



BOARD OF COMMISSIONERS WORK SESSION MEETING
117 South Main Street, Monticello, Utah 84535. Commission Chambers
February 03, 2026 at 9:00 AM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

CALL TO ORDER

Time Stamp (audio & video)

Commission Chair Lori Maughan called the meeting to order at 9: am.

ROLL CALL

Time Stamp (audio & video)

Commission Chair Maughan called for attendance:

PRESENT

Commission Chair Lori Maughan

Commission Vice-Chair Jamie Harvey

Commissioner Silvia Stubbs

STAFF

Mack McDonald, County Administrator

Lyman W. Duncan, Clerk/Auditor

Mitch Maughan, County Attorney

Jeremy Hoggard, EMS Director

PUBLIC

Johnny Miller, UCIP Legal Counsel

AGENDA ITEMS

1. Policies, Procedures, And Rules Governing The San Juan County Commission Discussion. Mitchell Maughan, County Attorney

Time Stamp (audio & video)

Mitch Maughan, County Attorney, presented the discussion on the Policies, Procedures, and Rules governing the Commission. Commissioner Stubbs asked about the two documents. Johnny explained that he had cut the document in two for clarification, one for governance, and the other for meeting management. He also incorporated any of the new changes in state law, specifically, the Open meetings Act. The law allows elected commissioners to be in meetings together, as long as they do not "convene" the meeting.

Commissioner Stubbs mentioned the need to work together on the document, she saw grammar and punctuation errors that need to be corrected. Commission Chair Maughan felt she might be referring to a previous document, and that the changes had been corrected in the current document.

Commissioner Stubbs felt the balance of power for the commission and administration had been shifted in the new document, by leaving out the title of the county administrator and the clerk/auditor. Johnny stated that Mack was the Commission Administrator as far as the commission meeting, the preparation of the agenda, the noticing of, and preparation & operation for the electronic transmission of the meeting. There was discussion on defining the roles for the county personnel who participate in the meeting.

Mack asked Johnny to include the Municipal Building Authority (MBA) and the Rural Development Authority (RDA) be incorporated into the document. He also incorporated the electronic communication rules, the ability for the Deputy Attorney to fill in if the County Attorney is unavailable for the commission meeting. There was discussion on voting, conflicts of interest, **which primarily are financial.**

2. 2026 USU Extension Program Update. Regan Wytsalucy, San Juan County Extension Director

Time Stamp (audio & video)

Regan Wytsalucy, County Extension Director, gave an update on the 2026 USU Extension Program. She began by discussing a potential move to the USU Blanding building (old Costco building) however, the build out of the building has been slow. They were offered the Sparks building (next to the San Juan High School), which has a large classroom, space for computers, etc. The State of Utah, (who owns the building) has been supportive and the USU staff (Logan) have given their financial support for the move.

The commissioners were supportive of the concept of moving the Extension Office from the 2nd floor of the county administration building to Blanding. Commissioner Harvey mentioned that Utah Navajo Health System (UNHS) is very interested in bringing quality food to their

proposed grocery store in the Montezuma Creek location. He stated that the old Trust Fund building in Montezuma Creek is available for use in the extension program.

Regan invited the commission to attend a grazing herd presentation which teaches attendees the symbiotic relation between grass, grazing, and herd management. There are several grazing meetings scheduled over the next few months.

3. 2025 Review, Future Funding Discussion. Jeremy Hoggard, EMS Director

Time Stamp (audio & video)

Jeremy Hoggard, EMS Director, presented future funding opportunities to the commission. Jeremy feels the dedicated sales tax initiative as the best option for the EMS program. He estimates the 1% sales tax will generate \$1.2 million per year. The tax will not be on food, it will be on amazon shipments, hotel fees, and many other purchases.

ADJOURNMENT

Time Stamp (audio & video)

Motion to adjourn:

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: _____
San Juan County Board of County Commissioners

DATE: _____

ATTEST: _____
San Juan County Clerk/Auditor

DATE: _____