



LIBRARY BOARD MEETING - MARCH 2025

**Virtual Meeting
March 20, 2025 at 5:30 PM**

AGENDA

CALL TO ORDER

ROLL CALL

1. Presented by Library Board Chair

APPROVAL OF MINUTES

- [2.](#) Library Board Meeting - January 16, 2025 Minutes for Approval

PUBLIC COMMENT

BUSINESS/ACTION

- [3.](#) Ratify CLEF Grant Contract
4. Founding Fathers Project Update by Commissioner Stubbs

DISCUSSION

- [5.](#) Spanish Valley and Grand County Library Increase from \$6,000 to \$10,000
6. Library Building Budget Update
- [7.](#) Beehive Library Consortium

LIBRARY DIRECTOR REPORT

- [8.](#) Presented by Nicole Perkins, Library Director / Blanding Librarian
- [9.](#) Statistics
- [10.](#) Financial Reports for the Library System

ASSISTANT DIRECTOR REPORT

- [11.](#) Presented by Mikaela Ramsay, Assistant Director / Monticello Librarian

LIBRARY CHAIR REPORT

ADJOURN

****In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice****



LIBRARY BOARD MEETING - JANUARY 16, 2025
Virtual Meeting | <https://meet.google.com/gvw-zbrf-mww?authuser=0>
January 16, 2025 at 5:30 PM

MINUTES

CALL TO ORDER – 5:33 pm

ROLL CALL

1. Presented by Library Board Chair – 5:34 pm

Trustees

Marjorie Haun-Storland - present

Marlene Huckabay - absent

Heather Lynn - present

Lucille Cody - absent

Zak Podmore - absent

Shannon Brooks - present

Commissioner Silvia Stubbs - present

Library Director Nicole Perkins - present

Assistant Library Director Mikaela Ramsay – present

Guest

Jackie Jeppson – present

Annette Myers - present

APPROVAL OF MINUTES – 5:36 pm

2. Library Board Meeting - October 2024 Budget Minutes for Approval

Motion to approve the October 2024 budget meeting minutes

PUBLIC COMMENT

Brooks – commends his daughter for working in the Blanding library.

Stubbs – The commission recently passed a resolution preparing to celebrate the 250-year anniversary of the Foundation of a Nation. Stubbs to share more information to get more people involved.

Brooks asked if the board has a fiduciary responsibility regarding the library budget. The budget has increased ~\$100,000 since the board approved the budget in October 2024. Stubbs recommends reaching out to Peter Brown to get clarification.

BUSINESS/ACTION – 5:54 pm

3. 2025 Library Board Election: Haun-Storland nominated Brooks. Lynn seconded and the motion carried.

4. 2025 Library Board Meeting Schedule for Approval:

Jeppson expressed concern for meeting schedule time of 5:30 pm

Lynn expressed concern of library board meetings being scheduled during planning and commission meetings.

The Library Board approved the 2025 Schedule with one change. The Library Board changed the October 9, 2025 meeting to October 2, 2025. Brooks made a motion to approve the schedule, Commissioner Stubbs seconded the motion and it carried.

5. Library Board Letter of Interest - Jackie Jeppson. Lynn made a motion to approve Jeppson, to become a member of the Library Board. Commissioner Stubbs seconded the motion and it carried.
6. Library Board Letter of Interest - Annette Myers. Haun-Storland made a motion to approve Myers, Brooks seconded the motion and it carried.
7. Volunteer and Employee Criminal Background Check – 6:14 pm
7. Volunteer and Employee Criminal Background Check

Perkins – reviewed SJC library policy: Employee and Volunteer Criminal Background Checks. Perkins states the legislature passed a state statute in 2022, effective 2024 that any staff or volunteers have a criminal background check who work with individuals 18 years of age or vulnerable populations.

Staff and volunteers will work with the HR department for criminal background checks.

Perkins to ask HR about obtaining background checks through additional counties.

Ramsay – volunteers are not left alone with children or vulnerable populations and staff are always present during library activities.

Myers – asked about the process of making changes to the policy once it is approved.

Brooks – made a motion to approve the background check policy. The motion carried.

LIBRARY DIRECTOR REPORT – 6:35 pm

8. Presented by Nicole Perkins, Library Director / Blanding Librarian – 7:11 pm

Holiday events; gingerbread contest, summer produce, and upcoming reading program

9. 2024 End of Year Statistics

Firewall grant and project overview

10. Financial Reports for the Library System

Board discussion on over budget of maintenance costs. Savings is being depleted each year to cover other costs.

ASSISTANT DIRECTOR REPORT – 7:26 pm

11. Presented by Mikaela Ramsay, Assistant Director / Monticello Librarian

Craft club, summer reading program, co-working space, and December business expo.

LIBRARY CHAIR REPORT – 7:35 pm

ADJOURN – 7:41 pm

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APPROVED: _____
San Juan County Library Board

DATE: _____



STATE OF UTAH

CONTRACT #
251773

1. CONTRACTING PARTIES: This contract is between the following agency of the State of Utah: **Department of Cultural and Community Engagement, Agency Code: 710, State Library Division**, referred to as **USL** and/or **STATE**, and **San Juan County Library System**, referred to as **GRANTEE**

San Juan County Library System
25 W 300 S
Blanding, Utah 84511-3829

LEGAL STATUS OF
GRANTEE

- () Sole Proprietor
() Non-Profit Corporation
() For-Profit Corporation
() Partnership
(X) Government Agency

Contact Person: Nicole Perkins
Phone Number: (435) 678-2335
Email: nperkins@sanjuancounty.org
Vendor ID # 06866HK

Commodity Code # 99999

2. GENERAL PURPOSE OF CONTRACT: The general purpose of this contract is to provide Community Library Enhancement Funds (CLEF) for the development of local public library services.
3. PROCUREMENT: This contract is entered into as the result of the procurement process on RX# N/A, FY N/A, Bid #N/A, a pre-approved sole source authorization (from the Division of Purchasing) SS# N/A, or other method: Certified Public Library status.
4. CONTRACT PERIOD: Effective Date: 07/01/2024 Termination Date: 06/30/2025, unless terminated early or extended in accordance with the terms and conditions of this contract. Renewal options (if any): N/A. **This Agreement must be returned to USL with all required GRANTEE initials and/or signatures by 02/26/2025.**
5. CONTRACT COSTS: GRANTEE will be paid a **maximum** of \$ 7817 for costs authorized by this contract. Prompt Payment Discount (if any): N/A. Additional information regarding costs: N/A.
6. ATTACHMENTS INCLUDED AS PART OF THIS CONTRACT:
Attachment A - Standard Terms & Conditions for Grants
Attachment B – Scope of Work and Special Provisions
Other Attachments: The following attachments are required documents and are included in the total documentation for Contract, though received at different times during the effective dates of Contract.

- CLEF Final Report

Any conflicts between Attachment A and the other attachments will be resolved in favor of Attachment A.

7. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:
- All other governmental laws, regulations, or actions applicable to the goods and/or services authorized by this contract.
 - Utah State Procurement Code, Procurement Rules, and GRANTEE'S response to Bid # N/A , dated N/A.
8. Each person signing this Agreement represents and warrants that he/she is duly authorized and has legal capacity to execute and deliver this Agreement and bind the parties hereto. Each signatory represents and warrants to the other that the execution and delivery of the Agreement and the performance of each party's obligations hereunder have been duly authorized and that the Agreement is

a valid and legal agreement binding on the parties and enforceable in accordance with its terms.
Further, that Contractor is registered with the Utah Department of Commerce and is in good standing.

Item 3.

The parties sign and cause this contract to be executed. This contract is not fully executed until the State of Utah Approving Authorities have signed this contract.

IN WITNESS WHEREOF, the parties sign and cause this contract to be executed.

GRANTEE

 Silvia Stubbs

Library Director

 Lyman Duncan

Fiscal Officer

2/24/2025

Date


STATE

 Cara Rothman

Director, State Library Division

N/A - Grant

Director, Division of Purchasing

 RECEIVED AND PROCESSED
BY DIVISION OF FINANCE

Director, Division of Finance

Agency Contact for questions during the contract process.

Merrily Cannon

Agency Contact

801-715-6769

Phone Number

801-715-6767

Fax Number

mcannon@utah.gov

Email

ATTACHMENT A

STATE OF UTAH STANDARD TERMS AND CONDITIONS FOR GRANTS

1. **DEFINITIONS:** The following terms shall have the meanings set forth below:
 - a. **"Contract"** means these terms and conditions, the Contract Signature Page(s), and all other attachments and documents incorporated by reference.
 - b. **"Contract Signature Page(s)"** means the cover page(s) that the State and Grantee sign.
 - c. **"Grantee"** means the individual or entity which is the recipient of grant money from the State. The term "Grantee" includes Grantee's agents, officers, employees, and partners.
 - d. **"Non-Public Information"** means information that is deemed private, protected, controlled, or exempt from disclosure under the Government Records Access and Management Act (GRAMA) or as non-public under other applicable state and federal laws. Non-public information includes those records the State determines are protected after having properly received a written claim of business confidentiality as described in Utah Code § 63G-2-309. The State reserves the right to identify additional of information that must be kept non-public under federal and state laws.
 - e. **"State"** means the State of Utah Department, Division, Office, Bureau, Agency, or other state entity identified on the Contract Signature Page(s).
 - f. **"Grant Money"** means money derived from state fees or tax revenues that is owned, held, or administered by the State.
 - g. **"SubGrantees"** means persons or entities under the direct or indirect control or responsibility of the Grantee, including, but not limited to, Grantee's agents, consultants, employees, authorized resellers, or anyone else for whom the Grantee may be liable at any tier, including a person or entity providing or performing this Contract, including the Grantee's manufacturers, distributors, and suppliers.
2. **GOVERNING LAW AND VENUE:** This Contract shall be governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Contract shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.
3. **LAWS AND REGULATIONS:** At all times during this Contract, Grantee and all acts performed under this Contract will comply with all applicable federal and state constitutions, laws, rules, codes, orders, and regulations, including applicable licensure and certification requirements.
4. **REQUIRED ACCOUNTING:** Grantee agrees that it shall provide to State the following accounting for all Grant Money received by the Grantee, at least annually, and no later than 60 days after all of the Grant Money is spent:
 - a. a written description and an itemized report detailing the expenditure of the Grant Money or the intended expenditure of any Grant Money that has not been spent; and
 - b. a final written itemized report when all the Grant Money is spent.
 - c. **NOTE: If the Grantee is a non-profit corporation,** Grantee shall make annual disclosures pursuant to the requirements of Utah Code § 51-2a-201.5.
5. **RECORDS ADMINISTRATION:** Grantee shall maintain or supervise the maintenance of all records, receipts and any other documentation necessary to properly account for payments made by the State to Grantee under this Contract, Grantee's performance of the Contract terms and milestones, and outcomes reported to the State by the Grantee. These records shall be retained by Grantee for at least six (6) years after final payment, or until all audits initiated within the six (6) years have been completed, whichever is later. Grantee agrees to allow, at no additional cost, State of Utah and federal auditors, State Entity staff, and/or a party hired by the State access to all records necessary to account for all Grant Money received by Grantee as a result of this contract and to verify that the Grantee's use of the Grant Money is appropriate and has been properly reported.
6. **CONFLICT OF INTEREST:** Grantee represents that none of its officers or employees are officers or employees of the State of Utah, unless disclosure has been made to the State.
7. **INDEPENDENT GRANTEE:** Grantee and SubGrantees, in the performance of this Contract, shall act in an independent capacity and not as officers or employees or agents of the State.

8. **INDEMNITY:** Grantee shall be fully liable for the actions of its agents, employees, officers, partners, and SubGrantees, and shall fully indemnify, defend, and save harmless the State from all claims, losses, suits, actions, damages, and costs of every name and description arising out of Grantee's performance of this Contract caused by any intentional act or negligence of Grantee, its agents, employees, officers, partners, or SubGrantees, without limitation; provided, however, that the Grantee shall not indemnify for that portion of any claim, loss, or damage arising hereunder due to the sole fault of the State. The parties agree that if there are any limitations of the Grantee's liability, including a limitation of liability clause for anyone for whom the Grantee is responsible, such limitations of liability will not apply to injuries to persons, including death, or to damages to property.
9. **EMPLOYMENT PRACTICES:** Grantee agrees to abide by federal and state employment laws, including: (i) Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000e) which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services, on the basis of race, religion, color, or national origin; (ii) Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; (iii) 45 CFR 90 which prohibits discrimination on the basis of age; (iv) Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990 which prohibits discrimination on the basis of disabilities; and (v) Utah's Executive Order, dated December 13, 2006, which prohibits unlawful harassment in the work place. Grantee further agrees to abide by any other laws, regulations, or orders that prohibit the discrimination of any kind by any of Grantee's employees.
10. **AMENDMENTS:** This Contract may only be amended by the mutual written agreement of the parties, which amendment will be attached to this Contract. Automatic renewals will not apply to this Contract even if listed elsewhere in this Contract.
11. **NONAPPROPRIATION OF FUNDS, REDUCTION OF FUNDS, OR CHANGES IN LAW:** Upon thirty (30) days written notice delivered to the Grantee, this Contract may be terminated in whole or in part at the sole discretion of the State, if the State reasonably determines that: (i) a change in Federal or State legislation or applicable laws materially affects the ability of either party to perform under the terms of this Contract; or (ii) that a change in available funds affects the State's ability to pay under this Contract. A change of available funds as used in this paragraph, includes, but is not limited to, a change in Federal or State funding, whether as a result of a legislative act or by order of the President or the Governor.
12. **WORKERS COMPENSATION INSURANCE:** Grantee shall maintain during the term of this Contract, workers' compensation insurance for all its employees as well as any SubGrantees. Worker's compensation insurance shall cover full liability under the worker's compensation laws of the jurisdiction in which the service is performed at the statutory limits required by said jurisdiction. Grantee acknowledges that within thirty (30) days of contract award, Grantee must submit proof of certificate of insurance that meets the above requirements.
13. **PUBLIC INFORMATION:** Grantee agrees that this Contract and invoices will be public documents, and may be available for distribution in accordance with the State of Utah's Government Records Access and Management Act (GRAMA). Grantee gives the State express permission to make copies of this Contract, related documents, and invoices in accordance with GRAMA. Except for sections identified in writing by Grantee and expressly approved by the State of Utah Division of Purchasing and General Services, all of which must be in accordance with GRAMA, Grantee also agrees that the Grantee's Proposal to the Solicitation will be a public document, and copies may be given to the public as permitted under GRAMA. The State is not obligated to inform Grantee of any GRAMA requests for disclosure of this Contract, related documents, or invoices.
 - a. **Grantee** may designate certain business information as protected under GRAMA pursuant to Utah Code Section 63G-2-305 and 63G-2-309. It is Grantee's sole responsibility to comply with the requirements of GRAMA as it relates to information regarding trade secrets and information that should be protected under business confidentiality.
14. **PAYMENT:** The acceptance by Grantee of final payment, without a written protest filed with the State within ten (10) business days of receipt of final payment, shall release the State from all claims and all liability to the Grantee. The State's payment shall not be deemed an acceptance of the Services and is without prejudice to any and all claims that the State may have against Grantee. Unless otherwise stated in this Agreement, the State agrees to pay Grantee in two (2) installments. The first installment

will cover 90% of the grant and will be paid upon receipt of an invoice. The second installment will cover the remaining 10% of the grant and will be paid upon receipt of an invoice and the Grantee's final grant evaluation as outlined in ATTACHMENT B Scope of Work and ATTACHMENT C Library Information and Spending Impact Report.

