

PLANNING COMMISSION MEETING

117 South Main Street, Monticello, Utah 84535. Commission Chambers October 14, 2021 at 6:00 PM

AGENDA

San Juan County Planning Commission Meeting

Thursday, October $14 \cdot 6:00 - 9:00$ pm

Google Meet joining info

Video call link: https://meet.google.com/wma-afjh-gbg Or dial: (US) +1 727-877-8458 PIN: 489 854 957#

More phone numbers: https://tel.meet/wma-afjh-gbg?pin=5790317904712

GENERAL BUSINESS

Welcome / Roll Call

Approval of Minutes

- 1. Approval of Minutes for the September 9, 2021 PC Meeting
- 2. Approval of Minutes for August 19, 2021 San Juan County Planning Commission Work Meeting ACTION

PUBLIC COMMENT - Time reserved for public comment on items or issues not listed on the agenda.

ADMINISTRATIVE ITEMS

- 3. Turkey Trot Estates Phase 1 lot 4 Amended, Nick Smith
- 4. The Ranches at Elk Meadows, Amendment no. 2, Brad Bunker, Bunker Engineering
- 5. Wolf Springs Ranch CUP Application, Brian Ballard ACTION

LEGISLATIVE ITEMS

- 6. Overnight Accommodations Overlay Application, Tom Balsley
- 7. SITLA PC Zone Plan Application ACTION

BUILDING PERMIT(S) REVIEW

ADJOURNMENT

WORK MEETING

8. Draft Zoning Ordinances DISCUSSION

ADJOURNMENT

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice



PLANNING COMMISSION MEETING

117 South Main Street, Monticello, Utah 84535. Commission Chambers September 09, 2021 at 6:00 PM

MINUTES

GENERAL BUSINESS

Welcome / Roll Call

Commission Chair Schafer called the meeting to order at 6:07 pm.

PRESENT

Chairman Trent Schafer
Commissioner Lloyd Wilson
Commissioner Cole Cloward
Commissioner William Johnston
Commissioner Melvin Nelson
Commissioner Cody Nielson

ABSENT

Commissioner Leah Shrenk

Approval of Minutes

1. Approval of Minutes for August 12, 2021 San Juan County Planning Commission Meeting

Time stamp 1:48 (Audio)

With a minor change to item #4, a motion to approve the minutes made by Commissioner Wilson, Seconded by Commissioner Cloward.

Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner Johnston, Commissioner Nelson, Commissioner Nielson

2. Approval of Minutes for August 19, 2021 San Juan County Planning Commission Work Meeting

Motion to approve the owrk meeting minutes was made by Commissioner Cloward, Seconded by Commissioner Wilson.

Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner Johnston, Commissioner Nelson, Commissioner Nielson

PUBLIC COMMENT - Time reserved for public comment on items or issues not listed on the agenda.

David Ure, Director of the State Institutional Trust Land Administration (SITLA): SITLA has an application before the PC, and has been working on this project for four and half years. Wanted to come down and learn for himself the status of the application.

Lloyd Wilson made comment about commercial zone in Spanish Valley that falls into the overnight accommodation overlay. Existing overnight accommodations are now non-conforming. We will look into this further to be discussed at a later date.

ADMINISTRATIVE ITEMS

3. Lonesome Left Estates Amendment No. 4, Scott Burton, Planning and Zoning Administrator

Time Stamp 14:13 (audio)

Motion to approve the subdivision was made by Commissioner Nielson, Seconded by Commissioner Nelson.

Voting Yea: Chairman Schafer, Commissioner Cloward, Commissioner Johnston,

Commissioner Nelson, Commissioner Nielson

Voting Abstaining: Commissioner Wilson

4. White Rock Resort Conditional Use Permit Application, Lex Ence

Time Stamp 19:00 (Audio)

Glamping resort with 88 total units including camping sites, a check-in station and employee housing.

The following conditions were placed on the approval of the condition use permit:

- Must provide road maintenance and mag chloride dust control as determined by the San Juan County Road Department for the section of the county road used to access this development
- Must comply with the public water system requirements for water storage and pressure for fire suppression standards
- Must comply with any state or federal fire restrictions
- Must comply with all building permit requirements
- Must comply with San Juan County Health Department requirements and Utah state water system requirements.
- Must comply with San Juan County business license requirements

Motion to approve the conditional use permit with these conditions was made by Commissioner Nielson, Seconded by Commissioner Wilson.

Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner

Johnston, Commissioner Nelson, Commissioner Nielson

5. Monticello College CUP Application, Shannon Brooks

Time Stamp 29:19 (Audio)

Planning to build a 1600 sq. ft. bunk house for student housing to be occupied April - November.

Approval of the conditional use was made with the following conditions:

- Gain certificate of occupancy on the Lyceum building by December 31, 2021

Motion to approve with the conditions was made by Commissioner Nielson, Seconded by Commissioner Wilson.

Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner Johnston, Commissioner Nelson, Commissioner Nielson

6. Wolf Springs Ranch CUP Application, Brian Ballard

Applicant did not attend. Item was skipped.

LEGISLATIVE ITEMS

7. SITLA PC Zone Application and Preliminary Community Structure Plan

Time stamp 46:33 (audio)

PC Chair Schafer explained the need to get public input on this application before we recommend this to the County Commissioners for approval.

Elise Erler explained that the main change is the size of the development. The current application is smaller than the previous application that was recommended to the Board of County Commissioners, and subsequently denied.

There was much discussion about SITLA's application, and the need to preserve space for transportation infrastructure, the need to agree on conditions and limitations with SITLA, flood plain mapping, floor area ratio, affordable housing, open space, etc.

After a lengthy discussion, no action was taken.

Commissioner Johnston left the meeting

BUILDING PERMIT(S) REVIEW

8. Building Permit List

Time Stamp 1:51:36 (audio)

PC members reviewed the building permit list.

ADJOURNMENT

Time Stamp 1:53.24

Motion to adjourn was made by Commissioner Wilson, Seconded by Commissioner Cloward. Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner Nelson, Commissioner Nielson

WORK MEETING

Commissioner Nelson left the meeting

Motion to enter the work meeting was made by Commissioner Wilson, Seconded by Commissioner Cloward.

Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner Nielson

9. Draft Zoning Ordinance DISCUSSION

Motion to postpone the work meeting was made by Commissioner Wilson, Seconded by Commissioner Cloward.

Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner Nielson

ADJOURNMENT

Motion to adjourn the work meeting was made by Commissioner Wilson, Seconded by Commissioner Nielson.

Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Cloward, Commissioner Nielson

APPROVED:		DATE:	
_	San Juan County Planning Commission		



PLANNING COMMISSION WORK MEETING

117 South Main Street, Monticello, Utah 84535. Commission Chambers September 16, 2021 at 6:00 PM

MINUTES

Welcome / Roll Call

AGENDA ITEMS

- 1. SITLA PC Zone Plan Application
 - PC Discussed SITLA's PC Zone Plan Application, no action was taken.

San Juan County Planning Commission

2. Draft Zoning Ordinances

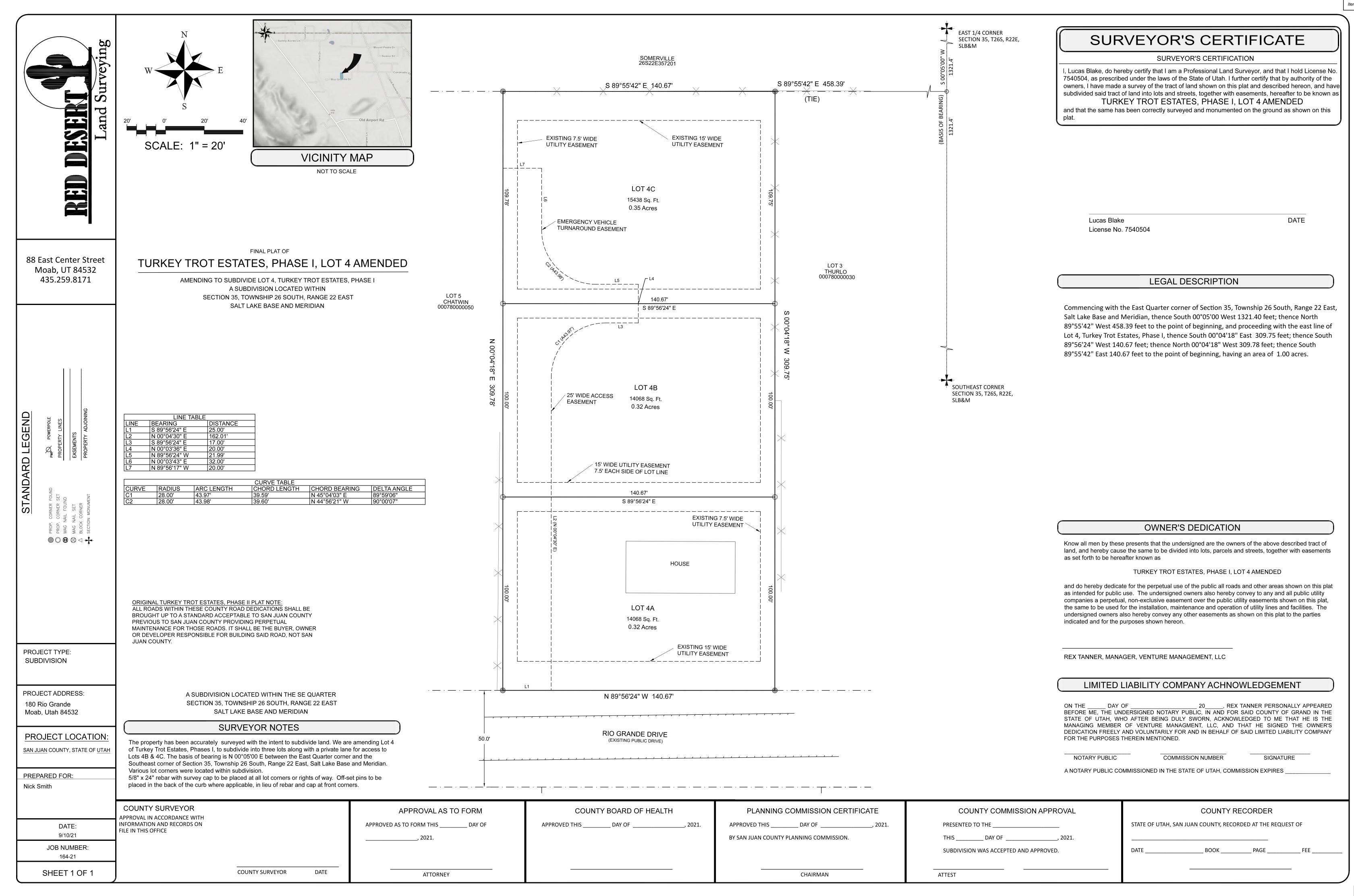
PC Discussed the draft RV Park Chapter, and Residential Chapter no action was taken.

