



BOARD OF COMMISSIONERS MEETING

In-Person and Electronic Meeting
November 22, 2022 at 11:00 AM

AGENDA

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

CALL TO ORDER

ROLL CALL

INVOCATION

APPROVE AGENDA

PUBLIC COMMENT

Public comments will be accepted through the following Zoom Meeting <https://us02web.zoom.us/j/3125521102> Meeting ID: 312 552 1102 One tap mobile +16699006833,,3125521102# US (San Jose)

There will be a three-minute time limit for each person wishing to comment. If you exceed that three minute time limit the meeting controller will mute your line.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

1. Approval of the Board of Commissioners Meeting Minutes from November 1, 2022
2. Approval of the Check Registers for October 29 to November 18, 2022
3. Approval of \$9,221.00 in Small Purchases: \$6,591.00 for Road Department to purchase Perma-Zyme, soil Stabilizer, \$2,630.00 for Economic Development Business Summit Basecamp Catering
4. Approval of Maternal and Child Health FFY 2021 Contract– San Juan County Health Department Amendment #6

RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS

BUSINESS/ACTION

- 5. CONSIDERATION AND ADOPTION OF AN ORDINANCE MODIFYING SAN JUAN COUNTY PERSONNEL POLICY SECTION TEN - BENEFITS.** Ann Marie Burgess, Administrative Assistant/HR Generalist
- 6. CONSIDERATION AND ADOPTION OF AN ORDINANCE ESTABLISHING THE SAN JUAN COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL,** Mack McDonald, Chief Administrative Officer
- 7.** Consideration and Approval of a Notice of Award and Intent to Negotiate a Contract with Thomas D. Sitterud, Attorney at Law for Public Defender Services Mack McDonald, Chief Administrative Officer

BOARD OF EQUALIZATION

- 8.** Consideration and Approval of Additional 2022 Board of Equalization Adjustments, Rick Meyer, County Assessor
- 9.** Consideration and Approval of Veteran & Low Income Abatement List for November 22, 2022, Lyman Duncan, County Clerk/Auditor

BOARD OF CANVASSERS

- 10.** Approval of the 2022 General Election Results, Lyman Duncan, County Clerk/Auditor

COMMISSION REPORTS

ADJOURNMENT

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk’s Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**



BOARD OF COMMISSIONERS MEETING
In-Person and Electronic Meeting
November 01, 2022 at 11:00 AM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

CALL TO ORDER

Time Stamp 0:00:01 (audio & video)

Commission Chair Grayeyes called the meeting to order at 11:03 AM

ROLL CALL

Time Stamp 0:00:23 (audio & video)

PRESENT

Chair Willie Grayeyes
Commission Vice Chair Bruce Adams
Commissioner Ken Maryboy

INVOCATION

Time Stamp 0:00:54 (audio & video)

Invocation offered by Commission Chair Grayeyes

APPROVE AGENDA

Time Stamp 0:05:01 (audio & video)

Mack McDonald, County Administrator, presented the agenda for the Commissioners to review and approve.

Motion made by Commissioner Maryboy, seconded by Commission Vice-Chair Adams.

Voting Yea: Commission Chair Grayeyes, Commission Vice-Chair Adams, Commissioner Maryboy

PUBLIC COMMENT

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Time Stamp 0:11:01 (audio & video)

Ron Nielson, San Juan School District Administrator, spoke of the rapidly approaching issue of incumbent School District Board members moved into nearby districts due to the shape file/map presented by the Navajo Nation HRC and approved by the Commissioners by a vote of 2-1. He asked if the Commissioners were publicly going to address the issue.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

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Time Stamp 0:16:15 (audio & video)

1. Approval of the October 18, 2022 Board of Commission Meeting Minutes
2. Approval of the October 14 through October 28, 2022 Check Registers
3. Approval of \$30,106.53 in Small Purchases: 3 Sheriff's Office Purchases: \$19,020.00 for Bodycam and Software, \$2,500.00 for Dashcams, \$2,879.50 for Ballistic Vests and ID Badges. 3 Road Department Purchases: \$1,870.73 for Electronic Control Module, \$2,225.35 for Fireproof File Cabinet, \$1,610.95 for Fan Pulley
4. Approval of Bears Ears National Monument Management Plan Memorandum of Understanding with the Bureau of Land Management and United States Forest Service as a Cooperating Agency for Development of the Environmental Impact Statement and Resource Management Plan for Bears Ears National Monument.
5. Approval of the Local Consent Off-Premise Beer License E's Market (in La Sal) - Eric Piper
6. 2022 Wildland Fire Program Support Budget between San Juan County and Utah Division of Forestry, Fire and State Lands
7. Approval of Local Health Dept. WIC Program - San Juan Amendment #5

Motion made by Commissioner Adams, seconded by Commissioner Maryboy.
Voting Yea: Commission Chair Grayeyes, Commission Vice-Chair Adams, Commissioner Maryboy

RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS

BUSINESS/ACTION

8. CONSIDERATION AND APPROVAL OF A RESOLUTION INCREASING THE MAXIMUM NUMBER OF CONSECUTIVE TERMS OR CONSECUTIVE YEARS WHICH A BOARD MEMBER FOR THE SAN JUAN COUNTY HEALTH SERVICE DISTRICT'S ADMINISTRATIVE CONTROL BOARD CAN SERVE FROM FOUR (4) TERMS TO FIVE (5) TERMS FOR A TOTAL OF TWENTY (20) CONSECUTIVE YEARS, Mack McDonald, Chief Administrative Officer

Time Stamp 0:18:18 (audio & video)

Motion made by Commission Vice-Chair Adams, seconded by Commission Chair Grayeyes
Voting Yea: Commission Chair Grayeyes, Commission Vice-Chair Adams

Nay: Commissioner Maryboy

9. Consideration and Approval of a Rural County Grant contract between the State of Utah, Governor's Office of Economic Opportunity, Center for Rural Development and San Juan County for \$200,000, Elaine Gizler, Economic Development and Visitor Services Director.

Time Stamp 0:25:54 (audio & video)

Elaine Gizler, Economic Development and Visitor Services Director, presented the Rural County contract for the Commissioners to approve. She answered several questions regarding the recipients of the grant program.

Motion made by Commission Vice-Chair Adams, seconded by Commissioner Maryboy
Voting Yea: Commission Chair Grayeyes, Commission Vice-Chair Adams, Commissioner Maryboy

10. Consideration and Approval to Accept Two Roads in Legacy Fields Subdivision, TJ Adair, Road Superintendent

Time Stamp 0:35:15 (audio & video)

TJ Adair, Road Superintendent, proposed for the county to accept two roads in the La Sal area of the Legacy Fields Subdivision. The roads were built to County road standards.

Motion made by Commissioner Maryboy, seconded by Commission Vice-Chair Adams
Voting Yea: Commissioner Maryboy, Commission Vice-Chair Adams, Commission Chair Grayeyes

11. Consideration Approval of San Juan Public Health Department - FY22 Violence and Injury Prevention Program by Grant Sunada, Public Health Director

Time Stamp 0:37:05 (audio & video)

Grant Sunada, Public Health Director, presented the contract for continuance of the program in FY 2023. The grant funds are from the Federal level, and do not require a County match.

Motion made by Commissioner Maryboy, seconded by Commission Vice-Chair Adams

Voting Yea: Commissioner Maryboy, Commission Vice-Chair Adams, Commission Chair Grayeyes

12. Consideration and Approval of the Pine View Subdivision Amendment 1, Scott Burton

Time Stamp 0:47:41 (audio & video)

Scott Burton, Planning & Zoning Director, presented the Pine View Subdivision Amendment for review and approval by the Commissioners.

Motion made by Commissioner Maryboy, seconded by Commission Vice-Chair Adams

Voting Yea: Commissioner Maryboy, Commission Vice-Chair Adams, Commission Chair Grayeyes

13. Consideration and Approval of San Juan Public Health Department & Safe Kids Utah Memorandum of Agreement by Grant Sunada, Public Health Director

Time Stamp 0:41:15 (audio & video)

Grant Sunada, Public Health Director, presented the contract for review and approval.

Motion made by Commissioner Maryboy, seconded by Commission Vice-Chair Adams

Voting Yea: Commissioner Maryboy, Commission Vice-Chair Adams, Commission Chair Grayeyes

14. Consideration and Approval of San Juan County Health Department - FY23-27 Preventive Block Grant by Grant Sunada, Public Health Director

Time Stamp 0:44:32 (audio & video)

Grant Sunada, Public Health Director, presented the block contract for continuance of the program from 2023 through FY 2027.

Motion made by Commissioner Maryboy, seconded by Commission Vice-Chair Adams

Voting Yea: Commissioner Maryboy, Commission Vice-Chair Adams, Commission Chair Grayeyes

15. 2023 Tentative Budget Presentation

Time Stamp 0:49:41 (audio & video)

Lyman W. Duncan, County Clerk/Auditor, presented the 2023 Budget for review and comments. Budget hearings with department heads and Commissioners were held in October. The budget indicated what the departments requested and what the FY 2023 tentative budget looked like at this moment of time.

Mack presented additional information regarding new grant funds recently awarded to the county. The final property tax receipts for the county is still unknown, the budget will use a lower revenue amount until the collection period is complete. Other revenues will be recorded once realized.

COMMISSION REPORTS

Time Stamp 1:17:02 (audio & video)

Commissioner Adams reported that he attended a CIB meeting in Moab the previous week.

Commissioner Grayeyes reported that he attended a broadband meeting in Flagstaff, and the Seven County meeting in Price. He also spoke of the Navajo Nation Water project that will bring culinary water into the Utah strip of the Navajo Nation.

Commissioner Maryboy reported that he had attended several chapter house meetings.

ADJOURNMENT

Time Stamp 1:32:30 (audio & video)

Motion made by Commissioner Maryboy, seconded by Commission Chair Grayeyes.

Voting Yea: Commissioner Maryboy, Commission Chair Grayeyes

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APPROVED: _____
San Juan County Board of County Commissioners

DATE: _____

ATTEST: _____
San Juan County Clerk/Auditor

DATE: _____

Item 2.

San Juan County
Check Register
General Fund Checking - Zions 566101143 - 10/29/2022 to 11/18/2022

8

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Abbott Laboratories	123274	616007059	11/01/2022	11/02/2022	37.76	SJC Aging	104679610 - Miscellaneous Supplie
Abbott Laboratories	123345	616058738	11/14/2022	11/15/2022	151.04	SJC Aging	104679610 - Miscellaneous Supplie
Abbott Laboratories	123345	616063127	11/14/2022	11/15/2022	620.84	SJC Aging	104679610 - Miscellaneous Supplie
					\$771.88		
					\$809.64		
Accumen Fiscal Agent LLC	123275	35149	11/01/2022	11/02/2022	2,383.26	SJC Aging	104685615 - Contracts
Accumen Fiscal Agent LLC	123346	35513	11/14/2022	11/15/2022	1,186.49	SJC Aging	104685615 - Contracts
					\$3,569.75		
Adams, Bruce	123347	20221114143205	11/15/2022	11/15/2022	550.45	Travel Reimbursement	104111230 - Travel Expense
					\$550.45		
Allstate Insurance	123276	C049723800	11/02/2022	11/02/2022	4,096.04	Employee benefits	102237000 - Allstate
					\$4,096.04		
Amazon Capital Services	123277	1MNH-HXNJ-K4	11/01/2022	11/02/2022	104.56	SJC Road Dept	214412250 - Equipment Operation
Amazon Capital Services	123348	14D9-RT3G-TT3	11/14/2022	11/15/2022	14.99	SJC Road Dept	214412250 - Equipment Operation
Amazon Capital Services	123348	1C4K-1LVG-T6F	11/14/2022	11/15/2022	5.91	SJC Road Dept	214412250 - Equipment Operation
Amazon Capital Services	123348	1CFH-YOQL-79J	11/14/2022	11/15/2022	60.65	SJC Road Dept	214412250 - Equipment Operation
Amazon Capital Services	123348	1H63-M96N-3Y	11/14/2022	11/15/2022	17.12	SJC Road Dept	214412250 - Buildings and Grounds
Amazon Capital Services	123348	1HF3-QXDF-771	11/14/2022	11/15/2022	47.99	SJC Road Dept	214412250 - Equipment Operation
Amazon Capital Services	123348	1LVQ-JVN9-N9K	11/14/2022	11/15/2022	521.84	SJC Road Dept	214412250 - Equipment Operation
					\$668.50		
Ancient Wayves River and Hiking	123349	1129	11/15/2022	11/15/2022	191.43	SJC EC DEV	104193480 - Special Department Su
Ancient Wayves River and Hiking	123349	1130	11/15/2022	11/15/2022	191.43	SJC EC DEV	104193480 - Special Department Su
					\$382.86		
Austin, Ann	123350	20221114142918	11/15/2022	11/15/2022	50.00	Planning & Zoning	104114620 - Miscellaneous Services
Austin, Ann	123350	20221114142918	11/15/2022	11/15/2022	57.50	Planning & Zoning	104114230 - Travel Expense
					\$107.50		
Badback, Cindy	123278	20221031105726	11/02/2022	11/02/2022	406.15	Election Liaison	104173620 - Miscellaneous Service
					\$406.15		
Badback, Jeanette	123351	20221114142918	11/15/2022	11/15/2022	200.00	Election Pollworker	104173310 - Professional and Tech
					\$200.00		
Beegay, Jay	123352	23F08-T-016	11/15/2022	11/15/2022	398.00	Per Diem Reimbursement	104211230 - Travel Expense
					\$398.00		

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 10/29/2022 to 11/18/2022**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Bernally, Rebecca M	123279	2530_001	11/01/2022	11/02/2022	74.00	Travel Reimbursement	255040.230 - Preventative Block Gr
Bernally, Rebecca M	123353	RB110822	11/15/2022	11/15/2022	37.06	Expense Reimbursement	255012.610 - Local General Health
Bethae, Derek	123280	20221031105303	11/02/2022	11/02/2022	\$111.06	Travel Reimbursement	
					113.00	Travel Reimbursement	104230230 - Travel Expense
					\$113.00		
Black, Clayton	123354	20221114142918	11/15/2022	11/15/2022	41.25	Poll Manager	104173230 - Travel Expense
Black, Clayton	123354	20221114142918	11/15/2022	11/15/2022	250.00	Poll Manager	104173310 - Professional and Tech
					\$291.25		
					\$291.25		
Blanding City	123281	2022102713440	11/01/2022	11/02/2022	623.97	551750001 - 1049 S Main	214414270 - Utilities
Blanding City	123281	2022102713441	11/01/2022	11/02/2022	95.11	551751001 - 1091 S Main	214414270 - Utilities
Blanding City	123281	2022102815583	11/01/2022	11/02/2022	543.84	501683003 Blanding Senior Center	104672270 - Utilities
					\$1,262.92		
					\$291.25		
Blanding City	123355	20221114142814	11/15/2022	11/15/2022	635.06	501640001 Blanding Library	724168270 - Utilities
Blanding City	123355	20221114142814	11/15/2022	11/15/2022	170.61	501820007	104163270 - Utilities
Blanding City	123355	BC20221025093	11/15/2022	11/15/2022	802.76	553343140 - San Juan Public Health	255007.270 - Indirect Admin Utilities
					\$1,608.43		
					\$2,871.35		
Blomquist Hale Consulting Group I	123356	NOV23477	11/15/2022	11/15/2022	784.80	Employee Assistance Coverage	104965140 - Other Employee Benefi
					\$784.80		
Blue Mountain Foods	123282	117350	10/31/2022	11/02/2022	39.57	Monticello Senior Center	104678323 - Meals - Monticello
Blue Mountain Foods	123282	117359	10/31/2022	11/02/2022	8.18	Monticello Senior Center	104677323 - Meals - Monticello
Blue Mountain Foods	123282	117360	10/31/2022	11/02/2022	24.44	La Sal Senior Center	104678328 - Meals - La Sal
Blue Mountain Foods	123282	117364	10/31/2022	11/02/2022	5.66	Monticello Senior Center	104678323 - Meals - Monticello
Blue Mountain Foods	123282	117365	10/31/2022	11/02/2022	78.81	Bluff Senior Center	104678323 - Meals - Monticello
Blue Mountain Foods	123282	117389	10/31/2022	11/02/2022	40.47	Monticello Senior Center	104678329 - Meals - Bluff
Blue Mountain Foods	123282	117397	10/31/2022	11/02/2022	11.83	La Sal Senior Center	104678323 - Meals - Monticello
Blue Mountain Foods	123282	117411	10/31/2022	11/02/2022	14.85	Monticello Senior Center	104677328 - Meals - La Sal
Blue Mountain Foods	123282	117430	10/31/2022	11/02/2022	15.00	Monticello Senior Center	104678323 - Meals - Monticello
Blue Mountain Foods	123282	117432	10/31/2022	11/02/2022	74.76	Bluff Senior Center	104677323 - Meals - Monticello
Blue Mountain Foods	123282	117439	10/31/2022	11/02/2022	42.88	Monticello Senior Center	104677329 - Meals - Bluff
Blue Mountain Foods	123282	117447	10/31/2022	11/02/2022	15.24	Monticello Senior Center	104678323 - Meals - Monticello
Blue Mountain Foods	123282	117457	10/31/2022	11/02/2022	35.31	Monticello Senior Center	104677323 - Meals - Monticello
Blue Mountain Foods	123282	117459	10/31/2022	11/02/2022	4.98	Monticello Senior Center	104678323 - Meals - Monticello
Blue Mountain Foods	123282	117463	10/31/2022	11/02/2022	16.42	La Sal Senior Center	104678328 - Meals - La Sal
Blue Mountain Foods	123282	117487	10/31/2022	11/02/2022	11.78	Monticello Senior Center	104678323 - Meals - Monticello
Blue Mountain Foods	123282	117489	10/31/2022	11/02/2022	63.29	Bluff Senior Center	104678329 - Meals - Bluff
Blue Mountain Foods	123282	117514	10/31/2022	11/02/2022	58.18	Monticello Senior Center	104677328 - Meals - Monticello
Blue Mountain Foods	123282	117515	10/31/2022	11/02/2022	9.54	La Sal Senior Center	104677323 - Meals - Bluff
Blue Mountain Foods	123282	117526	10/31/2022	11/02/2022	7.96	Monticello Senior Center	104677328 - Meals - Monticello
Blue Mountain Foods	123282	117559	10/31/2022	11/02/2022	112.69	Bluff Senior Center	104678323 - Meals - La Sal
							104677329 - Meals - Monticello
							104677329 - Meals - Bluff

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 10/29/2022 to 11/18/2022**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Blue Mountain Foods	123282	117563	10/31/2022	11/02/2022	38.36	Monticello Senior Center	104677323 - Meals - Monticello
Blue Mountain Foods	123282	117567	10/31/2022	11/02/2022	16.76	Monticello Senior Center	104678323 - Meals - Monticello
Blue Mountain Foods	123282	117568	10/31/2022	11/02/2022	8.33	Monticello Senior Center	104677323 - Meals - Monticello
Blue Mountain Foods	123282	117580	10/31/2022	11/02/2022	18.99	La Sal Senior Center	104678328 - Meals - La Sal
Blue Mountain Foods	123282	117583	10/31/2022	11/02/2022	25.43	Monticello Senior Center	104678323 - Meals - Monticello
Blue Mountain Foods	123282	117591	10/31/2022	11/02/2022	14.13	Monticello Senior Center	104678323 - Meals - Monticello
Blue Mountain Foods	123282	117592	10/31/2022	11/02/2022	36.23	La Sal Senior Center	104677328 - Meals - La Sal
Blue Mountain Foods	123282	117699	11/02/2022	11/02/2022	15.96	SJC Jail	104230610 - Miscellaneous Supplie
Blue Mountain Foods	123282	117715	11/02/2022	11/02/2022	196.47	SJC Jail	104230480 - Kitchen Food
Blue Mountain Foods	123282	117774	11/02/2022	11/02/2022	18.09	SJC Jail	104230480 - Kitchen Food
Blue Mountain Foods	123357	117744	11/15/2022	11/15/2022	\$1,080.59		
Blue Mountain Foods	123357	117789	11/15/2022	11/15/2022	65.65	SJC Sheriff Dept	104210610 - Miscellaneous Supplie
Blue Mountain Foods	123357	117812	11/15/2022	11/15/2022	23.98	SJC Sheriff Dept	104210610 - Miscellaneous Supplie
Blue Mountain Foods	123357	117823	11/15/2022	11/15/2022	62.43	SJC Sheriff Dept	104230480 - Kitchen Food
Blue Mountain Foods	123357	117825	11/15/2022	11/15/2022	44.96	SJC Sheriff Dept	104210610 - Miscellaneous Supplie
Blue Mountain Foods	123357	117840	11/15/2022	11/15/2022	23.98	SJC Sheriff Dept	104230312 - Medical Expenses
					120.14	SJC Sheriff Dept	104230480 - Kitchen Food
					\$341.14		
Bluff Water Works	123283	9594	11/01/2022	11/02/2022	25.00	Bluff Fire Station	104225270 - Utilities
					\$1,421.73		
Brantley Distributing LLC.	123358	22178850	11/14/2022	11/15/2022	\$25.00	SJC Road	214412250 - Equipment Operation
					\$570.00		
Brooks, Benajah	123284	20221028160118	11/01/2022	11/02/2022	125.00	Fire Fighting	104220121 - Temporary Wages
					\$125.00		
Bushore III, Bruce	123359	20221114142918	11/15/2022	11/15/2022	768.37	TRAVEL REIMBURSEMENT	104151230 - Travel Expense
					\$768.37		
Business Owners of Bluff	123360	20221114142918	11/15/2022	11/15/2022	350.00	Bluff Balloon Festival	104193490 - Advertising and Promot
					\$350.00		
C&S Thinning & Wood Inc	123361	6235-	11/14/2022	11/15/2022	850.00	SJC Road	214414410 - Road Supplies
					\$850.00		
CenturyLink	123285	101198556	11/02/2022	11/02/2022	688.83	SJC Sheriff	104232310 - Professional and Tech
					1,632.00	SJC Sheriff	104232310 - Professional and Tech
					\$2,320.83		
					\$2,320.83		
Certified Laboratories	123362	7987300	11/14/2022	11/15/2022	291.78	SJC Road Dept.	214412250 - Equipment Operation
					953.57	SJC Road Dept.	214412251 - Gas, Oil and Grease
					395.95	SJC Road Dept.	214412250 - Equipment Operation
					\$1,641.30		
					\$2,320.83		

