



**BOARD OF COMMISSIONERS MEETING**  
117 South Main Street, Monticello, Utah 84535. Commission Chambers  
May 06, 2025, at 11:00 AM

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**MINUTES**

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

**AUDIO:** <https://www.utah.gov/pmn/files/1267687.MP3>

**VIDEO:** <https://www.youtube.com/watch?v=DBeW9BVWG4k>

**CALL TO ORDER**

**Time Stamp 0:00:05 (audio) & 0:02:50 (video)**

Commission Chair Silvia Stubbs called the meeting to order at 11:04 a.m.

**ROLL CALL**

**Time Stamp 0:00:30 (audio) & 0:03:15 (video)**

Commission Chair Stubbs called for attendance:

**PRESENT**

Silvia Stubbs, Commission Chair

Lori Maughan, Vice Chair

Jamie Harvey, Commissioner

**STAFF**

Mack McDonald, County Administrative Officer, (CAO)

Lyman W. Duncan, Clerk/Auditor

Jens Nielson, Deputy County Attorney

**INVOCATION**

**Time Stamp 0:00:42 (audio) & 0:03:28 (video)**

Invocation was offered by Evelyn George, a 4th grade student from Monticello Elementary.

## **PLEDGE OF ALLEGIANCE**

**Time Stamp 0:01:22 (audio) & 0:04:07 (video)**

The Fourth Grade Class from the Monticello Elementary recited the Pledge of Allegiance along with the audience.

## **CONFLICT OF INTEREST DISCLOSURE**

**Time Stamp 0:03:06 (audio) & 0:05:51 (video)**

Commissioner Stubbs asked each commissioner if there were any conflicts of interest with today's agenda. Commissioner Harvey & Maughan affirmed they did not have any conflicts of interest with the agenda. Commission Chair Stubbs noted her daughter is on the agenda for a nursing contract with the Medicaid Waiver Services.

## **PUBLIC COMMENT**

*Public comments will be accepted through the following Zoom Meet link*

<https://us02web.zoom.us/j/88279631170> Meeting ID: 882 7963 1170 One tap mobile +13462487799,,88279631170# US (Houston)

*There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.*

**Time Stamp 0:03:40 (audio) & 0:06:25 (video)**

Mack presented the public comment portion of the meeting. He checked the sign-in sheet and then online for participants. There were not any online individuals requesting a public comment slot. Mack encouraged the commentators to be civil in their comments and to not deliberate with the commissioners or exceed three minutes.

Sergio Cordova, resident of Blanding, was presenting on behalf of his grandmother (Elisa Lopez), she is 88 years old and missed the ads or notices for filing a low-income abatement application for 2022-2024. Lyman encouraged Sergio to meet with him later today in his office on the 1st floor for additional information. The 2025 abatement list will be presented in late November or December of this year. The commission has the authority to approve abatements.

Shannon Brooks, resident of Monticello, was concerned about the hiring of a code officer and that the community did not want a code enforcer. He was concerned with the new ad for a building permit specialist which contained job responsibilities from the previously listed code officer job position. He is concerned that the public noticing for planning & zoning is not current for the agenda items on today's agenda.

**CONSENT AGENDA** (Routine Matters) Mack McDonald, San Juan County Administrator

*The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.*

**Time stamp 0:11:15 (audio) & 0:14:00 (video)**

Mack presented the consent agenda for the commission to review and approve. Commissioner Harvey asked for Item #6 to be pulled out for discussion.

Motion to approve all items except for #6:

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

1. Approval of \$28,451.35 in Small Purchases; \$5,130 for Enterprise License for the Recorders Office, \$2,027.37 for Radiator, Hinge and Thermostat Kit for the San Juan County Landfill, \$4,960.99 for SJC See and Do Guide for Visitor Services, \$1,211.46 in Harness-DPF, \$7,282.50 on REMAN 454 Engine and Core and \$4,643.73 for Aftermarket Ranch Hand Bumper, Weatherguard Transfer Tank, and Weather Guard Saddle Box, \$1,941.60 for Kenworth Tractor and \$1,253.70 for Heater/Air Conditioner Assembly for the San Juan County Road Department
2. Approval of April 15, 2025, Commission Meeting Minutes
3. Approval of April 15, 2025, Commission Work Session Meeting Minutes
4. Approval of the Check Register for April 12 through April 25, 2025
5. Approval of the San Juan Inn & Trading Post, Restaurant Only, Beer Sales Renewal Located in Mexican Hat
6. Approval of San Juan County Health Department Agreement with the State of Utah Health and Human Services Department for the STD Disease Intervention Services 2019 Amendment 9
7. Approval of the Lieutenant Governor UT Home Energy Rebates Letter
8. Approval of the Annual 2025 Contract between Zions Way and San Juan County for Caregiver In Home Care Services
9. Approval of the Annual 2025 Contract between Zions Way and San Juan County for Alternatives In Home Care Service
10. Approval of the Annual 2025 Contract between Comfort At Home Care and San Juan County for Alternatives In Home Care Service

