



**BOARD OF COMMISSIONERS MEETING**  
117 South Main Street, Monticello, Utah 84535. Commission Chambers  
December 05, 2023 at 11:00 AM

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**MINUTES**

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

**Audio:** <https://www.utah.gov/pmn/files/1059459.MP3>

**Video:** [https://www.youtube.com/watch?v=IJGu-6CwuYM&list=PLFB2nKz9I9zkK8nc\\_lZSotAE1qoa\\_TfGL4&index=1&pp=iAQB](https://www.youtube.com/watch?v=IJGu-6CwuYM&list=PLFB2nKz9I9zkK8nc_lZSotAE1qoa_TfGL4&index=1&pp=iAQB)

**CALL TO ORDER**

**Time Stamp (0:00:01 audio & 0:01:15 video)**

Commission Chair Adams called the meeting to order at 11:01 a.m.

**ROLL CALL**

**Time Stamp (0:00:30 audio & 0:01:45 video)**

**PRESENT**

Commission Chair Bruce Adams  
Commission Vice Chair Silvia Stubbs  
Commissioner Jaime Harvey

**STAFF**

Mack McDonald, Chief Administrative Officer (CAO)  
Lyman W. Duncan, Clerk/Auditor

**INVOCATION**

**Time Stamp (0:00:45 audio & 0:02: 15 video)**

Invocation was offered by Elaine Gizler, resident of Monticello.

## **PLEDGE OF ALLEGIANCE**

**Time Stamp (0:02:00 audio & 0:03:15 video)**

Commission Chair Adams led the Pledge of Allegiance.

## **CONFLICT OF INTEREST DISCLOSURE**

**Time Stamp (0:02:25 audio & 0:03:40 video)**

All three commissioners declared there were not any conflicts of interest.

## **PUBLIC COMMENT**

*Public comments will be accepted through a Zoom Meeting <https://us02web.zoom.us/j/3125521102> One tap mobile +16699006833,,3125521102# US (San Jose)*

*There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.*

**Time Stamp (0:02:40 audio & 0:03:55 video)**

Mack opened the Public Comment portion of the Commission meeting.

No one from the public offered any comments.

## **CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator**

*The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.*

**Time Stamp (0:03:05 audio & 0:04:20 video)**

Mack presented the Consent Agenda for the Commission to review and approve.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

1. Approval of the November 7, 2023 Commission Meeting Minutes
2. Approval of the November 21, 2023 Commission Meeting Minutes
3. Approval of the October 14, 2023 to November 30, 2023 Check Registers
4. Approval of the November Small Purchase of \$6,244.28 for Sheriff Department Armor Vests

5. Approval of Maternal and Child Health Fiscal Year 2021 Contract with the State of Utah Department of Health and Human Services and San Juan County Health Department Amendment #8
6. Approval of a Letter of Support for the City of Monticello Youth Bike Group Outdoor Recreation Grant
7. Approval of the Appointments of Sabrina Sanders and Karry Deeter to the County Economic Development Board

## **RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS**

8. Presentation of the 2024 Bluff & Monticello Municipal Summary Results. Lyman Duncan, County Clerk/Auditor

**Time Stamp (0:06:05 audio & 0:07:20 video)**

Lyman presented the Municipal Election results for Monticello & Bluff. The municipalities will canvas and accept the results in their respective council meetings.

9. Presentation of the Public Notice for 2024 General Election Candidate Information. Lyman Duncan, County Clerk/Auditor

**Time Stamp (0:07:20 audio & 0:08:35 video)**

Lyman presented the Public Notice for the upcoming Preferential, Primary & General Elections for the year 2024. The Public notice will be mailed to households throughout the county.

10. Presentation of the Notice of Party Affiliation for 2024 Preferential Presidential Election. Lyman Duncan, County Clerk/Auditor

**Time Stamp (0:10:05 audio & 0:11:20 video)**

Lyman presented the Notice of Party Affiliation for 2024. He stated that the Republican Party is the only party with a closed affiliation, meaning that from January 9, 2024 to June 25, 2024, voters cannot change and affiliate with the Republican Party. After June 25<sup>th</sup>, voters can affiliate as desired. The Republican Party will hold caucus meetings to select their President Candidate. The Democratic Party is considered open to affiliation; their Presidential Primary Candidate will be selected in the Preferential Election in March.

