



**PUBLIC HEALTH BOARD MEETING**  
Hideout Community Center, 49 W 600 S St, Monticello, UT 84535  
August 17, 2023 at 12:00 PM

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**AGENDA**

*The public will be able to view the meeting on Google Meet at the following link or phone/pin #:*

<https://meet.google.com/ubg-piuq-noa>

Dial: (US) +1 352-888-6416 PIN: 191 211 205#

**CALL TO ORDER**

**APPROVAL OF MINUTES & AGENDA**

**PUBLIC COMMENT**

**INFORMATIONAL/RECOGNITION ITEMS**

1. Board Member Community Health Updates
  - Brief updates, questions, concerns, or events related to health from each Board Member

**DIRECTOR'S REPORT**

2. San Juan Public Health Director's Report August 2023

**BUSINESS ACTION ITEMS**

3. Discussion and Approval of San Juan County - Minimum Performance Standards SFY22 Amendment 2, presented by Grant Sunada, Public Health Director
4. Discussion and Approval of San Juan Health Department Community and Clinical Interventions contract by Grant Sunada, Public Health Director

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**ADJOURNMENT**

\*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*



## Director's Report August 2023

### Upcoming Events:

- Navajo Utah Commission, September 5, 2023, Montezuma Creek: Potential presentation for San Juan Public Health with the Utah Office of American Indian and Alaskan Native Health and Family Services, Board of Health members would be invited.
- Monticello WIC Day, September 13, 2023 (2nd Wednesday)
- Data Modernization Initiative Workshop, September 20, 2023, Salt Lake City - Focus on making immunization data more useful and usable for public health professions, leaders, and the public
- Local Health Officer Meeting, September 21-22, 2023

### Recent Activities:

- Re-opening of WIC services in Monticello
- Monticello Cancer Screening Program
- Teddy Bear Health Fairs
  - 5 locations (Monticello, Blanding, Montezuma Creek, Monument Valley and Navajo Mountain)
  - Health Promotion partnered with the Utah Rotary Club (St. George and Bountiful), who donated 600 bags of school supplies for children in San Juan County. These will also be provided at White Mesa Back to School Night and La Sal School.
- Infant feeding and child health promotion at the San Juan County Fair
  - San Juan Public Health, San Juan Health, Utah Navajo Health Clinic, and Blue Mountain Hospital are sponsoring an air-conditioned lactation/diaper station at the San Juan County Fair - Monticello, Utah