15. **LEGISLATIVE APPROPRIATION:** Disbursement of grant funds is subject to legislative appropriation. Ongoing appropriations are subject to legislative changes on a year-to-year basis.
16. **RECOUPMENT OF FUNDS:** If state audit findings determine that any funds expended by the Grantee violate the terms of this Agreement, the Grantee shall provide funds to the State sufficient to meet the State's repayment demand(s). The Grantee assumes responsibility for ensuring compliance of all subgrantees. The Grantee is responsible for the repayment of funds expended by any subgrantees which violates the terms of this Agreement. If the Grantee is unwilling or unable to repay the funds, the repayment request amount will become a past due obligation of the Grantee to the State and may be collected as such.
17. **DISCLOSURE OF OTHER STATE FUNDS:** The Grantee agrees to disclose a comprehensive list of all state funds received, including funds received through direct awards, competitive grants, pass-throughs, partnerships, memorandums of understanding, etc.
18. **REVIEWS:** The State reserves the right to perform reviews, and/or comment upon the Grantee's use of the funds set forth in this Contract. Such reviews do not waive the requirement of Grantee to meet all of the terms and conditions of this Contract.
19. **PROHIBITED DISCRIMINATORY PRACTICES:** Grantee understands that, under Utah Code 67-27, no portion of this grant may be used to support required training that promotes discriminatory practices as defined in Utah Code 53B-1-118
20. **ASSIGNMENT:** Grantee may not assign, sell, transfer, subcontract or sublet rights, or delegate any right or obligation under this Contract, in whole or in part, without the prior written approval of the State
21. **NON-PUBLIC INFORMATION:** If non-public Information is disclosed to Grantee, Grantee shall: (i) advise its agents, officers, employees, partners, and SubGrantees of the obligations set forth in this Contract; (ii) keep all Non-public Information strictly confidential; and (iii) not disclose any Non-public Information received by it to any third parties. Grantee will promptly notify the State of any potential or actual misuse or misappropriation of Non-public Information.

Grantee shall be responsible for any breach of this duty of confidentiality, including any required remedies and/or notifications under applicable law. Grantee shall indemnify, hold harmless, and defend the State, including anyone for whom the State is liable, from claims related to a breach of this duty of confidentiality, including any notification requirements, by Grantee or anyone for whom the Grantee is liable.

Upon termination or expiration of this Contract and upon request by the State, Grantee will return all copies of Non-public Information to the State or certify, in writing, that the Non-public Information has been destroyed. This duty of confidentiality shall be ongoing and survive the termination or expiration of this Contract.

22. **PUBLICITY:** Grantee shall submit to the State for written approval all advertising and publicity matters relating to this Contract. It is within the State's sole discretion whether to provide approval, which must be done in writing.
23. **INDEMNIFICATION RELATING TO INTELLECTUAL PROPERTY:** If intellectual property is exchanged in return for the funding set forth in this contract, Grantee will indemnify and hold the State harmless from and against any and all damages, expenses (including reasonable attorneys' fees), claims, judgments, liabilities, and costs in any action or claim brought against the State for infringement of a third party's copyright, trademark, trade secret, or other proprietary right. The parties agree that if there are any limitations of Grantee's liability such limitations of liability will not apply to this section.

24. **OWNERSHIP IN INTELLECTUAL PROPERTY:** The State and Grantee each recognizes that each has no right, title, interest, proprietary or otherwise in the intellectual property owned or licensed by the other, unless otherwise agreed upon by the parties in writing.
25. **WAIVER:** A waiver of any right, power, or privilege shall not be construed as a waiver of any subsequent right, power, or privilege.
26. **ATTORNEY'S FEES:** In the event of any judicial action to enforce rights under this Contract, the prevailing party shall be entitled its costs and expenses, including reasonable attorney's fees, incurred in connection with such action.
27. **DISPUTE RESOLUTION:** Prior to either party filing a judicial proceeding, the parties agree to participate in the mediation of any dispute. The State, after consultation with the Grantee, may appoint an expert or panel of experts to assist in the resolution of a dispute. If the State appoints such an expert or panel, State and Grantee agree to cooperate in good faith in providing information and documents to the expert or panel in an effort to resolve the dispute.
28. **ORDER OF PRECEDENCE:** In the event of any conflict in the terms and conditions in this Contract, the order of precedence shall be: (i) this Attachment A; (ii) Contract Signature Page(s); (iii) the State's additional terms and conditions, if any; (iv) any other attachment listed on the Contract Signature Page(s); and (v) Grantee's terms and conditions that are attached to this Contract, if any. Any provision attempting to limit the liability of Grantee or limits the rights of the State must be in writing and attached to this Contract or it is rendered null and void.
29. **SURVIVAL OF TERMS:** Termination or expiration of this Contract shall not extinguish or prejudice the State Entity's right to enforce this Contract with respect to any default or defect in the Services that has not been cured.
30. **SEVERABILITY:** The invalidity or unenforceability of any provision, term, or condition of this Contract shall not affect the validity or enforceability of any other provision, term, or condition of this Contract, which shall remain in full force and effect.
31. **ENTIRE AGREEMENT:** This Contract constitutes the entire agreement between the parties and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written.
32. **RESERVATION OF IMMUNITIES:** The State does not waive any protection or immunity available to it under any statute, rule, regulation, or constitutional provision. Any conflict between this agreement and any applicable statute, rule, regulation, or constitutional provision shall be resolved in favor of the statute, rule, regulation, or constitutional provision.

(Revision date: 12 July 2024)

Contract between USL and San Juan County Library System CONTRACT # 251773

ATTACHMENT B SCOPE OF WORK AND SPECIAL PROVISIONS

This Contract is entered into to provide for the cooperative development of local public library services in accordance with the provisions of Utah Code Ann. §§9-7-201(3), 9-7-205(1)(f) and 9-7-205(2) (LexisNexis 2015).

THEREFORE, the parties agree as follows:

1. **This Agreement must be returned to USL with all required GRANTEE signatures by 02/26/2025.** Any exceptions must be arranged in writing via email to pdensley@utah.gov.
2. The effective dates of Contract shall be from 07/01/2024 through 06/30/2025, unless terminated sooner in accordance with the terms and conditions herein.
3. The amount payable to GRANTEE by USL for the performance of activities outlined in this Agreement shall not exceed \$7817.
4. This Agreement may be terminated with or without cause by either party with 60 days prior written notice. Upon termination of this Agreement, all accounts and payments for services rendered prior to the termination date will be processed according to established financial procedures.
5. Communication between Agreement agencies shall be directed to those individuals appointed by each agency. Any information or other correspondence regarding this Agreement shall be forwarded through the designated contact person. These individuals are as follows:

USL Contact: Merrily Cannon, mcannon@utah.gov, 801-715-6769

GRANTEE Contact: Nicole Perkins, nperkins@sanjuancounty.org, (435) 678-2335

SCOPE OF WORK:

1. In fulfilling its responsibilities hereunder GRANTEE shall:
 - (a) Comply with the standards for elements of public library service as specified in *Standards for Utah Public Libraries* in effect as of January 1, 2023.
 - i. LOCAL GOVERNMENT SUPPORT: In order to continue to receive CLEF funds in the future, at least 65% of the library's total operating revenues must come from jurisdictional tax revenues in order for the jurisdiction to be eligible for CLEF. (*Standards for Utah's Public Libraries*, Standard #9)
 - (b) Expend CLEF funds only for the following purposes:
 - 1- **Collection Development** (for example: children's materials, digital media materials, online resources, materials in another language, special new collections, enhanced current collections).
 - 2- **Technology For Public Use** (for example: public access computing, library catalogs, online resources, technology training, Wi-Fi, other technology that can be used by patrons).
 - 3- **Programming** (for example: community outreach programs, any programs sponsored by the library, on or off site).
 - 4- **Retrofitting the Library Building for ADA Compliance** (If you plan to use CLEF monies in this category, you MUST contact the grants coordinator before beginning your project.)
 - 5- **Minor capital projects** (for example, updating furniture, carpet, paint, and minor repairs.)

CLEF funds shall not be used as match for Federal LSTA grants and shall not replace local funding.

- (c) Expend the total CLEF funds shown below in accordance with the provisions of this Contract by June 30, 2025, and complete and submit the COMMUNITY LIBRARY ENHANCEMENT FUND Report to USL by September 15, 2025. This report should be submitted online and is found at <https://cce.my.salesforce-sites.com/usl/> (The USL grants portal.)
- (d) Gather and report information pertaining to library information and spending and impact (see attachment C)

The CLEF Fund Report for the previous State fiscal year must be submitted to the State Library before funds will be provided under the current Contract. GRANTEE also agrees to make library financial records available for audit or inspection, if requested. For additional information regarding CLEF, please refer to library.utah.gov/clef.

2. AGREEMENT AMOUNTS and SCHEDULE OF PAYMENT:

The USL shall pay GRANTEE amount as indicated previously in Attachment B, paragraph 3.

The aforementioned amount is payable once the Contract is received by USL with all signatures and is processed accordingly. USL will then return one completed copy of the Contract to the GRANTEE along with the check for 90% of the total payment, as described in Attachment A, paragraph 14. Please note that this process may take several weeks to complete. USL will pay the remaining 10% in accordance with Attachment A, paragraph 14.

ATTACHMENT C

LIBRARY INFORMATION AND SPENDING IMPACT REPORT

- A. Library Information
 - 1. Library Name
 - 2. Name of the person certifying this information
 - 3. Phone number of the person certifying this information
 - 4. Email address of the person certifying this information
 - 5. Total CLEF award (please report on 100% of the award including the forthcoming 10%)
- B. Spending and Impact
 - 1. CLEF amount spent on collection development?
 - 2. Amount of local funds spent on collection development?
 - 3. List the types of collection development materials purchased.
 - 4. Please provide examples of how these materials have benefited your patrons.
 - 5. CLEF amount spent on technology that directly benefits the public.
 - 6. Amount of local funds spent on technology that directly benefits the public.
 - 7. List the types of equipment purchased that benefit the public.
 - 8. Please provide examples of how this equipment has benefited your patrons.
 - 9. CLEF amount spent on library programs?
 - 10. Amount of local funds spent on library programs.
 - 11. What programs did you provide with CLEF?
 - 12. Please provide examples of how these programs have benefited your patrons.
 - 13. CLEF amount spent on retrofitting the library for ADA compliance?
 - 14. Amount of local funds spent on retrofitting the library for ADA compliance.
 - 15. What retrofit did you complete with CLEF?
 - 16. Please provide examples of how these retrofits have benefited your patrons.
 - 17. CLEF amount spent on minor capital improvements?
 - 18. Amount of local funds spent on minor capital improvements.
 - 19. What minor capital improvements did you provide with CLEF?
 - 20. Please provide examples of how these minor capital improvements have benefited your patrons.
 - 21. Please provide feedback to USL on the new CLEF process. (optional)

Updated 3-12-2025 CLEF Grant Budget (920) Budget 2025

Actual awarded **\$7,817.00**

Contract #251773

NOTE: All Funds must be expended by June 30, 2025 and report due approximately September 15, 2025

Funds cannot be used to purchase prizes, food, or entertainment/programming that is not considered educational.

Total CLEF budgeted expenditures coded under 920

Special Programs (Additional for **\$3700** total local fund coded under 920) **\$3415.00**

NOTE: Additional local funds of \$2500 coded under 620 for Special Programs as follows:

Blanding = 1000 (Special events, story hour, prizes, food, treats, etc.)

McCello = 1100 (Special events, craft club, story hour, prizes, food, treats, etc.)

Satellite = 400 (Special events, story hour, prizes, food, treats, etc.)

Total = 2500.00

Summer Reading Expenses

Performers 2115.00

Scales and Tails – scheduled for Thursday July 3rd- 1625.00 (pay invoice by before 6/30/25)

Note: Hotel for up to 250.00 is budgeted/coded under travel 72-4581-230

Additional \$1200 for performers budgeted under Code 72-4581-620

Mad Science – scheduled for Wed. June 4th 490.00 (have check ready to pay them)

Bingo Reading Trackers 300.00

Blanding 0-18, Adult, and General 900.00

Monticello Craft Club 100.00

Overdrive/Libby (Additional **\$1400** total local funds budgeted under code 72-4581-480) **1500.00**

IT Equipment for patrons or ADA replacement equipment **900.00**

Collection Development **1,597.00**

NOTE: Blanding purchases up to 1297.00 code under 920 and **Monticello purchases up to 500.00 code under 920**

And this part of budget is spent before June 30th

Budget local funds under code 72-4581-480 for Physical Collection Development = 21,402.00

Blanding 8400.00

McCello 6600.00

Bluff/McCreek 3360.00

La Sal 1500.00

Director Discretion 1542.00

Total = \$21,402.00

Overdrive 1400.00

Beehive contract 1708.00

Total 480 budgeted= \$24,510.00

Other-Cushion for needs and eligible expenses **205.00**

Grand Total CLEF Estimate Expenditures **= \$ 7,817.00**

Original CLEF (920) Budget 2025

CLEF (estimated) **\$ 7,000.00**

Summer Reading:

Educational Presenters (such as Scales and Tails - \$1650, Discovery Center, Mad Science) \$ 2500.00

Laminated Reading Bingo Sheets - 60 teens-275 children's – Adult – 30 - order by May 1st 280.00

Summer Reading Programing/Activities and Supplies

Blanding ages 0-18, Adult, and General Activities **700.00**

Total = \$3480.00

Special Programs Total under CLEF 920 \$3,480.00 (updated to \$3415.00)

Overdrive/Libby Supplement 1,500.00 (same)

IT Equipment or ADA replacement equipment	1,000.00 (\$900.00)
Collection Development Supplement	1,020.00 (updated to (1597.00))
<u>Other/Cushion for needs and eligible expenses</u>	<u>0.00 (updated to (205.00))</u>
Grand Total CLEF Estimate Expenditures	= \$7,000.00 (Updated to \$7817.00)

Carrie Valdes

Wed, Feb 12, 2020
3:02 PM

Item 5.

to Nicole, Meg

Hey Nicole,

Attached is the invoice for the ILA. If memory serves me correctly, this ILA expires at the end of 2025.

The GCPL Board and the Grand County Commission is considering revising the ILA as the Clerk's Office determined that the average Grand County resident pays \$100/year in support of the library (as opposed to the current \$60 that we bill San Juan).

Figuring the San Juan unique household number of 100 hasn't changed, that would increase the yearly amount to \$10,000 (not counting La Sal residents which was something we were discussing last year).

