



BOARD OF COMMISSIONERS MEETING

117 South Main Street, Monticello, Utah 84535. Commission Chambers
January 06, 2026 at 11:00 AM

AGENDA

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

CONFLICT OF INTEREST DISCLOSURE

PUBLIC COMMENT

Public comments will be accepted through the following Zoom Meet link

<https://us02web.zoom.us/j/88279631170> Meeting ID: 882 7963 1170 One tap mobile
+13462487799,,88279631170# US (Houston)

There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.

As indicated in our Commission Policies and Procedures, the following applies:

Procedure: Orderly procedure requires that each member of the public shall proceed without interruption from the audience and shall retire when their time is up; that all statements shall be addressed to the Commission, and that there be no questioning or argument between individuals.

Questions: After being first recognized by the Chair, Commissioners and staff members may ask questions and make appropriate comments; however, no Commissioner should argue or debate an issue with the petitioner/member of the public.

No Assignment of Time: If there are several speakers on a matter, one person may not assign their time to another in an effort to increase the allowed speaking time. Individual citizens and citizen groups may select a person to make a presentation on their behalf, but each individual's speaking time will be limited to three minutes, subject to the discretion of the Chair or a vote of the Commission.

Orderly Conduct: Citizens attending meetings shall observe rules of propriety, decorum and good conduct. Unauthorized remarks and similar demonstrations shall not be permitted by the Chair who may direct the removal of offenders from the meeting.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

1. Approval of \$18,356.56 in Small Purchases; \$2,770 on Two iPad Poll Pads for Clerk/Auditor, \$1,816.56 on District 9 and 12 Chapter Consortium Food Sponsorship for Economic Development, \$2,860 on Used Tire for the Landfill, \$2,610 on Cooler GP-EX for the Road Department, \$2,500 on Utah Tourism Industry Association Membership and \$5,800 on Onsite Training Services for Visitor Services
2. Approval of the Letter of Interest to Appoint Beachem Bosh to the San Juan Valley Special Service District Board for a 4-Year Terms
3. Approval of the Letter of Interest to Appoint Billy Howell to the Mexican Hat Special Service District Board for a 4-Year Terms as Chairman
4. Approval of the Letter of Interest to Appoint William King to the Eastland Special Service District Board for a 4-Year Terms
5. Approval of the Letter of Interest to Appoint Lloyd Wilson to the San Juan County Transportation Board for a 4-Year Terms
6. Approval of the 2026 Community Service Block Grant Renewal Contract Between Southeastern Utah Association of Local Governments and San Juan County
7. Approval for Renewal of the Alcohol License Application for Sunrise Trading LLC
8. Approval for Renewal of the Alcohol License Application for Shirt Tail C Store
9. Approval for Renewal of the Alcohol License Application for Halls Crossing Marina
10. Approval for Renewal of the Alcohol Application for Halls Crossing Store

RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS

11. Presentation for the Annual Open and Public Meetings Act, Government Records Access and Management Act (GRAMA), and Conflict of Interest Training. Mitch Maughan, County Attorney

BUSINESS/ACTION

12. Consideration and Approval of a Crack Seal Machine Purchase. TJ Adair, Road Superintendent

13. Consideration and Approval of the Utah State Historical Record Advisory Board Grant. Marty Shupe, Deputy Treasurer
14. Discussion and Approval of the 2026 Board of San Juan County Commissioners Board/Committee Assignments. Mack McDonald, Chief Administrative Officer

COMMISSION REPORTS

EXECUTIVE SESSION

15. A Closed Executive Session to Discuss For a Strategy Session to Discuss Pending or Reasonably Imminent Litigation as Permitted Under UCA 52-4-205.

ADJOURNMENT

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

KNOWINK, LLC.
 460 N Lindbergh Blvd
 Saint Louis, MO 63141-7808
 +13149141345
<http://knowink.com>

Estimate

Item 1.

ADDRESS
John David Nielson San Juan County UT Elections 117 South Main St Monticello, UT 84535

SHIP TO
John David Nielson San Juan County UT Elections 117 South Main St Monticello, UT 84535

ESTIMATE #	DATE
11613	12/01/2025

DATE	ITEM	HARDWARE/SOFTWARE	QTY	UNIT PRICE	TOTAL AMOUNT
	iPad 11th Gen Wifi 128GB - Silver		2	340.00	680.00
	Poll Pad Initial Software License	Includes First Year License for software updates and support.	2	725.00	1,450.00
	Shipping		2	20.00	40.00
					Subtotal: 2,170.00
	Poll Pad Annual Software License	Year 2 Annual Licenses and Maintenance Fees Includes software updates and support	2	150.00	300.00
					Subtotal: 300.00
	Poll Pad Annual Software License	Year 3 Annual Licenses and Maintenance Fees Includes software updates and support	2	150.00	300.00
					Subtotal: 300.00
					2,770.00
					0.00
					USD 2,770.00

Accepted By



Accepted Date

12/1/2025

Terms of Subscription

Subject to acceptance of the Master Software License & Service Agreement will be a (3) three-year agreement. The term will begin effective on the date of equipment acceptance. All Poll Pad software comes with the standard (12) twelve-month warranty. All quotes are valid for thirty (30) days from the date of the quotation.



117 S Main, Monticello, UT 84535

PO Deliver To:

Purchase Order Number:: 1218-1

PO Date::

Vendor Name: Mexican Water Chapter House

Department:

Purchase Order

Product ID	Quantity	Description	Unit Price	Amount
	1	Districts 9 and 12 Consortium Food Sponsorship	1,816.56 USD	1,816.56 USD

Sub Total: 1,816.56 USD **Tax:** Freight: **Total Due: 1,816.56 USD**

Purchase Validation

As part of our NACo RELM project, this expense supports a facilitated gathering of Native Sovereign Nations in the county to move forward economic mobility work. Convening partners is a core function of the project, and this activity directly supports that purpose.

Initiator Name: Talia Hansen

Approved by /s/Mack McDonald



Hansen, Talia <thansen@sanjuancountyut.gov>

Item 1.

Fwd: Estimate from Porters Banquets & Catering

Lucinda Tomchee <lmtomchee@nnchapters.org>
 To: Talia Hansen <thansen@sanjuancountyut.gov>

Fri, Dec 19, 2025 at 2:27 PM

Here is the estimate

Lucinda M Tomchee
 Chapter Manager
 Mexican Water Chapter
 Ph #: (928) 429-1054

----- Forwarded message -----

From: **Porters Banquets & Catering** <no-reply@toasttab.com>
 Date: Wed, Dec 17, 2025 at 1:32 PM
 Subject: Estimate from Porters Banquets & Catering
 To: <lmtomchee@nnchapters.org>, <mexicanwater@navajochapters.org>



Porters Banquets & Catering

2210 East 20th Street
 Farmington, NM 87401
 (505) 407-0087

Hi Lucinda,

You have a new estimate from Porters Banquets & Catering for **\$1,816.56**. Please review at your convenience, and if acceptable, simply click the 'Approve' button below. If you have any questions or desired changes, please reply to this email, or call us at 505.407.0087. Soon after you approve the order, you will receive a deposit request payable by tapping the secure payment link within that email, or by phone, or here at Porters. We thank you for considering us for your group dining needs, and look forward to being part of your event!

Time

Tuesday, December 30, 2025
2:00 PM to 4:00 PM

EVENT INFORMATION

Guest count 60
Event Category Government / Education
Event Type Meeting
Setup Style Classroom Style

EVENT NOTES

Event Notes (BEO) Plated Dinner

Item	Qty	Amount
Chopped Steak Dinner Topped with grilled onions - choice of two sides and dinner roll L/D Gravy: Brown Burger Temp: No Pink 2-Sides Choice: Mashed Potatoes: Brown Side House or Caesar Salad: Ranch, 1000 Island	60	\$899.40
Non-Alcoholic Beverages	60	\$195.00
House-Baked Pie Slice A little piece of house-baked heaven Assortment of Apple, Blueberry and Cherry	60	\$419.40
Subtotal		\$1,513.80
Tax		\$0.00
Staffing Gratuity		\$302.76
Total		\$1,816.56

[View estimate](#)



MEXICAN WATER CHAPTER



Red Mesa TP#1019, HC 61 Box 38 • Teec Nos Pos, AZ 86514 • (928) 429-0986

Item 1.

December 17, 2025

Talia Hansen, Economic Development Manager and Grant Writer
San Juan County Economic Development
117 S Main St
Monticello, UT 84535-7866

Ms. Hansen:

This letter serves as a formal request for funding support for the Navajo Nation District 9 & 12 Chapter Consortium Christmas Holiday Luncheon, scheduled for Tuesday, December 30, 2025 at Porter's Steakhouse in Farmington, NM for \$1,816.56.

The participating chapters Mexican Water, Aneth, Teec Nos Pos, Tolikan, and Red Mesa collectively known as MATTER, operate under the Navajo Nation leadership of Delegate Curtis Yanito for Districts 9 and 12.

As you know, we are in the early stages of coordinating with our chapters to strengthen our shared Economic Development initiatives. Your office has consistently provided valuable training, guidance, and resource support, all of which have contributed significantly to advancing our project goals.