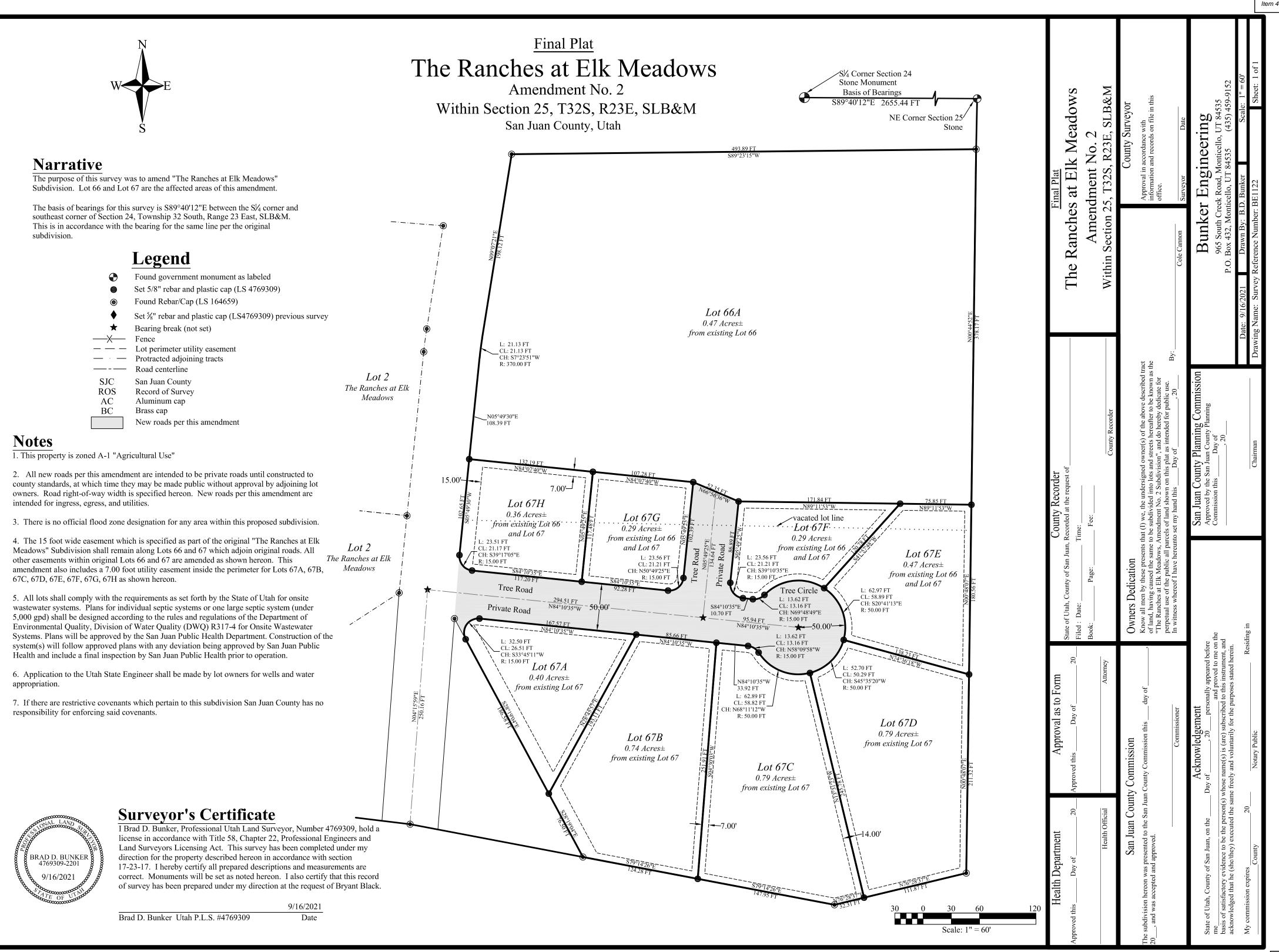
ADJOURNMENT

APPROVED:

