



LIBRARY BOARD MEETING - JANUARY 22, 2026
Virtual Meeting: <https://meet.google.com/fyy-hghn-vpk?hs=122&authuser=0>
January 22, 2026 at 5:30 PM

AGENDA

CALL TO ORDER

1. Invocation
2. Current Meeting Minutes Assignment by Library Board Chair Brooks

ROLL CALL

3. Roll Call Presented by Chairperson Brooks

APPROVAL OF MINUTES

4. Library Board Meeting - October 23rd Minutes for Approval by Brooks

PUBLIC COMMENT

ITEMS FOR DISCUSSION

5. Discussion Rental Room Use

BUSINESS/ACTION

6. Library Board Leadership Vote
7. Grant for Approval

LIBRARY DIRECTOR REPORT

8. Presented by Perkins, Library Director / Blanding Librarian
9. Statistics
10. Financial Reports for the Library System

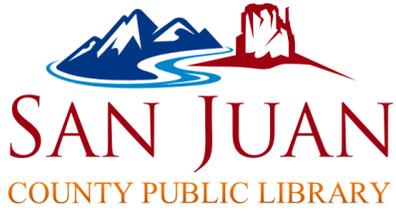
ASSISTANT DIRECTOR REPORT

11. Presented by Wood, Assistant Director / Monticello Librarian

LIBRARY CHAIR REPORT

ADJOURN

****In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice****



ROLL CALL

ITEM TITLE: Roll Call Presented by Chairperson Brooks

Trustees

Annette "AJ" Myers

Heather Lynn

Jackie Jeppson

Lucille Cody

Marjorie Haun-Storland

Marlene Huckabay

Shannon Brooks, Chair

Zak Podmore

Commissioner Silvia Stubbs

Library Director Nicole Perkins

Assistant Library Director Mikaela Ramsay

Chief Administrative Officer Mack McDonald



LIBRARY BOARD MEETING - OCTOBER 23, 2025 | BUDGET MEETING

Virtual Meeting: <https://meet.google.com/twa-iqvk-aqv?authuser=0>
October 23, 2025 at 5:30 PM

MINUTES

CALL TO ORDER – 5:33 pm

1. Invocation

Haun-Storland led the invocation, expressing gratitude for the opportunity to serve the county through the library system.

2. Current Meeting Minutes Assignment by Library Board Chair Brooks

Lynn agreed to the Secretary position for the San Juan County Library Board meetings.

ROLL CALL

3. Presented by Library Board Chair Brooks

Trustees

Annette “AJ” Myers – present
Heather Lynn – present
Jackie Jeppson – absent
Lucille Cody – present
Marjorie Haun-Storland – present
Marlene Huckabay – present
Shannon Brooks, Chair – present
Zak Podmore – present

Commissioner Silvia Stubbs – present
Library Director Nicole Perkins – present
Assistant Library Director Mikaela Wood – present

APPROVAL OF MINUTES – 5:35 pm

4. Library Board Meeting - August 28, 2025 Minutes for Approval by Brooks

Perkins and Dr. Brooks noted minor issues, including misspellings. Wood confirmed these were AI-generated minutes and offered to make the necessary edits before Dr. Brooks signed them. The motion to approve the minutes was made by Huckabay, seconded by Myers, and passed unanimously.

PUBLIC COMMENT – 5:38 pm

Dr. Brooks opened the floor for public comments but, after repeated inquiries and a reminder for muted attendees to unmute, confirmed that no members of the public wished to speak. The public comment section was then closed.

BUSINESS/ACTION – 5:39 pm

Perkins requested to amend the agenda to include the 2026 calendar, which had been inadvertently omitted. Myers made a motion to amend the agenda to include the 2026 schedule, which Cody seconded. The motion passed unanimously, and Perkins confirmed the schedule would be emailed to all attendees.

5. Grand County Contract | ILA Grand County Public Library (GCPL) and San Juan County Library (SJCL) 2026-2030 with the Pack Creek edit

Perkins reviewed the contract from the GCPL, see pages 11-14 of the meeting packet.

Perkins provided an update on the contract with Grand County, noting that the county accepted a \$7,000 increase, significantly less than the initial \$21,000 request. She highlighted that Grand County would manage patrons with quarterly updates, and the service area was clarified to include Spanish Valley, Bridger, Jack, Browns Hole, Pack Creek Ranch, and Rockland Ranch. Huckabay added that the contract was extended to 2030, with an option for renewal until 2033, which Perkins confirmed.

Dr. Brooks inquired about creating a "slush fund" to cover future increases in the Grand County contract. Perkins explained that while current funds couldn't be carried over year-to-year due to expenditures, a PTIF fund of over \$441,000 existed for large capital improvements. Perkins stated that the only way to save would be to reduce the "unfair percentage" paid for county maintenance, a topic to be discussed further. Perkins also noted that property tax money allocated to the library is routed through the general fund before being returned to the library, leading to questions about whether it can directly roll over into a savings account or must go into the PTIF.

Following the discussion, Dr. Brooks opened the floor for any further questions or concerns regarding the Grand County contract. Hearing none, Haun-Storland moved to accept the contract as written, seconded by Huckabay. The motion passed unanimously, making the contract a "done deal" pending official signatures from both parties' commissioners.

5. Grant for Approval

Perkins presented a \$2,000 grant from the state library, funded by the federal government, which needed board ratification. The grant funds are restricted to well-read books published within the last four years and are distributed among the library branches based on checkouts and population.

After discussion, Dr. Brooks called for a motion to approve the grant. Myers made the motion, and Cody seconded it. The motion passed unanimously.

7. 2026 Budget for Approval

Perkins presented the budget, focusing first on the library staff and operations, excluding maintenance costs. She outlined estimated year-end figures for salaries, wages, and benefits for three full-time and nine part-time employees, as well as FICA, retirement, HSA contributions, and insurance. Perkins then reviewed proposed expenditures for subscriptions, public notice, travel, office expenses, postage, software, computer supplies, auto expenses, and various other categories. She specifically mentioned an increase in collection development due to the Beehive Consortium contract.

Perkins presented a detailed breakdown of maintenance charges for various county buildings from 2020 to 2025. She highlighted a disproportionate increase in maintenance costs for the libraries, noting that the Blanding Library's charge jumped from \$19,466 in 2022 to \$47,676 in 2023, and then to almost \$88,000 in 2024, while other buildings had much smaller percentage increases or even decreases in their budgeted amounts for 2025. Dr. Brooks questioned how these budgets are determined, and Perkins explained that the administration, not the maintenance department head, sets the budget. Perkins shared that she was told it was based on square footage, but confirmed that current figures do not align with this explanation.

Perkins pointed out that the library system is currently paying almost 50% of the county's total maintenance charges, specifically 47%, despite being significantly smaller than other buildings like the public safety building. Dr. Brooks emphasized that the combined square footage of the Monticello and Blanding libraries (approximately 15,000 sq ft) is half that of the public safety building (approximately 31,000 sq ft), yet the libraries are paying twice as much for maintenance. Huckabay and Myers expressed concern and disagreement with these figures, noting that the public safety building, which is much larger and more labor-intensive, is paying significantly less. Perkins stated that the current system is "unsustainable" and emphasized the need to address the disproportionate charges to avoid further financial strain on the library.

Perkins and Wood provided additional historical context regarding the maintenance charges. Perkins noted that in 2020, the Blanding Library was paying almost \$23,000, while the public safety building was almost \$73,000, suggesting a reversal in the proportional costs. Wood added that Peter initially stated costs were based on square footage, but someone later "messed with the percentages," leading to the current discrepancies. Commissioner Stubbs inquired about past cleaning arrangements, and Perkins clarified that while the library had its own janitorial staff in 2020, the maintenance crew (which is the focus of these high charges) has always been a separate entity. Perkins also added that contracting out for building and grounds services in 2024 might have contributed to the increase that year, but costs continued to rise even after the contract ended.

Perkins initiated a discussion about the significant costs of maintenance and custodial services, noting that the library is currently paying a substantial amount despite not contracting out to other companies. Wood presented a financial analysis, highlighting that hiring one full-time maintenance person dedicated to the libraries (Plan A) would save at least \$60,000 annually compared to current spending. They further suggested that a part-time maintenance person (Plan B) working 10 hours a week at each of the two main library buildings could lead to even greater savings of approximately \$108,000 per year while still maintaining two part-time janitors.

Wood asserted that the library budget is currently paying for labor that is being used for other buildings outside the library system, which they consider legally problematic given that the budget is meant to cover only their system. Perkins noted that the library is paying 40% of the maintenance crew's time, but this is not reflected in the services received, citing examples of delayed repairs like a broken ADA door button since February and a broken faucet. Wood further clarified that the library pays 47% of the total labor costs for maintenance, despite these services covering numerous other county buildings.

Wood advocated for a simpler financial arrangement, suggesting the library pay the equivalent of one part-time or, at most, one full-time maintenance person, rather than a percentage of the entire maintenance staff that serves multiple county buildings. They explained that a part-time maintenance person could effectively cover both libraries, handling routine tasks like filter changes and yard work, with occasional larger projects hired out. Wood stressed the importance of simplicity in the payment structure to avoid errors and ensure transparency.

Commissioner Stubbs reported a successful hire for an IT engineer, noting that it was a difficult position to fill due to distance, housing shortages, and competitive work-from-home salaries. Perkins confirmed that she and Wood had met the new IT engineer and planned to send a list of library-specific IT needs once the individual had settled into their role and addressed more urgent departmental needs.

Dr. Brooks expressed concern over the significant financial discrepancy, noting that the libraries, comprising approximately 16,000 square feet, are paying \$139,000 for maintenance compared to \$176,000 paid by all other buildings combined, which collectively span about 70,000 square feet. Dr. Brooks emphasized the board's fiduciary responsibility under Utah code title 9 chapter 7 and title 67, stating that they cannot approve the budget until these discrepancies are resolved and clear answers are provided.

Dr. Brooks clarified that the board needs to pursue answers regarding the maintenance costs due to their fiduciary responsibility, asserting that the current situation is "unfathomable" and "outlandish" if the numbers are correct. Perkins stated their agreement that the issues are not intentional but noted that the library has substantial documentation from the clerk's and treasurer's offices supporting their figures. Perkins proposed that the board approve the portion of the budget they have historically controlled, excluding maintenance, to allow them to proceed with budget meetings in November.

Dr. Brooks urged the board to approve only a portion of the budget, specifically from "subscriptions down to grant expenses" and including the "library board miscellaneous services" of \$2,500, explicitly excluding the maintenance portion. Haun-Storland made a motion to approve the budget excluding all maintenance-related items but including all other items, which Myers seconded. The motion passed, with the board agreeing to approve the specified partial budget.

LIBRARY DIRECTOR REPORT – 5:57 pm

8. Presented by Perkins, Library Director / Blanding Librarian

Perkins reviewed the budget with the board, see pages 28-38

Perkins requests the board to approve expenses on page 28 of the meeting packet to include: subscriptions, public notices, travel, office expenses, postage, software, computer ink, gas/oil/auto, telephone, professional development, education, collection development, miscellaneous supplies, special programs, intergovernmental charges, equipment purchases, contributions to other units (local and state), grant expenses and grants (Children's Book, Borrower Support (ILL), UEN, CLEF.

Perkins reviewed the library maintenance labor expenses for Bluff, Blanding and Monticello, see page 31 of the meeting packet.

Commissioner Stubbs made a suggestion about hiring maintenance employees. Stubbs let the board know that the board is being heard and requests Perkins to present the maintenance labor charts and information to the board.

9. Statistics

10. Financial Reports for the Library System

Perkins provided an update on the current fiscal year's budget, noting that 83.33% of the year has expired, and the library system's budget is currently at 68.45% spent, indicating they are under budget. However, Perkins pointed out that the building portion of the budget is over budget, with Monticello at 84.55% spent and Blanding at 94.49% spent, largely due to the failure to budget for utilities and other building-related expenses by whoever set the budget. Perkins also informed the board about the PTIF (Public Treasurer's Investment Fund) savings of \$441,196, which grows with interest and requires board and commissioner approval for use, typically for large projects.

ASSISTANT DIRECTOR REPORT –

11. Presented by Wood, Assistant Director / Monticello Librarian

Perkins and Dr. Brooks expressed profound appreciation for Wood's diligent work in organizing and charting extensive data regarding the maintenance budget breakdown. They noted that her efforts significantly enhanced the clarity and professionalism of the information, making it easy to read and understand. Dr. Brooks highlighted the immense time investment required, suggesting it could be hundreds of hours, and commended the librarians for their dedication.

LIBRARY CHAIR REPORT – 7:29 pm

The board revisited the 2026 Library Board Meeting dates. Cody made a motion to accept the schedule for 2026, which Huckabay seconded. The motion passed with unanimous favor, officially locking in the schedule. Perkins to email the board 2026 meeting dates.

Brooks suggested we meet one more time so the board can approve the maintenance budget.

ADJOURN – 7:34 pm

****In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk’s Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice****

APPROVED: _____
San Juan County Library Board

DATE: _____

Additional Facilities use

Room rental is available during normal library hours at the Blanding and Monticello branches when room is not being used for library activities, displays, or other library related events. Rental fee is \$15/hour, plus a refundable deposit of \$30 if food and beverage plan to be served. Deposit will be refunded if room is left in the same or better condition it was found before setting up. Cash, check, or cards accepted. Reservations required. Payment due in full before room can be used. Any exceptions must be approved by Librarian of that branch.



STATE OF UTAH CONTRACT

1. CONTRACTING PARTIES: This contract is between the following agency of the State of Utah: **Department of Cultural and Community Engagement, Agency Code: 710, State Library Division**, referred to as **USL** and/or **STATE**, and **San Juan County Library System**, referred to as **GRANTEE**

San Juan County Library System
25 W 300 S
Blanding, Utah 84511-3829

LEGAL STATUS OF GRANTEE
() Sole Proprietor
() Non-Profit Corporation
() For-Profit Corporation
() Partnership
(X) Government Agency

Contact Person: Nicole Perkins
Phone Number: (435) 678-2335
Email: nperkins@sanjuancountyut.gov
Vendor ID # 06866HK

Commodity Code # 99999

2. GENERAL PURPOSE OF CONTRACT: The general purpose of this contract is to provide Community Library Enhancement Funds (CLEF) for the development of local public library services.