11. Approval of the 2025 Contract between Comfort At Home Care and San Juan County for Caregiver In Home Care Services
12. Approval of the Annual 2025 Contract between Edward Tapaha and San Juan County for Translation Services for the In Home Programs
13. Approval of the Annual 2025 Contract between Rocky Mountain Home Health and San Juan County for Alternatives In Home Care Services
14. Approval of the Annual 2025 Contract between Rocky Mountain Home Care and San Juan County for Caregiver In Home Care Services
15. Approval of the 2025 Contract between the State of Utah Department of Health and Human Services and San Juan County for the Aging Waiver Program
16. Approval of the 2025 Contract between the Department of Veterans Affairs Veterans Health Administration and San Juan County for the Veterans Care Agreement
17. Approval of the Annual 2025 Contract between Shelia Knight RN and San Juan County for Medicaid Aging Waiver Services
18. Approval of the 2025 San Juan County Third Year of the Four-Year Plan for Aging Services
19. Approval of the Reappointment of Zach Johnson, Charlie Tracey, and Cade Lewis for the Weed Board for Additional 4-Year Terms

## **RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS**

20. Presentation for the Public Awareness Committee of Citizens Report. Dr. Shanon Brooks

**Time Stamp 0:18:11 (audio) & 0:20:56 (video)**

Dr. Shannon Brooks, community leader, introduced the planning & zoning public awareness committee: Storland, Dave & Sara Goodman, Marjorie Haun, Wes & Zola Hunt, and Shannon Brooks. Dave & Sara Goodman presented the results of the recently completed LUDMO citizens survey. The total responses were 236, and all were from unincorporated areas of the county. Sara spent her time clarifying definitions of land use and goals. Dave talked about how rural residents expressed their desire to have homestead-based business on their property. The survey also highlighted the residents' concern regarding the potential hiring of a county code enforcement employee. Commissioner Maughan clarified the new position was for building code enforcement and not for land use violations.

## **BUSINESS/ACTION**

**Consent Agenda - # 6.** Approval of San Juan County Health Department Agreement with the State of Utah Health and Human Services Department for the STD Disease Intervention Services 2019 Amendment 9

**Time Stamp 0:37:58 (audio) & 0:43:44 (video)**

Mack presented the contract for the commission to review and approve. The contract is a continuation of a long-term agreement with the State of Utah to combat sexually transmitted diseases.

Motion made by Commissioner Harvey, Seconded by Commission Vice Chair Maughan.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

21. Consideration and Approval of the State of Utah Contract between Utah Attorney General's Office and San Juan County, Amendment 2. Robert Nieman, Children's Justice Center Director

**Time Stamp 0:42:55 (audio) & 0:45:40 (video)**

Robert Nieman, Children's Justice Center Director, presented the contract for the commission to review and approve. The contract allows for the purchase of cameras and recording devices to be used in the interviewing of children.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Chair Stubbs, Commission Vice-Chair Maughan

22. Consideration and Approval of the Memorandum of Understanding between Utah Education and Telehealth Network and San Juan County Library System. Nicole Perkins, Library Director

**Time Stamp 0:47:26 (audio) & 0:50:11 (video)**

Nicole Perkins, Library Director, presented the contract for the commission to review and approve. The contract allows Blanding Library to be connected UEN network for wi-fi services. The E-Rate savings for the county will be over \$100,000.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

23. Consideration and Approval of the Contract with the National Institute for Jail Operations Program and San Juan County. Lt. John Young, Detention Commander

**Time Stamp 0:50:49 (audio) & 0:53:34 (video)**

John Young, Detention Commander, presented the contract for the commission to review and approve. Previously, the Utah Sheriff's Association had a contract with the National Institute for Jail Operations, however, they moved away from it and discontinued their contract, so the county needs to step in and contract for these services. The fees will be paid by the Inmate Phone provider.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

24. Consideration and Approval of a Letter to the San Juan County School District for the Monument Valley and Montezuma Creek Fire Station Lease. David Gallegos, Fire Chief

**Time Stamp 0:55:22 (audio) & 0:58:08 (video)**

David Gallegos, County Fire Chief, presented the lease for the commission to review and approve. The Navajo Nation has an interest in taking over these facilities and managing them by their rules and fire codes.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

25. Consideration and Approval of Election Equipment Purchase. Lyman W. Duncan, Clerk/Auditor

**Time Stamp 1:01:34 (audio) & 1:04:19 (video)**

Vint DeGraw, Deputy Clerk, presented the contract to purchase Apple Poll-Pads for the commission to review and approve. The state will pay for the purchase.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

26. Consideration and Approval of the Proposal Naming Two Rock Formations: Bucks Balancing Rock and Mammoth Arch; Located Along Beef Basin Road in San Juan County. Shelby Bourquein, Geographic Research Analyst and Mack McDonald, Chief Administrative Officer

**Time Stamp 1:05:05 (audio) & 1:07:50 (video)**

Mack presented the proposal for the naming of two rock formations for the commission to review and approve.