## **BUSINESS/ACTION**

11. Consideration and Approval of the 2023-2024 General Election Staff Contracts. Lyman Duncan, County Clerk/Auditor

**Time Stamp (0:11:25 audio & 0:12:40 video)**

Lyman presented the election staff contracts for the Commission to review and approve.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

12. Consideration and Approval of a contract with Davis Construction Solutions to construct a new Scale House at the County Landfill, Sam Long, Facilities Maintenance Director

**Time Stamp (0:13:20 audio & 0:14:35 video)**

Sam Long, Facilities Maintenance Director, presented the contract with Davis Construction Solutions for the Commission to review and approve. The funding is from the Landfill account.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

13. Consideration and Approval of the Pack Creek Fire Hazard Mitigation Program Grant Contract: Amendment #2 for \$4,300 with Jones & DeMille Engineering. Mack McDonald, Chief Administrative Officer

**Time Stamp (0:17:30 audio & 0:18:45 video)**

Mack presented the Pack Creek Fire Hazard contract Amendment #2 for the Commission to review and approve. The contract requires the county to reimburse additional expense for the vendor related to the project.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

14. Consideration and Approval of a Notice of Award and Intent to Negotiate a Contract with Acme Iron and Metal Co., Inc. for the Landfill Scrap Steel Sales Services. Mack McDonald, Chief Administrative Officer

**Time Stamp (0:20:15 audio & 0:21:30 video)**

Mack presented the contract with Acme Iron & Metal for landfill scrap steel sales for the Commission to review and approve.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commissioner Harvey, Commissioner Stubbs

15. Consideration and Approval of a Notice of Award and Intent to Negotiate a Contract with Advanced Emergency Medical Tech for Environmental Health Scientist Contractor Services. Mack McDonald, Chief Administrative Officer

**Time Stamp (0:22:30 audio & 0:23:45 video)**

Mack presented the Notice of Award contract with Advanced Emergency Medical Tech for Environmental Contractor Services for the Commission to review and approve.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

**BUSINESS/ACTION**

16. A Closed Executive Session for a Strategy Session to Discuss Pending or Reasonably Imminent Litigation as Permitted Under UCA 52-4-205.

**TO ENTER INTO EXECUTIVE SESSION:**

**Time 11:29 a.m.**

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

**COMMISSION REPORTS**

**Time Stamp (0:00:01 audio)**

Commissioner Harvey thanked Mack for spearheading the Children's Justice Coordinating Council document. The council seeks to establish a drug treatment program, a cross sharing of information. Commissioner Harvey is strongly interested in the creation of a school resource officer for all of the local high schools, along with cultural sensitivity training for the resource officers in understanding historical trauma. He wants the county to create a Children's Justice Court (CJC).

He also attended the USU Uinta Basin training on air quality, which made possible responsible oil & gas production and asked if they would come to Aneth and gather the same type research. In addition, the seven Utah Chapters Houses have asked for this type of research.

He is working closely with the Aneth Chapter, who has identified a location in Montezuma Creek for the construction of a youth center. Aneth has received \$12,000,000 for the construction of the recreation center. The land has ownership concerns, so the Recorder's Office has been tasked with helping research the history of the property.

Commissioner Harvey spoke of attending a meeting at the Red Mesa Chapter House regarding roads surrounding the Montezuma Creek area. He wants Elk Petroleum to have the authority to care for their roads.

Commissioner Stubbs spoke of her efforts in addressing the housing issues in and around Blanding. She met with Bryan Torgersen and they are pondering a possible land exchange near the Fourth Reservoir in Blanding. She is looking at identifying resources for housing repairs for homes in White Mesa and in Westwater.

Commissioner Adams and Mack attended a meeting for the Northern Colorado River Compact. He stated that the meeting was very informative for him. The Colorado River has great importance for the county.

**ADJOURNMENT**

**Time: 1:27 p.m.**

**Time Stamp (0:29:27 audio)**

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.  
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk’s Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*

APPROVED: \_\_\_\_\_  
San Juan County Board of County Commissioners

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
San Juan County Clerk/Auditor

DATE: \_\_\_\_\_