We believe this luncheon will serve as an important opportunity to provide updates, align priorities, and begin 2026 with a strong, unified direction. We sincerely appreciate your willingness to serve as host for this event, and we are grateful for your continued partnership and support.

Enclosed with this letter are additional documents related to the luncheon for your review.

Thank you for your consideration and ongoing collaboration.

Sincerely,

A handwritten signature in black ink that reads "Lucinda M. Tomchee".

Lucinda M. Tomchee
Chapter Manager

cc: Attachments



Southern Tire Mart

ESTIMATE #	3923763
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PRICE #628
 SOUTHERN TIRE MART
 1130 S CARBON AVE
 PRICE, UT 84501

PAGE: 1

435/637-4846

CUSTOMER: SAN JUAN COUNTY
 0578825 885 E CENTER
 MONTICELLO UT 84535

EMAIL: mgarner@sanjuancountyut.gov

BUSINESS: 435/587-3230 0

SALESMAN: 18023

ESTIMATE DATE: 12/09/25

DUE: 01/08/26

PRODUCT	MECHANIC	QUANTITY	PRICE	F.E.T.	EXTENSION
USED TIRE 200		1	2860.00		2860.00
MERCANDISE: 2860.00					
ESTIMATE TOTAL: 2860.00					
*****THIS IS NOT AN INVOICE*****					
*****DO NOT PAY FROM THIS FORM*****					

torqued by:
 witness:

PLEASE REMIT To:
 Dept. 143
 P.O. Box 1000
 Memphis, TN 38148-0143

PRINTED NAME/CUSTOMER SIGNATURE

IMPORTANT: CUSTOMER SHOULD RE-CHECK TORQUE ON LUG NUTS ON WHEELS SERVICED
 AFTER 25 TO 100 MILES OF OPERATION

San Juan County

117 So Main Street

Monticello, UT 84535

Ph: 435-587-3225



Purchase From

Wheeler CAT State Contracted
Wheeler Machinery Co.
4901 West 2100 South
Salt Lake City, Utah 84120
Attention To :

Deliver To

San Juan County Road Dept
885 East Center
Monticello, UT 84535

Attention To:

Purchase Order

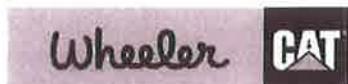
P. O. No#
Date 12/29/2025
Your Ref#
Our Ref#
Credit Terms Cash

Approved:

Department Head:

County Admin:

Terms and Conditions:

See your Invoices online at <https://my.wheelercat.com/>

Wheeler Machinery Co.
4901 West 2100 South
Salt Lake City, UT 84120
(801) 974-0511

DEC 2 - 2025

21.4412.250

SAN JUAN COUNTY ROAD DEPT
PO BOX 188
MONTICELLO UT 84535

INVOICE NUMBER	INVOICE DATE
PS002017348	12-24-25
CUSTOMER NUMBER	INVOICE TOTAL
080103	2679.51
PLEASE REMIT TO:	
Wheeler Machinery Co. LB 413071 PO BOX 35143 Seattle, WA 98124-5143 Pay Online https://my.wheelercat.com/	

SHIP TO MOAB, UT
1831 US-191

MOAB
UT 84532 US

You may receive a survey call to measure our performance. Our goal is to provide an exceptional customer experience with nothing less than a score of 10. Have we earned that today?

INVOICE NUMBER	INVOICE DATE	CUSTOMER NO.	CUSTOMER ORDER NO.		STORE	DIV	SALESMAN	TERMS	PAGE
PS002017348	12-24-25	080103	57995		17	G		2	1
PSO/WO NO.	DOC. DATE	PC	LC	MC	SHIP VIA				INV SEQ NO.
MBC041098	12-23-25	11	1	0	CUSTOMER PICKUP				8020733
MAKE	MODEL	SERIAL NUMBER			EQUIPMENT NUMBER		METER READING	MACH ID NO.	
AA		0EB500566						AA008656	
QUANTITY	ITEM	*N/R			DESCRIPTION		UNIT PRICE	EXTENSION	

PARTS SALES PERSON: COMMERCE ORDER

3	305-4484	*SEAL-O-RING	N	5.36	16.08
1	5P-5757	*O RING	N	21.23	21.23
1	6V-8001	*SEAL	N	32.20	32.20
1	449-3090	COOLER GP-EX	N	2610.00	2610.00

Replaces Part # (345-7645)

TOTAL PARTS 2679.51 T

kmusselman@sanjuancounty.org

TAX EXEMPTION LICENSE 12008361002-STC

ORDERED BY: KED MUSSelman PHONE: 435-587-3230

*** Non Returnable**

Customer is required to advise WMC in writing of any disputed invoices or statements within ten (10) days of receipt of the same. A monthly finance charge of 2% is assessed on all past due invoices on the last day of each month. In the event this invoice remains unpaid, the customer is responsible for all attorney/collection fees and costs. For any questions please contact account-coordinators@wheelercat.com or 801-974-0511

NOTICE: ANY ITEMS ON THIS INVOICE THAT ARE LATER RETURNED MUST BE ACCOMPANIED BY A COPY OF THIS INVOICE OR THE INVOICE NUMBER.

PAY THIS AMOUNT	2679.51
AMOUNT CREDITED	
DUE DATE	01/23/2026



117 S Main, Monticello, UT 84535

PO Deliver To:

Purchase Order Number:: 10147

PO Date:: 12/17/2025

Vendor Name: UTIA

Department: Visitor Services

Purchase Order

Product ID	Quantity	Description	Unit Price	Amount
104193210	1	2026 Utah Tourism Industry Association	2,500 USD	2,500 USD

Sub Total: 2,500.00 USD Tax: Freight: **Total Due: 2,500 USD**

Purchase Validation

Destination Marketing Organization: Membership

Initiator Name: Cortney Yazzie

Approved by /s/Mack McDonald



117 S Main, Monticello, UT 84535

PO Deliver To:

Purchase Order Number:: 4286

PO Date:: 12/15/2025

Vendor Name: Blueprint Architects of Employee Training

Department: Visitor Services

Purchase Order

Product ID	Quantity	Description	Unit Price	Amount
104193490	2	Onsite Training Services	2,900 USD	5,800 USD

Sub Total: 5,800.00 USD Tax: Freight: [Total Due: 5,800 USD](#)

[Purchase Validation](#)

Onsite Training Services

Initiator Name: Cortney Yazzie

Approved by /s/Mack McDonald

San Juan Spanish Valley Special Service District Board Vacancy Letter of Interest

December 04, 2025

My name is Beachem Bosh, I am a long-time resident, a user of the water and sewer services and am registered to vote in San Juan County.

I am looking for the opportunity to volunteer on the San Juan Spanish Valley Special Service District Board.

Your consideration is greatly appreciated.

Thank you,

Beachem Bosh

Beachem Bosh
33 West Coronado
Moab UT 84532
435-260-0934

12/04/2025

Date

Billy Howell
P.O. Box 310367
Mexican Hat, UT 84531
505-320-4884

December 1, 2025

The Honorable Commissioners of San Juan County
117 South Main Street
P.O. Box 9 Monticello, UT 84535

Dear Members of the San Juan County Commission,

I am writing to formally apply for the position of Chairman of the Board for the Mexican Hat Special Service District (MHSSD) that has been recently vacated.

I have been a full-time resident and business owner in Mexican Hat, Utah since 2004. I've been actively involved in maintaining the water and sewer systems and am familiar with the issues we face.

I believe I can serve the district effectively while being fair and open minded to any and all future decisions that may come before us.

Thank you for your consideration.

Sincerely,



Billy Howell



Vargas, Rosa <rvargas@sanjuancountyut.gov>

Item 4.

Fwd: ESSD Board Application

1 message

McDonald, Mack <mmcDonald@sanjuancountyut.gov>
To: Rosa Vargas <rvargas@sanjuancountyut.gov>

Tue, Dec 23, 2025 at 2:25 PM

Municode/January

Sincerely,

Mack McDonald
Chief Administrative Officer



P.O. Box 9
117 South Main Street #221
Monticello, Utah 84535

Office: (435) 587-3225
Cell: (435) 459-1054
mmcDonald@sanjuancountyut.gov

CONFIDENTIALITY NOTICE: "This transmission (including any attachments) may contain confidential information, privileged material (including material protected by the attorney-client or other applicable privilege), or constitute non-public information. Any use of this information by anyone other than the intended recipient is prohibited. If you have received this transmission in error, please immediately reply to the sender and delete this information from your system. Use, dissemination, distribution, or reproduction of this transmission by unintended recipients is not authorized and may be unlawful."

----- Forwarded message -----

From: **Will King** <willking3812@gmail.com>
Date: Wed, Dec 17, 2025 at 7:32 PM
Subject: ESSD Board Application
To: mmcDonald@sanjuancountyut.gov <mmcDonald@sanjuancountyut.gov>

Mack McDonald

Chief Administrative Officer

San Juan County

P.O. Box 9

Monticello, Utah 84535

December 17, 2025

Item 4.

Dear Mack,

I am writing to request that I be considered to serve on the Eastland Special Service District Board. I have recently become a resident of Eastland as of November 2025 and receive services from the ESSD. I feel I have skills that could help the Board and community accomplish their goals of culinary water and recreation. I have a bachelor of science in business administration, I have worked on Department of Energy reclamation sites in Monticello, Moab, and Uravan, Colorado.