3. PROCUREMENT: This contract is entered into as the result of the procurement process on RX# N/A, FY N/A, Bid #N/A, a pre-approved sole source authorization (from the Division of Purchasing) SS# N/A, or other method: Certified Public Library status.

4. CONTRACT PERIOD: Effective Date: 07/01/2025 Termination Date: 06/30/2026, unless terminated early or extended in accordance with the terms and conditions of this contract. Renewal options (if any): N/A. **This Agreement must be returned to USL with all required GRANTEE initials and/or signatures by 02/16/2025.**

5. CONTRACT COSTS: GRANTEE will be paid a **maximum** of \$ 7636 for costs authorized by this contract. Prompt Payment Discount (if any): N/A. Additional information regarding costs: N/A.

6. ATTACHMENTS INCLUDED AS PART OF THIS CONTRACT:

Attachment A - Standard Terms & Conditions for Grants
Attachment B – Scope of Work and Special Provisions
Other Attachments: The following attachments are required documents and are included in the total documentation for Contract, though received at different times during the effective dates of Contract.

- CLEF Final Report

Any conflicts between Attachment A and the other attachments will be resolved in favor of Attachment A.

7. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:
a. All other governmental laws, regulations, or actions applicable to the goods and/or services authorized by this contract.
b. Utah State Procurement Code, Procurement Rules, and GRANTEE’S response to Bid # N/A , dated N/A.

8. Each person signing this Agreement represents and warrants that he/she is duly authorized and has legal capacity to execute and deliver this Agreement and bind the parties hereto. Each signatory represents and warrants to the other that the execution and delivery of the Agreement and the performance of each party’s obligations hereunder have been duly authorized and that the Agreement is

a valid and legal agreement binding on the parties and enforceable in accordance with its terms.
Further, that Contractor is registered with the Utah Department of Commerce and is in good standing.

Item 7.

The parties sign and cause this contract to be executed. This contract is not fully executed until the State of Utah Approving Authorities have signed this contract.

IN WITNESS WHEREOF, the parties sign and cause this contract to be executed.

GRANTEE

STATE

Library Director

Director, State Library Division

Fiscal Officer

N/A - Grant

Director, Division of Purchasing

Date

Director, Division of Finance

Agency Contact for questions during the contract process.

Melanie Boyd
Agency Contact

801.715.6740
Phone Number

801-715-6767
Fax Number

mcwainwright@utah.gov
Email

ATTACHMENT A

STATE OF UTAH STANDARD TERMS AND CONDITIONS FOR GRANTS

1. **DEFINITIONS:** The following terms shall have the meanings set forth below:
 - a. **“Contract”** means these terms and conditions, the Contract Signature Page(s), and all other attachments and documents incorporated by reference.
 - b. **“Contract Signature Page(s)”** means the cover page(s) that the State and Grantee sign.
 - c. **“Grantee”** means the individual or entity which is the recipient of grant money from the State. The term “Grantee” includes Grantee’s agents, officers, employees, and partners.
 - d. **“Non-Public Information”** means information that is deemed private, protected, controlled, or exempt from disclosure under the Government Records Access and Management Act (GRAMA) or as non-public under other applicable state and federal laws. Non-public information includes those records the State determines are protected after having properly received a written claim of business confidentiality as described in Utah Code § 63G-2-309. The State reserves the right to identify additional of information that must be kept non-public under federal and state laws.
 - e. **“State”** means the State of Utah Department, Division, Office, Bureau, Agency, or other state entity identified on the Contract Signature Page(s).
 - f. **“Grant Money”** means money derived from state fees or tax revenues that is owned, held, or administered by the State.
 - g. **“SubGrantees”** means persons or entities under the direct or indirect control or responsibility of the Grantee, including, but not limited to, Grantee’s agents, consultants, employees, authorized resellers, or anyone else for whom the Grantee may be liable at any tier, including a person or entity providing or performing this Contract, including the Grantee’s manufacturers, distributors, and suppliers.

2. **GOVERNING LAW AND VENUE:** This Contract shall be governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Contract shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.

3. **LAWS AND REGULATIONS:** At all times during this Contract, Grantee and all acts performed under this Contract will comply with all applicable federal and state constitutions, laws, rules, codes, orders, and regulations, including applicable licensure and certification requirements.

4. **REQUIRED ACCOUNTING:** Grantee agrees that it shall provide to State the following accounting for all Grant Money received by the Grantee, at least annually, and no later than 60 days after all of the Grant Money is spent:
 - a. a written description and an itemized report detailing the expenditure of the Grant Money or the intended expenditure of any Grant Money that has not been spent; and
 - b. a final written itemized report when all the Grant Money is spent.
 - c. **NOTE: If the Grantee is a non-profit corporation,** Grantee shall make annual disclosures pursuant to the requirements of Utah Code § 51-2a-201.5.

5. **RECORDS ADMINISTRATION:** Grantee shall maintain or supervise the maintenance of all records, receipts and any other documentation necessary to properly account for payments made by the State to Grantee under this Contract, Grantee’s performance of the Contract terms and milestones, and outcomes reported to the State by the Grantee. These records shall be retained by Grantee for at least six (6) years after final payment, or until all audits initiated within the six (6) years have been completed, whichever is later. Grantee agrees to allow, at no additional cost, State of Utah and federal auditors, State Entity staff, and/or a party hired by the State access to all records necessary to account for all Grant Money received by Grantee as a result of this contract and to verify that the Grantee’s use of the Grant Money is appropriate and has been properly reported.

6. **CONFLICT OF INTEREST:** Grantee represents that none of its officers or employees are officers or employees of the State of Utah, unless disclosure has been made to the State.

7. **INDEPENDENT GRANTEE:** Grantee and SubGrantees, in the performance of this Contract, shall act in an independent capacity and not as officers or employees or agents of the State.

8. **INDEMNITY:** Both parties to this agreement are governmental entities as defined in the Utah Governmental Immunity Act (Utah Code Ann. 63G-7-101 et. seq.). Nothing in this Contract shall be construed as a waiver by either or both parties of any rights, limits, protections or defenses provided by the Act. Nor shall this Contract be construed, with respect to third parties, as a waiver of any governmental immunity to which a party to this Contract is otherwise entitled. Subject to and consistent with the Act, each party will be responsible for its own actions or negligence and will defend against any claims or lawsuit brought against it. There are no indemnity obligations between these parties.
9. **EMPLOYMENT PRACTICES:** Grantee agrees to abide by federal and state employment laws, including: (i) Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000e) which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services, on the basis of race, religion, color, or national origin; (ii) 45 CFR 90 which prohibits discrimination on the basis of age; (iii) Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabilities; and (iv) Utah's Executive Order, dated December 13, 2006, which prohibits unlawful harassment in the work place. Grantee further agrees to abide by any other laws, regulations, or orders that prohibit the discrimination of any kind by any of Grantee's employees.
10. **AMENDMENTS:** This Contract may only be amended by the mutual written agreement of the parties, which amendment will be attached to this Contract. Automatic renewals will not apply to this Contract even if listed elsewhere in this Contract.
11. **NONAPPROPRIATION OF FUNDS, REDUCTION OF FUNDS, OR CHANGES IN LAW:** Upon thirty (30) days written notice delivered to the Grantee, this Contract may be terminated in whole or in part at the sole discretion of the State, if the State reasonably determines that: (i) a change in Federal or State legislation or applicable laws materially affects the ability of either party to perform under the terms of this Contract; or (ii) that a change in available funds affects the State's ability to pay under this Contract. A change of available funds as used in this paragraph, includes, but is not limited to, a change in Federal or State funding, whether as a result of a legislative act or by order of the President or the Governor.
12. **WORKERS COMPENSATION INSURANCE:** Grantee shall maintain during the term of this Contract, workers' compensation insurance for all its employees as well as any SubGrantees. Worker's compensation insurance shall cover full liability under the worker's compensation laws of the jurisdiction in which the service is performed at the statutory limits required by said jurisdiction. Grantee acknowledges that within thirty (30) days of contract award, Grantee must submit proof of certificate of insurance that meets the above requirements.
13. **PUBLIC INFORMATION:** Grantee agrees that this Contract and invoices will be public documents, and may be available for distribution in accordance with the State of Utah's Government Records Access and Management Act (GRAMA). Grantee gives the State express permission to make copies of this Contract, related documents, and invoices in accordance with GRAMA. Except for sections identified in writing by Grantee and expressly approved by the State of Utah Division of Purchasing and General Services, all of which must be in accordance with GRAMA, Grantee also agrees that the Grantee's Proposal to the Solicitation will be a public document, and copies may be given to the public as permitted under GRAMA. The State is not obligated to inform Grantee of any GRAMA requests for disclosure of this Contract, related documents, or invoices.
- a. **Grantee** may designate certain business information as protected under GRAMA pursuant to Utah Code Section 63G-2-305 and 63G-2-309. It is Grantee's sole responsibility to comply with the requirements of GRAMA as it relates to information regarding trade secrets and information that should be protected under business confidentiality.
14. **PAYMENT:** The acceptance by Grantee of final payment, without a written protest filed with the State within ten (10) business days of receipt of final payment, shall release the State from all claims and all liability to the Grantee. The State's payment shall not be deemed an acceptance of the Services and is without prejudice to any and all claims that the State may have against Grantee. Unless otherwise stated in this Agreement, the State agrees to pay Grantee in two (2) installments. The first installment will cover 90% of the grant and will be paid upon receipt of an invoice. The second installment will cover the remaining 10% of the grant and will be paid upon receipt of an invoice and the Grantee's final grant

evaluation as outlined in ATTACHMENT B Scope of Work and ATTACHMENT C Library Information and Spending Impact Report.

15. **LEGISLATIVE APPROPRIATION:** Disbursement of grant funds is subject to legislative appropriation. Ongoing appropriations are subject to legislative changes on a year-to-year basis.
16. **RECOUPMENT OF FUNDS:** If state audit findings determine that any funds expended by the Grantee violate the terms of this Agreement, the Grantee shall provide funds to the State sufficient to meet the State's repayment demand(s). The Grantee assumes responsibility for ensuring compliance of all subgrantees. The Grantee is responsible for the repayment of funds expended by any subgrantees which violates the terms of this Agreement. If the Grantee is unwilling or unable to repay the funds, the repayment request amount will become a past due obligation of the Grantee to the State and may be collected as such.
17. **DISCLOSURE OF OTHER STATE FUNDS:** The Grantee agrees to disclose a comprehensive list of all state funds received, including funds received through direct awards, competitive grants, pass-throughs, partnerships, memorandums of understanding, etc.
18. **REVIEWS:** The State reserves the right to perform reviews, and/or comment upon the Grantee's use of the funds set forth in this Contract. Such reviews do not waive the requirement of Grantee to meet all of the terms and conditions of this Contract.
19. **PROHIBITED DISCRIMINATORY PRACTICES:** Grantee understands that, under Utah Code 67-27, no portion of this grant may be used to support required training that promotes discriminatory practices as defined in Utah Code 53B-1-118
20. **ASSIGNMENT:** Grantee may not assign, sell, transfer, subcontract or sublet rights, or delegate any right or obligation under this Contract, in whole or in part, without the prior written approval of the State
21. **NON-PUBLIC INFORMATION:** If non-public Information is disclosed to Grantee, Grantee shall: (i) advise its agents, officers, employees, partners, and SubGrantees of the obligations set forth in this Contract; (ii) keep all Non-public Information strictly confidential; and (iii) not disclose any Non-public Information received by it to any third parties. Grantee will promptly notify the State of any potential or actual misuse or misappropriation of Non-public Information.

Grantee shall be responsible for any breach of this duty of confidentiality, including any required remedies and/or notifications under applicable law. Grantee shall indemnify, hold harmless, and defend the State, including anyone for whom the State is liable, from claims related to a breach of this duty of confidentiality, including any notification requirements, by Grantee or anyone for whom the Grantee is liable.

Upon termination or expiration of this Contract and upon request by the State, Grantee will return all copies of Non-public Information to the State or certify, in writing, that the Non-public Information has been destroyed. This duty of confidentiality shall be ongoing and survive the termination or expiration of this Contract.

22. **PUBLICITY:** Grantee shall submit to the State for written approval all advertising and publicity matters relating to this Contract. It is within the State's sole discretion whether to provide approval, which must be done in writing.
23. **INDEMNIFICATION RELATING TO INTELLECTUAL PROPERTY:** If intellectual property is exchanged in return for the funding set forth in this contract, Grantee will indemnify and hold the State harmless from and against any and all damages, expenses (including reasonable attorneys' fees), claims, judgments, liabilities, and costs in any action or claim brought against the State for infringement of a third party's copyright, trademark, trade secret, or other proprietary right. The parties agree that if there are any limitations of Grantee's liability such limitations of liability will not apply to this section.

