

CITY COUNCIL

MEETING MINUTES

JULY 21, 2025, 6:00 PM

CITY COUNCIL REGULAR MEETING

HISTORIC CHURCH BUILDING - 403 N 7TH STREET, SANGER, TEXAS



CALL THE WORK SESSION TO ORDER AND ESTABLISH A QUORUM

Mayor Muir called the work session to order at 6 01 p m

COUNCILMEMBERS PRESENT

Mayor	Thomas Muir
Mayor Pro Tem, Place 2	Gary Bilyeu
Councilmember, Place 1	Marissa Barrett
Councilmember, Place 3	Josh Burrus
Councilmember, Place 4	Allen Chick
Councilmember, Place 5	Victor Gann

COUNCILMEMBERS ABSENT

None

STAFF MEMBERS PRESENT:

City Manager John Noblitt, City Secretary Kelly Edwards, Chief Financial Officer Clayton Gray, Parks & Recreation Director Ryan Nolting, Director of Human Resources and Special Projects Jeriana Staton-Hemb, Police Chief Tyson Cheek, and Lt Justin Lewis

DISCUSSION ITEMS

- 1 Presentation and discussion regarding the City of Sanger's 2025-26 Annual Budget

Director Gray provided a presentation and overview of the 2025-2026 Annual Budget, including General Fund, Projected Revenues, Enterprise Fund, and Internal Service Funds

OVERVIEW OF ITEMS ON THE REGULAR AGENDA

Discussion ensued regarding Item 7 and any remaining expenses

ADJOURN THE WORK SESSION

There being no further business, Mayor Muir adjourned the work session at 6 55 p m

CALL THE REGULAR MEETING TO ORDER AND ESTABLISH A QUORUM

Mayor Muir called the regular meeting to order at 7 03 p m

COUNCILMEMBERS PRESENT

Mayor	Thomas Muir
Mayor Pro Tem, Place 2	Gary Bilyeu
Councilmember, Place 1	Marissa Barrett
Councilmember, Place 3	Josh Burrus
Councilmember, Place 4	Allen Chick
Councilmember, Place 5	Victor Gann

COUNCILMEMBERS ABSENT

None

STAFF MEMBERS PRESENT

City Manager John Noblitt, City Secretary Kelly Edwards, Chief Financial Officer Clayton Gray, Parks & Recreation Director Ryan Nolting, Director of Human Resources and Special Projects Jeriana Staton-Hemb, Director of Economic Development Shari Bradshaw, Police Chief Tyson Cheek, and Lt Justin Lewis

INVOCATION AND PLEDGE

Councilmember Chick gave the Invocation The Pledge of Allegiance was led by Councilmember Barrett

CITIZENS COMMENTS

Vince Handler candidate for Justice of the Peace, Pct 5, gave an overview of his campaign and his experience

REPORTS

- 2 Annual presentation and overview of the Parks, Recreation & Facility Maintenance Department

Director Nolting provided a presentation and introduced team members

Discussion ensued regarding the city auction, and cameras at the park, and increasing security

CONSENT AGENDA

- 3 Consideration, acknowledgement, and acceptance of the Federal Single Audit Report from BrooksWatson & Co for the fiscal year ending September 30, 2024
- 4 Consideration and possible action on the minutes from the July 7, 2025, meeting
- 5 Consideration and possible action on Resolution 2025-09, Adopting an Electronic Mail Records Retention and Destruction Policy
- 6 Consideration and possible action authorizing staff to issue an RFQ for an Economic Development Strategic Plan
- 7 Consideration and possible action on Ordinance 07-20-25, amending the budget for the 2024-2025 fiscal year and authorizing amended expenditures as provided, providing for the repeal of all ordinances in conflict, providing a cumulative clause, providing for a severability clause, and providing a savings clause, an establishing an effective date

Councilmember Chick removed Items 5-6 for additional discussion

Motion to approve Items 3,4,and 7 of the consent agenda as presented

Motion Chick

Second Gann

Ayes Barrett, Bilyeu, Burrus, Chick, and Gann

Nays None

Motion passed unanimously

Motion to approve Item 5 of the consent agenda as presented

Motion Chick

Second Gann

Ayes Barrett, Bilyeu, Burrus, Chick, and Gann

Nays None

Motion passed unanimously

Motion to approve Item 6 of the consent agenda as presented

Motion Chick

Second Burrus

Ayes Barrett, Bilyeu, Burrus, Chick, and Gann

Nays None

Motion passed unanimously

FUTURE AGENDA ITEMS

City Manager Noblitt stated there will be a special meeting on August 11, 2025 at 6 00 p m for the Fiscal Year 2025-2026 Budget to conduct a public hearing

INFORMATIONAL ITEMS

8 Financial Statement May 31, 2025

9 Disbursements Reports May 2025 and June 2025

EXECUTIVE SESSION

Pursuant to the Open Meetings Act, Chapter 551, the City Council Will Meet in a Closed Executive Session in Accordance with the Texas Government Code

Section 551.074 PERSONNEL MATTERS

For deliberations regarding the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee

- City Manager

Council convened into executive session at 7 29 p m

RECONVENE INTO REGULAR SESSION

Council reconvened into open session at 9 22 p m

Motion to approve the City Manger's Employment Agreement under the terms discussed and authorize the Mayor to execute said agreement after legal review and release.


Motion: Bilyeu
Second: Barrett
Ayes: Barrett, Bilyeu, Burrus, Chick, and Gann.
Nays: None
Motion passed unanimously.


Motion to approve the City Manager's Severance Agreement under the terms discussed and authorize the Mayor to execute said agreement after legal review and release.

Motion: Bilyeu
Second: Burrus
Ayes: Barrett, Bilyeu, Burrus, Chick, and Gann.
Nays: None
Motion passed unanimously.

ADJOURN

There being no further business, Mayor Muir adjourned the meeting at 9:24 p.m.


Kelly Edwards, City Secretary


Thomas E. Muir, Mayor

