

LIBRARY BOARD

MEETING AGENDA

MARCH 04, 2026, 6:45 PM

LIBRARY BOARD REGULAR MEETING

LIBRARY BUILDING - 501 BOLIVAR STREET, SANGER, TEXAS



CALL THE REGULAR MEETING TO ORDER AND ESTABLISH A QUORUM

CITIZENS COMMENTS

This is an opportunity for citizens to address the Board on any matter. Comments related to public hearings will be heard when the specific hearing begins. Citizens are allowed 3 minutes to speak. Each speaker must complete the Speaker's Form and include the topic(s) to be presented. Citizens who wish to address the Board with regard to matters on the agenda will be received at the time the item is considered. The Board is not allowed to converse, deliberate or take action on any matter presented during citizen input.

LIBRARIAN'S REPORT

- [1.](#) Librarian's Report

CONSENT AGENDA

All items on the Consent Agenda will be acted upon by one vote without being discussed separately unless requested by a Board member to remove the item(s) for additional discussion. Any items removed from the Consent Agenda will be taken up for individual consideration.

- [2.](#) Consideration and possible action on library board minutes from 5/21/25.
- [3.](#) Consideration and possible action on library board minutes from 11/4/25.

DISCUSSION ITEMS

- [4.](#) Discussion and overview of library goals, objectives and next steps for strategic and long range planning.
- [5.](#) Discussion on voter education programs and non-partisan resources.

ACTION ITEMS

- [6.](#) Consideration and possible action on library goals, objectives and next steps for strategic and long range planning.

FUTURE AGENDA ITEMS

The purpose of this item is to allow the Chair and Board members to bring forward items they wish to discuss at a future meeting, A Board member may inquire about a subject for which notice has not been given. A statement of specific factual information or the recitation of existing policy may be given. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting. Items may be placed on a future meeting agenda with a consensus of the Board or at the call of the Chair.

INFORMATIONAL ITEMS

Information Items are for informational purposes only. No action may be taken on items listed under this portion of the agenda.

ADJOURN

NOTE: The Board reserves the right to adjourn into Executive Session as authorized by Texas Government Code, Section 551.001, et seq. (The Texas Open Meetings Act) on any item on its open meeting agenda in accordance with the Texas Open Meetings Act, including, without limitation Sections 551.071-551.087 of the Texas Open Meetings Act.

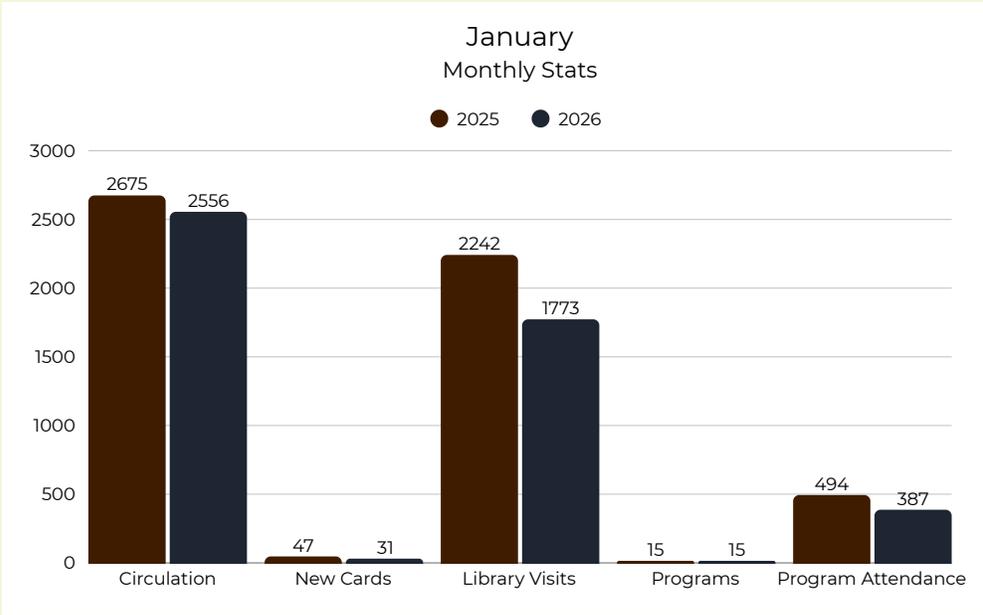
CERTIFICATION

I certify that a copy of this meeting notice was posted on the bulletin board at the Library that is readily accessible to the general public at all times and was posted on the City of Sanger website on February 25, 2026, at 5:15 PM.