24. **OWNERSHIP IN INTELLECTUAL PROPERTY:** The State and Grantee each recognizes that each has no right, title, interest, proprietary or otherwise in the intellectual property owned or licensed by the other, unless otherwise agreed upon by the parties in writing.
25. **WAIVER:** A waiver of any right, power, or privilege shall not be construed as a waiver of any subsequent right, power, or privilege.
26. **ATTORNEY'S FEES:** In the event of any judicial action to enforce rights under this Contract, the prevailing party shall be entitled its costs and expenses, including reasonable attorney's fees, incurred in connection with such action.
27. **DISPUTE RESOLUTION:** Prior to either party filing a judicial proceeding, the parties agree to participate in the mediation of any dispute. The State, after consultation with the Grantee, may appoint an expert or panel of experts to assist in the resolution of a dispute. If the State appoints such an expert or panel, State and Grantee agree to cooperate in good faith in providing information and documents to the expert or panel in an effort to resolve the dispute.
28. **ORDER OF PRECEDENCE:** In the event of any conflict in the terms and conditions in this Contract, the order of precedence shall be: (i) this Attachment A; (ii) Contract Signature Page(s); (iii) the State's additional terms and conditions, if any; (iv) any other attachment listed on the Contract Signature Page(s); and (v) Grantee's terms and conditions that are attached to this Contract, if any. Any provision attempting to limit the liability of Grantee or limits the rights of the State must be in writing and attached to this Contract or it is rendered null and void.
29. **SURVIVAL OF TERMS:** Termination or expiration of this Contract shall not extinguish or prejudice the State Entity's right to enforce this Contract with respect to any default or defect in the Services that has not been cured.
30. **SEVERABILITY:** The invalidity or unenforceability of any provision, term, or condition of this Contract shall not affect the validity or enforceability of any other provision, term, or condition of this Contract, which shall remain in full force and effect.
31. **ENTIRE AGREEMENT:** This Contract constitutes the entire agreement between the parties and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written.
32. **RESERVATION OF IMMUNITIES:** The State does not waive any protection or immunity available to it under any statute, rule, regulation, or constitutional provision. Any conflict between this agreement and any applicable statute, rule, regulation, or constitutional provision shall be resolved in favor of the statute, rule, regulation, or constitutional provision.

(Revision date: 12 July 2024)

Contract between USL and San Juan County Library System CONTRACT

ATTACHMENT B SCOPE OF WORK AND SPECIAL PROVISIONS

This Contract is entered into to provide for the cooperative development of local public library services in accordance with the provisions of Utah Code Ann. §§9-7-201(3), 9-7-205(1)(f) and 9-7-205(2) (LexisNexis 2015).

THEREFORE, the parties agree as follows:

1. **This Agreement must be returned to USL with all required GRANTEE signatures by 02/16/2025.** Any exceptions must be arranged in writing via email to pdensley@utah.gov.
2. The effective dates of Contract shall be from 07/01/2025 through 06/30/2026, unless terminated sooner in accordance with the terms and conditions herein.
3. The amount payable to GRANTEE by USL for the performance of activities outlined in this Agreement shall not exceed \$7636.
4. This Agreement may be terminated with or without cause by either party with 60 days prior written notice. Upon termination of this Agreement, all accounts and payments for services rendered prior to the termination date will be processed according to established financial procedures.
5. Communication between Agreement agencies shall be directed to those individuals appointed by each agency. Any information or other correspondence regarding this Agreement shall be forwarded through the designated contact person. These individuals are as follows:

USL Contact: Melanie Boyd, mcwainwright@utah.gov, 801.715.6740

GRANTEE Contact: Nicole Perkins, nperkins@sanjuancountyut.gov, (435) 678-2335

SCOPE OF WORK:

1. In fulfilling its responsibilities hereunder GRANTEE shall:
 - (a) Comply with the standards for elements of public library service as specified in *Standards for Utah Public Libraries* in effect as of January 1, 2023.
 - i. LOCAL GOVERNMENT SUPPORT: In order to continue to receive CLEF funds in the future, at least 65% of the library's total operating revenues must come from jurisdictional tax revenues in order for the jurisdiction to be eligible for CLEF. (*Standards for Utah's Public Libraries*, Standard #9)
 - (b) Expend CLEF funds only for the following purposes:
 - 1- **Collection Development** (for example: children's materials, digital media materials, online resources, materials in another language, special new collections, enhanced current collections).
 - 2- **Technology For Public Use** (for example: public access computing, library catalogs, online resources, technology training, Wi-Fi, other technology that can be used by patrons).
 - 3- **Programming** (for example: community outreach programs, any programs sponsored by the library, on or off site).
 - 4- **Retrofitting the Library Building for ADA Compliance** (If you plan to use CLEF monies in this category, you MUST contact the grants coordinator before beginning your project.)
 - 5- **Minor capital projects** (for example, updating furniture, carpet, paint, and minor repairs.)
 - (c) **CLEF funds shall not be used as match for Federal LSTA grants and shall not replace local funding.**

- (d) Expend the total CLEF funds shown below in accordance with the provisions of this Contract by June 30, 2025, and complete and submit the COMMUNITY LIBRARY ENHANCEMENT FUND Report to USL by September 15, 2025. This report should be submitted online and is found at <https://cce.my.salesforce-sites.com/usl/> (*The USL grants portal.*)
- (e) Gather and report information pertaining to library information and spending and impact (see attachment C)

The CLEF Fund Report for the previous State fiscal year must be submitted to the State Library before funds will be provided under the current Contract. GRANTEE also agrees to make library financial records available for audit or inspection, if requested. For additional information regarding CLEF, please refer to library.utah.gov/clef.

2. AGREEMENT AMOUNTS and SCHEDULE OF PAYMENT:

The USL shall pay GRANTEE amount as indicated previously in Attachment B, paragraph 3.

The aforementioned amount is payable once the Contract is received by USL with all signatures and is processed accordingly. USL will then return one completed copy of the Contract to the GRANTEE along with the check for 90% of the total payment, as described in Attachment A, paragraph 14. Please note that this process may take several weeks to complete. USL will pay the remaining 10% in accordance with Attachment A, paragraph 14.

ATTACHMENT C

LIBRARY INFORMATION AND SPENDING IMPACT REPORT

- A. Library Information
1. Library Name
 2. Name of the person certifying this information
 3. Phone number of the person certifying this information
 4. Email address of the person certifying this information
 5. Total CLEF award (please report on 100% of the award including the forthcoming 10%)
- B. Spending and Impact
1. CLEF amount spent on collection development?
 2. Amount of local funds spent on collection development?
 3. List the types of collection development materials purchased.
 4. Please provide examples of how these materials have benefited your patrons.
 5. CLEF amount spent on technology that directly benefits the public.
 6. Amount of local funds spent on technology that directly benefits the public.
 7. List the types of equipment purchased that benefit the public.
 8. Please provide examples of how this equipment has benefited your patrons.
 9. CLEF amount spent on library programs?
 10. Amount of local funds spent on library programs.
 11. What programs did you provide with CLEF?
 12. Please provide examples of how these programs have benefited your patrons.
 13. CLEF amount spent on retrofitting the library for ADA compliance?
 14. Amount of local funds spent on retrofitting the library for ADA compliance.
 15. What retrofit did you complete with CLEF?
 16. Please provide examples of how these retrofits have benefited your patrons.
 17. CLEF amount spent on minor capital improvements?
 18. Amount of local funds spent on minor capital improvements.
 19. What minor capital improvements did you provide with CLEF?
 20. Please provide examples of how these minor capital improvements have benefited your patrons.
 21. Please upload a completed budget spreadsheet for your CLEF spending (template available at library.utah.gov/clef)



Library Director's Report 2025 EOY and January 2026

General Report

- ILA with Grand County in place. We have had several county residents that are affected by the contract who have called and inquired about the changes to online access to the Beehive Consortium. Staff have been trained on how to inform the patrons on this new process and how to access the online library through San Juan County Library.
- 2026 Library Budget approved – will need to be adjusted for Maintenance updated expenses and all library staff salaries under correct codes.
- In the process of going through the County EOY detail ledger and check register to make sure all expenses are codes properly and accounted for.
- Finished the CLEF grant application process and have been approved and funding for 2026 is set at \$7636.00. Budget outline has been submitted but adjustments can be made if the expenses are within parameters outlined in the agreement. Contract will need to be approved at the Commission meeting on February 17th then State Library will send 90% (\$6872.40) upfront and then the remaining 10% (\$763.60) after the spending and required reporting is completed and approved.
- I am currently working on the Annual State Library Recertification report which will be due on April 16, 2026.
- 2025 Borrower's grant report has been submitted.
- Children and Teen Book Enhancement Grant books have been purchased and are on display. Money was distributed as follows based on Children and Young Adult checkouts:
Blanding - \$1000 Monticello - \$800 Bluff/Mcreek – \$150 La Sal -\$50

There are parameters of what books were eligible – which was largely dependent on the goals I gave the State Library when I applied for the grant. Also, purchased books were required to have been published within the last 4 years, no more than 2 copies of a title, must be a physical copy, and target children 0 - 18. No adult books were purchased with this grant.

Main Criteria for purchasing books must meet these goals

Goal 1. Expand and update our graphic novel section with a particular focus on titles for teens and tweens.

Reasoning: The San Juan County Library system has seen a significant trend with their tween and teens wanting/requesting/checking out graphic novels, including anime' and manga. They started focusing a larger portion of the collection development budget towards these items and have seen a clear increase in circulation and library visits following the intentional addition of more graphic novels. These materials have been especially effective in engaging reluctant readers, who are now visiting regularly and actively seeking out new titles. The Blanding library branch has also added an 'Anime' Club" for tweens and teens to their bi-monthly activities and this has also increased their circulation.

and interest in this genre. The checkout rate per copy is as follows:

Graphic, Anime', and Manga for Teens = 1.54 compared to traditional Teen fiction at .64.

Graphic, Anime', and Manga for Children = 1.23 compared to traditional children's fiction at .57.

This shift has created new opportunities for outreach, literacy support, and programming targeted at this age group.

Goal 2. Refresh and updated teen and children's book collections more broadly.

Reasoning: Many of the existing titles are outdated or worn and do not reflect current reading trends or the diversity of the communities served. Updating these collections will allow the library branches in the system to offer more relevant, high-interest, and inclusive materials that support early literacy, school success, and a lifelong love of reading. This includes replacing heavily used classics, adding current award-winners, and increasing representation across cultures, identities, and experiences. These updates are essential to maintaining a vibrant and responsive collection that keeps young readers engaged and active patrons.

Goal 3. Provide support to local parents by adding more variety of entry level books for various ages and interests.

Reasoning: This is to better help capture those emerging readers.

Goal 4: Pair popular Children's hard copy and audio books at many reading levels as read along options - NOTE: If a library branch followed up on this goal - Audio books must be purchased with local funds and not included in the same order as the Books purchased with GRANT funds due to criteria of the contract.

Reasoning: Give an option for those readers who enjoy listening and help to keep budding readers engaged.

Goal 5: Continue to respond to local patron collection development requests.

Reasoning: This helps fill the needs of patrons' interests and residual users of the library.

Goal 6: Add books by our high circulation authors as well as high circulation subjects.

Reasoning: This will likely increase youth engagement with reading by focusing on authors and subjects that have proven to interest them.

These books were purchased
with funds from the
**Children & Teen Book
Enhancement Grant 2025**



Positive feedback could help us secure
funding in the future.

Please help us by answering 3 quick
questions.

Please scan the QR
code to answer the
questions.



Reporting for this grant will be due March 1, 2026. All receipts have been submitted and reimbursement of \$2000 is pending.

- Online resources through the State Library such as Creative Bug and Gale are promoted through Facebook. <https://www.creativebug.com/>



- Every Kid Outdoor – EKO – Outdoor Adventure Challenges – Public Libraries partnering with Utah DNR (Department of Natural Resources). Goal is to inspire children appreciate and be in the outdoors more often and active living. Libraries are intended to be the community hub for information and distributing the “passports” for adventure challenges. This will be our second year to partner with them. Staff will be doing more training on this in near future.
- I have been reviewing the USAC site pertaining to our Library System information with Jerome Browning from UEN and gearing up for upcoming E-Rate forms that will need to be submitted.
- Governor has announced a Literacy Initiative. Nearly 50% of 5th graders are not reading at grade level. More information will be coming.
- County recently held a Leadership/Supervisor training. Ginnie, Mikaela, and Nicole all attended the 4 ½ hour training. They went over the traits of an effective leader and ideas of attaining effective leadership skills, the importance of setting goals (SMARTS formula) and having a vision and frequent, clear communication with staff whether negative or positive. They also went over Federal and Utah Employment laws. Very informative and worth the time attending. Portions of this training will be shared with all staff at each branch.
- Upcoming Inventory in March for all library branches which will mean a Friday closure to conduct for the 2 larger branches and schedule a day with each Satellite branch.
- Working on applying for the State Library Technology grant – due tomorrow.

Blanding Library

- Ongoing activities/events:



- New activities include Crochet Club for all and Dungeons and Dragons for teens and adults.



- Ongoing activities:
Adult and Teen Paint Night and Art Club



Anime Club, Big Book Sale, and Community Seed Exchange



- Take Home Craft/Activity kits provided by Blanding Library staff and Help ME Grow
- Find POPPY



• Other Blanding Library Events

Pumpkin Carving Contest, Gingerbread House Auction (\$335), Santa visit and craft



• Blanding Specific grants:

Dollar General Literacy Grant = \$3000

HHMI Bird Flight Path grant = \$500 plus materials

Enter to win:
Flight Path Tote Bag, Bird Friendly Guatemala Coffee, Miir Stainless Steel Bottle, or Window Collision Tape.

Watch HHMI Tangled Bank Studios' award-winning series **Wild Hope**, which highlights changemakers from around the globe that shine a light on efforts to protect birds from window strikes and prevent them from getting confused by city lights when they migrate.

Scan to watch the video

Browse the items on display and join the Library wide scavenger hunt and win a prize!



Watch HHMI Tangled Bank Studios' award-winning series **Wild Hope**, which highlights changemakers from around the globe that shine a light on efforts to protect birds from window strikes and prevent them from getting confused by city lights when they migrate.

Explore the materials on offer that give our community the opportunity to learn about bird migration and local and regional birds, and to become local science explorers yourselves!