Motion to adjourn was made by Commissioner Nielson, Seconded by Commissioner Wilson.
Voting Yea: Chairman Schafer, Commissioner Wilson, Commissioner Johnston, Commissioner Nielso

DATE:





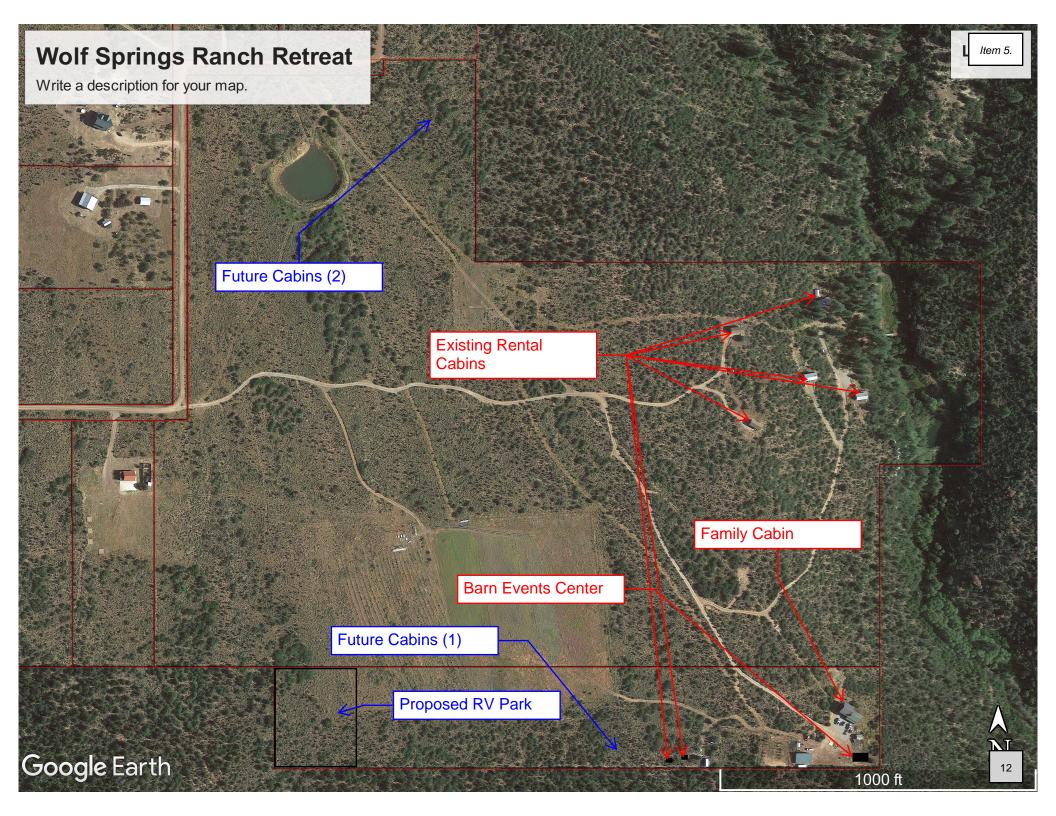
Recieved 8/2/2021

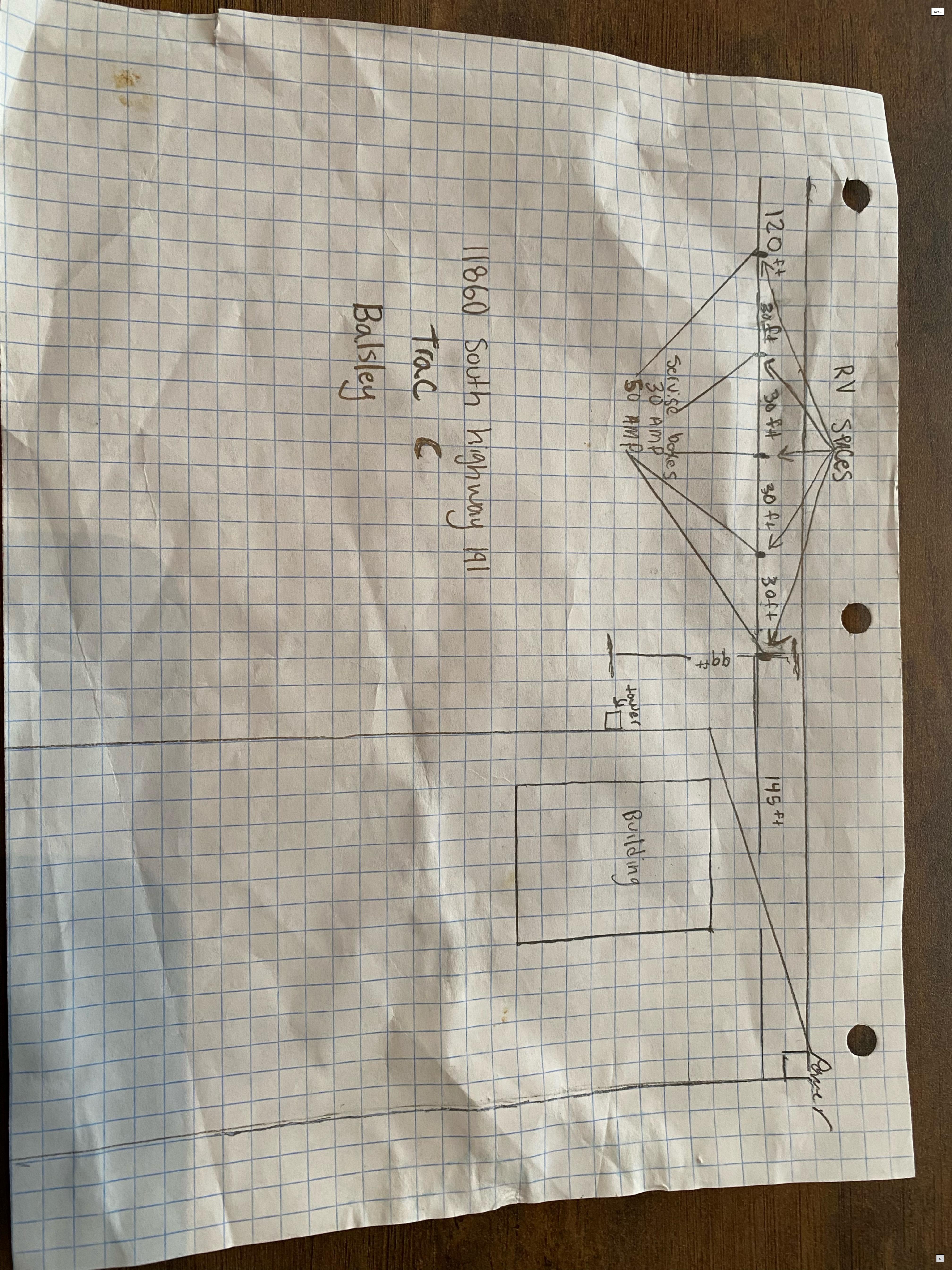
SB Item 5.