_____/s/
Laura Klenke, Librarian

The Library is wheelchair accessible. Request for additional accommodations or sign interpretation or other special assistance for disabled attendees must be requested 48 hours prior to the meeting by contacting the City Secretary's Office at 940.458.7930.

Monthly Report - January 2026



Monthly Stats:

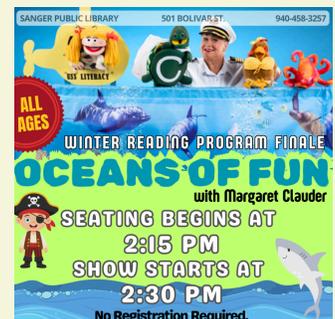
	% chg from previous year
Circulation	-4.4%
New Cards	-34.0%
Library Visits	-20.9%
Programs	0.0%
Program Attendance	-21.7%

Monthly Highlights:

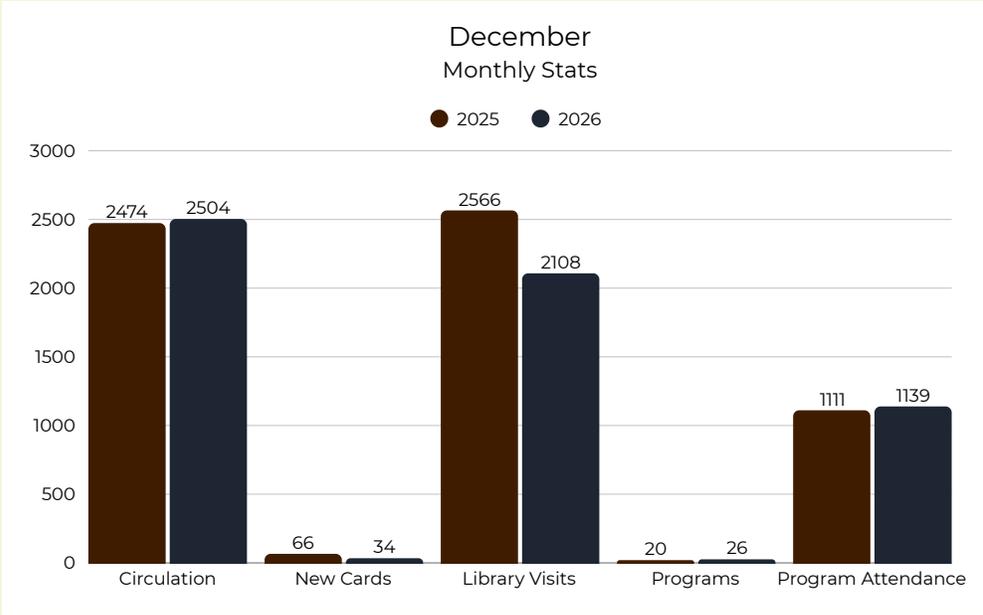
- Weather at the end of January forces us to close for several days. We also had to cancel or reschedule six programs.
- Collected coats, hats and other winter gear all month for our Stay Warm Drive! We were able to get most of those items to the Sanger Crisis Center just before the snowy weather at the end of January.
- Finished up the 2nd Annual Winter Reading Program.
 - Biggest increases in registrants were Adults
 - Overall, we saw a 10% increase in registrations.