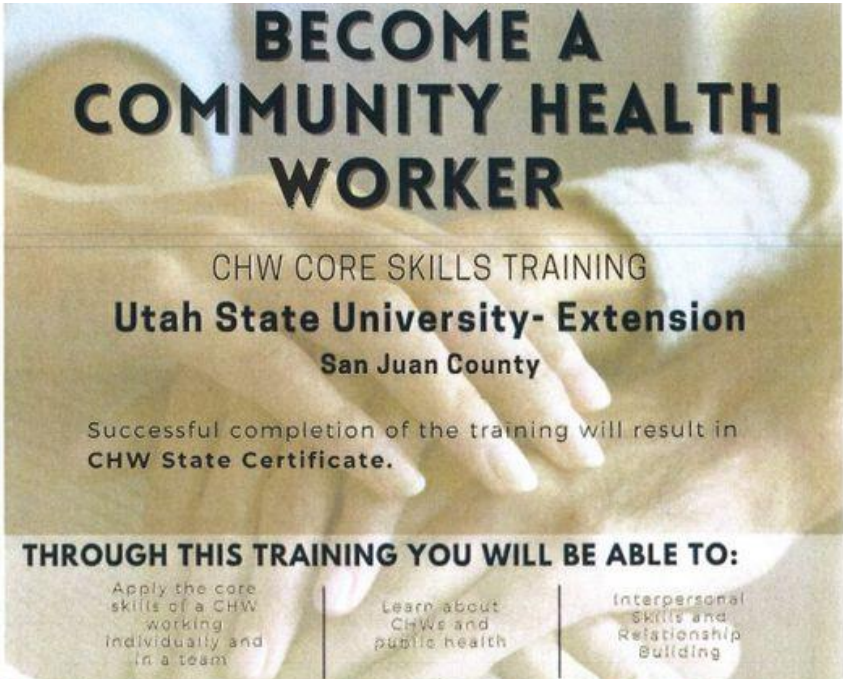


*Mission: To protect and promote the health of all families and communities we serve – including rural, underserved, and tribal – through compassionate support, education, connecting to resources, creative partnerships, healthy environments, and preventing disease and injury.*

- Epidemiology (disease investigation coaching program, Highway Safety data - [dashboard](#) and [report](#)), sexually transmitted infections, plans for mosquito monitoring, opioid data coordination)
- Environmental Health activities
  - Sanitary Surveys, restaurant and pool inspections
- Human Resources capacity
- Free Breastfeeding Class



- Community Health Worker Training Course



# BECOME A COMMUNITY HEALTH WORKER

CHW CORE SKILLS TRAINING  
**Utah State University- Extension**  
San Juan County

Successful completion of the training will result in  
**CHW State Certificate.**


**THROUGH THIS TRAINING YOU WILL BE ABLE TO:**


Apply the core skills of a CHW working individually and in a team	Learn about CHWs and public health	Interpersonal skills and Relationship Building
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**START DATE: JULY, 10, 2023    FREE    SELF-PACED**


**Training Details:**

- 9-12 weeks, self-paced
- Face to face optional sessions
- Final in field practicum project

 Zoom &


 In-person sessions available

**Register at:**



*Registration ends July 4, 2023*

**For more information contact:**  
[Ryan Benally at ryan.benally@usu.edu](mailto:ryan.benally@usu.edu)

**Extension**  
**UtahStateUniversity.** 

*Mission: To protect and promote the health of all families and communities we serve – including rural, underserved, and tribal – through compassionate support, education, connecting to resources, creative partnerships, healthy environments, and preventing disease and injury.*



## COMMISSION STAFF REPORT

**MEETING DATE:** August 17, 2023

**ITEM TITLE, PRESENTER:** Approval of San Juan County - Public Health Minimum Performance Standards SFY22 Amendment 2 by Grant Sunada, Public Health Director

**RECOMMENDATION:** Approval

### SUMMARY

Use these funds to comply with Utah Administrative Code, Rule R380-40, Local Health Department Minimum Performance Standards, including the following highlights:

2-4 "Minimum performance standards" means the minimum duties performed by local health departments for public health administration, personal and population health, environmental health, and emergency preparedness in addition to the powers and duties listed in Section 26A-1-114 and is equivalent to the phrase "minimum performance standards" in Section 26A-1-106(1)(c).'

5 Local Health Officer and Medical Director 6-4 Registered nurse, 6-5 health educator, 6-6 environmental health scientist, 6-7 epidemiologist, 6-10-i-D business manager, 5-2-1-ii "an assessment that includes community input at least every five years."

Requirements include completing the Minimum Performance Standards Attestation Checklist each year.

### HISTORY/PAST ACTION

Approval.

### FISCAL IMPACT

The funding for July 1, 2023 to June 30, 2024 will be \$163,603.00 in state funds advanced in quarterly installments.

Proposed use of the funding includes \$86,555.20 toward public health administrative costs, \$10,819.40 toward local epidemiology, and \$10,819.40 toward community health assessment.

Requirements include submitting the County's annual per capita contribution to local health department for delivery of minimum performance standards no later than September 1 of each year. The state requires that state contributions not exceed the county's per capita contribution for delivery of minimum performance standards.