Scan to watch the video



FLIGHT PATH KIT LIST

AND WE'D LOVE MATERIALS:

- 1 Book: *Birds Can Fly* (2019)
- 1 Book: *Birds Can Fly* (2019)
- 1 Book: *Birds Can Fly* (2019)

HANDS-ON ACTIVITIES:

- 1 Bird House (1 per 10)
- 1 Bird House (1 per 10)
- 1 Bird House (1 per 10)

AND SAFE WINDOW MATERIALS:

- 1 Flight Path (1 per 10)
- 1 Flight Path (1 per 10)
- 1 Flight Path (1 per 10)

BOOKS:

- 1 *Birds Can Fly* (2019)
- 1 *Birds Can Fly* (2019)
- 1 *Birds Can Fly* (2019)

ADDITIONAL MATERIALS:

- 1 *Birds Can Fly* (2019)
- 1 *Birds Can Fly* (2019)
- 1 *Birds Can Fly* (2019)

OPTIONAL ITEMS:

- 1 Flight Path (1 per 10)
- 1 Flight Path (1 per 10)
- 1 Flight Path (1 per 10)



- Example of Summer Reading 2025 Event
Cedar Mesa Pottery Tour and Pottery Painting



Bluff Library and Montezuma Creek Library

- On going Book Sale
- Take -Home Kits geared for Children 3-9 years of age -provided by Blanding Library and Help Me Grow
- Mental Health Awareness



La Sal Library

- Ongoing service to the Senior Center
- Library Patronage is growing

2025 SAN JUAN COUNTY STATISTICS | 1A

Item 9.

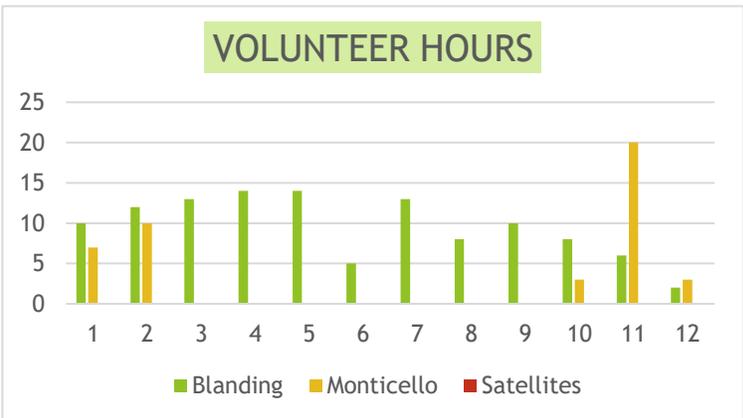
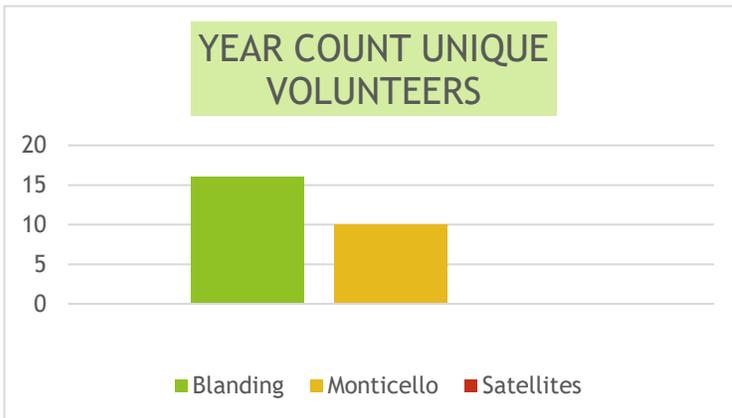
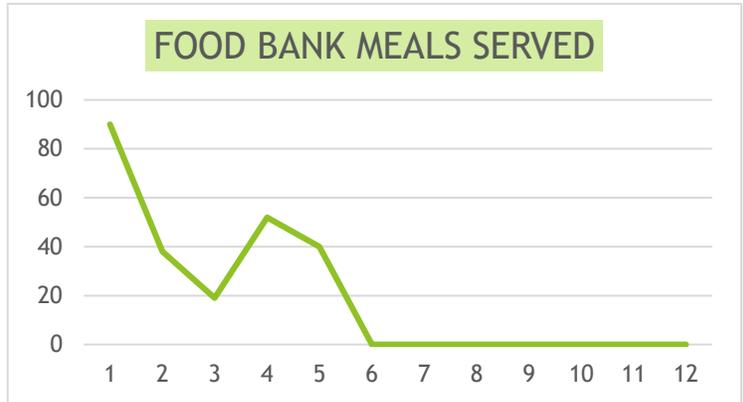
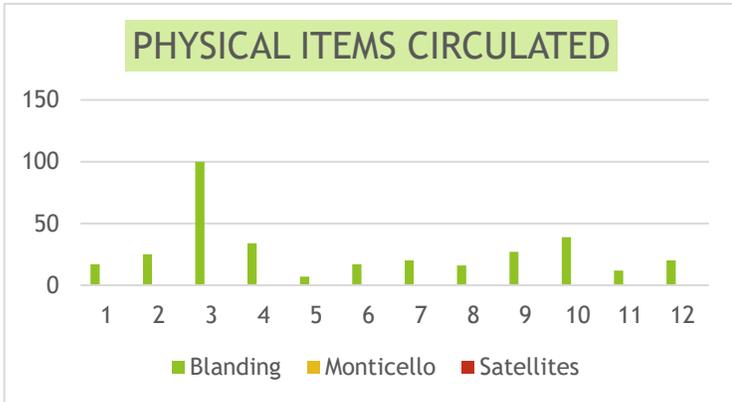
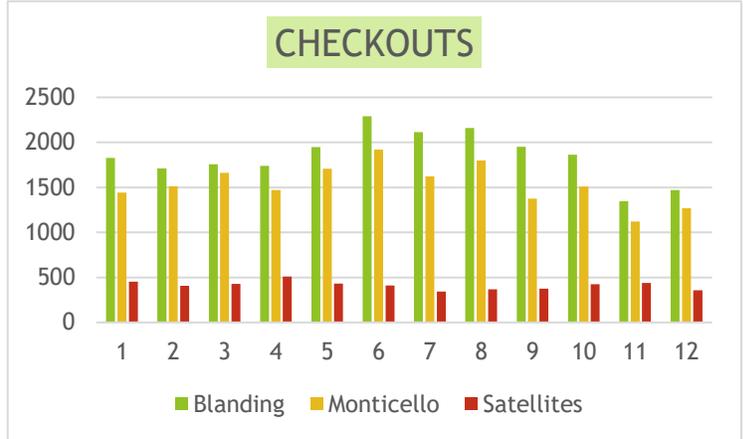
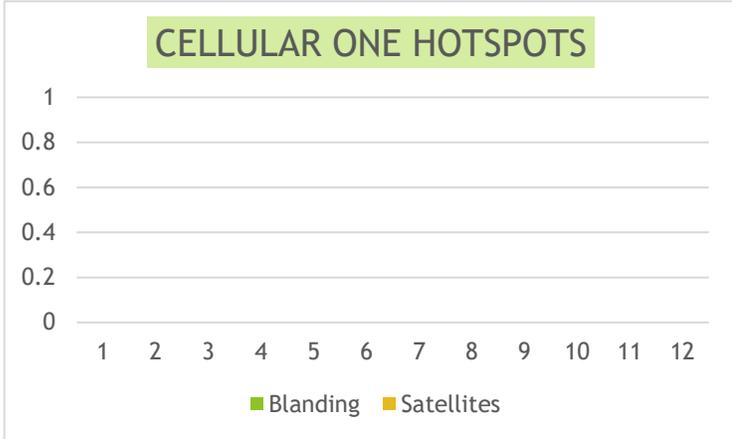
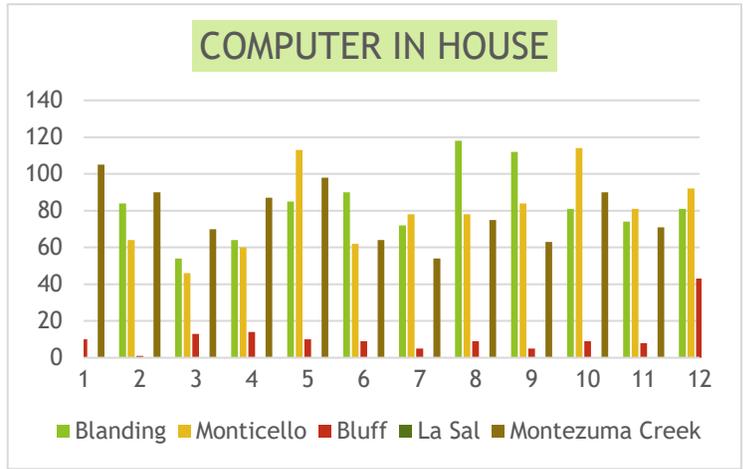
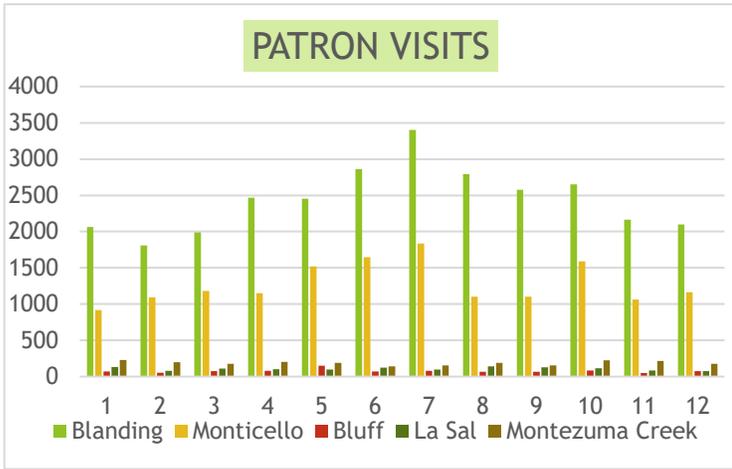
February 5, 2026

	1 JAN	2 FEB	3 MAR	4 APR	5 MAY	6 JUN	7 JUL	8 AUG	9 SEP	10 OCT	11 NOV	12 DEC	Total
PATRON VISITS													
Blanding	2063	1810	1989	2466	2455	2860	3404	2791	2577	2652	2163	2099	29,329
Monticello	918	1095	1182	1153	1520	1645	1834	1101	1103	1590	1064	1163	15,368
Bluff	73	54	78	81	151	73	82	65	66	83	50	74	930
La Sal	133	79	110	100	96	122	97	142	127	115	84	74	1,279
Montezuma Creek	229	197	176	203	188	141	155	190	157	227	216	177	2,256
Total	3416	3235	3535	4003	4410	4841	5572	4289	4030	4667	3577	3587	49,162
COMPUTER IN HOUSE													
Blanding	90	84	54	64	85	90	72	118	112	81	74	81	1,005
Monticello	66	64	46	60	113	62	78	78	84	114	81	92	938
Bluff	10	1	13	14	10	9	5	9	5	9	8	43	136
La Sal	z	z	z	z	z	z	z	z	z	z	z	z	
Montezuma Creek	105	90	70	87	98	64	54	75	63	90	71	71	938
Total	271	239	183	225	306	225	209	280	264	294	234	287	3,017
CELLULAR ONE HOTSPOTS													
Blanding	NA												
Satellites	NA												
Total													
CHECKOUTS													
Blanding	1827	1710	1756	1739	1949	2289	2115	2161	1952	1863	1346	1472	22,179
Monticello	1444	1513	1660	1472	1707	1921	1624	1801	1377	1509	1120	1271	18,419
Satellites	452	407	428	510	433	409	343	368	376	423	439	359	4,947
Total	3723	3630	3844	3721	4089	4619	4082	4330	3705	3795	2905	3102	45,545
PHYSICAL ITEMS CIRCULATED													
Blanding	17	25	100	34	7	17	20	16	27	39	12	20	334
Monticello													
Satellites													
Total	17	25	100	34	7	17	20	16	27	39	12	20	334
FOOD BANK MEALS SERVED													
Blanding	90	38	19	52	40	na	na	na	na	na	na	na	239
Total	90	38	19	52	40								239
YEAR COUNT UNIQUE VOLUNTEERS													
Blanding													16
Monticello													10
Satellites													
Total													
VOLUNTEER HOURS													
Blanding	10	12	13	14	14	5	13	8	10	8	6	2	115
Monticello	7	10								3	20	3	43
Satellites													
Total	17	22	13	14	14	5	13	8	10	11	26	5	158

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February 5, 2026



2025 SAN JUAN COUNTY STATISTICS | 1B

Item 9.

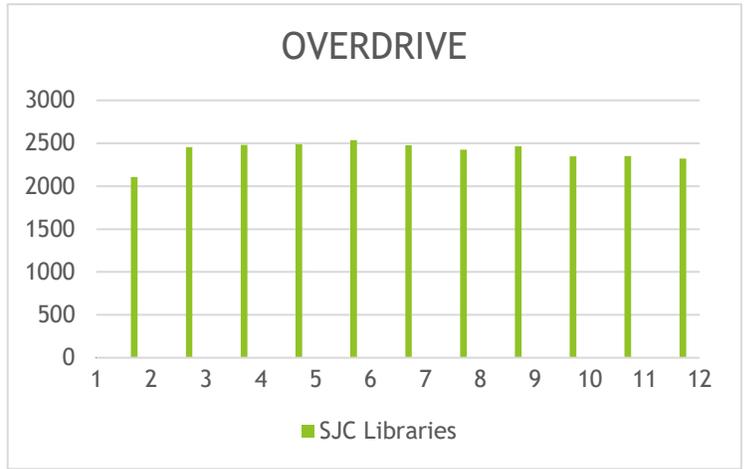
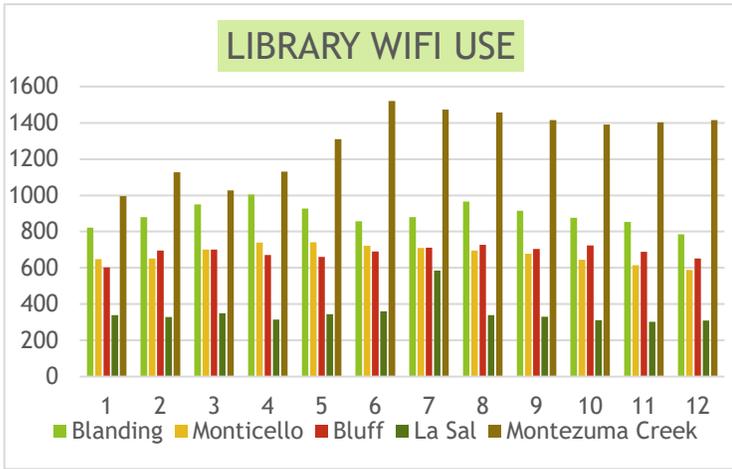
February 5, 2026

	1 JAN	2 FEB	3 MAR	4 APR	5 MAY	6 JUN	7 JUL	8 AUG	9 SEP	10 OCT	11 NOV	12 DEC	Total
LIBRARY WIFI USE													
Blanding	822	880	950	1005	927	857	879	966	915	876	854	785	10,716
Monticello	649	652	701	739	741	721	709	695	678	645	615	589	8,134
Bluff	602	695	701	671	660	690	712	727	705	724	688	652	8,227
La Sal	340	329	350	315	345	360	585	340	330	312	303	309	4,218
Montezuma Creek	995	1128	1027	1131	1309	1520	1473	1457	1415	1390	1402	1415	15,662
Total	3408	3684	3729	3861	3982	4148	4358	4185	4043	3947	3862	3750	46,957
OVERDRIVE													
SJC Libraries	2464	2107	2456	2480	2490	2537	2477	2426	2466	2349	2352	2322	28,926
Total	2464	2107	2456	2480	2490	2537	2477	2426	2466	2349	2352	2322	28,926

2025 SAN JUAN COUNTY STATISTICS | 1B

February 5, 2026

Item 9.



