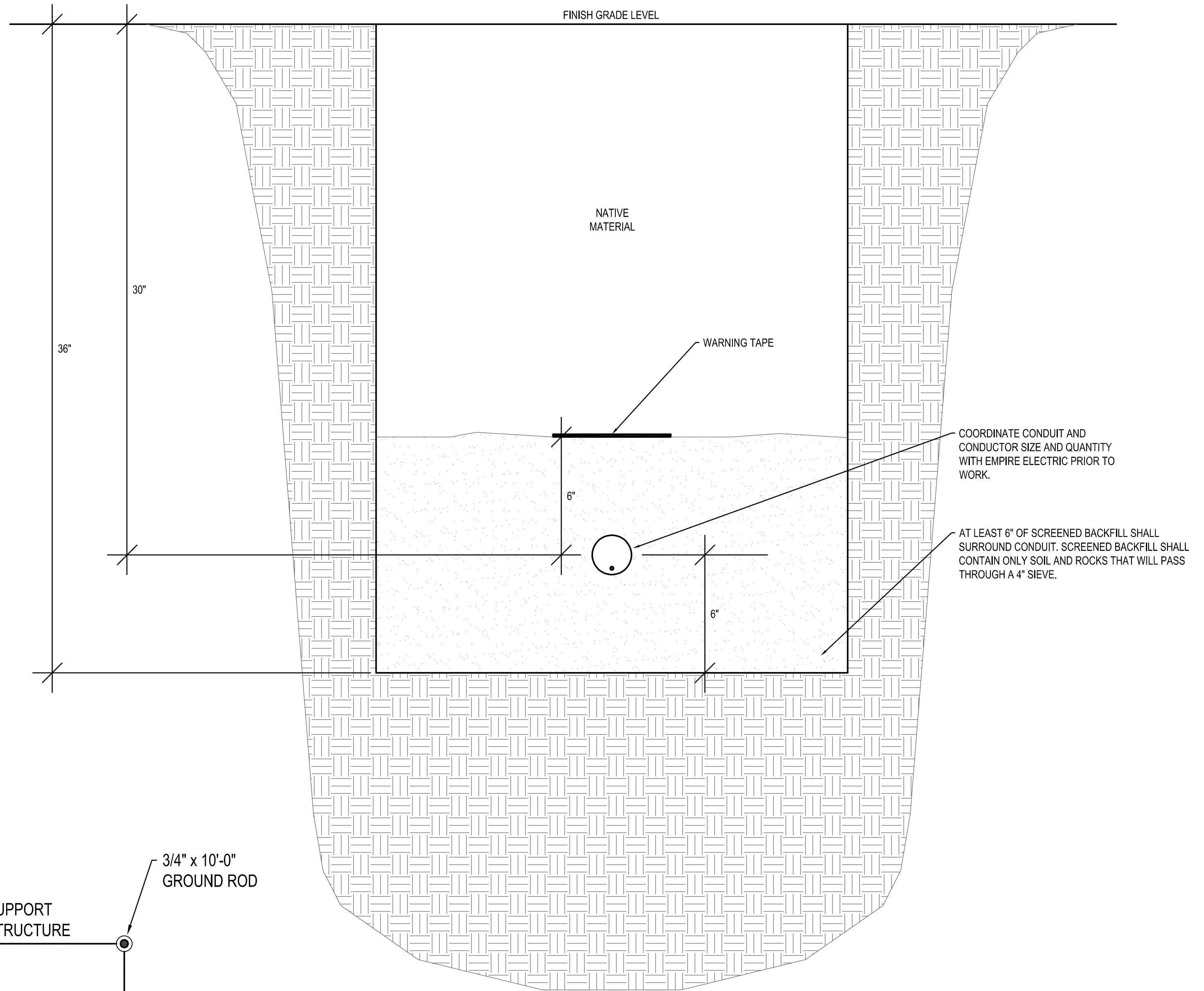
FOUNDATION DEPTH CHART

HEIGHT	DEPTH
12"	4'-6"
18"	5'-0"
20"	5'-0"
25"	5'-6"
30"	6'-0"
35"	6'-6"
40"	7'-0"

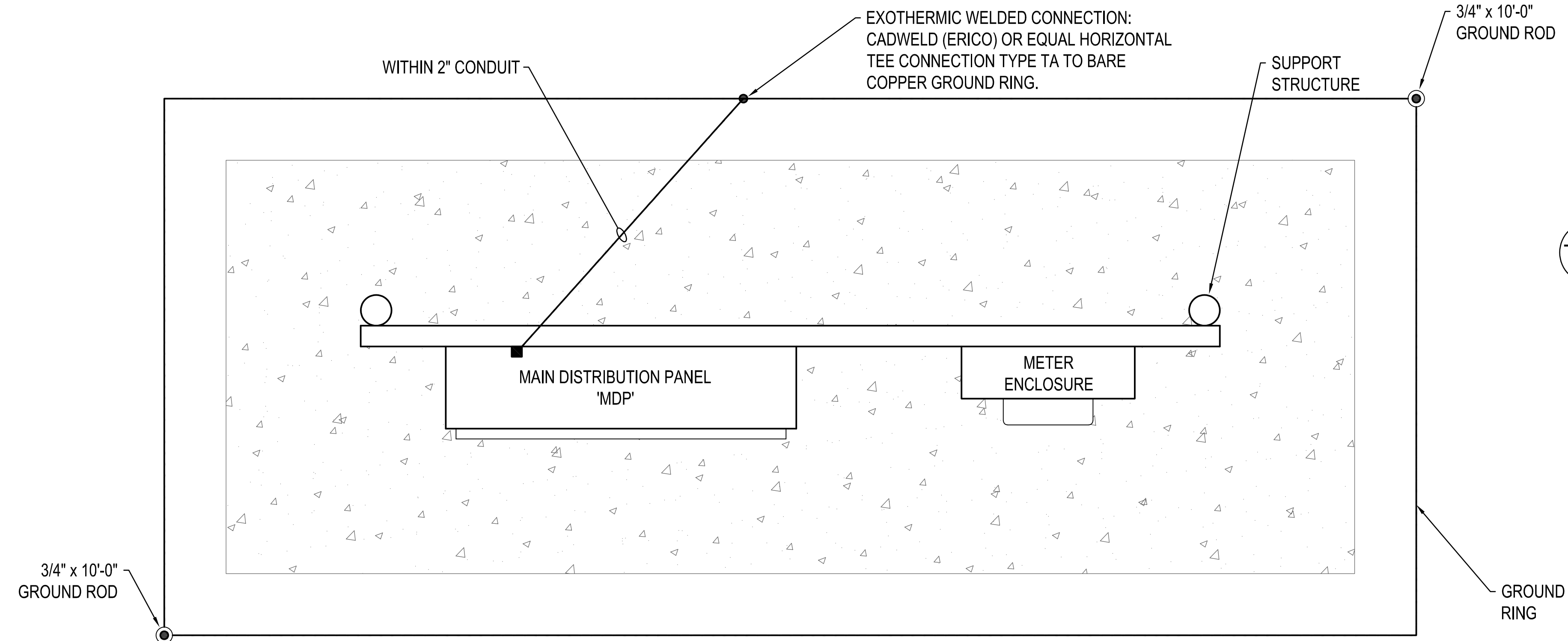
- NOTES:**
- FOUNDATIONS ARE 24" IN DIAMETER UNLESS NOTED OTHERWISE.
 - PROVIDE 6" X 4" DEEP CONCRETE MOW STRIP, FLUSH WITH GRADE WHERE FOUNDATION IS LOCATED ON GRASS.
 - BASE SHALL EXTEND 30" ABOVE GRADE WHERE LOCATED IN PARKING LOTS AND AREAS SUBJECT TO VEHICULAR ACCESS.
 - CONDUIT SHALL BE LOCATED A MINIMUM OF 24" BELOW GRADE. USE RIGID WRAPPED ELBOWS.
 - PROVIDE #6 BARE COPPER COILED 10'-0" IN BOTTOM OF FOUNDATION, OR 10' X 5/8" COPPER GROUND ROD, AS REQUIRED BY LOCAL AUTHORITY. CONNECT GROUND TO POLE BASE WITH GROUND LUG.
 - PROVIDE #4 REBAR RINGS SPACED 9" APART HORIZONTALLY WITH (2) RINGS IN TOP 4".
 - PROVIDE (4) #5 REBAR EVENLY SPACED VERTICALLY. ELECTRICAL CONTRACTOR IS RESPONSIBLE TO HAVE THE DETAIL REVISED BY A STRUCTURAL PE, WHO WILL ALSO PROVIDE ANY INSPECTION REQUIREMENTS.



PB01 LIGHTING POLE FOUNDATION
SCALE: NO SCALE



TR02 SECONDARY TRENCH SECTION
SCALE: NO SCALE



- GENERAL NOTES:**
- DIMENSIONS OF EQUIPMENT ARE NOT TO SCALE. CONTRACTOR SHALL VERIFY FINAL DIMENSIONS OF EQUIPMENT, AND BUILD SUPPORT STRUCTURE ACCORDINGLY.
 - CONDUIT FOR GROUND RING ENDS AT CONCRETE SLAB UNDERGROUND

SE02 SERVICE EQUIPMENT DETAIL - FOOTPRINT
SCALE: NO SCALE

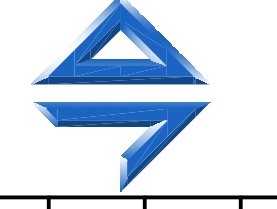


STAMP:

DATE	SCALE
REVISIONS	REVISIONS
NO.	DATE
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	

DWG. NAME: 2204-024-01
 DWG. CREATED: 01/02/23
 SHIT SET: 2204 SAN JUAN COUNTY FAIRGROUNDS RV PARK
 PLOT FILE: cad.dwg
 PLOT DATE: 01/02/23
 PLOT TIME: 10:00:00
 PLOT SCALE: 1/8\"/>

Jones & DeMille Engineering, Inc.
 CIVIL & STRUCTURAL ENGINEERING - SURVEYING
 GIS - ENVIRONMENTAL - MATERIALS TESTING
 1,800.748.5275 www.jonesandmille.com



SAN JUAN COUNTY	SJC FAIRGROUNDS RV STALLS	ELECTRICAL DIAGRAMS	PROJECT NUMBER: 2204-024
			SUBMITTAL:

SAN JUAN COUNTY
 SHEET NO. E502

VBFA
 230 North 1680 East, Building V
 St. George, Utah 84790
 O: (435) 674-4800
 F: (435) 674-2708
 www.vbfa.com
 VBFA Project #: 22501
 For Questions Contact: J. KORHORN

PANELBOARD SCHEDULE

PANEL	VOLTAGE	120/240	MOUNTING	FEED	MAINS	DIMS.	SPECIAL EQUIPMENT											
PED-1,7,10,13,16,20	120/240		FLUSH	TOP	125 AMP	9-1/8" W	X GROUND BUS X SUB-FEED LUGS X NEMA 3R SURGE PROTECTOR 200% NEUTRAL											
PANEL	US200-XL-75																	
TYPE	PHASE 1 WIRES 3		FLUSH	TOP	X LUGS	5-9/16" D	X NEMA 3R SURGE PROTECTOR 200% NEUTRAL											
LOCATION	AIC 10K	AMPS	X SURF.	X BOTTOM	BRKR	64-1/2" H												
CIR NO.	CIRCUIT DESCRIPTION	CODE	BRKR	WIRE	CIRCUIT	COMBINED PHASES	LOAD	SIZE	AMP	P	SIZE	LOAD	SIZE	AMP	P	CODE	CIRCUIT DESCRIPTION	CIR NO.
1	RECEPTACLE	-	2	50	6	6000	6000		12	20	1	-	-	-	-	-	RECEPTACLE	2
3	-	-	-	-	-	6000			-	-	-	-	-	-	-	-	SPACE ONLY	4
5	RECEPTACLE	-	1	30	10	0			-	-	-	-	-	-	-	-	SPACE ONLY	6
7	-	-	-	-	-	12000		12000	12000								TWO DOWNSTREAM	8
9	-	-	-	-	-	12000		12000	12000								PED CONTRIBUTION	10
CODES: 1 = SEE ONE-LINE DIAGRAM OR EQUIPMENT SCHEDULE 2 = SHUNT-TRIP BREAKER 3 = PROVIDE NEW BREAKER FOR EXISTING LOAD 4 = GFCI BREAKER 5 = PROVIDE LOCK-OFF DEVICE 6 = EXISTING BREAKER TO REMAIN, REMOVE LOAD 7 = AFCI BREAKER 8 = GFEP BREAKER 9 = EXISTING BRKR AND LOAD TO REMAIN 10 = PROVIDE NEW BREAKER FOR NEW LOAD 11 = UTILIZE EXISTING BREAKER FOR NEW LOAD THIS PANEL, LUGS, BREAKERS, ETC. SHALL ALL BE RATED 75° C AND 10K AIC																		

PANELBOARD SCHEDULE

PANEL	VOLTAGE	120/240	MOUNTING	FEED	MAINS	DIMS.	SPECIAL EQUIPMENT											
PED-2,4,6,8,11,14,17,21	120/240		FLUSH	TOP	125 AMP	9-1/8" W	X GROUND BUS X SUB-FEED LUGS X NEMA 3R SURGE PROTECTOR 200% NEUTRAL											
PANEL	US200-XL-75																	
TYPE	PHASE 1 WIRES 3		FLUSH	TOP	X LUGS	5-9/16" D	X NEMA 3R SURGE PROTECTOR 200% NEUTRAL											
LOCATION	AIC 10K	AMPS	X SURF.	X BOTTOM	BRKR	64-1/2" H												
CIR NO.	CIRCUIT DESCRIPTION	CODE	BRKR	WIRE	CIRCUIT	COMBINED PHASES	LOAD	SIZE	AMP	P	SIZE	LOAD	SIZE	AMP	P	CODE	CIRCUIT DESCRIPTION	CIR NO.
1	RECEPTACLE	-	2	50	6	6000	6000		12	20	1	-	-	-	-	-	RECEPTACLE	2
3	-	-	-	-	-	6000			-	-	-	-	-	-	-	-	SPACE ONLY	4
5	RECEPTACLE	-	1	30	10	0			-	-	-	-	-	-	-	-	SPACE ONLY	6
7	-	-	-	-	-	6000		6000	6000								ONE DOWNSTREAM	8
9	-	-	-	-	-	6000		6000	6000								PED CONTRIBUTION	10
CODES: 1 = SEE ONE-LINE DIAGRAM OR EQUIPMENT SCHEDULE 2 = SHUNT-TRIP BREAKER 3 = PROVIDE NEW BREAKER FOR EXISTING LOAD 4 = GFCI BREAKER 5 = PROVIDE LOCK-OFF DEVICE 6 = EXISTING BREAKER TO REMAIN, REMOVE LOAD 7 = AFCI BREAKER 8 = GFEP BREAKER 9 = EXISTING BRKR AND LOAD TO REMAIN 10 = PROVIDE NEW BREAKER FOR NEW LOAD 11 = UTILIZE EXISTING BREAKER FOR NEW LOAD THIS PANEL, LUGS, BREAKERS, ETC. SHALL ALL BE RATED 75° C AND 10K AIC																		

PANELBOARD SCHEDULE

PANEL	VOLTAGE	120/240	MOUNTING	FEED	MAINS	DIMS.	SPECIAL EQUIPMENT											
PED-3,5,9,12,15,18,19,22	120/240		FLUSH	TOP	125 AMP	9-1/8" W	X GROUND BUS X SUB-FEED LUGS X NEMA 3R SURGE PROTECTOR 200% NEUTRAL											
PANEL	US200-XL-75																	
TYPE	PHASE 1 WIRES 3		FLUSH	TOP	X LUGS	5-9/16" D	X NEMA 3R SURGE PROTECTOR 200% NEUTRAL											
LOCATION	AIC 10K	AMPS	X SURF.	X BOTTOM	BRKR	64-1/2" H												
CIR NO.	CIRCUIT DESCRIPTION	CODE	BRKR	WIRE	CIRCUIT	COMBINED PHASES	LOAD	SIZE	AMP	P	SIZE	LOAD	SIZE	AMP	P	CODE	CIRCUIT DESCRIPTION	CIR NO.
1	RECEPTACLE	-	2	50	6	6000	6000		12	20	1	-	-	-	-	-	RECEPTACLE	2
3	-	-	-	-	-	6000			-	-	-	-	-	-	-	-	SPACE ONLY	4
5	RECEPTACLE	-	1	30	10	0			-	-	-	-	-	-	-	-	SPACE ONLY	6
7	-	-	-	-	-	6000		6000	6000								ONE DOWNSTREAM	8
9	-	-	-	-	-	6000		6000	6000								PED CONTRIBUTION	10
CODES: 1 = SEE ONE-LINE DIAGRAM OR EQUIPMENT SCHEDULE 2 = SHUNT-TRIP BREAKER 3 = PROVIDE NEW BREAKER FOR EXISTING LOAD 4 = GFCI BREAKER 5 = PROVIDE LOCK-OFF DEVICE 6 = EXISTING BREAKER TO REMAIN, REMOVE LOAD 7 = AFCI BREAKER 8 = GFEP BREAKER 9 = EXISTING BRKR AND LOAD TO REMAIN 10 = PROVIDE NEW BREAKER FOR NEW LOAD 11 = UTILIZE EXISTING BREAKER FOR NEW LOAD THIS PANEL, LUGS, BREAKERS, ETC. SHALL ALL BE RATED 75° C AND 10K AIC																		

FEEDER SCHEDULE - PANELBOARDS

FEEDER	AMP	n	QTY	FEEDER CONDUCTOR	SIZE	MAT.	QTY	SIZE	MAT.	CONDUIT	KEYED NOTES
125A-3	120	1	3	A-B-N	#1/O	AL	1	#4	AL	1-1/2"	PVC-40 1
125A-3+	135	1	3	A-B-N	#2/O	AL	1	#4	AL	1-1/2"	PVC-40 1
125A-3++	155	1	3	A-B-N	#3/O	AL	1	#4	AL	2"	PVC-40 1
125A-3+++	230	1	3	A-B-N	300	AL	1	#2	AL	2-1/2"	PVC-40 1
400A-3	410	2	3	A-B-N	250	AL	1	#1	AL	2-1/2"	PVC-40 1

GENERAL NOTES:
 - THHN/THWN-2 FOR 400 KCMIL AND BELOW, XHHW/XHHW-2 FOR 500 KCMIL AND ABOVE.
 - GROUND CONDUCTOR SHALL BE DELETED FOR SERVICE ENTRANCE CONDUCTORS.
 - ALL CONDUITS SHALL BE SIZED IN ACCORDANCE WITH NEC CHAPTER 9, TABLE 1.
 - WHERE CONDUIT TYPES ARE USED OTHER THAN THOSE SPECIFIED WITHIN THIS SCHEDULE, THE CONTRACTOR SHALL DEMONSTRATE CONDUIT FILL COMPLIANCE WITH NEC CHAPTER 9, TABLE 4.

KEYED NOTES:
 1 REFER TO NEC 310.15(B)(16) FOR THE AMPACITY OF 75 DEGREE C RATED CU OR AL.

GROUNDING ELECTRODE

G.E. SIZE BASED ON NEC TABLE 250.66 [GROUNDING ELECTRODE CONDUCTOR FOR ALTERNATING-CURRENT SYSTEMS.]

MAIN SERVICE SIZE [A]:	400
LOCATION OF NEUTRAL TO GROUND BOND:	MDP2
MAIN SERVICE FEEDER SIZE:	400A-3
CONDUCTOR [NO. SETS - SIZE AL]:	2 - 250 KCMIL AL
CALCULATED AL EQUIVALENT CMIL:	500000
EQUIVALENT CU MAIN FEEDER:	400-3
CONDUCTOR [NO. SETS - SIZE CU]:	1 - 500 KCMIL CU
CALCULATED CU EQUIVALENT CMIL:	500000
GROUNDING ELECTRODE SIZE:	#1/O AWG CU
G.E. CONDUCTOR MATERIAL:	PER NEC 250.62
G.E. CONDUCTOR INSTALLATION:	PER NEC 250.64

GROUNDING ELECTRODE

G.E. SIZE BASED ON NEC TABLE 250.66 [GROUNDING ELECTRODE CONDUCTOR FOR ALTERNATING-CURRENT SYSTEMS.]

MAIN SERVICE SIZE [A]:	400
LOCATION OF NEUTRAL TO GROUND BOND:	MDP1
MAIN SERVICE FEEDER SIZE:	400A-3
CONDUCTOR [NO. SETS - SIZE AL]:	2 - 250 KCMIL AL
CALCULATED AL EQUIVALENT CMIL:	500000
EQUIVALENT CU MAIN FEEDER:	400-3
CONDUCTOR [NO. SETS - SIZE CU]:	1 - 500 KCMIL CU
CALCULATED CU EQUIVALENT CMIL:	500000
GROUNDING ELECTRODE SIZE:	#1/O AWG CU
G.E. CONDUCTOR MATERIAL:	PER NEC 250.62
G.E. CONDUCTOR INSTALLATION:	PER NEC 250.64

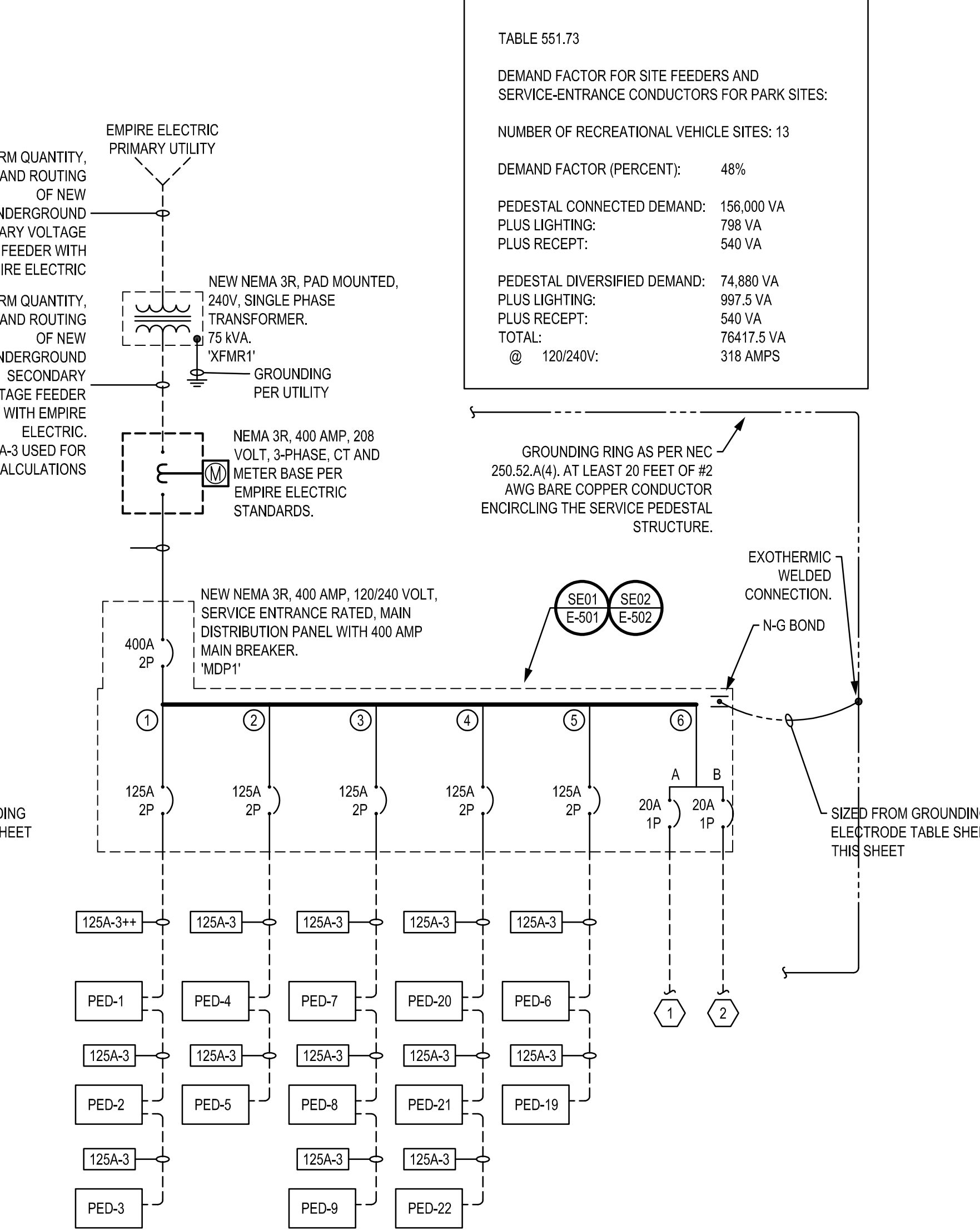
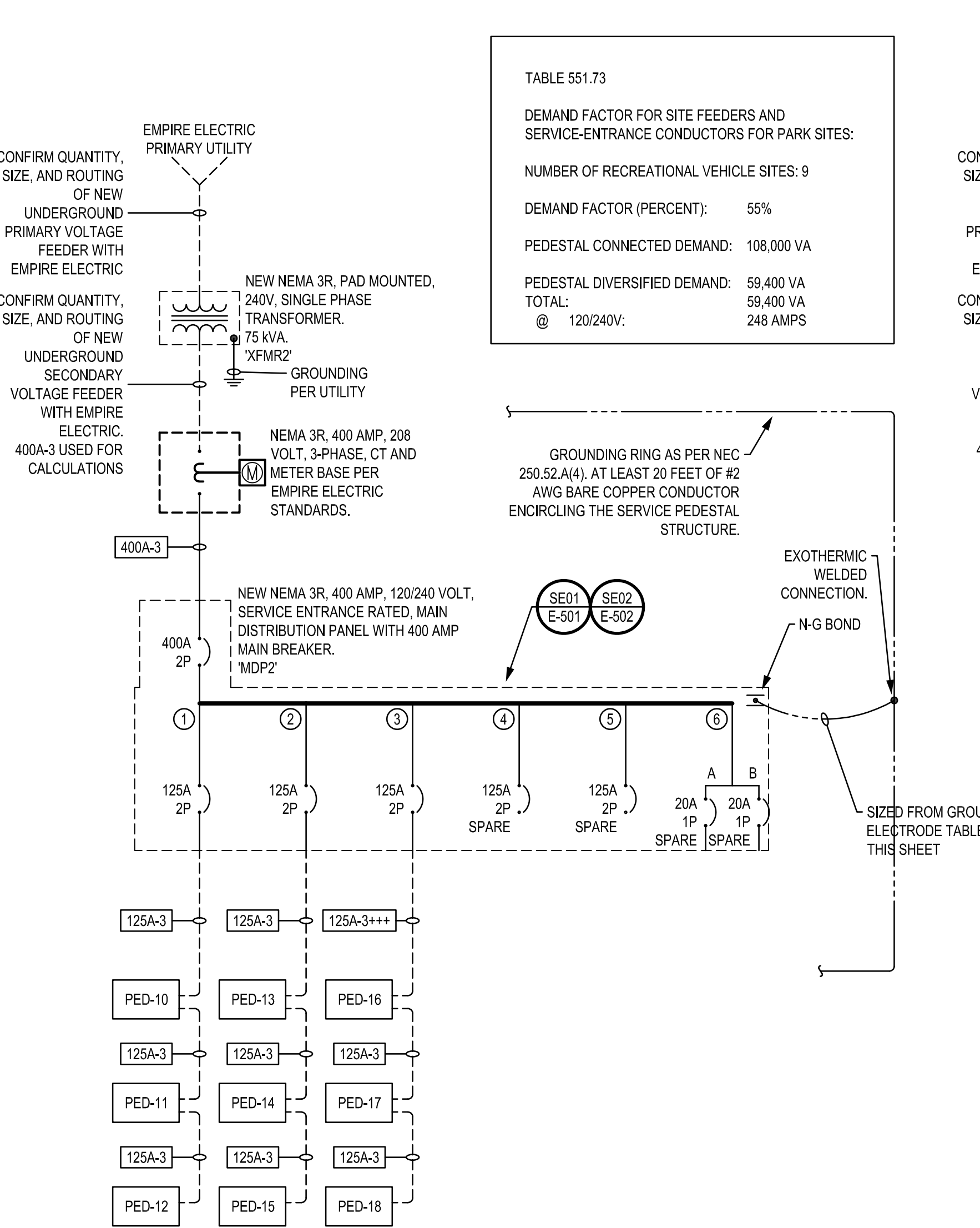
- ### KEYED NOTES
- (1) 1" SCHEDULE 40 PVC CONDUIT WITH #10 AWG CU CONDUCTORS FOR AREA LIGHTING.
 - (1) 1" SCHEDULE 40 PVC CONDUIT WITH #10 AWG CU CONDUCTORS FOR RECEPTACLES.

PANELBOARD SCHEDULE

PANEL	VOLTAGE	120/240	MOUNTING	FEED	MAINS	DIMS.	SPECIAL EQUIPMENT											
MDP2	120/240		FLUSH	TOP	400 AMP	W	X GROUND BUS SUB-FEED BRKR NEMA 3R SURGE PROTECTOR 200% NEUTRAL											
PANEL	NQ																	
TYPE	PHASE 1 WIRES 3		FLUSH	TOP	LUGS	D	X NEMA 3R SURGE PROTECTOR 200% NEUTRAL											
LOCATION	AIC 22K	AMPS	X SURF.	X BOTTOM	400 BRKR	H												
CIR NO.	CIRCUIT DESCRIPTION	CODE	BRKR	WIRE	CIRCUIT	COMBINED PHASES	LOAD	SIZE	AMP	P	SIZE	LOAD	SIZE	AMP	P	CODE	CIRCUIT DESCRIPTION	CIR NO.
1	PED-10,11,12	1	2	-	-	18000	36000		18000	-	-	2	1	-	-	-	PED-13,14,15	2
3	PED-16,17,18	1	2	-	-	18000	18000		18000	-	-	2	-	-	-	-	SPARE	4
5	SPARE	-	2	125	-	0			18000	-	-	-	-	-	-	-	SPARE	6A
6B	-	-	-	-	-	0			0	-	-	-	-	-	-	-	SPARE	6B
CODES: 1 = SEE ONE-LINE DIAGRAM OR EQUIPMENT SCHEDULE 2 = SHUNT-TRIP BREAKER 3 = PROVIDE NEW BREAKER FOR EXISTING LOAD 4 = GFCI BREAKER 5 = PROVIDE LOCK-OFF DEVICE 6 = EXISTING BREAKER TO REMAIN, REMOVE LOAD 7 = AFCI BREAKER 8 = GFEP BREAKER 9 = EXISTING BRKR AND LOAD TO REMAIN 10 = PROVIDE NEW BREAKER FOR NEW LOAD 11 = UTILIZE EXISTING BREAKER FOR NEW LOAD THIS PANEL, LUGS, BREAKERS, ETC. SHALL ALL BE RATED 75° C AND 22K AIC																		

PANELBOARD SCHEDULE

PANEL	VOLTAGE	120/240	MOUNTING	FEED	MAINS	DIMS.	SPECIAL EQUIPMENT											
MDP1	120/240		FLUSH	TOP	400 AMP	W	X GROUND BUS SUB-FEED BRKR NEMA 3R SURGE PROTECTOR 200% NEUTRAL											
PANEL	NQ																	
TYPE	PHASE 1 WIRES 3		FLUSH	TOP	LUGS	D	X NEMA 3R SURGE PROTECTOR 200% NEUTRAL											
LOCATION	AIC 22K	AMPS	X SURF.	X BOTTOM	400 BRKR	H												
CIR NO.	CIRCUIT DESCRIPTION	CODE	BRKR	WIRE	CIRCUIT	COMBINED PHASES	LOAD	SIZE	AMP	P	SIZE	LOAD	SIZE	AMP	P	CODE	CIRCUIT DESCRIPTION	CIR NO.
1	PED-1,2,3	1	2	-	-	18000	30000		18000	-	-	2	1	-	-	-	PED-4,5	2
3	PED-7,8,9	1	2	-	-	18000	36000		30000	12000	-	-	-	-	-	-	PED-20,21,22	4
5	PED-6,19	1	2	-	-	18000	18000		18000	18000	-	-	-	-	-	-	AREA LTG	6A
6B	-	-	-	-	-	12000	12798		12540	540	10	20	1	-	-	-	SITE RECEPT	6B
CODES: 1 = SEE ONE-LINE DIAGRAM OR EQUIPMENT SCHEDULE 2 = SHUNT-TRIP BREAKER 3 = PROVIDE NEW BREAKER FOR EXISTING LOAD 4 = GFCI BREAKER 5 = PROVIDE LOCK-OFF DEVICE 6 = EXISTING BREAKER TO REMAIN, REMOVE LOAD 7 = AFCI BREAKER 8 = GFEP BREAKER 9 = EXISTING BRKR AND LOAD TO REMAIN 10 = PROVIDE NEW BREAKER FOR NEW LOAD 11 = UTILIZE EXISTING BREAKER FOR NEW LOAD THIS PANEL, LUGS, BREAKERS, ETC. SHALL ALL BE RATED 75° C AND 22K AIC																		



NOTE:
 PROVIDE ACCESSIBLE LOCATIONS FOR ALL GROUNDING ELECTRODES TO ALLOW FOR INSPECTION PER NEC 250.24 (A)(1)

CLEARANCES TO OTHER UNDERGROUND UTILITIES
 WATER: 5 FT. HORIZONTAL
 SEWER: 5 FT. HORIZONTAL
 NATURAL GAS: 10 FT. HORIZONTAL
 CABLE TV: 1 FT. HORIZONTAL, 6" VERTICAL ABOVE SECONDARY
 PHONE: 1 FT. HORIZONTAL, 6" VERTICAL ABOVE SECONDARY

NOTE:
 PROVIDE ACCESSIBLE LOCATIONS FOR ALL GROUNDING ELECTRODES TO ALLOW FOR INSPECTION PER NEC 250.24 (A)(1)

CLEARANCES TO OTHER UNDERGROUND UTILITIES
 WATER: 5 FT. HORIZONTAL
 SEWER: 5 FT. HORIZONTAL
 NATURAL GAS: 10 FT. HORIZONTAL
 CABLE TV: 1 FT. HORIZONTAL, 6" VERTICAL ABOVE SECONDARY
 PHONE: 1 FT. HORIZONTAL, 6" VERTICAL ABOVE SECONDARY



STAMP:
 ORIGINAL SUBMISSION FOR AUTHORIZATION
 REVISIONS
 DATE
 NO.
 SCALE
 2204-024
 PROJECT NUMBER:
 ONE-LINE AND CALCULATIONS
 SAN JUAN COUNTY
 SJC FAIRGROUNDS RV STALLS
 SUBMITTAL:
 SHEET NO. E601

Jones & DeMille Engineering, Inc.
 CIVIL & STRUCTURAL ENGINEERING - SURVEYING
 GIS - ENVIRONMENTAL - MATERIALS TESTING
 1,800,748,5275 www.jonesanddemic.com

SBFA
 230 North 1680 East, Building V
 St. George, Utah 84790
 O: (435) 674-4800
 F: (435) 674-2708
 www.sbfa.com
 SBFA Project #: 22501
 For Questions Contact: J. KORHORN



COMMISSION STAFF REPORT

MEETING DATE: April 18, 2023

ITEM TITLE, PRESENTER: Consideration and approval of the Schedule A Cooperative Forest Road Agreement, TJ Adair, Road Superintendent

RECOMMENDATION: Approve and Sign

SUMMARY

The San Juan County Road Department has had a Schedule A Agreement with the Forest Service for many years. This five-year master agreement allows funds to be allocated by the Forest Service for projects on the roads listed in the agreement. The previous agreement has expired and a new one has been drafted for review and signature.

HISTORY/PAST ACTION

Agreement has been approved and signed.

FISCAL IMPACT

Additional Funding for projects on Forest Service roads.



FS Agreement No. 23-RO-11041000-008

Cooperator Agreement No. _____

COOPERATIVE FOREST ROAD AGREEMENT
Between The
COUNTY OF SAN JUAN
And The
USDA, FOREST SERVICE
MANTI-LA SAL NATIONAL FOREST

PARTIES TO AGREEMENT: This agreement, made and entered into this the _____ day of _____, 2023, by and between the County of San Juan, hereinafter referred to as "San Juan County," and the United States Department of Agriculture (USDA), Forest Service, Manti-La Sal National Forest, hereinafter referred to as the "U.S. Forest Service."

PURPOSE OF AGREEMENT: The purpose of this agreement is to set forth the general terms and conditions, acceptable to the parties hereto, for the cooperative planning, survey, design, construction, reconstruction, improvement, and maintenance of certain Forest Roads in San Juan County, State of Utah, pursuant to the provisions of 16 U.S.C. 532-538, 23 U.S.C. 205, and the regulations issued by the Secretary of Agriculture.

The Congress has, from time to time, authorized and appropriated funds for "Forest Roads," which are defined as "those Forest roads of primary importance for the protection, administration, and utilization of the National Forests, or where necessary, for the use and development of the resources upon which communities within or adjacent to the National Forests are dependent." Recognizing that substantial benefits will accrue to the Nation and to the State from the construction, reconstruction, improvement, maintenance, and use of certain Forest Roads and roads on the State or local road system over which San Juan County has/have jurisdiction, and further that such roads carry substantial volumes of public service traffic as well as National Forest traffic, and further that San Juan County has/have road construction, reconstruction, improvement, maintenance, and right-of-way acquisition facilities available to assist in the accomplishment of the work, it is accordingly deemed fitting and desirable to the parties hereto to express by this agreement the general terms of their mutual cooperation in that regard to achieve the maximum benefits therefrom in the public interest.