UTAH DEPARTMENT OF HEALTH & HUMAN SERVICES
CONTRACT AMENDMENT

PO Box 144003, Salt Lake City, Utah 84114
288 North 1460 West, Salt Lake City, Utah 84116

2118107
Department Log Number

212702557
State Contract Number

- 1. CONTRACT NAME: The name of this contract is San Juan County - Minimum Performance Standards SFY22 Amendment 2.
2. CONTRACTING PARTIES: This contract amendment is between the Utah Department of Health & Human Services (DEPARTMENT) and San Juan County (CONTRACTOR).

PAYMENT ADDRESS
San Juan County
735 S 200 W, Ste 2
Blanding UT, 84511

MAILING ADDRESS
San Juan County
735 S 200 W, Ste 2
Blanding UT, 84511

Vendor ID: 06866HL
Commodity Code: 99999

- 3. PURPOSE OF CONTRACT AMENDMENT: The purpose of this amendment is to increase the contract amount and replace Attachment "A" in exchange for continued services.

4. CHANGES TO CONTRACT:

- 1. The contract amount is being changed. The original amount was \$224,554.00. The funding will be increased by \$163,603.00 in state funds. New total funding is \$388,157.00.
2. Attachment "A", effective July 1, 2023, is replacing Attachment "A" which was effective July 2022. The document title is changed, Article "2" Definitions, Section B, is changed, Article "5" Responsibilities of the Contractor, Sections B, and C, are added, Article "6" Amendments and Termination, is changed, and Article "7" is added.

All other conditions and terms in the original contract and previous amendments remain the same.

- 5. EFFECTIVE DATE OF AMENDMENT: This amendment is effective 07/01/2023.
6. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:
A. All other governmental laws, regulations, or actions applicable to services provided herein.
B. All Assurances and all responses to bids as provided by the CONTRACTOR.
C. Utah Department of Health & Human Services General Provisions and Business Associate Agreement currently in effect until 6/30/2023.

7. This contract, its attachments, and all documents incorporated by reference constitute the entire agreement between the parties and supersedes all prior written or oral agreements between the parties relating to the subject matter of this contract

**Contract with Utah Department of Health & Human Services and San Juan County, Log # 2118107**

IN WITNESS WHEREOF, the parties enter into this agreement.

**CONTRACTOR**

**STATE**

By: \_\_\_\_\_  
Bruce Adams Date  
County Commission Chair

By: \_\_\_\_\_ Date  
Tracy S. Gruber  
Executive Director, Department  
of Health & Human Services



## Attachment A: Special Provisions

## San Juan County - Minimum Performance Standards SFY22 Amendment 2

Effective Date: July 1, 2023

1. GENERAL PURPOSE:
  - A. The general purpose of this contract is to provide public health services required by the Utah Administrative Code, R380-40, Local Health Department Minimum Performance Standards.
  
2. DEFINITIONS:
  - A. "Contractor" means San Juan County.
  - B. "Department" means Utah Department of Health and Human Services.
  
3. FUNDING:
  - A. New total funding is \$388,157.00.
    1. \$58,180.00 for the period July 1, 2021 to June 30, 2022.
    2. \$166,374.00 for the period July 1, 2022 to June 30, 2023.
    3. \$163,603.00 for the period July 1, 2023 to June 30, 2024.
  - B. The Department agrees to advance up to 25% of the annual award each quarter to the Contractor.
  - C. The Department agrees to adjust the fourth quarter payment to reflect actual expenditures submitted by the Contractor.
  
4. INVOICING:
  - A. In addition to the General Provisions of the Contract the Contractor must create a column in the Monthly Expenditure Report for the following category.
    1. MPS.
  - B. In addition to the General Provisions of the Contract the Contractor must submit the June invoice no later than July 15 of each year.
  
5. RESPONSIBILITES OF THE CONTRACTOR:  
The CONTRACTOR must:
  - A. Use these funds to comply with Utah Administrative Code, Rule R380-40, Local Health Department Minimum Performance Standards.
  - B. Complete the Minimum Performance Standards Attestation Checklist each year.
  - C. Submit the County's annual per capita contribution to local health department for delivery of minimum performance standards no later than September 1 of each year.
  