Motion made by Commission Vice-Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

27. Consideration and Approval of a Letter of Support to the United States Bureau of Land Management for a Proposed Communications Tower on Black Ridge in San Juan County. Mack McDonald, Chief Administrative Officer.

**Time Stamp 1:11:39 (audio) & 1:14:24 (video)**

Nick Sandberg, County Public Lands Coordinator, presented the proposed letter of support for the commission to review and approve.

Motion made by Commission Vice Chair Maughan, Seconded by Commissioner Harvey.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

28. Consideration and Approval of the State of Utah Contract between the Utah State Courts, Administrative Office and San Juan County Amendment 2. Mack McDonald, Chief Administrative Officer

**Time Stamp 1:15:23 (audio) & 1:18:08 (video)**

Mack presented the contract for the commission to review and approve.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

29. Consideration and Approval of a Congressman Kennedy Funding Request, Letter of Support, for the Environmental Impact Study for the Road from Oljato to Navajo Mountain for the Navajo Nation Washington Office. Mack McDonald, Chief Administrative Officer.

**Time Stamp 1:19:35 (audio) & 1:22:20 (video)**

Mack presented the letter of support for the commission to review and approve. If approved, the funding will provide for an environmental Impact study for the proposed road from Oljato to Navajo Mountain.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

30. Consideration and Approval of the Grant Agreement and Request to the United States Department of Agriculture for Engineering Services for the La Sal Water Distribution for \$30,000. Mack McDonald, Chief Administrative Officer

**Time Stamp 1:24:34 (audio) & 1:27:19 (video)**

Mack presented the La Sal water distribution grant agreement for the commission to review and approve.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

## **PUBLIC HEARINGS**

31. PUBLIC HEARING for the Consideration and Approval of a Rezone of a portion of the Lisbon Valley Mine from Industrial to Multiple Use. Kristen Bushnell, Planning Administrator

**Time Stamp 1:26:23 (audio) & 1:29:08 (video)**

### **Motion to Enter Public Hearing:**

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

32. Consideration and Approval of a Zone Change at Lisbon Valley Mine for the opportunity of On-Site Employee Housing. Kristen Bushnell, Planning Administrator and Klint York, Lisbon Valley Mining Company.

**Time Stamp 1:27:06 (audio) & 1:29:51 (video)**

Motion to Table the Lisbon Valley Mine Zone Change:

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan. Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

Commission Chair Stubbs expressed concern regarding the decorum of the planning and zoning meeting. She felt the meeting was not correctly public noticed on the State of Utah's Public Noticing website. While Kristen had noticed the meeting in the local newspaper and on the county planning & zoning website. Kristen stated she cannot post the notice on the Utah Public Notice website, due to her lack of passwords. Commission Chair Stubbs wants to reject the process of the Public Hearing for today. She spoke that the state is considering removing county and city planning and zoning departments for FY 2026. Mack gave additional details regarding the planning & zoning strategy by the state of Utah.

Kristen presented the proposed zoning request on behalf of Lisbon Valley Mine. The Lisbon Valley Mine wants to build on-site housing for newly hired employees who are moving to the area. The employees will have 3-6 months to live in the mancamp or bunkhouse, then they will need to move into more permanent housing in the local communities. Commissioner Maughan expressed concern with the agenda creation process and felt the item should have held off being placed into today's agenda. She confirmed the new employee was approved by the commission to proceed forward.

## **COMMISSION REPORTS**

**Time Stamp 1:45:21 (audio) & 1:48:06 (video)**

Commissioner Harvey will attend a Utah Navajo Commission meeting in Navajo Mountain. He is grateful for the approval of the letter of support for the construction of the proposed Navajo Mountain Road. The Aneth Chapter meeting is on the 18th, and he will be attending. The Aneth Justice Court will meet on the 21st. The Navajo Nation Court will share information regarding caseloads.

Commissioner Maughan will be attending the County Road Department and Forest Service meeting in the next few weeks. She attended a meeting for the purpose of lowering the amount of alcohol consumption among the youth.

Commission Chair Stubbs attended the Westwater celebration for water services into their community. The celebration was well attended by the press corps, state officials, local leaders, LDS Church representatives from SLC, and local citizens. She also attended the Basecamp conference in Blanding and stated that it was very appreciated by those in attendance.

## ADJOURNMENT

**Time Stamp 1:53:45 (audio) & 1:56:30 (video)**

### **Motion to Adjourn:**

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Maughan.  
Voting Yea: Commissioner Harvey, Commissioner Chair Stubbs, Commission Vice-Chair Maughan

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session, if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*

APPROVED: \_\_\_\_\_  
San Juan County Board of County Commissioners

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
San Juan County Clerk/Auditor

DATE: \_\_\_\_\_