



BOARD OF COMMISSIONERS MEETING
117 South Main Street, Monticello, Utah 84535. Commission Chambers
October 15, 2024, at 11:00 AM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel

AUDIO: <https://www.utah.gov/pmn/files/1184325.MP3>,
<https://www.utah.gov/pmn/files/1184327.MP3>

VIDEO:

https://www.youtube.com/watch?v=f7fmhuK4woo&list=PLFB2nKz9I9zkK8nc_IZSotAE1qoaTfGL4&index=1&t=116s

CALL TO ORDER

Time Stamp 0:00:05 (audio) & 0:01:42 (video)

Commissioner Vice Chair Stubbs called the meeting to order at 11:01 am.

ROLL CALL

Time Stamp 0:00:25 (audio) & 0:02:02 (video)

PRESENT

Commission Chair Jaime Harvey
Commission Vice Chair Silvia Stubbs
Commissioner Bruce Adams

STAFF

Mack McDonald, County Administrative Officer (CAO)
Lyman W. Duncan, Clerk/Auditor

INVOCATION

Time Stamp 0:00:40 (audio) & 0:02:17 (video)

Laurie Maughan, resident of Monticello, offered the invocation.

PLEDGE OF ALLEGIANCE

Time Stamp 0:01:25 (audio) & 0:03:02 (video)

Lyman W. Duncan, resident of Monticello, led the public in the Pledge of Allegiance.

CONFLICT OF INTEREST DISCLOSURE

Time Stamp 0:01:55 (audio & 0:03:32 (video))

Commission Vice Chair asked if there were any conflicts with today's agenda. Both commissioners indicated there were not any conflicts.

PUBLIC COMMENT

Public comments will be accepted through the following Zoom Meet link

<https://us02web.zoom.us/j/87155847636> Meeting ID: 871 5584 7636 One tap mobile +12532158782,,87155847636# US (Tacoma)

There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.

Time Stamp 0:02:13 (audio & 0:03:50 (video))

Mack opened the meeting for public comment. Commissioner Adams attended the One Summit in Cedar City. While passing through Richfield, he called Ralph Okerland, a well-regarded State Senator, and had a good discussion. Unfortunately, he passed away several days later.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

Time Stamp 0:05:30 (audio) & 0:07:07 (video)

Mack presented the consent agenda for the commission to review and approve.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.

Voting Yea: Commissioner Adams, Commissioner Vice-Chair Stubbs

1. Approval of \$105,258 in Small Purchase: \$74,928 for Water Filtration System and Supplies for Emergency Management, \$23,030 for Standby Power Generator and Automatic Transfer Switch for the San Juan County Sheriff's Department, \$7,300 for Global Inspiration Program for the San Juan County Visitor Services
2. Approval of the Maternal and Child Health Contract Between San Juan County and the State of Utah Department of Health and Human Services for Fiscal Year 2021, Amendment 9
3. Approval of the San Juan Public Health Department Contract Between San Juan County and the State of Utah Department of Health and Human Services Fiscal Year 2021 through Fiscal Year 2027, Violence and Injury Prevention Program Amendment 3

4. Approval of the Preventive Health and Health Services (PHHS) Block Grant Contract Between San Juan County and the State of Utah Department of Health and Human Services, Amendment 1
5. Approval of the San Juan Health Department Community and Clinical Interventions Contract Between San Juan County and the State of Utah Department of Health and Human Services, Amendment 3
6. Approval of the Interlocal Agreement for E-Cigarette, Tobacco & Other Drug Prevention Between San Juan County and San Juan School District for the Albert R. Lyman Middle School, Amendment 1

BUSINESS/ACTION

7. Consideration and Approval of the San Juan County Health Department Environmental Service Delivery Plan and Agreement Between San Juan County and the State of Utah, Department of Environmental Quality, Fiscal Year 2024

Time Stamp 0:08:15 (audio) & 0:08:52 (video)

Grant Sunada, Public Health Director, presented the grant contract for the commission to review and approve.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commissioner Vice-Chair Stubbs

8. Consideration and Approval of the San Juan County Public Health Department's Women, Infant and Children (WIC) Program Contract Between San Juan County and State of Utah Department of Health and Human Services. Grant Sunada, Public Health Director

Time Stamp 0:15:56 (audio) & 0:17:34 (video)

Grant Sunada, Public Health Director, presented the WIC contract for the commission to review and approve. The program is expanding throughout the county. More importantly, the new payment process now includes a debit card. to reduce any stigma for the clients.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commissioner Vice-Chair Stubbs

9. Consideration and Approval of the 2025 Utah Rural County Grant Contract between San Juan County and State of Utah, Governor's Office of Economic Opportunity, Center for Rural Development. Talia Hansen, Economic Development Manager

Time Stamp 0:32:15 (audio) & 0:33:52 (video)

Mack presented the contract (Talia had a conflict) for the commission to review and approve. The program provides grants to individuals and communities for improvements. The Economic Development Conference is scheduled for December, but in 2025, it will pivot to a warmer

month (to be decided). The economic growth (and population) has decreased in the last several years.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commissioner Vice-Chair Stubbs

10. Consideration and Approval of the 2024 State Homeland Security Grant Program. Tammy Gallegos, Emergency Manager

Time Stamp 0:40:25 (audio) & 0:42:02 (video)

