

CITY COUNCIL

MEETING AGENDA

AUGUST 21, 2023, 6:00 PM

CITY COUNCIL REGULAR MEETING

HISTORIC CHURCH BUILDING - 403 N 7TH STREET, SANGER, TEXAS



CALL THE WORK SESSION TO ORDER AND ESTABLISH A QUORUM

DISCUSSION ITEMS

- [1.](#) Presentation and discussion regarding solid waste and recycling services.
- [2.](#) Discussion on the repairs to the Sullivan Senior Center.

OVERVIEW OF ITEMS ON THE REGULAR AGENDA

ADJOURN THE WORK SESSION

**The Regular Meeting will begin following the Work Session
but not earlier than 7:00 p.m.**

CALL THE REGULAR MEETING TO ORDER AND ESTABLISH A QUORUM

INVOCATION AND PLEDGE

CITIZENS COMMENTS

This is an opportunity for citizens to address the Council on any matter. Comments related to public hearings will be heard when the specific hearing begins. Citizens are allowed 3 minutes to speak. Each speaker must complete the Speaker's Form and include the topic(s) to be presented. Citizens who wish to address the Council with regard to matters on the agenda will be received at the time the item is considered. The Council is not allowed to converse, deliberate or take action on any matter presented during citizen input.

SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

Mayoral proclamations, presentations of awards and certificates, and other acknowledgments of significant accomplishments or service to the community.

- [3.](#) Proclamation for Denton County MHMR Center proclaiming September 2023 as Suicide Prevention Awareness Month.
- [4.](#) Proclaiming September 2023 as LIVE UNITED Month

REPORTS

Staff Reports are for discussion only. No action may be taken on items listed under this portion of the agenda.

5. Provide an update on Freedom Fest 2023.

CONSENT AGENDA

All items on the Consent Agenda will be acted upon by one vote without being discussed separately unless requested by a Councilmember to remove the item(s) for additional discussion. Any items removed from the Consent Agenda will be taken up for individual consideration.

- [6.](#) Consideration and possible action on the minutes from the August 7, 2023, meeting.
- [7.](#) Consideration and possible action on property acquisition for betterment of I-35 Water and Sewer Relocation.
- [8.](#) Consideration and possible action on a Master Agreement and Individual Project Order with Kimley Horn for the design and construction plan for the sound wall to be located on the I-35 corridor through the City of Sanger.
- [9.](#) Consideration and possible action on authorizing staff to issue an RFP for Conceptual Design for a New Downtown Park.

ACTION ITEMS

- [10.](#) Consideration and possible action on Ordinance 08-18-23, Approving the Property Tax Roll.
- [11.](#) Consideration and possible action on Ordinance 08-19-23, adopting the budget providing for the appropriation of funds for operating and capital expenditures for the fiscal year beginning October 1, 2023, and ending September 30, 2024, providing for the intra- and inter-department and fund transfers, providing for unexpected revenues such as grants, donations, and insurance proceeds, providing for an effective date, and providing for approval of the investment policy.
- [12.](#) Consideration and possible action on Ordinance 08-20-23, setting the City's Ad Valorem tax rate at \$0.689747/\$100 of taxable assessed valuation for the Fiscal Year beginning October 1, 2023, and ending September 30, 2024.
- [13.](#) Consideration and possible action on Ordinance 08-22-23, ratifying the property tax increase reflected in the fiscal year 2023-2024 budget.

- [14.](#) Consideration and possible action on Ordinance 08-21-23 amending the Fee Schedule, Appendix A, Article 4.00 Utility Related Fees, Section 4.307 Sewer Service Rates; providing for the repeal of all ordinances in conflict; providing for a severability clause; and providing a savings clause; authorizing publication; and establishing an effective date.
- [15.](#) Consideration and possible action regarding an Agreement between the City of Sanger and Denton 1000 LLC to Perform a Waste Water Study related to Denton County Municipal Utility District #12.

FUTURE AGENDA ITEMS

The purpose of this item is to allow the Mayor and Councilmembers to bring forward items they wish to discuss at a future meeting, A Councilmember may inquire about a subject for which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting. Items may be placed on a future meeting agenda with a consensus of the Council or at the call of the Mayor.

INFORMATIONAL ITEMS

Information Items are for informational purposes only. No action may be taken on items listed under this portion of the agenda.

- [16.](#) Atmos Rider GCR - Rate Filing Docket No. 10170 07-25-2023

EXECUTIVE SESSION

Pursuant to the Open Meetings Act, Chapter 551, the City Council Will Meet in a Closed Executive Session in Accordance with the Texas Government Code:

Section 551.074. PERSONNEL MATTERS

For deliberations regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee. – City Manager

RECONVENE INTO REGULAR SESSION

Reconvene into Regular Session and take any action deemed necessary as a result of Executive Session.

ADJOURN

NOTE: The City Council reserves the right to adjourn into Executive Session as authorized by Texas Government Code, Section 551.001, et seq. (The Texas Open Meetings Act) on any item on its open meeting agenda in accordance with the Texas Open Meetings Act, including, without limitation Sections 551.071-551.087 of the Texas Open Meetings Act.

CERTIFICATION

I certify that a copy of this meeting notice was posted on the bulletin board at City Hall that is readily accessible to the general public at all times and was posted on the City of Sanger website on August 16, 2023, at 4:15 PM.

/s/Kelly Edwards
Kelly Edwards, City Secretary

The Historical Church is wheelchair accessible. Request for additional accommodations or sign interpretation or other special assistance for disabled attendees must be requested 48 hours prior to the meeting by contacting the City Secretary's Office at 940.458.7930.



**REQUEST FOR PROPOSALS
SOLID WASTE AND RECYCLING
SERVICES**

**For the Period January 1, 2024 – December 31, 2028
RFP #2023-05**

Proposal Due Date
September 19, 2023, 12:00 PM

The City of Sanger, Texas
502 Elm Street
P O Box 1729
Sanger TX 76266

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SECTION 1: NOTICE TO RESPONDENTS**LEGAL NOTICE TO RESPONDENT**

The City of Sanger will receive sealed responses until **12:00 P.M., OCTOBER 3, 2023** for Solid Waste and Recycling Services. Sealed responses must be addressed to the City Manager, City of Sanger 502 Elm Street, Sanger, Texas 76266. No electronic responses will be accepted. Sealed responses must be in the office of the City Secretary on or before **12:00 P.M., OCTOBER 3, 2023** in an envelope plainly marked “Response to RFP-2023-05 – Solid Waste and Recycling Services”. Responses will be opened by the City Secretary, at **2:00 P.M., OCTOBER 3, 2023** at City Hall, 502 Elm Street, Sanger, TX 76266. The City of Sanger shall evaluate the responses based on all factors described herein. The City of Sanger reserves the right to refuse and reject any or all responses, waive any or all formalities or technicalities, and accept the response or portions of the response determined to be of the best value to the City of Sanger. Following applicable local, state, and federal procurement regulations, the Contract will be awarded to the Respondent who provides the best value to the City of Sanger.

SECTION 2: SCHEDULE OF EVENTS

September 5, 2023City Council meeting to approve RFP

September 6, 2023Post RFP on the City’s website

September 9, 2023 First Publication of the Request for Proposal in the Denton Record-Chronicle

September 16, 2023..... Second Publication of the Request for Proposal in the Denton Record-Chronicle

September 22, 2023, 12:00 PM, CST.....Deadline for questions, clarifications, or interpretations

September 27, 2023, 12:00 PM, CST..... Deadline for City to provide responses to questions, clarifications, or interpretations

October 3, 2023, 12:00 PM, CSTProposal deadline

October 3, 2023, 2:00 PM, CSTBid Opening

October 16, 2023City Council to award the bid

January 1, 2024Commencement of service

SECTION 3: INSTRUCTIONS TO PROPOSERS

3.01 DELIVERY OF PROPOSALS

Qualified prospective vendors may obtain copies of the RFP on the City website: www.sangertexas.org. Proposals must be prepared on the proposal forms in the RFP. All requested documentation must be submitted with the proposal. Sealed proposals shall include one hard paper copy original proposal and one (1) electronic copy of the proposal in pdf format on a flash drive. Proposals will be received by the City Secretary at Sanger City Hall, until 12:00 PM, CST, July 18, 2023. The outside of the proposal should be marked "Response to RFP-2023-05 – Solid Waste and Recycling Services". The City will reject late proposals. The City is not responsible for lateness or non-delivery of mail, carrier, etc. Proposer is responsible for ensuring that packets are delivered to the City Hall.

USPS Mailing Address:

City Secretary
City of Sanger
P O Box 1729
Sanger TX 76266

Physical Address for other delivery methods:

City Secretary
City of Sanger
502 Elm Street
Sanger TX 76266

3.02 LATE DELIVERY

The City is not responsible for lateness or non-delivery of mail, carrier, etc. The Proposer is responsible for ensuring that packets are delivered to the Finance Department.

3.03 WITHDRAWAL OF PROPOSALS

Proposer may withdraw his proposal at any time before the date and time specified for the proposal deadline. A Proposer may resubmit his proposal at any time before the proposal deadline, pursuant to the procedures requirements stated herein. Once proposals are opened, no Proposer may modify or withdraw his proposal within one hundred eighty (180) days after the proposal deadline.

3.04 EXPLANATIONS, CLARIFICATIONS, AND INTERPRETATIONS

Any explanation, clarification, or interpretation desired by a Proposer regarding any part of this RFP must be requested from Finance Director, Clayton Gray, via email at cgray@sangertexas.org, before 12:00 PM, on July 7, 2023. No further inquiries will be accepted after that time.

If the City, in its sole discretion, determines that an explanation, clarification, or interpretation is required, such shall be issued in writing by addendum. Explanations, clarifications, or interpretations to the RFP made in any other manner other than writing by addendum are not binding upon the City, and Proposers shall not rely upon such explanations, clarifications, or interpretations. No Proposer shall rely upon any explanations, clarifications, or interpretations given by any other method.

3.05 ADDENDUMS TO THE RFP

Any explanations, clarifications, interpretations, corrections, or changes to this RFP will be made by addenda. Sole issuing authority of addenda shall be vested in the City of Sanger Finance Department. Addendums to the RFP will be published on the City website: www.sangertexas.org. It is the responsibility of the Proposer to check for addenda.

3.06 INFORMATION CONTAINED IN THE RFP

The information outlined in this RFP and all appendices attached hereto has been presented solely to assist interested Proposers in making their own evaluation of the resources required to provide

services to the City and is not intended to be all inclusive or to contain all of the information that a prospective Proposer may desire. The City offers no warranties as to the accuracy of the information provided in this RFP. The City has made no independent effort to determine the accuracy or completeness of such information.

The Proposer is solely responsible for making all necessary investigations and evaluations of information, which will or could affect their performance including the costs of providing the requested services. The Proposer agrees that it has satisfied itself by the Proposer's own investigation and evaluations of information which will or could affect its performance and that Proposer's proposal is based upon such investigation and evaluations of information, and that Proposer shall make no claim against the City because of any information in this RFP which may prove to be erroneous in any respect.

3.07 DISQUALIFICATION OF PROPOSERS

Although not intended to be an exhaustive list of causes for disqualification, any one or more of the following causes, among others, may be considered sufficient for the disqualification of a Proposer and the rejection of its proposal:

- A. Evidence of collusion among proposers.
- B. Lack of competency as revealed by the proposed approach, experience, financial stability, and/or other factors.
- C. Lack of responsibility as shown by past work, judged from the standpoint of workmanship.
- D. Default on a previous city contract for failure to perform.

3.08 EVALUATION CRITERIA

The City will conduct a comprehensive, fair, and impartial evaluation of all Proposals received in response to this RFP. The City may appoint a selection committee to perform the evaluation. The selection committee may select all or some or none of the Proposers for interviews. If the City elects to conduct interviews, Proposers may be interviewed and re-scored based upon the same criteria, or other criteria to be determined by the selection committee. The City may request additional information from the Proposers at any time before the final approval of a selected Proposer. Final approval of a selected Proposer is subject to the action of the City Council. The criteria to be evaluated include the following items listed below. An additional explanation regarding each criterion is provided in Section 4.

Table 3.1: Proposal Evaluation Criteria

Factor	Maximum Points
Experience & ability to perform <ul style="list-style-type: none"> • Experience & performance history • Method of approach • Key personnel • Exceptions to the RFP • References 	40
Pricing & additional consideration to the City <ul style="list-style-type: none"> • Residential pricing • Commercial pricing 	30
Financial stability	20
Quality of submitted proposal	10
Total points	100

The Proposer selected to provide service may be required to present its final proposal to the Council at a City Council meeting.

3.09 METHOD OF AWARD AND CITY RIGHTS

The City Council reserves the right to accept any proposal or reject any or all proposals, to waive technicalities, defects, or irregularities in any proposal, and to proceed otherwise when the best interests of the City will be realized.

3.10 RELEASE OF INFORMATION AND PUBLIC INSPECTION

Only the name of the Proposer responding to this proposal shall be released at the proposal opening. Other information submitted by the Proposer shall not be released by the City, except as required by the Texas Public Information Act, and the proposals will not be available for inspection during the proposal evaluation process or before contract award. If the proposal contains trade secrets or confidential information, the Proposer must specifically list that portion as confidential. All other parts of the proposal are open for public viewing upon request following the contract award. At no time will confidential information, as noted by the Proposer, be released, unless ordered by a court or the Attorney General.

3.11 ETHICS

Proposers shall not offer or accept gifts or anything of value nor enter into any business arrangement with any employee, official, or agent of the City except in accordance with City Policy.

3.12 COMPLIANCE WITH LAWS

Proposer, its officers, agents, employees, contractors, and subcontractors, shall abide by and comply with all laws, federal, state, and local. It is agreed and understood that, if the City calls the attention of Proposer to any such violations on the part of the Proposer, its officers, agents, employees, contractors, or subcontractors, then Proposer shall immediately desist from and correct such violation.

3.13 DISCRIMINATION PROHIBITED

Proposer, in the execution, performance, or attempted performance of this service, shall not discriminate against any person or persons because of sex, race, religion, color, or national origin. The Proposer must be an equal-opportunity employer.

SECTION 4: STANDARD TERMS & CONDITIONS

The terms and conditions set forth in this request for proposal shall be incorporated into and be a part of any proposal submitted to the City for the goods and/or services specified.

4.01 ASSIGNMENT

The successful Proposer shall not directly or indirectly subcontract, sell, convey, transfer, assign the awarded contract, in whole or in part, or any rights, interests, duties, or obligations of the contract, in whole or in part, without the prior written consent of the City, and any purported subcontract, sale, conveyance, transfer or assignment by the successful Proposer without prior written consent of the City will be null and void and not binding on the City.

4.02 COMMUNICATION

The successful Proposer shall direct all contact with the City through the City designated representative in the contract. The successful Proposer will not directly respond to, make inquiries of, survey or solicit information from, or otherwise interact with any departments, divisions, employees, or agents of the City unless specifically approved, or requested by the City.

4.03 REQUIRED FORMS

Proposer shall include the following items in their proposal:

- A. Conflict of Interest Questionnaire (Section 8)
- B. Notarized ethics statement and a Form W-9 (Section 9)
- C. Notarized verification with the City of Sanger (Section 10)
- D. Statement of Organization (Section 11)
- E. References (Section 12)
- F. Financial Proposal (Section 13)

4.04 FELONY CRIMINAL CONVICTIONS

The successful Proposer represents and warrants that neither the proposer nor the successful Proposer's employees have been convicted of a felony criminal offense, or are under investigation of such charge, or that, if such a conviction has occurred, the successful Proposer has fully advised the City as to the facts and circumstances surrounding the conviction.

4.05 SALES TAX

The City is exempt by law from payment of Texas Sales Tax and Federal Excise Tax. Our taxpayer identification number is 75-6000661.

4.06 SILENCE OF SPECIFICATIONS

The apparent silence of specifications as to any detail or the apparent omission from it of a detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of the specifications shall be made based on this statement.

4.07 SUBCONTRACTORS

The successful Proposer shall be the sole source of contact for the contract. The successful Proposer is responsible for all actions and work performed by its subcontractors. All terms, conditions, and requirements of the contract shall apply without qualification to any services performed or goods provided by any subcontractor.

SECTION 5: BACKGROUND AND SCOPE OF SERVICES

5.01 OVERVIEW AND BACKGROUND INFORMATION

The City of Sanger, Texas is a growing community in northern Denton County along Interstate 35. Sanger is approximately 50 miles north of both downtown Dallas and downtown Ft Worth. The population is currently estimated to be 9,470 by the North Central Texas Council of Governments. The City expects to add several new subdivisions in the next several years and expects the population to continue increasing.

The City's current contract for solid waste and recycling services expires on December 31, 2023. The current contract provides for residential services, commercial services, roll-off services, and City facility services. The current contractor is responsible for the disposal of all solid waste and processing of all recyclable materials collected pursuant to the contract.

The City's current contractor provides residential accounts with a 95-gallon trash cart and a 65-gallon recycling cart. Residential trash collections are made twice a week on a Monday/Thursday or a Tuesday/Friday schedule. The City is considering once-a-week solid waste collection; a final decision regarding once or twice-per-week residential collections shall be made before issuing a new contract. For that reason, the Proposer is required to submit a proposal based on current levels of service and on alternative service levels as described in Section 3.02 and in the required forms in Appendix B.

Residential recycling collections are on the second collection day – either Thursday or Friday. The current contract specifies recyclables to include various paper, glass, metal, and plastics, as described in Section 05.02.13. The City is considering adding recycling for commercial accounts in addition to residential accounts. A final decision on commercial recycling shall be made before issuing a new contract. For that reason, the Proposer is required to submit a proposal based on current levels of service and on alternative service levels as described in Section 5.02 and in the required forms in Section 13.

5.01.01 Current Residential Services

Solid waste and recycling services are currently provided to approximately 3,160 residential customers as follows: twice-per-week collection of solid waste in 95-gallon carts and once-per-week collection of recyclable materials in 65-gallon carts. The current Service Provider collects Municipal Solid Waste and Yard Waste from Single-Family Residential Units, provided that (i) such Municipal Solid Waste is placed in Roll-Outs provided by the Service Provider, (ii) such Yard Waste is placed in Bags, and (iii) such Bags and Roll-Outs are placed within five (5) feet of the curbside or right of way adjacent to the Single-Family Residential Unit no later than 6:00 a.m. on the scheduled collection day.

Bulky waste collection services are currently provided to approximately 3,160 residential customers as follows: once-per-week collection provided that the Bulky Items (A) are placed at the curbside no later than 7:00 a.m. on the scheduled collection day, (B) are reasonably contained, and (C) do not exceed four (4) cubic yards in total volume or have any individual item exceeding one-hundred (100) pounds in weight. The Service Provider is only responsible for collecting, hauling, and recycling or disposing of Bulky Items from Single-Family Residential Units. White Goods containing refrigerants are not collected by the Service Provider unless such White Goods have been certified in writing by a professional technician to have had all such refrigerants removed. The service provided does not include the collection of Bulky Items comprised of Construction and Demolition Waste, White Goods, or any materials resulting from remodeling, general property clean-up, or clearing of property

for the preparation of construction. However, the Service Provider may negotiate an agreement on an individual basis with the owner or occupant of a Single-Family Residential Unit regarding the collection of such items by utilizing the Service Provider's Roll-Off Services.

Table 5.1: Residential Services Tonnage by Material

Month	Trash Tons	Recycling Tons
May-22	722.88	31.97
Jun-22	408.69	57.29
Jul-22	521.62	38.18
Aug-22	533	42.26
Sep-22	567.44	65.28
Oct-22	496.81	33.27
Nov-22	470.57	33.9
Dec-22	499.79	42.81
Jan-23	360.55	34.73
Feb-23	298.6	34.93
Mar-23	335.25	53.88
Apr-23	267.3	35.12
Totals	5,482.50	503.62
Monthly Average	456.88	41.97

(Bulky waste tonnage is included in solid waste.)

Additional residential services include the curbside collection of Christmas trees.

Additional information regarding current residential services is located on the City website, www.sangertexas.org.

5.01.02 Current Commercial Services

Solid waste services are currently provided to approximately 210 commercial customers. Commercial accounts include a combination of various sizes of containers and are collected between one (1) and three (3) times per week.

Table 5.2: Commercial Containers Serviced

Size	Pickups/Week	# of Containers
Commercial Toter	2	51
Commercial extra Toter	2	3
3 yard	1	37
3 yard	2	6
4 yard	1	15
4 yard	2	4
6 yard	1	20
6 yard	2	12
6 yard	3	9
8 yard	1	20
8 yard	2	22
8 yard	3	25
Commercial Lockbar		12
Commercial Enclosure		15
Totals		251

Table 5.3: Commercial Services Tonnage

Month	Trash Tons
May-22	364.34
Jun-22	263.59
Jul-22	227.85
Aug-22	329.88
Sep-22	298.45
Oct-22	331.07
Nov-22	270.18
Dec-22	271.42
Jan-23	237.14
Feb-23	247.55
Mar-23	304.5
Apr-23	238.77
Totals	3,384.74
Monthly Average	282.06

5.01.03 Current Roll-off Services

Roll-off services are currently provided to approximately 4 commercial customers.

Table 5.4: Roll-Off Services Tonnage

Month	Trash Tons
May-22	221.84
Jun-22	172.12
Jul-22	181.64
Aug-22	249.47
Sep-22	230.58
Oct-22	211.79
Nov-22	160.71
Dec-22	163.56
Jan-23	170.7
Feb-23	159.41
Mar-23	247.75
Apr-23	216.59
Totals	2386.16
Monthly Average	198.85

5.01.04 Special Collections and Services

- A. **Municipal Locations.** The current Provider provides, at no cost to the City, up to an aggregate number of thirteen (13) Containers (each up to eight cubic yards in size) to collect Municipal Solid Waste at certain municipal locations within the City once or twice per week, as needed.
- B. **Special Events.** The current Provider provides, at no cost to the City one (1) Roll-Off, with one (1) free haul of such Roll-Off, to collect Municipal Solid Waste at each of the City's two (2) special events held each calendar year; provided, that the City gives the Service Provider reasonable prior written notice of the dates of such special events.
- C. **Annual Trash-Off.** The current Provider provides, at no cost to the City, Roll-Offs to collect Municipal Solid Waste at the City's annual "Trash-Off" event.
- D. **Sludge Services.** The current Provider provides hauling and disposal services for sludge from the City's wastewater treatment plant; provided that the sludge is tested, accompanied by requisite documentation of the State of Texas, and meets the TCEQ's disposal guidelines. The City agrees to assist the Service Provider and, if necessary, agrees to adjust and regulate load weights to comply with the Texas Department of Transportation's weight guidelines. The current rate is \$665.32 per haul of a 20-yard roll-off.

5.01.05 Current City Facility Services

Solid waste services are currently provided at all City Hall facilities at no charge.

Table 5.5: Current City Facility Services

Description	Address	Container	Collection
Sanger Cemetery	McReynolds Road	3CY	1 time/week
City Offices & Fire Dept	2nd Street @ Bolivar Street	8 CY	1 time/week
Sanger Depot & Crisis Center	100 N 5th Street	8 CY	2 times/week
Electric Shop	1st Street @ Bolivar Street	6 CY	1 time/week
Electric Department	302 Railroad Avenue	6 CY	2 times/week
Railroad Park	600 Railroad Avenue	8 CY	2 time/week
City Hall	502 Elm Street	3CY	1 time/week
Waste Water	212 Railroad Avenue	3CY	1 time/week
Senior Center	200 Bolivar Street	3CY	1 time/week
Water Department - Sewer Plant	300 Jones Street	3CY	1 time/week
Maintenance Yard	100 Cherry Street	8 CY	1 time/week
Sports Park	2201 S Stemmons Highway	8 CY	1 time/week
Warehouse	103 Bolivar	3CY	1 time/week

5.01.06 Current Service Rates**Table 5.6: Current Residential and Commercial Service Rate Charges****Current Residential Rates**

Size	Pickups/Week	Rate
95 Gallon Poly Cart	2	\$19.13
65 Gallon Recycling Cart	1	Included above

Current Commercial Rates

Size	Pickups/Week	Rate
Commercial Toter	2	\$31.46
3 yard	1	\$80.40
3 yard	2	\$137.50
3 yard	3	\$187.60
4 yard	1	\$100.22
4 yard	2	\$171.29
4 yard	3	\$250.52
6 yard	1	\$137.50
6 yard	2	\$275.00
6 yard	3	\$386.86
8 yard	1	\$171.29
8 yard	2	\$312.28
8 yard	3	\$484.74
Commercial Lockbar	12	\$12.82
Commercial Enclosure	15	\$12.82

Table 5.7: Current Roll-Off Rate Charges**Current Commercial Roll-Off Rates**

Size	Haul	Delivery	Daily Rent	Disposal	Dry Runs
20 Yard	\$ 401.95	\$ 154.68	\$ 5.12	\$49.25/ton	\$104.91
30 Yard	\$ 401.95	\$ 154.68	\$ 5.12	\$49.25/ton	\$104.91
40 Yard	\$ 401.95	\$ 154.68	\$ 5.12	\$49.25/ton	\$104.91

Table 5.8: Current City Charges**Current City Roll-Off Rates**

Size	Haul	Delivery	Daily Rent	Disposal
20 Yard	\$ 216.09	\$ 62.56	\$ 2.08	\$28.64/ton
30 Yard	\$ 216.09	\$ 62.56	\$ 2.08	\$28.64/ton
40 Yard	\$ 216.09	\$ 62.56	\$ 2.08	\$28.64/ton

Current City Sludge Rates

Size	Haul
Sludge 20 CY Roll-off	\$ 665.32

5.02 SCOPE OF SERVICES

- A. Current residential and commercial service levels as described in all of section 5.0
- B. Alternate service levels as described in the remaining sections of this RFP

5.02.01 Contract Term

The term of service shall be five (5) years beginning January 1, 2024, with up to one (1) renewal term of five (5) years. The successful Proposer may prohibit the City from exercising an optional renewal term by providing written notice to the City of its election to reject a renewal term on or before eleven (11) months preceding the scheduled date of expiration of the initial term or the then current optional renewal term of the contract. If the successful Proposer does not provide such written notice to the City on or before eleven (11) months preceding the scheduled date of expiration of the initial term or the then current optional renewal term of the contract prohibiting the City from exercising the optional renewal term, the City may upon written notice to the successful Proposer not later than ninety (90) calendar days preceding the scheduled date of expiration of the initial term or the then current optional renewal term of the contract exercise such optional renewal term by such notice. This provision in no way limits the City's right to terminate the contract at any time during the initial term or any optional renewal term thereof pursuant to the provisions in the contract.

5.02.02 Exclusive Services

The successful Proposer shall have the exclusive right to provide all solid waste services to residential customers and commercial customers within the City. The exclusive right includes the provision of solid waste services to construction projects within the City. In addition, the successful Proposer shall have the exclusive right to provide all recycling services to residential customers. The successful Proposer shall have the non-exclusive right to provide recycling services to commercial customers and City facilities. The successful Proposer, not the City, shall be solely responsible for defending the rights granted to the successful Proposer herein against third parties.

5.02.03 Residential Service Alternatives

- A. Twice per week collection of solid waste materials in 90-96 gallon carts and yard waste in bags
- B. Once per week collection of solid waste materials in 90-96 gallon carts and yard waste in bags
- C. Once per week collection of recyclable materials in 90-96 gallon carts
- D. Once per week collection of bulky waste and/or solid waste up to 4 cubic yards
- E. Once per week collection of bulky waste in excess of 4 cubic yards
 - a. Billing and collection of fees for item E by successful Proposer
- F. Additional cart fee
 - a. Solid waste carts
 - b. Recycling carts

All services are to be provided on the same day of the week to each residential location.

5.02.04 Commercial Service Alternatives

- A. Solids Waste 96 Gallon Carts
 - a. Twice per week collection of solid waste materials
 - b. Once per week collection of solid waste materials
- B. Solid Waste 3CY, 4CY, 6CY, and 8CY dumpsters
 - a. Once per week collection of solid waste materials
 - b. Twice per week collection of solid waste materials
 - c. Three times per week collection of solid waste materials
- C. Recycling CY, 4CY, 6CY, and 8CY dumpsters
 - a. Once per week collection of recycling materials

5.02.05 Roll-off Service Alternatives

- A. Collection of solid waste materials by container size (i.e. 20 CY, 30 CY, and 40 CY with and without compactors), upon customer request.

5.02.06 City Facility Service Alternatives

- A. Once per week collection of solid waste materials at all City facilities
- B. Twice per week collection of solid waste materials at all City facilities
- C. Once per week collection of recyclable materials at all City facilities
- D. Solid waste and recyclable containers for City events, upon request
- E. Roll off containers by size, upon request

F. Additional items

- a. **Municipal Locations.** The successful Proposer will provide, at no cost to the City, up to an aggregate number of thirteen (13) Containers (each up to eight cubic yards in size) to collect Municipal Solid Waste at certain municipal locations within the City once or twice per week, as needed.
- b. **Special Events.** The successful Proposer will provide, at no cost to the City one (1) Roll-Off, with one (1) free haul of such Roll-Off, to collect Municipal Solid Waste at each of the City's two (2) special events held each calendar year; provided, that the City gives the Service Provider reasonable prior written notice of the dates of such special events.
- c. **Annual Trash-Off.** The successful Proposer will provide, at no cost to the City, up to twenty (20) Roll-Offs to collect Municipal Solid Waste at the City's two (2) annual "Trash-Off" events, with an aggregate of twenty (20) free hauls of such Roll-Offs each calendar year.
- d. **Sludge Services.** The successful Proposer will provide hauling and disposal services for sludge from the City's wastewater treatment plant; provided that the sludge is tested, accompanied by requisite documentation of the State of Texas, and meets the TCEQ's disposal guidelines. The City agrees to assist the Service Provider and, if necessary, agrees to adjust and regulate load weights in order to comply with the Texas Department of Transportation's weight guidelines. The current rate is \$665.32 per haul of a 20-yard roll-off.

5.02.07 Disposal and Processing Services

The successful Proposer shall have and maintain during the term hereof, adequate disposal and processing capacity for the City's needs. All solid waste collected under the contract shall be disposed of at a disposal site properly authorized under all applicable federal, state, and local laws. All recyclable materials collected under the contract shall be processed at a processing facility properly authorized under all applicable federal, state, and local laws.

The successful Proposer will be responsible for processing all recyclable materials collected from the City. The successful Proposer must process a minimum of ninety-five percent (95%) by weight of program recyclable materials collected per month.

5.02.08 Set-out Limits on Items Placed Curbside for Collection

- A. The Set-out limit for residential customers is defined as follows: all materials set-out are to be collected and shall be placed within 6 feet of the curbside (see Collection Location section below).
- B. The successful Proposer shall tag and leave items placed for collection that are in excess of the Set-out limit described in item A above.
- C. The successful Proposer shall promptly notify the City Finance Department of any address where tagged items are left, on or before 10:00 AM the following business day.

5.02.09 Collection Location

- A. Residential customers that are unable to place materials within 6 feet of curbside shall contact the City Finance Department to request an alternate collection location. The

successful Proposer agrees to assist Handicapped Residential Units with house-side collection of their Bags and Containers; provided, that the successful Proposer receives prior written notice from the Handicapped Residential Unit of such special need. The City shall be solely responsible for all other modifications and accommodations required by the Americans with Disabilities Act or any other applicable law or regulation in connection with the services provided hereunder to Single-Family Residential Units.

5.02.10 Collection Days and Schedule

Collection shall be provided between 7:00 AM and 7:00 PM on scheduled service days.

A. Residential Services

1. Shall be provided Monday through Friday, excluding holidays.
2. If a holiday (per Section 3.02.11) falls on a weekday that is a scheduled service day, collections for the holiday and each day thereafter will be delayed one day during that week, and Friday's scheduled collection day will be delayed to Saturday that week.
3. The successful Proposer shall not change collection days or schedules to residential customers without written authorization from the City.

B. Commercial, Roll-off, and City Facility Services

1. Shall be provided Monday through Saturday.
2. The City shall determine the collection schedule and days for all City facilities services.
3. Commercial services and roll-off services customers and the successful Proposer shall agree upon the collection schedule and days subject to no objection by the City.

The successful Proposer shall provide the City route collection maps and container locations for residential and commercial customers.

5.02.11 Holidays

The following shall be holidays for purposes of the contract:

New Year's Day
 Martin Luther King, Jr. Day
 Memorial Day
 Independence Day
 Labor Day
 Thanksgiving Day
 Christmas Day

The successful Proposer may decide to observe any or all of the above-mentioned holidays by suspension or service on the holiday, but the successful Proposer must meet its contractual obligations.

5.02.12 Missed Collections

The successful Proposer shall notify the City by 4:00 PM of potentially missed collections when a street, portion of a route, or a complete route may not be completed before 7:00 PM.

When the successful Proposer is notified of a missed collection the following procedures are required

as long as such notification does not conflict with GPS documentation of the successful Proposer's attempt to provide services to the customer:

- A. Before 4:00 PM, the successful Proposer shall dispatch a truck and provide the collection before 7:00 PM on the same day.
- B. After 4:00 PM, the successful Proposer shall provide collection within the next 24 hours and inform all residents impacted by such missed collection of the time the corrective collection will be provided.
- C. After 4:00 PM preceding a holiday, the successful Proposer shall provide collection within the first three (3) hours of the day after the holiday.

5.02.13 Program Recyclable Materials

The following recyclable materials are currently included in the residential recycling services: mixed waste paper (including corrugated cardboard, newspaper, office paper, junk mail, phone books, beverage packaging, cereal boxes, chipboard, envelopes, and magazines, etc.), steel and tin cans, aluminum cans, plastic containers labeled types 1 and 2.

5.02.14 Disaster Debris

The City and the successful Proposer will negotiate the services including compensation related to debris resulting from an event or occurrence, such as but not limited to wildfires, storms, floods, fires, tornados, earthquakes, etc., determined by the City to have caused widespread destruction and distress and increased residential services tonnage by 20% or more from the average per residential customer of historical residential services tonnage for the same quarter for the prior three years. Collection and disposal or processing of all other disaster debris shall be provided by the successful Proposer at no additional charge.

5.02.15 Spills, Leaks, and Litter

The successful Proposer shall exercise care to prevent spilling, leaks, and littering. The successful Proposer shall ensure all materials hauled are contained, tied, or enclosed to prevent spilling, leaking, and littering. The successful Proposer shall immediately pick up and clean up all spills, leaks, and litter resulting from successful Proposer's vehicles, or by successful Proposer's employees or subcontractor while performing services under the contract. Each vehicle shall be equipped with the proper tools to adequately clean up any spillage.

5.02.16 Vehicle Maintenance and Specifications

All vehicles shall be kept in a clean and sanitary condition. Collection vehicles shall be painted in the successful Proposer's color or color schemes. The vehicles shall be uniquely numbered, and the vehicle numbers shall be painted in a contrasting color, at least six inches high, on each side of each vehicle and the rear of the vehicle. No advertising shall be permitted other than the name and address of the successful Proposer.

Collection vehicles shall be sufficient to provide the services specified. All vehicles used by management personnel, including route supervisors, shall be equipped with cell phones with voice mail so that they can be contacted by the City. Collection vehicles will be equipped with two-way communication devices so that the successful Proposer's staff and driver may communicate during the route collection. In addition, collection vehicles will be equipped with backup cameras, spill kits,

and GPS tracking capability. If Proposer proposes to equip carts with radio frequency identification (RFID) tags, collection vehicles will be equipped with RFID tag readers.

5.02.17 Carts

The successful Proposer will be responsible for the purchase, distribution, storage, ongoing repair, replacement, warranty issues, and other requirements related to carts. The Proposer shall purchase carts that meet the requirements set forth in the contract including, but not limited to, the following requirements:

- A. Carts must be colored to differentiate solid waste services from recycling services. Carts must be uniform in color. Colors must be approved by the City.
- B. Carts must be of high quality and durability with a ten-year warranty.
- C. Cart markings must be approved by the City.
- D. Carts may be equipped with passive RFID tags utilizing an ultra-high frequency (UHF) range.
- E. Recycling services carts must have full-color in-mold labels (as approved by the City) of recyclable materials included and excluded from the program, with a minimum size area of 100 square inches.
- F. Carts must comply with ANSI Standards Z245.30 and Z245.60 (shall be both Type B and Type G compliant).
- G. Carts must be equipped with a metal lift bar (replaceable if damaged).
- H. Carts must be either injection model with high density polyethylene (HDPE) or rotational molded with linear medium density polyethylene (MDPE). All plastic resin must be UV stabilized.

The successful Proposer shall deliver a new solid waste cart and new recycling cart to each customer receiving services via cart before December 31, 2023. Upon request, the successful Proposer shall deliver new carts to new customers. The successful Proposer will be responsible for responding to requests from and delivering carts to customers who need a cart replacement for whatever reason. Carts shall be delivered no later than three (3) business days after notice. Used carts must be cleaned before reentry into the system and delivery to customers. Damaged carts shall be removed at the same time a replacement cart is delivered.

Carts shall be provided with instructions for proper use, including any customer actions that would void manufacturer warranties.

5.02.18 Dumpsters, Roll-offs, and Compactors

The successful Proposer will be responsible for the purchase, distribution, storage, ongoing repair, replacement, warranty issues, and other requirements related to dumpsters, roll-offs, and compactors owned by the successful Proposer. All dumpsters shall have lids that fully close. Dumpsters and roll-offs must be painted a uniform color, bear the name and telephone number of the successful Proposer, and bear a serial number coded for the dumpster or roll-off size. Dumpsters and roll-offs shall be painted at least once every 2-1/2 years and shall be steam cleaned at least once each year or as directed by the City.

The successful Proposer is responsible for removing graffiti from its dumpsters, roll-offs, and compactors. Collection drivers shall notify the successful Proposer at the end of each day of any dumpster, roll-off, or compactor containing graffiti. The successful Proposer shall remove any graffiti from its dumpsters, roll-offs, and compactors within five (5) business days of notification. Each dumpster, roll-off, and compactor of the successful Proposer is subject to inspection by the City and approval as to appearance and condition before placement at any City facility. A dumpster, roll-off, or compactor of the successful Proposer shall be reconditioned and repainted if necessary before being supplied to a City facility that had not used it earlier. If the City so requires, a dumpster, roll-off, or compactor shall be cleaned or repainted within seven (7) days. If appropriate to serve the City's needs and/or locations, the City may require the successful Proposer to install and service a dumpster, roll-off, or compactor. Damage to dumpster, roll-off, or compactor on customers' premises is at the successful Proposer's risk, as between those parties and without affecting the risk or liability of others. The successful Proposer shall be responsible for the repair of all dumpsters, roll-offs, or compactors damaged due to the successful Proposer's negligence. The successful Proposer shall repair or replace within one business day any dumpster, roll-off, or compactor that the City determines does not comply with applicable law or constitutes a health or safety hazard.

5.02.19 *Successful Proposer's Office*

The successful Proposer shall maintain an office or other facilities through which they can be contacted. It shall be equipped with sufficient telephones having local phone numbers and shall have a responsible person in charge and adequate competent persons available to answer the phone from 7:00 AM to 7:00 PM on regular collection days. When collection is postponed one day for the holiday schedule the successful Proposer's customer service personnel must be available to answer phones on all days during which collection service is provided. An informative recording answering frequently asked questions and voicemail shall be available at all other hours.

5.02.20 *Customer Service and Complaint Resolution*

The successful Proposer shall provide a single source contact/resource to receive City Finance Department requests and/or complaints. Such resource shall respond to the City within two (2) hours of initial outreach.

The successful Proposer will be primarily responsible for customer service requests, complaints, and complaint resolution. The successful Proposer shall be the first point of contact for customers. The successful Proposer shall give each request and/or complaint prompt and courteous attention within 24 hours, excluding weekends and holidays.

If the successful Proposer is unable to resolve a complaint within 24 hours, the successful Proposer will notify City and provide documentation to the City's satisfaction explaining the reasons the complaint cannot be satisfied within 24 hours.

The outcome of an unresolved complaint will be at the discretion of the City Finance Director or her/his designee.

The successful Proposer shall maintain a log of complaints and shall provide the City every month, or upon request, copies of all complaints indicating the date and hour of the complaint, nature of the complaint, and the manner and timing of its resolution.

5.02.21 Education Information

The successful Proposer shall be responsible for the publishing and distribution of public education information, in both hard copy and electronic version for use on City's website, upon the initial award of the contract. The information should contain a list of materials to be collected, a list of materials that cannot be collected or items that will require a special fee-based pick-up, and how to prepare materials for residential solid waste and recycling service. Said information shall be provided to every new customer. The information shall be updated by the successful Proposer and mailed out to all customers after any changes in collection procedures.

5.02.22 Reporting

The successful Proposer shall provide the following daily and monthly reports to the City. Reports shall be in a format approved by the City.

Complete and accurate daily reports must be submitted to the City by 10:00 AM, CST each business day. Daily reports must contain the following information:

- A. **Daily Call Log.** Spreadsheets listing the calls received by date and time, type of call (missed collection, complaint, inquiry), and resolution.
- B. **Unacceptable Set-out Lob.** Spreadsheet of unacceptable set-outs by address and description of the reason.

Complete and accurate monthly reports must be submitted to the City on or before the tenth (10th) of each month. Monthly reports must contain the following information:

- A. **Amount of Solid Waste and Program Recyclable Materials Collected.** Spreadsheet listing amounts (in tons/pounds) of solid waste and program recyclable materials collected by customer type. The spreadsheet must also include year-to-date totals.
- B. **Customer List for Roll-off Services.** Identify each by address and level of service, name, and contact information.
- C. **Billing and Revenue Documentation.** Documentation justifying the successful Proposer's billings and revenue derived by the successful Proposer for services within the City.
- D. **Summary of motor vehicle accidents or moving violations involving the successful Proposer's vehicles.** Identify vehicle, employee, and description of the violation.
- E. **Set-out Rate and Participation Rate Information.** If Proposer proposes to equip carts with RFID tags, a spreadsheet listing set-out and participation rates by service by route. The spreadsheet must also include year-to-date average rates.

5.02.23 Billing & Customer List

A. Residential Services

- a. The City will be responsible for customer billing and collection, in accordance with the selected service alternatives.

B. Commercial or Roll-off Services

- a. The successful Proposer will be responsible for customer billing and collection, in accordance with the selected service alternatives.

5.02.24 Franchise Fee

For the right and privilege of using the City's public rights-of-way to provide exclusive services per the contract, the successful Proposer, on the first day of each month during the term of the contract, will pay the City a franchise fee equal to six percent (6%) of gross receipts resulting from the operation of the services within the City and will email a report to the Finance Director detailing the franchise fee calculation. The City may increase or decrease the franchise fee with ninety (90) calendar days' written notice. All fees proposed in Form 4 exclude Franchise Fees.

5.02.25 Performance Bond

Upon the execution of this contract, the successful Proposer shall make, execute, and deliver to the City a good and sufficient performance bond in a form approved by the City to secure the full, complete, and faithful performance of the terms and conditions of this contract.

The Surety shall be a surety company duly authorized to do business in the State of Texas, having an "A" or better rating by A.M. Best or Standard and Poors, included on the list of surety companies approved by the Treasurer of the United States of America, and acceptable to the City.

The successful Proposer shall pay all premiums chargeable for the Performance Bond.

The performance bond shall be valid and non-cancelable for a period of one year. Thereafter, the successful Proposer must renew or obtain a new performance bond each year of the contract. Each performance bond must be valid and non-cancelable and comply with the requirements of this contract. The successful Proposer shall provide the City with a renewed or new performance bond on the 1st day of November of each contract year.

For the initial contract year, the performance bond must be equal to the estimated amount of the initial twelve (12) calendar months of fees to be paid to the successful Proposer by the City and customers as estimated by the City. For subsequent years, the performance bond must be equal to the actual amount of the prior twelve (12) calendar months of fees paid to successful Proposer by the City and customers.

5.02.26 Insurance

The successful Proposer shall be solely responsible for any insurance required under the terms of the contract, including, but not limited to, payment of premium and deductibles whether or not the City is an insured under the policy, and for any additional insurance it deems necessary. City does not and shall not carry insurance policies covering the successful Proposer.

The successful Proposer shall procure and maintain, during the term of the contract and any extensions thereof, the types of insurance and coverages that comply with the insurance requirements shown in the attached Section 7. The successful Proposer must notify City in writing at least thirty (30) days prior to any non-renewal of or material change in the insurance coverage(s) required by this contract.

The successful Proposer shall ensure that the insurance coverage required under the contract is obtained and maintained by the successful Proposer to cover its work hereunder. The successful Proposer shall be held responsible for any modification, deviation, or omissions in the insurance requirements.

City shall retain the right, at any time, to review coverage, form, and amount of insurance coverage. The procuring of the required policy or policies of insurance shall not be construed to limit the successful Proposer's liability to fulfill the indemnification provisions and the requirements under this contract. Notwithstanding said policy or policies of insurance, the successful Proposer shall be obligated for the full and total amount of any damages, injury, or loss caused by the action or inaction of the successful Proposer in connection with this contract.

All insurance certificates shall be received and approved by City before the successful Proposer will be allowed to commence or continue work.

Notice of accident (occurrence) and claim shall be given to the insurance company and City as soon as practicable after notice to the insured of any incident (occurrence) or claim.

The obligations of the successful Proposer pursuant to this section shall survive the expiration or termination of this contract.

Failure to comply with any term of this section is a breach of this contract and may result in the termination of this contract.

5.02.27 Administrative Charges

The successful Proposer understands that if it does not timely perform its obligations pursuant to the terms of the contract or violates any provision of the contract, the City will suffer damages that are difficult to determine and adequately specify. The successful Proposer agrees, in addition to any other remedies available to the City, that the City may withhold payment from Contractor in the amounts specified below as administrative charges for failure of the successful proposer to fulfill its obligations. The following acts or omissions shall be considered a breach of the contract and the City may require payment by the successful proposer of the charges set forth for each act:

- A. Failure to complete all collections between 7:00 a.m. and 7:00 p.m.: \$1,000 per route.
- B. Missed collection: \$50 per missed collection in excess of two (2) missed collections per day. A missed collection occurs when a customer reports a missed collection, the address was not reported by the successful proposer as an unacceptable set-out, and the successful proposer cannot provide data demonstrating collection vehicle traveled on the street and collections occurred on the street.
- C. Missed residential unit block: \$500 per incident the successful proposer failing to pick up material on a block containing residential units. A missed residential unit block is where three (3) residential units on one side of a street between cross streets, or an entire cul-de-sac report a missed collection. A missed residential unit block occurs when the addresses reporting missed collections were not reported by the successful proposer as unacceptable set-outs and the successful proposer

cannot provide data demonstrating collection vehicle traveled on the street and collections occurred on the block.

- D. Failure to correct a missed collection as specified in the contract: \$25 per occurrence per day.
- E. Failure to clean up spill as specified in the contract: \$200 per incident per day.
- F. Failure to provide collection at the same customer two (2) or more times within a thirty-day (30) period: \$50 per occurrence over one (1) occurrence.
- G. Failure to distribute unacceptable set-out notice in accordance with the contract: \$20 per occurrence.
- H. Failure to submit an accurate report in the specified format, as required by the contract: \$200 per report per calendar day.
- I. Failure to submit an accurate accounting (i.e. invoice, quarterly and annual reports, and/or complaint reports in the specified format): Non-payment until an accurate monthly accounting is submitted.
- J. Failure to respond to any customer complaint in accordance with the contract: \$100 per incident per calendar day.
- K. Failure to be prepared to perform services on or after the commencement date: \$3,000 per calendar day.
- L. Commingling of materials in violation of the contract: \$1,000 per incident.
- M. Disposal of recyclable materials in a landfill prior to being processed as recyclables: \$2,000 for each incident.

The city may impose administrative charges when the City's designated representative determines that performance consistent with the provisions of the contract has not occurred. The City's designated representative shall notify the successful proposer in writing or electronically of each act or omission under the terms of the contract reported to or discovered by the City or its designee. It shall be the duty of the successful Proposer to take whatever steps or action may be necessary to remedy the cause of the complaint.

The city may deduct the full amount of any such charges from any payment due to the successful Proposer. The remedy available to City under this paragraph shall be in addition to all other remedies which the City may have under law, at equity, or pursuant to the terms of the contract.

The successful Proposer's obligations to make payments for such charges under this section occurring prior to the expiration or termination of the contract shall survive termination or expiration of the contract.

5.02.28 Termination of Contract

In the event of a failure by the successful Proposer to perform any material provision of the contract, the City shall give written notice of such breach to the successful Proposer along with a thirty (30) day notice (the "cure period") to correct such breach. The City may terminate the contract after such a cure period if the successful Proposer has not adequately corrected such breach in accordance with the contract and the City so notifies the successful Proposer in writing of such termination action. Upon the effective date of termination as contained in the notice, the successful Proposer shall, unless

the notice directs otherwise, immediately discontinue all Services in connection with the contract. At such time, the City shall pay the successful Proposer only for charges and fees in which Services performed on or before such termination date. In the event such termination occurs, the City may exercise its rights under the successful Proposer's performance bond and procure the services of another waste services provider to complete the work covered under the contract for the remainder of the time period covered by the initial term of the contract or extension thereof.

If the City determines, and notifies the successful Proposer, that such default poses an immediate threat to the health or safety of any person or to any property interest, and if the successful Proposer has not cured such default within twenty-four (24) hours after receipt of such notice, the City shall have the right to perform or cause to be performed all or part of the work necessary to cure such default. In the event that the City performs such work, or caused it to be performed, the successful Proposer shall compensate the City for the cost thereof. The City shall have the right to deduct any such compensation due to the City from any sums otherwise due and owing to the successful Proposer.

The City may withhold all or part of any sums which would otherwise be due to the successful Proposer, but that relate to such default, either until such time as such default is cured or if such default cannot be cured, forever.

In the event that the successful Proposer shall fail to perform any of the material provisions of the contract, the City shall promptly notify the successful Proposer of its noncompliance, stating with particularity the facts relating thereto and the period of time the successful Proposer has to comply. Thereafter, if the event or condition is not corrected or otherwise made to comply with the terms of the contract within the period of time specified by the City, the same is a violation of the contract, subject to the non-compliance penalty set forth in the contract. This remedy is hereby expressly made cumulative of other remedies available to the City, at law or in equity, for the breach of the contract.

SECTION 6: PROPOSAL FORMAT AND CONTENT

The Proposal must contain ALL of the required paperwork. ALL forms must be completed in their entirety and ALL questions must be answered directly on the form and/or expanded onto additional pages when necessary. ALL forms requiring signatures must be signed. References to company brochures and flyers will not be accepted as an answer. The Proposal must be organized into tabbed and labeled sections in the required order.

- A. Cover Sheet and Mandatory Forms
- B. Proposed Approach
- C. Experience
- D. Financial Stability and Exceptions to RFP
- E. Financial Proposal

6.01 COVER LETTER AND REQUIRED FORMS

Proposers shall submit a cover letter containing a statement that the proposal is a firm offer for one hundred eighty (180) days from the due date. The cover letter shall include a signature from a representative authorized to legally bind the proposing company as identified in the Form 2 Statement of Organization Form. In addition, the Proposer shall complete the following items:

- 1. Conflict of Interest Questionnaire (Section 8)
- 2. HB 1245 Statement and Form W-9 (Section 9)
- 3. Verification (Section 10)
- 4. Statement of Organization (Section 11)
- 5. References (Section 12)

6.02 PROPOSED APPROACH

6.02.01 Overview of Approach to Collection Services

Proposer shall provide an overview of the proposed approach for providing the following collection services:

- A. Residential Services
 - a. Solid Waste
 - b. Recycling
 - c. Bulky Waste
- B. Commercial Services
- C. Roll-off Services
- D. City Facility Services

6.02.02 Residential Services Collection Route Schedules and Maps

Proposer shall include a proposed route schedule and maps for residential services.

6.02.03 Overview of Approach to Disposal and Processing Services

Proposer shall provide an overview of the proposed approach for the disposal of solid waste and bulky waste and the processing of recyclable materials collected via the program. For processing of recyclable materials, Proposer shall identify recyclable materials to be included in residential recycling services and description of residential public education and outreach efforts to be performed by Proposer. Proposer shall list the name, location, and distance from the City for the facilities proposed for use in providing the disposal and processing services specified in the contract.

6.02.04 Equipment

Proposer shall describe the following equipment:

A. **Collection Vehicles.** The descriptions shall include:

- a. Make, model, and age of each proposed collection vehicle. Photos of each type of collection vehicle proposed should be included.
- b. Number of front line and spare collection vehicles to be used to perform each service.
- c. Any future collection equipment to be acquired and a timeline for the acquisition of new collection equipment.
- d. Number of personnel needed for each collection crew to conduct each service.
- e. Proposed maintenance program for all collection vehicles used to perform services, including a proposed frequency of cleaning collection vehicles.

B. **Carts.** The description shall include, at a minimum, the manufacturer, capacity, and color. Photos of the proposed carts should be included. If requested, Proposer shall provide a sample of the carts to the City.

C. **Dumpsters and Roll-offs.** The descriptions shall include, at a minimum, the manufacturer, color, capacities, and logos on the containers. Photos of the proposed dumpsters and roll-offs should be included. Proposer shall describe maintenance program for all dumpsters and roll-offs used to perform services, including a proposed frequency of cleaning dumpsters and roll-offs.

6.02.05 Customer Service Policies and Procedures

Proposers shall include a description of customer service policies and procedures. Proposers shall include the following:

- A. Description of customer complaint resolution procedures including customer follow-up to ensure the complaint is resolved to the customer's satisfaction.
- B. Description of missed collections resolution procedures including ensuring missed collections are resolved in accordance with the RFP.
- C. Proposed customer call center information including number of customer service personnel, turn-around time on customer service center location, customer service phone policies, a contingency plan in case of a strike, and any other pertinent and applicable information.

6.02.06 Customer Billing Policies and Procedures

Proposer shall describe the policies and procedures to be used for billing services to be performed by the successful Proposer. Provide a detailed description of your customer billing program, including billing cycles, collection policy, and practices.

6.02.07 Disaster Management Plan

Disasters resulting in significant volumes of debris may occur in the City. Timely removal of this material is crucial and expected of the successful Proposer. Describe in detail the proposed response to disasters. Include timelines to deploy labor and equipment; staging areas; utilization of subcontractor services; anticipated volumes that could be collected per day; etc.

6.02.08 Transition Plan

Proposer shall describe its proposed strategies to ensure a smooth transition from the current provider to the successful Proposer. The proposed transition plan is of critical importance to the City. In the transition plan, Proposer must describe the following:

- A. Individual or group of individuals that will oversee the execution of the transition plan.
- B. Proposed approach, including equipment, personnel, and schedule, for delivering equipment (carts, dumpsters, compactors, etc.) to customers. Proposers shall also describe how the delivery of equipment will be conducted in coordination with the removal of the existing equipment used by the customers.
- C. Detailed schedule for the transition.
- D. Proposed strategies for customer communication regarding the transition of service providers.

6.03 EXPERIENCE

6.03.01 Key Personnel Experience

Provide a list of personnel in key positions (General Manager Hauling, Dispatcher, Route Supervisor, Customer Service Manager, etc.). For each key personnel, Proposer shall provide the following information:

- A. Description of direct experience in solid waste and recycling services;
- B. List of industry training and certifications;
- C. Office location of personnel; and
- D. Amount of time per week personnel will be dedicated to the City contract.

For positions that are currently unfilled, identify minimum qualifications for that position, office location of personnel, and amount of time per week personnel will be dedicated to the City contract.

6.03.02 Company Experience

Briefly describe in a narrative format the Proposer's experience that is relevant to this RFP. Provide references for communities for which the Proposer is currently providing similar services. Proposer shall provide a minimum of three (3) references using the forms in Section 12.

6.03.03 Contracts Ended Prior to the Expiration Date

Identify any contracts in Texas, Arkansas, Oklahoma, Arizona, Louisiana, New Mexico, and state of Proposer headquarters in the past five (5) years that have ended prior to the expiration date due to any of the following reasons:

- A. Assignment of the contract to another vendor;
- B. Change of control of the contract to another vendor;
- C. Termination of the contract;
- D. Mutual agreement with the customer to discontinue service; and/or
- E. Other reasons.

6.03.04 Other Performance History Information

The Proposer must list any claims against a bid bond or performance bond and the results or any contractual defaults or termination over the last five (5) years in Texas, Arkansas, Oklahoma, Arizona, Louisiana, New Mexico, and the state of the Proposer headquarters. The Proposer shall also provide a list of all enforcement actions taken against it during the last five (5) years by any regulatory agency such as, but not limited to, the United States Environmental Protection Agency, the Texas Commission on Environmental Quality or any local enforcement agency in Texas, Arkansas, Oklahoma, Arizona, Louisiana, New Mexico, and state of Proposer headquarters. The list shall include the name of the regulatory agency and the date of enforcement action. The Proposer shall inform the City if it has had a permit, license, entitlements, or business licenses that have been revoked or suspended in the last five (5) years in Texas, Arkansas, Oklahoma, Arizona, Louisiana, New Mexico, and state of Proposer headquarters.

6.04 FINANCIAL STABILITY AND EXCEPTIONS TO RFP

6.04.01 Financial Stability

Proposers shall submit the following information related to financial stability:

- A. Briefly describe in a narrative format the Proposer's financial condition, and results of operations for the last two fiscal years including known facts that could affect future performance. If the company is publicly held, it is acceptable to attach the SEC-required Management Discussion.
- B. Provide audited financial statements for the last two fiscal years. If publicly held, provide financial statements for the local operation that will provide service under the contract. For publicly held companies, also provide SEC 10K filings for the parent organization.
- C. Disclose whether Proposer or parent company has ever filed for bankruptcy.

6.04.02 Exceptions to RFP

Proposer shall identify any and all exception(s) to this RFP. If Proposer identifies an exception (s), Proposer shall clearly identify the exception(s), state the reason for such exception(s), and how Proposer believes City may benefit from same. For each exception noted, Proposer shall provide alternative language for the City's consideration. Any exceptions to the RFP will be considered and included in the City's evaluation. If nothing is provided in this section, it will be assumed that the formal proposal is for the services as specifically described in this RFP.

6.05 FINANCIAL PROPOSAL

Proposer shall complete Section 13 Financial Proposal.

SECTION 7: INSURANCE REQUIREMENTS

The successful Respondent shall procure and maintain in force during the terms of any contract awarded pursuant to this RFP, at its own cost, the following minimum insurance coverage:

A. Workers' Compensation and Employers' Liability:

- i. State of Texas: \$1,000,000 Each Accident
- ii. Employer's Liability: \$100,000 Each Accident
\$500,000 Disease-Policy Limit
\$100,000 Disease-Each Employee
- iii. Waiver of Subrogation

B. Commercial General Liability:

- i. Bodily Injury & Property Damage
General Aggregate Limit: \$1,000,000
- ii. Personal & Advertising Injury Limit \$500,000
- iii. Each Occurrence Limit \$1,000,000

The policy shall be on an Occurrence Form and include the following coverage: Premises Operations; Personal and Advertising Injury; Medical Payments; Liability assumed under an Insured Contract; Independent Contractors; and Broad Form Property Damage. Coverage provided should be at least as broad as found in Insurance Services Office (ISO) form CG0001.

C. Commercial Automobile Liability Limits:

- i. Bodily Injury & Property Damage
Combined Single Limit: \$1,000,000
- ii. Medical Payments: \$ 5,000 Per Person
- iii. Uninsured/Underinsured Motorist \$100,000

Prior to the execution of any awarded contract by the City, the successful Proposer shall forward Certificates of Insurance to the City Secretary. The required insurance policies shall be procured and maintained in full force and effect for the duration of the awarded contract. Certificate Holder shall be the City of Sanger at 502 Elm Street, Sanger Tx 76266

All such insurance policies will be primary and written on forms acceptable to the City without the right of contribution from any other insurance coverage maintained by the City. All policies required herein shall be written by insurance carriers with a rating of A.M. Bests of at least "A-" or "Excellent" and a financial size category of at least VII. Prior to the execution of the contract, the Successful Proposer shall furnish the City with an original certificate of insurance and a copy of the amendatory endorsements, including, but not limited to, the additional insured endorsement, evidencing that such coverages are in effect. Such certificate: (i) will also provide for thirty (30) days prior written notice of cancellation to the City; (ii) shall show the City as an additional insured on all policies other than Worker's Compensation; and, (iii) shall contain waivers of subrogation in favor of the City (excluding Worker's Compensation policy) except with respect to the sole negligence or willful misconduct of the City.

In addition, the following requirements apply:

- The Commercial General Liability policy must include Contractual Liability coverage specifically covering the Successful Proposer's Indemnification of the City herein.
- Coverage must be provided for Products/Completed Operations.
- The policy shall also contain a cross Liability/Severability of Interests provision assuring that the acts of one insured do not affect the applicability of coverage to another insured.
- The cancellation clause on the Successful Proposer's insurance certificate must conform to the endorsement. Any conflict between the endorsement and the certification is a breach of the contract and can result in retraction by the City of the award of the contract to the Successful Proposer or termination of the contract.
- The Successful Proposer shall file proof of insurance meeting the requirements as set forth herein with the City. The Successful Proposer shall be solely responsible for assuring that all proofs of insurance filed with the City are current. Failure of the Successful Proposer to fully comply with the requirements set forth herein regarding insurance is a breach of the contract and the City may terminate the contract with the Successful Proposer.
- No changes are to be made to these specifications without the City's prior written approval.
- The City's approval of the insurance shall not relieve or limit the liability of the Successful Proposer for any damages arising from the Successful Proposer's performance or nonperformance of Services provided herein.
- All policies required herein, unless specific approval is given by the City, are to be written on an occurrence basis and the insurers shall agree to waive all right of subrogation against the City.
- Each policy shall apply separately to each insured against whom claim is made and suit is brought, except with respect to the limits of the insurer's liability.

SECTION 8: CONFLICT OF INTEREST QUESTIONNAIRE

CONFLICT OF INTEREST QUESTIONNAIRE For vendor doing business with local governmental entity		FORM CIQ
<p>This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.</p> <p>A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.</p>	OFFICE USE ONLY <div style="border: 1px solid black; height: 100px; width: 100%;"></div>	
<p>1 Name of vendor who has a business relationship with local governmental entity.</p>		
<p>2 <input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)</p>		
<p>3 Name of local government officer about whom the information is being disclosed.</p> <div style="text-align: center; margin-top: 20px;"> <hr style="width: 50%; margin: 0 auto;"/> Name of Officer </div>		
<p>4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.</p> <div style="margin-top: 40px;"> <p>A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?</p> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </div> <p>B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?</p> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </div> </div>		
<p>5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.</p>		
<p>6 <input type="checkbox"/> Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).</p>		
<p>7</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 60%;"> <hr style="width: 100%; margin: 0;"/> Signature of vendor doing business with the governmental entity </div> <div style="width: 35%;"> <hr style="width: 100%; margin: 0;"/> Date </div> </div>		

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

...

- (2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed;
- or

- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

- (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

- (2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

SECTION 9: HB 1295 AND FORM W-9

9.01 HB 1295

The Texas Legislature passed House Bill 1295 that went into effect January 1, 2016. It requires contracts that are approved by municipalities to have a notarized ethics statement submitted to the City. Here is the link to the website with the video explaining how to do this.

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

Please submit your completed and notarized form with your response packet.

9.02 FORM W-9

Please submit a copy of a W-9 for your company with your response packet.

SECTION 10: VERIFICATION

I, _____ (Person name), the undersigned representative of

_____ (Company or Business name, hereafter referred to as Company) being an adult over the age of eighteen (18) years of age, after being duly sworn by the undersigned notary, do hereby depose and verify under oath that the company named above:

6. Shall not boycott Israel at any time while providing products or services to the City. This requirement does not apply to companies with fewer than ten full-time employees; or contracts that are less than \$100,000.00.
7. Shall not boycott energy companies during the term of this contract, as those terms are defined by Chapter 2274, Government Code. This requirement does not apply to companies with fewer than ten full-time employees; or contracts that are less than \$100,000.00.
8. Shall not discriminate during the term of this contract against a firearm entity or firearm trade association, as those terms are defined by Chapter 2274, Government Code. This requirement does not apply to companies with fewer than ten full-time employees; or contracts that are less than \$100,000.00.
9. A person or business that contracts with or who seeks to contract with the City shall not do business with Iran, Sudan, or a foreign terrorist.

Date

Signature of Company Representative

ON THIS THE _____ day of _____, 20_, personally appeared

_____, the above-named person, who after by me being duly sworn, did swear and confirm that the above is true and correct.

NOTARY SEAL

Notary Signature

SECTION 11: STATEMENT OF ORGANIZATION

PROPOSER

Full Name of Business: _____

Principal Business Address: _____

Principal Phone Number: _____

Local Business Address: _____

Local Business Contact Person: _____

Local Business Phone: _____

Local Business Fax: _____

Local Business E-Mail: _____

Type of Organization: _____

Tax ID #: _____

License #: _____

Provide names of authorized representative(s) of the Proposer who has legal authority to bind the Proposer in contractual obligations:

(a) _____

(b) _____

(c) _____

SUBCONTRACTORS

List of all firms participating in this submittal.

Name	Address	Area of Responsibility
(a) _____	_____	_____
(b) _____	_____	_____
(c) _____	_____	_____
(d) _____	_____	_____

SECTION 12: REFERENCES
Reference #1

Proposer Name: _____

Reference Information

Entity Name: _____

Address: _____

Contact Name: _____ Telephone: _____

Title: _____ Email: _____

Experience Overview

Dates of Service: from _____ to _____

of Residential Customers: _____ # of Commercial Customers: _____

Experience/Project Description:

Reference #2

Proposer Name: _____

Reference Information

Entity Name: _____

Address: _____

Contact Name: _____ Telephone: _____

Title: _____ Email: _____

Experience Overview

Dates of Service: from _____ to _____

of Residential Customers: _____ # of Commercial Customers: _____

Experience/Project Description:

Reference #3

Proposer Name: _____

Reference Information

Entity Name: _____

Address: _____

Contact Name: _____ Telephone: _____

Title: _____ Email: _____

Experience Overview

Dates of Service: from _____ to _____

of Residential Customers: _____ # of Commercial Customers: _____

Experience/Project Description:

SECTION 13: FINANCIAL PROPOSAL

Franchise fees are not to be included in the collection fees listed in this Section.

RESIDENTIAL SERVICES

Form 13.1: Solid Waste Services for Residential Units

(Prior to awarding the contract, the City will determine if collections shall be once or twice per week)

Solid Waste Services	Proposed Monthly Fee per Residential Unit
Option 1: Twice per week	
Option 2: Once per week	

Form 13.2: Other Services for Residential Units

Recycling Services	Proposed Monthly Fee per Residential Unit
Once per week	

Bulky Waste Services	Proposed Monthly Fee per Residential Unit
Once per week	

Additional Carts	Proposed Monthly Fee per Residential Unit
Additional Solid Waste Cart	
Additional Recycling Cart	

Form 13.3: Recyclable Materials

Please list all items to be accepted as recyclable materials (for all customer classes):

COMMERCIAL SERVICES**Form 13.4: Proposed Monthly Collection Fees for Solid Waste Services for Commercial Units
via Cart or Dumpster**

Type & Size	<u>Weekly Collection Frequency</u>		
	1	2	3
Cart			N/A
3 CY Dumpster			
4 CY Dumpster			
6 CY Dumpster			
8 CY Dumpster			

**Form 13.5: Proposed Collection Fees for Extra Pick Ups for Solid Waste Services via
Dumpster**

Type & Size	Fee per Pick Up
Cart	
3 CY Dumpster	
4 CY Dumpster	
6 CY Dumpster	
8 CY Dumpster	

Form 13.6: Weekly Commercial Recycling Services

Type & Size	Fee per Pick Up
Cart	
3 CY Dumpster	
4 CY Dumpster	
6 CY Dumpster	
8 CY Dumpster	

ROLL-OFF SERVICES**Form 13.7: Proposed Fees for Solid Waste Services via Roll-off**

Roll-off Type and Size	Container Rental Fee (Per Month)	Initial Delivery Fee (One-Time)	Collection Fee (Per Pull)	Disposal Fee (Per Ton)
20 CY Roll-off				
30 CY Roll-off				
40 CY Roll-off				
20 CY Roll-off with Compactor				
30 CY Roll-off with Compactor				
40 CY Roll-off with Compactor				

Form 13.8: Proposed Other Fees for Dumpsters and Roll-offs

Service	Proposed Fee Per Item
Lockbar	Per Month
Set of Casters	Per Month
Opening and Closing of Enclosures	Per Month

CITY SERVICES**Form 13.9: City Sludge Service**

Description	Haul	Delivery	Daily Rent	Disposal
Sludge 20 CY Roll-off				

Form 13.10: City Roll-Off Service

(Should the City require roll-off services in addition to those services provided for in Section 3.01.04)

Description	Haul	Delivery	Daily Rent	Disposal
20 CY Roll-off				
30 CY Roll-off				
40 CY Roll-off				

EXHIBIT A

AGREEMENT FOR SOLID WASTE AND RECYCLING SERVICES

This Agreement for Solid Waste and Recycling Services (this "Agreement") is made and entered into by and between the City of Sanger Texas, a home-rule Texas Municipal Corporation ("the City") and _____, a Texas Limited Liability Corporation ("Contractor"), a Texas Limited Liability Corporation located at _____ (collectively, "the Parties").

WITNESSETH:

WHEREAS, the City seeks to contract for Solid Waste and Recycling Services for the benefit of the citizens of the City of Sanger; and

WHEREAS, the City has received a proposal from _____ to provide Solid Waste and Recycling Services; and

WHEREAS, the City has selected the bid from _____ as the best value for the providing Solid Waste and Recycling Services;

NOW, THEREFORE, in consideration of the promises and mutual covenants and agreements set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Contractor and the City, agree as follows:

1. Scope of Services. Contractor shall be bound by the terms and conditions described in the Request for Proposal issued by the City attached hereto and incorporated herein by reference as Exhibit A and Contractor's response ("the Proposal" i.e. _____) attached hereto and incorporated herein by reference as Exhibit B.

2. Commencement of Operations. Contractor shall begin immediately upon receipt of a fully executed copy of this Agreement and the receipt of a Notice to Proceed from the City of Sanger.

3. Compensation. In consideration for the work performed by Contractor, the City to the amounts and manner indicated on the documents attached hereto and incorporated herein as Exhibits A & B.

4. **WARRANTY AND DEGREE OF CARE**. CONTRACTOR WARRANTS THE MATERIALS USED SHALL BE FREE OF DEFECT OR FAILURE FOR A PERIOD OF AT LEAST ONE YEAR FROM THE DATE OF COMPLETION OF THE SERVICES AND THAT ALL SERVICES PROVIDED BY CONTRACTOR SHALL BE PERFORMED IN A GOOD AND WORKMANLIKE MANNER IN ACCORDANCE WITH THE SPECIFICATIONS OF THIS AGREEMENT AND IN ACCORDANCE WITH THE DEGREE OF CARE AND SKILL ORDINARILY EXERCISED UNDER SIMILAR CIRCUMSTANCES BY COMPETENT CONTRACTORS IN TEXAS APPLICABLE TO THE TYPE OF SERVICES CONTEMPLATED HEREUNDER. IN THE EVENT ANY DEFECT IS DISCOVERED OR DEVELOPS IN MATERIALS PROVIDED BY CONTRACTOR OR WORK PERFORMED BY CONTRACTOR

WITHIN ONE YEAR AFTER COMPLETION OF THE SERVICES, CONTRACTOR WILL REPAIR OR REPLACE ANY SUCH MATERIALS OR WORK SO THAT IT IS NOT DEFECTIVE AND MEETS THE REQUIREMENTS OF THIS AGREEMENT.

5. Confidentiality and Ownership of Documents. Contractor shall keep confidential information and documents provided by the City confidential and shall not release them without the consent of the City. Upon completion of the Renovations and payment of the Compensation owed, all documents created for the City pursuant to this Agreement shall be the property of the City and shall be provided to the City by Contractor.

6. **INDEMNIFICATION.** CONTRACTOR SHALL INDEMNIFY, DEFEND, SAVE AND HOLD HARMLESS THE CITY AND ITS OFFICERS, EMPLOYEES AND AGENTS FROM AND AGAINST ALL CAUSES OF ACTION, FINES, JUDGMENTS, LOSSES, CLAIMS, DAMAGES, LIABILITIES, COSTS AND EXPENSES, INCLUDING REASONABLE ATTORNEYS' FEES AND EXPENSES, JOINT OR SEVERAL, WHETHER THEY BE FOR PERSONAL INJURY OR PROPERTY DAMAGE OR ANY OTHER TYPE OF CLAIM, WHICH MAY BE ASSERTED AGAINST ANY OF THEM ARISING OUT OF OR RELATED TO (I) ANY ACTION BY CONTRACTOR OR ITS AGENTS IN THE CARRYING OUT OF THE SERVICES DURING THE TERM OF THIS AGREEMENT; (II) THE NEGLIGENCE OR WILLFUL OR WANTON MISCONDUCT OF CONTRACTOR OR ITS AGENTS; (III) ANY VIOLATION OF ANY REQUIREMENT APPLICABLE TO CONTRACTOR OR ITS AGENTS UNDER ANY FEDERAL, STATE, OR LOCAL LAW OR REGULATION, (IV) THE FAILURE OF CONTRACTOR TO PERFORM SPECIFIED DUTIES UNDER THIS AGREEMENT, OR (V) THE BREACH OF THIS AGREEMENT BY CONTRACTOR, EXCEPT IN EACH CASE TO THE EXTENT CAUSED BY THE GROSS NEGLIGENCE OR WILLFUL OR WANTON MISCONDUCT OF THE CITY. OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY CONTRACTOR UNDER THIS AGREEMENT AND WILL NOT BE LIMITED BY COMPARATIVE NEGLIGENCE STATUTES. THIS SECTION SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

7. Termination. Either Party may terminate this Agreement by providing ____ (xx) days written notice to the other Party.

8. Non-Discrimination. Contractor hereby agrees to refrain from any activity in the performance of this Agreement that discriminates against any person or persons based upon race, color, creed, national origin, religion, sex, or communicable disease, in accordance with present federal and state laws.

9. Independent Contractor. Contractor shall be fully responsible for its employees, including meeting all state and federal requirements for minimum wage, income tax withholding, workers' compensation, insurance, and all city, state, and federal requirements governing employer/employee

relations. Contractor hereby certifies that it shall be and is in compliance with all such regulations, laws and requirements. Contract shall also require its subcontractor to provide the same certification to the City.

10. No Third Party Benefit. Nothing herein expressed or implied is intended, or shall be construed, to confer upon or give to any person or entity, other than the parties, any right or remedy under or by reason of this Agreement.

11. Governing Law and Venue. This Agreement shall be governed by the laws of the State of Texas as to all matters, including but not limited to matters of validity, construction, effect and performance, without regard to conflict of law principles. All actions regarding this Agreement shall be in a court of competent subject matter jurisdiction Denton County, Texas.

12. Severability. If any clause or provision of this Agreement is held invalid, illegal or unenforceable under present or future federal, state or local laws, including but not limited to the City Code of the City, then and in that event it is the intention of the parties hereto that such invalidity, illegality or unenforceability shall not affect any other clause or provision hereof and that the remainder of this Agreement shall be construed as if such invalid, illegal, or unenforceable clause or provision was never contained herein.

13. Notices/Insurance/Bonds. All notices, bonds, consents, demands, insurance, requests and other communications which may or are required to be given hereunder shall be in writing and shall be deemed duly given if personally delivered or sent by United States mail, registered or certified, return receipt requested, postage prepaid, to the addresses set forth hereunder or to such other address as the other party hereto may designate in written notice transmitted in accordance with this provision.

In case of the City, to:

City of Sanger
Attention: City Manager
P.O. Box 1729
Sanger, TX 76266

With courtesy email copy to jnoblitt@sangertexas.org

In case of Contractor, to:

Address _____
City, State Zip _____

With courtesy copy email to: _____

Entire Agreement. This Agreement and its exhibits contain the entire agreement between the parties with

respect to the subject matter hereof and supersede any and all other discussions, agreements and understandings, either oral or written, between the parties with respect to the subject matter hereof. In the event of a dispute under this agreement, the applicable documents will be referred to for the purpose of clarification or for additional detail in the following order of precedence: (1) this Agreement; (2) the Request for Proposal; (3) the Response to the Request for Proposal from the Contractor.

14. Amendment. No amendment to this Agreement shall be effective unless in writing signed by both parties.

15. Compliance with Laws. Contractor shall comply with all applicable federal, state, and local laws applicable to the renovations to be performed under this Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed in duplicate originals and effective as of the ____ day of _____, 202_ (“the Effective Date”).

CONTRACTOR: _____ LLC

By: _____

Name: _____

Title: _____

THE CITY OF SANGER:

By: _____

Name: _____

Title: _____

Approved as to Form

Hugh Coleman
City Attorney
City of Sanger

Attest:

Kelly Edwards
City Secretary
City of Sanger

EXHIBIT LIST:

EXHIBIT “A” – City of Sanger Request for Proposal for Solid Waste and Recycling Services

EXHIBIT “B” – _____ Response to Request for Proposal for Solid Waste and Recycling Services



CITY COUNCIL COMMUNICATION

DATE: August 21, 2023

FROM: Ryan Nolting, Director of Parks, Recreation & Facility Maintenance

AGENDA ITEM: Discussion on the repairs to the Sullivan Senior Center.

SUMMARY:

- Jan. 2023, Seniors called to report a leak in the back room of the building.
- Jan. 2023, Built Right Construction was called out and would not make the necessary repair due to the conditions of the roof framing.
- Mar. 2023, contracted with Halff Inc. for an assessment of the condition of the Senior Center.
- April 6, 2023, with the recommendations from Halff Inc., staff closed the back portion of the building.
- May 12, 2023, staff received the Structural Report from Halff Inc.
- May 18, 2023 requested Halff Inc. for their opinion of probable cost for the repairs to the Center.
- May 25, 2023 staff met with Seniors at the Sullivan Senior Center to discuss the structural report.

FISCAL INFORMATION:

Budgeted: NA

Amount: NA

GL Account: NA

RECOMMENDED MOTION OR ACTION:

- NA

ATTACHMENTS:

- Halff's Senior Center Structural Report



May 12, 2023

Ryan Nolting
Director, Parks and Recreation
City of Sanger, Texas
301 Bolivar St
Sanger, TX 76266

Re: Sullivan Senior Center
AVO: 37449.004

Dear Mr. Nolting:

Per your request, Halff visited the Sullivan Senior Center (SSC) at 200 Bolivar St in Sanger on March 20. The intent of the visit was to observe the condition of the roof framing throughout the building and the floor framing at the rear or south end of the building. According to you, the roofing was due for replacement and the selected contractor had concerns about the condition of the structure that needed to be addressed before attempting the work. In addition, the SSC staff wanted to move equipment into the rear of the building so there was a need to confirm the capacity of the floor in that area.

General Observations

The building is a single-story structure located at the southwest corner of Bolivar St and N 2nd St in Sanger, TX. (See Photo 1)



Photo 1 - Sullivan Senior Center looking southwest

The structure's age is unknown. In plan, the building is roughly 24 feet wide and 88 feet long, measured east to west and north to south, respectively. The perimeter walls of the building are constructed of masonry (mortared stone and brick), with a stucco veneer on the exterior.

The interior space is separated into two large rooms by another masonry wall about 54 feet from the front of the building. The front room measures roughly 22 feet wide by 54 feet long, while the rear room is approximately 24 feet wide by 32 feet long. The floors are covered in carpeting; the floor in the front room appears to be a concrete slab while the rear room appears to be supported on timber framing. Acoustic ceiling tiles are suspended from the structure throughout the building. Access to the timber roof and ceiling framing was achieved via ladder while reaching above the acoustic ceiling tiles, making accurate measurements of individual members difficult, especially at the roof level.

The acoustic ceiling tiles visible to occupants hide portions of an old ceiling, including tiles, light fixtures, and electrical wiring. Some of the old tiles are in reasonable condition, but many have fallen completely or in part from the ceiling framing. (See Photo 2)



Photo 2 - View above acoustic ceiling in front room

Given the obviously advanced age of the building, the old ceiling tiles could contain asbestos. ***It is highly recommended that these tiles be tested for the presence of asbestos, especially prior to the removal or repair of any of the roof and ceiling framing.***

Floor Observations

As mentioned above, the rear of the building has a carpeted floor that is likely supported on timber. A small mechanical closet along the masonry wall that divides the rear of the building from the front provides a limited view of the floor sheathing, but little else. There is no apparent access to the crawlspace that likely exists beneath the floor, so the actual construction of the floor system was not observed and remains unknown. If access is made to this crawlspace later, Halff would be pleased to observe the floor system and report on its capacity and condition. Until then, its capacity remains unknown.