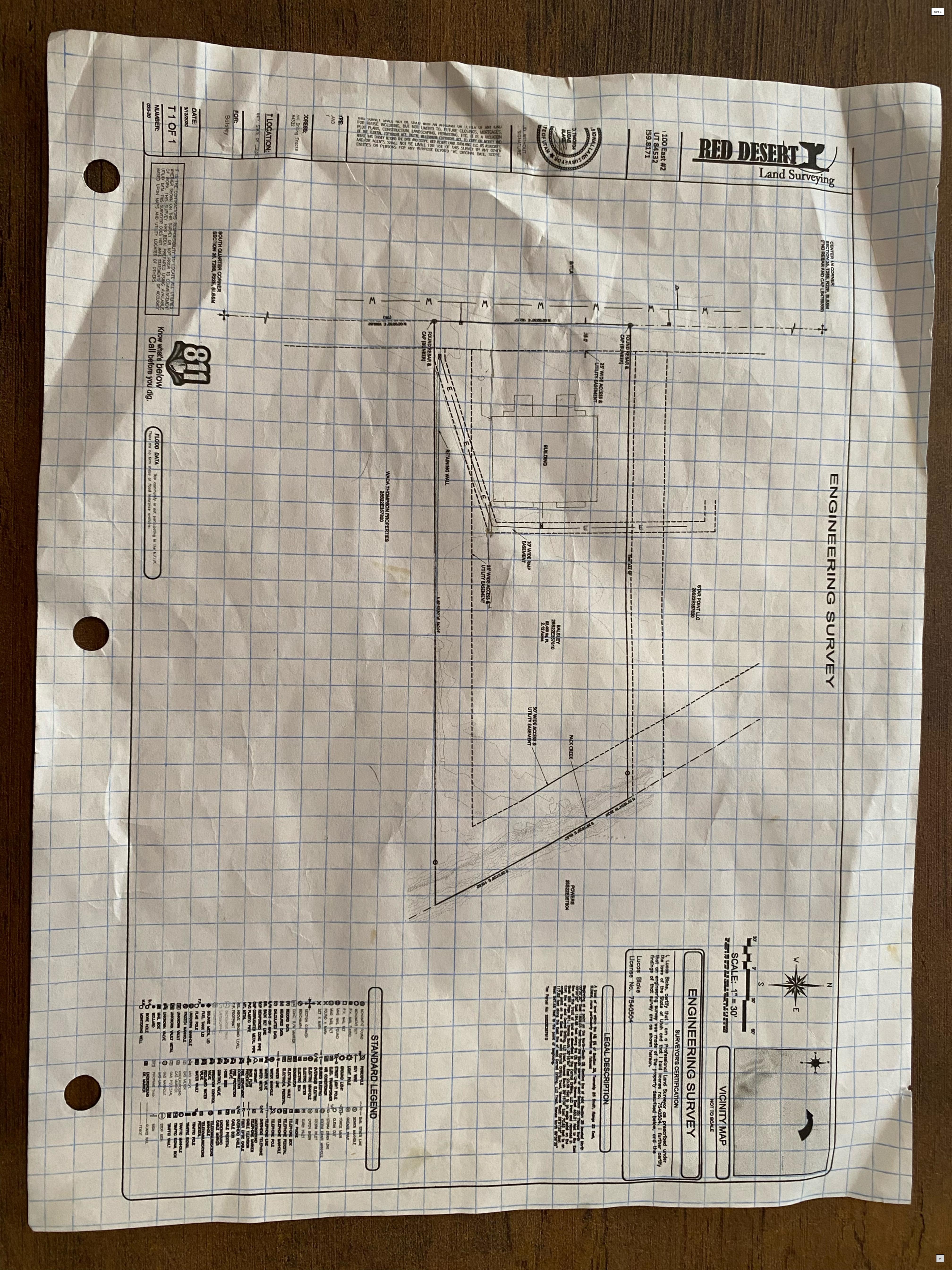
SAN JUAN COUNTY CONDITIONAL USE PERMIT APPLICATION

Type of Application (check all that apply): **New Construction** Land Use Change Addition X Appeal Subject Property Location or Address: 1000 East Total. Parcel Identification Number: 28525 & 1154 Parcel Area: 104.77 Acre. Current Use: Floor Area: Zoning Classification: MU-1 Applicant ALLARI Name: Mailing Address: City, State, 84532 LOAR ZIP: Daytime Phone #: 435-260-8337 Fax#: Wolfsprings cabins @gmall.com Email Address: Wolf Springs cabins @ qmail. Com Business Name (If applicable): Wolf Springs Property Owner's Name (If different): Property Owner's Mailing Address: City, State, ZIP: Daytime Phone #: Fax#: Describe your request in detail (use additional page(s) if necessary: Discus Date: 8-2-21 Authorized Signature:

Property Owner's Affidavit			
sworn, depose and that I (we) am (are) the current of application; that I (we) have read the application are familiar with its contents; and that said contents are my personal knowledge.	nd attached plans and other exhibits and are		
Owner's Signature	Owner's Signature (co-owner if any)		
State of Utah) : County of San Juan)			
Subscribed and sworn to before me this 2nd day of August , 2021. Megan Hailey Gallegos Megan Hailey Gallegos			
Notary Public, State of Utah Commission # 709749 My Commission Expires December 23, 2023	Notary Public Residing in Mont(CIID Utah My Commission expires: 12/23/2021		









STAFF REPORT

MEETING DATE: October 14, 2021

ITEM TITLE, PRESENTER: SITLA PC Zone Plan Application ACTION

RECOMMENDATION: Recommend to Board of Commissioners for approval

SUMMARY

The State Institutional Trust Lands Administration (SITLA) has submitted a PC Zone Plan and Preliminary Community Structure Plan for 1864 acres in Spanish Valley located in northern San Juan County. The development is named South Valley Community.