Participants by Age Group	2024	2025	% chg
Birth-Age 5	25	32	28.0%
Ages 6-11	61	56	-8.2%
YA Ages 12-18	19	14	-26.3%
Adult Ages 19+	31	48	54.8%
Grand Total	136	150	10.3%

Featured Programs:



Monthly Report - December 2025



Monthly Stats:

	% chg from previous year
Circulation	1.2%
New Cards	-48.5%
Library Visits	-17.8%
Programs	30.0%
Program Attendance	2.5%

Monthly Highlights:

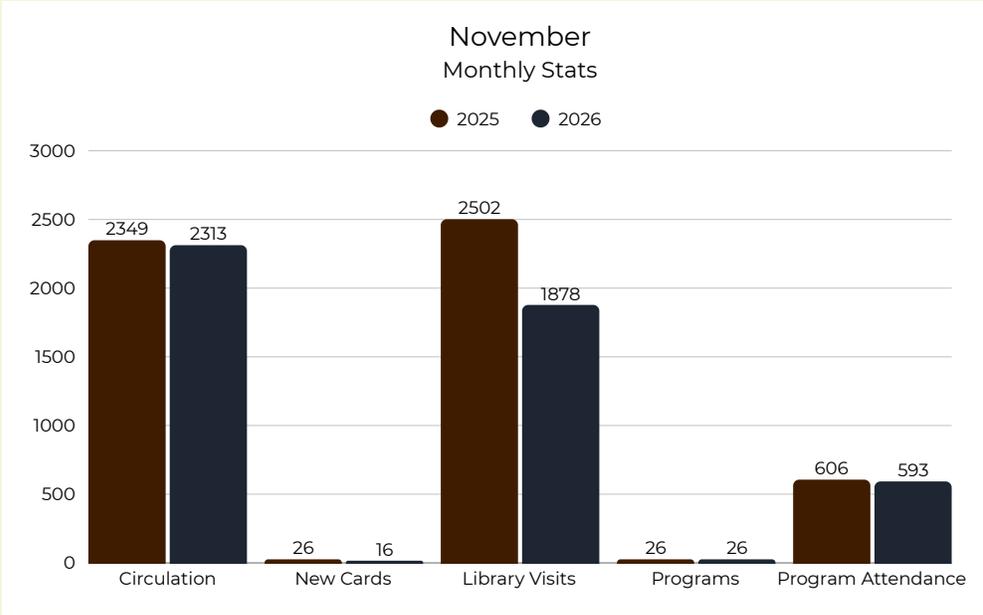
- Candyland at the Library returned with a Whoville flair! We welcomed families to play their way around Whoville where they ended up at the Grinch’s Cave. We had 101 players come to play during Christmas on the Square.
- We welcomed Santa for storytime and pictures to kick-off our Winter Reading Program. We also had Tom’s Coffee Truck come by with hot and cold festive drinks for everyone! We also had craft stations for everyone to make ornaments. We had 97 folks come to our kick-off event.
- We had another visit from Tarrant Area Food Bank who came to distribute food supplies and sign people up for food benefits through SNAP. Along with our food drive, we were able to help a lot of local families stay nourished in December.



Featured Programs:



Monthly Report - November 2025



Monthly Stats:

	% chg from previous year
Circulation	-1.5%
New Cards	-38.5%
Library Visits	-24.9%
Programs	0.0%
Program Attendance	-2.1%

Monthly Highlights:

- We introduced a new teen and adult program with Book Bedazzling! Participants brought their favorite book to add tiny gems to embellish it and make a trophy book for their shelves at home
- We helped kids disguise turkeys to help them hide out until after Thanksgiving. We had two very successful sessions and the kids had a great time.
- Kids Can Cook returned in November with kids decorating cupcakes like turkeys. Using small snacks and candy, they turned a regular cupcake into a Thanksgiving themed treat!
- We welcomed the Tarrant Area Food Bank who came to distribute food supplies and help people to sign up for food benefits through SNAP. We also had Denton County Public Health here to inform people on WIC and other services available to families in Denton.

Featured Programs:

SANGER PUBLIC LIBRARY 501 BOLIVAR ST. 940-458-3257

BRING A BOOK TO BEDAZZLE
(AS SEEN ON TIK TOK)

TUESDAY, NOV. 11
5:30 PM - 7:30 PM

BRING YOUR FAVORITE BOOK AND BEDAZZLE THE COVER.
AGES 16 and UP
REGISTRATION REQUIRED.

