



**BOARD OF COMMISSIONERS MEETING**  
117 South Main Street, Monticello, Utah 84535. Commission Chambers  
November 05, 2024, at 11:00 AM

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**MINUTES**

*The public will be able to view the meeting on San Juan County's Facebook live and YouTube channel.*

**AUDIO:** <https://www.utah.gov/pmn/files/1206995.mp3>

**VIDEO:** <https://www.youtube.com/watch?v=IKTXj2EGiBE>

**CALL TO ORDER**

Time Stamp 0:00:08 (audio) & 0:00:53 (video)

Commission Chair Jamie Harvey called the meeting to order at 11:02 am.

**ROLL CALL**

Time Stamp 0:01:47 (audio) & 0:02:32 (video)

**PRESENT**

Commission Chair Jamie Harvey  
Commission Vice Chair Silvia Stubbs  
Commissioner Bruce Adams

**STAFF**

Mack McDonald, Chief Administrative Officer (CAO)

**INVOCATION**

Time Stamp 0:02:37 (audio) & 0:03:22 (video)

Commission Chair Harvey offered the opening prayer.

**PLEDGE OF ALLEGIANCE**

Time Stamp 0:05:48 (audio) & 0:06:33 (video)

Commission Chair Harvey led the audience in the Pledge of Allegiance.

## **CONFLICT OF INTEREST DISCLOSURE**

Time Stamp 0:06:24 (audio) & 0:07:21 (video)

Commission Chair Jamie Harvey polled the commissioners regarding any conflicts of interest with today's agenda. Each confirmed there were not any conflicts of interest.

## **PUBLIC COMMENT**

*Public comments will be accepted through the following Zoom Meet link*  
<https://us02web.zoom.us/j/88279631170> Meeting ID: 882 7963 1170 One tap mobile  
+13462487799,,88279631170# US (Houston)

*There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.*

Time Stamp 0:07:05 (audio) & 0:07:50 (video)

Mack presented the Public Comment portion of the commission meeting. Marjorie Haun, a resident of La Sal, briefly spoke about the Emergency Management System (EMS) situation and its impact upon La Sal. She invited the commission and Mack to come to La Sal and speak with the community residents about the recent changes in EMS staffing.

## **CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator**

*The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.*

Time Stamp 0:10:07 (audio) & 0:10:52 (video)

Mack presented the consent agenda for the commission to review and approve.

Motion made by Commissioner Vice-Chair Stubbs, Seconded by Commissioner Adams.

Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

1. Approval of \$57,308 in Small Purchase: \$5,000 for Utah Office of Tourism, \$2,850 for Travel Gossip Campaign, \$2,415 for Orkestra Tourism and \$4,504 for Guest Guide Publications for the San Juan County Visitor Services, \$20,000 for Type II Road Chips for the San Juan County Road Department, \$22,539 for Planetary Mixer for the Sheriff's Department
2. Approval of the October 15, 2024, Commission Meeting Minutes
3. Approval of the Check Registers for October 12 through October 26, 2024

4. Approval of the Interlocal Agreement for E-Cigarette, Tobacco & Other Drug Prevention between San Juan County and The Hozho'Go Lina 365 Program for the Utah Navajo Health System Amendment #1.
5. Approval of the Interlocal Cooperation Agreement for Community-Based E-Cigarette, Tobacco & Other Drug Prevention between San Juan County Utah, and Drug Safe Utah Education Amendment #1.
6. Ratification of a Letter of Support for the U.S. Economic Development Administration and the U.S. Department of Commerce's FY 2024 Build to Scale Program to Building a Regional Entrepreneurship Ecosystem in Southeastern Utah.

