



**BOARD OF COMMISSIONERS MEETING**  
117 South Main Street, Monticello, Utah 84535. Commission Chambers  
January 06, 2026 at 11:00 AM

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**MINUTES**

*The public will be able to view the meeting on San Juan County's Facebook live and Youtube channel*

**CALL TO ORDER**

**Time Stamp (audio & video)**

Commission Chair Lori Maughan called the meeting to order at 11:01 am.

**ROLL CALL**

**Time Stamp (audio & video)**

Commission Chair Maughan called for attendance:

**PRESENT**

Commission Chair Lori Maughan

Commission Vice-Chair Jamie Harvey

Commissioner Silvia Stubbs

**STAFF**

Mack McDonald, County Administrator

Lyman W. Duncan, Clerk/Auditor

Mitch Maughan, County Attorney

**INVOCATION**

**Time Stamp (audio & video)**

Linda Lewis, resident of Blanding, offered the opening prayer.

**PLEDGE OF ALLEGIANCE**

**Time Stamp (audio & video)**

Lyman Duncan, resident of Monticello, led the audience in the Pledge of Allegiance.

**CONFLICT OF INTEREST DISCLOSURE**

**Time Stamp (audio & video)**

Commission Chair Maughan, asked each commissioner if they had any conflicts of interest with today's agenda. Each commissioner stated they did not have any conflicts with the agenda,

**PUBLIC COMMENT**

*Public comments will be accepted through the following Zoom Meet link*  
<https://us02web.zoom.us/j/88279631170> Meeting ID: 882 7963 1170 One tap mobile  
+13462487799,,88279631170# US (Houston)

*There will be a three-minute time limit for each person wishing to comment. If you exceed that three-minute time limit the meeting controller will mute your line.*

*As indicated in our Commission Policies and Procedures, the following applies:*

Procedure: Orderly procedure requires that each member of the public shall proceed without interruption from the audience and shall retire when their time is up; that all statements shall be addressed to the Commission, and that there be no questioning or argument between individuals.

Questions: After being first recognized by the Chair, Commissioners and staff members may ask questions and make appropriate comments; however, no Commissioner should argue or debate an issue with the petitioner/member of the public.

No Assignment of Time: If there are several speakers on a matter, one person may not assign their time to another in an effort to increase the allowed speaking time. Individual citizens and citizen groups may select a person to make a presentation on their behalf, but each individual’s speaking time will be limited to three minutes, subject to the discretion of the Chair or a vote of the Commission.

*Orderly Conduct:* Citizens attending meetings shall observe rules of propriety, decorum and good conduct. Unauthorized remarks and similar demonstrations shall not be permitted by the Chair who may direct the removal of offenders from the from the meeting.

**Time Stamp (audio & video)**

Commission Chair Maughan presented the public comment portion of the meeting for comments. He checked the sign-up sheet, asked if anyone in attendance wanted to speak, then he checked online for anyone interested in making any comments.

Linda Lewis, resident of Monticello, has been asked to chair the 250th Anniversary of the United States of America. She asked for support and Talia stated she had a small budget to help.

**CONSENT AGENDA** (Routine Matters) Mack McDonald, San Juan County Administrator

*The Consent Agenda is a means of expediting the consideration of routine matters. If a Commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda as a new business action item. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.*

**Time Stamp (audio & video)**

Commission Chair Maughan presented the consent agenda for the commission to review and approve.