2025 SAN JUAN COUNTY STATISTICS | 2

Item 9.

February 5, 2026

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1	2	3	4	5	6	7	8	9	10	11	12

CASH REGISTER | \$ COLLECTED

Blanding	277.30	222.30	135.47	316.95	308.95	217.40	214.14	379.25	215.72	271.55	300.63	630.50
Monticello	173.57	37.10	262.50	171.79	150.32	129.50	285.85	124.30	102.80	223.20	165.45	79.65
Coworking	249.18	497.75	371.96	343.20	366.34	219.21	463.39	332.89	393.15	338.20	402.54	433.71
Bluff	Z	2.06	23.60	4.25	14.60	1.60	12.95	131.45	2.00	8.10	2.80	10.07
La Sal	1.90	Z	6.60	Z	Z	Z	15.51	Z	1.90	Z	Z	Z
Montezuma Creek	35.15	13.39	49.10	23.55	30.34	37.81	23.00	15.60	15.40	16.50	22.60	28.45
Total	737.10	772.60	849.23	859.74	870.55	605.52	999.33	999.00	729.07	859.45	894.02	1182.38

SJC CREDIT CARD DEPOSITS

Blanding	86.19	26.10	105.40	17.20	172.20	58.49	388.04	118.53	82.98	454.25	63.50	103.08
Monticello	10.80	16.07	42.60	17.00		40.47	5.40	6.30		89.89	56.00	162.20
Bluff												
La Sal												
Montezuma Creek												
<i>SJC Libraries</i>												
Total	96.99	42.17	148.00	34.20	172.20	98.96	393.44	124.83	82.98	544.14	119.50	265.28

GRANT \$

Blanding					9578.50							
Monticello	1000.00											
Bluff												
La Sal												
Montezuma Creek												
SJC Libraries		7035.00				3879.00						
Total	1000.00	7035.00			9578.50	3879.00						

GRANT \$

Contract No.	\$ Received	Started	Ends	Name
251773	\$7,035	7/1/2024	6/30/2025	Community Library Enhancement Funds 90% Of 7817.00
25000141	\$1,000	1/1/2025		Empire Electric
NA	\$3,000	5/15/2025		Dollar General Literacy Grant
	\$6,578.50	1/1/2025	5/8/2025	UETN Blanding Firewall project grant - m received yet.
MOU UEN Erate				Blanding -New Erate contract/Bluff and Renewals for Erate.
251773	\$782.00	7/1/2024	6/30/2025	Remaining 10% of the CLEF grant
250431	\$3,097.06	7/1/2024	6/30/2025	Borrower's Support
261541	\$2000.00 Pending		3/31/2026	Children and Teen Book Enhancement
260452	\$2523.00 Pending	7/1/2025	6/30/2026	Borrower's Support Grant - Reimburse \$8894.00
NA	\$500.00	8/1/2025		HHMI - Bird Flight Grant

Total

3490.16
1906.03
4411.52
213.48
25.91
310.89
10357.99
1675.96
446.73
2122.69
9578.50
1000.00
10914.00
21492.50



(CLEF)

oney not

Mcreek

t

Grant

up to

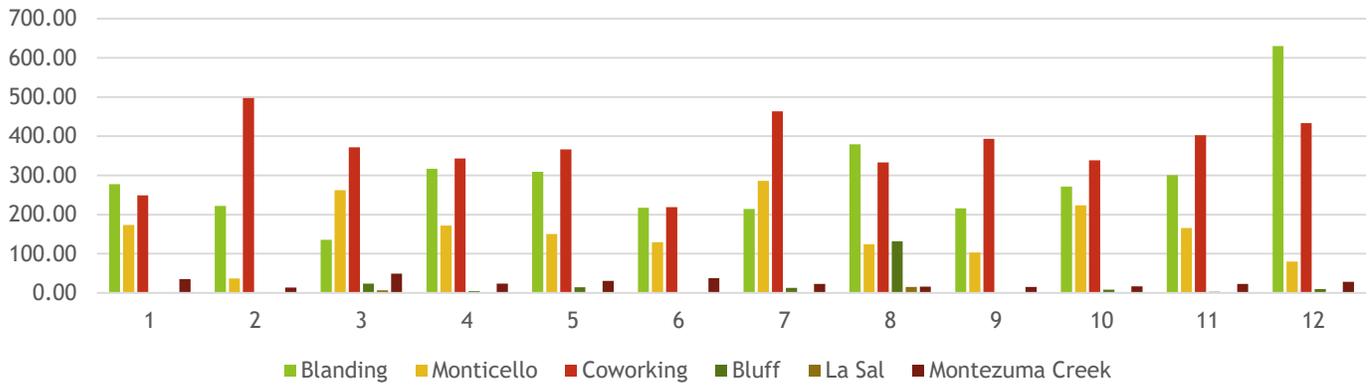
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2025 SAN JUAN COUNTY STATISTICS | 2

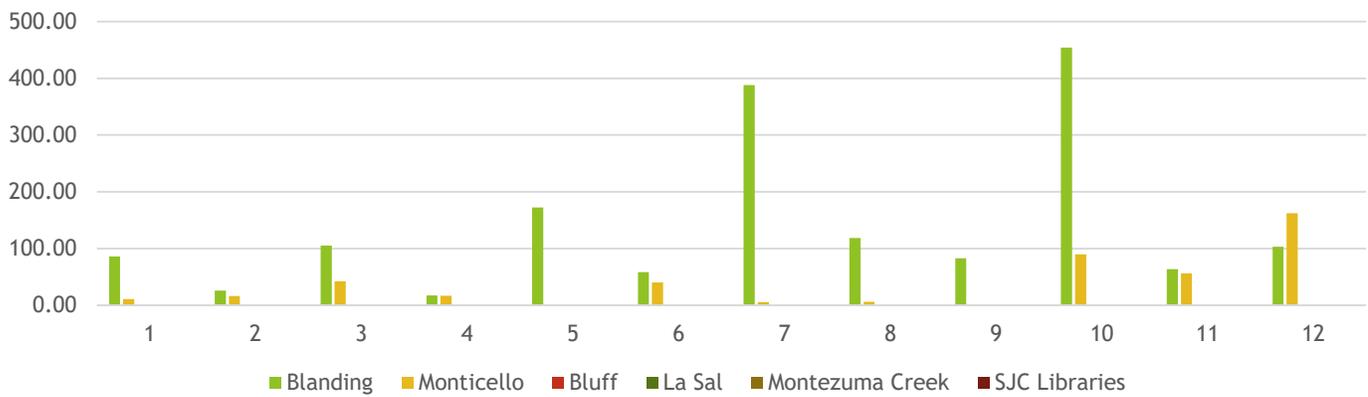
February 5, 2026

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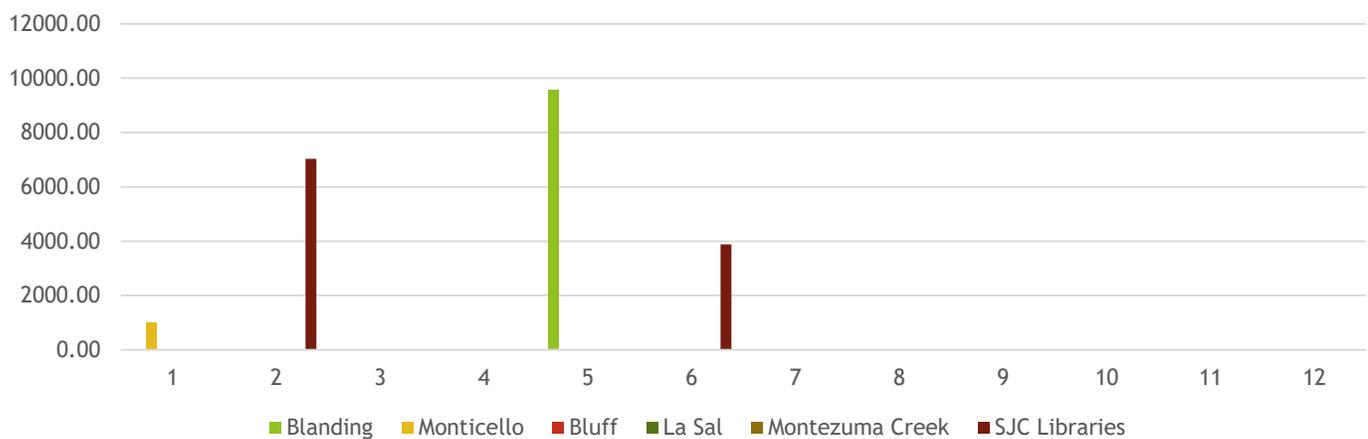
CASH REGISTER | \$ COLLECTED



SJC CREDIT CARD DEPOSITS



GRANT \$



2025 SAN JUAN COUNTY STATISTICS | 3

SELF DIRECTED ACTIVITY PARTICIPANTS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
	1	2	3	4	5	6	7	8	9	10	11	12	■
Participants 0-5													
Blanding	5	5	4	7	12	25	10	18	57	11	20	11	185
Monticello			6	12	4	4	10	7	6	10	10	38	107
Bluff										7	20	10	37
La Sal													
Montezuma Creek													
Total	5	5	10	19	16	29	20	25	63	28	50	59	329

Participants 6-11													
Blanding	17	54	20	12	13	7	19	10	15	8	4	20	199
Monticello	12	9	18	24	16	19	15	10	23	30	31	38	245
Bluff	5	3	4	7	3	2	3	2	2				31
La Sal													
Montezuma Creek	23	16	10	15	12	8	7	8	6				105
Total	57	82	52	58	44	36	44	30	46	38	35	58	580

Participants 12-18													
Blanding													
Monticello			3		5	6	5	3	6	5	5		38
Bluff													
La Sal													
Montezuma Creek													
Total			3		5	6	5	3	6	5	5		38

Participants ADULT													
Blanding													
Monticello	16	3	3	12	8	10			5	5	5	30	97
Bluff													
La Sal													
Montezuma Creek													
Total	16	3	3	12	8	10			5	5	5	30	97

Participants GENERAL													
Blanding	11	20	60	42	12	25	25	15	18	13	14	18	273
Monticello		9											9
Bluff													
La Sal													
Montezuma Creek													
Total	11	29	60	42	12	25	25	15	18	13	14	18	282

Grand Total	89	119	128	131	85	106	94	73	138	89	109	165	1326
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UNIQUE ACTIVITIES

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
	1	2	3	4	5	6	7	8	9	10	11	12	■
Unique Activities 0-5													
Blanding	1	1	1	1	1	1	1	1	1	1	1	1	12
Monticello			1	5	3	3	3	3	5	5	5	5	38
Bluff											1	1	3
La Sal													
Montezuma Creek													
Total	1	1	2	6	4	4	4	4	6	7	7	7	53

Unique Activities 6-11													
Blanding	2	3	1	1	2	2	2	2	2	2	2	2	23
Monticello	3	3	6	5	9	9	4	4	5	5	5	5	63
Bluff	1	1	1	1	1	1	1	1	1				9
La Sal													
Montezuma Creek	2	1	1	1	1	1							7
Total	8	8	9	8	13	13	7	7	8	7	7	7	102

Unique Activities 12-18													
Blanding													
Monticello			2		4	4	3	3	5	5	5		31
Bluff													
La Sal													
Montezuma Creek													
Total			2		4	4	3	3	5	5	5		31

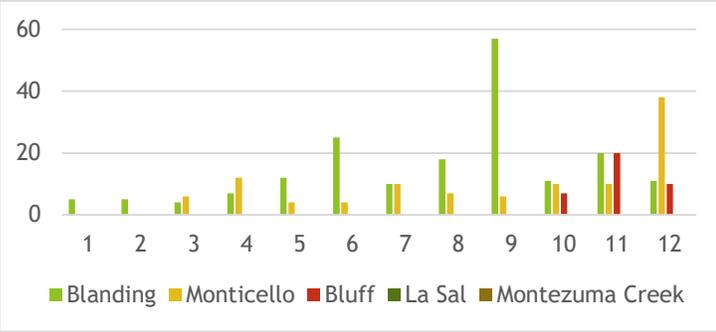
Unique Activities ADULT													
Blanding													
Monticello	4	1	2	5	4	4			5	5	5	4	39
Bluff													
La Sal													
Montezuma Creek													
Total	4	1	2	5	4	4			5	5	5	4	39