I know it's early in the year, but I thought we should start the discussion with our stakeholders sooner rather than later.

Thanks!

Carrie Valdes (she/her)
Library Director
Grand County Public Library
257 East Center Street
Moab, UT 84532
435-355-0930 Direct Line
435-210-0899 Cell
www.moablibrary.org

Perkins, Nicole <nperkins@sanjuancountyut.gov>

Wed, Feb 12,
3:24 PM

to Carrie, Nicole, Meg

Thank you for the invoice. I will let the Library Board know about the possible increase and start discussions with them and how they want to proceed for next year.

Sincerely,

Nicole Perkins

Director/Blanding Librarian
San Juan County Library System
nperkins@sanjuancountyut.gov
Please note change in email address
Office (435) 678 2335

Beehive Library Consortium Annual Contribution and Tiers

Calculation of annual contribution

Library contributions are calculated based on their circulation statistics for the previous year. The amount per circ will be calculated as follows:
(Overall target consortium contribution - USL contribution)/Total OverDrive circulation for previous year.

This number will be multiplied by each library's circulation for the previous calendar year to determine the library's annual contribution amount.

Library Tiers

Each member library is assigned a tier level (1 through 4). Tier levels are assigned based on the library or library system's collection expenditures for the previous year. The dollar amount is taken from Annual Statistical Report submitted to the State Library at the end of the library's fiscal year. The Tiers are as follows:

- Tier 1 -- \$0 to \$49,999 -- 5% (San Juan County Current Tier)
- Tier 2 -- \$50,000 to \$99,999 -- 10%
- Tier 3 -- \$100,000 to \$199,999 -- 15%
- Tier 4 -- \$200,000 + --20%

The Tier level percentage acts as a cap on contribution amounts expected of libraries to ensure that contribution amounts do not get unmanageable due to extreme increases in circulation. No library will be asked to pay more than 5, 10, 15, or 20 percent of their annual expenditures, depending on the tier in which they fall. Libraries may move from one tier to another depending on their annual expenditures.

FY2025 MOAs								
Library	Collection Expenditures*	Total OverDrive Circulation**	Contribution By Circ	Contribution By Tier	Least of the two	Assigned Tier	Circs through SORA	Circs through Libby
*BOX ELDER COUNTY	\$26,219	18,213	\$1,934	\$1,311	\$1,311	1	98	18,115
*DAVIS COUNTY LIBRARY	\$841,624	966,090	\$102,593	\$168,325	\$102,593	4	1	966,089
*DUCHESE COUNTY LIBRARY	\$161,441	35,789	\$3,801	\$24,216	\$3,801	3	71	35,718
*EMERY COUNTY LIBRARY	\$36,522	19,491	\$2,070	\$1,826	\$1,826	1	2	19,489
*GRAND COUNTY PUBLIC LIBRARY (PLC)	\$67,080	35,796	\$3,801	\$6,708	\$3,801	2	414	35,382
*MORGAN COUNTY LIBRARY (PLC)	\$17,760	22,897	\$2,432	\$888	\$888	1	371	22,526
*RICH COUNTY LIBRARY	\$2,800	1,796	\$191	\$140	\$140	1		1,796
*SAN JUAN COUNTY LIBRARY (PLC)	\$34,151	21,379	\$2,270	\$1,708	\$1,708	1	46	21,333
*SUMMIT COUNTY LIBRARY	\$125,382	108,905	\$11,565	\$18,807	\$11,565	3	292	108,613
*UINTAH COUNTY LIBRARY (PLC)	\$135,042	89,436	\$9,498	\$20,256	\$9,498	3	659	88,777
*WASATCH COUNTY LIBRARY (PLC)	\$125,296	99,222	\$10,537	\$18,794	\$10,537	3	1681	97,541
*WASHINGTON COUNTY LIBRARY SYSTEM	\$730,218	567,062	\$60,219	\$146,044	\$60,219	4	136	566,926
*WEBER COUNTY LIBRARY SYSTEM	\$1,262,088	672,459	\$71,411	\$252,418	\$71,411	4	11407	661,052



Library Director's Report January – February 2025

General Report

- The Institute of Museum and Library Services (IMLS), which is a Federal Agency, facing cuts in funding with government spending under intense scrutiny.
- Funding for Digital Improvements grant is on hold as UEN waits for updates on availability with the federal government funding. Again, if awarded, this grant would cover purchases and installation for up to 19 new patron computers, laptops for patron use, color copiers/printers, Smart Boards, Children's touchscreen learning computers, 4 years of Licensing for all patron computers for Microsoft 365, and 3D doodlers/pens and supplies for 4 years as well as a new Disc Repair machine.
- Grand County – contract will expire at the end of this year with San Juan County Library System paying the Grand County library system \$6000 a year for the library patrons living in zip code 84532 to have patron membership at the Grand County Library. The GCPL board and Grand County Commission is considering raising this fee to \$10,000 for next year and going forward but did not give a suggestion for number of years for the contract. In 2022 Director Valdes stated in an email that "...there are currently 348 individuals (217 households) with San Juan active (used in the last three years) cardholders and our non-resident fee is \$60/year, there were definitely those that felt we needed to increase the amount." The current agreement states "GCL will begin tracking and reporting annually to SJCL an accounting of all new 84532 zip code patrons and make a good faith effort to add current 84532 patrons as they use their GCL library cards. Carrie also stated that there are a number of La Sal residents that are using the Grand County Library that don't fall under the 84532-zip code that they have been allowing to use the library and consider this as we look at the future inter-local agreement.
- Review of the meeting at the Provo City Library on March 14th for all Library Directors whose libraries are participating in the Beehive Digital Library Consortium and federal funding cuts as well as possible percentage increases to participate.
- I am currently working on the Annual State Library report which is due April 15th.
- The contract for CLEF (Community Library Enhancement Funds) grant was awarded and approved by the Commissioners in the amount of \$7817.00 from the State Library for 2025. There was a new additional process to apply for the CLEF grant this year which I completed in October of 2024. This CLEF grant is largely used to help fund Special and Summer programming, supplement our Collection Development, and to purchase IT equipment that is patron service related. This is a State Grant.
- I have been working with Peter Brown from the Clerk's office in adjusting some expenditures that were double charged on our 2024 End Of Year Financial reports so a more accurate End of Year report should be available by the next Library Board meeting. We should still be under our approved 2024 budget.
- Review of 2025 Approved Library Budget: With the buildings/maintenance budget the amount shows approved of \$725,810.00. The Library Board approved the budget for Library System only, not buildings/maintenance or Library Staff salaries and wages, in

amount of \$461,550.00 and budget was approved by Commissioners for \$554,210.00 which included the Library staff salaries and wages. I requested a finalized budget for 2024 with our library budget line items from the Clerk's office so that I could see what each line item was set at but have not received a reply as of today. The following are the details online in regard to the 2025 Library Budget that has been set:

Monticello Building - \$70,300

Blanding Building - \$89,000

Satellite Buildings (Bluff only) - \$9,800.00

Library Board (part of budget that we set)- \$2,500.00 (Library Board approved \$2,500)

Library System (that we set) – \$554,210.00 (Library Board approved \$461,550)

The discrepancies between amounts approved by the Library Board and the amounts approved by the County Commissioners are higher for the Library System due to salaries/wages line item. However, we were under budget on our Salaries/Wages line items by about 30% - \$105,000.00 approximately for 2024 fiscal year.

- Reminder for Board members that use Social Media – please like and share items on our Library pages.

Blanding Library

- PBS Read-a-thon grant celebration was in January. All expenses are being covered by the grant. We had 60 people attend and had various activities. Huge success.
- Ongoing partnerships: 1) The Seniors group has held multiple activities such as a class to teach basic Navajo and money saving tips and advice. 2) Book club is usually held on every 1st Monday of the month at 11 am and always have a good turn-out. Jackie Jeppson is our contact person. 3) Story hour is held every Wednesday at 11 am. This does not include the parent or guardian that attended as well. 4) 4-H is still partnering with the Blanding Library to hold Tween/Teen activities. 5) New Anime' Club was launched in March with enthusiastic participation and will continue being held once a month for now with activities such as Anime art projects, illustrating, and possibly learning some basic Japanese. This is for Tween/Teen ages. 6) New Garden Club – Seed Exchange for adults was kicked off in March and also a big success. The plan is to continue meeting once a month.

SAN JUAN COUNTY STATISTICS | 1A

Item 9.

March 18, 2025

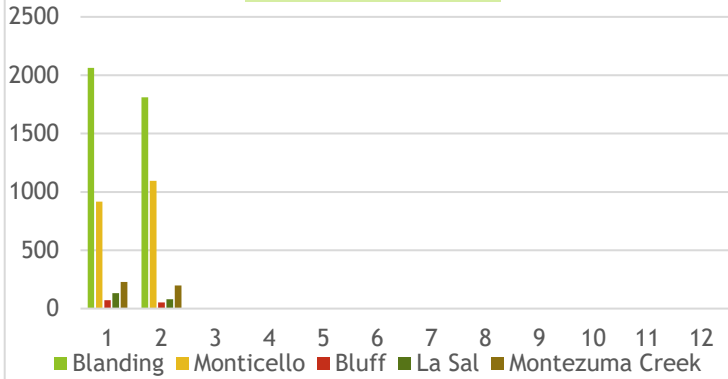
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PATRON VISITS													
Blanding	2063	1810											3,873
Monticello	918	1095											2,013
Bluff	73	54											127
La Sal	133	79											212
Montezuma Creek	229	197											426
Total	3416	3235											6,651
COMPUTER IN HOUSE													
Blanding	90	84											174
Monticello	66	64											130
Bluff	10	1											11
La Sal													
Montezuma Creek	105	90											195
Total	271	239											510
CELLULAR ONE HOTSPOTS													
Blanding	NA												
Satellites	NA												
Total													
CHECKOUTS													
Blanding	1827	1710											3,537
Monticello	1444	1513											2,957
Satellites	452	407											859
Total	3723	3630											7,353
PHYSICAL ITEMS CIRCULATED													
Blanding	17	25											42
Monticello													
Satellites													
Total	17	25											42
FOOD BANK MEALS SERVED													
Blanding	90	38											128
Total	90	38											128
YEAR COUNT UNIQUE VOLUNTEERS													
Blanding													7
Monticello													7
Satellites													
Total													
VOLUNTEER HOURS													
Blanding	11	13											24
Monticello	7	10											17
Satellites													
Total	18	23											41

SAN JUAN COUNTY STATISTICS | 1A

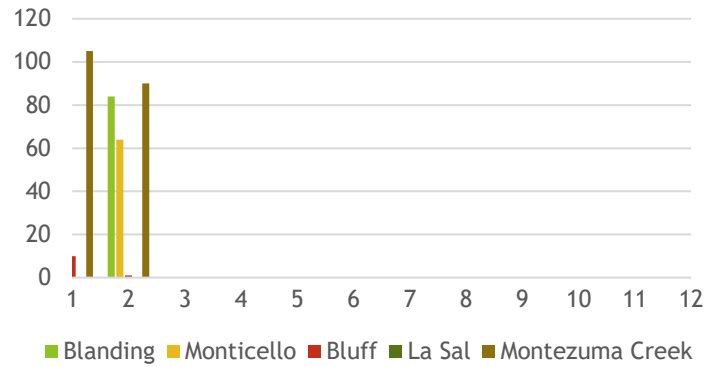
March 18, 2025

Item 9.

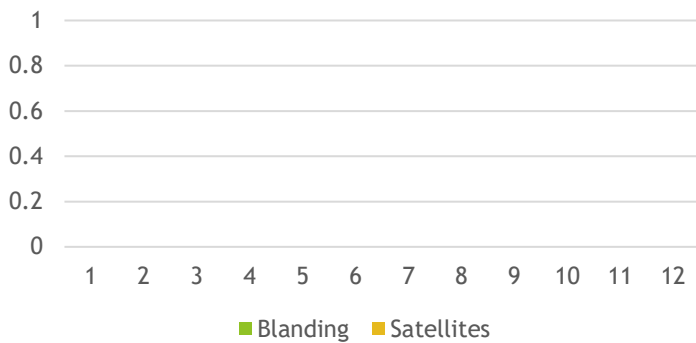
PATRON VISITS



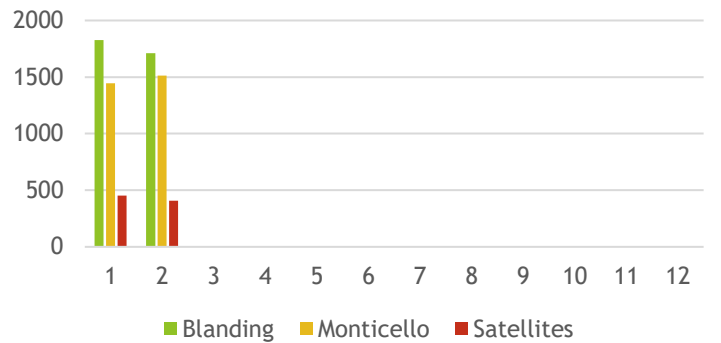
COMPUTER IN HOUSE



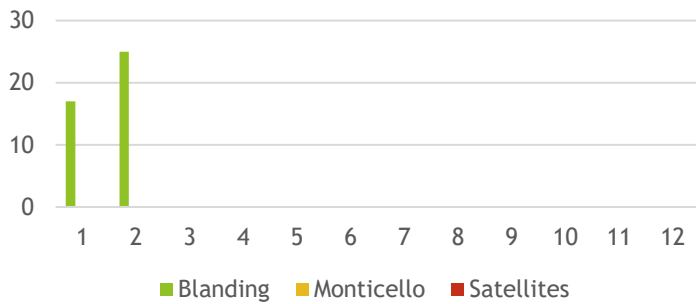
CELLULAR ONE HOTSPOTS



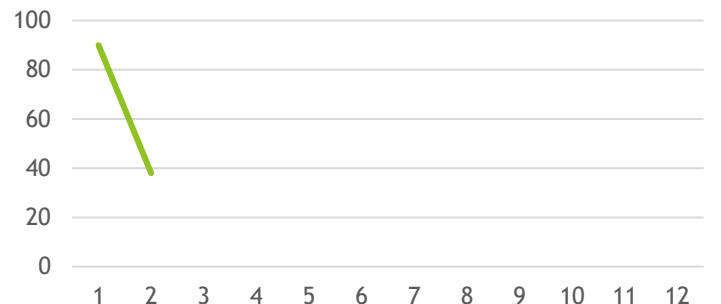
CHECKOUTS



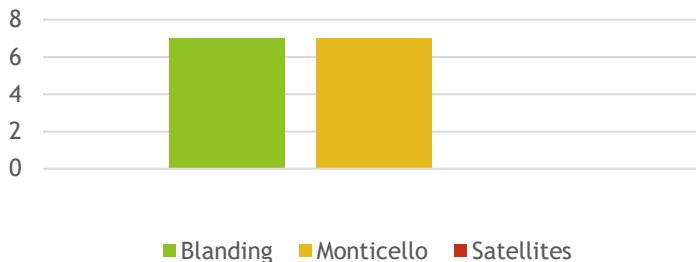
PHYSICAL ITEMS CIRCULATED



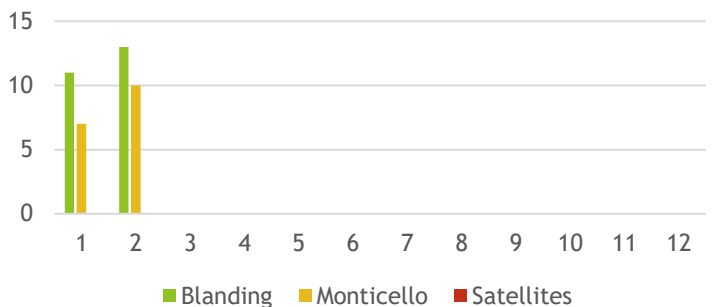
FOOD BANK MEALS SERVED



YEAR COUNT UNIQUE VOLUNTEERS



VOLUNTEER HOURS



SAN JUAN COUNTY STATISTICS | 1B

Item 9.