Roof and Ceiling Framing Observations

The building roof is framed in timber and is connected to additional timber framing that supports the ceiling. The main framing elements are supported by the perimeter masonry walls. Roof joists appear to be 2x8 dimensional lumber spaced 24 inches apart. The joists are supported at mid-span by the ceiling framing resulting in 11-foot spans at the front of the building and 12-foot spans at the rear of the building. The ceiling at the front of the building appears to be supported by 2x14 dimensional lumber at 16 inches on center, while the ceiling at the rear of the building appears to be supported by 2x8 dimensional lumber at 24 inches on center. Posts constructed of single 2x4s transfer load from the roof to the ceiling framing. (See Photo 3)



Photo 3 - View between ceiling framing and roof joists in back room

The condition of the framing varies depending on location. At the rear of the building, the joists and decking show significant discoloration and deterioration in places, especially at the southwest corner. It is apparent that water and insects have penetrated the roofing system over time, causing damage to both the roof and ceiling framing. In addition, the ceiling tiles (both levels) show signs of dripping and ponding water.

Analysis

The roof and ceiling framing has been analyzed to determine the capacity of the structure. In our analysis, we considered the self-weight of the structure (i.e., its own weight), wind loads, and roof live loads, which account for the use or repair of the structure. (This would include the temporary storage of repair materials.) When we considered these loads in combinations appropriate to the local building code, the 2018 International Building Code, we determined that the framing at the rear of the building is significantly overstressed and needs to be replaced. In fact, there was such a concern for this framing that we sent you a memo on April 5 outlining our concerns and recommending that the rear of the building be closed until the roof and ceiling framing could be replaced. The portion of the roof and ceiling framing at the front of the building is not such a concern that the building be completely closed, but we do recommend that this framing also be replaced. The reason is that this framing is not adequate for the roof live loads anticipated during the roofing repair. This means that the front portion of the roof should NOT be accessed or used for the storage of any materials, including repair materials. Access to the roof should be tightly controlled and limited until such time as the roof and ceiling framing are replaced.



Photo 4 - View of damaged/deteriorated roof framing along south wall of rear room



Photo 5 - View of damage/deterioration along ceiling framing from water intrusion at southwest corner of rear room

Conclusion

The Sullivan Senior Center is an aging structure with roof and ceiling framing that has stood the test of time. However, the framing is showing its age and needs to be replaced. (See Photos 4 and 5) As stated previously, we recommend that the rear of the building remain closed for all purposes (except for limited storage) until the roof and ceiling framing are replaced. In addition, we recommend that the roof at the front of the building be closed to all access until the roof and ceiling framing in this area are replaced. If you have any questions, please feel free to contact me at (214) 346-6284.

Sincerely,
HALFF

Eric S. Christiansen

Eric S. Christiansen, PE
Structural Team Leader





Proclamation: Suicide Prevention Awareness Month in the City of Sanger 2023

WHEREAS addressing the prevention of suicide needs of children, youth, and adults today is fundamental to the future of the City of Denton; and the citizens of the City of Denton value their overall health and life and that of their families and fellow citizens and are proud to support observances such as Suicide Prevention Awareness Month; and

WHEREAS there is an average of 130 suicide deaths per day in the US; one suicide death every two hours in our state; and 10% of adults experience suicidal thoughts in the US; and 1 and 5 Texas high school students reported seriously thinking about suicide and 20% making a plan and 12% making an attempt; and

WHEREAS the need for comprehensive, coordinated mental health and suicide prevention services for individuals and families places upon our community is a critical responsibility. There is a strong body of research that supports specific tools that all Americans can use, to better handle challenges, and protect their overall health and well-being, and each citizen, local business, school, government agency, healthcare provider, and faith-based organization shares the weight of suicide concerns and has a responsibility to promote mental wellness, recovery, and support prevention efforts; and

WHEREAS the Denton County Behavioral Health Leadership Team, Denton County MHMR Center, Denton County Zero Suicide Task Force, Denton County LOSS Team, and Denton Regional Suicide Prevention Coalition are effectively addressing the mental health and suicide prevention needs of children, youth, adults, and families in our community; and it is appropriate that a month should be set apart each year for the direction of our thoughts toward suicide prevention education and the support of treatment and recovery.

THEREFORE, BE IT RESOLVED that I, Thomas Muir, Mayor of the City of Sanger, on behalf of the entire City Council, do hereby proclaim:

September 2023 as **Suicide Prevention Awareness Month**, and I call upon our citizens and all agencies and organizations interested in helping to prevent suicide to unite this month in the observance of such exercises as will commit the people of Sanger to increase awareness and understanding of suicide, the steps our citizens can take to help prevent suicide, and the need for appropriate and accessible services for all people experiencing suicidal thoughts.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the City of Sanger to be affixed this 21st day of August, 2023.

Thomas E. Muir, Mayor



PROCLAMATION

United Way of Denton County

WHEREAS, United Way of Denton County celebrates 70 years of impact across Denton County in 2023; and

WHEREAS, by working together with supporters and collaborators across Denton County, United Way of Denton County improves access to education, economic mobility, and health & mental health for over 42,000 residents annually; and

WHEREAS, United Way of Denton County leads the effort to close gaps and open opportunities for every person in Denton County and works with a network of nonprofits, governments, businesses, and donors to respond to our neighbor's immediate needs and seek out better solutions for larger community-wide issues.

NOW, THEREFORE, I, Thomas E. Muir, Mayor of the City of Sanger, on behalf of the entire City Council hereby declare the month of **September 2023 to:**

LIVE UNITED



and ask you to join United Way of Denton County in calling on all residents of the City of Sanger to LIVE UNITED, to Give, Advocate, and Volunteer as we LIVE UNITED to build a Healthier Denton County for all of us.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the City of Sanger to be affixed this 21st day of August 2023.

Thomas E. Muir, Mayor



CITY COUNCIL COMMUNICATION

DATE: August 21, 2023

FROM: Kelly Edwards, City Secretary

AGENDA ITEM: Consideration and possible action on the minutes from the August 7, 2023, meeting.

SUMMARY:

N/A

FISCAL INFORMATION:

Budgeted: N/A

Amount: \$0.00

GL Account: N/A

RECOMMENDED MOTION OR ACTION:

Approve the minutes from the August 7, 2023, meeting.

ATTACHMENTS:

City Council minutes

CITY COUNCIL MEETING MINUTES

AUGUST 07, 2023, 6:00 PM

CITY COUNCIL REGULAR MEETING

HISTORIC CHURCH BUILDING - 403 N 7TH STREET, SANGER, TEXAS



CALL THE WORK SESSION TO ORDER AND ESTABLISH A QUORUM

Mayor Muir called the work session to order at 6:01 p.m.

COUNCILMEMBERS PRESENT

Mayor	Thomas Muir
Mayor Pro Tem, Place 2	Gary Bilyeu
Councilmember, Place 1	Marissa Barrett
Councilmember, Place 3	Dennis Dillon
Councilmember, Place 4	Allen Chick
Councilmember, Place 5	Victor Gann

COUNCILMEMBERS ABSENT

None

STAFF MEMBERS PRESENT:

City Manager John Noblitt, City Secretary Kelly Edwards, City Attorney Hugh Coleman, Finance Director Clayton Gray, Marketing and Civic Engagement Director Donna Green, and Director of Human Resources and Special Projects Jeriana Staton.

DISCUSSION ITEMS

1. Presentation of Utility Rate Study.

Director Gray introduced Chris Ekrut, NewGen Strategies & Solutions, who provided a presentation and overview of the Utility Rate Study.

Discussion ensued regarding phasing in increases for Water and Electric, a one-time increase for Sewer, the 5 year Capital Projects Plan, future power agreement, variable costs of electric power, spreading out the Electric increases, and use of Fund Balance monies.

OVERVIEW OF ITEMS ON THE REGULAR AGENDA

No discussion.

ADJOURN THE WORK SESSION

There being no further business, Mayor Muir adjourned the work session at 6:51 p.m.

CALL THE REGULAR MEETING TO ORDER AND ESTABLISH A QUORUM

Mayor Muir called the regular meeting to order at 7:01 p.m.

COUNCILMEMBERS PRESENT

Mayor	Thomas Muir
Mayor Pro Tem, Place 2	Gary Bilyeu
Councilmember, Place 1	Marissa Barrett
Councilmember, Place 3	Dennis Dillon
Councilmember, Place 4	Allen Chick
Councilmember, Place 5	Victor Gann

COUNCILMEMBERS ABSENT

None

STAFF MEMBERS PRESENT:

City Manager John Noblitt, City Secretary Kelly Edwards, City Attorney Hugh Coleman, Finance Director Clayton Gray, Director of Development Services Ramie Hammonds, Marketing and Civic Engagement Director Donna Green, Director of Human Resources and Special Projects Jeriana Staton, and Interim Police Chief Tyson Cheek.

INVOCATION AND PLEDGE

Councilmember Bilyeu gave the Invocation. The Pledge of Allegiance was led by Councilmember Barrett.

CITIZENS COMMENTS

No one addressed the Council.

CONSENT AGENDA

2. Consideration and possible action on the minutes from the July 17, 2023, meeting.
3. Consideration and possible action on the minutes from the July 24, 2023, meeting.

Motion to approve made by Councilmember Chick, Seconded by Councilmember Gann.
Voting Yea: Councilmember Barrett, Councilmember Bilyeu, and Councilmember Dillon.
Motion passed unanimously.

ACTION ITEMS

4. Consideration and possible action on a Preliminary Plat of Lot 1, Block A of the Glenn Polk Addition, being 9.936 acres, located in the City of Sanger, and generally located on the west side of I-35 approximately 670 feet south of Belz Road.

Director Hammonds provided an overview of the item stating the applicant will build a new center at the location.

Motion to approve made by Councilmember Bilyeu, Seconded by Councilmember Barrett.

Voting Yea: Councilmember Chick, Councilmember Dillon, and Councilmember Gann.
Motion passed unanimously.

5. Consideration and possible action on a Final Plat of Lot 1, Block A of the Glenn Polk Addition, being 9.936 acres, located in the City of Sanger, and generally located on the west side of I-35 approximately 670 feet south of Belz Road.

Motion to approve made by Councilmember Bilyeu, Seconded by Councilmember Barrett.

Voting Yea: Councilmember Chick, Councilmember Dillon, and Councilmember Gann.
Motion passed unanimously.

6. Consideration and possible action on a Preliminary Plat of lots 1-12 Block A, Lots 1-7 Block B, Block C, and Open space lot 5x, 8x, 13x of Lakeside Estates Addition, being 68.028 acres, located in the City of Sanger's ETJ, and generally located on the north side of McReynolds Road approximately 120 feet north east of the intersection of McReynolds Road and FM 455.

Director Hammonds provided an overview of the item stating the homesites will be 2 to 3 acres and that the applicant has not satisfied all the comments.

Motion to deny made by Councilmember Bilyeu, Seconded by Councilmember Gann.
Voting Yea: Councilmember Barrett, Councilmember Chick, and Councilmember Dillon.
Motion passed unanimously.

7. Consideration and possible action on a Preliminary Plat of lot 1 Block A, of RF & Sons Addition, being 1.102 acres, located in the City of Sanger, and generally located on the south side of Chapman Drive approximately 45 feet west of the intersection of Chapman Drive and Sable Creek Blvd.

Director Hammonds provided an overview of the item stating the applicant has not satisfied all the comments.

Motion to deny made by Councilmember Bilyeu, Seconded by Councilmember Dillon.
Voting Yea: Councilmember Barrett, Councilmember Chick, and Councilmember Gann.
Motion passed unanimously.

8. Consideration and possible action on Ordinance 08-15-23 amending the Fee Schedule, Appendix A, Article 4.00 Utility Related Fees, Section 4.306 Water Service Rates, Section 4.307 Sewer Service Rates, and Division 4400 Electric, Section 4.403 Electric Service Rates and reserving Section 4.404 through Section 4.406; providing for the repeal of all ordinances in conflict; providing for a severability clause; and providing a savings clause; authorizing publication; and establishing an effective date.

Director Gray provided an overview of the item with the effective date of October 1, 2023, of the rates as proposed.

Discussion ensued regarding prior water and wastewater rates and the 2009 Electric rate increase.

Motion to approve made by Councilmember Chick, Seconded by Councilmember Barrett.
Voting Yea: Councilmember Bilyeu, Councilmember Dillon, and Councilmember Gann.
Motion passed unanimously.

9. Consideration and possible action on Ordinance 08-16-23 amending the Fee Schedule, Appendix A, Article 4.00 Utility Related Fees, Section 4.101 Utility Reconnection Fees, Section 4.102 Tampering Fee, Section 4.103 Utility Service Fees; providing for the repeal of all ordinances in conflict; providing for a severability clause; and providing a savings clause; authorizing publication; and establishing an effective date.

Director Gray provided an overview of the revisions to the language in the Code of Ordinances.

Motion to approve, made by Councilmember Bilyeu, Seconded by Councilmember Gann.

Voting Yea: Councilmember Barrett, Councilmember Chick, and Councilmember Dillon.
Motion passed unanimously.

10. Consideration and possible action on Ordinance 08-17-23 amending the Code of Ordinances, Chapter 13 Utilities, Article 13.1600 Utility Billing Procedures, Section 13.1602 When Bills Become Delinquent, Section 13.1603 Service to Be Discontinued when Delinquent, and Section 13.1606 Waiver of Late Fees and Penalties; providing for the repeal of all ordinances in conflict; providing for a severability clause; and providing a savings clause; authorizing publication; and establishing an effective date.

Director Gray provided an overview of the revisions to the language in the Code of Ordinances.

Discussion ensued regarding the one-time waiver of the late fee for customers.

Motion to approve made by Councilmember Dillon, Seconded by Councilmember Gann.
Voting Yea: Councilmember Barrett, Councilmember Bilyeu, and Councilmember Chick.
Motion passed unanimously.

11. Consideration and possible action on Resolution No.2023-13 to take a record vote adopting the proposed tax rate contained in the City's proposed 2023 budget as the City's proposed 2023 tax rate to be considered for adoption at a public hearing held for that purpose; establishing the date, time, and place for public hearings on the proposed 2023-24 budget and tax rate; and providing for the publication as provided by the Texas Property Tax Code.

Director Gray provided an overview of the item, the dates to conduct the public hearings, and the adoption of the Fiscal Year 2023-2024 budget.

Motion to approve the Resolution and to conduct the public hearings for the FY 2023-2024 budget and tax rate on August 14, 2023, at 6:00 p.m. I further place a proposal to adopt the FY 2023-2024 budget and tax rate of \$0.689747 per \$100 of valuation on the August 21, 2023, City Council agenda made by Councilmember Bilyeu, Seconded by Councilmember Barrett.

Voting Yea: Councilmember Chick, Councilmember Dillon, and Councilmember Gann.

Voting Nay: None

Motion passed unanimously.

FUTURE AGENDA ITEMS

Councilmember Barrett requested a breakdown of the roads maintained by TxDOT, the City, or are considered Private streets.

EXECUTIVE SESSION

Pursuant to the Open Meetings Act, Chapter 551, the City Council Will Meet in a Closed Executive Session in Accordance with the Texas Government Code:

Section 551.074. PERSONNEL MATTERS

For deliberations regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee. - City Manager

Council convened into executive session at 7:45 p.m.

RECONVENE INTO REGULAR SESSION

Council reconvened into open session at 10:43 p.m.

No action taken.

ADJOURN

There being no further business, Mayor Muir adjourned the meeting at 10:44 p.m.

Thomas E. Muir, Mayor

Kelly Edwards, City Secretary



CITY COUNCIL COMMUNICATION

DATE: August 21, 2023

FROM: Jim Bolz, Public Works Director

AGENDA ITEM: Consideration and possible action on property acquisition for betterment of I-35 Water and Sewer Relocation.

SUMMARY:

- This betterment will provide availability for water and sewer service on the West side of I-35, to the Northern limit of our water CCN
- Cost are estimated, may not be final

FISCAL INFORMATION:

Budgeted: YES

Amount: \$42,415.00

GL Account:

These funds are not reimbursable

RECOMMENDED MOTION OR ACTION:

Staff recommends approval

ATTACHMENTS:

- Easement Acquisition

Individual Project Order Number 061322300-02 -I-35 Utility Relocations for TxDOT CSJ 0195-02-074

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the Consultant), and the City of Sanger, Texas (the Client) in accordance with the terms of the Master Agreement for Continuing Professional Services dated February 9, 2022 which is incorporated herein by reference.

Identification of Project: 061322300-02 I-35 Utility Relocations for TxDOT CSJ 0195-02-074

Project Understanding: This project consists of providing additional professional engineering services:

Specific scope of basic Services: Easement Acquisition Services

Task 4 – Easement Acquisition

The Consultant will provide the following professional services as specified in the “Project Understanding” section of this project:

ENGINEER will coordinate with the Real Estate Agent to aid in property acquisition services for up to five (5) hours per parcel.

ENGINEER will perform the following services for this task:

1. ENGINEER’s Real Estate Agent shall provide appraisals for proposed easements on up to three (3) parcels for the proposed lines. Appraisals will be approved by the City prior to beginning negotiations with property owners. The appraisals will be prepared by State Certified Appraisers in accordance with the Uniform Standards of Professional Appraisal Practice Act (USPAP). The appraisals will be suitable for use in condemnation proceedings, if necessary.
2. ENGINEER’s Real Estate Agent shall engage an independent Appraisal Reviewer to submit an Appraisal Review to accompany any appraisal completed for up three (3) parcels.
3. Provide property negotiation services for up to three (3) parcels for the proposed line as follows:
 - a. The offer to purchase the properties will be based on the appraisals as indicated above. The City will establish the value to be used in negotiation and the range of negotiating authority to be given to the right-of-way agent. ENGINEER’s Real Estate Agent will provide the services of qualified right-of-way agents to secure the required right-of-way for the project. The right-of-way agents will provide each property owner a copy of The Texas Landowner Bill of Rights, but will NOT be required to provide negotiation services under the Uniform Relocation and Acquisition Act (Uniform Act).
 - b. ENGINEER’s Real Estate Agent will negotiate on behalf of the City and utilize conveyance documents and other necessary forms as prescribed by the City. ENGINEER’s Real Estate Agent will provide a good faith effort to acquire the rights-of-way through a negotiation process, which will generally consist of three (3) contacts with the property owner, or his authorized representative. A maximum of five (5) total contacts will be provided to reach an agreement with the property owner, or to determine that further negotiations will be non-productive and that eminent domain actions will be necessary to acquire the property. If absentee owners are involved, the negotiations may be conducted via telephone, fax, or by mail. If the schedule for acquisition of the right-of-way or other factors arise, which make it expedient, travel outside the project area to meet with the absentee owners may be desirable. If such

Individual Project Order Number 061322300-02 -I-35 Utility Relocations for TxDOT CSJ 0195-02-074

events arise, the travel must be specifically authorized by the City. If such travel is authorized, the expenses involved, including the agent's services, will be considered additional services.

- c. The initial offer made to the property owner will be based on the value authorized by the City. All counter-offers by the property owner, along with ENGINEER's Real Estate Agent recommendations will be presented to the City for consideration. The City must establish and recommend such counter offers before ENGINEER's Real Estate Agent will be authorized to agree to the requested changes. All monetary offers made to the property owners will be within the limits authorized by the City in the various stages of the negotiation.
 - d. After reaching an agreement with the landowner on the consideration and all other terms of the transaction, ENGINEER's Real Estate Agent will forward to the City a Memorandum of Agreement (M/A) executed by the property owner to be ratified by the City. This M/A sets forth the compensation and any other terms and conditions agreed upon. The City will be responsible for obtaining the City's ratification and for returning the ratified M/A to ENGINEER's Real Estate Agent. ENGINEER's Real Estate Agent will then inform the Title Company that the parcel is ready for closing.
4. ENGINEER's Real Estate Agent will coordinate contacts with the CITY to deliver any payments to the Title Company prior to closing.
 5. This Scope of Services assumes that costs for Title Commitments, Title Policies and recording fees will be purchased by the City through the assistance of the Real Estate Agent. The amount paid for the Title Policies will not exceed premium amounts set by the Texas Department of Insurance and agreed upon in advance between the City and the Title Company. Any additional Title Company services such as recording fees shall be agreed upon in advance between the City and the Title Company. ENGINEER's Real Estate Agent will review liens or other exceptions reported in the Title Commitment. ENGINEER will coordinate the location and the effect of any utility easements. ENGINEER will report the results of the Title Commitment to the City, recommending the disposition of the exceptions. The decision whether the reported exceptions are acceptable or must be eliminated will be the responsibility of the City. Any action required to clear title is not included in the Scope of Work for this project, and if required, will be considered Additional Services.
 6. ENGINEER's Real Estate Agent will coordinate and attend all closings at the Title Company.
 7. ENGINEER's Real Estate Agent will confirm that the Title Company records all documents at the Cooke County Courthouse after closing.
 8. ENGINEER's Real Estate Agent will confirm that the Title Company forwards copies of all recorded documents to the City.

Additional Services if required: Any services not specifically provided for in the above scope, as well as any changes in the scope requested by the Client, will be considered additional services. Additional Services will be compensated on a reimbursable basis at the then current hourly rates. Consultant will not perform any Additional Services without Client's prior approval.

Services provided by Client: Client shall review and provide comments for various offer packets so Consultant can adhere to the project schedule.

Individual Project Order Number 061322300-02 -I-35 Utility Relocations for TxDOT CSJ 0195-02-074**Schedule:** Consultant will begin services upon receipt of Notice to Proceed.**Deliverables:** See items listed above under Scope of Services.**Method of compensation:** Kimley-Horn will perform the Services on a labor fee plus expense basis. Labor fee will be billed on an hourly basis according to our then-current rates. See below for Task budget breakdowns.

Direct reimbursable expenses such as express delivery services, fees, air travel, and other direct expenses will be billed at 1.15 times cost. A percentage of labor fee will be added to each invoice to cover certain other expenses such as telecommunications, in-house reproduction, postage, supplies, project related computer time, and local mileage. Administrative time related to the project will be billed hourly. All permitting, application, and similar project fees will be paid directly by the Client.

Based on current information, Kimley-Horn estimates that labor fees will be approximately \$42,415. Fee estimates in this Agreement are for general budgeting purposes only. Actual fees may be less or more than the estimates.

Service Items	Anticipated Units/Parcels	Unit/Parcel Rate	Fee Amount
Title and Closing Services	3	\$575.00	\$1,725.00
Negotiation Services	3	\$5,175.00	\$15,525.00
Appraisal Service (Land Only)	3	\$4,830.00	\$14,490.00
Appraisal Review Services	3	\$2,185.00	\$6,555.00
Engineer Assistance (hours)	15	\$275.00	\$4,120.00
TOTAL SERVICES FEE			\$42,415.00

All permitting, application, and similar project fees will be paid directly by the Client. Fees and expenses will be invoiced monthly based, as applicable, upon the percentage of services performed or actual services performed and expenses incurred as of the invoice date. Payment will be due within 25 days of your receipt of the invoice.

Other special terms of Individual Project Order: None.

ACCEPTED:

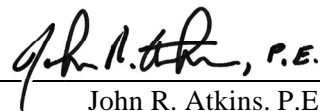
CITY OF SANGER, TEXAS

KIMLEY-HORN AND ASSOCIATES, INC.

BY: _____

John Noblitt

BY: _____



John R. Atkins, P.E.

TITLE: City ManagerTITLE: Vice President

DATE: _____

DATE: 07/26/2023



CITY COUNCIL COMMUNICATION

DATE: August 21, 2023

FROM: Ramie Hammonds, Development Service Director

AGENDA ITEM: Consideration and possible action on a Master Agreement and Individual Project Order with Kimley Horn for the design and construction plan for the sound wall to be located on the I-35 corridor through the City of Sanger.

SUMMARY:

- Kimley Horn was selected as the firm to perform the design and construction plan.
- The City needs to enter into a contract with Kimley Horn for the work to be performed.
- This item will give the City Manager the authority to execute a contract between the City of Sanger and Kimley Horn.

FISCAL INFORMATION:

Budgeted: No Amount: \$30,500 GL Account: 004-30-6534

RECOMMENDED MOTION OR ACTION:

Staff recommends APPROVAL.

ATTACHMENTS

Kimley Horn Professional Services Agreement
Exhibit A Scope and Fee Schedule

**Individual Project Order Number 2023: I-35 TxDOT Soundwall Enhancement Construction Plans
City of Sanger, Texas**

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the Consultant), and the City of Sanger, Texas (the Client) in accordance with the terms of the Master Agreement for Continuing Professional Services dated February 9, 2022, which is incorporated herein by reference.

Identification of Project: 2023 I-35 TxDOT Sound Wall Enhancement Artwork Drawings for City of Sanger, Texas

Project Understanding: This project consists of providing professional landscape architecture services associated with the following project:

2023 I-35 TxDOT Sound Wall Enhancement Artwork Drawings for City of Sanger, Texas to include:

- Drawings and finish specifications for graphic enhancements to the future TxDOT sound wall along I-35 Corridor based on feedback from City Council regarding the Schematic Design Package presented at the July 17th, 2023 City Council Meeting.

Specific scope of basic Services:

Task 1 – TxDOT Soundwall Enhancement Artwork Drawings

Kimley-Horn will prepare an elevation drawing and finish specifications utilizing the preferred artwork previously developed by Kimley-Horn under a separate agreement and approved by the City for incorporating into the future TxDOT sound wall location. The drawing and specifications will depict the sound wall artwork dimensions, reveal details, finish texture, and colors approved by the City for approximately nine (9) 12' x 20' sound wall panels along the I-35 corridor. Kimley-Horn will submit 90% level drawings to the City for review. It is assumed the City will solicit comments from TXDOT and provide Kimley-Horn with one (1) round of consolidated comments from both the City and TXDOT. Kimley-Horn will respond to the comments, resubmit, and respond to one (1) additional round of consolidated comments then provide a final drawing and specifications to the City. It is assumed the City will provide the final drawings and specifications to TXDOT for incorporation in the sound wall construction plans being prepared by TXDOT and others. Included in this task is preparation of an opinion of probable construction cost for the sound wall artwork enhancements.

Task 2 – Meetings / Coordination (During Design)

Kimley-Horn can be available to attend design team meetings, Client meetings, and/or conference calls and any other project related meetings not listed in previous task items. This task includes up to fifteen (15) hours of meetings in addition to the quantity provided in the tasks above. Should additional meetings or coordination be required, this effort will be billed on an hourly basis at the then current hourly rate schedule.

Task 3 – Construction Phase Services

Kimley-Horn will provide limited construction phase services for the landscape architecture portion of the project, as directed by the Client. The scope of services listed below will be provided as part of the construction phase services. The budget value for this task includes up to twenty (20) hours of Kimley-Horn effort but will be billed on actual effort performed. Kimley-Horn will provide the following construction phase services:

**Individual Project Order Number 2023: I-35 TxDOT Soundwall Enhancement Construction Plans
City of Sanger, Texas**

Request for Information (RFI): Kimley-Horn will respond to Contractor requests for information and issue clarifications and interpretations of the Contract Documents to Client within this fee. Any authorization of variations from the Contract Documents will be made by Client. Additional RFI requests will be considered additional services. Kimley-Horn will respond to up to five (5) requests for information.

Submittals and Shop Drawing Review: Kimley-Horn will review material submittals and material cut sheets Shop Drawings, Samples and other data which Contractor is required to submit, but only for conformance with the information given in the Contract Documents. Kimley-Horn will review to up to ten (10) requests for information.

Disagreements between Client and Contractor: Kimley-Horn will, if requested by Client, render written decision on claims of Client and Contractor relating to the acceptability of Contractor's work or the interpretation of the requirements of the Contract Documents pertaining to the progress of Contractor's work. In rendering such decisions, Kimley-Horn shall be fair and not show partiality to Client or Contractor and shall not be liable in connection with any decision rendered in good faith in such capacity.

Limitation of Responsibilities: Kimley-Horn shall not be responsible for the acts or omissions of any Contractor, or of any of its subcontractors, suppliers, or of any other individual or entity performing or furnishing the Work. Kimley-Horn shall not have the authority or responsibility to stop the work of any Contractor. Kimley-Horn is not responsible for any duties assigned to the design professional in any construction contract that are not expressly provided for in this Agreement.

Site Visits: Kimley-Horn will visit the site to observe construction of improvements designed by Kimley-Horn. Visits will be periodic and observations will not be exhaustive or extend to every aspect of Contractor's work in progress. Kimley-Horn shall not, during such visits or as a result of such observations supervise, direct, control, influence, or have responsibility over Contractor's work. Kimley-Horn neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents or permits. This task includes up to two (2) field visits and site observation by Kimley-Horn staff, one (1) pre-punch walk and one (1) final punch walk. If additional site visits are required beyond the quantity provided above, this effort will be billed on an hourly basis at the then current hourly rate schedule.

Additional Services:

Any services not specifically provided for in the above scope, as well as any changes in the scope, will be considered additional services. Additional services will be performed and compensated pursuant to an amendment to this IPO or pursuant to a separate IPO. Consultant will not perform any Additional Services without Client's prior approval. Examples of additional services without limitation include the following:

- Additional rounds of review or comments from the City and TxDOT other than those specified above.
- Sketch-Up solid form massing model
- Bidding Assistance
- Lighting Photometrics / Circuitry
- 3D Fly Through Videos

**Individual Project Order Number 2023: I-35 TxDOT Soundwall Enhancement Construction Plans
City of Sanger, Texas**

- Preparing applications and supporting documents for government grants, loans, or planning advances, and providing data for detailed applications.
- Providing additional presentations to City Council or coordinating and addressing public input.

Services provided by Client: Client shall review and provide comments for proposed design so that Consultant can adhere to the project schedule.

Schedule and Deliverables: Consultant will begin services upon receipt of Notice to Proceed.

Kimley-Horn will provide our services as expeditiously as practicable with the goal of meeting the following schedule:

- | | |
|---|---|
| <ul style="list-style-type: none"> - 90% Submittal <ul style="list-style-type: none"> o 2 week City and TxDOT review - Resubmittal <ul style="list-style-type: none"> o 2 week City and TxDOT review - Final Submittal | <p>Date TBD</p> <p>Date TBD</p> <p>Date TBD</p> |
|---|---|

Method of compensation: Kimley-Horn will perform the services on a labor fee plus expense basis. Labor fee will be billed on an hourly basis according to our then-current rates. Effort or expenses will not be expended or incurred that exceed the individual task budgets provided without Client's prior authorization. .

Direct reimbursable expenses such as express delivery services, fees, air travel, and other direct expenses will be billed at 1.15 times cost. A percentage of labor fee will be added to each invoice to cover certain other expenses such as telecommunications, in-house reproduction, postage, supplies, project related computer time, and local mileage. Administrative time related to the project will be billed hourly. All permitting, application, and similar project fees will be paid directly by the Client.

Task 1 – TxDOT Sound Wall Enhancement Artwork Drawings	\$21,500
Task 2 – Meetings / Coordination (During Design)	\$ 4,500
<u>Task 3 – Construction Phase Services</u>	<u>\$ 6,000</u>
 Total Estimated Fee	 \$30,500

Individual Project Order Number 2023: I-35 TxDOT Soundwall Enhancement Construction Plans
City of Sanger, Texas

All permitting, application, and similar project fees will be paid directly by the Client. Fees and expenses will be invoiced monthly based, as applicable, upon the percentage of services performed or actual services performed, and expenses incurred as of the invoice date. Payment will be due within 25 days of your receipt of the invoice.

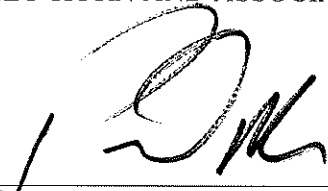
Other special terms of Individual Project Order: None.

ACCEPTED:

CITY OF SANGER, TEXAS

KIMLEY-HORN AND ASSOCIATES, INC.

BY: John Noblitt

BY: 
Paul McCracken

TITLE: City Manager

TITLE: Sr. Vice President

DATE: _____

DATE: 8-11-2023



CITY COUNCIL COMMUNICATION

DATE: August 21, 2023

FROM: Ryan Nolting, Parks & Recreation Director

AGENDA ITEM: Consideration and possible action on authorizing staff to issue an RFP for Conceptual Design for a New Downtown Park.

SUMMARY:

- Staff is seeking approval for an RFP for Conceptual Design for a New Downtown Park.
- Utilization of design services will allow for a more comprehensive and customized plan for a future downtown park
- The Sanger Development Corporation (4B) has allocated funding for the conceptual design services
- Approved Recommendation of the Sanger 2040 Comprehensive Plan.

FISCAL INFORMATION:

Budgeted: Yes

Amount:

GL Account: 76-6117

RECOMMENDED MOTION OR ACTION:

Staff recommends approval to move forward on the RFQ for Conceptual Design for a New Downtown Park.

ATTACHMENTS:

- City Council Communication
- New Downtown Park RFQ
- Exhibit A Professional Services Agreement



CITY OF SANGER, TEXAS
REQUEST FOR QUALIFICATIONS (RFQ)

RFQ-2023-02

CONCEPTUAL RENDERINGS FOR NEW
DOWNTOWN PARK

PROPOSAL DUE DATE:

12:00 Noon Central Time

Tuesday, Sept. 19, 2023

ISSUED BY:

CITY OF SANGER

PARKS & RECREATION DEPARTMENT

SECTION 1. INTRODUCTION:

Purpose

The City of Sanger invites qualified firms to provide conceptual renderings for currently undeveloped parkland in the Downtown area of Sanger. The park will be a centerpiece and a great addition to the Sanger Downtown area.

SECTION 2. COMMUNITY PROFILE:

City Overview

The City of Sanger, Texas, with a population of approximately 9,000 is located in North Texas within Denton County and located along both sides of I-35 and north and south of FM 455. Sanger is comprised of nearly twelve (12) square miles and is neighbored by Denton to the south, Valley View to the north, Lake Ray Roberts and Pilot Point to the east, and an unincorporated area to the west. Major transportation corridors include I-35 and FM 455.

The city is comprised of a mix of residential, commercial, and industrial land uses as well as a vibrant downtown area.

SECTION 3. PROJECT BACKGROUND:

The City recently adopted a new comprehensive plan called Sanger 2040 Comprehensive Plan. This plan is meant to be a guideline for future development. The existing park network provides Sanger residents with access to a range of active and passive green space. The development of a new downtown park provides what families are looking for in downtown while creating a catalyst for adjacent new commercial development. At the same time, strengthen the opportunity for outdoor activity and education.

SECTION 4. SCOPE OF SERVICES AND DELIVERABLES:

The City invites qualified firms to submit a proposal for providing the City of Sanger two conceptual renderings for approximately 6 acres of currently undeveloped park land in the downtown area as follows:

- Scenario I – A conceptual rendering of the proposed park centered around a “railroad theme”. The location of the new park is in close proximity to an active railroad and the City would like to see a concept embracing railroad-themed elements. The City is also seeking an estimated cost for such proposed park improvements.
- Scenario II – The firm should propose one other conceptual rendering (not railroad theme related). The City is also seeking an estimated cost for such proposed park improvements.

Other information:

The proposed site includes an existing vacant structure (large warehouse). The City is

planning for the structure to stay and would like to see it repurposed and incorporated into the new park concept; however, it is willing to consider alternatives that do not include preserving the building.

Additionally, the City owns a piece of property adjacent to the proposed site that currently includes an old lumber yard and is in the process of determining whether it needs to be made part of the proposed park. The Respondent should incorporate this additional site into the proposed scenarios.

SECTION 5. INFORMATION PROVIDED BY THE CITY:

Maps and the Sanger 2040 Comprehensive Plan can be found on the City's website.

SECTION 6. TIMELINE:

It is expected that a contract will be executed between the City and the selected consulting firm within forty-five (45) days of the due date for proposals. It is anticipated that the project will be completed within six (6) months from the signing of the contract.

SECTION 7. SUBMISSION DETAILS:

Statement of Qualifications

The consultant shall submit a Statement of Qualifications. The statement, at minimum, should address each of the specific topics listed below (additional information may be included). Failure to include any of the following requested information may be cause for the proposal to be considered incomplete and thus rejected.

1. Provide a cover letter on firm letterhead and identify the project manager and key staff involved along with contact information for the project manager.
2. Written presentation of the qualifications of the firm and their understanding of the work to be performed.
3. List of services that will be provided.
4. Availability, credentials, and related experience of the firm and key staff with similar studies, preferably with municipal governments.
5. Provide copies of the resumes of the proposed project manager and key staff. Provide information on specific experiences with successful outcomes in conducting the process and making presentations to public bodies.
6. Include with their proposals a list of at least three (3) current references for whom comparable work has been performed in the past three (3) years, specifically citing work in communities similar to Sanger. This list shall include the municipality's name, person to contact, address, telephone number, email address, and a brief, but adequately detailed description of the work performed.
7. Provide complete or partial examples of work similar in nature to this project.

8. List of anticipated sub-contractors and/or partners, if any, and their availability, credentials, and related experience.
9. Explain the methodology you propose to successfully perform the services outlined in the Scope of Work.
10. Include a statement on the anticipated time frame based on the scope of work as listed in this RFQ. Report on prior experience in delivering services within the prescribed time frame.

SECTION 8. SUBMISSION INSTRUCTION

STATEMENT OF QUALIFICATIONS MUST BE RECEIVED BY

12:00 NOON (CENTRAL TIME) SEPTEMBER 19, 2023

SUBMISSIONS RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED

Four (4) printed copies of the Statement of Qualifications in a sealed envelope should be sent to:

Ryan Nolting

Director of Parks
& Recreation

City of Sanger
502 Elm Street
Sanger, TX 76266

Phone: 940-458-2059

Email: rnolting@sangertexas.org

The proposals will be publicly recognized at the same location (City Hall, 502 Elm St, Sanger TX 76266) at **2:00 PM (Central Time) on September 19, 2023**.

One (1) electronic, PDF copy of the Statement should also be included on a USB/Flash drive.

Questions should be directed to Ryan Nolting, Director of Parks & Recreation, at the contact information listed above.

SECTION 9. SELECTION PROCESS AND CRITERIA FOR CONSIDERATION OF QUALIFICATIONS:

Statements will be reviewed and evaluated by the City staff and on a number of criteria, including, but not limited to the following:

- Overall responsiveness and quality of the proposal in clearly stating an understanding of the project.

- Experience and knowledge in developing similar plans by consultant personnel who will be directly involved with the project.
- The experience and availability of support staff for the project.
- The ability to complete the plan within the given timeframe.
- References.

After evaluating the proposals, the City may request additional information from any consultant identified as most responsive to this RFQ. At its discretion, the City may require any consultant to make a presentation to provide an opportunity to clarify the submission. The City will schedule any such presentations. The City will evaluate the written proposals and will select the consultant which meets the best interest of the City. The City shall be the sole judge of its own best interests, the proposals, and the resulting negotiated agreement. The City's decisions will be final. The City reserves the right to negotiate any and all elements of this proposal, including, but not limited to, the fee structure and terms of the contract, with the proposing firm selected.

A. DISCLAIMER

This RFQ does not commit the City to enter into a contract, nor does it obligate the City to pay for any costs incurred in the preparation and submission of Statements or anticipation of a contract. The City reserves the right at its sole discretion: to make selections, to reject any or all submissions, to issue subsequent RFQ, to remedy technical errors in the RFQ process, and to enter into a contract with one or more consultants for the provisions of any, all or some of the services described herein.

B. AGREEMENT FOR PROFESSIONAL SERVICES

Attached as Exhibit A is the City of Sanger's standard agreement for professional services. The agreement also indicates the insurance and indemnification requirements that the City will require of the selected firm.

C. ADDITIONAL INFORMATION:

1. A person or business that contracts with Sanger or who seeks to contract with the City must file a "Conflict of Interest Questionnaire" (FORM CIQ) which is available online at www.ethics.state.tx.us and a copy of which is attached to this guideline. The form contains mandatory disclosures regarding "employment or business relationships" with a municipal officer. Officials may be asked to clarify or interpret various portions of the questionnaire.
2. Compliance with HB 89. A person or business that contracts with Sanger or who seeks to contract with the City shall not boycott Israel at any time while providing products or services to the City of Sanger. This requirement does not apply to companies with fewer than ten full-time employees; or contracts that are less than \$100,000.00.

☐ Yes, we agree

☐ No, we do not agree

☐ N/A

3. Respondent verifies that it does not boycott energy companies and will not boycott energy companies during the term of this contract, as those terms are defined by Chapter 2274, Government Code. This requirement does not apply to companies with fewer than ten full-time employees; or contracts that are less than \$100,000.00.

☐ Yes, we agree

☐ No, we do not agree

☐ N/A

4. Respondent verifies that it does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not discriminate during the term of this contract against a firearm entity or firearm trade association, as those terms are defined by Chapter 2274, Government Code. This requirement does not apply to companies with fewer than ten full-time employees; or contracts that are less than \$100,000.00.

☐ Yes, we agree

☐ No, we do not agree

☐ N/A

5. Compliance with SB 252. A person or business that contracts with Sanger or who seeks to contract with the City shall not do business with Iran, Sudan, or a foreign terrorist organization while providing products or services to the City of Sanger.

☐ Yes, we agree

☐ No, we do not agree



The undersigned affirms that he/she has read and understands the specifications, terms, and conditions, all exhibits and attachments contained herein and that they are duly authorized to execute this response to the Request for Qualifications.

Signature

Company

Date

AGREEMENT TO PROVIDE PROFESSIONAL SERVICES

THIS AGREEMENT ("Agreement") is entered into this ____ day of _____, 20____ by and between **XXXXXX** ("PROFESSIONAL") and the **CITY OF SANGER, TEXAS**, a municipal corporation of the State of Texas ("CITY"). For convenience, the PROFESSIONAL and the CITY may sometimes be referred to herein collectively as "parties" and individually as a "party."

WITNESSETH

WHEREAS, CITY desires to engage PROFESSIONAL to provide professional services as more fully described on Exhibit "A" attached hereto and incorporated herein by reference; and

WHEREAS, PROFESSIONAL agrees to provide such work and services for CITY in accordance with the terms of this Agreement;

NOW, THEREFORE, for the mutual promises set forth herein, and for other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto mutually agree as follows:

1. **Employment of PROFESSIONAL.**

(a) CITY agrees to engage PROFESSIONAL and PROFESSIONAL hereby agrees to perform the services described in Exhibit "A" attached hereto and incorporated herein by reference.

(b) Notwithstanding anything to the contrary contained in this Agreement, CITY and PROFESSIONAL agree and acknowledge that CITY is entering into this Agreement in reliance on PROFESSIONAL's special and unique abilities. PROFESSIONAL accepts the relationship of trust and confidence established between it and CITY by this Agreement. PROFESSIONAL acknowledges that PROFESSIONAL shall be solely responsible for determining the methods for performing the services described in Exhibit "A" attached hereto. PROFESSIONAL covenants with CITY to use its best efforts, skill, judgment, and abilities to perform the work required by this Agreement and to further the interests of CITY in accordance with CITY's requirements, in compliance with applicable national, federal, state, municipal, laws, regulations, codes, ordinances, orders and with those of any other body having jurisdiction. PROFESSIONAL warrants, represents, covenants, and agrees that all of the work to be performed by PROFESSIONAL under or pursuant to this Agreement shall be done (i) with the professional skill and care ordinarily provided by competent engineers or architects, as the case may be, practicing under the same or similar circumstances and applicable professional license; and (ii) as expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer or architect, as the case may be.

(c) PROFESSIONAL will be responsible for supplying all tools and equipment necessary for PROFESSIONAL to provide the services set forth in Exhibit "A" attached hereto.

2. **Compensation.** CITY agrees to pay PROFESSIONAL the fees set forth in Exhibit "A" attached hereto. Within fifteen (15) days of the end of the month within which services were rendered, PROFESSIONAL shall provide City an invoice specifying the services provided during the previous month and the total amount owed by City. Payment will be made by CITY within thirty (30) days of receipt of an invoice from PROFESSIONAL.
3. **Changes.** CITY may, from time to time require changes in the scope of services of PROFESSIONAL to be performed hereunder. Such changes, which are mutually agreed upon by and between CITY and PROFESSIONAL, shall be incorporated in written amendment to this Agreement.
4. **Services and Materials to be Furnished by CITY.** CITY shall furnish PROFESSIONAL with all available information and data PROFESSIONAL requests pertinent to the execution of this Agreement. CITY shall cooperate with PROFESSIONAL in carrying out the work herein and shall provide adequate staff for liaison with PROFESSIONAL.
5. **Ownership of Documents.** All reports, plans, specifications, computer files and other documents prepared by PROFESSIONAL for which PROFESSIONAL has been compensated pursuant to this Agreement shall be the property of CITY. PROFESSIONAL will deliver to CITY copies of the prepared documents and materials. PROFESSIONAL shall make all documents and related data and material utilized in developing the documents available to CITY for inspection whenever requested. PROFESSIONAL may make copies of any and all such documents and items and retain same for its files. PROFESSIONAL shall have no liability for changes made to or use of the drawings, specifications, and other documents by anyone other than PROFESSIONAL subsequent to delivery of the prepared documents and materials. However, any such change or other use shall be sealed by the individual making the change or use and shall be appropriately marked to reflect what was changed or modified.
6. **Term and Termination of Agreement.** This agreement will be for a period of _____ beginning on _____, and expiring on _____. Either party may terminate this agreement at any time by providing thirty (30) days written notice to the other party.
7. **Notices.** All notices, consents, demands, requests and other communications which may or are required to be given hereunder shall be in writing and shall be deemed duly given if personally delivered or sent by United States mail, registered or certified, return receipt requested, postage prepaid, to the addresses set forth hereunder or to such other address as the other party hereto may designate in written notice transmitted in accordance with this provision.

In case of the City, to:

City of Sanger
 Attention: John Noblitt
 P.O. Box 1729
 Sanger, TX 76266

And send a courtesy copy by email to:
jnoblitt@sangertexas.org

In case of Vendor, to:

And send a courtesy copy by email to:

Notwithstanding the foregoing, ordinary communications may be sent by electronic mail to the designated representatives of the City and Vendor.

8. **Completeness of Contract.** This Agreement and the documents incorporated herein by specific reference contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this contract or any part thereof shall have any validity or bind any of the parties hereto. If there is any conflict between the terms of this Agreement and the documents attached hereto, the terms of this Agreement shall control, then Exhibit A CITY'S Request for Qualifications, then Exhibit B PROFESSIONAL'S Response to the Request for Qualifications. This Agreement may not be subsequently modified except by a writing signed by both parties.
9. **CITY Not Obligated to Third Parties.** CITY shall not be obligated or liable hereunder to any party other than PROFESSIONAL.
10. **Final Decisions.** Serving as a PROFESSIONAL to CITY, PROFESSIONAL shall advise all parties that final decisions shall be made by the City Council and/or City Manager.
11. **Indemnification.** PROFESSIONAL DOES HEREBY COVENANT AND CONTRACT TO WAIVE ANY AND ALL CLAIMS, RELEASE, INDEMNIFY, AND HOLD HARMLESS CITY, ITS CITY COUNCIL, OFFICERS, EMPLOYEES, AND AGENTS, FROM AND AGAINST ALL LIABILITY, CAUSES OF ACTION, CLAIMS, COSTS, DAMAGES, DEMANDS, EXPENSES, FINES, JUDGMENTS, LOSSES, PENALTIES OR SUITS, WHICH MAY ARISE BY REASON OF DEATH OR INJURY TO PERSONS OR PROPERTY, CAUSED BY OR RESULTING FROM THE

NEGLIGENCE, INTENTIONAL TORT, INTELLECTUAL PROPERTY INFRINGEMENT, OR FAILURE TO PAY A SUBPROFESSIONAL OR SUPPLIER COMMITTED BY PROFESSIONAL, ITS AGENTS, OR CONSULTANTS UNDER CONTRACT, OR ANY OTHER ENTITY OVER WHICH PROFESSIONAL EXERCISES CONTROL, SUBJECT TO THE LIMITATIONS IN TEXAS LOCAL GOVERNMENT CODE § 271.904 AND TEXAS CIVIL PRACTICE AND REMEDIES CODE, § 130.002 (b) AND PROFESSIONAL WILL, AT ITS OWN COST AND EXPENSE, DEFEND AND PROTECT CITY AGAINST ANY AND ALL SUCH CLAIMS AND DEMANDS.

THE INDEMNIFICATION UNDER THIS SECTION SHALL INCLUDE REASONABLE ATTORNEYS' FEES AND COSTS, COURT COSTS, AND SETTLEMENT COSTS IN PROPORTION TO PROFESSIONAL'S LIABILITY.

PROFESSIONAL'S OBLIGATIONS UNDER THIS SECTION SHALL NOT BE LIMITED TO THE LIMITS OF COVERAGE OF INSURANCE MAINTAINED OR REQUIRED TO BE MAINTAINED BY PROFESSIONAL UNDER THIS AGREEMENT. THIS SECTION (INDEMNIFICATION) SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

12. **Insurance.** PROFESSIONAL shall, at its own expense, purchase, maintain and keep in force throughout the duration of this Agreement and for a period of four (4) years thereafter the following minimum insurance:
 - A. Commercial general liability insurance, including personal injury liability, blanket contractual liability, and broad form property damage liability in an amount of not less than \$1,000,000.
 - B. Automobile bodily injury and property damage liability insurance with a limit of not less than \$1,000,000.
 - C. Statutory workers' compensation and employers' liability insurance as required by state law.
 - D. Professional liability insurance (Errors and Omissions) with a limit of \$1,000,000 per claim/annual aggregate.

PROFESSIONAL shall provide CITY with proof of insurance required hereunder prior to commencing work for CITY and CITY shall be named as an additional insured on the policy. PROFESSIONAL shall provide CITY with written notice of any coverage limit change on the insurance. Such policies shall name CITY, its officers, and employees as an additional insured and shall provide for a waiver of subrogation against CITY. PROFESSIONAL shall insure that all subcontractors comply with the same insurance requirements.

13. **Client Objection to Personnel.** If at any time after entering into this Agreement, CITY has any reasonable objection to any of PROFESSIONAL's personnel, or any personnel, professionals and/or consultants retained by PROFESSIONAL, PROFESSIONAL shall promptly propose substitutes to whom CITY has no reasonable objection, and PROFESSIONAL's compensation shall be equitably adjusted to reflect any difference in

PROFESSIONAL's costs occasioned by such substitution.

14. **Timeliness of Performance.** PROFESSIONAL shall perform its professional services with due and reasonable diligence consistent with sound professional practices.
15. **Personnel.** All of the services required hereunder will be performed by PROFESSIONAL or under PROFESSIONAL's supervision, and all personnel engaged in the work shall be qualified to perform such services.
16. **Independent Contractor.** In performing the services under this Agreement, PROFESSIONAL is acting as an independent contractor. No term or provision hereof be construed as making PROFESSIONAL the agent, servant, or employee of CITY or as creating a partnership or joint venture relationship between PROFESSIONAL and CITY.
17. **Assignability.** The parties hereby agree that PROFESSIONAL may not assign, convey or transfer its interest, rights and duties in this Agreement without the prior written consent of CITY.
18. **Successors and Assigns.** Subject to the provisions regarding assignment, this Agreement shall be binding on and inure to the benefit of the Parties to it and their respective heirs, executors, administrators, legal representatives, successors and assigns.
19. **Governing Law/Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas. Venue for any action brought to interpret or enforce the terms of this Agreement shall lie in Denton County, Texas.
20. **No Third-Party Beneficiary.** For purposes of this Agreement, including its intended operation and effect, the parties specifically agree and contract that: (1) this Agreement only affects matters/disputes between the parties to this Agreement, and is in no way intended by the parties to benefit or otherwise affect any third person or entity, notwithstanding the fact that such third person or entities may be in a contractual relationship with CITY and PROFESSIONAL, or both; and (2) the terms of this Agreement are not intended to release, either by contract or operation of law, any third person or entity from obligations they owe to either CITY or PROFESSIONAL.
21. **Exhibits.** The exhibits attached hereto are incorporated herein and made a part hereof for all purposes.
22. **Conflicts of Interest.** By signature of this Agreement, PROFESSIONAL warrants to CITY that it has made full disclosure in writing of any existing conflicts of interest or potential conflicts of interest, including business or personal financial interests, direct or indirect, in property abutting the proposed project and business relations with abutting property owners, or with elected officials or employees of CITY. PROFESSIONAL further warrants that it will make disclosure in writing of any conflicts of interest that develop subsequent to the signing of this Agreement and prior to final payment under the Agreement. PROFESSIONAL warrants that it has submitted to CITY a completed Conflicts of Interest Questionnaire as

required by Chapter 176 of the Texas Local Government Code.

23. **Authority to Sign.** The parties hereby warrant and represent that the undersigned persons have full authority and are duly authorized to sign on behalf of their respective principals and that such principals have duly authorized the transaction contemplated by this Agreement.
24. **Counterparts.** This Agreement may be executed by the parties hereto in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument. Each counterpart may consist of any number of copies hereof each signed by less than all, but together signed by all of the parties hereto.

IN WITNESS WHEREOF, CITY and the PROFESSIONAL have executed this Agreement as of the date first written above.

CITY OF _____, TEXAS

By: _____
Print Name: _____
Title: _____

Approved as to Form

Hugh Coleman
City Attorney
City of Sanger

[PROFESSIONAL'S NAME]

By: _____
Print Name: _____
Title: _____

EXHIBIT A: CITY REQUEST FOR QUALIFICATIONS

EXHIBIT B: RESPONSE TO REQUEST FOR QUALIFICATIONS



CITY COUNCIL COMMUNICATION

DATE: August 21, 2023

FROM: Clayton Gray, Finance Director

AGENDA ITEM: Consideration and possible action on Ordinance 08-18-23, Approving the Property Tax Roll.

SUMMARY:

- The Texas Property Tax Code, Section 26.09 (e) requires that the City Council approve the tax roll as submitted by the Assessor.
- The Denton County Appraisal District provided the Certified Estimates on Tuesday, July 25, 2023.

FISCAL INFORMATION:

N/A

RECOMMENDED MOTION OR ACTION:

Staff recommends approval of Ordinance 08-21-23.

ATTACHMENTS:

- Ordinance 08-21-23 Approving the Property Tax Roll
- 2023 Certified Totals for Sanger

CITY OF SANGER, TEXAS**ORDINANCE No. 08-18-23****AN ORDINANCE OF THE CITY OF SANGER, DENTON COUNTY, TEXAS, APPROVING THE 2023 TAX ROLL FOR THE CITY OF SANGER, TEXAS; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the City of Sanger (the “City”) is a home rule municipality regulated by state law and Charter; and

WHEREAS, the Denton Central Appraisal District certifies the tax roll for each entity in Denton County on an annual basis; and

WHEREAS, the Denton Central Appraisal District has provided a Certified Tax Roll for the Tax year 2023 to be used in the development of the Fiscal Year 2023-2024 Budget for the purpose of providing municipal services to the citizens of Sanger; and

WHEREAS, the City Council of the City of Sanger desires to formally adopt the Certified Tax Roll pursuant to Section 26.09(e) of the Texas Property Tax Code; and

WHEREAS, the City Council finds that passage of this Ordinance is in the best interest of the citizens of Sanger.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SANGER, TEXAS:

SECTION 1. The City Council hereby accepts and approves the tax roll presented by Denton Central Appraisal District.

SECTION 2. That all matters stated in the preamble are found to be true and correct and are incorporated herein as if copied in their entirety.

SECTION 3. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, phrases and words of this Ordinance are severable and, if any word, phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining portions of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional word, phrase, clause, sentence, paragraph, or section.

SECTION 4. This ordinance will take effect immediately from and after its passage and the publication of the caption, as the law and Charter in such cases provide.

PASSED AND APPROVED by the City Council of the City of Sanger, Texas on this 21st day of August 2023.

APPROVED:

ATTEST:

Thomas E. Muir, Mayor

APPROVED TO FORM:

Kelly Edwards, City Secretary

Hugh Coleman, City Attorney

DENTON County

2023 CERTIFIED TOTALS

As of Cert

Property Count: 4,710

C16 - SANGER CITY OF
ARB Approved Totals

7/22/2023

10:12:03AM

Land		Value			
Homesite:		201,092,872			
Non Homesite:		193,838,878			
Ag Market:		94,189,266			
Timber Market:		0	Total Land	(+)	489,121,016
Improvement		Value			
Homesite:		687,729,009			
Non Homesite:		209,229,390	Total Improvements	(+)	896,958,399
Non Real		Count	Value		
Personal Property:	363		189,059,894		
Mineral Property:	0		0		
Autos:	0		0	Total Non Real	(+)
			Market Value	=	189,059,894
					1,575,139,309
Ag	Non Exempt	Exempt			
Total Productivity Market:	94,106,443	82,823			
Ag Use:	331,564	165	Productivity Loss	(-)	93,774,879
Timber Use:	0	0	Appraised Value	=	1,481,364,430
Productivity Loss:	93,774,879	82,658	Homestead Cap	(-)	81,399,909
			Assessed Value	=	1,399,964,521
			Total Exemptions Amount (Breakdown on Next Page)	(-)	130,862,476
			Net Taxable	=	1,269,102,045

APPROXIMATE TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
 7,481,318.48 = 1,269,102,045 * (0.589497 / 100)

Certified Estimate of Market Value: 1,575,139,309
 Certified Estimate of Taxable Value: 1,269,102,045

Tax Increment Finance Value: 0
 Tax Increment Finance Levy: 0.00

2023 CERTIFIED TOTALS

Property Count: 4,710

C16 - SANGER CITY OF
ARB Approved Totals

7/22/2023

10:14:34AM

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	27	487,491	0	487,491
DPS	2	0	0	0
DV1	11	0	97,000	97,000
DV2	10	0	93,000	93,000
DV3	16	0	126,000	126,000
DV3S	1	0	10,000	10,000
DV4	45	0	320,280	320,280
DV4S	6	0	24,000	24,000
DVHS	25	0	7,352,450	7,352,450
DVHSS	5	0	1,389,391	1,389,391
EX	1	0	8,240	8,240
EX-XG	1	0	93,557	93,557
EX-XL	6	0	8,742,929	8,742,929
EX-XV	275	0	80,806,351	80,806,351
EX366	53	0	33,842	33,842
FR	3	15,535,941	0	15,535,941
OV65	519	14,992,004	0	14,992,004
OV65S	28	750,000	0	750,000
Totals		31,765,436	99,097,040	130,862,476

DENTON County

2023 CERTIFIED TOTALS

As of Cert

Property Count: 93

C16 - SANGER CITY OF
Under ARB Review Totals

7/22/2023

10:12:03AM

Land		Value			
Homesite:		4,676,478			
Non Homesite:		3,310,344			
Ag Market:		48,793,010			
Timber Market:		0	Total Land	(+)	56,779,832
Improvement		Value			
Homesite:		14,094,182			
Non Homesite:		3,129,917	Total Improvements	(+)	17,224,099
Non Real		Count	Value		
Personal Property:	0	0			
Mineral Property:	0	0			
Autos:	0	0	Total Non Real	(+)	0
			Market Value	=	74,003,931
Ag	Non Exempt	Exempt			
Total Productivity Market:	48,793,010	0			
Ag Use:	101,066	0	Productivity Loss	(-)	48,691,944
Timber Use:	0	0	Appraised Value	=	25,311,987
Productivity Loss:	48,691,944	0			
			Homestead Cap	(-)	1,948,783
			Assessed Value	=	23,363,204
			Total Exemptions Amount (Breakdown on Next Page)	(-)	97,000
			Net Taxable	=	23,266,204

APPROXIMATE TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
 137,153.57 = 23,266,204 * (0.589497 / 100)

Certified Estimate of Market Value:	39,846,611
Certified Estimate of Taxable Value:	16,778,596
Tax Increment Finance Value:	0
Tax Increment Finance Levy:	0.00

2023 CERTIFIED TOTALS

Property Count: 93

C16 - SANGER CITY OF
Under ARB Review Totals

7/22/2023

10:14:34AM

Exemption Breakdown

Exemption	Count	Local	State	Total
DV3	1	0	10,000	10,000
DV4	1	0	12,000	12,000
OV65	2	45,000	0	45,000
OV65S	1	30,000	0	30,000
Totals		75,000	22,000	97,000

DENTON County

2023 CERTIFIED TOTALS

As of Cert

Property Count: 4,803

C16 - SANGER CITY OF
Grand Totals

7/22/2023

10:12:03AM

Land		Value			
Homesite:		205,769,350			
Non Homesite:		197,149,222			
Ag Market:		142,982,276			
Timber Market:		0	Total Land	(+)	545,900,848
Improvement		Value			
Homesite:		701,823,191			
Non Homesite:		212,359,307	Total Improvements	(+)	914,182,498
Non Real		Count	Value		
Personal Property:	363		189,059,894		
Mineral Property:	0		0		
Autos:	0		0	Total Non Real	(+)
			Market Value	=	189,059,894
					1,649,143,240
Ag	Non Exempt	Exempt			
Total Productivity Market:	142,899,453	82,823			
Ag Use:	432,630	165	Productivity Loss	(-)	142,466,823
Timber Use:	0	0	Appraised Value	=	1,506,676,417
Productivity Loss:	142,466,823	82,658	Homestead Cap	(-)	83,348,692
			Assessed Value	=	1,423,327,725
			Total Exemptions Amount (Breakdown on Next Page)	(-)	130,959,476
			Net Taxable	=	1,292,368,249

APPROXIMATE TOTAL LEVY = NET TAXABLE * (TAX RATE / 100)
 7,618,472.06 = 1,292,368,249 * (0.589497 / 100)

Certified Estimate of Market Value: 1,614,985,920
 Certified Estimate of Taxable Value: 1,285,880,641

Tax Increment Finance Value: 0
 Tax Increment Finance Levy: 0.00

2023 CERTIFIED TOTALS

Property Count: 4,803

C16 - SANGER CITY OF
Grand Totals

7/22/2023

10:14:34AM

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	27	487,491	0	487,491
DPS	2	0	0	0
DV1	11	0	97,000	97,000
DV2	10	0	93,000	93,000
DV3	17	0	136,000	136,000
DV3S	1	0	10,000	10,000
DV4	46	0	332,280	332,280
DV4S	6	0	24,000	24,000
DVHS	25	0	7,352,450	7,352,450
DVHSS	5	0	1,389,391	1,389,391
EX	1	0	8,240	8,240
EX-XG	1	0	93,557	93,557
EX-XL	6	0	8,742,929	8,742,929
EX-XV	275	0	80,806,351	80,806,351
EX366	53	0	33,842	33,842
FR	3	15,535,941	0	15,535,941
OV65	521	15,037,004	0	15,037,004
OV65S	29	780,000	0	780,000
Totals		31,840,436	99,119,040	130,959,476

2023 CERTIFIED TOTALS

Property Count: 4,710

C16 - SANGER CITY OF
ARB Approved Totals

7/22/2023 10:14:34AM

State Category Breakdown

State Code Description		Count	Acres	New Value	Market Value	Taxable Value
		47		\$0	\$0	\$0
A	SINGLE FAMILY RESIDENCE	3,052	756.6601	\$19,213,302	\$868,234,152	\$762,515,839
B	MULTIFAMILY RESIDENCE	78	31.4748	\$217,121	\$56,876,041	\$56,699,132
C1	VACANT LOTS AND LAND TRACTS	289	151.8457	\$0	\$23,544,424	\$23,532,424
D1	QUALIFIED AG LAND	79	2,993.4244	\$0	\$94,106,443	\$331,295
D2	NON-QUALIFIED LAND	15		\$0	\$312,737	\$312,737
E	FARM OR RANCH IMPROVEMENT	55	613.9270	\$738,290	\$36,963,548	\$35,948,928
F1	COMMERCIAL REAL PROPERTY	174	600.9704	\$16,102,733	\$204,974,040	\$204,974,040
F2	INDUSTRIAL REAL PROPERTY	1	4.4880	\$0	\$675,000	\$675,000
J1	WATER SYSTEMS	1		\$0	\$97,600	\$97,600
J2	GAS DISTRIBUTION SYSTEM	1		\$0	\$5,056,880	\$5,056,880
J3	ELECTRIC COMPANY (INCLUDING C	4	0.5450	\$0	\$2,529,051	\$2,529,051
J4	TELEPHONE COMPANY (INCLUDI	12	0.2007	\$0	\$3,140,112	\$3,140,112
J5	RAILROAD	3	9.4265	\$0	\$1,275,560	\$1,275,560
J7	CABLE TELEVISION COMPANY	5		\$0	\$2,660,650	\$2,660,650
L1	COMMERCIAL PERSONAL PROPE	269		\$27,298,915	\$165,522,526	\$149,978,305
L2	INDUSTRIAL PERSONAL PROPERT	6		\$0	\$1,298,152	\$1,298,152
M1	TANGIBLE OTHER PERSONAL, MOB	202		\$428,044	\$2,891,796	\$2,780,662
O	RESIDENTIAL INVENTORY	172	33.1850	\$224,222	\$7,816,680	\$7,816,680
S	SPECIAL INVENTORY TAX	8		\$0	\$7,478,998	\$7,478,998
X	TOTALLY EXEMPT PROPERTY	336	539.5180	\$30,492,958	\$89,684,919	\$0
Totals			5,735.6656	\$94,715,585	\$1,575,139,309	\$1,269,102,045

2023 CERTIFIED TOTALS

Property Count: 93

C16 - SANGER CITY OF
Under ARB Review Totals

7/22/2023 10:14:34AM

State Category Breakdown

State Code Description		Count	Acres	New Value	Market Value	Taxable Value
		1		\$0	\$0	\$0
A	SINGLE FAMILY RESIDENCE	52	12.4603	\$265,289	\$16,578,687	\$14,636,118
C1	VACANT LOTS AND LAND TRACTS	21	21.8478	\$0	\$2,128,048	\$2,128,048
D1	QUALIFIED AG LAND	18	748.8275	\$0	\$48,793,010	\$101,066
D2	NON-QUALIFIED LAND	4		\$0	\$639,790	\$639,790
E	FARM OR RANCH IMPROVEMENT	5	14.8310	\$0	\$2,281,640	\$2,178,426
F1	COMMERCIAL REAL PROPERTY	2	4.3700	\$0	\$3,527,418	\$3,527,418
M1	TANGIBLE OTHER PERSONAL, MOB	1		\$0	\$55,338	\$55,338
Totals			802.3366	\$265,289	\$74,003,931	\$23,266,204

2023 CERTIFIED TOTALS

Property Count: 4,803

C16 - SANGER CITY OF
Grand Totals

7/22/2023 10:14:34AM

State Category Breakdown

State Code Description		Count	Acres	New Value	Market Value	Taxable Value
		48		\$0	\$0	\$0
A	SINGLE FAMILY RESIDENCE	3,104	769.1204	\$19,478,591	\$884,812,839	\$777,151,957
B	MULTIFAMILY RESIDENCE	78	31.4748	\$217,121	\$56,876,041	\$56,699,132
C1	VACANT LOTS AND LAND TRACTS	310	173.6935	\$0	\$25,672,472	\$25,660,472
D1	QUALIFIED AG LAND	97	3,742.2519	\$0	\$142,899,453	\$432,361
D2	NON-QUALIFIED LAND	19		\$0	\$952,527	\$952,527
E	FARM OR RANCH IMPROVEMENT	60	628.7580	\$738,290	\$39,245,188	\$38,127,354
F1	COMMERCIAL REAL PROPERTY	176	605.3404	\$16,102,733	\$208,501,458	\$208,501,458
F2	INDUSTRIAL REAL PROPERTY	1	4.4880	\$0	\$675,000	\$675,000
J1	WATER SYSTEMS	1		\$0	\$97,600	\$97,600
J2	GAS DISTRIBUTION SYSTEM	1		\$0	\$5,056,880	\$5,056,880
J3	ELECTRIC COMPANY (INCLUDING C	4	0.5450	\$0	\$2,529,051	\$2,529,051
J4	TELEPHONE COMPANY (INCLUDI	12	0.2007	\$0	\$3,140,112	\$3,140,112
J5	RAILROAD	3	9.4265	\$0	\$1,275,560	\$1,275,560
J7	CABLE TELEVISION COMPANY	5		\$0	\$2,660,650	\$2,660,650
L1	COMMERCIAL PERSONAL PROPE	269		\$27,298,915	\$165,522,526	\$149,978,305
L2	INDUSTRIAL PERSONAL PROPERT	6		\$0	\$1,298,152	\$1,298,152
M1	TANGIBLE OTHER PERSONAL, MOB	203		\$428,044	\$2,947,134	\$2,836,000
O	RESIDENTIAL INVENTORY	172	33.1850	\$224,222	\$7,816,680	\$7,816,680
S	SPECIAL INVENTORY TAX	8		\$0	\$7,478,998	\$7,478,998
X	TOTALLY EXEMPT PROPERTY	336	539.5180	\$30,492,958	\$89,684,919	\$0
Totals			6,538.0022	\$94,980,874	\$1,649,143,240	\$1,292,368,249

2023 CERTIFIED TOTALS

Property Count: 4,710

C16 - SANGER CITY OF
ARB Approved Totals

7/22/2023 10:14:34AM

CAD State Category Breakdown

State Code Description		Count	Acres	New Value	Market Value	Taxable Value
A1	REAL, RESIDENTIAL, SINGLE-FAMIL	3,049	745.7981	\$19,213,302	\$867,513,497	\$761,983,190
A2	REAL, RESIDENTIAL, MOBILE HOME	4	10.8620	\$0	\$720,655	\$532,649
B1	REAL, RESIDENTIAL, APARTMENTS	21	20.1883	\$0	\$34,822,474	\$34,822,474
B2	REAL, RESIDENTIAL, DUPLEXES	57	11.2865	\$217,121	\$22,053,567	\$21,876,658
C1	REAL, VACANT PLATTED RESIDENTI	196	59.6783	\$0	\$11,276,407	\$11,276,407
C2	COMMERCIAL VACANT LOT	89	84.8176	\$0	\$11,883,185	\$11,871,185
C3	REAL VACANT LOT OUTSIDE CITY	4	7.3498	\$0	\$384,832	\$384,832
D1	QUALIFIED AG LAND	79	2,993.4244	\$0	\$94,106,443	\$331,295
D2	FARM AND RANCH IMPSS ON QUALI	15		\$0	\$312,737	\$312,737
E1	LAND AND IMPROVMENTS (NON AG	20	26.9140	\$738,290	\$5,207,187	\$4,192,567
E4	VACANT NON QUALIFIED NON HOME	35	587.0130	\$0	\$31,756,361	\$31,756,361
F1	REAL COMMERCIAL	169	544.2404	\$16,102,733	\$198,960,320	\$198,960,320
F2	REAL, INDUSTRIAL	1	4.4880	\$0	\$675,000	\$675,000
F3	REAL - COMMERCIAL MH PARKS	5	56.7300	\$0	\$6,013,720	\$6,013,720
J1	REAL & TANGIBLE PERSONAL, UTIL	1		\$0	\$97,600	\$97,600
J2	REAL & TANGIBLE PERSONAL, UTIL	1		\$0	\$5,056,880	\$5,056,880
J3	REAL & TANGIBLE PERSONAL, UTIL	4	0.5450	\$0	\$2,529,051	\$2,529,051
J4	REAL & TANGIBLE PERSONAL, UTIL	12	0.2007	\$0	\$3,140,112	\$3,140,112
J5	REAL & TANGIBLE PERSONAL, UTIL	3	9.4265	\$0	\$1,275,560	\$1,275,560
J7	REAL & TANGIBLE PERSONAL, UTIL	5		\$0	\$2,660,650	\$2,660,650
L1	BPP TANGIBLE COMERCIAL PROPER	177		\$25,787,746	\$142,181,835	\$126,637,614
L2	BPP TANGIBLE INDUSTRIAL PROPER	6		\$0	\$1,298,152	\$1,298,152
L3	BPP TANGIBLE COMMERCIAL LEASE	92		\$1,511,169	\$23,340,691	\$23,340,691
M1	MOBILE HOMES - PERSONAL PROPE	202		\$428,044	\$2,891,796	\$2,780,662
OA1	INVENTORY, RESIDENTIAL SINGLE F	1	0.2010	\$224,222	\$272,676	\$272,676
OC1	INVENTORY, VACANT PLATTED LOTS	171	32.9840	\$0	\$7,544,004	\$7,544,004
PLAN		47		\$0	\$0	\$0
S	SPECIAL INVENTORY	8		\$0	\$7,478,998	\$7,478,998
X		336	539.5180	\$30,492,958	\$89,684,919	\$0
Totals			5,735.6656	\$94,715,585	\$1,575,139,309	\$1,269,102,045

2023 CERTIFIED TOTALS

Property Count: 93

C16 - SANGER CITY OF
Under ARB Review Totals

7/22/2023 10:14:34AM

CAD State Category Breakdown

State Code Description		Count	Acres	New Value	Market Value	Taxable Value
A1	REAL, RESIDENTIAL, SINGLE-FAMIL	52	12.4603	\$265,289	\$16,578,687	\$14,636,118
C1	REAL, VACANT PLATTED RESIDENTI	18	18.6018	\$0	\$1,909,454	\$1,909,454
C2	COMMERCIAL VACANT LOT	3	3.2460	\$0	\$218,594	\$218,594
D1	QUALIFIED AG LAND	18	748.8275	\$0	\$48,793,010	\$101,066
D2	FARM AND RANCH IMPSS ON QUALI	4		\$0	\$639,790	\$639,790
E1	LAND AND IMPROVMENTS (NON AG	5	14.8310	\$0	\$2,281,640	\$2,178,426
F1	REAL COMMERCIAL	2	4.3700	\$0	\$3,527,418	\$3,527,418
M1	MOBILE HOMES - PERSONAL PROPE	1		\$0	\$55,338	\$55,338
PLAN		1		\$0	\$0	\$0
Totals			802.3366	\$265,289	\$74,003,931	\$23,266,204

2023 CERTIFIED TOTALS

Property Count: 4,803

C16 - SANGER CITY OF
Grand Totals

7/22/2023 10:14:34AM

CAD State Category Breakdown

State Code Description		Count	Acres	New Value	Market Value	Taxable Value
A1	REAL, RESIDENTIAL, SINGLE-FAMIL	3,101	758.2584	\$19,478,591	\$884,092,184	\$776,619,308
A2	REAL, RESIDENTIAL, MOBILE HOME	4	10.8620	\$0	\$720,655	\$532,649
B1	REAL, RESIDENTIAL, APARTMENTS	21	20.1883	\$0	\$34,822,474	\$34,822,474
B2	REAL, RESIDENTIAL, DUPLEXES	57	11.2865	\$217,121	\$22,053,567	\$21,876,658
C1	REAL, VACANT PLATTED RESIDENTI	214	78.2801	\$0	\$13,185,861	\$13,185,861
C2	COMMERCIAL VACANT LOT	92	88.0636	\$0	\$12,101,779	\$12,089,779
C3	REAL VACANT LOT OUTSIDE CITY	4	7.3498	\$0	\$384,832	\$384,832
D1	QUALIFIED AG LAND	97	3,742.2519	\$0	\$142,899,453	\$432,361
D2	FARM AND RANCH IMPSS ON QUALI	19		\$0	\$952,527	\$952,527
E1	LAND AND IMPROVMENTS (NON AG	25	41.7450	\$738,290	\$7,488,827	\$6,370,993
E4	VACANT NON QUALIFIED NON HOME	35	587.0130	\$0	\$31,756,361	\$31,756,361
F1	REAL COMMERCIAL	171	548.6104	\$16,102,733	\$202,487,738	\$202,487,738
F2	REAL, INDUSTRIAL	1	4.4880	\$0	\$675,000	\$675,000
F3	REAL - COMMERCIAL MH PARKS	5	56.7300	\$0	\$6,013,720	\$6,013,720
J1	REAL & TANGIBLE PERSONAL, UTIL	1		\$0	\$97,600	\$97,600
J2	REAL & TANGIBLE PERSONAL, UTIL	1		\$0	\$5,056,880	\$5,056,880
J3	REAL & TANGIBLE PERSONAL, UTIL	4	0.5450	\$0	\$2,529,051	\$2,529,051
J4	REAL & TANGIBLE PERSONAL, UTIL	12	0.2007	\$0	\$3,140,112	\$3,140,112
J5	REAL & TANGIBLE PERSONAL, UTIL	3	9.4265	\$0	\$1,275,560	\$1,275,560
J7	REAL & TANGIBLE PERSONAL, UTIL	5		\$0	\$2,660,650	\$2,660,650
L1	BPP TANGIBLE COMERCIAL PROPER	177		\$25,787,746	\$142,181,835	\$126,637,614
L2	BPP TANGIBLE INDUSTRIAL PROPER	6		\$0	\$1,298,152	\$1,298,152
L3	BPP TANGIBLE COMMERCIAL LEASE	92		\$1,511,169	\$23,340,691	\$23,340,691
M1	MOBILE HOMES - PERSONAL PROPE	203		\$428,044	\$2,947,134	\$2,836,000
OA1	INVENTORY, RESIDENTIAL SINGLE F	1	0.2010	\$224,222	\$272,676	\$272,676
OC1	INVENTORY, VACANT PLATTED LOTS	171	32.9840	\$0	\$7,544,004	\$7,544,004
PLAN		48		\$0	\$0	\$0
S	SPECIAL INVENTORY	8		\$0	\$7,478,998	\$7,478,998
X		336	539.5180	\$30,492,958	\$89,684,919	\$0
Totals			6,538.0022	\$94,980,874	\$1,649,143,240	\$1,292,368,249

2023 CERTIFIED TOTALS

Property Count: 4,803

C16 - SANGER CITY OF
Effective Rate Assumption

7/22/2023 10:14:34AM

New Value

TOTAL NEW VALUE MARKET:	\$94,980,874
TOTAL NEW VALUE TAXABLE:	\$64,296,491

New Exemptions

Exemption	Description	Count		
EX-XV	Other Exemptions (including public property, r	19	2022 Market Value	\$148,500
EX366	HB366 Exempt	8	2022 Market Value	\$16,780
ABSOLUTE EXEMPTIONS VALUE LOSS				\$165,280

Exemption	Description	Count	Exemption Amount
DP	Disability	1	\$20,000
DV2	Disabled Veterans 30% - 49%	2	\$15,000
DV3	Disabled Veterans 50% - 69%	2	\$20,000
DV4	Disabled Veterans 70% - 100%	7	\$72,000
DV4S	Disabled Veterans Surviving Spouse 70% - 100	1	\$0
DVHS	Disabled Veteran Homestead	2	\$571,952
OV65	Over 65	7	\$210,000
PARTIAL EXEMPTIONS VALUE LOSS		22	\$908,952
NEW EXEMPTIONS VALUE LOSS			\$1,074,232

Increased Exemptions

Exemption	Description	Count	Increased Exemption Amount
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INCREASED EXEMPTIONS VALUE LOSS

TOTAL EXEMPTIONS VALUE LOSS	\$1,074,232
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New Ag / Timber Exemptions**New Annexations**

Count	Market Value	Taxable Value
2	\$1,103,483	\$275,461

New Deannexations**Average Homestead Value****Category A and E**

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
1,758	\$303,903	\$47,324	\$256,579
Category A Only			

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
1,746	\$304,097	\$47,148	\$256,949

2023 CERTIFIED TOTALS
C16 - SANGER CITY OF
Lower Value Used

Count of Protested Properties	Total Market Value	Total Value Used
93	\$74,003,931.00	\$16,778,596



CITY COUNCIL COMMUNICATION

DATE: August 21, 2023

FROM: Clayton Gray, Finance Director

AGENDA ITEM: Consideration and possible action on Ordinance 08-19-23, adopting the budget providing for the appropriation of funds for operating and capital expenditures for the fiscal year beginning October 1, 2023, and ending September 30, 2024, providing for the intra- and inter-department and fund transfers, providing for unexpected revenues such as grants, donations, and insurance proceeds, providing for an effective date, and providing for approval of the investment policy.