1. INTENT TO COOPERATE. It is the intention of the parties under this agreement to cooperate as follows:
 - a. Agree that certain roads under the jurisdiction of San Juan County or the U.S. Forest Service which serve the National Forest and also carry traffic which is properly the responsibility of San Juan County should be maintained and, if necessary, improved



to a standard adequate to accommodate safely and economically all traffic which uses such roads.

- b. Agree on the identification of roads or road segments which meet the criteria in item a by a listing and appropriate maps.
 - c. Provide for formal meetings and informal consultation on a regular basis to discuss and agree on action with respect to the roads identified pursuant to item b.
 - d. Provide for regular and adequate maintenance of the roads identified in item b, including the assignment of maintenance responsibilities.
 - e. Provide for entering into project agreements when improvements of a road under the jurisdiction of one party is to be financed in whole or in part from funds or resources provided by the other party.
 - f. Provide for appropriate jurisdictional status of roads through transfer of easements and acquisition of easements by the appropriate party.
2. IDENTIFICATION OF ROADS. A list of roads and segments of roads which meet the criteria set forth in item 1a is agreed upon and is marked "Schedule A" and attached as part of this agreement. Schedule A may be modified from time to time by agreement between San Juan County and U.S. Forest Service, by adding or removing roads or road segments, or by altering the description of a road or road segments, to give it proper identity. Each such modification shall be indicated by a revised Schedule A bearing the signatures of the parties or their authorized representatives and the effective date of the revision.
3. MAINTENANCE PLANS. At the annual meeting provided for in item 6, plans for maintaining the roads listed in Schedule A shall be agreed upon. Such plans shall include assignment of responsibility for maintenance or particular elements of maintenance to San Juan County or U.S. Forest Service for each road or segment of road listed in Schedule A. To the extent practical, and subject to availability of funds, responsibility for maintenance shall be assigned in proportion to use for which each party is properly responsible.
- Maintenance shall include preserving and keeping the roads, including structures and related facilities as nearly as possible in their original condition as constructed or reconstructed to provide satisfactory and safe road service.
- Maintenance plans shall provide for prompt changes in maintenance assignments during the period of the plan upon agreement by the parties or their designated representatives.
4. PROJECT AGREEMENTS. When improvement of a road listed in Schedule A is to be financed in whole or in part from funds or resources provided by the party not having jurisdiction, the parties shall enter into a project agreement providing for performing the



improvement work and its financing. A project agreement is not required for improvement of a road or a road segment over which the party performing and financing such improvement has jurisdiction. Project agreements shall be supplements to this general agreement and subject to the agreements, provisions, and conditions herein contained.

- a. A project agreement shall be entered into prior to beginning of improvement or construction work for which a project agreement is required.
- b. The project agreement shall include the following elements:
 1. Identification of road or road segment to be improved or constructed.
 2. Plans and specifications for the project or provision for their development and subsequent agreement thereon.
 3. Schedule of construction or improvement work and designation of the party or parties to perform the work.
 4. Estimates of cost of improvement or construction.
 5. Agreement as to how cost of work is to be borne including arrangements to share in the work or to deposit funds with the performing party for a share of the costs.
- c. If funds are provided by San Juan County on an advance basis for work to be performed by the U.S. Forest Service, they shall be deposited in the Treasury of the United States to the credit of cooperative work, U.S. Forest Service. Any unused balance of cooperative funds for the purposes outlined in the project agreement shall be returned to San Juan County after completion of the work performed or upon agreement of the U.S. Forest Service. If the cooperative funds are made available on a reimbursement basis as the work progresses or upon its completion, the U.S. Forest Service shall submit to San Juan County periodic billings, but not more often than monthly, or a final billing as the case may be.

The amount of cooperative funds as set forth in the project agreement shall be the maximum commitment of San Juan County to the project unless changed by a modification of the project agreement.

If funds are provided by the U.S. Forest Service for work to be performed by San Juan County the arrangements shall be set forth in the project agreement. Payments to San Juan County shall be made as provided for in the project agreement.

If it appears that the project cost may exceed the estimate and additional funds may be needed, no obligation shall arise against the Federal government with respect to



the increased cost except by modification of the project agreement prior to incurring any commitment.

5. RIGHTS-OF-WAY. Easements or other interests in land acquired by either party shall be adequate to serve the road needs of both parties. The party having jurisdiction of an existing road or intended to have jurisdiction of a road to be constructed shall obtain the needed rights-of-way in its name. There shall be no provisions in any easement document that will prevent the U.S. Forest Service from using or authorizing the use of roads for which Federal funds were expended. San Juan County must be in a position to assure the U.S. Forest Service the continuance of such uses for the period needed. The party acquiring the easement or other interest in land shall obtain such title evidence and title approval as required in its acquisitions for roads of comparable standards.

The costs of such easements or other interests in land are to be at the expense of the acquiring party.

The U.S. Forest Service shall cooperate in the procurement of rights-of-way over land administered by other agencies of the United States required for any project included under this agreement and shall furnish San Juan County copies of survey notes, maps, and other records.

To the extent possible under available authority, each party agrees to convey easements over lands or interests in lands it owns or administers to the other party in order to provide jurisdiction by the appropriate party as may be agreed to for any road or road segment listed on Schedule A.

6. ANNUAL MEETING AND CONTINUING CONSULTATION. San Juan County and U.S. Forest Service shall meet at least once each year to review matters covered by this agreement and to agree on actions to implement this agreement including, but not limited to, (1) approval of changes in the listing of roads on Schedule A; (2) approval of the annual maintenance plan; (3) approval of project agreements for construction or reconstruction; and (4) approval of transfer of jurisdiction of particular roads by easement conveyance. It is also the intent of the parties to arrange for continuing consultation between their representatives with the objective of reaching prompt agreement by the parties on all matters of mutual concern which are covered by this agreement. The Forest Supervisor of the Manti-La Sal National Forest for the U.S. Forest Service, and Commissioner for San Juan County shall be responsible for making the arrangements for formal meetings and continuing consultation.
7. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All Cooperators, their Employees, Volunteers, and Contractors are encouraged to adopt and enforce policies that ban text messaging when driving



company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.

8. MODIFICATION AND TERMINATION.

- a. This agreement may be modified by mutual consent.
- b. This agreement may be terminated by either party upon at least 60 days prior written notice, except that such termination shall in no way affect or change any commitment made authorizing the use of roads or rights-of-way for purposes for which Federal funds were expended, or any operation in progress at time of notice, and provided that such termination shall in no way affect the agreement of the parties hereto with respect to any obligations incurred under the agreement until a full settlement has been made.

9. MISCELLANEOUS.

- a. The United States shall not be liable to the Cooperator for any costs, damages, claims, liabilities, and judgments that arise in connection with the performance of work under this agreement, including damage to any property owned by the Cooperator or any third party.
- b. Nothing herein contained shall be construed to obligate the U.S. Forest Service or San Juan County beyond the extent of available funds allocated or programmed for this work, or contrary to applicable laws, rules, and regulations.
- c. No Member of, or Delegate to, the Congress, or Resident Commissioner, shall be admitted to any share or part of this agreement or to any benefits that may arise therefrom, unless it is made with a corporation for its general benefit.
- d. Where applicable, any contract, agreement, or understanding entered into pursuant to this agreement providing for work to be performed shall include the requirements of Federal laws, Executive orders, and Regulations.

10. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

Principal Cooperator Contacts:



Cooperator Program Contact	Cooperator Administrative Contact
Name: TJ Adair Address: 885 East Center Street PO Box 188 City, State, Zip: Monticello, UT 84535 Telephone: (435)587-3230 Email: tadair@sanjuancounty.org	Name: Monica Alvarado Address: 885 East Center Street PO Box 188 City, State, Zip: Monticello, UT 84535 Telephone: (435)587-3230 Email: malvarado@sanjuancounty.org

Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Name: Daniel Luke Address: 599 West Price River Drive City, State, Zip: Price, UT 84501 Telephone: 435-630-3940 Email: Daniel.luke@usda.gov	Name: Rita Arenas Address: 324 25 th St. City, State, Zip: Ogden, UT 84401 Telephone: 505-357-3716 Email: rita.arenas@usda.gov

11. **ASSURANCE REGARDING FELONY CONVICTION OR TAX DELINQUENT STATUS FOR CORPORATE ENTITIES.** This agreement is subject to the provisions contained in the Department of Interior, Environment, and Related Agencies Appropriations Act, 2012, P.L. No. 112-74, Division E, Section 433 and 434 as continually by Consolidated and Further Continuing Appropriations Act, 2013, P.L. No. 113-6, Division F, Title I, Section 1101 (a)(3) regarding corporate felony convictions and corporate federal tax delinquencies. Accordingly, by entering into this agreement San Juan County acknowledges that it: 1) does not have a tax delinquency, meaning that it is not subject to any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, and (2) has not been convicted (or had an officer or agent acting on its behalf convicted) of a felony criminal violation under any Federal law within 24 months preceding the agreement, unless a suspending and debarring official of the United States Department of Agriculture has considered suspension or debarment is not necessary to protect the interests of the Government. If San Juan County fails to comply with these provisions, the U.S. Forest Service will annul this agreement and may recover any funds San Juan County has expended in violation of Sections 433 and 434.
12. **SYSTEM FOR AWARD MANAGEMENT REGISTRATION REQUIREMENT (SAM).** San Juan County shall maintain current information in the System for Award Management (SAM) until receipt of final payment. This requires review and update to the information at least annually after the initial registration, and more frequently if required by changes in information or agreement term(s). For purposes of this agreement, System for Award Management (SAM) means the Federal repository into



which an entity must provide information required for the conduct of business as a Cooperator. Additional information about registration procedures may be found at the SAM Internet site at www.sam.gov.

- 13. COMMENCEMENT/EXPIRATION DATE. This agreement is executed as of the date of last signature and is effective through 3/31/2028 at which time it will expire. The expiration date is the final date for completion of all work activities under this agreement.
- 14. AUTHORIZED REPRESENTATIVES. By signature below, the parties certify that the individuals listed in this document as representatives of each party are authorized to act in their respective areas for matters related to this agreement.

This agreement shall be effective as of the date herein written and shall supersede all prior existing agreements, if any, for the same roads.

ANDREW ORLEMANN, Acting Forest Supervisor Date
U.S. Forest Service, Manti-La Sal National Forest

BRUCE ADAMS Date
County Commissioner

The authority and format of this agreement have been reviewed and approved for signature.

RITA ARENAS Digitally signed by RITA ARENAS
Date: 2023.03.30 16:03:50
-06'00'

RITA ARENAS Date
U.S. Forest Service Grants Management Specialist

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

SCHEDULE A

MANTI-LA SAL National Forest
 SAN JUAN County, State of UTAH

USFS Agreement Number: 23-RO-11041000-008

ANDREW ORLEMANN, Acting Forest Supervisor Date

BRUCE ADAMS, SAN JUAN COUNTY COMMISSIONER Date

						COUNTY ROW			USFS ROW		ROAD RESTRICTIONS	ROAD MAINTENANCE & SIGNING	
USFS Agreement Number: 23-RO-11041000-008						County has jurisdiction for law enforcement and authority to control and regulate use.			USFS has jurisdiction to control and regulate use. Both County and USFS have law enforcement jurisdiction.		Restrictions to traffic, including class of vehicle, weight, width, seasonal use restrictions, etc.	Insert Operating Maint. Level for all NFSR	
ROAD NAME	ROAD NUMBER		TERMINI BEGINNING	TERMINI ENDING	LENGTH	OWN	EASEMENT	CLAIMED (Jud. Dec. required)	OWN (USFS Land)	EASEMENT		ALL COUNTY	ALL USFS
	NFSR	COUNTY											
LA SAL LOOP	000046	127	0.00	20.28	20.28	X	x						4 - MODERATE DEGREE OF USER COMFORT
FH 49 - LOOP/HARTS DRAW	000049	101	0.00	18.46	18.46	X	x						4 - MODERATE DEGREE OF USER COMFORT
BRUMLEY CREEK	50068		0.00	3.35	3.35				X				2 - HIGH CLEARANCE VEHICLES
GEYSER PASS	50071	126	0.00	7.90	7.90				X				3 - SUITABLE FOR PASSENGER CARS
GEYSER PASS	50071	126	7.90	9.21	1.31				X				2 - HIGH CLEARANCE VEHICLES
GEYSER PASS	50071	126	9.21	13.23	4.02	X							2 - HIGH CLEARANCE VEHICLES
LOWER TWO MILE	50072	125	0.00	1.02	1.02	X							3 - SUITABLE FOR PASSENGER CARS
LOWER TWO MILE	50072	125	1.02	1.33	0.31				X				3 - SUITABLE FOR PASSENGER CARS
LOWER TWO MILE	50072	125	1.33	10.55	9.22				X				2 - HIGH CLEARANCE VEHICLES
LOWER TWO MILE	50072	125	10.55	10.65	0.10	X							2 - HIGH CLEARANCE VEHICLES
LOWER TWO MILE	50072	125	10.65	10.75	0.10				X				2 - HIGH CLEARANCE VEHICLES
LOWER TWO MILE	50072	125	10.75	11.40	0.65	X							2 - HIGH CLEARANCE VEHICLES
LOWER TWO MILE	50072	125	11.40	11.60	0.20				X				2 - HIGH CLEARANCE VEHICLES
PACK CREEK - LA SAL PASS	50073	128	0.00	2.05	2.05	X							3 - SUITABLE FOR PASSENGER CARS
PACK CREEK - LA SAL PASS	50073	128	2.05	2.94	0.89				X				3 - SUITABLE FOR PASSENGER CARS
PACK CREEK - LA SAL PASS	50073	128	2.94	12.01	9.07				X				2 - HIGH CLEARANCE VEHICLES
PACK CREEK - LA SAL PASS	50073	128	12.01	19.19	7.18				X				3 - SUITABLE FOR PASSENGER CARS
PACK CREEK PICNIC AREA	50074		0.00	0.01	0.01				X				3 - SUITABLE FOR PASSENGER CARS
SLAUGHTER FLATS	50078		0.00	6.25	6.25				X				2 - HIGH CLEARANCE VEHICLES
INDIAN CREEK	50079	285	0.00	15.22	15.22				X				2 - HIGH CLEARANCE VEHICLES
INDIAN CREEK	50079	285	15.22	16.02	0.80				X				3 - SUITABLE FOR PASSENGER CARS
INDIAN CREEK	50079	285	16.02	17.32	1.30				X				3 - SUITABLE FOR PASSENGER CARS
BAKER GUARD STATION	50080		0.00	0.08	0.08				X				3 - SUITABLE FOR PASSENGER CARS
BAKER GUARD STATION	50080		0.08	0.53	0.45				X				2 - HIGH CLEARANCE VEHICLES
DALTON SPRINGS CAMPGROUND	50081		0.00	0.31	0.31				X				3 - SUITABLE FOR PASSENGER CARS
BLUE MOUNTAIN RANCH	50082	110	0.00	1.32	1.32	X							3 - SUITABLE FOR PASSENGER CARS
BLUE MOUNTAIN RANCH	50082	110	1.32	2.00	0.68				X				3 - SUITABLE FOR PASSENGER CARS

Schedule A

Item 18.

						COUNTY ROW			USFS ROW		ROAD RESTRICTIONS	ROAD MAINTENANCE & SIGNING	
USFS Agreement Number: 23-RO-11041000-008						County has jurisdiction for law enforcement and authority to control and regulate use.			USFS has jurisdiction to control and regulate use. Both County and USFS have law enforcement jurisdiction.		Restrictions to traffic, including class of vehicle, weight, width, seasonal use restrictions, etc.	Insert Operating Maint. Level for all NFSR	
ROAD NAME	ROAD NUMBER NFSR	COUNTY	TERMINI BEGINNING TERMINI	ENDING TERMINI	LENGTH	OWN	EASEMENT	CLAIMED (Jud. Dec. required)	OWN (USFS Land)	EASEMENT		ALL COUNTY	ALL USFS
BLUE MOUNTAIN RANCH	50082	1261	2.00	2.22	0.22				X				2 - HIGH CLEARANCE VEHICLES
BLUE MOUNTAIN RANCH	50082	1261	2.22	2.27	0.05	X							2 - HIGH CLEARANCE VEHICLES
BLUE MOUNTAIN RANCH	50082	1261	2.27	3.53	1.26				X				2 - HIGH CLEARANCE VEHICLES
RED BLUFF CAMPGROUND	50083		0.00	0.46	0.46				X				2 - HIGH CLEARANCE VEHICLES
RECAPTURE	50084	264/110	0.00	5.58	5.58	X							2 - HIGH CLEARANCE VEHICLES
RECAPTURE	50084	110	5.58	5.65	0.07				X				2 - HIGH CLEARANCE VEHICLES
RECAPTURE	50084	110	5.65	13.23	7.58				X				2 - HIGH CLEARANCE VEHICLES
BULLDOG - BLUE MOUNTAIN	50085	198	0.00	0.65	0.65	X							3 - SUITABLE FOR PASSENGER CARS
BULLDOG - BLUE MOUNTAIN	50085	198	0.65	0.81	0.16	X							3 - SUITABLE FOR PASSENGER CARS
BULLDOG - BLUE MOUNTAIN	50085	198	0.81	0.97	0.16				X				3 - SUITABLE FOR PASSENGER CARS
BULLDOG - BLUE MOUNTAIN	50085	198	0.97	5.92	4.95				X				2 - HIGH CLEARANCE VEHICLES
BLUE MOUNTAIN SKI AREA	50086	118	0.00	1.06	1.06				X				3 - SUITABLE FOR PASSENGER CARS
SOUTH CREEK	50087	102	0.00	2.80	2.80	X							2 - HIGH CLEARANCE VEHICLES
SOUTH CREEK	50087	102	2.80	8.60	5.80				X				2 - HIGH CLEARANCE VEHICLES
SOUTH CREEK	50087	102	8.60	13.58	4.98				X				2 - HIGH CLEARANCE VEHICLES
ELK RIDGE	50088	224	0.00	3.14	3.14	X							2 - HIGH CLEARANCE VEHICLES
ELK RIDGE	50088	224	3.14	37.66	34.52				X				2 - HIGH CLEARANCE VEHICLES
ELK RIDGE	50088	107	37.66	57.37	19.71	X							2 - HIGH CLEARANCE VEHICLES
PEAVINE CORRIDOR	50089		0.00	11.20	11.20				X				2 - HIGH CLEARANCE VEHICLES
GOOSEBERRY GUARD STATION	50090		0.00	0.23	0.23				X				2 - HIGH CLEARANCE VEHICLES
NORTH LONG POINT	50091	221	0.00	8.59	8.59				X				2 - HIGH CLEARANCE VEHICLES
SOUTH ELKS	50092	228	0.00	11.08	11.08	X							3 - SUITABLE FOR PASSENGER CARS
SOUTH ELKS	50092	228	11.08	14.65	3.57				X				3 - SUITABLE FOR PASSENGER CARS
SOUTH ELKS	50092	228	14.65	19.82	5.17				X				2 - HIGH CLEARANCE VEHICLES
BEEF BASIN	50093	104	0.00	2.35	2.35				X				2 - HIGH CLEARANCE VEHICLES
EAST GOOSEBERRY	50094		0.00	1.26	1.26				X				2 - HIGH CLEARANCE VEHICLES
CAUSEWAY	50095	285	0.00	7.45	7.45	X							3 - SUITABLE FOR PASSENGER CARS
CAUSEWAY	50095	285	7.45	11.87	4.42	X							3 - SUITABLE FOR PASSENGER CARS
CAUSEWAY	50095	225	11.87	12.36	0.49				X				3 - SUITABLE FOR PASSENGER CARS
CAUSEWAY	50095	225	12.36	35.28	22.92				X				2 - HIGH CLEARANCE VEHICLES
MAVERICK POINT	50096		0.00	6.50	6.50				X				2 - HIGH CLEARANCE VEHICLES
MORMON PASTURE POINT	50097	DO412	0.00	0.40	0.40				X				2 - HIGH CLEARANCE VEHICLES

Schedule A

Item 18.

						COUNTY ROW			USFS ROW			ROAD RESTRICTIONS		ROAD MAINTENANCE & SIGNING	
USFS Agreement Number: 23-RO-11041000-008						County has jurisdiction for law enforcement and authority to control and regulate use.			USFS has jurisdiction to control and regulate use. Both County and USFS have law enforcement jurisdiction.			Restrictions to traffic, including class of vehicle, weight, width, seasonal use restrictions, etc.		Insert Operating Maint. Level for all NFSR	
ROAD NAME	ROAD NUMBER		TERMINI			OWN	EASEMENT	CLAIMED (Jud. Dec. required)	OWN (USFS Land)	EASEMENT			ALL COUNTY	ALL USFS	
	NFSR	COUNTY	BEGINNING	ENDING	LENGTH										
MORMON PASTURE POINT	50097	DO412	0.40	5.63	5.23				X				2 - HIGH CLEARANCE VEHICLES		
DAVIS POCKET	50098		0.00	4.27	4.27				X				2 - HIGH CLEARANCE VEHICLES		
MORMON PASTURE	50099		0.00	0.40	0.40				X				2 - HIGH CLEARANCE VEHICLES		
MORMON PASTURE	50099		0.40	2.21	1.81								2 - HIGH CLEARANCE VEHICLES		
SPRING LAKE	50100	136	0.00	1.09	1.09	X							3 - SUITABLE FOR PASSENGER CARS		
CHIPPEAN RIDGE	50102		0.00	3.71	3.71				X				2 - HIGH CLEARANCE VEHICLES		
VEGA POINT	50103		0.00	1.89	1.89				X				2 - HIGH CLEARANCE VEHICLES		
SHAY RIDGE	50104	1051	0.00	6.07	6.07				X				2 - HIGH CLEARANCE VEHICLES		
LOOP ROAD	50105	101	0.00	2.39	2.39				X				3 - SUITABLE FOR PASSENGER CARS		
LOOP ROAD	50105	101	2.39	8.60	6.21	X							3 - SUITABLE FOR PASSENGER CARS		
SOUTH COTTONWOOD	50106	227	0.00	7.88	7.88	X							2 - HIGH CLEARANCE VEHICLES		
SOUTH COTTONWOOD	50106	227	7.88	8.26	0.38	X							2 - HIGH CLEARANCE VEHICLES		
SOUTH COTTONWOOD	50106	227	8.26	14.35	6.09	X							2 - HIGH CLEARANCE VEHICLES		
SOUTH COTTONWOOD	50106	227	14.35	17.61	3.26				X				2 - HIGH CLEARANCE VEHICLES		
KIGALIA GUARD STATION	50107		0.00	0.49	0.49				X				2 - HIGH CLEARANCE VEHICLES		
DRY MESA	50108	2631	0.00	20.92	20.92				X				2 - HIGH CLEARANCE VEHICLES		
DEVILS CANYON CAMPGROUND	50118		0.00	0.86	0.86				X				3 - SUITABLE FOR PASSENGER CARS		
COYOTE SPRINGS	50128		0.00	6.63	6.63				X				2 - HIGH CLEARANCE VEHICLES		
DARK CANYON LAKE	50129	126	0.00	3.89	3.89				X				2 - HIGH CLEARANCE VEHICLES		
DARK CANYON LAKE	50129	126	3.89	4.00	0.10	X							2 - HIGH CLEARANCE VEHICLES		
DARK CANYON LAKE	50129	126	4.00	4.20	0.20				X				2 - HIGH CLEARANCE VEHICLES		
DARK CANYON LAKE	50129	153	4.20	8.85	4.65	X							2 - HIGH CLEARANCE VEHICLES		
DARK CANYON LAKE	50129	153	8.85	11.46	2.61	X							3 - SUITABLE FOR PASSENGER CARS		
DARK CANYON LAKE	50129	153	11.46	12.72	1.26				X				3 - SUITABLE FOR PASSENGER CARS		
PINE RIDGE	50140	162	0.00	0.95	0.95				X				2 - HIGH CLEARANCE VEHICLES		
PINE RIDGE	50140	162	0.95	2.20	1.25	X							2 - HIGH CLEARANCE VEHICLES		
PINE RIDGE	50140	162	2.20	4.45	2.25				X				2 - HIGH CLEARANCE VEHICLES		
BUCKBOARD CAMPGROUND	50171		0.00	0.43	0.43				X				3 - SUITABLE FOR PASSENGER CARS		
RACETRACK RESERVOIR	50172		0.00	1.16	1.16				X				2 - HIGH CLEARANCE VEHICLES		
PETERS POINT	50175	160	0.00	0.85	0.85	X							2 - HIGH CLEARANCE VEHICLES		
PETERS POINT	50175	160	0.85	0.95	0.10				X				2 - HIGH CLEARANCE VEHICLES		
PETERS POINT	50175	160	0.95	1.24	0.29	X							2 - HIGH CLEARANCE VEHICLES		

Schedule A

Item 18.

						COUNTY ROW			USFS ROW		ROAD RESTRICTIONS	ROAD MAINTENANCE & SIGNING	
USFS Agreement Number: 23-RO-11041000-008						County has jurisdiction for law enforcement and authority to control and regulate use.			USFS has jurisdiction to control and regulate use. Both County and USFS have law enforcement jurisdiction.		Restrictions to traffic, including class of vehicle, weight, width, seasonal use restrictions, etc.	Insert Operating Maint. Level for all NFSR	
ROAD NAME	ROAD NUMBER		TERMINI			OWN	EASEMENT	CLAIMED (Jud. Dec. required)	OWN (USFS Land)	EASEMENT		ALL COUNTY	ALL USFS
	NFSR	COUNTY	BEGINNING	ENDING	LENGTH								
PETERS POINT	50175	160	1.24	1.40	0.16				X			2 - HIGH CLEARANCE VEHICLES	
PETERS POINT	50175	160	1.40	1.45	0.05	X						2 - HIGH CLEARANCE VEHICLES	
PETERS POINT	50175	160	1.45	8.79	7.34				X			2 - HIGH CLEARANCE VEHICLES	
PETERS POINT	50175	160	8.79	9.93	1.15	X						2 - HIGH CLEARANCE VEHICLES	
STARVATION POINT	50176		0.00	3.85	3.85				X			2 - HIGH CLEARANCE VEHICLES	
MORMON PASTURE MOUNTAIN	50177		0.00	0.84	0.84				X			2 - HIGH CLEARANCE VEHICLES	
DEADMAN POINT	50178		0.00	3.67	3.67				X			2 - HIGH CLEARANCE VEHICLES	
KIGALIA POINT	50180		0.00	3.13	3.13				X			2 - HIGH CLEARANCE VEHICLES	
DEER FLAT	50181	256	0.00	3.20	3.20				X			2 - HIGH CLEARANCE VEHICLES	
MILK RANCH POINT	50182	2321	0.00	3.76	3.76				X			2 - HIGH CLEARANCE VEHICLES	
MILK RANCH POINT	50182	2321	3.76	5.79	2.03				X			2 - HIGH CLEARANCE VEHICLES	
BUTTS POINT	50183		0.00	2.55	2.55				X			2 - HIGH CLEARANCE VEHICLES	
SOUTH LONG POINT	50184	2761	0.00	3.70	3.70				X			2 - HIGH CLEARANCE VEHICLES	
SOUTH LONG POINT	50184	2761	3.70	3.90	0.20				X			2 - HIGH CLEARANCE VEHICLES	
STEVENS CANYON	50192	1041	0.00	8.98	8.98				X			2 - HIGH CLEARANCE VEHICLES	
EAST POINT	50200		0.00	2.01	2.01				X			2 - HIGH CLEARANCE VEHICLES	
HANGDOG	50201	1101	0.00	1.04	1.04				X			3 - SUITABLE FOR PASSENGER CARS	
HANGDOG	50201	1101	1.04	1.10	0.06							3 - SUITABLE FOR PASSENGER CARS	
HANGDOG	50201	1101	1.10	2.56	1.46				X			3 - SUITABLE FOR PASSENGER CARS	
HANGDOG	50201	1101	2.56	5.15	2.59				X			2 - HIGH CLEARANCE VEHICLES	
HOP CREEK	50202		0.00	0.18	0.18				X			2 - HIGH CLEARANCE VEHICLES	
HOP CREEK	50202		0.18	0.44	0.25							2 - HIGH CLEARANCE VEHICLES	
HOP CREEK	50202		0.44	0.91	0.47				X			2 - HIGH CLEARANCE VEHICLES	
UPPER TWO MILE	50208	126	0.00	17.69	17.69	X						3 - SUITABLE FOR PASSENGER CARS	
UPPER TWO MILE	50208	154	17.69	18.29	0.59				X			3 - SUITABLE FOR PASSENGER CARS	
LOWER DEVILS CAMPGROUND	50209		0.00	0.27	0.27				X			3 - SUITABLE FOR PASSENGER CARS	
SOUTH MOUNTAIN	50237		0.00	0.81	0.81				X			2 - HIGH CLEARANCE VEHICLES	
MEDICINE LAKE	50238	1951	0.00	0.20	0.20				X			2 - HIGH CLEARANCE VEHICLES	
BURRO PASS	50240		0.00	0.53	0.53				X			2 - HIGH CLEARANCE VEHICLES	
GOLD BASIN	50241	1941	0.00	1.66	1.66				X			3 - SUITABLE FOR PASSENGER CARS	
BLUE LAKE	50242		0.00	0.88	0.88				X			2 - HIGH CLEARANCE VEHICLES	
BLUE LAKE	50242		0.88	1.32	0.44							2 - HIGH CLEARANCE VEHICLES	

Schedule A

Item 18.

						COUNTY ROW			USFS ROW			ROAD RESTRICTIONS	ROAD MAINTENANCE & SIGNING		
USFS Agreement Number: 23-RO-11041000-008						County has jurisdiction for law enforcement and authority to control and regulate use.						USFS has jurisdiction to control and regulate use. Both County and USFS have law enforcement jurisdiction.	Restrictions to traffic, including class of vehicle, weight, width, seasonal use restrictions, etc.	Insert Operating Maint. Level for all NFSR	
ROAD NAME	ROAD NUMBER NFSR	COUNTY	TERMINI BEGINNING	TERMINI ENDING	LENGTH	OWN	EASEMENT	CLAIMED (Jud. Dec. required)	OWN (USFS Land)	EASEMENT		ALL COUNTY	ALL USFS		
BLUE LAKE	50242		1.32	1.59	0.27				X				2 - HIGH CLEARANCE VEHICLES		
HAYSTACK MOUNTAIN	50243		0.00	0.50	0.50				X				2 - HIGH CLEARANCE VEHICLES		
WOODENSHOE POINT	50340	2321	0.00	3.15	3.15				X				2 - HIGH CLEARANCE VEHICLES		
WOODENSHOE POINT	50340	2321	6.30	8.60	2.30				X				2 - HIGH CLEARANCE VEHICLES		
LITTLE DRY MESA	50349		0.00	1.88	1.88				X				2 - HIGH CLEARANCE VEHICLES		
PINE FLAT - CARPENTER R'	50352	178	3.75	4.35	0.60				X				2 - HIGH CLEARANCE VEHICLES		
BULL DOG - RECAPTURE	50353		0.00	1.62	1.62				X				2 - HIGH CLEARANCE VEHICLES		
JACKSON RIDGE	50354		0.00	1.73	1.73				X				2 - HIGH CLEARANCE VEHICLES		
GOLD QUEEN	50357		0.00	0.82	0.82				X				2 - HIGH CLEARANCE VEHICLES		
WEST BUCKEYE	50377		1.45	2.05	0.60				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	50437		0.00	1.57	1.57				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	50552		0.00	2.18	2.18				X				2 - HIGH CLEARANCE VEHICLES		
DAY SUBDIVISION	54008		0.21	0.29	0.08	X							3 - SUITABLE FOR PASSENGER CARS		
UN-NAMED	54129		0.00	1.36	1.36				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54146		0.00	1.21	1.21				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54161		0.00	0.24	0.24				X				2 - HIGH CLEARANCE VEHICLES		
PACK CREEK	54173		0.00	0.17	0.17				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54201		0.00	0.79	0.79				X				2 - HIGH CLEARANCE VEHICLES		
DRY DRAW	54203		0.00	2.65	2.65				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54250		0.00	0.97	0.97				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54254		0.00	2.30	2.30				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54661		0.00	0.27	0.27				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54661		0.27	0.58	0.31								2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54682		0.00	1.32	1.32				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54683		0.00	0.16	0.16								2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54684		0.00	0.88	0.88				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54685		0.00	0.65	0.65				X				2 - HIGH CLEARANCE VEHICLES		
BOREN MESA	54686		0.00	1.18	1.18				X				2 - HIGH CLEARANCE VEHICLES		
OBLITERATED	54688		0.00	0.40	0.40				X				2 - HIGH CLEARANCE VEHICLES		
OBLITERATED	54689		0.00	0.20	0.20				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54690		0.00	0.63	0.63				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54691		0.00	0.27	0.27				X				2 - HIGH CLEARANCE VEHICLES		

Schedule A

Item 18.

						COUNTY ROW			USFS ROW		ROAD RESTRICTIONS	ROAD MAINTENANCE & SIGNING	
USFS Agreement Number: 23-RO-11041000-008						County has jurisdiction for law enforcement and authority to control and regulate use.			USFS has jurisdiction to control and regulate use. Both County and USFS have law enforcement jurisdiction.		Restrictions to traffic, including class of vehicle, weight, width, seasonal use restrictions, etc.	Insert Operating Maint. Level for all NFSR	
ROAD NAME	ROAD NUMBER		TERMINI BEGINNING	TERMINI ENDING	LENGTH	OWN	EASEMENT	CLAIMED (Jud. Dec. required)	OWN (USFS Land)	EASEMENT		ALL COUNTY	ALL USFS
	NFSR	COUNTY											
UN-NAMED	54696		0.00	0.50	0.50				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54698	D0688	0.00	0.46	0.46				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54698		0.46	0.90	0.44								2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54698		0.90	1.00	0.10				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54698		1.00	1.10	0.10								2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54698		1.10	2.98	1.88				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54699		0.00	0.55	0.55				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54701		0.00	0.96	0.96				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54702		0.00	0.77	0.77				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54705		0.00	4.08	4.08				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54706		0.00	0.47	0.47				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54714		0.00	1.29	1.29				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54717		0.00	2.95	2.95				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54718		0.00	1.51	1.51				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54719		0.00	0.90	0.90				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54721		0.00	0.34	0.34				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54723		0.00	0.55	0.55				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54725		0.00	0.63	0.63				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54726		0.00	0.53	0.53				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54727		0.00	0.65	0.65				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54728		0.00	0.22	0.22				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54728		0.96	1.30	0.34				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54729		0.00	0.07	0.07				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54729		0.07	0.60	0.53								2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54730		0.00	0.68	0.68				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54731		0.00	2.12	2.12				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54732		0.00	0.45	0.45				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54733		0.00	1.53	1.53				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54736		0.00	1.50	1.50				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54743		0.00	2.72	2.72				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54744		0.00	0.39	0.39				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54745		1.73	2.30	0.57				X				2 - HIGH CLEARANCE VEHICLES

Schedule A

Item 18.

						COUNTY ROW		USFS ROW		ROAD RESTRICTIONS		ROAD MAINTENANCE & SIGNING			
USFS Agreement Number: 23-RO-11041000-008						County has jurisdiction for law enforcement and authority to control and regulate use.				USFS has jurisdiction to control and regulate use. Both County and USFS have law enforcement jurisdiction.		Restrictions to traffic, including class of vehicle, weight, width, seasonal use restrictions, etc.		Insert Operating Maint. Level for all NFSR	
ROAD NAME	ROAD NUMBER NFSR	COUNTY	BEGINNING TERMINI	ENDING TERMINI	LENGTH	OWN	EASEMENT	CLAIMED (Jud. Dec. required)	OWN (USFS Land)	EASEMENT		ALL COUNTY	ALL USFS		
UN-NAMED	54746		0.00	1.89	1.89				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54747		0.00	1.74	1.74				X				2 - HIGH CLEARANCE VEHICLES		
HOP CREEK	54748		0.00	1.03	1.03				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54749		0.00	1.50	1.50				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54752		0.00	0.77	0.77				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54753		0.00	0.37	0.37				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54755		0.00	1.70	1.70				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54757		0.00	1.51	1.51				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54758		0.00	2.38	2.38				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54759		0.00	2.18	2.18				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54760		0.00	1.59	1.59				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54763		0.00	1.54	1.54				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54764		0.00	1.15	1.15				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54765		0.00	0.36	0.36				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54765		0.36	0.71	0.35								2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54765		0.71	0.89	0.19				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54765		0.89	2.42	1.53								2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54766		0.00	0.10	0.10								2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54766		0.10	1.36	1.26				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54767		0.00	1.16	1.16				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54768		0.00	0.41	0.41								2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54768		0.41	0.45	0.04				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54770		0.00	0.59	0.59				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54771		0.00	0.08	0.08								2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54771		0.08	0.30	0.22				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54771		0.30	0.44	0.14								2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54772		0.00	0.80	0.80				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54774		0.00	0.24	0.24				X				2 - HIGH CLEARANCE VEHICLES		
OBLITERATED 1991	54775		0.00	1.00	1.00				X				2 - HIGH CLEARANCE VEHICLES		
OBLITERATED 1991	54775		1.00	1.60	0.60								2 - HIGH CLEARANCE VEHICLES		
OBLITERATED 1991	54775		1.60	1.80	0.20				X				2 - HIGH CLEARANCE VEHICLES		
UN-NAMED	54777		0.00	0.30	0.30				X				2 - HIGH CLEARANCE VEHICLES		

Schedule A

Item 18.