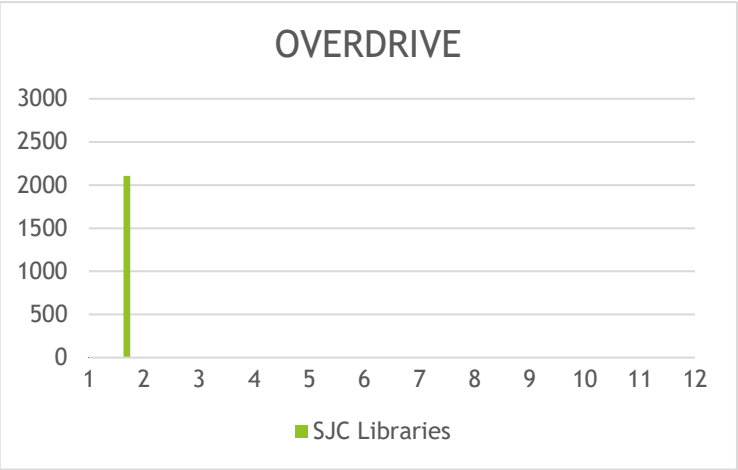
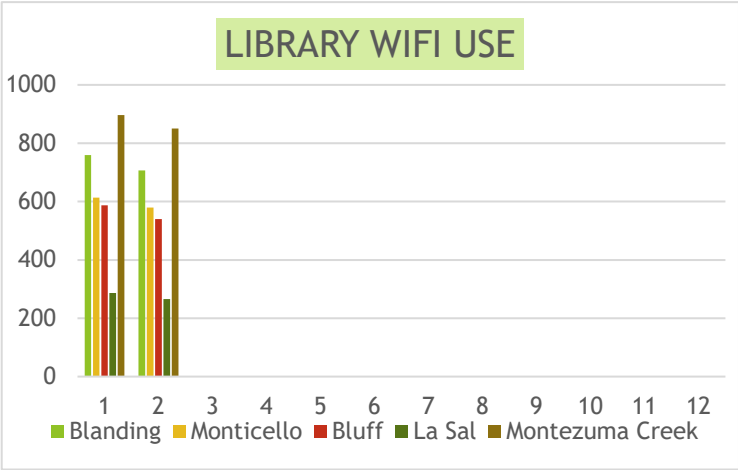
March 18, 2025

	JAN 1	FEB 2	MAR 3	APR 4	MAY 5	JUN 6	JUL 7	AUG 8	SEP 9	OCT 10	NOV 11	DEC 12	Total
LIBRARY WIFI USE													
Blanding	759	707											1,466
Monticello	613	579											1,192
Bluff	587	540											1,127
La Sal	287	266											553
Montezuma Creek	896	850											1,746
Total	3142	2942											6,084
OVERDRIVE													
SJC Libraries	2464	2107											4,571
Total	2464	2107											4,571

SAN JUAN COUNTY STATISTICS | 1B

Item 9.

March 18, 2025



Item 9.

1 JAN	2 FEB	3 MAR	4 APR	5 MAY	6 JUN	7 JUL	8 AUG	9 SEP	10 OCT	11 NOV	12 DEC	Total
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Blanding	277.30	222.30	499.60
Monticello	173.57	37.10	210.67
Coworking	249.18	497.75	746.93
Bluff		2.06	2.06
La Sal	1.90		1.90
Montezuma Creek	35.15	18.39	53.54
Total	737.10	777.60	1514.70

Blanding	86.19	26.10	112.29
Monticello	10.80	16.07	26.87
Bluff			
La Sal			
Montezuma Creek			
<i>SJC Libraries</i>			
Total	96.99	42.17	139.16

Blanding		
Monticello		
Bluff		
La Sal		
Montezuma Creek		
SJC Libraries	7817.00	7817.00
Total	7817.00	7817.00

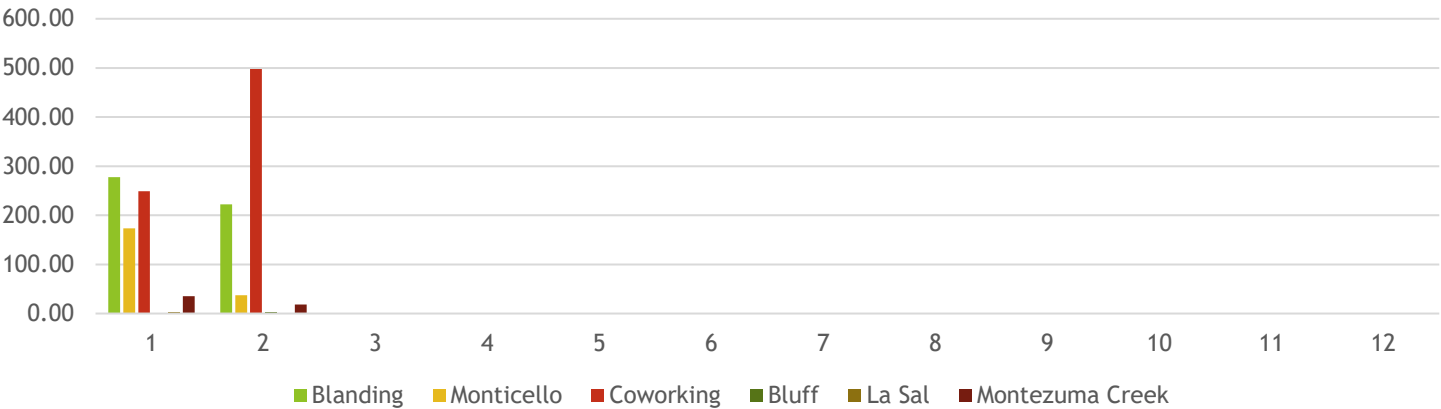
Contract No.	\$ Received	Started	Ends	Name
251773	7817	7/1/2024	6/30/2025	Community Library Enhancement Funds (CLEF)

SAN JUAN COUNTY STATISTICS | 2

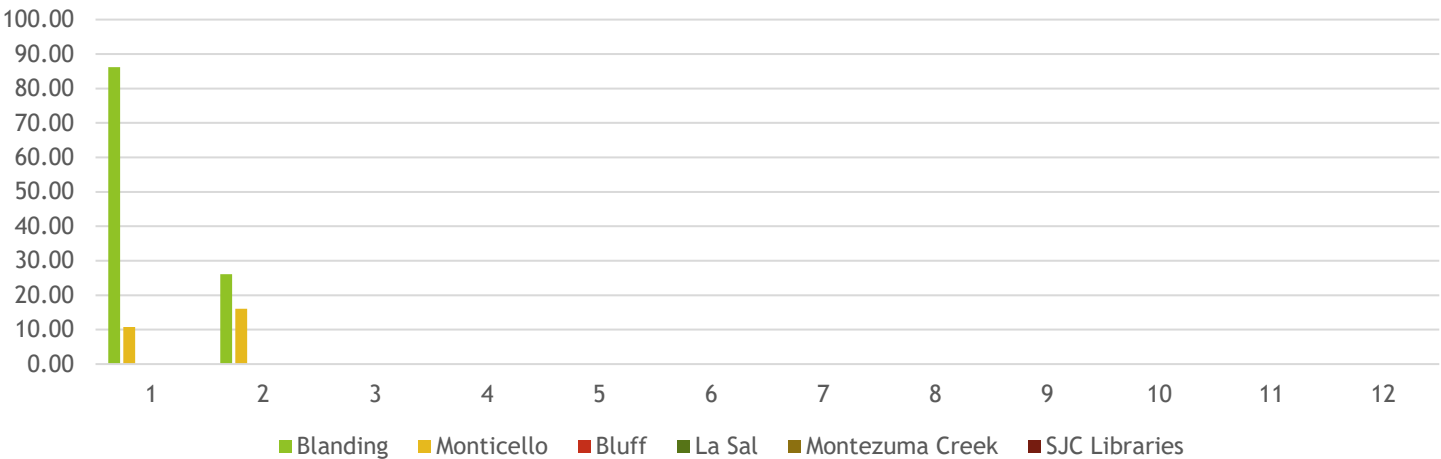
March 18, 2025

Item 9.

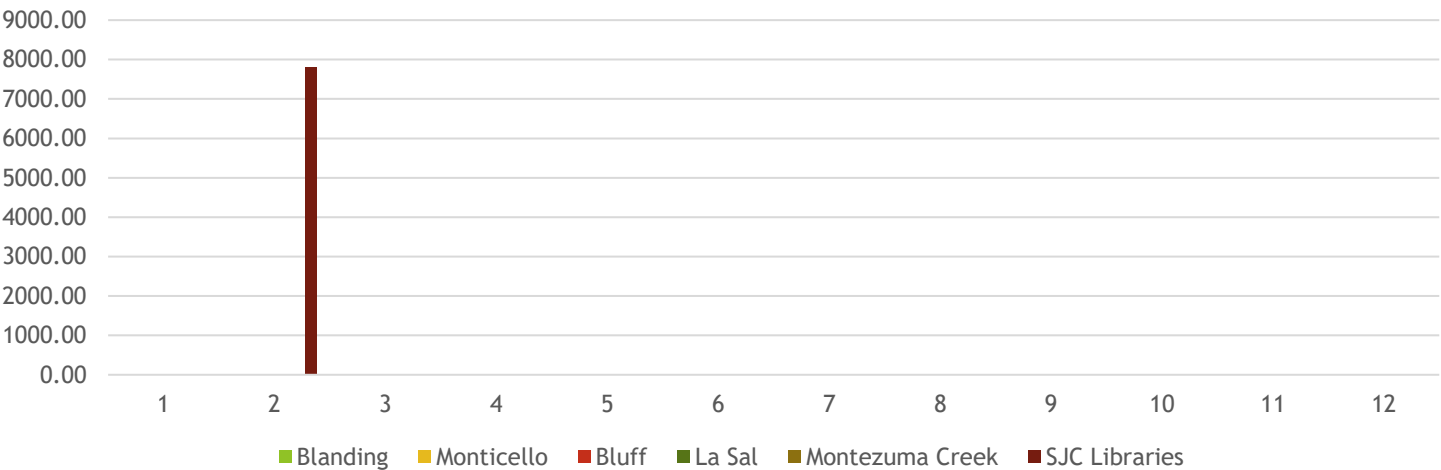
CASH REGISTER | \$ COLLECTED



SJC CREDIT CARD DEPOSITS



GRANT \$



SELF DIRECTED ACTIVITY PARTICIPANTS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
	1	2	3	4	5	6	7	8	9	10	11	12	■
Participants 0-5													
Blanding		5	5										10
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total		5	5										10

Participants 6-11													
Blanding		17	54										71
Monticello		12	9										21
Bluff		5	3										8
La Sal													
Montezuma Creek		23	16										39
Total		57	82										139

Participants 12-18													
Blanding													
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total													

Participants ADULT													
Blanding													
Monticello		16	3										19
Bluff													
La Sal													
Montezuma Creek													
Total		16	3										19

Participants GENERAL													
Blanding		11	20										31
Monticello			9										9
Bluff													
La Sal													
Montezuma Creek													
Total		11	29										40

Grand Total	89	119											208
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UNIQUE ACTIVITIES

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
	1	2	3	4	5	6	7	8	9	10	11	12	
Unique Activities 0-5													
Blanding	1	1											2
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total	1	1											2

Unique Activities 6-11													
Blanding	2	3											5
Monticello	3	3											6
Bluff	1	1											2
La Sal													
Montezuma Creek	2	1											3
Total	8	8											16

Unique Activities 12-18													
Blanding													
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total													

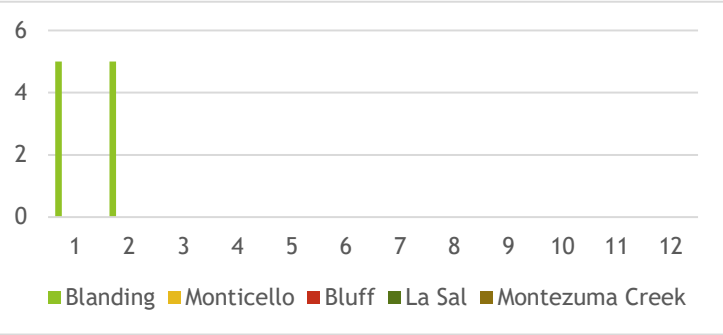
Unique Activities ADULT													
Blanding													
Monticello	4	1											5
Bluff													
La Sal													
Montezuma Creek													
Total	4	1											5

Unique Activities GENERAL													
Blanding	1	1											2
Monticello		3											3
Bluff													
La Sal													
Montezuma Creek													
Total	1	4											5