6. AMENDMENTS AND TERMINATION:
  - A. If the Contract is not amended to add funds, the Contract shall terminate as of June 30, 2024.
  
7. OUTCOMES  
The desired outcome of this contract is to maintain the State of Utah's public health infrastructure.
  - A. Performance measure: Minimum Performance Standards Attestation Checklist completed.
  - B. Reporting: The Subrecipient shall submit the annual per capita contribution each year.

## Minimum Performance Standards Attestation Checklist

### Local Health Officer:

- Meets education and experience requirements (R380-40-5(1)) and performs duties required in R38040-5(2), (3), (4), (5), (6).
  - If LHO is not a physician, Local Health Department employs or contracts with a physician who meets the qualifications and is charged with performing the duties outlined in R380-40-5(1)(c).

### Local Board of Health:

- Performs duties outlined in 26A-1-109 and 26A-1-110.
- Establishes policies as necessary.
- Adopts an annual budget.
- Monitors revenue and expenditures.
- Oversees compliance of the LHD with R380-40.
- Assures a process of ongoing planning.
- At least annually evaluates the performance of the LHO.
- Reports at least annually to the county/counties of the LHD the health status of the LHD's residents.
- Assures an annual independent financial audit is conducted and reviews and accepts the health department's audit findings.

### Local Health Department:

- Exercises powers and duties outlined in 26A-1-114.
- Employs a registered nurse, licensed in Utah, with the education and experience to supervise, evaluate, and be accountable for the LHD's nursing practice. R380-40-6(4).
- Employs a person with education and experience to direct health education and promotion activities, and provides the services identified in R380-40-7(1).
- Employs an environmental health scientist, registered in Utah, with the education and experience to supervise, evaluate, and be accountable for the LHD's environmental health activities and ensures there is a program that meets the requirements of R380-40-8.
- Employs an individual with training and experience in epidemiology and provides services outlined in R380-40-7(2) and (4).
- Assures availability of health services by assessing services and providers, identifying gaps and barriers, meeting with community partners to assure and improve services, providing services identified as priority through local needs assessment (as approved by board of health). R380-40-7(3)
- Provides all public health services in response to community needs, within an approved budget, in compliance with federal, state, and local laws, regulations, rules, policies and procedures, and accepted standards of public health, medical and nursing practice.
- Evaluates programs for effectiveness and impact. R380-40-6(8)(a) and (b)

- Provides evidence-based services based on community health assessment and planning to address at a minimum: maternal and child health services; injury control services; and chronic disease control services.
- Assures the registration of live births, deaths, and fetal deaths that occur in the jurisdiction. R380-40-7(5)
- Ensures the availability of laboratory capacity, on-site or through agreements or contracts. R380-40-10
- Conducts public health emergency preparedness efforts as defined in R380-40-9.

Please provide a brief explanation for any items that are not being performed according to your understanding of the minimum performance standards.

To the best of my knowledge, the above is an accurate representation of San Juan County Public Health Department's compliance with R380-40, "Local Health Department Minimum Performance Standards."

\_\_\_\_\_  
Health Officer/Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair, Board of Health

\_\_\_\_\_  
Date



## COMMISSION STAFF REPORT

**MEETING DATE:** August 17, 2023

**ITEM TITLE, PRESENTER:** Approval of 2019-2023 San Juan Health Department Community and Clinical Interventions contract by Grant Sunada, Public Health Director

**RECOMMENDATION:** Approval

### SUMMARY

The new name of this contract is Community and Clinical Interventions and was previously titled Healthy Environments and Active Living (HEAL). The purpose of this contract is to enable the San Juan County Public Health Department to promote engagement in community and clinical interventions toward the broader aim of preventing and managing chronic conditions such as diabetes, hypertension and obesity in priority populations, including:

- Diabetes management and prevention among high risk populations
  - Strengthen self-care practices through Diabetes Self-Management Education and Support (DSMES) services for priority populations.
  - Improve acceptability and quality of care for priority populations with diabetes.
  - Enroll high risk people in the National Diabetes Prevention Program (NDPP).
  - Promote the NDPP lifestyle intervention as a covered health benefit for Medicaid
- National Cardiovascular Health Program with a focus on hypertension and high cholesterol
  - Implement team-based care to prevent and reduce cardiovascular disease risk by addressing social support barriers to improve outcomes.
  - Link community resources and clinical services that support bidirectional referrals, self-management, and lifestyle change
  - Address social factors that put the priority populations at increased risk of cardiovascular disease

### HISTORY/PAST ACTION

Approval.

### FISCAL IMPACT

\$23,528.90 is available in federally reimbursable funds from June 30, 2023 to June 29, 2024, compared to \$48,950 during the previous year. New totals are as follows for prevention efforts:

- Diabetes: \$11,558.37
- Car: \$11,970.53



## UTAH DEPARTMENT OF HEALTH & HUMAN SERVICES CONTRACT

PO Box 144003, Salt Lake City, Utah 84114  
288 North 1460 West, Salt Lake City, Utah 84116

2317743  
Department Log Number

232702176  
State Contract Number

1. **CONTRACT NAME:** The name of this contract is San Juan Health Department Community and Clinical Interventions

2. **CONTRACTING PARTIES:** This contract is between the Utah Department of Health & Human Services (DEPARTMENT) and San Juan County (CONTRACTOR).

**PAYMENT ADDRESS**

San Juan County  
735 S 200 W, Ste 2  
Blanding UT, 84511

**MAILING ADDRESS**

San Juan County  
735 S 200 W, Ste 2  
Blanding UT, 84511

**Vendor ID:** 06866HL

**Commodity Code:** 99999

3. **GENERAL PURPOSE OF CONTRACT:** The general purpose of this contract is to promote engagement in community and clinical interventions toward the broader aim of preventing and managing chronic conditions such as diabetes, hypertension and obesity in priority populations.

4. **CONTRACT PERIOD:** The service period of this contract is 06/30/2023 through 06/29/2024, unless terminated or extended by agreement in accordance with the terms and conditions of this contract.

5. **CONTRACT AMOUNT:** The DEPARTMENT agrees to pay \$23,528.90 in accordance with the provisions of this contract. This contract is funded with 100% federal funds, 0% state funds, and 0% other funds.

6. **CONTRACT INQUIRIES:** Inquiries regarding this Contract shall be directed to the following individuals:

**CONTRACTOR**

Grant Sunada  
(435) 587-3838  
gsunada@sanjuancounty.org

**DEPARTMENT**

Population Health  
Health Promotion and Prevention  
McKell Drury

(801) 538-6896  
mdrury@utah.gov

7. SUB – RECIPIENT INFORMATION:

UEI: WCVABP2FEVA2

Indirect Cost Rate: 0%

Federal Program Name:	The purpose of this project is to decrease type 2 diabetes among adults in Utah and to improve quality of care, early detection and prevention of diabetes.	Award Number:	1 NU58DP007417-01-00
Name of Federal Awarding Agency:	CDC	Federal Award Identification Number:	NU58DP007417
Assistance Listing:	Cooperative Agreements for State-Based Diabetes Control Programs and Evaluation of Surveillance Systems	Federal Award Date:	6/16/2023
Assistance Listing Number:	93.988	Funding Amount:	\$11558.37

Federal Program Name:	This project aims to prevent and manage cardiovascular diseases in populations at higher risk.	Award Number:	1 NU58DP007427-01-00
Name of Federal Awarding Agency:	CDC	Federal Award Identification Number:	NU58DP007427
Assistance Listing:	Improving the Health of Americans through Prevention and Management of Diabetes and Heart Disease and Stroke- Financed in part by 2018 Prevention and Public Heal	Federal Award Date:	6/21/2023
Assistance Listing Number:	93.426	Funding Amount:	\$11970.53