SUMMARY:

- This Ordinance adopts the 2023-2024 Official Budget of the City.
- The following changes have been made to the original proposed budget:

Fund	Item	Original	Final	Change
General	Property Tax	\$6,859,552	\$7,040,392	\$180,840
General	Contract Services (Dev. Svc.)	110,300	260,300	150,000
General	Transfers to Capital Projects Fund	136,670	167,510	30,840
Capital Projects	Transfers from General Fund	136,670	167,510	30,840
- Budget workshops open to the public were held during City Council meetings on July 3, 2023, and July 17, 2023.
- The 2023-2024 proposed budget was filed with the City Secretary and made available on the City's website for public inspection.
- In accordance with both the City Charter and the Texas Local Government Code Sec. 102.006, the City published required notices in The Denton Record-Chronicle and held public hearings regarding the annual budget.
- This Ordinance also approves the City's Investment Policy for the coming year. No changes have been made to the Investment Policy.

FISCAL INFORMATION:

Adopting the 2022-2023 budget will provide funding for City operations for the fiscal year beginning October 1, 2023, and ending September 30, 2024.

RECOMMENDED MOTION OR ACTION:

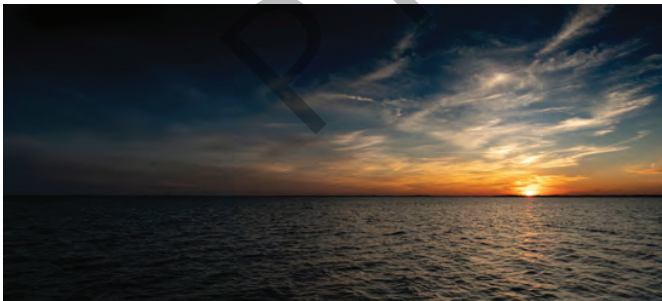
- Staff recommends approval of Ordinance 08-19-23
- A vote on the ordinance must be a record vote of the City Council.

ATTACHMENTS:

- Ordinance 08-19-23
- 2023-2024 Final Proposed Budget



OFFICIAL BUDGET FISCAL YEAR 2023-24



Local Government Code Sec. 102.007 requires that the following information be included as a cover page for the City's annual budget:

This budget will raise more total property taxes than last year's budget by \$2,347,558 (36%), and of that amount, \$443,483 is tax revenue to be raised from new property added to the tax roll this year.

PROPOSED

CITY OF SANGER, TEXAS

ANNUAL BUDGET

OCTOBER 1, 2023 – SEPTEMBER 30, 2024

SUBMITTED TO
THE MAYOR AND CITY COUNCIL
AUGUST 21, 2023

THOMAS MUIR

Mayor

MARISSA BARRETT

Council Member, Place 1

GARY BILYEU

Council Member, Place 2

DENNIS DILLON

Council Member, Place 3

ALLEN CHICK

Council Member, Place 4

VICTOR GANN

Council Member, Place 5

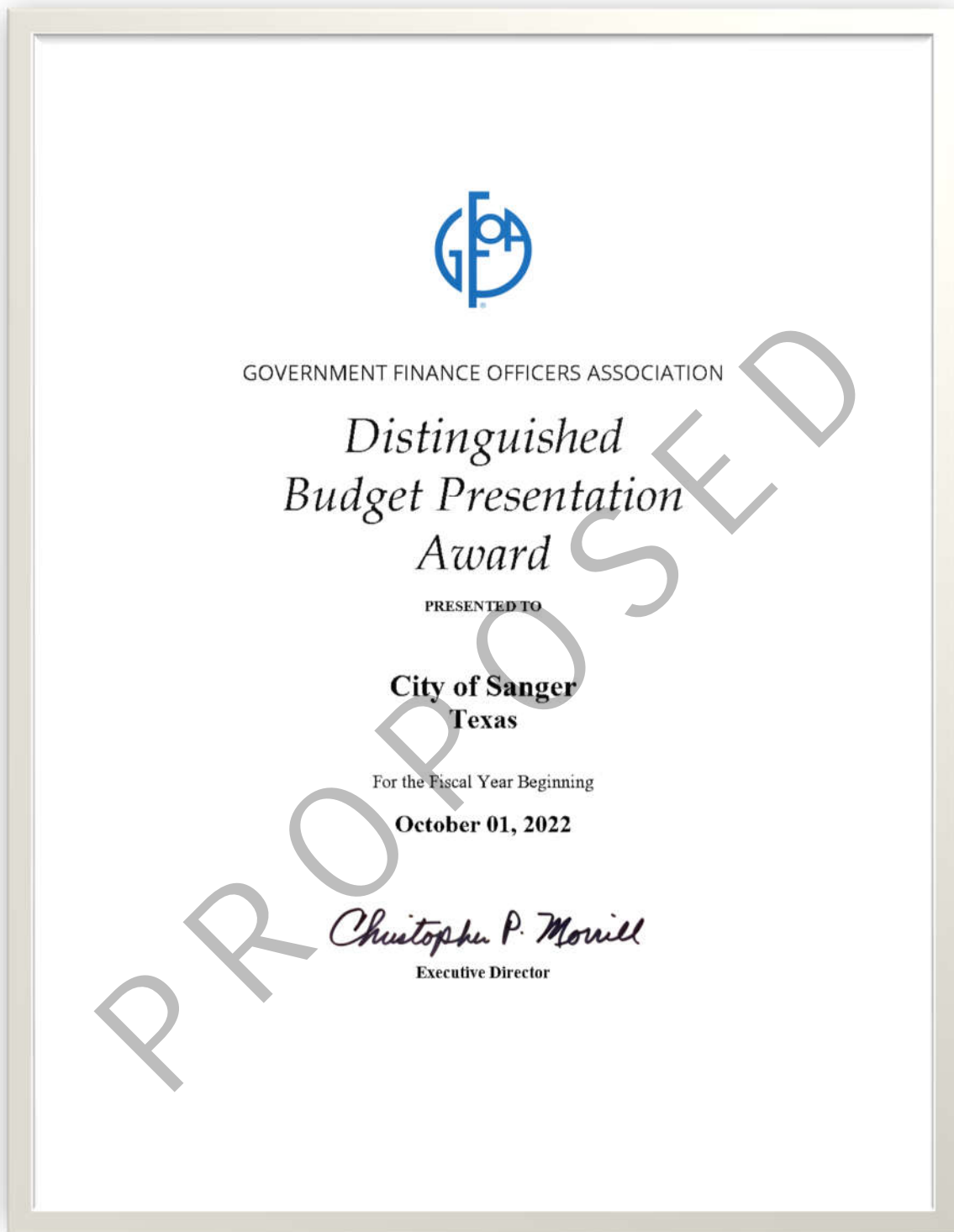
JOHN NOBLITT

City Manager

CLAYTON GRAY

Finance Director

DISTINGUISHED BUDGET PRESENTATION AWARD



The Government Finance Officers Association of the United States and Canada (GFOA) presented the Distinguished Budget Presentation Award to the City of Sanger, Texas, for its Annual Budget for the fiscal year beginning October 1, 2022. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device. This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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PROPOSED

INTRODUCTION

BUDGET MESSAGE

August 21, 2023

Introduction

We are pleased to present the FY 2023-2024 Budget for the City of Sanger.

The city's budget is the most important working policy and planning tool used by the City Council and staff to provide quality services to the residents of Sanger as established by City Council. Municipal budgets are always challenging. Resources are limited and it makes it difficult to address every problem and every concern. The strength of the economy is reflected in our General Fund revenues. However, budget planning should always be prudent to take into account current market conditions and future challenges during the process.

The City of Sanger is still experiencing a period of accelerated growth. Permit numbers for new residential and commercial projects continue to increase at a consistent pace. Additionally, the City has experienced a record number of requests for large residential subdivisions and mixed-use projects. The City will continue to balance this growth with the quality and levels of service our residents expect; while ensuring the sustainability of our community and addressing future needs. The staff has prioritized that all of this be achieved within the framework of fiscal responsibility.

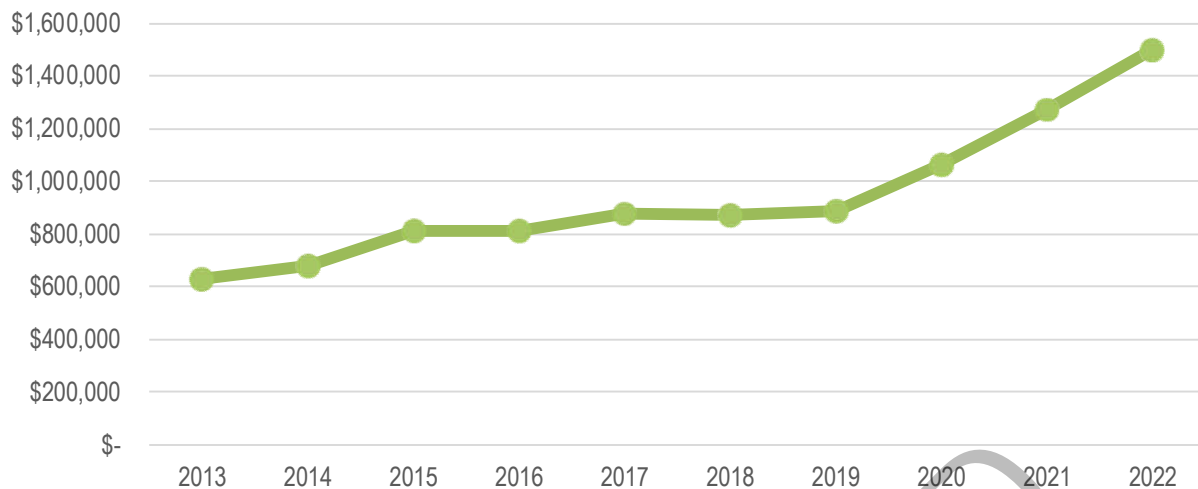
The intent of this budget message is to explain both the structure of the budget and the atmosphere in which it was created. Following the same format as previous years, the budget message outlines the highlights of this year's budget. It also discusses the city's Strengths, Weaknesses, Opportunities, and Threats (SWOT analysis) for the upcoming year. Finally, it discusses the structure of the budget, where revenues come from, and where the money goes. The budget message should provide the reader insight into municipal government finances and make the raw numbers more understandable.

Current Conditions

During the past 12 months, the city has had to adapt and adjust to changes in management, inflation rates, and supply chain shortages. Inflation rates continue to rise to historic levels and are projected to remain high at least through the first quarter of 2024. This tends to not only impact the City's purchasing power but also affect lending rates. Supply chain issues will continue to impact project timelines and costs through 2024.

The housing market is still strong, and demand continues to be high due to the area's housing shortage. Additional residents add to several revenue streams but also increase the need for services, which is often times offsetting, negating any revenue gains. Sales tax in FY 2022-2023 should end the year above projections. For FY 2023-2024 we are projecting General Fund Sales Tax Revenues of \$1,750,000.

General Fund Sales Tax Ten Year History



New residential and commercial construction and increased valuations are reflected in an anticipated increase in the property tax base. As always, we take a conservative approach to budgeting revenues.

We continue to work on the Capital projects scheduled for this year, and some of these will carry over into next year. In FY 2018-19 we started the engineering work as it relates to relocating utilities due to the widening of FM 455 (TxDOT project) and this project still continues in FY 2023-2024. The IH-35 Expansion project has entered the engineering phase and the relocation of utilities will continue in FY 2023-2024. The City is installing a new advanced metering system for water and electric meters. Installation should start in October 2023 and be completed by the end of the fiscal year.

FY 2023- 2024 Budget Highlights

Capital Equipment

To request departmental capital expenditures, city department directors will complete a request form for each requested expenditure. During individual and group budget meetings, these requests are reviewed along with supporting documentation and options to the request. All capital requests are reviewed to determine if they are in sync with City Council goals and the city's strategic plan. The departmental capital request forms for these items are included in the Appendix of this document.

The proposed budget includes the following Capital Equipment.

Department	Category	Description	Amount
Police	Vehicles	Replacement CID Vehicle	\$ 55,666
Police	Police Equipment	Level III Ballistic Shields	\$ 44,844
Police	Police Equipment	Covert Surveillance Pole Camera	\$ 14,500
Police	Vehicles	New Tahoe (for new position)	\$ 6,175
Police	Vehicles	New Tahoe	\$ 75,098
Police	Vehicles	New Tahoe	\$ 75,098
Fire	Buildings	Vista Building for a Temporary Firehouse	\$ 481,345
Fire	Vehicles	C672 Command Vehicle	\$ 89,800
Streets	Capital Improvements	Traffic Striping: Indian Ln, McReynolds Rd, Lois Ln	\$ 169,332
Parks	Vehicles	Pickup Truck (replacement)	\$ 58,340
Parks	Capital Improvements	New Railroad Park Infields	\$ 114,820
Parks	Equipment	Infield Groomer/Maintainer	\$ 37,594
Waste Water	Equipment	Push Camera System	\$ 12,928
Waste Water	Vehicles	Sewer Jetter Truck	\$ 177,228
Electric	Equipment	Underground Wire Puller	\$ 204,849
Electric	Vehicles	Service Truck (replacement)	\$ 245,668
Facilities	Equipment	Audio Visual System for the Historic Church	\$ 15,780

Internal Service Fund

Some departments have responsibilities in both the General Fund and Enterprise Fund. To both increase transparency and assist operational efficiency, we have placed those departments in an Internal Service Fund (ISF). This allows us to present a single budget for each department better reflecting that department's true budget. It also streamlines the purchasing process. For accounting purposes, these departments are allocated to the funds on a monthly basis so that each fund's true cost can be reflected in the audit.

Personnel

The 2022-2023 budget saw a substantial change in our compensation package. This included adjusting the pay bands for all staff based on market research of wages in comparable communities, moving from the 6% deposit rate on retirement (TMRS) to 7%, and a 6% allocation for employee merit increases this year. The personnel review system uses a weighted measure in which this percentage will be awarded at 2%, 4%, and 6% levels depending upon performance. In the current economic climate, it is imperative that we stay competitive on wages and benefits to keep from continually losing good employees to other cities.

This fiscal year we are proposing to add several new positions that are important to our operations as the city continues to grow: one (1) Police Officer and one (1) Sergeant in the Police Department; one (1) Administrative Assistant in the Fire Department; one (1) Maintenance Worker in the Street Department; one (1) Controller in the Finance Department; and one (1) part-time Human Resource Generalist in the Human Resources Department. In addition, the Fire Chief position is transitioning from a part-time to a full-time position.

Operating Expenses

We do not directly control many of our operating expenses like health care costs and the price of fuel. Absorbing these costs can leave very little extra money left for the expansion of services. Any proposed increases in operating costs

must be accompanied by written justification from the department head. All of the department heads have done a job in their proposed budgets of keeping operating expenses in check.

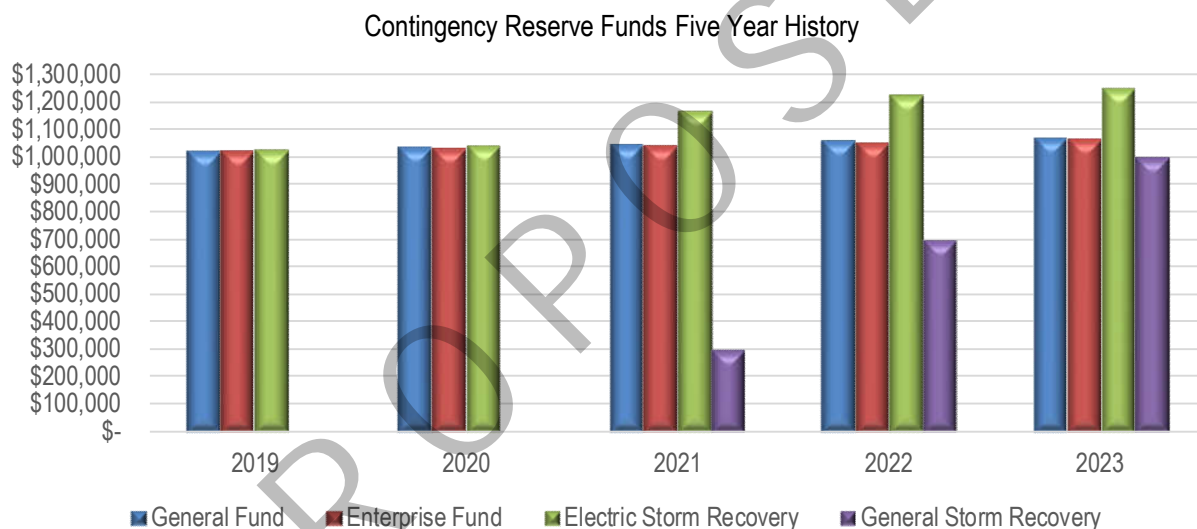
Capital Projects

This year capital projects continuing include work related to the relocation of utilities along FM 455, work related to the relocation of utilities along I-35, the rehabilitation of several streets in the city as well as the installation of a new automated water and electric meter reading system.

New projects slated to begin during the year include work on aesthetics along the I-35 corridor, preliminary designs of a new public safety facility, replacement of a waste water line on Keaton Road, and improvements to the water, wastewater, and electrical distribution systems. five-year Capital Projects Summary is included in this document.

Reserve

In 2014 the City reached its goal of increasing emergency reserves to \$2,000,000. In addition to these reserves, the city has two funds that account for reserves earmarked specifically for recovery from storm damage. The Electric Storm Recovery Fund has approximately \$1.25M in reserves set aside to repair electric system damage from storms. The General Storm Recovery was established in the 2020-2021 year to set aside designated monies for storm recovery expenses of the General Fund, such as repairing damages to streets or parks. By the end of the 2022-2023 year, this Fund will have a balance of \$1M



SWOT Analysis

A SWOT analysis is a look at the city's Strengths, Weaknesses, Opportunities and Threats (SWOT). It is intended to give the reader a strategic perspective of current and future issues. These issues have an effect on both revenues and expenditures.

Strengths

The local economy remains strong as indicated by the steady increase in construction. The unemployment rate has adjusted in Denton County and remains lower than the state average. The area continues to see a large influx of new residents each year and this trend is expected to continue for the foreseeable future. Sanger's location is one of its greatest strengths and something we continue to aggressively market.

Rail and Interstate access and developable industrial land also top the list of Sanger's strengths. Commercial interest in industrial property has picked up in the last year. We continue to proactively recruit retailers and other businesses.

Another asset is the quality of life enjoyed by the citizens of Sanger. Sanger residents have access to all of the amenities of the metroplex while enjoying life in a quiet, small-town atmosphere. Access to Lake Ray Roberts is also a quality-of-life asset and an economic boost for Sanger. The sports park has been a tremendous quality of life improvement for our citizens as well. It is well-used and has been well-received by the citizens. It has also been a tremendous advertising tool for Sanger. In 2014, we added a splash park to replace our obsolete swimming pool, another quality-of-life improvement for our citizens to enjoy. In 2018 the 4B board funding allowed the installation of shade structures to cover the bleachers at Porter Park. In 2019 the Board provided grant funding for a community project that involved building an event pavilion at Porter Park.

Sanger Electric is another strength enjoyed by the City of Sanger. This revenue not only supports the Enterprise Fund but the Storm Recovery Fund as well.

Sanger also enjoys having both a 4A and 4B economic development board. Each of these boards generates over \$900,000 annually in revenue. These monies have allowed Sanger to compete economically and make the quality-of-life improvements as mentioned above. 4B funds are currently being used to pay for the debt service on the Porter Sports Complex and other projects.

Emergency reserve funds are also a strength. Eventually, every city faces some type of disaster. Be it a tornado, flood, ice storm or another disaster, two things are certain: the city will need money for the recovery efforts, and traditional revenue sources will be negatively impacted at the same time. Having these funds on hand will help us recover as quickly as possible without destroying us financially.

Weaknesses

To a large extent, cities in Texas are dependent on property taxes to fund their general revenue operations. In Sanger, approximately 50% of general fund operating revenues come from property tax. The weakness here is that over half of the market value of property in Sanger comes from residential improvements. Demand for service is much higher from residential properties than from commercial properties. This means that, when averaged out, residences rarely pay the full amount in property tax for the services they receive from the city. Commercial properties, however, typically generate more property tax than they require in services. Growing our commercial property tax base is essential to providing quality service to our customers while limiting the property tax burden on our residents. Recruiting more industrial and commercial development continues to be a priority.

Another weakness is median home prices in Sanger. High demand for homes and a short supply of available properties continue raising average home prices across the state. The most recent report supplied by the Denton County Appraisal District reveals that the average home value in Denton County is \$551,484. The same report values the average home in Sanger at \$303,903. The lower values result in a much lower tax income per property than in other areas. We need to diversify our housing mix to include houses in higher price ranges that generate higher property taxes. This will also help alleviate the tax burden on families with lower incomes and those with fixed incomes. The Council has established benchmarks that are helping to alleviate this weakness. As a result, we are seeing our average valuation increase. We will continue to proactively encourage this trend at the staff and Council levels to eliminate this weakness.

Another weakness that stifles growth is the fact that as the city limit has expanded, we added areas that are not in our water supply CCN. Because the water supply corporation that serves these areas does not provide fire protection, development is severely limited. In recent years, legislation has alleviated this to some extent by providing a

mechanism to transfer the CCN. However, the issue still remains a hindrance to growth due to the costs associated with the transfer.

The increase in requests for special districts, such as Municipal Utility Districts (MUDs), continues to flood our region. The ease at which these districts can be created has reduced the City's leverage for mutually beneficial development agreements that would bring many of these districts into the City's taxing jurisdiction. Instead, these districts tend to fall outside our municipal boundaries but require high expenditure services, primarily fire and emergency medical services, subsidized by Sanger's General Fund.

Opportunities

Industrial Development

Sanger is uniquely located to service both North Texas and Southern Oklahoma and has hundreds of acres of developable land with both interstate highway and rail access. Sanger must capitalize on these industrial prospects and aggressively market its strengths. To do this will require additional investment in infrastructure to ensure that industrial sites are "shovel ready" when companies are ready to move. To that end, the city has extended water and wastewater lines to potential industrial sites along I-35 to entice industrial development.

Residential Development

The city has issued 30 single-family residential permits so far this year. Several new phases of existing developments are underway or have residential lots that have just been released for construction. Staff and Council continue to encourage a greater mix in housing and we are still seeing those efforts pay off. Homes in higher price ranges generate higher property taxes but typically require the same amount of services as homes of lesser appraised value. This allows the city to provide services at a lower tax rate, saving everyone on their property taxes. The average home value in Sanger is approximately \$303,903. At that value, a home will generate approximately \$2,000 in city property tax each year. In comparison, a \$450,000 home generates approximately \$3,100 at the same tax rate. Simply put, higher-priced homes translate into lower property taxes and increased services for everyone.

Commercial Development

Commercial development continues to progress at a steady pace. Sanger is experiencing some commercial growth and should see more as the IH-35 and 455 expansion projects begin and work towards final completion. The good news is that Sanger has plenty of developable commercial property. We have invested heavily in bringing utilities to these sites so that they are ready for development. The city must continue to promote commercial development, especially development that generates both property and sales tax.

Threats

High inflation rates and continued supply chain shortages will be our biggest threat this fiscal year. At this time, it is very difficult to project the long-term impacts on the economy. It is imperative that we monitor it closely and stay ahead of any economic downturn.

One threat that bears close watch is the increased cost of health insurance. We typically do not know until late in the budget process if we will face an increase this year or not but an increase is likely.

Another significant threat is Senate Bill 2, which makes numerous changes to the process for adopting property tax rates. The bill lowered the city property tax rollback rate from 8.0% to 3.5% with an automatic election required to exceed that percentage. The bill does provide for some concessions such as a \$500,000 levy increase threshold for cities under 30,000 population. The provisions of this Bill will continue to impact revenues in the future.

Understanding the Municipal Budget

This section is intended to give the reader an overview of how the budget works. Municipal budgets are governed by Federal and State Statutes and local regulations. The intent here is not to explain every requirement for municipal budgeting but to discuss generally how the budget works.

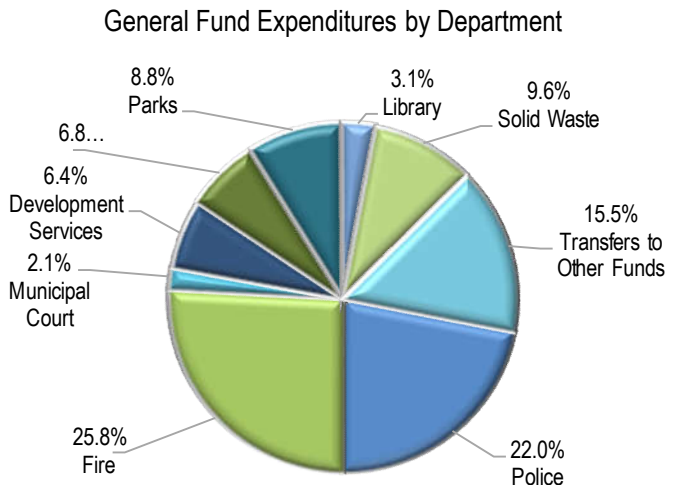
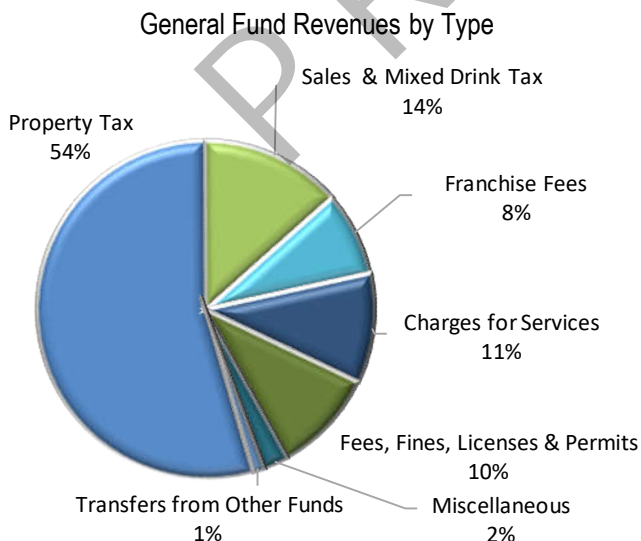
The city operates six major funds. They are the General Fund, Enterprise Fund, 4A Economic Development Fund, 4B Economic Development Fund, Debt Service Funds and Capital Improvement Funds. These funds are explained in detail below. The city's fiscal year runs from October 1st through September 30th each year. The budget process begins in the spring of each year internally. Budget workshops are held during the summer of each year with the city Council and economic development boards. Public hearings are also held on the budget. The budget must be approved and next year's property tax rate set before October 1st each year.

One important point to make is that revenue numbers in the budget are estimates of what we think will be collected next year. Projected revenues are not sitting in the city's bank account on October 1st waiting to be used. If revenues do not meet projections, then expenditures must be curtailed to meet those shortfalls. If revenues exceed projections, then excess fund balances at the end of the year can be used to build up reserves, do capital projects or supplant next year's revenues.

General Fund

The General Fund is the fund used to finance the operations of the general government. The General Fund includes Public Safety, a portion of Public Works, Community Services, Sanitation, and a portion of Administrative and Support Services. Public Safety includes Police, Municipal Court, Animal Control, Code Enforcement, Fire and Ambulance departments. Sanitation is solid waste, which is contracted out to a third-party operator. Community Services include Development Services and the Library. The Park and Recreation and Street departments are shown on their own to more clearly show the portion of the general fund spent on these departments. Transfer to Other Funds includes transfer to the Internal Service Fund as well as the Capital Improvement Projects Fund.

General Fund revenues come from a myriad of sources including property tax, sales tax, court fees, Fire and EMS revenues and franchise fees. By far, the largest revenue stream is property tax. Due to the growth and appreciation of property values, Sanger has enjoyed increasing property taxes over the last twelve years.

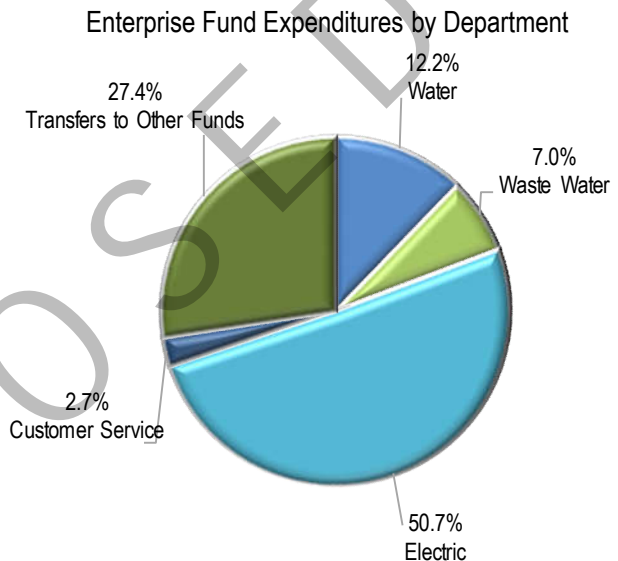
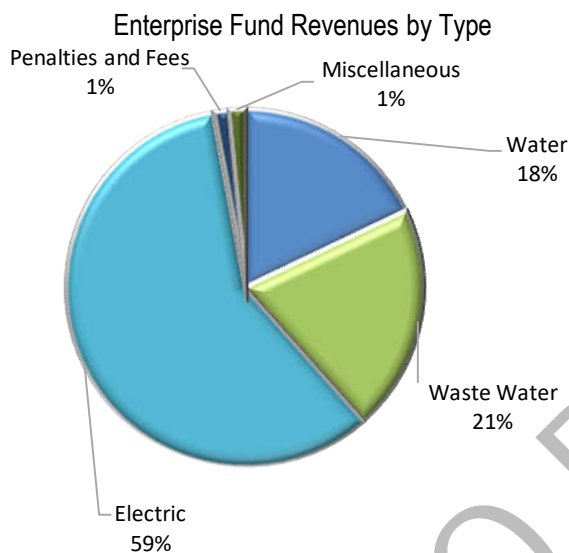


Enterprise Fund

The Enterprise Fund is made up of utility departments including Water, Wastewater, and Electric. Expenditures include daily operations of the utilities, capital improvements, debt service on bonds for capital improvements as well as transfers to the Internal Service Fund and the Electric Storm Recovery Fund.

One increase we have to absorb in the electric utility is the increase in transmission and congestion costs we pay. These costs are regulated by the Electric Reliability Council of Texas (ERCOT) and are used partially to help pay for new transmission lines from West Texas to other parts of the State.

The city engaged NewGen Strategies & Solutions, an independent consulting firm, several years ago to make recommendations for rates for the next five years. Council responded to the recommendations by making adjustments to utility billing rates and plans to follow NewGen's recommendations. In 2023, the City engaged NewGen once again to update the City's rate study. This year's budget is based on their recommended utility rates.



Internal Service Fund

The Internal Service Fund includes departments with responsibilities in both the General and Enterprise Funds. The Internal Service Fund allows us to show the department's entire budget in one place, making it more transparent and easier to manage. The departments include Non-Departmental costs, Mayor and Council, Administration, Public Works, Engineering, Finance, Facilities Maintenance, and Fleet Services. Instead of each department having a separate budget for each fund, those departments have a single budget in the Internal Service Fund. This makes it easier for the reader to see the true cost of the department without having to look in two different places. It also streamlines cost allocation internally.

Economic Development Funds

Under Texas Law, certain municipal governments can establish Economic Development Corporations for the purposes of attracting economic development and other limited purposes. These corporations are overseen by boards appointed by the City Council. Sanger is one of the few Cities that has both a 4A and 4B Economic Development Corporation. Both of these corporations receive revenues from a separate $\frac{1}{2}$ cent sales tax. This sales tax generates almost \$900,000 each year for each of the corporations.

Thanks to these two boards the City of Sanger has been able to provide economic development incentives and park and recreation improvements that it simply could not afford otherwise. While these funds can only be used for limited purposes, having them frees up revenues for other purposes.

Debt Service Funds and Capital Projects Funds

Long-term, property tax-funded debt is paid from the Debt Service Fund. Likewise, the Enterprise Debt Service Fund accounts for long-term debt supported by utility operations. The Capital Projects Funds are where expenditures on Capital Projects are paid. (There are separate funds for General Capital Projects and Enterprise Capital Projects.) Both debt service and capital projects funds serve as internal service funds used for accounting purposes.

Hotel/Motel Tax Fund

The expenditure of hotel occupancy tax (HOT) funds is tightly regulated by state law. To ensure that these funds are spent appropriately, they are placed in a separate fund and not commingled with the General Fund. This budget also provides up to \$20,000 a year in HOT taxes to the Sanger Chamber of Commerce for marketing.

Strategic Planning

The City's Comprehensive Plan contains several strategic goals that guide budgeting through a program of strategic planning for results. Each year, these goals help determine items included in the annual budget. Each Department identified in this budget references the specific comprehensive plan goals that are supported by the operations of that department. A few of these are discussed below for the current year.

Street Network - Several years ago, the City developed a multi-year plan to improve aged streets in the City. The 2023-2024 Phase of this plan is included in the budget, providing \$362,401 for street improvements.

Country Atmosphere – The budgets of several departments, including Police, Animal Control, Fire, Parks and Administration incorporate the goal of maintaining and improving upon the existing county living atmosphere of Sanger.

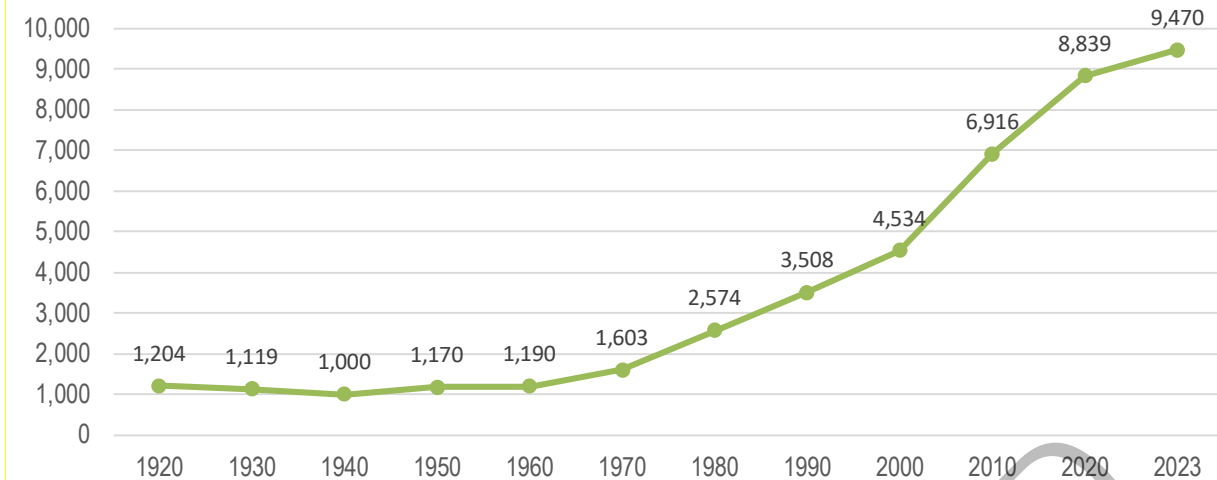
Looking Toward the Future

The Dallas-Fort Worth area continues to add new residents each year. According to the U.S. Census Bureau population estimates, six of the US counties with the largest population growth are located in Texas. We believe this makes Sanger a prime candidate for growth as the DFW area continues to attract new businesses and residents.

The northern cities of the DFW area continue to see much growth, and many people are choosing to live in a northern suburb and drive south for work. Easy access via I-35 makes Sanger an excellent choice for people looking to live in a smaller community.

Sanger has grown from a railroad stop established in the 1880s into a thriving community that offers residents the best of both worlds: big-city opportunities combined with small-town charm. Sanger's population has doubled in the past 20 years, growing from 4,534 in 2000 to an estimated 9,470 in 2023.

Population Growth



A new Holiday Inn Express opened in 2020 and is seeing business grow as travel in the US picks up after the slump induced by COVID-19. Sanger continues to be an attractive destination for residential and commercial developers alike.

The combination of the population growth of the DFW area, Sanger's ideal position for commuters who want to live in a smaller community, and new business ventures in Sanger point to a bright future for our city.

Conclusion

The fiscal condition of the City is strong. The commitment to conservative financial policies has positioned Sanger well for the future. This budget again demonstrates a conservative approach to assist us in remaining financially stable. It reflects our commitment to improving the community where we can by utilizing outlays for additions and improvements to amenities and infrastructure, as well as the maintenance of existing assets.

Information on the City's current and past year budgets, as well as other financial information, is available on the City's website at https://www.sangertexas.org/page/finance_transparency.

I would like to thank Clayton Gray for the work he has done in the preparation of this budget, and for providing the historical data on the funds presented. I would like to thank our department heads. They have done a tremendous job of managing their departments through the immense challenges of the past several years by working as a team to provide our community with the highest level of service. I also want to thank the Mayor and Council for their support and leadership. Staff looks forward to working with you all during the implementation of this budget.

Respectfully submitted,

John Noblitt
City Manager

STRATEGIC PLANNING FOR RESULTS



P U R P O S E

The guiding purpose of the municipal government of the City of Sanger is to preserve, protect and enhance the quality of life for our citizens.

V I S I O N

To give vision to the guiding purpose, the Sanger City Council has adopted strategic goals a (page 21) and the Sanger 2040 Comprehensive Plan (page 22) to guide City operations.

P L A N

To implement this vision for the city, the Annual Budget and Capital Improvement Plan are developed each year as strategic planning documents. The City's 2022-2023 Annual Budget and Capital Improvement Plan continue with this strategy.

R E S U L T S

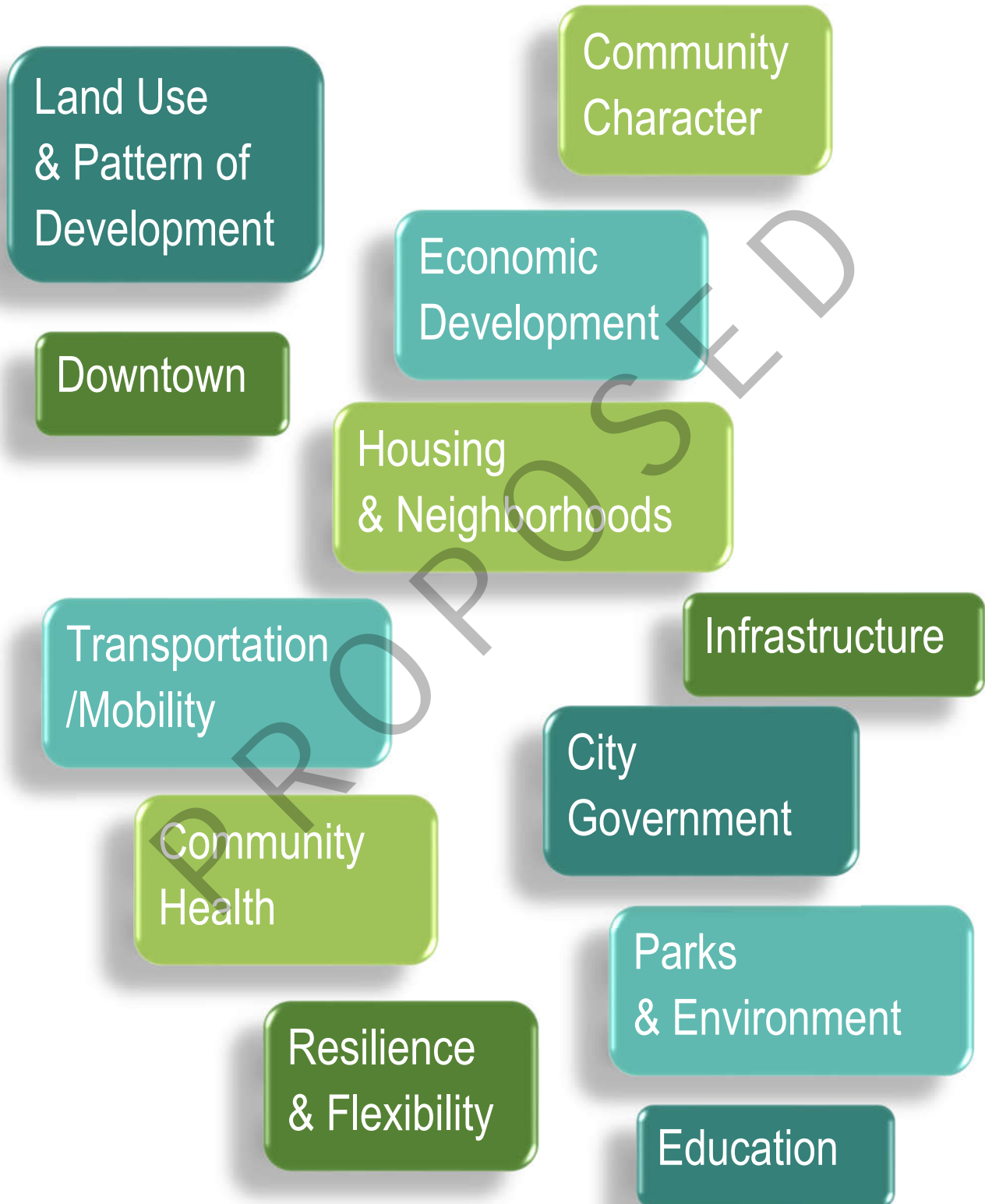
The effectiveness of any plan is measured by results. The City of Sanger's desired results are to provide quality services to residents, maintain and improve our infrastructure, and develop positive relationships with our citizens.

Departments report activity on performance monthly to assure operations are in step with the City's organizational goals. The City prepares a Monthly Report, which provides a wealth of detailed and useful information from all City departments to the citizens of Sanger. These reports are posted on the City's website for 24/7 access. The Report for the month of September 2021 is included in this document.

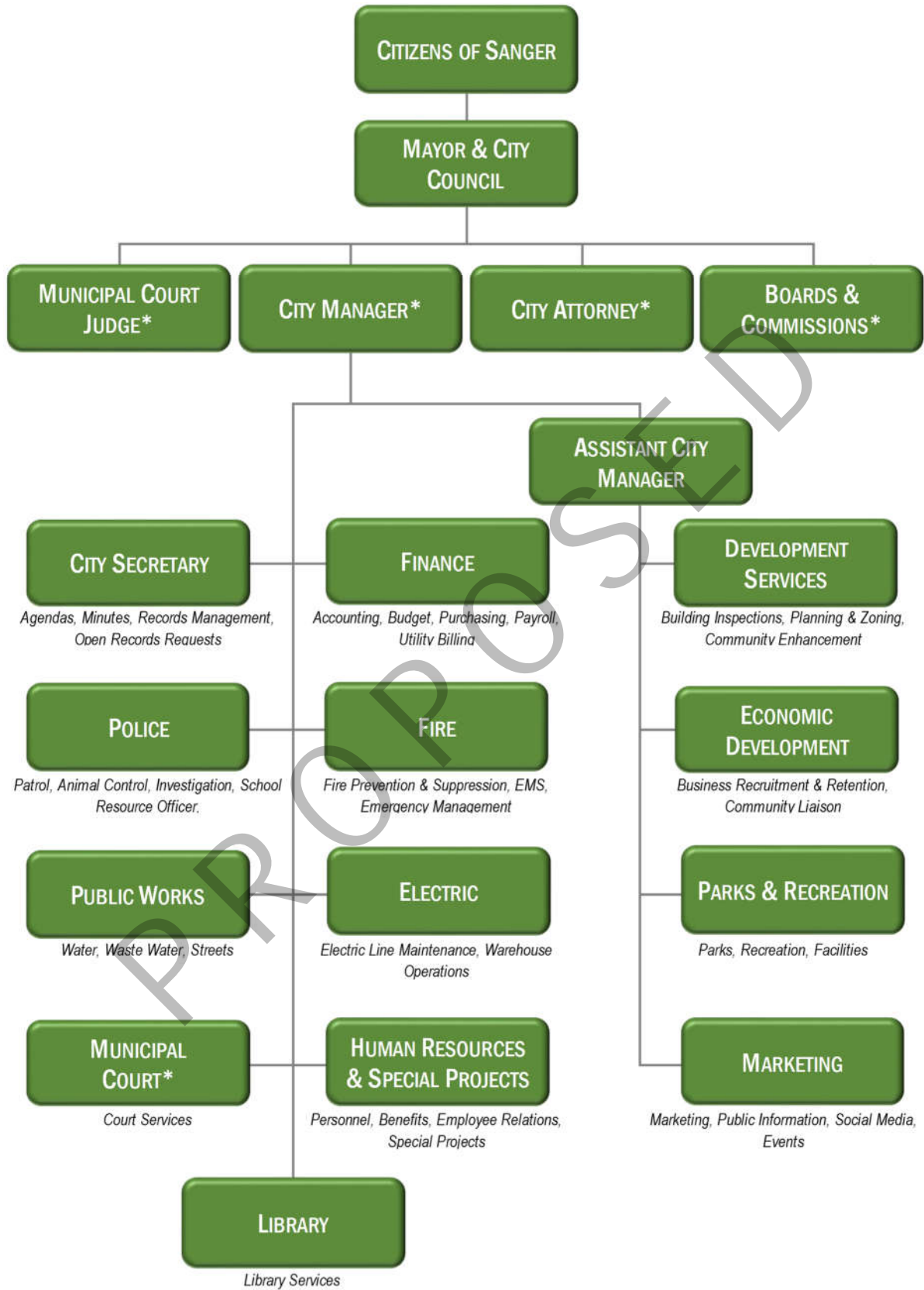
SANGER 2040 COMPREHENSIVE PLAN

The City worked with a third-party consultant to prepare a comprehensive plan tailored to Sanger's vision and goals over the next 20 to 30 years.

View the plan here: <https://tx-sanger.civicplus.com/DocumentCenter/View/180/Sanger-Comprehensive-Plan-PDF>



ORGANIZATIONAL CHART



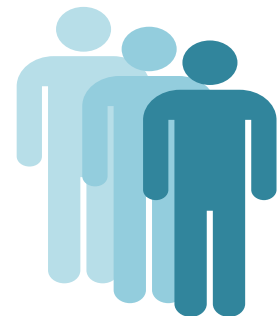
*City Manager, City Attorney, Municipal Court Judge, Municipal Court Clerk, Boards & Commissions are appointed by City Council

AUTHORIZED PERSONNEL

Fund & Department		2021-2022	2022-23	2023-24
General	Police	18.0	20.0	23.0
	Animal Control	1.0	1.0	0.0
	Fire	35.0	39.0	40.0
	Municipal Court	4.0	4.0	4.0
	Development Services	6.0	6.0	6.0
	Streets	4.0	5.0	5.0
	Parks	4.5	6.4	6.4
	Recreation	1.0	1.0	0.0
	Library	6.0	6.0	6.0
	General Fund Totals	79.5	88.4	90.4
Enterprise Fund	Water	7.0	9.0	9.0
	Waste Water	3.0	3.0	3.0
	Electric	8.0	8.0	8.0
	Customer Service	0.0	0.0	3.0
	Enterprise Fund Totals	18.0	20.0	23.0
Internal Service	Administration	5.0	2.0	2.0
	Public Works Administration	1.0	2.0	2.0
	City Secretary	0.0	1.0	1.0
	Legal	0.0	1.0	1.0
	Finance	6.0	6.0	4.0
	Human Resources	0.0	0.0	1.0
	Engineering	2.5	0.0	0.0
	Marketing	1.0	1.0	1.0
	Fleet Services	0.0	0.0	0.0
	Facilities	0.0	0.6	0.6
	Internal Service Fund Totals	15.5	13.6	12.6
4A	Economic Development	0.5	0.5	0.5
	4A Fund Totals	0.5	0.5	0.5
4B	Economic Development	0.5	0.5	0.5
	4B Fund Totals	0.5	0.5	0.5
Total Authorized Personnel		114.0	123.0	127.0

The following ten positions are new this year:

- Police– One Police Officer & one Sergeant
- Fire– One Administrative Assistant and Transition the Fire Chief position from part-time to full-time
- Finance – One Controller
- Human Resources – One Human Resource Generalist



BUDGET CALENDAR



THE CITY OF SANGER, TEXAS BUDGET CALENDAR FY 2023-2024

Date(s)	Action
March 2, 2023 - March 14, 2023	City Manager and Finance Director meet individually with Directors for mid-year budget review
March 5, 2023	Budget Materials Distributed to Departments, which begin working on a requested budget, goals, and long-range plans.
March 28, 2023	City Manager, Finance Director and Directors meet to review individual departmental requested budget, discuss long-range financial plans and goal-setting.
April 3, 2023 - June 30, 2023	Preliminary Budget is Prepared. City Manager works with Directors on goal-setting and long-rand planning for departments and the City as a whole.
July 3, 2023	City Council Budget Workshop
July 17, 2023	City Council Budget Workshop
July 25, 2023	Chief Appraiser Certifies Tax Roll
July 21, 2023	Budget Filed with the City Secretary
August 7, 2023	Proposed budget submitted to City Council Submit No-New-Revenue and Voter-Approval Tax Rates to City Council & Council approves a proposed tax rate
August 14, 2023	Public Hearing on Budget Public Hearing on Tax Rate
August 21, 2023	City Council Vote on Approval of Tax Roll
August 21, 2023	City Council Vote on Adoption of Budget
August 21, 2023	City Council Vote on Levying a Tax Rate

THE BUDGET PROCESS

The fiscal year of the City of Sanger begins on October 1st and ends on September 30th of the following calendar year. This fiscal year establishes both the budget year and the accounting year.

The budget is developed at a departmental level. In March, the Finance Director develops worksheets that detail expenditures for the past four years, year to date balances as of March 31st, and projected totals through the end of the current fiscal year. These worksheets are distributed to individual departments for review and completion. Each department prepares an estimate for their projected totals through the end of the fiscal year and estimates for the upcoming year. For any increases or addition of new items to the budget, departments will document the justification for the requested increases. Once the departments have completed the worksheets, they are returned along with any supporting documentation to the Finance Director. The City Manager and the Finance Director meet with each Department Director individually to review the budget worksheets. The City Manager and all City Directors meet an entire day to review each department's budget requests for the coming year. During both the individual and group meetings, Directors work with the City Manager to identify long-range planning and goal -setting. As the budget process progresses, the City Manager works with departments to focus these goals and plans to ensure they are in line with the City's overall goals.

Revenues are projected based on historical trends, the current economic climate and expected future trends. Personnel expenses are prepared based upon the current year, adjusted as necessary for staffing changes or changes in the cost of benefits. Utility expenses are projected based on the current and prior years, modified where applicable due to utility rate changes or changes to City facilities. It is important during the budget process to consider not only the present but also the past and the future. Current conditions considered for this budget include the number of utility customers the City serves; the staffing level required to provide services to citizens; and how COVID-19 and inflation have affected the City's operating costs. The past holds valuable information including items such as historical trends of sales tax revenues and the rate of change in property values for property tax projections. Future considerations to be considered include: the number of new houses expected to be built in the next twelve months; the number and size of businesses scheduled to open in the near future; and planned development along the I-35 corridor that runs through Sanger. To help plan for the future, this budget contains a five-year projected budget for the General Fund.

The departmental budget worksheets are combined with revenues, personnel and utility expenses to prepare a working budget, which is reviewed by the City Manager. The City Manager and the Finance Director meet with each department to review and discuss the requested budget in detail. These meetings assist the City Manager in determining priorities for the budget. The Denton County Chief Appraiser will certify the tax roll during July, allowing the City to propose a tax rate and estimate property tax revenues.

A series of public budget workshops are held with the City Council, allowing for citizen input for the budget process. These workshops allow the City Council to formulate its priorities for the proposed budget. Following these workshops, the proposed budget is formulated. This proposed budget is filed with the City Secretary before the end of August and is published on the City's website for citizen review. Public hearings on the proposed budget and property tax rate are scheduled to allow for citizen input. Following the public hearings, the budget may be adopted.

The budget may be adopted at any regular or special meeting of the City council prior to the beginning of the fiscal year. On final adoption, the budget is in effect for the budget year. During the year, the City Council may amend or

change the budget to provide for any additional expense. Section 9.05 of the City's Charter states "Under conditions which may arise and which could not reasonably have been foreseen in the normal process of planning the budget, the Council may, by a majority vote of the full membership, amend or change the budget to provide for any additional expenses in which the general welfare of the citizenry is involved. These amendments shall be by ordinance, and shall become an attachment to the original budget."

In February and August, the City Manager and the Finance Director meet individually with each Department Director to compare operations year to date with the annual budget.

PROPOSED

LIST OF FUNDS

GOVERNMENTAL FUNDS

GENERAL FUND: This is the general operating fund for the City, utilized to account for all resources not required to be accounted for in another fund. The basis of accounting for financial reporting and budgeting is the modified accrual basis.

DEBT SERVICE FUNDS: This governmental fund type is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. Debt Service Funds of the City include the General Debt Service Fund and the Enterprise Debt Service Fund. The basis of accounting for financial reporting and budgeting is the modified accrual basis.

CAPITAL PROJECTS FUNDS: These funds were established to account for resources used for the acquisition and construction of capital facilities by the City. Capital Projects Funds of the City include Capital Projects Fund and Enterprise Capital Projects Fund. The basis of accounting for financial reporting and budgeting is the modified accrual basis.

SPECIAL REVENUE FUNDS: These funds are used to account for the revenue derived from specific taxes or other earmarked revenue sources (other than for major capital projects) that are restricted by law or administrative action to expenditures for specified purposes. Special Revenue funds of the City include Hotel/Motel Tax Fund; General Storm Recovery Fund; Enterprise Storm Recovery Fund; Beautification Fund; Library Restricted Fund; Parkland Dedication Fund; Roadway Impact Fee Fund; Court Security Fund; Court Technology Fund; Child Safety Fund; Police Donations Fund; Fire Donations Fund; Park Donations Fund, and Library Donations Fund. The basis of accounting for financial reporting and budgeting is the modified accrual basis.

PROPRIETARY FUNDS

ENTERPRISE FUND: This fund accounts for the operations and financing of self-supporting activities of a governmental unit that renders services on a user charge basis to the general public, similar to private business enterprises. The basis of accounting for financial reporting and budgeting is the accrual basis.

INTERNAL SERVICE FUND: This fund accounts for the financing of centralized services to different funds and City departments on a cost reimbursement basis. The basis of accounting for financial reporting and budgeting is the modified accrual basis.

FIDUCIARY FUNDS

4A CORPORATION FUND: This fund accounts for the operations and financing of self-supporting activities of the Sanger Texas Industrial Development Corporation. Funded by a ½ cent sales tax, this fund is used to help new and existing businesses expand in Sanger with a primary goal of bringing jobs to Sanger. The basis of accounting for financial reporting and budgeting is the modified accrual basis.

4B CORPORATION FUND: This fund accounts for the operations and financing of self-supporting activities of the Sanger Texas Economic Development Industrial Corporation. Funded by a ½ cent sales tax, this fund is used to enhance the local economy by improving the quality of life in Sanger. The basis of accounting for financial reporting and budgeting is the modified accrual basis.

FUND RELATIONSHIPS WITH FUNCTIONAL AREAS

	FUNCTIONAL AREA				
	Administration	Public Safety	Community Development	Public Works	Culture & Recreation
General		Police, Animal Control, Fire, Municipal Court	Development Services	Streets, Solid Waste	Parks & Recreation, Library
Debt Service	Debt Service				
Enterprise				Water, Waste Water, Electric	
Enterprise Debt Service	Debt Service				
Internal Service	City Council, Administration, City Secretary, Legal, Finance, Human Resources, Facilities			Public Works Administration	
4A			4A		
4B			4B		
Capital Projects	Administration			Public Works Administration	
Enterprise Capital Projects	Administration			Public Works Administration	
Hotel/Motel	Administration				
General Storm Recovery	Administration				
Electric Storm Recovery	Administration				
Beautification	Administration				
Library Restricted					Library
Parkland Dedication	Administration				
Roadway Impact Fee	Administration				
Court Security		Court			
Court Technology		Court			
Child Safety		Police			
Forfeited Property		Police			
Police Donations		Police			
Fire Donations		Fire			
Park Donations					Parks
Library Donations					Library

ABOUT SANGER

OVERVIEW

The City of Sanger, Texas was incorporated in 1886 and operates under a Council-Manager form of government. The City provides general government, public safety, public works, culture and recreation, water, sewer and electricity operations to citizens.

LOCATION

Sanger is strategically located along in Northern Denton County and occupies 10.9 square miles along Interstate 35. The city's location, services and amenities make it a wonderful place to live. Uniquely situated 50 miles from both Dallas and Fort Worth, Sanger offers residents the amenities of a major metropolitan area while retaining a small-town quality of life. In addition, the Dallas/Fort Worth International Airport is 38 miles away.

Sanger is located minutes from the shores of Lake Ray Roberts, the 6th largest lake in Texas. Sanger is also located in "horse country", as Denton County has more working horse ranches than any other county in the United States.



HISTORY

During the rapid expansion of railroads following the Civil War, the Gulf, Colorado & Santa Fe Railway grew from South Texas northward, through the area that is today known as Sanger. The railroad selected a spot between Fort Worth and Gainesville for a new stop. The railroad had two reasons for selecting this particular spot. First, the steam locomotives of the day required frequent stops to replenish the engine's water supply. Second, this spot was close to the Chisholm Trail. Cattle drives were a major economic activity at the time and the Chisholm Trail was the most important route for cattle drives leaving Fort Worth. In a relatively short time, the railroad would replace the Chisholm Trail as the means for moving cattle north out of Texas.

In 1886, the railroad purchased land from Mrs. Elizabeth Huling of Lampasas, Texas and built a one-room depot, cattle pens and loading chute on the site. Mrs. Huling hired two surveyors to lay out a town around the railroad stop, and she donated land for a wagon yard, water well, school, town square, cemetery, and a church. Lots were laid out for stores and homes, and lots were given to anyone who would build a house costing at least \$500. The city was originally named Huling in her honor.

The community's name was changed to New Bolivar for a short time. The railroad officially named the town Sanger in 1887 in honor of railroad customers Lehman, Isaac, Alex, Sam and Philp Sanger. Pioneers in the dry goods wholesale and resale industry in Texas, the Sanger Brothers built a chain of stores in railroad towns to utilize the trains to move merchandise. Although the city was named in their honor, the Sanger Brothers never lived in the city or operated a store here.

Rail service began when the first trains came through in 1887. Cattle began loading the trains as soon as service to Kansas City was established. The first residents of the area were Francis and Melissa Ready and their daughter Molly. In the spring of 1887, the family sought refuge from a snow storm in the depot as they were passing through, and decided to stay. The family built a one-room cabin, and Mrs. Ready cooked meals for the cowboys who drove the cattle to the pens. Mr. Ready later built a hotel near the pens, and operated a post office in the lobby after he was commissioned postmaster.

The City of Sanger was incorporated in 1892 and William E. Partlow was elected the first Mayor of Sanger. Business thrived in the following years and led to the growth of the City. Thanks to a large mill and grain elevator, Sanger became a large farming community.

At some point, a fire destroyed the depot and the railroad built a new station that included a larger depot building, waiting rooms, a Western Union telegraph office, and a Wells Fargo freight office. The depot operated 24 hours a day, 6 days a week. Around 1900, ranchers began trucking cattle to Fort Worth instead of shipping them to Kansas City. At the time when the trains stopped shipping cattle, resourceful individuals began using the railroad to ship dairy cream to Fort Worth and Ardmore, Oklahoma.

Texas State Highway 40 ran through the area and became a portion of US Route 77 in 1929. Interstate 35 was built along the route in the early 1960's. As the railroad replaced the cattle trail, the highway system replaced the railway as the conduit that brought visitors and business to Sanger. The years following World War II saw the decline of railroads nationwide, and the Sanger depot eventually closed. Interstate 35 serves the heartland of America, running from South Texas to Minnesota. According to the Texas Department of Transportation, more than 50,000 vehicles pass through Sanger on I-35 daily.

QUICK FACTS

Item 11.

LOCATION	Sanger is located along Interstate 35 in northern Denton County in north Texas. Sanger is located less than an hour from both Dallas and Fort Worth.
AREA	10.9 square miles
FORM OF GOVERNMENT	Council-Manager
INCORPORATION	1892
POPULATION	9,470 (01/01/2022 estimate)
TRANSPORTATION	Interstate 35 DFW Airport - 39 miles Love Field - 48 miles BNSF Railway
CLIMATE	Köppen Climate Classification "Cfa" (Humid Subtropical Climate) Average temperature 64° Average Precipitation 14.9"
SALES TAX RATE	6.25% State of Texas 1.00% City of Sanger 0.50% 4A Corporation 0.50% 4B Corporation
BOND RATING	AA+ (Standard & Poor's)
TOP 10 PROPERTY TAXPAYERS	Wal-Mart Stores East, L.P. US06068 Wal-Mart Stores East, L.P. Trails of Sanger Apartments LLC Ramar Land Corporation Maccamp LTD Sanger Lodging, LLC Paccar Financial LGI Homes-Texas LLC Williamsburg Construction Services Springer Properties LLC

LOCAL EVENTS

Sanger takes pride in the small-town charm it offers. Although many events were cancelled as a result of the COVID-19 pandemic, the City began offering more regular events during the past year. Here are some of the events that usually happen each year in Sanger.



JULY *Freedom Fest*
AUGUST *Back 2 School Bash*
SEPTEMBER *Songwriter Festival*
Fishing Derby

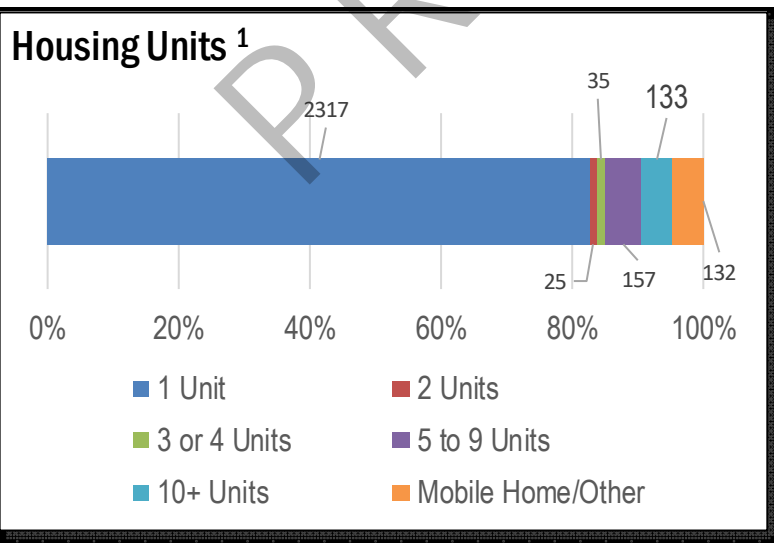
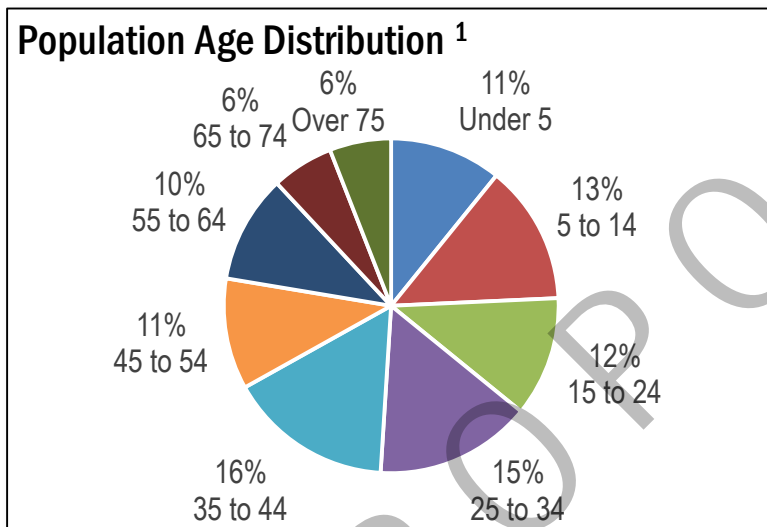
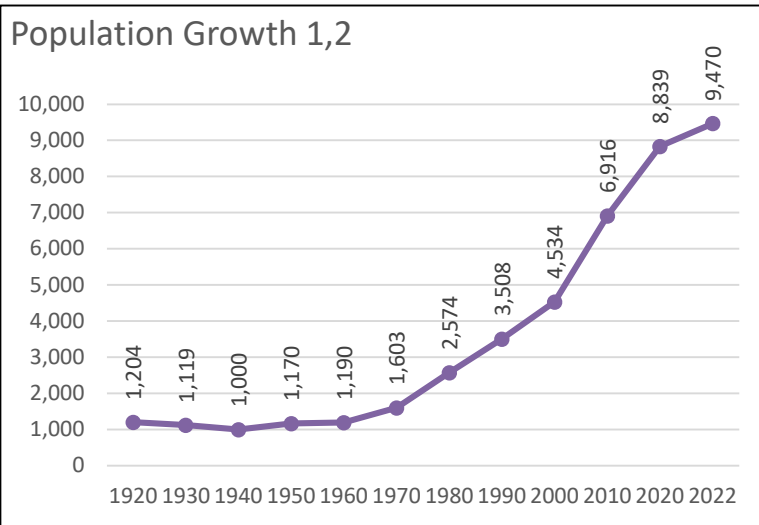


FEBRUARY *Mother-Son Valentine Dance*
MARCH *Spring Clean Up Day*
APRIL *City-wide Easter Egg Hunt*
JUNE *Summer Reading Program*



OCTOBER *Sanger Clean-up Day*
Sanger "Sellabration"
Halloween Trick or Treat
DECEMBER *Christmas on the Square*
Christmas Parade
Santa Around Town
ONGOING *Baseball & Softball Leagues*
Concerts in the Park
Preschool Story Time

STATISTICS



MAJOR EMPLOYERS

1,000+ Employees:

- Wal-Mart Distribution Center

200 – 499 Employees:

- R & L Carriers
- Sanger Independent School District
- Sam's Distribution Center

50-100 Employees:

- City of Sanger
- A&W Productions
- Eikon Engineering
- Babe's Chicken

20-50 Employees:

- Holiday Inn Express
- Hollingsworth Manufacturing
- McClain's RV Super Store
- Miguelito's Mexican Restaurant
- North Texas Plastics
- Sanger Bank

SCHOOLS ²

Butterfield Elementary School
Chisholm Trail Elementary School

Clear Creek Intermediate School

Sixth Grade Campus

Sanger Middle School

Linda Tutt High School
Sanger High School

University of North Texas (Denton)
Texas Women's University (Denton)
North Central Texas College
(Gainesville)

¹ factfinder.census.gov

² North Central Texas Council of Governments

³ Sanger Economic Development Corporation

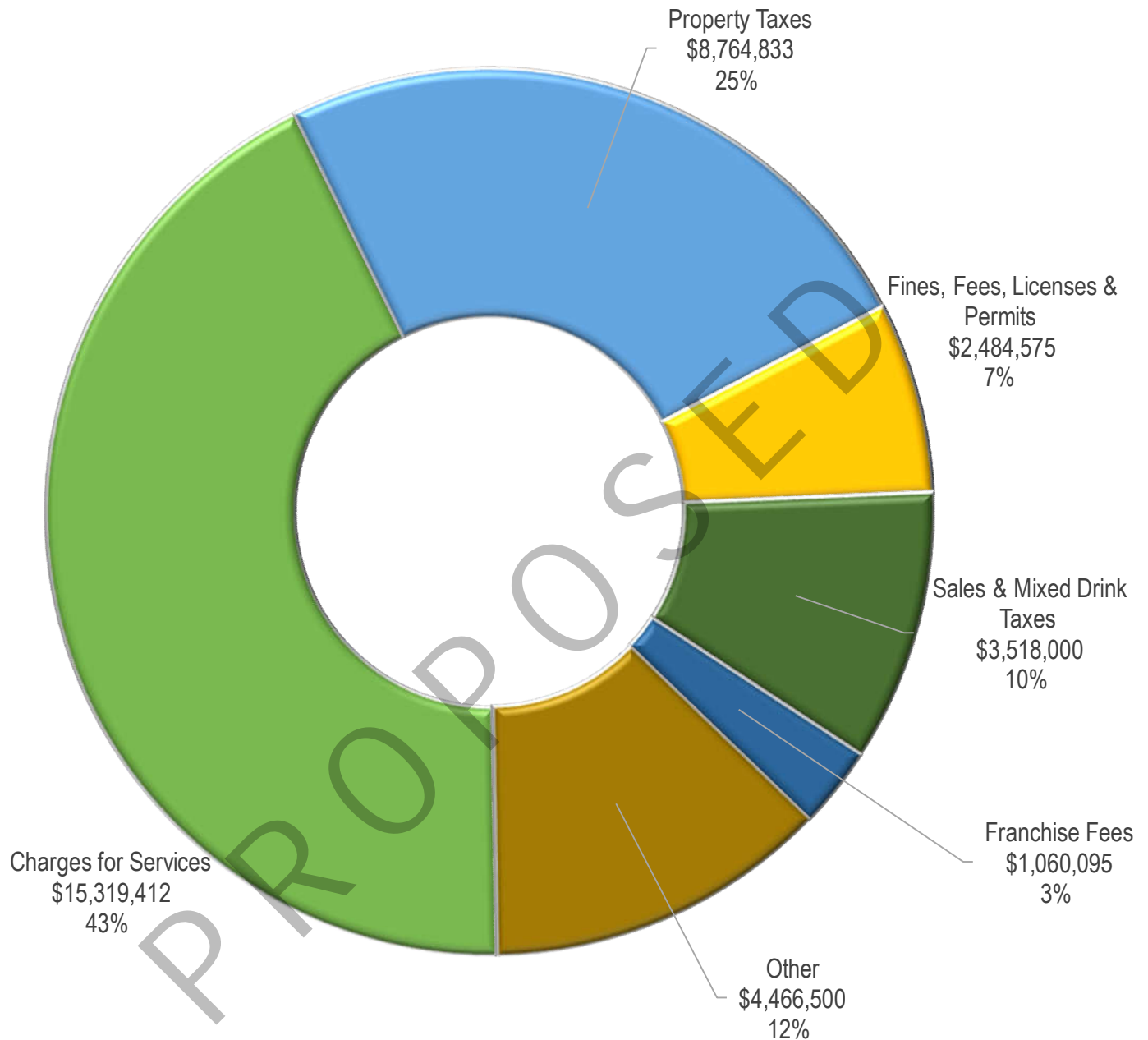


PROPOSED

BUDGET SUMMARY

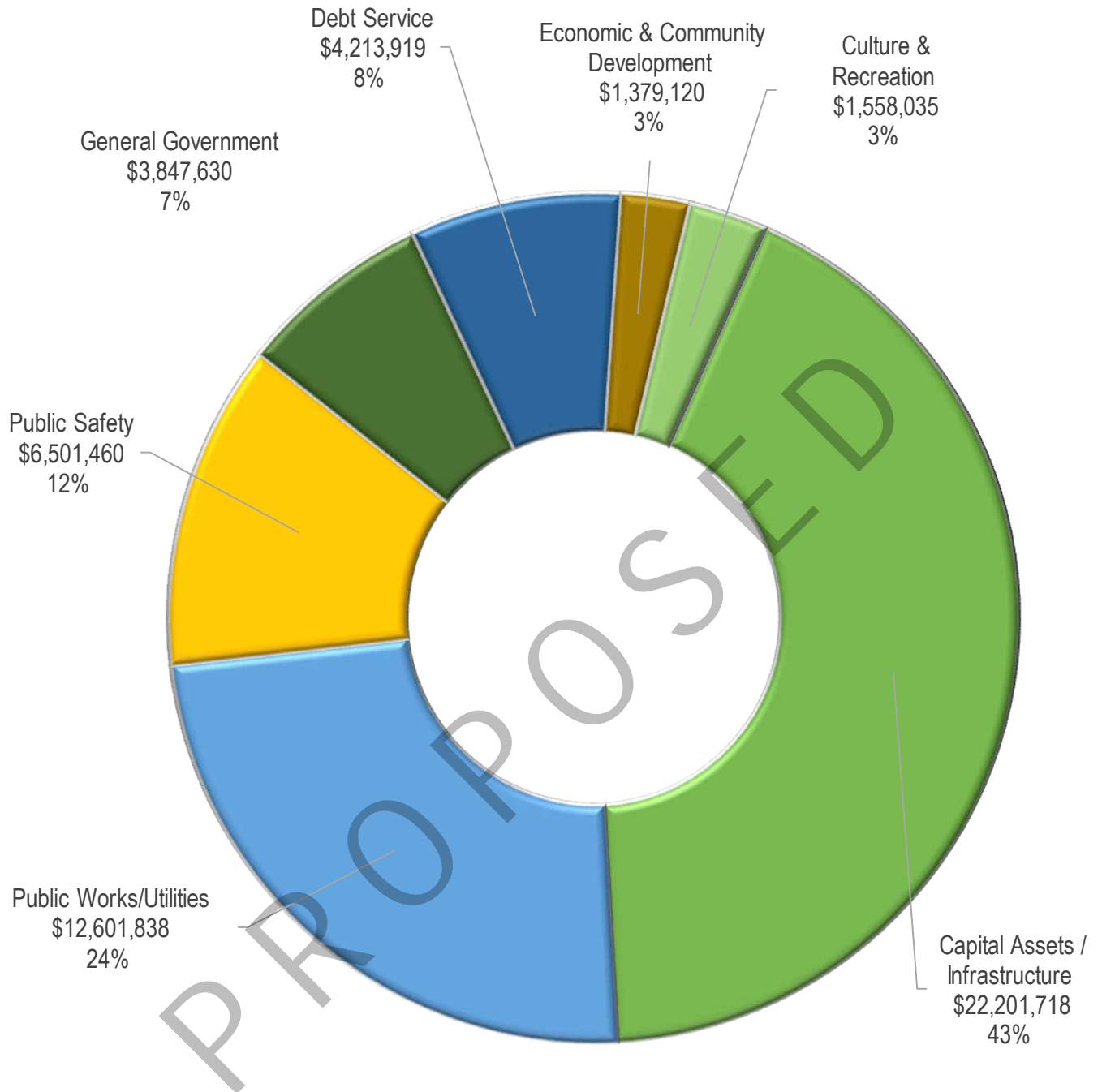
2023-2024 BUDGET AT A GLANCE

WHERE DOES THE MONEY COME FROM?



