



BOARD OF COMMISSIONERS WORK SESSION MEETING
117 South Main Street, Monticello, Utah 84535. Commission Chambers
January 20, 2026 at 9:00 AM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

CALL TO ORDER

Time Stamp (audio & video)

Commission Chair Lori Maughan called the meeting to order at 9:04 am.

ROLL CALL

Time Stamp (audio & video)

Commission Chair Lori Maughan called for attendance:

COMMISSION:

Chair Lori Maughan

Commissioner Silvia Stubbs

STAFF

Mack McDonald, County Administrator

Lyman W. Duncan, Clerk/Auditor

Mitch Maughan, County Attorney

Jens Nielson, Deputy County Attorney

PUBLIC

Kasden Kulow, Monticello City Administrator

AGENDA ITEMS

1. Analysis on the Merging of the Monticello City Justice Court. Mitchell Maughan, County Attorney

Time Stamp (audio & video)

Mitch Maughan presented his analysis of the prospective justice court merge with the commission. He wants to have an upfront \$42,000 before the 70/30 split. Kaden Kulow, Monticello City Administrator, wants the 70/30 split to stay in place. The county will take over all the operating expense for the courts, and then the 70/30 split occurs. He feels that the county can increase the operating budget as needed. The attorney will receive an increase in pay for the 12-14 hours required for working in the justice court.

2. Regional Housing Discussion. Una Wirkebau, Economic Recovery Corps

Time Stamp (audio & video)

Una Wirkebau, Economic Recovery Corps, provided additional information regarding a grant which the county applied for and was awarded the grant. The county had an applicant working on the project, but the grant ended, so now, the Economic Recovery Corps will allow SERDA to take the lead. On February 13, 2026 they will hold a housing roundtable to discuss housing needs. The commissioners agreed that the housing grant award and ongoing roundtable discussion will benefit the county residents.

Chris (SERDA) spoke about his office and their work in the housing area. He has a goal to bring in the USDA Self Help grant into San Juan County for 2027., the funding is highly competitive, and has been tied up on the federal level.

3. Discussion of the Draft Policies and Procedures of the San Juan County Commission. Mitchell Maughan, County Attorney

Time Stamp (audio & video)

Mitchell Maughan, County Attorney, presented the draft policies & procedures for the commission to review and discuss. Johnny Miller, legal counsel for UCIP provided input in the refinement of the document. The red lines indicated the best flow. The yellow lines. Mitch will consult with Johnnie and see which parts belong in one document and which parts belong in the other document.

4. Discussion of the San Juan Resolution Policy 206 Rules of Order. Mitch Maughan, County Attorney

ADJOURNMENT

Time Stamp (audio & video)

Motion to adjourn:

Motion made by Commissioner Stubbs, Seconded by Commission Vice-Chair Harvey.

Voting Yea: Commission Vice-Chair Harvey, Commissioner Stubbs

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: _____
San Juan County Board of County Commissioners

DATE: _____

ATTEST: _____
San Juan County Clerk/Auditor

DATE: _____