



BOARD OF COMMISSIONERS MEETING
117 South Main Street, Monticello, Utah 84535. Commission Chambers
February 06, 2024 at 11:00 AM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

CALL TO ORDER

ROLL CALL

Time Stamp (audio & video)

INVOCATION

PLEDGE OF ALLEGIANCE

Time Stamp (audio & video)

CONFLICT OF INTEREST DISCLOSURE

Time Stamp (audio & video)

PUBLIC COMMENT

Public comments will be accepted through the following Zoom Meet link:

<https://us02web.zoom.us/j/88279631170> One tap mobile +13462487799,,88279631170# US (Houston)

There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.

Time Stamp (audio & video)

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

Time Stamp (audio & video)

Motion made by Commission Vice-Chair Adams, Seconded by Commissioner Stubbs.

Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

1. Approval of the January 16, 2024 Commission Work Meeting Minutes
2. Approval of the January 16, 2024 Commission Meeting Minutes
3. Approval of all the funds for January 10th to January 30th, 2024 A/P Check Register
4. Approval of the 2024 Basic Emergency Operations Plan
5. Approval of the 2024 Mexican Hat 7-Eleven Beer Renewal Application - Resort Retailers
6. Approval of the 2024 Sunrise Trading - Montezuma Creek Store - Beer Renewal Application
7. Approval of the January Small Purchase of \$10,995.00 for Sheriff Department CVSA Dell Computer
8. Approval of the Memorandum of Understanding with the Utah Attorney General's Office for Assistance on a 1st Degree Murder Case.

RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS

9. Presentation and Recommendation of a Board Member to the Grand County Water Conservancy District (GCWCD). Ben Musselman, Agency Manager, Grand Water & Sewer Service Agency

Time Stamp (audio & video)

Ben Musselman, from the Grand County Water Conservancy, provided an overview of the organization and its services. The San Juan County seat (1 of 5) is up for selection by the board. The commission is to review the applicants and prioritize the candidates. The Brian Backus and Gary Wilson are the selections. The Governor will confirm the selections.

10. Presentation for the Annual Open and Public Meetings Act, Government Records Access and Management Act (GRAMA), and Conflict of Interest Training. Jens Nielson, County Attorney

Time Stamp (audio & video)

Jens Nielson, County Attorney, presented the annual training for the Open Meetings Act, Governmental Records Access Management Act (Gramma), and the Conflict of Interest.

BUSINESS/ACTION

11. Consideration and Approval of the 2024 Wildland Fire Program Participating Commitment Between San Juan County and Utah Division of Forestry, Fire and State Lands. David Gallegos, Fire Chief

Time Stamp (audio & video)

David Gallegos, County Fire Chief, presented the contract for the commission to review and approve. The county's efforts to mitigate fire dangers is credited to the county in reduction of charges with the state.

Motion made by Commissioner Stubbs, Seconded by Commission Vice-Chair Adams.
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

12. Consideration and Approval of the 2024 San Juan County Senior Center Policy and Procedure Manual. Tammy Gallegos, Director of Aging Services

Time Stamp (audio & video)

Tammy Gallegos, Director for the Senior Centers, presented the updated and reviewed 2024 Senior Center Policy & Procedure Manual, for the commission to review and approve.

Motion made by Commissioner Stubbs, Seconded by Commission Vice-Chair Adams.
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

13. Consideration and Approval for the State of Utah HAVA Grant Funding Award for the Purchase of a DS300 Ballot Tabulating Machine for San Juan County. Lyman Duncan, County Clerk/Auditor

Time Stamp (audio & video)

Lyman W. Duncan, County Clerk/Auditor, presented the Grant Funding contract for the commission to review and approve.

Motion made by Commission Vice-Chair Adams, Seconded by Commissioner Stubbs.
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

14. Consideration and Approval for the Rural Opportunities Grant Contract with the State of Utah Governor's Office of Economic Opportunity. Elaine Gizler Economic Development and Visitor Services

Time Stamp (audio & video)

Elaine Gizler, Economic Development and Visitor Services Director, presented the contract for the commission to review and approve. Part of the funding will be used in the county-wide Housing Assessment.

Motion made by Commission Vice-Chair Adams, Seconded by Commissioner Stubbs.
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

15. Consideration and Approval of the Letter of Support for Southeast Utah Association of Local Governments Aviation project with Utah State University. Elaine Gizler, San Juan County Economic Development and Visitor Services.

Time Stamp (audio & video)

Elaine Gizler, Economic Development and Visitor Services Director, presented the USU Aviation Grant letter of support for the commission to review and approve.