TOTAL REVENUES = \$35.4 MILLION (EXCLUDES OTHER SOURCES)

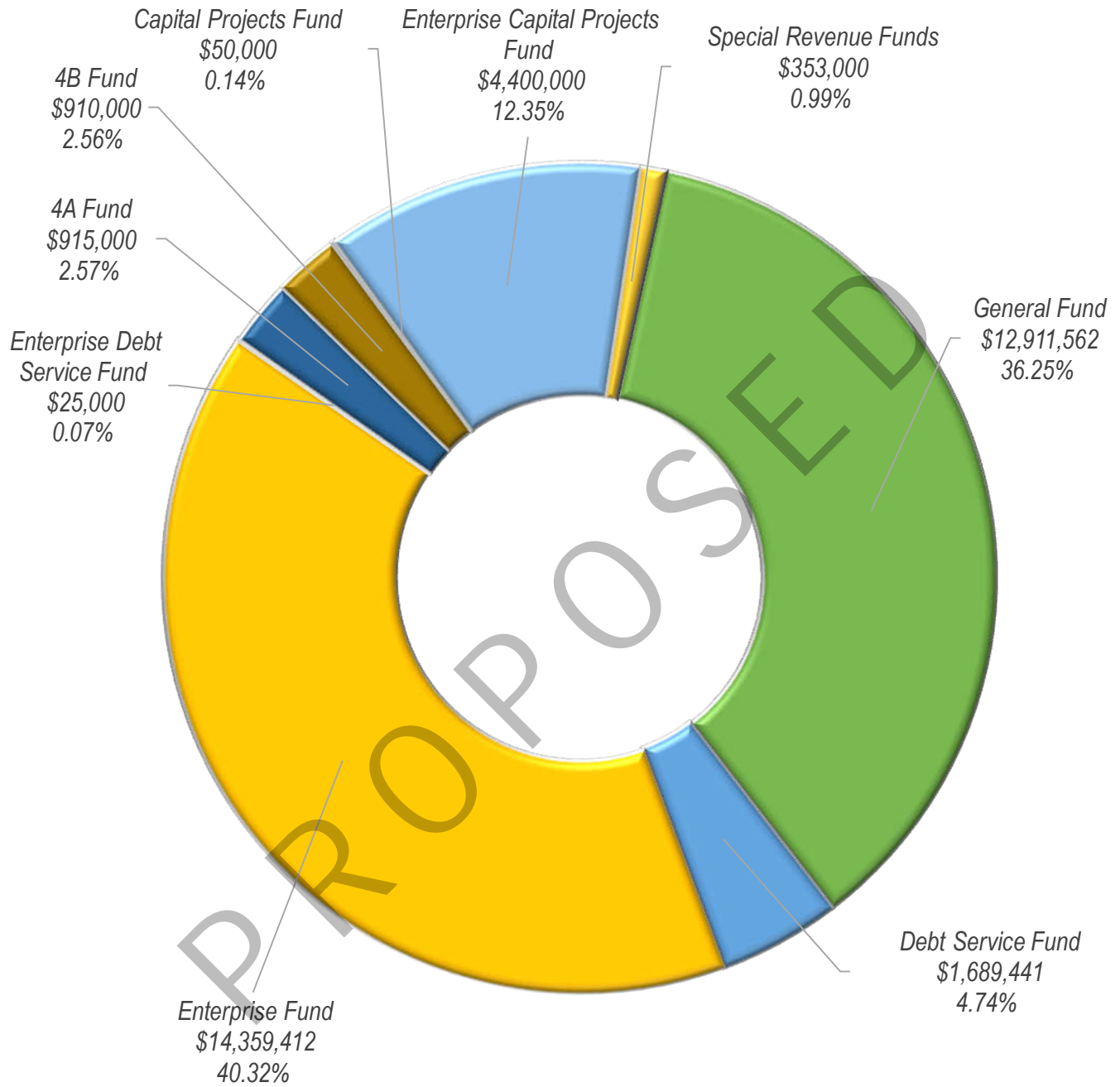
How IS THE MONEY USED:



Total Expenditures = \$52.1 Million (Excludes Inter-Fund Transfers)

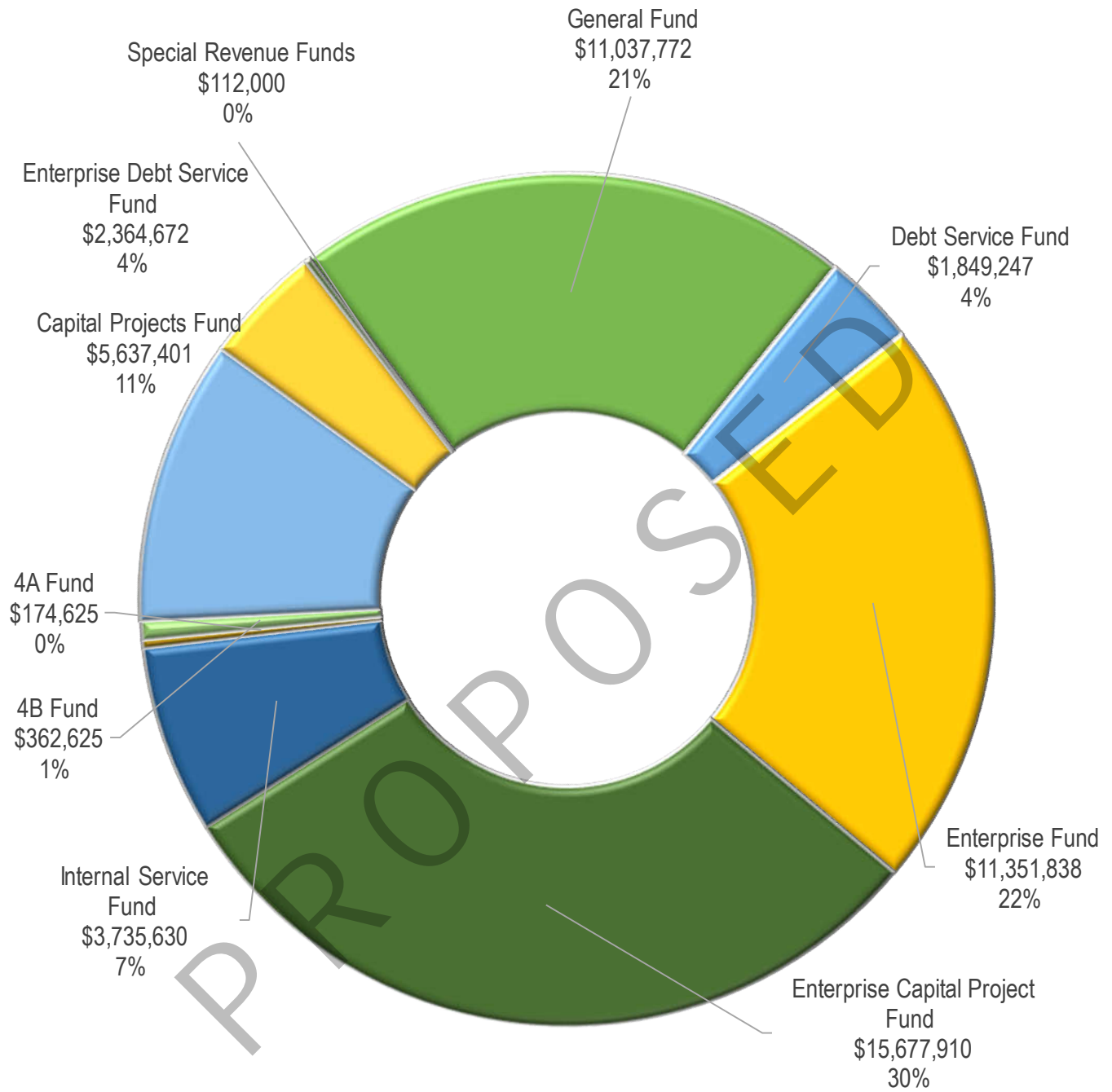
2023-2024 BUDGET BY FUND

REVENUES BY FUND



Total Revenues = \$35.4 Million (EXCLUDES OTHER SOURCES)

EXPENDITURES BY FUND



Total Expenditures = \$52.1 Million (Excludes Inter-Fund Transfers)

COMBINED FUNDS SUMMARY (DETAILED)

COMBINED SUMMARY OF REVENUES, EXPENDITURES AND CHANGES TO FUND BALANCE FOR ALL FUNDS SUBJECT TO APPROPRIATION

	General Fund	Debt Service Fund	Enterprise Fund	Enterprise Debt Service Fund	Internal Service Fund
Beginning Fund Balance	15,517,167	389,833	20,239,230	1,191,947	-
Revenues					
Property Tax	7,100,392	1,664,441	-	-	-
Sales & Mixed Drink Tax	1,768,000	-	-	-	-
Franchise Fees	1,060,095	-	-	-	-
Charges for Services	1,364,000	-	13,955,412	-	-
Fees	820,260	-	210,000	-	-
Licenses & Permits	309,500	-	-	-	-
Fines	170,315	-	-	-	-
Interest Income	200,000	25,000	75,000	25,000	-
Miscellaneous	119,000	-	119,000	-	-
Total Revenues	12,911,562	1,689,441	14,359,412	25,000	-
Other Sources					
Transfers In	146,535	180,000	-	2,339,672	3,735,630
Use of Bond Proceeds	-	-	-	-	-
Use of Fund Balance	-	-	1,279,913	-	-
Total Other Sources	146,535	180,000	1,279,913	2,339,672	3,735,630
Total Revenues/Sources	13,058,097	1,869,441	15,639,325	2,364,672	3,735,630
Expenditures					
Salaries & Benefits	6,424,940	-	2,038,260	-	1,775,120
Supplies & Materials	435,640	-	194,289	-	675,952
Maintenance & Operations	722,443	-	7,685,395	-	92,500
Contract Services	2,011,420	-	483,721	-	1,021,278
Utilities	208,332	-	305,500	-	155,000
Capital Expenses	549,928	-	642,673	-	15,780
Debt Service	51,535	1,849,247	2,000	2,364,672	-
Court Costs	62,389	-	-	-	-
Grant Expenses	571,145	-	-	-	-
Total Expenditures	11,037,772	1,849,247	11,351,838	2,364,672	3,735,630
Other Uses					
Transfers Out	2,020,325	51,535	4,287,487	-	-
Total Other Uses	2,020,325	51,535	4,287,487	-	-
Total Expenses/Uses	13,058,097	1,900,782	15,639,325	2,364,672	3,735,630
Excess of Revenues/Sources over Expenditures/Uses	-	(31,341)	-	-	-
Ending Fund Balance	15,517,167	358,492	20,239,230	1,191,947	-

	4A Fund	4B Fund	Capital Projects Fund	Enterprise Capital Projects Fund	Special Revenue Funds	Total
Beginning Fund Balance	4,133,503	2,747,684	2,931,440	6,590,430	4,444,669	58,185,903
Revenues						
Property Tax	-	-	-	-	-	8,764,833
Sales & Mixed Drink Tax	875,000	875,000	-	-	-	3,518,000
Franchise Fees	-	-	-	-	-	1,060,095
Charges for Services	-	-	-	-	-	15,319,412
Fees	-	-	-	750,000	210,000	1,990,260
Licenses & Permits	-	-	-	-	-	309,500
Fines	-	-	-	-	14,500	184,815
Interest Income	40,000	35,000	50,000	150,000	58,000	658,000
Miscellaneous	-	-	-	3,500,000	70,500	3,808,500
Total Revenues	915,000	910,000	50,000	4,400,000	353,000	35,613,415
Other Sources						
Transfers In	-	-	167,510	-	-	6,569,347
Use of Bond Proceeds	-	-	3,000,000	8,270,903	-	11,270,903
Use of Fund Balance	-	-	-	-	-	1,279,913
Total Other Sources	-	-	3,167,510	8,270,903	-	19,120,163
Total Revenues/Sources	915,000	910,000	3,217,510	12,670,903	353,000	54,733,578
Expenditures						
Salaries & Benefits	63,475	63,475	-	-	2,000	10,367,270
Supplies & Materials	85,250	73,250	-	-	43,000	1,507,381
Maintenance & Operations	900	900	-	-	-	8,502,138
Contract Services	25,000	165,000	-	-	67,000	3,773,419
Utilities	-	-	-	-	-	668,832
Capital Expenses	-	-	5,637,401	15,677,910	-	22,523,692
Debt Service	-	-	-	-	-	4,267,454
Court Costs	-	-	-	-	-	62,389
Grant Expenses	-	60,000	-	-	-	631,145
Total Expenditures	174,625	362,625	5,637,401	15,677,910	112,000	52,303,720
Other Uses						
Transfers Out	15,000	195,000	-	-	-	6,569,347
Total Other Uses	15,000	195,000	-	-	-	6,569,347
Total Expenses/Uses	189,625	557,625	5,637,401	15,677,910	112,000	58,873,067
Excess of Revenues/Sources over Expenditures/Uses	725,375	352,375	(2,419,891)	(3,007,007)	241,000	(4,139,489)
Ending Fund Balance	4,858,878	3,100,059	511,549	3,583,423	4,685,669	54,046,414

COMBINED FUNDS BUDGET SUMMARY

COMBINED BUDGET SUMMARY

FOR ALL FUNDS SUBJECT TO APPROPRIATION

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	43,839,978	48,811,186	48,811,186	58,185,903
Revenues				
Property Tax	5,680,724	6,242,940	6,269,427	8,764,833
Sales & Mixed Drink Tax	2,654,271	3,111,000	3,068,753	3,518,000
Franchise Fees	1,021,473	1,009,895	1,041,455	1,060,095
Charges for Services	14,113,781	14,004,406	13,546,939	15,319,412
Fees	1,758,504	1,704,431	1,784,394	1,990,260
Licenses & Permits	343,838	373,500	418,863	309,500
Fines	146,983	170,005	147,386	184,815
Interest Income	571,244	454,850	681,869	658,000
Miscellaneous	187,629	2,855,335	3,042,972	3,808,500
Total Revenues	26,478,447	29,926,362	30,002,058	35,613,415
Other Sources				
Transfers In	6,978,987	6,385,259	5,846,469	6,569,347
Use of Bond Proceeds	6,000,000	15,426,165	23,599,704	11,270,903
Use of Fund Balance	-	2,093,953	-	1,279,913
Total Other Sources	12,978,987	23,905,377	29,446,173	19,120,163
Total Revenues/Sources	39,457,434	53,831,739	59,448,231	54,733,578
Expenditures				
Salaries & Benefits	6,742,748	9,322,300	7,891,244	10,367,270
Supplies & Materials	883,728	1,235,606	951,691	1,507,381
Maintenance & Operations	6,791,546	8,028,181	6,494,929	8,502,138
Contract Services	2,212,236	3,228,084	2,940,441	3,773,419
Utilities	525,323	680,635	632,384	668,832
Capital Expenses	7,575,221	19,822,683	22,163,984	22,523,692
Debt Service	2,274,866	2,522,850	2,613,511	4,267,454
Court Costs	47,889	68,870	54,535	62,389
Grant Expenses	5,000	106,000	45,000	631,145
Total Expenditures	27,058,557	45,015,209	43,787,719	52,303,720
Other Uses				
Transfers Out	7,427,669	6,285,795	6,285,795	6,569,347
Total Other Uses	7,427,669	6,285,795	6,285,795	6,569,347
Total Expenses/Uses	34,486,226	51,301,004	50,073,514	58,873,067
Excess of Revenues/Sources over Expenditures/Uses	4,971,208	2,530,735	9,374,717	(4,139,489)
Ending Fund Balance	48,811,186	51,341,921	58,185,903	54,046,414

PROPOSED

FUNDS IN DETAIL

GENERAL FUND

OVERVIEW

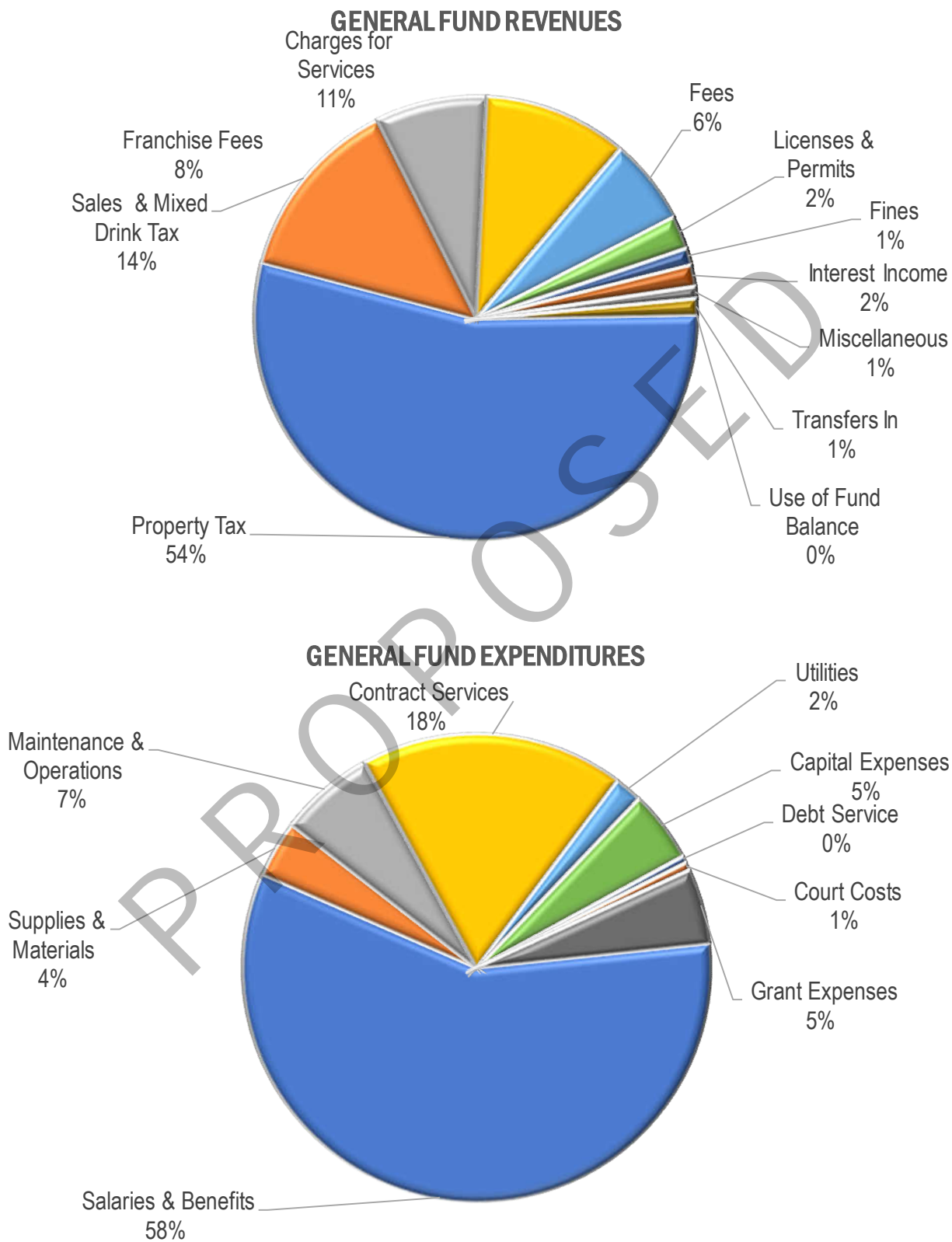
The General Fund is the principle operating fund for resources (revenues) and uses of resources (expenditures) for what are generally recognized as governmental functions and services. In general, all activities are recorded in this fund unless there is a managerial or legal reason for it to be recorded in another fund.

The General Fund receives revenues from property taxes, sales taxes, franchise fees, fines, fees for service, interest income and other miscellaneous general revenue sources.

The General Fund includes these departments:

- Police
- Fire
- Municipal Court
- Development Services
- Streets
- Parks & Recreation
- Library
- Solid Waste

The basis of accounting for the General Fund for both financial reporting and budgeting is the modified accrual basis.



GENERAL FUND BUDGET SUMMARY

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	10,922,479	12,055,861	12,055,861	15,517,167
Revenues				
Taxes	6,718,130	7,599,455	7,627,025	8,868,392
Franchise Fees	1,021,473	1,009,895	1,041,455	1,060,095
Solid Waste	1,050,830	1,262,000	1,088,000	1,364,000
Licenses & Permits	343,838	373,500	418,863	309,500
Fines	132,316	155,755	132,576	170,315
Fire & EMS	839,578	466,890	756,062	780,000
Police & Animal Control	51,993	60,621	3,472	4,500
Parks & Recreation	20,781	14,000	12,660	14,750
Library	20,309	22,920	18,285	21,010
Interest Income	217,029	225,000	234,076	200,000
Miscellaneous	45,231	2,696,335	2,818,757	119,000
Total General Fund Revenues	10,461,508	13,886,371	14,151,231	12,911,562
Other Sources				
Transfers In	151,535	152,428	152,428	146,535
Use of Fund Balance	-	782,761	-	-
Total Other Sources	151,535	935,189	152,428	146,535
Total Revenues/Sources	10,613,043	14,821,560	14,303,659	13,058,097
Expenditures				
Salaries & Benefits	3,739,231	5,718,800	4,629,850	6,424,940
Supplies & Materials	350,536	466,421	364,518	435,640
Maintenance & Operations	405,763	549,413	560,060	722,443
Contract Services	1,428,687	1,902,259	1,736,008	2,011,420
Utilities	136,261	228,535	222,155	208,332
Capital Expenses	494,100	1,522,188	1,522,188	549,928
Debt Service	51,535	51,535	51,535	51,535
Court Costs	47,889	68,870	54,535	62,389
Grant Expenses	-	56,000	20,000	571,145
Total Expenditures	6,654,002	10,564,021	9,160,849	11,037,772
Other Uses				
Transfers Out	2,825,659	1,681,504	1,681,504	2,020,325
Total Other Uses	2,825,659	1,681,504	1,681,504	2,020,325
Total Expenses/Uses	9,479,661	12,245,525	10,842,353	13,058,097
Excess of Revenues/Sources over Expenditures/Uses	1,133,382	2,576,035	3,461,306	-
Ending Fund Balance	12,055,861	14,631,896	15,517,167	15,517,167

GENERAL FUND REVENUES

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Taxes				
Property Tax	5,434,597	6,038,455	6,073,138	7,040,392
Delinquent Prop. Tax	47,205	25,000	22,213	30,000
Penalty & Interest Prop. Tax	37,031	25,000	19,591	30,000
Sales Tax	1,185,344	1,500,000	1,500,000	1,750,000
Mixed Drink Tax	13,953	11,000	12,083	18,000
Total Taxes	6,718,130	7,599,455	7,627,025	8,868,392
Franchise Fees				
ATMOS	63,021	67,000	77,389	75,000
Suddenlink	37,813	26,000	24,024	32,000
Nortex	2,061	3,000	3,318	3,200
COSERV	162,413	144,000	166,829	175,000
City of Sanger Water	119,134	123,383	123,383	123,383
City of Sanger Sewer	140,229	146,612	146,612	146,612
City of Sanger Electric	410,400	410,400	410,400	410,400
Progressive	60,851	62,000	64,000	67,000
Roll-offs	18,318	20,000	20,500	20,000
ROW fees	7,233	7,500	5,000	7,500
Total Franchise Fees	1,021,473	1,009,895	1,041,455	1,060,095
Solid Waste				
Sanitation Billing	1,038,405	1,250,000	1,075,000	1,350,000
Sanitation Penalties	12,425	12,000	13,000	14,000
Total Solid Waste	1,050,830	1,262,000	1,088,000	1,364,000
Licenses & Permits				
Building Permits	237,755	300,000	287,000	200,000
Zoning and Plats	47,786	20,000	43,230	35,000
Engineering Inspection Fee	653	1,000	11,685	20,000
Civil Plan Review Fees	9,830	1,000	26,170	10,000
Street Cut Permit	0	1,000	300	1,000
Health Permits	15,338	17,500	16,000	16,000
Fire Alarm/Sprinkler	15,573	15,000	22,478	15,000
Solicitor Permits	5,425	5,000	1,000	1,000
RV Park Annual Permit	1,500	1,500	1,500	1,500
Beer & Wine Permit	2,845	1,500	1,500	2,500
Mowing Fees	7,133	10,000	8,000	7,500
Total Licenses & Permits	343,838	373,500	418,863	309,500

GENERAL FUND REVENUES

Item 11.

	2020-21 Actual	2021-22 Budget	2021-22 Estimated	2022-23 Budget
Fines				
Default/Court	969	750	738	500
Judicial Fee- County-JFCT	80	150	86	150
Judicial Fee-City	9	50	10	50
Local Municipal Jury	53	150	53	150
State Traffic Fee	8,988	17,900	9,294	15,000
Consolidated Court Fee	33,237	39,800	32,735	42,000
State Jury Fee - SJRF	59	100	147	200
Child Safety Court Cost	433	2,000	360	700
Administrative Fee \$20	170	300	213	300
Special Expense Fee	15,930	21,100	14,498	22,000
Truancy Prevention Fund	2,657	3,200	2,854	3,600
Fines	55,475	52,500	58,233	70,000
Impound Fees	181	0	0	0
Warrant Fees - FTA	4,300	4,500	3,600	3,000
Arrest Fees	2,313	3,000	2,484	3,500
Traffic Code	545	1,100	564	1,500
Civil Justice Fee	2	5	1	5
Defensive Driving Fee	270	1,000	280	1,000
Time Payment Local	760	700	653	700
Municipal Service Bureau	4,740	6,000	4,602	5,000
Time Payment State	85	200	83	100
Truancy Defensive Fund	30	50	32	60
TLFTA1	480	700	533	300
TLFTA2	330	300	320	300
TLFTA3	220	200	203	200
Total Fines	132,316	155,755	132,576	170,315
Fire & EMS				
Fire Denton Co. Interlocal	30,800	10,000	30,150	30,000
EMS Denton Co. Interlocal	177,550	161,390	162,500	175,000
Fire Grant Funding	0	0	0	175,000
Emergicon Revenue	387,750	295,500	366,051	400,000
Texas Supplemental Amb	179,590	0	180,430	0
Emergency Relief Reimbursement	63,888	0	16,931	0
Total Fire & EMS	839,578	466,890	756,062	780,000

GENERAL FUND REVENUES

	2020-21 Actual	2021-22 Budget	2021-22 Estimated	2022-23 Budget
Police and Animal Control				
Animal Control Fees	1,445	1,250	1,080	1,500
Police Fees	2,212	3,000	2,392	3,000
Sanger ISD Resource Officer	48,336	56,371	0	0
State Reimbursements	0	0	0	0
Total Police and Animal Control	51,993	60,621	3,472	4,500
Parks & Recreation				
Community Center Fees	10,605	7,500	7,895	7,500
Park & Ballfield Revenues	2,510	4,000	3,765	1,750
Special Events	3,046	0	0	3,000
Church Rental Fees	4,620	2,500	1,000	2,500
Total Parks and Recreation	20,781	14,000	12,660	14,750
Library				
Library Misc.	448	200	524	200
Library Fines	123	60	47	60
Library Copies	1,925	3,000	1,991	3,000
Inter Library loan	43	50	41	0
Library Cards	43	60	75	0
Lost Books	252	350	541	350
Yoga Class Charges	75	1,800	0	0
Denton Co Interlocal Agreement	17,400	17,400	15,066	17,400
Total Library	20,309	22,920	18,285	21,010
Interest Income	217,029	225,000	234,076	200,000
Interest Income	217,029	225,000	234,076	200,000

GENERAL FUND REVENUES

	2020-21 Actual	2021-22 Budget	2021-22 Estimated	2022-23 Budget
Miscellaneous Income				
Rental Income	20,352	22,500	210,422	22,500
Misc. Income GF	11,692	50,000	1,563	25,000
Tax Certificate	0	2,573,835	2,573,835	0
Event Sponsorships	9,000	0	28,400	17,500
Vendor Fees	200		3,204	4,000
Proceeds from Sale of Assets	6	25,000	0	25,000
Insurance Damage Reimbursement	3,981	25,000	1,333	25,000
Total Miscellaneous	45,231	2,696,335	2,818,757	119,000
Total General Fund Revenues	10,461,508	13,886,371	14,151,231	12,911,562
Other Sources				
PILOT from EF	95,000	95,000	95,000	95,000
From DSF	51,535	51,535	51,535	51,535
From Police Donations Fund	5,000	0	0	0
Transfer from Forfeited Property Fund	0	5,893	5,893	0
Use of Fund Balance	0	782,761	0	0
Total Transfers	151,535	935,189	152,428	146,535
Total General Fund Revenues/Sources	10,613,043	14,821,560	14,303,659	13,058,097



POLICE

The City of Sanger Police Department provides law enforcement services for the City. It is tasked with upholding and protecting the safety and security of citizens and visitors to the City of Sanger.

Mission Statement

To enhance the quality of life in the City through a proactive and professional level of police service; to maintain a strong commitment to excellence; to ensure safety through integrity, trust, and accountability; to treat all persons with respect, dignity, and equality; and to build partnerships with the community to meet current and future challenges.

SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger.
- Encourage development of quality single family residential neighborhoods in Sanger.

PERFORMANCE INDICATORS

Indicator	2019-20	2020-21	2021-22
Response to Calls	7,135	8,877	7,757
Citations Issued	356	688	704
Warnings Issued	320	823	928

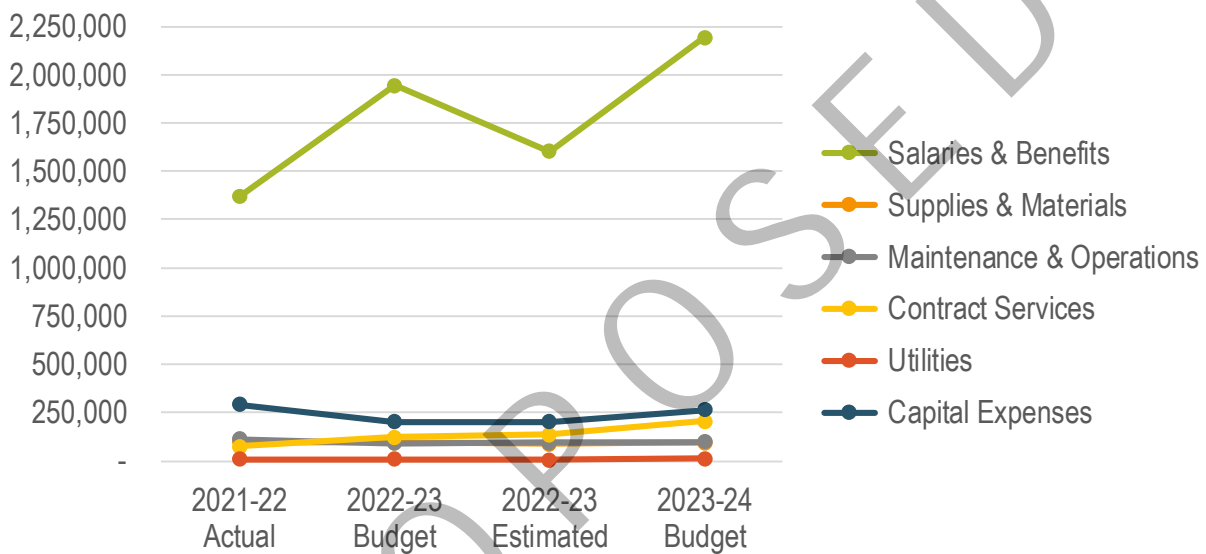
BUDGETED PERSONNEL SCHEDULE

Position Title	2021-22	2022-23	2023-24
Police Chief	1	1	1
Assistant Police Chief	1	1	0
Lieutenant	1	1	2
Sergeant	2	2	4
Detective	2	2	2
Police Officer	10	11	12
Administrative Assistant	1	1	1
Clerk / Property Room Technician	0	1	1
Total Budgeted Positions	18	20	23

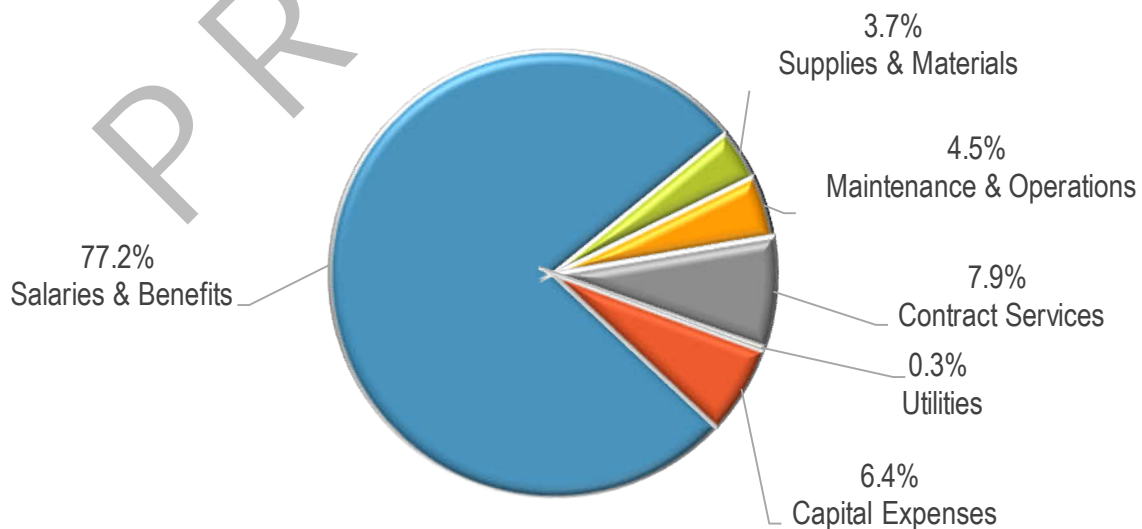
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	1,368,483	1,946,400	1,602,549	2,193,720	247,320	12.71%
Supplies & Materials	97,891	96,542	88,275	94,010	(2,532)	-2.62%
Maintenance & Operations	113,251	91,000	96,447	99,500	8,500	9.34%
Contract Services	75,389	121,773	137,154	204,220	82,447	67.71%
Utilities	7,687	10,200	6,015	12,600	2,400	23.53%
Capital Expenses	290,174	202,524	202,524	265,206	62,682	30.95%
Total Department Budget	1,952,875	2,468,439	2,132,964	2,869,256	400,817	16.24%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



ANIMAL CONTROL

The City of Sanger Animal Control Department was absorbed into the Police Department budget for the 2023-2024 year, following a change to outsourcing the function. Departmental information is presented here for previous years.

BUDGETED PERSONNEL SCHEDULE

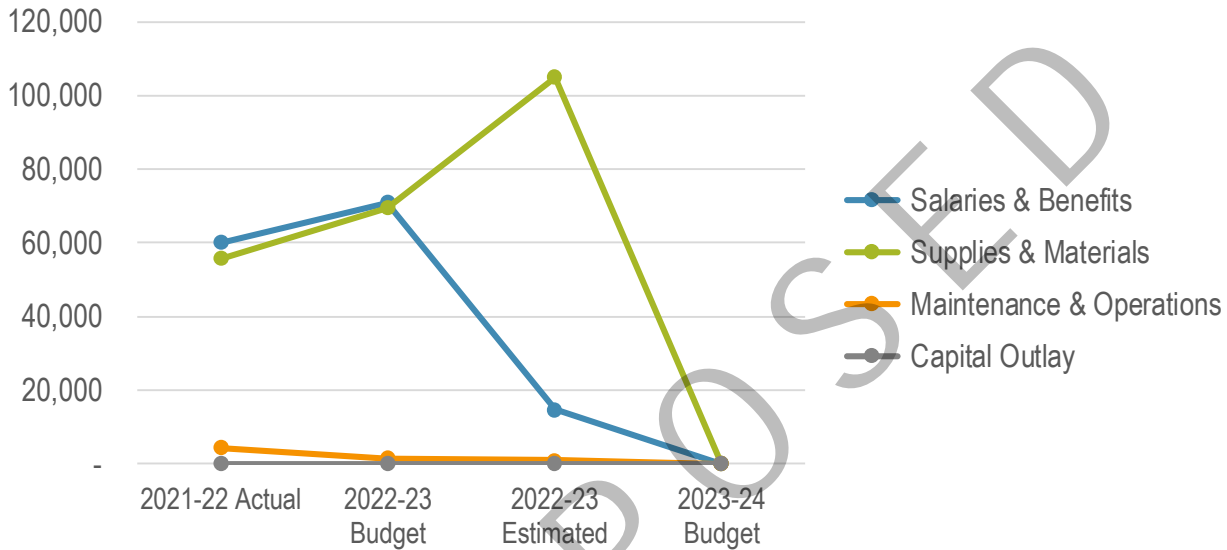
Position Title	2021-22	2022-23	2023-24
Animal Control Officer	1	1	0
Total Budgeted Positions	1	1	0

PROPOSED

DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	60,046	71,000	14,672	-	(71,000)	-100.00%
Supplies & Materials	55,762	69,400	104,850	-	(69,400)	-100.00%
Maintenance & Operations	4,434	1,500	1,000	-	(1,500)	-100.00%
Capital Outlay	-	-	-	-	-	-
Total	120,242	141,900	120,522	-	(141,900)	-100.00%

EXPENDITURE BY CATEGORY



FIRE

The City of Sanger Fire Department is responsible for all facets of fire suppression and prevention within the City and surrounding area of the county. It is a combination department made up of paid staff and volunteers. The fire station is staffed around the clock for rapid response to emergencies. Other duties include rescue, emergency medical services and public education.

SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger.
- Encourage development of quality single family residential neighborhoods in Sanger.

PERFORMANCE INDICATORS

Indicator	2019-20	2020-21	2021-22
False Alarm Calls	76	74	107
Good Intent Calls	132	132	171
Service Calls	366	483	443
Hazardous Materials Calls	7	25	37
Emergency Medical Incidents	1,041	1,128	1,324
Explosion Calls	0	3	1
Fire Calls	44	108	133

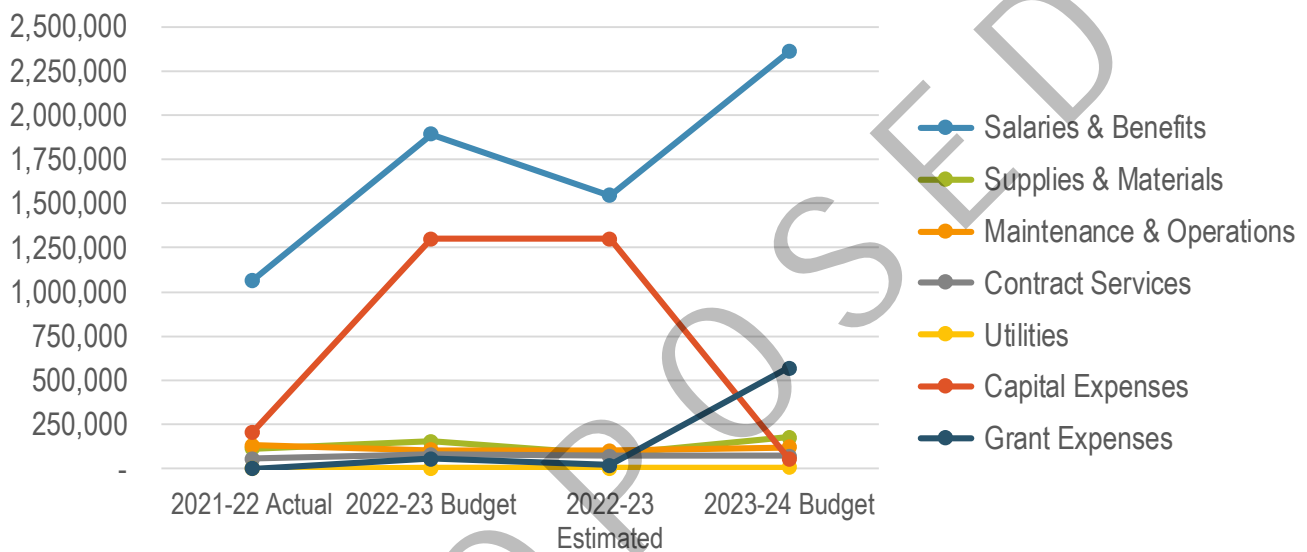
BUDGETED PERSONNEL SCHEDULE

Position Title	2021-22	2022-23	2023-24
Fire Chief (Full-time)	0	0	1
Fire Chief (Part-time)	1	1	0
Assistant Fire Chief	0	1	1
Fire Marshall/Inspector	1	1	1
Lieutenant	3	3	3
Firefighter/Paramedic	9	12	13
Administrative Assistant	0	0	1
Firefighter/Paramedic (Part-time)	21	21	21
Total Budgeted Positions	35	39	40

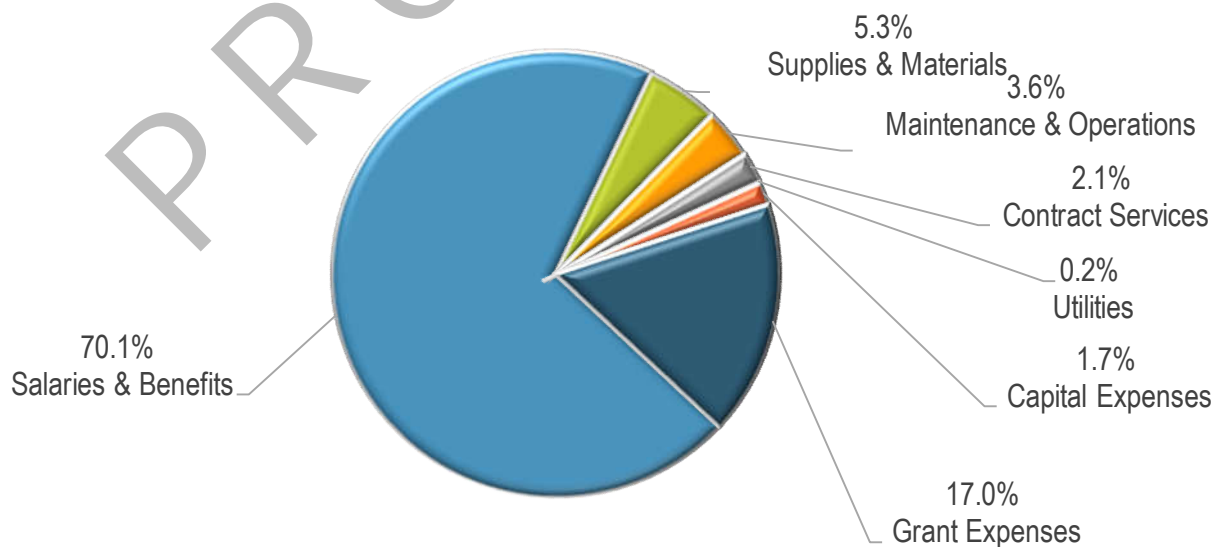
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	1,064,498	1,892,100	1,543,868	2,358,210	466,110	24.63%
Supplies & Materials	112,433	154,596	82,873	177,350	22,754	14.72%
Maintenance & Operations	134,014	106,500	102,939	122,500	16,000	15.02%
Contract Services	57,678	81,586	73,289	72,000	(9,586)	-11.75%
Utilities	3,872	6,000	4,500	7,200	1,200	20.00%
Capital Expenses	203,926	1,301,664	1,301,664	56,000	(1,245,664)	-95.70%
Grant Expenses	-	56,000	20,000	571,145	515,145	919.90%
Total	1,576,421	3,598,446	3,129,133	3,364,405	(234,041)	-6.50%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



MUNICIPAL COURT

The City of Sanger Municipal Court is responsible for the adjudication of criminal matters arising from events occurring within the City. The Municipal Court tracks and collects fines and warrants, holds court to adjudicate cases and renders fines to the appropriate state agency.

SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger.

PERFORMANCE INDICATORS

Indicator	2019-20	2020-21	2021-22
Citations Filed in Court	516	1,032	1,001
Deferred Disposition Requests Processed	41	144	108
Driver Safety Course Requests Processed	17	56	24
Deferred Dispositions Granted	41	150	122
Cases Closed by Driver Safety Courses	17	58	31
Dispositions: Full Payment & Time Served	219	443	428

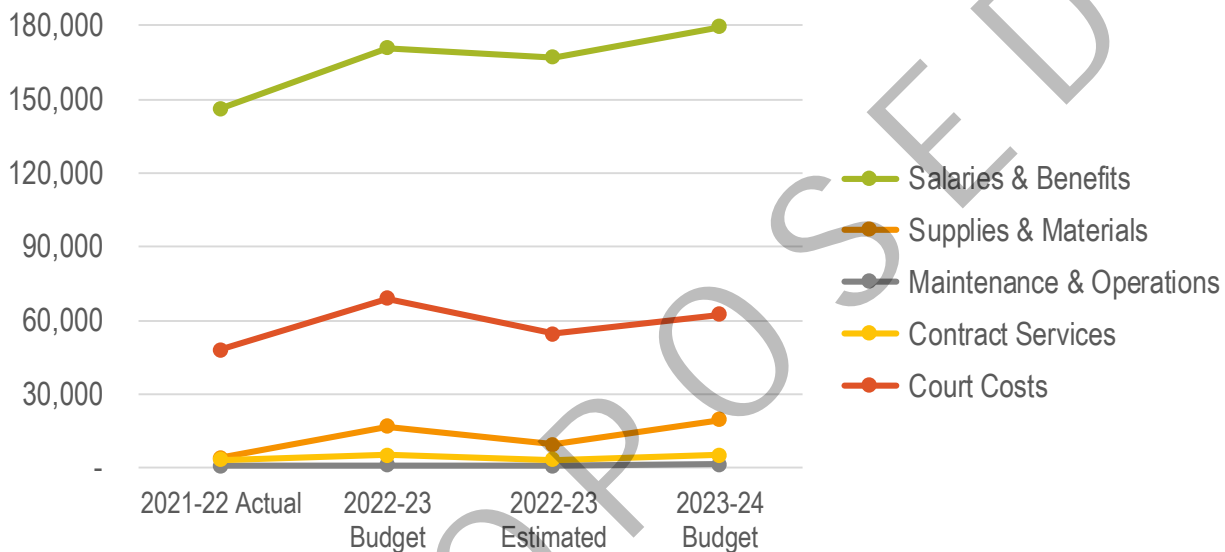
BUDGETED PERSONNEL SCHEDULE

Position Title	2021-22	2022-23	2023-24
Court Clerk	1	1	1
Deputy Court Clerk	1	1	1
Municipal Judge (Part-Time)	2	2	2
Total Budgeted Positions	4	4	4

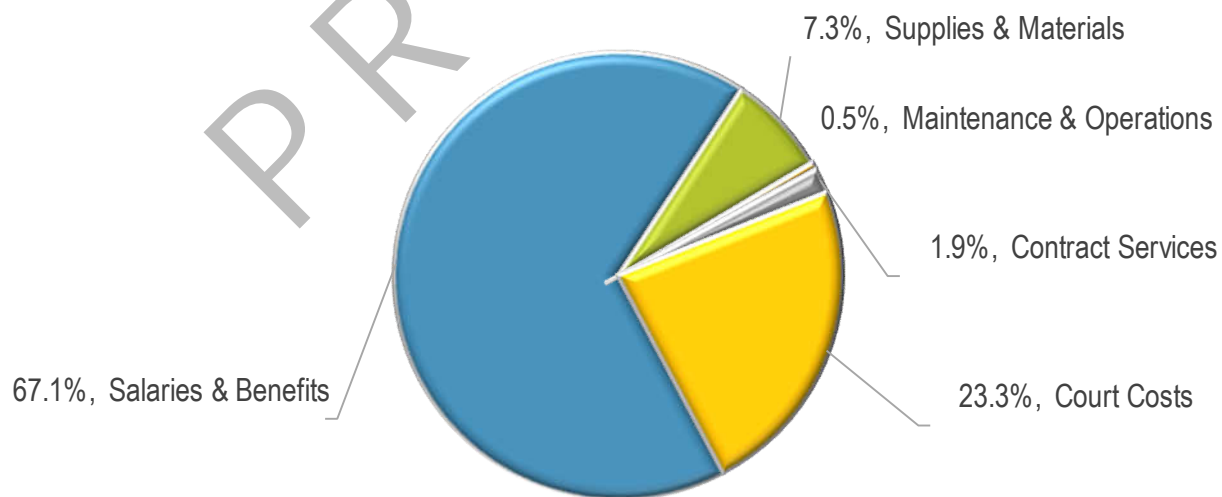
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	146,187	171,000	167,166	179,660	\$8,660	5.06%
Supplies & Materials	4,015	16,700	9,367	19,500	\$2,800	16.77%
Maintenance & Operations	770	920	847	1,250	\$330	35.87%
Contract Services	3,344	5,000	3,246	5,000	\$0	0.00%
Court Costs	47,889	68,870	54,535	62,389	(\$6,481)	-9.41%
Total	202,205	262,490	235,161	267,799	5,309	2.02%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



DEVELOPMENT SERVICES

The City of Sanger Development Services Department issues business related permits and provides inspection services for both new and existing construction. Development Services also reviews and approves construction plans and documents and works with builders and property owners on development issues. Development Services is also responsible for planning and zoning and provides support for the planning and zoning commission. Development Services maintains the comprehensive master plan, zoning maps and city limits maps and files the necessary documents with the County.

SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger.
- Encourage development of quality single family residential neighborhoods in Sanger.
- Encourage the establishment of new businesses and the expansion of existing businesses in Sanger.
- Improve the relationship of mixed land uses and provide optimum opportunity to live and work in Sanger.

PERFORMANCE INDICATORS

Indicator	2019-20	2020-21	2021-22
Residential Permits Issued	235	182	118
Residential Inspections Performed	3,035	3,107	1,297
Commercial Permits Issued	23	23	11
Commercial Inspections Performed	467	536	314
Miscellaneous Permits Issued	389	473	349
Miscellaneous Inspections Performed	782	779	600

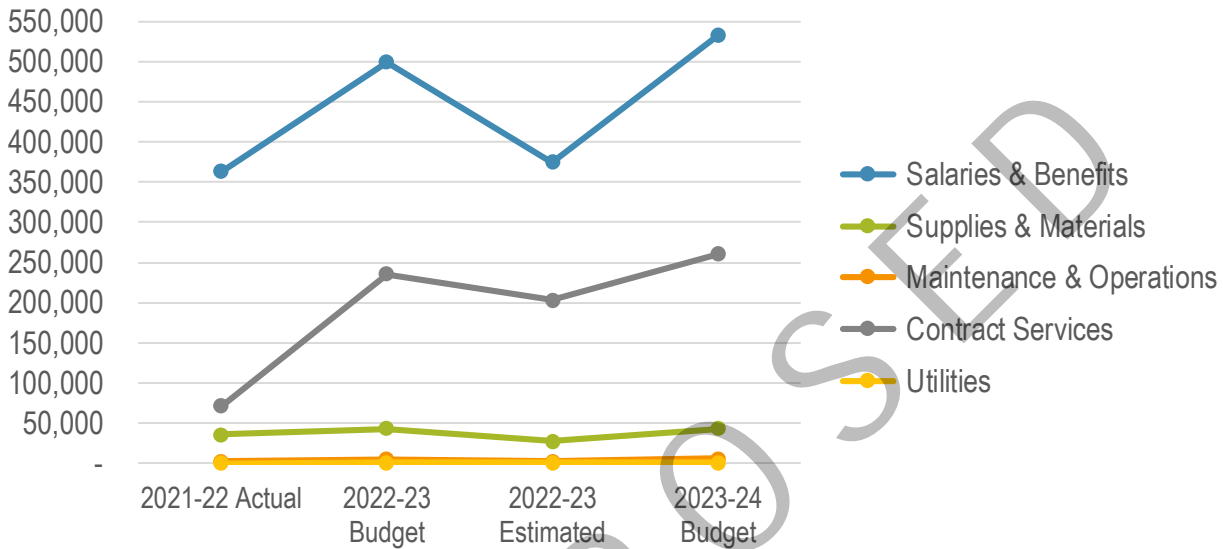
BUDGETED PERSONNEL SCHEDULE

Position Title	2021-22	2022-23	2023-24
Development Service Director	1	1	1
Building Inspector	1	1	1
Code Enforcement Officer	1	1	1
Chief Building Official	0	1	1
Planning Technician	0	1	1
Administrative Assistant I	0	1	1
Planner	1	0	0
Plans Examiner	1	0	0
Permit Technician	1	0	0
Total Budgeted Positions	6	6	6

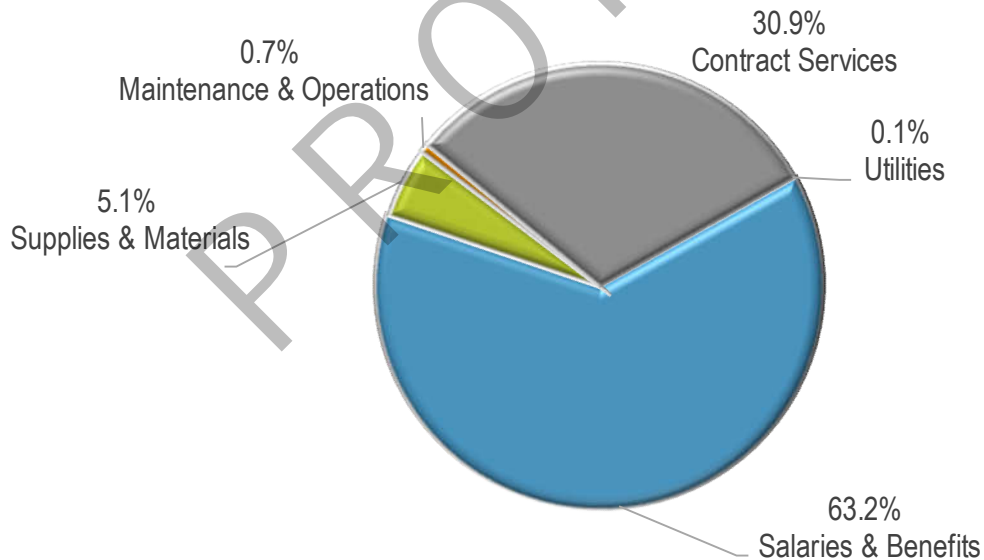
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	363,497	498,800	374,482	532,170	\$33,370	6.69%
Supplies & Materials	35,548	43,500	27,145	43,000	(\$500)	-1.15%
Maintenance & Operations	2,818	5,300	3,023	5,800	\$500	9.43%
Contract Services	71,347	235,300	203,369	260,300	\$25,000	10.62%
Utilities	440	600	600	600	\$0	0.00%
Total	473,650	783,500	608,619	841,870	58,370	7.45%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



STREETS

The City of Sanger Street Department is responsible for maintaining the roads, streets, alleys, sidewalks and right of ways in the City of Sanger. They also maintain street signs. The Street Department serves as the liaison with contractors building new streets or rehabilitating old streets.

SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger.
- Encourage development of quality single family residential neighborhoods in Sanger.
- Improve Sanger's street network.

PERFORMANCE INDICATORS

Indicator	2019-20	2020-21	2021-22
Road Hazards Assessed & Corrected	116	76	93
Traffic & Street Signs Installed or Repaired	108	35	42
Miscellaneous Items Completed	31	69	66

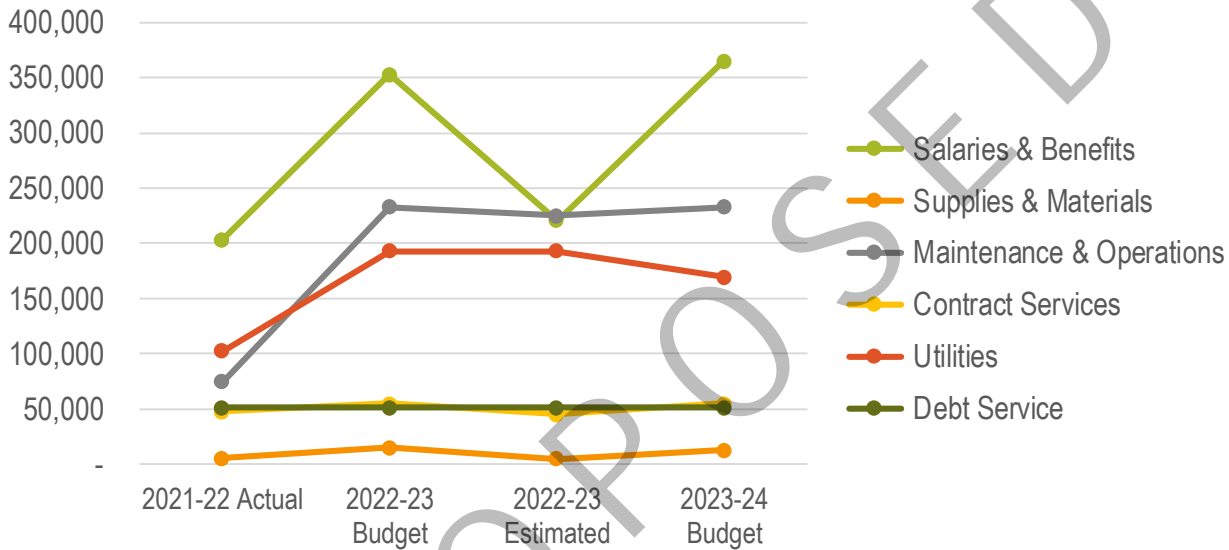
BUDGETED PERSONNEL SCHEDULE

Position Title	2021-22	2022-23	2023-24
Streets Superintendent	1	1	1
Utility Worker	3	4	4
Total Budgeted Positions	4	5	5

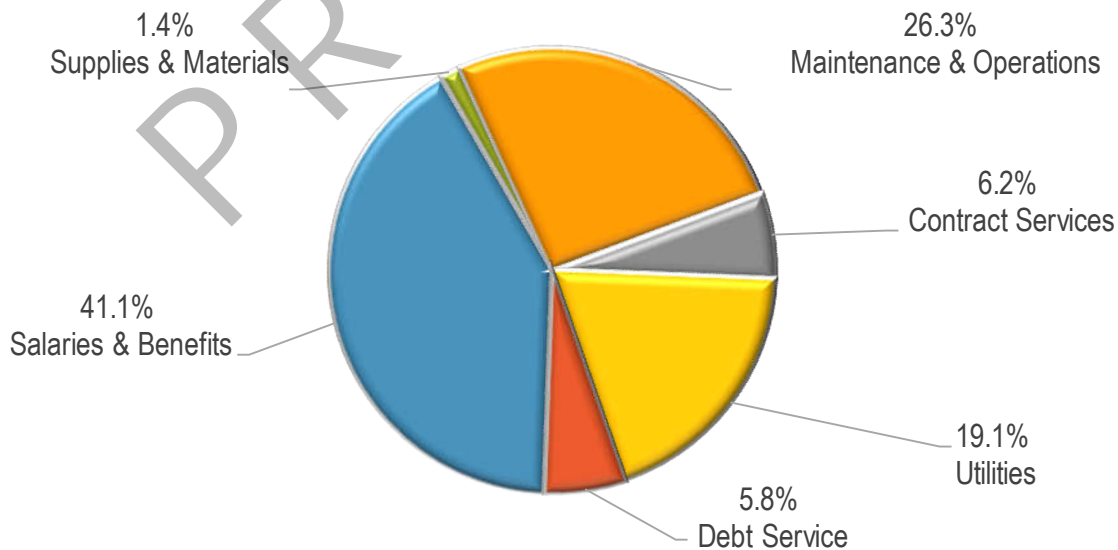
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	203,230	352,800	220,903	364,740	11,940	3.38%
Supplies & Materials	5,322	15,300	5,000	12,800	(2,500)	-16.34%
Maintenance & Operations	75,060	233,000	225,167	233,000	-	0.00%
Contract Services	47,990	55,000	45,020	55,000	-	0.00%
Utilities	102,357	193,135	193,135	169,332	(23,803)	-12.32%
Debt Service	51,535	51,535	51,535	51,535	-	0.00%
Total	485,494	900,770	740,760	886,407	(14,363)	-1.59%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



PARKS & RECREATION

The City of Sanger Parks Department is responsible for the maintenance operations associated with all City Park and Facilities. The Parks department is also responsible for all building maintenance operations throughout the organization. The Parks Department is responsible for the brush removal program and vector control operations.

For several years, the functions of Parks and Recreation were accounted for in two separate departments. These functions have been combined into a single Parks & Recreation Department in the current year, the result of reorganization and shifting of public events to the Marketing Department.

SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger.
- Encourage development of quality single family residential neighborhoods in Sanger.
- Encourage development and preservation of the Historic Sanger Downtown area.
- Develop, expand, and maintain the Sanger Park System with a variety of parks, open spaces and recreational facilities.

PERFORMANCE INDICATORS

Indicator	2019-20	2020-21	2021-22
Acres Mowed	1,505	2,030	2,030
Brush Orders Completed	1,470	760	760

BUDGETED PERSONNEL SCHEDULE

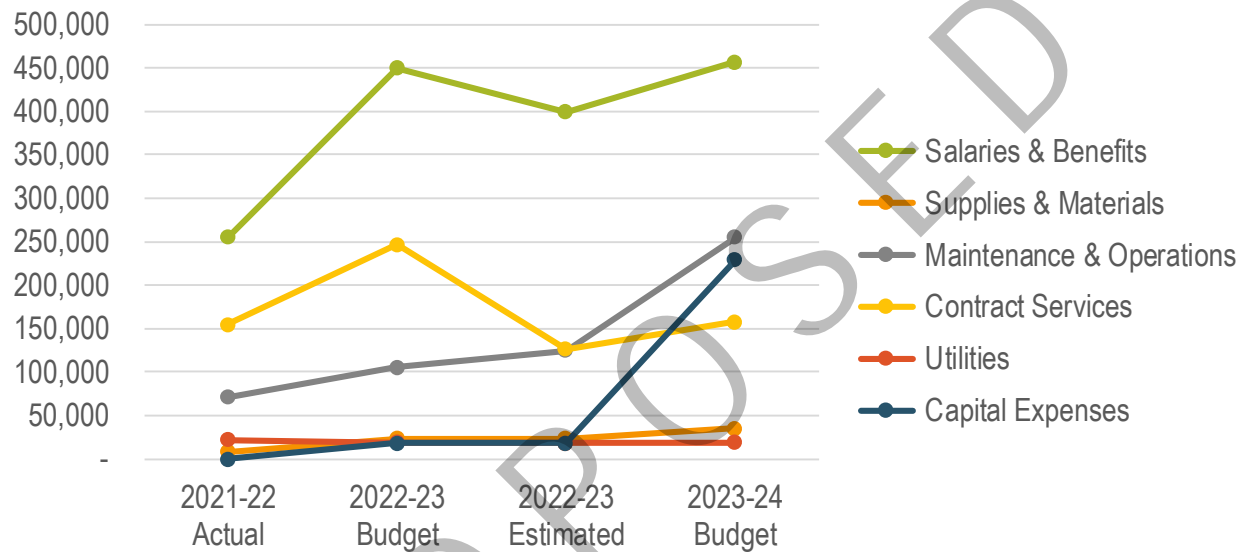
Functions of the Facilities Department are handled by personnel in the Parks Department. Ten percent of salaries and benefits from Parks Department personnel are allocated to the Facilities Department.

Position Title	2021-22	2022-23	2023-24
Parks & Recreation Director	0	0.9	0.9
Public Works Director	0.5	0	0
Recreation Coordinator	1	1	1
Crew Leader	1	0.9	0.9
Grounds Maintenance Worker	2	3.6	3.6
Total Budgeted Positions	4.5	6.4	6.4

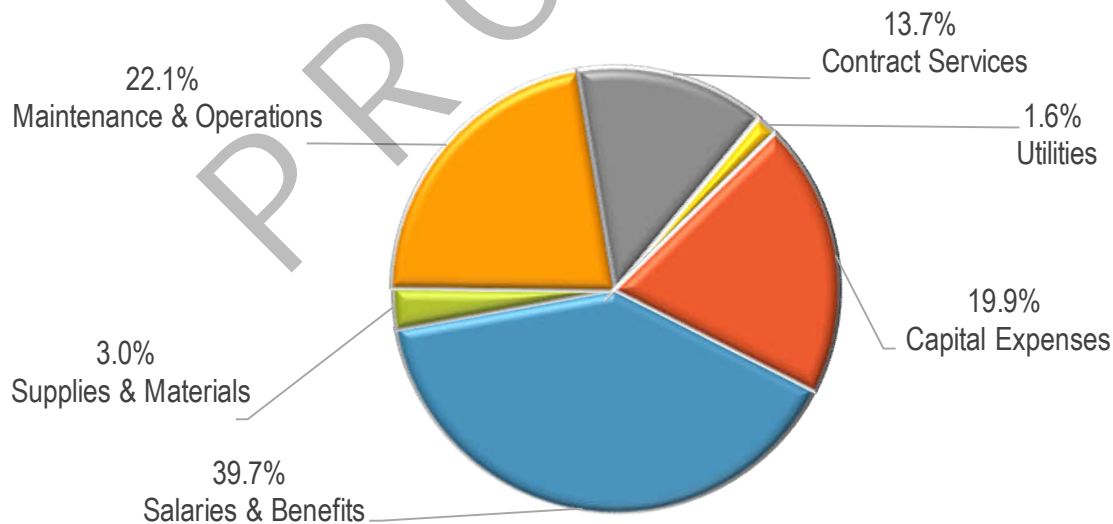
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	255,407	450,200	399,465	457,060	6,860	1.52%
Supplies & Materials	7,860	23,700	23,324	34,700	11,000	46.41%
Maintenance & Operations	70,765	105,550	124,393	254,750	149,200	141.35%
Contract Services	154,513	247,000	126,338	157,800	(89,200)	-36.11%
Utilities	21,905	18,600	17,905	18,600	-	0.00%
Capital Expenses	-	18,000	18,000	228,722	210,722	#####
Total	510,450	863,050	709,425	1,151,632	288,582	33.44%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



LIBRARY

The City of Sanger Library provides written, audio and video materials for loan to the public. The library also provides computer and internet access free of charge. Librarians assist customers with researching a wide range of subjects. The Library also provides a wide range of educational programs to both adults and children.

SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger.
- Develop, expand, and maintain the Sanger Park System with a variety of parks, open spaces and recreational facilities.

PERFORMANCE INDICATORS

Indicator	2019-20	2020-21	2021-22
Physical Items Checked Out to Patrons	15,356	15,356	19,039
eBooks Checked Out to Patrons	1,244	1,244	3,632
Patron Library Visits	13,893	13,893	20,441

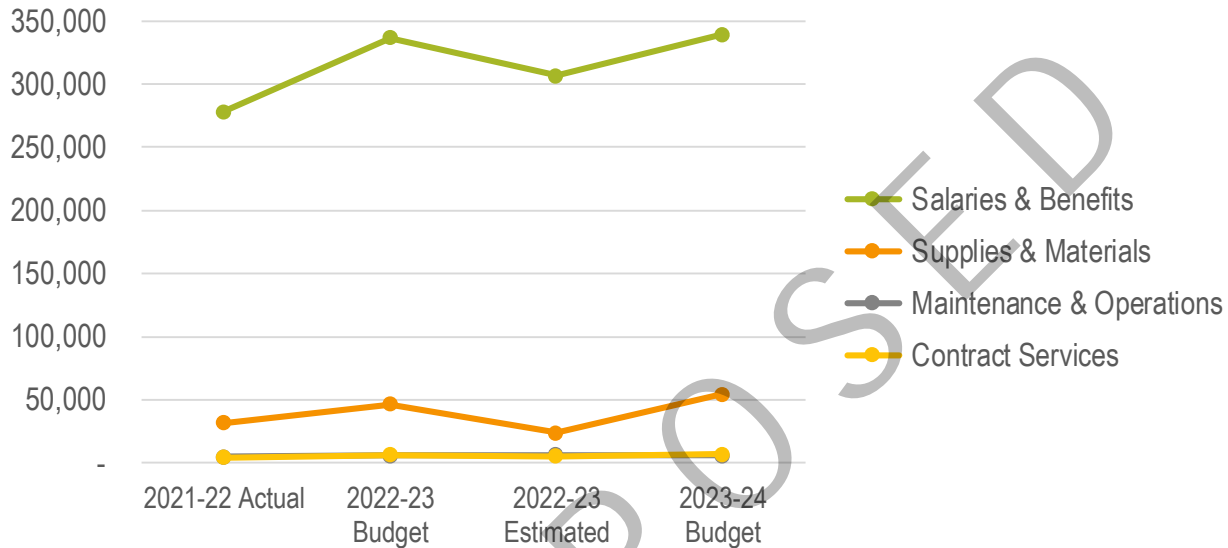
BUDGETED PERSONNEL SCHEDULE

Position Title	2021-22	2022-23	2023-24
Library Director	1	1	1
Librarian	1	1	1
Children's Library Assistant	1	1	1
Library Aide	1	1	1
Library Aide (Part-Time)	2	2	2
Total Budgeted Positions	6	6	6

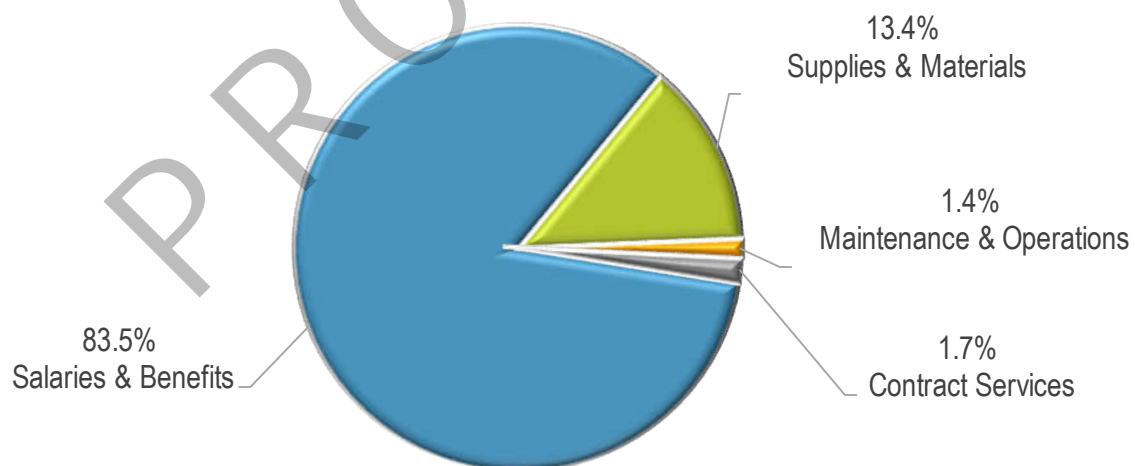
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	277,883	336,500	306,745	339,380	2,880	0.86%
Supplies & Materials	31,705	46,683	23,684	54,280	7,597	16.27%
Maintenance & Operations	4,651	5,643	6,244	5,643	-	0.00%
Contract Services	4,242	6,600	5,592	7,100	500	7.58%
Total	318,481	395,426	342,265	406,403	10,977	2.78%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



SOLID WASTE

The City contracts with Progressive Waste Management for solid waste services in the City of Sanger. Progressive is responsible for providing residential and commercial waste management services to the businesses, schools, and residents of Sanger.

SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger.

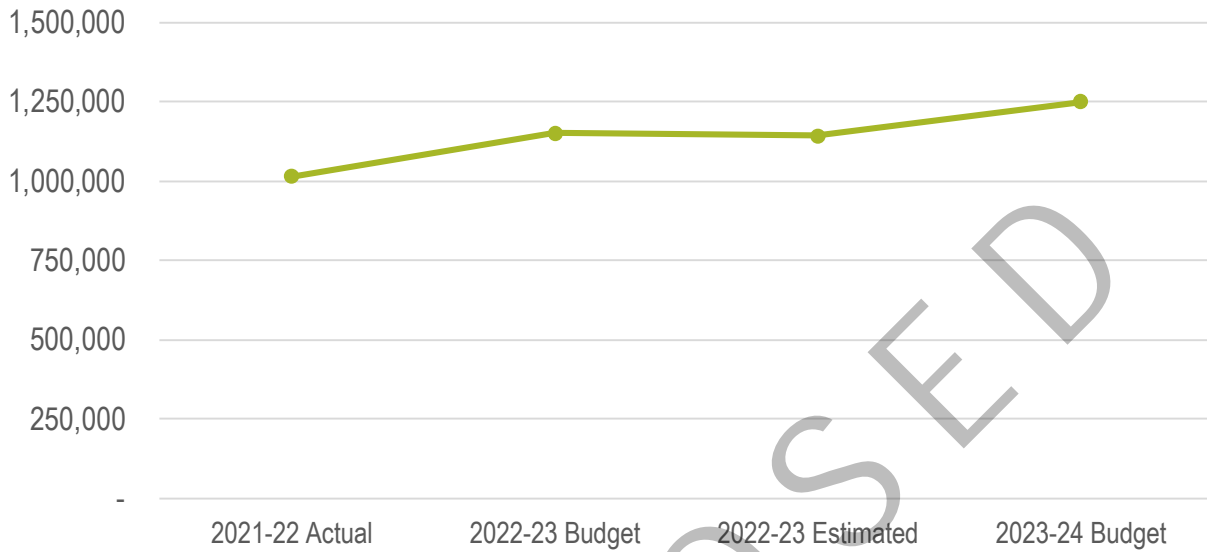
No personnel are budgeted in this department.

PROPOSED

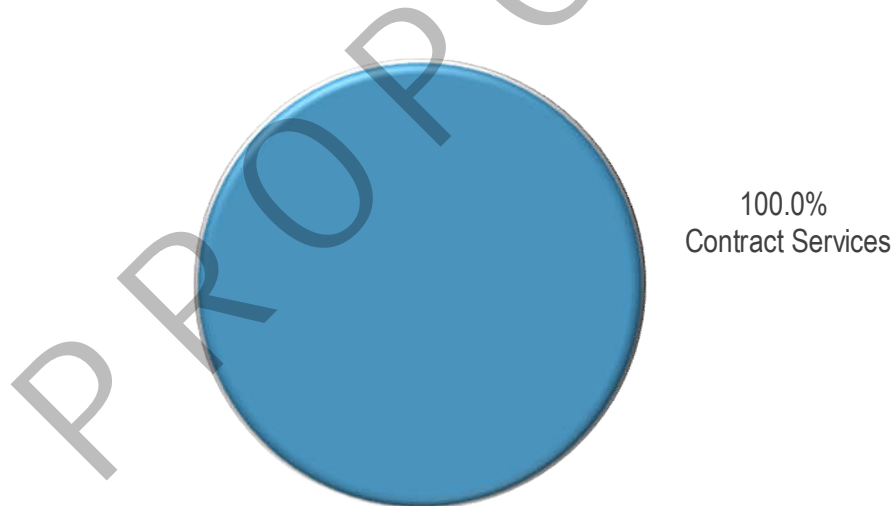
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Contract Services	1,014,184	1,150,000	1,142,000	1,250,000	100,000	8.70%
Total Solid Waste	1,014,184	1,150,000	1,142,000	1,250,000	100,000	8.70%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



TRANSFERS

The City transfers between funds in order to properly account for revenues and expenses.

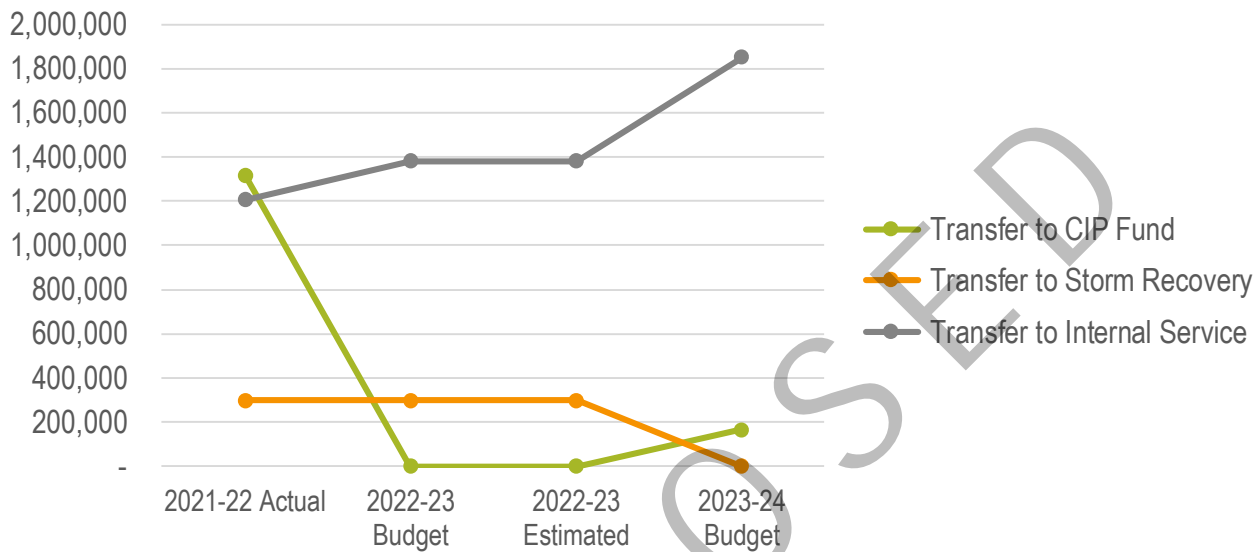
No personnel are budgeted in this department.

PROPOSED

DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Transfer to CIP Fund	1,318,511	-	-	167,510	167,510	-
Transfer to Storm Recovery	300,000	300,000	300,000	-	(300,000)	-100.00%
Transfer to Internal Service	1,207,148	1,381,504	1,381,504	1,852,815	471,311	34.12%
Total	2,825,659	1,681,504	1,681,504	2,020,325	338,821	20.15%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



DEBT SERVICE FUND

OVERVIEW

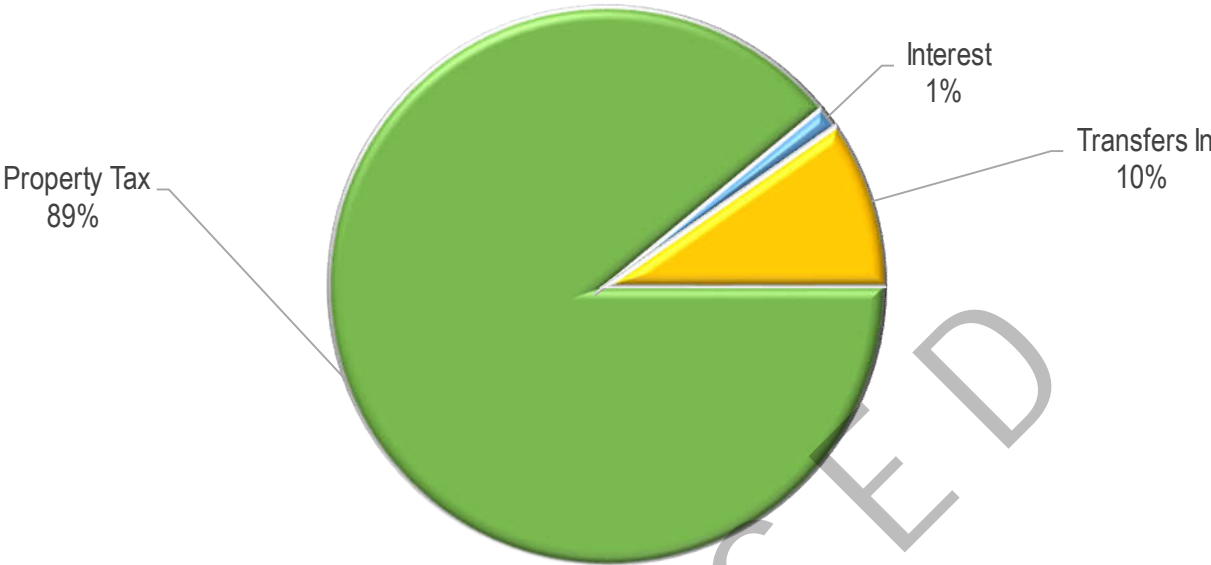
The Debt Service Fund accounts for the receipt of funds from a tax levy and other sources for the accumulation of funds to meet the principal and interest obligations on General Fund Obligations.

The City Charter of the City of Sanger, Texas, does not provide a debt limit. Under the provision of State law (Article XI, Section 5, of the State of Texas Constitution), the maximum tax rate is limited to \$2.50 per \$100 assessed valuation. For 2022-23, the City's adopted tax rate was \$0.575208 per \$100 assessed valuation for maintenance and operations plus \$0.014289 per \$100 assessed valuation for debt service, equaling \$0.589497, which is well below the maximum rates allowed by law. For 2023-24, a tax rate of \$0.689747 is proposed.

The basis of accounting for the Debt Service Fund for both financial reporting and budgeting is the modified accrual basis.

PROPOSED

DEBT SERVICE FUND REVENUES



DEBT SERVICE FUND EXPENDITURES



DEBT SERVICE FUND BUDGET SUMMARY

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	459,999	457,598	457,598	389,833
Revenues				
Property Taxes	161,891	154,485	154,485	1,664,441
Interest Income	8,569	5,000	46,000	25,000
Total General Fund Revenues	170,460	159,485	200,485	1,689,441
Other Sources				
Transfers In	212,500	212,500	212,500	180,000
Total Other Sources	212,500	212,500	212,500	180,000
Total Revenues/Sources	382,960	371,985	412,985	1,869,441
Expenditures				
Debt Service	333,826	336,554	429,215	1,849,247
Total Expenditures	333,826	336,554	429,215	1,849,247
Other Uses				
Transfers Out	51,535	51,535	51,535	51,535
Total Other Uses	51,535	51,535	51,535	51,535
Total Expenses/Uses	385,361	388,089	480,750	1,900,782
Excess of Revenues/Sources over Expenditures/Uses	(2,401)	(16,104)	(67,765)	(31,341)
Ending Fund Balance	457,598	441,494	389,833	358,492

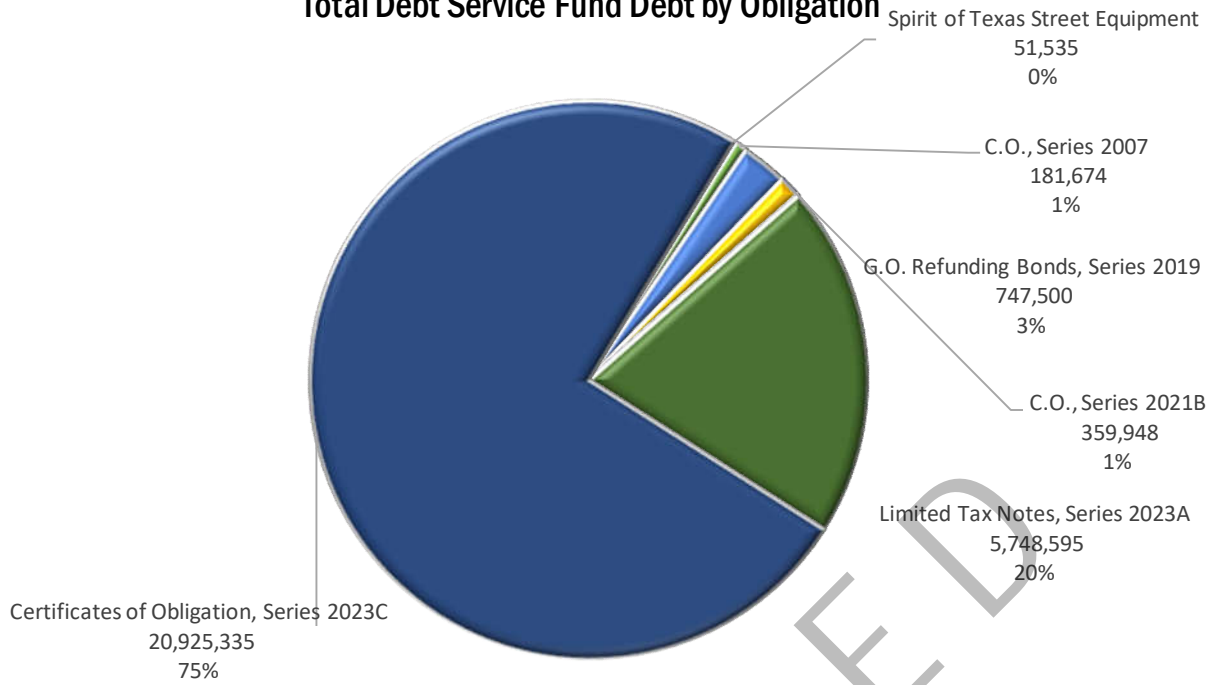
DEBT SERVICE FUND EXPENDITURES

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Co 2007 Principal	35,700	37,400	37,400	37,400
Co 2007 Interest	10,398	8,826	8,826	7,180
Co 2013 Principal	22,800	24,000	24,000	-
Co 2013 Interest	1,404	720	720	-
Refunding 2019 Principal	210,000	220,000	220,000	225,000
Refunding 2019 Interest	40,500	32,100	32,100	23,300
2021 GO Refunding Principal	6,600	6,600	6,600	31,200
2021 GO Refunding Interest	5,174	5,158	5,158	5,135
2023 Tax Note Principal	-	-	-	646,000
2023 Tax Note Interest	-	-	92,661	175,455
CO 2023C Principal	-	-	-	160,000
CO 2023C Interest	-	-	-	537,327
Bond Administration Fees	1,250	1,750	1,750	1,250
Total Debt Payments	\$ 333,826	\$ 336,554	\$ 429,215	\$ 1,849,247
74-Transfers				
Transfer To General Fund	51,535	51,535	51,535	51,535
Total 74-Transfers	51,535	51,535	51,535	51,535
Total Debt Service	385,361	388,089	480,750	1,900,782

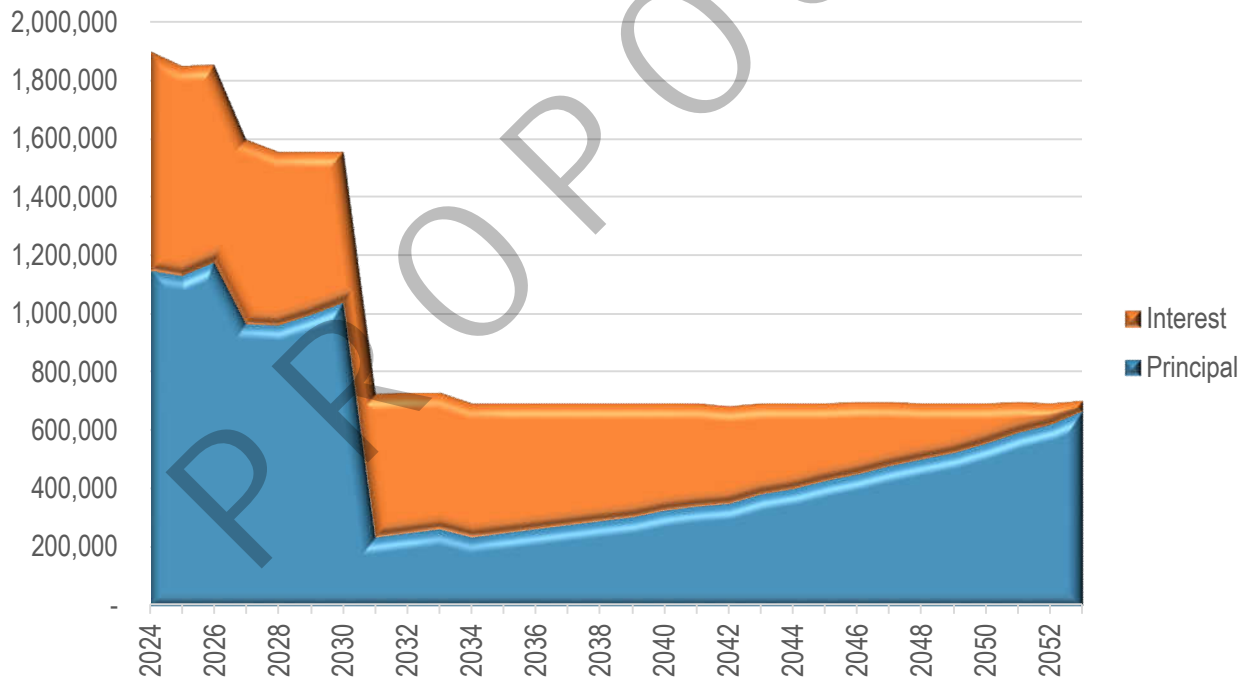
DEBT SERVICE FUND REQUIREMENTS BY YEAR

Fiscal Year	Principal	Interest	Total
2024	1,149,467	750,063	1,899,530
2025	1,129,700	718,301	1,848,001
2026	1,178,700	673,771	1,852,471
2027	968,000	632,369	1,600,369
2028	960,800	594,446	1,555,246
2029	1,000,000	556,915	1,556,915
2030	1,039,000	517,524	1,556,524
2031	239,200	491,977	731,177
2032	254,800	481,049	735,849
2033	264,800	469,319	734,119
2034	240,000	457,078	697,078
2035	255,000	444,237	699,237
2036	265,000	430,595	695,595
2037	280,000	416,418	696,418
2038	295,000	401,438	696,438
2039	310,000	386,655	696,655
2040	330,000	368,756	698,756
2041	345,000	350,775	695,775
2042	356,000	331,973	687,973
2043	385,000	312,080	697,080
2044	405,000	291,098	696,098
2045	430,000	268,620	698,620
2046	455,000	244,755	699,755
2047	480,000	219,503	699,503
2048	505,000	192,862	697,862
2049	530,000	164,835	694,835
2050	560,000	135,420	695,420
2051	595,000	104,340	699,340
2052	625,000	71,318	696,318
2053	669,000	36,630	705,630
Total	16,499,467	11,515,120	28,014,587

Total Debt Service Fund Debt by Obligation



Debt Service Fund Annual Debt Service Requirements



ENTERPRISE FUND

OVERVIEW

The Enterprise Fund is the financial structure used for the accounting of providing water, sanitary sewer, and electric services to the residents of the City and for the billing and collection of charges to customers for these services.

