



**BOARD OF COMMISSIONERS MEETING**  
117 South Main Street, Monticello, Utah 84535. Commission Chambers  
November 18, 2025 at 11:00 AM

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**MINUTES**

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

**CALL TO ORDER**

**Time Stamp (audio & video)**

Commission Chair Silvia Stubbs called the meeting to order at 11:00 a.m.

**ROLL CALL**

**Time Stamp (audio & video)**

Commission Chair Stubbs called for attendance for today's meeting:

**COMMISSION**

Commission Chair Silvia Stubbs

Commission Vice-Chair Lori Maughan

Commissioner Jamie Harvey

**STAFF**

Mack McDonald, Chief Administrative Officer

Lyman W. Duncan, Clerk/Auditor

Jens Nielson, Deputy County Attorney

**INVOCATION**

**Time Stamp (audio & video)**

Jens Nielson, Deputy County Attorney, offered the invocation prayer.

## **PLEDGE OF ALLEGIANCE**

### **Time Stamp (audio & video)**

Lori Maughan led the audience in the Pledge of Allegiance.

## **CONFLICT OF INTEREST DISCLOSURE**

### **Time Stamp (audio & video)**

Commission Chair Stubbs asked each commissioner if they had any conflicts of interest with today's agenda. All three affirmed there were not any conflicts with the agenda for today's agenda..

## **PUBLIC COMMENT**

*Public comments will be accepted through the following Zoom Meet link*  
<https://us02web.zoom.us/j/88279631170> Meeting ID: 882 7963 1170 One tap mobile  
+13462487799,,88279631170# US (Houston)

*There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.*

*As indicated in our Commission Policies and Procedures, the following applies:*

**Procedure:** Orderly procedure requires that each member of the public shall proceed without interruption from the audience and shall retire when their time is up; that all statements shall be addressed to the Commission, and that there be no questioning or argument between individuals.

**Questions:** After being first recognized by the Chair, Commissioners and staff members may ask questions and make appropriate comments; however, no Commissioner should argue or debate an issue with the petitioner/member of the public.

**No Assignment of Time:** If there are several speakers on a matter, one person may not assign their time to another in an effort to increase the allowed speaking time. Individual citizens and citizen groups may select a person to make a presentation on their behalf, but each individual's speaking time will be limited to three minutes, subject to the discretion of the Chair or a vote of the Commission.

**Orderly Conduct:** Citizens attending meetings shall observe rules of propriety, decorum and good conduct. Unauthorized remarks and similar demonstrations shall not be permitted by the Chair who may direct the removal of offenders from the from the meeting.

### **Time Stamp (audio & video)**

Mack presented the Public Comment portion of the commission to the public. He checked the sign-in sheet for any candidates, and then checked online for anyone interested in speaking. No one was in attendance or online.

**CONSENT AGENDA** (Routine Matters) Mack McDonald, San Juan County Administrator

*The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.*

**Time Stamp (audio & video)**

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.

Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

1. Consideration and Ratification of a Interagency Agreement between San Juan County and the Utah Department of Workforce Services, Winter Response Grant Contract for \$5,000 for Sheltering Individuals during a Code Blue Alert.
2. Approval for Ulum Moab - Under Canvas Restaurant/Banquet Alcohol License
3. Approval of the November 6 through the 14th Check Registers

**BUSINESS/ACTION**

4. CONSIDERATION AND APPROVAL OF A RESOLUTION OF APPOINTMENT OF A SAN JUAN COUNTY REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE FOR THE UTAH COUNTIES INDEMNITY POOL ANNUAL MEMBERSHIP MEETING. Mack McDonald, Chief Administrative Officer

**Time Stamp (audio & video)**

Mack presented the Resolution of Appointment of a County Representative and an alternative Representative for the Utah Counties Indemnity Pool Annual Membership Meeting for the commission to review and approve. The appointment is only for the upcoming November 21, 2025 UCIP meeting.

Motion to approve Silvia Stubbs as Official Representative and Jamie Harvey as the Alternate Representative.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

5. CONSIDERATION AND APPROVAL OF A RESOLUTION URGING THE U.S. FOREST SERVICE TO EXPEDITIOUSLY USE ALL MEANS ACAILABLE TO RESTORE AND/OR MAINTAIN HEALTHY FOREST CONDITIONS TO MITIGATE THE POTENTIAL FOR CATASTROPHIC WILDFIRE. Nick Sandberg, Public Lands Coordinator

**Time Stamp (audio & video)**

Nick Sandberg, Public Lands Coordinator, presented the Resolution for the commission to consider and approve. Commission Chair Stubbs wanted Nick to create the resolution for neighboring counties to sign and approve. The recent forest overgrowth has created potential fire hazards as shown by last year's forest fires. Commissioner Maughan asked where is the Forest Service accountability in these policies?

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

6. CONSIDERATION AND APPROVAL OF AN ORDINANCE 2025-02 ESTABLISHING A COUNTY DATA PRIVACY PROGRAM IN COMPLIANCE WITH THE UTAH GOVERNMENT DATA PRIVACY ACT (U.C.A. § 63A-19-101, et seq.). Mack McDonald, Chief Administrative Officer

**Time Stamp (audio & video)**

Mack presented the Ordinance 2025-02 Establishing a County Data Privacy Program for the commission to review and approve.

Motion to segregate the powers between Mack and James Redd, IT Technician. He feels that Mack wears too many hats, and that a separation is important for the success of the data privacy program. James stated that he was already the IT Administrator, and the implementer of the state's standards for privacy. James agreed to be the designated Privacy Officer for the county.

The commission asked for the document to be reviewed and returned to a future commission meeting.

Motion to Table:

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

7. Consideration and Approval of the 2025 Privacy Policy Statement for San Juan County

**Time Stamp (audio & video)**

Mack presented the 2025 Privacy Policy Statement for the commission to consider and approve.

## COMMISSION REPORTS

**Time Stamp (audio & video)**

Commissioner Harvey reported on attending the Aneth Chapterhouse meeting and the discussion focused on the round-about in Montezuma Creek. They have the opportunity to have a statue placed on it, and Chief Manuelito, Code Talkers, and/or the high school students. Elk Petroleum is sponsoring Thanksgiving dinner in Aneth and Montezuma Creek. He also attended the Navajo Revitalization meeting and funding was approved for a new community center in Navajo Mountain.

Commission Vice-Chair Maughan attended the Public Transportation meeting in Moab. The region was highlighted because of the road upgrades occurring in Aneth, Montezuma Creek, Red Mesa, and Bluff. She is working with the UDOT regarding the Cow Springs upgrades. Moab has signed a drone cloud seeding program. The the Velvet-Wood project grand opening is approaching quickly.

Commission Chair Stubbs spoke of attending the Navajo Mountain Chapterhouse meeting where she spoke in support of the much needed senior center. She also attended the Oljato Chapterhouse building and was pleased that a resolution was passed for a new building, however, it was recalled two days later. She was able to attend the Velvet-Wood Mine grand opening and enjoyed meeting the company representatives. She expressed excitement for the upcoming Energy Fuels expansion project.

**ADJOURNMENT**

**Time Stamp (audio & video)**

Motion to adjourn:

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.

Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk’s Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*

APPROVED: \_\_\_\_\_  
San Juan County Board of County Commissioners

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
San Juan County Clerk/Auditor

DATE: \_\_\_\_\_