



BOARD OF COMMISSIONERS MEETING
In-Person and Electronic Meeting
January 17, 2023 at 8:00 AM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

CALL TO ORDER

Time Stamp (audio & video)

Commission Chair Adams called the meeting to order at 8:05 am.

ROLL CALL

INVOCATION

Time stamp (audio & video)

Randy Day offered the invocation.

PLEDGE OF ALLEGIANCE

Time Stamp (audio & video)

Commission Chair Adams led the Pledge of Allegiance.

PUBLIC COMMENT

Public comments will be accepted through the following Zoom meeting link: <https://us02web.zoom.us/j/3125521102> One tap mobile +16699006833,,3125521102# US (San Jose)

There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.

Time Stamp (audio & video)

Randy Day thanked the commission for their support of development in the county.

Carolyn Dailey, from Spanish Valley asked the commission to stop the contract with Jerry McNeely.

Marlene Huckaby, from Spanish Valley, asked for item #13 to be blocked. His services are not needed and do not represent the northern part of the county.

Jenny Widsenspe, from Spanish Valley, asked for the position to be clarified and rules to be set for the future.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

Time Stamp

Mack presented the consent agenda for the commission to review and approve.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

1. Approval of January 3, 2023 Commission Meeting Minutes
2. Approval of Check Register from December 18, 2022 to December 31, 2022
3. Approval of Check Registers for January 1, 2023 to January 12, 2023
4. Approval of \$43,404.36 in Small Purchases: \$1,731.56 for MKIII Mod 2-M Rifle, Sheriff's Office, \$1,899.00 for Clutch Kit for Razor #188, Road Department, \$18,875.00 for 5-Full Face Respirators and Rechargeable Batteries with Chargers, and \$20,899.00 for a Bush Chipper, Fire Department
5. Approval of 2023 Alcohol Beer Retailer Class A License - Mexican Hat 7-Eleven, Lyman Duncan, Clerk/Auditor

PUBLIC HEARING COMMUNITY DEVELOPMENT BLOCK GRANT

6. Community Development Block Grant (CDBG) First Public Hearing

BUSINESS/ACTION

7. Consideration and Approval of Purchase of Outdoor Ballot Drop Boxes - Funded by the State of Utah HAVA Grant Program, Lyman Duncan, Clerk/Auditor

Time Stamp (audio & video)

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

8. Consideration and Approval of Community Library Enhancement Grant (CLEF), Nicole Perkins, Library Director

Time Stamp (audio & video)

Mack presented the library grant for the commission to review and approve.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

9. Consideration and Approval of a Lease with Wheeler Machinery for a Frontend Loader with Annual Payments of \$107,098.34, Jed Tate, Landfill Manager

Time Stamp (audio & video)

Mack presented the details for the Caterpillar lease for the landfill.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

10. Consideration and Approval of Amendment No. 1 to the Standard Service Provider Contract with ACME Iron and Metal for Scrap Metal Salvage and Removal at the County Landfill, Mack McDonald, Chief Administrative Officer

Time Stamp (audio & video)

Mack presented the amended contract with Acme Iron & Metal for the removal of our recyclable metals from the landfill.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

11. CONSIDERATION AND ADOPTION OF AN ORDINANCE AMENDING SECTION ELEVEN OF THE SAN JUAN COUNTY PERSONNEL POLICY, Ann Marie Burgess, Administrative Assistant/Human Resources Generalist.

Time Stamp (audio & video)

Mack presented the travel reimbursement changes for 2023. The county desires to utilize the GSA (federal) for mileage and per diem. See attachment in board packet.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

12. Consideration and Approval of the SITLA Easement Agreement #2596, TJ Adair, Road Superintendent

Time Stamp (audio & video)

TJ Adair, Road Department Manager, presented the contract from SITLA for review and approval. The county will acquire the easement from SITLA.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

13. Consideration and Approval of Amendment No. 4 to the Independent Contractor Agreement Between San Juan County, Utah and Jerry McNeely, Mack McDonald, Chief Administrative Officer

Time Stamp (audio & video)

Mack presented the independent contract with Jerry McNeely for review and approval. Mack presented the terms for the consulting agreement with Jerry. He uses a county vehicle, but is responsible for gas fill-ups and he has a cell phone and will present to the commission once the weather becomes temperate. Jerry meets with the BLM, Forest Service, Sitla and enforces certain air-bnb properties, checks on county roads, attends water shed meetings and so on. TJ Adair and Nick Sandburg both were supportive of the contract.

Motion made by Commissioner Harvey, Seconded by Commission Vice-Chair Adams.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey

Voting Nay: Commissioner Stubbs

14. CONSIDERATION AND ADOPTION OF A RESOLUTION ENCOURAGING ECONOMIC DEVELOPMENT, A RENEWED EFFORT TO IMPROVE ZONING TO INCREASE ECONOMIC DEVELOPMENT OPPORTUNITIES, AND A COMMITMENT TO WORK WITH DEVELOPERS, PROPERTY OWNERS, AND THE PUBLIC IN BRINGING VITALITY AND GROWTH TO SAN JUAN COUNTY, Commissioner Bruce Adams

Time Stamp (audio & video)

Commission Chair Adams presented the resolution supporting economic development for the entire county. Commissioner Harvey was grateful for the invitation to the Navajo Nation in joining the county's efforts to include all county residents in the development of economic opportunities.

Motion made by Commissioner Harvey, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

ADJOURNMENT

Time Stamp (audio & video)

To adjourn at 9:14 am.

Motion made by Commissioner Stubbs, Seconded by Commissioner Harvey.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk’s Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: _____ DATE: _____
San Juan County Board of County Commissioners

ATTEST: _____ DATE: _____
San Juan County Clerk/Auditor