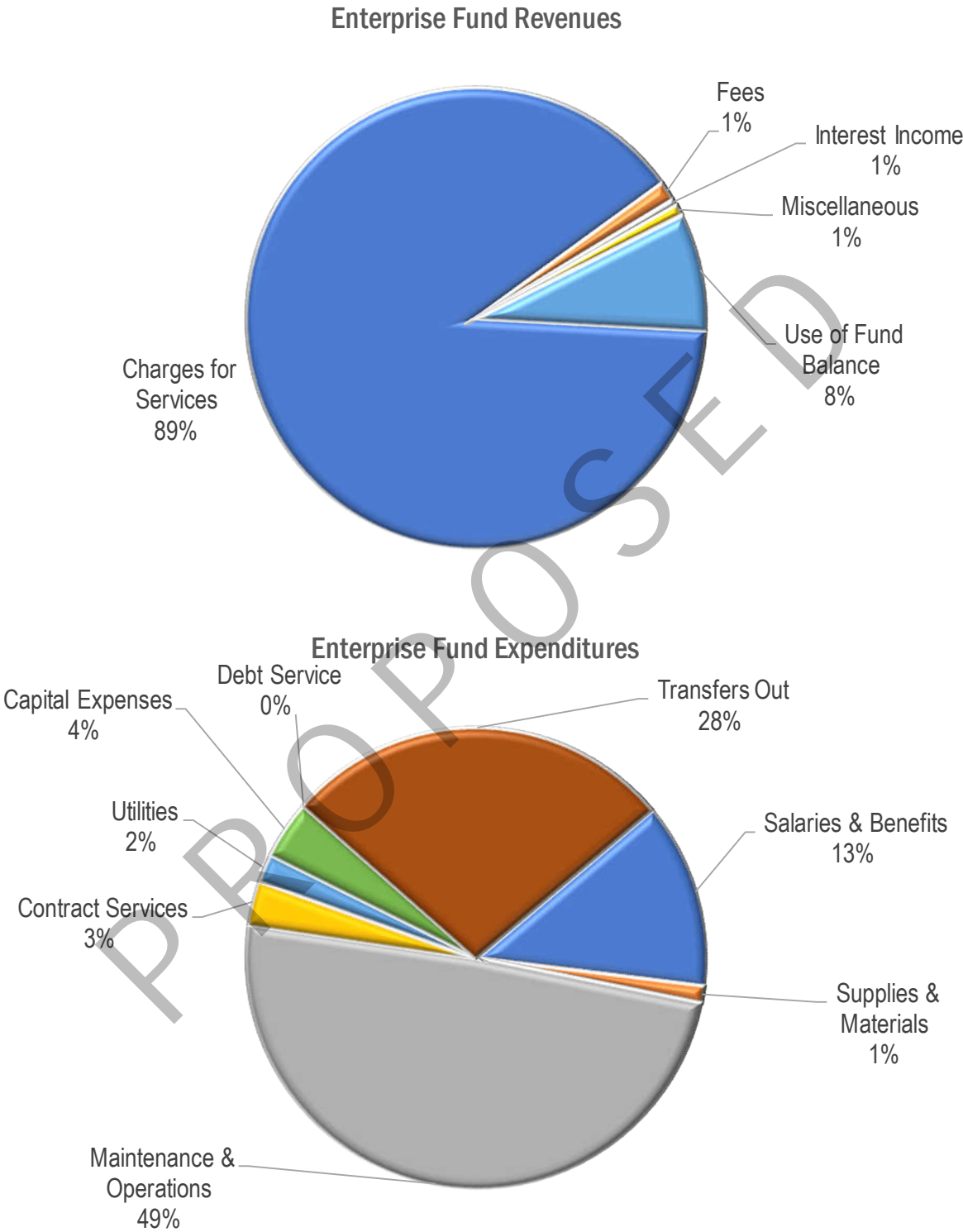
The Enterprise Fund receives revenues from the billing of water, wastewater, and electricity, interest income, and other miscellaneous revenue sources.

The Enterprise Fund includes these departments:

- Water
- Waste Water
- Electric
- Customer Service

The basis of accounting for the Enterprise Fund for both financial reporting and budgeting is the accrual basis.

PROPOSED



ENTERPRISE FUND BUDGET SUMMARY

Item 11.

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	18,799,990	19,844,266	19,844,266	20,239,230
Revenues				
Water	2,302,333	2,334,878	2,288,351	2,565,619
Waste Water	2,549,932	2,715,028	2,546,573	2,955,440
Electric	8,210,686	7,692,500	7,624,015	8,434,353
Penalties and Fees	192,357	200,000	168,915	210,000
Interest Income	44,079	60,000	71,000	75,000
Miscellaneous	71,361	119,000	90,202	119,000
Total Enterprise Fund Revenues	13,370,748	13,121,406	12,789,056	14,359,412
Other Sources				
Use of Fund Balance	-	1,311,192	-	1,279,913
Total Other Sources	-	1,311,192	-	1,279,913
Total Revenues/Sources	13,370,748	14,432,598	12,789,056	15,639,325
Expenditures				
Salaries & Benefits	1,343,072	1,714,900	1,497,574	2,038,260
Supplies & Materials	99,762	122,170	97,408	194,289
Maintenance & Operations	6,298,734	7,374,468	5,839,246	7,685,395
Contract Services	129,678	415,225	305,664	483,721
Utilities	280,520	309,100	282,717	305,500
Capital Expenses	287,277	249,132	46,227	642,673
Debt Service	3,136	2,000	-	2,000
Total Expenditures	8,442,179	10,186,995	8,068,836	11,351,838
Other Uses				
Transfers Out	3,884,293	4,325,256	4,325,256	4,287,487
Total Other Uses	3,884,293	4,325,256	4,325,256	4,287,487
Total Expenses/Uses	12,326,472	14,512,251	12,394,092	15,639,325
Excess of Revenues/Sources over Expenditures/Uses	1,044,276	(79,653)	394,964	-
Ending Fund Balance	19,844,266	19,764,613	20,239,230	20,239,230

ENTERPRISE FUND REVENUES

Item 11.

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Water				
Water Billing	2,284,842	2,284,878	2,257,116	2,515,619
Water Meter Revenue	17,491	50,000	31,235	50,000
Total Water	2,302,333	2,334,878	2,288,351	2,565,619
Total Sewer	2,549,932	2,715,028	2,546,573	2,955,440
Electric				
Electric Income	8,125,658	7,600,000	7,438,388	8,251,853
Security Lights	54,732	55,000	55,401	55,000
Construction Income	6,420	10,000	103,076	100,000
Pole Contact Fee	19,565	20,000	21,000	20,000
Saw Set Pole Fees	3,840	7,500	5,400	7,500
Meter Bases	471	-	750	-
Total Electric	8,210,686	7,692,500	7,624,015	8,434,353
Penalties & Fees				
Penalties	138,847	130,000	117,836	140,000
Service Fees	53,510	70,000	51,079	70,000
Total Penalties and Fees	192,357	200,000	168,915	210,000
Total Interest	44,079	60,000	71,000	75,000
Miscellaneous Income	-	25,000	11,021	25,000
Credit Card Fees	70,073	82,500	76,480	82,500
Returned Check Fees	34	1,500	1,164	1,500
Sale of Capital Assets	1,254	10,000	-	10,000
Insurance Damage Reimbursement	-	-	1,537	-
Total Miscellaneous	71,361	119,000	90,202	119,000
Total Revenues	13,370,748	13,121,406	12,789,056	14,359,412
Transfers				
Transfer from Electric Storm Fund	2,459,294	-	-	-
Use of Fund Balance	-	1,311,192	-	1,279,913
Total Transfers	2,459,294	1,311,192	-	1,279,913
Total Enterprise Fund Revenues & T	15,830,042	14,432,598	12,789,056	15,639,325

WATER

The City of Sanger Water Department is responsible for providing safe drinking water to the citizens of Sanger by operating and maintaining the city's potable water system providing service to over 2000 customers. The Department maintains approximately 44 miles of city water mains and 2,750 water meters.

The City of Sanger's public water system received a "Superior" rating from the TCEQ and extensively test the water to assure that the system maintains this rating.

SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger.
- Encourage development of quality single family residential neighborhoods in Sanger.

PERFORMANCE INDICATORS

Indicator	2019-20	2020-21	2021-22
Water Meters Read Manually	12,174	13,818	9,413
Service Orders Completed	1,404	4,621	2,386

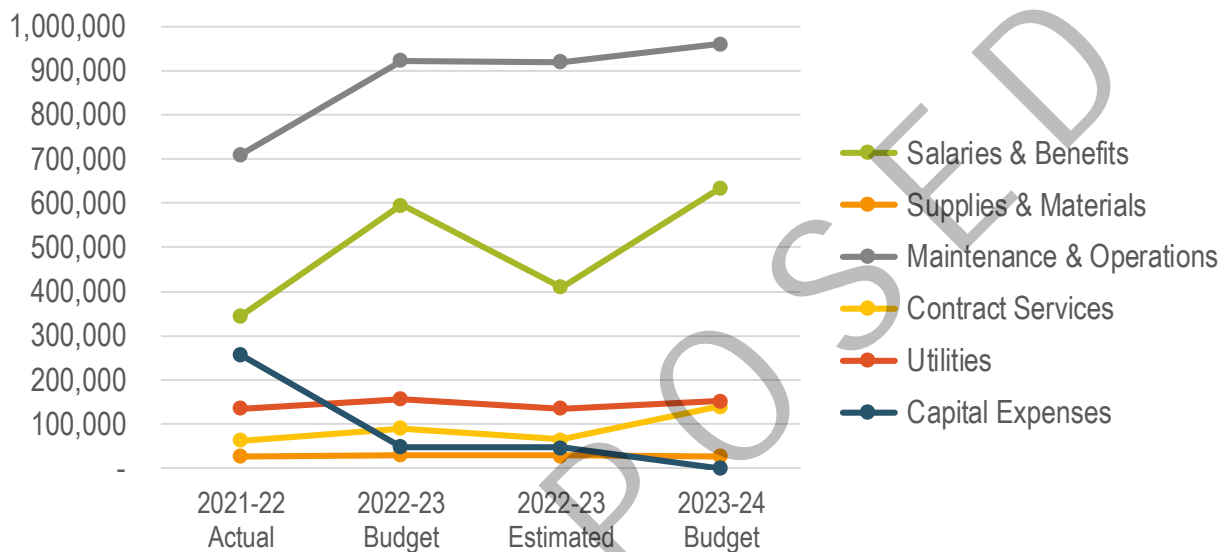
BUDGETED PERSONNEL SCHEDULE

Position Title	2020-21	2021-22	2022-23
Water Superintendent	1	1	1
Utility Worker	4	5	7
AMR Technician	1	1	1
Total Budgeted Positions	6	7	9

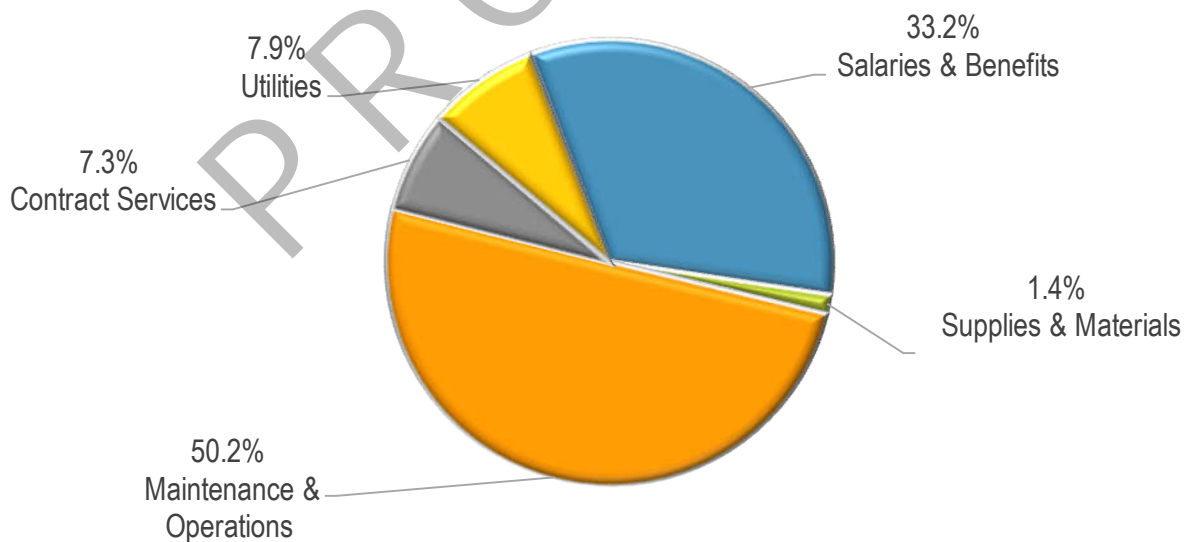
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	345,196	595,000	410,240	634,700	39,700	6.67%
Supplies & Materials	27,261	30,050	29,500	27,150	(2,900)	-9.65%
Maintenance & Operations	710,884	921,983	920,000	960,083	38,100	4.13%
Contract Services	63,488	90,750	65,000	140,226	49,476	54.52%
Utilities	135,978	156,400	135,181	152,100	(4,300)	-2.75%
Capital Expenses	256,078	49,132	46,227	-	(49,132)	-100.00%
Total	1,538,885	1,843,315	1,606,148	1,914,259	70,944	3.85%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



WASTE WATER

The City of Sanger Waste Water Department is responsible for collection of all wastewater and its transmission to the wastewater treatment plant. This service includes the operation, maintenance, and repair of all sewer lines, manholes, and lift stations connected to the wastewater collection system.

SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger.
- Encourage development of quality single family residential neighborhoods in Sanger.

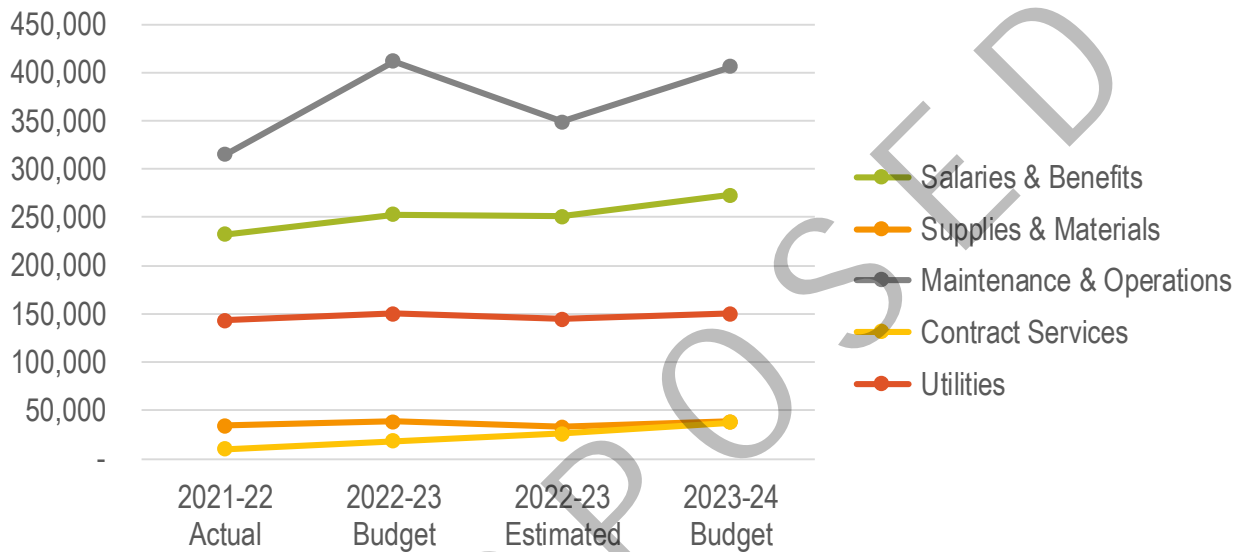
BUDGETED PERSONNEL SCHEDULE

Position Title	2020-21	2021-22	2022-23
WWTP Superintendent	1	1	1
Plant Operator	2	2	2
Total Budgeted Positions	3	3	3

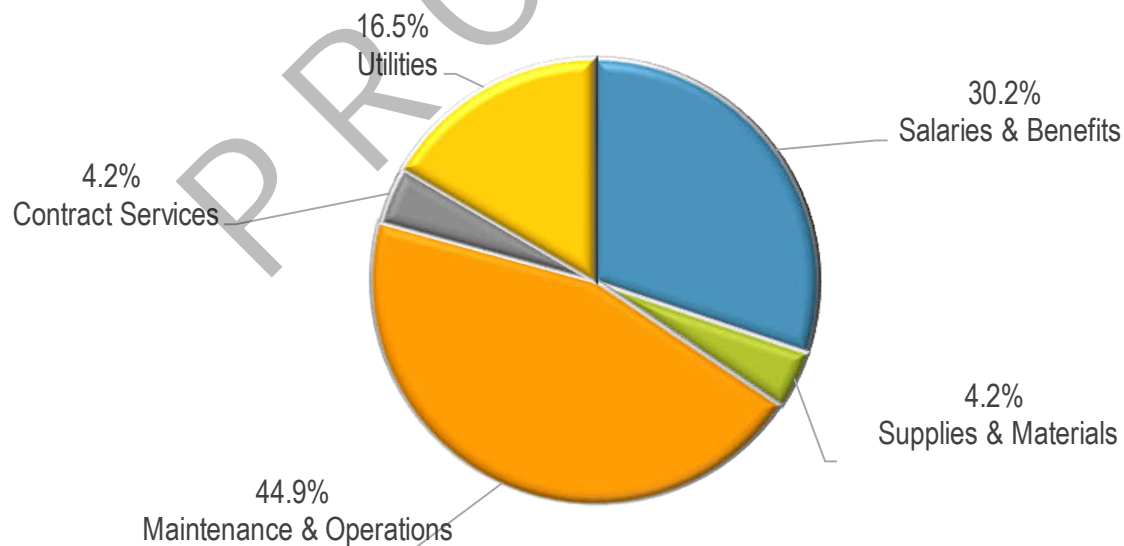
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	232,672	253,100	251,100	273,340	20,240	8.00%
Supplies & Materials	34,331	38,500	33,000	38,500	-	0.00%
Maintenance & Operations	315,269	411,612	348,774	406,612	(5,000)	-1.21%
Contract Services	9,789	18,000	25,664	38,000	20,000	111.11%
Utilities	143,103	150,000	144,836	150,000	-	0.00%
Capital Expenses	31,199	-	-	190,156	190,156	-
Total	766,363	871,212	803,374	1,096,608	225,396	25.87%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



ELECTRIC

The City of Sanger Electric Department provides service to over 2000 customers and maintains the electrical distribution system with the City's Electric service area. Sanger Electric is dedicated to providing fast, reliable and professional service at the lowest cost possible.

SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger.
- Encourage development of quality single family residential neighborhoods in Sanger.

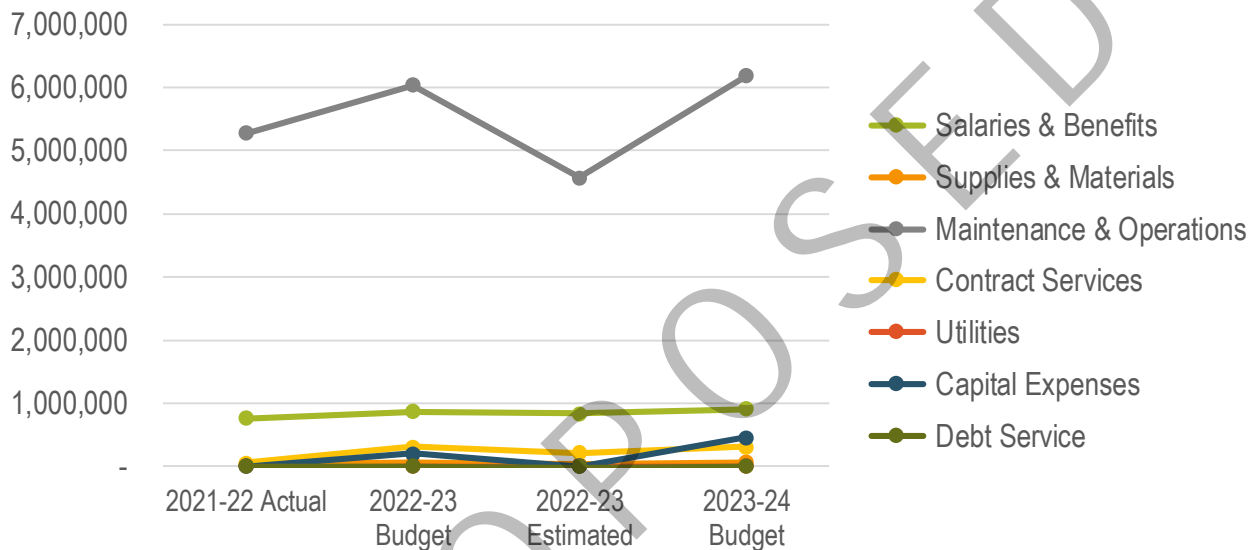
BUDGETED PERSONNEL SCHEDULE

Position Title	2020-21	2021-22	2022-23
Director of Electric Utilities	1	1	1
Foreman	1	1	1
Crew Leader	1	1	1
Line Tech	3	3	3
Electric Tech/Groundman	1	1	1
Administrative Assistant	1	1	1
Total Budgeted Positions	8	8	8

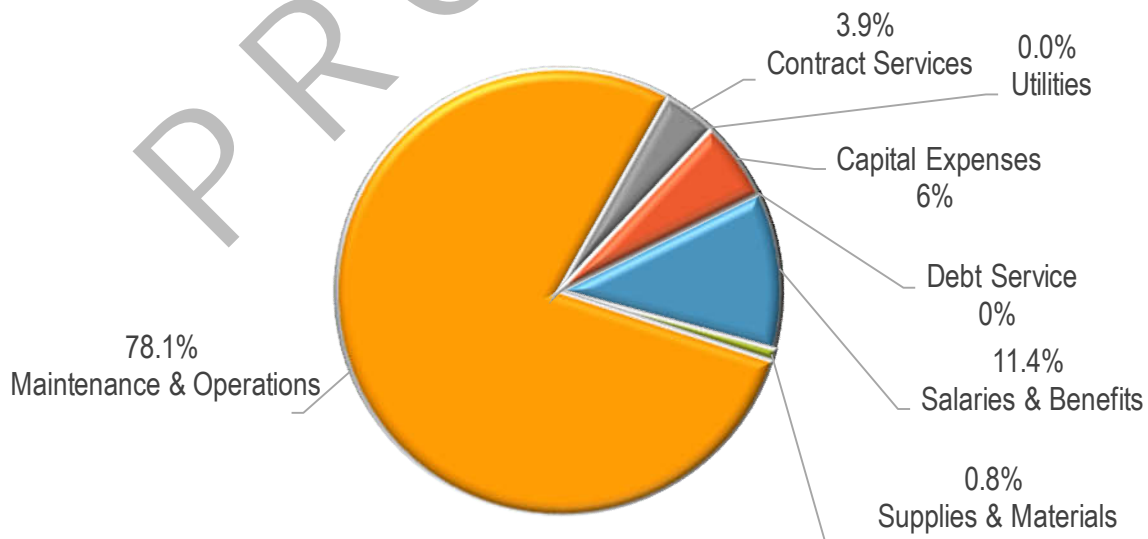
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	765,204	866,800	836,234	904,920	38,120	4.40%
Supplies & Materials	38,170	53,620	34,908	67,139	13,519	25.21%
Maintenance & Operations	5,272,581	6,040,873	4,570,472	6,186,200	145,327	2.41%
Contract Services	56,401	306,475	215,000	305,495	(980)	-0.32%
Utilities	1,439	2,700	2,700	3,400	700	25.93%
Capital Expenses	-	200,000	-	452,517	252,517	126.26%
Debt Service	3,136	2,000	-	2,000	-	0.00%
Total	6,136,931	7,472,468	5,659,314	7,921,671	449,203	6.01%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



CUSTOMER SERVICE

The City of Customer Service Department performs functions of utility billing and customer service to all of the City's residential and commercial utility customers. These functions were formerly in the Finance Department, and the new Customer Service Department is established for the 2023-2024 budget year. Three positions from Finance are being reassigned to the new department.

- Maintain and improve upon the existing country living atmosphere of Sanger.

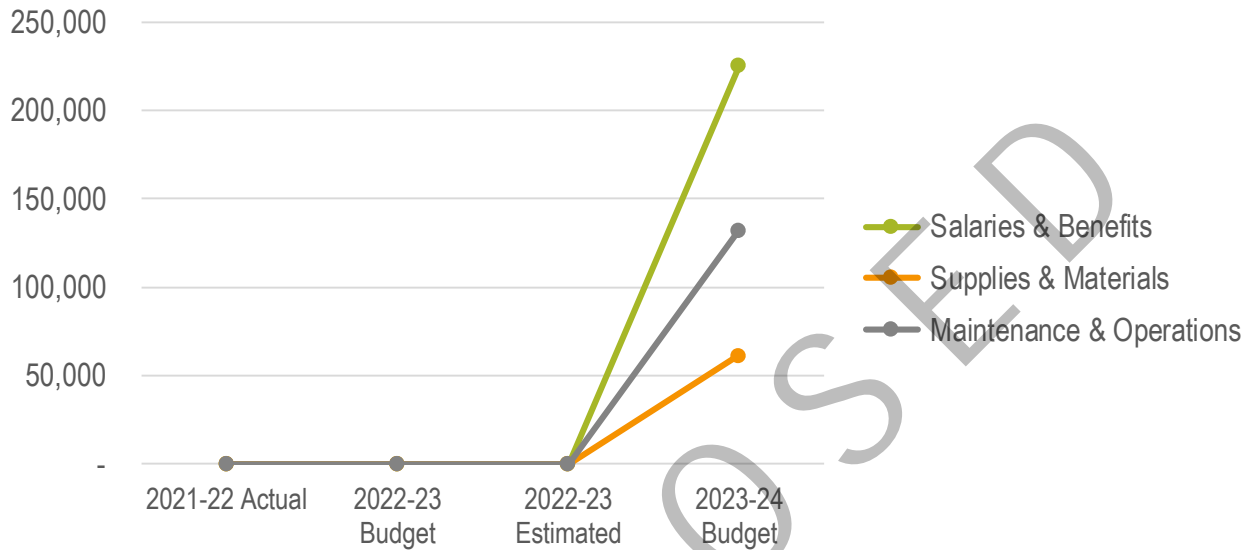
BUDGETED PERSONNEL SCHEDULE

Position Title	2021-22	2022-23	2023-24
Customer Service Manager	0	0	1
Customer Service Representative	0	0	2
Total Budgeted Positions	0	0	3

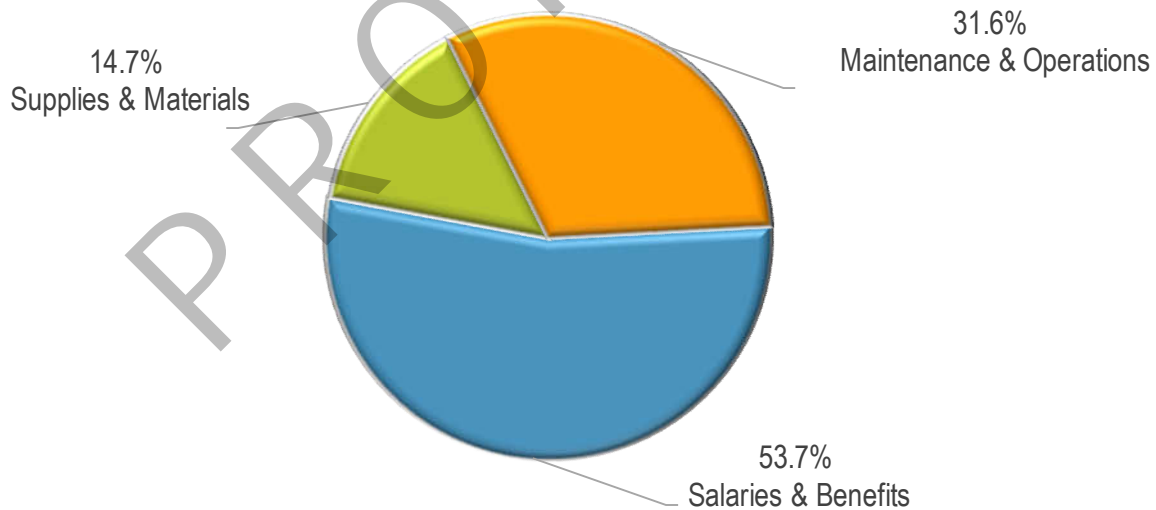
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	-	-	-	225,300	225,300	-
Supplies & Materials	-	-	-	61,500	61,500	-
Maintenance & Operations	-	-	-	132,500	132,500	-
Total	-	-	-	419,300	419,300	-

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



TRANSFERS

The City transfers between funds in order to properly account for revenues and expenses.

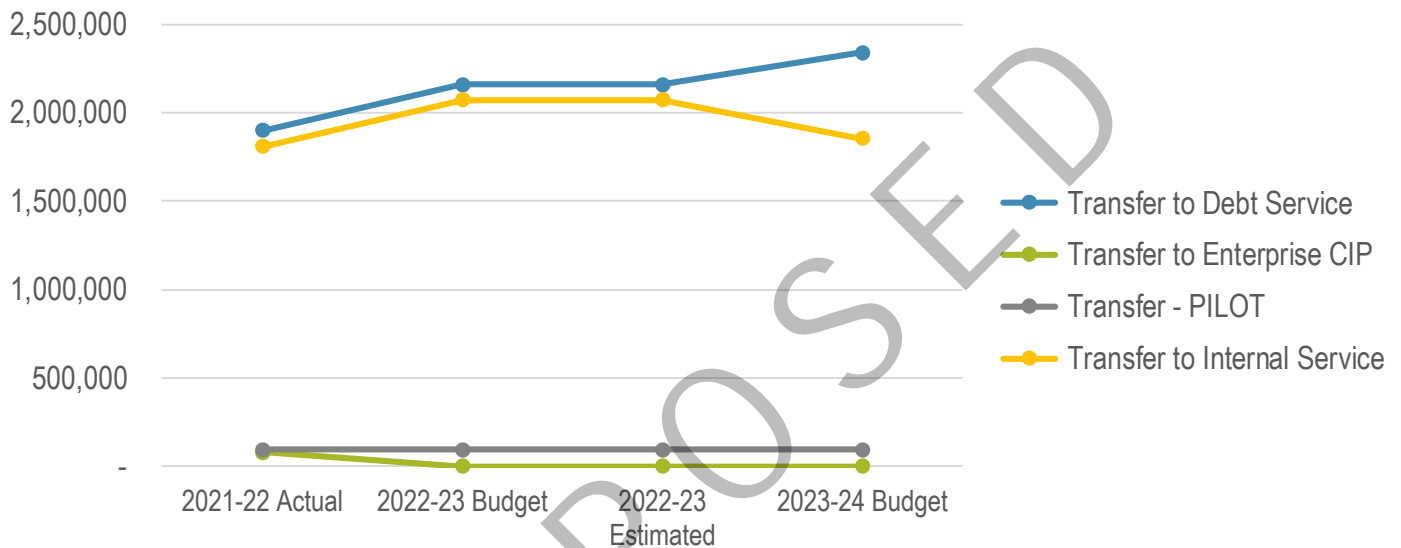
No personnel are budgeted in this department.

PROPOSED

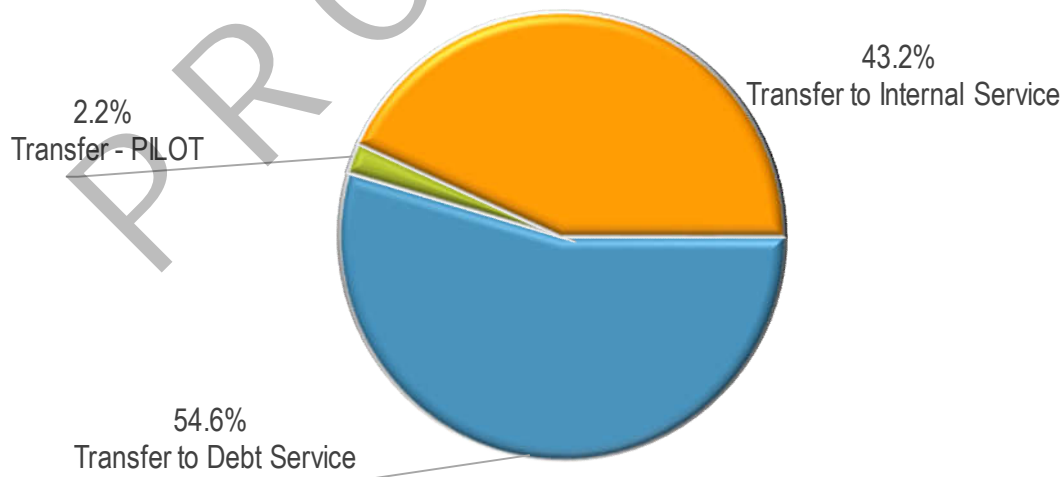
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Transfer to Debt Service	1,900,000	2,158,000	2,158,000	2,339,672	181,672	8.42%
Transfer - PILOT	95,000	95,000	95,000	95,000	-	0.00%
Transfer to Internal Service	1,810,722	2,072,256	2,072,256	1,852,815	(219,441)	-10.59%
Transfer to Enterprise CIP	78,571	-	-	-	-	-
Total	3,884,293	4,325,256	4,325,256	4,287,487	(37,769)	-0.87%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



ENTERPRISE DEBT SERVICE FUND

OVERVIEW

The Enterprise Debt Service Fund accounts for the accumulation of funds to meet the principal and interest obligations on Enterprise Fund Obligations.

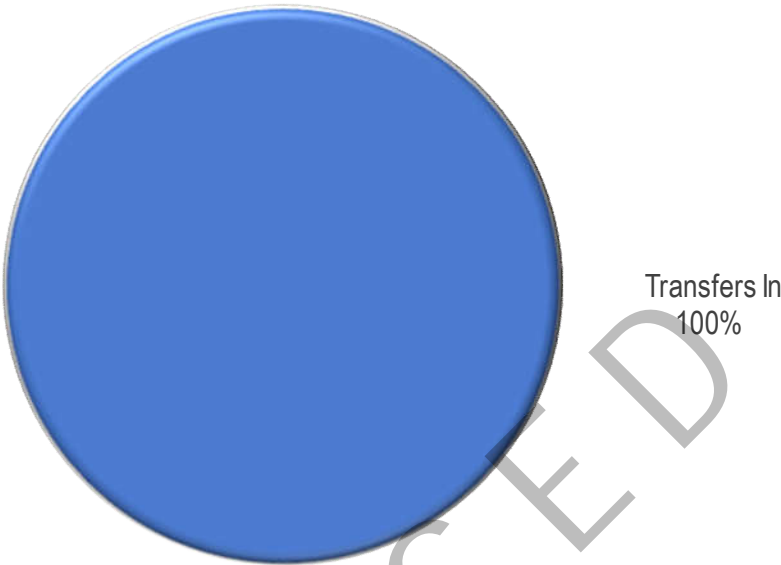
The Enterprise Debt Service Fund was established for the 2020-2021 year. In prior years, debt service was accounted for in the Enterprise Fund itself.

The basis of accounting for the Enterprise Debt Service Fund for both financial reporting and budgeting is the accrual basis.

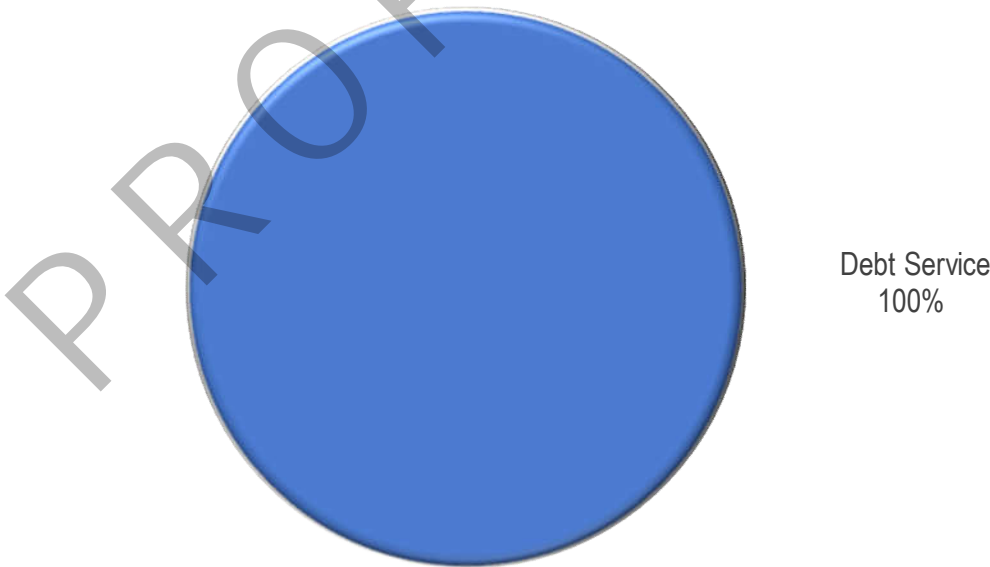
PROPOSED

ENTERPRISE DEBT SERVICE FUND BUDGET SUMMARY

ENTERPRISE DEBT SERVICE FUND REVENUES



ENTERPRISE DEBT SERVICE FUND EXPENDITURES



ENTERPRISE DEBT SERVICE FUND BUDGET SUMMARY

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	1,114,276	1,145,536	1,145,536	1,191,947
Other Sources				
Interest	17,451	-	21,172	25,000
Transfers In	1,900,000	2,158,000	2,158,000	2,339,672
Total Other Sources	1,917,451	2,158,000	2,179,172	2,364,672
Expenditures				
Debt Service	1,886,191	2,132,761	2,132,761	2,364,672
Total Expenditures	1,886,191	2,132,761	2,132,761	2,364,672
Excess of Revenues/Sources over Expenditures/Uses	31,260	25,239	46,411	-
Ending Fund Balance	1,145,536	1,170,775	1,191,947	1,191,947

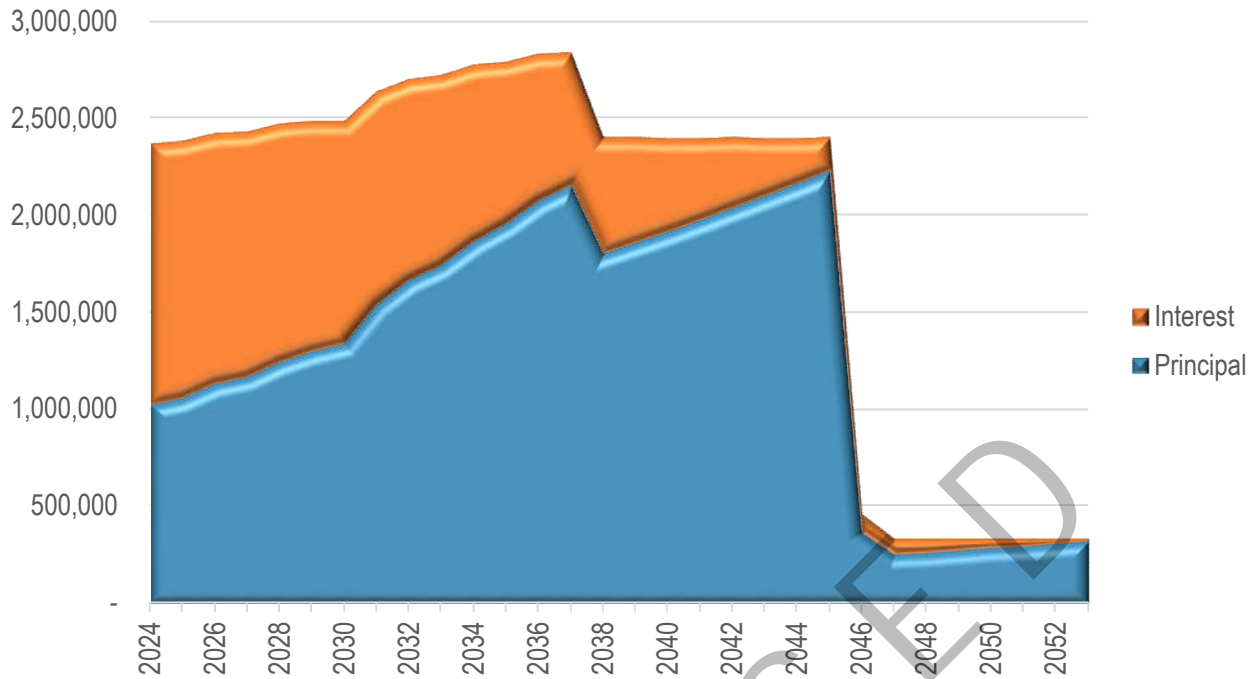
ENTERPRISE DEBT SERVICE FUND EXPENDITURES

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Co 2007 Principal	69,300	72,600	72,600	72,600
Co 2007 Interest	20,182	17,134	17,134	13,940
Co 2013 Principal	167,200	176,000	176,000	-
Co 2013 Interest	10,296	5,280	5,280	-
2015 CO Principal	295,000	285,000	285,000	290,000
2015 CO Interest	178,075	169,375	169,375	160,750
2017 CO Principal	85,000	100,000	100,000	115,000
2017 CO Interest	366,600	364,050	364,050	361,050
2021 GO Refunding Principal	48,400	48,400	48,400	228,800
2021 GO Refunding Interest	37,492	37,822	37,822	37,652
2021 CO Principal	55,000	295,000	295,000	320,000
2021 CO Interest	551,896	559,600	559,600	550,750
2023B CO Interest	-	-	-	211,630
Bond Administration Fees	1,750	2,500	2,500	2,500
Total Debt Service	1,886,191	2,132,761	2,132,761	2,364,672

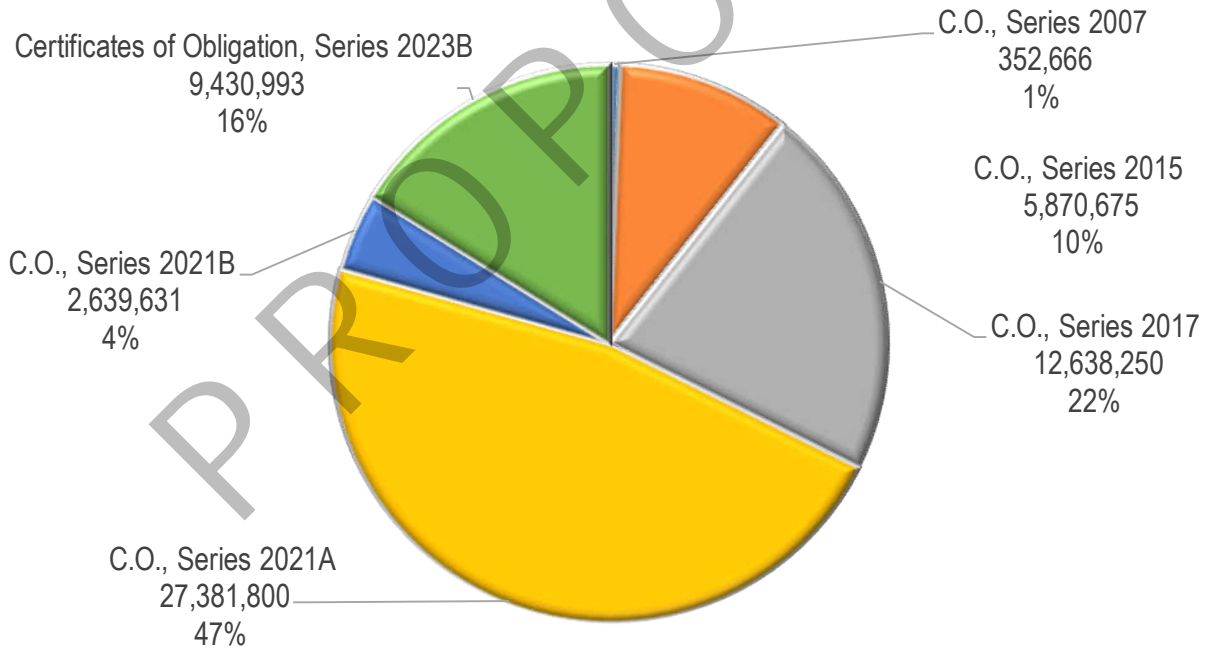
ENTERPRISE DEBT SERVICE FUND REQUIREMENTS BY YEAR

Fiscal Year	Principal	Interest	Total
2024	1,026,400	1,335,772	2,362,172
2025	1,060,300	1,314,798	2,375,098
2026	1,131,300	1,288,857	2,420,157
2027	1,169,000	1,260,315	2,429,315
2028	1,243,200	1,223,852	2,467,052
2029	1,302,000	1,182,616	2,484,616
2030	1,342,000	1,138,381	2,480,381
2031	1,540,800	1,091,917	2,632,717
2032	1,660,200	1,036,638	2,696,838
2033	1,740,200	974,398	2,714,598
2034	1,860,000	908,869	2,768,869
2035	1,950,000	833,712	2,783,712
2036	2,070,000	754,850	2,824,850
2037	2,150,000	683,556	2,833,556
2038	1,800,000	599,806	2,399,806
2039	1,855,000	542,206	2,397,206
2040	1,910,000	482,756	2,392,756
2041	1,970,000	423,506	2,393,506
2042	2,035,000	362,356	2,397,356
2043	2,095,000	299,156	2,394,156
2044	2,160,000	234,106	2,394,106
2045	2,230,000	167,006	2,397,006
2046	370,000	97,706	467,706
2047	260,000	84,106	344,106
2048	270,000	73,706	343,706
2049	280,000	62,906	342,906
2050	295,000	51,356	346,356
2051	305,000	39,188	344,188
2052	315,000	26,606	341,606
2053	330,000	13,613	343,613
Total	39,725,400	18,588,615	58,314,015

Enterprise Debt Service Fund Annual Debt Service Requirements



Total Enterprise Debt Service Fund Debt by Obligation



INTERNAL SERVICE FUND

OVERVIEW

Revenues and expenses related to services provided to organizations inside the City on a cost reimbursement basis are accounted for in an Internal Service Fund. The City's Internal Service Fund was set up to provide administrative support services to other Funds of the City.

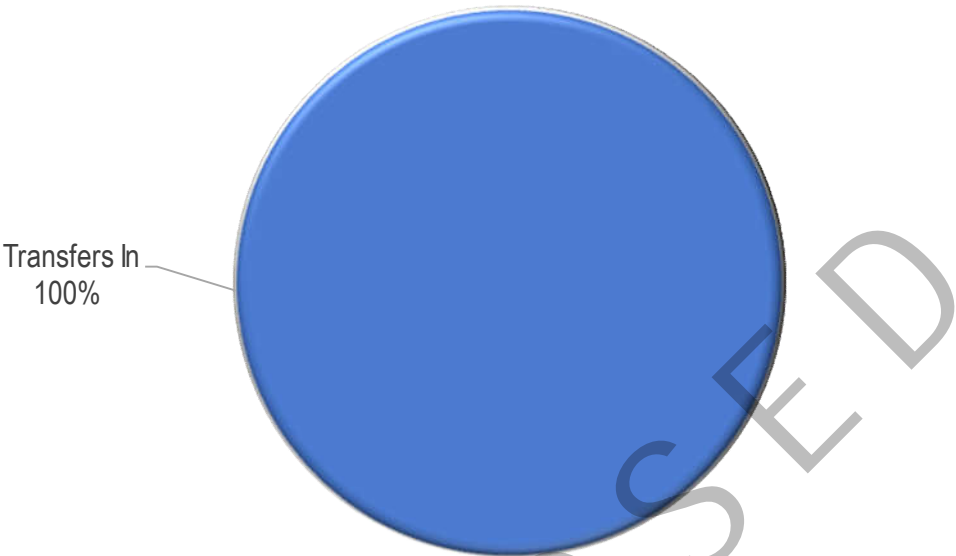
The Internal Service Fund receives revenues from transfers from the General Fund and the Enterprise Fund.

The Internal Service Fund includes these departments:

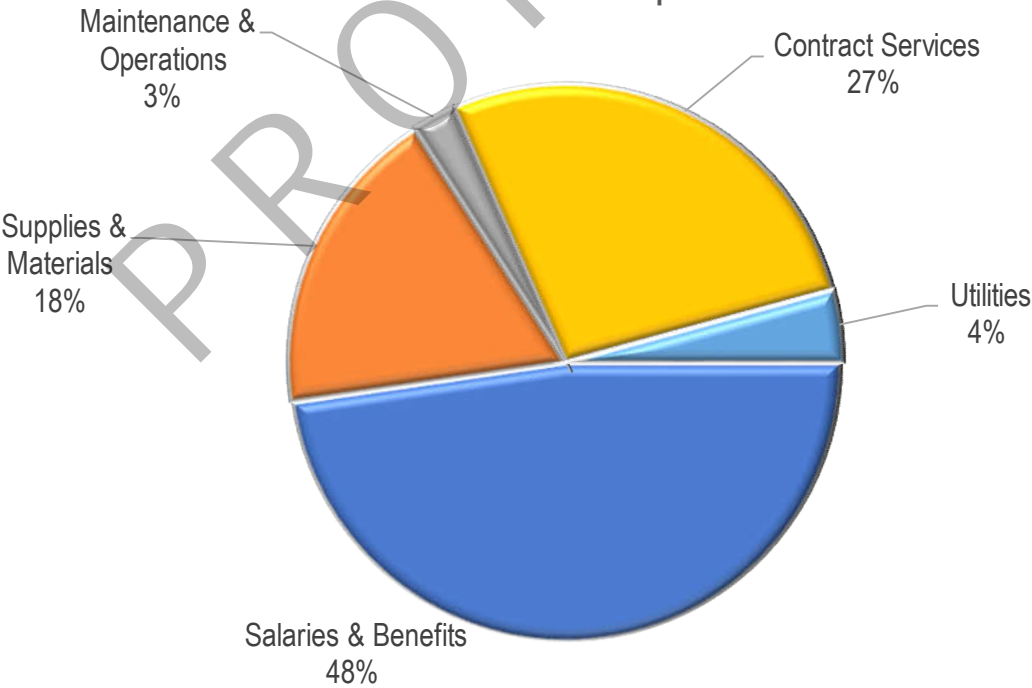
- Mayor and Council
- Administration
- City Secretary
- Legal
- Public Works Administration
- Finance
- Human Resources
- Marketing
- Facilities
- Non-Departmental

The basis of accounting for the Internal Service Fund for both financial reporting and budgeting is the modified accrual basis.

Internal Service Fund Revenues



Internal Service Fund Expenditures



INTERNAL SERVICE FUND BUDGET SUMMARY

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	(107,059)	199,527	199,527	-
Revenues				
Transfers from Enterprise Fund	1,810,722	2,072,256	1,915,841	1,852,815
Transfers from General Fund	1,207,148	1,381,504	1,077,700	1,852,815
Transfers from 4A	-	15,000	15,000	15,000
Transfers from 4B	-	15,000	15,000	15,000
Total Internal Service Fund Revenues	3,017,870	3,483,760	3,023,541	3,735,630
Expenditures				
Salaries & Benefits	1,547,456	1,766,600	1,641,231	1,775,120
Supplies & Materials	356,780	550,015	422,346	675,952
Maintenance & Operations	85,841	97,700	94,251	92,500
Contract Services	612,487	845,100	847,463	1,021,278
Utilities	108,542	143,000	127,512	155,000
Capital Expenses	-	81,345	90,265	15,780
Debt Service	178	-	-	-
Total Expenditures	2,711,284	3,483,760	3,223,068	3,735,630
Excess of Revenues over Expenditures	306,586	-	(199,527)	-
Ending Fund Balance	199,527	199,527	-	-



CITY COUNCIL

The City of Sanger City Council is elected by the people and is responsible for setting general policy and direction for city government. The Council's budget is split between the General fund and Enterprise fund. The Council's budget includes funds to pay for legal services, audit services and elections.

SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger.
- Encourage development of quality single family residential neighborhoods in Sanger.
- Encourage the establishment of new commercial business and the expansion of existing businesses in Sanger.
- Encourage development and preservation of the Historic Sanger Downtown area.
- Improve the relationship of mixed land uses and provide optimum opportunity to live and work in Sanger.
- Improve Sanger's street network.
- Encourage job development in Sanger.
- Develop, expand, and maintain the Sanger Park System with a variety of parks, open spaces and recreational facilities.

PERFORMANCE INDICATORS

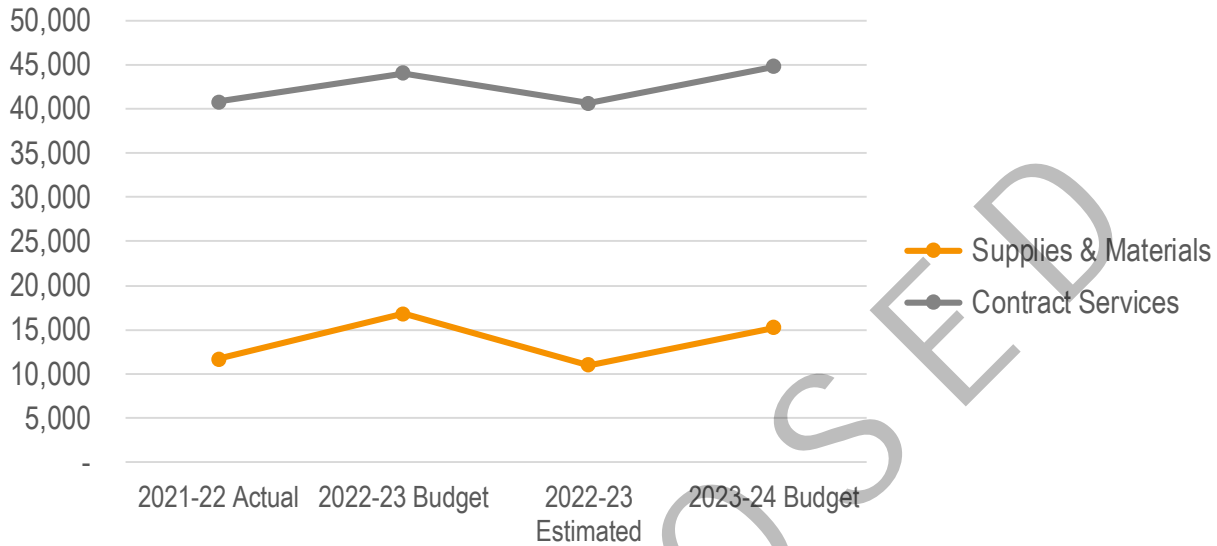
Indicator	2019-20	2020-21	2021-22
Ordinances Passed by Council	37	26	30
Resolutions Approved by Council	12	11	9

No personnel are budgeted in this department.

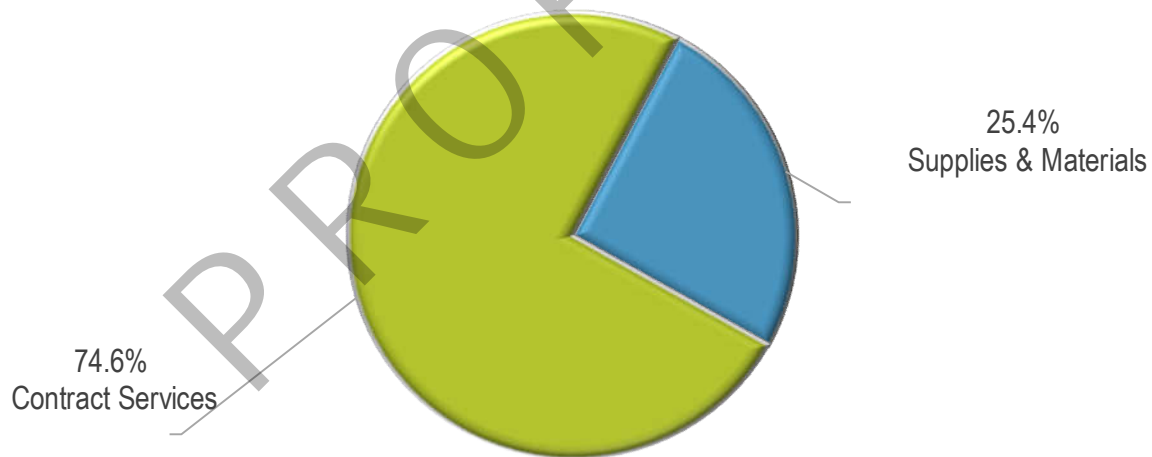
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Supplies & Materials	11,663	16,800	11,036	15,200	(1,600)	-9.52%
Contract Services	40,771	44,000	40,665	44,750	750	1.70%
Total	52,434	60,800	51,701	59,950	(850)	-1.40%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



ADMINISTRATION

The City of Sanger Administration Department is responsible for the daily operations of all aspects of city government. Administration includes the offices of City Manager and Assistant City Manager. Administration is responsible for the day-to-day general governmental administration of the City including directing, coordinating, and reviewing operations in the implementation of policy directive provided by Sanger's Mayor and City Council.

In prior years, City Secretary, Human Resources, and Legal functions were included in the department. For the 2022-23 year, these functions are being moved to separate departments.

SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger.
- Encourage development of quality single family residential neighborhoods in Sanger.
- Encourage the establishment of new commercial business and the expansion of existing businesses in Sanger.
- Encourage development and preservation of the Historic Sanger Downtown area.
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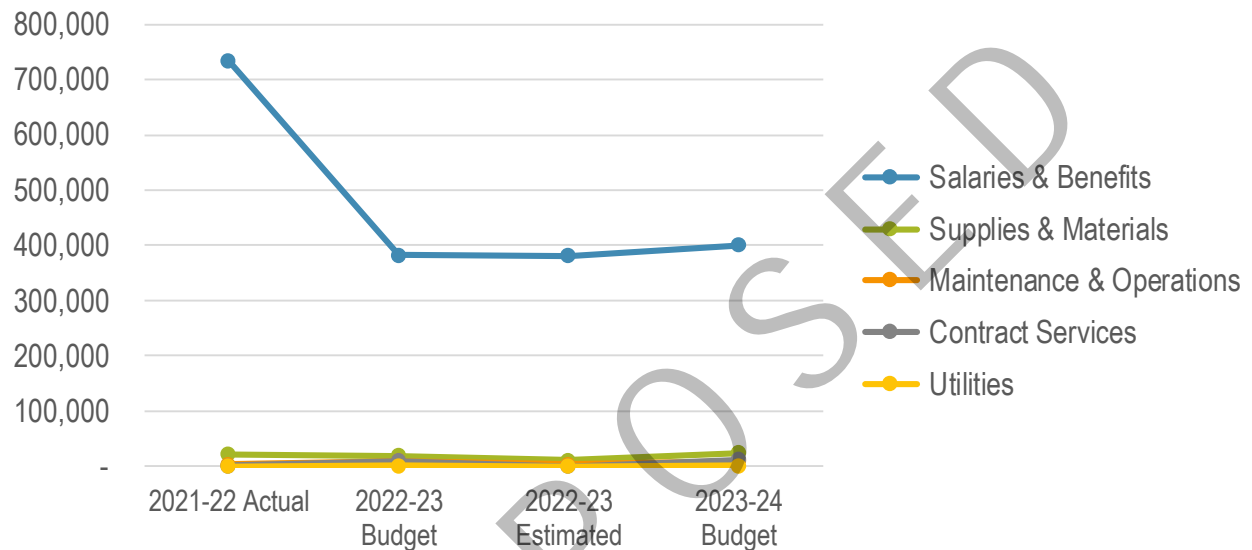
BUDGETED PERSONNEL SCHEDULE

Position Title	2021-22	2022-23	2023-24
City Manager	1	1	1
Assistant City Manager	1	1	1
City Secretary	1	0	0
Human Resources/Special Projects Directo	1	0	0
City Attorney	1	0	0
Total Budgeted Positions	5	2	2

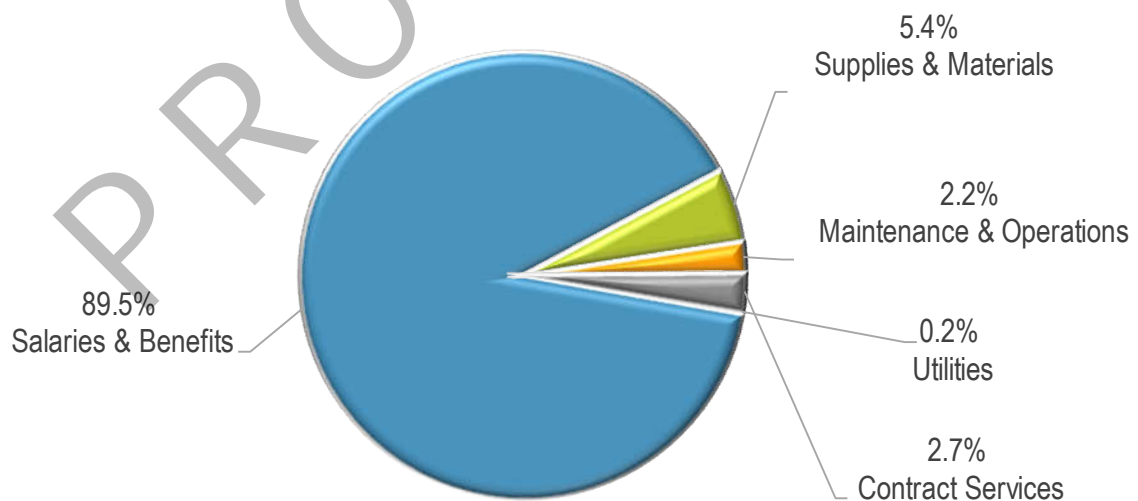
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	733,505	382,800	380,955	400,090	17,290	4.52%
Supplies & Materials	22,077	20,000	10,683	24,000	4,000	20.00%
Maintenance & Operations	3,285	10,000	3,500	10,000	-	0.00%
Contract Services	1,201	10,000	500	12,000	2,000	20.00%
Utilities	471	1,000	500	1,000	-	0.00%
Total	760,539	423,800	396,138	447,090	23,290	5.50%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



CITY SECRETARY

The City of Sanger City Secretary Department is responsible for implementing policies and procedures for the dissemination of information to the Sanger City Council, City staff, voters, and citizens of Sanger. For the 2022-23 budget year, the functions of the City Secretary are being split off from Administration to a separate stand-alone department.

SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger.

PERFORMANCE INDICATORS

Indicator	2019-20	2020-21	2021-22
Open Records Requests Completed	179	213	460
City Council Agendas	51	49	35

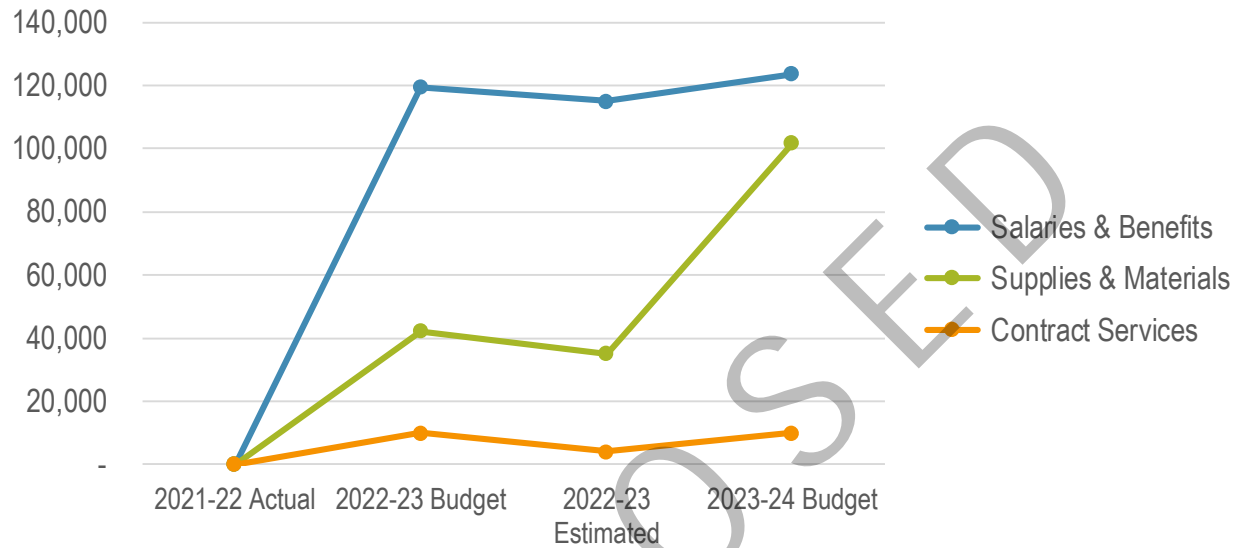
BUDGETED PERSONNEL SCHEDULE

Position Title	2021-22	2022-23	2023-24
City Secretary	0	1	1
Total Budgeted Positions	0	1	1

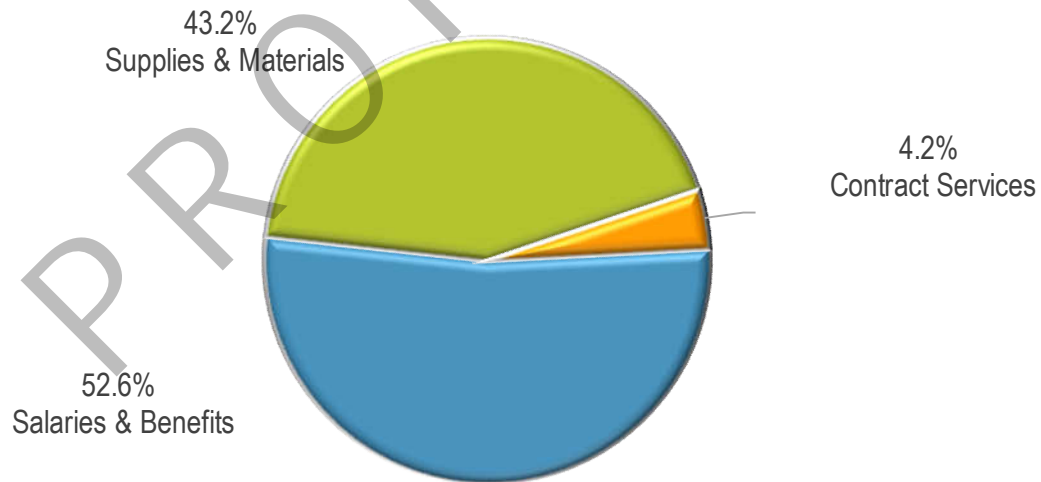
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	-	119,400	114,965	123,780	4,380	3.67%
Supplies & Materials	-	42,200	35,084	101,700	59,500	141.00%
Contract Services	-	10,000	4,000	10,000	-	0.00%
Total	-	171,600	154,049	235,480	63,880	37.23%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



LEGAL

The City of Sanger Legal Department is responsible for providing legal support for operations of the city on matters including litigation support, contract negotiation, and municipal court. For the 2022-23 budget year, legal functions are being split off from Administration to a separate stand-alone department.

SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger.

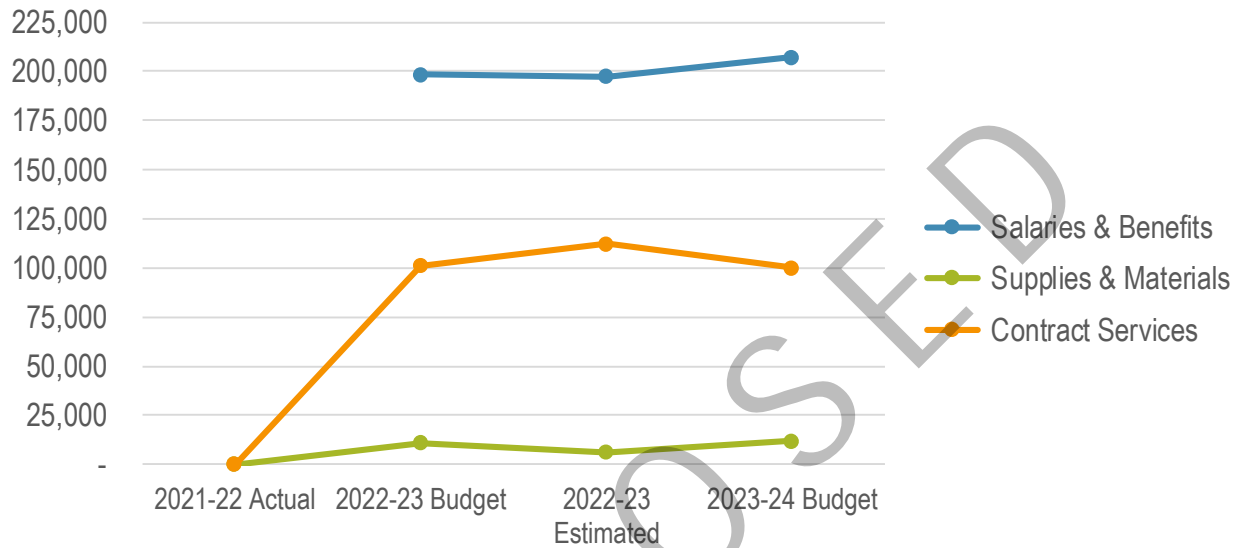
BUDGETED PERSONNEL SCHEDULE

Position Title	2021-22	2022-23	2023-24
City Attorney	0	1	1
Total Budgeted Positions	0	1	1

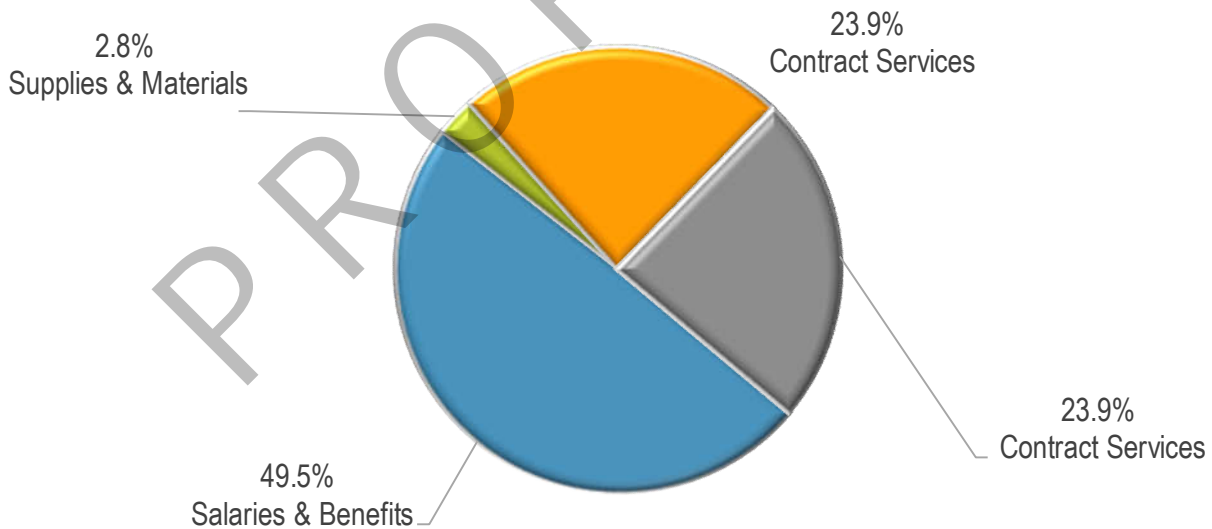
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits		198,300	197,364	207,240	8,940	4.51%
Supplies & Materials	-	10,955	6,069	11,770	815	7.44%
Contract Services	-	100,950	112,234	100,000	(950)	-0.94%
Total	-	310,205	315,667	319,010	8,805	2.84%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



PUBLIC WORKS

The City of Sanger Public Works Administration Department oversees the street, park and recreation, fleet maintenance, water and wastewater departments. It is also responsible for engineering services and liaison with outside engineers and contractors. Public Works Administration oversees most capital improvement projects. Engineering also reviews new subdivision plans and serves as the flood plain coordinator.

SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger.
- Encourage development of quality single family residential neighborhoods in Sanger.
- Improve the relationship of mixed land uses and provide optimum opportunity to live and work in Sanger.
- Improve Sanger's street network.

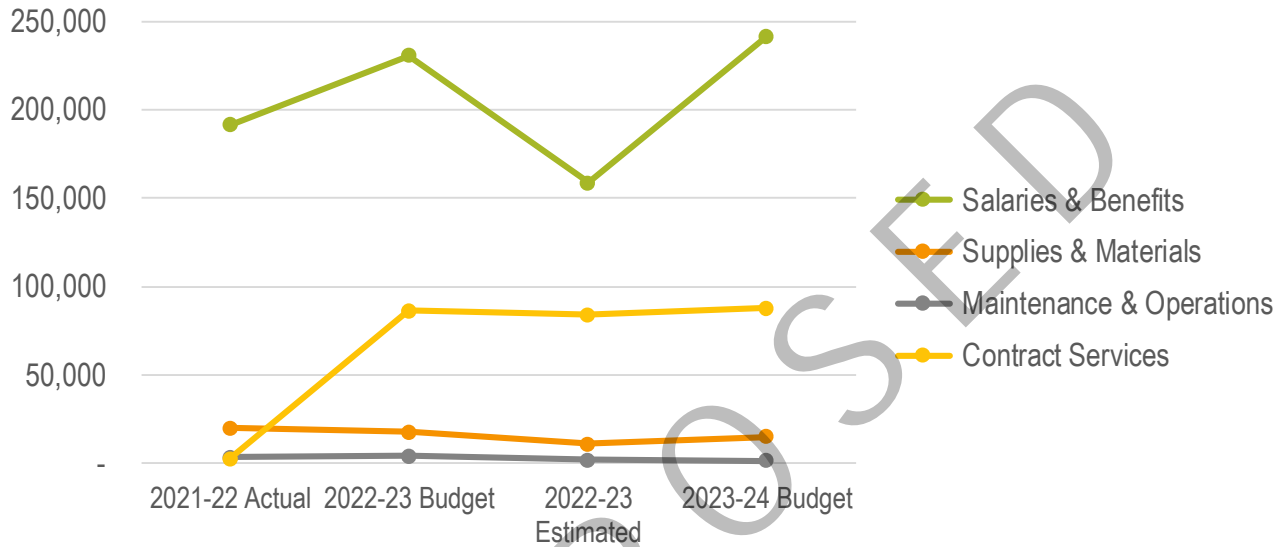
BUDGETED PERSONNEL SCHEDULE

Position Title	2021-22	2022-23	2023-24
Public Works Director	0.5	1	1
Administrative Assistant	0.5	1	1
Total Budgeted Positions	1	2	2

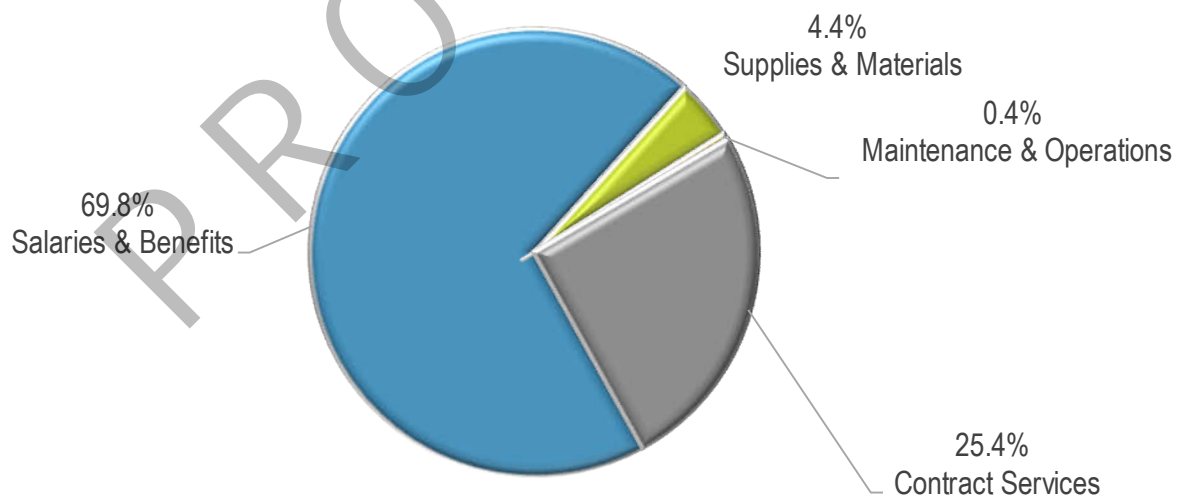
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	191,645	230,600	158,761	241,770	11,170	4.84%
Supplies & Materials	19,883	17,800	11,000	15,300	(2,500)	-14.04%
Maintenance & Operations	3,560	4,200	2,000	1,500	(2,700)	-64.29%
Contract Services	2,872	86,250	84,000	88,000	1,750	2.03%
Total	217,960	338,850	255,761	346,570	7,720	2.28%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



FINANCE

The Finance Department is responsible for all financial, accounting and utility billing operations of the City. The department is charged with managing the City's resources through budgeting, purchasing, and reporting. Operations of the department include billing and collecting for all utilities, handling all accounts receivable and payable, preparing payroll for all City employees, paying all City obligations, and preparing the City's annual budget document. Finance assists Administration with budget monitoring and provides reports to the City Manager and City Council on current revenues and expenditures.

SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger.

PERFORMANCE INDICATORS

Indicator	2019-20		2020-21		2021-22	
	#	\$	#	\$	#	\$
AP Invoices Processed	6,560	\$20,025,263	7,211	\$17,822,882	6,288	\$24,239,979
Purchase Orders Issued	197	\$ 6,225,121	201	\$ 3,459,354	332	\$16,963,254
Employee Payroll Items	2,342	\$ 3,221,366	2,328	\$ 3,378,891	2,301	\$ 3,794,123
Utility Bills Generated	45,385	\$12,948,464	46,807	\$13,232,590	47,526	\$14,464,483
Utility Payments	42,942	\$12,858,831	45,137	\$13,054,979	46,680	\$15,202,638

BUDGETED PERSONNEL SCHEDULE

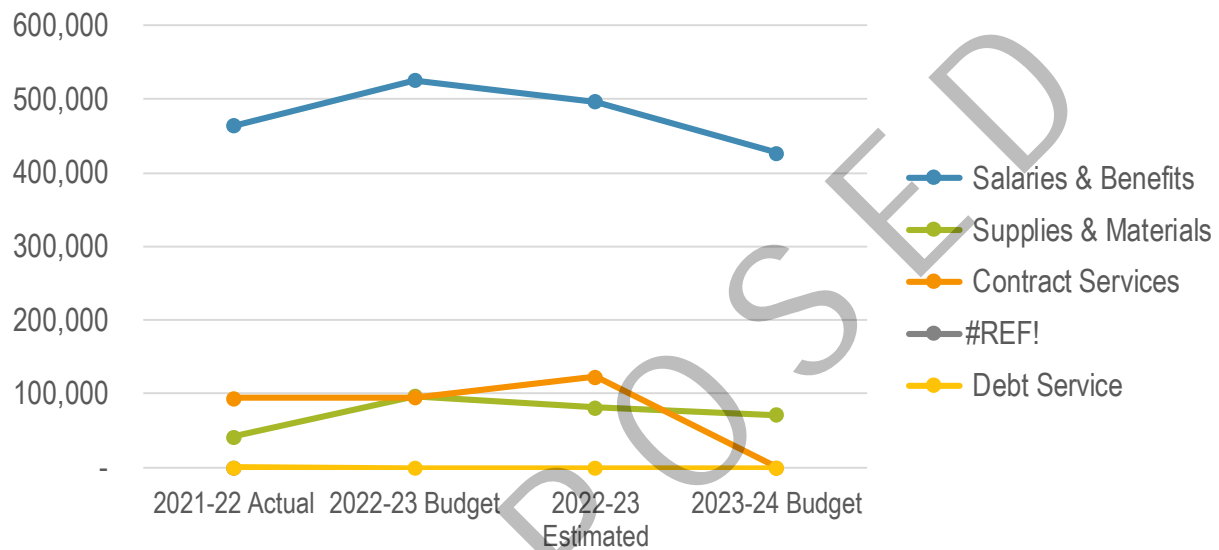
Finance Director	1	1	1
Controller	0	0	1
Accountant	1	1	1
Accounting Technician	1	1	1
Customer Service Manager	1	1	0
Customer Service Representative	2	2	0
Total Budgeted Positions	6	6	4

*Beginning with the 2023-2024 budget, the Customer Service Manager and Customer Service Representatives are being moved a new Customer Service Department in the Enterprise Fund.

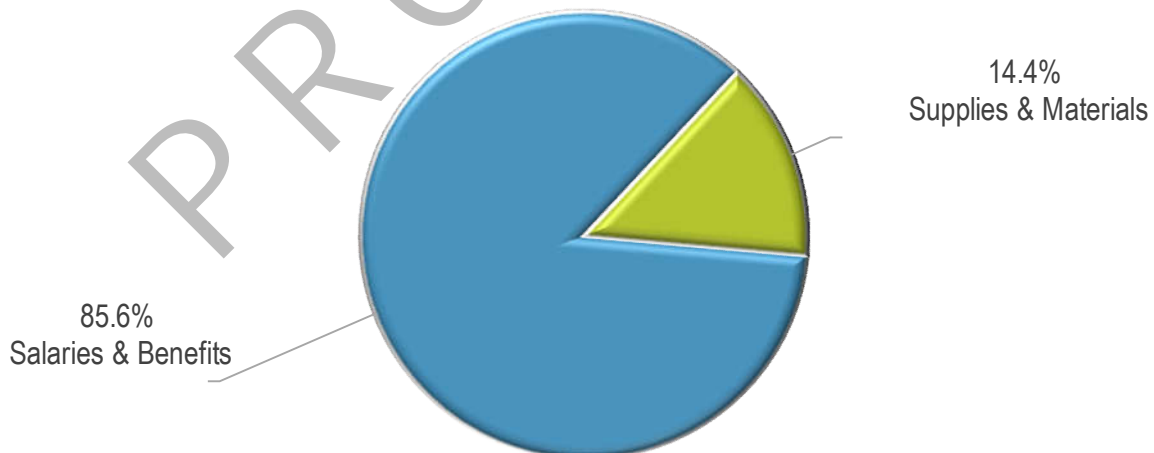
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	463,886	525,500	496,541	426,450	(99,050)	-18.85%
Supplies & Materials	41,714	97,000	81,000	71,500	(25,500)	-26.29%
Contract Services	94,244	94,500	122,653	-	(94,500)	-100.00%
Debt Service	178	-	-	-	-	-
Total	600,022	717,000	700,194	497,950	(219,050)	-30.55%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



HUMAN RESOURCES

The City of Sanger Human Resources Department is responsible for providing support to City departments, current employees, and job applicants and providing expertise on salaries, benefits, training, and employee relations. For the 2022-23 budget year, the human resources functions are being split off from Administration to a separate stand-alone department.

SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger

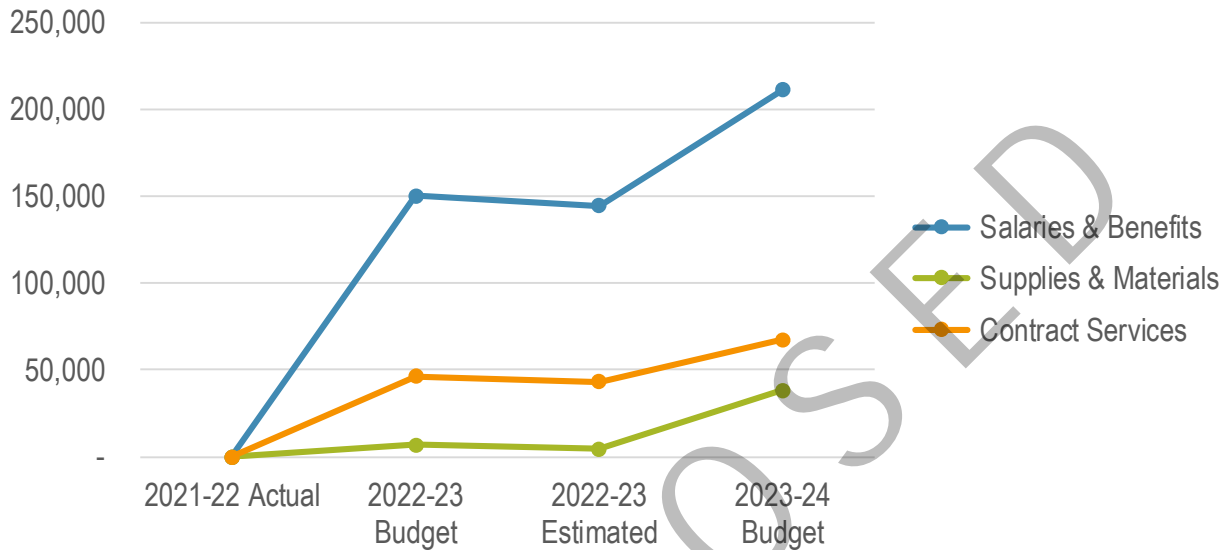
BUDGETED PERSONNEL SCHEDULE

Position Title	2021-22	2022-23	2023-24
Human Resources Director	0	1	1
Human Resources Generalist (Part Time)	0	0	1

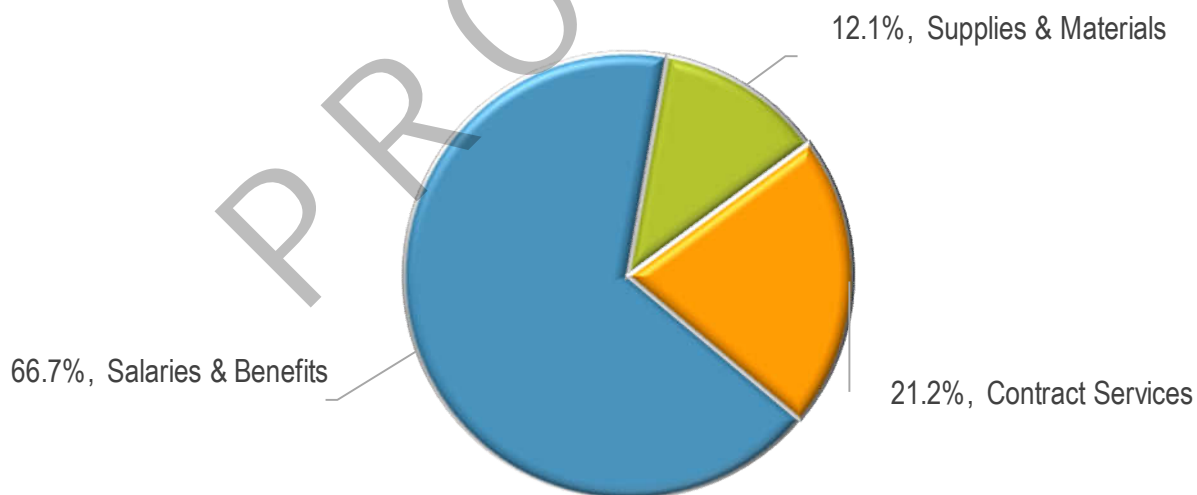
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	-	150,100	144,369	211,330	61,230	40.79%
Supplies & Materials	-	6,600	4,437	38,182	31,582	478.52%
Contract Services	-	46,300	43,091	67,228	20,928	45.20%
Total	-	203,000	191,897	316,740	113,740	56.03%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



ENGINEERING

***During the 2021-22 year, the Engineering Department was closed down. Engineering functions have been either outsourced or reassigned to other City departments. Prior year budget information is presented here to maintain a historical perspective. ***

BUDGETED PERSONNEL SCHEDULE

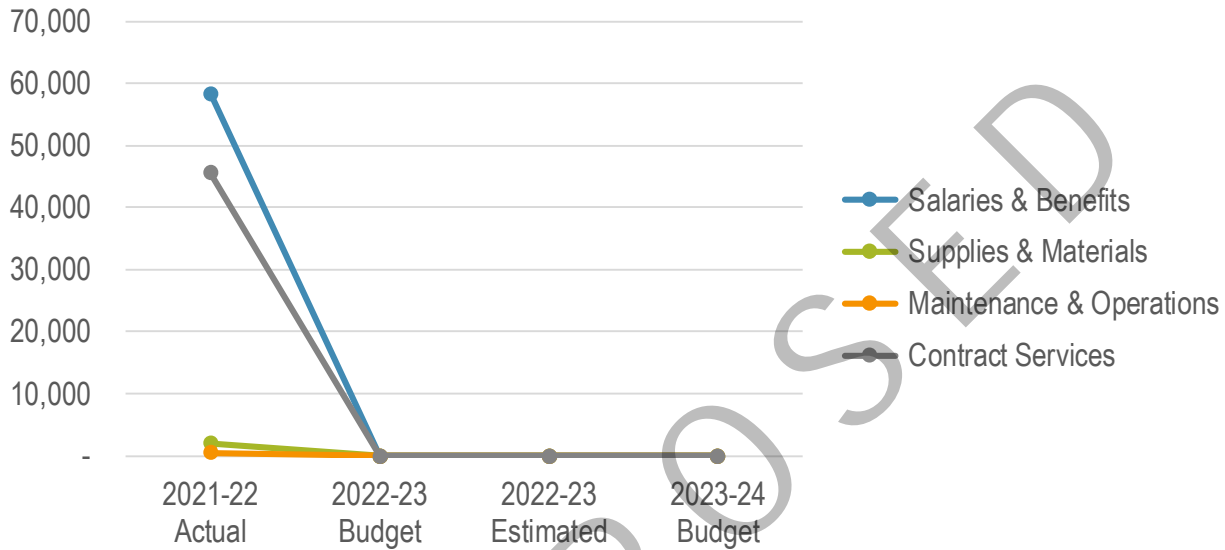
Position Title	2021-22	2022-23	2023-24
Engineer	1	0	0
Inspector	1	0	0
Administrative Assistant	0.5	0	0
Total Budgeted Positions	2.5	0	0

PROPOSED

DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	58,395	-	-	-	-	-
Supplies & Materials	1,949	-	-	-	-	-
Maintenance & Operations	449	-	-	-	-	-
Contract Services	45,608	-	-	-	-	-
Total	106,401	-	-	-	-	-

EXPENDITURE BY CATEGORY



MARKETING

The City of Sanger Marketing Department is responsible for promoting and marketing the City of Sanger and informing citizens about the City's services, programs, and special events. The department was created during the 2021-22 budget year to support the needs of our growing city.

SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger.
- Encourage the establishment of new commercial business and the expansion of existing businesses in Sanger.
- Encourage development and preservation of the Historic Sanger Downtown area.

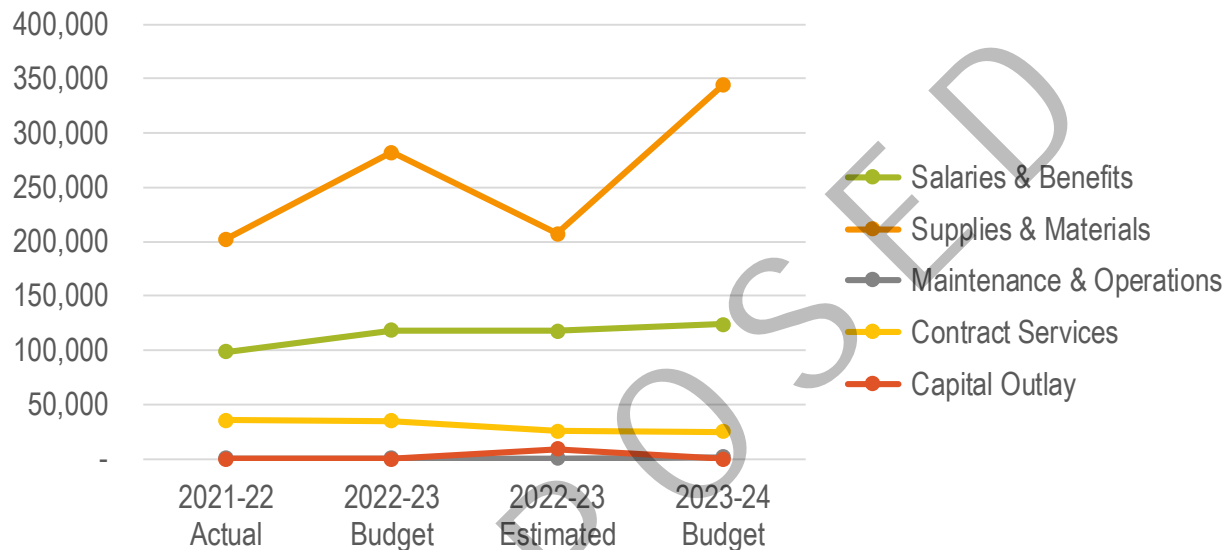
BUDGETED PERSONNEL SCHEDULE

Position Title	2021-22	2022-23	2023-24
Marketing Director	1	1	1
Total Budgeted Positions	1	1	1

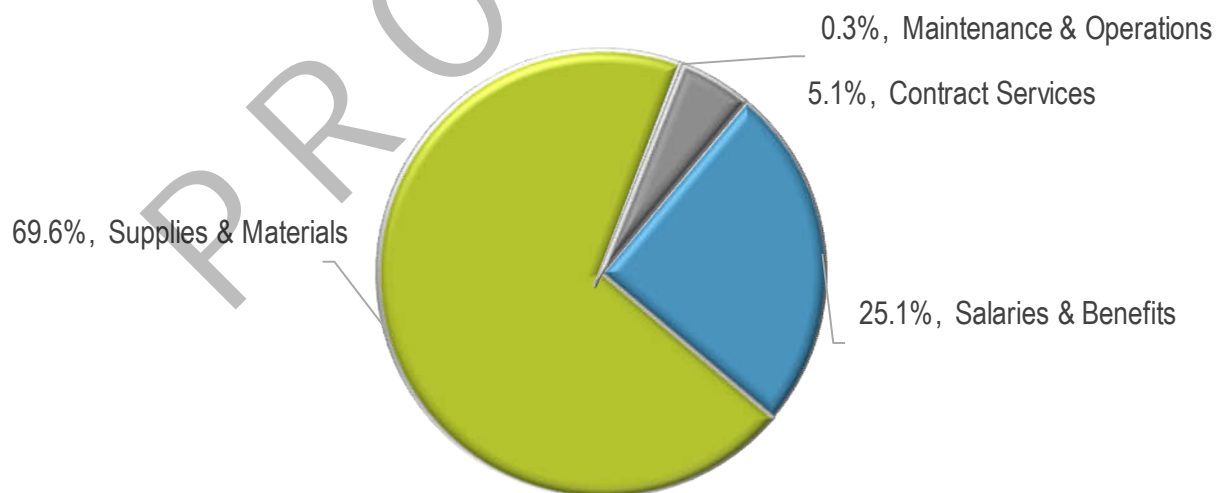
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	98,569	118,000	117,315	123,850	5,850	4.96%
Supplies & Materials	202,108	282,260	207,375	343,900	61,640	21.84%
Maintenance & Operations	572	500	630	1,500	1,000	200.00%
Contract Services	35,226	35,000	25,456	25,000	(10,000)	-28.57%
Capital Outlay	-	-	8,920	-	-	-
Total	336,475	435,760	359,696	494,250	58,490	13.42%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



FLEET SERVICES

During the 2021-22 year, the Fleet Services Department was closed down. Functions of the department have been either outsourced or reassigned to other City departments. Prior year budget information is presented here to maintain a historical perspective.

BUDGETED PERSONNEL SCHEDULE

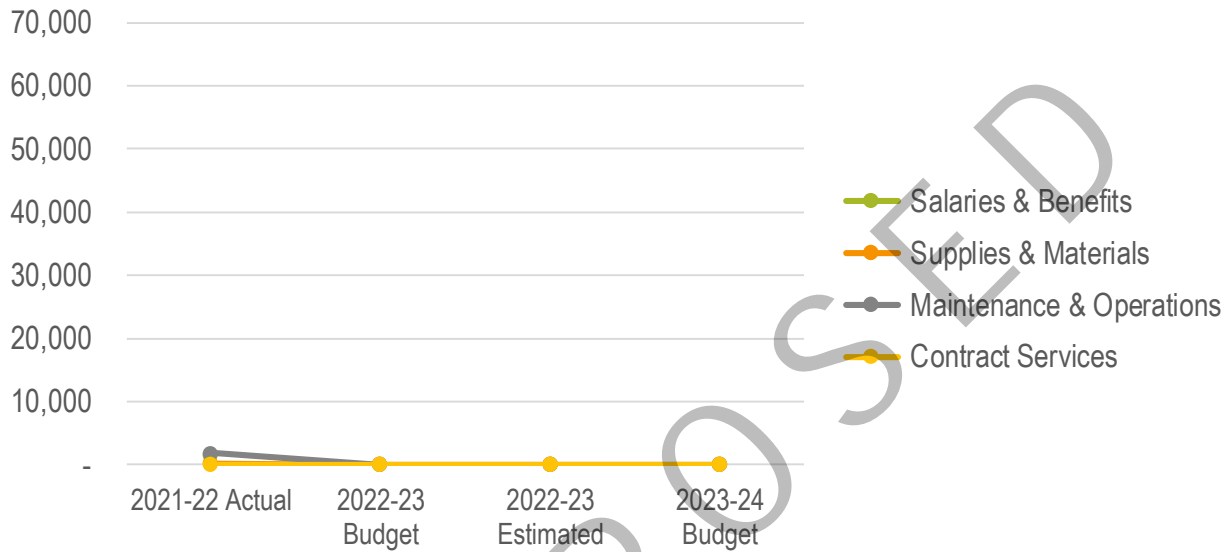
Position Title	2021-22	2022-23	2023-24
Mechanic	0	0	0
Total Budgeted Positions	0	0	0

PROPOSED

DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	1,456				-	-
Supplies & Materials	177	-	-	-	-	-
Maintenance & Operations	1,854	-	-	-	-	-
Contract Services	-	-	-	-	-	-
Total	3,487	-	-	-	-	-

EXPENDITURE BY CATEGORY



FACILITIES

The City of Sanger Facilities Department provides for the maintenance and operations of City-owned buildings. This includes repairs, janitorial services and utilities. The Facilities Department has been created for the 2016-2017 budget and assumes the cost of facility maintenance that has previously been accounted for in individual departments.

BUDGETED PERSONNEL SCHEDULE

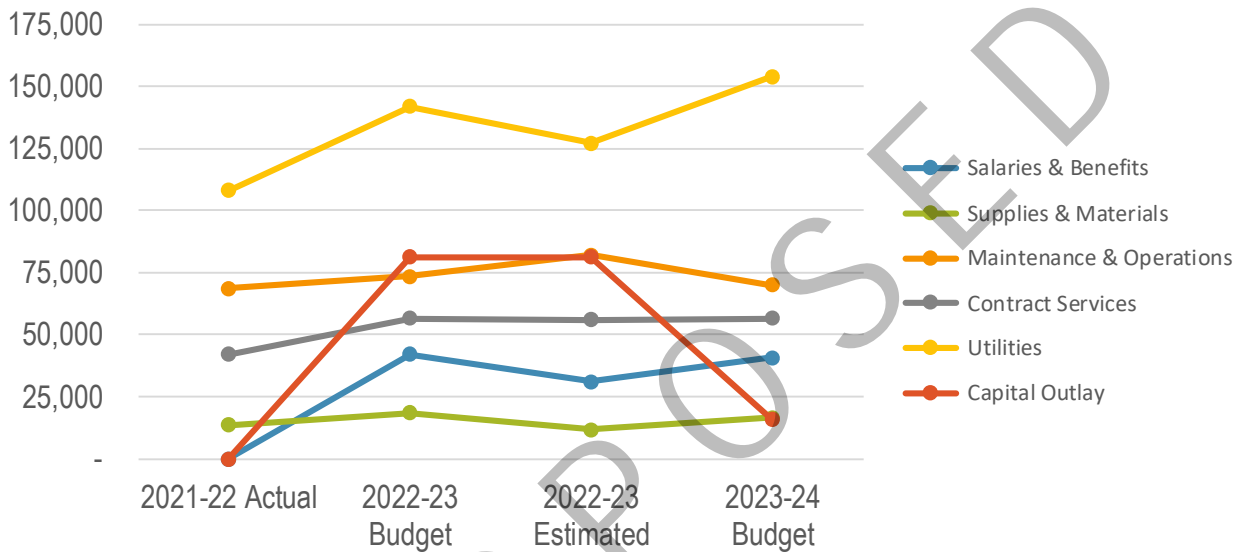
Functions of the Facilities Department are handled by personnel in the Parks Department. Although there are no employees working solely in Facilities, beginning this year, ten percent of salaries and benefits from Parks Department personnel are being allocated to Facilities.

Position Title	2021-22	2022-23	2023-24
Parks & Recreation Director	0	0.1	0.1
Crew Leader	0	0.1	0.1
Grounds Maintenance Worker	0	0.4	0.4
Total Budgeted Positions	0	0.6	0.6

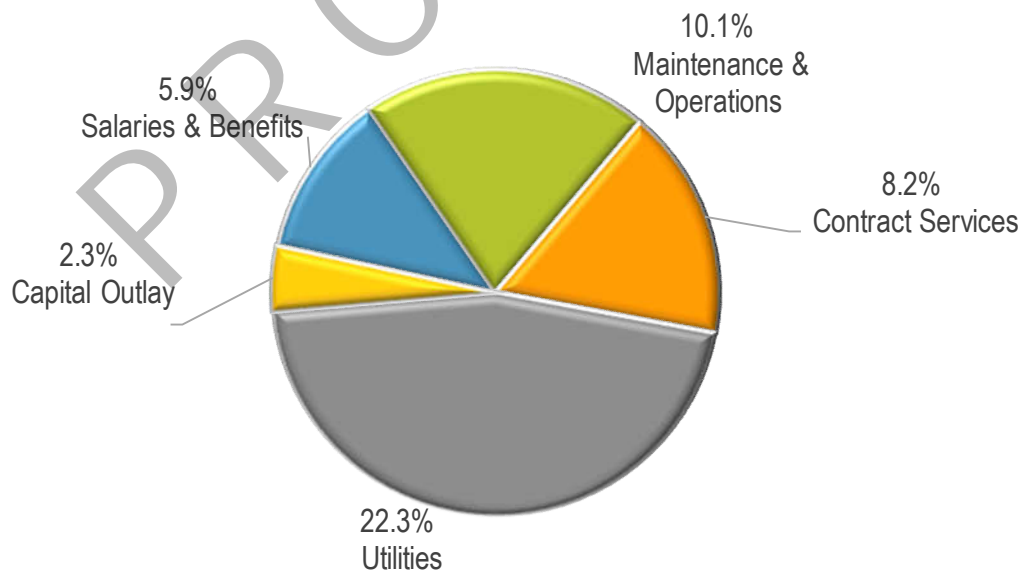
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	-	41,900	30,961	40,610	(1,290)	-3.08%
Supplies & Materials	13,639	18,400	11,662	16,400		0.00%
Maintenance & Operations	68,490	73,500	81,972	70,000	(3,500)	-4.76%
Contract Services	41,996	56,500	55,864	56,500	-	0.00%
Utilities	108,071	142,000	127,012	154,000	12,000	8.45%
Capital Outlay	-	81,345	81,345	15,780	(65,565)	-80.60%
Total	232,196	413,645	388,816	353,290	(58,355)	-14.11%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



NON-DEPARTMENTAL

The City of Sanger Non-Departmental Department budget accounts for expenses that cannot easily be attributed to any specific department. This includes postage, property and liability insurance and tax collection fees.

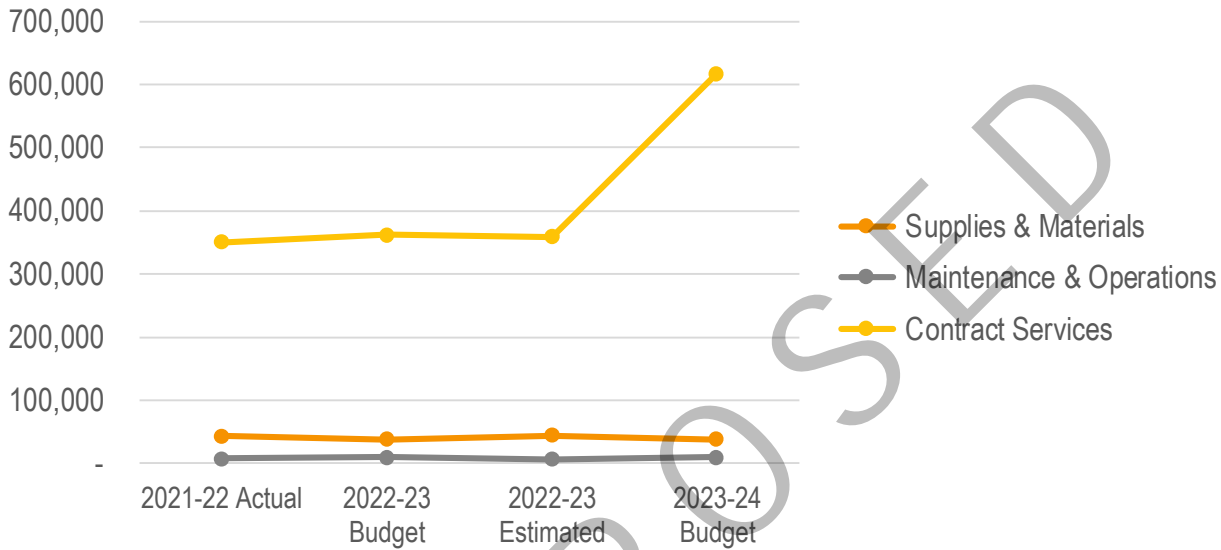
No personnel are budgeted in this department.

PROPOSED

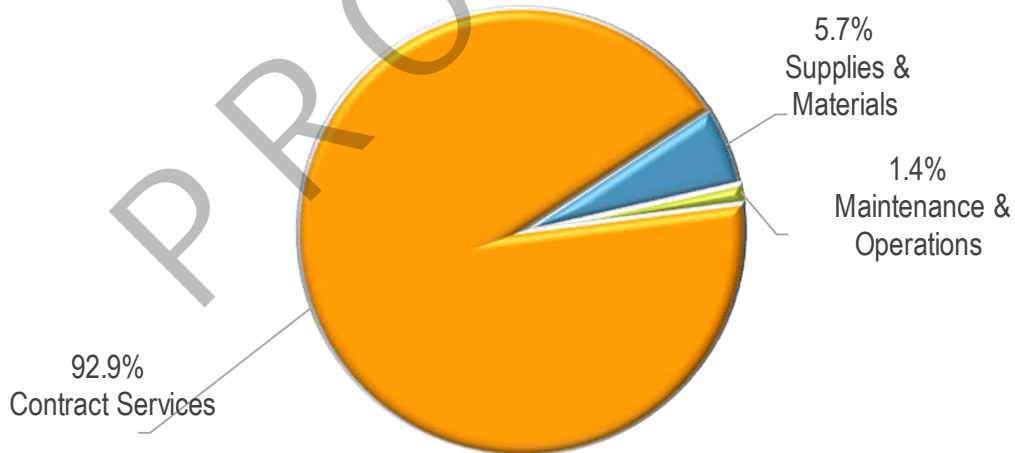
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Supplies & Materials	43,570	38,000	44,000	38,000	-	0.00%
Maintenance & Operations	7,631	9,500	6,149	9,500	-	0.00%
Contract Services	350,569	361,600	359,000	617,800	256,200	70.85%
Total	401,770	409,100	409,149	665,300	256,200	62.63%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



4A CORPORATION FUND

OVERVIEW

The Sanger Texas Industrial Development Corporation (4A Fund) is funded by a 1/2 cent sales tax. It is used to help new and existing businesses expand in Sanger with a primary goal of bringing jobs to the Sanger community. Primary jobs include manufacturing and distribution jobs that increase income and enhance the local economy.

The mission of the Sanger Economic Development Corporation is to continually expand our property and sales tax base, encourage creation of jobs, promote tourism, improve the quality of life, and facilitate a self-sustaining local economy for the City by attracting, assisting, and retaining businesses, as well as investing in our community needs to foster growth and encourage tourism.

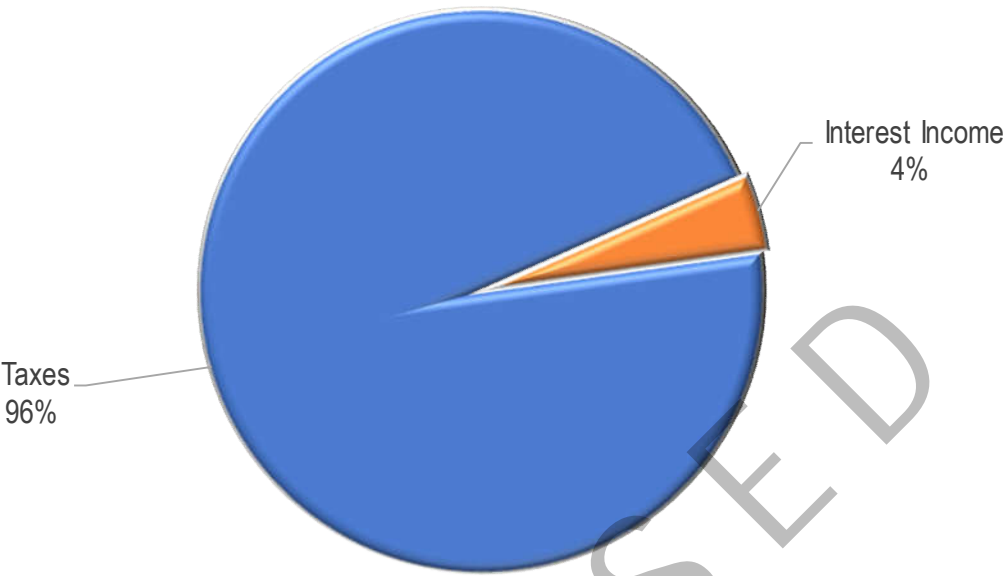
The Sanger Texas Industrial Development Corporation is governed by a board of five directors, all of whom are appointed by the City Council of the City of Sanger. The 4A Fund was incorporated in the state of Texas as a non-profit industrial development corporation under section 4A of the Development Corporation Act of 1979.

The basis of accounting for the 4A Corporation Fund for both financial reporting and budgeting is the modified accrual basis.

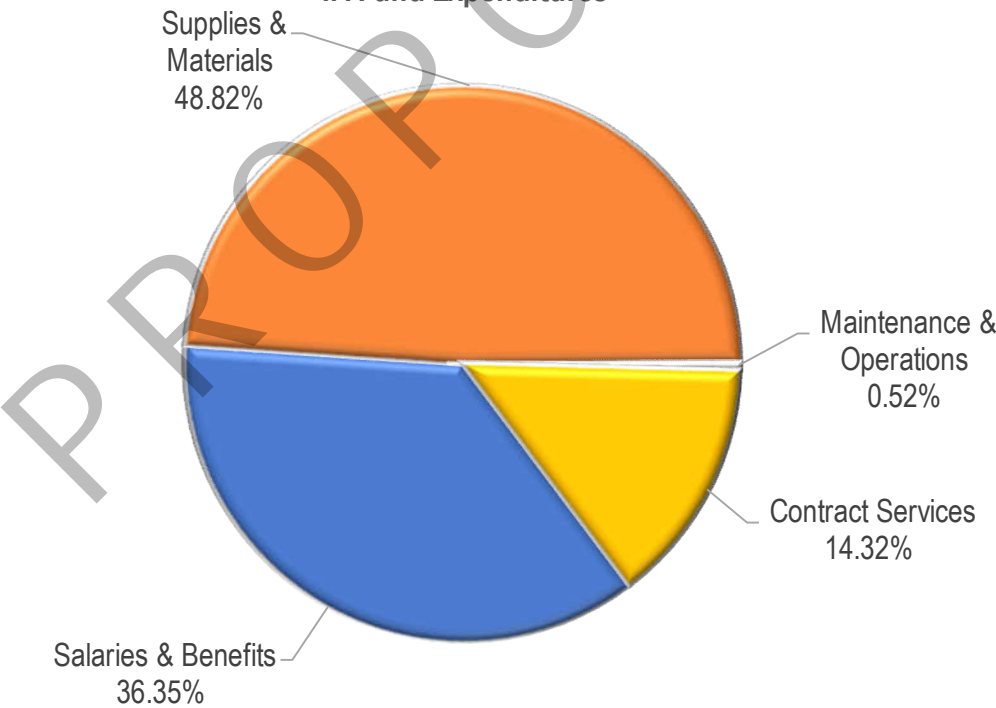
SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger.
- Encourage the establishment of new commercial business and the expansion of existing businesses in Sanger.
- Encourage development and preservation of the Historic Sanger Downtown area.
- Improve the relationship of mixed land uses and provide optimum opportunity to live and work in Sanger.
- Encourage job development in Sanger.

4A Fund Revenues



4A Fund Expenditures



4A CORPORATION FUND BUDGET SUMMARY

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	2,757,847	3,392,788	3,392,788	4,133,503
Revenues				
Taxes	727,487	800,000	795,000	875,000
Grant Revenue	5,000	-	15,040	-
Interest Income	28,844	22,000	45,000	40,000
Total Revenues	761,331	822,000	855,040	915,000
Expenditures				
Salaries & Benefits	56,234	60,500	60,398	63,475
Supplies & Materials	20,738	47,750	34,219	85,250
Maintenance & Operator	730	5,800	617	900
Contract Services	18,688	25,000	19,091	25,000
Total Expenditures	96,390	139,050	114,325	174,625
Other Uses				
Transfers Out	30,000	-	-	15,000
Total Other Uses	30,000	-	-	15,000
Total Expenses/Uses	126,390	139,050	114,325	189,625
Excess of Revenues/Sources over Expenditures/Uses	634,941	682,950	740,715	725,375
Ending Fund Balance	3,392,788	4,075,738	4,133,503	4,858,878

4A CORPORATION FUND REVENUES

Item 11.

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Taxes				
Sales Tax	727,487	800,000	795,000	875,000
Total Taxes	727,487	800,000	795,000	875,000
Miscellaneous Income				
Grant Revenue	5,000	-	15,040	-
Interest Income	28,844	22,000	45,000	40,000
Total Miscellaneous	33,844	22,000	60,040	40,000
Total Revenues	761,331	822,000	855,040	915,000

PROPOSED

ECONOMIC DEVELOPMENT

The mission of the Economic Development Department is to retain, strengthen and diversity our local economy while capitalizing on our location in north central Texas.

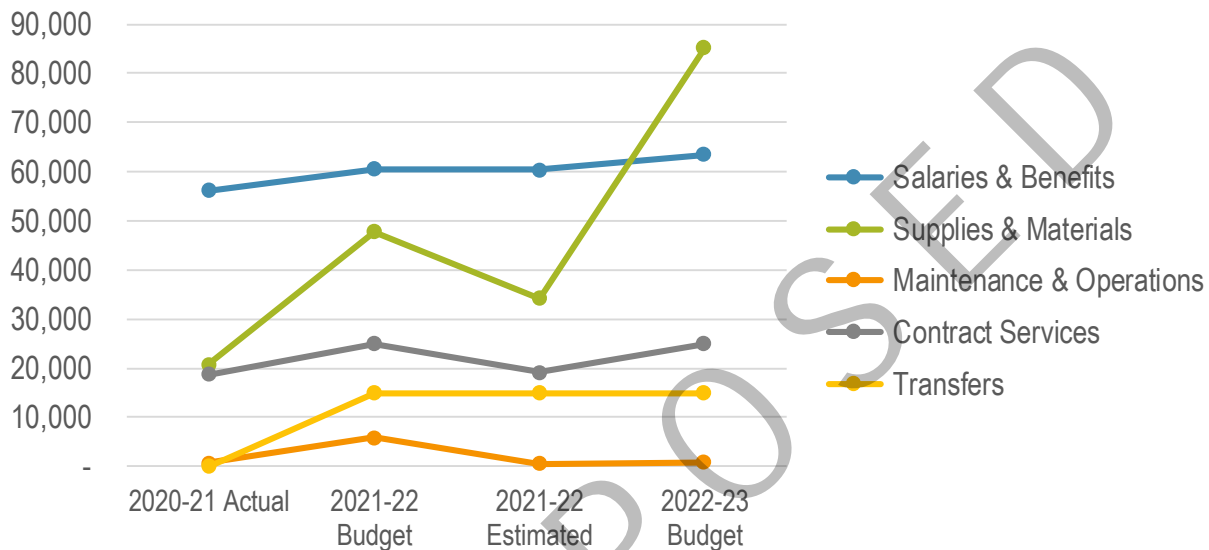
BUDGETED PERSONNEL SCHEDULE

Position Title	2021-22	2022-23	2023-24
Director of Economic Development	0.5	0.5	0.5
Total Budgeted Positions	0.5	0.5	0.5

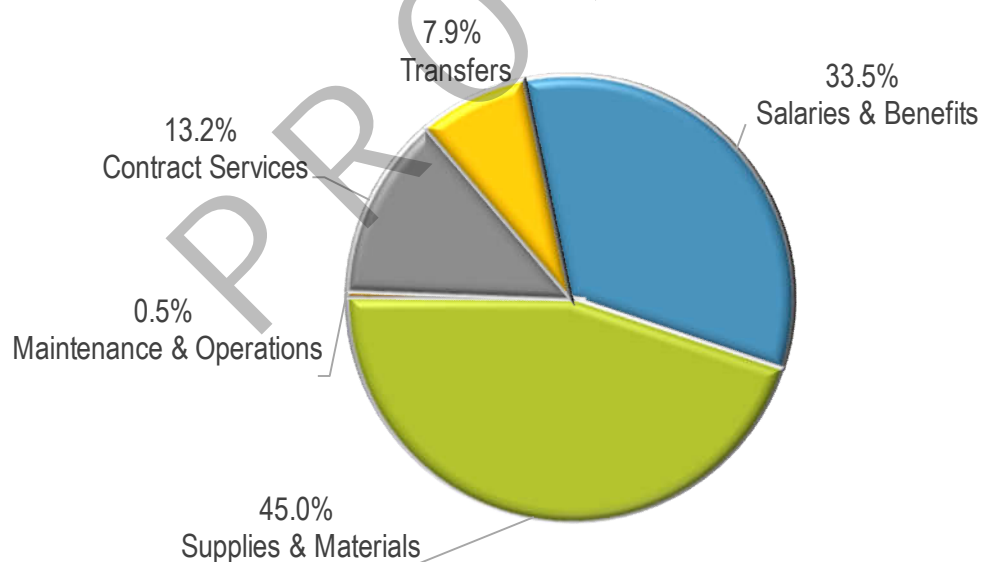
DEPARTMENTAL EXPENDITURES

Category	2020-21 Actual	2021-22 Budget	2021-22 Estimated	2022-23 Budget	Difference	Percent Change
Salaries & Benefits	56,234	60,500	60,398	63,475	2,975	4.92%
Supplies & Materials	20,738	47,750	34,219	85,250	37,500	78.53%
Maintenance & Operations	730	5,800	617	900	(4,900)	-84.48%
Contract Services	18,688	25,000	19,091	25,000	-	0.00%
Transfers	-	15,000	15,000	15,000	-	0.00%
Total	96,390	154,050	129,325	189,625	35,575	23.09%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



4B CORPORATION FUND

OVERVIEW

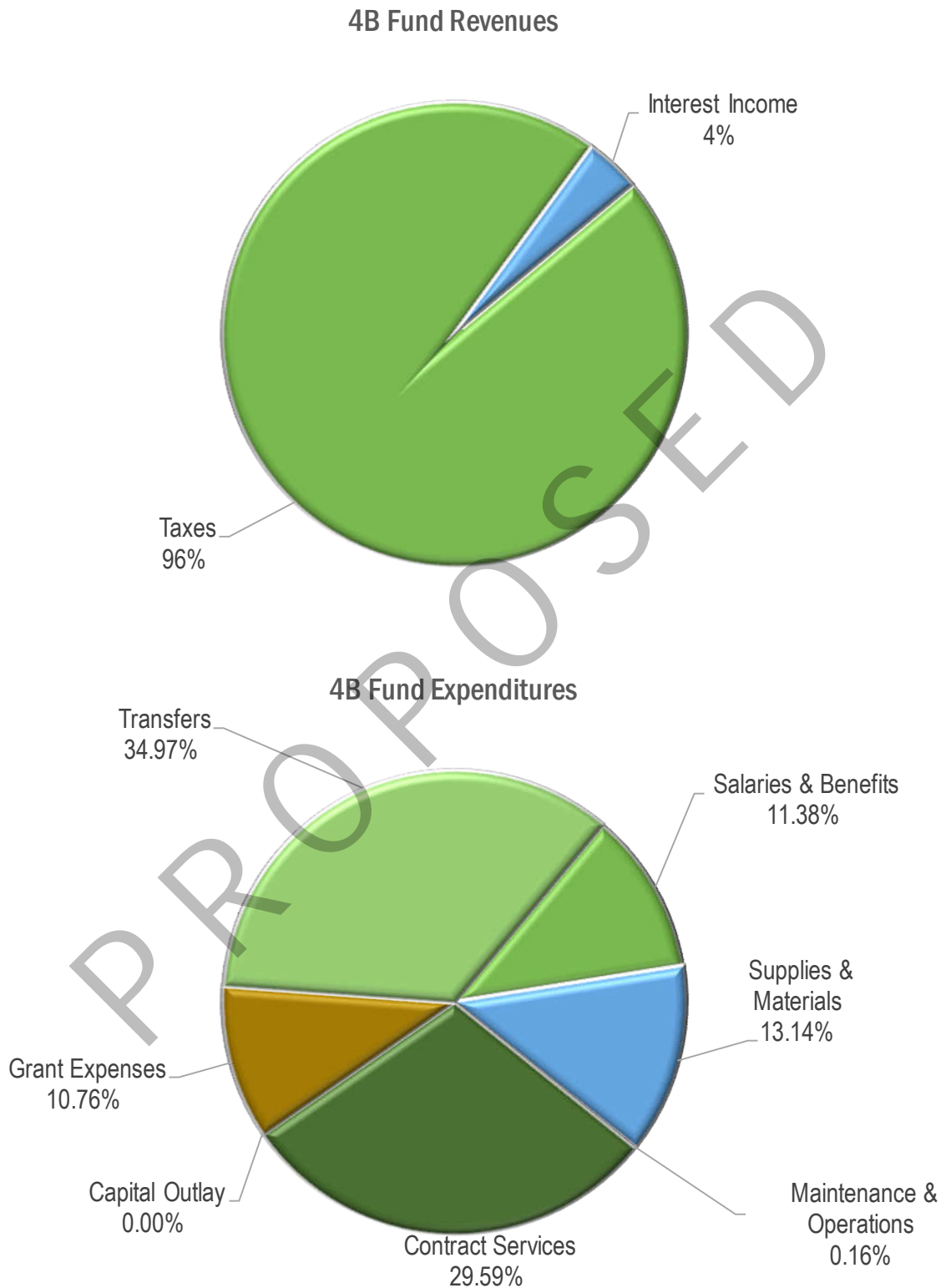
The Sanger Texas Economic Development Corporation (4B Fund) is funded by a 1/2 cent sales tax. It is used to enhance the local economy by improving the quality of life. This includes park improvements, downtown streetscaping and other projects that make living in Sanger enjoyable.

The Sanger Texas Economic Development Corporation is governed by a board of seven directors, all of whom are appointed by the City Council of the City of Sanger. The 4B Fund was incorporated in the state of Texas as a nonprofit industrial development corporation under Section 4B of the Development Corporation Act of 1979.

The basis of accounting for the 4B Corporation Fund for both financial reporting and budgeting is the modified accrual basis.

SANGER COMPREHENSIVE PLAN GOALS SUPPORTED THROUGH OPERATIONS

- Maintain and improve upon the existing country living atmosphere of Sanger.
- Develop, expand, and maintain the Sanger Park System with a variety of parks, open spaces and recreational facilities.



	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	1,920,879	2,348,132	2,348,132	2,747,684
Revenues				
Taxes	727,487	800,000	761,670	875,000
Interest Income	36,106	30,000	28,950	35,000
Total Revenues	763,593	830,000	790,620	910,000
Expenditures				
Salaries & Benefits	55,912	60,500	60,398	63,475
Supplies & Materials	55,912	38,750	30,700	73,250
Maintenance & Operator	478	800	755	900
Contract Services	6,538	15,000	16,715	165,000
Grant Expenses	5,000	50,000	25,000	60,000
Capital Outlay	-	479,000	30,000	-
Total Expenditures	123,840	644,050	163,568	362,625
Other Uses				
Transfers Out	212,500	227,500	227,500	195,000
Total Other Uses	212,500	227,500	227,500	195,000
Total Expenses/Uses	336,340	871,550	391,068	557,625
Excess of Revenues/Sources over Expenditures/Uses	427,253	(41,550)	399,552	352,375
Ending Fund Balance	2,348,132	2,306,582	2,747,684	3,100,059

4B CORPORATION REVENUES

Item 11.

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Taxes				
Sales Tax	727,487	800,000	761,670	875,000
Total Taxes	727,487	800,000	761,670	875,000
Miscellaneous Income				
Interest Income	36,106	30,000	28,950	35,000
Total Miscellaneous	36,106	30,000	28,950	35,000
Total Revenues	763,593	830,000	790,620	910,000

PROPOSED

ECONOMIC DEVELOPMENT

The mission of the Economic Development Department is to retain, strengthen and diversity our local economy while capitalizing on our location in north central Texas.

BUDGETED PERSONNEL SCHEDULE

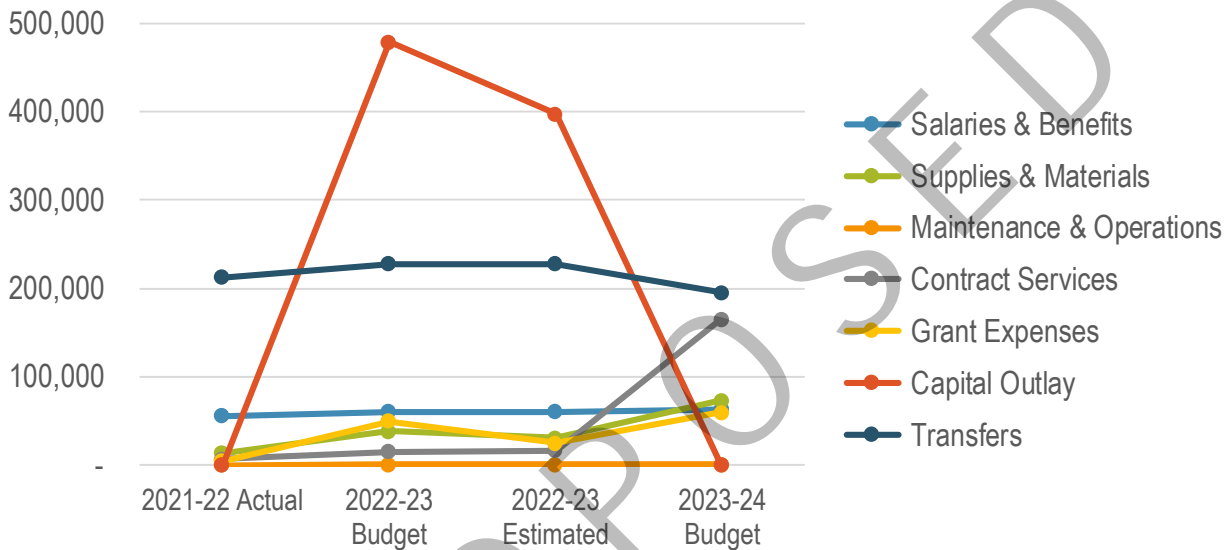
Position Title	2021-22	2022-23	2023-24
Director of Economic Development	0.5	0.5	0.5
Total Budgeted Positions	0.5	0.5	0.5

PROPOSED

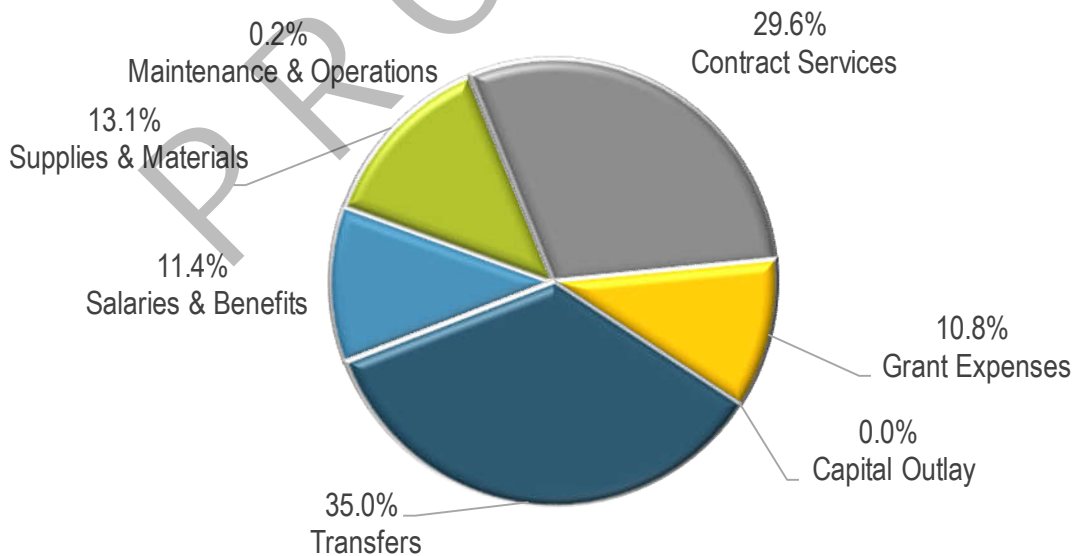
DEPARTMENTAL EXPENDITURES

Category	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget	Difference	Percent Change
Salaries & Benefits	55,912	60,500	60,398	63,475	2,975	4.92%
Supplies & Materials	13,453	38,750	30,700	73,250	34,500	89.03%
Maintenance & Operations	478	800	755	900	100	12.50%
Contract Services	6,538	15,000	16,715	165,000	150,000	1000.00%
Grant Expenses	5,000	50,000	25,000	60,000	10,000	20.00%
Capital Outlay	-	479,000	397,589	-	(479,000)	-100.00%
Transfers	212,500	227,500	227,500	195,000	(32,500)	-14.29%
Total	293,881	871,550	758,657	557,625	(313,925)	-36.02%

EXPENDITURE BY CATEGORY



EXPENDITURE ALLOCATION



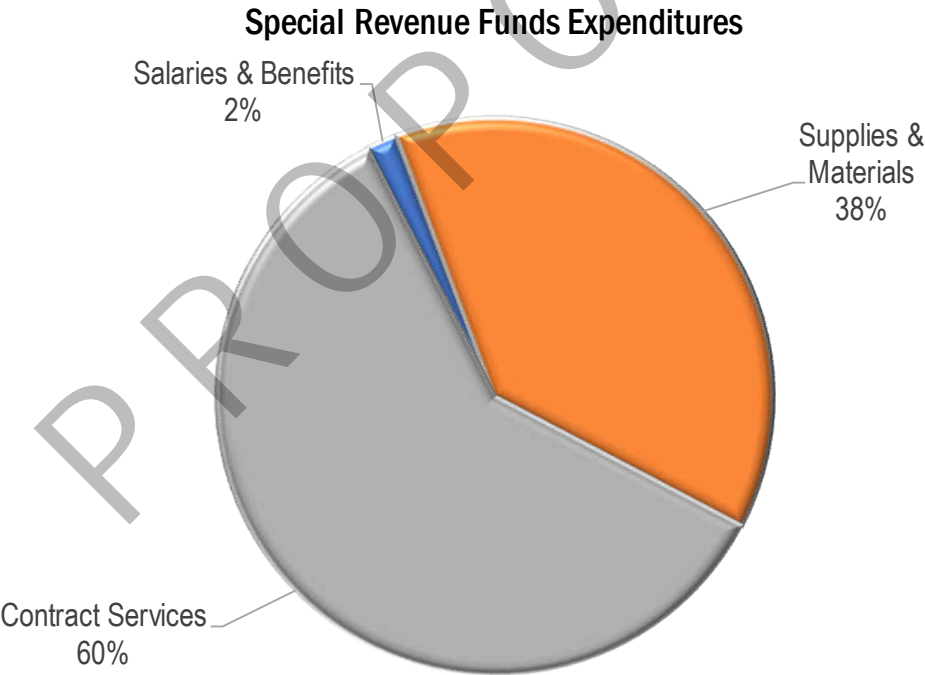
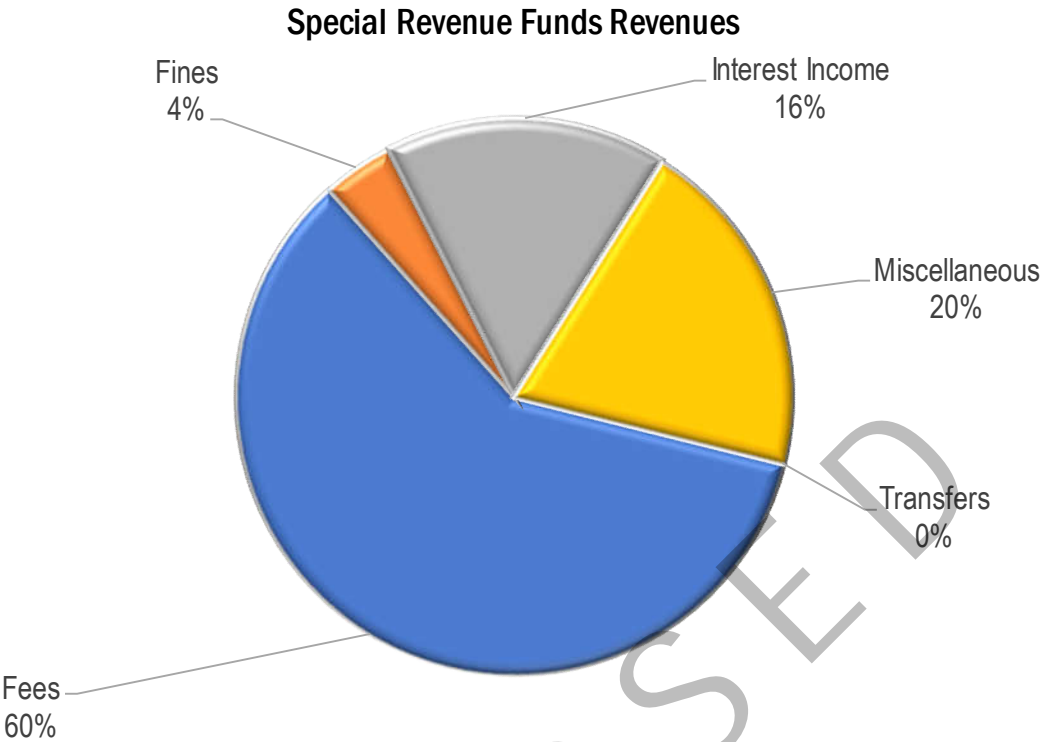
SPECIAL REVENUE FUNDS

OVERVIEW

The City utilizes Special Revenue Funds to account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes. The City utilizes the following Special Revenue Funds:

- Hotel Occupancy Tax Fund
- General Storm Recovery Fund
- Electric Storm Recovery Fund
- Beautification Fund
- Library Restricted Fund
- Parkland Dedication Fund
- Roadway Impact Fee Fund
- Court Security Fund
- Court Technology Fund
- Child Safety Fee Fund
- Police Donations Fund
- Fire Donations Fund
- Parks Donations Fund
- Library Donations Fund

The basis of accounting for the Special Revenue Funds for both financial reporting and budgeting is the modified accrual basis.



COMBINED SCHEDULE OF ALL SPECIAL REVENUE FUNDS

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	3,156,442	3,805,008	3,805,008	4,444,669
Revenues				
Taxes	60,641	35,000	99,223	65,000
Fees	263,986	260,000	200,000	210,000
Fines	14,667	14,250	14,810	14,500
Interest Income	20,877	17,850	25,671	58,000
Miscellaneous	5,396	5,000	19,750	5,500
Total Special Revenue Fund Revenues	365,567	332,100	359,454	353,000
Other Sources				
Transfers	300,000	300,000	300,000	-
Total Other Sources	300,000	300,000	300,000	-
Total Revenues/Sources	665,567	632,100	659,454	353,000
Expenditures				
Salaries & Benefits	843	1,000	1,793	2,000
Supplies & Materials	-	10,500	2,500	43,000
Contract Services	16,158	25,500	15,500	67,000
Total Special Revenue Fund Expenditures	17,001	37,000	19,793	112,000
Excess of Revenues/Sources over Expenditures/Uses	648,566	595,100	639,661	241,000
Ending Fund Balance	3,805,008	4,400,108	4,444,669	4,685,669

HOTEL OCCUPANCY TAX FUND

The Hotel Occupancy Tax Fund is used to account for revenues from the Hotel Occupancy Tax.

Beginning Fund Balance	99,290	145,931	145,931	231,396
Revenues				
Hotel Occupancy Tax	156,164	35,000	169,018	160,000
Tax Abatements	(95,523)	-	(69,795)	(95,000)
Interest Income	-	-	242	-
Total Hotel Tax Fund Revenues	60,641	35,000	99,465	65,000
Expenditures				
Contract Services	14,000	14,000	14,000	20,000
Total Hotel Tax Fund Expenditures	14,000	14,000	14,000	20,000
Excess of Revenues/Sources over Expenditures/Uses	46,641	21,000	85,465	45,000
Ending Fund Balance	145,931	166,931	231,396	276,396

GENERAL STORM RECOVERY FUND

The General Storm Recovery Fund is used to account for monies set aside to repair damage of General Fund assets caused by storms and other weather events. This fund is new for the 2020-2021 budget year

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	400,000	700,000	700,000	1,001,673
Revenues/Other Sources				
Interest	-	-	1,673	15,000
Transfer from General Fund	300,000	300,000	300,000	-
Total General Storm Recovery Fund Revenues	300,000	300,000	301,673	15,000
Excess of Revenues/Sources over Expenditures/Uses	300,000	300,000	301,673	15,000
Ending Fund Balance	700,000	1,000,000	1,001,673	1,016,673

ELECTRIC STORM RECOVERY FUND

The Electric Storm Recovery Fund is utilized to account for funds to repair the City's electric system following storms and other weather events. Prior to the 2020-2021 budget, these funds were accounted for in the Enterprise Fund. For 2020-2021, a separate fund is established to account for these monies.

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	1,213,988	1,234,786	1,234,786	1,255,838
Revenues/Other Sources				
Interest	20,798	17,500	21,052	20,000
Transfer from Enterprise Fund	-	-	-	-
Total General Storm Recovery Fund Revenues	20,798	17,500	21,052	20,000
Excess of Revenues/Sources over Expenditures/Uses	20,798	17,500	21,052	20,000
Ending Fund Balance	1,234,786	1,252,286	1,255,838	1,275,838

BEAUTIFICATION FUND

The Beautification Fund is utilized to account for revenue sources dedicated to beautification of City-owned parks by the Parks Department.

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	5,526	5,526	5,526	5,526
Revenues				
Miscellaneous	-	500	-	500
Total Beautification Fund Revenues	-	500	-	500
Expenditures				
Supplies & Materials	-	6,000	-	5,500
Total Beautification Fund Expenditures	-	6,000	-	5,500
Excess of Revenues/Sources over Expenditures/Uses	-	(5,500)	-	(5,000)
Ending Fund Balance	5,526	26	5,526	526

LIBRARY RESTRICTED FUND

The Library Restricted Fund is utilized to account for specific revenues set aside for future Library expenditures.

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	98,512	98,591	98,591	98,916
Revenues				
Interest Income	79	350	325	500
Total Library Restricted Fund Revenues	79	350	325	500
Ending Fund Balance	98,591	98,941	98,916	99,416

PARKLAND DEDICATION FUND

The Parkland Dedication Fund is utilized to account for the collection and expenditure of Parkland Dedication Fees. City Ordinances requires new residential developments to provide for community parks and open spaces.

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	104,428	104,428	104,428	104,622
Revenues				
Interest	-	-	194	1,750
Parkland Dedication Fee	-	10,000	-	10,000
Total Parkland Dedication Fund Revenues	-	10,000	194	11,750
Ending Fund Balance	104,428	114,428	104,622	116,372

ROADWAY IMPACT FEE FUND

The Roadway Impact Fee Fund is utilized to account for the collection and expenditure of Roadway Impact Fee. City Ordinances requires each development to pay a share of the cost of such capital improvements or roadway expenditures attributable to such new development.

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	1,146,079	1,410,065	1,410,065	1,612,002
Revenues				
Interest	-	-	1,937	20,000
Roadway Impact Fee	263,986	250,000	200,000	200,000
Total Roadway Impact Fee Fund Revenues	263,986	250,000	201,937	220,000
Ending Fund Balance	1,410,065	1,660,065	1,612,002	1,832,002

COURT SECURITY FUND

The Court Security Fund is utilized to account for Court Security Fees imposed on convictions by the Sanger Municipal Court.

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	13,972	15,755	15,755	16,625
Revenues				
Interest	-	-	30	-
Fines	2,626	2,750	2,633	2,500
Total Court Security Fund Revenues	2,626	2,750	2,663	2,500
Expenditures				
Salaries & Benefits	843	1,000	1,793	2,000
Total Court Security Fund Expenditures	843	1,000	1,793	2,000
Excess of Revenues/Sources over Expenditures/Uses	1,783	1,750	870	500
Ending Fund Balance	15,755	17,505	16,625	17,125

COURT TECHNOLOGY FUND

The Court Technology Fund is utilized to account for Court Technology Fees imposed on convictions by the Sanger Municipal Court.

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	93	102	102	778
Revenues				
Fines	2,167	2,500	2,176	2,000
Total Court Technology Fund Revenues	2,167	2,500	2,176	2,000
Expenditures				
Contract Services	2,158	2,500	1,500	2,000
Total Court Technology Fund Expenditures	2,158	2,500	1,500	2,000
Excess of Revenues/Sources over Expenditures/Uses	9	-	676	-
Ending Fund Balance	102	102	778	778

CHILD SAFETY FUND

The Child Safety Fund is utilized to account for Child Safety Fees collected by the Sanger Municipal Court.

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	54,571	64,445	64,445	74,584
Revenues				
Interest	-	-	138	-
Fines	9,874	9,000	10,001	10,000
Total Child Safety Fee Fund Revenues	9,874	9,000	10,139	10,000
Expenditures				
Contract Services	-	9,000	-	45,000
Total Child Safety Fee Fund Expenditures	-	9,000	-	45,000
Excess of Revenues/Sources over Expenditures/Uses	9,874	-	10,139	(35,000)
Ending Fund Balance	64,445	64,445	74,584	39,584

POLICE DONATIONS FUND

The Police Donations Fund is utilized to account for specific funds donated for the exclusive use of the Sanger Police Department.

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	78	5,078	5,078	5,078
Revenues				
Miscellaneous	5,000	2,500	2,500	2,500
Total Police Donations Fund Revenues	5,000	2,500	2,500	2,500
Expenditures				
Supplies & Materials	-	2,500	2,500	2,500
Total Police Donations Fund Expenditures	-	2,500	2,500	2,500
Excess of Revenues/Sources over Expenditures/Uses	5,000	-	-	-
Ending Fund Balance	5,078	5,078	5,078	5,078

FIRE DONATIONS FUND

The Fire Donations Fund is utilized to account for specific funds donated for the exclusive use of the Sanger Fire Department.

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	6,775	7,038	7,038	16,568
Revenues				
Interest	-	-	30	250
Miscellaneous	263	1,000	9,500	1,000
Total Fire Donations Fund Revenues	263	1,000	9,530	1,250
Expenditures				
Supplies & Materials	-	1,000	-	15,000
Total Fire Donations Fund Expenditures	-	1,000	-	15,000
Excess of Revenues/Sources over Expenditures/Uses	263	-	9,530	(13,750)
Ending Fund Balance	7,038	7,038	16,568	2,818

PARK DONATIONS FUND

The Park Donations Fund is utilized to account for specific funds donated for the exclusive use of the Parks Department.

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	6,311	6,311	6,311	13,836
Revenues				
Interest	-	-	25	250
Miscellaneous	-	500	7,500	1,000
Total Park Donations Fund Revenues	-	500	7,525	1,250
Expenditures				
Supplies & Materials	-	500	-	13,000
Total Court Security Fund Expenditures	-	500	-	13,000
Excess of Revenues/Sources over Expenditures/Uses	-	-	7,525	(11,750)
Ending Fund Balance	6,311	6,311	13,836	2,086

LIBRARY DONATIONS FUND

The Library Donations Fund accounts for specific funds donated for the exclusive use of the Sanger Public Library.

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	6,819	6,952	6,952	7,227
Revenues				
Interest	-	-	25	250
Miscellaneous	133	500	250	500
Total Library Donations Fund Revenues	133	500	275	750
Expenditures				
Supplies & Materials	-	500	-	7,000
Total Library Donations Fund Expenditures	-	500	-	7,000
Excess of Revenues/Sources over Expenditures/Uses	133	-	275	(6,250)
Ending Fund Balance	6,952	6,952	7,227	977



PROPOSED

CAPITAL PROJECTS FUNDS

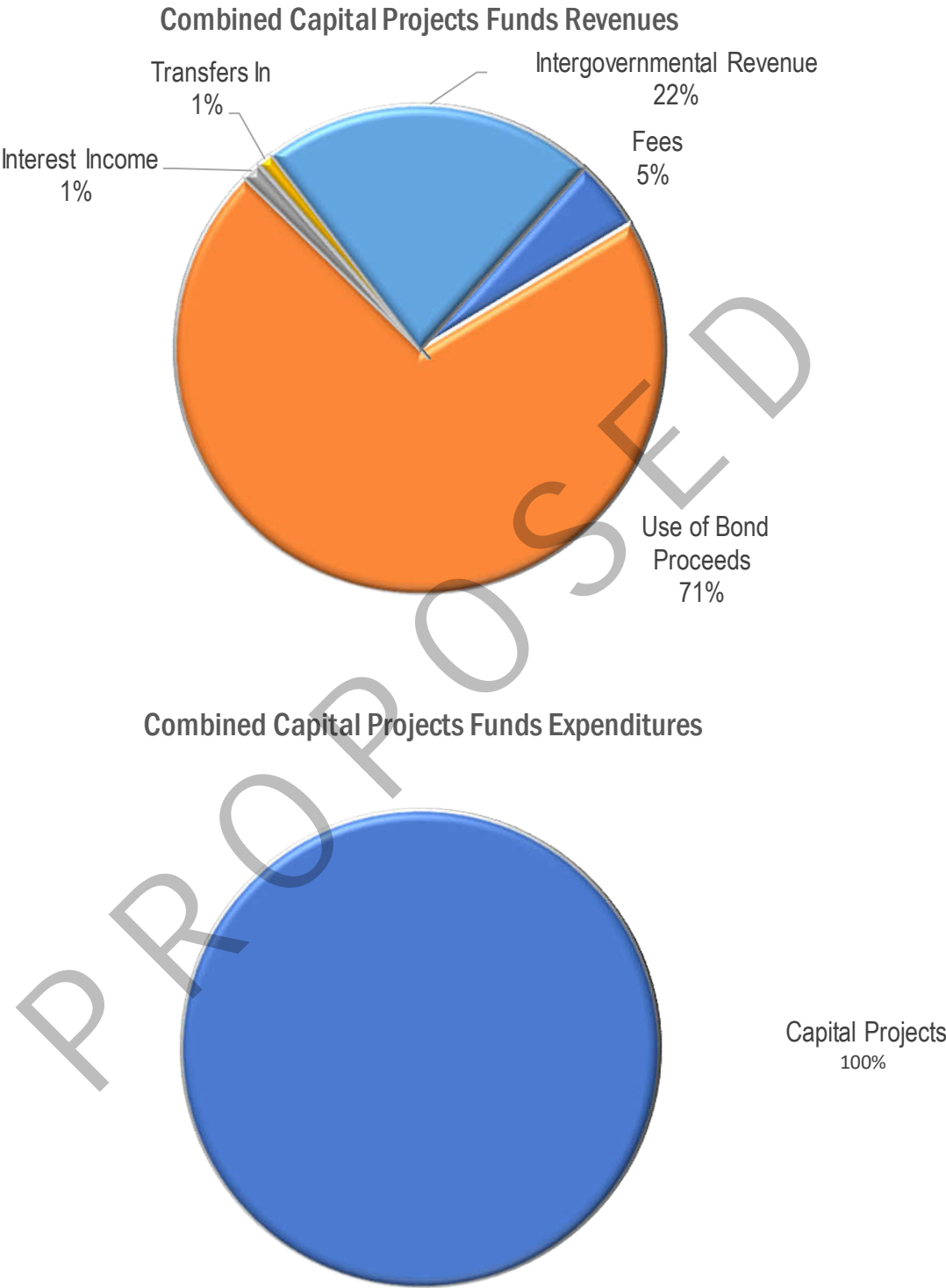
CAPITAL PROJECTS FUNDS

OVERVIEW

The City maintains two separate funds for capital projects. The Capital Projects Fund was established to account for general capital projects and the Enterprise Projects Fund was established to account for those capital projects specifically related to the water, wastewater and electric utility.

The basis of accounting for the Capital Projects Funds for both financial reporting and budgeting is the modified accrual basis.

PROPOSED



CAPITAL PROJECTS FUND

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	2,276,284	3,347,015	3,347,015	2,931,440
Revenues				
Interest Income	51,631	45,000	35,000	50,000
Total Capital Projects Fund Revenues	51,631	45,000	35,000	50,000
Other Sources				
Transfers From General Fund	1,318,511	-	-	167,510
Bond Proceeds	-	2,426,165	12,542,241	3,000,000
Total Other Sources	1,318,511	2,426,165	12,542,241	3,167,510
Total Revenues/Sources	1,370,142	2,471,165	12,577,241	3,217,510
Expenditures				
Street Rehab Program	119,142	466,788	739,063	362,401
Technology Upgrade Program	180,269	-	73,894	-
Building Improvements	-	418,763	418,763	-
Street Maintenance/Utility Program	-	306,237	28,498	425,000
Marion Road - Arterial	-	750,000	-	750,000
Downtown Improvements	-	1,862,135	1,714,985	-
I-335 Aesthetics	-	-	8,077	2,500,000
Joint Public Safety Facility	-	-	-	800,000
Senior Center Improvements	-	-	-	500,000
Riley Property Purchase	-	-	10,009,536	300,000
Total Expenditures	299,411	3,803,923	12,992,816	5,637,401
Excess of Revenues over Expenditures	1,070,731	(1,332,758)	(415,575)	(2,419,891)
Ending Fund Balance	3,347,015	2,014,257	2,931,440	511,549

ENTERPRISE CAPITAL PROJECTS FUND

	2021-22 Actual	2022-23 Budget	2022-23 Estimated	2023-24 Budget
Beginning Fund Balance	2,538,841	2,215,455	2,215,455	6,590,430
Revenues				
Water Tap Fees	153,000	300,000	275,000	350,000
Sewer Tap Fees	216,500	380,000	350,000	400,000
Interest Income	146,658	50,000	175,000	150,000
Total Revenues	516,158	730,000	800,000	900,000
Other Sources				
Transfer from Enterprise Fund	78,571	78,571	-	-
Intergovernmental Revenue	-	-	-	3,500,000
Use of Bond Funds	6,000,000	13,000,000	11,057,463	8,270,903
Total Other Sources	6,078,571	13,078,571	11,057,463	11,770,903
Total Revenues/Sources	6,594,729	13,808,571	11,857,463	12,670,903
Expenditures				
Wastewater Treatment Plant	\$ 10,571	-	-	-
Outfall Pipeline/Stream Restoration	115,989	-	-	-
Acker Water Ground Storage Rehab	-	2,600,000	-	-
Relocation of Utilities along FM 455	5,666,566	6,000,000	1,495,436	-
Railroad Lift Station	-	500,000	-	-
Relocation of Utilities along I-35	213,750	4,100,000	252,019	9,922,910
WWTP Bar Screen Repair	205,664	-	-	-
WWTP Phase 2 TPDES	11,741	-	9,489	-
Water Line Bolivar to Cherry	167,095	167,095	-	-
Elm Street Sewer Repair	55,676	-	-	-
FM 455 Sewer Extension	25,000	-	-	-
Keaton Road Sewer Line	-	320,000	-	320,000
Fifth Street Sewer Rehabilitation	-	-	-	350,000
Metering System	515	-	148,530	3,200,000
Water System Improvements	-	-	586,600	1,200,000
Wastewater System Improvements	21,866	-	-	335,000
Electric System Improvements	-	-	-	350,000
Riley Property Purchase	-	-	4,990,414	-
Total Expenditures	6,494,433	13,687,095	7,482,488	15,677,910
Other Uses				
Transfers Out	423,682	-	-	-
Total Other Uses	423,682	-	-	-
Total Expenses/Uses	6,918,115	13,687,095	7,482,488	15,677,910
Excess of Revenues over Expenditures	(323,386)	121,476	4,374,975	(3,007,007)
Ending Fund Balance	2,215,455	2,336,931	6,590,430	3,583,423

CAPITAL IMPROVEMENT PLAN

INTRODUCTION

This plan addresses capital improvement needs in the City of Sanger over the next five years and funding sources for projects expected in FY 2023--24.

As in any city with older infrastructure, maintenance and rehabilitation of existing infrastructure is an ongoing and never-ending process. It is easy to get behind and hard to catch up. Over the past several years more and more resources have been dedicated to infrastructure maintenance and replacement and several projects have been completed. Several years ago, City staff and Council identified streets within the city in need of rehabilitation. The rehabilitation of these streets was divided into separate phases. This trend of rehabilitating our infrastructure is a trend that needs to continue as we try to catch up with our aging and ailing infrastructure.

As Sanger continues to experience growth, the City's focus remains on improving the infrastructure needed to support development. In 2021, Council approved the issuance of \$18,615,000 to be used for: the relocation of utilities along both FM-455 and I-35, the WWTP outfall stream restoration, and the purchase of a new automated meter reading system for water and electric meters. In 2023, Council approved the issuance of \$15,215,000 for the purchase of approximately 450 acres of real property for future development, including future water, wastewater, and electric system improvements.

PROJECTS

FM 455 Expansion:

The City is currently in the process of relocating the utilities (water, wastewater, electric) along FM 455 in preparation for TXDOT widening the road. The project is on track and it is expected to be completed within the next 24 months.

IH-35 Expansion

TXDOT is planning to expand IH-35 through Sanger. As a result, the City will have to relocate utilities (water, sewer, electric). The City has already initiated the design engineering work and construction began in FY 2022-23. While designing the project, the City will take into consideration betterment options that would accommodate future growth in the area.

Enterprise Capital Projects

The City Council recently approved a contract to replace the current water and electric meter system with a new AMI system. The new metering infrastructure will provide greater accuracy, increased efficiency, and will enhance the overall customer service experience. The project has entered a testing phase with a number of meters, and installation of water meters is expected to begin in October 2023. Electric meters will be installed following water, with project completion scheduled in the next 12 months.

At the recommendation of Alan Plummer and Associates, Council decided to refurbish the existing wastewater treatment plant rather than build a new one in January 2014. Construction began in May of 2017 and has now been completed. Recently, the City engaged KSA Engineering to assist with site validation for a new wastewater treatment plant in an effort to prepare for future growth.

Several other system improvements (water, wastewater, and electric) are scheduled for FY 2023-24 such as replacing several sewer lines and installing additional bays at the electric substation.

Streets and Thoroughfares:

Many streets in Sanger are in dire need of rehabilitation. In the last few years, we have concentrated our efforts on improving the thoroughfares that carry the most traffic. This does not mean that there are no residential streets that

are in as bad or worse condition. In 2019, we outlined a Street Improvement Plan and this year we are proposing to move forward with the next phase as outlined in the Project Status section of this report. However, focusing on thoroughfares as our priority gives us the greatest positive impact for most people. If funding can be secured in the future, Marion Rd., Bolivar from 5th to the Service Road, Belz Road, and Duck Creek will also be candidates for improvement.

In addition, the City has also allocated funding toward establishing a Street Utility Maintenance Program (SUMP). In FY 2022-23, the City will engage with an engineering firm to outline the program.

Parks and Facilities:

The Sanger 2040 Comprehensive Plan has identified a new park to be constructed in Downtown. In FY 2022-23, the City will begin the concept design and begin the acquisition of property needed for the development of the park. The City will also begin evaluating Phase II of Porter Park located on the east side of IH-35. Funds are also being allocated towards a new Joint Public Safety facility. The design engineering is scheduled for FY 2023-24.

Facility needs that are farther out on the horizon include the expansion of the library and building a new municipal complex as identified in the Sanger 2040 Comprehensive Plan. A remodel of the community center also needs to be considered as it is becoming worn and dated.