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 10/29/2022 to 11/18/2022**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Chamberlain, Ramona	123286	20221031105303	11/02/2022	11/02/2022	50.00	Meeting Attendance	724580620 - Miscellaneous Service
Child Support Services	123287	20221031105303	11/02/2022	11/02/2022	\$50.00		
Child Support Services	123287	20221031105303	11/02/2022	11/02/2022	523.26	Corey Workman C001392403	102229000 - Other Deductions Paya
Child Support Services	123287	20221031105303	11/02/2022	11/02/2022	526.16	Ryan Norman C001361546	102229000 - Other Deductions Paya
					485.54	Scott Burgess C000926263	102229000 - Other Deductions Paya
					\$1,534.96		
Cintas Corporation #108	123288	4135060583	11/01/2022	11/02/2022	\$1,534.96		
Cintas Corporation #108	123288	4135060583	11/01/2022	11/02/2022	32.85	SJC Road Dept	102229000 - Other Deductions Paya
					39.40	SJC Road Dept	214414260 - Buildings and Grounds
					\$72.25		
Cintas Corporation #108	123363	4135775333	11/14/2022	11/15/2022	32.85	SJC Road Dept	102229000 - Other Deductions Paya
Cintas Corporation #108	123363	4135775333	11/14/2022	11/15/2022	39.40	SJC Road Dept	214414260 - Buildings and Grounds
Cintas Corporation #108	123363	4136465767	11/14/2022	11/15/2022	32.85	SJC Road Dept	102229000 - Other Deductions Paya
Cintas Corporation #108	123363	4136465767	11/14/2022	11/15/2022	39.40	SJC Road Dept	214414260 - Buildings and Grounds
					\$144.50		
Clark, Sharmayne	123364	20221103084331	11/14/2022	11/15/2022	\$216.75		
					560.00	Alternatives	104679615 - Contracts
Coast to Coast Solutions	123365	IVC0106709	11/15/2022	11/15/2022	\$560.00		
					248.27	SJC Sheriff - CSD84535	104210480 - Special Department Su
Codale Electric Supply Inc.	123289	S7911693.001	11/02/2022	11/02/2022	\$248.27		
Codale Electric Supply Inc.	123366	S7915536.001	11/15/2022	11/15/2022	29.25	SJC Public Safety	104166260 - Buildings and Grounds
					45.02	SJC Library	724167260 - Buildings and Grounds
					\$74.27		
Cody, Lucille	123290	20221031105303	11/02/2022	11/02/2022	50.00	Library Board Meeting	724580620 - Miscellaneous Service
					\$50.00		
Collins, Catherine	123367	20221103084338	11/14/2022	11/15/2022	\$50.00		
					560.00	Alternatives	104679615 - Contracts
Comfort at Home Care LLC	123368	302	11/14/2022	11/15/2022	\$560.00		
Comfort at Home Care LLC	123368	302	11/14/2022	11/15/2022	749.84	SJC Aging	104679615 - Contracts
					1,331.60	SJC Aging	104684615 - Contracts
					\$2,081.44		
					\$2,081.44		
					\$2,081.44		
CSG Forte Payments Inc	123369	1391191	11/15/2022	11/15/2022	482.63	SJC Landfill	574424310 - Professional and Tech
					\$482.63		
Curtis Blue Line	123370	INV642021	11/15/2022	11/15/2022	8.50	SJC Sheriff	104210610 - Miscellaneous Supplie
					\$8.50		

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Curtis, Kedric	123371	2022114143244	11/15/2022	11/15/2022	197.50	Search and Rescue	104215620 - Miscellaneous Service
Data Center	123291	58808	11/01/2022	11/02/2022	\$197.50	SJC Treasurer's Tax Notices	104143620 - Miscellaneous Service
Dee, Elsie	123292	20221031105739	11/02/2022	11/02/2022	\$1,786.08	Election Liaison	104173620 - Miscellaneous Service
Delta Rigging & Tools Inc.	123372	GRA_PS1001003	11/15/2022	11/15/2022	\$612.50	SJC Road	214412250 - Equipment Operation
Delta Rigging & Tools Inc.	123372	GRA_PS1001009	11/15/2022	11/15/2022	781.40	SJC Road	214412250 - Equipment Operation
Dept of Health and Human Service	123373	23H5000294	11/14/2022	11/15/2022	\$1,319.00	San Juan Public Health	255192.980 - TCM Intergovernment
Diamond Propane LLC	123374	11228	11/15/2022	11/15/2022	\$43.73	Cedar Point	104225270 - Utilities
Diamond Propane LLC	123374	11230	11/15/2022	11/15/2022	1,181.65	Abajo Peak	104574270 - Utilities
Dobson, Ed	123375	2022114142918	11/15/2022	11/15/2022	\$2,381.15	PLANNING AND ZONING	
Dominion Energy	123293	2022102713461	11/01/2022	11/02/2022	\$2,381.15	PLANNING AND ZONING	104114620 - Miscellaneous Services
Dominion Energy	123376	20221103084154	11/15/2022	11/15/2022	\$100.00	Central Rd	214414270 - Utilities
Dominion Energy	123376	20221103084201	11/15/2022	11/15/2022	254.21	6063860000	104255270 - Utilities
Dominion Energy	123376	20221104155837	11/15/2022	11/15/2022	20.44	4922180000	104255270 - Utilities
Dominion Energy	123376	2022114142918	11/15/2022	11/15/2022	19.07	7624767442	104225270 - Utilities
Dominion Energy	123376	2022114142918	11/15/2022	11/15/2022	36.80	7643660000	724167270 - Utilities
Dominion Energy	123376	2022114142918	11/15/2022	11/15/2022	48.66	0922180000	104620270 - Utilities
Dominion Energy	123376	2022114142918	11/15/2022	11/15/2022	957.10	6353860000	104166270 - Utilities
Dominion Energy	123376	2022114142918	11/15/2022	11/15/2022	66.01	3153860000	104165270 - Utilities
Dominion Energy	123376	2022114142918	11/15/2022	11/15/2022	7.16	2922180000	104161270 - Utilities
DTS - State of Utah	123294	2303R27800000	11/02/2022	11/02/2022	\$1,551.44	SJC Sheriffs Office	104232310 - Professional and Tech
Earthgrains Baking Company	123377	8527229000096	11/15/2022	11/15/2022	\$694.25	SJC Sheriff	104230480 - Kitchen Food
Emery Telcom	123378	20221110091433	11/15/2022	11/15/2022	\$59.20	SJC Blandring Seniors	104672270 - Utilities
Emery Telcom	123378	20221114143922	11/15/2022	11/15/2022	86.22	665507629-00003	104211610 - Miscellaneous Supplies
Emery Telcom	123378	2278SZ10001.03	11/14/2022	11/15/2022	2,041.08	SJC Communications	104574615 - Contracts

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Empire Electric Assoc. Inc.	123295	2022102713470	11/01/2022	11/02/2022	66.97	9579025 - 881 E Center St	214414270 - Utilities
Empire Electric Assoc. Inc.	123379	2022114142814	11/15/2022	11/15/2022	40.08	9579032 - 81 E Pinion St	104225270 - Utilities
Empire Electric Assoc. Inc.	123379	2022114142814	11/15/2022	11/15/2022	102.25	9579029 - 264 S 100 E	104165270 - Utilities
Empire Electric Assoc. Inc.	123379	2022114142814	11/15/2022	11/15/2022	1,022.76	9579028 Abajo Peak	104574270 - Utilities
Empire Electric Assoc. Inc.	123379	2022114142814	11/15/2022	11/15/2022	88.64	9579027 - 96 W 100 S	264350270 - Utilities
Empire Electric Assoc. Inc.	123379	2022114142814	11/15/2022	11/15/2022	131.10	9579020 - 917 E Center Fairgrounds	104620270 - Utilities
Empire Electric Assoc. Inc.	123379	2022114142814	11/15/2022	11/15/2022	977.10	9579004 - 117 S Main	104161270 - Utilities
Empire Electric Assoc. Inc.	123379	2022114142814	11/15/2022	11/15/2022	622.51	9579003 - 80 N Main St	724167270 - Utilities
Empire Electric Assoc. Inc.	123379	2022114142814	11/15/2022	11/15/2022	40.59	6135 - Airport Hangar Hwy 191	104620270 - Utilities
Empire Electric Assoc. Inc.	123379	2022114142814	11/15/2022	11/15/2022	108.51	9579019 - Fairgrounds Conces	104225270 - Utilities
Empire Electric Assoc. Inc.	123379	2022114142814	11/15/2022	11/15/2022	44.47	9579007 - Fire C	104225270 - Utilities
Empire Electric Assoc. Inc.	123379	2022114142814	11/15/2022	11/15/2022	38.19	9579010 - Fire DP - Cedar Point	104225270 - Utilities
Empire Electric Assoc. Inc.	123379	2022114142814	11/15/2022	11/15/2022	150.86	9579006 - PO Box 338	104225270 - Utilities
Empire Electric Assoc. Inc.	123379	2022114142814	11/15/2022	11/15/2022	174.20	9579005 - Hwy 491 Shop	104225270 - Utilities
					\$3,541.26		
Farmer's Telecommunications Inc	123380	20221104155844	11/14/2022	11/15/2022	54.99	6921 Cedar Point Volunteer Fire	104225280 - Telephone
					\$3,608.23		
Fastenal Company	123381	COBAY73091	11/15/2022	11/15/2022	25.52	SJC Road	214412250 - Equipment Operation
Fastenal Company	123381	COBAY73091	11/15/2022	11/15/2022	51.60	SJC Road	214414260 - Buildings and Grounds
Fastenal Company	123381	COBAY73091	11/15/2022	11/15/2022	149.96	SJC Road	214412250 - Equipment Operation
Fastenal Company	123381	COBAY73092	11/15/2022	11/15/2022	160.05	SJC Road	214412250 - Equipment Operation
					\$387.13		
Fatt, Adeline	123382	2022114142918	11/15/2022	11/15/2022	61.56	Poll Worker	104173310 - Professional and Tech
Fatt, Adeline	123382	2022114142918	11/15/2022	11/15/2022	137.50	Poll Worker	104173230 - Travel Expense
Fatt, Adeline	123382	2022114142918	11/15/2022	11/15/2022	153.85	Poll Worker	104173310 - Professional and Tech
					\$352.91		
Ford, Genevieve	123296	20221031105303	11/02/2022	11/02/2022	50.00	Library Board Meeting	724580620 - Miscellaneous Service
					\$50.00		
Four Corners Welding & Gas	123383	CC375754	11/15/2022	11/15/2022	522.28	SJC Road Dept	214412250 - Equipment Operation
Four Corners Welding & Gas	123383	CC376144	11/15/2022	11/15/2022	111.24	SJC Road Dept	214412250 - Equipment Operation
Four Corners Welding & Gas	123383	GR00171478	11/15/2022	11/15/2022	37.00	SJC Landfill	574424610 - Miscellaneous Supplie
Four Corners Welding & Gas	123383	GR00171479	11/15/2022	11/15/2022	127.00	SJC Road Dept	214412250 - Equipment Operation
					\$797.52		
Four States Tire & Service	123297	367128	11/01/2022	11/02/2022	2,329.29	SJC Road	214412250 - Equipment Operation
Four States Tire & Service	123297	367132	11/01/2022	11/02/2022	4,182.00	SJC Road	214412250 - Equipment Operation
					\$6,511.29		

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Four States Tire & Service	123384	367115	11/14/2022	11/15/2022	60.00	SJC Road	214412250 - Equipment Operation
Four States Tire & Service	123384	367119	11/14/2022	11/15/2022	43.00	SJC Road	214412250 - Equipment Operation
Four States Tire & Service	123384	367334	11/14/2022	11/15/2022	2,995.86	SJC Road	214412250 - Equipment Operation
Four States Tire & Service	123384	367607	11/14/2022	11/15/2022	912.72	SJC Road	214412250 - Equipment Operation
					\$4,011.58		
Francom, James	123385	2022114142918	11/15/2022	11/15/2022	271.25	Travel Reimbursement	104173230 - Travel Expense
					\$10,522.87		
Freestone, Boston	123386	2022114142918	11/15/2022	11/15/2022	\$271.25	Election Pollworker	104173310 - Professional and Tech
Frontier	123298	2022102815590	11/01/2022	11/02/2022	261.40	435-727-3440-062308-8	104225280 - Telephone
Frontier	123298	2022102815592	11/01/2022	11/02/2022	216.34	435-651-3351-082400-8	104225280 - Telephone
Frontier	123298	2022102815593	11/01/2022	11/02/2022	171.81	435-587-2797-030304-8	104225280 - Telephone
					\$649.55		
					\$649.55		
Gallegos, Alicia	123299	20221031105303	11/02/2022	11/02/2022	80.00	Travel Reimbursement	104210230 - Travel Expense
					\$80.00		
Gallegos, Megan	123387	2022114142918	11/15/2022	11/15/2022	73.87	Election Poll Manager	104173230 - Travel Expense
Gallegos, Megan	123387	2022114142918	11/15/2022	11/15/2022	300.00	Election Poll Manager	104173310 - Professional and Tech
					\$373.87		
					\$373.87		
Giddings, Brayden	123388	2022114142918	11/15/2022	11/15/2022	160.00	Travel Reimbursement	104210230 - Travel Expense
					\$160.00		
Gizler, Elaine	123300	20221031105549	11/02/2022	11/02/2022	28.00	TRAVEL REIMBURSEMENT	104192620 - Miscellaneous Service
					\$28.00		
Goulding's Lodge And Tour	123389	513248	11/15/2022	11/15/2022	1,117.20	SJC Economic Development	104193480 - Special Department Su
Goulding's Lodge And Tour	123389	514062	11/15/2022	11/15/2022	170.05	SJC Economic Development	104193480 - Special Department Su
Goulding's Lodge And Tour	123389	514063	11/15/2022	11/15/2022	154.52	SJC Economic Development	104193480 - Special Department Su
Goulding's Lodge And Tour	123389	514741	11/15/2022	11/15/2022	224.40	SJC Economic Development	104193480 - Special Department Su
Goulding's Lodge And Tour	123389	514742	11/15/2022	11/15/2022	224.40	SJC Economic Development	104193480 - Special Department Su
Goulding's Lodge And Tour	123389	514743	11/15/2022	11/15/2022	224.40	SJC Economic Development	104193480 - Special Department Su
Goulding's Lodge And Tour	123389	514744	11/15/2022	11/15/2022	224.40	SJC Economic Development	104193480 - Special Department Su
Goulding's Lodge And Tour	123389	514745	11/15/2022	11/15/2022	224.40	SJC Economic Development	104193480 - Special Department Su
Goulding's Lodge And Tour	123389	514746	11/15/2022	11/15/2022	224.40	SJC Economic Development	104193480 - Special Department Su
Goulding's Lodge And Tour	123389	514823	11/15/2022	11/15/2022	224.40	SJC Economic Development	104193480 - Special Department Su
Goulding's Lodge And Tour	123389	517377	11/15/2022	11/15/2022	491.34	SJC Economic Development	104193480 - Special Department Su
Goulding's Lodge And Tour	123389	517382	11/15/2022	11/15/2022	969.92	SJC Economic Development	104193480 - Special Department Su
Goulding's Lodge And Tour	123389	517499	11/15/2022	11/15/2022	678.94	SJC Economic Development	104193480 - Special Department Su
Goulding's Lodge And Tour	123389	517560	11/15/2022	11/15/2022	817.85	SJC Economic Development	104193480 - Special Department Su
Goulding's Lodge And Tour	123389	517560	11/15/2022	11/15/2022	277.20	SJC Economic Development	104193480 - Special Department Su

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GuestGuide Publications	123301	20221031105303	11/01/2022	11/02/2022	2,800.00	SJC Economic Dev	104193490 - Advertising and Promot
Haun-Storland, Marjorie	123302	20221031105303	11/02/2022	11/02/2022	50.00	Library Board Meeting	724580620 - Miscellaneous Service
High Desert Cafe	123303	20221031105303	11/02/2022	11/02/2022	50.00	UAC Conference	104192610 - Miscellaneous Supplie
High Desert Cafe	123303	20221031105303	11/02/2022	11/02/2022	50.00	UAC Conference	104193480 - Special Department Su
Hoggard, Ashley	123390	2022114142814	11/15/2022	11/15/2022	20.00	Transport	264350230 - Travel Expense
Holiday, Carl	123304	20221031105756	11/02/2022	11/02/2022	725.00	Election Liasion	104173620 - Miscellaneous Service
ImageNet Consulting LLC	123391	INV351453	11/15/2022	11/15/2022	1,062.00	SJC Public Health	255007.240 - Indirect Admin Office e
ImageNet Consulting LLC	123391	INV356602	11/15/2022	11/15/2022	126.61	SJC Non Dept	104150240 - Office Expense
J.M. Custom & Industrial	123392	4761	11/14/2022	11/15/2022	212.50	SJC Road Dept	214412250 - Equipment Operation
Jackson Group Peterbilt	123305	219455	11/01/2022	11/02/2022	149.92	SJC Road Dept	214412250 - Equipment Operation
Jackson Group Peterbilt	123393	219567	11/14/2022	11/15/2022	312.57	SJC Road Dept	214412250 - Equipment Operation
Jackson Group Peterbilt	123393	219887	11/14/2022	11/15/2022	136.13	SJC Road Dept	214412250 - Equipment Operation
Jackson Group Peterbilt	123393	220194	11/14/2022	11/15/2022	485.82	SJC Road Dept	214412250 - Equipment Operation
Johnston, William	123394	2022114142918	11/15/2022	11/15/2022	100.00	Planning & Zoning Meeting	104114620 - Miscellaneous Services
Johnston, William	123394	2022114142918	11/15/2022	11/15/2022	103.50	Planning & Zoning Meeting	104114230 - Travel Expense
Jones & Demille Engineering	123306	0129245	11/02/2022	11/02/2022	2,440.00	SJC - Fairgrounds RV Park Design	104193920 - Grants
					\$2,440.00		
					\$203.50		
					\$1,084.44		
					\$212.50		
					\$1,188.61		
					\$725.00		
					\$20.00		
					\$100.00		
					\$50.00		
					\$100.00		
					\$6,996.33		
					\$2,800.00		
					\$50.00		
					\$50.00		
					\$100.00		
					\$100.00		
					\$20.00		
					\$725.00		
					1,062.00		
					126.61		
					\$1,188.61		
					212.50		
					\$1,188.61		
					\$212.50		
					149.92		
					312.57		
					136.13		
					485.82		
					\$934.52		
					\$1,084.44		
					100.00		
					103.50		
					\$203.50		
					\$2,440.00		
					\$2,440.00		

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Knight, Sheila	123395	20221107081935	11/14/2022	11/15/2022	2,400.04	RN Waiver	104682615 - Contracts
Kunz PC	123396	AK20221102	11/15/2022	11/15/2022	\$2,400.04	SJC Attorney	104156310 - Professional and Tech
L.N. Curtis & Sons	123307	INV642218	11/02/2022	11/02/2022	\$6,437.00	SJC Fire Control	104220615 - Contracts
Lacy, Lehi	123397	20221114143300	11/15/2022	11/15/2022	\$215.65	Reserve Officer	104210110 - Salaries and Wages
Lansing, Loteta	123398	20221103084317	11/14/2022	11/15/2022	\$2,475.00	Alternatives	104679615 - Contracts
Larceval, Michael	123308	2022102815580	11/01/2022	11/02/2022	\$560.00	TRANSPORT	104676610 - Miscellaneous Supplie
Larry H. Miller	123399	2028539W	11/14/2022	11/15/2022	\$114.00	SJC Road Dept	214412250 - Equipment Operation
Lefthand, Bernice	123400	20221114144226	11/15/2022	11/15/2022	\$62.98	Election Worker	104173310 - Professional and Tech
Lefthand, Bernice	123400	20221114144226	11/15/2022	11/15/2022	902.85	Election Worker	104173230 - Travel Expense
Lefthand, Bernice	123400	20221114144226	11/15/2022	11/15/2022	1,084.96	Election Worker	104173310 - Professional and Tech
Lincoln National Life Insurance Co	123309	4473107702	11/02/2022	11/02/2022	\$2,237.81	Life Insurance Benefits	102236000 - Lincoln Financial
Lincoln National Life Insurance Co	123309	4473107702	11/02/2022	11/02/2022	4,818.30	Life Insurance Benefits	104965135 - Life Insurance Premiu
Lomatewama, Darlene	123401	20221114142918	11/15/2022	11/15/2022	\$6,637.62	Election Pollworker	104173310 - Professional and Tech
Lomatewama, Darlene	123401	20221114142918	11/15/2022	11/15/2022	61.56	Election Pollworker	104173230 - Travel Expense
Lomatewama, Darlene	123401	20221114142918	11/15/2022	11/15/2022	137.50	Election Pollworker	104173310 - Professional and Tech
Lomatewama, Darlene	123401	20221114142918	11/15/2022	11/15/2022	261.63	Election Pollworker	104173310 - Professional and Tech
Long, Samuel	123310	20221031105532	11/02/2022	11/02/2022	\$460.69	Travel Reimbursement	104161230 - Travel Expense
Long, Samuel	123310	20221031105541	11/02/2022	11/02/2022	351.76	Purchase Reimbursement	104161260 - Buildings and Grounds
M-One Specialties Inc.	123402	34320	11/15/2022	11/15/2022	\$418.19	SJC Public Safety Building - 5060	104166260 - Buildings and Grounds
					\$418.19		
					\$88.22		

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Main Street Drug and Boutique	123311	3520	11/02/2022	11/02/2022	6.29	SJC Sheriff	104230312 - Medical Expenses
Main Street Drug and Boutique	123403	3885	11/15/2022	11/15/2022	18.00	SJC Sheriff	104230312 - Medical Expenses
Martinez, Taylor R	123404	2022114142814	11/15/2022	11/15/2022	\$24.29	Transport	264350230 - Travel Expense
Maxwell Products Inc.	123405	23917	11/14/2022	11/15/2022	\$20.00	SJC Road Dept	214414410 - Road Supplies
McKee, Debra	123406	2022114142918	11/15/2022	11/15/2022	\$24,360.11	Election Work	104173310 - Professional and Tech
McNeely, Jerry	123312	R11101221	11/01/2022	11/02/2022	\$200.00	Dental Customer # 5955986	104112310 - Professional and Techn
MerLife Group Benefits	123313	20221031105525	11/02/2022	11/02/2022	\$1,200.00	Monthly USDA Loan Payment	104965134 - Health Insurance
Mexican Hat Special Serv Dist.	123314	R11101222	11/01/2022	11/02/2022	\$7,379.14	Monthly USDA Loan Payment	104850915 - Transfers to Other Unit
Mid-American Research Chemical	123407	0775207-IN	11/15/2022	11/15/2022	\$500.00	SJC Library	724167260 - Buildings and Grounds
Monticello City	123408	20221103084208	11/14/2022	11/15/2022	\$519.45	195461 Hideout Billing	104672270 - Utilities
Monticello City	123408	MC20221031	11/15/2022	11/15/2022	56.92	35601 SJC All Accounts	104165270 - Utilities
Monticello City	123408	MC20221031	11/15/2022	11/15/2022	56.92	35601 SJC All Accounts	104225270 - Utilities
Monticello City	123408	MC20221031	11/15/2022	11/15/2022	56.92	35601 SJC All Accounts	104225270 - Utilities
Monticello City	123408	MC20221031	11/15/2022	11/15/2022	70.00	35601 SJC All Accounts	104620270 - Utilities
Monticello City	123408	MC20221031	11/15/2022	11/15/2022	110.00	35601 SJC All Accounts	724167270 - Utilities
Monticello City	123408	MC20221031	11/15/2022	11/15/2022	199.24	35601 SJC All Accounts	104161270 - Utilities
Monticello City	123408	MC20221031	11/15/2022	11/15/2022	306.47	35601 SJC All Accounts	214414270 - Utilities
Monticello City	123408	MC20221031	11/15/2022	11/15/2022	1,775.07	35601 SJC All Accounts	104166270 - Utilities
Monticello Mercantile	123315	C261676	11/01/2022	11/02/2022	\$2,731.54	SJC Recorder	104144240 - Office Expense
Monticello Mercantile	123315	C263704	11/01/2022	11/02/2022	23.99	SJC Econ Dev	104192240 - Office Expense
Monticello Mercantile	123315	C264318	11/01/2022	11/02/2022	11.49	SJC Sheriff	104230610 - Miscellaneous Supplie
Monticello Mercantile	123315	C264422	11/01/2022	11/02/2022	13.14	SJC Sheriff	104210610 - Miscellaneous Supplie
Monticello Mercantile	123409	C263525	11/15/2022	11/15/2022	\$59.11	SJC Weed Dept	104256250 - Equipment Operation
Monticello Mercantile	123409	C263727	11/15/2022	11/15/2022	7.99	SJC Road	214412250 - Equipment Operation
Monticello Mercantile	123409	C264499	11/15/2022	11/15/2022	45.98	SJC Planning	104114240 - Office Expense
Monticello Mercantile	123409	C265673	11/15/2022	11/15/2022	3.99	SJC Elections	104173240 - Office Expense