						COUNTY ROW	USFS ROW			ROAD RESTRICTIONS	ROAD MAINTENANCE & SIGNING		
USFS Agreement Number: 23-RO-11041000-008						County has jurisdiction for law enforcement and authority to control and regulate use.			USFS has jurisdiction to control and regulate use. Both County and USFS have law enforcement jurisdiction.		Restrictions to traffic, including class of vehicle, weight, width, seasonal use restrictions, etc.	Insert Operating Maint. Level for all NFSR	
ROAD NAME	ROAD NUMBER NFSR	COUNTY	TERMINI BEGINNING	TERMINI ENDING	LENGTH	OWN	EASEMENT	CLAIMED (Jud. Dec. required)	OWN (USFS Land)	EASEMENT		ALL COUNTY	ALL USFS
UN-NAMED	54777		0.30	1.88	1.58								2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54779		0.00	0.45	0.45								2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54779		0.45	0.66	0.21				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54779		0.66	0.80	0.14								2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54780		0.00	0.06	0.06				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54781		0.00	0.04	0.04				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54783		0.00	1.20	1.20				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54784		0.00	0.49	0.49				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54784		0.49	1.98	1.49								2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54784		2.82	3.14	0.32				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54792		0.00	1.31	1.31				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54793		0.00	0.72	0.72				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54794		0.00	0.65	0.65				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54797		0.00	0.20	0.20				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54798		0.00	0.51	0.51				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54799		0.00	0.33	0.33				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54800		0.00	0.97	0.97				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54801		0.90	2.45	1.55				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54805		0.00	0.35	0.35				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54806		0.00	0.05	0.05				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54807		0.00	0.94	0.94				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54808		0.00	0.60	0.60				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54810		0.00	0.18	0.18				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54811		0.00	0.45	0.45				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54812		0.00	0.40	0.40				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54829		0.00	0.46	0.46				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54855		0.00	1.47	1.47				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54859		0.00	0.97	0.97				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	54860		0.00	0.33	0.33				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55001		0.00	0.32	0.32				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55003		0.00	0.36	0.36				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55005		0.00	2.15	2.15				X				2 - HIGH CLEARANCE VEHICLES

Schedule A

Item 18.

						COUNTY ROW			USFS ROW		ROAD RESTRICTIONS	ROAD MAINTENANCE & SIGNING	
USFS Agreement Number: 23-RO-11041000-008						County has jurisdiction for law enforcement and authority to control and regulate use.			USFS has jurisdiction to control and regulate use. Both County and USFS have law enforcement jurisdiction.		Restrictions to traffic, including class of vehicle, weight, width, seasonal use restrictions, etc.	Insert Operating Maint. Level for all NFSR	
ROAD NAME	ROAD NUMBER	COUNTY	TERMINI BEGINNING	TERMINI ENDING	LENGTH	OWN	EASEMENT	CLAIMED (Jud. Dec. required)	OWN (USFS Land)	EASEMENT		ALL COUNTY	ALL USFS
INDIAN CREEK AQUADUCT	55008		0.00	0.17	0.17				X				2 - HIGH CLEARANCE VEHICLES
NIZHONI CAMPGROUND SMALL LOOP	55009		0.00	0.16	0.16				X				3 - SUITABLE FOR PASSENGER CARS
NIZHONI CAMPGROUND LARGE LOOP	55011		0.00	0.34	0.34				X				3 - SUITABLE FOR PASSENGER CARS
UN-NAMED	55015		0.00	0.99	0.99				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55016		0.00	1.79	1.79								2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55016		1.79	2.84	1.05				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55016		2.84	4.13	1.29								2 - HIGH CLEARANCE VEHICLES
OBLITERATED	55019		0.00	0.15	0.15				X				2 - HIGH CLEARANCE VEHICLES
OBLITERATED	55020		0.00	0.30	0.30				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55025		0.00	0.50	0.50				X				2 - HIGH CLEARANCE VEHICLES
OBLITERATED	55040		0.00	0.20	0.20				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55065		0.00	1.34	1.34				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55066		0.00	0.77	0.77				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55067		0.00	0.50	0.50				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55067		0.50	2.35	1.85				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55068		0.00	0.99	0.99				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55069		0.00	1.49	1.49				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55070		0.00	0.88	0.88				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55081		0.00	0.42	0.42				X				2 - HIGH CLEARANCE VEHICLES
SHAY MOUNTAIN	55082	1051	0.00	0.47	0.47				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55086		0.00	1.57	1.57				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55095		0.00	0.81	0.81				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55110		0.00	0.40	0.40				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55111		0.00	0.38	0.38				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55113		0.00	2.50	2.50				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55114		0.00	0.22	0.22				X				2 - HIGH CLEARANCE VEHICLES
SOMMERVILLE	55115		0.00	0.38	0.38				X				2 - HIGH CLEARANCE VEHICLES
PINE FLAT	55116		0.00	1.25	1.25				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55117		0.00	0.29	0.29				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55119		1.85	3.23	1.38				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55120		0.00	1.73	1.73				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55121		0.00	0.48	0.48				X				2 - HIGH CLEARANCE VEHICLES

Schedule A

Item 18.

						COUNTY ROW			USFS ROW			ROAD RESTRICTIONS	ROAD MAINTENANCE & SIGNING	
USFS Agreement Number: 23-RO-11041000-008						County has jurisdiction for law enforcement and authority to control and regulate use.			USFS has jurisdiction to control and regulate use. Both County and USFS have law enforcement jurisdiction.			Restrictions to traffic, including class of vehicle, weight, width, seasonal use restrictions, etc.	Insert Operating Maint. Level for all NFSR	
ROAD NAME	ROAD NUMBER NFSR	COUNTY	TERMINI BEGINNING	TERMINI ENDING	LENGTH	OWN	EASEMENT	CLAIMED (Jud. Dec. required)	OWN (USFS Land)	EASEMENT		ALL COUNTY	ALL USFS	
OBLITERATED	55122		0.00	0.07	0.07				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55123		0.73	1.51	0.79				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55124		0.00	1.42	1.42				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55124		1.42	1.97	0.55								2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55124		1.97	2.46	0.49				X				2 - HIGH CLEARANCE VEHICLES	
OBLITERATE	55126		0.00	0.10	0.10				X				2 - HIGH CLEARANCE VEHICLES	
OBLITERATE	55126		0.10	0.34	0.24								2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55128		0.00	2.00	2.00				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55129		0.00	1.59	1.59				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55131		0.00	2.95	2.95				X				2 - HIGH CLEARANCE VEHICLES	
OBLITERATED	55132		0.00	1.79	1.79				X				2 - HIGH CLEARANCE VEHICLES	
DOLL HOUSE	55133		0.00	0.84	0.84				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55135		0.00	0.97	0.97				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55143		0.00	0.19	0.19				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55144		0.00	0.62	0.62				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55145		0.00	0.66	0.66				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55146		0.00	0.23	0.23				X				2 - HIGH CLEARANCE VEHICLES	
SEGO SPRINGS	55147		0.00	0.89	0.89				X				2 - HIGH CLEARANCE VEHICLES	
DEADMAN SPRINGS	55148		0.00	1.05	1.05				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55149		0.00	1.45	1.45				X				2 - HIGH CLEARANCE VEHICLES	
OBLITERATED	55150		0.00	1.03	1.03				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55151		0.00	0.15	0.15				X				2 - HIGH CLEARANCE VEHICLES	
DUCK LAKE - REDD PASTURE	55154		0.00	1.05	1.05				X				2 - HIGH CLEARANCE VEHICLES	
OBLITERATE	55156		0.00	0.26	0.26				X				2 - HIGH CLEARANCE VEHICLES	
OBLITERATED	55159		0.00	0.70	0.70				X				2 - HIGH CLEARANCE VEHICLES	
DRIFT - HORSE PASTURE CYN. TR.	55160		0.00	1.71	1.71				X				2 - HIGH CLEARANCE VEHICLES	
EXT. DRIFT - HORSE PAST. CYN.	55162		0.00	0.23	0.23				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55163		0.00	0.34	0.34				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55165		0.00	1.57	1.57				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55166		0.90	1.63	0.74				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55167		0.00	0.44	0.44				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55170		0.00	0.85	0.85				X				2 - HIGH CLEARANCE VEHICLES	

Schedule A

Item 18.

						COUNTY ROW	USFS ROW			ROAD RESTRICTIONS	ROAD MAINTENANCE & SIGNING		
USFS Agreement Number: 23-RO-11041000-008						County has jurisdiction for law enforcement and authority to control and regulate use.			USFS has jurisdiction to control and regulate use. Both County and USFS have law enforcement jurisdiction.		Restrictions to traffic, including class of vehicle, weight, width, seasonal use restrictions, etc.	Insert Operating Maint. Level for all NFSR	
ROAD NAME	ROAD NUMBER NFSR	COUNTY	TERMINI BEGINNING	TERMINI ENDING	LENGTH	OWN	EASEMENT	CLAIMED (Jud. Dec. required)	OWN (USFS Land)	EASEMENT		ALL COUNTY	ALL USFS
BUCKBOARD C.G. SO LOOP	55171		0.00	0.09	0.09				X				3 - SUITABLE FOR PASSENGER CARS
UN-NAMED	55173		0.00	1.00	1.00				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55174		0.00	0.93	0.93				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55186		0.00	2.65	2.65				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55187		0.00	0.48	0.48				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55191		0.00	2.10	2.10				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55196		0.00	0.77	0.77				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55197		0.00	1.28	1.28				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55198		0.00	1.05	1.05				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55208		0.00	1.52	1.52				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55209		0.00	0.97	0.97				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55215		0.00	1.24	1.24				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55215		1.24	2.98	1.74								2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55220		0.00	1.04	1.04				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55222		0.00	0.22	0.22				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55223		0.00	0.07	0.07				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55224		0.00	1.23	1.23				X				2 - HIGH CLEARANCE VEHICLES
ANASAZI TRAIL	55225	2971	0.00	0.50	0.50				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55226		0.00	0.04	0.04				X				2 - HIGH CLEARANCE VEHICLES
SCOUT TRAIL	55227	2991	0.00	0.49	0.49				X				2 - HIGH CLEARANCE VEHICLES
BIGFOOT WAY EXT	55228	2941	0.00	0.68	0.68				X				2 - HIGH CLEARANCE VEHICLES
BIGFOOT WAY	55229	2941	0.00	0.49	0.49				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55230		0.00	1.09	1.09				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55237		0.00	0.03	0.03				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55238		0.00	0.12	0.12				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55239		0.00	0.75	0.75				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55240		0.00	2.30	2.30				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55243		0.00	0.44	0.44				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55245		0.00	0.21	0.21				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55246		0.00	4.62	4.62				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55247		0.00	0.43	0.43				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55248		0.00	0.61	0.61				X				2 - HIGH CLEARANCE VEHICLES

Schedule A

Item 18.

						COUNTY ROW	USFS ROW	ROAD RESTRICTIONS	ROAD MAINTENANCE & SIGNING				
USFS Agreement Number: 23-RO-11041000-008						County has jurisdiction for law enforcement and authority to control and regulate use.			USFS has jurisdiction to control and regulate use. Both County and USFS have law enforcement jurisdiction.	Restrictions to traffic, including class of vehicle, weight, width, seasonal use restrictions, etc.	Insert Operating Maint. Level for all NFSR		
ROAD NAME	ROAD NUMBER		TERMINI BEGINNING	TERMINI ENDING	LENGTH	OWN	EASEMENT	CLAIMED (Jud. Dec. required)	OWN (USFS Land)	EASEMENT		ALL COUNTY	ALL USFS
	NFSR	COUNTY											
UN-NAMED	55249		0.00	1.35	1.35				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55250		0.00	1.98	1.98				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55251		0.00	0.27	0.27				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55254		0.00	2.84	2.84				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55255		0.00	2.38	2.38				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55258		0.00	0.50	0.50				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55262		0.00	0.33	0.33				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55266		0.00	2.28	2.28				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55267		0.00	0.95	0.95				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55272		0.00	0.25	0.25								2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55272		0.25	2.50	2.25				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55274		0.00	1.10	1.10				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55275		0.00	0.40	0.40				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55276		0.00	1.84	1.84				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55278		0.00	0.39	0.39				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55280		0.00	0.50	0.50				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55280		0.50	1.75	1.25								2 - HIGH CLEARANCE VEHICLES
OBLITERATED	55292		0.00	0.30	0.30								2 - HIGH CLEARANCE VEHICLES
OBLITERATED	55292		0.30	2.80	2.50				X				2 - HIGH CLEARANCE VEHICLES
OBLITERATED	55292		2.80	5.50	2.70								2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55296		0.00	0.46	0.46				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55300		0.00	1.32	1.32				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55301		0.00	2.20	2.20				X				2 - HIGH CLEARANCE VEHICLES
HAMMOND CANYON OVERLOOK	55303		0.00	0.20	0.20				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55304		0.00	0.87	0.87				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55305		0.00	2.10	2.10				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55306		0.00	1.71	1.71				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55307		0.00	1.14	1.14				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55308	166	0.00	1.65	1.65				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55309		0.00	0.74	0.74				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55311		0.00	0.55	0.55				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55314		0.00	2.59	2.59				X				2 - HIGH CLEARANCE VEHICLES

Schedule A

Item 18.

						COUNTY ROW			USFS ROW			ROAD RESTRICTIONS		ROAD MAINTENANCE & SIGNING	
USFS Agreement Number: 23-RO-11041000-008						County has jurisdiction for law enforcement and authority to control and regulate use.			USFS has jurisdiction to control and regulate use. Both County and USFS have law enforcement jurisdiction.			Restrictions to traffic, including class of vehicle, weight, width, seasonal use restrictions, etc.		Insert Operating Maint. Level for all NFSR	
ROAD NAME	ROAD NUMBER		BEGINNING TERMINI	ENDING TERMINI	LENGTH	OWN	EASEMENT	CLAIMED (Jud. Dec. required)	OWN (USFS Land)	EASEMENT			ALL COUNTY	ALL USFS	
	NFSR	COUNTY													
UN-NAMED	55315		0.00	0.55	0.55				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55317		0.00	0.65	0.65				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55318		0.00	0.23	0.23				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55319		0.00	2.08	2.08				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55321		0.00	0.71	0.71				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55326		0.00	0.14	0.14				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55330		0.00	1.15	1.15				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55331		1.06	1.16	0.10				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55333		0.00	0.76	0.76				X					2 - HIGH CLEARANCE VEHICLES	
KIGALIA GUARD STATION EXT	55337		0.00	1.12	1.12				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55338		0.00	0.20	0.20				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55339		0.00	0.89	0.89				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55340		0.00	0.33	0.33				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55341		0.00	0.37	0.37				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55347		0.00	1.64	1.64				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55348		0.00	0.34	0.34				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55352		0.00	0.20	0.20				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55366		0.00	0.91	0.91				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55369		0.00	0.73	0.73				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55374		0.00	0.55	0.55				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55376		0.00	0.42	0.42				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55377		0.00	1.29	1.29				X					2 - HIGH CLEARANCE VEHICLES	
DARK CANYON CORRIDOR	55378		0.00	2.30	2.30				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55380		0.00	0.18	0.18				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55381		0.00	0.28	0.28				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55382		0.00	0.23	0.23				X					2 - HIGH CLEARANCE VEHICLES	
PERTERS POINT LOOP	55383		0.00	2.56	2.56				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55385		0.00	0.12	0.12				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55386		0.00	0.44	0.44				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55386		0.44	0.59	0.15									2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55388		0.00	1.30	1.30				X					2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55389		0.00	1.58	1.58				X					2 - HIGH CLEARANCE VEHICLES	

Schedule A

Item 18.

						COUNTY ROW	USFS ROW			ROAD RESTRICTIONS	ROAD MAINTENANCE & SIGNING		
USFS Agreement Number: 23-RO-11041000-008						County has jurisdiction for law enforcement and authority to control and regulate use.			USFS has jurisdiction to control and regulate use. Both County and USFS have law enforcement jurisdiction.		Restrictions to traffic, including class of vehicle, weight, width, seasonal use restrictions, etc.	Insert Operating Maint. Level for all NFSR	
ROAD NAME	ROAD NUMBER NFSR	COUNTY	BEGINNING TERMINI	ENDING TERMINI	LENGTH	OWN	EASEMENT	CLAIMED (Jud. Dec. required)	OWN (USFS Land)	EASEMENT		ALL COUNTY	ALL USFS
UN-NAMED	55390		0.00	0.83	0.83				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55391		0.00	1.17	1.17				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55392		0.00	0.60	0.60				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55393		0.00	0.64	0.64				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55395		0.00	1.72	1.72				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55396		0.00	0.69	0.69				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55397		0.00	0.26	0.26				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55398		0.46	0.60	0.14				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55399		0.00	2.75	2.75				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55400		0.00	1.50	1.50				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55402		0.00	0.26	0.26				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55403		0.00	4.91	4.91				X				2 - HIGH CLEARANCE VEHICLES
DECOMMISSIONED	55405		0.00	0.15	0.15				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55409		0.00	0.70	0.70				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55416		0.00	0.15	0.15				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55418		0.00	1.96	1.96				X				2 - HIGH CLEARANCE VEHICLES
HARTS DRAW GRAVEL PIT	55419	165	0.00	1.01	1.01				X				3 - SUITABLE FOR PASSENGER CARS
PINE RIDGE EAST	55421		0.00	2.80	2.80				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55422		0.00	0.12	0.12				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55423		0.00	0.07	0.07				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55424		0.00	0.54	0.54				X				2 - HIGH CLEARANCE VEHICLES
STEAMBOAT POINT	55425		0.00	3.63	3.63				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55435		0.00	0.47	0.47				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55436		0.00	2.00	2.00				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55437		0.85	1.15	0.30				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55439		0.00	1.36	1.36				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55442		0.00	0.28	0.28				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55443		0.00	0.39	0.39				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55444		0.00	0.25	0.25				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55449		0.00	1.68	1.68				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55451		0.00	0.77	0.77				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55452		0.00	1.83	1.83				X				2 - HIGH CLEARANCE VEHICLES

Schedule A

Item 18.

						COUNTY ROW			USFS ROW			ROAD RESTRICTIONS	ROAD MAINTENANCE & SIGNING	
USFS Agreement Number: 23-RO-11041000-008						County has jurisdiction for law enforcement and authority to control and regulate use.			USFS has jurisdiction to control and regulate use. Both County and USFS have law enforcement jurisdiction.			Restrictions to traffic, including class of vehicle, weight, width, seasonal use restrictions, etc.	Insert Operating Maint. Level for all NFSR	
ROAD NAME	ROAD NUMBER NFSR	COUNTY	TERMINI BEGINNING	TERMINI ENDING	LENGTH	OWN	EASEMENT	CLAIMED (Jud. Dec. required)	OWN (USFS Land)	EASEMENT		ALL COUNTY	ALL USFS	
UN-NAMED	55456		0.00	0.41	0.41				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55457		0.00	0.90	0.90				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55459		0.00	0.53	0.53				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55464		0.00	0.37	0.37				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55465		0.00	1.58	1.58				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55466		0.21	0.51	0.30				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55467		0.00	0.71	0.71				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55468		0.00	3.49	3.49				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55469		0.00	1.15	1.15				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55472		0.00	1.71	1.71				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55474		0.00	0.13	0.13				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55475		0.00	0.80	0.80				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55477		0.00	1.07	1.07				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55478		0.00	1.24	1.24				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55479		0.00	1.01	1.01				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55481		2.50	4.42	1.92				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55484		0.00	0.35	0.35				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55486		0.00	0.93	0.93				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55490		0.00	1.88	1.88				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55491		0.00	0.54	0.54				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55492		0.00	0.82	0.82				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55493		0.00	1.67	1.67				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55494		0.00	0.20	0.20				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55495		0.00	0.30	0.30				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55496		0.00	1.20	1.20				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55497		0.00	0.61	0.61				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55502		0.00	0.40	0.40				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55503		0.00	0.58	0.58				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55504		0.00	0.37	0.37				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55504		0.37	4.99	4.62				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55505		0.00	1.90	1.90				X				2 - HIGH CLEARANCE VEHICLES	
UN-NAMED	55506		0.00	1.35	1.35				X				2 - HIGH CLEARANCE VEHICLES	

Schedule A

Item 18.

						COUNTY ROW	USFS ROW			ROAD RESTRICTIONS	ROAD MAINTENANCE & SIGNING		
USFS Agreement Number: 23-RO-11041000-008						County has jurisdiction for law enforcement and authority to control and regulate use.			USFS has jurisdiction to control and regulate use. Both County and USFS have law enforcement jurisdiction.		Restrictions to traffic, including class of vehicle, weight, width, seasonal use restrictions, etc.	Insert Operating Maint. Level for all NFSR	
ROAD NAME	ROAD NUMBER		TERMINI BEGINNING	TERMINI ENDING	LENGTH	OWN	EASEMENT	CLAIMED (Jud. Dec. required)	OWN (USFS Land)	EASEMENT		ALL COUNTY	ALL USFS
	NFSR	COUNTY											
UN-NAMED	55507		0.00	1.00	1.00				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55509		0.00	0.42	0.42				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55512		0.00	1.21	1.21				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55519		0.00	1.06	1.06				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55524		0.00	0.32	0.32				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55529		0.00	0.32	0.32				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55530		0.00	0.64	0.64				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55533		0.00	0.80	0.80				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55534		0.00	2.90	2.90				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55534		2.90	3.96	1.06				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55534		3.96	4.21	0.25				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55540		0.00	0.61	0.61				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55543		0.00	0.51	0.51				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55548		0.00	0.85	0.85				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55549		0.00	0.31	0.31				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55550		0.00	1.25	1.25				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55551		0.00	0.79	0.79				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55553		0.00	0.98	0.98				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55555		0.00	0.84	0.84				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55558		0.00	0.48	0.48				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55560		0.00	0.80	0.80				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55564		0.00	0.64	0.64				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55589		0.00	1.82	1.82				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55607		0.00	0.88	0.88				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55608	2321	0.77	1.21	0.44				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55612		0.00	1.52	1.52				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55613		0.00	1.14	1.14				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55615		0.00	0.35	0.35				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55616		0.00	0.64	0.64				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55619		0.00	0.82	0.82				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55620		0	0.039	0.04				X				2 - HIGH CLEARANCE VEHICLES
BOY SCOUT CAMP	55621	2941/2961	0	0.34	0.34				X				2 - HIGH CLEARANCE VEHICLES

Schedule A

Item 18.

						COUNTY ROW	USFS ROW			ROAD RESTRICTIONS	ROAD MAINTENANCE & SIGNING		
USFS Agreement Number: 23-RO-11041000-008						County has jurisdiction for law enforcement and authority to control and regulate use.			USFS has jurisdiction to control and regulate use. Both County and USFS have law enforcement jurisdiction.		Restrictions to traffic, including class of vehicle, weight, width, seasonal use restrictions, etc.	Insert Operating Maint. Level for all NFSR	
ROAD NAME	ROAD NUMBER		TERMINI			OWN	EASEMENT	CLAIMED (Jud. Dec. required)	OWN (USFS Land)	EASEMENT		ALL COUNTY	ALL USFS
	NFSR	COUNTY	BEGINNING	ENDING	LENGTH								
BIGFOOT WAY / ANASAZI TRAIL	55622	2941/2971	0	0.92	0.92				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55630		0	0.125	0.13				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55631		0	0.06	0.06				X				2 - HIGH CLEARANCE VEHICLES
UN-NAMED	55632		0	0.07	0.07				X				2 - HIGH CLEARANCE VEHICLES
BIGFOOT WAY	55633	2941	0	0.4	0.40				X				2 - HIGH CLEARANCE VEHICLES
LOVELL WAY	55634	2951	0	0.5	0.50				X				2 - HIGH CLEARANCE VEHICLES
DALTON SPRINGS C.G. LOOP	55681		0.00	0.14	0.14				X				2 - HIGH CLEARANCE VEHICLES



COMMISSION STAFF REPORT

MEETING DATE: April 13, 2023

ITEM TITLE, PRESENTER: Consideration and Approval to purchase a Backhoe, Presented by TJ Adair, Road Superintendent

RECOMMENDATION: Approval

SUMMARY

The San Juan County Road Department would like to purchase a 2023 CAT 420 IT CF Backhoe Loader. This equipment is needed to improve efficiency in the department and crew. There is an option to sell the backhoe back at the guaranteed buyback price of \$110,000 after two years or \$102,500 after three years.

HISTORY/PAST ACTION

Backhoes are part of the essential equipment needed for road maintenance and the current equipment is spread thin.

FISCAL IMPACT

\$140,240.00 and is in the approved 2023 Budget.



141245-01

Apr 05, 2023

SAN JUAN COUNTY ROAD DEPT

PO BOX 188
MONTICELLO, UT84535

Attention: TJ ADAIR



Machine pictured may not reflect specifications quoted.

Dear Tj Adair,

Thank you for your interest in Wheeler Machinery Co. and its products. I am pleased to provide you with this quote for your consideration.

New Caterpillar Model: 420 IT CF Backhoe Loaders in addition to the additional specifications listed below.

STOCK NUMBER: BCP01562**SERIAL NUMBER:** 0H8T03457**YEAR:** 2023**SMU:** 8

Thank you for your interest in Wheeler Machinery Co. and Caterpillar products for your business needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Marco Defa | Machine Sales Representative | Wheeler Machinery Co.
435-229-6074 | mdefa@wheelercat.com

New Caterpillar Model: 420 IT CF Backhoe Loaders in addition to the additional specifications listed below.

STANDARD EQUIPMENT

BOOMS, STICKS, AND LINKAGES -BACKHOE -- 14'4" Center pivot backhoe -4.3 Meters -- Boom and swing transport locks -- Pilot operated backhoe and -electro hydraulic stabilizer controls -- Street type stabilizer shoes -- Anti-drift hydraulics (boom, stick, - and E-stick) -- Cat Cushion Swing(tm) system -LOADER -- Single Tilt Loader -- Lift cylinder brace -- Self-leveling loader with single -lever control -- Return-to-dig -(automatic bucket positioner) -- Transmission neutralizer switch -- Bucket level indicator -

POWERTRAIN -- Water separator -- Thermal starting aid system -- Dry type axial seal air cleaner with -integral precleaner -- Automatic dust ejection system -- Filter condition indicator -- Hydraulically boosted multi-plate -wet disk brake with dual pedals & -

interlock -- Differential lock -- Torque converter -- Transmission-four speed manual shift -- Neutral safety switch -- Spin-on filters for -Fuel -Engine oil -Transmission oil -- Outboard Planetary Rear Axles -- Diesel particulate filter -- Hydrostatic power steering

HYDRAULICS -- Pilot hoe and mechanical loader -controls -- Load sensing, variable flow system -with 43 gpm (162 L/min) axial piston -pump -- 6 micron hydraulic filter -- Caterpillar XT-3 hose -- Hydraulic oil cooler -- Pilot control shutoff switch -- Flow-sharing hydraulic valves -- Hydraulic suction strainer -

ELECTRICAL -- 12 volt electrical start -- Horn, front and rear -- Backup alarm -- Hazard flashers/turn signals -- Halogen head lights (2) -- Halogen rear flood lights (2) -- Stop and tail lights -- Audible system fault alarm -- Key start/stop system -- 850 CCA maintenance free battery -- Battery disconnect switch -- External Power Receptacle (12v) -- Diagnostic ports for engine and - machine Electronic Control Modules

OPERATOR ENVIRONMENT -- Interior rearview mirror -- ROPS canopy, Rear Fenders -- 2-inch (50mm) retractable seat belt -- Tilt steering column -- Steering knob -- Hand and foot throttle -- Automatic Engine Speed Control -- One Touch Low Idle -- Floor mat and Coat Strap -- Lockable storage area -- Air suspension seat -

FLUIDS -- Antifreeze - Extended Life Coolant --20F (-30C)

OTHER STANDARD EQUIPMENT -- Standard Storage Box -- Transport tie-down points -- Ground line fill fuel tank with -42.3 gal (160L) capacity & 5 gal (19L) -diesel exhaust fluid -- Rubber impact strips on radiator -guard -- CD-ROM Parts Manual -- Safety Manual -- Operations and Maintenance Manual -- Lockable hood -- Tire Valve Stem Protection

MACHINE SPECIFICATIONS

420 07A BACKHOE LOADER CFG2	542-7992	ENGINE, 82KW, C3.6 DITA, T4F	542-7780
CAB, DELUXE	544-0883	BELT, SEAT, 2" SUSPENSION	206-1747
HYD, MP, 6FCN/8BNK, ST, QC	554-4188	TIRES, 12.5 80/19.5L-24, GY	379-2161
PT, 4WD/2WS AUTOSHIFT	544-0930	STABILIZER PADS, FLIP-OVER	9R-6007
STICK, EXTENDABLE, 14FT	543-4284	INSTRUCTIONS, ANSI	559-0872
DISPLAY, TOUCH SCREEN	545-5048	SERIALIZED TECHNICAL MEDIA KIT	421-8926
WORKLIGHTS (8) LED LAMPS	491-6736	FAN	387-6682
SEAT, DELUXE FABRIC, HEATED	611-0345	PACK, DOMESTIC TRUCK	0P-0210
AIR CONDITIONER, T4F	542-7810	SHIPPING/STORAGE PROTECTION	461-6839
PRODUCT LINK, CELLULAR, PLE643	560-6797	RUST PREVENTATIVE APPLICATOR	462-1033
COUNTERWEIGHT, 1015 LBS	337-9696	LANE 2 ORDER	0P-9002
RIDE CONTROL	551-6453	PINS, SPARE	318-9902
LINES, COMBINED AUX, E-STICK	548-1231	420 LANE 2 ZCON	626-9389
STANDARD RADIO (12V)	540-2298	GENERAL PURPOSE BUCKET - BCP01562A	251-1800
COLD WEATHER PACKAGE, 120V	551-6940	BUCKET, 24" - BCP01562B	254-8941
AUTO-UP STABILIZERS	567-5090	FORKS - BCP01562F	6W-8832
PLATE GROUP - BOOM WEAR	423-7607	QUICK COUPLER - BCP01562Q	444-7500
GUARD, STABILIZER	353-1389	THUMB BHL A3 - NP031901	2825409
TRIM PACKAGE 4	630-5315		

SELL PRICE	\$140,240.00
EXT WARRANTY	Included
NET BALANCE DUE	\$140,240.00
AFTER TAX BALANCE	\$140,240.00

WARRANTY & COVERAGE

Extended Warranty: 4 Year /2000 HR PREMIER Warranty

F.O.B/TERMS:
STGEORGE05

Guaranteed Buyback Options:

2 Year/1000 Hour Buyback: \$110,000

3 year/1500 Hour Buyback: \$102,500

Internal Lease option:

\$18,900 Per Year with 500 Hour per year allotted and Purchase start price would be \$162,000.00



COMMISSION STAFF REPORT

MEETING DATE: April 18, 2023

ITEM TITLE, PRESENTER: Consideration and Approval of the Lease Agreement and Resolution to Lease, Purchase and/or Finance a Caterpillar 980M Medium Wheel Loader from Caterpillar Financial Services Corporation for \$587,500. Jed Tate, Landfill Manager

RECOMMENDATION: Make a motion authorizing the lease

SUMMARY

For several years now, the San Juan County Landfill has been operating using old, outdated equipment in an effort to save County enterprise funds. County staff would search and purchase old equipment to save costs and then try to make it last as long as possible. Most recently the County purchased two old loaders, one for the main operation and the other for possible parts. With both of those loaders, we can no longer find the appropriate parts to even keep one running being that parts for these models are discontinued altogether and not compatible one with the other.

County staff has reached out to Wheeler, who has had a lease program for years, and have negotiated a reasonable lease to own option. Similar in nature to the options that are made for Road Department equipment, at the end of the term, we can explore possibilities of a buy-back or continue owning the equipment outright.

HISTORY/PAST ACTION

\$52,700 to purchase two used 2005 Volvo loaders back in November of 2019.

FISCAL IMPACT

\$587,500

Governmental Equipment Lease-Purchase Agreement
Contract Number 001-70099245

1. PARTIES

LESSOR ("we", "us", or "our"):

CATERPILLAR FINANCIAL SERVICES CORPORATION
 2120 West End Avenue
 Nashville, TN 37203

LESSEE ("you" or "your"):

SAN JUAN COUNTY, UT
 PO BOX #9
 MONTICELLO, UT 84535

In reliance on your selection of the equipment described below (each a "Unit"), we have agreed to acquire and lease the Units to you, subject to the terms of this Agreement. **Until this Agreement has been signed by our duly authorized representative, it will constitute an offer by you to enter into this Agreement with us on the terms stated herein.**

2. DESCRIPTION OF THE UNITS

DESCRIPTION OF UNITS Whether the Unit is new or used, the model number, the manufacturer, and the model name	SERIAL/VIN Unique ID number for this Unit	ANNUAL LEASE PAYMENT This is due per period, as stated below in section 3.	FINAL LEASE PAYMENT	DELIVERY DATE Enter date machine was delivered to you.
1 New 2023 Caterpillar 980M Medium Wheel Loader	MK700538	SEE ATTACHMENT	\$142,320.00	_____

TERMS AND CONDITIONS

- 3. Lease Payments; Current Expense** You will pay us the lease payments, including the final lease payment set forth above (collectively, the "Lease Payments"). Lease Payments will be paid by you to us according to the attached payment schedule; provided that all amounts owing hereunder will be due by the final lease payment date. A portion of each Lease Payment constitutes interest and the balance of each Lease Payment is payment of principal. The Lease Payments will be due without demand. You will pay the Lease Payments to us at CATERPILLAR FINANCIAL SERVICES CORP., P.O. BOX 100647, PASADENA, CA 91189-0647 or such other location that we designate in writing. Your obligations, including your obligation to pay the Lease Payments due in any fiscal year, will constitute a current expense of yours for such fiscal year and will not constitute an indebtedness of yours within the meaning of the constitution and laws of the State in which you are located (the "State"). Nothing in this Agreement will constitute a pledge by you of any taxes or other moneys, other than moneys lawfully appropriated from time to time for the payment of the "Payments" (as defined in the last sentence of this Section) owing under this Agreement. **You agree that, except as provided in Section 7, your duties and liabilities under this Agreement and any associated documents are absolute and unconditional. Your payment and performance obligations are not subject to cancelation, reduction, or setoff for any reason. You agree to settle all claims, defenses, setoffs, counterclaims and other disputes you may have with the Supplier, the manufacturer of the Unit, or any other third party directly with the Supplier, the manufacturer or the third party, as the case may be. You will not assert, allege or make any such claim, defense, setoff, counterclaim or other dispute against us or with respect to the payments due us under this Agreement. As used in this Agreement, "Payments" will mean the Lease Payments and any other amounts required to be paid by you.**
- The portion of the Lease Payments constituting principal will bear interest (computed on the basis of actual days elapsed in a 360 day year) at the rate of 6.99% per annum.
- 4. Late Charges** If we do not receive a Payment on the date it is due, you will pay to us, on demand, a late payment charge equal to the lesser of five percent (5%) of such Payment or the highest charge allowed by law.
- 5. Security Interest** To secure your obligations under this Agreement, you grant us a continuing first priority security interest in each Unit (including any Additional Collateral), including all attachments, accessories and optional features (whether or not installed on such Units) and all substitutions, replacements, additions, and accessions, and the proceeds of all the foregoing, including, but not limited to, proceeds in the form of chattel paper. You authorize the filing of such financing statements and will, at your expense, do any act and execute, acknowledge, deliver, file, register and record any document, which we deem desirable to protect our security interest in each Unit and our rights and benefits under this Agreement. You, at your expense, will protect and defend our security interest in the Units and will keep the Units free and clear of any and all claims, liens, encumbrances and legal processes however and whenever arising.
- 6. Disclaimer of Warranties** WE HAVE NOT MADE AND DO NOT MAKE ANY WARRANTY, REPRESENTATION OR COVENANT OF ANY KIND, EXPRESS OR IMPLIED, AS TO THE UNITS. AS TO US, YOUR LEASE AND PURCHASE OF THE UNITS WILL BE ON AN "AS IS" AND "WHERE IS" BASIS AND "WITH ALL FAULTS". **Nothing in this Agreement is intended to limit, waive, abridge or otherwise modify any rights, claims, or causes of action that you may have against any person or entity other than us.**
- 7. Non-Appropriation** You have an immediate need for, and expect to make immediate use of, the Units. This need is not temporary or expected to diminish during the term of this Agreement. To that end, you agree, to the extent permitted by law, to include in your budget for the current and each successive fiscal year during the term of this Agreement, a sufficient amount to permit you to

discharge your obligations under this Agreement. Notwithstanding any provision of this Agreement to the contrary, we and you agree that, in the event that prior to the commencement of any of your fiscal years you do not have sufficient funds appropriated to make the Payments due under this Agreement for such fiscal year, you will have the option of terminating this Agreement as of the date of the commencement of such fiscal year by giving us sixty (60) days prior written notice of your intent to terminate. No later than the last day of the last fiscal year for which appropriations were made for the Payments (the "Return Date"), you will return to us all of the Units, at your sole expense, in accordance with Section 14, and this Agreement will terminate on the Return Date without penalty or expense to you and you will not be obligated to pay the Lease Payments beyond such fiscal year; provided, that you will pay all Payments for which moneys have been appropriated or are otherwise available; and provided further, that you will pay month-to-month rent at the rate set by us for each month or part of any month that you fail to return the Units.