## **RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS**

### **BUSINESS/ACTION**

7. Consideration and Approval of the Letter of Support for the Southeastern Regional Development Agency Building Up Phase 2 Project to Improve Energy Efficiency. LuEssa Averett, Southeastern Utah Association of Local Governments (SEUALG)

Time Stamp 0:14:28 (audio) & 0:15:13 (video)

Mack presented the Building Up Phase 2 Letter of Support letter for the commission to review and approve. Chris Allred, from the SE Utah Regional Development Agency, spoke with the commission about the program and the opportunities for grant funding.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.  
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

8. Consideration and Ratification of Bears Ears Proposed Management Plan Protest Letter, Nick Sandberg, Public Lands Coordinator

Time Stamp 0:55:57 (audio) & 0:56:42 (video)

Nick Sandberg, Public Lands Coordinator, presented the Bears Ears Management Plan letter for ratification. The deadline was yesterday, and he sent the letter as directed by the commission. He asked them to review and approve the letter.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.  
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

9. Consideration and Approval of the Interlocal Agreement between San Juan County and Utah State University Extension for E-Cigarette, Marijuana, and Other Drug Prevention. Zoe John, Health Educator, Public Health Department

Time Stamp 0:58:02 (audio) & 0:58:47 (video)

Zoe John, County Public Health Educator, presented the interlocal agreement for the commission to review and approve.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.  
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

10. Consideration and Approval of an Outreach Education Agreement between the University of Utah, on behalf of its Utah Poison Control Center, and San Juan County. Rebecca Benally, Health Promotion Director

Time stamp 1:07:36 (audio) & 1:08:21 (video)

Rebecca Benally, Public Health Promotion Director, presented the grant agreement for the commission to review and approve.

Motion made by Commissioner Vice-Chair Stubbs, Seconded by Commissioner Adams.  
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

11. Consideration and Approval of the Amendment #1 to the Standard Service Provider Contract for Monticello Cancer Screening Marketing and Advertising Services between San Juan County and BWP Communications, Inc. Rosa Vargas, Executive Administrative Assistant

Time Stamp 1:12:42 (audio) & 1:13:27 (video)

Rosa Vargas, Administrative Assistant, presented the marketing contract for the commission to review and approve.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.  
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

12. CONSIDERATION AND APPROVAL OF A RESOLUTION GOVERNING THE AUTHORITY DELEGATED TO THE CHIEF EXECUTIVE OFFICER BY THE UTAH COUNTIES INDEMNITY POOL BOARD OF DIRECTORS. Mack McDonald, Chief Administrative Officer

Time Stamp 1:20:54 (audio) & 1:21:39 (video)

Mack presented the resolution for the commission to review and approve.

Motion made by Commissioner Vice-Chair Stubbs, Seconded by Commissioner Adams.  
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

13. Consideration and Approval of the Corridor Preservation Agreement Along US-191 between the Utah Department of Transportation and San Juan County. Mack McDonald, Chief Administrative Officer

Time Stamp 1:24:26 (audio) & 1:25:11 (video)

Mack presented the Corridor Preservation Agreement for the commission to review and approve.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.  
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

## **BOARD OF EQUALIZATION**

14. Consideration and Approval for Board of Equalization Hearing Officer Recommendations. Lyman Duncan, County Clerk/Auditor, Rick Meyer, and Randy Rarick Assessor

Time Stamp 1:37:09 (audio) & 1:37:54 (video)

Motion to enter Board of Equalization:

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.  
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

Rick Meyer, County Assessor, presented the Board of Equalization (BOE) changes for the commission to review and approve.

Motion made by Commissioner Vice-Chair Stubbs, Seconded by Commissioner Adams.  
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

Motion to exit BOE hearing:

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.  
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

## **COMMISSION REPORTS**

Time Stamp 1:42:55 (audio) & 1:43:40 (video)

Motion to enter executive session:

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.  
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

**ADJOURNMENT**

Meeting concluded once executive session ended.

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session, if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk’s Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*

APPROVED: \_\_\_\_\_  
San Juan County Board of County Commissioners

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
San Juan County Clerk/Auditor

DATE: \_\_\_\_\_