8. REFERENCE TO ATTACHMENTS INCLUDED AS PART OF THIS CONTRACT:

Attachment A: Scope of Work

9. DOCUMENTS INCORPORATED INTO THIS CONTRACT BY REFERENCE BUT NOT ATTACHED:

- A. All other governmental laws, regulations, or actions applicable to services provided herein.
- B. All Assurances and all responses to bids as provided by the CONTRACTOR.
- C. Utah Department of Health & Human Services General Provisions and Business Associates Agreement currently in effect until 6/30/2023.

10. This contract, its attachments, and all documents incorporated by reference constitute the entire agreement between the parties and supersedes all prior written or oral agreements between the parties relating to the subject matter of this contract.

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**Contract with Utah Department of Health & Human Services and San Juan County, Log # 2317743**

IN WITNESS WHEREOF, the parties enter into this agreement.

**CONTRACTOR**

**STATE**

By: \_\_\_\_\_  
Bruce Adams Date  
County Commission Chair

By: \_\_\_\_\_  
Tracy S. Gruber Date  
Executive Director, Department  
of Health & Human Services



Attachment A: Scope of Work

San Juan Health Department - Community and Clinical Interventions

Effective Date: June 30, 2023

Article 1

GENERAL PURPOSE

The general purpose of this contract is to promote engagement in community and clinical interventions toward the broader aim of preventing and managing chronic conditions such as diabetes, hypertension and obesity in priority populations.

Article 2

DEFINITIONS

In this contract, the following definitions apply:

**“Catalyst”** means the Department’s reporting system.

**“CHW”** means Community Health Worker.

**“Department”** means the Utah Department of Health and Human Services, Healthy Environments Active Living program.

**“DSMES”** means Diabetes Self-Management Education and Support.

**“Healm”** means a new diabetes prevention employer learning collaborative platform for the National Diabetes Prevention Program.

**“MDPP”** means Medicaid Diabetes Prevention Program.

**“National DPP”** means National Diabetes Prevention Program.

**“Priority Population”** means those identified to be at an increased risk of developing a chronic disease due to demographics.

**“SDOH”** means Social Determinants of Health.

**“SMBP”** means self-measured blood pressure.

**“Subrecipient”** means San Juan Public Health Department.

### Article 3

#### PROGRAM CONTACT

The Department contacts are:

(A) for day to day operations, Linnea Fletcher, linneafletcher@utah.gov, (385) 443-0871; and

(B) for disputes, McKell Drury, mdrury@utah.gov, 801-538-6896.

### Article 4

#### RESPONSIBILITIES OF SUBRECIPIENT

4.1 For a Strategic Approach to Advancing Health Equity for Priority Populations with or at risk for diabetes the Subrecipient shall:

- (1) Strengthen self-care practices by improving access, appropriateness, and feasibility of DSMES services for priority populations.
  - (A) identify one new organization, assess interest and evaluate capacity to provide DSMES;
  - (B) engage referring providers, community and clinical partners in streamlined referral processes to DSMES or other diabetes support programs; and
  - (C) distribute DSMES marketing materials to increase awareness of DSMES programs in priority populations and among referring providers.
  
- (2) Improve acceptability and quality of care for priority populations with diabetes.
  - (A) support two existing or new clinic partners to implement diabetes care practices through QI projects, improving interpretation services offered, clinic workflow and follow up procedures, implementing team-based care, etc.
  
- (3) Increase enrollment and retention of priority populations in the National DPP lifestyle intervention  
and the MDPP by improving access, appropriateness, and feasibility of the programs.
  - (A) support existing MDPP sites to increase referrals and participation and improve reimbursement processes.
  