- 8. Tax Warranty** You will, at all times, do and perform all acts and things necessary and within your control to ensure that the interest component of the Lease Payments will, for the purposes of Federal income taxation, be excluded from our gross income. You will not permit or cause your obligations under this Agreement to be guaranteed by the Federal Government or any branch or instrumentality of the Federal Government. You will use the Units for the purpose of performing one or more of your governmental functions consistent with the scope of your authority and not in any trade or business carried on by a person other than you. You will report this Agreement to the Internal Revenue Service by filing Form 8038G, 8038GC or 8038, as applicable. Failure to do so will cause this Agreement to lose its tax exempt status. You agree that if the appropriate form is not filed, the interest rate payable under this Agreement will be raised to the equivalent taxable interest rate. If the use, possession or acquisition of the Units is determined to be subject to taxation, you will pay when due all taxes and governmental charges assessed or levied against or with respect to the Units.
- 9. Assignment** You may not, without our prior written consent, by operation of law or otherwise, assign, transfer, pledge, hypothecate or otherwise dispose of your right, title and interest in and to this Agreement and/or the Units and/or grant or assign a security interest in this Agreement and/or the Units, in whole or in part. We may not transfer, sell, assign, pledge, hypothecate, or otherwise dispose of our right, title and interest in and to this Agreement and/or the Units and/or grant or assign a security interest in this Agreement and/or the Units, in whole or in part.
- 10. Indemnity** To the extent permitted by law, you assume liability for, agree to and do indemnify, protect and hold harmless us and our employees, officers, directors and agents from and against any and all liabilities, obligations, losses, damages, injuries, claims, demands, penalties, actions, costs and expenses (including reasonable attorney's fees), of whatsoever kind and nature, arising out of the use, condition (including, but not limited to, latent and other defects and whether or not discoverable by you or us), operation, ownership, selection, delivery, storage, leasing or return of any item of Units, regardless of where, how and by whom operated, or any failure on your part to accept the Units or otherwise to perform or comply with any conditions of this Agreement.
- 11. Insurance; Loss and Damage** You bear the entire risk of loss, theft, destruction or damage to the Units from any cause whatsoever. No loss, theft, destruction or damage of the Units will relieve you of the obligation to make Lease Payments or to perform any obligation owing under this Agreement. You agree to keep the

Units insured to protect all of our interests, at your expense, against such risks, in such amounts, in such forms and with such companies as we may require, including but not limited to fire and extended coverage insurance, explosion and collision coverage, and personal liability and property damage liability insurance. Any insurance policies relating to loss or damage to the Units will name us as loss payee as our interests may appear and the proceeds may be applied toward the replacement or repair of the Units or the satisfaction of the Payments due under this Agreement. You agree to use, operate and maintain the Units in accordance with all laws, regulations and ordinances and in accordance with the provision of any policies of insurance covering the Units, and will not rent the Units or permit the Units to be used by anyone other than you. You agree to keep the Units in good repair, working order and condition and house the Units in suitable shelter, and to permit us or our assigns to inspect the Units at any time and to otherwise protect our interests in the Units. If any Unit is customarily covered by a maintenance agreement, you will furnish us with a maintenance agreement by a party acceptable to us.

- 12. Default; Remedies** An "Event of Default" will occur if (a) you fail to pay any Payment when due and such failure continues for ten (10) days after the due date for such Payment or (b) you fail to perform or observe any other covenant, condition, or agreement to be performed or observed by you under this Agreement and such failure is not cured within twenty (20) days after written notice of such failure from us. Upon an Event of Default, we will have all rights and remedies available under applicable law. In addition, we may declare all Lease Payments due or to become due during the fiscal year in which the Event of Default occurs to be immediately due and payable by you and/or we may repossess the Units by giving you written notice to deliver the Units to us in the manner provided in Section 14, or in the event you fail to do so within ten (10) days after receipt of such notice, and subject to all applicable laws, we may enter upon your premises and take possession of the Units. Further, if we financed your obligations under any extended warranty agreement such as an Equipment Protection Plan, Extended Service Contract, Extended Warranty, Customer Service Agreement, Total Maintenance and Repair Agreement or similar agreement, we may cancel such extended warranty agreement on your behalf and receive the refund of the extended warranty agreement fees that we financed but had not received from you as of the date of the Event of Default.
- 13. Miscellaneous** This Agreement may not be modified, amended, altered or changed except by a written agreement signed by you and us. In the event any provision of this Agreement is found invalid or unenforceable, the remaining provisions will remain in full force and effect. This Agreement, together with exhibits, constitutes the entire agreement between you and us and supersedes all prior and contemporaneous writings, understandings, agreements, solicitations, documents and representations, expressed or implied. Any terms and conditions of any purchase order or other documents submitted by you in connection with this Agreement which are in addition to or inconsistent with the terms and conditions of this Agreement will not be binding on us and will not apply to this Agreement. You agree that we may correct patent errors in this Agreement and fill in blanks including, for example, correcting or filling in serial numbers, VIN numbers, and dates. Any notices required to be given under this Agreement will be given to the parties in writing and by certified mail at the address provided in this Agreement, or to such other addresses as each party may substitute by notice to the other, which notice will be effective upon its receipt.
- 14. Title; Return of Units** Notwithstanding our designation as "Lessor," we do not own the Units. Legal title to the Units will be in you so long as an Event of Default has not occurred, and you have not

exercised your right of non-appropriation. If an Event of Default occurs or if you non-appropriate, full and unencumbered title to the Units will pass to us without the necessity of further action by the parties, and you will have no further interest in the Units. If we are entitled to obtain possession of any Units or if you are obligated at any time to return any Units, then (a) title to the Units will vest in us immediately, and (b) you will, at your expense, promptly deliver the Unit to us properly protected and in the condition required by Section 11. You will deliver the Unit, at our option, (i) to the nearest Caterpillar dealer selling equipment of the same type as the Unit; or (ii) on board a carrier named by us and shipping the Unit, freight collect, to a destination designated by us. If the Unit is not in the condition required by Section 11, you must pay us, on demand, all costs and expenses incurred by us to bring the Unit into the required condition. Until the Units are returned as required above, all terms of this Agreement will remain in full force and effect including, without limitation, your obligation to pay Lease Payments and to insure the Units.

15. Other Documents In connection with the execution of this Agreement, you will cause to be delivered to us (i) either (A) a certified copy of your authorizing resolution substantially in the form attached as Attachment B and a copy of the minutes of the relevant meeting or (B) an opinion of your counsel substantially in the form attached as Attachment C; (ii) a copy of the signed Form filed with the Internal Revenue Service required in Section 8 above as Attachment D; and (iii) any other documents or items required by us.

16. Applicable Law This Agreement will be governed by the laws, excluding the laws relating to the choice of law, of the State in which you are located.

SIGNATURES

LESSOR **CATERPILLAR FINANCIAL SERVICES CORPORATION**

Signature _____

Name (Print) _____

Title _____

Date _____

LESSEE **SAN JUAN COUNTY, UT**

Signature _____

Name (Print) Bruce Adams

Title Commission Chair

Date 4/18/2023

GOVERNMENTAL ENTITY RESOLUTION TO LEASE, PURCHASE AND/OR FINANCE

WHEREAS, the laws of the State of Utah (the "State") authorize SAN JUAN COUNTY, UT (the "Governmental Entity"), a duly organized political subdivision, municipal corporation or similar public entity of the State, to purchase, acquire and lease personal property for the benefit of the Governmental Entity and its inhabitants and to enter into any necessary contracts; and

the Governmental Entity wants to lease, purchase and/or finance equipment ("Equipment") from **Caterpillar Financial Services Corporation** and/or an authorized Caterpillar dealer ("Caterpillar") by entering into that certain Governmental Equipment Lease-Purchase Agreement (the "Agreement") with Caterpillar; and

the form of the Agreement has been presented to the governing body of the Governmental Entity at this meeting.

RESOLVED, that: (i) the Agreement, including all schedules and exhibits attached to the Agreement, is approved in substantially the form presented at the meeting, with any Approved Changes (as defined below), (ii) the Governmental Entity enter into the Agreement with Caterpillar and (iii) the Agreement is adopted as a binding obligation of the Governmental Entity; and

that changes may later be made to the Agreement if the changes are approved by the Governmental Entity's counsel or members of the governing body of the Governmental Entity signing the Agreement (the "Approved Changes") and that the signing of the Agreement and any related documents is conclusive evidence of the approval of the changes; and

that the persons listed below, who are the incumbent officers of the Governmental Entity (the "Authorized Persons"):

[PLEASE INSERT NAME AND TITLE OF EACH AUTHORIZED PERSON BELOW]

Name (Print or Type)	Title (Print or Type)
<u>Bruce Adams</u>	<u>Commission Chair</u>
<u>Brittney Ivins</u>	<u>County Attorney</u>
<u>Lyman Duncan</u>	<u>County Clerk/Auditor</u>

be, and each is, authorized, directed and empowered, on behalf of the Governmental Entity, to (i) sign and deliver to Caterpillar, and its successors and assigns, the Agreement and any related documents, and (ii) take or cause to be taken all actions he/she deems necessary or advisable to acquire the Equipment, including the signing and delivery of the Agreement and related documents; and

that the signatory below is authorized to attest to these resolutions and affix the seal of the Governmental Entity to the Agreement, these resolutions, and any related documents; and

that nothing in these resolutions, the Agreement or any other document imposes a pecuniary liability or charge upon the general credit of the Governmental Entity or against its taxing power, except to the extent that the payments payable under the Agreement are special limited obligations of the Governmental Entity as provided in the Agreement; and

that a breach of these resolutions, the Agreement or any related document will not impose any pecuniary liability upon the Governmental Entity or any charge upon its general credit or against its taxing power, except to the extent that the payments payable under the Agreement are special limited obligations of the Governmental Entity as provided in the Agreement; and

that the authority granted by these resolutions will apply equally and with the same effect to the successors in office of the Authorized Persons.

I, Bruce Adams, Commission Chair of SAN JUAN COUNTY, UT, certify that the resolutions above are a full, true and correct copy of resolutions of the governing body of the Governmental Entity. I also certify that the resolutions were duly and regularly passed and adopted at a meeting of the governing body of the Governmental Entity. I also certify that such meeting was duly and regularly called and held in all respects as required by law, at the Governmental Entity's office. I also certify that at such meeting, a majority of the governing body of the Governmental Entity was present and voted in favor of these resolutions.

I also certify that these resolutions are still in full force and effect and have not been amended or revoked.

IN WITNESS of these resolutions, the signatory named below executes this document on behalf of the Governmental Entity.

SIGNATURE [To be signed by authorized individual.]

Signature _____

Title _____

Date _____

Purchase Agreement
Contract Number 001-70099245

This Purchase Agreement is between **WHEELER MACHINERY CO.** ("Vendor") and **Caterpillar Financial Services Corporation** ("Cat Financial"). Vendor agrees to sell to Cat Financial and Cat Financial agrees to buy from Vendor the equipment described below (the "Unit(s)"), subject to the terms and conditions set forth below and on the reverse side hereof.

<u>Description of Unit(s)</u>	<u>Serial#</u>	<u>VIN #</u>	<u>Freight</u>	<u>Total Price</u>
(1) 980M CATERPILLAR Medium Wheel Loader	MK700538		\$	\$587,500.00

Lessee:
SAN JUAN COUNTY, UT
PO BOX #9
MONTICELLO, UT 84535

Subtotal	\$587,500.00
Federal Excise Tax	\$0.00
Other Tax	\$0.00
Total Purchase Price	\$587,500.00
Unit(s) Delivery Point:	
117 SOUTH MAIN STREET	
MONTICELLO, UT 84535	

See next page for additional terms and conditions.

SIGNATURES

CATERPILLAR FINANCIAL SERVICES CORPORATION

WHEELER MACHINERY CO.

Signature _____

Signature _____

Name (Print) _____

Name (Print) _____

Title _____

Title _____

Date _____

Date _____

1. The lessee named on the front hereof (the "Lessee") has selected the Unit(s), instructed Cat Financial to purchase the Unit(s) from Vendor, and agreed to lease the Unit(s) from Cat Financial.
2. Cat Financial (or its assignee) will have no obligation hereunder (and any sums previously paid by Cat Financial to Vendor with respect to the Unit(s) shall be promptly refunded to Cat Financial) unless (a) all of the conditions set forth in Section 1.3 (if a master lease agreement) or Section 1 (if a non-master lease agreement) of the lease with the Lessee covering the Unit(s) have been timely fulfilled and (b) the Lessee has not communicated to Cat Financial (or its assignee), prior to "Delivery" (as hereinafter defined) of the Unit(s), an intent not to lease the Unit(s) from Cat Financial. All conditions specified in this paragraph shall be deemed timely fulfilled unless prior to Delivery of the Unit(s), Cat Financial (or its assignee) shall notify Vendor to the contrary in writing, which shall include fax or email. "Delivery" shall mean the later of the time (a) Cat Financial executes this Purchase Agreement or (b) the Lessee or its agent takes control and/or physical possession of the Unit(s).
3. Upon timely satisfaction of the conditions specified in Paragraph 2 above, ownership, title and risk of loss to the Unit(s) shall transfer to Cat Financial (or its assignee) upon Delivery of the Unit(s).
4. Vendor warrants that (a) upon Delivery of the Unit(s), Cat Financial (or its assignee) will be the owner of and have absolute title to the Unit(s) free and clear of all claims, liens, security interests and encumbrances and the description of the Unit(s) set forth herein is correct and (b) the Unit Transaction Price set forth on the front hereof for each unit of Unit(s) leased under a lease is equal to such Unit(s)'s fair market value.
5. Vendor shall forever warrant and defend the sale of the Unit(s) to Cat Financial (or its assignee), its successors and assigns, against any person claiming an interest in the Unit(s).
6. Provided that no event of default exists under any agreement between Lessee and Cat Financial and upon timely satisfaction of the conditions specified in Paragraph 2 above, and unless otherwise agreed to in this Purchase Agreement, Cat Financial (or its assignee) shall pay Vendor the total Purchase Price set forth on the front hereof for the Unit(s) within three business days following (a) the receipt and approval by Cat Financial of all documentation deemed necessary by Cat Financial in connection with the lease transaction and (b) all credit conditions have been satisfied.
7. Vendor shall deliver the Unit(s) to the Lessee at the delivery point set forth on the front hereof.
8. This Purchase Agreement may be assigned by Cat Financial to a third party. Vendor hereby consents to any such assignment.
9. This Purchase Agreement shall become effective only upon execution by Cat Financial.

1. PARTIES

LESSOR

LESSEE

CATERPILLAR FINANCIAL SERVICES CORPORATION

SAN JUAN COUNTY, UT

2. PAYMENT SCHEDULE

<u>PAYMENT NUMBER</u>	<u>PAYMENT DATE</u>	<u>PAYMENT AMOUNT</u>
1 - 6	_____	\$96,566.25
7	_____	\$142,320.00

SIGNATURES

CATERPILLAR FINANCIAL SERVICES CORPORATION

SAN JUAN COUNTY, UT

Signature _____

Signature _____

Name (Print) _____

Name (Print) _____

Title _____

Title _____

Date _____

Date _____

Re: Governmental Equipment Lease-Purchase Agreement (Contract Number 001-70099245) (the "Lease")
Between SAN JUAN COUNTY, UT ("Lessee") and Caterpillar Financial Services Corporation ("Lessor")

Sir/Madam:

I am an attorney for Lessee, and in that capacity, I am familiar with the above-referenced transaction, the Lease, and all other documents pertaining to the Lease (the Lease and such other documents pertaining to the Lease being referred to as the "Lease Agreements").

Based on my examination of these and such other documents, records and papers and matters of fact and laws as I deemed to be relevant and necessary as the basis for my opinion set forth below, upon which opinion Lessor and any subsequent assignee of Lessor's interest may rely, it is my opinion that:

1. Lessee is a fully constituted political subdivision or agency duly organized and existing under the Constitution and laws of the State of Utah (the "State"), and is authorized by such Constitution and laws (i) to enter into the transaction contemplated by the Lease Agreements and (ii) to carry out its obligations thereunder.
2. The Lease Agreements (i) have been duly authorized, executed and delivered by Lessee and (ii) constitute valid, legal and binding obligations and agreements of Lessee, enforceable against Lessee in accordance with their terms, assuming due authorization and execution thereof by Lessor.
3. No further approval, license, consent, authorization or withholding of objections is required from any federal, state or local governmental authority with respect to the entering into or performance by Lessee of the Lease Agreements and the transactions contemplated by the Lease Agreements.
4. Lessee has sufficient appropriations or other funds available to pay all amounts due under the Lease Agreements for the current fiscal year.
5. The interest payable to Lessor by Lessee under the Lease Agreements is exempt from federal income taxation pursuant to Section 103 of the Internal Revenue Code of 1986, as amended.
6. The entering into and performance of the Lease Agreements will not (i) conflict with, or constitute a breach or violation of, any judgment, consent decree, order, law, regulation, bond, indenture or lease applicable to Lessee, or (ii) result in any breach of, or constitute a default under, or result in the creation of, any lien, charge, security interest or other encumbrance upon any assets of Lessee or the Units (as defined in the Lease) pursuant to any indenture, mortgage, deed of trust, bank loan, credit agreement or other instrument to which Lessee is a party, or by which it or its assets may be bound.
7. No litigation or proceeding is pending or, to the best of my knowledge, threatened to, or which may, (a) restrain or enjoin the execution, delivery or performance by Lessee of the Lease Agreements, (b) in any way contest the validity of the Lease Agreements, (c) contest or question (i) the creation or existence of Lessee or its governing body or (ii) the authority or ability of Lessee to execute or deliver the Lease Agreements or to comply with or perform its obligations under the Lease Agreements. There is no litigation or proceeding pending or, to the best of my knowledge, threatened that seeks to or could restrain or enjoin Lessee from annually appropriating sufficient funds to pay the Lease Payments (as defined in the Lease) or other amounts contemplated by the Lease Agreements. In addition, I am not aware of any facts or circumstances which would give rise to any litigation or proceeding described in this paragraph.
8. The Units are personal property and, when subjected to use by Lessee, will not be or become fixtures under the laws of the State.
9. The authorization, approval and execution of the Lease Agreements, and all other proceedings related to the transactions contemplated by the Lease Agreements, have been performed in accordance with all applicable open meeting, public records, public bidding and all other applicable laws, rules and regulations of the State.
10. The appropriation of moneys to pay the Lease Payments coming due under the Lease and any other amounts contemplated by the Lease Agreements does not and will not result in the violation of any constitutional, statutory or other limitation relating to the manner, form or amount of indebtedness which may be incurred by Lessee.
11. The Lessor will have a perfected security interest in the Units upon the filing of an executed UCC-1 or other financing statement at the time of acceptance of the Units with the Secretary of State for the State.

SIGNATURE

SAN JUAN COUNTY, UT

Name(Print): Brittney Ivins Date: 4/18/2023

Signature: _____ Address: PO Box #9

Title: County Attorney Monticello, Utah 84535

CATERPILLAR INSURANCE COMPANY (CIC) SELECTION FORM

Before financing your equipment, you must arrange physical damage insurance on the equipment identified below. The insurance may be provided through an insurance agent or insurance company of your choice, provided the insurance company satisfies minimum financial requirements.

As an alternative to obtaining your own insurance, you may elect to have your equipment insured under coverage arranged by Caterpillar Insurance Services Corporation, that has been designed specifically for the purchasers of Cat® equipment.

Please complete this form if you elect to insure your equipment with Caterpillar Insurance Company (CIC).

CIC Physical Damage Insurance Policy Summary

Please note: This is only a brief description of the CIC Physical Damage Insurance Program. Contractual provisions contained in the policy will govern.

Coverage

CIC Physical Damage Insurance protects your equipment against physical damage losses, including collision, fire, theft, vandalism, upset or overturn, floods, sinking, earthquakes and other unfortunate acts of nature. The protection has been designed for owners of heavy equipment and provides superior benefits you most likely would not find in other plans.

The CIC Physical Damage Insurance does include normal exclusions. Some important exclusions are wear and tear, rust, loss of income, war, nuclear damage, and mechanical breakdown, automobiles, watercraft, waterborne shipments, tires or tubes or mobile track belts damaged by blow-out, puncture, and road damage.

Repairs

When a covered loss occurs, this plan will pay for Cat® replacement parts on all your new or used Caterpillar equipment. On all equipment from other manufacturers, the plan will pay for comparable replacement parts.

Transportation

Your CIC plan will pay for round-trip transportation of covered damaged equipment to and from your Cat dealer's repair facility, up to \$2,500 limit.

Rental Reimbursement

The plan allows for rental costs up to \$2,500 that you incur to rent similar equipment following a covered loss. You are automatically protected with up to \$100,000 of coverage for damage to the similar equipment you rent.

Claims

In the event of a total loss, the policy will pay the greatest of the following:

- The payoff value of the loan on the damaged parts or equipment as of the date of loss or
- The actual cash value of that covered property; or
- The cost of replacing that property with property of like kind and quality

The policy will pay 10% of scheduled loss, up to a \$10,000 maximum for debris removal.

The policy will pay fire department service fees up to \$5,000.

Deductible

\$1,000 Construction and Agricultural Equipment Deductibles:

\$5,000 deductible all logging Equipment

Customer Service

If you have any questions or need additional details, see your Authorized Cat Dealer or call CIC toll free at **1-800-248-4228**.

You may also e-mail CIC at physicaldamage@cat.com

POLICYHOLDER DISCLOSURE

NOTICE OF TERRORISM RISK INSURANCE ACT OF 2002

(as extended by the Terrorism Risk Insurance Extension Act of 2005, and as amended in 2007)

You are hereby notified that under the Terrorism Risk Insurance Act, as amended in 2007, the definition of act of terrorism has changed. As defined in Section 102(1) of the Act: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury - in concurrence with the Secretary of State, and the Attorney General of the United States - to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

Under your coverage, any losses resulting from certified acts of terrorism may be partially reimbursed by the United States Government under a formula established by the Terrorism Risk Insurance Act, as amended in 2007. However, your policy may contain other exclusions, which might affect your coverage, such as an exclusion for nuclear events. Under the formula, the United States Government generally reimburses 85% of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage. The Terrorism Risk Insurance Act, as amended, contains a \$100 billion cap that limits U.S. Government reimbursement as well as insurers' liability for losses resulting from certified acts of terrorism when the amount of such losses exceeds \$100 billion in any one calendar year. If the aggregate insured losses for all insurers exceed \$100 billion, your coverage may be reduced. The portion of your premium that is attributable to coverage for terrorist acts certified under the Act is: \$ 0.00

APPLICATION FOR CIC PHYSICAL DAMAGE INSURANCE

Item 20.

Model #	Equipment Description	Serial #	VIN	Value Including Total Tax	Pymt Method-3 Total Premium	Pymt Method-1 Finance Pymt
1. 980M	Caterpillar Medium Wheel Loader	MK700538		\$587,500.00	\$32,148.00	\$6,301.93

Marsha Blaisdell

Marsha Blaisdell, Authorized Insurance Producer

I understand that the total insurance premium for 72 months will be \$32,148.00, which is \$5358.00 per year based upon the total equipment value of \$587,500.00.

- Method 1 I will finance the insurance premium, including finance charges, of \$6,301.93 per scheduled equipment payment. The finance charge is calculated at 6.99% per annum on the total insurance premium covering the full term of the finance agreement. By choosing Method 1 and signing this document you are agreeing to finance the insurance along with the equipment payments with Caterpillar Financial Services Corporation.
- Method 2 I desire coverage for an initial 12 month term. I will pay the \$5358.00 premium and return the payment with the signed equipment documents. Please make check payable to CIC.
- Method 3 I will pay the total premium and return the payment with the signed equipment documents. Please make check payable to CIC.
- Method 4 I decline Caterpillar Insurance. I elect to obtain my own commercial insurance on the equipment shown from an agent or insurance company of my choice.

I understand that the quote I receive is not a binder of insurance. If I elect to obtain coverage from CIC, coverage will be effective in accordance with the terms and conditions of the issued Policy and that I may terminate the coverage at any time with advance written notice.

I acknowledge that I have been notified that, under the TERRORISM RISK INSURANCE ACT of 2002 (as extended by the Terrorism Risk Insurance Extension Act of 2005), any losses caused by certified acts of terrorism under my policy will result in coverage under my policy that will be partially reimbursed by the United States as outlined in the attached policyholder disclosure notification.

I also acknowledge I have been advised that, if I accept this insurance, an appointed licensed insurance producer will receive commission compensation.

Customer Name: SAN JUAN COUNTY, UT
Dealer Name: WHEELER MACHINERY CO.

Please note: If you would like a no obligation quote on your additional equipment, call 1-800-248-4228 extension 5754.

Accepted By: _____ Name (PRINT): _____
 Title: _____ Date: _____

Fraud Warning:

Item 20.

Applicable in AL, AR, DC, LA, MD, NM, RI and WV: Any person who knowingly (or willfully)* presents a false or fraudulent claim for payment of a loss or benefit or knowingly (or willfully)* presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison. *Applies in MD Only.

Applicable in CO: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

Applicable in FL and OK: Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony (of the third degree)*. *Applies in FL Only.

Applicable in KS: Any person who, knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance which such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act.

Applicable in KY, NY, OH and PA: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties (not to exceed five thousand dollars and the stated value of the claim for each such violation)*. *Applies in NY Only.

Applicable in ME, TN, VA and WA: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties (may)* include imprisonment, fines and denial of insurance benefits. *Applies in ME Only.

Applicable in NJ: Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

Applicable in OR: Any person who knowingly and with intent to defraud or solicit another to defraud the insurer by submitting an application containing a false statement as to any material fact may be violating state law.

Applicable in PR: Any person who knowingly and with the intention of defrauding presents false information in an insurance application, or presents, helps, or causes the presentation of a fraudulent claim for the payment of a loss or any other benefit, or presents more than one claim for the same damage or loss, shall incur a felony and, upon conviction, shall be sanctioned for each violation by a fine of not less than five thousand dollars (\$5,000) and not more than ten thousand dollars (\$10,000), or a fixed term of imprisonment for three (3) years, or both penalties. Should aggravating circumstances [be] present, the penalty thus established may be increased to a maximum of five (5) years, if extenuating circumstances are present, it may be reduced to a minimum of two (2) years.

INSURANCE SELECTION FORM-OUTSIDE INSURANCE CARRIER



Before funding your equipment, you must arrange physical damage insurance on the equipment identified below. The insurance may be provided through an insurance agent or insurance company of your choice, provided the insurance company satisfies minimum financial requirements.

Physical Damage coverage must show that Caterpillar Financial Services Corporation has been named as loss payee for the equipment's replacement value. The deductible must be shown. Liability Coverage must be a minimum of \$1,000,000 or combined coverage for bodily injury and property damage per occurrence. Caterpillar Financial Services Corporation must be named as additional insured.

As an alternative to obtaining your own Physical Damage coverage, you may elect to have your equipment insured under coverage arranged by Caterpillar Financial Services Corporation designed specifically for the purchasers of Caterpillar equipment. If a quote is not included in your document package, please contact your Caterpillar Dealer, call **1-800-248-4228**, or e-mail PhysicalDamage@cat.com.

Please complete this form to provide contact information for your liability coverage, as well as your physical damage coverage if you did not elect Caterpillar Insurance for physical damage.

Transaction Number: 001-70099245 **Dealer Name:** WHEELER MACHINERY CO.
Customer's Name: SAN JUAN COUNTY, UT
Address: PO BOX #9
 MONTICELLO, UT 84535

I have entered into the above agreement under which **I am responsible for providing insurance** against **ALL RISKS** of direct physical loss or damage for the actual cash value of the following equipment, subject to common exclusions such as damage caused by corrosion, rust, mechanical or electrical breakdown, etc.

Model #	Equipment Description	Serial #	VIN#	Value Including Tax
1. 980M	2023 Caterpillar Medium Wheel Loader	MK700538		\$587,500.00

_____		_____	
Insurance Agency		Insurance Agent's Name	

Street Address			

City	State	Zip	
_____		_____	
Agent's Phone Number	Fax Number	E-mail Address	

TO CUSTOMER'S INSURANCE AGENT

I hereby instruct you to add Caterpillar Financial Services Corporation as a Loss Payee for physical damage and as an Additional Insured for general liability:

- To my existing policy number(s) _____, which now provide the coverage required, or
- To a policy or policies which you are authorized to issue in the name listed above which will provide the coverage required.

Signature _____

Name(Print) _____

Title _____

Date _____

PROCESSING OF THIS TRANSACTION MAY BE HELD PENDING RECEIPT OF THIS INFORMATION

**PLEASE FORWARD A COPY OF THE CERTIFICATE OR BINDER EVIDENCING COVERAGE TO:
 CATERPILLAR FINANCIAL SERVICES CORPORATION
 2120 West End Avenue
 Nashville, TN 37203**

PLEASE ATTACH A COPY OF THIS NOTICE TO PROOF OF INSURANCE

CUSTOMER INFORMATION **CHANGES TO CUSTOMER INFORMATION**

Customer Name: SAN JUAN COUNTY, UT

Physical Address: 117 SOUTH MAIN STREET
MONTICELLO, UT, 84535

Mailing Address: PO BOX #9
MONTICELLO, UT, 84535

Equipment Location: 117 SOUTH MAIN STREET
MONTICELLO, UT, 84535

Business Phone: _____

E-mail Address: _____

The changes above apply to: Current Request for financing All active contracts

TAX INFORMATION

Tax Exempt** **Non-Exempt**

Asset outside the City limits Yes _____ No _____

****A Tax Exemption Certificate is required for all tax exempt customer. If you are tax exempt – please enclose a current tax exemption certificate to be returned with your documents.**

AUTO PAY INFORMATION (Checking Account Information)

- I decline Auto Pay authorization at this time
- I request and authorize Caterpillar Financial Services Corporation ("Cat Financial") to begin debiting my account for the amounts due under the contract(s) indicated below, with debits made to my account and withdrawn by Cat Financial, provided my account has sufficient collected funds to pay the debit when presented. If my financial institution dishonors any debit for any reason, Cat Financial may issue another debit in substitution for the dishonored debit and will have no liability on account of a dishonored debit. I agree that Cat Financial's rights relating to each debit will be the same as if I had personally signed a check. I agree that I will be liable to make payment promptly, including any applicable late fees, if any debit is not paid, unless Cat Financial or its agents or affiliates are directly responsible for the nonpayment. I acknowledge that I may cancel this authorization at any time by written notice to Cat Financial, which notice will be effective 10 days after receipt; however, my cancellation of this authorization does not terminate, cancel or reduce my obligations under the contract(s). I understand that Cat Financial will not notify me in advance of any withdrawal and I agree to waive all pre-notification requirements in respect of all debits drawn under this authorization. Please use the information below to set up Auto Pay on:

Bank Name

Account Name (exactly as it appears on Check)

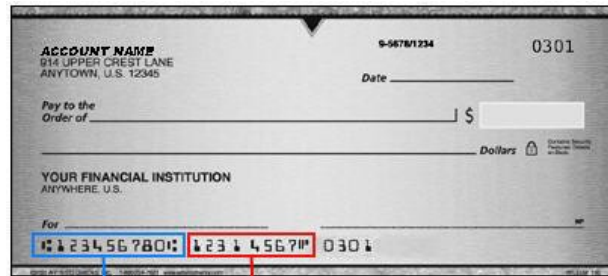
Routing Number

 9 digits

Account Number

 3-17 digits

Re-Enter Account Number

 3-17 digits


Routing Number Account Number

CUSTOMER SIGNATURE

The information above has been reviewed and is accurate to the best of my knowledge. For a joint account, all account holders must sign if more than one signature is required on checks issued against the account.

Name _____

Title _____

For questions or assistance with Auto Pay, or for information about your account, please contact Customer Service, 1-800-651-0567.

Thank you for selecting Caterpillar products and for allowing Caterpillar Financial Services Corporation to serve your financing needs. Included in this document package are all of the forms that will be needed for standard tax exempt lease purchase transactions. The forms have been designed to be clear, concise and user friendly. We have also provided a brief explanation of the purpose of each form. If you wish to discuss any of the forms or have any questions about any aspect of this transaction, we encourage you to contact your Caterpillar Dealer or Caterpillar Financial Services Corporation at 1-866-263-3791 Option # 5.

A. Governmental Equipment Lease-Purchase Agreement. The Governmental Lease-Purchase Agreement contains the terms that govern each transaction between us. It is the standard Caterpillar Financial Services Corporation tax exempt lease-purchase agreement, and provides that we will lease to you the equipment described therein pursuant to a full payout amortization schedule. A new Governmental Equipment Lease-Purchase Agreement will have to be signed in connection with each transaction.

B. Lessee's Authorizing Resolution. The Authorizing Resolution is evidence you have taken the necessary governing body actions to approve the Governmental Equipment Lease-Purchase Agreement. Although the authorizing instrument is often a resolution, it may also take other forms such as an ordinance. We are agreeable to using your customary or standard form provided it contains specific approval for the lease-purchase agreement, designates persons who are authorized to sign on your behalf and either approves the document forms or delegates this authority to a named official **C.**

Verification of Insurance. The Certificate of Insurance is intended to supply information regarding the insurance coverage for the equipment being lease-purchased. You will need to supply the requested information to us so we can verify coverage.

D. Opinion of Counsel. An opinion of counsel is required in connection with each Governmental Equipment Lease-Purchase Agreement. The opinion is intended to confirm that you have complied with all open meeting laws, publication and notice requirements, procedural rules for governing body meetings, and any other relevant state or local government statutes, ordinances, rules or regulations. We would be unable to confirm compliance with these laws and regulations ourselves absent long delays and higher costs so we rely upon the opinion of your attorney since he/she may have been involved in the process to approve our transaction and is an expert in the laws and regulations to which you are subject. The opinion also confirms that you are an entity eligible to issue tax-exempt obligations and that the Governmental Equipment Lease-Purchase Agreement will be treated as tax-exempt as it is your obligation to ensure that you have complied with relevant tax law.

E. Form of 8038G or GC. Form 8038 is required by the Internal Revenue Service in order to monitor the amount of tax-exempt obligations issued. You have to execute a Form 8038 for each Governmental Equipment Lease-Purchase Agreement. Whether a Form 8038 G or GC is required depends on the original principal amount of the Governmental Equipment Lease-Purchase Agreement. If the original principal amount is less than \$100,000 Form 8038GC is filed with the IRS. If the original principal amount is \$100,000 or more Form 8038G is filed with the IRS. Choose the appropriate 8038 form and complete according to IRS guidelines. Contact your TM or Sales Support Representative for assistance. IRS Form 8038G

<http://www.irs.gov/pub/irs-pdf/f8038g.pdf>

IRS Form 8038GC <http://www.irs.gov/pub/irs-pdf/f8038gc.pdf>

This Explanation of Contents is prepared as an accommodation to the parties named herein. It is intended as an example of some of the documents that Caterpillar Financial Services Corporation, in its reasonable judgment, may require and is not intended to constitute legal advice. Please engage and use your own legal counsel. We understand that the laws of the various states are different so nothing herein shall be construed as a warranty or representation that the documents listed herein are the only documents that may be required in any particular transaction or that any particular transaction, if documented in accordance with this Explanation of Contents, will be a valid, binding and enforceable obligation enforceable against the parties named herein in accordance with the terms of the documents named herein.

WHEELER MACHINERY CO.
4901 W 2100 S
SALT LAKE CITY, UT 84120-1227

Reference:

SAN JUAN COUNTY, UT

We are requesting a copy of the minutes of the appropriation meeting during which the funds for this deal were allocated.

A copy of this information is necessary to complete the documentation package and to fund the deal. Your ability to return a complete package will ensure timely payment to you.

Thank you for your assistance.

CATERPILLAR FINANCIAL SERVICES CORPORATION
DOCUMENTATION DEPARTMENT

INVOICE

Page	Date	Invoice No.
I	01/30/2023	001-70099245

SAN JUAN COUNTY, UT
 PO BOX #9
 MONTICELLO, UT 84535

Description	Serial	VIN	Due Date	Pmt. No.	Amount
(1) 2023 CATERPILLAR 980M MEDIUM WHEEL LOADER	MK700538		Upon Receipt.	1	\$96,566.25
WITHOUT THE APPROPRIATE TAX EXEMPTION CERTIFICATE, APPLICABLE SALES AND/OR USE TAX WILL BE CHARGED.					

PLEASE PAY THIS AMOUNT \$ \$96,566.25

Invoice No.	Total Enclosed
001-70099245 - 1	\$

SAN JUAN COUNTY, UT
 PO BOX #9
 MONTICELLO, UT 84535

Remit To: Caterpillar Financial Services Corporation
 5th Floor Document Services
 Doc Specialist: WHEELER MACHINERY CO.
 2120 West End Ave.
 Nashville, TN 37203

RETURN INVOICE AND CHECK FOR SPECIFIED PAYMENT(S) WITH SIGNED DOCUMENTS.

Your check will be cashed by Caterpillar Financial Services Corporation (CFSC) upon receipt, but that act will not constitute acceptance by CFSC of the Loan, Lease or Schedule. If CFSC accepts and executes the Loan, Lease or Schedule, the proceeds of this check will be applied to the specified payments. If CFSC does not accept the Loan, Lease or Schedule, CFSC will return an amount equal to this check.



COMMISSION STAFF REPORT

MEETING DATE: April 18, 2023

ITEM TITLE, PRESENTER: Consideration and Approval of Amendment #2 to the Navajo Revitalization Fund Navajo Mountain Spring Project. Mack McDonald, Chief Administrative Officer

RECOMMENDATION: Make a motion approving Amendment #2

SUMMARY

The contract for the Navajo Mountain Spring Project has expired once again. The original contract originates back in 2016 when a fire contaminated a main spring and drinking source from Beaver Springs. The County applied for NRF funds and was awarded \$600,000 for the project. In 2016, the County Contracted with Jones and DeMille to assist us in the engineering, coordination and engagement for the project.

