

# **LIBRARY BOARD**

## **MEETING MINUTES**

**DECEMBER 03, 2024, 6:45 PM**

**LIBRARY BOARD REGULAR MEETING**

**LIBRARY BUILDING - 501 BOLIVAR STREET, SANGER, TEXAS**



### **CALL THE REGULAR MEETING TO ORDER AND ESTABLISH A QUORUM**

There being a quorum Board Member, Place 2 Sally Amendola, called the meeting to order at 6:55 p.m.

### **BOARD MEMBERS PRESENT**

Board Member, Place 2	Sally Amendola
Board Member, Place 3	Sherri Wood
Board Member, Place 4	Libby Dorn
Board Member, Place 5	Erica Kaufman

### **BOARD MEMBERS ABSENT**

Board Member, Chair, Place 1	Alex Hamilton
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### **STAFF MEMBERS PRESENT:**

Laura Klenke, Library Director

### **CITIZENS COMMENTS**

No one addressed the Board.

### **LIBRARIAN'S REPORT**

Librarian's Report

1. Librarian Klenke provided an overview of the report.

Discussion ensued regarding the unattended children's policy.

## **CONSENT AGENDA**

2. Consideration and possible action on library board minutes from 5/22/24.

Motion to approve the May minutes made by Board Member Kaufman, seconded by Board Member Wood.

Voting Yea: Board Member Dorn, and Board Member Amendola. The motion passes unanimously.

3. Consideration and possible action on library board minutes from 8/7/24.

Motion to approve August minutes made by Board Member Kaufman, seconded by Board Member Wood.

Voting Yea: Board Member Dorn, and Board Member Amendola. The motion passes unanimously.

## **ACTION ITEMS**

4. Discussion and possible action on adopting a revised library behavior policy.

Discussion ensued regarding the revised library behavior policy. Librarian Klenke will make edits. Librarian Klenke to consider reaching out to PTO's and parents to address the changes. All proposed edits to be approved by City Attorney and City Council.

Board Member Kaufman motioned to approve the updates with the addition of edits. Board Member Dorn seconded the motion.

Voting Yea: Board Member Amendola, Board Member Wood. The motion passes unanimously.

5. Discussion and possible action on updating the library's circulation policies

Discussion ensued regarding changes to the Launchpad policy to be inline with the current hotspot policy of cardholders in good standing for 3 months. In addition, current checkout limits for DVDs to increase from 6 DVDs to 8 DVDs for an adult card and 2 DVDs to 3 DVDs for a children's card and TV series from 1 season per checkout to 2 seasons per checkout. This change aims to help increase the circulation of materials, considering the drop in circulation due to streaming services.

Board Member Kaufman motioned to approve the updates. Board Member Amendola seconded the motion.

Voting Yea: Board Member Dorn, Board Member Wood. The motion passes unanimously.

## **FUTURE AGENDA ITEMS**

1. Discussion to be held in regard to the Collection Development Policy and to update the website with new policy changes.
2. Discussion to be held to address program policy to assist with partnership relationships.

## **INFORMATIONAL ITEMS**

*Information Items are for informational purposes only. No action may be taken on items listed under this portion of the agenda.*

## **ADJOURN**

There being no further business, Board Member Amendola adjourned the meeting at 7:53 PM.