SANGER PUBLIC LIBRARY 501 BOLIVAR ST. 940-458-3257

DISGUISE A TURKEY

BUILD A DISGUISE AND HELP A TURKEY HIDE OUT UNTIL AFTER THANKSGIVING!

WEDNESDAY, NOV. 5
@ 4:30 PM
OR
MONDAY, NOV. 10
@ 2:30 PM

AGES 4-11 REGISTRATION REQUIRED.

SAVE THE DATE

TARRANT AREA FOOD BANK NORTH

TAFB NORTH MOBILE FOOD DISTRIBUTION!

SATURDAY, NOV. 8
FROM 10 AM -1:30 PM

at SANGER PUBLIC LIBRARY
501 BOLIVAR ST. SANGER, TX

SANGER PUBLIC LIBRARY 501 BOLIVAR ST. 940-458-3257

KIDS CAN COOK!

DECORATE CUPCAKE TURKEYS!

TWO SESSIONS

FRIDAY, NOV. 21 @
10:30 AM OR
2:30 PM

FOR AGES 6 - 11 YRS
REGISTRATION REQUIRED.



LIBRARY BOARD COMMUNICATION

DATE: March 4, 2026
FROM: Laura Klenke, Library Director
AGENDA ITEM: Librarian's Report

SUMMARY:
N/A

FISCAL INFORMATION:
N/A

RECOMMENDED MOTION OR ACTION:
N/A

ATTACHMENTS:
Librarians report 3-4-26.pdf

LIBRARY BOARD MEETING MINUTES



MAY 21, 2025, 6:45 PM

**LIBRARY BOARD REGULAR MEETING
LIBRARY BUILDING - 501 BOLIVAR STREET, SANGER, TEXAS**

Board Member Kaufman called the meeting to order at 6:51 p.m.

CALL THE REGULAR MEETING TO ORDER AND ESTABLISH A QUORUM

LIBRARY BOARD MEMBERS PRESENT

Board Member Chair, Place 2	Sally Amendola
Board Member Chair, Place 3	Sherri Wood
Board Member, Place 4	Libby Dorn
Board Member, Place 5	Erica Kaufman

BOARD MEMBERS ABSENT

Board Member, Chair, Place 1 Alex Lynn

STAFF MEMBERS PRESENT:

Laura Klenke, Librarian

CITIZENS COMMENTS

No one addressed the Board.

LIBRARIAN'S REPORT

Discussion ensued regarding a temporary library assistant position that had originally been posted in early April. Position is still not filled and will re-opened for summer assistance.

Update on previous events that continue to have high attendance (Book Bricks, Derby Hat, Salsa Dancing).

Upcoming events are Summer Reading Kick Off and numerous events scheduled for the summer. Continued increase in new cardholders, events, and items being checked out.

CONSENT AGENDA

1. Consideration and possible action on library board minutes from April 23, 2025.

Motion to consider and approve on library board minutes from April 23rd, 2025 made by Board Member Kaufman, Seconded by Board Member Amendola.

Voting Yea: Board Member Dorn and Board Member Wood.
Motion passed unanimously.

ACTION ITEMS

Discussion ensued regarding consideration and possible action on adopting a new notary service policy. Edits to improve clarity on this topic to ensure clear and concise documentation in regards to notary responsibilities.

Motion to approve with notary service policy with edits made by Board Member Dorn
Seconded by Board Member Kaufman.

Voting Yea: Board Member Amendola and Board Member Wood.
Motion passed unanimously.

Discussion ensued regarding consideration and possible action on adopting a new library study room policy.

Motion to approve new library study room policy made by Board Member Amendola,
Seconded by Board Member Kaufman.

Voting Yea: Board Member Wood and Board Member Dorn.
Motion passed unanimously.

Discussion ensued regarding consideration and possible action on updating the library's collection development and reconsideration policies. Discussion ensued regarding voter registration requirement. Edits to improve clarity on this topic to include changes to number 8, request for reconsideration, and move information about reconsideration process to section 8B.