To date, the County has spent \$227,905.64 for a remainder of \$372,094.36. Currently, The Bureau of Reclamation is still working on the cultural and biological clearances for the Navajo Mountain Spring Line Rehabilitation Project. They made a site visit to assess the spring site and the tank overflow site. They had some questions and concerns regarding access to the spring site and have been working through the concerns the Navajo Nation Department of Fish and Wildlife (NNDFW) have regarding the water from the tank overflow. The spring line and tank have been unused for several years and the water from the spring spills out the tank overflow and has created habitat where previously there was none. NNDFW doesn't think they have the authority to say the water from the overflow needs to remain. Until these approvals are made, the project continues to be on hold other than coordinating these clearances and bureaucratic issues.

HISTORY/PAST ACTION

The original grant and contract was executed back in 2016.

FISCAL IMPACT

\$600,000 Grant Award.



GRANT AMENDMENT

Navajo Revitalization Fund
Secondary Water System

AMENDMENT #2 To **CONTRACT #18-0837**

TO BE ATTACHED TO AND MADE A PART OF the above numbered contract by and between the State of Utah, **DEPARTMENT OF WORKFORCE SERVICES**, referred to as STATE and **San Juan County**, 117 South Main Street #221, Monticello, Utah, 84535, referred to as **GRANTEE, CONTRACTOR.**

THE PARTIES AGREE TO AMEND THE CONTRACT AS FOLLOWS:

- 1. **Contract period:**
06/13/2017 (original starting date)
12/31/2022 (current ending date)
06/30/2026 **new ending date**
- 2. **Other Changes:** N/A
- 3. **Funding Source:** Navajo Revitalization Fund (NRF)
- 4. **Effective Date:** January 1, 2023

STATE FISCAL YEAR BILLING DEADLINE

DWS must receive billing for services for the month of June no later than July 15th, due to the DWS fiscal year end. Billings submitted after this date may be denied.

All other conditions and terms in the original contract and previous amendments remain the same.

IN WITNESS WHEREOF, the parties sign and cause the amendment to be executed.

CONTRACTOR

DWS

Contractor's signature

Casey Cameron, Executive Director

Type or Print Name and Title

Date

Date

Navajo Mountain Spring Line Rehabilitation
Project Number: 1602-216

Original Agreement

Executed on February 22, 2016
Hourly not to exceed \$10,000
To be completed by December 31, 2016

Scope:

- A. Investigate and create proposed solution to rehabilitate and establish existing Navajo Mountain Springs as a secondary water source for Navajo Mountain residents.
1. Work with NTUA to determine extent and layout of existing culinary system and what components are available for use in secondary system
 2. Work with Navajo Nation Water Resources to determine layout and design of existing collection system and known deficiencies in spring collection system
 3. Coordinate with Navajo Mountain officials to determine the best uses and planned location for spring water distribution

1st Amendment

Executed on October 11, 2017

Funding Application (hourly/not to exceed)	\$ 10,000
Design (lump sum)	\$ 55,000
Environmental (hourly)	\$ 30,000
Construction (hourly)	\$ 52,000
ESTIMATED TOTAL	\$ 147,000

Scope:

- a. *Preconstruction Engineering:*
- *Funding Applications – Prepare applications for available funding opportunities – Hourly NTE \$10,000*
 - *Design: Plans and Construction specifications for the design items listed below – Lump Sum of \$55,000*
 - *Topographic Survey - \$6,000*
 - *Chapter Coordination / Public Coordination - \$20,000*
 - *Geotechnical Investigation - \$6,000*
 - *Design improvements for existing spring collection system - \$5,000*
 - *Sedimentation pond design - \$5,000*
 - *Pipeline design – Design of approximately 9,500 feet of line to the fill station - \$6,000*
 - *Fill Station design - \$4,000*
 - *Contractor Procurement - \$3,000*
- b. *Environmental, Permitting, and Right-of-Way Acquisition: - Estimated Hourly Budget of \$30,000*
- *Culture Resource Compliance Report – Estimated \$8,000*
 - *Biological Assessment – Estimated \$6,000*

- *Water Use Permits – Estimated \$4,000*
- *NDOT Crossing / ROW easements – Estimated \$8,000*
- *Department Approval – Estimated \$4,000*
- c. *Construction Administration: - Estimated Hourly Budget of \$52,000*
 - *Construction observation for two days/week for 3 months - \$39,000*
 - *Average of 8-hours/day on site*
 - *Lodging & Per Diem*
 - *Travel to and from site*
 - *Construction project management - \$13,000*
 - *Quantity tracking*
 - *Partial pay requests*
 - *RFIs and submittals*
 - *Reimbursement requests (if required)*

2nd Amendment

Executed on April 30, 2018

Design (lump sum)	\$ 125,000
Environmental (hourly)	<u>\$ 50,000</u>
ESTIMATED TOTAL	\$ 175,000

Scope:

- a. *Preconstruction Engineering for Phase II:*
 - *Design: Plans and Construction specifications for the design items listed below – Lump Sum of \$125,000*
 - *Topographic Survey - \$10,000*
 - *Project Management Chapter Coordination / Public Coordination - \$16,000*
 - *Water Storage Tank Design - \$35,000*
 - *Pipeline design – Design of approximately 24,000 feet of transmission line to the fill station - \$60,000*
 - *Fill Station design - \$4,000*
- b. *Environmental, Permitting, and Right-of-Way Acquisition: - Estimated Hourly Budget of \$50,000*
 - *Culture Resource Compliance Report*
 - *Biological Assessment*
 - *Department Approval*
 - *Grazing Authority / Chapter Approval*

3rd Amendment

Executed on September 16, 2019

No Change to the current fees

To be completed by October 1, 2020

Reason for extension of completion date:

- a. *Extend project end date for the following reasons:*
- i. *A possible scope change for the design of a culinary system was pursued including an investigation into funding opportunities at the request of the Navajo Mountain Chapter. The determination was to continue with the current scope of a secondary system.*
 - ii. *The Bureau of Reclamation will conduct cultural and biological surveys. They are scheduled to complete the surveys during September of 2019.*
 - iii. *Allow for construction during the 2020 spring and summer seasons.*

Project Summary:

The Navajo Mountain Chapter is located in south central Utah adjacent to the Arizona border and the San Juan River/Lake Powell. Historically, the chapter's water source came from Beaver Springs located in the mountains just west of the community. Due to a wild fire and resulting contamination in the spring watershed, the water quality in the spring was no longer suitable for culinary water. Water was piped in from Inscription House, AZ and is now the chapter's main culinary water source. Currently the water from Beaver Springs flows down the mountain in a 6" ductile iron pipe to an existing 50,000 gallon steel tank. The water is not readily accessible and therefore spills out the tank overflow and into a nearby creek (see Figure 1).



Figure 1. Existing 50,000 Gallon Tank and overflow to nearby creek

The Chapter would like to make improvements to the system such that the spring water could be used as secondary water for local residents. The original scope of the project included approximately 9,000 feet of 6-inch diameter pipeline, a new fill station, increased water storage, and spring improvements.

The project (design and construction) is to be paid for using \$600,000 of Navajo Revitalization Fund (NRF) money allotted to San Juan County.

An additional phase for design only was added at the request of the Navajo Mountain Chapter to extend the pipeline further to a total 30,000 feet and add an additional fill station. This new phase would also include the design of a new water tank as opposed to a sedimentation pond as was proposed in phase 1.

There was several months of back and forth with Navajo Tribal Utility Authority (NTUA) to obtain the current right-of-way (ROW) data so we could finalize the location of the proposed pipeline. We finally

received ROW information from NTUA on 12/17/2018 but it was for the old system and does not include their current ROW for the supply pipeline coming from Inscription House. A meeting was held with David Shoultz with NTUA to discuss ROW needs. David put us in touch with Audrey Nelson who is the liaison between NTUA and Indian Health Services (IHS). IHS designed the pipeline from Inscription House and then they turned the infrastructure over to NTUA. IHS did not have as-built survey data for the new line but did provide a draft drawing.

60% design plans and specifications were submitted on February 5, 2019 to San Juan County and the Navajo Mountain Chapter. A meeting was held with Hank Stevens (Chapter President) to review 60% plans. The Navajo Mountain Chapter wanted to possibly change the scope and pursue funding to complete phase 1 and 2 at the same time and add culinary treatment to scope. The \$600,000 could be leveraged to obtained funds from Bureau of Reclamation (i.e. WaterSmart) or USDA Rural Development. Only certain entities in the Navajo Nation are certified or approved to apply for funds from Rural Development. NTUA is certified but they would have no interest in applying because they already have a working system. It would require documentation and information from the chapter to attempt to become certified and apply and request funding on their own. Options were presented to the Chapter and we are awaiting their decision.

We are currently proceeding with the original scope: Design of phase 1 and 2 (no culinary), and construction of phase 1 only using the \$600,000 in NRF Funds.

We are working on the 90% design set with a tentative completion of October 31, 2019. However, environmental clearances will be ongoing before we are 100% complete and contractor procurement can begin. We will also work with NTUA to get approval of our proposed alignment which may require some chapter resolutions in order to get NTUA's permission for some ROW conflicts.

The Bureau of Reclamation (BOR) has agreed to conduct the cultural and biological surveys for both phases of the project. They are tentatively scheduled to conduct the surveys sometime in September. The BOR completed the cultural field survey in September and is now working on the reporting. The biological surveys have not yet been completed, but we have been coordinating with the BOR and they are working on it. Depending on the results of the environmental surveys and clearances/permits, the design may need to be revised. We do not anticipate significant design changes.

Therefore the design will most likely be completed by October but there will be some additional waiting before procurement and construction could take place.



COMMISSION STAFF REPORT

MEETING DATE: April 18, 2023

ITEM TITLE, PRESENTER: Consideration and Approval of the FY 2022 Engagement Letter for Larson & Company, PC for the Annual Audit. Mack McDonald, Chief Administrative Officer

RECOMMENDATION: Make a motion authorizing execution of the engagement letter

SUMMARY

For several years now, San Juan County has contracted with Larson & Company to perform our annual required independent audit and single audit reports. This agreement is the engagement for the services they provide for the County and is a requirement of the audit. It is a requirement that all Counties undergo an annual independent audit and report those results to the State Auditor to ensure the appropriate Government Accounting Standards Board principles take place and in accordance with State Code.

HISTORY/PAST ACTION

As far back as 2011, San Juan County has utilized the services of Larson & Company for our independent audits.

FISCAL IMPACT

The audit will be performed at a cost not to exceed \$31,000 and \$4,000 for a single audit.

April 10, 2023

San Juan County
117 South Main
Monticello, UT 84535

To the County Commissioners and Management of San Juan County:

You have requested that we audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of San Juan County, as of **December 31, 2022**, and for the year then ended, and the related notes to the financial statements, which collectively comprise San Juan County's basic financial statements as listed in the table of contents.

In addition, we will audit the entity's compliance over major federal award programs for the period ended June 30, 2022. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the entity's major federal award programs. The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and, in accordance with Government Auditing Standards will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

The objectives of our compliance audit are to obtain sufficient appropriate audit evidence to form an opinion and report at the level specified in the governmental audit requirement about whether the entity complied in all material respects with the applicable compliance requirements and identify audit and reporting requirements specified in the governmental audit requirement that are supplementary to GAAS and Government Auditing Standards, if any, and perform procedures to address those requirements.

Accounting principles generally accepted in the United States of America (U.S. GAAP) as promulgated by the Governmental Accounting Standards Board (GASB) require that Management's Discussion and Analysis, Budgetary comparison section, Condition of the county's road system, and RSI related to pension be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Condition of the County's Road System
- 3) Budgetary Comparison Schedules
- 4) RSI related to pensions

Supplementary information other than RSI will accompany San Juan County's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- 1) Schedule of Expenditures of Federal Awards.
- 2) Combining and individual fund statements and schedules.
- 3) Statement of Current Taxes Levied, Collected, and Treasurer's Relief.

Schedule of Expenditures of Federal Awards

We will subject the schedule of expenditures of federal awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the schedule of expenditures of federal awards is presented fairly in all material respects in relation to the financial statements as a whole.

Data Collection Form

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the *earlier* of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

Audit of the Financial Statements

We will conduct our audits in accordance GAAS, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). As part of an audit of financial statements in accordance with GAAS and in accordance with Government Auditing Standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material

weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about San Juan County's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of San Juan County's basic financial statements. Our report will be addressed to the *governing body* of San Juan County. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

Audit of Major Program Compliance

Our audit of San Juan County's major federal award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether material noncompliance with applicable laws and regulations, the provisions of contracts and grant agreements applicable to major federal award programs, and the applicable compliance requirements occurred, whether due to fraud or error, and express an opinion on the entity's compliance based on the audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the entity's compliance with the requirements of the federal programs as a whole.

As part of a compliance audit in accordance with GAAS and in accordance with Government Auditing Standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks.

Our procedures will consist of determining major federal programs and, performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs, and performing such other procedures as we considers necessary in the circumstances. The purpose of those procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will obtain an understanding of the entity's internal control over compliance relevant to the audit in order to design and perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the entity's major federal award programs. Our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report. However, we will communicate to you, regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we have identified during the audit.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the entity's major federal award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Management's Responsibilities

Our audit will be conducted on the basis that management and those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;³
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error;
- c. For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received;
- d. For maintaining records that adequately identify the source and application of funds for federally funded activities;
- e. For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance;
- f. For designing, implementing, and maintaining effective internal control over federal awards that provides reasonable assurance that the entity is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards;
- g. For identifying and ensuring that the entity complies with federal laws, statutes, regulations, rules, provisions of contracts or grant agreements, and the terms and conditions of federal award programs, and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs;
- h. For disclosing accurately, currently, and completely the financial results of each federal award in accordance with the requirements of the award;
- i. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
- j. For taking prompt action when instances of noncompliance are identified;
- k. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;

- l. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
- m. For submitting the reporting package and data collection form to the appropriate parties;
- n. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
- o. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements including the disclosures, and relevant to federal award programs, such as records, documentation, and other matters;
 - b. Additional information that we may request from [*management*] for the purpose of the audit;
 - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence;
 - d. A written acknowledgement of all the documents that [*management*] expects to issue that will be included in the annual report and the planned timing and method of issuance of that annual report;⁴and
 - e. A final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report.
- p. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
- q. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- r. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- s. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
- t. For the accuracy and completeness of all information provided;
- u. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
- v. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the schedule of expenditures of federal awards referred to above, you acknowledge and understand your responsibility (a) for the preparation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance, (b) to provide us with the appropriate written representations regarding the schedule of expenditures of federal awards, (c) to include our report on the schedule of expenditures of federal awards in any document that contains the schedule of expenditures of federal awards and that indicates that we have reported on such schedule, and (d) to present the schedule of expenditures of federal awards with the audited financial statements, or if the schedule will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the schedule of expenditures of federal awards no later than the date of issuance by you of the schedule and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Nonattest Services

With respect to any nonattest services we perform, assistance with financial statement preparation and preparation of the schedule of expenditures of federal awards. We will not assume management responsibilities

on behalf of San Juan County. However, we will provide advice and recommendations to assist management of San Juan County in performing its responsibilities.

San Juan County's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Other

The timing of our audit will be scheduled for performance and completion as follows: Beginning approximately April 10, 2023, and to issue our reports no later than June 30, 2023

Jon Haderlie, CPA is the engagement partner for the audit services specified in this letter. His responsibilities include supervising Larson and Company's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Invoices will be rendered every two weeks and are payable upon presentation. We estimate that our fee for the audit will not exceed \$31,000 for the financial statement audit and \$4,000 for the single audit. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use San Juan County's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

The audit documentation for this engagement is the property of Larson & Company and constitutes confidential information. However, we may be requested to make certain audit documentation available to Utah State Auditor's Office and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Larson & Company's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

In some circumstances, we may be required by government regulation, subpoena, or other legal process to produce our documents or our personnel as witnesses with respect to our engagement for you. So long as we are not a party to the proceedings in which the information is sought, you agree to pay any and all reasonable expenses including fees and costs for our time, as well as any legal or other fees that we incur as a result of such appearance or production of documents.

Our firm may transmit confidential information that you provided us to third parties in order to facilitate delivering our services to you. We have obtained confidentiality agreements with all our service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have the appropriate procedures in place to prevent the unauthorized release of confidential information to others. We will remain responsible for the work provided by any third-party service providers used under this agreement. By your

signature below, you consent to having confidential information transmitted to entities outside the firm. Please feel free to inquire if you would like additional information regarding the transmission of confidential information to entities outside the firm.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to Members of the Commission the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements compliance over major federal award programs including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

Larson & Company, PC

Larson & Company, PC

RESPONSE:

This letter correctly sets forth our understanding of San Juan County.

Acknowledged and agreed on behalf of San Juan County by:

Management Signature _____

Title: _____

Date: _____

Governance Signature _____

Title: _____

Date: _____



COMMISSION STAFF REPORT

MEETING DATE: March 21, 2023

ITEM TITLE, PRESENTER: Consideration and Approval of a Standard Service Provider Contract with Horrocks Engineers, Inc for Consulting Services for Broadband Planning, Mack McDonald, Chief Administrative Officer

RECOMMENDATION: Make a motion approving the contract

SUMMARY

San Juan County applied for and received \$50,000 in funding for the Local Broadband Planning Grant to assist the County and to establish a Broadband plan for the seven Navajo Nation Chapters, White Mesa Utes and West Water. San Juan County will be contracting with Horrocks Engineers to provide the consulting services utilizing the State's contract with Horrocks Engineers.

The State of Utah Contract allows for the coordination with Counties and Municipalities but funding is allocated to the County.

HISTORY/PAST ACTION

N/A

FISCAL IMPACT

\$45,000



STATE OF UTAH CONTRACT

1. CONTRACTING PARTIES: This contract is between the following agency of the State of Utah: Department Name: Governor’s Office of Economic Opportunity Agency Code: 063 Division Name: Utah Broadband Center, referred to as the State Entity, and the following Contractor:

<u>Horrocks Engineers, Inc.</u>		
Name		
<u>2162 West Grove Parkway, Suite 400</u>		
Address		
<u>Pleasant Grove</u>	<u>UT</u>	<u>84062</u>
City	State	Zip

LEGAL STATUS OF CONTRACTOR

Sole Proprietor

Non-Profit Corporation

For-Profit Corporation

Partnership

Government Agency

Contact Person: Brian Christensen Phone # (801)369-9090 Email: BrianC@Horrocks.com
Vendor # 42496J Commodity Code # 54005

2. GENERAL PURPOSE OF CONTRACT: The general purpose of this contract is to design a State of Utah Digital Connectivity Plan

3. PROCUREMENT: This contract is entered into as a result of the procurement process on RQS# 063 22-35, FY2022, Bid# CT22-141, or other method: N/A. Additional services related to the scope of work of this contract may be negotiated between the State Entity and the Contractor. In the event of changes that require additional work and funds, the contract may be amended upon mutual agreement of the parties. Any such amendment(s) must include document justification. Additional work is not guaranteed.

4. CONTRACT PERIOD: Effective Date: 9/1/2022 Termination Date: 8/30/2027 unless terminated early or extended in accordance with the terms and conditions of this contract. Renewal options (if any): N/A.

5. CONTRACT COSTS: CONTRACTOR will be paid a maximum of \$947,700.00 for costs authorized by this contract unless additional funding is negotiated as outlined in section 3 of this contract. Notwithstanding the foregoing, up to \$600,000.00 of additional funding may be added to this Contract upon mutual agreement of the parties and by amendment to the Contract Scope of Work. The availability of such addition of funds shall not be guaranteed and shall be at the State’s sole determination and discretion. Prompt Payment Discount (if any): N/A. Additional information regarding costs: _____

6. ATTACHMENT A: State of Utah Standard Terms and Conditions for Goods or Services
ATTACHMENT B: Scope of Work
ATTACHMENT C: Pricing
Any conflicts between Attachment A and the other Attachments will be resolved in favor of Attachment A.

7. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:
a. All other governmental laws, regulations, or actions applicable to the goods and/or services authorized by this contract.
b. Utah State Procurement Code, Procurement Rules, and Contractor’s response to Bid #CT22-141 dated 8/10/2022.

8. Each person signing this Agreement represents and warrants that he/she is duly authorized and has legal capacity to execute and deliver this Agreement and bind the parties hereto. Each signatory represents and warrants to the other that the execution and delivery of the Agreement and the performance of each party’s obligations hereunder have been duly authorized and that the Agreement is a valid and legal agreement binding on the parties and enforceable in accordance with its terms. Further, that Contractor is registered with the Utah Department of Commerce and is in good standing.

IN WITNESS WHEREOF, the parties sign and cause this contract to be executed. This contract is not fully executed until the State of Utah Approving Authorities have signed this contract.

**THE STATE OF UTAH
APPROVING AUTHORITIES**

HORROCKS ENGINEERS, INC.





Name: Kori Ann Edwards
Title: Managing Director, Operations
Date: 8/25/2022
Governor’s Office of Economic Opportunity

Name: Brian Christensen
Title: Principal
Date: 8/25/2022



Name: Kamron Dalton
Title: FINANCE DIRECTOR
Date: 8/29/2022
Governor’s Office of Economic Opportunity


Windy Aphayrath (Aug 30, 2022 09:40 MDT) **08/30/2022**

Name:
Title: Director of Purchasing
Date:

State of Utah
Division of Purchasing

<u>Rebecca Dilg</u>	<u>(801)538-8681</u>	<u>RDilg@Utah.gov</u>
Agency Contact Person	Telephone Number	Email

(Revision 05 June 2022)

ATTACHMENT A: STATE OF UTAH STANDARD TERMS AND CONDITIONS FOR SERVICES

This is for a contract for services (including professional services) meaning the furnishing of labor, time, or effort by a contractor.

1. **DEFINITIONS:** The following terms shall have the meanings set forth below:
 - a. **“Confidential Information”** means information that is deemed as confidential under applicable state and federal laws, including personal information. The State Entity reserves the right to identify, during and after this Contract, additional reasonable types of categories of information that must be kept confidential under federal and state laws.
 - b. **“Contract”** means the Contract Signature Page(s), including all referenced attachments and documents incorporated by reference. The term “Contract” may include any purchase orders that result from this Contract.
 - c. **“Contract Signature Page(s)”** means the State of Utah cover page(s) that the State Entity and Contractor sign.
 - d. **“Contractor”** means the individual or entity delivering the Services identified in this Contract. The term “Contractor” shall include Contractor’s agents, officers, employees, and partners.
 - e. **“Custom Deliverable”** means the Work Product that Contractor is required to deliver to the State Entity under this Contract.
 - f. **“Services”** means the furnishing of labor, time, or effort by Contractor pursuant to this Contract. Services include, but are not limited to, all of the deliverable(s) (including Custom Deliverable, supplies, equipment, or commodities) that result from Contractor performing the Services pursuant to this Contract. Services include those professional services identified in Section 63G-6a-103 of the Utah Procurement Code.
 - g. **“Proposal”** means Contractor’s response to the State Entity’s Solicitation.
 - h. **“Solicitation”** means the documents used by the State Entity to obtain Contractor’s Proposal.
 - i. **“State Entity”** means the department, division, office, bureau, agency, or other organization identified on the Contract Signature Page(s).
 - j. **“State of Utah”** means the State of Utah, in its entirety, including its institutions, agencies, departments, divisions, authorities, instrumentalities, boards, commissions, elected or appointed officers, employees, agents, and authorized volunteers.
 - k. **“Subcontractors”** means subcontractors or subconsultants at any tier that are under the direct or indirect control or responsibility of the Contractor, and includes all independent contractors, agents, employees, authorized resellers, or anyone else for whom the Contractor may be liable at any tier, including a person or entity that is, or will be, providing or performing an essential aspect of this Contract, including Contractor’s manufacturers, distributors, and suppliers.
 - l. **“Work Product”** means every invention, modification, discovery, design, development, customization, configuration, improvement, process, software program, work of authorship, documentation, formula, datum, technique, know how, secret, or intellectual property right whatsoever or any interest therein (whether patentable or not patentable or registerable under copyright or similar statutes or subject to analogous protection) that is specifically made, conceived, discovered, or reduced to practice by Contractor or Contractor’s Subcontractors (either alone or with others) pursuant to this Contract. Work Product shall be considered a work made for hire under federal, state, and local laws; and all interest and title shall be transferred to and owned by the State Entity. Notwithstanding anything in the immediately preceding sentence to the contrary, Work Product does not include any State Entity intellectual property, Contractor’s intellectual property (that it owned or licensed prior to this Contract) or Third Party intellectual property.
2. **GOVERNING LAW AND VENUE:** This Contract shall be governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Contract shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.
3. **LAWS AND REGULATIONS:** At all times during this Contract, Contractor and all Procurement Items delivered and/or performed under this Contract will comply with all applicable federal and state constitutions, laws, rules, codes, orders, and regulations, including applicable licensure and certification requirements. If this Contract is funded by federal funds, either in whole or in part, then any federal regulation related to the federal funding, including the requirements set forth in the BEAD Notice of Funding Opportunity, the U.S. Department of Commerce Financial Assistance Standard Terms and Conditions, and the U.S. Office of Management and Budget Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (codified at 2 C.F.R. Part 200), will supersede this Attachment A.
4. **RECORDS ADMINISTRATION:** Contractor shall maintain or supervise the maintenance of all records necessary to properly account for Contractor’s performance and the payments made by the State Entity to Contractor under this Contract. These records shall be retained by Contractor for at least six (6) years after final payment, or until all audits initiated within the six (6) years have been completed, whichever is later. Contractor agrees to allow, at no additional cost, the State of Utah, federal auditors, and State Entity staff, access to all such records.
5. **CERTIFY REGISTRATION AND USE OF EMPLOYMENT "STATUS VERIFICATION SYSTEM":** The Status Verification System, also referred to as “E-verify”, only applies to contracts issued through a Request for Proposal process and to sole sources that are included within a Request for Proposal.
 1. Contractor certifies as to its own entity, under penalty of perjury, that Contractor has registered and is participating in the Status Verification System to verify the work eligibility status of Contractor’s new employees that are employed in the State of Utah in accordance with applicable immigration laws.
 2. Contractor shall require that each of its Subcontractors certify by affidavit, as to their own entity, under penalty of perjury, that each Subcontractor has registered and is participating in the Status Verification System to verify the work eligibility

status of Subcontractor's new employees that are employed in the State of Utah in accordance with applicable immigration laws.

Item 23.

3. Contractor's failure to comply with this section will be considered a material breach of this Contract.
6. **CONFLICT OF INTEREST:** Contractor represents that none of its officers or employees are officers or employees of the State Entity or the State of Utah, unless disclosure has been made to the State Entity.
7. **INDEPENDENT CONTRACTOR:** Contractor and Subcontractors, in the performance of this Contract, shall act in an independent capacity and not as officers or employees or agents of the State Entity or the State of Utah.
8. **INDEMNITY:** Contractor shall be fully liable for the actions of its agents, employees, officers, partners, and Subcontractors, and shall fully indemnify, defend, and save harmless the State Entity and the State of Utah from all claims, losses, suits, actions, damages, and costs of every name and description arising out of Contractor's performance of this Contract to the extent caused by any intentional wrongful act or negligence of Contractor, its agents, employees, officers, partners, or Subcontractors, without limitation; provided, however, that the Contractor shall not indemnify for that portion of any claim, loss, or damage arising hereunder due to the fault of the State Entity. The parties agree that if there are any limitations of the Contractor's liability, including a limitation of liability clause for anyone for whom the Contractor is responsible, such limitations of liability will not apply to injuries to persons, including death, or to damages to property.
9. **EMPLOYMENT PRACTICES:** Contractor agrees to abide by federal and state employment laws, including: (i) Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000e), which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services, on the basis of race, religion, color, or national origin; (ii) Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; (iii) 45 CFR 90, which prohibits discrimination on the basis of age; (iv) Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disabilities; and (v) Utah's Executive Order 2019-1, dated February 5, 2019, which prohibits unlawful harassment in the workplace. Contractor further agrees to abide by any other laws, regulations, or orders that prohibit the discrimination of any kind by any of Contractor's employees.
10. **AMENDMENTS:** This Contract may only be amended by the mutual written agreement of the parties, provided that the amendment is within the Scope of Work of this Contract and is within the scope/purpose of the original solicitation for which this Contract was derived. The amendment will be attached and made part of this Contract. Automatic renewals will not apply to this Contract, even if listed elsewhere in this Contract.
11. **DEBARMENT:** Contractor certifies that it is not presently nor has ever been debarred, suspended, or proposed for debarment by any governmental department or agency, whether international, national, state, or local. Contractor must notify the State Entity within thirty (30) days if debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any contract by any governmental entity during this Contract.
12. **TERMINATION:** This Contract may be terminated, with cause by either party, in advance of the specified expiration date, upon written notice given by the other party. The party in violation will be given ten (10) days after written notification to correct and cease the violations, after which this Contract may be terminated for cause immediately and is subject to the remedies listed below. This Contract may also be terminated without cause (for convenience), in advance of the specified expiration date, by the State Entity, upon thirty (30) days written termination notice being given to the Contractor. The State Entity and the Contractor may terminate this Contract, in whole or in part, at any time, by mutual agreement in writing. On termination of this Contract, all accounts and payments will be processed according to the financial arrangements set forth herein for approved Services ordered prior to date of termination.

Contractor shall be compensated for the Services properly performed under this Contract up to the effective date of the notice of termination. Contractor agrees that in the event of such termination for cause or without cause, Contractor's sole remedy and monetary recovery from the State Entity or the State of Utah is limited to full payment for all Services properly performed as authorized under this Contract up to the date of termination as well as any reasonable monies owed as a result of Contractor having to terminate other contracts necessarily and appropriately entered into by Contractor pursuant to this Contract. In no event shall the State Entity be liable to the Contractor for compensation for any services neither requested by the State nor satisfactorily performed by the Contractor. In no event shall the State Entity's exercise of its right to terminate this Contract for convenience relieve the Contractor of any liability to the State Entity for any damages or claims arising under this Contract.
13. **NONAPPROPRIATION OF FUNDS, REDUCTION OF FUNDS, OR CHANGES IN LAW:** Upon thirty (30) days written notice delivered to the Contractor, this Contract may be terminated in whole or in part at the sole discretion of the State Entity, if the State Entity reasonably determines that: (i) a change in Federal or State legislation or applicable laws materially affects the ability of either party to perform under the terms of this Contract; or (ii) that a change in available funds affects the State Entity's ability to pay under this Contract. A change of available funds as used in this paragraph includes, but is not limited to, a change in Federal or State funding, whether as a result of a legislative act or by order of the President or the Governor.

If a written notice is delivered under this section, the State Entity will reimburse Contractor for the Services properly ordered until the effective date of said notice. The State Entity will not be liable for any performance, commitments, penalties, or liquidated damages that accrue after the effective date of said written notice.
14. **SUSPENSION OF WORK:** Should circumstances arise which would cause the State Entity to suspend Contractor's responsibilities under this Contract, but not terminate this Contract, this will be done by written notice. Contractor's responsibilities may be reinstated upon advance formal written notice from the State Entity.
15. **SALES TAX EXEMPTION:** The Services under this Contract will be paid for from the State Entity's funds and used in the exercise of the State Entity's essential functions as a State of Utah entity. Upon request, the State Entity will provide Contractor with its sales tax exemption number. It is Contractor's responsibility to request the State Entity's sales tax exemption number. It also is Contractor's sole responsibility to ascertain whether any tax deduction or benefits apply to any aspect of this Contract.
16. **CONTRACTOR'S INSURANCE RESPONSIBILITY.** The Contractor shall maintain the following insurance coverage:

- a. Workers' compensation insurance during the term of this Contract for all its employees and any Subcontractor employees related to this Contract. Workers' compensation insurance shall cover full liability under the workers' compensation laws of the jurisdiction in which the work is performed at the statutory limits required by said jurisdiction.
- b. Commercial general liability [CGL] insurance from an insurance company authorized to do business in the State of Utah. The limits of the CGL insurance policy will be no less than one million dollars (\$1,000,000.00) per person per occurrence and three million dollars (\$3,000,000.00) aggregate.
- c. Commercial automobile liability [CAL] insurance from an insurance company authorized to do business in the State of Utah. The CAL insurance policy must cover bodily injury and property damage liability and be applicable to all vehicles used in your performance of Services under this Agreement whether owned, non-owned, leased, or hired. The minimum liability limit must be \$1 million per occurrence, combined single limit. The CAL insurance policy is required if Contractor will use a vehicle in the performance of this Contract.
- d. Other insurance policies required in the Solicitation.

Certificate of Insurance, showing up-to-date coverage, shall be on file with the State Entity before the Contract may commence.

The State reserves the right to require higher or lower insurance limits where warranted. Failure to provide proof of insurance as required will be deemed a material breach of this Contract. Contractor's failure to maintain this insurance requirement for the term of this Contract will be grounds for immediate termination of this Contract.

17. **RESERVED.**

18. **PUBLIC INFORMATION:** Contractor agrees that this Contract, related purchase orders, related pricing documents, and invoices will be public documents and may be available for public and private distribution in accordance with the State of Utah's Government Records Access and Management Act (GRAMA). Contractor gives the State Entity and the State of Utah express permission to make copies of this Contract, related sales orders, related pricing documents, and invoices in accordance with GRAMA. Except for sections identified in writing by Contractor and expressly approved by the State of Utah Division of Purchasing and General Services, Contractor also agrees that the Contractor's Proposal to the Solicitation will be a public document, and copies may be given to the public as permitted under GRAMA. The State Entity and the State of Utah are not obligated to inform Contractor of any GRAMA requests for disclosure of this Contract, related purchase orders, related pricing documents, or invoices.

19. **DELIVERY:** All deliveries under this Contract will be F.O.B. destination with all transportation and handling charges paid for by Contractor. Responsibility and liability for loss or damage will remain with Contractor until final inspection and acceptance when responsibility will pass to the State Entity, except as to latent defects or fraud. Contractor shall strictly adhere to the delivery and completion schedules specified in this Contract.

20. **ACCEPTANCE AND REJECTION:** The State Entity shall have thirty (30) days after the performance of the Services to perform an inspection of the Services to determine whether the Services conform to the standards specified in the Solicitation and this Contract prior to acceptance of the Services by the State Entity.

If Contractor delivers nonconforming Services, the State Entity may, at its option and at Contractor's expense: (i) return the Services for a full refund; (ii) require Contractor to promptly correct or reperform the nonconforming Services subject to the terms of this Contract; or (iii) obtain replacement Services from another source, subject to Contractor being responsible for any cover costs.

21. **INVOICING:** Contractor will submit invoices within thirty (30) days of Contractor's performance of the Services to the State Entity. The contract number shall be listed on all invoices, freight tickets, and correspondence relating to this Contract. The prices paid by the State Entity will be those prices listed in this Contract, unless Contractor offers a prompt payment discount within its Proposal or on its invoice. The State Entity has the right to adjust or return any invoice reflecting incorrect pricing.

22. **PAYMENT:** Payments are to be made within thirty (30) days after a correct invoice is received. All payments to Contractor will be remitted by mail, electronic funds transfer, or the State of Utah's Purchasing Card (major credit card). If payment has not been made after sixty (60) days from the date a correct invoice is received by the State Entity, then interest may be added by Contractor as prescribed in the Utah Prompt Payment Act. The acceptance by Contractor of final payment, without a written protest filed with the State Entity within ten (10) business days of receipt of final payment, shall release the State Entity and the State of Utah from all claims and all liability to the Contractor. The State Entity's payment for the Services shall not be deemed an acceptance of the Services and is without prejudice to any and all claims that the State Entity or the State of Utah may have against Contractor. The State of Utah and the State Entity will not allow the Contractor to charge end users electronic payment fees of any kind.

23. **TIME IS OF THE ESSENCE:** The Services shall be completed by any applicable deadline stated in this Contract. For all Services, time is of the essence. Contractor shall be liable for all reasonable damages to the State Entity, the State of Utah, and anyone for whom the State of Utah may be liable as a result of Contractor's failure to timely perform the Services required under this Contract.

24. **CHANGES IN SCOPE:** Any changes in the scope of the Services to be performed under this Contract shall be in the form of a written amendment to this Contract, mutually agreed to and signed by both parties, specifying any such changes, fee adjustments, any adjustment in time of performance, or any other significant factors arising from the changes in the scope of Services.

25. **PERFORMANCE EVALUATION:** The State Entity may conduct a performance evaluation of Contractor's Services, including Contractor's Subcontractors. Results of any evaluation may be made available to Contractor upon request.

26. **STANDARD OF CARE:** The Services of Contractor and its Subcontractors shall be performed in accordance with the standard of care exercised by licensed members of their respective professions having substantial experience providing similar services which similarities include the type, magnitude, and complexity of the Services that are the subject of this Contract. Contractor shall be liable to the State Entity and the State of Utah for claims, liabilities, additional burdens, penalties, damages, or third party

claims (e.g., another Contractor's claim against the State of Utah), to the extent caused by wrongful acts, errors, or omissions that do not meet this standard of care.