Motion made by Commission Vice-Chair Adams, Seconded by Commissioner Stubbs.
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

16. Consideration and Approval of the Letter of support for the San Juan County BDO Zone Designation, Elaine Gizler, San Juan County Economic Development Director

Time Stamp (audio & video)

Elaine Gizler, Economic Development and Visitor Services Director, presented the letter of support for the designation of a BDO site in the county for the commission to review and approve.

Motion made by Commissioner Stubbs, Seconded by Commission Vice-Chair Adams.
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

17. Consideration and Approval of the Rainbow Sign and Banner, Inc Contract for San Juan County Wayfinding Signs, Elaine Gizler San Juan County, Economic Development and Visitor Services Director

Time Stamp (audio & video)

Elaine Gizler, Economic Development and Visitor Services Director, presented the contract with Rainbow Signs for the commission to review and approve.

Motion made by Commission Vice-Chair Adams, Seconded by Commissioner Stubbs.
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

18. Consideration and Approval for the Letter of Support for Seerstone Development LLC, Presented by Elaine Gizler, San Juan County Economic Development and Visitor Services Director

Time Stamp (audio & video)

Elaine Gizler, Economic Development and Visitor Services, presented the letter of support for Seerstone Development for the commission to review and approve.

Motion made by Commissioner Stubbs, Seconded by Commission Vice-Chair Adams.
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

19. CONSIDERATION AND APPROVAL OF AN ORDINANCE GRANTING AN ELECTRIC UTILITY FRANCHISE AND GENERAL UTILITY EASEMENT TO ROCKY MOUNTAIN POWER. Mack McDonald, Chief Administrative Officer

Time Stamp (audio & video)

Mack presented the contract with Rocky Mountain Power for the commission to review and approve. The contract is a continuance of the previous 20 year contract.

Motion made by Commissioner Stubbs, Seconded by Commission Vice-Chair Adams.
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

20. Consideration and Approval of the Standard Contract Agreement with ETJLaw, Inc. for Bond Counsel Services. Mack McDonald, Chief Administrative Officer

Time Stamp (audio & video)

Mack presented the contract with EJTLaw for the commission to review and approve.

Motion made by Commission Vice-Chair Adams, Seconded by Commissioner Stubbs.
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

21. Consideration and Approval of the Notice of Award for San Juan County Public Safety Building Remodel Project Design and Construction Administration Services to ajc architects. Mack McDonald, Chief Administrative Officer

Time Stamp (audio & video)

Mack presented the contract with ajc architects for the commission to review and approve.

Motion made by Commission Vice-Chair Adams, Seconded by Commissioner Stubbs.
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

22. Consideration and Approval of a Letter of Support for the 2024 Utah Department of Transportation Grant Request to the United States Department of Transportation for Trail Planning. Mack McDonald, Chief Administrative Officer

Time Stamp (audio & video)

Mack presented the letter of support for the 2024 RAISE Grant Trail Planning request for the commission to review and approve.

Motion made by Commission Vice-Chair Adams, Seconded by Commissioner Stubbs.
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

23. Consideration and Approval of the Memorandum of Understanding Between Utah State University Preschool Development Grant Activity #5 (PDGA5) Project and San Juan County's Health Department. Grant Sunada, Public Health Director

Time Stamp (audio & video)

Grant Sunada, Public Health Director, presented the USU/Public Health Preschool Grant for the commission to review and approve.

Motion made by Commission Vice-Chair Adams, Seconded by Commissioner Stubbs.
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

24. Consideration and Approval of the Bailment Agreement Between Utah State University Preschool Development Grant Activity #5 (PDGA5) Project for San Juan County's Health Department. Grant Sunada, Public Health Director

Time Stamp (audio & video)

Grant Sunada, Public Health Director, presented the bailment agreement with Utah State University for the commission to review and approve.

Motion made by Commissioner Stubbs, Seconded by Commission Vice-Chair Adams.
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

COMMISSION REPORTS

Time Stamp (audio & video)

Commission Chair Harvey thanked Commissioner Adams for his service to the county and for the many buildings that he facilitated the construction of in San Juan County. He'll also be attending the National Association of Counties Organization (NACO).

Commission Vice Chair Stubbs spoke of attending many meetings with state legislators and county officials.

Commissioner Adams is meeting with many individuals at the legislature, in an effort to improve the quality of life for the county residents. He thanked Mack for steering the commissioners to the most important meetings and in meeting influential individuals.

ADJOURNMENT

Time Stamp (audio & video)

Meeting adjourned at 1:15 p.m.

Motion made by Commission Vice-Chair Adams, Seconded by Commissioner Stubbs.
Voting Yea: Commission Vice-Chair Adams, Commissioner Harvey, Commissioner Stubbs

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk’s Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: _____
San Juan County Board of County Commissioners

DATE: _____

ATTEST: _____
San Juan County Clerk/Auditor

DATE: _____