I was born and raised in Monticello and left the first time after graduating Monticello High School in 1988. As a returning new resident to the area, I am working on obtaining an Utah driver's license. This is a bit of process because I want to keep my commercial drivers license which includes a hazardous materials endorsement.

Upon obtaining my Utah drivers license, I will be submitting my voter registration.

I have returned to the area to be close to my family an older brother and sister who were also born and raised here in Monticello. I get along well with people well and believe that every problem has a solution. I hope you will consider my application. If you need any other information please let me know. Thank you.

Sincerely,

William King

HC 63 Box 79A

Monticello, Utah 84535

775-931-3721 Cell

age 55 years

August 8, 2025

To Whom it may Concern,

My name is Lloyd Wilson , and I am interested in holding a seat on the San Juan County Transportation Board. I am a resident of San Juan County and have lived in Moab my entire life. I own a construction company and have 20 years' experience in all types of construction, general building, plumbing, electrical, excavation and HVAC.

I have served on the San Juan Spanish Valley Special Service District Board for several years, I am the manager and Chairman of the board. I also hold a seat on San Juan County Planning & Zoning and I am a volunteer for the Moab Fire Department.

The opportunity to serve the community by volunteering my time on this board would be greatly appreciated.

Respectfully,

Lloyd Wilson

Lloyd Wilson
Spanish Valley, San Juan County



COMMISSION STAFF REPORT

MEETING DATE: January 6, 2026

SUBMITTED BY: Tammy Gallegos, San Juan County Aging Director

TITLE: Consideration and Approval of the 2026 Community Service Block Grant Contract

RECOMMENDATION: Approval

SUMMARY

This is a contract to provide meal services for clients that live in San Juan County that are under 60, have access and functional needs as well as low income.

HISTORY/PAST ACTION

Renewal of Contract

FISCAL IMPACT

18,395 Grant Funds-No match



AGREEMENT FOR SERVICES

UNDER THE COMMUNITY SERVICES BLOCK GRANT PROGRAM

THIS CONTRACT is for the period of October 1, 2025, through March 31, 2027, by and between the parties Southeastern Utah Association of Local Governments, hereinafter "SEUALG" and San Juan County, hereinafter "County" or "the County."

WITNESSETH

SEUALG does hereby enter into a contract agreement with County to implement within County the Community Service Block Grant Program, hereinafter "CSBG". This agreement is authorized under provision of the Omnibus Budget Reconciliation Act of 1981, Title 17, Chapter 2, Sections 671 through 683, entitled Community Services Block Grant Act, hereinafter "Act" or

"The Act." This contract authorizes County to provide services, hereinafter "SERVICES," as defined in the SEUALG annual CSBG plan.

It is the intent of the parties to this contract to follow the express and implied intent of Congress, as expressed in the Act and applicable Federal regulations pursuant thereto, in performance of this Contract. It is further the intent of the parties that this contract is subject to all Federal and State laws relevant to the services provided. Further, the parties agree to abide by the requirements of the CSBG State plan.

NOW THEREFORE, by virtue of the authority recited and the mutual promises contained herein, the parties agree as follows:

1. DESCRIPTION OF SERVICES, METHODS OF PROVISION, AND EVALUATION CRITERION:

County agrees to provide the SERVICES described in Attachment A by the methods described therein and to submit to the evaluation procedure also set down therein. Changes in these services require an amendment to this contract.

2. COMPLIANCE:

COUNTY will abide by all regulations and guidelines issued by the Federal government or State of Utah that may be pertinent to the management and administration of this Contract. COUNTY will comply with all Federal and State laws, standards, and directives to which reference is made herein.

3. **RESTRICTION OF POLITICAL ACTIVITIES:**

COUNTY agrees to restrict political activities as described in Chapter 15, Title 5, Sec. 1502(a) USC. County further agrees to not provide voters and prospective voters with transportation to the polls or provide similar assistance in connection with an election or any voter registration activity.

4. **LIABILITY OF COUNTY:**

COUNTY, who shall act as an independent contractor, shall be solely responsible for all damages to persons or property that may occur as a result of negligence or fault of the COUNTY in connection with the performance of SERVICES under this contract. COUNTY will hold harmless and indemnify SEUALG from any negligent or intentional acts or omissions of its employees or agents performing this contract, which are not barred by the Governmental Immunity Act, UCA Sec 63-30-1, et. Seq., 1953, as amended.

5. **INSURANCE:**

COUNTY shall secure and maintain such insurance as will protect itself and SEUALG from claims, which may arise from operations under this Contract.

6. **EMPLOYMENT AND EQUAL OPPORTUNITY:**

COUNTY agrees to comply with the provisions of the Utah Anti-Discrimination Act of 1965 relating to unfair employment practices; with 45 CFR part 70.4 relating to equal employment opportunity' with the provisions of Title VI of the Civil Rights Act of 1964 (42 USC s2000e), which prohibits discrimination against any employee or applicant for employment or any application for or recipient of services, on the basis of race, religion, color or national origin; and further agrees to abide by Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; with (45 CFR part 90) which prohibits discrimination on the basis of handicap; and title I of the Americans with Disability Act of 1990 (42 USC 12101), which prohibits employment discrimination on the basis of disability. COUNTY agrees to abide by Utah Executive Order, dated June 30, 1989, which prohibits sexual harassment in the work place.

7. **ADMINISTRATIVE, REPORTING AND SERVICE DOCUMENTATION REQUIREMENTS:**

a. COUNTY agrees that procedures for eligibility determination, reimbursements and reporting shall be done in accordance with the Utah State CSBG Standard Operating Procedures Manual and as required by SEUALG.

b. COUNTY will maintain separate records necessary for the proper documentation of program operation, including records regarding applications, determination of eligibility (when applicable), services provided, administrative costs (if any), and statistical, fiscal, and other records as necessary for reporting and accountability required by SEUALG. COUNTY shall retain such records for a period of five (6) years following

termination of this contract or, if an audit is in progress at the expiration of five (6) years, then records must be retained until the audit is completed and a satisfactory resolution of all audit issues has been made.

c. COUNTY will maintain files for each client served in accordance with the State CSBG Standard Operating Procedures Manual and as may otherwise be required by SEUALG. Said client files shall contain verification of at least the following:

- i. Signed and dated eligibility forms and client profile sheets when applicable.
- ii. Documentation that activities were provided as described in Attachment A; and/or
- iii. History and description of services provided on behalf of low-income population in COUNTY as detailed in Attachment A.

8. **CONFIDENTIALITY:**

The parties hereto agree that all information regarding applicants for or recipients of SERVICES under this contract shall be confidential. Publication of any information that would identify an individual recipient of an applicant is prohibited, except upon written consent of the recipient, the applicant, or the responsible parent or guardian, except where connected with the administration of this contract and the responsibilities of SEUALG or County. To protect the individual's confidentiality, any reports furnished under this Contract shall refer to SERVICE consumers solely by unique identification number or by any method, which can be tracked by the agency to determine service or services provided. Nothing in this section is intended to prohibit or inhibit audits or evaluations by SEUALG, the State of Utah, or authorized Federal agencies carried out in accordance with established procedures.

9. **ACCESS TO RECORDS TO AUDIT, MONITOR, AND EVALUATE:**

a. SEUALG, the State of Utah, or an authorized Federal agency will have the right to audit, monitor, evaluate, and inspect all aspects of the SERVICES under this contract to include an annual on-site monitoring of the COUNTY by SEUALG and at such times deemed necessary to determine compliance with the provisions of this Agreement. Such monitoring may include analysis of each eligible consumer of service under this contract. This Agreement, the ACT and its regulations, the State CSGB Standard Operating Procedures Manual and the CSBG State Plan, shall establish criteria for the monitoring.

b. Upon twenty (20) days' notice, COUNTY shall submit to SEUALG all requested reports, which document program and fiscal compliance.

10. **BASIS OF COST:**

SEUALG will determine reimbursement rates for SERVICES under this contract in consultation with COUNTY. Reimbursement to COUNTY by SEUALG shall be on a unit cost basis as set forth in Attachment B. In no case will reimbursement to COUNTY exceed the total amount

provided under this contract. COUNTY will maintain records necessary for justification and verification of unit costs.

11. **REIMBURSEMENT:**

- a. COUNTY will provide SEUALG with itemized claim for reimbursement that details the services being reimbursed
- b. COUNTY will not bill more than the equivalent of 1/3rd of the total contract amount OR 1/3rd of the amount of funding that has been released or made available by federal or state funding agencies, which ever amount is smaller. SEUALG will provide funding updates to COUNTY as soon as they are received.
- c. COUNTY understands that if the federal or state funding is reduced during the contract period, the total amount that the county will be reimbursed will be reduced by a proportional amount.
- d. County will refund to SEUALG all reimbursements determined by SEUALG through monitoring or audit to be non-allowable.
- e. SEUALG will reimburse COUNTY no more than \$18,395.00, which is the maximum reimbursement allowable under this contract.
- f. SEUALG may at its discretion withhold reimbursement until it is satisfied that the terms of the contract are being met.

