



BOARD OF COMMISSIONERS MEETING

Electronic Meeting
August 17, 2021 at 11:00 AM

MINUTES

The public will be able to view the meeting on San Juan County's Facebook live and YouTube channel

Audio Link: <https://www.utah.gov/pmn/files/750753.MP3>

Video Link: <https://www.youtube.com/watch?v=ZYvjvnVGjns>

CALL TO ORDER

Time Stamp 4:15 (audio) 3:55 (video)

Called to order 11:27 a.m.

ROLL CALL

Time Stamp 5:30 (audio) 5:15 (video)

PRESENT

Commission Chairman Willie Grayeyes
Commission Vice-Chair Kenneth Maryboy
Commissioner Bruce Adams

INVOCATION

Time Stamp 6:15 (audio) 6:00 (video)

APPROVAL OF AGENDA

Time Stamp 7:45 (audio) 7:30 (video)

Mack quickly reviewed the agenda for the day.

Motion made by Commission Vice-Chair Maryboy, Seconded by Commissioner Adams.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy, Commissioner Adams

PUBLIC COMMENT

Public comments will be accepted through the following Join Zoom Meeting <https://us02web.zoom.us/j/3125521102> Meeting ID: 312 552 1102 One tap mobile +16699006833,,3125521102# US (San Jose)

There will be a three minute time limit for each person wishing to comment. If you exceed that three minute time limit the meeting controller will mute your line.

Time Stamp 14:00 (audio) 13:45 (video)

Clayton Long - Prepared a packet for the Commissioners and audience, Clayton discussed the property tax increases that are being implemented this year. He expressed his plea to not have any more lawsuits in the County because it loses money for the people. Discussed trying to make a unity between the whole county.

Lynn Martin - Would like us to recognize the reevaluation of property taxes that is hurting the citizens. Would like us to either make it to where the property owners are paying the same amount of taxes as last year or to rescind the vote for an increase in property taxes.

Joe Melon - Discussing the increase in property taxes and is opposed to the drastic increase in the taxes. Would like to see the Commission rescind the vote for an increase in property taxes and coming up with a better plan for everyone else to get behind.

Wesley Hunt - Also brought up the discussion for the increase in property taxes.

Monette Clark - Discussed a couple of different agenda items that she does not agree with. But is mostly concerned with the last item on the agenda #24, she expressed that she would like the commissioners to seriously consider what Approving an Overnight Accommodations Overlay Applications means.

CONSENT AGENDA (Routine Matters) Mack McDonald, San Juan County Administrator

The Consent Agenda is a means of expediting the consideration of routine matters. If Commissioner Requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

Time Stamp 33:20 (audio) 33:05 (video)

Mack briefly discussed the items on the Consent Agenda.

Motion made by Commissioner Adams. Seconded by Commission Vice-Chair Maryboy
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy, Commissioner Adams

1. Approval of August 3, 2021 Commission Meeting Minutes.
2. Approval of the Check Registers for July 30, 2021 to August 12, 2021
3. Approval of Small Purchase Orders for CARES Act Cots and Sheltering Equipment for \$5,348.73.

4. Consideration and Approval of an Amendment to the existing contract "*San Juan County Health Department Tobacco Contract FY21-FY25 Amendment 1*" between the Utah Department of Health and San Juan County, Presented by Mike Moulton, Interim Health Officer
5. Consideration and Approval of an Amendment to the existing contract "*San Juan County - Immunizations - 2019 Amendment 1*" between the Utah Department of Health and San Juan County, Presented by Mike Moulton, Interim Health Officer
6. Ratification and Approval of the Emergency Solutions Grant (ESG) Amendment 1 with the State of Utah Department of Workforce Services, Housing and Community Development for Rental Assistance and Homeless Prevention. Mack McDonald, Chief Administrative Officer
7. Consideration and Approval of the Purchase of Three Electronic Message Boards Using Care Act funds for \$49,248 on State Contract.
8. Consideration and Approval of the Trail of the Ancients Marketing and Design for \$1,500 to the National Travel Center Small Purchase

RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS

PUBLIC HEARING FOR MID-YEAR 2021 BUDGET ADJUSTMENTS

9. Consideration and Approval of Resolution 2021-__ Mid-year Budget Adjustments for both Revenue and Expenses Including Salary Increases for County Employees, James Francom, Interim Clerk/Auditor

James briefly went over the adjustments to the mid-year budget, including the additional revenue that has been received. He gave an overview of each fund and departments within the general fund and items that would need or were requested to be adjusted.

Mack also discussed a little more in detail on some items and touched base on the salary increases that are expected, and the hiring of some employees who were never replaced when the pandemic began.

A motion was made to go into Public Hearing on the matter.

Motion made by Commissioner Adams, Seconded by Commission Vice-Chair Maryboy.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy,
Commissioner Adams

No public comments were made on the matter.

A motion was made to approve the budget adjustment and salary increase.