HISTORY/PAST ACTION

The application was received via email on August 20, 2021, and placed on the agenda for the September 9, 2021 Planning Commission agenda as a discussion item. The Planning Commission also discussed the application in their work meeting on September 16, 2021. One comment was received by email, and has been attached. Public comment made in the meeting on September 16 was discussed with the Planning Commission during the meeting.

Based on the discussion during the above referenced meetings and the public comment received, here are the recommended conditions from staff for the Planning Commission to consider when making their recommendation to the Board of County Commissioners.

Recommended Conditions:

- 1. The assumed percentages of open public space in table 2 on page 9 of the PC Zone Plan will have a permanent open space easement on and over open spaces to ensure the open space remain perpetually. 30% of 1864 acres is 559 acres of easements.
- 2. Any storm water drainage and or retention infrastructure may count as open space only on agreement with the county.
- 3. On any designated four way intersection that includes US Hwy 191, no permanent structure may be located closer than 66 ft. from the center of the intersecting county road. This applies to an area 100 ft. measured perpendicularly along the county road from the edge of UDOT's right of way easement on US Hwy 191. This is the county's determination as to what constitutes adequate space for future intersection infrastructure. This is based on the preliminary transportation analysis on map 4 on page 14 of the Preliminary CSP.
- 4. Land protected for future traffic impact is not considered as open space.
- 5. Development in the HC zone along Hwy 191 must develop the frontage road congruent/concurrent/in occurrence with the development.