12. **TERMINATION OR SUSPENSION:**

If COUNTY should fail to perform its obligation under this contract or shall fail to comply with any of the terms, conditions, or provisions thereof, SEUALG may, at its sole discretion, suspend the contract by giving written notice to County by registered mail, return receipt requested, effective upon receipt, specifying the reason or reasons, therefore. It is further understood and agreed that COUNTY shall receive compensation as herein provided for all work satisfactorily completed prior to the effective date of the suspension. In the event of termination, all unexpended or unearned advance grant funds and property, either personal or real, held by either party which belong to the other party to this contract, shall be returned to the property owner within sixty (60) days of the notice of termination. Disputed items will be submitted to judicial proceeding for final disposition, each party to bear their own expenses.

13. **ASSIGNABILITY:**

COUNTY agrees that it shall not subcontract, assign, or transfer any rights or duties under this contract to any other party or agency without the prior written approval of SEUALG.

14. DURATION OF AGREEMENT:

It is understood and agreed by the parties hereto that the term of this agreement shall be for a period of one year from October 1, 2025, through and including March 31, 2027

15. INTEGRATION:

The parties hereto agree that this instrument embodies the whole agreement between the parties. This contract includes two (2) attachments. Attachment A is the CSBG Work Program and budget for COUNTY

IN WITNESS WHERE OF, the parties have executed this Agreement the day and year first above written.

_____Date_____

Chairman

San Juan County Commission

_____Date_____

Executive Director

Southeastern Utah Association of Local Governments

ATTACHMENT A - SCOPE OF WORK

San Juan County was awarded total of \$18,395 CSBG funding to provide in-home and congregate meals to citizens who are low-income, disabled, and/or elderly in San Juan County

The total \$18,395 will be allocated as follows:

- \$18,395 = in-home and congregate meals.

Outputs:

Based on the per meal cost calculations below, between 8 and 11 qualified clients will be provided a combined total of 1741 ($\$18,395/\$10.56 = 1741$) nutritious, hot meals at least 3 times per week. Depending on the individual client's need, these meals will either be delivered to the clients' homes or available in a congregate setting.

Average Cost Per Meal = \$10.56*

Meals	HDM	Cong	Total
Monticello			
Blanding			
Bluff			
La Sal			
Total			
Congregate Meal Cost			\$ 10.87*

*The cost per meal calculations are based on the expense report submitted annually to the Utah State Department of Health and Human Services, Aging and Adult Service Department. These costs include the costs of transporting meals to outlying/remote areas in the county

The SEUALG will consult with the county to identify clients who are eligible for services through this CSBG supplemental nutrition program. The county will provide the prepared meals through their aging

services program and deliver the meals to the selected clients. The meals will conform to the same dietary standards for all meals prepared by the county's senior centers.

Outcomes:

Between 8 and 11 low-income, disabled and/or elderly citizens will receive a total of 1,741 nutritious hot meals during the year. This program will provide regular supplemental feeding which will help alleviate hunger, improve nutrition and overall wellbeing for some of the county's most vulnerable residents.



Clerk/Auditor Item 7.

Lyman W. Duncan
lduncan@sanjuancountyut.gov

Renewal Form for Retail Alcohol License

To The Board of County Commissioners, San Juan County, Monticello, Utah

Business Name Sunrise Trading LLC Owner Lisa Howe

Address 3999 W Hwy 162 City Montezuma Creek State UT

Type of License applied for Off Premise Beer Driver's License UT 013602798

Off Premise Beer retailer - OP Class A - \$250 -

Bar Establishment - CL Class B - \$400

On-Premises Beer - BE Class C - \$400

Restaurant Beer only - RB Class D - \$250

Restaurant Limited - RL Class D - \$250

Restaurant/Banquet - RE Class D - \$250

Single (Day) Event Activity - Class A - \$100

Hereby applies for a license renewal to vend light beer at retail for and behalf of Sunrise Trading LLC

Whose {partners and officers} are:

Lisa Howe, Quinn Howe

And who have complied with the statutory requirements and possess the qualifications specified in the Title 32B – Alcoholic Beverage Control Act Liquor Control Act:

State Retail Alcohol License: Y/N Y State License #: OP-1371

Proximity requirements met: Y/N Y Manager/Employee Training: Y/N Y

Surety Bond (\$2,500): Y/N Y Floor Plan (copy) Y/N Y

& Public Liability insurance: Y/N Leased Buildings Amounts carried: _____

County Business license: Y/N # _____



Clerk/Auditor
Lyman W. Duncan
lduncan@sanjuancountyut.gov

Item 7.

Renewal Form for Retail Beer License

and all ordinances of San Juan County and request license to be issued for the following premises at 3999 W Hwy 162, Montezuma Creek, in Utah, for a term of 12 months, commencing the 1st day of January 2025, and ending the 31 day of December 2025.

It is expressly understood and agreed that the San Juan County Commission may, with or without hearing, refuse to grant the license herein applied for, or if allowed will be granted and accepted by licensee on condition that it may be revoked at the will and pleasure of the San Juan County Commission and no cause therefore need when in their opinion such action is necessary for the protection of the public health, peace or morals, or for violation of law or ordinances relating to beer or the Licensee's conduct of licensed premises.

Dated this 12 day of Dec, 2025.

Signature of
Applicant By Lisa Hove Mh

Approved Y/N by County commission Chair: _____

County Clerk _____

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Larry Kasten of Sioux Falls, State of South Dakota, its regularly elected Vice President, as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One BEER VENDOR RETAIL OUTLET COUNTY OF SAN JUAN
 bond with bond number 66466124
 for SUNRISE TRADING LLC
 as Principal in the penalty amount not to exceed: \$2,500.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 24th day of November, 2025.

ATTEST



L. Bauder, Assistant Secretary

WESTERN SURETY COMPANY



Larry Kasten, Vice President

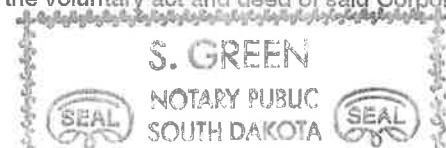
STATE OF SOUTH DAKOTA
 COUNTY OF MINNEHAHA

}
 ss



On this 24th day of November, 2025, before me, a Notary Public, personally appeared Larry Kasten and L. Bauder

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.





Notary Public

My Commission Expires February 12, 2027

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.
 Form F9701

	Utah Department of Alcoholic Beverage Control Division of Licensing and Compliance Service type: 'Off Premise Owner/Manager'
Card Number	: 18073
Full Name	: Lisa Howe
Cert Date	: 02/08/2019
Trainer	: Stephne Hanson

*This does not guarantee certification, check www.dsamh.utah.gov for current standing.

	Utah Department of Alcoholic Beverage Control Division of Licensing and Compliance Service type: 'Off Premise Owner/Manager'
Card Number	: 77191
Full Name	: Quinn Howe
Cert Date	: 02/08/2019
Trainer	: Stephne Hanson

*This does not guarantee certification, check www.dsamh.utah.gov for current standing.

State Of Utah
Department Of Alcoholic Beverage Services
Off-Premise Beer Retailer



License Number
OP-1371

Expiration Date: February 28, 2026

This license entitles: SUNRISE TRADING

THIS LICENSE MUST BE RENEWED BY

January 31, 2026

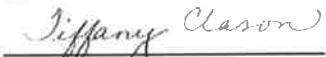
License holder: SUNRISE TRADING LLC

Location: 3999 W HWY 162
MONTEZUMA CREEK, UT 84534

**NON
TRANSFERABLE**

**TO OPERATE AS AN OFF PREMISE BEER RETAILER ALLOWING FOR THE STORAGE AND SALE OF ALCOHOLIC BEVERAGES
PURSUANT TO UTAH CODE 32B-7.**