Unique Activities GENERAL													
Blanding	1	1	2	2	1	1	1	1	1	1	1	1	14
Monticello		3											3
Bluff													
La Sal													
Montezuma Creek													
Total	1	4	2	2	1	17							

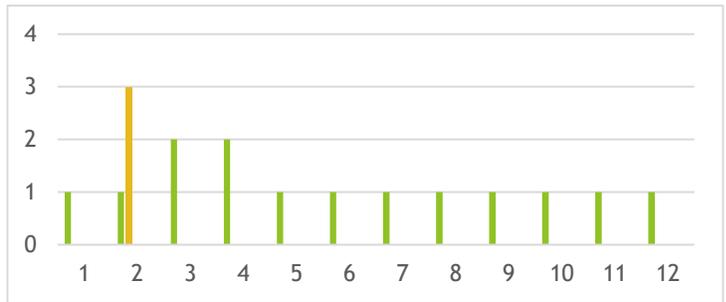
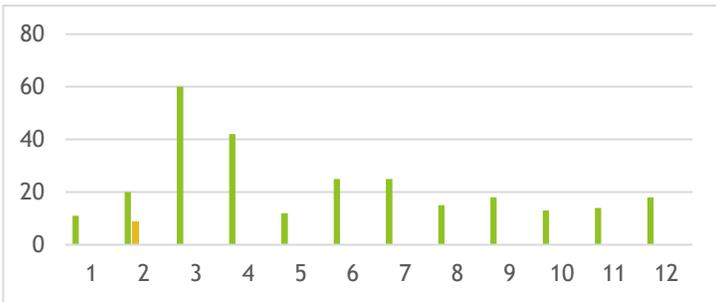
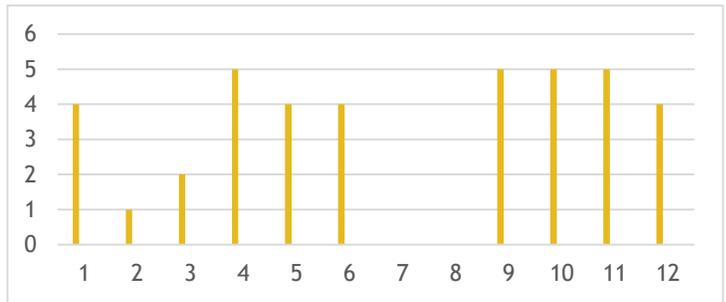
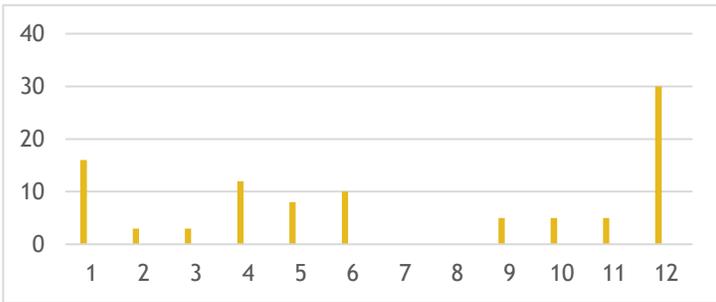
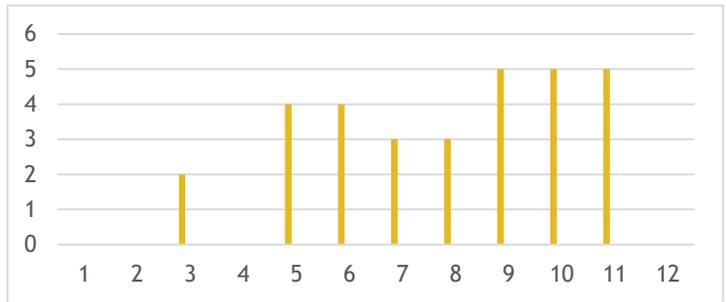
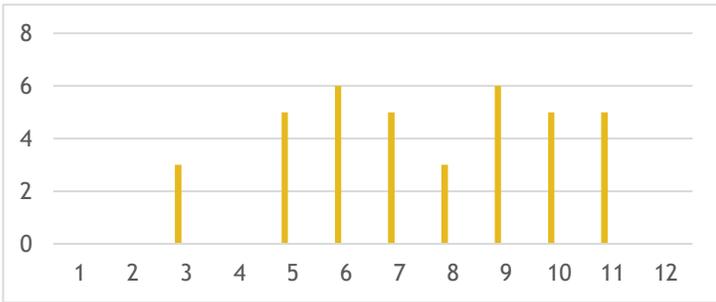
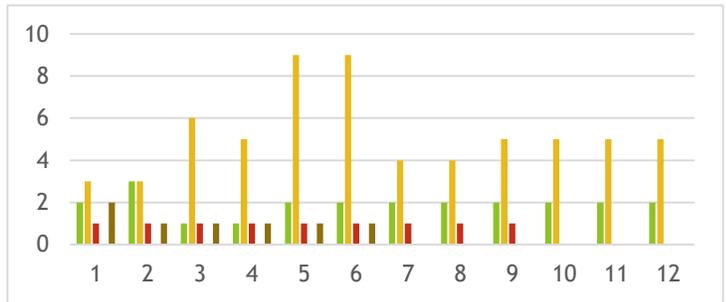
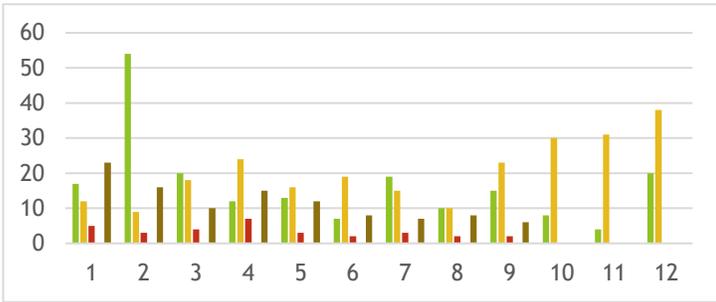
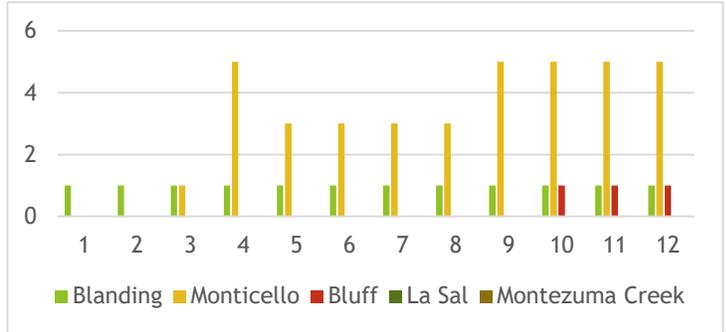
Grand Total	14	14	17	21	26	26	15	15	25	25	25	19	242
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SELF DIRECTED ACTIVITIES

ACTIVITY PARTICIPANTS



UNIQUE ACTIVITIES



2025 SAN JUAN COUNTY STATISTICS | 4

LIBRARY EVENT PARTICIPANTS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
	1	2	3	4	5	6	7	8	9	10	11	12	█
Participants 0-5													
Blanding	57	60	94	150	174	65	143	107	95	68	41	39	1,093
Monticello	20	10	24	16	49	15	14	25	30	16	12	7	238
Bluff													
La Sal													
Montezuma Creek													
Total	77	70	118	166	223	80	157	132	125	84	53	46	1,331

Participants 6-11													
Blanding	105	6		34	165	115							425
Monticello	43	68	51	34	269	167	222	60	89	186	97	76	1,362
Bluff													
La Sal													
Montezuma Creek													
Total	148	74	51	34	303	332	337	60	89	186	97	76	1,787

Participants 12-18													
Blanding	7	19	17	24	13	12	18	15	15	32	41	31	244
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total	7	19	17	24	13	12	18	15	15	32	41	31	244

Participants ADULT													
Blanding	10	29	39	58	42	27	26	43	29	84	19	24	430
Monticello		10		14	2	21							47
Bluff													
La Sal													
Montezuma Creek													
Total	10	39	39	72	44	48	26	43	29	84	19	24	477

Participants GENERAL													
Blanding								10	87	9	3		109
Monticello							180						180
Bluff													
La Sal													
Montezuma Creek													
Total							180		10	87	9	3	289

Grand Total	242	202	225	296	583	472	718	250	268	473	219	180	4128
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UNIQUE EVENTS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
	1	2	3	4	5	6	7	8	9	10	11	12	█
Unique Activities 0-5													
Blanding	4	4	4	5	6	3	5	4	3	5	4	3	50
Monticello	4	3	4	4	5	3	2	4	4	4	2	2	41
Bluff													
La Sal													
Montezuma Creek													
Total	8	7	8	9	11	6	7	8	7	9	6	5	91

Unique Activities 6-11													
Blanding	2	1			3	3	2						11
Monticello	3	3	4	3	9	4	2	4	4	6	3	3	48
Bluff													
La Sal													
Montezuma Creek													
Total	5	4	4	3	12	7	4	4	4	6	3	3	59

Unique Activities 12-18													
Blanding	1	1	1	2	2	2	2	1	1	2	2	2	19
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total	1	1	1	2	2	2	2	1	1	2	2	2	19

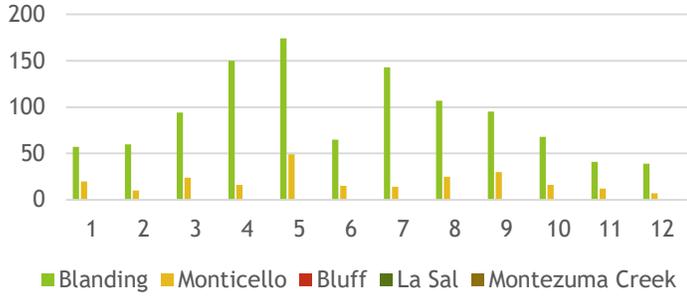
Unique Activities ADULT													
Blanding	1	2	3	4	3	3	3	5	3	7	3	3	40
Monticello		1		3	1	2							7
Bluff													
La Sal													
Montezuma Creek													
Total	1	3	3	7	4	5	3	5	3	7	3	3	47

Unique Activities GENERAL														
Blanding											2	2	1	5
Monticello								1						1
Bluff														
La Sal														
Montezuma Creek														
Total								1			2	2	1	6

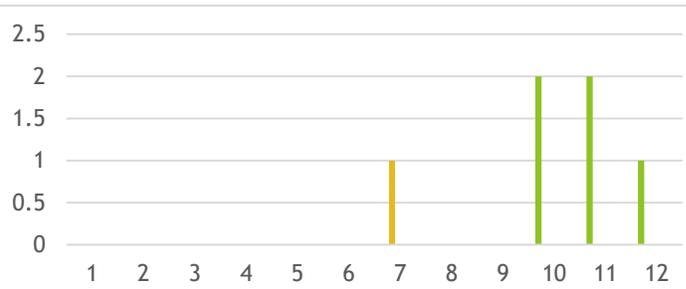
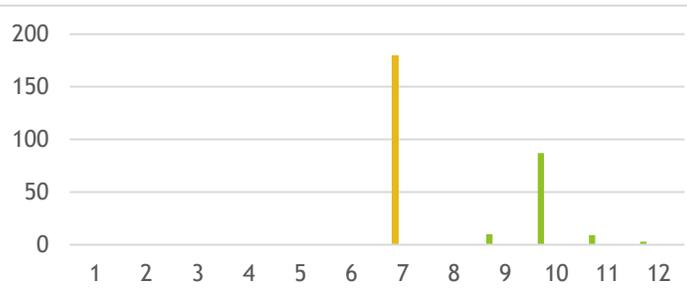
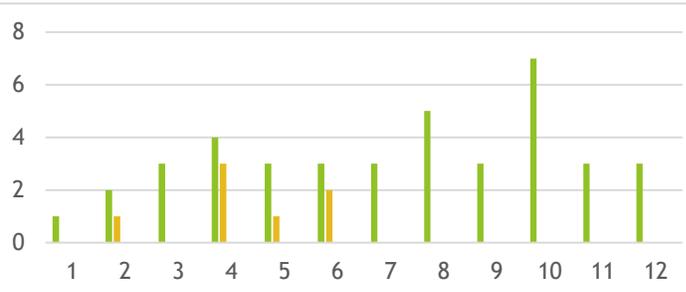
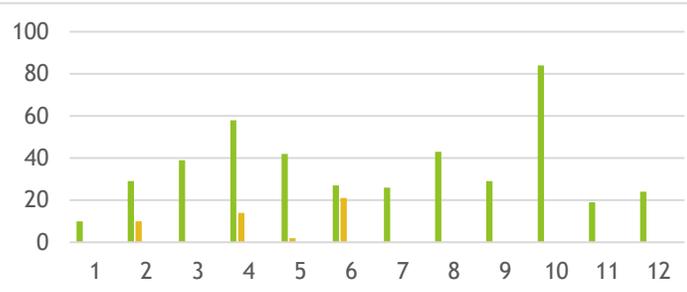
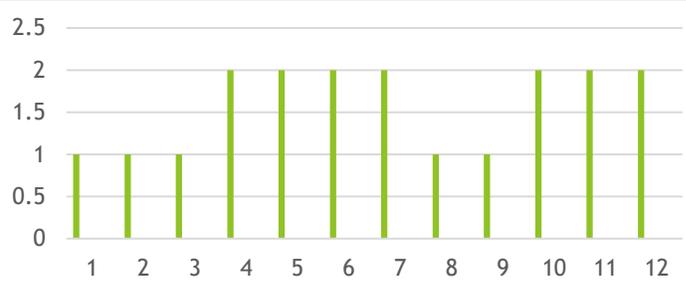
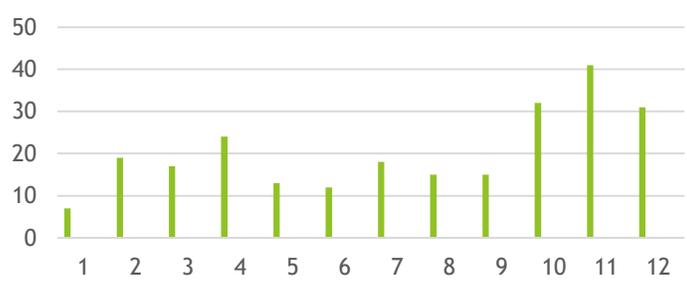
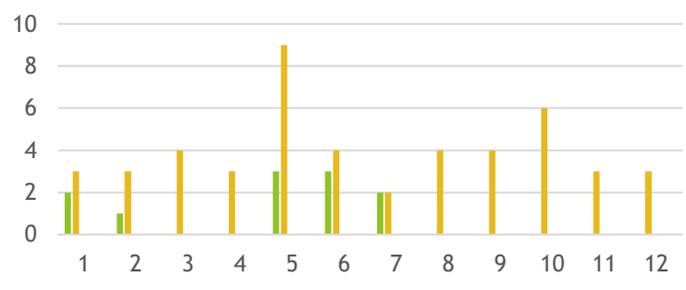
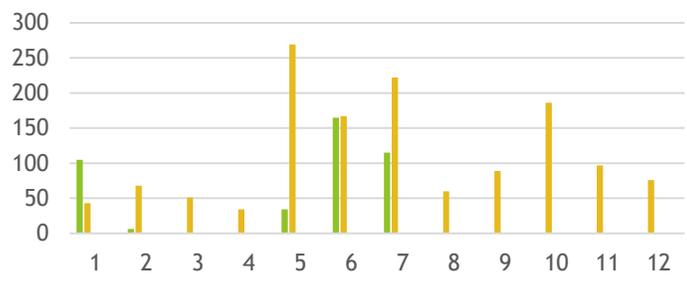
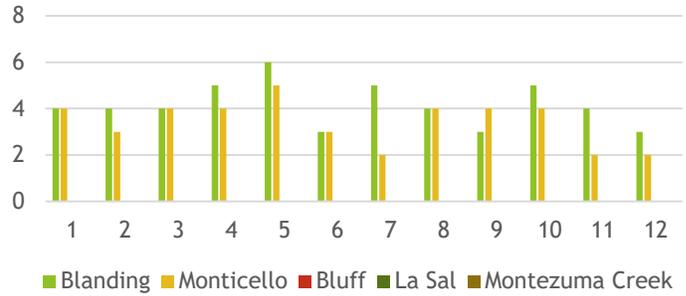
Grand Total	15	15	16	21	29	20	17	18	15	26	16	14	222
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LIBRARY EVENTS