- 6. Preserve the 90 ft. right of way along Spanish Valley Drive as designated on figure 1 on page 16 of the Preliminary Community Structure Plan.
- 7. Storm water drainage system shall be developed in concert with road development to ensure proper design. The storm water drainage system should account for future upstream development.
- 8. Any vested right under the existing zoning ordinance pertaining to the PC Zone process shall extend for three years or in accordance with any development agreement entered into with the county. Any development not initiated within the three years shall be subject to any change in zoning law initiated by the state, the county, or a municipality that has come into existence. If a development agreement has been entered into within the three years, the terms of that agreement shall govern. If a municipality has come into existence, any development agreement must be made with the new municipality. If a new municipality has created new zoning, or the county has created new zoning, any development not initiated within three years, cannot be claimed as a prior permitted or prior non-conforming use. The three year vested right grace period begins with approval of the PC Zone Application by the Board of County Commissioners.
- 9. All developed roads and developments around existing roads, the developer is required to surface the road in either asphalt, concrete or engineered stone equivalent.
- 10. If there is a significant design change from the Community Structure Plan because of economic, environmental or other factors, any Development Agreement will not be approved until step two has been reapproved.
- 11. Density in developments where there is not a public water and sewer system may not exceed Type II density as outlined in the existing Spanish Valley Residential District (SVR) subordinance Table 1-2. In areas currently serviced by a public water and sewer system, the densities proposed in the current PC Zone Application are allowed only as permitted by the water and sewer service provider.
- 12. In response to comments made to members of the community, any development application that would trigger a conditional use process for a zone where that use is typically located shall comply with and follow the conditional use process in effect at the time the application for the use is received.
- 13. The primary goal of the development in the Spanish Valley area is for long term permanent primary residents. This should be the primary goal of any development, uses and development agreements will be scrutinized under that primary goal.

SAN JUAN COUNTY PLANNING & ZONING COMMISSION

PC Zone Plan Application: South Valley Community

Conceptual conditions for PZC recommendation

Suggestion: These conceptual conditions allow PZC to preserve its concerns for future steps in the multi-step approval process of Community Structure Plan ("CSP"), development agreement, project/site plans, and subdivision plat

<u>Transportation</u> (on applicant property)

- Right of Way ("ROW")
 - Preserve adequate ROW widths to accommodate future growth (as conceptually illustrated in the Preliminary CSP)
 - Include road cross sections and ROWs in CSP
- Access to US-191 (controlled by UDOT)
 - Frontage roads:
 - Preserve adequate ROW
 - Construction timing as needed to serve adjacent development
 - Cross-street intersections (Old Airport Rd, new road, Kens Lake Cutoff Rd):
 - Preserve adequate ROW for frontage road intersections and possible grade-separated intersections
 - Spanish Valley Drive (Main Street):
 - o Preserve adequate ROW
 - o Construction timing as needed to accommodate development and traffic

Land uses (on applicant property)

Suggestion: Retain flexibility for developer and PZC to respond to changing market conditions

- Phases
 - Address residential phasing in Development Agreement
 - Generally develop from north to south
 - Generally complete one residential phase, including parks and open space, before moving to the next residential phase

Residential

- Mixed use in Neighborhood Centers
 - Vertical mixed use (residential above ground-floor commercial)
 - Horizontal mixed use (residential and commercial in separate buildings)
- Central Development Areas
 - Higher Density: Multifamily (townhomes, apartments and other attached-unit buildings)
 - Lower Density: Primarily single family; lot sizes increase with distance from Neighborhood Centers
- Affordable housing a variety of financially attainable types of housing including statemandate requirements
- Market-rate housing is otherwise assumed
- Parking ensure adequate parking for a variety of users
 - Include shared parking (overlap users with different times of use)

• <u>Commercial</u>

- Neighborhood commercial in two Neighborhood Centers
 - Cluster smaller retail shops, restaurants, office, and other community services (including a grocery store) along or close to Spanish Valley Drive (Main Street)
- Higher-intensity commercial uses limited to US-191 corridor

Flex areas

- Commercial and/or specialty residential uses
- Market-driven timing for the development of each building
- Schools (controlled by local school district)
 - Identify general locations (placeholders) for each level of school

Open Space

- Install improved (landscaped) parks in conjunction with surrounding residential development
- Convey improved and native open spaces to appropriate entities
 - o Entity will be determined by type and size of each open space
 - o Examples include local jurisdiction, recreation district, HOA, non-profit, etc.