Motion made by Commissioner Adams, Seconded by Commission Vice-Chair Maryboy.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy,
Commissioner Adams

BUSINESS/ACTION

10. Consideration and Approval of the *Public Health Emergency and Healthcare Preparedness Programs – San Juan FY22* contract between the Utah Department of Health and San Juan County, Presented by Mike Moulton, Interim Health Officer

Time Stamp 51:55 (audio) 51:40 (video)

Mike presented the approval of a contract on a Healthcare Preparedness Program. This program requires us to make a match of \$11,489.70.

Motion made by Commissioner Adams, Seconded by Commission Vice-Chair Maryboy.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy,
Commissioner Adams

11. Consideration and Approval of the *San Juan County Health Department - COVID-19 Health Disparities and Advancing Health Equity* contract between the Utah Department of Health and San Juan County, Presented by Mike Moulton, Interim Health Officer

Time Stamp 54:40 (audio) 54:25 (video)

Mike presented the Health Disparities that are related to the COVID-19 contract. This would give Public Health \$299,405.00 to be utilized for these services and are good to use from 08/02/2021 to 05/31/2023. Mike discussed he would like to look into some contracted personnel to help eliminate the health disparities.

There is no fiscal impact to utilize this contract.

Motion made by Commission Vice-Chair Maryboy, Seconded by Commissioner Adams.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy,
Commissioner Adams

12. Consideration and Approval of the *San Juan County - Minimum Performance Standards SFY22* contract between the Utah Department of Health and San Juan County, Presented by Mike Moulton, Interim Health Officer

Time Stamp 58:37 (audio) 58.22 (video)

Mike discussed another contract that allows them to provide Public Health Services required by the Utah State Code R380-40. The service period is 07/01/2021 to 06/30/2026. The Utah Department of Health agrees to pay \$58,180.00, with no fiscal impact.

Motion made by Commissioner Adams, Seconded by Commission Vice-Chair Maryboy.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy,
Commissioner Adams

13. Consideration and Approval of the Sub-Contract Agreement for Meals on Wheels Vehicle.
Tammy Gallegos, Aging and Adult Services Director

Time Stamp 1:01:25 (audio) 1:01:05 (video)

Tammy presented a subcontract for a Meals on Wheels agreement that agrees to pay \$66,600. There is no fiscal impact other than we have to front and be reimbursed after it is paid for.

Motion made by Commissioner Adams, Seconded by Commission Vice-Chair Maryboy.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy,
Commissioner Adams

14. Renewal of La Sal Library Lease Agreement, Nicole Perkins, Library Director

Time Stamp 1:03:30 (audio) 1:03:15 (video)

Mack reviewed the La Sal Library lease agreement and asked to extend the current lease agreement for the Library to lease out an area there for an additional five years. It is \$100 a month which costs us a total of \$1,200.00 a year.

Motion made by Commissioner Adams, Seconded by Commission Chairman Greyeyes
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy,
Commissioner Adams

15. Consideration and Approval of the Purchase of Synthetic 5W40 CK-4 Oil for restock, TJ Adair,
Road Superintendent

Time Stamp 1:07:30 (audio) 1:07:15 (video)

Todd presented the approval of synthetic oil, which allows them to purchase oil in bulk.

Motion made by Commissioner Adams, Seconded by Commission Vice-Chair Maryboy.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy,
Commissioner Adams

16. Consideration and Approval of the Contract with William Cooper and San Juan County for
2021 Redistricting Services

Time Stamp 1:08:50 (audio) 1:08:35 (video)

Mack presented the William Cooper contracted agreement. There have been some minor changes made that were addressed and have been approved by both parties. The fiscal impact should not exceed \$5,000

Commissioner Adams asked Kendall Laws a couple of questions regarding the contract.

Motion made by Commission Vice-Chair Maryboy, Seconded by Commissioner Adams.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy,
Commissioner Adams

17. Consideration and Review of a Potential Contract with William Cooper for Redistricting

Time Stamp 1:15:20 (audio) 1:15:05 (video)

Item to be tabled

Motion made by Commissioner Adams, Seconded by Commission Vice-Chair Maryboy.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy,
Commissioner Adams

18. CONSIDERATION AND ADOPTION OF AN ORDINANCE ESTABLISHING AND CREATING THE FORMATION OF THE SAN JUAN COUNTY REDISTRICTING COMMISSION. Mack McDonald, Chief Administrative Officer

Time Stamp 1:18:10 (audio) 1:17:55 (video)

Mack discussed the formation of a Redistricting Commission to assist William Cooper with redistricting this would be in place to help if he ever needed a second opinion.

Motion made by Commissioner Adams, Seconded by Commission Vice-Chair Maryboy.
Voting Yea: Commissioner Adams
Voting Nay: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy

19. Consideration and Approval of a Purchase Order for \$23,400 using Cares Act Funds for the San Juan County AED Program, Mack McDonald

Time Stamp 1:33:45 (audio) 1:33:30 (video)

Mack presented the purchase of AED's for County buildings. This program will provide 15 AED's and 15 fast response kits as well as the cabinets to hold the AED's they will also provide training to utilize the AED's.