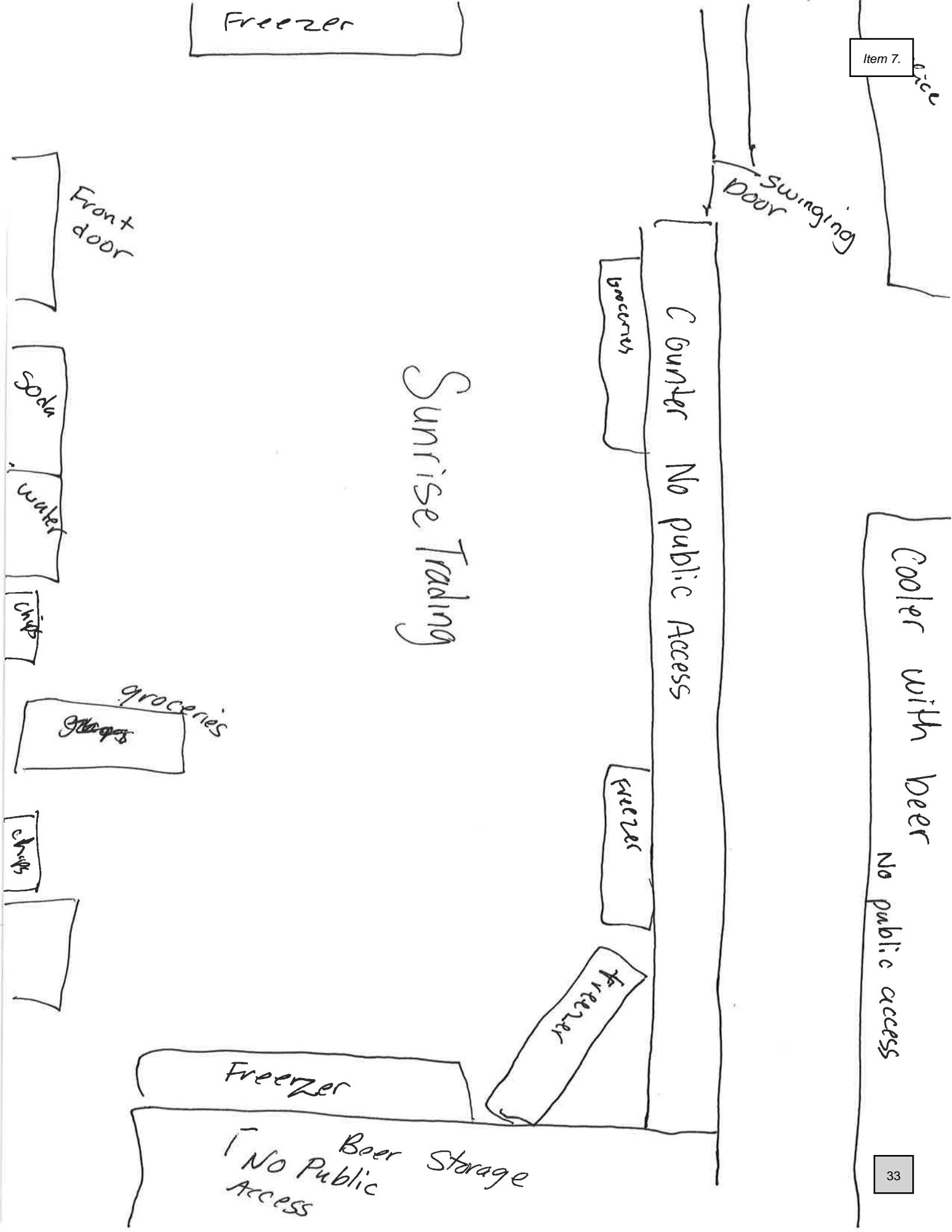
Issued on **March 1, 2025** by the
Utah Alcoholic Beverage Services Commission



Tiffany Clason, Executive Director

This license must be displayed continuously in a prominent place for public view in the licensed premises and may be cancelled for violation of its terms or the provisions of the Utah Alcoholic Beverage Control Act.

This license may not be transferred to any other person, business entity or any other location.





Clerk/Auditor
Lyman W. Duncan
lduncan@sanjuancountyut.gov

Item 8.

Renewal Form for Retail Alcohol License

To The Board of County Commissioners, San Juan County, Monticello, Utah

Business Name Shirt Tail C Store Owner Quinn Howe

Address 550 E Santa Fe Heights City Blanding State UT

Type of License applied for OP Class A Driver's License ut 005278349

Off Premise Beer retailer - OP Class A - \$250

Bar Establishment - CL Class B - \$400

On-Premises Beer - BE Class C - \$400

Restaurant Beer only - RB Class D - \$250

Restaurant Limited - RL Class D - \$250

Restaurant/Banquet - RE Class D - \$250

Single (Day) Event Activity - Class A - \$100

Hereby applies for a license renewal to vend light beer at retail for and behalf of Shirt Tail C Store

Whose {partners and officers} are:

Quinn Howe, Lisa Howe

And who have complied with the statutory requirements and possess the qualifications specified in the Title 32B – Alcoholic Beverage Control Act Liquor Control Act:

State Retail Alcohol License: Y/N y State License #: OP 656

Proximity requirements met: Y/N y Manager/Employee Training: Y/N y

Surety Bond (\$2,500): Y/N y Floor Plan (copy) Y/N y

& Public Liability insurance: Y/N y Amounts carried: 1000,000

County Business license: Y/N #



Clerk/Auditor
Lyman W. Duncan
lduncan@sanjuancountyut.gov

Item 8.

Renewal Form for Retail Beer License

and all ordinances of San Juan County and request license to be issued for the following premises at Hwy 191 Junction 95, Blanding, in Utah, for a term of 12 months, commencing the 1st day of January 2025, and ending the 31 day of December 2025.

It is expressly understood and agreed that the San Juan County Commission may, with or without hearing, refuse to grant the license herein applied for, or if allowed will be granted and accepted by licensee on condition that it may be revoked at the will and pleasure of the San Juan County Commission and no cause therefore need when in their opinion such action is necessary for the protection of the public health, peace or morals, or for violation of law or ordinances relating to beer or the Licensee's conduct of licensed premises.

Dated this 12 day of Dec, 2025.

Signature of

Applicant

Approved Y/N by County commission Chair: _____

County Clerk _____

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Larry Kasten of Sioux Falls,
 State of South Dakota, its regularly elected Vice President,
 as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One BEER VENDOR/RETAIL OUTLET COUNTY OF SAN JUAN

bond with bond number 43340766

for SHIRTTAIL C-STORE, LLC

as Principal in the penalty amount not to exceed: \$2,500.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 24th day of November, 2025.

ATTEST



L. Bauder, Assistant Secretary

WESTERN SURETY COMPANY



Larry Kasten, Vice President

STATE OF SOUTH DAKOTA

}
ss

COUNTY OF MINNEHAHA



On this 24th day of November, 2025, before me, a Notary Public, personally appeared Larry Kasten and L. Bauder

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.

S. GREEN

NOTARY PUBLIC
SOUTH DAKOTA



Notary Public

My Commission Expires February 12, 2027

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.

Form F9701

	Utah Department of Alcoholic Beverage Control Division of Licensing and Compliance Service type: 'Off Premise Owner/Manager'
Card Number	: 18073
Full Name	: Lisa Howe
Cert Date	: 02/08/2019
Trainer	: Stephne Hanson

*This does not guarantee certification, check www.dsamh.utah.gov for current standing.

	Utah Department of Alcoholic Beverage Control Division of Licensing and Compliance Service type: 'Off Premise Owner/Manager'
Card Number	: 77191
Full Name	: Quinn Howe
Cert Date	: 02/08/2019
Trainer	: Stephne Hanson

*This does not guarantee certification, check www.dsamh.utah.gov for current standing.

State Of Utah
Department Of Alcoholic Beverage Services
Off-Premise Beer Retailer



License Number
OP-656

Expiration Date: February 28, 2026

This license entitles: SHIRT TAIL C STORE

THIS LICENSE MUST BE RENEWED BY

January 31, 2026

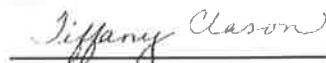
License holder: SHIRT TAIL C STORE LLC

Location: HWY 191 SOUTH JUNCTION 95
BLANDING, UT 84511

NON
TRANSFERABLE

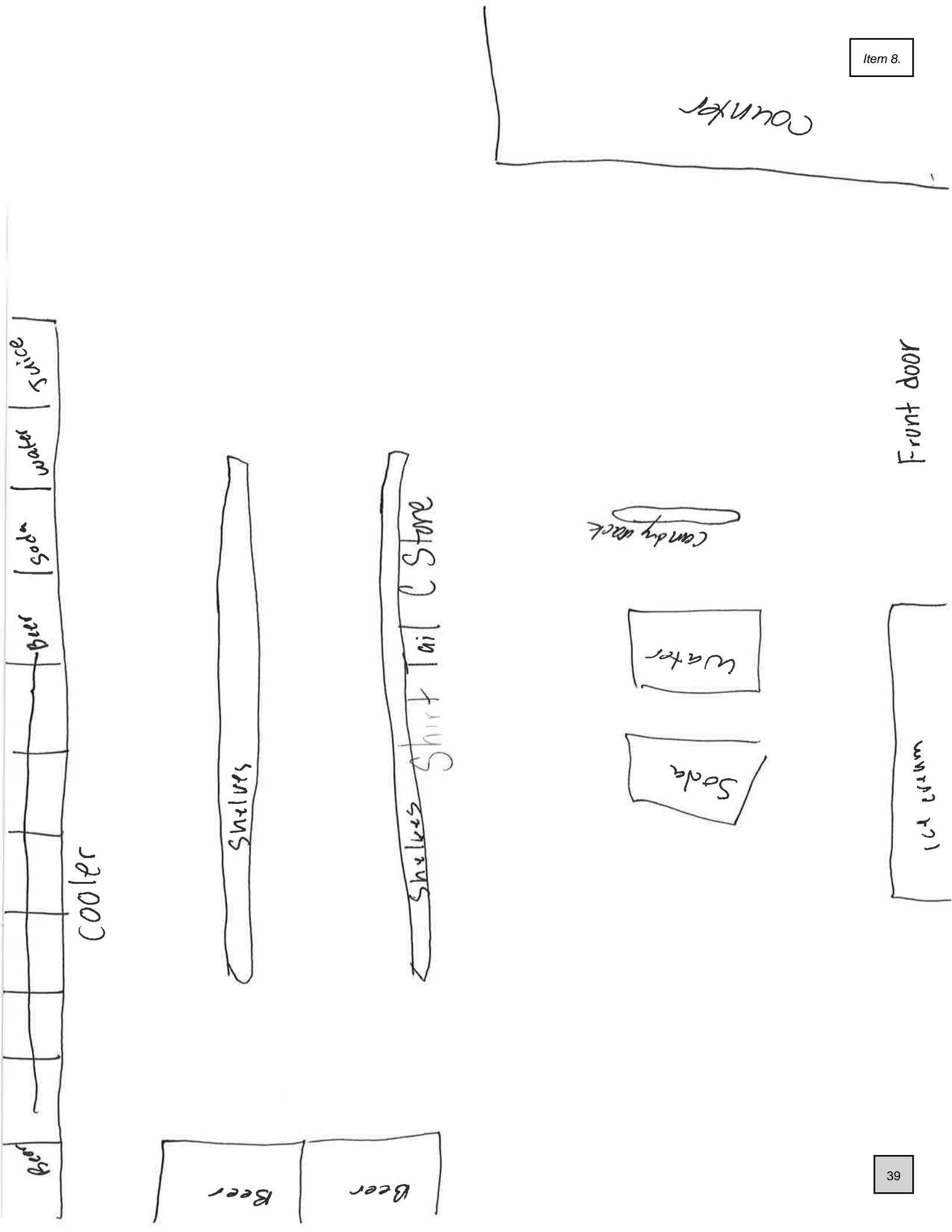
TO OPERATE AS AN OFF PREMISE BEER RETAILER ALLOWING FOR THE STORAGE AND SALE OF ALCOHOLIC BEVERAGES
PURSUANT TO UTAH CODE 32B-7.