PROJECT STATUS

Projects in progress continuing in FY 2023-24

- Street Rehabilitation Program
- Relocation of Utilities along FM 455
- I-35 Expansion - Relocation of Utilities
- Automated Metering System

Anticipated Funding Source

Capital Projects Fund
Enterprise Bond Funds/Reimbursed by TxDOT
Enterprise Bond Funds/Reimbursed by TxDOT
Enterprise Bond Funds

New Projects in 2021-22

- Street Maintenance Utility Program
- I-35 Aesthetics
- Joint Public Safety Facility (Concept Design)
- Senior Center Improvements
- Keaton Road Sewer Line
- Fifth Street Sewer Rehabilitation
- Water System Improvements
- Wastewater System Improvements
- Electric System Improvements

Anticipated Funding Source

Capital Projects Fund
Capital Projects Fund
Capital Projects Fund
Capital Projects Fund
Enterprise CIP
Enterprise CIP
Enterprise CIP/Bond Funds
Enterprise CIP/Bond Funds
Enterprise CIP Funds

Future Projects

- Rebuild & Expand Marion Road

Anticipated Funding Source

TBD

- | | |
|-------------------------------|-----|
| ➤ Railroad Lift Station | TBD |
| ➤ Utility Road Ground Storage | TBD |
| ➤ Municipal Complex | TBD |

CONCLUSION

As you can see, a myriad of projects is planned over the next ten years and they will keep us very busy. Many of these projects will go unseen to most citizens but they all directly impact the quality of life in the community by ensuring reliable utilities, safe streets and sidewalks, and adequate public facilities. It is important to note again that even after all of this work is complete, there will still be other needs arise as our infrastructure continues to age. Like every City, we will continue the struggle of balancing needs and resources to maintain current facilities and infrastructure, prepare for growth, and improve the quality of life in our community.

PROPOSED



CAPITAL PROJECTS FIVE YEAR SUMMARY 2020-2026

General Capital Projects

Item 11.

	2021-2022 Actual	2022-2023 Estimate	2023-2024 Budget
Capital Projects Fund Balance	2,276,284	3,347,015	2,931,440
Project Funding			
Interest Income	51,631	35,000	50,000
Transfers from General Fund	1,318,511	-	167,510
Proceeds from Sale of Real Property	-	-	-
Use of Bond Funds	-	12,542,241	3,000,000
Total Funding Sources	1,370,142	12,577,241	3,217,510
Expenditures			
Annual Street Rehab Project	119,142	739,063	362,401
Technology Updates	180,269	73,894	-
Building Improvements	-	418,763	-
Street/Utility Maintenance Program	-	28,498	425,000
Downtown Improvements	-	1,714,985	-
I-35 Aesthetics	-	8,077	2,500,000
Riley Property Purchase	-	10,009,536	-
Marion Road - Arterial (city only)	-	-	750,000
Joint Public Safety Facility	-	-	800,000
Porter Park Phase II	-	-	300,000
Senior Center Improvements	-	-	500,000
Belz Rd/Jennifer Cir	-	-	-
Duck Creek Rd.	-	-	-
Municipal Complex	-	-	-
Total Expenditures	299,411	12,992,816	5,637,401
Funding Sources less Expenditures	1,070,731	(415,575)	(2,419,891)
Capital Projects Fund Balance	3,347,015	2,931,440	511,549

2024-2025 Projected	2025-2026 Projected	2026-2027 Projected	2027-2028 Projected
511,549	7,328,108	269,334	81,502
50,000	50,000	50,000	-
300,000	300,000	400,000	400,000
12,000,000			
5,000,000	5,000,000	2,000,000	1,250,000
17,350,000	5,350,000	2,450,000	1,650,000
533,441	673,774	537,832	710,671
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
2,500,000	-	-	-
-	-	-	-
3,000,000	3,000,000	-	-
4,000,000	4,300,000	-	-
-	-	-	-
-	-	-	-
500,000	4,200,000	-	-
-	235,000	2,100,000	-
-	-	-	1,000,000
10,533,441	12,408,774	2,637,832	1,710,671
6,816,559	(7,058,774)	(187,832)	(60,671)
7,328,108	269,334	81,502	20,831

CAPITAL PROJECTS FIVE YEAR SUMMARY 2020-2026

Enterprise Capital Projects

	2021-2022 Actual	2022-2023 Estimate	2023-2024 Budget
Capital Projects Fund Balance	2,538,841	2,215,455	6,590,430
Project Funding			
Water Tap Fees	153,000	275,000	350,000
Sewer Tap Fees	216,500	350,000	400,000
Use of Bond Funds	6,000,000	11,057,463	8,270,903
Interest Income	146,658	175,000	150,000
Intergovernmental Income	-	-	3,500,000
Transfers from Enterprise Fund	78,571	-	-
Total Funding Sources	6,594,729	11,857,463	12,670,903
Expenditures			
Wastewater Treatment Plant	10,571	-	-
Outfall Pipeline/Stream Restoration	115,989	-	-
Water Line Bolivar to Cherry	167,095	-	-
Elm Street Sewer Repair	55,676	-	-
FM 455 Sewer Extension	25,000	-	-
WWTP Bar Screen Repair	205,664	-	-
Relocation of Utilities along FM 455	5,666,566	1,495,436	-
WWTP Phase 2 TPDES	11,741	9,489	-
Relocation of Utilities along I-35	213,750	252,019	9,922,910
Automated Metering System	515	148,530	3,200,000
Riley Property Purchase	-	4,990,414	-
Keaton Road Sewer Line	-	-	320,000
Fifth Street Sewer Rehabilitation	-	-	350,000
Railroad Lift Station	-	-	-
Utility Road Ground Storage	-	-	-
Water System Improvements	-	586,600	1,200,000
Wastewater System Improvements	21,866	-	335,000
Electric System Improvements	-	-	350,000
Transfers Out	423,682	-	-
Total Expenditures	6,918,115	7,482,488	15,677,910
Funding Sources less Expenditures	(323,386)	4,374,975	(3,007,007)
Capital Projects Fund Balance	2,215,455	6,590,430	3,583,423

2024-2025 Projected	2025-2026 Projected	2026-2027 Projected	2027-2028 Projected
3,583,423	7,683,423	2,833,423	183,423
350,000	350,000	350,000	350,000
400,000	400,000	400,000	400,000
-	-	2,000,000	-
50,000	50,000	50,000	50,000
3,500,000	-	-	-
300,000	300,000	300,000	300,000
4,600,000	1,100,000	3,100,000	1,100,000
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
500,000	1,750,000	1,750,000	-
-	-	1,000,000	-
-	-	1,500,000	500,000
-	-	1,500,000	-
-	4,200,000	-	-
-	-	-	-
500,000	5,950,000	5,750,000	500,000
4,100,000	(4,850,000)	(2,650,000)	600,000
7,683,423	2,833,423	183,423	783,423



PROPOSED

APPENDIX

DEPARTMENTAL CAPITAL REQUESTS

To request departmental capital expenditures, City Department Directors complete a request form for each requested expenditure. These requests and supporting documentation are reviewed during individual and group budget planning meetings. A review of the items includes a discussion of any available alternatives to the requested items.

All capital requests are reviewed to determine if they are in sync with City Council goals and the City's strategic plan. The following are the original requests submitted which are included in the current budget that have been approved. Some requests have been approved as submitted, some have been approved with modifications, and some were not approved for the current year.

PROPOSED

2023-2024 BUDGET CAPITAL REQUEST FORM
20-POLICE

*****A VENDOR QUOTE MUST BE SUBMITTED FOR EACH CAPITAL REQUEST*****

SECTION A (ALL ITEMS MUST BE COMPLETED)

DESCRIPTION	Replacement CID Vehicle		
VENDOR QUOTED	Holiday Autogroup	QUOTE EXPIRATION DATE	90 Days
ORGANIZATIONAL GOALS SUPPORTED BY FUNDING THIS ACQUISITION:			
<input type="checkbox"/>	1. MAINTAIN EXCELLENT, CONSERVATIVE FINANCES WHILE DELIVERING THE SERVICES DESIRED BY CITIZENS		
<input checked="" type="checkbox"/>	2. PROVIDE A SAFE AND PREPARED CITY		
<input type="checkbox"/>	3. IMPROVE SANGER'S BASIC INFRASTRUCTURE		
<input type="checkbox"/>	4. IMPROVE STAFF EFFICIENCY THROUGH THE USE OF TECHNOLOGY & TRAINING		
<input checked="" type="checkbox"/>	5. IMPROVE THE VISUAL APPEARANCE OF SANGER		
<input type="checkbox"/>	6. PROMOTE ECONOMIC DEVELOPMENT AND A DIVERSIFIED ECONOMY		
<input type="checkbox"/>	7. PROMOTE CULTURAL AND RECREATIONAL OPPORTUNITIES FOR LOCALS AND TOURISTS		

SECTION B

COST OF ACQUISITION		OPERATING BUDGET IMPACT	
PURCHASE PRICE	\$ 52,191	ANNUAL CONTRACT RENEWAL	
DELIVERY & INSTALLATION		SUPPLIES, FUEL, ETC.	
ALL OTHER ACQUISITION COSTS*	\$ 3,475	ALL OTHER OPERATING COSTS*	
	\$ 55,666		\$ -
* EXPLANATION OF "OTHER" COSTS			
7/800MH Mobile Radio			
DOES THIS REPLACE ANY EQUIPMENT? Yes		AGE OF ITEM BEING REPLACED? 11 Years	
WHAT IS BEING REPLACED? 2012 Tahoe			

SECTION C

PURPOSE/OBJECTIVE OF THIS REQUEST:
This vehicle is 11-years old and has 67,000 miles and requires minimal maintenance. The age of the vehicle speaks for itself and will have good resale value. The Department is transitioning to truck style vehicles that can carry large and/or contaminated evidence items in the open bed. The cost of the vehicle is less than a Tahoe.
ALTERNATIVES TO THIS REQUEST:
N/A
IMPACT OF NOT FUNDING THIS REQUEST:
Not moving to a truck is more expensive and restricts loading larger crime scene/evidence space requiring assistance from a non-law enforcement division and then chain of custody may be called into question in court.
APPROVED FOR FUNDING <input type="checkbox"/> YES <input type="checkbox"/> NO
John Noblitt, City Manager

2023-2024 BUDGET CAPITAL REQUEST FORM
20-POLICE

*****A VENDOR QUOTE MUST BE SUBMITTED FOR EACH CAPITAL REQUEST*****

SECTION A (ALL ITEMS MUST BE COMPLETED)

DESCRIPTION	Level III Ballistic Shields		
VENDOR QUOTED	DANA Safety Supply	QUOTE EXPIRATION DATE	Online Quote
ORGANIZATIONAL GOALS SUPPORTED BY FUNDING THIS ACQUISITION:			
<input type="checkbox"/>	1. MAINTAIN EXCELLENT, CONSERVATIVE FINANCES WHILE DELIVERING THE SERVICES DESIRED BY CITIZENS		
<input checked="" type="checkbox"/>	2. PROVIDE A SAFE AND PREPARED CITY		
<input checked="" type="checkbox"/>	3. IMPROVE SANGER'S BASIC INFRASTRUCTURE		
<input checked="" type="checkbox"/>	4. IMPROVE STAFF EFFICIENCY THROUGH THE USE OF TECHNOLOGY & TRAINING		
<input type="checkbox"/>	5. IMPROVE THE VISUAL APPEARANCE OF SANGER		
<input type="checkbox"/>	6. PROMOTE ECONOMIC DEVELOPMENT AND A DIVERSIFIED ECONOMY		
<input type="checkbox"/>	7. PROMOTE CULTURAL AND RECREATIONAL OPPORTUNITIES FOR LOCALS AND TOURISTS		

SECTION B

COST OF ACQUISITION		OPERATING BUDGET IMPACT	
PURCHASE PRICE	\$ 44,844	ANNUAL CONTRACT RENEWAL	\$ -
DELIVERY & INSTALLATION	\$ -	SUPPLIES, FUEL, ETC.	\$ -
ALL OTHER ACQUISITION COSTS*	\$ -	ALL OTHER OPERATING COSTS*	\$ -
	\$ 44,844		\$ -
* EXPLANATION OF "OTHER" COSTS			
DOES THIS REPLACE ANY EQUIPMENT?		AGE OF ITEM BEING REPLACED?	
No			
WHAT IS BEING REPLACED?			

SECTION C

PURPOSE/OBJECTIVE OF THIS REQUEST:
<p>It is widely recognized that police officers will be the first officers on scene of an active shooter and that ballistic protection will help saves officers lives. Ballistic shields are also deployed on calls like building searches, shots fired investigations, armed subjects and other unpredictable patrol calls. Ballistic shields for officers create a much safer working environment for officers and citizens.</p>
ALTERNATIVES TO THIS REQUEST:
<p>N/A</p>
IMPACT OF NOT FUNDING THIS REQUEST:
<p>Officers will have ballistic protection beyond their duty vest/carrier being more vulnerable to an active shooter situation.</p>
<p>APPROVED FOR FUNDING <input type="checkbox"/> YES <input type="checkbox"/> NO</p>
<p>John Noblitt, City Manager</p>

2023-2024 BUDGET CAPITAL REQUEST FORM 20-POLICE

*****A VENDOR QUOTE MUST BE SUBMITTED FOR EACH CAPITAL REQUEST*****

SECTION A (ALL ITEMS MUST BE COMPLETED)

DESCRIPTION	Covert Surveillance Pole Camera		
VENDOR QUOTED	Covert Law Enforcement.com	QUOTE EXPIRATION DATE	09/16/23

ORGANIZATIONAL GOALS SUPPORTED BY FUNDING THIS ACQUISITION:

<input type="checkbox"/>	1. MAINTAIN EXCELLENT, CONSERVATIVE FINANCES WHILE DELIVERING THE SERVICES DESIRED BY CITIZENS
<input checked="" type="checkbox"/>	2. PROVIDE A SAFE AND PREPARED CITY
<input checked="" type="checkbox"/>	3. IMPROVE SANGER'S BASIC INFRASTRUCTURE
<input checked="" type="checkbox"/>	4. IMPROVE STAFF EFFICIENCY THROUGH THE USE OF TECHNOLOGY & TRAINING
<input type="checkbox"/>	5. IMPROVE THE VISUAL APPEARANCE OF SANGER
<input type="checkbox"/>	6. PROMOTE ECONOMIC DEVELOPMENT AND A DIVERSIFIED ECONOMY
<input type="checkbox"/>	7. PROMOTE CULTURAL AND RECREATIONAL OPPORTUNITIES FOR LOCALS AND TOURISTS

SECTION B

COST OF ACQUISITION		OPERATING BUDGET IMPACT	
PURCHASE PRICE	\$ 14,500	ANNUAL CONTRACT RENEWAL	\$ -
DELIVERY & INSTALLATION	\$ -	SUPPLIES, FUEL, ETC.	
ALL OTHER ACQUISITION COSTS*	\$ -	ALL OTHER OPERATING COSTS*	
	\$ 14,500		\$ -

* EXPLANATION OF "OTHER" COSTS

DOES THIS REPLACE ANY EQUIPMENT? AGE OF ITEM BEING REPLACED?

WHAT IS BEING REPLACED?

SECTION C

PURPOSE/OBJECTIVE OF THIS REQUEST:

Covert units are helpful after an incident has occurred; they gather evidence that can lead to prosecutions. Considering the growth in Sanger this tool/resource can assist with managing construction thefts at business and residential construction sights and also helpful with narcotics crimes, illegal dumping, and reported stores selling alcohol to underage minors for examples. Additionally, this can also be deployed at Citywide events with large crowds. Can capture crucial footage in any situation.

ALTERNATIVES TO THIS REQUEST:

N/A

IMPACT OF NOT FUNDING THIS REQUEST:

Without this type of technological resource SPD is at a disadvantage to impact the reduction of criminal activity and opportunity to prosecute crimes. Utilizing patrol resources are no longer the norm to address many types of crimes.

APPROVED FOR FUNDING ☐ YES ☐ NO

John Noblitt, City Manager

2023-2024 BUDGET CAPITAL REQUEST FORM
20-POLICE

*****A VENDOR QUOTE MUST BE SUBMITTED FOR EACH CAPITAL REQUEST*****

SECTION A (ALL ITEMS MUST BE COMPLETED)

DESCRIPTION	New Vehicle		
VENDOR QUOTED	Holiday Autogroup	QUOTE EXPIRATION DATE	90 Days
ORGANIZATIONAL GOALS SUPPORTED BY FUNDING THIS ACQUISITION:			
<input type="checkbox"/>	1. MAINTAIN EXCELLENT, CONSERVATIVE FINANCES WHILE DELIVERING THE SERVICES DESIRED BY CITIZENS		
<input checked="" type="checkbox"/>	2. PROVIDE A SAFE AND PREPARED CITY		
<input type="checkbox"/>	3. IMPROVE SANGER'S BASIC INFRASTRUCTURE		
<input type="checkbox"/>	4. IMPROVE STAFF EFFICIENCY THROUGH THE USE OF TECHNOLOGY & TRAINING		
<input checked="" type="checkbox"/>	5. IMPROVE THE VISUAL APPEARANCE OF SANGER		
<input type="checkbox"/>	6. PROMOTE ECONOMIC DEVELOPMENT AND A DIVERSIFIED ECONOMY		
<input type="checkbox"/>	7. PROMOTE CULTURAL AND RECREATIONAL OPPORTUNITIES FOR LOCALS AND TOURISTS		

SECTION B

COST OF ACQUISITION		OPERATING BUDGET IMPACT	
PURCHASE PRICE	\$ 69,232	ANNUAL CONTRACT RENEWAL	
DELIVERY & INSTALLATION		SUPPLIES, FUEL, ETC.	
ALL OTHER ACQUISITION COSTS*	\$ 5,865	ALL OTHER OPERATING COSTS*	
	\$ 75,098		\$ -
* EXPLANATION OF "OTHER" COSTS			
7/800MHz Mobile Radio from Vendor: Stolz Telecome and In-Car Laptop Computer from Vendo: Rugged Depot.			
DOES THIS REPLACE ANY EQUIPMENT?		AGE OF ITEM BEING REPLACED?	
No			
WHAT IS BEING REPLACED?			

SECTION C

PURPOSE/OBJECTIVE OF THIS REQUEST:
This vehicle will be assigned to the new police officer position requested in the budget.
ALTERNATIVES TO THIS REQUEST:
N/A
IMPACT OF NOT FUNDING THIS REQUEST:
If the officer position is approved in the budget there will be no vehicles on the lot to issue for this position.
APPROVED FOR FUNDING <input type="checkbox"/> YES <input type="checkbox"/> NO
John Noblitt, City Manager

2023-2024 BUDGET CAPITAL REQUEST FORM
20-POLICE

*****A VENDOR QUOTE MUST BE SUBMITTED FOR EACH CAPITAL REQUEST*****

SECTION A (ALL ITEMS MUST BE COMPLETED)

DESCRIPTION	New Vehicle		
VENDOR QUOTED	Holiday Autogroup	QUOTE EXPIRATION DATE	90 Days
ORGANIZATIONAL GOALS SUPPORTED BY FUNDING THIS ACQUISITION:			
<input type="checkbox"/>	1. MAINTAIN EXCELLENT, CONSERVATIVE FINANCES WHILE DELIVERING THE SERVICES DESIRED BY CITIZENS		
<input checked="" type="checkbox"/>	2. PROVIDE A SAFE AND PREPARED CITY		
<input type="checkbox"/>	3. IMPROVE SANGER'S BASIC INFRASTRUCTURE		
<input type="checkbox"/>	4. IMPROVE STAFF EFFICIENCY THROUGH THE USE OF TECHNOLOGY & TRAINING		
<input checked="" type="checkbox"/>	5. IMPROVE THE VISUAL APPEARANCE OF SANGER		
<input type="checkbox"/>	6. PROMOTE ECONOMIC DEVELOPMENT AND A DIVERSIFIED ECONOMY		
<input type="checkbox"/>	7. PROMOTE CULTURAL AND RECREATIONAL OPPORTUNITIES FOR LOCALS AND TOURISTS		

SECTION B

COST OF ACQUISITION		OPERATING BUDGET IMPACT	
PURCHASE PRICE	\$ 69,232	ANNUAL CONTRACT RENEWAL	
DELIVERY & INSTALLATION		SUPPLIES, FUEL, ETC.	
ALL OTHER ACQUISITION COSTS*	\$ 5,865	ALL OTHER OPERATING COSTS*	
	\$ 75,098		\$ -
* EXPLANATION OF "OTHER" COSTS			
7/800MHz Mobile Radio from Vendor: Stolz Telecome and In-Car Laptop Computer from Vendo: Rugged Depot.			
DOES THIS REPLACE ANY EQUIPMENT?		AGE OF ITEM BEING REPLACED?	
No			
WHAT IS BEING REPLACED?			

SECTION C

PURPOSE/OBJECTIVE OF THIS REQUEST:
This vehicle will be assigned to the new Sergeant position requested in the budget.
ALTERNATIVES TO THIS REQUEST:
N/A
IMPACT OF NOT FUNDING THIS REQUEST:
If the Sergeant position is approved in the budget there will be no vehicles on the lot to issue for this position.
APPROVED FOR FUNDING <input type="checkbox"/> YES <input type="checkbox"/> NO
John Noblitt, City Manager

2023-2024 BUDGET CAPITAL REQUEST FORM 24-FIRE

*****A VENDOR QUOTE MUST BE SUBMITTED FOR EACH CAPITAL REQUEST*****

SECTION A (ALL ITEMS MUST BE COMPLETED)

DESCRIPTION	Vista building for a temporary Firehouse		
VENDOR QUOTED		QUOTE EXPIRATION DATE	
ORGANIZATIONAL GOALS SUPPORTED BY FUNDING THIS ACQUISITION:			
<input type="checkbox"/>	1. MAINTAIN EXCELLENT, CONSERVATIVE FINANCES WHILE DELIVERING THE SERVICES DESIRED BY CITIZENS		
<input type="checkbox"/>	2. PROVIDE A SAFE AND PREPARED CITY		
<input type="checkbox"/>	3. IMPROVE SANGER'S BASIC INFRASTRUCTURE		
<input type="checkbox"/>	4. IMPROVE STAFF EFFICIENCY THROUGH THE USE OF TECHNOLOGY & TRAINING		
<input type="checkbox"/>	5. IMPROVE THE VISUAL APPEARANCE OF SANGER		
<input type="checkbox"/>	6. PROMOTE ECONOMIC DEVELOPMENT AND A DIVERSIFIED ECONOMY		
<input type="checkbox"/>	7. PROMOTE CULTURAL AND RECREATIONAL OPPORTUNITIES FOR LOCALS AND TOURISTS		

SECTION B

COST OF ACQUISITION		OPERATING BUDGET IMPACT	
PURCHASE PRICE	\$441,345.00	ANNUAL CONTRACT RENEWAL	
DELIVERY & INSTALLATION		SUPPLIES, FUEL, ETC.	\$ 3,500
ALL OTHER ACQUISITION COSTS*	\$ 40,000	ALL OTHER OPERATING COSTS*	\$ 1,500
	\$ 481,345		\$ 5,000
* EXPLANATION OF "OTHER" COSTS			
Electrical install for new transformer/ build temporary step and ramp to the building, fencing around the struture, cleaning supplies, dish			
DOES THIS REPLACE ANY EQUIPMENT?		AGE OF ITEM BEING REPLACED?	
yes		35 years old	
WHAT IS BEING REPLACED?			
It will allow the 1988 Volunteer Firehouse to be remodeled			

SECTION C

PURPOSE/OBJECTIVE OF THIS REQUEST:	The building would be used as a temporary Firehouse for a couple of years, while we remodel the old firehouse to accommodate more firefighters. Currently we cannot sleep more than six members at the Firehouse. The building was not built to house personnel only equipment. We have added sleeping quarters to the building, but it is a life safety hazard for the members. There is no exit out of the sleeping quarters except through the garage area of the Firehouse.
ALTERNATIVES TO THIS REQUEST:	Continue to operate out of the existing building.
IMPACT OF NOT FUNDING THIS REQUEST:	Will cause a delay in being able to add additional man power, parking area for new Ladder Truck, and the need to remodel the currency firehouse.
APPROVED FOR FUNDING <input type="checkbox"/> YES <input type="checkbox"/> NO	
_____ John Noblitt, City Manager	

2023-2024 BUDGET CAPITAL REQUEST FORM
24-FIRE

*****A VENDOR QUOTE MUST BE SUBMITTED FOR EACH CAPITAL REQUEST*****

SECTION A (ALL ITEMS MUST BE COMPLETED)

DESCRIPTION	C672 Command		
VENDOR QUOTED		QUOTE EXPIRATION DATE	
ORGANIZATIONAL GOALS SUPPORTED BY FUNDING THIS ACQUISITION:			
<input checked="" type="checkbox"/>	1. MAINTAIN EXCELLENT, CONSERVATIVE FINANCES WHILE DELIVERING THE SERVICES DESIRED BY CITIZENS		
<input checked="" type="checkbox"/>	2. PROVIDE A SAFE AND PREPARED CITY		
<input checked="" type="checkbox"/>	3. IMPROVE SANGER'S BASIC INFRASTRUCTURE		
<input type="checkbox"/>	4. IMPROVE STAFF EFFICIENCY THROUGH THE USE OF TECHNOLOGY & TRAINING		
<input type="checkbox"/>	5. IMPROVE THE VISUAL APPEARANCE OF SANGER		
<input type="checkbox"/>	6. PROMOTE ECONOMIC DEVELOPMENT AND A DIVERSIFIED ECONOMY		
<input type="checkbox"/>	7. PROMOTE CULTURAL AND RECREATIONAL OPPORTUNITIES FOR LOCALS AND TOURISTS		

SECTION B

COST OF ACQUISITION		OPERATING BUDGET IMPACT	
PURCHASE PRICE	\$ 62,000	ANNUAL CONTRACT RENEWAL	
DELIVERY & INSTALLATION	\$ 20,000	SUPPLIES, FUEL, ETC.	
ALL OTHER ACQUISITION COSTS*	\$ 7,800	ALL OTHER OPERATING COSTS*	
	\$ 89,800		\$ -
* EXPLANATION OF "OTHER" COSTS			
Dual Band VHF/800 mhz radio			
DOES THIS REPLACE ANY EQUIPMENT?		AGE OF ITEM BEING REPLACED?	
No, New Apparatus			
WHAT IS BEING REPLACED?			

SECTION C

PURPOSE/OBJECTIVE OF THIS REQUEST:
To provide a Fire apparatus for all of our Administration position. With the hiring of a new Assistant Chief position and a Fire Marshal, we are short one admin apparatus.
ALTERNATIVES TO THIS REQUEST:
Have one of our administrative position drive their personnel truck during operation hours.
IMPACT OF NOT FUNDING THIS REQUEST:
One of the command positions will have to drive the 2009 Ford command unit.
<div style="display: flex; justify-content: space-between; align-items: center;"> <div> APPROVED FOR FUNDING <input type="checkbox"/> YES <input type="checkbox"/> NO </div> <div> John Noblitt, City Manager </div> </div>

2023-2024 BUDGET CAPITAL REQUEST FORM
30-STREET

*****A VENDOR QUOTE MUST BE SUBMITTED FOR EACH CAPITAL REQUEST*****

SECTION A (ALL ITEMS MUST BE COMPLETED)

DESCRIPTION	Traffic Striping - Indian Ln., McReynolds Rd. and Lois Rd.		
VENDOR QUOTED	Metroplex Pavement Markings LLC.	QUOTE EXPIRATION DATE	04/17/23
ORGANIZATIONAL GOALS SUPPORTED BY FUNDING THIS ACQUISITION:			
<input type="checkbox"/>	1. MAINTAIN EXCELLENT, CONSERVATIVE FINANCES WHILE DELIVERING THE SERVICES DESIRED BY CITIZENS		
<input checked="" type="checkbox"/>	2. PROVIDE A SAFE AND PREPARED CITY		
<input checked="" type="checkbox"/>	3. IMPROVE SANGER'S BASIC INFRASTRUCTURE		
<input type="checkbox"/>	4. IMPROVE STAFF EFFICIENCY THROUGH THE USE OF TECHNOLOGY & TRAINING		
<input checked="" type="checkbox"/>	5. IMPROVE THE VISUAL APPEARANCE OF SANGER		
<input type="checkbox"/>	6. PROMOTE ECONOMIC DEVELOPMENT AND A DIVERSIFIED ECONOMY		
<input type="checkbox"/>	7. PROMOTE CULTURAL AND RECREATIONAL OPPORTUNITIES FOR LOCALS AND TOURISTS		

SECTION B

COST OF ACQUISITION		OPERATING BUDGET IMPACT	
PURCHASE PRICE	\$ 169,332	ANNUAL CONTRACT RENEWAL	
DELIVERY & INSTALLATION		SUPPLIES, FUEL, ETC.	
ALL OTHER ACQUISITION COSTS*		ALL OTHER OPERATING COSTS*	
	\$ 169,332		\$ -
* EXPLANATION OF "OTHER" COSTS			
DOES THIS REPLACE ANY EQUIPMENT? No		AGE OF ITEM BEING REPLACED? 6-12 years	
WHAT IS BEING REPLACED? Traffic markings			

SECTION C

PURPOSE/OBJECTIVE OF THIS REQUEST:	Clarity and safety for drivers, improved appearance.
ALTERNATIVES TO THIS REQUEST:	Perform the work in-house though we're really not equipped to do jobs of this magnitude.
IMPACT OF NOT FUNDING THIS REQUEST:	Continued degradation of traffic markings.
APPROVED FOR FUNDING <input type="checkbox"/> YES <input type="checkbox"/> NO	
John Noblitt, City Manager	

2023-2024 BUDGET CAPITAL REQUEST FORM
32-PARKS

*****A VENDOR QUOTE MUST BE SUBMITTED FOR EACH CAPITAL REQUEST*****

SECTION A (ALL ITEMS MUST BE COMPLETED)

DESCRIPTION	Vehicle Replacement (Parks Truck)		
VENDOR QUOTED	AutoNation	QUOTE EXPIRATION DATE	
ORGANIZATIONAL GOALS SUPPORTED BY FUNDING THIS ACQUISITION:			
<input checked="" type="checkbox"/>	1. MAINTAIN EXCELLENT, CONSERVATIVE FINANCES WHILE DELIVERING THE SERVICES DESIRED BY CITIZENS		
<input checked="" type="checkbox"/>	2. PROVIDE A SAFE AND PREPARED CITY		
<input checked="" type="checkbox"/>	3. IMPROVE SANGER'S BASIC INFRASTRUCTURE		
<input checked="" type="checkbox"/>	4. IMPROVE STAFF EFFICIENCY THROUGH THE USE OF TECHNOLOGY & TRAINING		
<input checked="" type="checkbox"/>	5. IMPROVE THE VISUAL APPEARANCE OF SANGER		
<input checked="" type="checkbox"/>	6. PROMOTE ECONOMIC DEVELOPMENT AND A DIVERSIFIED ECONOMY		
<input checked="" type="checkbox"/>	7. PROMOTE CULTURAL AND RECREATIONAL OPPORTUNITIES FOR LOCALS AND TOURISTS		

SECTION B

COST OF ACQUISITION		OPERATING BUDGET IMPACT	
PURCHASE PRICE	\$ 58,340	ANNUAL CONTRACT RENEWAL	
DELIVERY & INSTALLATION		SUPPLIES, FUEL, ETC.	
ALL OTHER ACQUISITION COSTS*		ALL OTHER OPERATING COSTS*	
	\$ 58,340		\$ -
* EXPLANATION OF "OTHER" COSTS			
DOES THIS REPLACE ANY EQUIPMENT? Yes		AGE OF ITEM BEING REPLACED? 2009	
WHAT IS BEING REPLACED? 2009 Ford F- 150 1/2 ton ext. Cab.			

SECTION C

PURPOSE/OBJECTIVE OF THIS REQUEST: The Parks Department is requesting to replace the 2009 Ford F-150 that is currently in use. This truck, passed down from another department in the City, is the oldest in the Parks Department. Repairs on the truck in 2022 cost the City \$5000 for a new transmission. The F-150 has the small (4.6L) V-6 engine. This engine is underpowered for the trailers and cargo weight required for the Parks department to operate. Additionally, the inside of this truck is worn out. The seats are broken down, making for a very rough and uncomfortable ride.
ALTERNATIVES TO THIS REQUEST: N/A
IMPACT OF NOT FUNDING THIS REQUEST: The Park Department also has a 2013 Chevy 1/2 ton truck with 117,900 miles. This truck also has a small V-8 engine. It is underpowered when pulling trailer with cargo. Both Parks 1/2 ton trucks should be replaced with 3/4 ton truck soon. Not funding this request keeps the Parks Department using equipment unsuitable for the job.
APPROVED FOR FUNDING YES NO
John Noblitt, City Manager

2023-2024 BUDGET CAPITAL REQUEST FORM
32-PARKS

*****A VENDOR QUOTE MUST BE SUBMITTED FOR EACH CAPITAL REQUEST*****

SECTION A (ALL ITEMS MUST BE COMPLETED)

DESCRIPTION	New Railroad Park Baseball Infields		
VENDOR QUOTED	Symmetry Sports Construction	QUOTE EXPIRATION DATE	
ORGANIZATIONAL GOALS SUPPORTED BY FUNDING THIS ACQUISITION:			
<input checked="" type="checkbox"/>	1. MAINTAIN EXCELLENT, CONSERVATIVE FINANCES WHILE DELIVERING THE SERVICES DESIRED BY CITIZENS		
<input checked="" type="checkbox"/>	2. PROVIDE A SAFE AND PREPARED CITY		
<input checked="" type="checkbox"/>	3. IMPROVE SANGER'S BASIC INFRASTRUCTURE		
<input type="checkbox"/>	4. IMPROVE STAFF EFFICIENCY THROUGH THE USE OF TECHNOLOGY & TRAINING		
<input checked="" type="checkbox"/>	5. IMPROVE THE VISUAL APPEARANCE OF SANGER		
<input type="checkbox"/>	6. PROMOTE ECONOMIC DEVELOPMENT AND A DIVERSIFIED ECONOMY		
<input checked="" type="checkbox"/>	7. PROMOTE CULTURAL AND RECREATIONAL OPPORTUNITIES FOR LOCALS AND TOURISTS		

SECTION B

COST OF ACQUISITION		OPERATING BUDGET IMPACT	
PURCHASE PRICE	\$ 114,820	ANNUAL CONTRACT RENEWAL	
DELIVERY & INSTALLATION		SUPPLIES, FUEL, ETC.	
ALL OTHER ACQUISITION COSTS*		ALL OTHER OPERATING COSTS*	
	\$ 114,820		\$ -
* EXPLANATION OF "OTHER" COSTS			
DOES THIS REPLACE ANY EQUIPMENT?		AGE OF ITEM BEING REPLACED?	
WHAT IS BEING REPLACED?			

SECTION C

PURPOSE/OBJECTIVE OF THIS REQUEST:
Railroad Park is the home of the Sanger Youth Sports Association (SYS). All of their home games are played on these fields. The current state of the park is cause for some safety concerns for the kids that play on the fields. In each of the four fields, a high area has developed in the base path. This creates a condition that can cause runners to trip. Additionally, this ground shift has led to water drainage issues from the fields leading to delays in the season and for games. When residents and visitors come to Sanger, they expect a park and fields that compare to the fields in Porter Park. The current state of the park leaves the feeling that the fields are an eyesore.
ALTERNATIVES TO THIS REQUEST:
N/A
IMPACT OF NOT FUNDING THIS REQUEST:
No change to our current situation.
<div style="display: flex; justify-content: space-between; align-items: center;"> <div> APPROVED FOR FUNDING <input type="checkbox"/> YES <input type="checkbox"/> NO </div> <div> John Noblitt, City Manager </div> </div>

2023-2024 BUDGET CAPITAL REQUEST FORM
32-PARKS

*****A VENDOR QUOTE MUST BE SUBMITTED FOR EACH CAPITAL REQUEST*****

SECTION A (ALL ITEMS MUST BE COMPLETED)

DESCRIPTION	New Infield Groomer/Maintainer		
VENDOR QUOTED	Professional Turf Products	QUOTE EXPIRATION DATE	
ORGANIZATIONAL GOALS SUPPORTED BY FUNDING THIS ACQUISITION:			
<input checked="" type="checkbox"/>	1. MAINTAIN EXCELLENT, CONSERVATIVE FINANCES WHILE DELIVERING THE SERVICES DESIRED BY CITIZENS		
<input checked="" type="checkbox"/>	2. PROVIDE A SAFE AND PREPARED CITY		
<input checked="" type="checkbox"/>	3. IMPROVE SANGER'S BASIC INFRASTRUCTURE		
<input checked="" type="checkbox"/>	4. IMPROVE STAFF EFFICIENCY THROUGH THE USE OF TECHNOLOGY & TRAINING		
<input checked="" type="checkbox"/>	5. IMPROVE THE VISUAL APPEARANCE OF SANGER		
<input type="checkbox"/>	6. PROMOTE ECONOMIC DEVELOPMENT AND A DIVERSIFIED ECONOMY		
<input checked="" type="checkbox"/>	7. PROMOTE CULTURAL AND RECREATIONAL OPPORTUNITIES FOR LOCALS AND TOURISTS		

SECTION B

COST OF ACQUISITION		OPERATING BUDGET IMPACT	
PURCHASE PRICE	\$ 37,594	ANNUAL CONTRACT RENEWAL	
DELIVERY & INSTALLATION		SUPPLIES, FUEL, ETC.	
ALL OTHER ACQUISITION COSTS*		ALL OTHER OPERATING COSTS*	
	\$ 37,594		\$ -
* EXPLANATION OF "OTHER" COSTS			
DOES THIS REPLACE ANY EQUIPMENT? Yes		AGE OF ITEM BEING REPLACED? 2009	
WHAT IS BEING REPLACED? 2009 John Deere infield groomer			

SECTION C

PURPOSE/OBJECTIVE OF THIS REQUEST:
Our 16-year-old infield groomer has had a great life. This machine has prepped seven ball fields four days a week, eight months out of the year, for 16 years. With the demand that has been put on this equipment coupled with the rough trailer rides, this machine is worn out. The drag mat attachment is equally as old and worn out, resulting in the fields having an unfinished and improper field look. The nail drag attachment is missing the teeth on the front box blades causing the blade to shift and not stay in the proper position. Additionally, the brakes must be replaced. We just made the investment in remodeling the Porter Park Softball Fields. Now we need
ALTERNATIVES TO THIS REQUEST:
N/A
IMPACT OF NOT FUNDING THIS REQUEST:
No change to our current situation.
<div style="display: flex; justify-content: space-between; align-items: center;"> <div>APPROVED FOR FUNDING <input type="checkbox"/> YES <input type="checkbox"/> NO</div> <div>John Noblitt, City Manager</div> </div>

2023-2024 BUDGET CAPITAL REQUEST FORM
54-WASTE WATER

*****A VENDOR QUOTE MUST BE SUBMITTED FOR EACH CAPITAL REQUEST*****

SECTION A (ALL ITEMS MUST BE COMPLETED)

DESCRIPTION	C542 Push Camera (for sewer line inspections)		
VENDOR QUOTED	CLS Equipment Co. Inc.	QUOTE EXPIRATION DATE	Buyboard Contract
ORGANIZATIONAL GOALS SUPPORTED BY FUNDING THIS ACQUISITION:			
<input type="checkbox"/>	1. MAINTAIN EXCELLENT, CONSERVATIVE FINANCES WHILE DELIVERING THE SERVICES DESIRED BY CITIZENS		
<input type="checkbox"/>	2. PROVIDE A SAFE AND PREPARED CITY		
<input checked="" type="checkbox"/>	3. IMPROVE SANGER'S BASIC INFRASTRUCTURE		
<input checked="" type="checkbox"/>	4. IMPROVE STAFF EFFICIENCY THROUGH THE USE OF TECHNOLOGY & TRAINING		
<input type="checkbox"/>	5. IMPROVE THE VISUAL APPEARANCE OF SANGER		
<input type="checkbox"/>	6. PROMOTE ECONOMIC DEVELOPMENT AND A DIVERSIFIED ECONOMY		
<input type="checkbox"/>	7. PROMOTE CULTURAL AND RECREATIONAL OPPORTUNITIES FOR LOCALS AND TOURISTS		

SECTION B

COST OF ACQUISITION		OPERATING BUDGET IMPACT	
PURCHASE PRICE	\$ 12,928	ANNUAL CONTRACT RENEWAL	
DELIVERY & INSTALLATION		SUPPLIES, FUEL, ETC.	
ALL OTHER ACQUISITION COSTS*		ALL OTHER OPERATING COSTS*	
	\$ 12,928		\$ -
* EXPLANATION OF "OTHER" COSTS			
DOES THIS REPLACE ANY EQUIPMENT? No		AGE OF ITEM BEING REPLACED?	
WHAT IS BEING REPLACED?			

SECTION C

PURPOSE/OBJECTIVE OF THIS REQUEST: We currently have a 200' push camera that to my knowledge is about 15 years old but it does not have a location SONDE to help locate problem areas when they're discovered. This unit will allow us to pinpoint where to dig when we have to make service line repairs and will also allow us to help our customers identify where issues are when the problem is on their side.
ALTERNATIVES TO THIS REQUEST: Continue to use the camera we have.
IMPACT OF NOT FUNDING THIS REQUEST: Longer time involved in locating problems, greater impact on customers yards.
APPROVED FOR FUNDING YES NO
John Noblitt, City Manager

2023-2024 BUDGET CAPITAL REQUEST FORM
54-WASTE WATER

*****A VENDOR QUOTE MUST BE SUBMITTED FOR EACH CAPITAL REQUEST*****

SECTION A (ALL ITEMS MUST BE COMPLETED)

DESCRIPTION	Sewer Jetter Truck 7744-Truck Mount-4,000 psi @ 25 gpm		
VENDOR QUOTED	Pipehunter	QUOTE EXPIRATION DATE	Subject to change
ORGANIZATIONAL GOALS SUPPORTED BY FUNDING THIS ACQUISITION:			
<input type="checkbox"/>	1. MAINTAIN EXCELLENT, CONSERVATIVE FINANCES WHILE DELIVERING THE SERVICES DESIRED BY CITIZENS		
<input checked="" type="checkbox"/>	2. PROVIDE A SAFE AND PREPARED CITY		
<input checked="" type="checkbox"/>	3. IMPROVE SANGER'S BASIC INFRASTRUCTURE		
<input checked="" type="checkbox"/>	4. IMPROVE STAFF EFFICIENCY THROUGH THE USE OF TECHNOLOGY & TRAINING		
<input type="checkbox"/>	5. IMPROVE THE VISUAL APPEARANCE OF SANGER		
<input type="checkbox"/>	6. PROMOTE ECONOMIC DEVELOPMENT AND A DIVERSIFIED ECONOMY		
<input type="checkbox"/>	7. PROMOTE CULTURAL AND RECREATIONAL OPPORTUNITIES FOR LOCALS AND TOURISTS		

SECTION B

COST OF ACQUISITION		OPERATING BUDGET IMPACT	
PURCHASE PRICE	\$ 177,228	ANNUAL CONTRACT RENEWAL	
DELIVERY & INSTALLATION		SUPPLIES, FUEL, ETC.	
ALL OTHER ACQUISITION COSTS*		ALL OTHER OPERATING COSTS*	
	\$ 177,228		\$ -
* EXPLANATION OF "OTHER" COSTS			
DOES THIS REPLACE ANY EQUIPMENT? Yes		AGE OF ITEM BEING REPLACED? 20 yrs.	
WHAT IS BEING REPLACED? 2003 Jetter Truck			

SECTION C

PURPOSE/OBJECTIVE OF THIS REQUEST:	<p>The 2003 jet truck we currently use has had numerous repairs made to the pumping unit over the years. The frame that the unit is attached to and the truck bed both have pretty significant rusting and metal loss and will need to be rebuilt in the near future.</p>
ALTERNATIVES TO THIS REQUEST:	<p>Rebuild/patch pumping unit and frame or purchase new pumping unit and install on 2003 chassis.</p>
IMPACT OF NOT FUNDING THIS REQUEST:	<p>Mechanical costs and downtime to current unit.</p>
APPROVED FOR FUNDING ____ YES ____ NO	
John Noblitt, City Manager	

2023-2024 BUDGET CAPITAL REQUEST FORM
58-ELECTRIC

*****A VENDOR QUOTE MUST BE SUBMITTED FOR EACH CAPITAL REQUEST*****

SECTION A (ALL ITEMS MUST BE COMPLETED)

DESCRIPTION	Wire Puller		
VENDOR QUOTED	Sherman & Reilly	QUOTE EXPIRATION DATE	05/08/23
ORGANIZATIONAL GOALS SUPPORTED BY FUNDING THIS ACQUISITION:			
<input checked="" type="checkbox"/>	1. MAINTAIN EXCELLENT, CONSERVATIVE FINANCES WHILE DELIVERING THE SERVICES DESIRED BY CITIZENS		
<input type="checkbox"/>	2. PROVIDE A SAFE AND PREPARED CITY		
<input checked="" type="checkbox"/>	3. IMPROVE SANGER'S BASIC INFRASTRUCTURE		
<input type="checkbox"/>	4. IMPROVE STAFF EFFICIENCY THROUGH THE USE OF TECHNOLOGY & TRAINING		
<input type="checkbox"/>	5. IMPROVE THE VISUAL APPEARANCE OF SANGER		
<input type="checkbox"/>	6. PROMOTE ECONOMIC DEVELOPMENT AND A DIVERSIFIED ECONOMY		
<input type="checkbox"/>	7. PROMOTE CULTURAL AND RECREATIONAL OPPORTUNITIES FOR LOCALS AND TOURISTS		

SECTION B

COST OF ACQUISITION		OPERATING BUDGET IMPACT	
PURCHASE PRICE	\$ 201,011	ANNUAL CONTRACT RENEWAL	
DELIVERY & INSTALLATION	\$ 3,838	SUPPLIES, FUEL, ETC.	
ALL OTHER ACQUISITION COSTS*		ALL OTHER OPERATING COSTS*	
	\$ 204,849		\$ -
* EXPLANATION OF "OTHER" COSTS			
DOES THIS REPLACE ANY EQUIPMENT? Yes		AGE OF ITEM BEING REPLACED? 25 years	
WHAT IS BEING REPLACED? 1998 TSE Wire Puller			

SECTION C

PURPOSE/OBJECTIVE OF THIS REQUEST:
For the use of pulling OH & URD Conductor from point to point, and to replace the existing wire puller currently in the Electric Department Fleet.
ALTERNATIVES TO THIS REQUEST:
To rent a wire pulling unit or hire contractor. The unit has been to the shop and the engine is now obsolete, making repairs unachievable.
IMPACT OF NOT FUNDING THIS REQUEST:
Inability to complete jobs that involve pulling conductors.
APPROVED FOR FUNDING ____ YES ____ NO <div style="float: right; margin-top: 10px;"> John Noblitt, City Manager </div>

2023-2024 BUDGET CAPITAL REQUEST FORM
58-ELECTRIC

*****A VENDOR QUOTE MUST BE SUBMITTED FOR EACH CAPITAL REQUEST*****

SECTION A (ALL ITEMS MUST BE COMPLETED)

DESCRIPTION	Service Truck		
VENDOR QUOTED	Altec	QUOTE EXPIRATION DATE	08/18/22

ORGANIZATIONAL GOALS SUPPORTED BY FUNDING THIS ACQUISITION:

<input checked="" type="checkbox"/>	1. MAINTAIN EXCELLENT, CONSERVATIVE FINANCES WHILE DELIVERING THE SERVICES DESIRED BY CITIZENS
<input type="checkbox"/>	2. PROVIDE A SAFE AND PREPARED CITY
<input type="checkbox"/>	3. IMPROVE SANGER'S BASIC INFRASTRUCTURE
<input type="checkbox"/>	4. IMPROVE STAFF EFFICIENCY THROUGH THE USE OF TECHNOLOGY & TRAINING
<input type="checkbox"/>	5. IMPROVE THE VISUAL APPEARANCE OF SANGER
<input type="checkbox"/>	6. PROMOTE ECONOMIC DEVELOPMENT AND A DIVERSIFIED ECONOMY
<input type="checkbox"/>	7. PROMOTE CULTURAL AND RECREATIONAL OPPORTUNITIES FOR LOCALS AND TOURISTS

SECTION B

COST OF ACQUISITION		OPERATING BUDGET IMPACT	
PURCHASE PRICE	\$ 237,606	ANNUAL CONTRACT RENEWAL	
DELIVERY & INSTALLATION	\$ 3,684	SUPPLIES, FUEL, ETC.	
ALL OTHER ACQUISITION COSTS*	\$ 4,378	ALL OTHER OPERATING COSTS*	
	\$ 245,668		\$ -

* EXPLANATION OF "OTHER" COSTS

DOES THIS REPLACE ANY EQUIPMENT?	Yes	AGE OF ITEM BEING REPLACED?	15 years
WHAT IS BEING REPLACED?		F-550 Service Truck	

SECTION C

PURPOSE/OBJECTIVE OF THIS REQUEST:

The lead time to replace our 2008 Service Truck is 2027. Staff recommends continued maintenance on the current service truck and ordering the replacement.

ALTERNATIVES TO THIS REQUEST:

Doing a complete rebuild of the service truck.

IMPACT OF NOT FUNDING THIS REQUEST:

Keeping the current service truck will result in high maintenance and shop cost on a 15 year old vehicle, that is increasingly having mechanical issues.

APPROVED FOR FUNDING <input type="checkbox"/> YES <input type="checkbox"/> NO	_____ John Noblitt, City Manager
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2023-2024 BUDGET CAPITAL REQUEST FORM
98-FACILITIES

*****A VENDOR QUOTE MUST BE SUBMITTED FOR EACH CAPITAL REQUEST*****

SECTION A (ALL ITEMS MUST BE COMPLETED)

DESCRIPTION	New Audio & Video System for the Historic Church.		
VENDOR QUOTED	Integrity Automation	QUOTE EXPIRATION DATE	
ORGANIZATIONAL GOALS SUPPORTED BY FUNDING THIS ACQUISITION:			
<input type="checkbox"/>	1. MAINTAIN EXCELLENT, CONSERVATIVE FINANCES WHILE DELIVERING THE SERVICES DESIRED BY CITIZENS		
<input checked="" type="checkbox"/>	2. PROVIDE A SAFE AND PREPARED CITY		
<input checked="" type="checkbox"/>	3. IMPROVE SANGER'S BASIC INFRASTRUCTURE		
<input checked="" type="checkbox"/>	4. IMPROVE STAFF EFFICIENCY THROUGH THE USE OF TECHNOLOGY & TRAINING		
<input checked="" type="checkbox"/>	5. IMPROVE THE VISUAL APPEARANCE OF SANGER		
<input type="checkbox"/>	6. PROMOTE ECONOMIC DEVELOPMENT AND A DIVERSIFIED ECONOMY		
<input checked="" type="checkbox"/>	7. PROMOTE CULTURAL AND RECREATIONAL OPPORTUNITIES FOR LOCALS AND TOURISTS		

SECTION B

COST OF ACQUISITION		OPERATING BUDGET IMPACT	
PURCHASE PRICE	\$ 15,780	ANNUAL CONTRACT RENEWAL	
DELIVERY & INSTALLATION		SUPPLIES, FUEL, ETC.	
ALL OTHER ACQUISITION COSTS*		ALL OTHER OPERATING COSTS*	
	\$ 15,780		\$ -
* EXPLANATION OF "OTHER" COSTS			
DOES THIS REPLACE ANY EQUIPMENT?		AGE OF ITEM BEING REPLACED?	
NO			
WHAT IS BEING REPLACED?			

SECTION C

PURPOSE/OBJECTIVE OF THIS REQUEST:
The Historic Church is home to the City's Council and Boards and Commissions meetings. Additionally, the Historic Church is offered as a rental building for the community to host special meetings and celebrations. With more than 2000 people walking through the Historic Church doors each year and with all the City meetings being held in the facility, it is critical that both participants and attendees be able to hear the topics of discussion and be able to view any presentations. Currently, the acoustics in the building make hearing presenters very difficult, especially for those with any type of hearing issues. Meetings that require a visual component are impacted by our current projector's capabilities and the glare from the sun. To solve for these issues and to make the experience more enjoyable for spectators and presentors, the recommendation is to add two drop down screens, two overhead projectors, wireless speakers, and a user-friendly sound board for easy connectivity.
ALTERNATIVES TO THIS REQUEST:
N/A
IMPACT OF NOT FUNDING THIS REQUEST:
N/A
APPROVED FOR FUNDING <input type="checkbox"/> YES <input type="checkbox"/> NO
John Noblitt, City Manager

FINANCIAL MANAGEMENT POLICY

**The Sanger City Council approved the City's Financial Management Policy on September 19, 2022*

Introduction

The City of Sanger, Texas financial policies set forth the basic framework for the fiscal management of the City. These policies were developed within the parameters established by applicable provisions of the Texas Local Government Code and the Sanger City Charter. The policies are intended to assist the City Council and city staff in evaluating current activities and proposals for future programs. The policies are to be reviewed on an annual basis and modified to accommodate changing circumstances or conditions.

The scope of these policies generally spans accounting, auditing, financial reporting, internal controls, operating and capital budgeting, revenue management, expenditure control and debt management, all to make it possible both: (a) to present fairly and with full disclosure the financial position and results of financial operations of the City in conformity to generally accepted accounting principles (GAAP), and (b) to determine and demonstrate compliance with finance-related legal and contractual provisions.

It is the goal of the Statement of Financial Management Policies to enable the City to adhere to the principles of sound municipal finance and to continue its long-term stable and positive financial condition.

Annual Budget

1. The fiscal year of the City of Sanger shall begin on October 1 of each calendar year and will end on September 30 of the following calendar year. The fiscal year will also be established as the accounting and budget year.
2. The City Manager, prior to August first of each year, shall prepare and submit to the City Secretary the annual budget covering the next fiscal year. The budget shall provide a complete financial plan of all city funds and activities and, except as required by law or the City Charter, shall be in such form as the Council may require.

The budget shall contain the following information:

- a. The City Manager's budget message outlining the proposed financial policies for the next fiscal year with an explanation of any changes in expenditures from the previous year, any major changes in policies, and a complete statement regarding the financial condition of the City. (Proposition 1 approved at an election held November 7, 2006 and certified by Resolution 11-19-06 adopted November 20, 2006.)
- b. An estimate of all revenues from taxes and other sources, including the present tax structure, rates, and property valuations for the ensuing year;
- c. A carefully itemized list of proposed expenses and revenues by fund, service type, and project for the budget year, as compared to actual expenditures and revenues of the last ended fiscal year and the projected final expenditures and revenues for the current fiscal year;
- d. A description of all outstanding bond indebtedness, showing amount, date of issue, rate of interest, and maturity date; also, any other indebtedness which the City has incurred and which has not been paid;
- e. A statement proposing any capital expenditures deemed necessary for undertaking during the next budget year and the recommended provision for financing; and
- f. Such other information as is required by City Council or deemed desirable by the City Manager.

3. The City Manager's budget should assume, for each fund, operating revenues that are equal to or exceed operating expenditures (i.e., a balanced budget). The City Manager's budget message shall explain the reasons for any fund that reflects operating expenditures exceeding operating revenues.
4. The City Council shall hold a public hearing on the budget, as submitted, at the time and place so advertised in the official newspaper, which will be no less than seven (7) days or more than fifteen (15) days after the date of notice. All interested persons shall be given the opportunity to be heard, either for or against, any item of the proposed budget.
5. The budget and tax rate may be adopted at any regular or special meeting of the Council prior to the beginning of the budgeted fiscal year by a majority vote of two thirds (2/3) quorum. The Council may amend the proposed budget by increasing, decreasing, or removing any programs or amounts, except for expenditures required by law, for debt service, or for estimated cash deficit. No amendment to the budget shall increase the authorized expenditures to an amount greater than the total of estimated income plus funds available from prior years.
6. If the Council fails to adopt a budget by the beginning of the fiscal year, the budget currently in place for the preceding year shall remain in place on a month-to-month basis until such time as a new budget has been adopted.
7. On final adoption, the budget shall be in effect for the budget year. Final adoption of the budget by the City Council shall constitute the official appropriations for the current year and shall constitute the basis of the official levy of the property tax. Under conditions which may arise, the City Council may amend or change the budget to provide for any additional expense.

Capital Program

1. The City Manager shall submit a five-year capital improvement program (CIP) as an attachment to the annual budget. The CIP shall induce the following:
 - a. A clear, general summary of its contents;
 - b. A list of all capital improvements which are proposed for the five (5) fiscal years including the budget year, with appropriate supporting information as to the necessity for such improvements;
 - c. Cost estimates, method of financing and recommended time schedules for each improvement; and
 - d. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

Basis of Accounting and Budgeting

1. The City's finances shall be accounted for in accordance with generally accepted accounting principles (GAAP) as established by the Governmental Accounting Standards Board (GASB).
 - a. The accounts of the City are organized and operated on the basis of funds and account groups. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of the governmental funds not recorded directly in those funds.
 - b. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Substantially all revenues are considered to be susceptible to accrual. Ad valorem, sales, hotel, franchise and tax

revenues recorded in the General Fund and ad valorem tax revenues recorded in the Debt Se Fund are recognized under the susceptible to accrual concept. Licenses and permits, charges for services, fines and forfeitures, and miscellaneous revenues (except earnings on investments) are recorded as revenues when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available. Expenditures are recognized when the related fund liability is incurred, if measurable, except for principal and interest on general long-term debt, which are recorded when due, and compensated absences, which are recorded when payable from currently available financial resources.

- c. The City utilizes encumbrance accounting for its governmental fund types, under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation.
 - d. The City's proprietary fund types are accounted for on a flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred.
2. The City's annual budgets shall be prepared and adopted on a basis consistent with generally accepted accounting principles for all governmental and proprietary funds
 3. The issuance of Statement 34 by GASB has influenced the creation and reporting of individual funds. GASB 34 essentially mandates dual accounting systems: one for government-wide (i.e. the government as a single entity) reporting and another for individual fund reporting. Under GASB 34 for individual funds, the City will continue utilizing the accounting and budgeting processes as described in paragraphs (1) and (2) of this section. However, because GASB 34 mandates the flow of economic resources measurement focus and accrual basis of accounting for the government-wide reporting, extensive reconciliation must be performed to present aggregated fund information in the government-wide reporting model. Therefore, individual operating funds will be created with the objective of reducing fund to government-wide reconciliation as much as possible. When appropriate, individual funds will be examined as to whether it will be appropriate to account for them as proprietary fund types. Also, the City will limit the use of internal service funds and incorporate the financial transactions of those funds into other governmental funds.

Budget Administration

1. All expenses of the City shall be made in accordance with the adopted annual budget. Budgetary control is maintained at the individual expenditure account level by the review of all requisitions of estimated purchase amounts prior to the release of purchase orders to vendors.
2. The following represents the City's budget amendment policy delineating responsibility and authority for the amendment process. Transfers between expenditure accounts in one department may occur with the approval of the City Manager and Finance Director. Transfers between operating departments may occur with the approval of the City manager and Finance Director provided that a department's total budget is not changed by more than \$50,000. Transfers between funds must be accomplished by budget amendment approved by the City Council. Budget amendments calling for new fund appropriations must also be approved by the City Council.

Financial Reporting

1. At the close of each fiscal year, and at such other times as it may be deemed necessary, the Council shall direct that an independent audit be made on all accounts of the City by a certified public accountant. The certified public accountant shall have no personal interest directly or indirectly, in the financial affairs of the City

or any of its officers and shall report directly to the Council. Upon completion of the audit, a summary of results thereof shall be placed on file in the City Secretary's office for public record. A copy of the comprehensive financial annual report shall be available at City Hall.

2. The City Manager shall submit to the Council a monthly report of the financial condition of the City by department for the fiscal year-to-date. The financial records of the City will be maintained on a modified accrual basis to support this type of financial management. The City Manager shall make available to the Council the monthly cash disbursements journal of the City of all funds and accounts.

Revenues

1. To protect the City's financial integrity, the City will maintain a diversified and stable revenue system to shelter it from fluctuations in any one revenue source. Recognizing that sales tax is a volatile, unpredictable source of revenue, the City will attempt to reduce its dependence on sales tax revenue.
2. For every annual budget, the City shall levy two property tax rates: operation/ maintenance and debt service. The debt service levy shall be sufficient for meeting all principal and interest payments associated with the City's outstanding general obligation debt for that budget year. The debt service levy and related debt service expenditures shall be accounted for in the Debt Service Fund. The operation and maintenance levy shall be accounted for in the General Fund. City Council will consider exceeding the rollback rate only after options have been presented by staff to avoid the rollback by increasing revenue from other sources or reducing expenditures.
3. The City will maintain a policy of levying the lowest tax rate on the broadest tax base. Minimal exemptions may be provided to homeowners, senior citizens, and disabled veterans. The City may consider providing tax abatements or other incentives to encourage development.
4. The City will establish user charges and fees at a level that attempts to recover the full cost of providing the service.
 - a. User fees, particularly utility rates, should identify the relative costs of serving different classes of customers.
 - b. Where possible, utility rates should be designed to reduce peak (hour and day) demands on the utility systems.
 - c. The City will make every reasonable attempt to ensure accurate measurement of variables impacting taxes and fees (e.g., verification of business sales tax payments, verification of appraisal district property values, and accuracy of water meters).
5. The City will attempt to maximize the application of its financial resources by obtaining supplementary funding through agreements with other public and private agencies for the provision of public services or the construction of capital improvements.
6. The City will consider market rates and charges levied by other public and private organizations for similar services in establishing tax rates, fees and charges.
7. When developing the annual budget, the City Manager shall project revenues from every source based on actual collections from the preceding year and estimated collections of the current fiscal year, while taking into account known circumstances which will impact revenues for the new fiscal year. The revenue projections for each fund should be made conservatively so that total actual fund revenues exceed budgeted projections.

Operating Expenditures

1. Operating expenditures shall be accounted, reported, and budgeted for in the following major categories:
 - a. Operating, Recurring Expenditures

- i. Salaries and Benefits
 - ii. Supplies and Materials
 - iii. Maintenance and Operations
 - iv. Contractual Services
 - v. Utilities
 - vi. Capital Replacement
 - vii. Other Expenses
 - b. Operating, Non-Recurring Expenditures
 - i. Capital Equipment
2. The annual budget shall appropriate sufficient funds for operating, recurring expenditures necessary to maintain established (i.e., status quo) quality and scope of city services.
 3. The City will constantly examine the methods for providing public services in order to reduce operating, recurring expenditures and/or enhance quality and scope of public services with no increase to cost.
 4. Salaries and benefits expenditures will reflect the minimum staffing needed to provide established quality and scope of city services. To attract and retain employees necessary for providing high-quality service, the City shall maintain a compensation and benefit package competitive with the public and, when quantifiable, private service industries.
 5. Supplies and materials expenditures shall be sufficient for ensuring the optimal productivity of City employees.
 6. Maintenance and operations expenditures shall be sufficient for addressing the deterioration of the City's capital assets to ensure the optimal productivity of the capital assets. Maintenance should be conducted to ensure a relatively stable level of maintenance expenditures for every budget year.
 7. Utility expenditure providers shall, when options are available, be selected on the basis of the provider's competitive pricing and service.
 8. The City will utilize contractual services for the provision of city services whenever private contractors can perform the established level of service at less expense to the City. The City will regularly evaluate its agreements with private contractors to ensure the established levels of service are performed at the least expense to the City.
 9. Capital equipment is defined as equipment that exceeds \$5,000 and has a useful life of at least one year. Bulk purchases of smaller equipment with a useful life of at least one year will be capitalized if the total amount of the purchase exceeds \$25,000. Existing capital equipment shall be replaced when needed to ensure the optimal productivity of City employees.
 10. Expenditures for additional capital equipment shall be made only to enhance employee productivity, improve quality of service, or expand scope of service.
 11. Expenditures for other expenses not included in the categories above shall be made strictly on the basis of economic and business merit, ensuring the best possible return on each dollar spent.
 12. To assist in controlling the growth of operating expenditures, operating departments will submit their annual budgets to the City Manager during the budget preparation process. Departments shall provide justification where projected expenditures exceed prior year budgeted amounts.

Fund Balance

1. The annual budget shall be presented to City Council with each fund reflecting an ending fund balance which is no less than 25 percent of that fund's annual operating expenditures. To satisfy the particular needs of individual funds, ending fund balances may be established which exceed the 25 percent minimum.

2. Fund balance that exceeds the minimum level established for each fund may be appropriated for non-recurring capital projects or programs, reserves or as the Council directs.
3. The City will exercise diligence in avoiding the appropriation of fund balance for recurring operating expenditures. In the event fund balance is appropriated for recurring operating expenditures to meet the needs of the Sanger community, the budget document shall include an explanation of the circumstances requiring the appropriation and the methods to be used to arrest the future use of fund balance for operating expenditures.

Fund Transfers

1. With the exceptions noted below, there will be no operating transfers between funds. Any costs incurred by one fund to support the operations of another shall be charged directly to the fund.
2. Fund transfers may occur when surplus fund balances are used to support non-recurring capital expenses or when needed to satisfy debt service obligations.
3. Transfers are permitted between funds to support economic development programs.
4. Transfers are permitted from the Enterprise Fund to other funds to cover the cost of operations.

Debt Expenditures

1. The City shall have the right and power, except as prohibited by law or the City Charter, to borrow money by whatever method it may deem to be in the public interest.
2. The City shall have the power to borrow money on the credit of the City and to issue general obligation bonds for permanent public improvements or for any other public purpose not prohibited by law and the City Charter and to issue refunding bonds to refinance outstanding bonds previously issued. All such bonds or certificates of obligation shall be issued in conformity with the laws of the State of Texas and shall be used only for purposes for which they were issued. General obligation bonds shall not be issued without an election. In all cases when the City Council shall order an election for the issuance of bonds of the City, it shall, at the same time, state whether or not a tax rate increase is anticipated for the purpose of paying the principal and interest on the bonds and to create a sinking fund for their redemption.
3. The City shall have the power to borrow money for the purpose of constructing, purchasing, improving, extending or repairing public utilities, recreational facilities, or any other self-liquidating municipal function not prohibited by the Constitution and the laws of the State of Texas, and to issue revenue bonds to evidence the obligation created thereby. Such shall be a charge upon and payable from the properties, or interest therein pledged, or the income therefrom, or both. The holders of the revenue bonds shall never have the right to demand payment thereof out of moneys raised or to be raised by taxation. All such bonds shall be issued in conformity with the laws of the State of Texas and shall be used only for the purpose for which they were issued.
4. When needed to minimize annual debt payments, the City will obtain insurance for new debt issues.

Capital Project Expenditures

1. The City will develop a multi-year plan for capital projects, which identifies all projects likely to be constructed within a five-year horizon. The multi-year plan will reflect for each project the likely source of funding and attempt to quantify the project's impact to future operating expenditures.
2. Capital projects will be constructed to:
 - a. Protect or improve the community's quality of life.
 - b. Protect or enhance the community's economic vitality.

- c. Support and service new development.
3. To minimize the issuance of debt, the City will attempt to support capital projects with appropriations from operating revenues or excess fund balances (i.e., "pay-as-you-go").

Purchasing

1. All purchases and contracts over \$3,000 shall conform to Chapter 252, Subchapter B of the Local Government Code of Texas, as amended. Purchases of goods or services over \$50,000 shall be submitted to the City Council for approval. The adoption of the annual budget gives the City Manager the authority to approve all other purchases for goods or services in accordance with each department's approved budget.
2. Purchases of goods or services at a total cost of \$1,000 or more must be made through the City's purchase order system. Written purchase orders shall also be used for vendors requiring formal City authorization regardless of dollar amount.
3. Purchases of goods or services at a total cost of less than \$1,000 may be made via a written Accounts Payable Voucher, signed and submitted by the applicable Department Director to the Finance Department.
4. All invoices approved for payment by the proper City authorities shall be paid by the Finance Department within thirty (30) calendar days of receipt in accordance with provisions of Article 601f, Section 2 of the State of Texas Civil Statutes.

INVESTMENT POLICY

**The Sanger City Council approved the City's Investment Policy on September 19, 2022*

POLICY STATEMENT

It is the objective of the City of Sanger, Texas ("City") that the administration of its funds and the investment of those funds shall be handled in the highest public trust. Investments shall be made in a manner which will provide the maximum security of principle invested through limitations and diversification while meeting the daily cash flow needs of the city and conforming to all applicable federal, state, and local statutes, rules and regulations governing the investment of public funds. The receipt of a market rate return will be secondary to the requirements for safety and liquidity. The earning from investments shall be used in a manner that best serves the public trust and interest of the City. This policy serves to satisfy the statutory requirements of defining and adopting a formal investment policy and shall be reviewed annually for modifications. It is the intent of the City to be in compliance with local law and the provisions of Public Funds Investment Act of the Texas Government Code Chapter 2256.

SCOPE

This Investment Policy applies to the investment activities, all financial assets and funds held by the City of Sanger, Texas. Funds covered and managed by this Investment Policy include:

- A. General Fund – Used to account for resources traditionally associated with government, which are not required to be accounted for in another fund.
- B. Debt Service Fund – Used to account for resources to be used for the payment of principle, interest and related costs on debt.
- C. Enterprise Fund – Used to account for operations that are financed and operated in a manner similar to private business enterprises.
- D. Capital Improvement Fund – Used to account for resources to enable the acquisition or construction of major capital facilities which are not financed by enterprise funds, internal service funds, or trust funds.
- E. Special Revenue Funds – Used to account for proceeds from specific revenue sources which are restricted to expenditures for specific purposes.
 - 1. 4A Fund
 - 2. 4B Fund
 - 3. Employee Benefits Fund

INVESTMENT OBJECTIVES AND STRATEGY

It is the policy of the City that all funds shall be invested in conformance with state and federal regulations, applicable bond ordinance requirements, and adopted Investment Policy. In accordance with the Public Funds Investment Act, the following prioritized primary objectives, in accordance with the Texas Government Code Section 2256.005(d) apply to the City's investment strategy. Listed in order of their priority, these objectives encompass:

- A. Suitability – Understanding the suitability of the investment to the financial requirement of the City is important. Any investment eligible in the Investment Policy is suitable for all City funds.
- B. Safety – Preservation and safety of principal are the primary objectives of the Investment Policy. Investments of the City shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio. To obtain this goal, diversification is required in the portfolio's composition.

The suitability of each investment decision will be made on the basis of these objectives. The City prefers to invest in money market accounts, certificates of deposits, and United States government backed agency discount notes.

- C. Liquidity – The City’s investment portfolio will remain sufficiently liquid to meet operating requirements that might be reasonably anticipated. The City’s investment portfolio will remain sufficiently liquid and enable it to meet all operating requirements which might be reasonably anticipated.
- D. Diversification – Investment maturities shall be staggered throughout the budget cycle to provide cash flow based on the anticipated needs of the City. Diversifying the appropriate maturity structure will reduce market cycle risk. Diversification of the portfolio will include diversification by maturity and market sector and will include the use of a number of brokers/dealers for diversification and market coverage. Competitive bidding will be used on each sale and purchase.
- E. Yield – Attaining a competitive market yield, commensurate with the City’s investment risk constraints and cash flow characteristic of the portfolio, is the desired objective. The City’s investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City’s risk constraints and the cash flow of the portfolio. “Market rate of return” may be defined as the average yield of the current three-month U.S. Treasury Bill or such other index that most closely matches the average maturity of the portfolio. The City’s objective shall be a reasonably safe yield rate in accordance with payment schedules and other investment goals.

Effective cash management is recognized as essential to good fiscal management. Cash management is defined as the process of managing monies in order to ensure maximum cash availability. The City shall maintain a comprehensive cash management program which includes collection of accounts receivable, prudent investment of its available cash, disbursement of payments in accordance with invoice terms and the management of banking services. The City staff will follow the “Prudent Person” statement relating to the standard of care that must be exercised when investing public funds as expressed in the Texas Government Code Section 2256.006(a-b). The Investment Officers shall avoid any transactions that might impair public confidence in the City’s ability to govern effectively. The governing body recognizes that in diversifying the portfolio, occasional measured unrealized losses due to market volatility are inevitable, and must be considered within the context of the overall portfolio’s investment return, provided that adequate diversification has been implemented. The prudence of the investment decision shall be measured in accordance with the tests set forth in the Texas Government Code Section 2256.006(b).

It shall be the policy of the City not to invest in speculative instruments such as derivatives.

LEGAL LIMITATIONS, RESPONSIBILITIES AND AUTHORITY

Direct specific investment parameters for the investment of public funds in Texas are found in the Public Funds Investment Act of the Texas Government Code Section 2256. The Interlocal Cooperation Contracts, Section 791, of the Texas Government Code authorizes local governments to participate in public funds investments in conjunction with other local governments and agencies of the state of Texas. Section 791 along with Section 2256 of the Texas Government Code provides authorization for participation in investment pools to invest public funds jointly with objectives of preservation and safety of principal, liquidity, and yield.

DELEGATION OF INVESTMENT AUTHORITY

The City Manager and the Finance Director acting on behalf of the City Council are designated as the Investment Officers of the City and are responsible for investment management decisions and activities. The Council is responsible for considering the quality and capability of staff, investment advisors, and consultants involved in investment management and procedures. All participants in the investment process shall seek to act responsibly as custodians of the public trust.

The Investment Officers shall develop and maintain written administrative procedures for the operation of the investment program which are consistent with the investment policy. Procedures will include reference to safekeeping, wire transfers, certificates of deposit, and fund accounts. Additional procedures will be documented for the performance of wire transfer agreements; banking services contracts, and other investment related activities.

The Investment Officers shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and staff. The Investment Officers shall designate a staff person as a liaison/deputy in the event circumstances require timely action and the Investment Officers are not available.

No officer or designee may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Investment Officers and approved by the City Council.

PRUDENCE – STANDARD OF CARE

The standard of prudence to be used in the investment function shall be the “prudent person” standard and shall be applied in the context of managing the overall portfolio. The Texas Government Code Section 2256.006(a) states Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person’s own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived.

Limitation of Personal Liability

The Investment Officers and those delegated investment authority under this policy, when acting in accordance with the written procedures and this policy and in accordance with the written procedures and this policy and in accord with the Prudent Person Rule, shall be relieved of personal responsibility and liability in the management of the portfolio provided that deviations from expectations for a specific security’s credit risk or market price change or portfolio shifts are reported in a timely manner and that appropriate action is taken to control adverse market effects.

INTERNAL CONTROLS

The Investment Officers shall establish a system of written internal controls which will be reviewed annually with the independent auditor of the City. The controls shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees or Investment Officers of the City.

Cash Flow Forecasting

Cash flow forecasting is designated to protect and sustain cash flow requirements of the City. Supplemental to the financial and budgetary systems, the Investment Officers will maintain a cash flow forecasting process designed to monitor and forecast cash positions for investment purposes. Cash flow will include the historical researching and monitoring of specific cash flow items, payables, and receivables as well as overall cash position and patterns.

AUTHORIZED INVESTMENTS

Acceptable investments under this policy shall be limited to the instruments listed below. The investments shall be selected in a manner which promotes diversity of the market sector and maturity. The selection of high-grade government investments and high-grade money market instruments is designed to assure the marketability of those investments should the need for liquidity arise.

- A. Obligations of the United States Government, its agencies and instrumentalities, and government sponsoring enterprises, not to exceed two years to stated maturity;
- B. Fully insured or collateralized certificates of deposit from a bank doing business in the State of Texas and under the terms of a written depository agreement with that bank, not to exceed three years to the stated maturity;
- C. Money market funds authorized by the Public Funds Investment Act of the Texas Government Code Chapter 2256.
- D. Texas Local Government Investment Pools authorized by the Public Funds Investment Act of the Texas Government Code Chapter 2256.

Additional types of securities approved for investment of public funds by Texas state statutes are not eligible for investment by the City until this Investment Policy has been amended and the amended version approved by the City Council authorizing investment of these additional types of securities.

Competitive Bidding Requirements

All securities, excluding certificates of deposit, will be purchased or sold after three (3) offers/bids are taken to verify that the City is receiving fair market value/price for the investment.

Delivery versus Payment

All security transactions, including collateral for repurchase agreements, entered into by the City, shall be conducted on a delivery versus payment (DVP) basis.

SAFEKEEPING AND COLLATERALIZATION

The laws of the State and prudent treasury management require that all purchased securities be bought on a delivery versus payment basis and be held in safekeeping by either the City, an independent third-party financial institution, or the City's designated depository.

All safekeeping arrangements shall be designed by the Investment Officers and an agreement of the terms executed in writing. The third-party custodian shall be required to issue safekeeping receipts to the City listing each specific security, rate, description, maturity, cusip number, and other pertinent information. Each safekeeping receipt will be clearly marked that the security is held for the City or pledged to the City.

All securities pledged to the City for certificates of deposit or demand deposits shall be held by an independent third-party bank domiciled in Texas. The safekeeping bank may be written within the same holding company as the bank, from which the securities are pledged.

Collateralization

Collateralization shall be required on all public funds of the City over the FDIC insurance coverage limit, and in order to anticipate market changes and provide a level of additional security for all funds, the collateralized level required will be 102% of the market value of the principal accrued interest.

PERFORMANCE EVALUATION AND REPORTING

The Investment Officers shall submit quarterly and annual reports to the City Council containing a written report of investment transactions and investment positions as of the date of report. The report will be prepared jointly by all involved in the investment activity and be signed by the Investment Officer(s).

DEPOSITORIES

The City will designate one banking institution through a competitive process as its central banking service provider. This institution will be used for normal banking services including disbursements, deposits, and lockbox. As a matter of ensuring liquidity and security should the funds deposited with the designated bank be temporarily unavailable, the City will maintain an emergency reserve in another qualified bank.

INVESTMENT POLICY ADOPTION BY CITY COUNCIL

The City's Investment Policy shall be formally approved and adopted by resolution of the City Council and reviewed annually in accordance with the provisions of the Public Funds Investment Act of the Texas Government Code Chapter 2256.

AMENDMENT

In the event Texas state law changes and the City cannot invest in the investments described by this policy, this policy shall automatically be conforming to existing law.

DEBT SERVICE SCHEDULES

Certificates of Obligation, Series 2007

Purpose: to acquire and renovate a building and parking area to be used by the City's public works department; to purchase phone, alarm and computer equipment and office furniture for such building; and professional services rendered in connection with this project.

Fiscal Year	General Fund 34%			Enterprise Fund: 66%			Total		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2024	37,400	7,180	44,580	72,600	13,940	86,540	110,000	21,120	131,120
2025	39,100	5,536	44,636	75,900	10,744	86,644	115,000	16,280	131,280
2026	42,500	3,814	46,314	82,500	7,406	89,906	125,000	11,220	136,220
2027	44,200	1,944	46,144	85,800	3,776	89,576	130,000	5,720	135,720
Total	163,200	18,474	181,674	316,800	35,866	352,666	480,000	54,340	534,340

Certificates of Obligation, Series 2015

Purpose: to pay for rehabilitation, reconstruction, addition and expansion of the waste water treatment plant; rehabilitation and construction of wastewater lift stations and wastewater lines; construction of water lines and associated equipment and facilities rehabilitation, reconstruction and construction of streets and drainage; rehabilitation of municipal facilities; and professional services rendered in connection with this project.

Fiscal Year	General Fund: 0%			Enterprise Fund: 100%			Total		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2024	-	-	-	290,000	160,750	450,750	290,000	160,750	450,750
2025	-	-	-	300,000	151,900	451,900	300,000	151,900	451,900
2026	-	-	-	310,000	142,750	452,750	310,000	142,750	452,750
2027	-	-	-	320,000	132,900	452,900	320,000	132,900	452,900
2028	-	-	-	330,000	121,925	451,925	330,000	121,925	451,925
2029	-	-	-	340,000	110,200	450,200	340,000	110,200	450,200
2030	-	-	-	355,000	97,594	452,594	355,000	97,594	452,594
2031	-	-	-	370,000	84,000	454,000	370,000	84,000	454,000
2032	-	-	-	380,000	69,937	449,937	380,000	69,937	449,937
2033	-	-	-	395,000	55,406	450,406	395,000	55,406	450,406
2034	-	-	-	410,000	40,313	450,313	410,000	40,313	450,313
2035	-	-	-	425,000	24,656	449,656	425,000	24,656	449,656
2036	-	-	-	445,000	8,344	453,344	445,000	8,344	453,344
Total	-	-	-	4,670,000	1,200,675	5,870,675	4,670,000	1,200,675	5,870,675

Certificates of Obligation, Series 2017

Item 11.

Purpose: to pay for the restoration, replacement, rehabilitation, and expansion of the wastewater and water systems, including the treatment plant; street and drainable improvements; and professional services related thereto.