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Monticello Mercantile	123409	E26843	11/15/2022	11/15/2022	7.18	SJC Sheriff	104210610 - Miscellaneous Supplie
					\$67.13		
Morgan, Happy	123316	RI1101223	11/01/2022	11/02/2022	10,500.00		104126310 - Professional and Tech
					\$126.24		
					10,500.00		
					\$10,500.00		
Morris, Rose	123410	20221103084324	11/14/2022	11/15/2022	560.00	Alternatives	104679615 - Contracts
					\$560.00		
Motor Parts	123317	822567	11/01/2022	11/02/2022	1.56	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	123317	822568	11/01/2022	11/02/2022	-81.00	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	123317	822657	11/01/2022	11/02/2022	5.86	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	123317	823234	11/01/2022	11/02/2022	42.88	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	123317	823428	11/01/2022	11/02/2022	19.02	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	123317	823491	11/01/2022	11/02/2022	286.30	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	123317	823567	11/01/2022	11/02/2022	3.18	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	123317	823571	11/01/2022	11/02/2022	343.90	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	123317	823637	11/01/2022	11/02/2022	24.10	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	123317	826639	11/01/2022	11/02/2022	9.09	SJC Road Dept	214412250 - Equipment Operation
					\$654.89		
Motor Parts	123411	823479	11/15/2022	11/15/2022	15.03	SJC Landfill	574424250 - Equipment Operation
Motor Parts	123411	823543	11/15/2022	11/15/2022	102.99	SJC Landfill	574424250 - Equipment Operation
Motor Parts	123411	823620	11/15/2022	11/15/2022	57.96	SJC Landfill	574424250 - Equipment Operation
Motor Parts	123411	823763	11/15/2022	11/15/2022	584.69	SJC Landfill	574424250 - Equipment Operation
Motor Parts	123411	823978	11/15/2022	11/15/2022	340.82	SJC Road Dept	214412250 - Equipment Operation
Motor Parts	123411	824259	11/15/2022	11/15/2022	13.92	SJC Landfill	574424250 - Equipment Operation
Motor Parts	123411	824268	11/15/2022	11/15/2022	13.92	SJC Landfill	574424250 - Equipment Operation
Motor Parts	123411	824441	11/15/2022	11/15/2022	25.82	SJC Landfill	574424250 - Equipment Operation
					\$1,155.15		
Motor Parts of Monticello	123318	535115	11/02/2022	11/02/2022	22.22	SJC Admin Building	104161260 - Buildings and Grounds
Motor Parts of Monticello	123318	539523	11/01/2022	11/02/2022	110.55	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	123318	542554	11/01/2022	11/02/2022	-110.55	SJC Road	214412250 - Equipment Operation
					\$22.22		
Motor Parts of Monticello	123412	541675	11/15/2022	11/15/2022	15.24	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	123412	541729	11/15/2022	11/15/2022	3.99	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	123412	541782	11/15/2022	11/15/2022	0.88	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	123412	542079	11/15/2022	11/15/2022	25.77	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	123412	542081	11/15/2022	11/15/2022	10.69	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	123412	542093	11/15/2022	11/15/2022	5.90	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	123412	542096	11/15/2022	11/15/2022	8.98	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	123412	542103	11/15/2022	11/15/2022	11.92	SJC Weed Dept	214412250 - Equipment Operation
Motor Parts of Monticello	123412	542145	11/15/2022	11/15/2022	19.30	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	123412	542152	11/15/2022	11/15/2022	15.86	SJC Road	214412250 - Equipment Operation

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Motor Parts of Monticello	123412	542189	11/15/2022	11/15/2022	7.32	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	123412	542194	11/15/2022	11/15/2022	265.06	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	123412	542463	11/15/2022	11/15/2022	182.60	SJC Road	214412250 - Equipment Operation
Motor Parts of Monticello	123412	542501	11/15/2022	11/15/2022	5.43	SJC Road	214412250 - Equipment Operation
					\$578.94		
Motorola Solutions	123413	8281474674	11/15/2022	11/15/2022	\$601.16	SJC Sheriff	104210210 - Subscriptions and Me
					150.00		
					\$150.00		
Mountainland Supply Co	123319	S105011964.001	11/02/2022	11/02/2022	860.00	SJC Road Dept	214414410 - Road Supplies
					\$860.00		
MSFS of Utah	123320	2022102815593	11/01/2022	11/02/2022	480.00	SJC Aging	104682615 - Contracts
					\$480.00		
Navajo Nation Water Code Admini	123321	223-0318	11/01/2022	11/02/2022	8.80	SJC Fire	104225270 - Utilities
Navajo Nation Water Code Admini	123414	223-1014	11/14/2022	11/15/2022	4.94	SJC Fire	104225270 - Utilities
					\$13.74		
Navajo Tribal Utility/Authority	123415	35001387880	11/15/2022	11/15/2022	24.23	60378368 4000 W HWY 163	214414270 - Utilities
Navajo Tribal Utility/Authority	123415	35001387882	11/15/2022	11/15/2022	119.00	60378371 Along Hwy 162	104850730 - Improvements Other T
Navajo Tribal Utility/Authority	123415	38001088305	11/15/2022	11/15/2022	197.03	60271007 - SJC Fire	104225270 - Utilities
					\$340.26		
					\$340.26		
Nelson, Melvin	123416	2022114142918	11/15/2022	11/15/2022	50.00	Planning and Zoning	104114620 - Miscellaneous Services
					\$50.00		
					\$50.00		
New Technology Solutions	123322	4690	11/02/2022	11/02/2022	100.00	SJC Aging	104672310 - Professional and Tech
New Technology Solutions	123322	4691	11/02/2022	11/02/2022	40.00	SJC Ambulance	264350310 - Professional and Tech
New Technology Solutions	123322	4692	11/02/2022	11/02/2022	25.83	SJC Buildings	104166310 - Professional and Tech
New Technology Solutions	123322	4692	11/02/2022	11/02/2022	25.83	SJC Buildings	104166310 - Professional and Tech
New Technology Solutions	123322	4692	11/02/2022	11/02/2022	25.84	SJC Buildings	104166310 - Professional and Tech
New Technology Solutions	123322	4693	11/02/2022	11/02/2022	23.75	SJC Libraries	104161310 - Professional and Tech
New Technology Solutions	123322	4693	11/02/2022	11/02/2022	23.75	SJC Libraries	104161310 - Professional and Tech
New Technology Solutions	123322	4693	11/02/2022	11/02/2022	23.75	SJC Libraries	104161310 - Professional and Tech
New Technology Solutions	123322	4693	11/02/2022	11/02/2022	47.50	SJC Libraries	724168310 - Professional and Tech
New Technology Solutions	123322	4694	11/02/2022	11/02/2022	100.00	SJC Fire	724169310 - Professional and Tech
					\$412.50		104225310 - Professional and Tech
					\$412.50		
Nicholas & Company	123323	8127101	11/02/2022	11/02/2022	221.92	SJC Sheriff	104230480 - Kitchen Food
Nicholas & Company	123323	8130438	11/02/2022	11/02/2022	1,840.34	SJC Sheriff	104230480 - Kitchen Food
Nicholas & Company	123323	8130442	11/02/2022	11/02/2022	409.32	SJC Aging	104678323 - Meals - Monticello
Nicholas & Company	123323	8130442	11/02/2022	11/02/2022	409.33	SJC Aging	104677323 - Meals - Monticello
Nicholas & Company	123323	8130444	11/02/2022	11/02/2022	340.47	SJC Aging	104678325 - Meals - Blanding

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Nicholas & Company	123323	8130444	11/02/2022	11/02/2022	340.48	SJC Aging	104677325 - Meals - Blanding
Nicholas & Company	123323	8130445	11/02/2022	11/02/2022	486.70	SJC Aging	104678329 - Meals - Bluff
Nicholas & Company	123323	8130445	11/02/2022	11/02/2022	486.71	SJC Aging	104677329 - Meals - Bluff
					\$4,535.27		
Nicholas & Company	123417	8134336	11/15/2022	11/15/2022	516.61	SJC Sheriff	104230480 - Kitchen Food
Nicholas & Company	123417	8137621	11/15/2022	11/15/2022	2,041.04	SJC Sheriff	104230480 - Kitchen Food
Nicholas & Company	123417	8137626	11/15/2022	11/15/2022	406.41	SJC Aging	104677323 - Meals - Monticello
Nicholas & Company	123417	8137626	11/15/2022	11/15/2022	406.41	SJC Aging	104678323 - Meals - Monticello
Nicholas & Company	123417	8137627	11/15/2022	11/15/2022	181.81	SJC Aging	104677325 - Meals - Blanding
Nicholas & Company	123417	8137627	11/15/2022	11/15/2022	181.81	SJC Aging	104678325 - Meals - Blanding
Nicholas & Company	123417	8144647	11/15/2022	11/15/2022	386.97	SJC Aging	104677323 - Meals - Monticello
Nicholas & Company	123417	8144647	11/15/2022	11/15/2022	386.97	SJC Aging	104678323 - Meals - Monticello
Nicholas & Company	123417	8144649	11/15/2022	11/15/2022	376.50	SJC Aging	104677325 - Meals - Blanding
Nicholas & Company	123417	8144650	11/15/2022	11/15/2022	319.34	SJC Aging	104678325 - Meals - Blanding
Nicholas & Company	123417	8144650	11/15/2022	11/15/2022	319.35	SJC Aging	104678329 - Meals - Bluff
Nicholas & Company	123417	8144657	11/15/2022	11/15/2022	599.99	SJC Aging	104677328 - Meals - La Sal
Nicholas & Company	123417	8144657	11/15/2022	11/15/2022	599.99	SJC Aging	104678328 - Meals - La Sal
					\$7,099.70		
					\$11,634.97		
Nielson, Cody	123418	20221114142918	11/15/2022	11/15/2022	23.00	Planning & Zoning	104114230 - Travel Expense
Nielson, Cody	123418	20221114142918	11/15/2022	11/15/2022	50.00	Planning & Zoning	104114620 - Miscellaneous Services
					\$73.00		
ODP Business Solutions LLC	123324	269044942001	11/01/2022	11/02/2022	82.95	290885 SJC Recorder	104144240 - Office Expense
ODP Business Solutions LLC	123324	271125289001	11/01/2022	11/02/2022	21.77	290885 SJC Recorder	104144240 - Office Expense
					\$104.72		
ODP Business Solutions LLC	123419	272320186001	11/15/2022	11/15/2022	112.80	SJC Attorney	104145250 - Equipment Operation
Oliver & Sitterud	123420	20221101	11/14/2022	11/15/2022	\$217.52	Public Defender	104126615 - Contracts
					3,300.00		
Otis Elevator Company	123421	F10000025248	11/15/2022	11/15/2022	125.00	SJC Admin Building	104161260 - Buildings and Grounds
Otis Elevator Company	123421	F10000025249	11/15/2022	11/15/2022	125.00	SJC Public Safety	104166260 - Buildings and Grounds
					\$250.00		
					\$3,300.00		
Packard Wholesale Co.	123325	INV195476	11/02/2022	11/02/2022	51.69	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	123325	INV195477	11/02/2022	11/02/2022	258.99	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	123325	INV195478	11/02/2022	11/02/2022	57.40	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	123325	INV195528	11/02/2022	11/02/2022	22.28	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	123325	INV195842	11/02/2022	11/02/2022	371.71	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	123325	INV195897	11/02/2022	11/02/2022	218.84	SJC Sheriff's Office	104230350 - State Prisoner Expens
					\$250.00		
					\$250.00		
					\$250.00		

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Packard Wholesale Co.	123325	INV195898	11/02/2022	11/02/2022	72.06	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	123325	INV195899	11/02/2022	11/02/2022	93.50	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	123325	INV195900	11/02/2022	11/02/2022	205.45	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	123325	INV196330	11/02/2022	11/02/2022	232.82	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	123325	INV196334	11/02/2022	11/02/2022	53.22	SJC Aging	104677323 - Meals - Monticello
Packard Wholesale Co.	123325	INV196341	11/02/2022	11/02/2022	72.06	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	123325	INV196343	11/02/2022	11/02/2022	37.94	SJC Sheriff's Office	104230350 - State Prisoner Expens
Packard Wholesale Co.	123325	INV196359	11/02/2022	11/02/2022	56.52	SJC Aging	104678323 - Meals - Monticello
Packard Wholesale Co.	123325	RET104652	11/02/2022	11/02/2022	-51.69	SJC Sheriff's Office	104230350 - State Prisoner Expens
					\$1,752.79		
Page Steel	123422	113707	11/14/2022	11/15/2022	1,346.47	SJC Road	214412250 - Equipment Operation
					\$1,346.47		
Peak JCB	123423	PSI-151023	11/15/2022	11/15/2022	1,867.83	SJC Road	214412250 - Equipment Operation
Peak JCB	123423	PSI-162278	11/15/2022	11/15/2022	110.63	SJC Road	214412250 - Equipment Operation
					\$1,978.46		
Palorus Methods Inc	123424	221201	11/15/2022	11/15/2022	750.00	Software and Support	104143242 - Software Maintenance
Palorus Methods Inc	123424	221201	11/15/2022	11/15/2022	750.00	Software and Support	255007.242 - Indirect Admin Softwar
Palorus Methods Inc	123424	221201	11/15/2022	11/15/2022	800.00	Software and Support	104142242 - Software Maintenance
					\$2,300.00		
Pepsi-Cola	123326	02739370	11/02/2022	11/02/2022	356.61	SJC Sheriff Dept	104230480 - Kitchen Food
					\$356.61		
Petty Cash	123425	2022114143121	11/15/2022	11/15/2022	32.23	Bluff Library	724581920 - Grant Expenses
Petty Cash	123426	2022114143127	11/15/2022	11/15/2022	19.75	Blanding Library	724581920 - Grant Expenses
Petty Cash	123426	2022114143127	11/15/2022	11/15/2022	49.33	Blanding Library	724581240 - Office Expense
					\$69.08		
Petty Cash	123427	2022114143140	11/15/2022	11/15/2022	27.68	Monticello Library	724581480 - Collection Developmen
					\$128.99		
Pickett, Bill	123428	20221110091405	11/14/2022	11/15/2022	285.00	SJC Aging	104673610 - Miscellaneous Supplie
					\$285.00		
Public Employees Health Program	123429	0123883248	11/15/2022	11/15/2022	69.16	Active Employee Premium	104230310 - Professional and Tech
					\$69.16		
Pugh, Delton	123430	20221103090369	11/14/2022	11/15/2022	45.00	Travel Reimbursement	104682230 - Travel Expense
					\$45.00		
Quill Corporation	123327	28286530	11/01/2022	11/02/2022	199.99	SJC Aging	104671240 - Office Expense

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Quill Corporation	123431	28524215	11/15/2022	11/15/2022	182.74	SJC Treasurer	104143240 - Office Expense
Parick, Randy	123328	20221031105409	11/02/2022	11/02/2022	\$382.73		
					805.91	Travel Reimb.	104146230 - Travel Expense
Redd's Ace Hardware	123432	865637	11/15/2022	11/15/2022	\$805.91		
					16.97	SJC Public Health	255620.241 - DEQ Water Quality Po
Regalia Manufacturing Co.	123433	375700	11/15/2022	11/15/2022	\$16.97		
					238.62	SJC Fair	104620310 - Professional and Tech
Rock, Christine	123434	20221103084303	11/14/2022	11/15/2022	\$238.62		
					560.00	Alternatives	104679615 - Contracts
Rocky Mountain Power	123435	20221103164816	11/15/2022	11/15/2022	\$560.00		
Rocky Mountain Power	123435	20221103171903	11/15/2022	11/15/2022	191.08	59271696-0055	104672270 - Utilities
Rocky Mountain Power	123435	20221103172326	11/15/2022	11/15/2022	227.59	59271696-0048 SJC Road	104225270 - Utilities
Rocky Mountain Power	123435	20221104155812	11/15/2022	11/15/2022	15.99	59405396-0029 SJC Road	214412260 - Buildings and Grounds
Rocky Mountain Power	123435	20221114142918	11/15/2022	11/15/2022	15.85	59271696-0022 Lasal Fire	104225270 - Utilities
					181.65	59288636-0037 Mexican Hat TV	104574270 - Utilities
					\$632.16		
Roughrock Aviation LLC	123329	R11101224	11/01/2022	11/02/2022	\$632.16		105430615 - Contracts
Salt Lake Community College	123330	2022.11.9	11/02/2022	11/02/2022	\$6,500.00		
					403.50	SJC Jail	104210230 - Travel Expense
					\$403.50		
San Juan Clinic	123436	8990178	11/15/2022	11/15/2022	156.00	SJC Sheriff	104230312 - Medical Expenses
San Juan Clinic	123436	8995392	11/15/2022	11/15/2022	149.00	SJC Sheriff	104230312 - Medical Expenses
San Juan Clinic	123436	8995703	11/15/2022	11/15/2022	72.00	Lambert Ciy # 90964	214414620 - Miscellaneous Service
					\$377.00		
					\$377.00		
San Juan County	123437	23F08-M-09	11/15/2022	11/15/2022	1,290.00	Task Force Purchase Reimbursement	104211610 - Miscellaneous Supplies
San Juan County	123437	23F08-P-004	11/15/2022	11/15/2022	48.22	Task Force Overtime Reimbursement	104211110 - Salaries and Wages
					\$1,338.22		
					\$1,338.22		
San Juan Hospital	123438	8994399	11/15/2022	11/15/2022	466.44	124491 Joel Elliott	104230310 - Professional and Tech
					\$466.44		
					\$466.44		
San Juan Record	123439	162032	11/15/2022	11/15/2022	896.00	SJC Elections	104173220 - Public Notices
San Juan Record	123439	INV161944	11/15/2022	11/15/2022	30.00	SJC Public Health	255007.210 - Indirect AdmIn Subscri
San Juan Record	123439	SJCAGE1022	11/15/2022	11/15/2022	1,086.75	SJC Aging	104684220 - Public Notices
San Juan Record	123439	SJCECON1022	11/15/2022	11/15/2022	1,344.60	SJC Economic Dev	104192920 - Grants

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San Juan Record	123439	SJCLERK1022	11/15/2022	11/15/2022	1,725.00	SJC Clerk	104173220 - Public Notices
San Juan Record	123439	SJCSRF1022	11/15/2022	11/15/2022	46.00	SJC Sheriff	104210220 - Public Notices
					\$5,128.35		
					\$5,128.35		
Schafer, Trent	123440	2022114142918	11/15/2022	11/15/2022	50.00	Planning & Zoning Meeting	104114620 - Miscellaneous Services
Schulte, Tim	123331	20221031105303	11/02/2022	11/02/2022	50.00	Library Board Meeting	724580620 - Miscellaneous Service
					\$50.00		
Scott, Gilmore	123332	INV023	11/02/2022	11/02/2022	200.00	SJC Economic Development	104193490 - Advertising and Promot
					\$200.00		
Scott, Peggy F	123441	20221114144219	11/15/2022	11/15/2022	4,644.02	Election Translation Services	104173310 - Professional and Tech
					\$4,644.02		
Silas, Marilyn	123442	20221103084310	11/14/2022	11/15/2022	560.00	Alternatives	104679615 - Contracts
					\$560.00		
Simpleview LLC	123443	INV140969	11/15/2022	11/15/2022	2,333.33	SJC Econ Dev and Visitor Services	104193210 - Subscriptions and Me
Simpleview LLC	123443	INV141315	11/15/2022	11/15/2022	333.33	SJC Econ Dev and Visitor Services	104193210 - Subscriptions and Me
					\$2,666.66		
					\$2,666.66		
SJC Inmate Account	123444	SJCI A202210	11/15/2022	11/15/2022	2,911.88	Trustee Payroll	104230352 - Inmate Humanitarian E
					\$2,911.88		
Snap - On Tools	123445	CEP30713550	11/15/2022	11/15/2022	292.00	SJC Road	214412210 - Subscriptions and Me
					\$292.00		
Sorenson Advertising, dba Relic A	123446	207533	11/15/2022	11/15/2022	3,000.00	SJC Tourism	104193490 - Advertising and Promot
Sorenson Advertising, dba Relic A	123446	208292	11/15/2022	11/15/2022	14,016.66	SJC Tourism	104193490 - Advertising and Promot
Sorenson Advertising, dba Relic A	123446	208293	11/15/2022	11/15/2022	12,541.66	SJC Economic Dev	104193490 - Advertising and Promot
					\$29,558.32		
					\$29,558.32		
Southeastern Utah District	123447	SE100122	11/15/2022	11/15/2022	105.00	SJC Public Health 40700	255620.310 - DEQ Water Quality Pr
					\$105.00		
Southwest Colorado TV	123333	10-27	11/01/2022	11/02/2022	2,950.38	SJC COMMUNICATIONS	104574615 - Contracts
					\$2,950.38		
Stoltz Equipment	123448	P80505	11/15/2022	11/15/2022	104.23	SJC Road	214412250 - Equipment Operation
					\$104.23		

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 10/29/2022 to 11/18/2022**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Sulesu'e, Kavika	123449	23F08-T-018	11/15/2022	11/15/2022	398.00	Per Diem Reimbursement	104211230 - Travel Expense
Substrata	123450	3860	11/14/2022	11/15/2022	\$398.00	SJC Road	214414410 - Road Supplies
Sunrise Outfitting Inc	123451	90	11/15/2022	11/15/2022	\$6,591.00	SJC Economic Dev	104192620 - Miscellaneous Service
Sysco Intermountain Food Svc.	123334	485567547	11/02/2022	11/02/2022	\$330.00	SJC SHERIFF	104230480 - Kitchen Food
Sysco Intermountain Food Svc.	123452	485583897	11/15/2022	11/15/2022	1,375.44	SJC SHERIFF	104230350 - State Prisoner Expens
Tiefenbach North America LLC	123453	443334	11/14/2022	11/15/2022	\$1,943.25	SJC Road Dept	214412250 - Equipment Operation
Tiefenbach North America LLC	123453	443335	11/14/2022	11/15/2022	39.45	SJC Road Dept	214412250 - Equipment Operation
Tiefenbach North America LLC	123453	443336	11/14/2022	11/15/2022	5.52	SJC Road Dept	214412250 - Equipment Operation
Tomco, Ben	123454	20221114144000	11/15/2022	11/15/2022	\$106.03	Education	104242330 - Employee Education
Tomco, Ben	123454	20221114144036	11/15/2022	11/15/2022	78.69	Education	104242330 - Employee Education
Trinsio	123455	537464	11/14/2022	11/15/2022	\$319.69	SJC IT	104151480 - Special Department Su
Tsosie, Terry	123456	20221103084257	11/14/2022	11/15/2022	\$980.00	Alternatives	104679615 - Contracts
Turk, Tim	123457	20221114143234	11/15/2022	11/15/2022	\$560.00	Purchase Reimbursement	104210251 - Gas, Oil and Grease
Turk, Tim	123457	23F08-T-017	11/15/2022	11/15/2022	398.00	Per Diem	104211230 - Travel Expense
U.S. Bank Equipment Finance	123335	484767926	11/02/2022	11/02/2022	\$465.91	1080852	104150240 - Office Expense
Unified Fleet Services	123336	SANJUAN11222	11/02/2022	11/02/2022	\$286.42	SJC Sheriff Leases	104210610 - Miscellaneous Supplie
Utah Assessor's Association	123458	2022-23	11/15/2022	11/15/2022	\$87,600.00	Membership Dues	104146210 - Subscriptions and Me
Utah Navajo Health System	123459	20221114142918	11/15/2022	11/15/2022	\$150.00	Kenneth Leber 179562	104230312 - Medical Expenses
					\$337.00		