Motion made by Commissioner Adams, Seconded by Commission Chairman Grayeyes.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy,
Commissioner Adams

20. Consideration and Approval of the Contract with Frontier Precision, Inc for GIS Services for the Records Office for \$23,200 Using Cares Act Funds

Time Stamp 1:38:50 (audio) 1:38:35 (video)

Mack presented the consideration and approval for GIS services in the Recorder's Office. This will allow people to go online and view their parcel data. The vendor that would be providing these services is on the state contract.

Substitute motion to table the item.

Voting to table the item until research can be done to see if there is someone local to do the work for the GIS system.

Motion made by Commission Vice-Chair Maryboy, Seconded by Commissioner Adams.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy,
Commissioner Adams

21. Consideration and Adoption of an Ordinance Amending the San Juan County Personnel Policy –Section 12 Work Hours, Presented by Ann Marie Burgess, HR Generalist

Time Stamp 1:45:00 (audio) 1:44:45 (video)

Ann Marie presented an ordinance amending timekeeping hours. She stated it will set the standards for what we are expecting and defines the consequences for not following the time keeping policy.

Motion made by Commission Vice-Chair Maryboy, Seconded by Commissioner Adams.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy,
Commissioner Adams

22. Consideration and Adoption of an Ordinance Amending the San Juan County Personnel Policy –Section 16 Miscellaneous, Presented by Ann Marie Burgess, HR Generalist

Time Stamp 1:55:45 (audio) 1:55:30 (video)

Ann Marie presented an ordinance in the Providing of Gifts and awards section to County Employees.

Motion made by Commissioner Adams, Seconded by Commission Vice-Chair Maryboy.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy,
Commissioner Adams

23. Consideration and Adoption of an Ordinance Establishing the San Juan County Credit Card Use Policy, Presented by Ann Marie Burgess, HR Generalist

Time Stamp 1:58:30 (audio) 1:58:15 (video)

Ann Marie presented a new credit card ordinance for policy and gave details on the rules of utilizing a County credit card.

Motion made by Commissioner Adams, Seconded by Commission Vice-Chair Maryboy.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy,
Commissioner Adams

24. Consideration and Approval of an Overnight Accommodations Overlay Application, Curtis Wells, Byrd Company Real Estate, Scott Burton, San Juan County Planning and Zoning

Time Stamp 2:01:20 (audio) 2:01:05 (video)

Scott Burton and Curtis Wells presented on an Overnight Accommodation Application. Curtis Wells stated that they have a few homes that are currently in the highway commercial zone that they would like to be able to be accommodated in the overnight relay to be used as overnight rentals.

Motion made by Commissioner Adams, Seconded by Commission Vice-Chair Maryboy.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy,
Commissioner Adams

COMMISSION REPORTS

Commissioner Adams - Reported he has a UCIP meeting on Thursday he will travel to and from on the same day.

Commissioner Maryboy - Reported he has been meeting with communities and different chapter houses. He also touched base on the property taxes, and is feeling bad about the increase but there isn't much that can be done about it.

Commissioner Greyeyes - Reported that he spoke wanted to touch base on the proposal for assistance on the reservation for Public Safety down on the reservation. He had a meeting in Bluff regarding a couple different issues that they see in the areas including road conditions and the Bears Ears Monument.

ADJOURNMENT

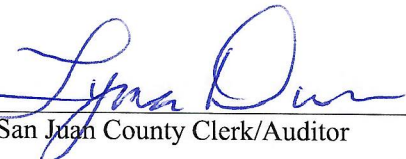
Motion made by Commissioner Adams, Seconded by Commission Vice-Chair Maryboy.
Voting Yea: Commission Chairman Grayeyes, Commission Vice-Chair Maryboy, Commissioner Adams

The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method **In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice**

APPROVED: 
San Juan County Board of County Commissioners

DATE: 9/7/21

ATTEST: 
San Juan County Clerk/Auditor

DATE: 9/7/21

PRESENTATION OF THE 2022 SAN JUAN COUNTY GENERAL FUND AND RELATED BUDGETS.

The Board of County Commissioners is mandated by the Uniform Fiscal Procedures Act for Counties to generate a budget each year for the operations of San Juan County, including its elected officials and department heads:

Budget Outline:

The County financial policies remain the same as previous years. The County Dispatch Center will be out-sourced to the State Dispatch Center in Price. The realized savings are to be utilized in County Law Enforcement and Correctional Services.

In 2021, the County received American Recovery Protection Act (ARPA) funds. The 2022 Budget shows \$267,000 to replace lost revenue related to the Covid-19 Pandemic.

In previous years General funds were used to sustain the Public Health department and the Ambulance Service program. The Public Health Department has reached self-sufficiency for their program. The County continues to subsidize the Ambulance Service department, as their expenses exceed revenue.

In CY 2022 the County intends to not transfer any monies from the county savings accounts to fund any budgets shortfalls.

The Commission has participated in and held a public hearing relating thereto for the purpose of receiving input from all interested parties in regard to the proposed 2022 budget.

In cooperation with other elected officials and department heads, the Commission has prepared a budget for the 2022 calendar year; and after receiving said input, the Commission has made adjustments to the tentative budget that it deems appropriate and necessary, and has prepared the budget for public review.

SAN JUAN COUNTY CLERK/AUDITOR OFFICE


Lyman W. Duncan