27. **REVIEWS:** The State Entity reserves the right to perform plan checks, plan reviews, other reviews, and/or comment upon the Services of Contractor. Such reviews do not waive the requirement of Contractor to meet all of the terms and conditions of this Contract.
28. **ASSIGNMENT:** Contractor may not assign, sell, transfer, subcontract or sublet rights, or delegate any right or obligation under this Contract, in whole or in part, without the prior written approval of the State Entity.
29. **REMEDIES:** Any of the following events will constitute cause for the State Entity to declare Contractor in default of this Contract: (i) Contractor's non-performance of its contractual requirements and obligations under this Contract; or (ii) Contractor's material breach of any term or condition of this Contract. The State Entity may issue a written notice of default providing a ten (10) day period in which Contractor will have an opportunity to cure. Time allowed for cure will not diminish or eliminate Contractor's liability for damages. If the default remains after Contractor has been provided the opportunity to cure, the State Entity may do one or more of the following: (i) exercise any remedy provided by law or equity; (ii) terminate this Contract; (iii) impose liquidated damages, if liquidated damages are listed in this Contract; (iv) debar/suspend Contractor from receiving future contracts from the State Entity or the State of Utah; or (v) demand a full refund of any payment that the State Entity has made to Contractor under this Contract for Services that do not conform to this Contract.
30. **FORCE MAJEURE:** Neither party to this Contract will be held responsible for delay or default caused by fire, riot, act of God, and/or war which is beyond that party's reasonable control. The State Entity may terminate this Contract after determining such delay will prevent successful performance of this Contract.
31. **CONFIDENTIALITY:** If Confidential Information is disclosed to Contractor, Contractor shall: (i) advise its agents, officers, employees, partners, and Subcontractors of the obligations set forth in this Contract; (ii) keep all Confidential Information strictly confidential; and (iii) not disclose any Confidential Information received by it to any third parties. Contractor will promptly notify the State Entity of any potential or actual misuse or misappropriation of Confidential Information.

Contractor shall be responsible for any breach of this duty of confidentiality, including any required remedies and/or notifications under applicable law. Contractor shall indemnify, hold harmless, and defend the State Entity and the State of Utah, including anyone for whom the State Entity or the State of Utah is liable, from claims related to a breach of this duty of confidentiality, including any notification requirements, by Contractor or anyone for whom the Contractor is liable.

Upon termination or expiration of this Contract, Contractor will return all copies of Confidential Information to the State Entity or certify, in writing, that the Confidential Information has been destroyed. This duty of confidentiality shall be ongoing and survive the termination or expiration of this Contract.

32. **PUBLICITY:** Contractor shall submit to the State Entity for written approval all advertising and publicity matters relating to this Contract. It is within the State Entity's sole discretion whether to provide approval, which must be done in writing.
33. **CONTRACT INFORMATION:** Contractor shall provide information regarding job vacancies to the State of Utah Department of Workforce Services, which may be posted on the Department of Workforce Services website. Posted information shall include the name and contact information for job vacancies. This information shall be provided to the State of Utah Department of Workforce Services for the duration of this Contract. This requirement does not preclude Contractor from advertising job openings in other forums throughout the State of Utah.
34. **INDEMNIFICATION RELATING TO INTELLECTUAL PROPERTY:** Contractor will indemnify and hold the State Entity and the State of Utah harmless from and against any and all damages, expenses (including reasonable attorneys' fees), claims, judgments, liabilities, and costs in any action or claim brought against the State Entity or the State of Utah for infringement of a third party's copyright, trademark, trade secret, or other proprietary right. The parties agree that if there are any limitations of Contractor's liability, such limitations of liability will not apply to this section.
35. **OWNERSHIP IN CUSTOM DELIVERABLES:** In the event that Contractor provides Custom Deliverables to the State Entity, pursuant to this Contract, Contractor grants the ownership in Custom Deliverables, which have been developed and delivered by Contractor exclusively for the State Entity and are specifically within the framework of fulfilling Contractor's contractual obligations under this contract. Custom Deliverables shall be deemed work made for hire, such that all intellectual property rights, title and interest in the Custom Deliverables shall pass to the State Entity, to the extent that the Custom Deliverables are not recognized as work made for hire, Contractor hereby assigns to the State Entity any and all copyrights in and to the Custom Deliverables, subject to the following:
1. Contractor has received payment for the Custom Deliverables,
 2. Each party will retain all rights to patents, utility models, mask works, copyrights, trademarks, trade secrets, and any other form of protection afforded by law to inventions, models, designs, technical information, and applications ("Intellectual Property Rights") that it owned or controlled prior to the effective date of this contract or that it develops or acquires from activities independent of the services performed under this contract ("Background IP"), and
 3. Contractor will retain all right, title, and interest in and to all Intellectual Property Rights in or related to the services, or tangible components thereof, including but not limited to (a) all know-how, intellectual property, methodologies, processes, technologies, algorithms, software, or development tools used in performing the Services (collectively, the "Utilities"), and (b) such ideas, concepts, know-how, processes and reusable reports, designs, charts, plans, specifications, documentation, forms, templates, or output which are supplied or otherwise used by or on behalf of Contractor in the course of performing the Services or creating the Custom Deliverables, other than portions that specifically incorporate proprietary or Confidential Information or Custom Deliverables of the State Entity (collectively, the "Residual IP"), even if embedded in the Custom Deliverables.
 4. Custom Deliverables, not including Contractor's Intellectual Property Rights, Background IP, and Residual IP, may not be marketed or distributed without written approval by the State Entity.

Contractor agrees to grant to the State Entity a perpetual, irrevocable, royalty-free license to use Contractor's Background IP, Utilities, and Residual IP, as defined above, solely for the State Entity and the State of Utah to use the Custom Deliverables. The State Entity reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish, or otherwise use and to authorize others to use, for the State Entity's and the State of Utah's internal purposes, such Custom Deliverables. For the Goods delivered that consist of Contractor's scripts and code and are not considered Custom Deliverables or Work Product, for any reason whatsoever, Contractor grants the State Entity a non-exclusive, non-transferable, irrevocable, perpetual right to use, copy, and create derivative works from such, without the right to sublicense, for the State Entity's and the State of Utah's internal business operation under this Contract. The State Entity and the State of Utah may not participate in the transfer or sale of, create derivative works from, or in any way exploit Contractor's Intellectual Property Rights, in whole or in part.

36. **OWNERSHIP IN INTELLECTUAL PROPERTY:** The State Entity and Contractor agree that each has no right, title, interest, proprietary or otherwise in the intellectual property owned or licensed by the other, unless otherwise agreed upon by the parties in writing. All deliverables, documents, records, programs, data, articles, memoranda, and other materials not developed or licensed by Contractor prior to the execution of this Contract, but specifically created or manufactured under this Contract shall be considered work made for hire, and Contractor shall transfer any ownership claim to the State Entity.
37. **WAIVER:** A waiver of any right, power, or privilege shall not be construed as a waiver of any subsequent right, power, or privilege.
38. **ATTORNEY'S FEES:** In the event of any judicial action to enforce rights under this Contract, the prevailing party shall be entitled its costs and expenses, including reasonable attorney's fees incurred in connection with such action.
39. **PROCUREMENT ETHICS:** Contractor understands that a person who is interested in any way in the sale of any supplies, services, construction, or insurance to the State of Utah is violating the law if the person gives or offers to give any compensation, gratuity, contribution, loan, reward, or any promise thereof to any person acting as a procurement officer on behalf of the State of Utah, or to any person in any official capacity participates in the procurement of such supplies, services, construction, or insurance, whether it is given for their own use or for the use or benefit of any other person or organization.
40. **DISPUTE RESOLUTION:** Prior to either party filing a judicial proceeding, the parties agree to participate in the mediation of any dispute. The State Entity, after consultation with the Contractor, may appoint an expert or panel of experts to assist in the resolution of a dispute. If the State Entity appoints such an expert or panel, State Entity and Contractor agree to cooperate in good faith in providing information and documents to the expert or panel in an effort to resolve the dispute.
41. **ORDER OF PRECEDENCE:** In the event of any conflict in the terms and conditions in this Contract, the order of precedence shall be: (i) this Attachment A; (ii) Contract Signature Page(s); (iii) the State of Utah's additional terms and conditions, if any; (iv) any other attachment listed on the Contract Signature Page(s); and (v) Contractor's terms and conditions that are attached to this Contract, if any. Any provision attempting to limit the liability of Contractor or limit the rights of the State Entity or the State of Utah must be in writing and attached to this Contract or it is rendered null and void.
42. **SURVIVAL OF TERMS:** Termination or expiration of this Contract shall not extinguish or prejudice the State Entity's right to enforce this Contract with respect to any default or defect in the Services that has not been cured.
43. **SEVERABILITY:** The invalidity or unenforceability of any provision, term, or condition of this Contract shall not affect the validity or enforceability of any other provision, term, or condition of this Contract, which shall remain in full force and effect.
44. **ENTIRE AGREEMENT:** This Contract constitutes the entire agreement between the parties and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written.
45. **ANTI-BOYCOTT ISRAEL:** In accordance with Utah Statute 63G-27-101, Contractor certifies that it is not currently engaged in a boycott of the State of Israel and agrees not to engage in a boycott of the State of Israel for the duration of the contract.

(Revision Date: 15 April 2021)

-- END OF ATTACHMENT A --

ATTACHMENT B: SCOPE OF WORK

Consultant with Broadband Expertise to Design State of Utah Digital Connectivity Plan

1. Purpose, Background, and Scope of Services

1.1 Purpose

The Utah Broadband Center (UBC) is seeking a Contractor that can demonstrate experience coordinating large-scale telecommunication infrastructure projects, capability to assist government and economic development agencies with a regional/community broadband needs assessment, developing and implementing a strategy for archiving grant information, mapping, and other related activities. Therefore, UBC is seeking a Contractor to support:

- Development of an updated statewide Digital Connectivity Plan (DCP). The plan will encompass a five-year strategic plan which will fulfill both state statute Utah Code §63N-17-202(c) and federal requirements of the Broadband Equity Access and Deployment (BEAD) program and the federal Digital Equity Act (DEA). A separate program director will work on the issue of digital equity in Utah. The Contractor will interface and work with that program director and include the State's digital equity plan in the BEAD five-year plan. The final plan will identify specific areas of broadband infrastructure gaps, digital inclusion/access/equity strategies, stakeholder partnerships, and other essential stratagems to bring affordable broadband to every Utahn. The plan will serve as the guiding star to meet that end goal.
- Incorporate the five-year strategic plan into the state's BEAD Initial Proposal to be submitted to the National Telecommunications and Information Administration (NTIA) is issued.
- Active outreach in partnership with the staff of the UBC, Utah Department of Transportation (UDOT), and the Utah Education and Telehealth Network (UETN) to solicit input from various county, community, state, tribal, and local governments and agencies, businesses, social services, educational organizations, nonprofits including but not limited to AARP, United Way, International Rescue Committee, chambers of commerce, and other volunteer organizations regarding a statewide digital connectivity plan
- Engagement with internet service providers (ISPs) and their local government partners to strategize regarding the expansion and adoption of broadband service and the programs administered by the UBC
- Providing technical assistance to the state, local and tribal governments applying for IJJA BEAD, DEA, or Middle Mile grants and leveraging other funding including federal funds to deploy broadband, connect all possible households and businesses and devise ways to provide technical assistance to those lacking digital skills

Technical assistance will include:

- Identifying specific locations lacking adequate broadband availability, that is, unserved of less than 25 Mbps download and 3 Mbps upload; and underserved of less than 100 Mbps download and 20 Mbps upload whether in rural or urban, densely, or sparsely populated areas.
- Outlining a specific strategy to deploy federal funds to the highest and best use to strategically reach every household, business, and populated location evaluating, utilizing, or making recommendations to improve the effectiveness of the current Broadband Access Grant and helping to create additional competitive deployment methods to ensure every eligible household is reached
- Identifying and leveraging other eligible funds to stretch the federal BEAD dollars to every un/underserved location possible

The Contractor will be asked to review legislation in Utah and other states in order to recommend changes to existing legislation and/or additional legislation in Utah to improve the effectiveness of installing infrastructure including but not limited to ROWs or permitting processes.

- Assist with the FCC map challenge process to ensure the state receives an appropriate and fair share of IJJA BEAD funds
- A timeline and ongoing support as needed to meet the required deadlines for deploying federal IJJA funds and completing infrastructure projects and making accessible affordable internet to all Utahns

State of Utah Digital Connectivity Plan

As illustrated below, the UBC is mandated by Utah Code §63N-17-210 to develop the State Digital Connectivity Plan (DCP). The DCP will encompass both the Broadband Five-year Action Plan as required by BEAD and the State Digital Equity Plan required by the Digital Equity Act (DEA).



- This plan will guide to ensure that high-speed broadband internet is accessible to every household. As such, it will be a plan for every community, anchor institution, business, internet service provider, agency serving low-income households, and every key stakeholder ensuring online education, commerce, employment, telehealth, entertainment, etc. are accessible throughout the state. It will work as a master plan to direct federal dollars the state receives for broadband infrastructure to prioritize unserved first and then underserved household locations.
- This five-year plan will provide an operational plan which counties, communities, providers, the state, key stakeholders, and others can use to pinpoint areas of need to bring the infrastructure and/or increase digital inclusion through the adoption of high-speed connectivity where connectivity lacks because of affordability, cost of devices, or a deficit of digital skills. This plan should remain flexible considering the current trends of the day.
- The plan will include a timeline and five-year guidance for administering the state-implemented broadband grant considering the requirements of the federal Broadband, Equity, Access, and Deployment (BEAD), coordination of state broadband infrastructure projects by UDOT, Utah Education and Telehealth Network (UETN), public safety including FirstNet, Utah tribes, agriculture, and other state agencies or entities implementing or working with broadband deployment. The plan will incorporate digital access, equity, affordability, inclusion, and literacy. The comprehensive plan will provide specific, measurable, achievable, realistic, and time-sensitive goals.
- The plan will be the basis for the state's Initial Proposal to be submitted to the NTIA for the BEAD grant.
- The plan will be inclusive of a Digital Equity five-year plan. This plan is currently being developed by the Digital Access and Education Manager within the state of Utah Library Division inside the Utah Department of Cultural and Community Engagement. This plan will marry the five-year broadband plan and elements will complement and guide efforts to provide affordable high-speed internet to every Utahn. According to the Education Super Highway, "[No Home Left Offline](#)" Utah has 104,600 households that lack home broadband because they cannot afford it. Of the 349,000 households eligible for the Affordable Connectivity Program, only 37,000 are participating, or 11%. The state needs a data-driven strategy to close the affordability gap.

Per federal guidelines, the state's five-year broadband plan should be completed no later than 270 days from the date UBC receives BEAD planning funds. UBC requires the DCP to be completed no later than May 1, 2023, or sooner, if possible. The Contractor shall submit a final draft for review no later than April 3, 2023. Amendments or adjustments to the DCP will be determined as more information becomes available from speed test data, the federal government, or other sources. Bi-weekly meetings will be held to review outreach, discuss meetings, or hold joint meetings with stakeholders and to allow continued review of the plan's content.

Outreach and Stakeholder Engagement

Outreach and stakeholder engagement is essential to developing a statewide plan that meets the needs of every individual community and every individual therein. With 29 counties and 248 incorporated cities across 82,170 square miles of the state, it will take a team to meet the deadlines.

1.2 Background:

UBC was established in 2010. Although the broadband center was defunded in the 2018 legislative general session, the duties and responsibilities of the center continued to be overseen by the Governor's Office of Economic Opportunity (Go Utah), formerly known as the Governor's Office of Economic Development (GOED). Federal USDA guidelines for the ReConnect rural broadband competitive grant encouraged and provided points for projects in states with a current (no more than five years old) state broadband plan.

Go Utah, in partnership with the Utah Geospatial Resource Center, created and maintains the Utah Residential and Commercial Broadband Availability web maps based on data submission from internet service providers (ISPs) of their coverage areas, technology, and speeds. The maps continue to be updated twice a year with provider submissions.

Go Utah, in partnership with the Broadband Advisory Council, updated the statewide broadband plan in 2020. The current state plan is significantly pared down from the original plan and is “owned” and “managed” by the Broadband Advisory Council.

Shortly after that, COVID-19 hit. Students, households, and employees were suddenly restricted where possible to work or attend school remotely from home, healthcare appointments took place online with telehealth, and Utahns needed high-speed internet to participate fully in these areas. The gaps in digital connectivity became very apparent as students had to be driven miles to park next to school buses or closed libraries to access Wi-Fi or internet hot spots.

During the 2022 Legislative General Session, UBC was re-established in Go Utah on July 1, 2022. The Legislature also approved \$10 million for the state’s first Broadband Access Grant.

Currently, as part of Go Utah, the UBC desires and is required by Utah Code § 63N-17-201(b) to “develop a statewide digital connectivity plan.” This plan will also meet the five-year Broadband Equity Access and Deployment plan required by the federal National Telecommunications and Information Administration (NTIA).

This plan will serve as a guide to ensure high-speed broadband internet is made accessible to every household. As such, it will be a plan for every community, anchor institution, business, internet service provider, agency serving low-income households, and every key stakeholder ensuring online education, commerce, employment, telehealth, entertainment, etc. are accessible throughout the state. It will work as a master plan to direct federal dollars received by the state for broadband infrastructure to prioritize unserved first and then underserved household locations. This five-year plan will provide a working plan which counties, communities, providers, the state, key stakeholders, and others can use to pinpoint areas of need to bring the infrastructure and/or increase digital inclusion through the adoption of high-speed connectivity where connectivity lacks because of affordability, cost of devices, or a deficit of digital skills. This plan should remain flexible considering the current trends of the day.

The plan will include a timeline and five-year guidance for administering the state-implemented broadband grant considering the requirements of the federal Broadband, Equity, Access, and Deployment (BEAD), coordination of state broadband infrastructure projects by UDOT, Utah Education and Telehealth Network (UETN), Public Safety including FirstNet, tribal governments, Department of Agriculture, and other state agencies or entities implementing or working with broadband deployment. The plan will incorporate digital access, equity, affordability, inclusion, and literacy. The comprehensive plan will provide specific, measurable, achievable, realistic, and time-sensitive goals.

According to the Education Super Highway ["No Home Left Offline"](#) Utah has 104,600 households that lack home broadband because they cannot afford it. Of the 349,000 households eligible for the Affordable Connectivity Program, only 37,000 are participating, or 11%. The state needs a data-driven strategy to close the affordability gap.

Additionally, the plan will be inclusive of a Digital Equity five-year plan. This plan is currently being developed by the Digital Access and Education Manager within the state of Utah Library Division inside the Utah Department of Cultural and Community. This Digital Equity Plan will incorporate the five-year broadband infrastructure plan and their combined plan elements will complement and guide efforts to provide affordable high-speed internet to every Utahn.

Utah Broadband Alliance (aka Broadband Advisory Committee)

Established by Utah Code § 63N-17-202(d) the Broadband Advisory Committee is comprised of public and private stakeholders organized “to solicit input on broadband-related policy, guidance, best practices, and adoption strategies.” This council is separate from the Utah Broadband Center Advisory Commission, created in [Utah SB214](#) during the 2022 legislative general session, which directs the commission to solicit input from stakeholders to:

- Make recommendations to the Utah Broadband Center with respect to the development of a strategic plan;
- Make recommendations to the Utah Broadband Center with respect to the use of funds; and
- Requires the Utah Broadband Center to consult with the commission; and
- Requires the Utah Broadband Center to report annually to the commission and to the Public Utilities, Energy, and Technology Interim Committee

Utah Broadband Access Grant

UBC is responsible for the design and deployment of state broadband grants. These first broadband grants were administered in 2021 for \$9.8 million. The Broadband Access Grant followed the statute to award grants to public entities, private internet service providers, or public-private partnerships (“eligible applicants”) on the following priorities:

1. Located in unserved areas
 - a. Utah Code 63N-17-102 "Unserved area" means an area of the state that is rural and unserved in terms of the area's access to broadband service and is defined as a designated geographic area in which households or businesses are without a fixed, terrestrial connection supporting at least 25 Mbps download and 3 Mbps upload speeds.
 - i. Rural is defined as a:
 1. county of the third, fourth, fifth, or sixth class; or
 2. municipality that has a population of 10,000 or less and the municipality is in a county of the second class¹
2. Located in underserved areas
 - a. Utah Code 63N-17-102 "Underserved area" means an area of the state that is underserved in terms of the area's access to broadband service, defined as a designated geographic area in which households or businesses are without a fixed, terrestrial connection supporting at least 100 Mbps download and 20 Mbps upload speeds.
3. The eligible applicant develops a plan, after meaningful engagement with the impacted community, to identify the community's needs:
 - a. an innovative means of providing a public benefit that addresses the community's needs,
 - b. and that includes, as a component of the proposed project, a long-term public benefit to the impacted community developed in response to the eligible applicant's engagement with the community
4. Located in an economically distressed area of the state, as measured by indices of unemployment, poverty, or population loss²
5. That makes the greatest investment and use of funds considering the number of connections or the economic need for last-mile connections
6. That provides higher-speed broadband access to end-users
7. For which the eligible applicant provides at least 25% of the money needed for the proposed project with higher priority to proposed projects for which the eligible applicant provides a greater percentage of the money needed for the proposed project.

Speed Test Campaign

The Utah Broadband Center contracted with Breaking Point Solutions for a software subscription service to collect statewide crowd-sourced speed test data to add a layer of speed verification to the broadband provider-provided availability map.

Digital Inclusion Opportunities in Utah

The Utah Communities Connect, established in January 2018, is an alliance whose mission is to coordinate locally tailored solutions to address digital gaps. Their aim is to create a digital inclusion network for individuals and organizations, become a voice for digital equity, and bring awareness to community members that could become digital inclusion advocates and change-makers.

During the pandemic, a state-wide digital strategic plan was developed with various stakeholders including the Utah State Board of Education, Utah Education and Telehealth Network, Utah Communities Connect, the current Utah Broadband Center, internet service providers, and others including the Governor's Multicultural Broadband Workgroup.

The federal government stepped in with CARES Act and ARPA funding to help with the gap and most recently will be allocating funds for broadband infrastructure and Digital Equity through the Infrastructure Investment and Jobs Act's Broadband Equity Access and Deployment, Digital Equity Act to states based on their five-year statewide broadband plans. UBC recognizes that our current plan needs a more strategic direction to efficiently

¹ From REDTIF definition Utah Code 63N-2-103 https://le.utah.gov/xcode/Title63N/Chapter2/63N-2-S103.html?v=C63N-2-S103_2021050520210701

² (See Department of Workforce Services data: <https://jobs.utah.gov/wi/data/library/index.html> or Distressed Communities Economic Index: <https://eig.org/dci>)

use these precious one-time funds to ensure every household is connected to adequate, future-proof, or scalable, high-speed internet.

1.3 Scope of Work

Provide innovative solutions to expand the access, adoption, and use of high-speed internet and its related technologies to all people. Perform outreach where possible to each of the 29 counties, regional Associations of Local Governments, cities, towns, partners, and stakeholders to gain feedback regarding the broadband connectivity conditions across the state. The Contractor, in creating the DCP, will encompass both infrastructure and digital inclusion through the following main areas:

- Development of an updated statewide DCP with a final draft review provided to the UBC on or before April 3, 2023. The Successful Contractor will (1) collaborate with State agencies, political subdivisions, broadband industry stakeholders and representatives, and community organizations that focus on broadband services and technology access; (2) consider recommendations of the UBC Advisory Commission; (3) explore state and regional approaches to broadband development; and (4) examine broadband service needs related to the following areas:
 - Households
 - Businesses
 - Farms
 - Local anchor institutions
 - Smart cities
 - UDOT fiber optics
 - Utah Education and Telehealth Network
 - Other broadband connectivity related activities
- Meeting one-on-one with community leaders and staff with knowledge of the availability³ of high-speed internet connectivity and accessibility⁴ in the community. The meetings will be done through various means including but not limited to county and city council or commission meetings, tribal council meetings, special service district meetings.
- Six in-person and 12 virtual open houses, town halls, meetings including but not limited to the state's 7 Association of Government regions, state and local school boards, PTA, chambers of commerce, PTA, AARP, small business development centers including women and minority-focused; and webinars to educate and solicit feedback from citizens regarding availability and accessibility needs
- Surveys through emails, social media, phone calls, schools, and whatever means possible to obtain detailed information regarding the availability, accessibility, and affordability of high-speed internet at the household level
- Meetings with ISPs to identify and discuss their areas of service, future plans, and partnerships with the state and local communities
- The Successful Contractor (subject to the Contractor's discretion, time availability, resources, etc.), may assist (upon discussion and guidance of UBC) local county governments with developing their own county-wide broadband plan. Projects will be negotiated on a case-by-case basis and available budget and is not guaranteed to be a part of this scope of work.
- Assess the current status of Utah's broadband infrastructure at an address level regarding universal access, pricing, network speed and bandwidth, resiliency, reliability, and stability with hard numbers. The Utah Residential and Commercial Broadband Availability Maps, the Unserved Broadband Areas of Need Map, the office of the Utah Geospatial Resource Center, and other resources are currently available from the state.
- Analyze data from the statewide speed test map and broadband availability maps to identify broadband deficiencies at addresses, and identify gaps, inclusive of address-level assessment, regarding universal access, pricing, network speed, bandwidth, resiliency, reliability, and stability.
- Provide recommendations to address the identified gaps, including but not limited to infrastructure changes, expansion, or deployment and related costs and timeline to complete, preferably within the federal deadline guidelines
- Where possible, identify and quantify the economic and social impact of gaps identified. Infrastructure development model options, in terms of choices that would optimize the meeting of the broadband objectives at the level for the greatest long-term investment for the state.

³ Availability here means the adequate technology and infrastructure is in place and is able to be physically connected to an address location

⁴ Accessibility here means the household has the monetary means, the skill set, the devices and capability to connect to the internet at their home address

- Identify fiber backbone including dark fiber that can be utilized across the state to connect households, farms, businesses, anchor institutions, etc.
- Incorporate the State’s Digital Equity Plan and identify ways the two plans can complement one another
- Identify specific areas of unserved and underserved areas based on our updated Residential Broadband Availability map, the state’s commercial broadband map, unserved broadband map, the statewide speed test data map; and by working with every city, town, incorporated area and county.
- Conduct outreach with communities, broadband providers, state, county, tribal, and local governments to ensure they are looking at their own areas of broadband need, are engaged in creating proactive strategic plans
- Review the current state grant program and provide recommendations to modify as needed to facilitate an efficient, safe, and greatest investment for the state
- Conduct one or more public meetings in each region of the Association of Governments in Utah (Bear River, Mountainland, Uintah Basin, Six County, Five County, and Southeastern Utah) and the Wasatch Front Regional Council regions, or as needed in counties and cities to seek input. While it is expected that some meetings will be in person, the Contractor shall work with the UBC to set a schedule of in-person, virtual, and hybrid meetings that are acceptable to the UBC.
- Propose a plan to solicit information from interested persons electronically. The Successful Contractor shall document (1) demographics of the various regions of the State, (2) barriers specific to each community that prevents people from using technology, (3) any programs (municipal and/or nonprofit services) offered in each area that address barriers to technology, and (4) any other information that will be beneficial in preparing the DCP and executing the responsibilities of the UBC, as detailed in Utah Code 63N-17 Parts I, II, and III
- The Contractor shall refer to the current Broadband Advisory Council plan as the foundation for the State’s DCP and solicit input from the Broadband Advisory Council (formerly the Utah Broadband Alliance), other State and Federal agencies, political subdivisions, broadband industry stakeholders and representatives, and community organizations that focus on broadband services and technology access.
- Meet with the UBC staff at least every two (2) weeks or more often, or, at the sole discretion of the UBC. For these meetings, the Successful Contractor should be prepared to provide UBC with written updates on progress to date as well as other information that will be useful in the preparation of the State Broadband Plan.
- Incorporate relevant information from the five-year plan to develop the state’s Initial Proposal to submit to NTIA for the BEAD funding.
- Additional related services may be negotiated between UBC and the Successful Contractor. Additional work is not guaranteed.
- The contract may be amended to add additional funds by mutual written agreement of the parties. In the event of changes to the scope of work that require additional work and funds, the contract may be amended by mutual agreement of the parties. Such amendment must include documented justification.

2. Timeline

Description	Date(s)
Statewide Broadband Strategic Plan	Effective Date to May 1, 2023
Commencement of Services	Effective Date Sep 1, 2022
Deadline to submit Preliminary project plan and the timeline for public meetings to Utah Broadband Center	Within ten (10) business days of Effective Date
Conduct public meetings	Effective Date through March 1, 2023
Deadline to submit Rough Draft for state’s Initial Proposal to submit to NTIA	April 3, 2023
Deadline to submit state’s Final Initial Proposal to submit to NTIA	May 1 2023
Deadline to submit Rough Draft Plan to UBC	April 3, 2023
Deadline to submit Final Plan to UBC	May 1, 2023

3. Compliance

The Applicant will deliver a concise final draft plan on or before May 1, 2023, based on:

- Stakeholder outreach
- The state’s current Utah Residential Broadband Availability web map
- The state’s current Commercial Broadband web map
- The state’s unserved broadband web map
- The Utah Speed Test results map
- Other federal or relevant sources for broadband mapping in the state

The Successful Contractor will compile from the regional meetings, broadband providers, the web maps, etc., a statewide DCP that will show regions, communities, even neighborhoods prioritized by economic need and broadband speeds of first, unserved broadband definition of less than 25 Mbps download and 3 Mbps upload speeds, and second underserved broadband definition of less than 100 Mbps download and 20 Mbps upload speed to direct funds from the state’s Broadband Access Grant; the Contractor will identify areas of economic need where households or multi-dwelling units may have broadband availability but are unable to access based on affordability; the Contractor will design a plan that incorporates and strategizes broadband efforts from UDOT, UETN, and other state and local agencies. The plan will give a yearly timeline of prioritized projects to be completed.

The Initial Proposal for the state to submit to NTIA for the BEAD funds will be compiled by the Successful Contractor from this plan and be completed at the same time.

The Successful Contractor will incorporate the state’s Digital Equity plan into the DCP and make recommendations to address the gaps between broadband infrastructure and adoption.

4. RFP Timeline

Anticipated Schedule of Events Date

- RFP Issued: July 5, 2022
- RFP Question and Answer Period Ends: July 14, 2022, at 4 PM
- Proposals Due: July 29, 2022, at 1 PM
- Interviews: August 5-9, 2022
- Announcement of Award: August 10, 2022
- Contract Execution: September 1, 2022
- Commencement of Work: September 1, 2022
- End date: August 30, 2027

-- END OF ATTACHMENT B --

Attachment C: Pricing

Item 23.

1	Offeror must provide a cost in all line items in yellow to be considered responsive.	
2	All cells in yellow require an input. Cells in blue will auto populate.	
	Offeror Name:	Horrocks Engineers
#	Total Overall Cost	COST
1	Please provide a cost for all work associated with the providing the services described in Attachment B - Scope of Work.	\$ 947,700.00
	Total Overall Cost (Cost Points shall be determined by this amount)	\$ 947,700.00
#	Cost Breakdown: Please provide a breakdown of cost for all work associated with the providing the services described in Attachment B - Scope of Work.	COST
1	Development of an updated statewide DCP with a final draft provided to the UBC on or before April 3, 2023. The Successful Contractor will (1) collaborate with State agencies, political subdivisions, broadband industry stakeholders and representatives, and community organizations that focus on broadband services and technology access; (2) consider recommendations of the UBC Advisory Commission; (3) explore state and regional approaches to broadband development; and (4) examine broadband service needs related to the following areas: - Households - Businesses - Farms - Local anchor institutions - Smart cities - UDOT fiber optics - Utah Education and Telehealth Network - Other broadband connectivity related activities	\$ 149,700.00
2	Incorporate relevant information from the five-year plan to develop the state's Initial Proposal to submit to NTIA for the BEAD funding.	\$ 33,700.00
3	Conduct outreach with communities, broadband providers, state, county, tribal, local governments, and special service district meetings, to ensure they are looking at their own areas of broadband need, are engaged in creating proactive strategic plans. Six in-person and 12 virtual open houses, town halls, meetings including but not limited to the state's 7 Association of Government regions, state and local school boards, PTA, chambers of commerce, PTA, AARP, small business development centers including women and minority-focused; and webinars to educate and solicit feedback from citizens regarding availability and accessibility needs. Conduct one or more public meetings in each region of the Association of Governments in Utah (Bear River, Mountainland, Uintah Basin, Six County, Five County, and South Eastern Utah) and the Wasatch Front Regional Council regions, or as needed in counties and cities to seek input. While it is expected that some meetings will be in person, the Contractor shall work with the UBC to set a schedule of in-person, virtual, and hybrid meetings that are acceptable to the UBC.	\$ 303,700.00
4	Meetings with ISPs to identify and discuss their areas of service, future plans, and partnerships with the state and local communities	\$ 59,700.00
5	Use all data sets, maps, surveys, etc., to complete the following tasks: - Assess the current status of Utah's broadband infrastructure at an address level regarding universal access, pricing, network speed and bandwidth, resiliency, reliability, and stability with hard numbers. The Contractor should utilize the Utah Residential and Commercial Broadband Availability Maps, the Unserved Broadband Areas of Need Map, the office of the Utah Geospatial Resource Center, and other resources currently available from the state. - Analyze data from the statewide speed test map and broadband availability maps and other data to identify broadband deficiencies at addresses, and identify gaps, inclusive of address-level assessment, regarding universal access, pricing, network speed, bandwidth, resiliency, reliability, and stability. Identify specific areas of unserved and underserved areas based on our updated Residential Broadband Availability map, the state's commercial broadband map, unserved broadband map, the statewide speed test data map; and by working with every city, town, incorporated area and county. - Identify fiber backbone including dark fiber that can be utilized across the state to connect households, farms, businesses, anchor institutions, etc. - Where possible, identify and quantify the economic and social impact of gaps identified. The contractor should use Infrastructure development model options, in terms of choices that would optimize the meeting of the broadband objectives at the level for the greatest long-term investment for the state.	\$ 128,900.00
6	Provide recommendations to address the items mentioned in #6 above, including but not limited to infrastructure changes, expansion, or deployment and related costs and timeline to complete; preferably within the federal deadline guidelines.	\$ 25,800.00
7	Review the current state grant program and provide recommendations to modify as needed to facilitate an efficient, safe, and greatest investment for the state.	\$ 39,600.00
8	Incorporate the State's Digital Equity Plan into the five year plan, and identify ways the two plans can complement one another.	\$ 30,200.00
9	Propose a plan to solicit information from persons interested in the statewide digital connectivity plan (DCP). The Successful Contractor shall document (1) demographics of the various regions of the State, (2) barriers specific to each community that prevents people from using technology, (3) any programs (municipal and/or nonprofit services) offered in each area that address barriers to technology, and (4) any other information that will be beneficial in preparing the DCP and executing the responsibilities of the UBC, as detailed in Utah Code 63N-17 Parts I, II, and III. The contractor should conduct surveys through emails, social media, phone calls, schools, and whatever means possible to obtain detailed information regarding the availability, accessibility, and affordability of high-speed internet at the household level;	\$ 120,700.00
10	Meet with the UBC staff at least every two (2) weeks or more often, or, at the sole discretion of the UBC. For these meetings, the Successful Contractor should be prepared to provide UBC with written updates on progress to date as well as other information that will be useful in the preparation of the State Broadband Plan.	\$ 55,700.00
	Total Overall Cost (Not To Exceed Amount) (This total should match the amount in C9)	\$ 947,700.00

STANDARD SERVICE PROVIDER CONTRACT

This standard service provider contract is between San Juan County, a political subdivision of the State of Utah, and the following person or entity (the “Service Provider”):

Service Provider:	Horrocks Engineers, Inc	Contact Phone Number:	(801) 763-5207
Contact Person:	Brian Christensen	Contact Email Address:	brianc@horrocks.com
Address:	2162 West Grove Parkway, Suite 100 Pleasant Grove, UT 84062	Type of Service:	Local Broadband Planning

San Juan County desires to obtain the services of a professional and competent service provider to provide the contractual services under this contract.

The Service Provider, who has represented to the State of Utah, under Contract #236051, Solicitation RQS#063-22-35. FY 2022 that it is a competent and experienced service provider, desires to provide the contractual services under this contract.

In an effort to expedite these services and to meet Federal and State deadlines, San Juan County desires to sole source contract with Horrocks Engineers, Inc knowing that the State of Utah has vetted and qualified the service provider to provide these services and coordinate with Counties in this effort.

The parties therefore agree as follows:

1. Scope of Services. The Service Provider agrees as follows:

- A. Service Provider shall provide full services required for complete the Local Broadband Planning efforts in San Juan County focusing on Aneth, Mexican Water, Red Mesa, Dennehotso, Teec Nos Pos, Oljato, Navajo Mountain, White Mesa Utes and Blue Mountain Chapter.
- B. Service Provider shall meet with the aforementioned entities to establish the following:
 - a. Horrocks will conduct a public outreach campaign and a planning process to:
 - b. Encourage stakeholders and the public to complete a survey and the Speed Test to identify the infrastructure needs in San Juan County.
 - c. Assist in gathering stakeholder feedback with a specific focus on the Navajo Mountain, Mexican Water, Red Mesa, Dennehotso, Teec Nos Pos, Oljato, and Aneth Navajo Chapters. As well as the Ute Mountain Ute White Mesa and Blue Mountain Chapters.
 - d. Analyze connectivity data and map out infrastructure needs.
 - e. Horrocks will assess the existing broadband infrastructure, public survey responses, and Speed Test data to identify gaps in broadband service and digital equity needs. Horrocks will deliver a Broadband Plan for tribal entities within San Juan County according to the standards of Connecting Utah.
 - f. Horrocks will adapt the existing Connecting Utah survey to be specific to San Juan County. An adapted landing page will be hosted within the Connecting Utah website for San Juan County. Our team can also assist with directing residents from partnering websites to the San Juan Connecting Utah website.
- C. Further details regarding the scope of work is attached as “Exhibit A” Plan Quote.