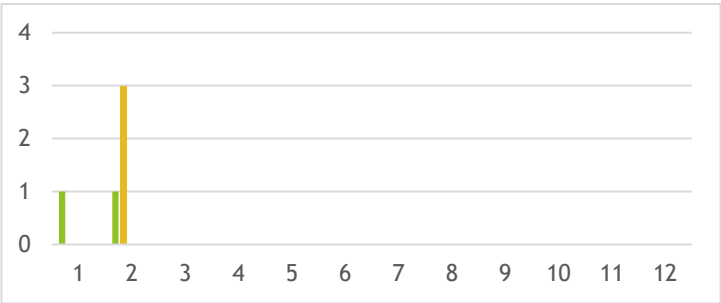
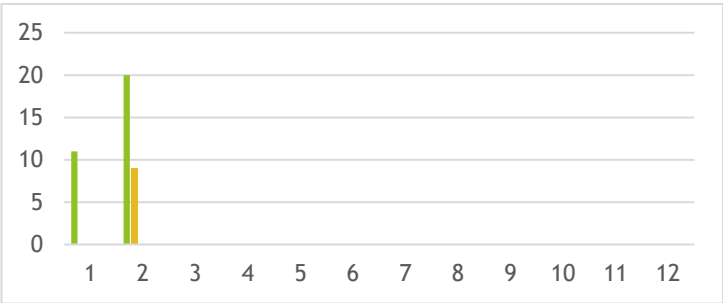
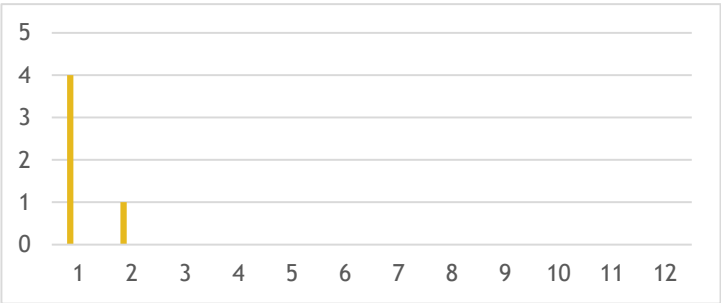
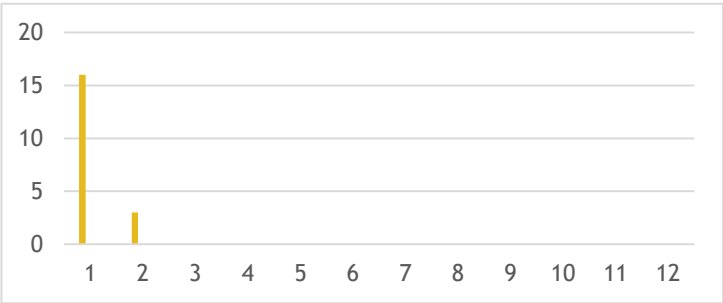
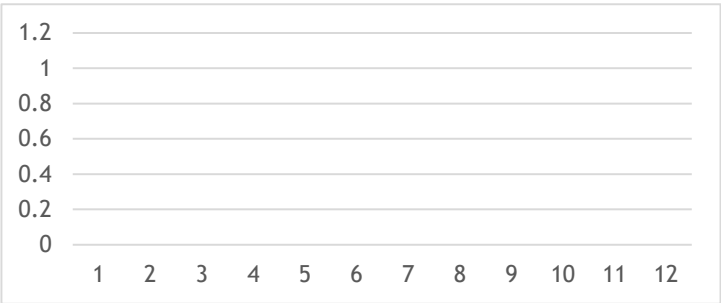
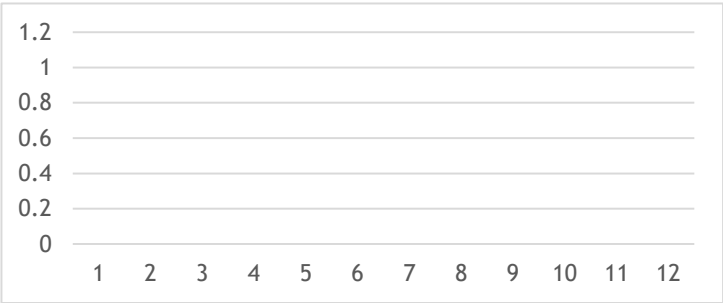
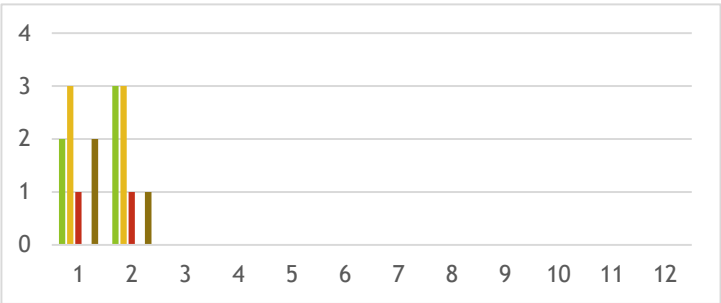
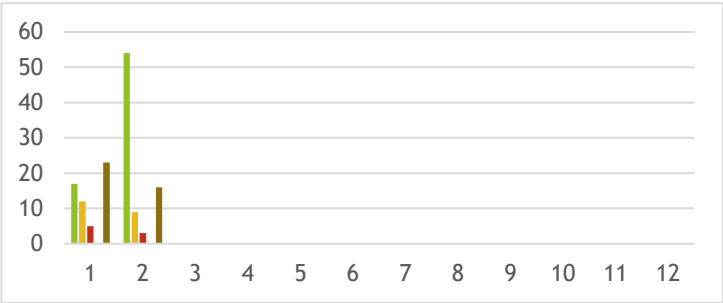
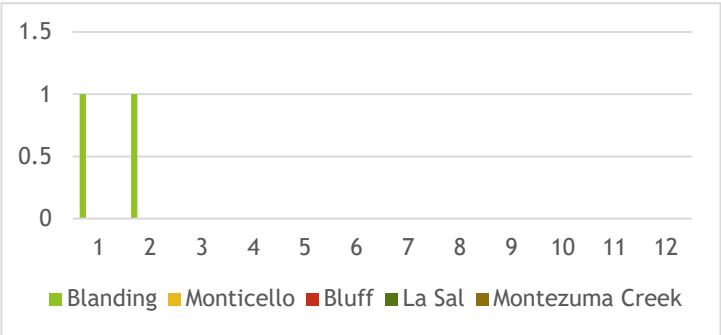
Grand Total	14	14											28
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SELF DIRECTED ACTIVITIES

ACTIVITY PARTICIPANTS



UNIQUE ACTIVITIES



LIBRARY EVENT PARTICIPANTS

UNIQUE EVENTS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
	1	2	3	4	5	6	7	8	9	10	11	12	■
Participants 0-5													
Blanding	57	60											117
Monticello	20	10											30
Bluff													
La Sal													
Montezuma Creek													
Total	77	70											147

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
	1	2	3	4	5	6	7	8	9	10	11	12	
Unique Activities 0-5													
Blanding	4	4											8
Monticello	4	3											7
Bluff													
La Sal													
Montezuma Creek													
Total	8	7											15

Participants 6-11													
Blanding	105	6											111
Monticello	43	68											111
Bluff													
La Sal													
Montezuma Creek													
Total	148	74											222

Unique Activities 6-11													
Blanding	2	1											3
Monticello	3	3											6
Bluff													
La Sal													
Montezuma Creek													
Total	5	4											9

Participants 12-18													
Blanding	7	19											26
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total	7	19											26

Unique Activities 12-18													
Blanding	1	1											2
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total	1	1											2

Participants ADULT													
Blanding	10	29											39
Monticello	10												10
Bluff													
La Sal													
Montezuma Creek													
Total	20	29											49

Unique Activities ADULT													
Blanding	1	2											3
Monticello	1												1
Bluff													
La Sal													
Montezuma Creek													
Total	2	2											4

Participants GENERAL													
Blanding													
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total													

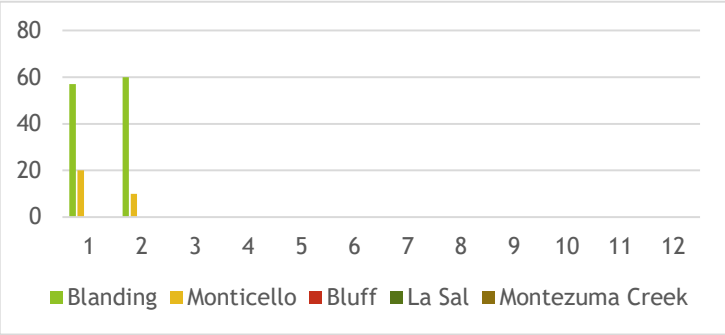
Unique Activities GENERAL													
Blanding													
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total													

Grand Total	252	192											444
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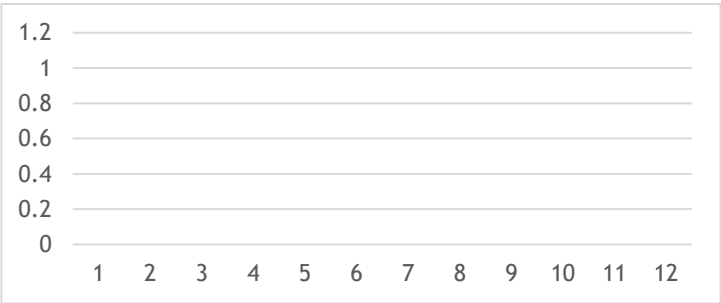
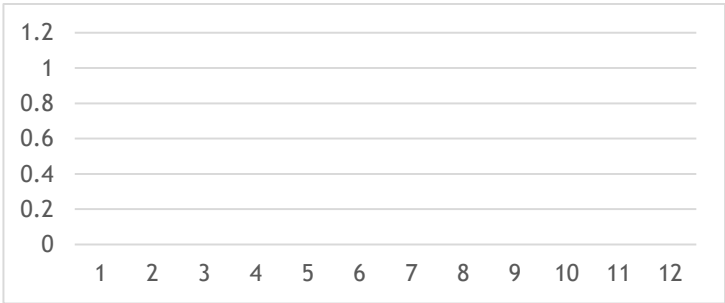
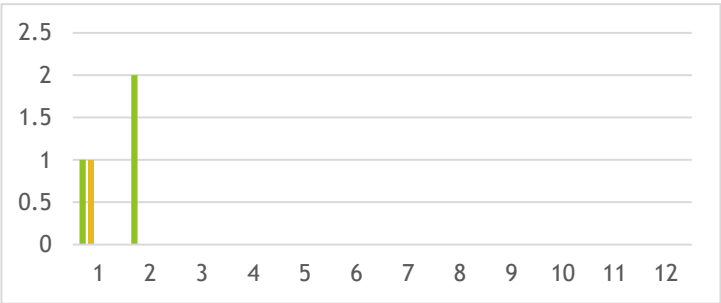
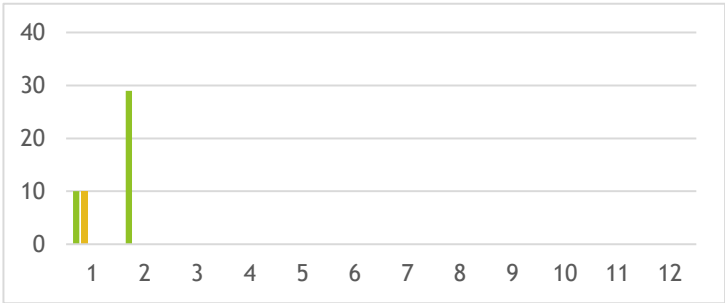
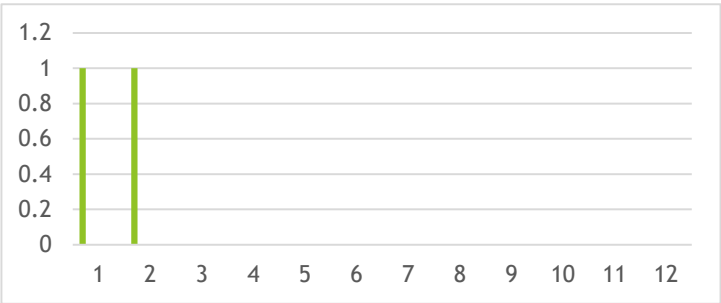
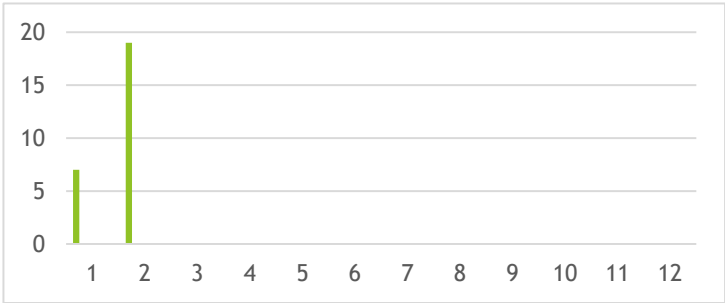
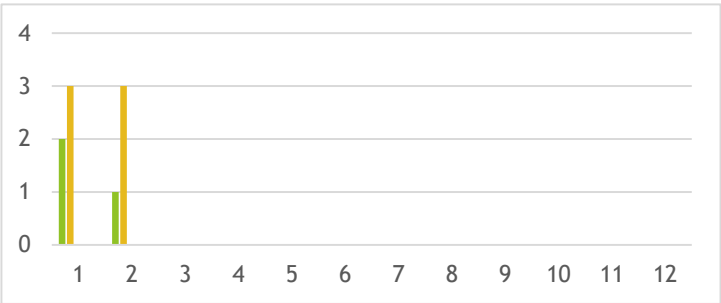
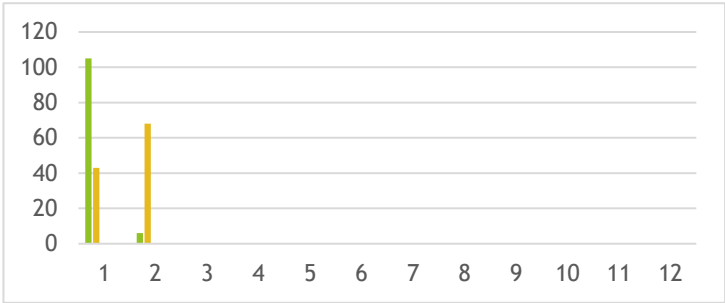
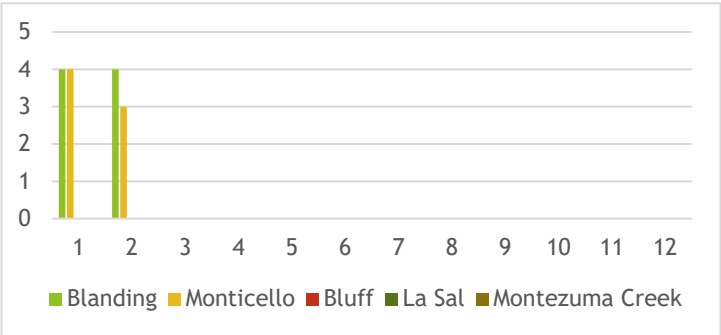
16	14												30
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LIBRARY EVENTS

EVENT PARTICIPANTS



UNIQUE EVENTS



OFFSITE EVENT PARTICIPANTS

UNIQUE EVENTS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
	1	2	3	4	5	6	7	8	9	10	11	12	■
Participants 0-5													
Blanding													
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total													

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
	1	2	3	4	5	6	7	8	9	10	11	12	
Unique Activities 0-5													

Participants 6-11													
Blanding													
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total													

Unique Activities 6-11													

Participants 12-18													
Blanding													
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total													

Unique Activities 12-18													

Participants ADULT													
Blanding													
Monticello	182	183											365
Bluff													
La Sal													
Montezuma Creek													
Total	182	183											365

Unique Activities ADULT													
	5	4											9
	5	4											9

Participants GENERAL													
Blanding													
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total													