Issued on **March 1, 2025** by the
Utah Alcoholic Beverage Services Commission


Tiffany Clason, Executive Director

This license must be displayed continuously in a prominent place for public view in the licensed premises and may be cancelled for violation of its terms or the provisions of the Utah Alcoholic Beverage Control Act.

This license may not be transferred to any other person, business entity or any other location.





Item 9.

Clerk/Auditor
Lyman W. Duncan
lduncan@sanjuancounty.org

Renewal Form for Retail Beer License

To The Board of County Commissioners, San Juan County, Monticello, Utah

Name Aramark Sports and Entertainment Services, LLC Business Name Halls Crossing Marina

Address P.O. Box 5101 Hwy 276 City Lake Powell State UT

Type of License Off Premise Beer Retailer - OP Class A Driver's License

Hereby applies for a license renewal to vend light beer at retail for and behalf of Aramark Sports and Entertainment Services, LLC

Whose {partners and officers} are:

Alison Birdwell

Robert Deitz

Kerri Howard

And who have complied with the statutory requirements and possess the qualifications specified in the Title 32B - Alcoholic Beverage Control Act Fee:

State Retail Alcohol License: Y/N Y State License #: OP01420

Proximity requirements met: Y/N Y Surety Bond: Y/N: Y

or Public Liability insurance: Y/N Y Amounts carried:

Manager/Employee Training: Y/N Y

County Business license: Y/N # County Alcohol Fee: .

Off Premise Beer retailer	- OP	\$250
Bar Establishment	- CL	\$400
On-Premise Beer	- BE	\$400
Restaurant Beer only	- RB	\$250
Restaurant Limited	- RL	\$250
Restaurant	- RE	\$250



Item 9.

Clerk/Auditor
Lyman W. Duncan
lduncan@sanjuancounty.org

Renewal Form for Retail Beer License

And all ordinances of San Juan County and request license to be issued for the following particular premises at P.O. Box 5101 Hwy 276, Lake Powell,
in Utah, for a term of 12 months, commencing the 1st day of January, 2025, and ending the 31 day of December 2025.

It is expressly understood and agreed that the San Juan County Commission may, with or without hearing, refuse to grant the license herein applied for, or if allowed will be granted and accepted by licensee on condition that it may be revoked at the will and pleasure of the San Juan County Commission and no cause therefore need when in their opinion such action is necessary for the protection of the public health, peace or morals, or for violation of law or ordinances relating to beer or the Licensee's conduct of licensed premises.

Dated this 17 day of December, 2025.

Signature of Applicant

County commission Chair: Y/N Signature

County Clerk



Item 9.

317 E. Carson Street
Suite 333
Pittsburgh, PA 15219

Patricia Kincade
Direct Dial: 412-745-4021
E-Mail Address: pkincade@flaherty-ohara.com
Account No. 80202.00679

December 22, 2025

Via: Federal Express

San Juan County
117 South Main Street
Monticello, UT 84535

**RE: Halls Marina Services
Aramark Sports and Entertainment Services, LLC
PO Box 5101, Highway 276
Lake Powell, UT 84533
Annual (12 months) County Alcohol Licenses**

Dear Sir or Madam:

Enclosed please find the license renewals for the above referenced location, along with two checks, each in the amount of \$250.00 made payable to "San Juan County" for the fees as stated on the forms.

Thanks very much and please feel free to contact me if you have any questions or require anything further.

Sincerely,

A handwritten signature in cursive ink that reads "Pat K".

Patricia Kincade, assistant to
KAITLYND KRUGER, ESQUIRE

Enclosures

{F2180962.1}





Item 10.

Clerk/Auditor
Lyman W. Duncan
lduncan@sanjuancounty.org

Renewal Form for Retail Beer License

To The Board of County Commissioners, San Juan County, Monticello, Utah

Name Aramark Sports and Entertainment Services, LLC Business Name Halls Crossing Store

Address P.O. Box 5101 Hwy 276 City Lake Powell State UT

Type of License Off Premise Beer Retailer - OP Class A Driver's License

Hereby applies for a license renewal to vend light beer at retail for and behalf of Aramark Sports and Entertainment Services, LLC

Whose (partners and officers) are:

Alison Birdwell

Robert Deitz

Kerri Howard

And who have complied with the statutory requirements and possess the qualifications specified in the Title 32B - Alcoholic Beverage Control Act Fee:

State Retail Alcohol License: Y/N Y State License #: OP01420

Proximity requirements met: Y/N Y Surety Bond: Y/N: Y

or Public Liability insurance: Y/N Y Amounts carried: _____

Manager/Employee Training: Y/N Y

County Business license: Y/N # County Alcohol Fee: _____

Off Premise Beer retailer	- OP	\$250
Bar Establishment	- CL	\$400
On-Premise Beer	- BE	\$400
Restaurant Beer only	- RB	\$250
Restaurant Limited	- RL	\$250
Restaurant	- RE	\$250



Item 10.

Clerk/Auditor
Lyman W. Duncan
lduncan@sanjuancounty.org

Renewal Form for Retail Beer License

And all ordinances of San Juan County and request license to be issued for the following particular premises at P.O. Box 5101 Hwy 276, Lake Powell,
in Utah, for a term of 12 months, commencing the 1st day of January, 2025, and ending the 31 day of December 2025.

It is expressly understood and agreed that the San Juan County Commission may, with or without hearing, refuse to grant the license herein applied for, or if allowed will be granted and accepted by licensee on condition that it may be revoked at the will and pleasure of the San Juan County Commission and no cause therefore need when in their opinion such action is necessary for the protection of the public health, peace or morals, or for violation of law or ordinances relating to beer or the Licensee's conduct of licensed premises.

Dated this 17 day of December, 2025.

Signature of Applicant _____

County commission Chair: Y/N _____ Signature _____

County Clerk _____



COMMISSION STAFF REPORT

MEETING DATE: January 6, 2026

ITEM TITLE, PRESENTER: Consideration and Approval of a Crack Seal Machine Purchase by TJ Adair, Road Superintendent

RECOMMENDATION: Approval of Purchase

SUMMARY

This is a replacement purchase, The old crack sealer pot failed. We have chosen this unit, due to the larger capacity of the tank.

The purchase of this unit will allow our crew to help protect our paved roads and reduce damage to them. This unit will be used where ever it is needed throughout the County.

HISTORY/PAST ACTION

N/A

FISCAL IMPACT

\$86,450.00 in 2025 Budget



3685 W. 500 S. SLC, UT 84104 • 801-433-4339

ADDRESS

San Juan County
PO Box 188
Monticello, UT 84535

SHIP TO

San Juan County
PO Box 188
Monticello, UT 84535

Estimate 1267

DATE 12/02/2025

EXPIRATION DATE 01/02/2026

SALES REP

Chris Robb

DESCRIPTION	QTY	RATE	AMOUNT
Marathon KERA270BRE-EP, 270 Gallon Crack Seal Machine	1	86,450.00	86,450.00
-23hp Liquid cooled, 3 cylinder, Kohler diesel engine with engine cover			
-Single 340,000 BTU diesel burner with green strobe burner indicator light			
-25 ft. Electrically heated hose and aluminum anti-fatigue wand with 4" swivel sealing shoe			
-2" oil-jacketed gravity pour valve located at rear of unit			
-(2) 7,000 lb axles with 235/85/R16 tires, electric brakes on both axles and breakaway kit			
 Please remit payment to: 650 S. Delong Street, Salt Lake City, UT 84104			
		SUBTOTAL	86,450.00
		TAX	0.00
		TOTAL	\$86,450.00

Accepted By

Accepted Date

Please remit payment to: 650 South Delong St. Salt Lake City, UT 84104

HOLLAND EQUIPMENT CO.