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 10/29/2022 to 11/18/2022**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Utah Navajo Trust Fund	123337	RI1101225	11/01/2022	11/02/2022	165.00		724581915 - Transfers to Other Unit
Utah State Treasurer	123338	20221031105643	11/02/2022	11/02/2022	60.00	Surcharge,Fines,Wildlife Resou	103222000 - Marriage Licenses
Utah State Treasurer	123338	20221031105643	11/02/2022	11/02/2022	18,973.18	Surcharge,Fines,Wildlife Resou	103511000 - Justice Court Fines
					\$19,033.18		
Utah Taxpayers Association	123339	20221031105303	11/02/2022	11/02/2022	97.50	SJC Commission Subscription	10411210 - Subscriptions and Mem
					\$97.50		
Utah Valley Radiology	123340	20221031105303	11/02/2022	11/02/2022	27.00	UVRA118638 Corwyn Betsuie	104230312 - Medical Expenses
Utah Valley Radiology	123340	20221031105303	11/02/2022	11/02/2022	98.00	UVRA116058 Craig Russel	104230312 - Medical Expenses
					\$125.00		
VelocityNet LLC	123460	84602	11/15/2022	11/15/2022	49.00	SJC Communications	104574270 - Utilities
					\$49.00		
Verizon Wireless	123341	9918115097	11/02/2022	11/02/2022	145.87	265508664-00001	214414280 - Telephone
Verizon Wireless	123341	9918125417	11/02/2022	11/02/2022	100.21	365506834-00001	104225280 - Telephone
Verizon Wireless	123341	9918135717	11/02/2022	11/02/2022	8.14	465505932-00001	104255280 - Telephone
Verizon Wireless	123341	9918146032	11/02/2022	11/02/2022	23.71	565508016-00001	105430280 - Telephone
Verizon Wireless	123341	9918146032	11/02/2022	11/02/2022	52.93	565508016-00001	104256280 - Telephone
Verizon Wireless	123341	9918156262	11/02/2022	11/02/2022	8.14	665505466-00001	104255280 - Telephone
Verizon Wireless	123341	9918156315	11/02/2022	11/02/2022	964.36	665507629-00004	104230280 - Telephone
Verizon Wireless	123341	9918156317	11/02/2022	11/02/2022	225.89	665507629-00004	104230280 - Telephone
Verizon Wireless	123341	9918166347	11/02/2022	11/02/2022	53.30	765507047-00001	104112280 - Telephone
Verizon Wireless	123341	9918166347	11/02/2022	11/02/2022	67.11	765507047-00001	104112280 - Telephone
Verizon Wireless	123341	9918166365	11/02/2022	11/02/2022	52.93	765508819-00001	104677280 - Telephone
Verizon Wireless	123341	9918166365	11/02/2022	11/02/2022	105.86	765508819-00001	104682280 - Telephone
					\$1,808.45		
Verizon Wireless	123461	9917747046	11/15/2022	11/15/2022	52.93	742063425-00001 - Public Health	255008.280 - Indirect Nursing Telep
Verizon Wireless	123461	9917747046	11/15/2022	11/15/2022	52.93	742063425-00001 - Public Health	255010.280 - Indirect Health Insp Te
Verizon Wireless	123461	9917747046	11/15/2022	11/15/2022	52.93	742063425-00001 - Public Health	255193.280 - Home Visiting - PAT T
Verizon Wireless	123461	9917747046	11/15/2022	11/15/2022	52.93	742063425-00001 - Public Health	255281.280 - EED - Epidemiology T
Verizon Wireless	123461	9917747046	11/15/2022	11/15/2022	57.08	742063425-00001 - Public Health	255310.280 - PHEP Preparedness T
Verizon Wireless	123461	9918115084	11/15/2022	11/15/2022	52.93	265507612-00002	104113280 - Telephone
Verizon Wireless	123461	9918115084	11/15/2022	11/15/2022	649.99	265507612-00002	104113240 - Office Expense
Verizon Wireless	123461	9918115085	11/15/2022	11/15/2022	132.97	265507612-00003	104151280 - Telephone
Verizon Wireless	123461	9918156316	11/15/2022	11/15/2022	268.33	665507629-00003 Wireless Bill	10421610 - Miscellaneous Supplies
Verizon Wireless	123461	9918156318	11/15/2022	11/15/2022	25.06	665507629-00005	104148280 - Telephone
Verizon Wireless	123461	9918156318	11/15/2022	11/15/2022	62.21	665507629-00005	104242280 - Telephone
Verizon Wireless	123461	9918156341	11/15/2022	11/15/2022	51.74	665509557-00003	104610280 - Telephone
Verizon Wireless	123461	9918166348	11/15/2022	11/15/2022	80.24	765507047-00003	104147280 - Telephone
					\$1,592.27		
					\$3,400.72		

**San Juan County
Check Register
General Fund Checking - Zions 566101143 - 10/29/2022 to 11/18/2022**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
VISA USA INC	123462	221000-06220-A	11/15/2022	11/15/2022	4,000.00	SJC EC DEV	104193210 - Subscriptions and Me
Wagon Wheel Pizza	123463	51494	11/14/2022	11/15/2022	\$4,000.00	SJC Aging	104684610 - Miscellaneous Supplie
Washington National Insurance	123464	P2274443	11/15/2022	11/15/2022	\$89.44	Payroll Benefits	
Waste Management of Colorado	123342	0402440-4889-4	11/02/2022	11/02/2022	\$3,274.92	16-82922-73004 Blanding Library	102229000 - Other Deductions Paya
Waste Management of Colorado	123465	0403940-4889-2	11/15/2022	11/15/2022	150.70	16-83942-53002 Blanding Library	104166270 - Utilities
Waste Management of Colorado	123465	0404072-4889-3	11/14/2022	11/15/2022	49.49	16-83977-33005 SJC Senior Center	724168260 - Buildings and Grounds
Waste Management of Colorado	123465	0404178-4889-8	11/14/2022	11/15/2022	144.43	16-83977-53000 SJC Road Dept	104672270 - Utilities
Wheeler Machinery Company	123343	PS001394098	11/02/2022	11/02/2022	148.35	19-36095-03000 SJC Public Health	214412250 - Equipment Operation
Wheeler Machinery Company	123343	PS001395665	11/02/2022	11/02/2022	\$427.81		255007.270 - Indirect Admin Utilities
Wheeler Machinery Company	123343	PS001395665	11/02/2022	11/02/2022	\$578.51		
Wheeler Machinery Company	123343	PS001395665	11/02/2022	11/02/2022	1,039.13	SJC Road Dept	214412251 - Gas, Oil and Grease
Wheeler Machinery Company	123343	PS001395665	11/02/2022	11/02/2022	1,039.13	SJC Road Dept	214412251 - Gas, Oil and Grease
Wheeler Machinery Company	123343	PS001395665	11/02/2022	11/02/2022	1,855.40	SJC Road Dept	214412250 - Equipment Operation
Wheeler Machinery Company	123343	SS000404261	11/02/2022	11/02/2022	761.70	SJC Road Dept	214412250 - Equipment Operation
Wheeler Machinery Company	123466	PS001406066	11/15/2022	11/15/2022	\$9,946.31	SJC Road Dept	214412250 - Equipment Operation
Wheeler Machinery Company	123466	PS001406066	11/15/2022	11/15/2022	1,628.80	SJC Road Dept	214412250 - Equipment Operation
Wheeler Machinery Company	123466	PS001410286	11/15/2022	11/15/2022	142.73	SJC Road Dept	214412250 - Equipment Operation
Wheeler Machinery Company	123466	PS001413224	11/15/2022	11/15/2022	372.14	SJC Road Dept	214412250 - Equipment Operation
Wheeler Machinery Company	123466	RS0000223333	11/15/2022	11/15/2022	702.80	SJC Road Dept	214412250 - Equipment Operation
Wheeler Machinery Company	123466	SS000406710	11/15/2022	11/15/2022	25,000.00	SJC Road Dept	214414255 - Equipment Rental
Wheeler Machinery Company	123466	SS000406871	11/15/2022	11/15/2022	4,476.46	SJC Road Dept	214412250 - Equipment Operation
Wild Expeditions	123344	10017	11/01/2022	11/02/2022	\$33,160.92	SJC Economic Dev	214412250 - Equipment Operation
Wilson, Lloyd	123467	20221114142918	11/15/2022	11/15/2022	\$43,107.23		104193480 - Special Department Su
Wilson, Lloyd	123467	20221114142918	11/15/2022	11/15/2022	351.87	SJC Economic Dev	104193480 - Special Department Su
Window Welder	123468	1105	11/14/2022	11/15/2022	\$351.87		10414620 - Miscellaneous Services
Yellowman, Nelson	123469	20221114142918	11/15/2022	11/15/2022	100.00	Planning & Zoning Meeting	10414620 - Miscellaneous Services
Yellowman, Nelson	123469	20221114142918	11/15/2022	11/15/2022	115.00	Planning & Zoning Meeting	10414230 - Travel Expense
Yellowman, Nelson	123469	20221114142918	11/15/2022	11/15/2022	\$215.00		10414230 - Travel Expense
Window Welder	123468	1105	11/14/2022	11/15/2022	\$215.00		10414230 - Travel Expense
Window Welder	123468	1105	11/14/2022	11/15/2022	325.00	SJC Road	214412250 - Equipment Operation
Window Welder	123468	1105	11/14/2022	11/15/2022	\$325.00		214412250 - Equipment Operation
Window Welder	123468	1105	11/14/2022	11/15/2022	50.00	Reimbursement for School Board Filing Fee	103411000 - Misc Clerk Fees
Window Welder	123468	1105	11/14/2022	11/15/2022	\$50.00		103411000 - Misc Clerk Fees

San Juan County
Check Register
General Fund Checking - Zions 566101143 - 10/29/2022 to 11/18/2022

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Zion's Way Home Health & Hospic	123470	20221103084237	11/14/2022	11/15/2022	105.00	SJC Aging Services	104679615 - Contracts
Zion's Way Home Health & Hospic	123470	20221103084243	11/14/2022	11/15/2022	350.00	SJC Aging Services	104679615 - Contracts
Zion's Way Home Health & Hospic	123470	20221103084250	11/14/2022	11/15/2022	750.00	SJC Aging Services	104679615 - Contracts
					\$1,205.00		
					\$1,205.00		
					\$409,759.33		



COMMISSION STAFF REPORT

MEETING DATE: November 22, 2022

ITEM TITLE, PRESENTER: Approval of \$9,221.00 in Small Purchases: \$6,591.00 for Road Department to purchase Perma-Zyme, soil Stabilizer, \$2,630.00 for Economic Development Business Summit Basecamp catering

RECOMMENDATION: Approval

SUMMARY

\$6,591.00 – for Perma-Zyme Soil Stabilizer, Road Department

\$2,630.00 – Cal Dean Catering for Business Summit Basecamp Economic Development,

HISTORY/PAST ACTION

Approved

FISCAL IMPACT

San Juan County
 117 So Main Street
 Monticello, UT 84535
 Ph: 435-587-3225



Purchase From
 Vendor Name *Substrata* State Contracted
 Street Address
 City, State, Zip
 Phone:
 Attention To :

Deliver To
 Deliver To Name
 Street Address
 City, State, Zip
 Phone:
 Attention To :

Purchase Order
 P. O. No#
 Date
 Your Ref#
 Our Ref#
 Credit Terms Cash

Product ID	Description	Quantity	Unit Price	Amount
	<i>Perma-Zyme 5 Gallon pail</i>	<i>3</i>	<i>2,197.00</i>	<i>6,591.00</i>

Approved:
 Department Head: *[Signature]*
 County Admin: *[Signature]*

Sub Total	
Tax	Exempt
Freight	
Invoice Total	
Amount Paid	
Balance Due	

Terms and Conditions:



San Juan County | Perma-Zyme

Quote created on August 11, 2022 - Reference: 20220811-091641432

For San Juan County - TJ Adair [Show details](#)

Products & Services

Perma-Zyme (5 Gallon Pail)

Enzyme base soil stabilizer, treats 800 cubic yards

3 x \$2,197.00

One-time subtotal	\$6,591.00
*One time discount, October show special free standard shipping on orders placed by 10/31/22	\$187.00
UPS ground shipping	\$187.00
Total	\$6,591.00

This quote expires on October 31, 2022.

PURCHASE ORDER

San Juan County

117 So Main Street
 Monticello, UT 84535
 Ph: 435-587-3225

Purchase From

Cal Dean Black-Custom Catering
 811 S Around the World
 Blanding, UT 84511
 435-678-7854

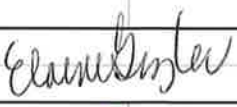

Deliver To

San Juan County VS
 117 S, Main P O Box 490
 Monticello, UT 84535
 435 587 3235
 Visitor Services

Purchase Order

P. O. No# *111022*
 Date 11/10/2022
 Your Ref#
 Our Ref#
 Credit Terms Net 30

Product ID	Description	Quantity	Unit Price	Amount
	Breakfast people	100	\$12.00	\$1,200.00
	Lunch 100 people	100	\$12.00	\$1,200.00
	2 Breaks- drinks	1	\$230.00	\$230.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00

Approved:		Sub Total	\$2,630.00
Department Head: <i>Elaine Gizler</i> 		Tax	Exempt
County Admin: <i>Mack McDonald</i> 		Freight	
		Invoice Total	\$2,630.00
		Amount Paid	
		Balance Due	\$2,630.00

Terms and Conditions:

Cal Dean Black - Custom Catering

INVOICE

811 S. Around the World
Blanding, Utah 84511
Phone 435-678-7854 cell. 435-979-2125

DATE: November 9, 2022
INVOICE #2022-59
FOR: Catering

Bill To:
San Juan County Economic Development
Elaine Gizler

DESCRIPTION	AMOUNT
Provide Breakfast 100 people @ \$12.00 per person	\$1200.00
Provide Lunch 100 people @ \$12.00 Per Person	\$1200.00
Provide Drinks for 2 breaks	\$230.00
Sub total	\$2630.00
Less Deposit	
TOTAL	\$2630.00

Please pay within two weeks.
Make all checks payable to
Cal Dean Black - Custom Catering

If you have any questions concerning this invoice contact, Cal Dean Black 435-979-2125 or by email
caldean1@frontier.com

Thank You for your business!

*11/10/22
Business Summit Assocamp
4192.920
OK TO PAY
E Gizler*



COMMISSION STAFF REPORT

MEETING DATE: November 22, 2022

ITEM TITLE, PRESENTER: Approval of Maternal and Child Health FFY 2021 – San Juan County Health Department Amendment 6 by Grant Sunada, Public Health Director

RECOMMENDATION: Approve

SUMMARY

This funding supports activities that address maternal, infant, child and/or adolescent health population needs. These activities will include breastfeeding promotion (such as peer support), the Promoting Developmental Health program (Ages & Stages Questionnaire - ASQ), and addressing post-partum depression, and workforce development.

HISTORY/PAST ACTION

Approval of amendments to existing federal contracts with San Juan County.

FISCAL IMPACT

The contract amount is being changed. The original amount was \$64,640. The funding amount will be increased by \$8,080 in federal funds effective October 1, 2022. New total funding is \$72,720. These funds are fully federally reimbursed.



**UTAH DEPARTMENT OF HEALTH & HUMAN SERVICES
CONTRACT AMENDMENT**

PO Box 144003, Salt Lake City, Utah 84114
288 North 1460 West, Salt Lake City, Utah 84116

2125207
Department Log Number

212700505
State Contract Number

1. **CONTRACT NAME:** The name of this contract is Maternal and Child Health FFY 2021 – San Juan County Health Department Amendment 6.
2. **CONTRACTING PARTIES:** This contract amendment is between the Utah Department of Health & Human Services (DEPARTMENT) and San Juan County (CONTRACTOR).

PAYMENT ADDRESS

San Juan County
735 S 200 W, Ste 2
Blanding UT, 84511

MAILING ADDRESS

San Juan County
735 S 200 W, Ste 2
Blanding UT, 84511

Vendor ID: 06866HL
Commodity Code: 99999

3. **PURPOSE OF CONTRACT AMENDMENT:** The purpose of this amendment is to add 1st quarter funding for Federal Fiscal Year 2023.
4. **CHANGES TO CONTRACT:**

1. The contract amount is being changed. The original amount was \$64,640. The funding amount will be increased by \$8,080 in federal funds. New total funding is \$72,720.
2. Attachment A, effective 10/01/2022, is replacing Attachment A, which was effective 10/01/2021.
3. Attachment B, effective 10/01/2022, is replacing Attachment B, which was effective 10/01/2021.
4. Attachment C, effective 10/01/2022, is replacing Attachment C, which was effective 10/01/2021.
5. Attachment D, effective 10/01/2022, is replacing Attachment D, which was effective 10/01/2021.
6. Attachment E, effective 10/01/2022, is replacing Attachment E, which was effective 10/01/2021.
7. Attachment F, effective 10/01/2022, is replacing Attachment F, which was effective 10/01/2021.

UEI: WCVABP2FEVA2

Indirect Cost Rate: 0%

Add

Federal Program Name:	Maternal and Child	Award Number:	6 B04MC45247-01-01
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	Health Services		
Name of Federal Awarding Agency:	HRSA	Federal Award Identification Number:	B0445247
Assistance Listing:	MATERNAL AND CHILD HEALTH SERVICES BLOCK	Federal Award Date:	12/16/2021
Assistance Listing Number:	93.994	Funding Amount:	\$8080.0

All other conditions and terms in the original contract and previous amendments remain the same.

- 5. EFFECTIVE DATE OF AMENDMENT: This amendment is effective 10/01/2022

- 6. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:
 - A. All other governmental laws, regulations, or actions applicable to services provided herein.
 - B. All Assurances and all responses to bids as provided by the CONTRACTOR.
 - C. Utah Department of Health & Human Services General Provisions and Business Associate Agreement currently in effect until 6/30/2023.

- 7. This contract, its attachments, and all documents incorporated by reference constitute the entire agreement between the parties and supersedes all prior written or oral agreements between the parties relating to the subject matter of this contract.

Contract with Utah Department of Health & Human Services and San Juan County, Log # 2125207

IN WITNESS WHEREOF, the parties enter into this agreement.

CONTRACTOR

STATE

By: _____
Willie Grayeyes Date
County Commission Chair

By: _____
Tracy Gruber Date
Executive Director, Department
of Health & Human Services

**Attachment A
Special Provisions
MCH Block Grant
San Juan County Health Department
October 1, 2022 through Sept 30, 2023**

I. DEFINITIONS

- A. "ASQ" means Ages and Stages Questionnaire, by Paul Brookes Publishing.
- B. "ASQ SE-2" means the ASQ Social Emotional screen.
- C. "ASQ-3" means the ASQ overall development screen.
- D. "Department" means the Utah Department of Health and Human Services, Division of Family Health, Office of Maternal and Child Health.
- E. "FFY 2023" means Federal Fiscal Year 2023, which is October 1, 2022 through September 30, 2023.
- F. "FFY 2022" means Federal Fiscal Year 2022, which is October 1, 2021 through September 30, 2022.
- G. "MCH" means the Office of Maternal and Child Health.
- H. "MCH Block Grant" means the Federal Title V Maternal and Child Health Block Grant.
- I. "MER" means the Monthly Expenditure Report, as detailed in the LHD General Provisions.
- J. "NPM" means National Performance Measures.
- K. "SPM" means State Performance Measures.
- L. "ESM" means Evidence Based Strategy Measure activities.
- M. "REDCap" means the secure web platform the Office of MCH uses to collect and manage reporting requirements for this funding.
- N. "Sub-Recipient" means the San Juan County Health Department, as defined and described in the LHD General Provisions.
- O. "WIC" means the Utah Women, Infants, and Children's program.

II. PURPOSE

- A. The purpose of this contract is to provide MCH Block Grant funding to Sub-Recipient to provide core public health services and activities that address maternal, infant, child and/or adolescent health population needs.

III. SUB-RECIPIENT RESPONSIBILITIES

- A. Sub-Recipient shall bill for direct services on a sliding fee scale based on 0% pay for all families at or below 133% of the Federal Poverty Level.
- B. Sub-Recipient shall expend all funds received to provide public health services to maternal, child and/or infant populations.
- C. Sub-Recipient shall select NPM and/or SPM identified during the 2020 MCH Summit and Needs Assessment process and set annual local goals and objectives that are appropriate for current work practices.
- D. Sub-Recipient shall use MCH Block Grant funding to select at least one or more NPM or SPM related to improving the health and well-being of women and/or infants as appropriate for current work practices:
 - 1. NPM 1 – Well woman visit: Percentage of women ages 18 through 44, with a preventive medical visit in the past year;
 - 2. NPM 4 – Breastfeeding:
 - i. Percent of infants who are ever breastfed; and

- ii. Percent of infants breastfed exclusively through 6 months; and/or
 - 3. SPM 1 – Increase the proportion of pregnant/postpartum women who are screened for depression.
 - i. LHD can receive Maternal Mental Health screening training on the Edinburgh Postnatal Depression screening tool from the Maternal and Mental Health Program. Once trained, LHD can use screening tool to increase the number of pregnant/postpartum women who are screened for depression.
- E. Sub-Recipient shall use MCH Block Grant funding to select NPM 6 and may select NPM 13.B or other SPM's related to improving the health and well-being of children and/or youth (including infants, children and adolescents) as appropriate for current work practices:
- 1. NPM 6 Developmental Screening: Percent of children ages through 35 months who received a developmental screening using a parent-completed screening tool (ASQ) in the past year. LHD may select one of three levels:
 - i. Level 1 - Introduction to ASQ
 - (a) Help promote ASQ *training* within their community and promote use of ASQ screening with Local partner organizations; and
 - (b) Attend ECU Advisory Council Meetings;
 - ii. Level 2 - Trained and ready to use ASQ (Level 1 done by default if in Level 2):
 - (a) Attend and get trained in using the ASQ-3 (overall development screen) and ASQ SE-2 (Social Emotional screen);
 - (b) Use the online UDOH Brookes account to do screens to increase the data supporting LHD's, apply the screens with children, refer to appropriate services, and further the important data collection to support NPM 6;
 - iii. Level 3 - Advanced ASQ Use (Levels 1 & 2 done by default if in Level 3); the LHD can work on any one or all of the following:
 - (a) Establish and implement a schedule for screenings to be done at 6, 12, 18, and 25 months, and 3, 4, and 5 years of age;
 - (b) Partner with LHD WIC office to access that population to screen children receiving WIC; and/or
 - (c) Determine if codes 96110 and 96127 can be utilized by your LHD to bill for developmental screens.
 - iv. Meet with Early Childhood Program staff regarding NPM 6 at least 4 times per year (may include early childhood trainings offered by Department, Nursing Director meetings and/or individual LHD meetings.)
 - 2. NPM 13.B Oral Health: Percent of children ages 1 through 17 who had a preventive dental visit in the past year.
- F. Sub-Recipient agrees to participate in at least one workforce development opportunity as appropriate for current work practices.
- 1. Sub-Recipient may use the MCH Workforce Development resources included in this contract.
- G. Sub-recipient shall report all contract activities in the REDCap reporting system provided by the Dept. as required by Section VI.
- H. During FFY 2023, changes to specific objectives and activities shall be determined between Department and Sub-Recipient and included as contract amendments, as necessary.