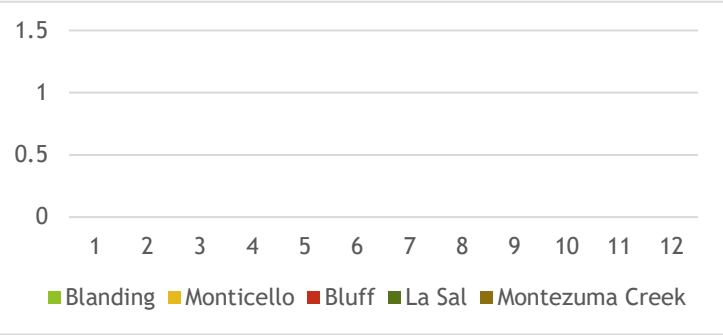
Unique Activities GENERAL													

Grand Total	182	183											365
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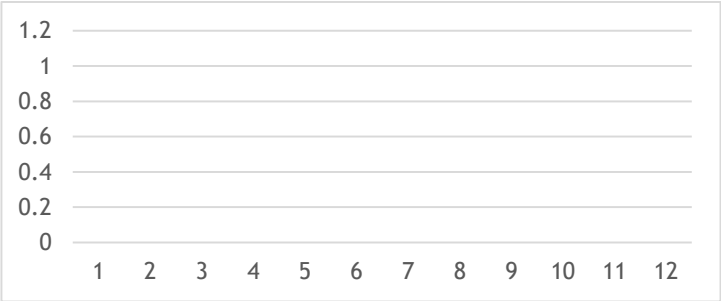
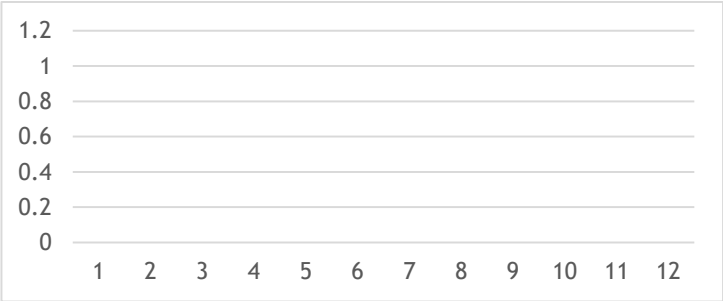
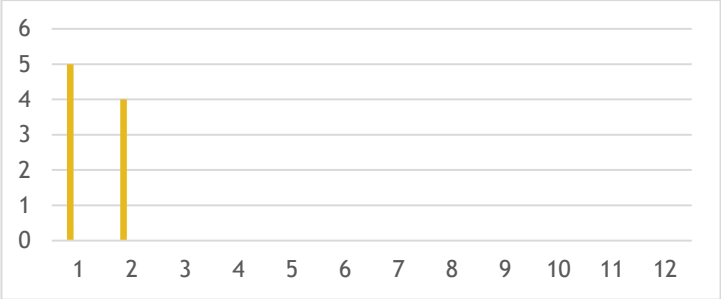
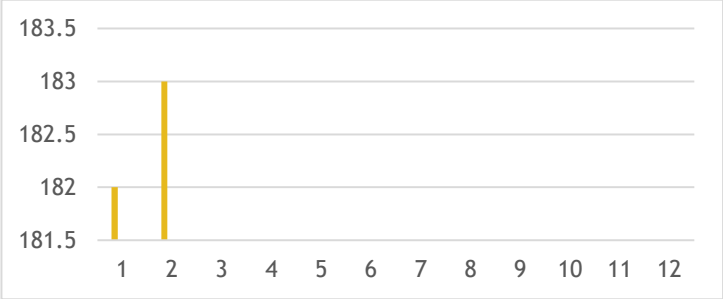
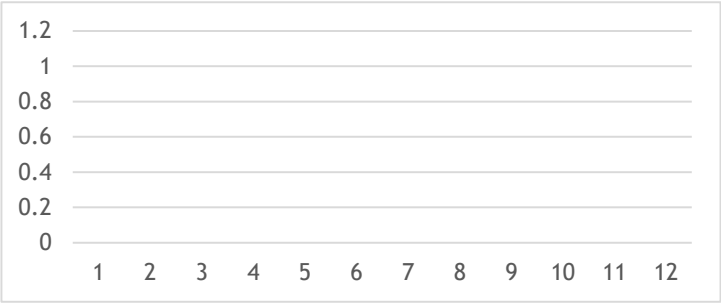
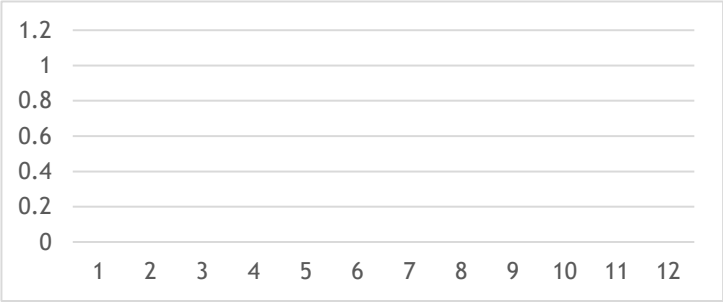
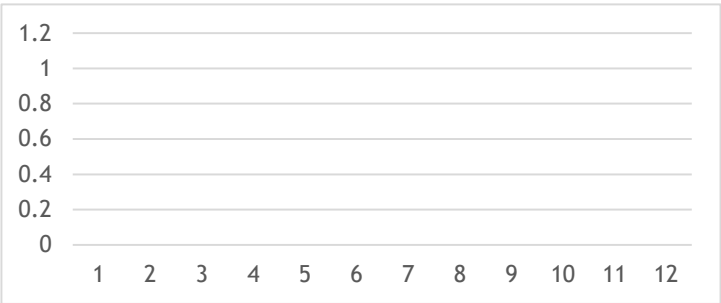
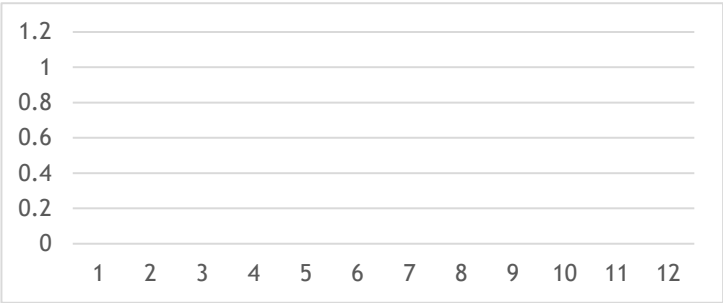
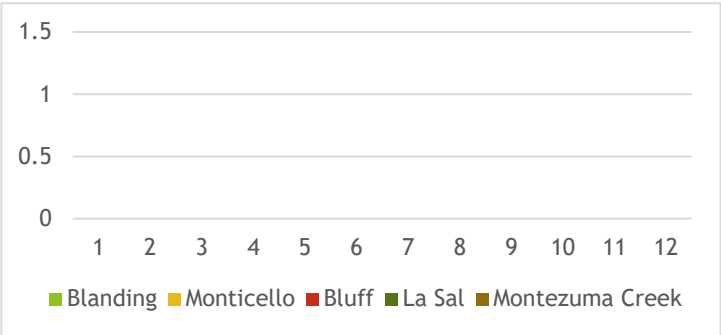
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OFFSITE EVENTS

EVENT PARTICIPANTS



UNIQUE EVENTS



VIRTUAL PARTICIPANTS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
	1	2	3	4	5	6	7	8	9	10	11	12	■
Participants 0-5													
Blanding													
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total													

Participants 6-11													
Blanding													
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total													

Participants 12-18													
Blanding													
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total													

Participants ADULT													
Blanding													
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total													

Participants GENERAL													
Blanding													
Monticello													
Bluff													
La Sal													
Montezuma Creek													
Total													

Grand Total

UNIQUE EVENTS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
	1	2	3	4	5	6	7	8	9	10	11	12	
Unique Activities 0-5													

Unique Activities 6-11													

Unique Activities 12-18													

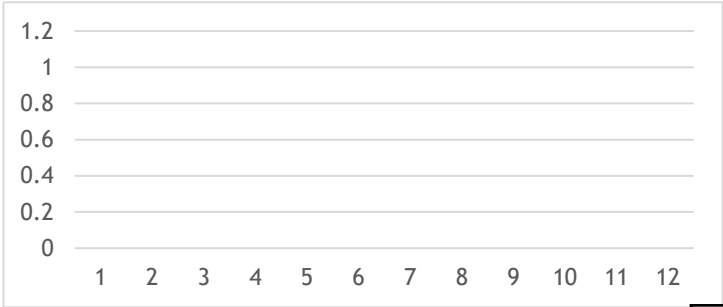
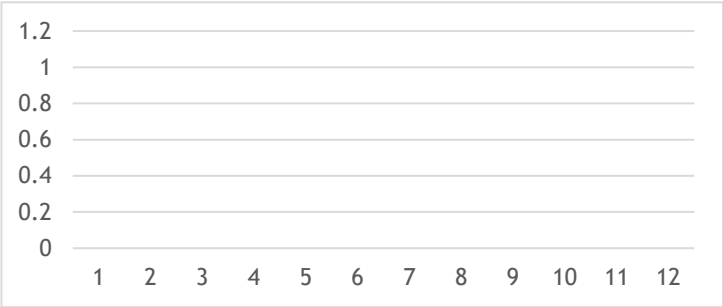
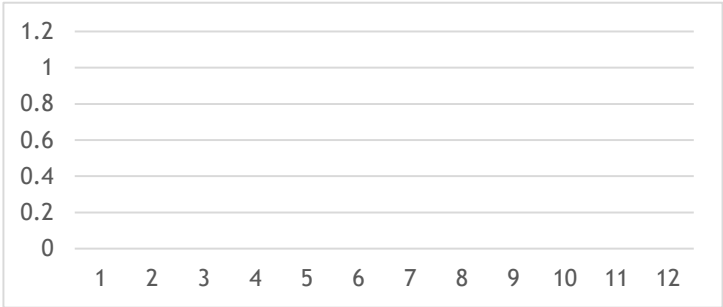
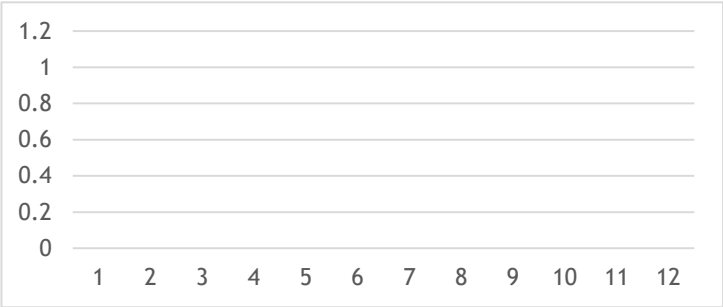
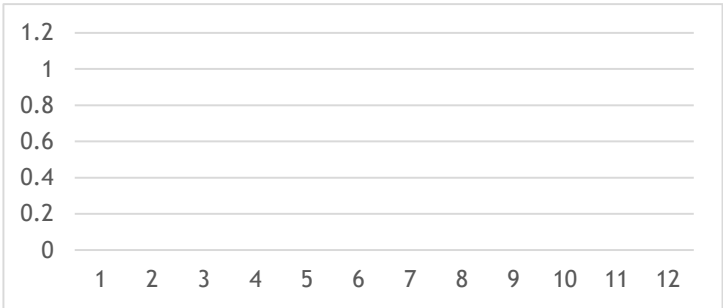
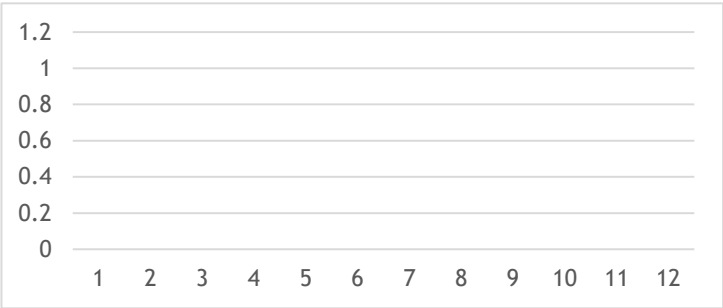
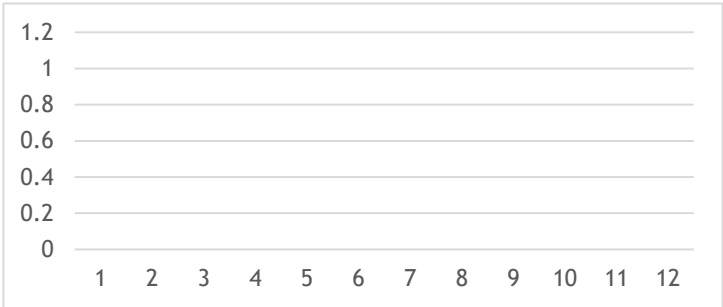
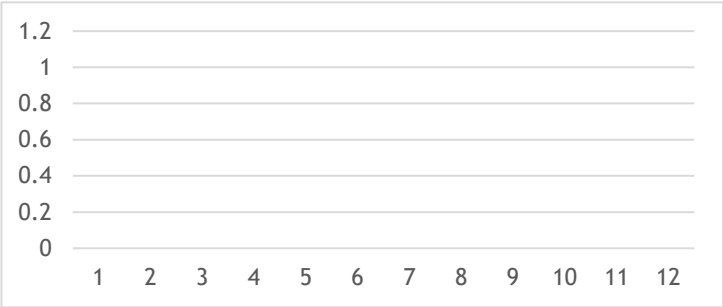
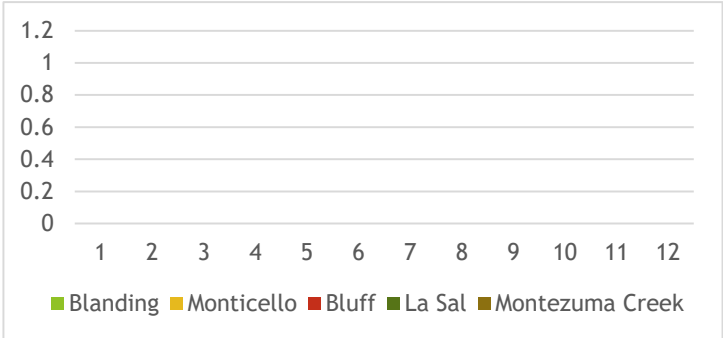
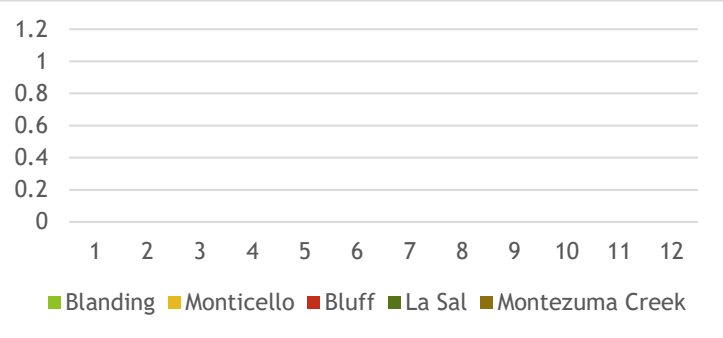
Unique Activities ADULT													

Unique Activities GENERAL													

VIRTUAL EVENTS

EVENT PARTICIPANTS

UNIQUE EVENTS



SUMMER READING PROGRAM SIGN UP

Sign Up	0 - 11	12-18	General	Total
Blanding				
Monticello				
Bluff				
La Sal				
Montezuma Creek				
Total				