2870 WEST 2100 SOUTH - SLC, UT 84119
PHONE: (801) 972-1601 - FAX: (801) 972-6730

Item 12.

Estimate

Date	Estimate #
12/2/2025	083404JE

Name / Address
SAN JUAN COUNTY ROAD DEPT. PO BOX 188 MONTICELLO UTAH 84535
Description
<p>CIMLINE 230 GALLON CRACK SEALER TRAILER APPLICATOR , DIESEL, HEATED HOSE, 2022 M-SERIES UPDATE COMES WITH THE FOLLOWING - ENGINE COVER M-SERIES WITH PUMP - LED FLASHING ARROW BOARD, M1 / M2 - SPARE PARTS KIT, ON BOARD MOUNTED M-SERIES - OPERATOR HORN COMMUNICATION FROM WAND ALL TEMPORARY TARIFF OF 3-1/2% ***ABOVE IS UNIT CURRENTLY IN STOCK WITH ABOVE OPTIONS INCLUDED*** M2 OPTIONS ON STATE CONTRACT MA4811 </p>

HOLLANDEQ.COM

Customer Signature



COMMISSION STAFF REPORT

January 6, 2026

MEETING DATE:

ITEM TITLE, PRESENTER: Consideration and Approval of the Utah State Historical Record Advisory Board Grant. Marty Shupe, Deputy Treasurer

RECOMMENDATION: Approving the contract and use of funds

SUMMARY

We have received a grant for the Utah State Historical Record Advisory Board (USHRAB). The grant amount of \$7,200 will be used to digitize historical real property tax records. I will explain requirements, dates and benefits of the project.

HISTORY/PAST ACTION

N/A

FISCAL IMPACT

The county will need to pay invoices associated with the project and then will be reimbursed by the state after completion.



November 14, 2025

San Juan County
117 South Main St. PO Box 817
Monticello, UT 84535

Dear Marty Shupe:

I am pleased to award a Utah State Historical Records Advisory Board (USHRAB) grant to the Utah Heritage Foundation in the amount of \$7,200.00 for your project "Organizational Historical Records Inventory and Rehousing Project." We look forward to partnering with you in preserving Utah's history.

While discussing your project, the Board decided that they want you to include an explanation in your interim report for how the metadata will be created for the digital objects and how your staff will be able to search that metadata to find specific records. If you would like more clarification on this point, please reach out to the Executive Secretary.

In order to implement the grant, we must prepare a contract between your institution and the USHRAB. USHRAB Archival Project Grant awards are contingent on the receipt of State Board Programming Grant funds awarded to USHRAB by National Historical Publications and Records Commission (NHPRC). USHRAB normally receives a notice of grant award in early December. However, the recent federal government shutdown will likely delay this notification. USHRAB cannot prepare a contract until we receive confirmation that we will be able to honor the award with federal grant funds.

Please note that this is a reimbursement award and receipt of grant funds is contingent upon successful completion of the steps that will be outlined in the contract. Additionally, we will be requiring you to attend a virtual information session prior to the work period which will cover administrative processes and requirements, including the contract, reports, and publicity.

Please confirm with USHRAB Executive Secretary Gen Miller that you accept this funding award. Once we have confirmed that you will accept the award, Gen will work with you to set up the contract and schedule the virtual information session. If you have any questions in the

Hi Marty,

I'm OK guaranteeing the price (for the outlined services) through February 2026.

- scan up to 85 microfilm rolls (100', simplex)
- scan at 300dpi
- create bitonal (black/white) multi-page PDF files per roll
- create grayscale single-page PDF files per image, in roll-level folders
- name the files and folders by information on the roll label
- apply OCR to the images
- export images to encrypted USB
- return shipping included
- Project complete 2-4 weeks from receipt of material and Milestone 1 testing approval

Total for the above is \$5,750 for up to 85 rolls. For any rolls over 85 it'd be \$50/roll.

If we're selected to scan your film, I'll send you our work order agreement via DocuSign.

Will Whitney
wwhitney@bmiiimaging.com
BMI Imaging
Sacramento Facility
749 W. Stadium Lane
Sacramento, CA
95834
Phone: 408.220.0217
info@bmiiimaging.com



State of Utah

SPENCER J. COX
Governor

DEIDRE M. HENDERSON
Lieutenant Governor

**Department of Government Operations
Division of Archives and Records Service**

MARVIN DODGE
Executive Director

KENNETH WILLIAMS
Division Director

Performance Objectives: San Juan Historical Records Digitization Project.

The USHRAB will evaluate your project's performance in terms of the accomplishment of these objects. Failure to achieve the majority of the objectives will result in your institution being considered less competitive for future grants and/or may require monitoring or other conditions on future grant projects that do receive approval.

- 1) Submit complete reports in a timely manner.
- 2) Acknowledge the Utah State Historical Records Advisory Board (USHRAB) and the National Historical Publications and Records Commission (NPRC) in all print and electronic products which result from grant support. The USHRAB has compiled a Publicity Guide, which includes logos, to aid with this. You can access it [here](https://ushrab.org/publicity-guide/) (<https://ushrab.org/publicity-guide/>).
- 3) Use the services of BMI Images to digitize the records in the project, approximately 100 reels of 35 mm film.
- 4) Perform quality control of digital files.
- 5) Promote the availability of the digitized records to the public in the local newspaper, county website, and social media.
- 6) Make a presentation upon project completion at a county commissioner's meeting.

You are required to submit an interim report by June 15, 2026 and a final summary and evaluation report by October 31, 2026. In each report, you will need to provide information about accomplishments and setbacks experienced on the project, evidence of publicity associated with your project, and quantitative metrics such as number of cubic/linear feet of records processed and/or digital assets created. Reports will be completed within the USHRAB's Grant Management Portal at: <https://ut-archivesandrecords.force.com/portal>. Reports will be accessible within the Portal approximately one month prior to the due dates. Further instructions on completing and submitting reports will be provided to project directors by Utah State Archives.

You are also required to publicize both your grant award and your project. We strongly encourage you to share updates throughout the work period. Publicity can be in the form of traditional press releases, social media, newspaper articles, community presentations, or other applicable outreach tool. Please see the attached Publicity Guide for more information. As part of publicity for the USHRAB, your project may be highlighted by the State Archives and/or on the USHRAB website.

Attachment B: Scope of Work

SAN JUAN HISTORICAL RECORDS DIGITIZATION PROJECT

The grant funds and matching local contributions will be used to accomplish the work items detailed in the Budget and Work Description sections that follow. The Division of State Archives and Records Service must approve any changes to this Scope of Work.

PROPOSED BUDGET*

PROPOSED BUDGET*	
1. Administration	
Staff time	\$ 0
Other administrative costs (if applicable) (insert more lines as needed)	
Subtotal:	\$ 0
2. Materials and Expenses	
Archival Supplies	\$420
Storage costs	\$0
Digitization or other vendor costs	\$6500
Other materials and expenses (if applicable) (insert more lines as needed)	\$278
Subtotal:	\$7198.00
Total project costs:	\$7198.00

**Totals include grant amount and local match*

WORK DESCRIPTION

1. Administration (\$): total administrative costs

Administration expenses associated with the San Juan Historical Records Digitization Project.

Project Standards: Only expenses associated with the digitization, storage, and promotion of the records in this project are eligible. All expenditures must follow appropriate procurement standards in the Grant Budget Guidelines and be itemized on the reimbursement request forms provided by Utah State Archives.

2. Materials and Expenses (\$): total materials and expenses cost

Expenses associated with San Juan Historical Records Digitization Project.

Project Standards: Only expenses associated with the digitization, storage, and promotion of the records in this project are eligible. All expenditures must follow appropriate procurement standards in the Grant Budget Guidelines and be itemized on the reimbursement request forms provided by Utah State Archives.

REPORTS AND OUTCOMES

COMMISSION ASSIGNMENTS

2025

Commissioner Silvia Stubbs	Commissioner Jamie Harvey	Commissioner Lori Maughan
Navajo Revitalization Board	Navajo Revitalization Board	Association of Government
Liaison Between Navajo Tribe, Utah Navajo Commission, and the Utah Navajo Chapters	Liaison Between Navajo Tribe, Utah Navajo Commission, and the Utah Navajo Chapters	Aging Board
Local Homeless Coordinating Committee	San Juan County Public Health Board	Southeastern Utah Watershed Council
County Economic Development Board	San Juan Mental Health/Substance Abuse Board	SJ Transportation District
RAC	RAC	Weed and Rodent Control
Federal, State, Regional Affairs	Federal, State, Regional Affairs	UCIP Board Alternate
Seven County Infrastructure	San Juan Counseling	UAC Board Representative
Tourism Tax Advisory Board	County Criminal Justice Coordinating Council	Rodeo/Fair Board
Children's Justice Center Advisory Board		Jail Building Committee
Library Board		
UCIP Board Primary		
San Juan County Utah250 Community Committee		

Mack McDonald		
Local Homeless Coordinating Committee	Communications/ TV	Canyon Country Partnership
Southeastern Utah Watershed Council (Co-Chair)		

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COMMISSION ASSIGNMENTS

2026

Commissioner Silvia Stubbs	Commissioner Jamie Harvey	Commissioner Lori Maughan
Navajo Revitalization Board	Navajo Revitalization Board	Association of Government
Liaison Between Navajo Tribe, Utah Navajo Commission, and the Utah Navajo Chapters	Liaison Between Navajo Tribe, Utah Navajo Commission, and the Utah Navajo Chapters	Aging Board
Local Homeless Coordinating Committee	San Juan County Public Health Board	Southeastern Utah Watershed Council
County Economic Development Board	San Juan Mental Health/Substance Abuse Board	SJ Transportation District
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Seven County Infrastructure	San Juan Counseling	UAC Board Representative
Tourism Tax Advisory Board	County Criminal Justice Coordinating Council	Rodeo/Fair Board
Children's Justice Center Advisory Board		Jail Building Committee
Library Board		
UCIP Board Primary		
San Juan County Utah250 Community Committee		

Mack McDonald		
Local Homeless Coordinating Committee	Communications/ TV	Canyon Country Partnership
Southeastern Utah Watershed Council (Co-Chair)		

2026 Board Assignments

San Juan County Economic Development Board (CED)

This CED Board is organized exclusively to further economic development, workforce opportunities, business expansion and retention, and new business opportunities/services across San Juan County. The CED Board will liaise with the newly formed Rural County Grant Program ("RCGP"), created by Utah SB 0095 (Economic Development Amendments, 2020), which mandates that for each rural county to apply they must have an active CED Board in place. This is a non-voting member.