Tammy Gallegos, Emergency Manager, presented the renewal contract for the commission to review and approve.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commissioner Vice-Chair Stubbs

11. Consideration and Approval of the Monticello Coworking Space Rental Agreement Between San Juan County and the State of Utah, Division of Facilities Construction and Management. Mikaela Ramsay, Assistant Director

Time Stamp 0:40:09 (audio & 0:41:46 (video)

Mikaela Ramsey, Assistant Librarian, presented the Coworking Space Rental agreement for the commission to review and approve. Debra McKee, a State of Utah employee currently utilizes the coworking space.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commissioner Vice-Chair Stubbs

12. Consideration and Approval of Election Liaison and Staff Temporary Contracts with Lorissa Jackson and Angela Duncan. Lyman Duncan, County Clerk/Auditor

Time Stamp 0:49:47 (audio) & 0:51:24 (video)

Lyman Duncan presented the two general election temporary contracts for the commission to review and approve.

Motion made by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commissioner Vice-Chair Stubbs

13. Consideration and Approval of Two Air Conditioners to Recover, Recycle and Recharge Air Conditioners in Vehicles for the Road Department. TJ Adair, Roads Superintendent

Time Stamp 0:53:42 (audio) & 0:55:19 (video)

TJ Adair, Road Department Superintendent, presented the proposal to purchase the equipment to recover, recycle, and recharge the air conditioners of the county fleet vehicles.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commissioner Vice-Chair Stubbs

14. Consideration and Approval of the Comment Letter on Glen Canyon National Recreation Area Proposed Rule for OHV and Street-legal ATV Use. Nick Sandberg, Public Lands Coordinator

Time Stamp 0:56:55 (audio & 0:58:32 (video)

Nick Sandberg, Public Lands Coordinator, presented the Glen Canyon National Recreation Area (NRA) 60 day proposed rule comment letter for the commission to review and approve. Glen Canyon NRA are now planning to close three roads (13 miles) owned by the county. The two roads are B Roads, the other mentioned road is a D Road.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commissioner Vice-Chair Stubbs

15. Consideration and Approval of the Intergovernmental Agreement Between San Juan County and the Navajo Nation for Navajo Mountain, Aneth, Montezuma Creek and Red Mesa Chapter Houses Election Accessibility Improvements. Mack McDonald, Chief Administrative Officer

Time Stamp 1:03:47 (audio) & 01:05:24 (video)

Mack presented the Intergovernmental Agreement for the commission to review and approve. The State of Utah has provided money to the county, which in turn will allow Tri-Hurst Construction to perform the Chapter House ADA improvements.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commissioner Vice-Chair Stubbs

BOARD OF EQUALIZATION

16. Consideration and Approval for Board of Equalization Hearing Officer Recommendations. Lyman Duncan, County Clerk/Auditor, Rick Meyer and Randy Rarick, County Assessors

Time Stamp 1:07:50 (audio & 1:09:27 (video)

Motion to Enter into the Board of Equalization.

Motion made by Commissioner Adams, Seconded by Commissioner Vice-Chair Stubbs.
Voting Yea: Commissioner Adams, Commissioner Vice-Chair Stubbs

Rick Meyer, County Assessor, presented the final BOE adjustments for the commission to review and approve. Several questions were asked about greenbelt status for farming & ranching property.

To approve BOE adjustments:

Motion made by Commissioner Adams, Seconded by Commission Chair Harvey.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

Motion to Exit Board of Equalization and re-enter the Commission Meeting.

Motion made by Commissioner Adams, Seconded by Commission Chair Harvey.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

EXECUTIVE SESSION

17. Make a Motion to Enter Into A Closed Executive Session to Discuss The Character, Professional Competence, or Physical or Mental Health of an Individual As Permitted Under UCA 52-4-205.

Time 12:18 pm

Motion made by Commissioner Adams, Seconded by Commission Chair Harvey.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

COMMISSION REPORTS

Time Stamp (2nd audio file) 0:00:07

Commission Chair Harvey met with the Revitalization Fund board. He wants to request funding from the Revitalization board to purchase the asphalt supplies for the upkeep portion of road from the Montezuma Creek to the Phillips camp and have the county participate with in-kind labor. He said the community is excited about the incoming fiber optic lines. He asked about the details for signing up for fiber to their homes. Mack will investigate with Emery Telcom and NTUA. He will be attending an economic mobility meeting in Pennsylvania.

Commission Vice Chair Stubbs was also in the Revitalization meeting and was appreciative of the board's efforts in updating computers in the Montezuma Creek library. She has been working with the Oljeto and Navajo Mountain Senior Centers; in improving access to the centers. Due to poor parking lot conditions, wheelchair access is difficult for many patrons.

Commissioner Adams did not report.

ADJOURNMENT

Time Stamp (2nd audio file) 0:19:32

Motion made by Commissioner Adams, Seconded by Commission Vice Chair Stubbs.
Voting Yea: Commissioner Adams, Commission Chair Harvey, Commissioner Vice-Chair Stubbs

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk’s Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: _____ DATE: _____
San Juan County Board of County Commissioners

ATTEST: _____ DATE: _____
San Juan County Clerk/Auditor