JH, SS

Yea

1. Approval of \$18,356.56 in Small Purchases; \$2,770 on Two iPad Poll Pads for Clerk/Auditor, \$1,816.56 on District 9 and 12 Chapter Consortium Food Sponsorship for Economic Development, \$2,860 on Used Tire for the Landfill, \$2,610 on Cooler GP-EX for the Road Department, \$2,500 on Utah Tourism Industry Association Membership and \$5,800 on Onsite Training Services for Visitor Services
2. Approval of the Letter of Interest to Appoint Beachem Bosh to the San Juan Valley Special Service District Board for a 4-Year Terms
3. Approval of the Letter of Interest to Appoint Billy Howell to the Mexican Hat Special Service District Board for a 4-Year Terms as Chairman
4. Approval of the Letter of Interest to Appoint William King to the Eastland Special Service District Board for a 4-Year Terms
5. Approval of the Letter of Interest to Appoint Lloyd Wilson to the San Juan County Transportation Board for a 4-Year Terms
6. Approval of the 2026 Community Service Block Grant Renewal Contract Between Southeastern Utah Association of Local Governments and San Juan County
7. Approval for Renewal of the Alcohol License Application for Sunrise Trading LLC
8. Approval for Renewal of the Alcohol License Application for Shirt Tail C Store
9. Approval for Renewal of the Alcohol License Application for Halls Crossing Marina
10. Approval for Renewal of the Alcohol Application for Halls Crossing Store

**RECOGNITIONS, PRESENTATIONS, AND INFORMATIONAL ITEMS**

11. Presentation for the Annual Open and Public Meetings Act, Government Records Access and Management Act (GRAMA), and Conflict of Interest Training. Mitch Maughan, County Attorney

**Time Stamp (audio & video)**

Jens Nielson, Deputy County Attorney, presented the Open and Public Meetings Act, Government Records and Management Act (GRAMA), & Conflict of Interest training. He began with a sample of text messages and went through several different scenarios. Jens continued with open meeting management and gave several examples.

**BUSINESS/ACTION**

12. Consideration and Approval of a Crack Seal Machine Purchase. TJ Adair, Road Superintendent

Time Stamp (audio & video)

TJ Adair, Road Superintendent, presented the contract for a new chip sealer machine for the commission to review and approve.

JH, SS

YEA

13. Consideration and Approval of the Utah State Historical Record Advisory Board Grant. Marty Shupe, Deputy Treasurer

Time Stamp (audio & video)

Marty Shupe, Deputy Treasurer, presented the Utah Historical Record Board Grant for the commission to review and approve.

SS, JH

Yea

14. Discussion and Approval of the 2026 Board of San Juan County Commissioners Board/Committee Assignments. Mack McDonald, Chief Administrative Officer

Time Stamp (audio & video)

Commission Chair Maughan presented the 2026 Board/Committee assignments.

SS, JH

**COMMISSION REPORTS**

Time Stamp (audio & video)

Commission Vice Chair Jamie Harvey spoke about the upcoming suicide prevention conference to be held at USU/Blanding campus. He encouraged local citizens, community leaders, faith leaders and members to come and participate.

Commissioner Stubbs also spoke about the upcoming conference. She expressed the desire to raise additional funding for the presenters.

Commission Chair Maughan spoke about the need to schedule a meeting to discuss the Judicial candidates for the Justice Court. She felt the 15th of January at 9:00 am would work for her. Una from the economic development wants to meet with them on . The Public Health department wants to meet zxcv. County Attorney Maughan felt the interlocal agreement between the City of Monticello is in good order. He questioned the compensation to the county. He feels the split is inadequate. He asked for the issue to be on the next work session.

## **EXECUTIVE SESSION**

15. A Closed Executive Session to Discuss For a Strategy Session to Discuss Pending or Reasonably Imminent Litigation as Permitted Under UCA 52-4-205.

### **Time Stamp (audio & video)**

Motion to enter Executive Session:

JH, SS

Yea

Motion to Exit Executive Session:

JH, SS

Yea

## **ADJOURNMENT**

### **Time Stamp (audio & video)**

SS, JH

Yea

\*The Board of San Juan County Commissioners can call a closed meeting at any time during the Regular Session if necessary, for reasons permitted under UCA 52-4-205\*

All agenda items shall be considered as having potential Commission action components and may be completed by an electronic method \*\*In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for this meeting should contact the San Juan County Clerk's Office: 117 South Main, Monticello or telephone 435-587-3223, giving reasonable notice\*\*

APPROVED: \_\_\_\_\_  
San Juan County Board of County Commissioners

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
San Juan County Clerk/Auditor

DATE: \_\_\_\_\_