EVENT PARTICIPANTS

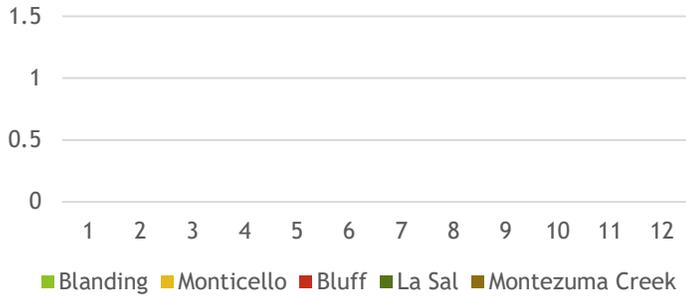


UNIQUE EVENTS

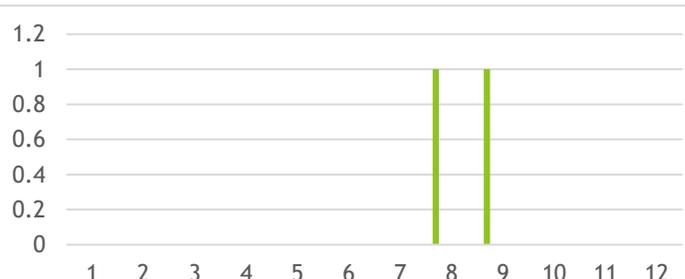
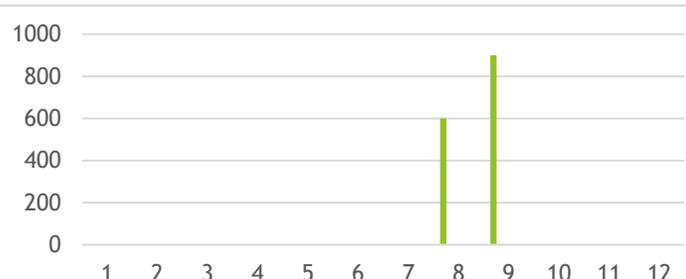
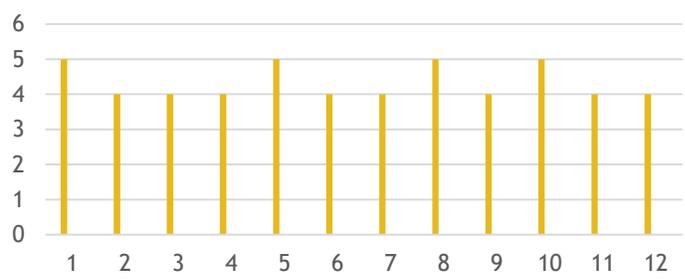
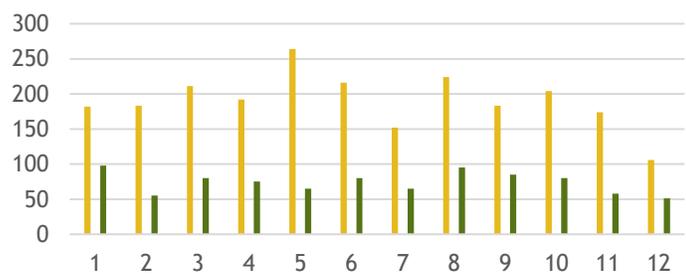
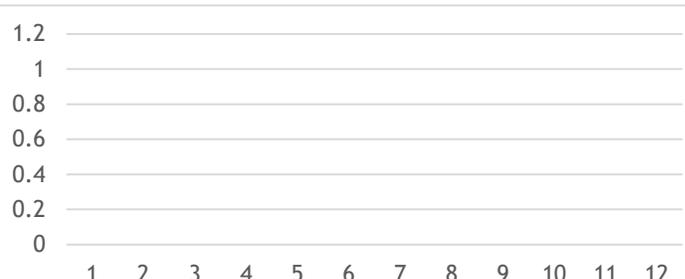
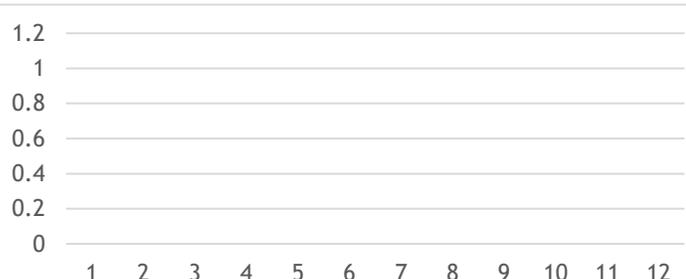
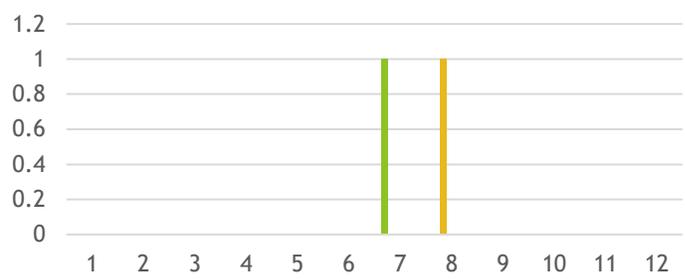
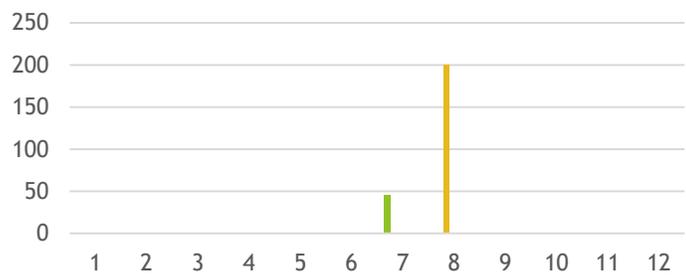
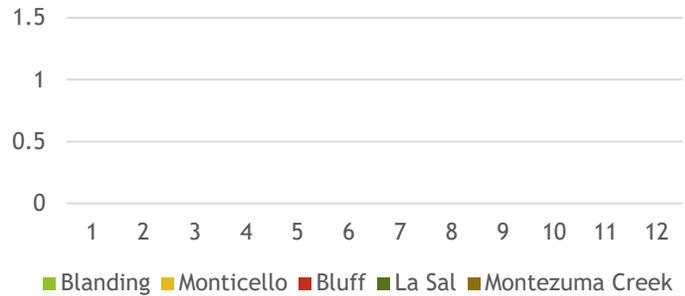


OFFSITE EVENTS

EVENT PARTICIPANTS



UNIQUE EVENTS



| 6

VIRTUAL PARTICIPANTS

UNIQUE EVENTS

JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC Total
1 2 3 4 5 6 7 8 9 10 11 12 ■

JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC Total
1 2 3 4 5 6 7 8 9 10 11 12 ■

Participants 0-5

Unique Activities 0-5

Blanding	
Monticello	
Bluff	
La Sal	
Montezuma Creek	
Total	

Participants 6-11

Unique Activities 6-11

Blanding	
Monticello	
Bluff	
La Sal	
Montezuma Creek	
Total	

Participants 12-18

Unique Activities 12-18

Blanding	
Monticello	
Bluff	
La Sal	
Montezuma Creek	
Total	

Participants ADULT

Unique Activities ADULT

Blanding	
Monticello	
Bluff	
La Sal	
Montezuma Creek	
Total	

Participants GENERAL

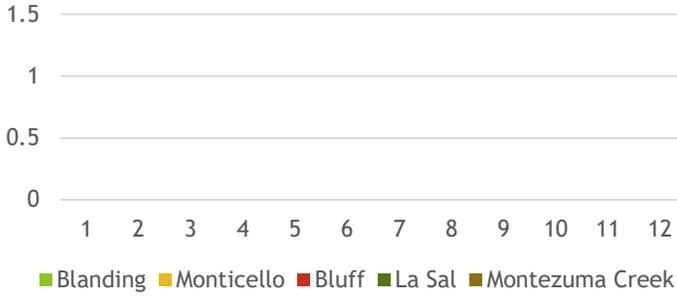
Unique Activities GENERAL

Blanding	
Monticello	
Bluff	
La Sal	
Montezuma Creek	
Total	

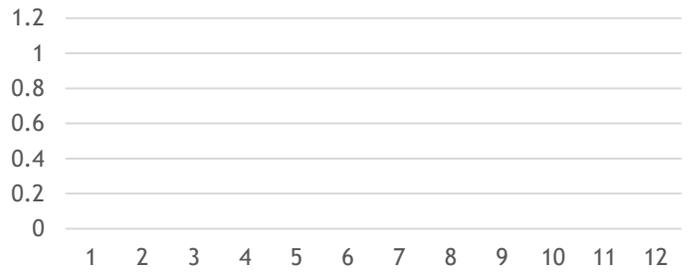
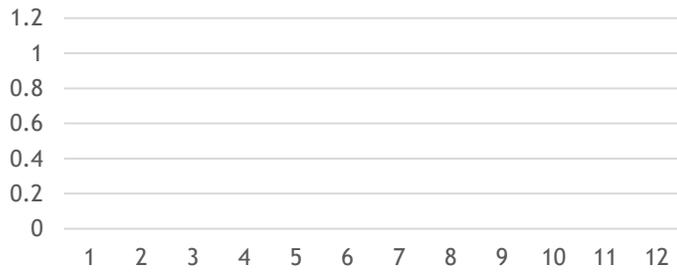
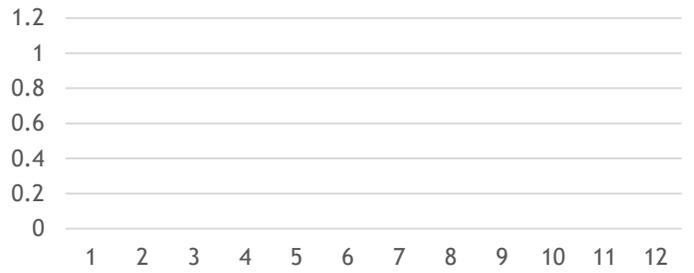
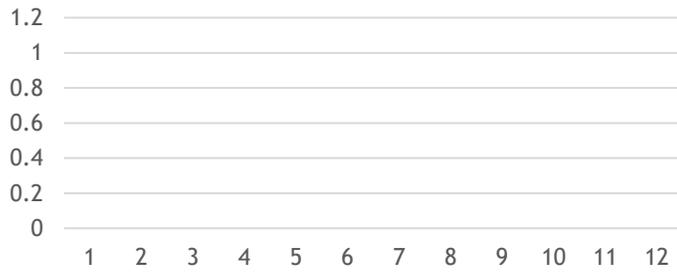
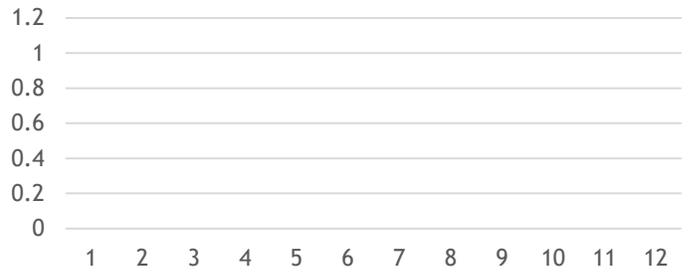
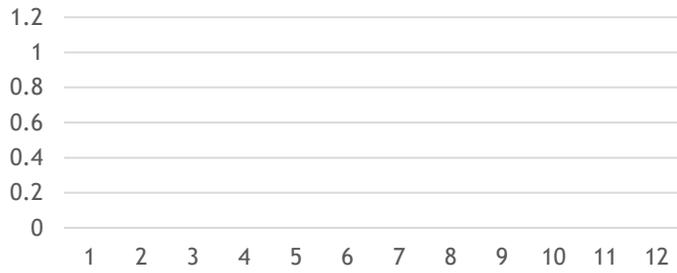
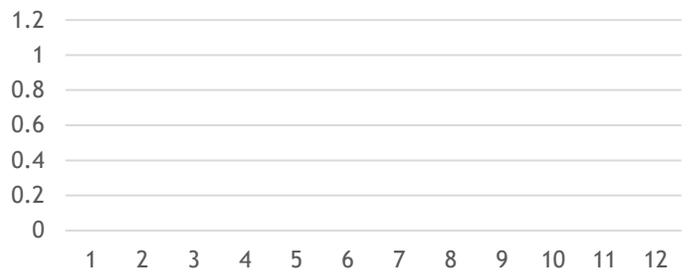
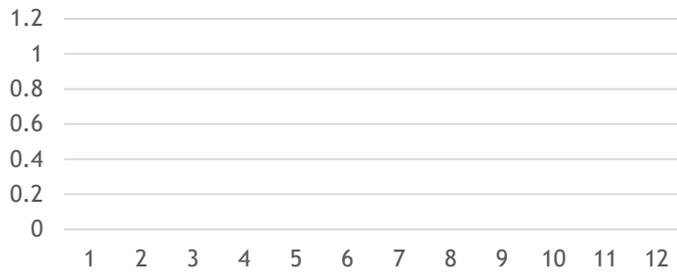
Grand Total

VIRTUAL EVENTS

EVENT PARTICIPANTS



UNIQUE EVENTS



2025 SAN JUAN COUNTY STATISTICS | 7

February 5, 2026

Item 9.