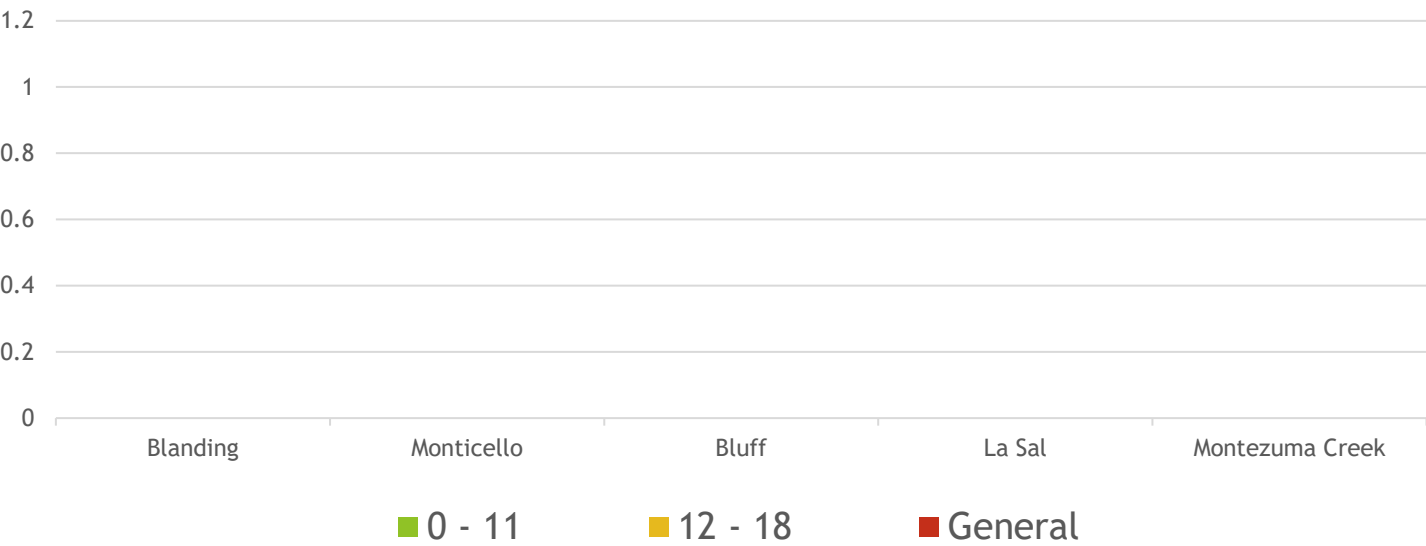
SUMMER READING EVENT PARTICIPANTS

Participants	0 - 11	12-18	General	Total
Blanding				
Monticello				
Bluff				
La Sal				
Montezuma Creek				
Total				

SUMMER READING UNIQUE EVENTS

Unique Events	0 - 11	12-18	General	Total
Blanding				
Monticello				
Bluff				
La Sal				
Montezuma Creek				
Total				

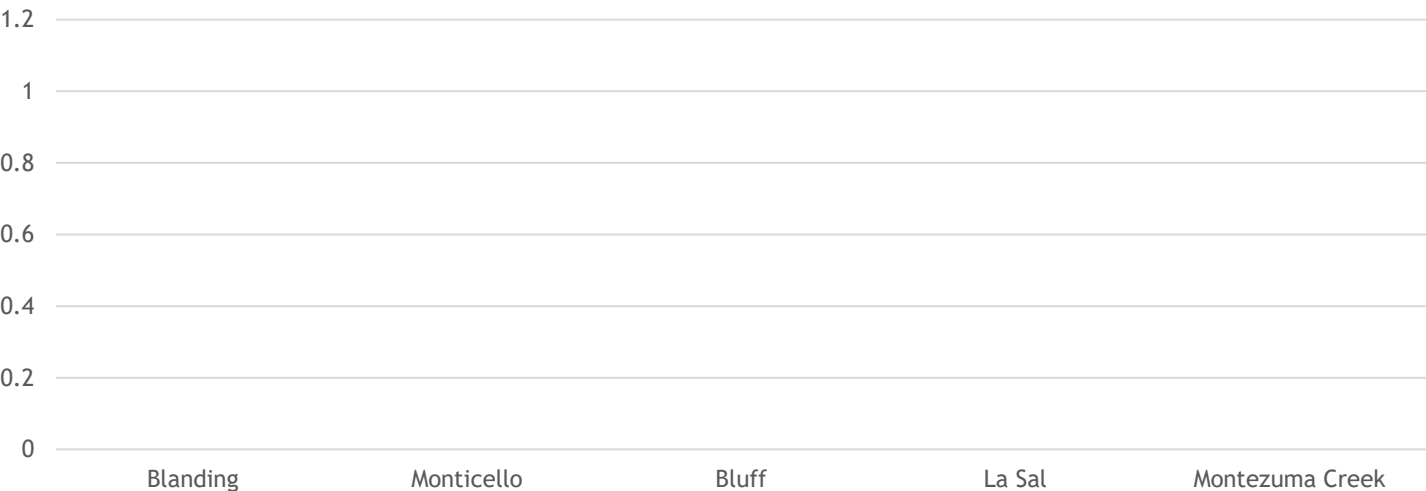
SUMMER READING SIGN UP



SUMMER READING EVENT PARTICIPANTS



SUMMER READING UNIQUE EVENTS



72 4581250 - Computer Maintenance/Supplies

\$0.00

3/1/2024	AP	INV: CC02122024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634	138.70		
		Mikaela Ramsay			
3/11/2024	AP	INV: INV837884 ImageNet Consulting LLC - SJC Library	104.13		
3/19/2024	AP	INV: CC03112024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634	92.71		
		Mikaela Ramsay			
4/2/2024	AP	INV: INV867263 ImageNet Consulting LLC - SJC Library	367.27		
4/9/2024	AP	INV: INV806377 ImageNet Consulting LLC - SJC Library	99.58		
4/14/2024	AP	INV: ImageNetINV895846 ImageNet Consulting LLC -	103.51		
4/26/2024	AP	INV: CC04102024NIP U.S. Bank Corporate Payment - 4246-0470-0157-4398	435.69		
		Nicole Perkins			
5/21/2024	AP	INV: ImageNetINV926642 ImageNet Consulting LLC -	150.75		
6/3/2024	AP	INV: CC05102024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634	319.67		
		Mikaela Ramsay			
6/4/2024	AP	INV: CC05102024NP U.S. Bank Corporate Payment - 4246-0470-0157-4398	547.10		
		Nicole Perkins			
7/17/2024	AP	INV: Imagenet950816 ImageNet Consulting LLC - Imagenet950816	117.60		
7/30/2024	AP	INV: CCMikaelaRamsay71024 U.S. Bank Corporate Payment -	190.56		
		CCMikaelaRamsay71024			
7/31/2024	AP	INV: ImagenetINV975814 ImageNet Consulting LLC - ImagenetINV975814	133.36		
8/14/2024	AP	INV: CCMikealaRamsay08102024 U.S. Bank Corporate Payment -	257.50		
		CCMikealaRamsay08102024			
8/21/2024	AP	INV: ImageNetINV1008608 ImageNet Consulting LLC -	145.95		
9/10/2024	AP	INV: CCMikaelaRamsay09102024 U.S. Bank Corporate Payment -	499.99		
9/17/2024	AP	INV: ImageNet1035039 ImageNet Consulting LLC -	92.95		
10/10/2024	AP	INV: CCMikaelaRamsay10102024 U.S. Bank Corporate Payment -	87.78		
10/20/2024	AP	INV: +ImageNet1066890 ImageNet Consulting LLC -	142.40		
10/20/2024	AP	INV: ImageNetINV1066890(2) ImageNet Consulting LLC -	142.40		
11/19/2024	AP	INV: ImageNetINV1097850 ImageNet Consulting LLC -	116.05		
12/10/2024	AP	INV: ImageNetMissing12102024 ImageNet Consulting LLC - Inv895846 From	103.51		
		April			

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San Juan County
General Ledger - 1/1/2024 to 12/31/2024
Detail Ledger - Libraries

Account		Description	Debit	Credit	Balance
Date	Code				
San Juan County Library System (continued)					
72 4581250 - Computer Maintenance/Supplies (continued)					
12/10/2024	AP	INV: ImageNetMissing12102024 ImageNet Consulting LLC - Inv926642 from May	150.75		4,539.91
12/10/2024	AP	INV: ImageNetMissing12102024 ImageNet Consulting LLC - Inv926642 from Aug	145.95		4,685.86
12/18/2024	AP	INV: ImageNet1124279 ImageNet Consulting LLC -	13.85		4,699.71
			\$4,699.71		\$4,699.71
			Budgeted Amount:		\$4,490.00
			Budget Balance:		(\$209.71)

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San Juan County
General Ledger - 1/1/2024 to 12/31/2024
Detail Ledger - Libraries

Item 10.

Account		Description	Debit	Credit	Balance
Date	Code				
San Juan County Library System (continued)					
72 4581480 - Collection Development (continued)					
6/4/2024	AP	INV: CC05102024NP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	1,203.73		9,830.62
6/24/2024	AP	INV: NicoleP2024062416312992 U.S. Bank Corporate Payment - Nichole Perkins	514.26		10,344.88
6/27/2024	AP	INV: 202406241631299 Empire Electric Assoc. Inc. -	514.26		10,859.14
6/27/2024	AP	INV: 2024062416312992 U.S. Bank Corporate Payment - Nicole Perkins	514.26		11,373.40
6/30/2024	AP	INV: BlandingLibraryPettycash07-02-24.pdf SJC Blanding Library or Nicole Perkins -	20.00		11,393.40
6/30/2024	JE	2669 - Reclass Expenses to Grant Line		792.08	10,601.32
7/2/2024	AP	VOID INV: 202406241631299 Empire Electric Assoc. Inc. -		514.26	10,087.06
7/26/2024	AP	INV: CCNicolePerkins07-10-24 U.S. Bank Corporate Payment - CCNicolePerkins07-10-24	231.69		10,318.75
7/30/2024	AP	INV: CCMikaelaRamsay71024 U.S. Bank Corporate Payment - CCMikaelaRamsay71024	499.26		10,818.01
7/30/2024	AP	INV: CCMikaelaRamsay061024 U.S. Bank Corporate Payment - CCMikaelaRamsay061024	477.02		11,295.03
8/2/2024	AP	INV: KidsRefKRC0813375 Kids Reference Company Inc. -	198.51		11,493.54
8/6/2024	AP	INV: SJLibrary08012024_2 SJC Blanding Library or Nicole Perkins - SJLibrary08012024_2	18.45		11,511.99
8/14/2024	AP	INV: CCMikealaRamsay08102024 U.S. Bank Corporate Payment - CCMikealaRamsay08102024	525.06		12,037.05
8/14/2024	AP	INV: CCMikealaRamsay08102024 U.S. Bank Corporate Payment - CCMikealaRamsay08102024		28.87	12,008.18
8/23/2024	AP	INV: Cengage84948440 Cengage Learning Inc / Gale -	342.43		12,350.61
8/29/2024	AP	INV: CCNicolePerkins08012024 U.S. Bank Corporate Payment - No Statement by due date	834.82		13,185.43
9/10/2024	AP	INV: CCMikaelaRamsay09102024 U.S. Bank Corporate Payment -	536.24		13,721.67
9/24/2024	AP	INV: CCNPerkins09102024 U.S. Bank Corporate Payment -	677.15		14,398.82
9/30/2024	AP	INV: SJC0MontLib16608 SJC Monticello Library -	10.62		14,409.44
10/10/2024	AP	INV: CCMikaelaRamsay10102024 U.S. Bank Corporate Payment -	540.41		14,949.85
10/24/2024	AP	INV: CCNicolePerkins10102024 U.S. Bank Corporate Payment -	1,382.21		16,332.06
11/11/2024	AP	INV: CCRNPerkins11112024 U.S. Bank Corporate Payment -	3,828.61		20,160.67
11/21/2024	AP	INV: CCRM/Ramsey11112024 U.S. Bank Corporate Payment - Credit	445.24		20,605.91
11/21/2024	AP	INV: Penworthy0603944IN Penworthy Company -	452.42		21,058.33
12/11/2024	AP	INV: CCRM/Ramsay12112024 U.S. Bank Corporate Payment -	652.10		21,710.43
12/11/2024	AP	INV: CCRNPerkins4246047001574398_12102024 U.S. Bank Corporate Payment -	1,220.32		22,930.75
			\$24,265.96	(\$1,335.21)	\$22,930.75
			Budgeted Amount:		\$23,460.00
			Budget Balance:		\$529.25
72 4581610 - Miscellaneous Supplies/Service					
3/1/2024	AP	INV: CC02122024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	42.88		42.88
3/19/2024	AP	INV: CC03112024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	42.12		85.00
5/30/2024	AP	INV: PC05232024 Petty Cash - Blanding Library	40.00		125.00
7/17/2024	AP	INV: BMF01-305967 Blue Mountain Foods - BMF01-305967	11.99		136.99
8/29/2024	AP	INV: CCNicolePerkins08012024 U.S. Bank Corporate Payment - No Statement by due date	30.00		166.99
9/10/2024	AP	INV: CCMikaelaRamsay09102024 U.S. Bank Corporate Payment -	46.99		213.98
11/11/2024	AP	INV: CCRNPerkins11112024 U.S. Bank Corporate Payment -	125.00		338.98
			\$338.98		\$338.98
			Budgeted Amount:		\$410.00
			Budget Balance:		\$71.02
72 4581620 - Special Programs					
2/6/2024	AP	INV: 01-178958 Blue Mountain Foods - Monticello Library	16.94		16.94
2/6/2024	AP	INV: 03-166787 Blue Mountain Foods - SJC Library	4.49		21.43
2/6/2024	AP	INV: 03-183018 Blue Mountain Foods - SJC Library	4.49		25.92
2/7/2024	AP	INV: PC01232024 Petty Cash - Monticello Library	34.03		59.95
2/15/2024	AP	INV: 03-196771 Blue Mountain Foods - SJC Library	3.99		63.94
3/1/2024	AP	INV: CC02122024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	34.46		98.40
3/1/2024	AP	INV: CC02122024NiP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	47.95		146.35
3/12/2024	AP	INV: PC03012024 Petty Cash - Monticello Library	65.72		212.07
3/12/2024	AP	INV: 03-216802 Blue Mountain Foods - SJC Library	15.18		227.25
3/19/2024	AP	INV: CC03112024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	16.00		243.25

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San Juan County
General Ledger - 1/1/2024 to 12/31/2024
Detail Ledger - Libraries

Item 10.