- (4) Expand availability of the National DPP lifestyle intervention as a covered health benefit for Medicaid

Beneficiaries, employees and covered dependents at high risk for type 2 diabetes.

- (A) explore becoming trained and recognized as a Healm guide to promote National DPP to worksites.

4.2 For the National Cardiovascular Health Program the Subrecipient shall:

- (1) Implement team-based care to prevent and reduce cardiovascular disease risk with a focus on

hypertension and high cholesterol prevention, detection, control and management through the mitigation of social support barriers to improve outcomes.

- (A) work with two local clinics to implement or improve team based care; and
- (B) work with two clinics to assist clinical teams with providing and connecting patients with social services to help with reducing hypertension and high cholesterol.

- (2) Link community resources and clinical services that support bidirectional referrals, self-

management, and lifestyle change to address social determinants that put the priority populations at increased risk of cardiovascular disease with a focus on hypertension and high cholesterol.

- (A) refer people in the community and in clinical settings with hypertension to social service programs, including the National DPP as well as traditional social service programs, including 211;

- (B) conduct an inventory of CHWs in their areas to identify where they are working and the populations they serve; and
- (C) work with two clinics in local areas to implement and improve SMBP programs.

4.3 For reporting the Subrecipient shall:

- (1) Submit detailed reports on progress, results and performance measure data by the following dates:
  - (A) October 15, 2023;
  - (B) January 15, 2024;
  - (C) April 15, 2024; and
  - (D) July 15, 2024.
- (2) Comply with the reporting format in Catalyst to document the progress made on the activities. The Subrecipient shall ensure that necessary information is entered into all required reporting fields.

4.4 For contract responsibilities the Subrecipient shall:

- (1) attend the annual Department Forum;
- (2) attend the Chronic Conditions Disease Management group; and
- (3) Jointly review expenditures with the Department to determine if at least 35% of funds have been expended on activities as allocated:
  - (A) if Subrecipient is below 35% expenditures a written plan of action will be provided by Department to ensure utilization of remaining funds for contract and funding purposes; and
  - (B) over a three-year time period if the Subrecipient consistently underspends funds, the Department will work with the Health Promotion and Prevention Executive group and Governance to determine appropriate reallocation of funds.

Article 5  
FUNDING

5.1 Total funding is \$23,528.90.

(1) \$23,528.90 for the period June 30, 2023 to June 29, 2024.

5.2 This is a Cost Reimbursement contract. The Department agrees to reimburse the Subrecipient up to the maximum amount of the contract for expenditures made by the Subrecipient directly related to the performance of this contract.

(1) Cost Reimbursement – Budget

<u>Description</u>	<u>Amount</u>
Diabetes	\$ 11,558.37
Cardiovascular Health	\$ 11,970.53
Total	\$23,528.90

Article 6  
INVOICING

6.1 In addition to the General Provisions of the Contract, the Subrecipient shall include one column for each applicable funding source in the Monthly Expenditure Report.

(1) HEAL Diabetes; and

- (2) HEAL Cardiovascular.

Article 7

AMENDMENTS AND TERMINATION

If the Contract is not amended to add funds, the Contract shall terminate as of June 29, 2024.

Article 8

OUTCOMES

8.1 The desired outcome of this contract is to increase the number of people with diabetes participating in DSMES or other approved diabetes management programs.

(1) Performance Measure: Number of people participating in DSMES.

(2) Reporting: The Subrecipient shall enter data in Catalyst.

8.2 The desired outcome of this contract is to increase the number of eligible people participating in the National DPP.

(1) Performance Measure: Number of people participating in the National DPP.

(2) Reporting: The Subrecipient shall enter related data in Catalyst.

8.3 The desired outcome of this contract is to increase the number of people whose diagnosed hypertension is considered under control.

- (1) Performance Measure: Percent of people with a hypertension diagnosis who have their hypertension in control.
  
- (2) Reporting: The Subrecipient shall enter related data in Catalyst.