2. Compensation.

- A. Upon the Service Provider’s completion of its duties under section 1 of this contract, San Juan County will pay the Service Provider \$45,000.00 (Forty-Five Thousand Dollars and No/100’s).
- B. San Juan County shall mail its payment to the Service Provider within 30 days after the Service Provider completes its duties under section 1 of this contract, unless the parties agree, in writing, to alternative payment arrangements.
- C. Service Provider shall disclose its tax identification or Social Security number to San Juan County before a check or payment will be made by San Juan County to Service Provider.
- D. If this contract is terminated early, San Juan County will pay the Service Provider for the duties completed under section 1 of this contract through the date of early termination.
- E. The Service Provider is responsible for any taxes, contributions, assessments, or fees, which arise from payments made by San Juan County to the Service Provider.
- F. The Service Provider is responsible for paying all subcontractors, material providers, jobbers, or any other person who or entity that provides materials, services, equipment, utilities or otherwise at the request of Service Provider and in connection with or relating to this contract.

- 3. Effectiveness, Date, and Termination.** This contract will become effective when all parties have signed it. The date the agreement will be the date this agreement is signed by the last party to sign it (as indicated by the date associated with that party's signature). This contract will terminate on September 30, 2023 at 11:59 p.m.
- 4. Early Termination.**
- A. San Juan County may terminate this contract if annual appropriations, as part of San Juan County's annual public budgeting process, are not made or are insufficient to pay the Service Provider. This termination will be effective at the time that San Juan County's notice is effective under section 8.
 - B. San Juan County may terminate this contract due to its dissatisfaction with the Service Provider's services, which termination will be effective at midnight on the fifth day after San Juan County's notice is effective under section 8.
 - C. San Juan County may terminate this contract for any reason, which termination will be effective at midnight on the 30th day after San Juan County's notice is effective under section 8.
 - D. San Juan County may terminate this contract, which termination will be effective at the time San Juan County's notice is effective under section 8, if:
 - (1) The Service Provider engages in or permits any unlawful or disruptive conduct or any activity not permitted by law, regulation, ordinance, this contract, and/or the policies of San Juan County; and
 - (2) The Service Provider fails to immediately cease such conduct or activity after notification by law enforcement, San Juan County, or otherwise.
 - E. Either party may terminate this contract after a material breach of this contract by the other party, which termination will be effective after the notice is effective under section 8.
- 5. Warranties.**
- A. The Service Provider warrants to San Juan County that:
 - (1) All materials and equipment furnished under this contract shall be:
 - (a) New;
 - (b) Of reasonable quality; and
 - (c) Free from faults and defects; and
 - (2) All services performed under this contract shall:
 - (a) Be of reasonable quality;
 - (b) Conform with reasonable professional standards; and
 - (c) Conform to codes, regulations, and laws.
 - (d) Materials, Plans, Artwork, Drawings, Brochures, Maps, and Documents produced under this contract will be owned by San Juan County upon completion. San Juan County may use these items in future projects or opportunities as the County needs arise without written consent or authorization from any other party.
 - B. Service Provider shall correct or replace any materials or equipment that do not satisfy subsections 5.A.(1)(a)-(d) within 30 days after San Juan County's notice is effective under section 8.
 - C. Service Provider shall correct any services performed that do not satisfy subsections 5.A.(2)(a)-(c) within 30 days after San Juan County's notice is effective under section 8.
- 6. Insurance.** The Service Provider shall maintain for the duration of this contract and for six years after the termination of this contract, the following types of insurance:
- A. A valid occurrence form commercial general liability insurance policy, which covers contractual liability and contractual agreements, with minimum limits as follows:
 - (1) Each occurrence - \$1,000,000.00;
 - (2) Damage to Rented Premises - \$300,000.00;
 - (3) Medical Exp. (Any one person) - \$5,000.00;
 - (4) Personal and Adv. Injury - \$2,000,000.00;
 - (5) General aggregate - \$2,000,000.00; and
 - (6) Products – Comp/Op aggregate - \$2,000,000.00;
 - B. A valid automobile liability insurance policy that satisfies the minimum amounts required by Utah law; and
 - C. A valid Workers Compensation and Employers' Liability insurance policy with minimum limits as required by Utah law. If any proprietor, partner, executive, officer, member, or other person is excluded from the Workers Compensation and Employers' Liability insurance policy, the Service Provider shall provide San Juan County with the applicable state issued waiver.

For the duration of this contract and for six years after the termination of this contract, San Juan County may request the Service Provider to provide San Juan County with certificates or other records that demonstrate that the Service Provider is

in compliance with the insurance requirements set forth in this section (the "Certificates/Records"). If the Service Provider fails to provide San Juan County with the requested Certificates/Records within three business days of San Juan County's request, San Juan County may immediately terminate this contract. If the Service Provider fails to have the insurances required by this contract, San Juan County may immediately terminate this contract.

- 7. **Indemnification.** With respect to any judicial, administrative, or arbitration action, suit, claim, investigation, or proceeding ("Proceeding") against San Juan County, San Juan County's officers, employees, agents, consultants, advisors, and other representatives, and each of their heirs, executors, successors, and assignees ("San Juan County Indemnitees") that arises out of this contract or the acts or omissions of Service Provider (each, a "Claim"), Service Provider shall, for the duration of this contract and for a period of six years after the termination of this contract, indemnify those San Juan County Indemnitees against any amount awarded in, or paid in settlement of any Proceeding, including interest ("Loss") and any out-of-pocket expense incurred in defending a Proceeding or in any related investigation or negotiation, including court filing fees, court costs, arbitration fees, witness fees, and attorneys' and other professionals' fees and disbursements ("Litigation Expense") (Loss and Litigation Expense means "Indemnifiable Losses") arising out of that Proceeding, except to the extent that San Juan County negligently or intentionally caused those Indemnifiable Losses.
- 8. **Notices.** All notices must be in writing and must be delivered personally, by a nationally recognized overnight courier, or by United States mail, postage prepaid and addressed to the parties at their respective addresses set forth below, and the same shall be effective upon receipt if delivered personally, on the next business day if sent by overnight courier, or three business days after deposit in the United States mail, if mailed. The initial addresses of the parties shall be:

<u>San Juan County</u>		<u>Service Provider</u>
San Juan County Attn: Mack McDonald PO Box 9 Monticello, UT 84535	<u>With a copy to:</u> San Juan County Attn: Attorney's Office PO Box 9 Monticello, UT 84535	Horrocks Engineers, Inc. 2162 West Grove Parkway, Suite 100 Pleasant Grove, UT 84062

- 9. **Independent Contractor.** The Service Provider shall perform this contract as an independent contractor. The Service Provider acknowledges that it and its representatives are not employees of San Juan County, and, thus, have no right to and shall not be provided with any San Juan County benefits.
- 10. **Conflict of Terms.** In the event of any conflict between the terms of this contract and any documents referenced in this contract or incorporated into this contract by reference, including exhibits or attachments to this contract, this contract shall control.
- 11. **Assignment Restricted.** Except with the prior written consent of the other party, each party shall not transfer, including by merger (whether that party is the surviving or disappearing entity), consolidation, dissolution, or operation of law:
 - A. Any discretion granted under this contract;
 - B. Any right to satisfy a condition under this contract;
 - C. Any remedy under this contract; or
 - D. Any obligation imposed under this contract.

Any purported transfer in violation of this section will be void.
- 12. **Waiver.** No waiver of satisfaction of a condition or nonperformance of an obligation under this contract will be effective unless it is in writing and signed by the party granting the waiver.
- 13. **Entire Contract; Amendment.** This contract, including all attachments, if any, constitutes the entire understanding between the parties with respect to the subject matter in this contract. Unless otherwise set forth in this contract, this contract supersedes all other agreements, whether written or oral, between the parties with respect to the subject matter in this contract. No amendment to this contract will be effective unless it is in writing and signed by both parties.
- 14. **Governing Law; Exclusive Jurisdiction.** Utah law governs any Proceeding brought by one party against the other party arising out of this contract. If either party brings any Proceedings against the other party arising out of this contract, that party may bring that Proceeding only in a state court located in San Juan County, Utah (for claims that may only be resolved through the federal courts, only in a federal court located in Salt Lake City, Utah), and each party hereby submits to the exclusive jurisdiction of such courts for purposes of any such proceeding.
- 15. **Severability.** The parties acknowledge that if a dispute between the parties arises out of this contract or the subject matter of this contract, the parties desire the court to interpret this contract as follows:

- A. With respect to any provision that it holds to be unenforceable, by modifying that provision to the minimum necessary to make it enforceable or, if that modification is not permitted by law, by disregarding that provision; and
- B. If an unenforceable provision is modified or disregarded in accordance with this section, by holding that the rest of the contract will remain in effect as written.

16. Counterparts, Digital Signatures, and Electronically Transmitted Signatures. If the parties sign this contract in counterparts, each will be deemed an original but all counterparts together will constitute one contract. If the parties digitally sign this contract or electronically transmit signatures by email, such signatures will have the same force and effect as original signatures.

Each party is signing this contract on the date below the party's signature.

<p>SAN JUAN COUNTY</p> <p>By: _____</p> <p style="padding-left: 40px;">San Juan County Board of County Commissioners</p> <p>Date: _____</p> <p>ATTEST:</p> <p>_____ Lyman Duncan San Juan County Clerk/Auditor Date: _____</p>	<p>HORROCKS ENGINEERS</p> <p>By: _____</p>
---	---

Exhibit A
Plan Quote

BROADBAND INFRASTRUCTURE

San Juan County Broadband Plan Quote

Stakeholder Outreach and Planning Overview

Horrocks will conduct a public outreach campaign and a planning process to:

- Encourage stakeholders and the public to complete a survey and the Speed Test to identify the infrastructure needs in San Juan County.
- Assist in gathering stakeholder feedback with a specific focus on the Navajo Mountain, Mexican Water, Red Mesa, Dennehotso, Teec Nos Pos, Oljato, and Aneth Navajo Chapters. As well as the Ute Mountain Ute White Mesa and Blue Mountain Chapters.
- Analyze connectivity data and map out infrastructure needs.

Horrocks will assess the existing broadband infrastructure, public survey responses, and Speed Test data to identify gaps in broadband service and digital equity needs. Horrocks will deliver a Broadband Plan for tribal entities within San Juan County according to the standards of Connecting Utah.

Horrocks will adapt the existing Connecting Utah survey to be specific to San Juan County. An adapted landing page will be hosted within the Connecting Utah website for San Juan County. Our team can also assist with directing residents from partnering websites to the San Juan Connecting Utah website.

Assumptions

1. The contract length will be five months from April 2023 to August 2023.
2. Client meetings will be online via Teams or Zoom. Meetings in-person are noted in the scope.
3. Connecting Utah branding as well as any desired County branding will be used on all materials.
4. Any requests for translated materials will be provided by San Juan County.
5. The County's Economic Development team will manage presenting the plan for comment and approval by the Aneth, Mexican Water, Red Mesa, Dennehotso, Navajo Mountain, Oljato, and Teec Nos Pos Navajo Chapters, as well as the White Mesa and Blue Mountain Chapters of the Ute Mountain Ute Tribe.

Scope of Work

Project Management

1. Set up project accounting and schedule and cost control updates. Assume five invoices.
2. Administer QC/QA on all materials. Assume two hours per month.

Public Outreach & Planning Scope

3. Prepare for and participate in Horrocks in-house team meetings. Regular internal coordination meetings with various Horrocks team members. Assume 16, 30-minute meetings with three individuals.
4. Prepare for and participate in regular client meetings. Assume four one-hour online meetings with two individuals from Horrocks.

Labor Hours Estimate: 50 hours

Cost: \$5,500

Stakeholder Outreach

1. Develop public outreach plan that includes audience identification, focus areas, key messaging, existing distribution channels, and a schedule of activities.
2. Develop landing page on Connecting Utah for San Juan County (connectingutah.com/sanjuancounty) that includes an adapted survey for the public.
3. Adapt the existing Connecting Utah survey to make it specific to San Juan County and to include availability and affordability measurements. The survey will be created and administered using SurveyMonkey.
4. Utilize the existing Connecting Utah hotline and email and manage hotline and email inquiries specific to this local planning grant. Assume two hours per month.
5. Prepare for and participate in stakeholder meetings with the Aneth, Mexican Water, Red Mesa, Dennehotso, Navajo Mountain, Oljato, and Teec Nos Pos Navajo Chapters. As well as the White Mesa and Blue Mountain Chapters of the Ute Mountain Ute Tribe. Assume eight meetings will be held concurrently over four days and in one trip.
6. Prepare for and participate in stakeholder meetings with Tribal Administration and Agencies. This includes meetings with the Navajo Nation Administration, Ute Mountain Ute Administration, Ute Mountain Ute Towaoc Administration, Utah Navajo Health Services, Navajo Tribal Utility Authority and Navajo Utah Commission. Assume one meeting in-person, and one meeting online.
7. Prepare for and participate in coordination meetings with local stakeholders currently involved in broadband expansion in San Juan County. This includes meetings with San Juan County, Utah State University and Utah Education and Telehealth Network. Assume three online meetings with two individuals from Horrocks.

Labor Hours Estimate: 17 hours

Direct Costs: \$1,363.50 (for travel)

Cost: \$21,823.50

Education and Awareness Outreach

1. Develop written and visual content package for San Juan County to distribute to partnering entities to encourage survey participation. Assume one content package to include website, newsletter, and social media copy.

Public Outreach & Planning Scope

2. Develop written and visual content package for San Juan County to distribute to partnering entities to encourage Speed Test participation. Assume one content package to include website, newsletter, and social media copy.
3. Develop written and visual content package for San Juan County to distribute to partnering entities to educate and make stakeholders aware of available high-speed internet assistance programs. Assume one content package to include website, newsletter, and social media copy.
4. Develop flyer with key messaging to be used electronically and in printed form. Assume one flyer. San Juan County to print flyers.

Labor Hours Estimate: 27 hours

Cost: \$2,970

Technical Analysis for Infrastructure Planning

1. Analyze data and results from surveys. Perform research of demographic information, broadband pricing information, broadband access information, existing broadband technology and needs assessment.
2. Analyze and document existing barriers to expanding broadband infrastructure including access, affordability and availability.
3. Develop the San Juan County Broadband Plan according to the standards of Utah Broadband Center to include:
 - a. Each area's technology situation including maps of areas connectivity or lack of
 - b. Each area's challenges in connectivity for last mile connections
 - c. Each area's current connectivity efforts and each areas potential connectivity
 - d. Each area's barriers with possible solutions to connectivity problems
 - e. Provide an outreach report which will include a list of stakeholders who participated in the planning process
4. Perform planning level cost analysis and identify potential Internet Service Providers for planned broadband projects.
5. Create maps showing existing conditions and future broadband planning. Coordinate broadband connectivity across state lines.

Labor Hours Estimate: 122 hours

Cost: \$13,420

Planning Debrief and Approval

1. Prepare for, schedule and participate in debrief and plan review with San Juan County to discuss data gathered, recommendations and determine if any additional outreach or analysis is needed. Assume four individuals from Horrocks will participate.

Labor Hours Estimate: 9 hours

Cost: \$990

Public Outreach & Planning Scope

Additional Items if Requested by San Juan County (a la carte)

Community Workshop

1. Prepare for, schedule and hold meeting with San Juan County to prepare for and develop workshop materials. Assume two individuals from Horrocks will participate.
2. Develop and produce workshop collateral. This includes a PowerPoint slide deck, interview questions, sign-in sheets, agendas, invitation, etc.
3. Invite participants to the workshop via email and phone. San Juan County will provide direction as to who they want to reach during the post-outreach debrief meeting.
4. Coordinate and manage workshop logistics. This includes scheduling, identifying invitees, securing a meeting location, creating meeting materials, assisting with set-up, providing a point of contact, etc.
5. Host and facilitate in-person community workshop. Horrocks will provide three individuals for each workshop.
6. Provide meeting minutes, action items and notes to San Juan County.
7. Draft and distribute follow-up email to workshop attendees.

Labor Hours Estimate: 80

Cost per Workshop: \$8,800 (includes labor, mileage and printing costs)

Public Open House

1. Plan logistics for an in-person open house at a San Juan County building.
2. Host a prep meeting online with San Juan County. Assume three individuals from Horrocks would attend.
3. Develop a flyer to be used to invite the public and organizations to attend via email.
4. Develop social media content to invite the public.
5. Develop boards and materials to share at the open house.
6. Develop sign-in sheet and name tags to be used at the open house.
7. Develop takeaway flyer to direct attendees to the online survey.
8. Set up and facilitate the public open house. Assume three individuals from Horrocks would attend.
9. Develop summary report of attendees and input received for San Juan County.

Labor Hours Estimate: 100 hours

Cost per Open House: \$11,000 (includes labor, mileage and printing costs)

Tabling at Local Event

1. Register and confirm participation at one local event.
2. Develop banner, sign in sheet and takeaway flyers to be used at the event.
3. Set up and host a table at a local event. Assume two individuals from Horrocks will attend.
4. Develop summary report of input received for San Juan County.

Labor Hours Estimate: 80 hours

Cost per Local Event: \$4,400 (includes labor, mileage and printing costs)

Public Outreach & Planning Scope

Estimate

**Required task.*

Tasks	Total Cost
Project Management*	\$5,500
Stakeholder Outreach*	\$21,823.50
Education and Awareness Outreach*	\$2,970
Technical Analysis*	\$13,420
Planning Debrief and Approval*	\$990
TOTAL INFRASTRUCTURE PLAN	\$44,703.50
Community Workshop (optional)	\$8,800
Public Open House (optional)	\$11,000
Tabling at Local Event (optional)	\$4,400



COMMISSION STAFF REPORT

MEETING DATE: April 18, 2023

ITEM TITLE, PRESENTER: Consideration and Approval of the Design and Budget for the 2023 Cal Black Airport AWOS and Beacon Improvement Project. Mack McDonald, Chief Administrative Officer

RECOMMENDATION: Make a motion approving the design and Budget

SUMMARY

This year's Cal Black Airport project includes the replacement and upgrade of the entire weather reporting equipment (AWOSIII) and to replace the beacon. Currently, the County will receive \$150,000 of entitlement funds, \$150,000 from the Infrastructure (BIL) Funds which reduces our local and State funding matches down to roughly \$16,000 each.

HISTORY/PAST ACTION

In December of 2022, the Commission at that time approved the 2023 Five-Year Capital Investment Plan for Cal Black which was then approved by the State of Utah and the FAA.

FISCAL IMPACT

Construction Budget is estimated at \$275,000

AIRPORT: Cal Black Memorial Airport
 AIP NO.: 3-49-0055-021-2023
 PROJECT: Replace AWOS and Rotating Beacon
 DATE: April 14, 2023

FEE BREAKDOWN

Labor Category	Total Hours	Billing Rate	Total Cost
1.0 Preliminary Design Phase (Lump Sum)			
Senior Project Manager	1 hrs. x	\$ 290.00 /hr =	\$ 290.00
Engineer Program Director I	2 hrs. x	\$ 290.00 /hr =	580.00
Project Manager IV	23 hrs. x	\$ 255.00 /hr =	5,865.00
CADD Tech II	2 hrs. x	\$ 120.00 /hr =	240.00
Senior Consultant I	2 hrs. x	\$ 265.00 /hr =	530.00
Project Coordinator II	6 hrs. x	\$ 135.00 /hr =	810.00
Planner III	8 hrs. x	\$ 180.00 /hr =	1,440.00
SUBTOTAL	44 hrs.	SUBTOTAL \$	9,755.00
Reimbursables			
Auto Rental	0 Day x	\$ 85.00 /Day=	
Mileage	0 Mi x	\$ 0.655 /Mi=	
Lodging + Tax & Fees	0 Day x	\$ 115.00 /Day=	
Per Diem	0 Day x	\$ 59.00 /Day=	
Travel & Airline Costs	0 Trip x	\$ 500.00 /Trip=	
		SUBTOTAL \$	-
PHASE SUBTOTAL		\$	9,755.00

LABOR HOUR BREAKDOWN

TASK	LABOR CATEGORY							
	Senior Project Manager	Engineer Program Director I	Project Manager IV	CADD Tech II	Senior Consultant I	Project Coordinator II	Planner III	Phase Item Costs
1.0 Preliminary Design Phase (Lump Sum)								
1.01 Coordinate and Attend Meetings with the Sponsor and FAA		1	2		2			\$ 1,330.00
1.02 Prepare Project Scope of Work and Contract	1	1	4			2		\$ 1,870.00
1.03 Prepare Preliminary Cost Estimating			1					\$ 255.00
1.04 Provide Project Coordination			12					\$ 3,060.00
1.05 Review Existing Documents			2					\$ 510.00
1.06 Prepare Federal Grant Application			2			4		\$ 1,050.00
1.07 Prepare Environmental Documentation				2			8	\$ 1,680.00
TOTALS	1	2	23	2	2	6	8	\$ 9,755.00

Labor Category	Total Hours	Billing Rate	Total Cost
2.0 Design Phase (Lump Sum)			
Project Manager IV	14.5 hrs. x	\$ 255.00 /hr =	\$ 3,697.50
Engineer Phase Manager I	35 hrs. x	\$ 155.00 /hr =	5,425.00
CADD Tech II	32 hrs. x	\$ 120.00 /hr =	3,840.00
Quality Control Manager	4 hrs. x	\$ 255.00 /hr =	1,020.00
Project Coordinator II	18 hrs. x	\$ 135.00 /hr =	2,430.00
Electrical Phase Manager IV	20 hrs. x	\$ 260.00 /hr =	5,200.00
SUBTOTAL	123.5 hrs.	SUBTOTAL \$	21,612.50
Reimbursables			
Auto Rental	0 Day x	\$ 85.00 /Day=	
Mileage	0 Mi x	\$ 0.655 /Mi=	
Lodging + Tax & Fees	0 Day x	\$ 115.00 /Day=	
Per Diem	0 Day x	\$ 59.00 /Day=	
Travel & Airline Costs	0 Trip x	\$ 500.00 /Trip=	
		SUBTOTAL \$	-
PHASE SUBTOTAL		\$	21,612.50

TASK	LABOR CATEGORY							Phase Item Costs
	Project Manager IV	Engineer Phase Manager I	CADD Tech II	Quality Control Manager	Project Coordinator II	Electrical Phase Manager IV		
2.0 Design Phase (Lump Sum)								
2.01 Prepare Preliminary Contract Documents	2				4			\$ 1,050.00
2.02 Prepare Construction Safety and Phasing Plan (CSPP)			2		2			\$ 1,130.00
2.03 Prepare Preliminary Construction Plans								
Cover Sheet		0.5	2					\$ 317.50
Index of Drawings/Summary of Approximate Quantities & General Notes		0.5	2					\$ 317.50
Survey Control Plan	0.5	1	2					\$ 522.50
Geotechnical Investigation Plan	0.5	1	2					\$ 522.50
Construction Layout Plan	0.5	1	4					\$ 762.50
Construction Phasing Plan	0.5	1	4					\$ 762.50
Environmental Exhibit	0.5	1	4					\$ 762.50
AWOS and Beacon Layout Plan	0.5	1	4			4		\$ 1,802.50
AWOS and Beacon Details	0.5	1	4			4		\$ 1,802.50
2.04 Prepare Preliminary Technical Specifications	1	4	4			4		\$ 1,915.00
2.05 Prepare Preliminary Special Provisions		2				2		\$ 830.00
2.06 Compile/Submit Permits	2				2			\$ 780.00
2.07 Compile/Submit FAA Form 7460		1			2			\$ 425.00
2.08 Calculate Estimated Quantities		2				1		\$ 570.00
2.09 Prepare Estimate of Probable Construction Cost		2				1		\$ 570.00
2.10 Prepare Engineer's Design Report	3	6			4	2		\$ 2,755.00
2.11 Review Plans at 90% Complete	2	4				2		\$ 1,650.00
2.12 Provide In-House Quality Control				4				\$ 1,020.00
2.13 Prepare and Submit Construction Plans, Specifications, Contract Documents, and Engineer's Design Report	1	2	2		4			\$ 1,345.00
TOTALS	14.5	35	32	4	18	20	0	\$ 21,612.50

Labor Category	Total Hours	Billing Rate	Total Cost
3.0 Bidding Phase (Lump Sum)			
Project Manager IV	12 hrs. x	\$ 255.00 /hr =	\$ 3,060.00
Construction Manager II	1 hrs. x	\$ 170.00 /hr =	\$ 170.00
Project Coordinator II	8 hrs. x	\$ 135.00 /hr =	\$ 1,080.00
SUBTOTAL			\$ 4,310.00
Reimbursables			
Auto Rental	Day x	\$ 85.00 /Day=	
Mileage	Mi x	\$ 0.655 /Mi=	
Lodging + Tax & Fees	Day x	\$ 115.00 /Day=	
Per Diem	Day x	\$ 59.00 /Day=	
Travel & Airline Costs	Trip x	\$ 500.00 /Trip=	
SUBTOTAL			\$ -
PHASE SUBTOTAL			\$ 4,310.00

TASK	LABOR CATEGORY					Phase Item Costs
	Project Manager IV	Construction Manager II	Project Coordinator II			
3.0 Bidding Phase (Lump Sum)						
3.01 Provide Bid Assistance	2		4			\$ 1,050.00
3.02 Prepare/Conduct Pre-Bid Meeting	4	1				\$ 1,190.00
3.03 Prepare Addenda	1		1			\$ 390.00
3.04 Consult with Prospective Bidders	2					\$ 510.00
3.05 Attend Bid Opening	1					\$ 255.00
3.06 Review Bid Proposals	1		2			\$ 525.00
3.07 Prepare Recommendation of Award	1		1			\$ 390.00
TOTALS						
	12	1	8	0	0	\$ 4,310.00

Item 24.

Labor Category	Total Hours	Billing Rate	Total Cost
4.0 Construction Administration Phase (Lump Sum)			
Project Manager IV	16 hrs. x	\$ 255.00 /hr =	\$ 4,080.00
Construction Manager II	4 hrs. x	\$ 170.00 /hr =	\$ 680.00
Project Coordinator II	16 hrs. x	\$ 135.00 /hr =	\$ 2,160.00
SUBTOTAL			\$ 6,920.00
Reimbursables			
Auto Rental	Day x	\$ 85.00 /Day=	
Mileage	Mi x	\$ 0.655 /Mi=	
Lodging + Tax & Fees	Day x	\$ 115.00 /Day=	
Per Diem	Day x	\$ 59.00 /Day=	
Travel & Airline Costs	Trip x	\$ 500.00 /Trip=	
SUBTOTAL			\$ -
PHASE SUBTOTAL			\$ 6,920.00

TASK	LABOR CATEGORY					Phase Item Costs
	Project Manager IV	Construction Manager II	Project Coordinator II			
4.0 Construction Administration Phase (Lump Sum)						
4.01 Prepare Construction Contract and Documents	2		4			\$ 1,050.00
4.02 Provide Project Coordination	8					\$ 2,040.00
4.03 Review Environmental Documentation	2					\$ 510.00
4.04 Prepare/Conduct Pre-Construction Meeting	2	4				\$ 1,190.00
4.05 Review Contractor's Safety Plan Compliance Document	2					\$ 510.00
4.06 Prepare Requests for Reimbursement			12			\$ 1,620.00
TOTALS						
	16	4	16	0	0	\$ 6,920.00

Labor Category	Total Hours	Billing Rate	Total Cost
5.0 Post Construction Coordination Phase (Lump Sum)			
Project Manager IV	20 hrs. x	\$ 255.00 /hr =	\$ 5,100.00
Construction Manager II	29 hrs. x	\$ 170.00 /hr =	\$ 4,930.00
Project Coordinator II	10 hrs. x	\$ 135.00 /hr =	\$ 1,350.00
CADD Tech II	4 hrs. x	\$ 120.00 /hr =	\$ 480.00
Associate Planner I	8 hrs. x	\$ 155.00 /hr =	\$ 1,240.00
SUBTOTAL			\$ 13,100.00
Reimbursables			
Auto Rental	2 Day x	\$ 85.00 /Day=	\$ 170.00
Mileage	800 Mi x	\$ 0.655 /Mi=	\$ 524.00
Lodging + Tax & Fees	2 Day x	\$ 115.00 /Day=	\$ 230.00
Per Diem	4 Day x	\$ 59.00 /Day=	\$ 236.00
Travel & Airline Costs	0 Trip x	\$ 500.00 /Trip=	\$ -
SUBTOTAL			\$ 1,160.00
PHASE SUBTOTAL			\$ 14,260.00

TASK	LABOR CATEGORY						Phase Item Costs
	Project Manager IV	Construction Manager II	Project Coordinator II	CADD Tech II	Associate Planner I		
5.0 Post Construction Coordination Phase (Lump Sum)							
5.01 Prepare Clean-up Item List		2					\$ 340.00
5.02 Conduct Final Inspection	16	16					\$ 6,800.00
5.03 Prepare Engineering Record Drawings		1		4			\$ 650.00
5.04 Prepare Final Construction Report	2	4	8				\$ 2,270.00
5.05 Prepare DBE Uniform Report	1	4	2				\$ 1,205.00
5.06 Update and Modify Airport Layout Plan (ALP)					8		\$ 1,240.00
5.07 Summarize Project Costs	1	2					\$ 595.00
TOTALS							
	20	29	10	4	8	0	\$ 13,100.00

SCOPE OF WORK FOR CAL BLACK MEMORIAL AIRPORT San Juan County, UT AIP Project No. 3-49-0055-021-2023 Replace AWOS and Rotating Beacon

This is an Appendix attached to, made a part of and incorporated by reference with the Consulting Contract dated January 6, 2023, between San Juan County and Jviation, a Woolpert Company, for providing professional services. For the remainder of this scope the Cal Black Memorial Airport is indicated as "Sponsor" and Jviation, a Woolpert Company, is indicated as "Engineer." The construction budget for this project is approximately \$275,000. This budget does not include administrative, legal, or professional fees.

This project shall consist of preparing Construction Plans, Contract Documents, Technical Specifications and Engineer's Design Report, along with Bidding for the Replace AWOS and Rotating Beacon Project. This scope of work is for the consulting services provided by the Engineer for the Sponsor. See Exhibit No. 1 below for the project location.

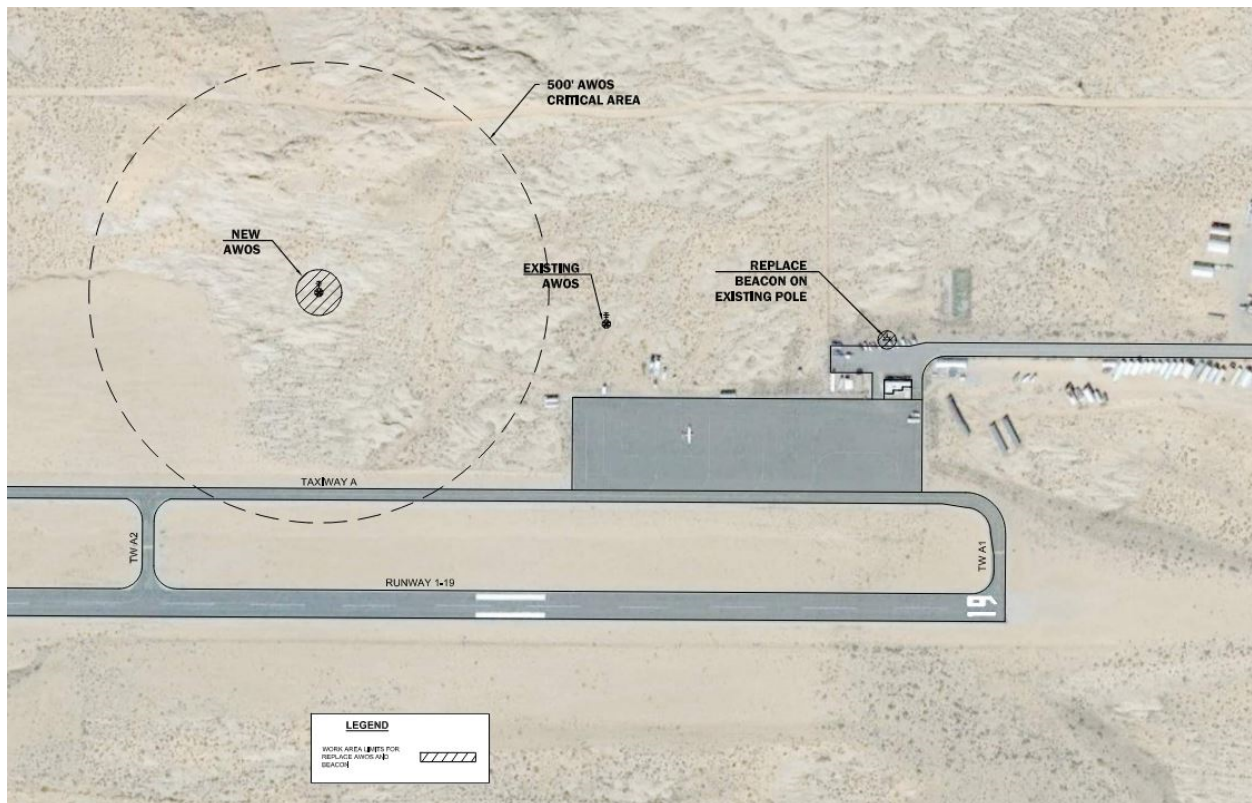


EXHIBIT NO. 1

DESCRIPTION

Replace and relocate AWOS-III.

The existing AWOS-III equipment will be replaced and relocated. Project items will include removing existing AWOS equipment, installing new equipment foundations, utility improvements (extend power and communications), equipment installation and FAA acceptance/commissioning. During the AWOS-III

replacement, a target of opportunity exists to relocate the equipment 500' (+/-) to the south so future hangar development will not be within the AWOS critical area, as shown on the current U96 ALP. The existing AWOS-III was installed in 2002 and has surpassed its useful lifespan of 15 years per FAA guidance (Order 5100.38D AIP Handbook, Table 3-7). Annual equipment maintenance costs are increasing and system reliability is decreasing.

Replace Existing Airport Beacon

The existing beacon will be replaced on the existing drop-down pole. Project items will include removing the existing rotating beacon and replacing it with new beacon. The existing airport beacon was installed in 2005, has operated continuously during night hours for 17 years (+) and has exceeded its useful life. Equipment maintenance costs are increasing and system reliability is decreasing.

The engineering fees for this project will be broken into two parts. **Part A-Basic Services** includes; 1) Preliminary Design Phase, 2) Design Phase, 3) Bidding Phase, and Reimbursable Costs During Design and Bidding and **Part B-Special Services**, which includes; 4) Construction Administration Phase, 5) Post-Construction Coordination Phase and 6) On-site Construction Coordination Phase and Reimbursable Costs During Construction. Additional services will be completed by a subconsultant to the Engineer will include Environmental Survey and Reports and Quality Assurance testing during construction. These items will be included under **Part B-Special Services**. Parts A and B and the six phases are described in more detail below.

PART A - BASIC SERVICES consists of the Preliminary Design Phase, Design Phase, and Bidding Phase, all invoiced on a lump sum basis.

1.0 Preliminary Design Phase

1.01 Coordinate and Attend Meetings with the Sponsor and FAA. Meetings with the Sponsor and the FAA will take place to determine critical project dates, establish the proposed design schedule and AIP development schedule, review environmental component(s), and determine the feasibility of the proposed project. Various meetings during the design phase will also be conducted to review the progress of the design, discuss construction details and proposed time frame of construction and identify any special requirements for the project. It is anticipated that there will be up to four meetings with the Sponsor and/or the FAA throughout the course of the design.

1.02 Prepare Project Scope of Work and Contract. This task includes establishing the scope of work through meetings outlined above. Fees will be negotiated with the Sponsor and may be subject to an independent fee estimate conducted by a third party hired by the Sponsor. This task also includes drafting the contract for the work to be completed by the Engineer for the Sponsor once negotiations are complete.

1.03 Prepare Preliminary Cost Estimating. This task includes creating a preliminary construction rough order of magnitude (ROM) cost estimate, a preliminary working days estimate, a preliminary overall project schedule, and a preliminary overall project budget. The preliminary construction ROM cost estimate will be based upon the most current information available at the time of preparation. Work to refine these estimates is included under Task 2.09.

1.04 Provide Project Coordination. The Engineer shall provide project management and coordination services to ensure the completion of the design. These duties include:

- Time the Engineer spends planning, organizing, securing and scheduling resources, and providing instruction to staff to meet project objectives as defined in the approved scope of work.
- The Engineer will analyze the budget semi-monthly to ensure budget and staffing needs are on track to meet design schedules within budget.
- Additional items to be accomplished include compiling and sending additional information requested from the office to related parties, maintaining project files as necessary and other items necessary in day-to-day project coordination.

The Engineer will complete the following tasks:

- Provide the Sponsor with a monthly Project Status Report (PSR), in writing, reporting on Engineer's progress and any problems that may arise while performing the work. The PSR must include an update of the project schedule, as described in this section, when schedule changes are expected.
- Submit for acceptance and maintain, a design schedule detailing the scheduled performance of the work.
- Create and maintain a Quality Control Checklist (QCC) for the project. The QCC shall include personnel, project milestone checking and peer review procedures at each phase of the project.

1.05 Review Existing Documents. The Engineer will gather and review existing available documentation that may be relevant to the project, including, but not limited to, record drawings (as-builts), design reports, final reports, utility reports/maps and previous surveys. The Engineer may use relevant information from this review to coordinate the design for the project.

1.06 Prepare Federal Grant Application. This task consists of preparing the federal grant application. The application will be submitted during the initial portion of the project. Preparation of the application includes the following:

- Prepare Federal 424 form.
- Prepare Federal Form 5100 II thru IV.
- Prepare project funding summary.
- Prepare program narrative, discussing the purpose and need of the work and the method of accomplishment.
- Project sketch (8.5" x 11").
- Include preliminary cost estimate.
- Include the existing Exhibit "A" Property Map.
- Include the Sponsor's certifications.
- Attach the current grant assurances.
- Include DOT Title VI assurances.
- Include certification for contract, grants and cooperative agreements.
- Include Title VI pre-award checklist.
- Include current FAA advisory circulars required for use in AIP funded projects.