Account		Description	Debit	Credit	Balance
Date	Code				
San Juan County Library System (continued)					
72 4581620 - Special Programs (continued)					
3/19/2024	AP	INV: CC03112024NIP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	197.62		440.87
4/2/2024	AP	INV: SJLibrary07-02-24 SJC Blanding Library or Nicole Perkins - SJLibrary07-02-24	53.16		494.03
4/8/2024	AP	INV: C313590 Monticello Mercantile - Monticello Library	16.96		510.99
4/8/2024	AP	INV: C313610 Monticello Mercantile - Monticello Library		7.98	503.01
5/13/2024	AP	INV: 02-201612 Blue Mountain Foods - Monticello Library	14.37		517.38
5/13/2024	AP	INV: 01-255612 Blue Mountain Foods - Monticello Library	16.07		533.45
5/13/2024	AP	INV: 01-237068 Blue Mountain Foods - Monticello Library	5.37		538.82
5/13/2024	AP	INV: PC05092024 Petty Cash - Monticello Library	11.25		550.07
6/3/2024	AP	INV: CC05102024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	73.92		623.99
6/4/2024	AP	INV: 9876 Great Arizona Puppet Theater - SJC Library	1,000.00		1,623.99
6/13/2024	AP	INV: PC06122024 Petty Cash - Monticello Library	14.06		1,638.05
6/24/2024	AP	INV: NicoleP2024062416312992 U.S. Bank Corporate Payment - Nicole perkins	80.76		1,718.81
6/27/2024	AP	INV: 202406241631299 Empire Electric Assoc. Inc. -	80.76		1,799.57
6/27/2024	AP	INV: 2024062416312992 U.S. Bank Corporate Payment - Nicole Perkins	80.76		1,880.33
7/2/2024	AP	VOID INV: 202406241631299 Empire Electric Assoc. Inc. -		80.76	1,799.57
7/22/2024	AP	INV: BMF01-370654 Blue Mountain Foods - BMF01-370654	14.58		1,814.15
7/26/2024	AP	INV: CCNicolePerkins07-10-24 U.S. Bank Corporate Payment - CCNicolePerkins07-10-24	37.74		1,851.89
7/30/2024	AP	INV: CCMikaelaRamsay061024 U.S. Bank Corporate Payment - CCMikaelaRamsay061024	136.98		1,988.87
8/14/2024	AP	INV: CCMikealaRamsay08102024 U.S. Bank Corporate Payment - CCMikealaRamsay08102024	12.95		2,001.82
8/14/2024	AP	INV: BMF01403044 Blue Mountain Foods - BMF01403044	26.66		2,028.48
8/27/2024	AP	INV: SJLibraryMont08272024 SJC Monticello Library - SJLibraryMont08272024	34.49		2,062.97
8/29/2024	AP	INV: CCNicolePerkins08012024 U.S. Bank Corporate Payment - No Statement by due date	83.00		2,145.97
9/5/2024	AP	INV: BMF01419099 Blue Mountain Foods - BMF01419099	3.69		2,149.66
9/24/2024	AP	INV: CCNPerkins09102024 U.S. Bank Corporate Payment -	291.54		2,441.20
9/26/2024	AP	INV: MontMercC333054 Monticello Mercantile -	18.97		2,460.17
9/26/2024	AP	INV: MontMercC333113 Monticello Mercantile -		13.48	2,446.69
9/30/2024	AP	INV: SJC0MontLib16608 SJC Monticello Library -	5.74		2,452.43
10/10/2024	AP	INV: CCMikaelaRamsay10102024 U.S. Bank Corporate Payment -	19.20		2,471.63
10/24/2024	AP	INV: CCNicolePerkins10102024 U.S. Bank Corporate Payment -	58.71		2,530.34
10/28/2024	AP	INV: SJCLibraryMonticelloOct2024 SJC Monticello Library -	40.81		2,571.15
10/31/2024	AP	INV: BMF01493880 Blue Mountain Foods -	44.95		2,616.10
11/11/2024	AP	INV: CCRNPerkins11112024 U.S. Bank Corporate Payment -	126.30		2,742.40
11/21/2024	AP	INV: CCRMRamsey11112024 U.S. Bank Corporate Payment - Credit	37.09		2,779.49
12/11/2024	AP	INV: CCRNPerkins4246047001574398_12102024 U.S. Bank Corporate Payment -	46.93		2,826.42
12/16/2024	AP	INV: BMF02418643 Blue Mountain Foods -	10.18		2,836.60
12/16/2024	AP	INV: BMF01540765 Blue Mountain Foods -	6.98		2,843.58
12/17/2024	AP	INV: BMF01542206 Blue Mountain Foods -	13.35		2,856.93
12/19/2024	AP	INV: SJC Blanding12192024 SJC Blanding Library or Nicole Perkins -	50.00		2,906.93
12/23/2024	AP	INV: BMF03435811 Blue Mountain Foods -	6.29		2,913.22
			\$3,015.44	(\$102.22)	\$2,913.22
			Budgeted Amount:		\$3,330.00
			Budget Balance:		\$416.78
72 4581740 - Equipment Purchases					
9/24/2024	AP	INV: CCNPerkins09102024 U.S. Bank Corporate Payment -	62.99		\$0.00
10/24/2024	AP	INV: CCNicolePerkins10102024 U.S. Bank Corporate Payment -	17.00		62.99
11/11/2024	AP	INV: CCRNPerkins11112024 U.S. Bank Corporate Payment -	331.24		79.99
11/21/2024	AP	INV: CCRMRamsey11112024 U.S. Bank Corporate Payment - Credit	48.86		411.23
			\$460.09		460.09
			Budgeted Amount:		\$460.09
			Budget Balance:		\$550.00
					\$89.91
72 4581915 - Contributions to Other Units - State					
1/5/2024	AP	INV: UNTF01012024 Utah Navajo Trust Fund - UNTF Library Lease	165.00		\$0.00
2/5/2024	AP	INV: UNTF02012024 Utah Navajo Trust Fund - UNTF Library Lease	165.00		165.00
3/1/2024	AP	INV: UNTF03012024 Utah Navajo Trust Fund - UNTF Library Lease	165.00		330.00
4/1/2024	AP	INV: UNTF04012024 Utah Navajo Trust Fund - UNTF Library Lease	165.00		495.00
4/2/2024	AP	INV: LRSD2024 La Sal Recreation Special - LEASE AGREEMENT	1,200.00		660.00
5/1/2024	AP	INV: UNTF05012024 Utah Navajo Trust Fund - UNTF Library Lease	165.00		1,860.00

San Juan County
General Ledger - 1/1/2024 to 12/31/2024
Detail Ledger - Libraries

Item 10.

Account		Description	Debit	Credit	Balance
Date	Code				
San Juan County Library System (continued)					
72 4581915 - Contributions to Other Units - State (continued)					
6/3/2024	AP	INV: UNTF06012024 Utah Navajo Trust Fund - UNTF Library Lease	165.00		2,190.00
7/1/2024	AP	INV: RI0901243 - Utah Navajo Trust Fund;	165.00		2,355.00
8/1/2024	AP	INV: RI0901243 - Utah Navajo Trust Fund;	165.00		2,520.00
9/1/2024	AP	INV: RI0901243 - Utah Navajo Trust Fund;	165.00		2,685.00
10/1/2024	AP	INV: RI1001245 - Utah Navajo Trust Fund;	165.00		2,850.00
11/1/2024	AP	INV: RI1101245 - Utah Navajo Trust Fund;	165.00		3,015.00
12/1/2024	AP	INV: RI1201245 - Utah Navajo Trust Fund;	165.00		3,180.00
			\$3,180.00		\$3,180.00
			Budgeted Amount:		\$3,180.00
			Budget Balance:		\$0.00
72 4581920 - Grant Expenses					
2/7/2024	AP	INV: PC01232024 Petty Cash - Monticello Library	20.93		20.93
2/12/2024	AP	INV: CC01102024NIP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	151.67		172.60
2/28/2024	AP	INV: PC02152024 Petty Cash - Bluff Library	32.84		205.44
3/1/2024	AP	INV: CC02122024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	91.10		296.54
3/1/2024	AP	INV: CC02122024NIP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	274.70		571.24
3/19/2024	AP	INV: CC03112024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	290.51		861.75
3/19/2024	AP	INV: CC03112024NIP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	466.36		1,328.11
3/20/2024	AP	INV: PC02202024 Petty Cash - SJC Library	8.54		1,336.65
4/2/2024	AP	INV: SJLibrary07-11-24Bluff-2 SJC Blanding Library or Nicole Perkins - SJLibrary07-11-24Bluff-2	40.81		1,377.46
4/2/2024	AP	INV: SJLibraryLaSal07-12-24 La Sal Library - SJLibraryLaSal07-12-24	4.62		1,382.08
4/10/2024	AP	INV: PC03212024 Petty Cash - Bluff Library	74.92		1,457.00
4/24/2024	AP	INV: PC04042024 Petty Cash - Bluff Library	24.22		1,481.22
4/26/2024	AP	INV: CC04102024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	105.52		1,586.74
4/26/2024	AP	INV: CC04102024NIP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	304.93		1,891.67
5/13/2024	AP	INV: PC04252024 Petty Cash - Bluff Library	50.47		1,942.14
5/22/2024	AP	INV: 16210 TecServ, Inc - SJC IT	12,868.80		14,810.94
6/3/2024	AP	INV: CC05102024MR U.S. Bank Corporate Payment - 4246-0470-0113-7634 Mikaela Ramsay	1,348.28		16,159.22
6/4/2024	AP	INV: CC05102024NP U.S. Bank Corporate Payment - 4246-0470-0157-4398 Nicole Perkins	7,699.03		23,858.25
6/4/2024	AP	INV: 61724 Tri-State Natural Food Products, Inc. - SJC Library	500.00		24,358.25
6/4/2024	AP	INV: PC05232024 Bluff Petty Cash - Bluff Library	48.16		24,406.41
6/24/2024	AP	INV: NicoleP2024062416312992 U.S. Bank Corporate Payment - Nichole Perkins	799.54		25,205.95
6/27/2024	AP	INV: 202406241631299 Empire Electric Assoc. Inc. -	799.54		26,005.49
6/27/2024	AP	INV: 2024062416312992 U.S. Bank Corporate Payment - Nicole Perkins	799.54		26,805.03
6/30/2024	AP	INV: BlandingLibraryPettycash07-02-24.pdf SJC Blanding Library or Nicole Perkins -	47.69		26,852.72
6/30/2024	AP	INV: Librarypettycash07-02-24.pdf SJC Blanding Library or Nicole Perkins -	16.38		26,869.10
6/30/2024	AP	INV: MaideDeLorme07-02-24.pdf Delorme, Maidee -	31.14		26,900.24
6/30/2024	AP	INV: SJCLibraryLasal07-07-24 La Sal Library - SJCLibraryLasal07-07-24	3.92		26,904.16
6/30/2024	JE	2669 - Reclass Expenses to Grant Line	1,102.31		28,006.47
7/2/2024	AP	VOID INV: 202406241631299 Empire Electric Assoc. Inc. -		799.54	27,206.93
7/22/2024	AP	INV: BMF03-340407 Blue Mountain Foods - BMF03-340407 CLEF Grant	21.52		27,228.45
7/25/2024	AP	INV: MercC326501 Monticello Mercantile - MercC326501	10.46		27,238.91
7/26/2024	AP	INV: CCNicolePerkins07-10-24 U.S. Bank Corporate Payment - CCNicolePerkins07-10-24	3,590.74		30,829.65
7/30/2024	AP	INV: CCMikaelaRamsay71024 U.S. Bank Corporate Payment - CCMikaelaRamsay71024	279.13		31,108.78
7/30/2024	AP	INV: CCMikaelaRamsay061024 U.S. Bank Corporate Payment - CCMikaelaRamsay061024	182.25		31,291.03
7/31/2024	AP	INV: KidsReferenceKRC06-13263 Kids Reference Company Inc. - KidsReferenceKRC06-13263	126.75		31,417.78
7/31/2024	AP	INV: SJLBlanding072924 SJC Blanding Library or Nicole Perkins - SJLBlanding072924	42.30		31,460.08
8/1/2024	AP	INV: tecserv16348 TecServ, Inc - tecserv16348	1,213.51		32,673.59
8/6/2024	AP	INV: SJLibraryMont08012024 SJC Blanding Library or Nicole Perkins - SJLibraryMont08012024	19.81		32,693.40



STAFF REPORT

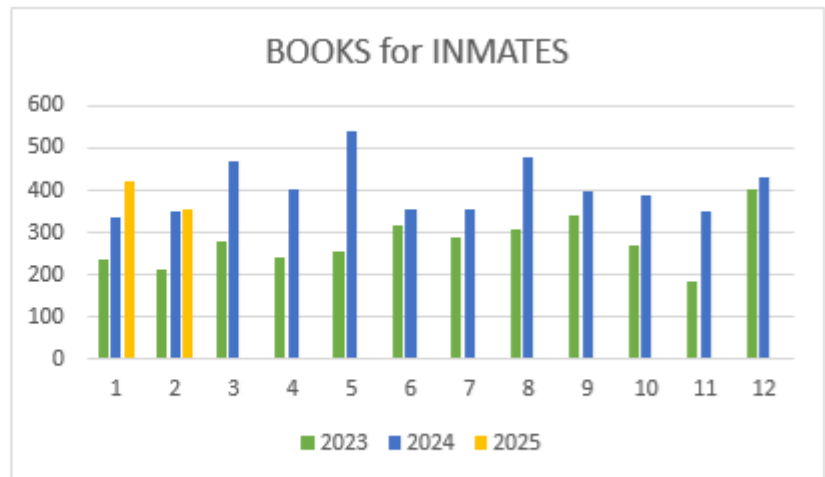
MEETING DATE: March 20, 2025

PRESENTER: Mikaela Wood
Assistant Library Director &
Monticello Branch Librarian
San Juan County Library System

MONTICELLO LIBRARY

- The Monticello Library staff has welcomed our new Assistant Librarian Lindsay Lutrell. She is our preschool Story Time specialist during the school year and STEAM (Science, Technology, Engineering, Arts, and Mathematic) specialist during the summer break.
- Thanks to the Public Awareness Committee are one of several locations hosting a public 2025 Ordinance meeting to learn more about the Land Use, Development and Management Ordinance.
- Staff member Sally Jack who is also in charge of our flourishing children's Craft Club has also been submitting newspaper articles to the San Juan Record. The latest Library Corner article from February 19, 2025 was titled "New clubs open at Blanding Library, Monticello welcomes new storyteller"
- Inmate check-outs have been increasing. We are now filling up our whole wheeled cart every week. Some inmate families have been donating new high demand books sent from Amazon to our library.

Month	2023	2024	2025
1	234	336	422
2	214	350	357
3	279	469	0
4	242	401	0
5	254	538	0
6	317	356	0
7	289	357	0
8	306	478	0
9	342	399	0
10	271	387	0
11	185	351	0
12	404	432	0
Total	3337	4854	779



CO-WORKING SPACE

- Due to a new request, we recently converted a little more basement space to a rentable Coworking office and income from the coworking space has been increasing.



As of March 18, 2025

Month	2024	2025
1	59.64	\$249.18
2	39.07	\$497.75
3	107.79	\$4.69
4	138.49	
5	137.16	
6	223.34	
7	138.68	
8	191.17	
9	267.94	
10	328.91	
11	226.75	
12	253.87	
Total	\$2,112.81	\$751.62