Navajo Revitalization Board

The NRF is controlled by a five-member board composed of a governor's designee, two members of the San Juan County Commission whose districts include portions of the Navajo Reservation, the chair of the Navajo Utah Commission or their designee and an annually changing rotation of a president of one of the seven chapters located in Utah or their designee. The Navajo Revitalization Fund was created to maximize the long-term benefit of oil and gas severance taxes derived from lands held in trust by the Federal Government for the Navajo Nation and its members living in Utah. It is intended to promote cooperation and coordination between the state, its political subdivisions and the tribe.

County Rodeo/Fair Board

Each year, our Rodeo and Fair Director plans and organizes the San Juan County Fair, Concerts, Festivals and Facilities, including the San Juan County Rodeo. This is coordinating those efforts including those of the Junior Livestock programs.

Children's Justice Center Advisory Board (CJC)

The CJC advises the center's staff and management on how to provide a safe environment for child abuse victims and coordinates services during investigation. The Children's Justice Center provide multidisciplinary, intergovernmental response to child abuse.

Jail Building Committee

Is responsible for assisting with the design of the expansion and remodel of the current public safety building.

San Juan County Public Health Board

Maintains and provides direction for the Health Department which includes and serves all incorporated and unincorporated areas to ensure the operations of the department meets the Minimum Performance Standards required for State and Federal Funding. Act as a liaison for the Commission as the Local Area Authority.

San Juan Counseling

Within legislative appropriations and county matching funds required by State Code, and under the direction of the division, each local substance abuse authority develops substance abuse prevention and treatment services plans; provide substance abuse services to residents of the county; and cooperates with efforts of the division to promote integrated programs that address an individual's substance abuse, mental health, and physical healthcare needs. Act as a liaison for the Commission as the Local Substance Abuse Authority

Tourism Tax Advisory Board (TTAB)

The purpose of the Tourism Tax Advisory Board is a board that advises the San Juan County legislative body on how to best use the revenue collected from the Transient Room Tax. Tourism Tax Advisory Board mission is to encourage tourism promotion to advance sustainable economic development. The board also has a Tourism Development Fund to assist projects, such as events, festivals and conferences. This is a non-voting member.

San Juan Transportation District

The purpose of the Transportation District is to establish and maintain a fund received from Oil & Gas Mineral rights in San Juan County. Transportation District Committee shall act in an advisory capacity to the San Juan County Commission. Information collected by the committee shall be under the control of the committee/commission.

Southeastern Utah Association of Local Governments Association (SUALG)

County representative with Southeastern Utah Association of Local Governments Board to plan and prepare with federal, state and local governments to strengthen the role of southeastern Utah local officials in the execution of state and federal programs at the regional level to implement economic development, strategize and educate low-income individuals and seniors, stabilize housing and educate individuals for economic stability.

Southeastern Utah Watershed Council

The purpose of this council is to encourage and facilitate discussion and collaboration on water-related issues and concerns among the stakeholders within the watershed. The Utah Watershed Council provides advice to the governor and legislature on water issues.

Utah Counties Indemnity Pool Board (UCIP) (This requires two Commissioners, one as the designee and an alternate)

The Utah Counties Indemnity Pool is a public agency insurance mutual organized in accordance with the Utah Interlocal Cooperation Act and the Utah Governmental Immunity Act.

Membership in the Pool is restricted to Utah counties and county-controlled entities that are

parties to the Amended Interlocal Cooperation Agreement. To be a Director for this Board, you must be elected by Member counties of the fourth class, representing counties of the fourth class; or one of three Directors, elected by all Member counties, representing all counties at large.

Utah Association of Counties Board of Directors (UAC)

Each County has a Board representing the County on the UAC Board. Within UAC, there are also other committees that Commissioners can volunteer for that helps shape policy and laws throughout the State which includes an Audit Committee, Budget Committee, Economic Development, Nominating Committee, Policies and Procedures Committee, and Public Lands Committee. Commissioner Adams currently sits on the Public Lands Committee for UAC.

Criminal Justice Coordinating Council Board

Chair of the Council. The Council is to foster additional collaboration and communication regarding criminal justice system improvements, the Utah Legislature, under Senate Bill 179, codified under Utah Code Title 17, Chapter 55, Part 2 “Criminal Justice Coordinating Councils” which mandates a specific forum, group of individuals, and activities regarding reviewing and making improvements to the criminal justice system here in the County, create a strategy/plan, and report that strategy to the State.

National Association of Counties (NACO)

The association’s 10 policy steering committees cover the full array of domestic policy issues impacting county governments and our local communities. These committees meet at least twice each year to review and make recommendations on public policy issues and legislation. The policy development process initiated by the steering committees is the foundation for the American County Platform, which is used to deliver the county government message to the Administration, Congress and the American public.

National Association of Counties Rural Action Caucus (RAC)

Rural Action Caucus (RAC) has represented the nearly 70 percent of America's counties that are rural, addressing critical federal, state and local issues impacting these unique communities. In Washington, D.C., RAC is the voice of rural counties before Congress and the White House.

Local Homeless Coordinating Committee

This Board designates local oversight bodies that are responsible to develop a common agenda and vision for reducing homelessness in the local oversight bodies' respective region; develop a spending plan that coordinates the funding supplied to local stakeholders; monitor the progress toward achieving state and local goals; and align local funding to projects that are improving outcomes and targeting specific needs in the community.

Library Board

The Board exists by virtue of the provisions of Utah Code Annotated § 9-7-5 and exercising the powers and authority and assuming the responsibilities delegated to it under the said Statute. The Board exists also by virtue of the provisions of County Ordinance 2003-01 adopted on August 11, 2003 by the Board of County Commissioners of San Juan County which ordinance grants certain responsibilities to the San Juan County Library Board of Directors and established certain policies and procedures for the exercise and operations of Library Services. Acts as liaison for the Commission.

Canyon Country Partnership

The County pays for membership for the Canyon Country Partnership which is a conglomerate of governmental entities within this region where we call come together throughout the year and update one another on what is going on in our areas from Federal, State and County partners.

Eastern Utah Television and Technology Association Board (EUTV)

The County pays and supports membership for EUTV to continue our public availability of television broadcast and communication equipment throughout this region. This is a quarterly meeting in which our contracted consultant also attends to ensure updated equipment for public television continues through the region.

Seven County Infrastructure Coalition Board

A Board with Sevier, Carbon, Daggett, Duchesne, Emery, San Juan, and Uintah County Commissioners is a political subdivision, interlocal entity, to encourage and promote multiple uses of natural resources, to foster communication, coordination and planning between the members, promote and engage in the planning, financing, undertaking, ownership, acquisition, development, construction, management, and operation, maintenance, repair, administration and control of projects located within and outside of the region, to utilize and enhance the region's natural resources and features in a responsible and appropriate manner with consideration for environmental concerns and to secure funding for projects.

Board of Adjustments/Equalization

The County BOE is the first step in the property valuation appeals process. The appellant first seeks redress before the county BOE and then the State Tax Commission, which sits as the State BOE, before seeking judicial remedies. An appellant must exhaust administrative remedies before requesting judicial review. The courts will not permit an appellant to bypass any step in the appeals process. All Commissioners are a member of this Board.

Redevelopment Agency Board

The County RDA oversees the RDA Project Areas of the County. We currently only have one project area, but there are talks of more coming for future development. All Commissioners are members of this Board.

Regional Broadband Committee

This Committee is a multi-state and Navajo Nation effort to continue Broadband Projects throughout San Juan County's portion of the Navajo Nation.

San Juan County Utah250 Community Committee

Members work on the national, state and local levels to promote the commemoration of the 250th Anniversary of the American Revolution and the establishment of the United States. Their mission is to commemorate and celebrate, reflect on our nation's past, build community, and look towards the future by educating, engaging, and uniting Utah's and visitors to our state.

Liaison for Navajo Nation, Utah Navajo Commission and Utah Navajo Charters