IV. DEPARTMENT TASKS

- A. Department agrees to provide:
 - 1. The REDCap reporting system for the MCH Block Grant Annual PLAN, Annual YEAR END REPORT, Financial Report, and MCH Services Report;
 - i. Financial Report (see Attachment B)
 - ii. MCH Services Report (see Attachment C)
 - (a) MCH Services Report Instruction Sheet (Attachment D)
 - 2. Technical assistance, consultation, and in-services, as needed or requested for any aspect of this contract and for the REDCap reporting system;
 - 3. NPM and SPM list (see Attachment E); and
 - 4. MCH Workforce Development Resources (see Attachment F).
- B. Technical assistance, training and support for any NPM, SPM selected and NPM 6, including ESM activity suggestions.

V. FUNDING AND PAYMENTS

- A. Department agrees to reimburse Sub-Recipient up to the maximum amount of the contract for actual expenditures made by the Sub-Recipient that are directly related to the program.
 - 1. The funding for this contract is for expenses incurred during FFY 2023 (October 1, 2022 through September 30, 2023).
 - 2. Maximum funding for FFY 2023 is \$32,320.
 - 3. Department will reimburse Sub-Recipient reimbursements monthly, after Department review and approval of the MER.
 - 4. This contract may be amended to change the funding amount or programmatic requirements.
 - 5. If the contract is not amended to add additional funding, the contract shall terminate at the end of FFY 2023 (September 30, 2023).

VI. REPORTING REQUIREMENTS

- A. By November 1, 2022, Sub-Recipient shall:
 - 1. Submit an MCH Block Grant Annual PLAN for FFY 2023;
 - 2. Submit the MCH Block Grant Annual YEAR END REPORT for FFY 2022 (including reporting on activities completed for women, mothers, children, youth and families); and
 - 3. Report workforce development opportunities attended by relevant MCH staff for FFY 2022 if applicable.
- B. By January 31, 2023, Sub-Recipient shall:
 - 1. Submit the MCH Financial Report for FFY 2022; and
 - 2. Submit the MCH Service Report for FFY 2022.
 - i. An Instruction sheet is included with the Service Report template.
- 1. C. All Plans, Reports and other documents shall be submitted by Sub-Recipient using the REDCap Reporting System.

INSTRUCTIONS
MCH FINANCIAL REPORT

Section 1A

Report your actual contract expenditures in this section.

Amounts reported should equal the amounts reported on your RSS/MER and cannot exceed your contract amount.

Section 1B

Of the amounts reported in section 1A, please provide the percentages spent on types of services.

Percentages reported must equal 100%

Types of Services are defined as:

Direct Services

Direct services are preventive, primary, or specialty clinical services to pregnant women and children, including children with special health care needs, where MCH Services Block Grant funds are used to reimburse or fund providers for these services through a formal process similar to paying a medical billing claim or managed care contracts. State reporting on direct services should not include the costs of clinical services which are delivered with Title V dollars but reimbursed by Medicaid, CHIP or other public or private payers. Examples include, but are not limited to, preventive, primary or specialty care visits, emergency department visits, inpatient services, outpatient and inpatient mental and behavioral health services, prescription drugs, occupational and physical therapy, speech therapy, durable medical equipment and medical supplies, medical foods, dental care, and vision care

Enabling Services

Enabling services are non-clinical services (i.e., not included as direct or public health services) that enable individuals to access health care and improve health outcomes where MCH Services Block Grant funds are used to finance these services. Enabling services include, but are not limited to: case management, care coordination, referrals, translation/interpretation, transportation, eligibility assistance, health education for individuals or families, environmental health risk reduction, health literacy, and outreach. State reporting on enabling services should not include the costs for enabling services that are reimbursed by Medicaid, CHIP, or other public and private payers. This category may include salary and operational support to a clinic that enable individuals to access health care or improve health outcomes. Examples include the salary of a public health nurse who provides prenatal care in a local clinic or compensation provided to a specialist pediatrician who provides services for children with special health care needs.

Public Health Services and Systems

Public health services and systems are activities and infrastructure to carry out the core public health functions of assessment, assurance, and policy development, and the 10 essential public health services. Examples include the development of standards and guidelines, needs assessment, program planning, implementation, and evaluation, policy development, quality assurance and improvement, workforce development, and population-based disease prevention and health promotion campaigns for services such as newborn screening, immunization, injury prevention, safe-sleep education and anti-smoking. State reporting on public health services and systems should not include costs for direct clinical preventive services, such as immunization, newborn screening tests, or smoking cessation.

Section 2A

This section will be completed only if the amount reported on the MER exceeds your MCH contract.

Example:

\$125,000.

Identify the funds used (Examples: federal grant, fee type, local funds, etc.)

Identify the general purpose of funds used

Section 2B

If amounts are reported in section 2A, please provide the percentages spent on types of services.

Percentages reported must equal 100%

Types of Services are defined in instructions for Section 1B.

Attachment B
MCH FINANCIAL REPORT - FFY 2022
Period Reported: October 1, 2021 to Sept 30, 2022

Item 4.

HEALTH DEPARTMENT: _____
 Contact Person: _____
 Phone Number: _____

DUE BY JANUARY 31, 2023. ANY QUESTIONS CALL (801)520-9674
 Mykio Saracino, DIVISION OF FAMILY HEALTH, PO BOX 142002, SLC, UT 84112-2002
msaracino@UTAH.GOV

SECTION 1A

Please report your contract expenditures in this section. Amounts reported should equal the amounts reported on your RSS/MER and cannot exceed your contract amount.

	TYPES OF INDIVIDUALS SERVED					MCH Block Grant Actual Expenditures TOTAL
	Pregnant Women	Infants < 1 year	Children 1-22 years	Children with Special Health Care Needs	All Others	
MCH BLOCK GRANT CONTRACT ACTUAL EXPENDITURES (H17 should not exceed contract amount.)						\$0.00

SECTION 1B

Of the amounts reported in section 1A, please provide the percentages spent on types of services. Percentages reported must equal 100%.

	TYPES OF SERVICES				MCH Block Grant Types of Services Percentages TOTAL
	Direct Services		Enabling Services	Public Health Services and Systems	
	Preventive and Primary Care Services for all Pregnant Women, Mothers, and Infants up to Age One	Preventative and Primary Care Services for Children	Services for CSHCN		
MCH BLOCK GRANT TYPES OF SERVICE PERCENTAGES					0%

SECTION 2A

This section will be completed only if the amount reported on the MER exceeds your MCH contract. Please identify the funds used (federal grant, fee type, local funds, etc.), and purpose of funds, for the expenditure amount exceeding the contract award.

	TYPES OF INDIVIDUALS SERVED					NON-MCH Block Grant Annual Expenditures TOTAL
	Pregnant Women	Infants < 1 year	Children 1-22 years	Children with Special Health Care Needs	All Others	
NON-MCH Block Grant Dollars (Federal Grants, Fee Type, State and Local Funds, etc.), and general purpose of funds.						

(If additional lines are needed, please attach on a separate sheet)

Section 2B

This section will be completed only if the amount reported on the MER exceeds your MCH contract. Of the amounts reported in section 2A, please provide the percentages spent on types of services. Percentages reported must equal 100%.

	TYPES OF SERVICES				NON-MCH Block Grant Types of Services Percentages TOTAL
	Direct Services		Enabling Services	Public Health Services and Systems	
	Preventive and Primary Care Services for all Pregnant Women, Mothers, and Infants up to Age One	Preventative and Primary Care Services for Children	Services for CSHCN		
NON-MCH BLOCK GRANT TYPES OF SERVICE PERCENTAGES					0%

Local Health Department Maternal and Child Service Report

LHD	
-----	--

Service Dates Federal Fiscal Year 2022 - October 1, 2021 to September 30, 2022

	Name		Phone		Contact Email						
Pregnancy Related											
Health Insurance Coverage											
	Total Women Served	Title XIX (Medicaid)		Title XXI (CHIP)		Private		Other		None	Unknown
Pregnancy Related Care	0										
Family Planning											
	Total Served	Title XIX (Medicaid)		Title XXI (CHIP)		Private		Other		None	Unknown
Family Planning	0										
Children											
	Total Children Served	Title XIX (Medicaid)		Title XXI (CHIP)		Private		Other		None	Unknown
Children Under 1 year old	0										
	Total Served	Title XIX (Medicaid)		Title XXI (CHIP)		Private		Other		None	Unknown
Children 1 to 22 years of age	0										

Please upload this form into REDCap no later than January 31, 2023

Maternal and Child Health Service Report Instructions

**The report time is for Federal Fiscal Year October 1, 2021 to September 30, 2022.
Please upload your form into REDCAP by 01/31/2023.**

Please complete information at top of form with names of Health Department, the person who prepared the form and phone number. Where possible, provide actual counts of individuals broken down by the categories indicated. For additional questions contact Rob Satterfield: rsatterfield@utah.gov

Total Served:

Total Served by Insurance Coverage: The number of unduplicated pregnant women, mothers and infants, and children served during the reporting period. *The 'Total Served' cell will provide you with the sum of Medicaid, CHIP, Private, Other, and Unknown cells.

Health Coverage: Breakdown the numbers of "Total Served" by health coverage type.

Pregnancy-related Services:

Total women served: The unduplicated number of women who received any type of pregnancy-related service. *The 'Total Served' cell will provide you with the sum of Medicaid, CHIP, Private, Other, and Unknown cells.

Family Planning Services:

Total served: The unduplicated number of individuals receiving family planning services. *The 'Total Served' cell will provide you with the sum of Medicaid, CHIP, Private, Other, and Unknown cells.

Infants under one year Served:

Total infants served: the unduplicated number of infants less than 1 year of age who received services. *The 'Total Served' cell will provide you with the sum of Medicaid, CHIP, Private, Other, and Unknown cells.

Children 1 to 22 Served:

Total children served: The number of children 1 to 22 years of age who received health services. *This cell is locked and will sum the Medicaid, CHIP, Private, Other, and Unknown cells.

****Note:** the Work Sheet will only allow you to fill in your name, phone, contact email, and counts within each insurance category (Pregnancy Related counts, Family Planning counts, and Children counts, of individuals served).

Please ensure your total numbers equal the sum of the total reported in the 'Total Served' box, if they do not and all insurance categories are accurately reported then the balance must be entered into the 'Unknown' box. If your LHD does not participate in a program please leave the section blank.

Domain	Priority Area (2020 Needs Assessment)	NPM/SPM 2020-2026
CSHCN	Care Coordination/Provider and Family Connectedness	NPM 11 - Medical Home: Percent of children with and without special health care needs, ages 0-17, who have a medical home
	Transition to adulthood	NPM 12 - Transition: Percent of adolescents with and without special health care needs, ages 12-17, who received services necessary to make transition to adult health care
<p>CSHCN Other: CSHCN Director Office, Autism System Development Program, CHARM, Early Detection & Intervention Program, Family Partnership, Utah Birth Defects Network, Data Privacy/Security Officer</p>		
Adolescent	Adolescent Mental Health	NPM 9 - Bullying: Percent of adolescents, ages 12 through 17, who are bullied or who bully others
	Economic Stability	SPM - Increase the number of students who participated in the National School Breakfast and Lunch programs
Child	Developmental Delays	NPM 6 - Developmental Screening: Percent of children, ages through 35 months, who received a developmental screening using a parent-completed screening tool in the past year
	Oral Health	NPM 13.2 - Oral Health: Percent of children, ages 1 through 17, who had a preventive dental visit in the past year
	Family Connectedness	SPM - Increase the percent of days in the past week that all family members who live in the household ate a meal together from 36.6% to 43.7% (2017-2018 National Survey of Children's Health)
Maternal	Perinatal Mood and Anxiety Disorders (Currently funded w/State General Fund \$'s)	SPM - Increase the proportion of pregnant/postpartum women who are screened for depression
	Access to Care	NPM 1 - Well-Woman Visit: Percent of women, ages 18 through 44, with a preventive medical visit in the past year
Infant	Breastfeeding/Poor Infant Nutrition	NPM 4 - Breastfeeding: A) Percent of infants who are ever breastfed and B) Percent of infants breastfed exclusively through 6 months
<p>Maternal/Infant Other: Pregnancy Risk Line, Safe Haven, Baby Your Baby, Perinatal Mortality Review, Utah Newborn Quality Collaborative</p>		
<p>Block Grant/MCH Other: Title V/MCH Director Office, State Dental Director), Data Resources Program, Local Health Department contracts (MCH and VIPP), Data Privacy/Security Officer</p>		

Item 4.

MCH Navigator

Maternal and Child Health Workforce Development

<https://mchb.hrsa.gov/training/mch-navigator-description.asp>

Training Purpose

The MCH NAVIGATOR provides state public health professionals with free, competency-based learning and tools on key skills necessary to carry out their daily work and improve the health of children and families.

Format of Training

The MCH Navigator has practical learning strategies for every type of learner in multiple sessions: self-directed, semi-structured, self-reflective, and fast/interactive. Learners can track their learning through an **online self-assessment tool** and participate in short bursts of group learning.

What/How to Use for MCH Purposes

- **Self-directed**; quick finds; search page; A-Z trainings; new trainings page
- **Semi-structured**: Core MCH training bundles; training spotlights; and training briefs
- **Self-reflective**: Map learning pathway using our online Self-Assessment that can identify strengths and learning needs, and match learning needs to appropriate trainings
- **Fast-interactive**: Micro-learning programs – short, ongoing bursts of learning

Examples of Specific Training Available

5-minute MCH

(<https://www.mchnavigator.org/5min/>)

This fast-paced program combines learning opportunities with implementation strategies to provide:

- Short, focused learning modules and practice ideas to fit into busy schedules.
- The ability to utilize the online [Self-Assessment](#) to further refine learning needs.
- A paced schedule to reinforce learning over time.

Learning Guides

(<https://www.mchnavigator.org/trainings/>)

Access focused [collections of learning guides](#) based on key MCH and leadership competencies. Primers include MCH fundamentals such as MCH 101, orientations, conceptual models, and planning cycle as well as programmatic issues such as communication, management, and epidemiology. In addition, MCH Navigator Spotlights are prepared so that those who learn better through reading, viewing presentations, or through web tutorials can find material with which they are most comfortable.

A-Z Trainings

(<https://www.mchnavigator.org/trainings/a-z.php>)

List and links to all training modules in alphabetical order. You can refine the list by typing a key word in the search box. For expanded search capabilities – including searching by MCH competency, topic, or presenter – use a special search page.

Topics

- MCH101
- MCH Orientations
- MCH Conceptual Models
- MCH Planning Cycle
- Epidemiology
- Evaluation
- Management
- Leadership
- Communication

AMCHP Workforce and Leadership Development

Association of Maternal and Child Health Program

<http://www.amchp.org/programsandtopics/WorkforceDevelopment/Pages/Default.aspx>

Training Purpose

The Workforce leadership development team's mission is to support a diverse, effective, and competent workforce in state and territorial Title V programs. In an effort to strengthen the maternal and child health (MCH) workforce

Format of Training

Skill development through formal and informal learning opportunities, experience, dialogue, role modeling, feedback, mentoring and coaching, and more.

What/How to Use for MCH Purposes

AMCHP develops MCH leaders through the following resources and programs:

- The New Director Leaders Cohort
- Family Leaders Cohort
- Next Generation Leaders Cohort
- Epi P2P Cohort
- Webinars
- MCH Workforce Resources

Topics

- Data
- Leadership competencies
- Life course
- Cultural competency
- Resiliency
- Evidence-based public health

Examples of Specific Training Available

Essential Series modules

- Using data to inform MCH programs
- The postpartum period
- ROI for MCH: Return on investment in Maternal and Child Health
- Cultural competency
- Life course theory
- Communicating the value of developmental screening
- History of CYSHCN

MCH Leadership Competencies,

visit <http://leadership.mchtraining.net> or download a [PDF file of the 12 leadership competencies](#).

MCH Workforce Development Solutions Series Domain (WSSDOM)

How to enhance your state's performance management for the Title V Block Grant

Resiliency: tips and tricks on how to keep staff morale high
Building Bench Strength Webinar Archive

Building and Retaining a Resilient MCH Workforce for Tomorrow

Leading in Changing Times Series

National Collaborating Centre for Methods and Tools

Modules Include:

- Quantitative Research Designs
 - 101: Addressing Practice-Based Issues in Public Health
- Introduction to Evidence-Informed Decision Making
- Searching for Research Evidence in Public Health
- Critical Appraisal of System Reviews
- Critical Appraisal of Intervention Studies

AMCHP + CDC Skills-building Suite: Evidence-based Programs: Moving along the Continuum from Selection to Sustainability.

Advancing Health Transformation

Maternal and Child Health Workforce Development Center
<https://www.mchnavigator.org/transformation/index.php>

Training Purpose

The Center offers state and territorial Title V leaders and their partners training, collaborative learning, coaching and consultation in implementing health transformation using a variety of learning platforms.

Format of Training

Online, interdisciplinary course and additional learning resources.

What/How to Use for MCH Purposes

Title V Transformation Tools are tied to National Performance Measures.

Introduction and populations covered include:

- General foundational skills
- Women's Maternal Health
- Perinatal/Infant Health
- Child Health
- Adolescent Health

Areas of Focus

- Access to Care
- Change Management & Adaptive Leadership
- Evidence-based Decision Making
- Family Engagement
- Health Equity
- Quality Improvement
- Systems Integration
- Pipeline Program (to enhance training & networking opportunities for graduate and undergraduate students)

Examples of Specific Training Available

Each **Area of Focus** covers 2 or 3 NPMs and by accessing each topic, there are online learning materials, resources, and evidence-based strategies and programs that support knowledge sets and skill needed to advance each NPM

New: **MCH Mini-course in Resiliency and Adaptive Leadership**: short recordings in 10 parts. It steps through 5 leadership tools:

- 1) Leading into creative problem-solving
- 2) Stepping forward as a leader (with or without positional authority)
- 3) Thinking big
- 4) Recognizing change preferences and change processes
- 5) Phasing your change

Customized workforce development: provides team-tailored skills development and assistance to Title V agencies tackling tough health transformation challenges.

Partnership Opportunities: include and 8-month coach-supported cohort experience, customized short-term partnerships and in internship program that matches agencies with student interested in Title V experience.

Organization Website	Title of Training Program	Training purpose	Format of Training
Maternal and Child Health Workforce Development https://mchb.hrsa.gov/training/mch-navigator-description.asp	MCH Navigator	The MCH NAVIGATOR provides state public health professionals with free, competency-based learning and tools on key skills necessary to carry out their daily work and improve the health of children and families.	The MCH Navigator has practical learning strategies for every type of learner in multiple sessions: self-directed, semi-structured, self-reflective, and fast/interactive. Learners can track their learning through an online self-assessment tool and participate in short bursts of group learning.
Topics Covered	What/How to Use for MCH purposes		
MCH101 MCH Orientations MCH Conceptual Models MCH Planning Cycle Epidemiology Evaluation Management Leadership Communication	<p>Self-directed: quick finds; search page; A-Z trainings; new trainings page</p> <p>Semi-structured: Core MCH training bundles; training spotlights; and training briefs</p> <p>Self-reflective: Map learning pathway using our online Self-Assessment that can identify strengths and learning needs, and match learning needs to appropriate trainings</p> <p>Fast-interactive: Micro-learning programs – short, ongoing bursts of learning</p>		

Organization Website	Title of Training Program	Training purpose	Format of Training
Maternal and Child Health Workforce Development: Advancing Health Transformation https://www.mchnavigator.org/transformation/index.php	MCH Navigator and National Maternal and Child Health Workforce Development Center	The Center offers state and territorial Title V leaders and their partners training, collaborative learning, coaching and consultation in implementing health transformation using a variety of learning platforms.	Online, interdisciplinary course and additional learning resources.
Topics Covered	What/How to Use for MCH purposes		
Access to Care Change Management & Adaptive Leadership Evidence-based Decision Making Family Engagement Health Equity Quality Improvement Systems Integration Pipeline Program (to enhance training & networking opportunities for graduate and undergraduate students)	<p>Title V Transformation Tools are tied to National Performance Measures.</p> <p>Introduction and populations covered include:</p> <ul style="list-style-type: none"> ○ General foundational skills ○ Women’s Maternal Health ○ Perinatal/Infant Health ○ Child Health ○ Adolescent Health 		

Organization Website	Title of Training Program	Training purpose	Format of Training
<p>AMCHP http://www.amchp.org/WorkforceDevelopment/Default.aspx</p>	<p>Workforce and Leadership Development</p>	<p>The Workforce leadership development team’s mission is to support a diverse, effective, and competent workforce in state and territorial Title V programs. In an effort to strengthen the maternal and child health (MCH) workforce</p>	<p>Skill development through formal and informal learning opportunities, experience, dialogue, role modeling, feedback, mentoring and coaching, and more. They develop MCH leaders through the following resources and programs:</p> <ul style="list-style-type: none"> ▪ The New Director Leaders Cohort ▪ Family Leaders Cohort ▪ Next Generation Leaders Cohort ▪ Epi P2P Cohort ▪ Webinars ▪ MCH Workforce Resources
<p>Topics Covered</p>	<p>What/How to Use for MCH purposes</p>		
<p>Data Leadership competencies Life course Cultural competency Resiliency Evidence-based public health</p>	<p>Essential Series modules</p> <ul style="list-style-type: none"> • Using data to inform MCH programs • The postpartum period • ROI for MCH: Return on investment in Maternal and Child Health • Cultural competency • Life course theory • Communicating the value of developmental screening • History of CYSHCN <p>MCH Leadership Competencies, visit http://leadership.mchtraining.net or download a PDF file of the 12 leadership competencies.</p> <p>MCH Workforce Development Solutions Series Domain (WSSDOM) How to enhance your state's performance management for the Title V Block Grant Resiliency: tips and tricks on how to keep staff morale high Building Bench Strength Webinar Archive Building and Retaining a Resilient MCH Workforce for Tomorrow</p> <p>Leading in Changing Times Series National Collaborating Centre for Methods and Tools Modules Include:</p> <ul style="list-style-type: none"> ▪ Quantitative Research Designs 101: Addressing Practice-Based Issues in Public Health ▪ Introduction to Evidence-Informed Decision Making ▪ Critical Appraisal of Intervention Studies <p>AMCHP + CDC Skills-building Suite: Evidence-based Programs: Moving along the Continuum from Selection to Sustainability.</p>		

Organization Website	Title of Training Program	Training purpose	Format of Training
CityMatCH Learning Network https://www.citymatch.org/150/	CityMatCH Learning Network	CityMatCH believes in a strong network of public health leaders working together to tackle the most pressing MCH challenges by growing the skills, knowledge and abilities of all MCH professionals working at the local level.	Quarterly webinar series provides training on emerging MCH issues and needs identified by CityMatCH members.
Topics Covered	What/How to Use for MCH purposes		
In 2019: Networking Financial Alcohol and drug use during pregnancy Policy 101 Internal racial inequity	2017-2019 webinar series archives on Youtube 2019 webinars include: <ul style="list-style-type: none"> • Networking for Public Health Professionals • Financial Hope Reduces Stress and Improves Health of Mothers • Policies Targeting Alcohol/Drug Use During Pregnancy & Their Impacts • Policy 101: Understanding Policy and Impacts • Getting Our House in Order: Addressing Internal Racial Equity 		

Organization Website	Title of Training Program	Training purpose	Format of Training
National Institute for Children’s Health Quality (NICHQ) https://www.nichq.org/resources/webinars	Not a specific training program but have a series of webinars with topics specific to MCH interests.	NICHQ’s mission is to achieve better health outcomes for children	Webinars
Topics Covered	What/How to Use for MCH purposes		
Breastfeeding Early childhood Health equity Infant health Quality improvement Sickle cell disease	Sample of titles of webinars: <ul style="list-style-type: none"> • From Awareness to Action: Strategies for Combating Racism in Health Systems • Moving the Needle on Health Equity: Two Experts Share Successful Programs and Lessons Learned • Maternal Depression: Everyone Can Play a Role to Help Families Thrive • Early Childhood and Medicaid 101: The Tip of the Iceberg • Improving Our Approach: Better Conversations about Breastfeeding • Opioid Use Disorder in Pregnancy and Neonatal Abstinence Syndrome • Engaging Families from Diverse Backgrounds with Developmental Screening and Child Well-Being 		

Organization Website	Title of Training Program	Training purpose	Format of Training
Association of Schools & Programs of Public Health https://www.aspph.org/study/maternal-child-health/	Not a training program but identifies academic degrees in public health with a Maternal and Child Health focus	This interdisciplinary field seeks answers for the complex health considerations relating to women, pregnancy, reproduction, and infant and child well-being. Students who concentrate in maternal and child health are interested in the intersection between these populations, and how governments and communities can work together to protect and advance the health of women and children across the world.	Academic degrees in Public Health
Topics Covered	What/How to Use for MCH purposes		
Sample courses: <ul style="list-style-type: none"> • Infant, Child, and Maternal Health in Developing Countries • Intrafamily Violence • Advocacy, Human Rights, and Migrations 	Can identify academic programs in maternal and child health		

Organization Website	Title of Training Program	Training purpose	Format of Training
Association of State and Territorial Health Officials ASTHO Connects: A Virtual Learning series for public health leaders: https://www.astho.org/GenericKey/GenericKeyArchive.aspx?catid=7264&folderid=5162	Not a specific training program but have a series of webinars with topics specific to MCH interests.	ASTHO is the national nonprofit organization representing public health agencies in the United States, the U.S. Territories, and the District of Columbia, and over 100,000 public health professionals these agencies employ. ASTHO's mission is to support, equip, and advocate for state and territorial health officials in their work of advancing the public's health and well-being.	Webinars
Topics Covered	What/How to Use for MCH purposes		
Substance misuse/opioids Access to care/clinical services Health equity/health disparities Adverse childhood experiences	Sample webinars available: <ul style="list-style-type: none"> • Primary Prevention of Adverse Childhood Experiences • Lead Exposure and Impacts on Early Brain Development • Use of Telehealth for Substance Use Disorder Treatment in Maternal and Child Populations 		

Tobacco exposure	<ul style="list-style-type: none">• Engaging Primary Care Associations and Federally Qualified Health Centers• Working Across Boundaries to Incorporate an Equity Lens to Breastfeeding Initiatives• Successful Models Integrating Maternal Care and Substance Use Treatment
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COMMISSION STAFF REPORT

MEETING DATE: November 22, 2022

ITEM TITLE, PRESENTER: CONSIDERATION AND ADOPTION OF AN ORDINANCE MODIFYING SAN JUAN COUNTY PERSONNEL POLICY SECTION TEN - BENEFITS.
Ann Marie Burgess, Administrative Assistant/HR Generalist

RECOMMENDATION: Approval

SUMMARY

Updating the San Juan County Personnel Policy Section Ten for administrative changes in the County Benefits Section for Group Health Insurance, Sick Leave, Accrued Leave Time, Administrative Leave, Educational Assistance.