The Engineer shall submit the grant application to the Sponsor for approval and signatures. After obtaining the necessary signatures, the Sponsor or Engineer shall forward a copy of the signed application to the FAA for further processing.

1.07 Prepare Environmental Documentation. The FAA has determined that a Categorical Exclusion (CATEX) applies to the project according to FAA orders 1050.1F and 5050.4B. The Engineer shall complete

a documented CATEX following current FAA guidance and address potential environmental effects resulting from the proposed project. An overall environmental exhibit will be created as part of this scope of work, approved by the FAA, and referenced throughout the project.

TASK 1 DELIVERABLES	TO FAA/STATE	TO SPONSOR
1.01 Meeting Agendas, AIP Development Schedule and Meeting Minutes from Pre-Design Meeting	✓	✓
1.02 Scope of Work and Draft Contract for the Sponsor	✓	✓
1.03 Preliminary Cost Estimate	✓	✓
1.04 Design Schedule and PSR	✓	✓
1.06 Federal Grant Application	✓	✓
1.07 Environmental Documentation	✓	✓

TASK 1 MEETINGS/SITE VISITS	LOCATION/ATTENDEES/DURATION
1.01 Pre-Design Meeting	<ul style="list-style-type: none"> Monticello, UT - One (1) Office Manager, one (1) Senior Consultant and one (1) Project Manager - Assume One (1) hour via teleconference (1 meeting)
1.02 Prepare Project Scope of Work and Contract	<ul style="list-style-type: none"> Monticello, UT – One (1) Project Manager - Assume One (1) hour via teleconference (1 meeting)

2.0 Design Phase

2.01 Prepare Preliminary Contract Documents. This task includes preparing the Preliminary Contract Documents, including Contract Proposal, Bid Bond, Contractor Information Sheet, Subcontractor/Material Supplier List, Certification of Non-Segregated Facilities, Equal Employment Opportunity Report Statement, Buy America Certification, Buy America Waiver Request, Buy America Conformance Listing, Certification Statement Regarding Undocumented Individuals, Bid Proposal, Contract, Payment Bond, Performance Bond, Notice of Award, Notice to Proceed, Notice of Contractor's Settlement, General Provisions, FAA AC 150/5370-2 (Current Edition), *Operational Safety on Airports During Construction*, and *Wage Rates*. The wage rates will be updated at the time of advertisement to reflect the most current wage rates available. Preparation will include establishing the location for the bid opening, dates for advertisement and description of the work schedule. Also included in the Preliminary Contract Documents, and covered under separate tasks below, are the Construction Safety and Phasing Plan, Technical Specifications, and Special Provisions. Preliminary Contract Documents will be prepared as early as possible during the design phase and submitted to the Sponsor for review.

2.02 Prepare Construction Safety and Phasing Plan (CSPP). This task includes meeting with the Sponsor to discuss the current operations of the airport to assist in determining how the proposed construction phasing of the project will affect these operations. From these meetings, a complete Construction Safety and Phasing Plan (CSPP) will be developed to ensure safety compliance when coordinating construction activities and airport operations. The CSPP will be developed in accordance with the requirements of FAA AC 150/5370-2 (Current Edition), *Operational Safety on Airports During Construction*. A construction phasing plan that meets the requirements of the AC and operational needs of the airport will be developed and included in the Contract Documents. This plan will also identify any nighttime work, continuous working times, or other unusual conditions that could affect the Contractor's normal progress on the project. The draft CSPP will be submitted at 95% complete for ADO review. Upon preliminary approval from the ADO, the CSPP will be submitted to FAA for OE/AAA coordination.

2.03 Prepare Preliminary Construction Plans. This task includes preparing the following list of construction plans for the project. Additional plans may be added during the design phase as needed:

Plan Name/Description	Number of Sheets
Cover Sheet	1
Index of Drawings, Summary of Approximate Quantities and General Notes	2
Survey Control Plan	1
Geotechnical Investigation Plan	1
Construction Layout Plan	1
Construction Phasing Plan	1
Environmental Exhibit	1
AWOS and Beacon Layout Plan	1
AWOS and Beacon Details	3
Total Sheet Count	12

2.04 Prepare Preliminary Technical Specifications. This task includes assembling the technical specifications necessary for the project. Standard FAA specifications will be utilized where possible, with the guidance from FAA AC 150/5370-10 (Current Edition), *Standard Specifications for Construction of Airports*. Additional specifications will be prepared to address work items for materials that are not covered by the standard FAA specifications. The standard specifications to be utilized shall include, but are not limited to, the following:

- Item C-102 Temporary Air and Water Pollution, Soil Erosion and Siltation Control
- Item C-105 Mobilization
- Item L-101 Airport Rotating Beacons
- Item L-108 Underground Power Cable for Airports
- Item L-110 Airport Underground Electrical Duct Banks and Conduits
- Item L-115 Electrical Manholes and Junction Structures
- Item L-119 Airport Obstruction Lights

Additional Non-FAA specifications will include, but are not limited to, the following items:

- L-126 Automated Weather Observing System

2.05 Prepare Preliminary Special Provisions. This task includes preparing the preliminary Special Provisions to address, or expound on, site conditions that require additional clarification. These include, but are not limited to; Haul Roads, Airport Security, Radio Communications, Work Schedule, Sequencing of the Work, Closure of Air Operations Areas, Accident Prevention, Underground Cables/Utilities, Insurance, Indemnification, Sales and Use Taxes, Permits and Compliance with Laws, Executed Contracts, Subletting or Assigning of Contracts, Liquidated Damages, Acceptance Testing, and Instruction Manuals.

2.06 Compile/Submit Permits. This task includes identifying potential federal, state and local permits needed for the project. Permits are anticipated to be required for, but are not limited to, demolition activities and stormwater management and associated permits (SWPPP). When applicable, the Engineer will assist the Sponsor to compile information and submit permits that are required to be obtained by the Sponsor.

2.07 Compile/Submit FAA Form 7460. This task includes preparing and submitting the required FAA Form 7460-1, "Notice of Proposed Construction or Alteration," via the FAA's online Obstruction Evaluation/Airport Airspace Analysis (OE/AAA) system on the Sponsor's behalf. The Engineer will coordinate with the FAA Project Manager and/or Airspace Specialist to determine the locations of required airspace case studies to be submitted. Generally, such cases are required for any restrictive/critical points where construction operations or proposed alterations may affect navigable airspace. Typically, these locations include (but are not limited to): limits of construction, construction phasing limits, haul routes for construction traffic, and key points of any permanent, above-ground alterations. The Engineer will prepare an exhibit depicting the locations and other information pertinent to the cases' impact on the airspace to include with the submission. The Engineer will submit FAA Form 7460-1 and the associated documentation to the FAA via the OE/AAA system for approval a minimum of 45 days prior to the start of construction.

2.08 Calculate Estimated Quantities. This task includes calculating all necessary quantities for the various work items. Quantities must be consistent with the specifications and acceptable quantity calculation practices.

2.09 Prepare Estimate of Probable Construction Cost. Using the final quantities calculated following the completion of the construction plans and specifications, the Engineer will prepare the construction cost estimate. The estimate will be based on information obtained from previous projects, contractors, material suppliers and other available databases.

2.10 Prepare Engineer's Design Report. This task includes preparation of the Engineer's Design Report in accordance with current FAA Local Region Engineer's Design Report guidelines. The Engineer's Design Report will include a detailed summary of the project, photographs and descriptions of existing site conditions, pavement life cycle cost analysis, recycling and material availability analysis, estimate of project costs, and a schedule for the completion of the design, bidding, and construction. The Engineer's Design Report will also contain any alternative design concepts that were investigated and evaluated.

2.11 Review Plans at 90% Complete. During various stages of completion of the design, the Engineer will submit a set of Construction Plans, Specifications, and Contract Documents to the Sponsor for their review. Meetings will be scheduled for periodic reviews, including a 90% plans-in-hand review. The project will be reviewed with the FAA to obtain their concurrence with the design.

2.12 Provide In-House Quality Control. The Engineer has an established quality control program that will provide both experienced and thorough reviews of all project submittals and will also provide engineering guidance to the design team throughout design development from an experienced, senior-level Professional Engineer.

Prior to each review set of Construction Plans, Specifications, Contract Documents, and Engineer's Design Report being submitted to the Sponsor and FAA, a thorough, in-house quality control review of the documents will be conducted. This process will include an independent review of the Construction Plans, Specifications, Contract Documents, and Engineer's Design Report being submitted by a licensed Professional Engineer other than the Engineer who performed the design of the project. Comments will be offered by the Engineer that performed the review, and revisions to the Construction Plans, Specifications, Contract Documents, and Engineer's Design Report will be made accordingly.

In addition to the 90% review, the Engineer's in-house quality control program also provides engineering guidance to the design team throughout the project design in an attempt to steer the project in a manner that provides the best engineering judgment.

At the 90% design review, the independent review will re-evaluate the CATEX boundary.

2.13 Prepare and Submit Construction Plans, Specifications, Contract Documents, and Engineer's Design Report. A final set of Construction Plans (11" x 17"), Specifications, Contract Documents, and the Engineer's Design Report will be prepared and submitted to the Sponsor, UDOT Aeronautics, and the FAA. These documents will incorporate all revisions, modifications, and corrections identified during the final review. Paper and electronic copies will be provided.

TASK 2 DELIVERABLES	TO FAA/STATE	TO SPONSOR
2.01 Preliminary Contract Documents for Sponsor's Review	✓	✓
2.02 CSPP at 90% Complete	✓	✓
2.07 FAA Form 7460	✓	✓
2.11 90% Construction Plans, Specifications, Contract Documents, and Engineer's Design Report	✓	✓
2.13 Final Construction Plans, Specifications and Contract Documents, and Engineer's Design Report	✓	✓

TASK 2 MEETINGS/SITE VISITS	LOCATION/ATTENDEES/DURATION
2.11 Plan Review at 90% Complete	<ul style="list-style-type: none"> Monticello, UT – One (1) Project Manager - Assume One (1) hour via teleconference (1 meeting)

3.0 Bidding Phase

3.01 Provide Bid Assistance. The Engineer will assist the Sponsor, as needed, with the preparation of any required bidding documents. Included as part of this task, the Engineer will prepare a legal advertisement for publication in the San Juan Record newspaper as a solicitation for bids. Additionally, the Engineer will advertise the project Invitation for Bids on their website and directly notify potential contractors to maximize project exposure and generate interest in the project.

3.02 Prepare/Conduct Pre-Bid Meeting. The Engineer will conduct the pre-bid meeting in sequence with the Sponsor and contract document requirements. The meeting will be held via a video conference call. As a part of this meeting, the Engineer will also discuss the environmental plan sheet, surveyed areas, and environmental commitments.

3.03 Prepare Addenda. Any necessary addenda will be issued to clarify and modify the project, as required, and based on questions or comments that may arise from potential contractors during the bidding process. Any necessary addenda will be reviewed with the Sponsor and FAA prior to being issued. The addenda will meet all design and construction standards, as required.

3.04 Consult with Prospective Bidders. During the bidding process, the Engineer shall be available to clarify bidding issues with contractors and suppliers and for consultation with the various entities associated with the project.

3.05 Attend Bid Opening. The Engineer shall attend the bid opening for the project via a videoconference, which will be conducted by the Sponsor.

3.06 Review Bid Proposals. Upon the opening of submitted bid proposals by the Sponsor, the Engineer shall review all the bid proposals submitted. A cost analysis of the bid prices will be completed and

tabulated; the contractor's qualifications to perform the work will be included, including review of suspension and debarment rules on the www.Sam.gov website, verification of proposed DBE subcontractors, Buy American compliance analysis/review, and project funding review. Inclusion of bid guarantee, acknowledgment of addenda, and in-state licensure verification shall be completed.

3.07 Prepare Recommendation of Award. The Engineer shall prepare a Recommendation of Award for the Sponsor to accept or reject the bids received with a summary of the items listed in Task 3.6. If rejection is recommended, the Engineer will supply an explanation for their recommendation and possible alternative actions the Sponsor can pursue to complete the project.

TASK 3 DELIVERABLES	TO FAA/STATE	TO SPONSOR
3.01 Required Bidding Documents	✓	✓
3.02 Pre-Bid Meeting Agenda and Pre-Bid Meeting Minutes	✓	✓
3.03 Addenda	✓	✓
3.06 Bid Tabulations	✓	✓
3.07 Recommendation of Award	✓	✓

TASK 3 MEETINGS/SITE VISITS	LOCATION/ATTENDEES/DURATION
3.02 Prepare/Conduct Pre-Bid Meeting	<ul style="list-style-type: none"> Monticello, UT - One (1) Project Manager and one (1) Construction Manager - Assume One (1) hour via videoconference (1 meeting)
3.05 Attend Bid Opening	<ul style="list-style-type: none"> Monticello, UT – One (1) Project Manager - Assume One (1) hour via videoconference (1 meeting)

EX Reimbursable Costs During Design and Bidding

This section includes reimbursable items such as auto rental, mileage, lodging, per diem and other miscellaneous expenses incurred in order to complete **Part A – Basic Services**.

PART B - SPECIAL SERVICES consists of the construction administration phase, post-construction coordination phase (invoiced on a lump sum basis), and on-site construction coordination phase (invoiced on a cost plus fixed fee basis). Also included are direct subcontract costs for quality assurance testing verification during construction.

4.0 Construction Administration Phase

4.01 Prepare Construction Contract and Documents. In agreement with the FAA, the Engineer shall prepare the Notice of Award, Notice to Proceed, and Contract Agreements, including bonds and insurance documents, which will be updated to include all addenda items issued during bidding, for the Sponsor's approval and signatures. Approximately five copies will be submitted to the successful Contractor for their signatures.

The Engineer will ensure the construction contracts are in order, the bonds have been completed, and the Contractor has been provided with adequate copies of the Construction Plans, Specifications, and Contract Documents, which will be updated to include all addenda items issued during bidding.

4.02 Provide Project Coordination. The Engineer shall provide project management and coordination services to ensure the completion of all construction management tasks required of the Engineer. These duties include:

- Time the Engineer spends planning, organizing, securing and scheduling resources, and providing instruction to staff to meet project objectives as defined in the approved scope of work.
- Additional items to be accomplished include compiling and sending additional information requested from the office to related parties, maintaining project files as necessary and other items necessary in day-to-day project coordination.
- The Project Manager will review progress reports weekly and monthly.
- Assist with change orders and supplemental agreements as necessary. All change orders and supplemental agreements will be coordinated with the Sponsor and FAA staff prior to execution. All change orders and supplemental agreements will be prepared in accordance with the FAA Standard Operating Procedure (SOP) 7.0, Airport Improvement Program Construction Project Change Orders.
- Clerical staff shall prepare the quantity sheets, testing sheets, construction report format, etc.
- Office engineering staff, CAD personnel and clerical staff shall be required to assist the Field Personnel as necessary during construction. Specific tasks to be accomplished include providing secondary engineering opinions on issues arising during construction, maintaining project files as necessary and various other tasks necessary in the day-to-day operations.
- The Engineer will prepare and submit monthly invoicing.

The Engineer will complete the following tasks:

- Provide the Sponsor with a monthly Project Status Report (PSR), in writing, reporting on Engineer's progress and any problems that may arise while performing the work. The PSR must include an update of the project schedule, as described in this section, when schedule changes are expected.
- Prepare quarterly performance reports.

4.03 Review Environmental Documentation. This task includes the review of the overall environmental exhibit in relation to final construction documents as well as coordination throughout construction to ensure environmental commitments are maintained and environmental resources are protected.

4.04 Prepare/Conduct Pre-Construction Meeting. The Engineer will conduct a pre-construction meeting to review FAA requirements as required per FAA AC 150/5370-12 (Current Edition), *Quality Management for Federally Funded Airport Construction Projects*, prior to the commencement of construction. As a part of this meeting, the Engineer will also discuss the environmental plan sheet, surveyed areas, and environmental commitments. The meeting will be held via video conference call and will include the Sponsor, FAA (if possible), Contractor, subcontractors and airport tenants affected by the project.

4.05 Review Contractor's Safety Plan Compliance Document. This task includes reviewing and providing comments on the Contractor's Safety Plan Compliance Document (SPCD) as required per FAA AC 150/5370-2 (Current Edition), *Operational Safety on Airports During Construction*. The Engineer shall review to ensure that all applicable construction safety items are addressed and meet the requirements of AC 150/5370-2 (Current Edition) and the Contract's Construction Safety and Phasing Plan (CSPP). The intent of the SPCD is to detail how the Contractor will comply with the CSPP. Following award of the project to the successful Contractor and prior to the issuance of the Notice to Proceed, the Engineer will review the SPCD, provide comments and ultimately approval of the document. It is anticipated that the document will require at least one re-submittal by the Contractor to address any missing information. The SPCD will be submitted to the Engineer for approval at least 14 days prior to the issuance of the Notice to Proceed to the Contractor. An approved copy of the SPCD shall be provided to the FAA.

4.06 Prepare Requests for Reimbursement. This task includes preparing the FAA Standard Form 271 for Sponsor reimbursement of eligible expenses incurred on a monthly basis. The Engineer will submit the completed form along with appropriate supporting documentation to the Sponsor for review and approval. Upon approval, the Engineer or the Sponsor will submit the completed forms and supporting documentation to the FAA for reimbursement. It is estimated there will be four RFRs for expenses incurred during the construction and closeout phase of the project.

TASK 4 DELIVERABLES	TO FAA/STATE	TO SPONSOR
4.01 Issue Construction Plans, Specifications, and Contract Documents	✓	✓
4.01 Notice of Award, Notice to Proceed, and Contract Agreement	✓	✓
4.02 Change Orders/Supplemental Agreements	✓	✓
4.02 Monthly Invoice and Monthly PSR		✓
4.02 Pay Request Review Documentation		✓
4.02 Quarterly Performance Reports	✓	✓
4.02 Weekly/Monthly Reports	✓	✓
4.04 Pre-Construction Agenda and Meeting Minutes	✓	✓
4.05 Review and Approval of SPCD and Final SPCD	✓	✓
4.06 Request for Reimbursement	✓	✓

TASK 4 MEETINGS/SITE VISITS	LOCATION/ATTENDEES/DURATION
4.04 Conduct Pre-Construction Meeting	<ul style="list-style-type: none"> Monticello, UT - One (1) Project Manager and one (1) Construction Manager - Assume One (1) hour via videoconference (1 meeting)

5.0 Post Construction Coordination Phase

5.01 Prepare Clean-up Item List. The Engineer will ensure the Contractor has removed all construction equipment and construction debris from the airport, that all access points have been re-secured (fences repaired, gates closed and locked, keys returned, etc.) and the site is clean.

5.02 Conduct Final Inspection. The Engineer, along with the Sponsor and FAA (if available), shall conduct the final inspection. The quality assurance testing summary report must be accepted by the FAA prior to final inspection.

5.03 Prepare Engineering Record Drawings. The Engineer will prepare the record drawings indicating modifications made during construction. The recorded drawings will be provided to the FAA electronically.

5.04 Prepare Final Construction Report. The Engineer will prepare the final construction report to meet the applicable FAA closeout checklist requirements.

5.05 Prepare DBE Uniform Report. The Engineer will prepare the Uniform Report of DBE Awards or Commitments and Payments (DBE Uniform Report) for the Sponsor to submit to the FAA.

5.06 Update and Modify Airport Layout Plan (ALP). The Engineer will review and update the ALP to reflect the work completed for this project. A draft version of each sheet will be submitted to the ADO for review. It is anticipated that Sheet 3, Airport Layout Pla, and Sheet 4, Terminal Area Plan, will be updated. Upon approval by the FAA, the Engineer shall assist the Sponsor in preparing copies for signature of the revised sheets and submitting to the FAA for final approval.

5.07 Summarize Project Costs. The Engineer will be required to obtain all administrative expenses, engineering fees and costs, testing costs, and construction costs associated with the project and assemble a total project summary. The summary will be analyzed with the associated project funding.

TASK 5 DELIVERABLES	TO FAA/STATE	TO SPONSOR
5.01 Clean-up List	✓	✓
5.02 Punchlists	✓	✓
5.03 Record Drawings	✓	✓
5.04 Final Construction Report	✓	✓
5.05 DBE Uniform Report	✓	✓
5.06 Updated ALP	✓	✓
5.07 Project Cost Summary	✓	✓

TASK 5 MEETINGS/SITE VISITS	LOCATION/ATTENDEES/DURATION
5.02 Conduct Final Inspection	<ul style="list-style-type: none"> Cal Black Memorial Airport, San Juan County, UT - One (1) Project Manager and one (1) Construction Manager - Assume full day site visit (1 site visit) - Assume travel to/from St. George, UT to Cal Black Memorial Airport, San Juan County, UT with one (1) overnight stay for Project Manager and Construction Manager

6.0 On-Site Construction Coordination Phase

This phase will consist of providing one full time Construction Manager. It shall be the responsibility of the Construction Manager to facilitate sufficient on-site construction coordination to ensure that the project is completed according to good construction practice and the Project Manager's direction. It is estimated that it will take ten working days to complete construction of the project. Incidental travel costs, including vehicle usage, mileage, lodging, per diem, etc., are in addition to the engineering hours expended.

6.01 Provide Resident Engineering. The Construction Manager will work approximately 12 hours per day. It is assumed that the Construction Manager will be able to complete all daily project documentation in the course of the shift and that total on-site inspection time is anticipated to be 10 working days. It is assumed that the Contractor will work five (5) days a week during the construction period resulting in 10 working days.

The following tasks will be performed during the course of a typical day's shift during construction:

- a. Review construction submittals, including shop drawings and materials proposed for use on the project, submitted by the Contractor for conformance with the project's Contract Documents. Submittals will either be approved, conditionally approved, or rejected and returned to the Contractor for their records and/or to make changes or revisions. The Engineer will prepare and maintain a submittal register to log the submittals received. The submittal register will include information on the submitted items including date received, date returned, and action taken, and will be made available to the Sponsor and Contractor upon request.
- b. Review copies of the survey data and other construction tasks for general compliance with the construction documents.
- c. Coordinate, review and provide a response to construction and general project Request for Information (RFIs).

- d. Prepare and process change orders.
- e. Conduct employee interviews and review Contractor's and subcontractor's weekly payroll records as required by the FAA. As part of this effort, all payrolls must be reviewed and logged when received. A log identifying current status of reviews and any action taken to correct noted discrepancies, will be provided for Sponsor review at time of Request for Reimbursement processing, as appropriate.
- f. Review and coordinate revisions by the Contractor for quality control and quality assurance testing firm submittals performed as part of the quality assurance testing required by the project specifications.
- g. Maintain record of the progress of construction and review the quantity records with the Contractor on a periodic basis.
- h. Prepare the periodic cost estimates and review the quantities with the Contractor. The Engineer, Sponsor and Contractor will resolve discrepancies or disagreements with the Contractor's records. The periodic cost estimate will also include all other costs associated with the project (administrative costs, engineering, any miscellaneous costs). After compiling all costs, the Engineer will then submit the periodic cost estimate to the Sponsor for payment.
- i. Maintain daily logs of the construction activities for the duration of time on site which includes the Construction Project Daily Inspection Checklist as required by the CSPP and SPCD.
- j. Verify that restricted areas, roads, staging areas, stockpiles, borrow/waste areas, etc. are all remaining within the areas cleared under environmental documentation.
- k. Prepare a weekly status report using the FAA's standard form. The report will be submitted to the Sponsor, the FAA and the office following the week of actual construction activities performed. Verify each week that restricted areas, roads, staging areas, stockpiles, borrow/waste areas, etc. are all remaining within the areas cleared under environmental documentation.
- l. Review payments to subcontractors and ensure timely payment of retainage to subcontractors when payment to the Contractor is made as required by the DBE Program.

6.02 Provide AWOS Calibration Marker and Reference Stakes. To support the installation and calibration of the proposed AWOS, the engineer will establish a reference monument Geodetic North 100 feet from the proposed AWOS tower. This monument will be used for commissioning and future calibration of the equipment. Along with the True North Marker, the Engineer will provide limited project control and offset stakes marking the proposed location of the AWOS Tower prior to construction.

TASK 6 DELIVERABLES	TO FAA/STATE	TO SPONSOR
6.01a Coordinate Submittal Reviews		
6.01c Coordinate RFIs		✓
6.01d Change Orders	✓	✓
6.01e Payroll Reviews		
6.01f Quality Assurance/Quality Controls Results Compilation		✓
6.01h Periodic Cost Estimates	✓	✓
6.01k Weekly Reports	✓	✓

TASK 6 MEETINGS/SITE VISITS	LOCATION/ATTENDEES/DURATION
6.02 AWOS Calabration Reference Monument	<ul style="list-style-type: none"> • Cal Black Memorial Airport, San Juan County, UT - One (1) Surveyor - Assume full day site visit (1 site visit) - Assume travel to/from Denver, CO to Cal Black Memorial Airport, San Juan County, UT with one (1) overnight stay for Surveyor

EX Reimbursable Costs During Construction This section includes reimbursable items such as auto rental, mileage, lodging, per diem, travel and other miscellaneous costs incurred in order to complete **Part B – Special Services**. Sections 4 and 5 Reimbursables are invoiced on a lump sum basis and Section 6 Reimbursables are invoiced on a cost plus fixed fee basis.

Special Considerations

The following special considerations are required for this project, but will be completed by subconsultants to the Engineer. The cost for this work will be included in the engineering contract agreement with the Sponsor and the costs are in addition to the engineering fees outlined above.

Quality Assurance Testing. Quality assurance testing will be performed by an independent testing firm under the direct supervision of the Engineer. All quality assurance test summaries must be accepted by the FAA prior to final inspection. Certified materials technicians will perform the necessary material quality assurance testing for the following items, as detailed in the project specifications:

- Item L-110 Airport Underground Electrical Duct Banks and Conduits
- L-126 Automated Weather Observing System

Environmental Survey and Reports. Biological, cultural, and paleontological surveys and analysis will be completed to identify existing resources and satisfy City, State and Federal regulations. Field visits will be performed under the direct supervision of the Engineer. Final reports will be completed for each resource (biological, cultural, and paleontological) to be assessed in the CATEX.

Assumptions

The scope of services described previously is based on the following assumptions of responsibilities by the Engineer and Sponsor.

1. For the purposes of estimating the amount of reimbursable expenses which will be incurred by the Engineer, the cost of mileage is calculated in accordance with the current IRS rate and per diem and lodging are calculated in accordance with applicable, current GSA rates. The actual amounts to be invoiced for mileage and per diem will be in accordance with the applicable, published IRS and GA rates at the time of service and may vary from the rates used in the fee estimate. Lodging will be invoiced as an actual expense incurred.
2. It is anticipated there will be a minimum number of trips and site visits to the airport to facilitate the completion of the various phases listed in this scope. Each trip is included at the end of each phase above.
3. The Sponsor will provide existing mapping data including as-builts available for the project areas, aerial orthoimagery, subsurface conditions information such as prior geotechnical investigations in the project area and other available information in the possession of the Sponsor.
4. The Engineer will provide additional base mapping of existing topography, planimetric features and underground utilities needed in the design phase of the project.
5. The Sponsor will furnish escorts as needed for the Engineer to conduct field work.
6. The Sponsor will coordinate with tenants as required to facilitate field evaluations and construction.

7. All engineering work will be performed using accepted engineering principles and practices and provide quality products that meet or exceed industry standards. Dimensional criteria will be in accordance with FAA AC 150/5300-13 (Current Edition), *Airport Design*, and related circulars. Construction specifications will be in accordance with FAA AC 150/5370-10 (Current Edition), *Standard Specifications for Construction of Airports*, and the Local Region's Regional Updates for Specifying Construction of Airports and related circulars. Project planning, design, and construction will further conform to all applicable standards, including all applicable current FAA Advisory Circulars and Orders required for use in AIP-funded projects and other national, state, or local regulations and standards, as identified and relevant to an airfield design and construction project.

8. The Engineer will utilize the following plan standards for the project:

- Plans will be prepared using the Engineer's standards, unless the Sponsor provides its own standards upon Notice to Proceed.
- Plan elevations will be vertical datum NAVD 88 derived from the existing control network.
- Plan coordinates will be based on horizontal datum NAD 83/2011 State Plane Coordinates derived from the existing control network.
- All plans will be stamped and signed by a state-licensed Professional Engineer, or Professional Land Surveyor, as required.
- Plans prepared by subconsultants will be prepared using the same base maps, the same coordinate systems and the same plan layout and format as plans prepared by the Engineer.
- The guidance included in FAA Memorandum, *FAA Review of Construction Plans and Specifications for AIP Funded Projects*, will be reviewed, incorporated and will supplement the Engineer's standards.

9. The Engineer will utilize the following assumptions when preparing the project manual for bidding and construction of the project:

- The project manual Contract Documents will be developed jointly by the Sponsor and the Engineer.
- The Engineer is responsible for developing the contents of the document and including the Front-End documents which will be supplied by the Sponsor.
- FAA General Provisions and required contract language will be used.

10. The Engineer must maintain records of design analyses and calculations consistent with typical industry standards, as required by the FAA, for a period of three years after the project is closed by the FAA.

11. Because the Engineer has no control over the cost of construction-related labor, materials, or equipment, the Engineer's opinions of probable construction costs will be made on the basis of experience and qualifications as a practitioner of his/her profession. The Engineer does not guarantee that proposals for construction, construction bids, or actual project construction costs will not vary from Engineer's estimates of construction cost.

12. It is assumed that an As-built survey and submittal of aeronautical data to Airports GIS (AGIS) will not be required for the Airport Beacon and AWOS.

Additional Services

The following items are not included under this agreement but will be considered as extra work:

- Redesign for the Sponsor's convenience or due to changed conditions after previous alternate direction and/or approval.
- Submittals or deliverables in addition to those listed herein.
- If a project audit occurs, the Engineer is prepared to assist the Sponsor in gathering and preparing the required materials for the audit.
- Serving as an expert witness for the Owner in any litigation, surety claim, contractor bond activation, or other proceeding involving the project.
- Additional or extended services during construction made necessary by extension of contract time, non-concurrent work, or changes in the work.
- Legal, surety, or insurance support, coordination, and representation.

Extra Work will be as directed by the Sponsor in writing for an additional fee as agreed upon by the Sponsor and the Engineer.

External Announcement:

San Juan County receives funding to support economic mobility of residents

We are excited to announce that San Juan County has been selected as a member of the International City/County Management Association ([ICMA](#))’s Economic Mobility and Opportunity (EMO) Cohort! ICMA is a professional local government organization that provides leadership, innovation, ethics, and management best practices to local government professionals across the globe.

As a member of the cohort, San Juan County will receive a \$30,000 grant to advance local activities designed to boost upward mobility for our residents. Support to the International City/County Management Association to make the work possible (comes from the [Bill & Melinda Gates Foundation’s Economic Mobility and Opportunity \(EMO\) program](#)). Our efforts over the next several months will focus on pathways to public administration careers for Native Americans in San Juan County, Utah. Through this program, a consultant will be acquired to conduct an employment study, which will include several community and intergovernmental meetings. Our long-term goal is to improve the economic mobility of residents and the ethnic diversity in key leadership roles within all governmental entities throughout San Juan County.

In addition to supporting our local work, a team of officials and staff will have opportunities to meet with our peers from local governments working on similar issues as well as technical experts in this field. Through participation in this cohort, we look forward to learning more about drivers of mobility and opportunity and what is working in terms to move the needle for the security, health, and welfare of vulnerable residents in communities across the country.

We will share more about ways for community members to engage with this effort as the work unfolds. For now, please join us in celebrating San Juan County as well as our local government peers on taking this important step towards increased economic mobility for our residents:

1. City of Beloit, Wisconsin
2. Chesterfield County, Virginia
3. City of Dubuque, Iowa
4. El Paso County, Texas
5. City of Grand Island, Nebraska
6. City of Gresham, Oregon
7. City of Meadville, Pennsylvania
8. City of Morgan Hill, California
9. San Juan County, Utah
10. Town of Tarboro, North Carolina

For more information on the initiative, visit the ICMA website at [icma.org/emo](https://www.icma.org/emo).

Economic Mobility and Opportunity Cohort Scope of Work

1. Project Title
San Juan County and Governmental Entities Inclusive Employment Study
2. Primary goal(s) of the project – What is the community looking to accomplish related to local economic mobility and opportunity through this subgrant and time period?

Our overall goal is to improve the diversification in government sector jobs here in San Juan County. This project will establish a clear path for Native Americans to become educated on opportunities that exist for employment in government sector jobs at an early age in anticipation that those students will make it a goal of being employed by the government sector careers which in the end will also increase the ethnic diversity in key leadership roles and careers here in San Juan County. Through stakeholder events at the local community schools, we will work to discover hidden barriers to entry for government sector jobs for Native Americans in San Juan County.

The efforts of this study and implementation plan will take multiple years to reach the final goal but if we begin these implementation efforts at a high school and collegiate level then those graduates have an idea of how they can help their communities by joining these local workplaces and government positions that typically pay higher wages than the main tourism industry.

3. Project summary (what will funds be used to cover)

Funds will be used primarily on hiring a consultant to assist us in these efforts meeting with tribes and ethnic groups. Some funds will be used for implementation efforts, brochures and recruitment materials for future use.

4. Anticipated output(s) and outcome(s) of the project

We will begin the initial phase by meeting with students at a primary/secondary education level to explore interests, to understand levels of interest and barriers to entry at an early age. Outcomes will hopefully produce a list of potential barriers that we need to be aware of in our efforts to recruit more Native Americans to government sector jobs. This will give us a better understanding of the barriers (knowledge, skills, and abilities) impeding tribal citizens from seeking and securing public service employment.

The initial phase of this project will include meeting with the community schools and the Utah State University to review course curriculum to see what opportunities they provide to assist us with orienting our youth towards government sector employment.

Discussions will take place with college-age students to gain an understanding of their interests and to establish what needs to be provided at that age to direct our students to local government sector jobs.

Second phase Interviews will be conducted with governmental entities exploring what courses could help students in shaping ease of entry to government positions, such as management, finance, range management, hospitality, marketing, biology, and other courses to align school curriculum or possibilities of changing school curriculum to add course that directly match our community and government sector positions.

Once these initial and second phase meetings are completed and data collected from those initial engagements, we will establish an overall roadmap to integrate and provide an overall way-forward for our youth and what we need to do as governmental entities at a higher level to establish the educational infrastructure that will help direct our youth into these available jobs. As barriers have been discovered, this phase will expand on those barriers and create a strategy to begin addressing those challenges.

The final implementation phase will include an education piece that will be provided to students at the local schools to help promote government sector opportunities in both their education and future employment.

5. Anticipated Timeline – please briefly note expected monthly activities/milestones (program completion: September 29, 2023)

Once contracted, the RFP would be issued directly thereafter. Once a contract with the consultant is executed we would begin establish meetings at the local Navajo Nation chapter and Ute tribal chapters schools. Chapter discussions are routine for us and they meet monthly as a group. There are 7 Navajo Nation chapters and 1 Ute tribe chapter.

The first phase would roughly take 3 months.

Second phase meetings in the next three months need to take place with all of the governmental entities to discover all potential needs and opportunities. Communication will take place with Utah State University, located in Blanding, Utah to establish potential educational resources and possible courses in Public Administration.

The Consultant will then be tasked in the next 3 months with compiling the information, data and producing an implementation plan for approval at the local government levels.

The final 3 months will be used to present the way forward plan back to the entities and schools establishing the marketing efforts to begin the educational piece, help reduce or eliminate barriers and set students on a trajectory of potential employment and career opportunities in Government.

**SAN JUAN COUNTY UTAH
RESOLUTION NO 2023-02**

A RESOLUTION ENCOURAGING THE STATE OF UTAH TO RECOGNIZE THE NAVAJO NATION ROAD N35 AS A TRANSPORTATION PRIORITY FOR SAN JUAN COUNTY AND THE REQUEST FROM THE NAVAJO UTAH COMMISSION SEEKING THIS ROAD TO BE DESIGNATED AS A UTAH HIGHWAY

WHEREAS, on February 14, 2023, the Navajo Utah Commission adopted Resolution NUCFEB-907-23 “Requesting San Juan County to recognize N35 (Red Mesa Road) as a Transportation Priority in the County and to assume an active role in determining the feasibility of seeking State Road designation for N35 in collaboration with Navajo Division of Transportation and the BIA”; and

WHEREAS, the Navajo Utah Commission of the Navajo Nation Council is comprised of members of each of the 7 Chapters in San Juan County; and

WHEREAS, Resolution NUCFEB-907-23 requests that the County “nominates [to the State] certain roads in the County for designation as State roads if certain requirements are satisfied”; and

WHEREAS, San Juan County supports the request for N35, which is used as a trucking corridor and well as a high traffic road leading to Montezuma Creek down to Arizona Highway 160; and

WHEREAS, San Juan County requests that the possibility of this route be added to the Utah Department of Transportation’s transportation plan for future highway possibilities; and

WHEREAS, San Juan County requests that the Governor of Utah, Spencer Cox, and His Office prioritize N35 as a possible State of Utah Highway.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of San Juan County Commissioners **PASSED, ADOPTED, AND APPROVED** this Resolution on this 18th day of April 2023, by the following vote:

Those voting aye:

Those voting nay:

Those absent or abstaining:

BOARD OF SAN JUAN COUNTY COMMISSIONERS

Bruce Adams, Chair

ATTEST:

Lyman Duncan, Clerk/Auditor

####