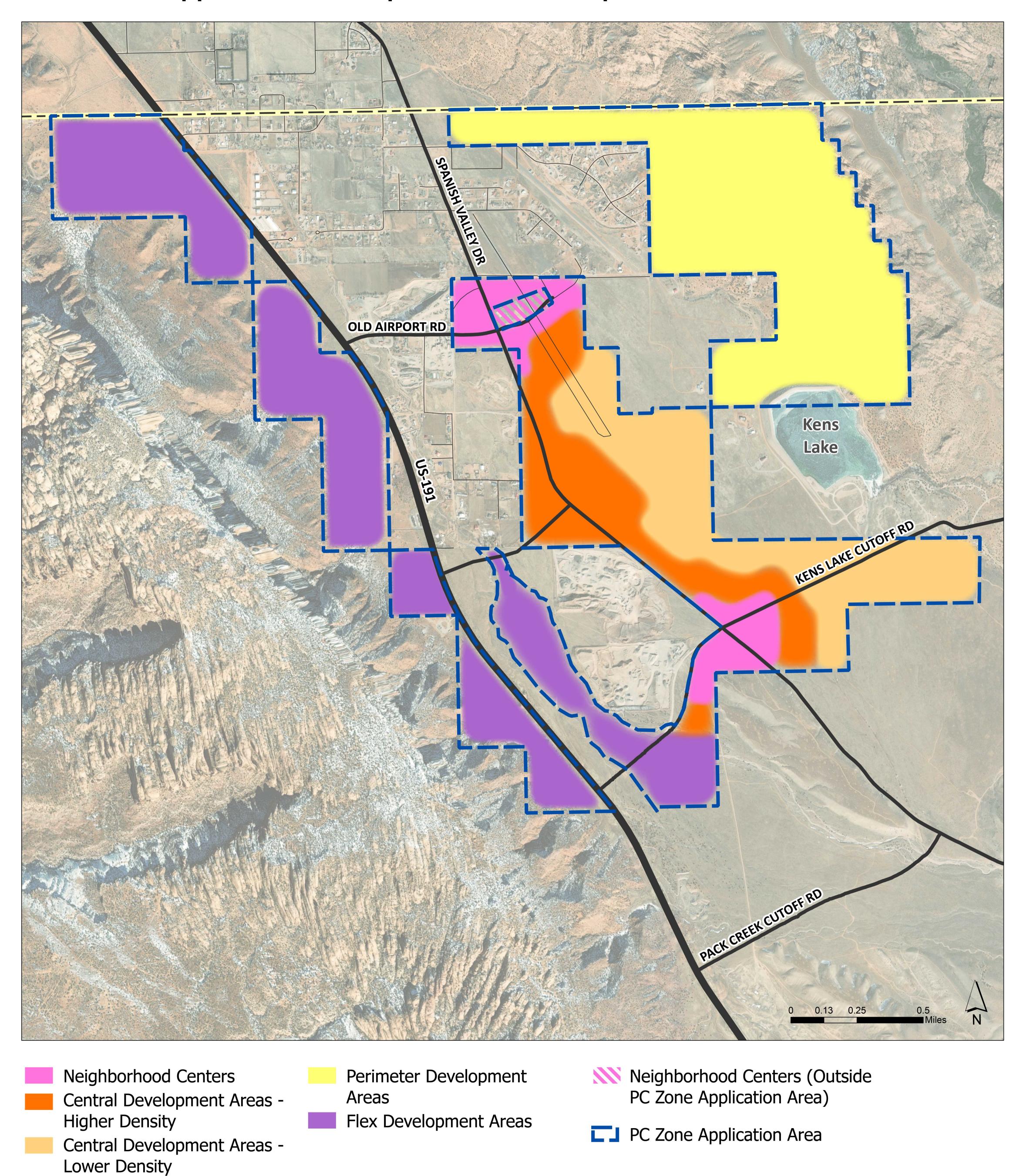
Infrastructure (on applicant's property)

Suggestion: Generally constructed by developer and transferred to applicable jurisdiction

- Culinary water lines, sanitary sewer lines, storm drainage system
 - Other utilities (natural gas, power, fiber, telecom, etc) owned by private companies
- Sized to accommodate all SITLA development
- Upsize as needed to accommodate other future development
 - Cost-sharing agreements (as needed to fund and/or reimburse upsizing costs)
- Preserve adequate utility easement widths

Conceptual Visualization of Spanish Valley Land Use

in PC Zone Application in Response to PZC Request





PC Zone Plan Application

1 message

Andrew Austin

Thu, Sep 16, 2021 at 2:26 PM

To: "Burton, Scott" <sburton@sanjuancounty.org>

Hi Scott,

I just had a few comments that I wanted to get to you before tonight's P&Z work meeting.

First of all, Am I correct in assuming that within the proposed PC Zone application there are three distinct districts: PC District, Highway Flex District, and Business Flex District?

If that's right, are the BF and HF Zones bound by the map that outlines the exact boundary of these districts?

Also, in reviewing the PC District Ordinance from the adopted ordinances, I came up with a question about Conditional Uses. The ordinance states that "the approved PC Zone Plan or Community Structure Plan may include provisions for specific land uses identified as either a permitted or a conditional use" (p.18 PC District Ordinance) Up until this point, I haven't seen any conditional uses listed in the Zone Application or CSP. When will we see any additional conditional uses?

Another item of concern is the verbiage on p.40 of the Community Structure Plan. It states one of the uses in the Perimeter Neighborhood Development Area is to be "resort". To me "resort" sounds like overnight accommodations which shouldn't be allowed, even conditionally, outside of the districts governed by the Overnight Accommodations Overlay. My suggestion would be to have the "resort" stated use for the Perimeter Neighborhood Development Area removed from the PC Zone Application.

Thanks,

Andrew Austin Austin Solar, LLC