FISCAL IMPACT

Changes to the premiums and County insurance saves the County approx. \$300,000.00 a year in group health insurance premiums.

San Juan County

Ordinance # 2022-_____

AN ORDINANCE AMENDING THE SAN JUAN COUNTY PERSONNEL POLICY SECTION 10, BENEFITS BY THE ENTITLED BOARD OF SAN JUAN COUNTY COMMISSIONERS.

The Board of San Juan County Commissioners ordains as follows:

Section I the amendments made herein are designated by making the new/substituted words in color. Words being deleted are designated by interlineation

Section II. Section 10 of the San Juan County Personnel Policy, Benefits is amended to read as follows:

SECTION TEN - BENEFITS

A. **Group Health Insurance:** All regular full-time employees ~~designated by the Board of County Commissioners~~ who work thirty (30) or more hours per pay week are eligible to participate in San Juan County's group health insurance program. To enroll, employees must join the plan within thirty (30) days of their hire date, or within thirty (30) days of becoming eligible to enroll. ~~Single party coverage is provided by San Juan County at no cost to the employee.~~ If, in any given period, an employee does not work thirty (30) or more hours in a pay week, due to no fault of his own (either because of illness or hours not being available), the insurance will stay in effect as long as the employee averages thirty (30) hours per week during the year.

~~Employees hired after July 1, 1985, are required to pay for coverage for spouse and family. After three (3) continuous years of employment, San Juan County will pay one-half (1/2) of the additional cost of two party or family coverage. After five (5) continuous years of employment, San Juan County will pay the entire cost of the health insurance.~~ Costs are subject to change at any time due to increased cost of the program. ~~Life insurance is also provided.~~ Employees may opt out of insurance coverage with proof of valid insurance coverage from another source. Employees opting out will be paid \$250 a month for the entire year of coverage. Employees must complete a have the County Administrator authorize the Waiver of Health Insurance Coverage form.

New employees who fail to enroll within thirty (30) days of his/her hire date shall not be covered by County insurance until January 1 of the following year or other annual open enrollment date established by the County. All other changes to the employee's plan (i.e. birth/adoption of a child) must be made within thirty (30) days of the date of the event.

Insurance coverage begins on the first day of employment if properly enrolled as discussed directly above.

Insurance coverage for an employee ends on the last day of the month during which the employee worked unless the employee elects COBRA coverage as discussed below.

Employees wishing coverage for minor children (other than their own) living with them full-time must submit a copy of legal guardianship / power of attorney and a completed health questionnaire to the Human Resources ~~Department~~ for review before coverage shall be granted.

The County's group health insurance covers children on their parent's plan, even if they are not classified as a dependent, until they are twenty-six (26) years old.

1. COBRA Coverage: Under the Consolidated Omnibus Budget Reconciliation Act, 1985 (COBRA), a person who has been covered under an employer's group medical & hospitalization insurance plan as a plan participant or dependent may be eligible to continue coverage for a limited period of time after such coverage would otherwise terminate. More specifically, a County employee that has been employee for six (6) consecutive months prior to their voluntary or involuntary termination (other than for gross misconduct) from County employment will be allowed to continue medical & hospitalization insurance coverage for themselves, their spouse and dependents for up to eighteen (18) months from the date of termination. However, the terminated employee is required to pay the entire cost of the coverage and coverage may cease if the premium payments are not made. ~~Also~~ the County may assess up to two percent (2%) of the premium as an administrative fee.

Coverage and similar requirements are governed by the statute and insurance policies at issue. Life insurance is also provided. Questions regarding issues should be directed to ~~the~~ Human Resources ~~Director~~.

B. Vacation: San Juan County believe that a reasonable period of time away from the job is conducive to the good health and wellbeing of its employees and that healthy, happy employees are a tremendous asset to the County.

1. All employees designated by the Board of County Commissioners are eligible for vacation as accrued. Employees who work more than thirty-two (32) hours per week are eligible for vacation on a pro-rated basis. Temporary or seasonal employees will not be entitled or eligible for vacation time.

COUNTY SERVICE	YEARLY VACATION ACCRUAL
0 - 9 Years	Up to 80 Hours Per Year
10 - 14 Years	Up to 120 Hours Per Year

COUNTY SERVICE	YEARLY VACATION ACCRUAL
15+ Years	Up to 160 Hours

2. Accumulation of vacation shall be based upon the following schedule:

3. Vacation leave may not be accrued during a period of time when leave of absence without pay is being granted. This preclusion included periods of leave of unpaid leave allowed for by the Family & Medical Leave Act (FMLA).

4. Utilization: Employees shall be entitled to utilize vacation only at the convenience of the department in which they are employed. However, each department head/elected official shall make every effort to encourage employees to utilize their vacation and try to arrange schedules to permit employees to take vacation at times convenient to them and the County. Vacation cannot be used in conjunction with workers' compensation leave in offsetting holiday pay, etc.

a. There is no limit to the amount of accrued vacation time that may be used at once as long as the needs of the department are met. Conversely, there is no minimum amount of vacation that must be used at once.

b. An authorized holiday which falls within the time period of employee's scheduled vacation shall not be charged as vacation used.

5. Unused current and accrued vacation may be carried forward for succeeding years. However, no more than two (2) years will be carried. Once an employee has reached two (2) years of accrued vacation leave they will stop accruing vacation leave time until their accrued balance drops below the two (2) years max.

6. Former employees that are rehired with reinstatement rights following military service or recall from active layoff status shall be entitled to assume the same eligibility for vacation as enjoyed prior to leave of layoff.

7. The County will not advance vacation days. No elected official or department head shall authorize the use of non-accrued vacation time.

8. Termination: Accumulated earned vacation time shall be paid for by the employing department when a designated employee separates from the County.

9. Record Keeping: The use or non-use of an employee's vacation leave time is to be reflected monthly on that employee's time sheet and monitored by that employee's department head or elected official. The official record of accrued vacation leave is to be kept by the County Clerk/Auditor.

C. Sick Leave: Compensated sick leave is a County owned benefit afforded to employees, designated by the Board of County Commissioners, who work thirty-two (32) hours per

week or more and become ill or injured and cannot perform their normal duties. Part-time employees averaging less than thirty-two (32) hours per week or temporary or seasonal employees are not entitled to sick leave.

Sick leave is a privilege and employees shall use it responsibly.

While employees have the discretion of managing their sick leave, it is not intended to be used for vacation purposes. The paragraphs below are intended to provide general guidance on how sick leave is to be used. Abuse or violation of this section may subject the employee to disciplinary action.

1. Sick Leave: Eligible employees shall accumulate sick leave at the rate of 3.69 hours per pay period. Anytime an employee uses sick leave, that employee must notify his or her supervisor/department head/elected official as soon as possible and receive approval to take the leave. Sick leave can be used for a variety of reasons such as personal or family need, leave from the first day of missed work due to illness, issues related to the employee's own health or that of certain family members, and for family related absences as covered by the Family & Medical Leave Act (FMLA).

a. Unused sick leave in excess of Five-Hundred-Twenty (520) will be paid out at one hundred percent (100%) annually

2. Sick leave may not be accrued during an unpaid leave of absence from the County. This preclusion includes periods of unpaid leave allowed for by the Family & Medical Leave Act (FMLA).

3. Employees absent from work due to their own illness or injury will be carried on payroll in a leave without pay status for time equal to compensated illness accrued or twelve (12) weeks, whichever is greater.

4. Non-scheduled working days and legal holidays occurring while an employee is ill are not deducted from compensated illness leave credit.

~~5. An official record of accrued compensated illness leave is to be kept by the department head and report monthly to the County Clerk/Auditor.~~

~~65. Termination: Accumulated earned traditional sick leave time shall be paid for by the employing department when a designated employee separates from the County on good terms after five (5) years of continuous service. If an employee is terminated for cause, accumulated sick leave will not be paid out.~~

D. Donation of Accrued Leave Time: Employees desiring to donate his/her accrued leave time to another San Juan County employee will be allowed to do so with the following conditions:

1. Employees shall not be allowed to received donated or shared leave prior to exhausting all of his/her accrued leave.

2. A form will be provided for the transfer of accrued time and must be filled out by donating employee.

3. Accrued time will be donated on an hour to hour basis. Donations will be made on a ~~monthly~~ bi-weekly basis at the time that payroll is submitted and receiving employee will only be permitted accept enough hours from donating employees to cover his/her needs for that ~~month~~ pay period.

4. Employees are not allowed to bank donated leave time beyond what is needed to cover his/her needs ~~for one (1) month~~.

E. Bereavement Leave: When a death occurs within the “immediate family”, to a relative or close friend, the maximum three (3) of days per occurrence are to be allowed off with pay and will be determined by the supervisor according to the following policy:

1. For members of the “immediate family” (for the purposes of this section is a spouse, child, ~~step child~~ stepchild, parent, step-parent, brother, sister, grandparent, spouse’s grandparent, grandchild, father-in-law, mother-in-law, brother-in-law, sister-in-law, daughter-in-law and son-in-law), employees shall be granted leave with pay, not to exceed three (3) days, unless approved by the department head/elected official. Employees desiring extended funeral leave may be required to use compensatory time, vacation or leave without pay if extended leave is granted. Deaths that occur during the use of vacation shall be treated as described in this paragraph and are not charged to vacation.

2. Bereavement leave may not be charged against accrued sick or vacation leave.

3. For other family relations and friends, compensatory vacation or leave time without pay may be taken when agreed upon by the department head/elected official.

4. The County Administrator and Department Heads are charged with the responsibility to approve or disapprove leave ~~requests, and~~ requests and may require the employee to provide evidence of the death and/or family relationship.

F. Holiday Leave: The following days have been designated by the County as paid holidays for regular full-time employees. Employees working flexible schedules, such as four 10-hour days per week, may use a maximum of 110 hours of holiday leave in each calendar year.

Observed Holidays	
New Year's Day	January 1st
Human Rights Day	3rd Monday in January

President's Day	3rd Monday in February
Memorial Day	Last Monday in May
Juneteenth	June 19th
Independence Day	July 4th
Pioneer Day	July 24th
Labor Day	1st Monday in September
Indigenous Peoples Day	2nd Monday in October
Veteran's Day	November 11th
Thanksgiving Holiday	4th Thursday and Friday in November
Christmas Day	December 25th

1. When any of the above holidays fall on a Sunday, the following Monday shall be observed as the holiday. When any of the above holidays fall on Saturday, the preceding Friday shall be observed as the holiday. However, those offices required by law shall remain open of business.

2. Should a holiday occur while an employee is on vacation, the employee will not be charged with vacation the day of the holiday.

3. Employees on unpaid Family & Medical Leave (FMLA) are not entitled to holiday pay for holiday that occur while the employee is on unpaid FMLA leave.

4. Eight (8) hours as "Personal Preference" hours These hours may be taken in no less than ½ hour increments. These personal preference hours will not be granted to an employee until he/she has worked for the County a minimum of one (1) calendar year in a permanent position.

G. Court Leave or Jury Duty:

1. Witnesses: An employee who, in obedience to a subpoena of direction by proper authority, appears as a witness for the Federal Government, the State of Utah, or a political subdivision thereof, shall be entitled to leave with pay. However, the regular court compensation fee received by the employee shall be signed over to the County. Time absent by reason of a subpoena to be a witness in private litigation or by some

party other than those identified above to testify not in an official capacity shall be taken as annual leave without pay.

2. Juror: An employee who, in obedience to a subpoena of direction by proper authority, to appear as juror shall be entitled to leave with pay. However, the regular court compensation fees received by the employee shall be signed over to the County.

H. Maternity Leave:

1. Maternity leave shall be treated as any other illness. Leave granted for maternity purposes shall be allowed on same basis for which sick leave or Family & Medical Leave (FMLA) without pay is granted. Paid sick leave or FMLA leave without pay is available to cover the time for the pregnant employee's physical examinations and period of incapacitation.

2. Employees who have exhausted all accumulated sick leave shall be granted Family & Medical Leave (FMLA) without pay for maternity purposes. Employees desiring extended leave due to pregnancy disability shall receive it on the same basis as any other disability (see Leave-Without-Pay below).

I. Military Leave: Leave shall be given as required by federal and state law to all qualified members of the armed services.

J. Administrative Leave: In cases of training, special educational pursuits, hardships, or other case not provided for in these policies (i.e. - ½ day off paid for Christmas Eve) the County Administrator may grant short-term leave and full, partial or no pay. The approval or denial of such requests is at the discretion of the County Administrator and are not subject to appeal. Administrative Leave requests must be approved in writing in advance of the scheduled leave with acknowledgement to Clerk/Auditor's office for payroll purposes.

K. Family & Medical Leave: The County will comply with all applicable requirements of the Family & Medical Leave Act of 1993 (FMLA). The Human Resources shall prepare, and update as appropriate, written guidelines to implement this policy and shall provide a copy of those guidelines to each employee. The type and length of leave and compensation to be received, if any during the leave will also be set forth in those guidelines. The most recent guidelines are appended Appendix D.

1. Notice & Verification: Employees applying for FMLA leave ordinarily must provide the County with at least thirty (30) days' notice of the need for leave, if the need for leave is foreseeable. If the need is not foreseeable, the employee should give as much notice as is practical. Employees who will be absent from work for three (3) or more days, due to his/her serious health condition or that of a parent, spouse or child, or another "qualifying exigency" shall apply for FMLA leave.

a. The employee notice shall contain the reason for the leave, the anticipated timing of the leave and the expected duration of the leave. In addition, employees who

need leave for their own or a family member's serious health condition, must provide medical certification of the serious health condition within fifteen (15) days after the request or as soon thereafter as is reasonable possible. The County may also require a second or third opinion (at the County's expense), periodic re-certification of the serious health condition (as frequently as every thirty (30) days) and when the leave is a result of the employee's own serious health condition, a fitness for duty report to return to work. The County may deny leave to employees who do not provide proper general or advanced leave notice or medical certification within established time frame.

2. The County has designated the twelve (12) month period to be measured forward from the day an employee's FMLA leave commences, until changed.

L. Retirement: The County is a participant in the public safety and the public employee retirement programs of the Utah State Retirement Systems (URS). The County endorses the concept that performance and not age should be the standard for retaining qualified employees. There is no set retirement age from County employment. Under provisions of the Utah State Retirement Act, some employees may qualify to retire as early as age sixty (60) or upon completion of thirty-five (35) years of accredited service.

1. Employees, at their discretion, may choose to retire any time after they are eligible under the provisions of the Retirement Act.

2. Employees over retirement age can be retained or hired as long as they are physically and mentally able to satisfactorily discharge the duties of the position.

3. Exempt Employee: For those employees who are under State Retirement Systems rules and regulations are eligible to choose not to participate in the Utah Retirement System, the County will contribute, in an amount equal to that being paid on behalf of employees enrolled under the "employee" group, into an alternate retirement program through a payroll deduction option presently established.

4. Full-time Elected Officials:

a. Elected officials, serving in a full-time capacity, taking office after June 30, 2011, are restricted to participation in the URS Tier 2 Defined Contribution Plan.

b. Elected officials, with URS service prior to July 1, 2011 may participate in the defined benefit plan or exempt from retirement coverage, once they meet the salary requirements outlined in the URS Employer's Guide.

5. Part-time Elected Officials:

a. Elected officials, serving in a part-time capacity, are ineligible under Tier 2.

M. Employment Insurance: The County participates in the State Unemployment Insurance Program and each person that terminates will be eligible for unemployment benefits in accordance with the rules and provisions as provided by the State. Employees terminated for cause shall not be eligible for unemployment benefits from the County.

N. Educational Assistance: San Juan County will assist employees in their education goals by either granting administrative leave (time off with pay) to attend classes or subsidizing the educational expenses of employees but subject to the following conditions:

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1. All requests for educational assistance must be approved by the department head/elected official and the Board of County Commissioners using an approved form. Some educational assistance shall require a certain time commitment to the County based on the educational assistance needed for the position.
2. No educational program/classes will be reimbursed unless prior approval is obtained
3. The educational program will provide a direct benefit to the County through the employee's current employment position.
4. The employee shall successfully complete the required course work with a passing grade
5. The employee shall agree to repay any such assistance (including granted leave time) which was received for educational work completed in the three (3) years immediately preceding any type of termination. This ~~include~~includes POST and Correctional Certification Training. The employee receiving educational assistance will sign an agreement to the conditions of this policy.
6. The department for which the employee works, will pay all cost of the educational assistance and/or administrative leave.
7. Educational assistance shall not exceed \$600.00 in any one calendar year for any employee. POST, Correctional Certification and CLE is not applicable to this item. If the cost of the assistance is greater than \$600.00, it will be reviewed on a ~~case-by-case~~case-by-case basis.
8. Educational assistance is only available to those employees working more than thirty-two (32) hours per week and that currently have a satisfactory performance evaluation. Educational assistance is approved, provided that their plan of study does not interfere with their work schedule.
9. If the employee is entitled to veteran's educational benefits such benefits must be used in lieu of County reimbursement. The County reimbursement will be reduced by the amount of reimbursement the employee is eligible for from the Veteran's Administration.
10. Education assistance used to qualify for a higher position in the County does not guarantee that the employee will be promoted or advanced to a higher position if there is a vacancy in that position. Advancement is subject to Administrative approval and availability of funding.

ATTEST:

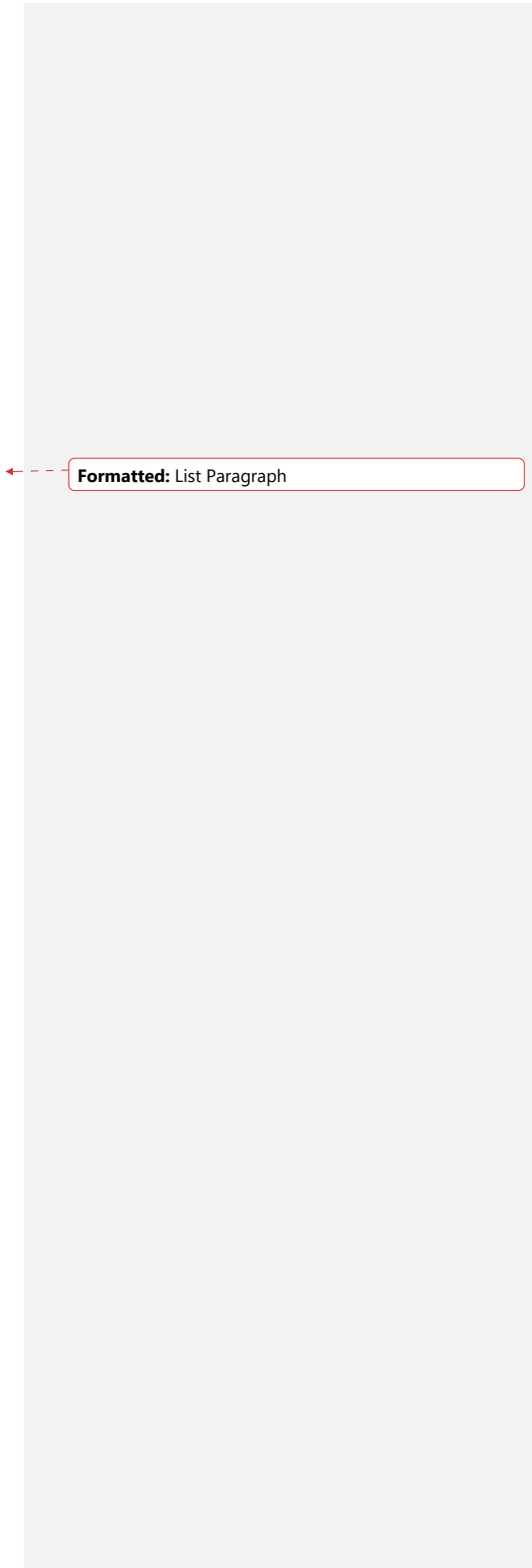
BOARD OF SAN JUAN COUNTY COMMISSIONERS

Clerk/Auditor

Willie Grayeyes, Chair

APPROVED AS TO FORM:

Brittney Ivins
San Juan County Attorney



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San Juan County

Ordinance # 2022-_____

AN ORDINANCE AMENDING THE SAN JUAN COUNTY PERSONNEL POLICY SECTION 10, BENEFITS BY THE ENTITLED BOARD OF SAN JUAN COUNTY COMMISSIONERS.

The Board of San Juan County Commissioners ordains as follows:

Section I the amendments made herein are designated by making the new/substituted words in color. Words being deleted are designated by interlineation

Section II. Section 10 of the San Juan County Personnel Policy, Benefits is amended to read as follows:

SECTION TEN - BENEFITS

A. Group Health Insurance: All regular full-time employees who work thirty (30) or more hours per pay week are eligible to participate in San Juan County's group health insurance program. To enroll, employees must join the plan within thirty (30) days of their hire date, or within thirty (30) days of becoming eligible to enroll. If, in any given period, an employee does not work thirty (30) or more hours in a pay week, due to no fault of his own (either because of illness or hours not being available), the insurance will stay in effect as long as the employee averages thirty (30) hours per week during the year.