Fiscal Year	General Fund: 0%			Enterprise Fund: 100%			Total		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2024	-	-	-	115,000	361,050	476,050	115,000	361,050	476,050
2025	-	-	-	115,000	357,600	472,600	115,000	357,600	472,600
2026	-	-	-	115,000	353,000	468,000	115,000	353,000	468,000
2027	-	-	-	390,000	348,400	738,400	390,000	348,400	738,400
2028	-	-	-	545,000	332,800	877,800	545,000	332,800	877,800
2029	-	-	-	560,000	311,000	871,000	560,000	311,000	871,000
2030	-	-	-	585,000	288,600	873,600	585,000	288,600	873,600
2031	-	-	-	605,000	265,200	870,200	605,000	265,200	870,200
2032	-	-	-	630,000	241,000	871,000	630,000	241,000	871,000
2033	-	-	-	660,000	215,800	875,800	660,000	215,800	875,800
2034	-	-	-	1,010,000	189,400	1,199,400	1,010,000	189,400	1,199,400
2035	-	-	-	1,050,000	149,000	1,199,000	1,050,000	149,000	1,199,000
2036	-	-	-	1,090,000	107,000	1,197,000	1,090,000	107,000	1,197,000
2037	-	-	-	1,585,000	63,400	1,648,400	1,585,000	63,400	1,648,400
Total	-	-	-	9,055,000	3,583,250	12,638,250	9,055,000	3,583,250	12,638,250

General Obligation Refunding Bonds, Series 2019

Purpose: to refund certain obligations (Combination Tax & Revenue Certificates of Obligations, Series 2009) of the City, and professional services related thereto.

Fiscal Year	General Fund 100%			Enterprise Fund: 0%			Total		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2024	225,000	23,300	248,300	-	-	-	225,000	23,300	248,300
2025	235,000	14,300	249,300	-	-	-	235,000	14,300	249,300
2026	245,000	4,900	249,900	-	-	-	245,000	4,900	249,900
Total	705,000	42,500	747,500	-	-	-	705,000	42,500	747,500

Certificates of Obligation, Series 2021A

Item 11.

Purpose: to pay for the expansion and improvements to the City's waster and sewer system; system renovations and line relocations to the City's electric utility system; city-wide street repairs and improvements; and professional services related thereto.

Fiscal Year	General Fund: 0%			Enterprise Fund: 100%			Total		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2024	-	-	-	320,000	550,750	870,750	320,000	550,750	870,750
2025	-	-	-	345,000	541,150	886,150	345,000	541,150	886,150
2026	-	-	-	395,000	534,250	929,250	395,000	534,250	929,250
2027	-	-	-	140,000	526,350	666,350	140,000	526,350	666,350
2028	-	-	-	135,000	523,550	658,550	135,000	523,550	658,550
2029	-	-	-	160,000	519,500	679,500	160,000	519,500	679,500
2030	-	-	-	160,000	514,700	674,700	160,000	514,700	674,700
2031	-	-	-	185,000	509,900	694,900	185,000	509,900	694,900
2032	-	-	-	260,000	504,350	764,350	260,000	504,350	764,350
2033	-	-	-	290,000	493,950	783,950	290,000	493,950	783,950
2034	-	-	-	290,000	482,350	772,350	290,000	482,350	772,350
2035	-	-	-	320,000	470,750	790,750	320,000	470,750	790,750
2036	-	-	-	370,000	457,950	827,950	370,000	457,950	827,950
2037	-	-	-	395,000	446,850	841,850	395,000	446,850	841,850
2038	-	-	-	1,620,000	435,000	2,055,000	1,620,000	435,000	2,055,000
2039	-	-	-	1,665,000	386,400	2,051,400	1,665,000	386,400	2,051,400
2040	-	-	-	1,715,000	336,450	2,051,450	1,715,000	336,450	2,051,450
2041	-	-	-	1,765,000	285,000	2,050,000	1,765,000	285,000	2,050,000
2042	-	-	-	1,820,000	232,050	2,052,050	1,820,000	232,050	2,052,050
2043	-	-	-	1,875,000	177,450	2,052,450	1,875,000	177,450	2,052,450
2044	-	-	-	1,930,000	121,200	2,051,200	1,930,000	121,200	2,051,200
2045	-	-	-	1,990,000	63,300	2,053,300	1,990,000	63,300	2,053,300
2046	-	-	-	120,000	3,600	123,600	120,000	3,600	123,600
Total	-	-	-	18,265,000	9,116,800	27,381,800	18,265,000	9,116,800	27,381,800

Certificates of Obligation, Series 2021B

Purpose: to refund certain obligations (Combination Tax & Revenue Certificates of Obligations, Series 2013) of the City, and professional services related thereto.

Fiscal Year	General Fund: 0%			Enterprise Fund: 100%			Total		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2024	31,200	5,134	36,334	228,800	37,652	266,452	260,000	42,786	302,786
2025	30,600	4,956	35,556	224,400	36,348	260,748	255,000	41,304	296,304
2026	31,200	4,690	35,890	228,800	34,395	263,195	260,000	39,085	299,085
2027	31,800	4,341	36,141	233,200	31,833	265,033	265,000	36,174	301,174
2028	31,800	3,889	35,689	233,200	28,521	261,721	265,000	32,410	297,410
2029	33,000	3,390	36,390	242,000	24,860	266,860	275,000	28,250	303,250
2030	33,000	2,786	35,786	242,000	20,431	262,431	275,000	23,217	298,217
2031	34,200	2,149	36,349	250,800	15,761	266,561	285,000	17,910	302,910
2032	34,800	1,472	36,272	255,200	10,795	265,995	290,000	12,267	302,267
2033	34,800	741	35,541	255,200	5,436	260,636	290,000	6,177	296,177
Total	326,400	33,548	359,948	2,393,600	246,031	2,639,631	2,720,000	279,579	2,999,579

Limited Tax Notes, Series 2023A

Purpose: to purchase vehicles, equipment, real property for use by the City

Fiscal Year	General Fund: 100%			Enterprise Fund: 0%			Total		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2024	646,000	175,454	821,454	-	-	-	646,000	175,454	821,454
2025	670,000	151,108	821,108	-	-	-	670,000	151,108	821,108
2026	695,000	125,856	820,856	-	-	-	695,000	125,856	820,856
2027	722,000	99,641	821,641	-	-	-	722,000	99,641	821,641
2028	749,000	72,428	821,428	-	-	-	749,000	72,428	821,428
2029	777,000	44,197	821,197	-	-	-	777,000	44,197	821,197
2030	806,000	14,911	820,911	-	-	-	806,000	14,911	820,911
Total	5,065,000	683,595	5,748,595	-	-	-	5,065,000	683,595	5,748,595

Certificates of Obligation, Series 2023B

Purpose: purchase of real property for use by water, wastewater, and electric improvements.

Fiscal Year	General Fund: 0%			Enterprise Fund: 100%			Total		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2024	-	-	-	-	211,630	211,630	-	211,630	211,630
2025	-	-	-	-	217,056	217,056	-	217,056	217,056
2026	-	-	-	-	217,056	217,056	-	217,056	217,056
2027	-	-	-	-	217,056	217,056	-	217,056	217,056
2028	-	-	-	-	217,056	217,056	-	217,056	217,056
2029	-	-	-	-	217,056	217,056	-	217,056	217,056
2030	-	-	-	-	217,056	217,056	-	217,056	217,056
2031	-	-	-	130,000	217,056	347,056	130,000	217,056	347,056
2032	-	-	-	135,000	210,556	345,556	135,000	210,556	345,556
2033	-	-	-	140,000	203,806	343,806	140,000	203,806	343,806
2034	-	-	-	150,000	196,806	346,806	150,000	196,806	346,806
2035	-	-	-	155,000	189,306	344,306	155,000	189,306	344,306
2036	-	-	-	165,000	181,556	346,556	165,000	181,556	346,556
2037	-	-	-	170,000	173,306	343,306	170,000	173,306	343,306
2038	-	-	-	180,000	164,806	344,806	180,000	164,806	344,806
2039	-	-	-	190,000	155,806	345,806	190,000	155,806	345,806
2040	-	-	-	195,000	146,306	341,306	195,000	146,306	341,306
2041	-	-	-	205,000	138,506	343,506	205,000	138,506	343,506
2042	-	-	-	215,000	130,306	345,306	215,000	130,306	345,306
2043	-	-	-	220,000	121,706	341,706	220,000	121,706	341,706
2044	-	-	-	230,000	112,906	342,906	230,000	112,906	342,906
2045	-	-	-	240,000	103,706	343,706	240,000	103,706	343,706
2046	-	-	-	250,000	94,106	344,106	250,000	94,106	344,106
2047	-	-	-	260,000	84,106	344,106	260,000	84,106	344,106
2048	-	-	-	270,000	73,706	343,706	270,000	73,706	343,706
2049	-	-	-	280,000	62,906	342,906	280,000	62,906	342,906
2050	-	-	-	295,000	51,356	346,356	295,000	51,356	346,356
2051	-	-	-	305,000	39,188	344,188	305,000	39,188	344,188
2052	-	-	-	315,000	26,606	341,606	315,000	26,606	341,606
2053	-	-	-	330,000	13,613	343,613	330,000	13,613	343,613
Total	-	-	-	5,025,000	4,405,993	9,430,993	5,025,000	4,405,993	9,430,993

Certificates of Obligation, Series 2023C

Purpose: purchase of real property for future development by the City.

Fiscal Year	General Fund: 100%			Enterprise Fund: 0%			Total		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2024	160,000	537,327	697,327	-	-	-	160,000	537,327	697,327
2025	155,000	542,401	697,401	-	-	-	155,000	542,401	697,401
2026	165,000	534,511	699,511	-	-	-	165,000	534,511	699,511
2027	170,000	526,443	696,443	-	-	-	170,000	526,443	696,443
2028	180,000	518,129	698,129	-	-	-	180,000	518,129	698,129
2029	190,000	509,328	699,328	-	-	-	190,000	509,328	699,328
2030	200,000	499,827	699,827	-	-	-	200,000	499,827	699,827
2031	205,000	489,828	694,828	-	-	-	205,000	489,828	694,828
2032	220,000	479,577	699,577	-	-	-	220,000	479,577	699,577
2033	230,000	468,578	698,578	-	-	-	230,000	468,578	698,578
2034	240,000	457,078	697,078	-	-	-	240,000	457,078	697,078
2035	255,000	444,237	699,237	-	-	-	255,000	444,237	699,237
2036	265,000	430,595	695,595	-	-	-	265,000	430,595	695,595
2037	280,000	416,418	696,418	-	-	-	280,000	416,418	696,418
2038	295,000	401,438	696,438	-	-	-	295,000	401,438	696,438
2039	310,000	386,655	696,655	-	-	-	310,000	386,655	696,655
2040	330,000	368,756	698,756	-	-	-	330,000	368,756	698,756
2041	345,000	350,775	695,775	-	-	-	345,000	350,775	695,775
2042	356,000	331,973	687,973	-	-	-	356,000	331,973	687,973
2043	385,000	312,080	697,080	-	-	-	385,000	312,080	697,080
2044	405,000	291,098	696,098	-	-	-	405,000	291,098	696,098
2045	430,000	268,620	698,620	-	-	-	430,000	268,620	698,620
2046	455,000	244,755	699,755	-	-	-	455,000	244,755	699,755
2047	480,000	219,503	699,503	-	-	-	480,000	219,503	699,503
2048	505,000	192,862	697,862	-	-	-	505,000	192,862	697,862
2049	530,000	164,835	694,835	-	-	-	530,000	164,835	694,835
2050	560,000	135,420	695,420	-	-	-	560,000	135,420	695,420
2051	595,000	104,340	699,340	-	-	-	595,000	104,340	699,340
2052	625,000	71,318	696,318	-	-	-	625,000	71,318	696,318
2053	669,000	36,630	705,630	-	-	-	669,000	36,630	705,630
Total	10,190,000	10,735,335	20,925,335	-	-	-	10,190,000	10,735,335	20,925,335

Spirit of Texas Street Equipment

Purpose: to purchase rolling stock and heavy equipment to be used in the City's street department.

Fiscal Year	General Fund: 100%			Enterprise Fund: 0%			Total		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2024	49,867	1,668	51,535	-	-	-	49,867	1,668	51,535
Total	49,867	1,668	51,535	-	-	-	49,867	1,668	51,535

Total Debt

Fiscal Year	General Fund			Enterprise Fund			Total		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2024	1,149,467	750,063	1,899,530	1,026,400	1,335,772	2,362,172	2,175,867	2,085,835	4,261,702
2025	1,129,700	718,301	1,848,001	1,060,300	1,314,798	2,375,098	2,190,000	2,033,099	4,223,099
2026	1,178,700	673,771	1,852,471	1,131,300	1,288,857	2,420,157	2,310,000	1,962,628	4,272,628
2027	968,000	632,369	1,600,369	1,169,000	1,260,315	2,429,315	2,137,000	1,892,684	4,029,684
2028	960,800	594,446	1,555,246	1,243,200	1,223,852	2,467,052	2,204,000	1,818,298	4,022,298
2029	1,000,000	556,915	1,556,915	1,302,000	1,182,616	2,484,616	2,302,000	1,739,531	4,041,531
2030	1,039,000	517,524	1,556,524	1,342,000	1,138,381	2,480,381	2,381,000	1,655,905	4,036,905
2031	239,200	491,977	731,177	1,540,800	1,091,917	2,632,717	1,780,000	1,583,894	3,363,894
2032	254,800	481,049	735,849	1,660,200	1,036,638	2,696,838	1,915,000	1,517,687	3,432,687
2033	264,800	469,319	734,119	1,740,200	974,398	2,714,598	2,005,000	1,443,717	3,448,717
2034	240,000	457,078	697,078	1,860,000	908,869	2,768,869	2,100,000	1,365,947	3,465,947
2035	255,000	444,237	699,237	1,950,000	833,712	2,783,712	2,205,000	1,277,949	3,482,949
2036	265,000	430,595	695,595	2,070,000	754,850	2,824,850	2,335,000	1,185,445	3,520,445
2037	280,000	416,418	696,418	2,150,000	683,556	2,833,556	2,430,000	1,099,974	3,529,974
2038	295,000	401,438	696,438	1,800,000	599,806	2,399,806	2,095,000	1,001,244	3,096,244
2039	310,000	386,655	696,655	1,855,000	542,206	2,397,206	2,165,000	928,861	3,093,861
2040	330,000	368,756	698,756	1,910,000	482,756	2,392,756	2,240,000	851,512	3,091,512
2041	345,000	350,775	695,775	1,970,000	423,506	2,393,506	2,315,000	774,281	3,089,281
2042	356,000	331,973	687,973	2,035,000	362,356	2,397,356	2,391,000	694,329	3,085,329
2043	385,000	312,080	697,080	2,095,000	299,156	2,394,156	2,480,000	611,236	3,091,236
2044	405,000	291,098	696,098	2,160,000	234,106	2,394,106	2,565,000	525,204	3,090,204
2045	430,000	268,620	698,620	2,230,000	167,006	2,397,006	2,660,000	435,626	3,095,626
2046	455,000	244,755	699,755	370,000	97,706	467,706	825,000	342,461	1,167,461
2047	480,000	219,503	699,503	260,000	84,106	344,106	740,000	303,609	1,043,609
2048	505,000	192,862	697,862	270,000	73,706	343,706	775,000	266,568	1,041,568
2049	530,000	164,835	694,835	280,000	62,906	342,906	810,000	227,741	1,037,741
2050	560,000	135,420	695,420	295,000	51,356	346,356	855,000	186,776	1,041,776
2051	595,000	104,340	699,340	305,000	39,188	344,188	900,000	143,528	1,043,528
2052	625,000	71,318	696,318	315,000	26,606	341,606	940,000	97,924	1,037,924
2053	669,000	36,630	705,630	330,000	13,613	343,613	999,000	50,243	1,049,243
Total	16,499,467	11,515,120	28,014,587	39,725,400	18,588,615	58,314,015	56,224,867	30,103,735	86,328,602

STANDARD & POORS RATING REPORT

S&P Global
Ratings

RatingsDirect®

Summary:

Sanger, Texas; General Obligation

Primary Credit Analyst:

Misty L. Newland, Seattle + 1 (415) 371 5073; misty.newland@spglobal.com

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Credit Highlights

Outlook

Related Research

The City of Sanger was assigned a rating of AA+/Stable upon the issuance of the series 2023 bonds.

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JUNE 22, 2023 1

Summary:**Sanger, Texas; General Obligation****Credit Profile**

US\$10.23 mil comb tax and rev certs of oblig (Taxable) ser 2023C dtd 08/01/2023 due 08/01/2053		
<i>Long Term Rating</i>	AA+/Stable	New
US\$4.999 mil comb tax and rev certs of oblig ser 2023B dtd 08/01/2023 due 08/01/2053		
<i>Long Term Rating</i>	AA+/Stable	New
Sanger GO		
<i>Long Term Rating</i>	AA+/Stable	Upgraded

Credit Highlights

- S&P Global Ratings raised its rating to 'AA+' from 'AA' on Sanger, Texas' existing general obligation debt.
- We also assigned our 'AA+' long-term rating to the city's anticipated \$5 million series 2023B and \$10.23 million series 2023C combination tax and revenue certificates of obligation.
- The outlook is stable.
- The raised rating is based on the city's maintenance of very strong reserves above 75% of expenditures.

Security

An ad valorem property tax, within limits prescribed by law, on all taxable property within the city secures the certificates. An ad valorem tax pledge and limited surplus net revenue of the city's water and sewer system, not to exceed \$1,000, secure the certificates. Given the limitation of the net utility system revenue pledge, the certificates are rated based on the city's ad valorem tax pledge.

The maximum allowable property tax rate in Texas is \$2.50 per \$100 of assessed value (AV) for all purposes, with the portion dedicated to debt service limited to \$1.50 per \$100 of AV. The city's levy is well below the maximum at 57.5 cents, 1.43 cents of which management dedicates to debt service. The ad valorem taxes are not levied on a narrower or distinctly different tax base, and there are no limitations on the fungibility of resources available for the payment of debt service. Therefore, we have not differentiated between an unlimited-tax pledge and a limited-tax pledge.

We understand the proceeds will be used to purchase 450 acres of land for future development by the city or for sale to private developers.

Credit overview

Sanger is located less than 50 miles north of Fort Worth and bisected by Interstate 35. Residents have access to employment opportunities throughout the Dallas Metroplex, which has supported demand for new construction. The primarily residential city has experienced strong retail and commercial growth, and land remains available for development. Due to commercial and residential expansion, property value has increased at elevated rates. The expansion of I-35 and a local west-east thoroughfare are expected to allow for new business construction in the future.

Summary: Sanger, Texas; General Obligation

Currently, about 1,486 single-family homes and 952 multifamily units are in development.

With strong revenue growth, the general fund performance has been strong in recent years. The fiscal 2023 budget included increased personnel costs and staffing. Despite continued compensation increases to remain competitive, management expects year-end results to be better than budget, with a slight surplus. Because Sanger is a growing city, we understand management is taking steps to align rising costs with revenue growth. In addition, the city's five-year capital plan includes roughly \$36 million of largely growth-driven capital needs. Management has not yet determined how much of these capital projects will be funded with debt, versus cash. However, given the city's consistent ability to produce annual surpluses, we expect it should be able to fund ongoing capital needs without significantly diminishing reserves or liquidity.

We do not view pension and other postemployment benefits (OPEB) liabilities as an immediate credit pressure because required contributions currently make up a small portion of total governmental expenditures and the pension plan is currently well-funded. Sanger also provides life insurance coverage known as the supplemental death benefits fund; the city could terminate this coverage and discontinue participation by adopting an ordinance before Nov. 1 of any year, effective the following Jan. 1. Retiree death benefits are an OPEB. Death benefits are a fixed \$7,500.

The rating also reflects our opinion of the city's:

- Strong and growing economy, with participation in a broad and diverse metropolitan statistical area;
- Strong budgetary performance, with operating surpluses in the general fund, and very strong reserves in excess of 75%;
- Strong financial policies and practices under our Financial Management Assessment (FMA) methodology that include monthly budget-to-actual and investment reports to the city council, a debt and investment policy, a five-year capital improvement plan, and a fund balance policy of maintaining a minimum of 25% of annual operating expenditures; with a strong institutional framework score; and
- Very weak debt profile, with growth-driven capital needs, somewhat offset by a manageable retiree benefit liability.

Environmental, social, and governance

The rating incorporates our view of the city's environmental, social, and governance (ESG) risks relative to its economy, management, financial measures, and debt and liability profile, which we view as neutral to our credit analysis. We understand the city also maintains an electric storm recovery fund and general storm recovery fund designated specifically for storm recovery, funded to a combined \$2.2 million.

We note that the city has implemented policies and practices to help mitigate its exposure to cyber security risks.

Outlook

The stable outlook reflects our expectation that the city will continue to manage its budget to support growth-driven operating and capital needs while maintaining reserves significantly above its reserve policy.

Summary: Sanger, Texas; General Obligation

Downside scenario

We could lower the rating if budgetary performance were to experience sustained imbalance, leading to significantly deteriorated reserves.

Upside scenario

Although unlikely during the two-year outlook period, we could raise the rating if ongoing economic expansion were to improve income and property values to levels we consider in line with higher-rated peers'.

Sanger, Texas--key credit metrics

	Most recent	Historical information		
		2022	2021	2020
Strong economy				
Projected per capita EBI % of U.S.	87			
Market value per capita (\$)	110,480			
Population			10,064	9,809
County unemployment rate(%)			4.4	
Market value (\$000)	1,111,872	903,450	792,348	
Ten largest taxpayers % of taxable value	21.2			
Strong budgetary performance				
Operating fund result % of expenditures		54.6	75.8	40.0
Total governmental fund result % of expenditures		47.3	61.7	23.6
Very strong budgetary flexibility				
Available reserves % of operating expenditures		150.3	160.8	109.3
Total available reserves (\$000)		11,964	10,388	7,341
Very strong liquidity				
Total government cash % of governmental fund expenditures		538	592	229
Total government cash % of governmental fund debt service		11,889	5,632	2,293
Very strong management				
Financial Management Assessment	Strong			
Very weak debt & long-term liabilities				
Debt service % of governmental fund expenditures		4.5	10.5	10.0
Net direct debt % of governmental fund revenue	356			
Overall net debt % of market value	11.0			
Direct debt 10-year amortization (%)	35			
Required pension contribution % of governmental fund expenditures		5.0		
OPEB actual contribution % of governmental fund expenditures		0.0		

Strong institutional framework

EBI—Effective buying income. OPEB—Other postemployment benefits. Data points and ratios may reflect analytical adjustments.

Summary: Sanger, Texas; General Obligation

Related Research

- Through The ESG Lens 3.0: The Intersection Of ESG Credit Factors And U.S. Public Finance Credit Factors, March 2, 2022
- 2022 Update Of Institutional Framework For U.S. Local Governments

Ratings Detail (As Of June 22, 2023)		
Sanger combination tax and rev certs of oblig		
Long Term Rating	AA+/Stable	Upgraded

Certain terms used in this report, particularly certain adjectives used to express our view on rating relevant factors, have specific meanings ascribed to them in our criteria, and should therefore be read in conjunction with such criteria. Please see Ratings Criteria at www.standardandpoors.com for further information. Complete ratings information is available to subscribers of RatingsDirect at www.capitaliq.com. All ratings affected by this rating action can be found on S&P Global Ratings' public website at www.standardandpoors.com. Use the Ratings search box located in the left column.

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JUNE 22, 2023 6

2023 TAX RATE CALCULATION WORKSHEET

2023 Tax Rate Calculation Worksheet Taxing Units Other Than School Districts or Water Districts

Form 50-856

CITY OF SANGER

Taxing Unit Name

Phone (area code and number)

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	2022 total taxable value. Enter the amount of 2022 taxable value on the 2022 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). ¹	\$ 1,107,138,278
2.	2022 tax ceilings. Counties, cities and junior college districts. Enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ 0
3.	Preliminary 2022 adjusted taxable value. Subtract Line 2 from Line 1.	\$ 1,107,138,278
4.	2022 total adopted tax rate.	\$ 0.589497 /\$100
5.	2022 taxable value lost because court appeals of ARB decisions reduced 2021 appraised value.	
	A. Original 2022 ARB values:	\$ 0
	B. 2022 values resulting from final court decisions:	-\$ 0
	C. 2022 value loss. Subtract B from A. ³	\$ 0
6.	2022 taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. 2022 ARB certified value:	\$ 328,915
	B. 2022 disputed value:	-\$ 65,783
	C. 2022 undisputed value. Subtract B from A. ⁴	\$ 263,132
7.	2022 Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$ 263,132

1 Tax Code §26.012(1)(4)

Texas Tax Code §26.04(c) requires the calculation of the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. Texas Tax Code § 26.04(e-5) requires this calculation form be included in the annual budget document.

t.comptroller.texas.gov/taxes/property-tax

50-856 • 6-23/10

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	2022 taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ 1,107,401,410
9.	2022 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2022. Enter the 2021 value of property in deannexed territory. ⁵	\$ 0
10.	2022 taxable value lost because property first qualified for an exemption in 2023. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2023 does not create a new exemption or reduce taxable value. A. Absolute exemptions. Use 2022 market value: \$ 165,280 B. Partial exemptions. 2023 exemption amount or 2023 percentage exemption times 2022 value: + \$ 908,952 C. Value loss. Add A and B. ⁶	\$ 1,074,232
11.	2022 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2023. Use only properties that qualified in 2023 for the first time; do not use properties that qualified in 2022. A. 2022 market value: \$ 0 B. 2023 productivity or special appraised value: - \$ 0 C. Value loss. Subtract B from A. ⁷	\$ 0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ 1,074,232
13.	2022 captured value of property in a TIF. Enter the total value of 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2022 taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 0
14.	2022 total value. Subtract Line 12 and Line 13 from Line 8.	\$ 1,106,327,178
15.	Adjusted 2022 total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$ 6,521,765
16.	Taxes refunded for years preceding tax year 2022. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2022. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. ⁹	\$ 6,492
17.	Adjusted 2022 levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$ 6,528,257
18.	Total 2023 taxable value on the 2023 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. ¹¹ A. Certified values: \$ 1,269,102,045 B. Counties: Include railroad rolling stock values certified by the Comptroller's office: + \$ C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: - \$ 0 D. Tax increment financing: Deduct the 2023 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2023 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. ¹² - \$ 0 E. Total 2023 value. Add A and B, then subtract C and D.	\$ 1,269,102,045

⁵ Tex. Tax Code §26.012(15)⁶ Tex. Tax Code §26.012(15)⁷ Tex. Tax Code §26.012(15)⁸ Tex. Tax Code §26.03(c)⁹ Tex. Tax Code §26.012(13)¹⁰ Tex. Tax Code §26.012(13)¹¹ Tex. Tax Code §26.012, 26.04(c-2)¹² Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	Total value of properties under protest or not included on certified appraisal roll. ¹³	
	A. 2023 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴	\$ 16,778,596
	B. 2023 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵	+ \$ 0
	C. Total value under protest or not certified. Add A and B.	\$ 16,778,596
20.	2023 tax ceilings. Counties, cities and junior colleges enter 2023 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step. ¹⁶	\$ 0
21.	2023 total taxable value. Add Lines 18E and 19C. Subtract Line 20. ¹⁷	\$ 1,285,880,641
22.	Total 2023 taxable value of properties in territory annexed after Jan. 1, 2022. Include both real and personal property. Enter the 2023 value of property in territory annexed. ¹⁸	\$ 275,461
23.	Total 2023 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2022. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2022 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2023. ¹⁹	\$ 64,296,491
24.	Total adjustments to the 2023 taxable value. Add Lines 22 and 23.	\$ 64,571,952
25.	Adjusted 2023 taxable value. Subtract Line 24 from Line 21.	\$ 1,221,308,689
26.	2023 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰	\$ 0.534529 /\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2023 county NNR tax rate. ²¹	\$ /\$100

SECTION 2: Voter Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	2022 M&O tax rate. Enter the 2022 M&O tax rate.	\$ 0.575208 /\$100
29.	2022 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,107,401,410

¹³ Tex. Tax Code 526.01(c) and (d)

¹⁴ Tex. Tax Code 526.01(c)

¹⁵ Tex. Tax Code 526.01(d)

¹⁶ Tex. Tax Code 526.012(6)(B)

¹⁷ Tex. Tax Code 526.012(6)

¹⁸ Tex. Tax Code 526.012(17)

¹⁹ Tex. Tax Code 526.012(17)

²⁰ Tex. Tax Code 526.04(c)

²¹ Tex. Tax Code 526.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	Total 2022 M&O levy. Multiply Line 28 by Line 29 and divide by \$100	\$ 6,369,861
31.	Adjusted 2022 levy for calculating NNR M&O rate.	
A.	M&O taxes refunded for years preceding tax year 2022. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. + \$ 6,277	
B.	2022 taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2023 captured appraised value in Line 18D, enter 0. - \$ 0	
C.	2022 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. +/- \$ 0	
D.	2022 M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. \$ 6,277	
E.	Add Line 30 to 31D.	\$ 6,376,138
32.	Adjusted 2023 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i>	\$ 1,221,308,689
33.	2023 NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.522074 /\$100
34.	Rate adjustment for state criminal justice mandate. ²³ If not applicable or less than zero, enter 0.	
A.	2023 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ 0	
B.	2022 state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. - \$ 0	
C.	Subtract B from A and divide by Line 32 and multiply by \$100. \$ 0 /\$100	
D.	Enter the rate calculated in C. If not applicable, enter 0.	\$ 0 /\$100
35.	Rate adjustment for indigent health care expenditures. ²⁴ If not applicable or less than zero, enter 0.	
A.	2023 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose. \$ 0	
B.	2022 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose. - \$ 0	
C.	Subtract B from A and divide by Line 32 and multiply by \$100. \$ 0 /\$100	
D.	Enter the rate calculated in C. If not applicable, enter 0.	\$ 0 /\$100

²³ (Reserved for expansion)²³ Tex. Tax Code §26.044²⁴ Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	Rate adjustment for county indigent defense compensation. ²⁵ If not applicable or less than zero, enter 0. A. 2023 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose..... \$ <u>0</u> B. 2022 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose..... \$ <u>0</u> C. Subtract B from A and divide by Line 32 and multiply by \$100..... \$ <u>0</u> /\$100 D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100..... \$ <u>0</u> /\$100 E. Enter the lesser of C and D. If not applicable, enter 0. \$ <u>0</u> /\$100	
37.	Rate adjustment for county hospital expenditures. ²⁶ If not applicable or less than zero, enter 0. A. 2023 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023. \$ <u>0</u> B. 2022 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022. \$ <u>0</u> C. Subtract B from A and divide by Line 32 and multiply by \$100..... \$ <u>0</u> /\$100 D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100..... \$ <u>0</u> /\$100 E. Enter the lesser of C and D, if applicable. If not applicable, enter 0. \$ <u>0</u> /\$100	
38.	Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information. A. Amount appropriated for public safety in 2022. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year..... \$ <u>0</u> B. Expenditures for public safety in 2022. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year..... \$ <u>0</u> C. Subtract B from A and divide by Line 32 and multiply by \$100..... \$ <u>0</u> /\$100 D. Enter the rate calculated in C. If not applicable, enter 0. \$ <u>0</u> /\$100	
39.	Adjusted 2023 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$ <u>0.522074</u> /\$100
40.	Adjustment for 2022 sales tax specifically to reduce property taxes. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2022 should complete this line. These entities will deduct the sales tax gain rate for 2023 in Section 3. Other taxing units, enter zero. A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2022, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent..... \$ <u>0</u> B. Divide Line 40A by Line 32 and multiply by \$100..... \$ <u>0</u> /\$100 C. Add Line 40B to Line 39.	\$ <u>0.522074</u> /\$100
41.	2023 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below. Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. - or - Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	\$ <u>0.540346</u> /\$100

²⁵ Tex. Tax Code §26.0442²⁶ Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	Disaster Line 41 (D41): 2023 voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2) the third tax year after the tax year in which the disaster occurred If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. ²⁷ If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	\$ 0 /\$100
42.	Total 2023 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses. A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. ²⁸ Enter debt amount \$ 1,849,245 B. Subtract unencumbered fund amount used to reduce total debt. - \$ 10,000 C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) - \$ 0 D. Subtract amount paid from other resources - \$ 180,000 E. Adjusted debt. Subtract B, C and D from A. \$ 1,659,245	
43.	Certified 2022 excess debt collections. Enter the amount certified by the collector. ²⁹	\$ 3,159
44.	Adjusted 2023 debt. Subtract Line 43 from Line 42E.	\$ 1,656,086
45.	2023 anticipated collection rate. A. Enter the 2023 anticipated collection rate certified by the collector. ³⁰ 100.00 % B. Enter the 2022 actual collection rate. 99.03 % C. Enter the 2021 actual collection rate. 100.27 % D. Enter the 2020 actual collection rate. 97.90 % E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. ³¹ 100.00 %	
46.	2023 debt adjusted for collections. Divide Line 44 by Line 45E.	\$ 1,656,086
47.	2023 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,285,880,641
48.	2023 debt rate. Divide Line 46 by Line 47 and multiply by \$100.	\$ 0.128790 /\$100
49.	2023 voter-approval tax rate. Add Lines 41 and 48.	\$ 0.669136 /\$100
D49.	Disaster Line 49 (D49): 2023 voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$ /\$100

²⁷ Tex. Tax Code §26.042(a).²⁸ Tex. Tax Code §26.012(7).²⁹ Tex. Tax Code §26.012(10) and 26.04(b).³⁰ Tex. Tax Code §26.04(b).³¹ Tex. Tax Code §26.04(h), (h-1) and (h-2).

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2023 county voter-approval tax rate.	\$ <u>0</u> /\$100

SECTION 3: NNR Tax Rate and Voter Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	Taxable Sales. For taxing units that adopted the sales tax in November 2022 or May 2023, enter the Comptroller's estimate of taxable sales for the previous four quarters. ³² Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2022, enter 0.	\$ <u>0</u>
52.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ³³ Taxing units that adopted the sales tax in November 2022 or in May 2023. Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ³⁴ - or - Taxing units that adopted the sales tax before November 2022. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ <u>0</u>
53.	2023 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,285,880,641
54.	Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.	\$ <u>0</u> /\$100
55.	2023 NNR tax rate, unadjusted for sales tax. ³⁵ Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.534529 /\$100
56.	2023 NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2022 or in May 2023. Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2022.	\$ 0.534529 /\$100
57.	2023 voter-approval tax rate, unadjusted for sales tax. ³⁶ Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.669136 /\$100
58.	2023 voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.	\$ 0.669136 /\$100

SECTION 4: Voter Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ³⁷ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ³⁸	\$ <u>0</u>
60.	2023 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,285,880,641
61.	Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	\$ <u>0</u> /\$100
62.	2023 voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.669136 /\$100

³² Tex. Tax Code §26.041(d).

³³ Tex. Tax Code §26.041(i).

³⁴ Tex. Tax Code §26.041(d).

³⁵ Tex. Tax Code §26.04(c).

³⁶ Tex. Tax Code §26.04(e).

³⁷ Tex. Tax Code §26.045(d).

³⁸ Tex. Tax Code §26.045(i).

SECTION 5: Voter Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate adjusted to remove the unused increment rate for the prior three years.³⁹ In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the portion of the unused increment rate must be backed out of the calculation for that year.

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020;⁴⁰
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);⁴¹ or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.⁴²

Individual components can be negative, but the overall rate would be the greater of zero or the calculated rate.

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.⁴³

Line	Unused Increment Rate Worksheet	Amount/Rate
63. Year 3 component.	Subtract the 2022 actual tax rate and the 2022 unused increment rate from the 2022 voter-approval tax rate.	
A.	Voter-approval tax rate \$ 0.561763 /\$100 As applicable: Line 49, Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control)	
B.	Unused increment rate (Line 66) \$ 0.000000 /\$100	
C.	Subtract B from A \$ 0.561763 /\$100	
D.	Adopted Tax Rate \$ 0.689497 /\$100	
E.	Subtract D from C \$ -0.027734 /\$100	
64. Year 2 component.	Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate.	
A.	Voter-approval tax rate \$ 0.597770 /\$100 As applicable: Line 49, Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control)	
B.	Unused increment rate (Line 66) \$ 0.000000 /\$100	
C.	Subtract B from A \$ 0.597770 /\$100	
D.	Adopted Tax Rate \$ 0.633711 /\$100	
E.	Subtract D from C \$ -0.035941 /\$100	
65. Year 1 component.	Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate.	
A.	Voter-approval tax rate \$ 0.673039 /\$100 As applicable: Line 47, Line 50 (counties), Line 56 (taxing units with the additional sales tax) or Line 60 (taxing units with pollution control)	
B.	Unused increment rate \$ 0 /\$100	
C.	Subtract B from A \$ 0.673039 /\$100	
D.	Adopted Tax Rate \$ 0.679100 /\$100	
E.	Subtract D from C \$ -0.006061 /\$100	
66.	2023 unused increment rate. Add Lines 63E, 64E and 65E.	\$ 0 /\$100
67.	Total 2023 voter-approval tax rate, including the unused increment rate. Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$ 0.669136 /\$100

³⁹ Tex. Tax Code §26.013(n).

⁴⁰ Tex. Tax Code §26.013(c).

⁴¹ Tex. Tax Code §26.0501(a) and (c).

⁴² Local Gov't Code §120.007(d), effective Jan. 1, 2022.

⁴³ Tex. Tax Code §26.063(a)(1).

⁴⁴ Tex. Tax Code §26.012(b-n).

⁴⁵ Tex. Tax Code §26.063(a)(1).

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.⁴⁴

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.⁴⁵

Line	De Minimis Rate Worksheet	Amount/Rate
68.	Adjusted 2023 NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.522074 /\$100
69.	2023 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,285,880,641
70.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 69 and multiply by \$100.	\$ 0.038883 /\$100
71.	2023 debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.128790 /\$100
72.	De minimis rate. Add Lines 68, 70 and 71.	\$ 0.689747 /\$100

SECTION 7: Voter Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.⁴⁶

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.⁴⁷

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	2022 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.589497 /\$100
74.	Adjusted 2022 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2022 and the taxing unit calculated its 2022 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2022 worksheet due to a disaster, complete the applicable sections or lines of Form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> . - or - If a disaster occurred prior to 2022 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2022, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2022 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. ⁴⁸ Enter the final adjusted 2022 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2022 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0 /\$100
75.	Increase in 2022 tax rate due to disaster. Subtract Line 74 from Line 73.	\$ 0 /\$100
76.	Adjusted 2022 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,106,327,178
77.	Emergency revenue. Multiply Line 75 by Line 76 and divide by \$100.	\$ 0
78.	Adjusted 2023 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,221,308,689
79.	Emergency revenue rate. Divide Line 77 by Line 78 and multiply by \$100. ⁴⁹	\$ 0 /\$100

⁴⁴ Tex. Tax Code §26.042(b).

⁴⁷ Tex. Tax Code §26.042(f).

⁴⁸ Tex. Tax Code §26.042(c).

⁴⁹ Tex. Tax Code §26.042(b).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
80.	2023 voter-approval tax rate, adjusted for emergency revenue. Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ 0.669136 /\$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate. \$ 0.534529 /\$100

As applicable, enter the 2023 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).

Indicate the line number used: 26

Voter-approval tax rate. \$ 0.669136 /\$100

As applicable, enter the 2023 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue).

Indicate the line number used: 27

De minimis rate. \$ 0.689747 /\$100

If applicable, enter the 2022 de minimis rate from Line 72.

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.⁵⁰

**print
here** →_____
Printed Name of Taxing Unit Representative**sign
here** →_____
Taxing Unit Representative_____
Date⁵⁰ Tex. Tax Code §§26.04(c-2) and (d-2).

Notice About 2023 Tax Rates

Property tax rates in CITY OF SANGER.

This notice concerns the 2023 property tax rates for CITY OF SANGER. This notice provides information about two tax rates used in adopting the current tax year's tax rate. The no-new-revenue tax rate would impose the same amount of taxes as last year if you compare properties taxed in both years. In most cases, the voter-approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as required by state law. The rates are given per \$100 of property value.

This year's no-new-revenue tax rate	\$0.534529/\$100
This year's voter-approval tax rate	\$0.669136/\$100

To see the full calculations, please visit for a copy of the Tax Rate Calculation Worksheet.

Unencumbered Fund Balance

The following estimated balances will be left in the taxing unit's accounts at the end of the fiscal year. These balances are not encumbered by corresponding debt obligation.

Type of Fund	Balance
GENERAL FUND	11,963,602
DEBT SERVICE FUND	461,401

Current Year Debt Service

The following amounts are for long-term debts that are secured by property taxes. These amounts will be paid from upcoming property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
CERTIFICATES OF OBLIGATION, SERIES 2007	37,400	7,180	0	44,580
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2019	225,000	23,300	0	248,300
GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021B	31,200	5,134	0	36,334
LIMITED TAX NOTES, SERIES 2023	646,000	175,454	0	821,454
CERTIFICATES OF OBLIGATION, SERIES 2023C	160,000	537,327	0	697,327
BOND	0	0	1,250	1,250
ADMINISTRATION FEES				

Total required for 2023 debt service	\$1,849,245
- Amount (if any) paid from funds listed in unencumbered funds	\$10,000
- Amount (if any) paid from other resources	\$180,000
- Excess collections last year	\$3,159
= Total to be paid from taxes in 2023	\$1,656,086
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2023	\$0
= Total debt levy	\$1,656,086

This notice contains a summary of actual no-new-revenue and voter-approval calculations as certified by , on 07/26/2023 .

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

GLOSSARY OF TERMS

Accrual Basis of Accounting

The basis of accounting whereby revenue projections are developed recognizing revenues expected to be earned in the period, and expenditure estimates are developed for all expenses anticipated to be incurred during the last fiscal year.

Ad Valorem

Latin for “according to the value of.” Refers to the tax assessed against real (land and building) and personal (equipment and furniture) property.

Appropriation

A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in the amount and as to the time when it may be expended.

Assessed Valuation

A valuation set upon real estate and certain personal property by the appraisal district as a basis for levying property taxes.

Assets

Resources owned or held by a government which has monetary value.

Audit

The annual formal examination of the City’s financial statement by an independent third-party accounting firm.

Balanced Budget

A budget that is resources (revenues, fund balance) that equals, or is greater than, uses (expenditures/expenses, capital outlay).

Basis of Accounting

The timing method used in the recognition of revenues and expenditures for financial reporting purposes.

Bond

A written promise to pay a specified sum of money at a specified date or dates in the future, called the

maturity date(s), together with periodic interest at a specified rate.

Budget

A plan of financial operation embodying an estimate of proposed expenditures for any given period and the proposed means of financing them.

Capital Expenditures/ Outlays

An acquisition or an improvement that will have a life of more than one year and cost more than \$5,000. Repairs that do not extend the life of an asset do not qualify.

Capital Project

A specific project in the Capital Projects Fund or in the Enterprise Capital Projects Fund. These major projects (e.g., parks, buildings, streets, water lines) have a long-term nature and are constructed for the public good.

Capital Projects Funds

Funds that have been created to account for financial resources to be used to acquire or construct major capital projects (see above).

Cash Basis of Accounting

The method of accounting under which revenues are recorded when received and expenditures are recorded when paid.

CIP

Acronym for Capital Improvement Plan.

CCN

A Certificate of Convenience and Necessity (CCN) gives a public utility the exclusive right to provide retail utility service to an identified geographic area, referred to as the certified service area.

DATCU

Acronym for Denton Area Teachers Credit Union.

Debt Service

Payment of interest and repayment of principle to holders of a government’s debt instruments.

Debt Service Fund

A fund established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The Town has no debt; therefore, no debt service fund budget is presented.

DFW

Acronym for The Dallas - Fort Worth area.

EMS

Acronym for Emergency Medical Services.

Encumbrances

Commitments related to unperformed (executory) contracts for goods and services.

Enterprise Fund

A proprietary fund type used to report activity for which a fee is charged to external users for goods or services.

ERCOT

Acronym for Electric Reliability Council of Texas.

Expenditures

Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays.

FM

Designation for Farm to Market road.

Fiduciary Fund

A fund type used to report assets held in a trustee or agency position for other entities.

Fund

An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance (Equity)

The difference between fund assets and fund liabilities reported in the Town's governmental funds. For Budget presentation purposes, Fund Balance shall be defined as Unassigned Fund Balance for

governmental funds and as Net Working Capital for proprietary funds.

FY

Acronym for Fiscal Year.

GAAP

Acronym for Generally Accepted Accounting Principles, which are a collection of rules and procedures that set the basis for the fair presentation of financial statements. The accounting and reporting policies of the Town conform to the GAAP applicable to state and local governments.

GASB

Acronym for Government Accounting Standards Board, an independent, non-profit agency responsible for the promulgation of accounting and financial reporting procedures for governmental entities.

General Fund

General Operating Fund of the Town, accounting for the resources and expenditures related to the generally recognized governmental services provided.

Governmental Funds

Funds generally used to account for tax-supported activities. There are five (5) types of governmental funds; the general fund, special revenue funds, debt services funds, capital projects funds and permanent funds.

HOT

Acronym for Hotel Occupancy Tax.

I&I

Acronym for Inflow & Infiltration. Inflow happens when groundwater and stormwater seep into sanitary sewer systems through private and public defects within the collection system. Infiltration is when groundwater enters the sanitary sewer system through faulty pipes or manholes.

I&S

Acronym for Interest & Sinking.

Infrastructure

Public domain fixed assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage

systems, lighting systems and similar assets that are immovable and of value only to the government unit.

Internal Service Fund

A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis. The Town's Equipment Replacement, Technology Replacement and Building Maintenance & Investment Funds are internal service funds.

MICU

Acronym for Mobile Intensive Care Unit.

M&O

Acronym for Maintenance & Operations

Major Fund

A fund whose revenues, expenditures, assets or liabilities are greater than ten percent of corresponding totals and at least five percent of the aggregate amount for all governmental and enterprise funds.

Modified Accrual

A combination of cash basis and accrual basis. Revenues are recognized when they are (1) measurable and (2) available. Expenditures are fully accrued as they are measurable when they are incurred.

No-New-Revenue (NNR) Tax Rate

The no-new-revenue tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year, based on a tax rate that would produce the same amount of taxes if applied to the same properties taxed in both years.

Ordinance

A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such

as the imposition of taxes, special assessments and service charges, usually require ordinances.

P&Z

Acronym for Planning & Zoning.

Proprietary Fund

A fund type used to account for activities that involve business-like operations.

R&M

Acronym for Repairs & Maintenance.

Revenues

Increases in net financial resources. Revenues include the receipt of assets for goods sold or services provided in the current reporting period, intergovernmental grants, and interest income.

SCBA

Self-contained Breathing Apparatus

Special Revenue Fund

A fund used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditure for specific purposes. GAAP only require the use of special revenue funds when legally mandated. These include the Court Technology and Court Security Funds.

SWOT

Acronym for an analysis of the City's Strengths, Weaknesses, Opportunities and Threats.

Tax Levy

The total amount of taxes imposed by the Town of taxable property within its boundaries.

Tax Rate

The dollar rate for taxes levied for each \$100 of assessed valuation.

TBD

Acronym for To Be Determined.

TXDOT

Acronym for Texas Department of Transportation.

Transfer

The movement of monies from one fund, activity, department, or account to another. This includes budgetary and/or movement of assets.

Voter-Approval Tax Rate

The voter-approval tax rate is a calculated maximum rate allowed by law without voter approval. The calculation splits the voter-approval tax rate into two separate components - a no-new-revenue maintenance and operations (M&O) rate and a debt service rate.

WW

Acronym for Waste Water.

WWTP

Abbreviation for Waste Water Treatment Plant.

PROPOSED





CITY COUNCIL COMMUNICATION

DATE: August 21, 2023

FROM: Clayton Gray, Finance Director

AGENDA ITEM: Consideration and possible action on Ordinance 08-20-23, setting the City's Ad Valorem tax rate at \$0.689747/\$100 of taxable assessed valuation for the Fiscal Year beginning October 1, 2023, and ending September 30, 2024.

SUMMARY:

- This Ordinance sets the tax rate for the 2023-2024 fiscal year at \$0.689747/\$100 valuation, which is an increase from the current rate of \$0.589497/\$100.

Rate	2022-2023	2023-2024	Change
M&O Rate	\$0.575208	\$0.560957	(\$0.014251)
Debt Rate	\$0.014289	\$0.128790	\$0.114501
Total Rate	\$0.589497	\$0.689747	\$0.100250

- The tax rate is as follows: \$0.560957 for maintenance and operations and \$0.128790 for general obligation debt.
- In compliance with the Texas Property Tax Code, the City published required notices regarding the proposed tax rate in The Denton Record-Chronicle.
- Notice of the proposed tax rate has been available to the public on the City's website.
- A public hearing regarding the proposed tax rate was held on August 14, 2023.

FISCAL INFORMATION:

N/A

RECOMMENDED MOTION OR ACTION:

- Staff recommends approval of Ordinance 08-20-23.
- Under Section 26.05(b) of the Texas Property Tax Code, the motion to adopt this ordinance must be made in the following form: ***"I move that the property tax rate be increased by the adoption of a tax rate of \$0.689747 per \$100, which is effectively a 28.82% percent increase in the tax rate."***
- The vote on the ordinance must be a record vote of the City Council.

ATTACHMENTS:

- Ordinance 08-20-23 Levying a Property Tax Rate

CITY OF SANGER, TEXAS

ORDINANCE No. 08-20-23

AN ORDINANCE OF THE CITY OF SANGER, DENTON COUNTY, TEXAS, LEVYING A TAX RATE FOR THE GENERAL GOVERNMENT FOR THE FISCAL YEAR 2023-2024 AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Sanger (the “City”) is a home rule municipality regulated by state law and Charter; and

WHEREAS, the City Council of the City of Sanger finds that a tax rate of \$0.689747 per \$100 valuation for the Fiscal Year 2023-2024, hereinafter levied for current expenses of the City and general improvements of the City and its property, must be levied to provide the revenue requirements of the budget for the ensuing year; and

WHEREAS, all statutory and constitutional requirements for the levy and assessment of ad valorem taxes have been completed in due and correct time and all requirements of the Sanger Charter have been met; and

WHEREAS, the City Council finds that the passage of this Ordinance is in the best interest of the citizens of Sanger.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SANGER, TEXAS:

SECTION 1: That the City Council does hereby levy and adopt the tax rate on \$100 assessed valuation for the City for maintenance and operation of the City government for the tax year 2032- 2024 as follows:

\$0.560957/\$100

SECTION 2: That the City Council does hereby levy and adopt the tax rate on \$100 assessed valuation for the City for debt service for City government for the tax year 2022-2023 as follows:

\$0.128790/\$100

SECTION 3. That, because the total amount of revenue generated from taxes to fund maintenance and operations will be greater than last year and because the tax rate exceeds the effective maintenance and operations rate, the following statements are made as required by Section 26.05 of the Texas Tax Code: **THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.45 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$38.88.**

SECTION 4. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, phrases and words of this Ordinance are severable and, if any word, phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining portions of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional word, phrase, clause, sentence, paragraph, or section.

SECTION 5. Any person, firm or corporation who shall violate any of the provisions of this article shall be guilty of a misdemeanor and upon conviction shall be fined in accordance with the general penalty provision found in The Code of Ordinances, Section 1.109 General Penalty for Violations of Code.

SECTION 6. This ordinance will take effect immediately from and after its passage and the publication of the caption, as the law and Charter in such cases provide.

SECTION 7. The City Council of the City of Sanger, Texas met in a public meeting on August 21, 2023, and adopted this ordinance with a majority vote as follows:

Council Member Marissa Barrett	AYE ____	NAY ____	ABSTAIN ____	ABSENT ____
Council Member Gary Bilyeu	AYE ____	NAY ____	ABSTAIN ____	ABSENT ____
Council Member Dennis Dillon	AYE ____	NAY ____	ABSTAIN ____	ABSENT ____
Council Member Allen Chick	AYE ____	NAY ____	ABSTAIN ____	ABSENT ____
Council Member Victor Gann	AYE ____	NAY ____	ABSTAIN ____	ABSENT ____

PASSED AND APPROVED by the City Council of the City of Sanger, Texas on this 21st day of August 2023.

APPROVED:

ATTEST:

Thomas E. Muir, Mayor

Kelly Edwards, City Secretary

APPROVED TO FORM:

Hugh Coleman, City Attorney



CITY COUNCIL COMMUNICATION

DATE: August 21, 2023

FROM: Clayton Gray, Finance Director

AGENDA ITEM: Consideration and possible action on Ordinance 08-22-23, ratifying the property tax increase reflected in the fiscal year 2023-2024 budget.

SUMMARY:

- The proposed tax rate of \$0.689747/\$100 of taxable assessed valuation is an increase from the current tax rate of \$0.589497/\$100 of taxable assessed valuation.
- The increased tax rate and the increase in property values from last year will result in the City receiving more revenues in property tax.
- Section 102.007(c) of the Local Government Code requires a governing body that adopts a budget that raises more revenue from property taxes than in the previous year to ratify, by a separate vote, the property tax increase reflected in the budget. A vote under this subsection is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate required by Chapter 26, Tax Code, or other law. The proposed 2023-2024 budget will raise more revenue from property taxes than in the previous year, and therefore requires a separate vote of the City Council to ratify the property tax increase reflected in the budget.

FISCAL INFORMATION:

N/A

RECOMMENDED MOTION OR ACTION:

Staff recommends approval of Ordinance 08-22-23.

ATTACHMENTS:

- Ordinance 08-22-23 Ratifying a Property Tax Increase

CITY OF SANGER, TEXAS

ORDINANCE No. 08-22-23

AN ORDINANCE OF THE CITY OF SANGER, DENTON COUNTY, TEXAS, RATIFYING THE PROPERTY TAX REVENUE INCREASE IN THE 2023-24 BUDGET AS A RESULT OF THE CITY RECEIVING MORE REVENUES FROM PROPERTY TAXES IN THE 2023-2024 BUDGET THAN IN THE PREVIOUS FISCAL YEAR; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Sanger (the “City”) is a home rule municipality regulated by state law and Charter; and

WHEREAS, Texas Local Government Code Section 102.007 , requires the City Council to ratify by a separate vote and providing the necessary disclosure language in the ratification, when there is an increase to the property tax revenues in the proposed budget as compared to the previous year; and,

WHEREAS, the City's 2023-2024 Budget has an increase in property tax revenues as compared to the previous year; and

WHEREAS, as a result of the approval of the 2023-2024 Budget, the City Council finds that it must ratify the increased revenue from property taxes; and

WHEREAS, the City Council finds that passage of this Ordinance is in the best interest of the citizens of Sanger.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SANGER, TEXAS:

SECTION 1: That the City Council, as the governing body of the City of Sanger, Texas, having adopted the Fiscal Year 2023-2024 annual Budget that will require raising more revenue from property taxes than in the previous year, hereby ratifies the property tax increase reflected in the Fiscal Year 2023-2024 Annual Budget.

SECTION 2. That all matters stated in the preamble are found to be true and correct and are incorporated herein as if copied in their entirety.

SECTION 3. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, phrases and words of this Ordinance are severable and, if any word, phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining portions of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional word, phrase, clause, sentence, paragraph, or section.

SECTION 5. This ordinance will take effect immediately from and after its passage and the publication of the caption, as the law and Charter in such cases provide.

PASSED AND APPROVED by the City Council of the City of Sanger, Texas on this 21st day of August 2023.

APPROVED:

ATTEST:

Thomas E. Muir, Mayor

Kelly Edwards, City Secretary

APPROVED TO FORM:

Hugh Coleman, City Attorney



CITY COUNCIL COMMUNICATION

DATE: August 21, 2023

FROM: Clayton Gray, Finance Director

AGENDA ITEM: Consideration and possible action on Ordinance 08-21-23 amending the Fee Schedule, Appendix A, Article 4.00 Utility Related Fees, Section 4.307 Sewer Service Rates; providing for the repeal of all ordinances in conflict; providing for a severability clause; and providing a savings clause; authorizing publication; and establishing an effective date.

SUMMARY:

- On August 7, 2023, City Council approved Ordinance 08-15-23, amending the Fee Schedule for utility rates.
- Section 4.307 (1) (b) identified the "Maximum monthly charge" for residential sewer service as \$70.00, which was the previous maximum. This number should have been \$97.00.
- Ordinance 08-21-23 is to correct this error.

FISCAL INFORMATION:

Budgeted: NO

Amount: N/A

GL Account: N/A

RECOMMENDED MOTION OR ACTION:

- Staff recommends approval of Ordinance 08-21-23

ATTACHMENTS:

- Ordinance 08-21-23

CITY OF SANGER, TEXAS

ORDINANCE 08-21-23

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANGER, DENTON COUNTY, TEXAS, AMENDING THE FEE SCHEDULE, APPENDIX A, FEE SCHEDULE, SECTION 4.307 SEWER SERVICE RATES; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT; PROVIDING A CUMULATIVE CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING A SAVINGS CLAUSE; AUTHORIZING PUBLICATION; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Sanger (the “City”) is a home rule municipality regulated by state law and Charter; and

WHEREAS, the City Council approved Ordinance 08-15-23 adopting sewer service rates on August 7, 2023; and

WHEREAS, the City of Sanger has determined that the fees proposed are sufficient to cover the City’s expenses; and

WHEREAS, the City Council finds that the passage of this Ordinance is in the best interest of the citizens of Sanger.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SANGER, TEXAS AMENDS :

SECTION 1. That Section 4.307 be amended as follows:

4.307 Sewer Service Rates.

The rates to be charged by the city for sanitary sewer service are hereby established as follows:

(1) Residential

(a) Residential customers shall include all residential type users including, but not limited to, single-family residences, apartment units, trailer court units, duplexes, or any other service primarily intended for domestic or residential use.

(b) All residential customers of municipal wastewater facilities will be charged the following rates:

\$37.41 minimum per unit served for	0–1,000 gallons
\$5.31 per thousand gallons	1,001–9,999 gallons
\$5.89 per thousand gallons	10,000+ gallons

\$97.00	Maximum monthly charge
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(c) Multifamily Dwellings. The amount due for multifamily dwellings shall be the residential rate multiplied by the number of occupied dwelling units as computed for water that month.

(d) Manufactured Home Parks. The amount due for manufactured home parks shall be the residential rate multiplied by the number of occupied dwelling units as computed for water that month.

(2) Commercial

(a) Commercial customers shall include commercial users such as, but not limited to, restaurants, cafes, carwashes, schools, hospitals, nursing homes, offices, hotels, motels, laundries, grocery stores, department stores, and other commercial business operations as may be identified as not a residential type user.

(b) All commercial customers of municipal wastewater facilities shall be charged the following rates:

3/4" meter	\$55.06 minimum per unit served for 0–1,000 gallons
1" meter	\$60.25 minimum per unit served for 0–1,000 gallons
1-1/2" meter	\$68.55 minimum per unit served for 0–1,000 gallons
2" meter	\$83.39 minimum per unit served for 0–1,000 gallons
3" meter	\$102.83 minimum per unit served for 0–1,000 gallons
4" meter	\$190.84 minimum per unit served for 0–1,000 gallons
6" meter	\$253.66 minimum per unit served for 0–1,000 gallons
8" meter	\$334.78 minimum per unit served for 0–1,000 gallons
1,001–9,999 gallons	\$5.31 per thousand gallons

10,000+ gallons	\$5.89 per thousand gallons
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- (3) **Multiunit Commercial Structures.** Where commercial tenants are served by a single water meter, the total water usage will be divided by the number of tenants, the bill calculated from the per tenant usage derived therefore shall be multiplied by the number of tenants to determine the amount due . The minimum per unit charge will be \$55.06.
- (4) **Without Water Service.** Customers without city water service will be charged \$70.38 per month if consumption is not provided by the entity providing water.

SECTION 2. That all matters stated in the preamble are found to be true and correct and are incorporated herein as if copied in their entirety.

SECTION 3. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, phrases, and words of this Ordinance are severable and, if any word, phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining portions of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance or any such unconstitutional word, phrase, clause, sentence, paragraph, or section.

SECTION 4. That this Ordinance shall be cumulative of all other City Ordinances and all other provisions of other Ordinances adopted by the City which are inconsistent with the terms or provisions of this Ordinance are hereby repealed.

SECTION 5. This ordinance and the rates herein adopted shall become effective, charged, and applied to services rendered by the City, and all usage by Customers of the City effective with the first billing issued on or after October 1, 2023.

PASSED AND APPROVED by the City Council of the City of Sanger, Texas, on this 21st day of August 2023.

APPROVED:

ATTEST:

Thomas E. Muir, Mayor

Kelly Edwards, City Secretary

APPROVED TO FORM:

Hugh Coleman, City Attorney



CITY COUNCIL COMMUNICATION

DATE: August 21, 2023

FROM: Hugh Coleman, City Attorney

AGENDA ITEM: Consideration and possible action regarding an Agreement between the City of Sanger and Denton 1000 LLC to Perform a Waste Water Study related to Denton County Municipal Utility District #12.

SUMMARY:

- The study is proposed to determine the feasibility of the City to provide waste water and sewer services to the proposed development known as Mud#12 located in the City's sewer CCN.

FISCAL INFORMATION:

Budgeted: NO Amount: N/A GL Account: N/A

The Developer will fund the proposed study in an amount not to exceed \$100,000.00

RECOMMENDED MOTION OR ACTION:

Staff recommends approval.

ATTACHMENTS:

Agreement

AGREEMENT REGARDING WASTEWATER SERVICE AND WITHDRAWAL OF OBJECTIONS TO CREATION OF DISTRICT

This agreement (“Agreement”) shall set forth the terms between the **CITY OF SANGER, TEXAS** (“Sanger”) and **DENTON 1000 LAND, LP** (“Denton 1000”) regarding wastewater service and the creation of a municipal utility district for an approximately 1,018.43 acre tract commonly known as the “Denton 1000 Tract”, as more particularly described in Exhibit “A” attached hereto. This Agreement is dated effective as of the date upon which all Parties have fully executed and delivered this Agreement (the “Effective Date”). Sanger and Denton 1000 are each a (“Party”) and collectively (the “Parties”).

RECITALS

WHEREAS, Denton 1000 filed an application with the Texas Commission on Environmental Quality (“TCEQ”) for the creation of Denton County Municipal Utility District No. 12 (the “District”) on June 24, 2022 and Sanger filed a request for a contested case hearing with TCEQ on December 6, 2022; and

WHEREAS, Denton 1000 filed a streamlined expedited release petition with the Public Utility Commission of Texas (“PUC”) on May 31, 2023, to be released from Sanger’s sewer certificate of convenience and necessity (“CCN”) and the petition was assigned Docket No. 55070; and

WHEREAS, the Parties wish to memorialize their mutual understanding of the obligations of the Parties pertaining to the creation of the District and the provision of retail wastewater service to the District; and

WHEREAS, the Parties wish to withdraw their respective petitions regarding the retail wastewater decertification and the contested case hearing for the creation of the District and avoid further costs incurred by the Parties and in doing so each Party agrees to proceed with the items described in detail below.

AGREEMENT

1. Agreements. The Parties hereby agrees as follows:

A. Sanger desires to conduct a wastewater study to determine the facilities and capacity requirements in order for Sanger to provide retail wastewater service to the District. Sanger will engage an appropriate consultant and upon the consent of Denton 1000 proceed to procure the wastewater study. Sanger agrees to share the details and scope of the agreement with Denton 1000; and

B. Within five (5) days of the Effective Date, Sanger agrees to file any necessary documentation to withdraw its opposition to the creation of the District and request for a contested case hearing, by filing any documents required by the TCEQ and the State Office of Administrative Hearings to evidence such withdrawal. Sanger further agrees to not submit any further opposition to the creation of the District; and

C. Within five (5) days of the Effective Date, Denton 1000 agrees to file a withdrawal of the streamlined expedited release petition that was filed with the PUC and assigned Docket No. 55070; and

D. Within thirty (30) days of the completion of the wastewater study, Sanger will provide an affirmative decision to Denton 1000 on the feasibility of Sanger providing wastewater service to the District. If Sanger determines that service is feasible for the District, Sanger shall provide a response to the wastewater service agreement previously submitted by Denton 1000 within fifteen (15) days after communication of such determination; and

E. Denton 1000 will reimburse Sanger for the cost of the wastewater study up to a cap of \$100,000 if (i) Sanger communicates during the time frame above that after consideration of the results of the study they deem service to the District is not feasible, or (ii) after negotiating in good faith toward a wastewater service agreement, either Party communicates to the other that they are unwilling to enter into such agreement. The reimbursement for the wastewater study shall be paid within thirty (30) days after communication of either (i) or (ii) above. In either case, Sanger will not oppose Denton 1000 filing a streamlined expedited release decertification if Sanger does not wish to proceed with wastewater service and Sanger agrees that Denton 1000's costs associated with the wastewater study reimbursement will be considered the adequate compensation to Sanger for the decertification application. Sanger will provide any documentation that is needed in order to demonstrate to the Public Utility Commission of Texas that there is no further compensation owed to Sanger for the decertification.

2. Term. This Agreement shall be effective against all Parties from the Effective Date and until the District is receiving wastewater service.

3. Applicable Law; Venue. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Texas, and all obligations of the Parties are performable in Denton County. Exclusive venue for any action to enforce or construe this Agreement shall be in Denton County.

4. Amendments. Any amendments to this Agreement may be agreed to by all Parties in writing.

5. Events of Default. No Party shall be in default under this Agreement until notice of the alleged failure of such Party to perform has been given in writing (which notice shall set forth in reasonable detail the nature of the alleged failure) and until such Party has been given a reasonable time to cure the alleged failure (such reasonable time to be determined based on the nature of the alleged failure, but in no event more than thirty (30) days after written notice of the alleged failure has been given). Notwithstanding the foregoing, no Party shall be in default under this Agreement if, within the applicable cure period, the Party to whom the notice was given begins performance and thereafter diligently and continuously pursues performance until the alleged failure has been cured and within such 30-day period gives written notice to the non-defaulting Party of the details of why the cure will take longer than thirty (30) days with a statement of how many days are needed to cure.

6. Remedies. If a Party is in default, the aggrieved Party may, at its option and without prejudice to any other right or remedy under this Agreement, seek any relief available at law or in equity, including, but not limited to, an action under the Uniform Declaratory Judgment Act, or actions for specific performance, mandamus, or injunctive relief. NOTWITHSTANDING THE FOREGOING, HOWEVER, NO DEFAULT UNDER THIS AGREEMENT SHALL ENTITLE THE AGGRIEVED PARTY TO TERMINATE THIS AGREEMENT OR LIMIT THE TERM OF THIS AGREEMENT. Failure to file the withdrawals required by this Agreement may be used as evidence to request the withdrawal in any state proceedings if a Party remains in default of this Agreement.

7. Successors and Assigns. This Agreement shall be binding upon the Parties hereto and upon any of the Parties' respective successors and assigns.

8. No Third Party Beneficiaries. This Agreement does not create any third-party benefits to any person or entity other than the named Parties hereto, and is solely for the consideration and purposes herein expressed.

9. Authority; Governmental Immunity. The undersigned representatives covenant that they are fully authorized to sign this Agreement on behalf of their respective Party. This Agreement is executed by the Parties hereto without coercion or duress and for substantial consideration, the sufficiency of which is hereby acknowledged. By its execution of this Agreement, Sanger does not waive or surrender any of its respective governmental powers, immunities, or rights.

10. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable for any reason, then: (a) such unenforceable provision shall be deleted from this Agreement; (b) the unenforceable provision shall, to the extent possible and upon mutual agreement of the Parties, be rewritten to be enforceable and to give effect to the intent of the Parties; and (c) the remainder of this Agreement shall remain in full force and effect and shall be interpreted to give effect to the intent of the Parties.

[signatures on following pages]

Entered into as of the Effective Date.

DENTON 1000 LAND, LP,

By: _____

Date: _____

CITY OF SANGER, TEXAS

By: _____

Date: _____

EXHIBIT A
Metes & Bounds

FIELD NOTE DESCRIPTION

1018.4296 ACRES

BEING a tract of land situated in the Y. Sanchez Survey, Abstract Number 1136 and the T. Toby Survey, Abstract Number 1287, Denton County, Texas and being all that tract of land conveyed to Eagle Farms, Inc. according to the document field of record in 2005-723315 and being a portion of that tract of land conveyed to John Porter Auto Sales, Inc. according to the document filed of record in Volume 667, Page 572 Real Property Records Denton County, Texas (R.P.R.D.C.T.), said tract of land being more particularly described as follows:

BEGINNING at a PK Nail set near the intersection of Miller Road and Hawkeye Road for the northeast corner of said Eagle Farms tract, same being common with the northwest corner of that tract of land conveyed to the Hanna Khraish Family Trust, according to the document filed of record in Instrument Number 2012-147817 (R.P.R.D.C.T.) and being the most northerly northeast corner of this tract;

THENCE South $0^{\circ}48'00''$ West, leaving said intersection and with the common line of said Eagle Farms and Hanna Khraish tracts, along a fence, passing by a "T" fence intersection at a distance of 2628.6 feet, continuing in all a distance of 3030.04 feet to a metal pipe corner post found at the "T" intersection of fences, for the most northerly northwest corner of the above mentioned John Porter tract and being common with the southwest corner of said Hanna Khraish tract, for an interior "ell" corner of this tract;

THENCE South $89^{\circ}12'17''$ East, leaving said common corner, along a fence, with the common line of said Porter and Khraish tracts, passing by a "T" fence intersection at a distance of 1578.8 feet, continuing in all a distance of 2642.81 feet to a wooden fence corner post found for a southerly corner of said Hanna Khraish tract, same being common with an interior "ell" corner of said Porter tract and this tract;

THENCE North $1^{\circ}07'48''$ East, leaving said common corner, along a fence, with the common line of said tracts, a distance of 326.17 feet to a wooden fence corner post found for an interior "ell" corner of said Hanna Khraish tract, same being common with the most westerly northeast corner of said Porter tract and this tract;

THENCE South $89^{\circ}10'37''$ East, leaving said common corner, with a portion of the south line of said Hanna Khraish tract, same being common with the north line of said Porter tract and this tract, a distance of 649.68 feet to a wooden fence corner post found for the northwest corner of that tract of land conveyed to Mark and Dione Mahan, according to the document filed of record in Instrument Number 2011-34060 Official Public Record Denton County, Texas (O.P.R.D.C.T.) same being common with the most easterly northeast corner of said Porter tract and this tract;

THENCE South $0^{\circ}38'17''$ East, along a fence and with the east line of said Porter tract and this tract, same being common with the west line of said Mahan tract, the west line

of Whitson Ranch, an addition to Denton County Texas according to the plat filed of record in Instrument Number 99-R0013801 (O.P.R.D.C.T.), the west lines of those tracts of land conveyed to Michael Ellis according to the documents filed of record in Instrument Number 2005-11653 and 2004-75244 (O.P.R.D.C.T.) and the west line of that tract of land conveyed to Deborah Ruth Jernigan, according to the document filed of record in Instrument Number 93-R0036124 (O.P.R.D.C.T.) a distance of 2639.31 feet, passing the end of said fence by 1.3 feet, to a 5/8" iron rod with plastic cap stamped "KHA" set in the north line of that tract of land conveyed to Enderby Gas, Inc. according to the document filed of record in Instrument Number 2002-142529 (O.P.R.D.C.T.) for the southwest corner of said Jernigan tract and being common with an easterly corner of said Porter and this tract;

THENCE North 89°32'19" West, leaving said common corner, with said north line, a distance of 153.06 feet to a 1/2" iron rod found for the northwest corner of said Enderby Gas tract and being common with an interior easterly corner of said Porter tract and this tract, from which an "ell" fence corner bears North 89°32'19" West, 1.2 feet;

THENCE South 0°02'40" West, with east line of said Porter tract and this tract, same being common with the west line of said Enderby Gas tract, the west line of Lot 1, Block A, H&L Johnson Addition, an addition to Denton County, Texas according to the plat filed of record in Instrument Number 2017-254, (O.P.R.D.C.T.), the west line of that tract of land conveyed to Donald Johnson, according to the document filed of record in Volume 912, Page 685 (R.P.R.D.C.T.) and the west line of that tract of land conveyed to Riley, Ronald Edmon, Inv. Trust & Milton W. Riley Inv. Trust, according to the document filed of record in Instrument Number 2012-1444, (O.P.R.D.C.T.) a distance of 3918.20 feet to a 5/8" iron rod with plastic cap stamped "KHA" set in said common line for the northeast corner of that tract of land conveyed to Jefferey & Danya Pope, according to the document filed of record in Instrument Number 2013-89759 (O.P.R.D.C.T.) for the most easterly southeast corner of this tract;

THENCE South 87°02'21" West, with the north line of said Pope tract, same being common with the south line of this tract, a distance of 266.86 feet to a 5/8" iron rod with plastic cap stamped "KHA" set for common corner of said Pope Tract and this tract;

THENCE North 71°47'01" West, continuing with said common line, a distance of 327.37 feet to a 5/8" iron rod with plastic cap stamped "KHA" set for the northwest corner of said Pope tract, the most northerly northeast corner of that tract of land conveyed to Elizabeth & Jefferey Anderson according to the document filed of record in Instrument Number 2020-105704 (O.P.R.D.C.T.) and common corner of this tract;

THENCE North 71°23'45" West, with the north line of said Anderson tract, same being common with the south line of this tract, a distance of 136.60 feet to a 1/2" iron rod with plastic cap stamped "ALLIANCE" found for the most northerly northwest corner of said Anderson tract, the northeast corner of that tract of land conveyed to Daphine & Tobey Teague according to the document filed of record in Instrument Number 2012-105937 (O.P.R.D.C.T.) and common corner of this tract;

THENCE North 67°44'08" West, with the north line of said Teague tract, same being common with the south line of this tract, a distance of 553.58 feet to a 5/8" iron rod with plastic cap stamped "KHA" set for a common corner of said tract;

THENCE North 67°34'19" West, a distance of 144.89 feet to a 5/8" iron rod with plastic cap stamped "KHA" set in said common line for a corner of this tract;

THENCE leaving said common line, over and across the above mentioned Porter tract the following three (3) courses and distances:

North 0°56'39" East, a distance of 878.89 feet to a 5/8" iron rod with plastic cap stamped "KHA" set for an interior "ell" corner of this tract;

South 89°43'21" West, a distance of 1091.03 feet to a 5/8" iron rod with plastic cap stamped "KHA" set for an interior "ell" corner of this tract;

South 0°08'20" East, a distance of 756.22 feet to a 5/8" iron rod with plastic cap stamped "KHA" set in the north line of F.M. Highway 1173, same being common with the south line of the above mentioned Porter tract, for an exterior "ell" corner of this tract;

THENCE North 61°07'34" West, with said common line, same being common with the south line of this tract, along a fence, a distance of 3209.35 feet to a 5/8" iron rod with plastic cap stamped "KHA" set for a southwesterly corner said Porter tract and this tract;

THENCE North 35°06'03" West, with the common line of said Porter tract and this tract, a distance of 571.78 feet to a 5/8" iron rod with plastic cap stamped "KHA" set in the east line of that tract of land conveyed to Richard Hartin according to the document filed of record in Instrument Number 2006-56778 (O.P.R.D.C.T.) for a southwesterly corner said Porter tract and this tract;

THENCE North 0°25'09" West, with a portion of the east line of said Hartin tract, the east line of that tract of land conveyed to Triangle Trust according to the document filed of record in Volume 2434, Page 147 (R.P.R.D.C.T.), same being common with a west line of said Porter tract and this tract, a distance of 2366.65 feet to a wooden fence corner post found in the south line of the above mentioned Eagle Farms tract, at a point of intersection in a fence, for the northeast corner of said Triangle Trust tract, same being common with the northwest corner of said Porter tract, and being an interior "ell" corner of this tract;

THENCE North 89°11'46" West, with a north line of said Triangle Trust tract, same being common with a south line of said Eagle Farms tract and this tract, a distance of 1609.17 feet to a wooden fence corner post found for the southwest corner of said Eagle Farms tract and this tract and being a common interior "ell" corner of said Triangle trust tract;

THENCE North $1^{\circ}36'47''$ West, with the east line of said Triangle Trust tract, same being the west line of said Eagle Farms tract and this tract, along a fence, a distance of 4449.10 feet to a 60-D Nail set in the above mentioned Hawkeye Road for the northwest corner of said Eagle Farms tract and this tract, from which a wooden fence corner post found on the south side of said road for reference to said corner bears South $1^{\circ}36'47''$ East, 16.7 feet;

THENCE South $89^{\circ}08'33''$ East, along said road, a distance of 4189.46 feet to the **POINT OF BEGINNING** and containing 1,018.4296 acres or 44,362,794 square feet of land, more or less.



Sean Patton
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Chris Felan
Vice President
Rates & Regulatory Affairs

July 25, 2023

City Official

Re: Rider GCR - Rate Filing under Docket No. 10170

Enclosed is Atmos Energy Corp., Mid-Tex Division's Statement of Rider GCR applicable for the August 2023 billing periods. This Statement details the gas cost component of the residential, commercial, and industrial sales rates for customers within your city. This filing is for informative purposes only and no action is required on your city's part.

Should you have any questions, please let me know.

Sincerely,

A handwritten signature in cursive script that reads "Chris Felan".

Chris Felan
Vice President, Rates and Regulatory Affairs
Atmos Energy, Mid-Tex Division

Attachment

ATMOS ENERGY CORPORATION
MID-TEX DIVISION
STATEMENT OF RIDER GCR
August, 2023
PREPARED IN ACCORDANCE WITH
GAS UTILITIES DOCKET NO. 10170

Item 16.

Part (a) - Mid-Tex Commodity Costs

Line	(a)	(b)			
1	Estimated Gas Cost per Unit:	\$0.29244			
2	Estimated City Gate Deliveries:	49,730,490			
3	Estimated Gas Cost:	\$14,543,184			
4	Lost and Unaccounted For Gas %	2.5932%			
5	Estimated Lost and Unaccounted for Gas	\$377,134			
6	Total Estimated City Gate Gas Cost:	\$14,920,318			
7	Estimated Sales Volume:	49,734,380			
8	Estimated Gas Cost Factor - (EGCF)	0.30000			
9	Reconciliation Factor - (RF):	0.00000			
10	Taxes (TXS):	0.00000			
11	Adjustment - (ADJ):	0.00000			
12	Gas Cost Recovery Factor - (GCRF) (Taxable)	0.30000	per Ccf	Btu Factor 0.1024	Per MMBtu \$2.9297

Part (b) - Pipeline Services Costs

Line	(a)	(b)	(c)	(d)	(e)
			Rate R - Residential	Rate C - Commercial	Rate I - Industrial Service Rate T - Transportation ¹
	<u>Fixed Costs</u>				
13	Fixed Costs Allocation Factors [Set by GUD 10170]	100.0000%	64.3027%	30.5476%	5.1497%
14	a. Current Month Fixed Costs of Pipeline Services	\$49,255,722	31,672,759	15,046,441	2,536,522
15	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$0	\$0	\$0
16	Net Fixed Costs	\$49,255,722	\$31,672,759	\$15,046,441	\$2,536,522
	<u>Commodity Costs</u>				
17	a. Estimated Commodity Cost of Pipeline Services	(\$824,449)	(634,486)	(259,597)	69,634
18	b. Plus: Second Prior Month Recovery Adjustment	\$0	\$0	\$0	\$0
19	Net Commodity Cost of Pipeline Services	(\$824,449)	(\$634,486)	(\$259,597)	\$69,634
20	Total Estimated Pipeline Costs (Line 16 + Line 19)	\$48,431,273	\$31,038,273	\$14,786,844	\$2,606,156
21	Estimated Billed Volumes		67,128,250 Ccf	46,553,070 Ccf	4,875,760 MMBtu
22	Pipeline Cost Factor (PCF) [Line 20 / Line 21] (Taxable)		0.46240 Ccf	0.31760 Ccf	\$0.5345 MMBtu
23	Gas Cost Recovery Factor - (GCRF) [Line 12] (Taxable)		0.30000 Ccf	0.30000 Ccf	\$2.9297 MMBtu
24	Rider GCR		0.76240 Ccf	0.61760 Ccf	Rate I - \$3.4642 MMBtu
25					Rate T - \$0.5345 MMBtu

¹ Industrial Service and Transportation are reported in MMBtu. An MMBtu conversion factor of .1024 is used to convert from Ccf.