Motion to approve with collection development policy with edits made by Board Member Dorn, Seconded by Board Member Kaufman.

Voting Yea: Board Member Wood and Board Member Amendola
Motion passed unanimously.

FUTURE AGENDA ITEMS

Board Member Kaufman requested to have a discussion the next meeting about student library cards without parental consent.

INFORMATIONAL ITEMS

No additional discussion.

ADJOURN

There being no further business, Member Wood adjourned the meeting 8:19 p.m.

Alex Lynn, Chair

Libby Dorn, Board Secretary

**LIBRARY BOARD
MEETING MINUTES**



NOVEMBER 4, 2025 6:45 PM

**LIBRARY BOARD REGULAR MEETING
LIBRARY BUILDING - 501 BOLIVAR STREET, SANGER, TEXAS**

Board Chair called the meeting to order at 6:57 p.m.

CALL THE REGULAR MEETING TO ORDER AND ESTABLISH A QUORUM

LIBRARY BOARD MEMBERS PRESENT

Board Member, Place 1	Alex Lynn
Board Member Chair, Place 2	
Board Member Chair, Place 3	Sherri Wood
Board Member, Place 4	Libby Dorn
Board Member, Place 5	

BOARD MEMBERS ABSENT

Sally Amendola

STAFFMEMBERS PRESENT:

Laura Klenke, Librarian

CITIZENS COMMENTS

No one addressed the Board.

LIBRARIAN'S REPORT

Librarian Klenke provided an overview of the report.

Discussion ensued regarding consideration and possible action on library board minutes from 05/21/2025; however Board Member, Chair 1, Alex Lynn was not present at that meeting.

Update on annual review and reports.

Upcoming events for Winter schedule.

CONSENT AGENDA

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- 1. Consideration and possible action on library board minutes from 05/21/25

Motion to table made by Board Member Dorn, Seconded by Board Member Wood
Voting Yea: Board Member Lynn.
Motion passed unanimously.

ACTION ITEMS

- 2. Consideration and possible action on updating circulation policy and procedures.

Discussion ensued regarding consideration and possible action on updating circulation policy and procedures. Edits to improve clarity on this topic to ensure clear and concise procedures.

Motion to approve circulation policy made by Board Member Wood, Seconded by Board Member Dorn.
Voting Yea: Board Member Lynn.
Motion passed unanimously.

FUTURE AGENDA ITEMS

None identified at this time.

INFORMATIONAL ITEMS

No additional discussion.

ADJOURN

There being no further business, board member Lynn adjourned the meeting at 8:00 p.m.

Alex Lynn, Chair

Libby Dorn, Board Secretary



LIBRARY BOARD COMMUNICATION

DATE: March 4, 2026

FROM: Laura Klenke, Library Director

AGENDA ITEM: Discussion and overview of library goals, objectives and next steps for strategic and long range planning.

SUMMARY:

- We have made great strides in growing library operations. Considering our evolving and growing community needs, we need to continue focusing on the future growth of the library. The next steps of strategic and long planning are crucial in helping outline the priorities of the future.

FISCAL INFORMATION:

N/A

RECOMMENDED MOTION OR ACTION:

N/A

ATTACHMENTS:

N/A



LIBRARY BOARD COMMUNICATION

DATE: March 4, 2026

FROM: Laura Klenke, Library Director

AGENDA ITEM: Discussion on voter education programs and non-partisan resources.

SUMMARY:

- Board member Amendola has requested an open discussion on voter education and non-partisan resources.

FISCAL INFORMATION:

N/A

RECOMMENDED MOTION OR ACTION:

N/A

ATTACHMENTS:

N/A



LIBRARY BOARD COMMUNICATION

DATE: March 4, 2026

FROM: Laura Klenke, Library Director

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SUMMARY:

- We have made great strides in growing library operations. Considering our evolving and growing community needs, we need to continue focusing on the future growth of the library. The next steps of strategic and long planning are crucial in helping outline the priorities of the future.

FISCAL INFORMATION:

N/A

RECOMMENDED MOTION OR ACTION:

N/A

ATTACHMENTS:

N/A