Costs are subject to change at any time due to increased cost of the program. Employees may opt out of insurance coverage with proof of valid insurance coverage from another source. Employees opting out will be paid \$250 a month for the entire year of coverage. Employees must complete a have the County Administrator authorize the Waiver of Health Insurance Coverage form.

New employees who fail to enroll within thirty (30) days of his/her hire date shall not be covered by County insurance until January 1 of the following year or other annual open enrollment date established by the County. All other changes to the employee's plan (i.e. birth/adoption of a child) must be made within thirty (30) days of the date of the event.

Insurance coverage begins on the first day of employment if properly enrolled as discussed directly above.

Insurance coverage for an employee ends on the last day of the month during which the employee worked unless the employee elects COBRA coverage as discussed below.

Employees wishing coverage for minor children (other than their own) living with them full-time must submit a copy of legal guardianship / power of attorney and a completed health questionnaire to the Human Resources for review before coverage shall be granted.

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Coverage and similar requirements are governed by the statute and insurance policies at issue. Life insurance is also provided. Questions regarding issues should be directed to Human Resources.

B. Vacation: San Juan County believe that a reasonable period of time away from the job is conducive to the good health and wellbeing of its employees and that healthy, happy employees are a tremendous asset to the County.

1. All employees designated by the Board of County Commissioners are eligible for vacation as accrued. Employees who work more than thirty-two (32) hours per week are eligible for vacation on a pro-rated basis. Temporary or seasonal employees will not be entitled or eligible for vacation time.

2. Accumulation of vacation shall be bases upon the following schedule:

COUNTY SERVICE	YEARLY VACATION ACCRUAL
0 - 9 Years	Up to 80 Hours Per Year
10 - 14 Years	Up to 120 Hours Per Year
15+ Years	Up to 160 Hours

3. Vacation leave may not be accrued during a period of time when leave of absence without pay is being granted. This preclusion included periods of leave of unpaid leave allowed for by the Family & Medical Leave Act (FMLA).

4. Utilization: Employees shall be entitled to utilize vacation only at the convenience of the department in which they are employed. However, each department head/elected official shall make every effort to encourage employees to utilize their vacation and try to arrange schedules to permit employees to take vacation at times convenient to them and the County. Vacation cannot be used in conjunction with workers' compensation leave in offsetting holiday pay, etc.

a. There is no limit to the amount of accrued vacation time that may be used at once as long as the needs of the department are met. Conversely, there is no minimum amount of vacation that must be used at once.

b. An authorized holiday which falls within the time period of employee's scheduled vacation shall not be charged as vacation used.

5. Unused current and accrued vacation may be carried forward for succeeding years. However, no more than two (2) years will be carried. Once an employee has reached two (2) years of accrued vacation leave they will stop accruing vacation leave time until their accrued balance drops below the two (2) years max.

6. Former employees that are rehired with reinstatement rights following military service or recall from active layoff status shall be entitled to assume the same eligibility for vacation as enjoyed prior to leave of layoff.

7. The County will not advance vacation days. No elected official or department head shall authorize the use of non-accrued vacation time.

8. Termination: Accumulated earned vacation time shall be paid for by the employing department when a designated employee separates from the County.

9. Record Keeping: The use or non-use of an employee's vacation leave time is to be reflected monthly on that employee's time sheet and monitored by that employee's department head or elected official. The official record of accrued vacation leave is to be kept by the County Clerk/Auditor.

C. Sick Leave: Compensated sick leave is a County owned benefit afforded to employees, designated by the Board of County Commissioners, who work thirty-two (32) hours per week or more and become ill or injured and cannot perform their normal duties. Part-time employees averaging less than thirty-two (32) hours per week or temporary or seasonal employees are not entitled to sick leave.

Sick leave is a privilege and employees shall use it responsibly.

While employees have the discretion of managing their sick leave, it is not intended to be used for vacation purposes. The paragraphs below are intended to provide general guidance on how sick leave is to be used. Abuse or violation of this section may subject the employee to disciplinary action.

1. Sick Leave: Eligible employees shall accumulate sick leave at the rate of 3.69 hours per pay period. Anytime an employee uses sick leave, that employee must notify his or her supervisor/department head/elected official as soon as possible and receive approval to take the leave. Sick leave can be used for a variety of reasons such as personal or family need, leave from the first day of missed work due to illness, issues related to the employee's own health or that of certain family members, and for family related absences as covered by the Family & Medical Leave Act (FMLA).

a. Unused sick leave in excess of Five-Hundred-Twenty (520) will be paid out at one hundred percent (100%) annually

2. Sick leave may not be accrued during an unpaid leave of absence from the County. This preclusion includes periods of unpaid leave allowed for by the Family & Medical Leave Act (FMLA).

3. Employees absent from work due to their own illness or injury will be carried on payroll in a leave without pay status for time equal to compensated illness accrued or twelve (12) weeks, whichever is greater.

4. Non-scheduled working days and legal holidays occurring while an employee is ill are not deducted from compensated illness leave credit.

5. Termination: Accumulated earned traditional sick leave time shall be paid for by the employing department when a designated employee separates from the County on good terms after five (5) years of continuous service. If an employee is terminated for cause, accumulated sick leave will not be paid out.

D. Donation of Accrued Leave Time: Employees desiring to donate his/her accrued leave time to another San Juan County employee will be allowed to do so with the following conditions:

1. Employees shall not be allowed to received donated or shared leave prior to exhausting all of his/her accrued leave.

2. A form will be provided for the transfer of accrued time and must be filled out by donating employee.

3. Accrued time will be donated on an hour to hour basis. Donations will be made on a bi-weekly basis at the time that payroll is submitted and receiving employee will only be permitted accept enough hours from donating employees to cover his/her needs for that pay period.

4. Employees are not allowed to bank donated leave time beyond what is needed to cover his/her needs.

E. Bereavement Leave: When a death occurs within the “immediate family”, to a relative or close friend, the maximum three (3) of days per occurrence are to be allowed off with pay and will be determined by the supervisor according to the following policy:

1. For members of the “immediate family” (for the purposes of this section is a spouse, child, stepchild, parent, stepparent, brother, sister, grandparent, spouse’s grandparent, grandchild, father-in-law, mother-in-law, brother-in-law, sister-in-law, daughter-in-law and son-in-law), employees shall be granted leave with pay, not to exceed three (3) days, unless approved by the department head/elected official. Employees desiring extended funeral leave may be required to use compensatory time, vacation or leave without pay if extended leave is granted. Deaths that occur during the use of vacation shall be treated as described in this paragraph and are not charged to vacation.

2. Bereavement leave may not be charged against accrued sick or vacation leave.

3. For other family relations and friends, compensatory vacation or leave time without pay may be taken when agreed upon by the department head/elected official.

4. The County Administrator and Department Heads are charged with the responsibility to approve or disapprove leave requests and may require the employee to provide evidence of the death and/or family relationship.

F. Holiday Leave: The following days have been designated by the County as paid holidays for regular full-time employees. Employees working flexible schedules, such as four 10-hour days per week, may use a maximum of 110 hours of holiday leave in each calendar year.

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Independence Day	July 4th
Pioneer Day	July 24th
Labor Day	1st Monday in September

Indigenous Peoples Day	2nd Monday in October
Veteran's Day	November 11th
Thanksgiving Holiday	4th Thursday and Friday in November
Christmas Day	December 25th

1. When any of the above holidays fall on a Sunday, the following Monday shall be observed as the holiday. When any of the above holidays fall on Saturday, the preceding Friday shall be observed as the holiday. However, those offices required by law shall remain open of business.

2. Should a holiday occur while an employee is on vacation, the employee will not be charged with vacation the day of the holiday.

3. Employees on unpaid Family & Medical Leave (FMLA) are not entitled to holiday pay for holiday that occur while the employee is on unpaid FMLA leave.

4. Eight (8) hours as "Personal Preference" hours These hours may be taken in no less than ½ hour increments. These personal preference hours will not be granted to an employee until he/she has worked for the County a minimum of one (1) calendar year in a permanent position.

G. Court Leave or Jury Duty:

1. Witnesses: An employee who, in obedience to a subpoena of direction by proper authority, appears as a witness for the Federal Government, the State of Utah, or a political subdivision thereof, shall be entitled to leave with pay. However, the regular court compensation fee received by the employee shall be signed over to the County. Time absent by reason of a subpoena to be a witness in private litigation or by some party other than those identified above to testify not in an official capacity shall be taken as annual leave without pay.

2. Juror: An employee who, in obedience to a subpoena of direction by proper authority, to appear as juror shall be entitled to leave with pay. However, the regular court compensation fees received by the employee shall be signed over to the County.

H. Maternity Leave:

1. Maternity leave shall be treated as any other illness. Leave granted for maternity purposes shall be allowed on same basis for which sick leave or Family & Medical Leave (FMLA) without pay is granted. Paid sick leave or FMLA leave without pay is available to

cover the time for the pregnant employee's physical examinations and period of incapacitation.

2. Employees who have exhausted all accumulated sick leave shall be granted Family & Medical Leave (FMLA) without pay for maternity purposes. Employees desiring extended leave due to pregnancy disability shall receive it on the same basis as any other disability (see Leave-Without-Pay below).

I. Military Leave: Leave shall be given as required by federal and state law to all qualified members of the armed services.

J. Administrative Leave: In cases of training, special educational pursuits, hardships, or other case not provided for in these policies (i.e. ½ day off paid for Christmas Eve) the County Administrator may grant short-term leave and full, partial or no pay. The approval or denial of such requests is at the discretion of the County Administrator and are not subject to appeal. Administrative Leave requests must be approved in writing in advance of the scheduled leave with acknowledgement to Clerk/Auditor's office for payroll purposes.

K. Family & Medical Leave: The County will comply with all applicable requirements of the Family & Medical Leave Act of 1993 (FMLA). The Human Resources shall prepare, and update as appropriate, written guidelines to implement this policy and shall provide a copy of those guidelines to each employee. The type and length of leave and compensation to be received, if any during the leave will also be set forth in those guidelines. The most recent guidelines are appended Appendix D.

1. Notice & Verification: Employees applying for FMLA leave ordinarily must provide the County with at least thirty (30) days' notice of the need for leave, if the need for leave is foreseeable. If the need is not foreseeable, the employee should give as much notice as is practical. Employees who will be absent from work for three (3) or more days, due to his/her serious health condition or that of a parent, spouse or child, or another "qualifying exigency" shall apply for FMLA leave.

a. The employee notice shall contain the reason for the leave, the anticipated timing of the leave and the expected duration of the leave. In addition, employees who need leave for their own or a family member's serious health condition, must provide medical certification of the serious health condition within fifteen (15) days after the request or as soon thereafter as is reasonable possible. The County may also require a second or third opinion (at the County's expense), periodic re-certification of the serious health condition (as frequently as every thirty (30) days) and when the leave is a result of the employee's own serious health condition, a fitness for duty report to return to work. The County may deny leave to employees who do not provide proper general or advanced leave notice or medical certification within established time frame.

2. The County has designated the twelve (12) month period to be measured forward from the day an employee's FMLA leave commences, until changed.

L. Retirement: The County is a participant in the public safety and the public employee retirement programs of the Utah State Retirement Systems (URS). The County endorses the concept that performance and not age should be the standard for retaining qualified employees. There is no set retirement age from County employment. Under provisions of the Utah State Retirement Act, some employees may qualify to retire as early as age sixty (60) or upon completion of thirty-five (35) years of accredited service.

1. Employees, at their discretion, may choose to retire any time after they are eligible under the provisions of the Retirement Act.

2. Employees over retirement age can be retained or hired as long as they are physically and mentally able to satisfactorily discharge the duties of the position.

3. Exempt Employee: For those employees who are under State Retirement Systems rules and regulations are eligible to choose not to participate in the Utah Retirement System, the County will contribute, in an amount equal to that being paid on behalf of employees enrolled under the “employee” group, into an alternate retirement program through a payroll deduction option presently established.

4. Full-time Elected Officials:

a. Elected officials, serving in a full-time capacity, taking office after June 30, 2011, are restricted to participation in the URS Tier 2 Defined Contribution Plan.

b. Elected officials, with URS service prior to July 1, 2011 may participate in the defined benefit plan or exempt from retirement coverage, once they meet the salary requirements outlined in the URS Employer’s Guide.

5. Part-time Elected Officials:

a. Elected officials, serving in a part-time capacity, are ineligible under Tier 2.

M. Employment Insurance: The County participates in the State Unemployment Insurance Program and each person that terminates will be eligible for unemployment benefits in accordance with the rules and provisions as provided by the State. Employees terminated for cause shall not be eligible for unemployment benefits from the County.

N. Educational Assistance: San Juan County will assist employees in their education goals by either granting administrative leave (time off with pay) to attend classes or subsidizing the educational expenses of employees but subject to the following conditions:

1. All requests for educational assistance must be approved by the department head/elected official and the Board of County Commissioners using an approved form. Some educational assistance shall require a certain time commitment to the County based on the educational assistance needed for the position.

2. No educational program/classes will be reimbursed unless prior approval is obtained

3. The educational program will provide a direct benefit to the County through the employee’s current employment position.

4. The employee shall successfully complete the required course work with a passing grade

5. The employee shall agree to repay any such assistance (including granted leave time) which was received for educational work completed in the three (3) years immediately preceding any type of termination. This includes POST and Correctional Certification Training. The employee receiving educational assistance will sign an agreement to the conditions of this policy.

6. The department for which the employee works, will pay all cost of the educational assistance and/or administrative leave.

7. Educational assistance shall not exceed \$600.00 in any one calendar year for any employee. POST, Correctional Certification and CLE is not applicable to this item. If the cost of the assistance is greater than \$600.00, it will be reviewed on a case-by-case basis.

8. Educational assistance is only available to those employees working more than thirty-two (32) hours per week and that currently have a satisfactory performance evaluation. Educational assistance is approved, provided that their plan of study does not interfere with their work schedule.

9. If the employee is entitled to veteran’s educational benefits such benefits must be used in lieu of County reimbursement. The County reimbursement will be reduced by the amount of reimbursement the employee is eligible for from the Veteran’s Administration.

10. Education assistance used to qualify for a higher position in the County does not guarantee that the employee will be promoted or advanced to a higher position if there is a vacancy in that position. Advancement is subject to Administrative approval and availability of funding.

ATTEST:

BOARD OF SAN JUAN COUNTY COMMISSIONERS

Clerk/Auditor

Willie Grayeyes, Chair

APPROVED AS TO FORM:

Brittney Ivins
San Juan County Attorney

SAN JUAN COUNTY
ORDINANCE #2022 - _____

**AN ORDINANCE ESTABLISHING THE SAN JUAN COUNTY CRIMINAL
JUSTICE COORDINATING COUNCIL**

WHEREAS, San Juan County is dedicated to continually reviewing and making improvements to the Criminal Justice system within the County; and

WHEREAS, to foster additional collaboration and communication regarding criminal justice system improvements, the Utah Legislature, under Senate Bill 179, codified under Utah Code Title 17, Chapter 55, Part 2 “Criminal Justice Coordinating Councils” which mandates a specific forum, group of individuals, and activities regarding reviewing and making improvements to the criminal justice system; and

WHEREAS, the Board of San Juan County Commissioners desires to create the San Juan County Criminal Justice Coordinating Council set forth herein in accordance with Senate Bill 179; and

WHEREAS, the statutory authority for enacting this ordinance is Utah Code §§ 17-53-201 et. al. and 17-55-201;

NOW THEREFORE, THE COUNTY LEGISLATIVE BOARD OF SAN JUAN COUNTY COMMISSIONERS, STATE OF UTAH, ORDAINS AS FOLLOWS:

PURPOSE:

The Purpose of the San Juan County Criminal Justice Coordinating Council (“CJCC”) is to foster communication and collaboration among agencies involved in the criminal justice system; to formalize the mechanisms for making improvements to the criminal justice system; and to comply with the requirement of Utah Code § 17-55-201(4) to develop and implement a strategic plan for the County’s criminal justice system.

ESTABLISHMENT:

The CJCC is established to carry out the purposes described in this chapter.

MEMBERSHIP:

The membership of the CJCC is guided by Utah Code § 17-55-201 (as amended). The specific membership of the CJCC shall be as follows:

1. One County Commissioner as designated;
2. County Sheriff or his or her designee;
3. One Chief of Police of a Municipality within the County or his or her designee;

4. The County Attorney or the Attorney's designee;
5. A District Court Judge for San Juan County;
6. A Justice Court Judge for San Juan County;
7. One Public Defender or Attorney who provides Public Defense for the County;
8. A Representative of the Division of Adult Probation and Parole within the Utah Department of Corrections as assigned by the Division of Adult Probation and Parole with a preference for an agent that has active cases within the County;
9. A Representative of San Juan Counseling as designated by the Executive Director;
10. A San Juan County Victim Advocate;
11. An individual with lived experience in the criminal justice system;
12. An individual representing the San Juan School District;
13. A member of the Children's Justice Center;
14. The San Juan County Administrator

The San Juan County Commissioner assigned to the CJCC, who acts as Chair of the Council, may appoint to the CJCC additional individuals as ex officio non-voting members of the CJCC to represent the sectors listed in Utah Code § 17-55-201(2)(b). The Chair may appoint as many ex-officio members as deemed appropriate. Appointment to the CJCC under this section is subject to confirmation by the full Board of San Juan County Commissioners.

C. Each member shall have one vote on all matters of which the CJCC takes action.

PROCEDURE:

- A. The Commissioner assigned to the CJCC shall serve as Chair of the CJCC.
- B. A majority members of the CJCC shall constitution a quorum and a majority vote of members present at a meeting shall constitute a binding action of the CJCC.
- C. The CJCC shall comply with the Utah Open and Public Meetings Act.

DUTIES:

The CJCC shall:

- A. Review, in a cooperative and comprehensive manner, the criminal justice system in San Juan County, the implementation of State and Federally required reforms, and look proactively at other ways the criminal justice system can be improved;

- B. Develop and implement a strategic plan for the county’s criminal justice system as set forth in Utah Code § 17-55-201(4)(a), as amended, which plan shall include:
 - 1. mapping of all systems, resources, assets, and services within the county’s criminal justice system;
 - 2. a plan for data sharing across the County's criminal justice system;
 - 3. recidivism reduction objectives; and
 - 4. community reintegration goals.
- C. Create bylaws and appoint officers as the CJCC deems appropriate that are not inconsistent with this chapter;
- D. Meet at least biannually; and
- E. Beginning in the year 2023, before November 30 of each year, provide a written report to the Utah Commission on Criminal and Juvenile Justice regarding the implementation of the strategic plan and any data on the impact of the CJCC on the criminal justice system in the county.

SUPPORT STAFF

Administrative support for the CJCC shall be provided by the San Juan County Attorney’s Office and County Administrator.

PASSED, ADOPTED AND APPROVED on this 22nd day of November 2022.

Willie Grayeyes, Chair
Board of San Juan County Commissioners

Attest:

Lyman Duncan, County Clerk

Effective 5/4/2022

Part 2 Criminal Justice Coordinating Councils

17-55-201 Criminal justice coordinating councils -- Creation -- Strategic plan -- Reporting requirements.

- (1)
- (a) Beginning January 1, 2023, a county shall:
 - (i) create a criminal justice coordinating council; or
 - (ii) jointly with another county or counties, create a criminal justice coordinating council.
 - (b) The purpose of a council is to coordinate and improve components of the criminal justice system in the county or counties.
- (2)
- (a) A council shall include:
 - (i) one county commissioner or county council member;
 - (ii) the county sheriff or the sheriff's designee;
 - (iii) one chief of police of a municipality within the county or the chief's designee;
 - (iv) the county attorney or the attorney's designee;
 - (v) one public defender or attorney who provides public defense within the county;
 - (vi) one district court judge;
 - (vii) one justice court judge;
 - (viii) one representative from the Division of Adult Probation and Parole within the Department of Corrections;
 - (ix) one representative from the local mental health authority within the county; and
 - (x) one individual who is:
 - (A) a crime victim; or
 - (B) a victim advocate, as defined in Section 77-38-403.
 - (b) A council may include:
 - (i) an individual representing:
 - (A) local government;
 - (B) human services programs;
 - (C) higher education;
 - (D) peer support services;
 - (E) workforce services;
 - (F) local housing services;
 - (G) mental health or substance use disorder providers;
 - (H) a health care organization within the county;
 - (I) a local homeless council;
 - (J) family counseling and support groups; or
 - (K) organizations that work with families of incarcerated individuals; or
 - (ii) an individual with lived experiences in the criminal justice system.
- (3) The member described in Subsection (2)(a)(i) shall serve as chair of the council.
- (4)
- (a) A council shall develop and implement a strategic plan for the county's or counties' criminal justice system that includes:
 - (i) mapping of all systems, resources, assets, and services within the county's or counties' criminal justice system;

- (ii) a plan for data sharing across the county's or counties' criminal justice system;
 - (iii) recidivism reduction objectives; and
 - (iv) community reintegration goals.
- (b) The commission may assist a council in the development of a strategic plan.
- (5) Before November 30 of each year, a council shall provide a written report to the commission regarding:
- (a) the implementation of a strategic plan described in Subsection (4); and
 - (b) any data on the impact of the council on the criminal justice system in the county or counties.

Enacted by Chapter 187, 2022 General Session



COMMISSION STAFF REPORT

MEETING DATE: November 22, 2022

ITEM TITLE, PRESENTER: Consideration and Approval of a Notice of Award and Intent to Negotiate a Contract with Thomas D. Sitterud, Attorney at Law for Public Defender Services Mack McDonald, Chief Administrative Officer

RECOMMENDATION: Make a motion approving the Notice of Award

SUMMARY

On October 26, 2022, San Juan County issued a Request for Qualifications for a Public Defender to represent San Juan County in our Child Welfare, Parental Defense, Juvenile Delinquency and District Court Cases for Indigent Defense.

Responses to the request was due on November 7, 2022 in which Thomas D. Sitterud responded with qualifications and requirements that met the Request for Qualifications and has demonstrated the ability and knowledge to act as a Public Defender.

HISTORY/PAST ACTION

On September 27, 2022, we received a Notice of Resignation from Happy Morgan resigning and providing termination of the County Contract for her to provide Public Defender Services. Happy has provided these services since 2011.

FISCAL IMPACT

\$174,000 an increase of \$48,000 a year.



Willie Grayeyes	Chairman
Bruce Adams	Vice-Chair
Kenneth Maryboy	Commissioner
Mack McDonald	Administrator

Via United States Mail

November 22, 2022

Thomas D. Sitterud
Oliver & Sitterud
Attorneys at Law
29 North 600 East
Price, Utah 84501

Re: Notice of Award and Intent to Negotiate a Contract (San Juan County Public Defender)

You are hereby notified that the Board of San Juan County Commissioners has found that your response to the Request for Qualifications, issued on October 26, 2022, for the contracted services to assist San Juan County in providing Indigent Defense Services as an Independent Contractor has been accepted to render legal services for all cases handled by the Public Defender including, but not limited to, Child Welfare, Juvenile Delinquency, and Felony and Misdemeanor criminal charges here in San Juan County; you will be responsible for providing these services as well as those found in the Request for Qualification’s Scope of Work.

Based on the response to the Request for Qualifications Thomas D. Sitterud, is the apparent most responsive and responsible proposal. The Board of San Juan County Commissioners has authorized the award of a future negotiated contract based upon the proposal for a contract amount of up to One Hundred Seventy-Four Thousand and No/100 Dollars (\$174,000.00).

