



LIBRARY ADVISORY BOARD MEETING

Wednesday, September 06, 2023 at 6:00 PM
Sandy Public Library Community Room and via Zoom

AGENDA

TO ATTEND THE MEETING IN-PERSON:

Come to the Library Community Room
38980 Proctor Blvd, Sandy, OR 97055

TO ATTEND THE MEETING ONLINE VIA ZOOM:

When: Sep 6, 2023 06:00 PM Pacific Time (US and Canada)
Topic: Library Advisory Board Meeting

Please click the link below to join the webinar:
<https://us06web.zoom.us/j/87018319161?pwd=ODVGB2g4dlhkSGIXMmhvT1BRQWFTQT09>

Passcode: SA/HOlib
Webinar ID: 870 1831 9161
Passcode: 65002263

ROLL CALL

PUBLIC COMMENT

APPROVAL OF MINUTES

1. Approval of Minutes
- [2.](#) Board Minutes - July 5, 2023

NEW BUSINESS

- 3.** Revisions to Selection Policy

OLD BUSINESS

- 4.** Library District Advisory Committee update
- 5.** Hoodland Rent update

STAFF UPDATES

- 6.** Staffing changes

ADJOURN

Americans with Disabilities Act Notice: Please contact Sandy City Hall, 39250 Pioneer Blvd. Sandy, OR 97055 (Phone: 503-668-5533) at least 48 hours prior to the scheduled meeting time if you need an accommodation to observe and/or participate in this meeting.

Minutes

Library Advisory Board Meeting

6:00 PM - Wednesday, July 5, 2023

Sandy Public Library, Community Room - 38980 Proctor Blvd, Sandy OR 97055

1. MEETING FORMAT NOTICE

1.1. TO ATTEND THE MEETING IN-PERSON: Come to the Library Community Room - 38980 Proctor Blvd Sandy, OR 97055

TO ATTEND THE MEETING ONLINE VIA ZOOM: Please use this link:
<https://us06web.zoom.us/j/81906132831?pwd=TzRVLzF5RStPZXZQRkRIOHAzbHRXdz09> Or by phone:
(253) 215-8782; Meeting ID:819 0613 2831

2. ROLL CALL

PRESENT

Heather Michet

Dale Scobert

Kathleen Draine

Alexandra Steinmetz

Kathleen Walker (City Council liaison)

Dale Hauff (Friends of Sandy Library)

EXCUSED

Bethany Shultz

Lynne Pollard

Cheyenne Holliday

3. APPROVAL OF MINUTES

3.1. Meeting Minutes

Library Advisory Board - 01 Feb 2023 - Minutes - Pdf

Library Advisory Board - 19 Apr 2023 - Minutes - Pdf 2 – 5

Discussion at timestamp :33

Motion by Dale Scobert, second by Heather Michet and Kathleen Draine to approve February and April meeting minutes.

4. NEW BUSINESS

4.1. Community Room Policy Revisions to Community Room Policy 6 - 11

Discussion at timestamp 1:26

Motion by Kathleen Draine, second by Dale Scobert to approve the revisions to the Community Room Policy

5. OLD BUSINESS

5.1. LDAC (Library District Advisory Committee) Update

Discussion at timestamp 16:05

5.2. Hoodland Rent Memo Update

Discussion at timestamp 36:30

6. STAFF UPDATES

Discussion at timestamp 55:54

Sandy and Hoodland Libraries will be in the Mountain Festival Parade.

The library was awarded additional monies to purchase a Bookmobile.

7. ADJOURN

C. Materials Selection

It is the function of Sandy and Hoodland Public Libraries to provide library materials to our communities; recognizing the varied backgrounds and needs reflective of all citizens, regardless of race, sex, age, social, religious or political persuasion. This policy endorses the library Bill of Rights and the Freedom to Read Statement adopted by the American Library Association. This policy also conceives that censorship is a purely individual matter and declares that while a person is free to reject for **themselves** material found to be objectionable, **they** cannot exercise this right of censorship to restrict or suppress other citizens in their choices. Responsibility for a child's choices must rest with the child, parent, or guardian, not with the library.

For the purposes of **this part of the** policy, "materials" may include, but are not limited to: books, magazines, newspapers, music, video, and other information in both physical and electronic formats. Materials acquired shall be selected for quality of content, expression, form and popular need. Other factors to be considered are sincerity and responsibility of opinions, factual accuracy, timeliness or current high interest in subjects or titles. Libraries should provide materials presenting all points of view concerning the problems and issues of our times; no library materials should be proscribed or removed from libraries because of partisan or doctrinal disapproval.

While it is our goal to have and maintain the best collection possible, both space limitations and budget restrictions limit our ability to do so. It will be our object, under these circumstances, to build the broadest collection to serve the majority of our users.

This policy addresses the need of maintaining a balance of both juvenile and adult materials. If either member or circulation statistics indicate a discrepancy in this ratio, restitution shall be made.

Consideration of our integral part of a larger county and state library network will affect our selection policy. We will, when possible, avoid duplication of titles of little popular interest. We will also lend our materials to other reciprocal libraries when they request it.

When items are lost to the collection, they will be replaced if circulation figures indicate a general need and the item is still available. This policy also directs its attention to the need to maintain selections in specific fields and media types, including current high interest, contemporary authors, local historical materials, periodicals, general recreational media and classics.

Gifts may be accepted with the understanding that they will be subjected to the same evaluation and selection standards as prospective purchase materials. Gifts accepted by the library become the property of the library and will be handled and/or disposed of as the library sees fit.

The library's collection will include some materials which are impermanent and transitory in nature. The library director will regularly discard these materials which no longer meet the requirements and selection standards of the library. Torn, dirty, unattractive, outdated and outmoded materials are subject to discard.

Library of Things

The Library of Things is a special collection that speaks to sustainability. Many people purchase items that they rarely use, or decide that they don't enjoy. We aim to help people make wise decisions with their purchasing power by stocking items for them to use occasionally or try out. Among others, this collection includes items such as musical instruments, board games, small kitchen appliances, technology, and items for early learning. Donations to this collection must meet the goals for the collection, and be of a size to be housed in the Library of Things area.

Request for Reconsideration

Members finding material that they object to in the library's collection are requested to state their objections on the Request for Reconsideration form found in **Appendix A**. A maximum of 5 items can be submitted on Request for Reconsideration forms by an individual within a one year period, with the understanding that each request will be dealt with separately. On receiving a Request for Reconsideration of library material, the librarian will review the material in its entirety; and write a formal response to the complainant within one month. If the complainant is not satisfied, they may appeal to the library board. The board will review the appeal and render a decision. The board decision shall be considered final. An item can be requested for reconsideration every three years. If further Request for Reconsideration forms are submitted within the three year period, a notice will be sent to the submitter with the original response to the material.