SUMMER READING PROGRAM SIGN UP

Sign Up	0 - 11	12-18	Adult	General	Total
Blanding	154	23	45		222
Monticello	93	17	23		133
Bluff					
La Sal					
Montezuma Creek					
Total	247	40	68		355

SUMMER READING EVENT PARTICIPANTS

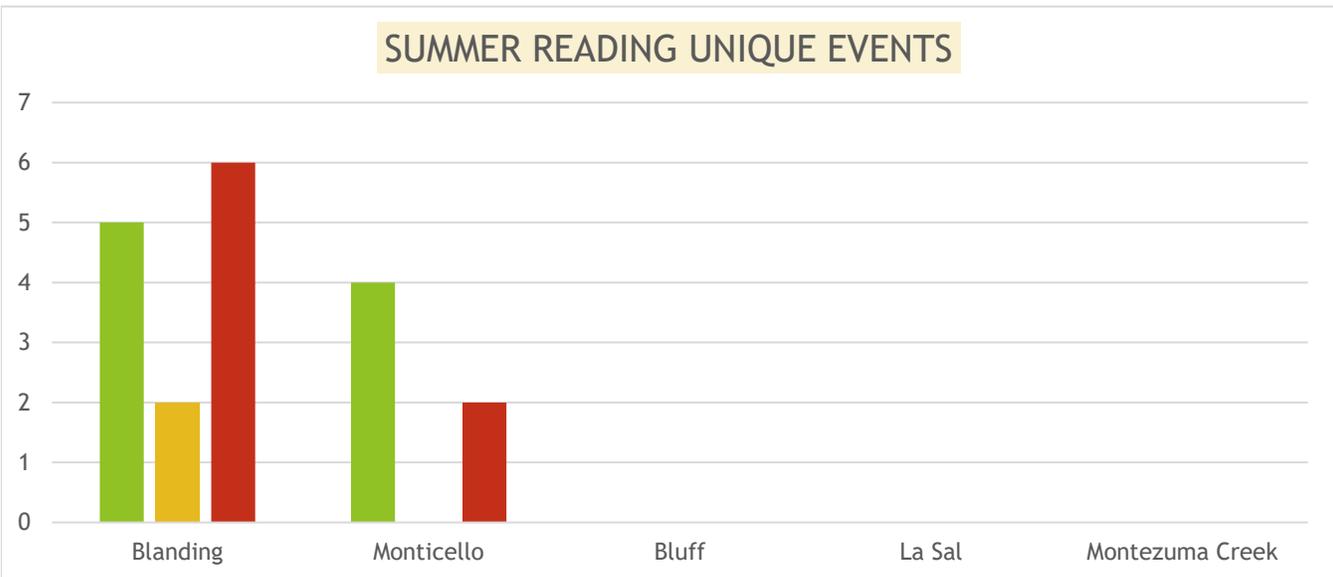
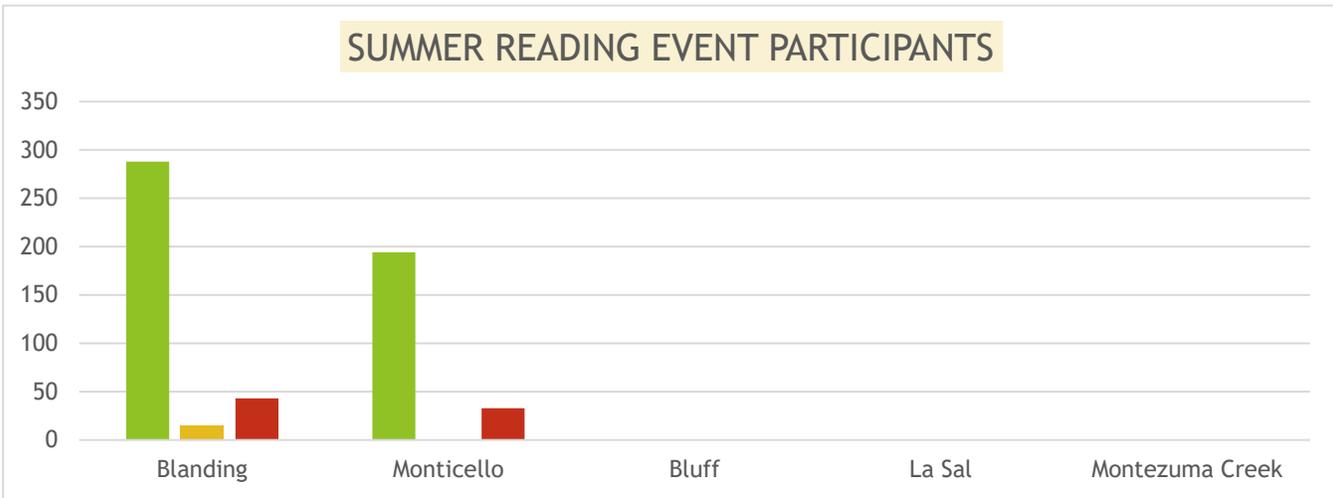
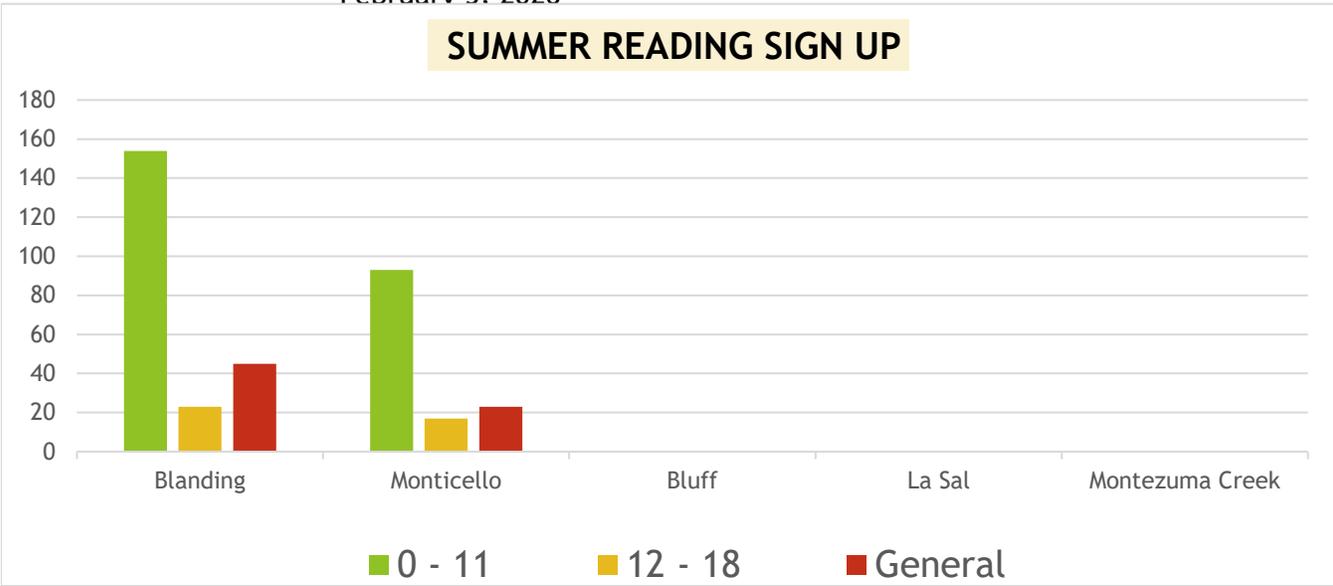
Participants	0 - 11	12-18	Adult	General	Total
Blanding	288	15	43	36	346
Monticello	194		33		227
Bluff					
La Sal					
Montezuma Creek					
Total	482	15	76	36	573

SUMMER READING UNIQUE EVENTS

Unique Events	0 - 11	12-18	Adult	General	Total
Blanding	5	2	6	2	13
Monticello	4		2		6
Bluff					
La Sal					
Montezuma Creek					
Total	9	2	8		19

2025 SAN JUAN COUNTY STATISTICS | 7

February 5, 2026





ASSISTANT DIRECTOR REPORT

MEETING DATE:

February 5, 2026

ITEM TITLE, PRESENTER:

Monticello Report, Presented by Mikaela Wood, Assistant Library Director & Monticello Branch Librarian

Upcoming Story Time Theme



Self Directed Kits



The library Self Directed Kits continue to be popular with patrons.

Fantastic Craft Club Succes

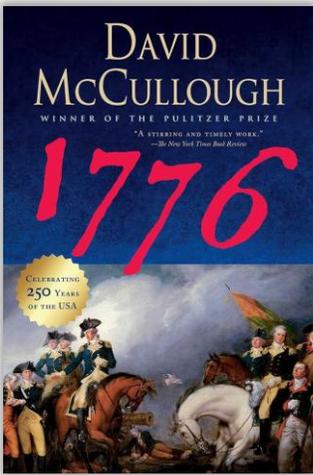


We are regularly having around 30 kids come to participate.



Traveling Display Coming This Year

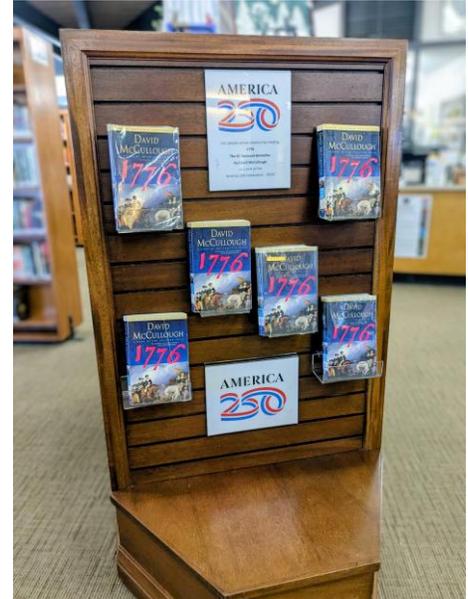
On July 4, 2026, our nation will commemorate and celebrate the 250th anniversary of the signing of the Declaration of Independence. The Utah Division of Arts & Museums is bringing a Traveling Exhibit to Monticello Library in August and October as part of the full year celebration.



The year 2026 marks the 250th anniversary of the signing of the Declaration of Independence, and the founding of the United States of America.

As a kickoff to the yearlong 2026 Celebration, Monticello's America 250 Committee encourages all teens and adults in San Juan County to read David McCullough's book 1776 which highlights the values that powered the fight for independence in America and which still inspire us today.

250th Community Reading



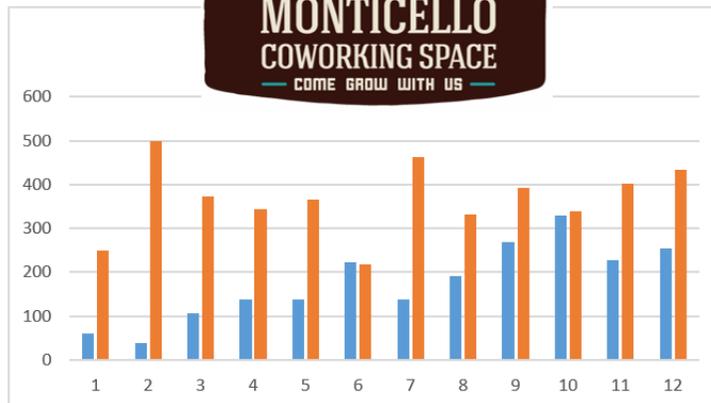
A community-wide discussion on 1776 will be held on Tuesday, February 17 at 6:30 p.m. at the Monticello Library.

Lynda Boyle, Chairman of America 250 for Monticello will lead the group discussion.



As of February 4, 2026

Month	2024	2025
1	59.64	\$249.18
2	39.07	\$497.75
3	107.79	\$371.96
4	138.49	\$343.20
5	137.16	\$366.34
6	223.34	\$219.21
7	138.68	\$463.39
8	191.17	\$332.89
9	267.94	\$393.15
10	328.91	\$338.20
11	226.75	\$402.54
12	253.87	\$433.71
Total	\$2,112.81	\$4,411.52



The Coworking Space has earned more than double what was earned in 2024.