San Juan County will prepare a contract regarding this subject matter for your review and signature. Upon approval of the contract by the Board of San Juan County Commissioners you will be notified when to begin providing these services for San Juan County.

SAN JUAN COUNTY

ATTEST:

Willie Grayeyes, Chair
San Juan County Commission

Lyman Duncan
San Juan County Clerk/Auditor

ACCEPTANCE OF NOTICE

Receipt this day of the *Notice of Award* authorized by the Board of San Juan County Commissioners upon your bid to perform the San Juan County Public Defender services as outlined in the Request for Qualifications issued on October 26, 2022, is hereby accepted and acknowledged.

Thomas D. Sitterud, Attorney at Law
Contractor

By: _____

Title: _____

Date: _____

INTRODUCTION



29 North 600 East, Price, Utah 84501
Tel: (435) 637-6060
Email: tsitterud@law-os.com

November 3, 2022

San Juan County
Attn: Chief Administrative Officer
mmcdonald@sanjuancounty.org

RE: COVER LETTER OF INTEREST

Dear San Juan County Administration:

It's an honor to express my interest in serving as the San Juan County Public Defender pursuant to San Juan County's Request for Proposal for San Juan County Public Defender, dated October 26, 2022. I have been serving as the San Juan County Public Defender as conflict counsel to the current public defender since 2018. During my four years of experience as the public defender in San Juan County, I have become very familiar with the San Juan County judges, prosecutors, court clerks, jail staff, and other local judicial and clerical personnel. During this time, I have also gained a firm and workable understanding of the procedures, best practices and overall operation of the judicial system in San Juan County. Furthermore, during my four years serving as a public defender for San Juan County, I have performed my services with competence, proficiency, and professionalism, which is evidenced by the fact that I have never been censured by any San Juan County court or the Utah Bar.

I have 12 years of experience as a criminal and parental defense attorney, which are the two practice areas necessary under the San Juan County public defender contract. Specifically, I have over 10 years of public defender experience, having

provided public defender services to Emery, Carbon, Grand, and San Juan Counties during this time period. As a citizen and defense attorney in rural Utah, I have an adept understanding of being a public defender in rural Utah, with all of its challenges and rewards.

One of the primary factors that has led me to make my proposal for this public defender position is that over my four years of service to San Juan County as public defender, I have gained a respect for San Juan County, it's law enforcement, judicial officers, and administrators, and I have developed a connection to the community. I believe that I can continue to competently and professionally serve San Juan County as public defender.

Based on my connection to San Juan County, my experience as San Juan County public defender, and my qualifications, I believe I am the most advantageous choice to the County and the public to handle San Juan County's Public Defender Services. Thank you for carefully considering my proposal.

Sincerely,



Thomas D. Sitterud
Attorney at Law
Oliver & Sitterud, LLC

THOMAS D. SITTERUD

Curriculum Vitae

29 North 600 East, Price, Utah 84501 • (435) 637-6060 • tsitterud@law-os.com

PROFESSIONAL PROFILE SUMMARY

Criminal and parental defense attorney with 12 years of defense experience and over 10 years of public defender experience in criminal and parental defense. During career, has provided public defender services under contract to Emery, Carbon, and San Juan Counties. Has served as San Juan County public defender, under contract, as conflict counsel, for criminal and parental defense since 2018.

CAREER SUMMARY

Managing Partner, October 2010 – Present OLIVER & SITTERUD, PRICE, UTAH

San Juan County Public Defender, conflict counsel, 2018 – Present

Emery County Parental Defender/Felony Drug Court Attorney, 2018 – Present

Carbon County Parental Defender, 2012 – Present

CORE SKILLS

Excellent Written and Verbal Communication Skills – before the court and with other legal counsel

Adaptable, with a Strong Attention Detail

Ability to Think Critically and Analytically

Strong Negotiation Skills

Ability to Zealously Represent Clients' Interest While Still Maintaining Professional and Pleasant Relations with Opposing Counsel

QUALIFICATIONS AND CERTIFICATIONS

Juris Doctor, May 2010

THOMAS M. COOLEY LAW SCHOOL, LANSING, MICHIGAN

- Graduated Cum Laude
- Dean's list
- Three Certificates of Merit for highest grade in class (Criminal Procedure, Research & Writing, Advanced Writing)
- Attended on academic scholarship

Bachelor of Arts, Russian Language, April 2007

COLLEGE OF HUMANITIES, BRIGHAM YOUNG UNIVERSITY

- Cumulative GPA: 3.85; Russian major GPA: 3.95
- Dean's List

Utah Bar Licensed, October 2010

Presenter at Continuing Education for Public Defenders

Professional references for THOMAS D. SITTERUD

Judge Don M. Torgerson – San Juan County Seventh District Court Judge

Address: 297 S. Main Street, Monticello, Utah 84535

Phone number: 435-259-1349

Professional affiliation: has served as the district court judge on all of my felony cases in San Juan County since serving as public defender since 2018; was opposing counsel on private cases for eight years prior to taking the bench as 7th district court judge

Judge Mary Manley – San Juan County Seventh District Juvenile Court Judge

Address: 297 S. Main Street, Monticello, Utah 84535

Phone number: 435-259-1349

Professional affiliation: has served as the juvenile court judge on all of my child welfare cases in San Juan County since serving as public defender since 2018

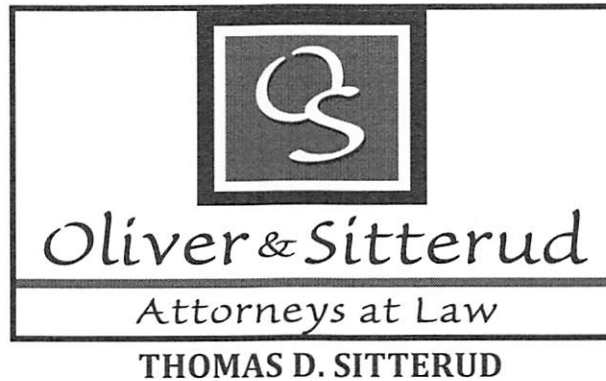
Brent Langston – Former Emery County Deputy Attorney

Address: P.O Box 773, Ferron, Utah 84523

Phone number: 435-749-1115

Professional affiliation: While Brent was Emery County's prosecutor (recently retired less than one year), I worked 100s of cases as criminal defense attorney/public defender against Brent

SUBMISSION REQUIREMENTS



29 North 600 East, Price, Utah 84501
Tel: (435) 637-6060
Email: tsitterud@law-os.com

November 3, 2022

San Juan County
Attn: Chief Administrative Officer
mmcdonald@sanjuancounty.org

RE: *Proposal for San Juan County Public Defender Services*

Dear San Juan County Administration:

Pursuant to San Juan County’s Request for Qualifications for San Juan County Public Defender, dated October 26, 2022 (“RFQ”), I am submitting the following proposal pursuant to the terms of the RFQ.

I. ATTORNEY QUALIFICATIONS AND EXPERIENCE

I have been licensed to practice law in the State of Utah, and a member in good standing with the Utah State Bar Association, since 2010. I have been serving as the San Juan County Public Defender as conflict since 2018. During my four years of experience as the public defender in San Juan County, I have become very familiar with the San Juan County judges, prosecutors, court clerks, jail staff, and other local judicial and clerical personnel. During this time, I have also gained a firm and workable understanding of the procedures, best practices and overall operation, procedures and practice of the judicial system in San Juan County as well as the state and federal laws, rules and regulations. Furthermore, during my four years serving as a public defender for San Juan County, I have performed my services with

competence, proficiency, and professionalism, which is evidenced by the fact that I have never been censured by any San Juan County court or the Utah Bar.

I have 12 years of experience as a criminal and parental defense attorney, which are the two practice areas necessary under the San Juan County public defender contract. Specifically, I have over 10 years of public defender experience, having provided public defender services to Emery, Carbon, Grand, and San Juan Counties during this time period. This many years of public defender service has only been possible because of my self-motivated and detailed nature, as well as my capacity to be flexible. As a citizen and defense attorney in rural Utah, I have an adept understanding of being a public defender in rural Utah, with all of its challenges and rewards. In addition, I have over a decade of experience managing an office, with multiple employees, and implementing systems to efficiently handle the demands of a heavy caseload inherent in a public defender contract. With my 12 years of criminal defense and parental defense, I have a working knowledge of the principles and practices of law enforcement and child protective services.

With my extensive experience in the courtroom, including many trials, I have developed first-rate verbal skills. In addition, I have filed numerous motions, briefs and other filings, thereby honing my written communication skills.

One of my strongest skills, or qualifications, has been my ability to skillfully negotiate cases on behalf of my clients, thereby employing my problem-solving abilities. This skill is difficult for an unexperienced attorney as it requires the ability to zealously represent a client's interest while still maintaining professional and pleasant relations with the county attorney's office. This is something I have provided myself with San Juan County and the other county attorney's offices.

Finally, one of my most important qualifications is the pride I take in being prepared for all court appearances. This skill is strong because of my ability to spot and frame issues to advance my clients' interests, meeting with my clients prior to court, and staying in contact with my clients.

II. FEE PROPOSAL

I propose to fulfill San Juan County's Public Defender Services pursuant to the fee proposal form set forth below.

<u>FEE PROPOSAL</u>	
Monthly Fee	\$14,500.00
Annual Total	\$174,000.00

III. HIGH INTEGRITY AND ESTEEMED REPUTATION IN COMMUNITY

I pride myself on being an honest advocate for my clients. My clients respect me because I inform them of the proceedings and potential consequences from the beginning of the case. I pride myself on meeting regularly with clients prior to court and I answer all questions in a timely manner.

I have developed a reputation in the San Juan County community, including among the judges, court personnel, and county attorney's office, for being trustworthy and dependable. This reputation is manifest by the reviews of the community as well as the clients I have served.

IV. AGREEMENT TO CONTRACT TERMS

Pursuant to the RFQ, I am willing to enter into a written contract with San Juan County. Further, I expressly acknowledge, as required on page 5 of the RFQ, that I have read and understand the RFQ and agree to be bound by the terms and provisions of the RFQ.

V. CONCLUSION

Based on the qualifications set out above, Thomas D. Sitterud of Oliver & Sitterud is the most advantageous choice to the County and the public to handle San Juan County's Public Defender Services. Thank you for carefully considering our proposal.

Sincerely,



Thomas D. Sitterud
Attorney at Law
Oliver & Sitterud, LLC

These BOE submissions are the result of additional ASSESSOR IDENTIFIED / INITIATED corrections.			
These are mostly due to computer issues with "factoring". In example, computer could not identify "unbuildable parcels".			
Additionally, the computer also did not identify some parcels that should have been included in the "factoring"			
Presented to the San Juan County Commission, acting as the Board of Equalization			
at the 11/22/22 Commission Meeting (special meeting to canvas elections)			
1	Name:	Knight, Lance	
	RE:	Adjust Property value to reflect Land guide	
	Parcel number	Current Value	Corrected Value
	35S22E230550	\$39,500.00	\$7,500.00
2	Name:	Jenkins Danny Scott	
	RE:	Challenging land and building value / commercial status	
	Parcel number	Current Value	Corrected Value
	A0000009002D	\$25,700.00	\$57,442.00
3	Name:	Beard James M.	
	RE:	Challenging values / double home / double lot	
	Parcel number	Current Value	Corrected Value
	40S21E268401	\$11,250.00	\$61,066.00
	C40210267812	\$61,066.00	\$5,000.00
4	Name:	Carroll Robert D.	
	RE:	Challenging value on land and shed	
	Parcel number	Current Value	Corrected Value
	34S23E030000	\$853,990.00	\$202,500.00
5	Name:	Atwood Matthew J.	
	RE:	Challenging lot and land value	
	Parcel number	Current Value	Corrected Value
	A33230250607	\$81,300.00	\$35,000.00
6	Name:	Hunt Carl E. - Trustee	
	RE:	Assessor discovered error on land value	
	Parcel number	Current Value	Corrected Value
	34S23E297205	\$25,000.00	\$1,500.00

7 Name: Cass Scott
 RE: Challenging land value and lot value

Parcel number	Current Value	Corrected Value
A33240308409	\$260,508.00	\$192,058.00

8 Name: Bayles Finley H. / Bayles Virginia B.
 RE: Challenging value of land (County Road)

Parcel number	Current Value	Corrected Value
36S22E233004	\$9,500.00	\$500.00

9 Name: Reynolds Chad William / Reynolds Ashley A.
 RE: Requesting Greenbelt

Parcel number	Current Value	Corrected Value
32S24E318400	\$9,515.00	\$9,515.00
32S24E316010	\$52,980.00	\$52,980.00

10 Name: Martin Denise
 RE: Challenging Land value - Factor error

Parcel number	Current Value	Corrected Value
33S23E241202	\$25,000.00	\$500.00

11 Name: Adams Geoffrey / Adams Ashley
 RE: Assessor error - failed to enter as Greenbelt (forms complete prior)

Parcel number	Current Value	Corrected Value
33S23E255401	\$49,175.00	\$49,175.00

12 Name: Washburn Enterprises, Inc.
 RE: Challenging Land value - factor error

Parcel number	Current Value	Corrected Value

33S23E256002	\$25,000.00	\$500.00

13 Name: Shumway Shirwin / Shumway Annette
RE: Challenging commercial classification / Land & building values

Parcel number	Current Value	Corrected Value
37S22E154206	\$230,076.00	\$50,440.00

14 Name: Hyde Gerald Edward
RE: Challenging primary residential credit - Assessor Office error

Parcel number	Current Value	Corrected Value
A000000O004	\$137,238.00	\$137,238.00

15 Name: Tait Helaman C. / Tait Dawn A.
RE: Challenging land value (sewer easement)

Parcel number	Current Value	Corrected Value
A33230250622	\$28,800.00	\$8,000.00

16 Name: Orr Eugene G.
RE: Assessor discovered error - factoring - unbuildable lot

Parcel number	Current Value	Corrected Value
34S23E298404	\$25,000.00	\$5,100.00

17 Name: Rentals Plus
RE: Land value changes per land guide

Parcel number	Current Value	Corrected Value
A00220050020	\$1,160.00	\$51,800.00
A00220040030	\$10,000.00	\$55,300.00
A00220050010	\$3,180.00	\$61,450.00

18 Name: Slade Donna J.
RE: Challenge commercial classification / building & land value

Parcel number	Current Value	Corrected Value
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36S22E266600	\$1,603,287.00	\$1,197,658.00

19	Name:	Benzon Erl R. / Benzon Sandra Ann		
	RE:	Challenging Ag improvements (removed)		
	Parcel number	Current Value	Corrected Value	
	33S24E296003	\$13,400.00	\$6,000.00	
20	Name:	McDougal, Ted		
	RE:	Change value per land guide		
	Parcel number	Current Value	Corrected Value	
	A33230257220	\$26,400.00	\$5,000.00	
21	Name:	Orchard-Kramme, Colette		
	RE:	No residence on parcel		
	Parcel number	Current Value	Corrected Value	
	31S24E266000	\$94,357.00	\$40,000.00	
22	Name:	Low, Ryan		
	RE:	No building on parcel, change to greenbelt		
	Parcel number	Current Value	Corrected Value	
	33S23E144800	\$38,650.00	\$20,000.00	
23	Name:	Pugh, Kurtis Cornell-Co Trustee		
	RE:	Assessor adjustment - should have been Greenbelt		
	Parcel number	Current Value	Corrected Value	
	35S22E230800	\$20,000.00	\$20,000.00	
24	Name:	Utah Navajo Health System		
	RE:	Parcel should be exempt		
	Parcel number	Current Value	Corrected Value	

	B36220347801	\$279,819.00	\$0.00		

25	Name:	Cosby, Kedrick		
	RE:	Parcel is to small to build on		
	Parcel number	Current Value	Corrected Value	
	36S22E274853	\$21,500.00	\$5,000.00	
26	Name:	Utah State University		
	RE:	Coverting to exempt after purchase		
	Parcel number	Current Value	Corrected Value	
	B36220347211	\$44,650.00	\$0.00	
27	Name:	Dalton,Val		
	RE:	Parcel is to small to build upon.		
	Parcel number	Current Value	Corrected Value	
	33S23E247805	\$3,250.00	\$500.00	
28	Name:	Mika, Jacob		
	RE:	Change to Vacant land		
	Parcel number	Current Value	Corrected Value	
	1540000090	\$394,600.00	\$10,000.00	
29	Name:			
	RE:			
	Parcel number	Current Value	Corrected Value	
30	Name:			
	RE:			
	Parcel number	Current Value	Corrected Value	

**San Juan County
Low Income Abatements
2nd Group**

send Coins Abatement when Glenis returns

Approved by Commission	Parcel #	Posted in Coins	Name	Tax Amount	Blind or Veteran	Circuit	Circuit 20	Indigent	Remaining Balance	
Veteran	00065000015A		D. Perritt	2,007.59	1,264.47	-	-	-	743.12	
Veteran	34S25E026600		P Allred	393.87	367.50	-	-	-	26.37	
Veteran	29S24E106600		M. Hardy	1,476.90	632.24	-	-	-	844.66	
Veteran	37S22E024203		A. Kaer	952.40	792.31	-	-	-	160.09	
Veteran	000240000040		C. Linton	755.05	755.05	-	-	-	-	
Veteran	32S24E315400		C. Reynolds	1,664.75	1,285.64	-	-	-	379.11	
Veteran	B36020271817		J Blake	1,352.90	1,352.90	-	-	-	-	
	A0000009003D		D Kirchoff	1,459.15	-	179.00	326.15	-	954.00	
	C00720020080		J Olson	979.33	-	674.80	-	-	304.53	
	A33230367816		C Burand	1,085.13	-	643.00	394.59	23.77	23.77	
	A0000005003C		E Dunow	1,212.74	-	974.00	238.74	-	-	
	26S22E366601		C Noyes	3,035.31	-	1,110.00	1,079.48	389.56	456.27	
	35S24E019001		S Bailey	1,685.24	314.36	643.00	436.43		291.45	
			F Proctor	2,018.37	-	643.00	732.47	319.42	323.48	
	B000003002A		A Henderson	1,389.12	-	512.00	505.13	186.00	185.99	
	B0026006003B		M Schell	1,465.14	-	842.00	532.78	45.18	45.18	
	B36220274226	2021	E Montano	878.23	-	-	-	878.23	-	
	A0000025002B		T Larson	876.14	-	512.00	318.60	22.77	22.77	
	33S25E296001		M Larceval	784.05		179.00	179.13	67.24	358.68	
	000570000040		C W Simpson	1,722.09	1,452.31	-	-	-	269.78	
									-	
					8,216.78	6,911.80	4,743.50	1,932.17	5,389.25	<u>27,193.50</u>



COMMISSION STAFF REPORT

MEETING DATE: November 22, 2022

ITEM TITLE, PRESENTER: Approval of the 2022 General Election Results, Lyman Duncan, County Clerk/Auditor

RECOMMENDATION: Approval/Certification

SUMMARY

2022 Official General Election Results - State, County, School Board & Judicial Retention contests

HISTORY/PAST ACTION

Approve / Certify the Election Results

FISCAL IMPACT

N/A

Summary Results Report
November 8, 2022

Statistics	TOTAL
Election Day Precincts Reporting	15 of 15
Precincts Complete	15 of 15
Precincts Partially Reported	0 of 15
Absentee/ Early Precincts Reporting	15 of 15
Registered Voters - Total	7,908
Ballots Cast - Total	5,785
Paper Ballots Cast - Total	5,209
Cards Cast - Total	0
Ballots Cast - Blank	0
Paper Ballots Cast - Blank	0
Cards Cast - Blank	0
Voter Turnout - Total	73.15%

U.S. Senate

Vote For 1	TOTAL
EVAN MCMULLIN	1,815
LIB JAMES ARTHUR HANSEN	338
REP MIKE LEE	3,118
IAP TOMMY WILLIAMS	289
Write-In Totals	10
Write-In: Abraham Korb	1
Write-In: Laird Fetzer Hamblin	1
Write-In: Michael Seguin	0
Not Assigned	8
Overvotes	9
Undervotes	206
Contest Totals	5,785

U.S. House District 3

Vote For 1	TOTAL
IAP AARON HEINEMAN	151
DEM GLENN J. WRIGHT	1,998
CON DANIEL CLYDE CUMMINGS	107
REP JOHN CURTIS	3,183
LIB MICHAEL R. STODDARD	158
Overvotes	6
Undervotes	182
Contest Totals	5,785

State Treasurer

Vote For 1	TOTAL
REP MARLO M. OAKS	3,313
UUP THOMAS ALAN HORNE	465
IAP WARREN T ROGERS	704
LIB JOSEPH GEDDES BUCHMAN	744
Overvotes	3
Undervotes	556
Contest Totals	5,785

State House District 69

Vote For 1	TOTAL
REP PHIL LYMAN	2,919
DEM DAVINA SMITH	2,801
Overvotes	4
Undervotes	61
Contest Totals	5,785

San Juan County Commission District #2

Vote For 1	TOTAL
DEM WILLIE GRAYEYES	801
REP SILVIA STUBBS	820
Overvotes	0
Undervotes	16
Contest Totals	1,637

San Juan County Commission District #3

Vote For 1	TOTAL
DEM KENNETH MARYBOY	840
REP JAMIE HARVEY	1,278
Overvotes	4
Undervotes	24
Contest Totals	2,146

San Juan County Attorney

Vote For 1	TOTAL
Write-In Totals	1,162
Write-In: Brittney Ivins	986
Not Assigned	176
Overvotes	0
Undervotes	4,623
Contest Totals	5,785

San Juan County Clerk/Auditor

Vote For 1

	TOTAL
REP LYMAN W. DUNCAN	3,179
DEM GARRETT THOMAS HOLLY	2,440
Overvotes	1
Undervotes	165
Contest Totals	5,785

San Juan County Sheriff

Vote For 1

	TOTAL
REP LEHI T. LACY	3,092
DEM AL JAMES WHITEHORSE	2,606
Overvotes	5
Undervotes	82
Contest Totals	5,785

San Juan School Board District #3

Vote For 1

	TOTAL
SHEILA STUBBS KNIGHT	486
COLLEEN E. BENALLY	609
Overvotes	0
Undervotes	33
Contest Totals	1,128

San Juan School Board District #5

Vote For 1

	TOTAL
NELSON A. YELLOWMAN	837
Overvotes	0
Undervotes	141
Contest Totals	978

Grand County School District 1

Vote For 1

	TOTAL
KATHERINE WILLIAMS	65
Overvotes	0
Undervotes	29
Contest Totals	94

Grand County School District 5

Vote For 1

	TOTAL
DEERAY WARDLE	108
Overvotes	0
Undervotes	43
Contest Totals	151

PAIGE PETERSEN Judicial Retention

Vote For 1	TOTAL
YES	3,534
NO	1,203
Overvotes	5
Undervotes	1,043
Contest Totals	5,785

DON M.TORGERSON Judicial Retention

Vote For 1	TOTAL
YES	3,338
NO	1,518
Overvotes	3
Undervotes	926
Contest Totals	5,785

GEORGE M. HARMOND Judicial Retention

Vote For 1	TOTAL
YES	3,367
NO	1,323
Overvotes	4
Undervotes	1,091
Contest Totals	5,785

LYON W. HAZLETON II Judicial Retention

Vote For 1	TOTAL
YES	3,742
NO	1,164
Overvotes	4
Undervotes	875
Contest Totals	5,785

Constitutional Amendment A

Vote For 1	TOTAL
FOR	2,053
AGAINST	2,895
Overvotes	5
Undervotes	832
Contest Totals	5,785