



CITY COUNCIL MEETING

Monday, June 15, 2026 at 7:30 PM
Sandy City Hall and via Zoom

AGENDA

TO ATTEND THE MEETING IN-PERSON:

Come to Sandy City Hall (lower parking lot entrance) - 39250 Pioneer Blvd., Sandy, OR 97055

TO ATTEND THE MEETING ONLINE VIA ZOOM:

Please use this link: <https://us02web.zoom.us/j/82837303778>

Or by phone: (253) 215-8782; Meeting ID: 82837303778

EXECUTIVE SESSION – The City Council will meet in executive session pursuant to ORS 192.660(2)(h)

REGULAR MEETING – 7:30 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT (3-minute limit)

Note: While a public hearing will occur later on the agenda, the Council will welcome your comments on other matters at this time. The Mayor will call on each person when it is their turn to speak for up to three minutes.

-- If you are attending the meeting in-person, please submit your comment signup form to the City Recorder before the regular meeting begins at 7:00 p.m. Forms are available on the table next to the Council Chambers door.

-- If you are attending the meeting via Zoom, please complete the online comment signup webform by 4:00 p.m. on the day of the meeting: <https://www.ci.sandy.or.us/citycouncil/webform/council-meeting-public-comment-signup-form-online-attendees>.

RESPONSE TO PREVIOUS COMMENTS

CONSENT AGENDA

1. [City Council Minutes: June 8, 2026](#)
2. [Mountain Festival Approvals 2026: Exclusive Use of Meinig Memorial Park, Noise Exemption, and Road Closures](#)
3. [Music Fair and Feast Approvals 2026: Exclusive Use of Centennial Plaza, Closure of Hoffman Avenue, and Noise Exemption Request](#)
4. [Resolution 2026-20: Updating Bank Signatories](#)

RESOLUTIONS

5. [PUBLIC HEARING: Resolution 2026-12 - Updating the Master Fee Schedule](#)
6. [Resolution 2026-13: Expanding the Utility Customer Assistance Program](#)

NEW BUSINESS

7. [2025-2027 City Council Goals Status Update](#)

REPORT FROM THE CITY MANAGER

COMMITTEE / COUNCIL REPORTS

STAFF UPDATES

Monthly Reports: <https://reports.cityofsandy.com/>

ADJOURN

Americans with Disabilities Act Notice: Please contact Sandy City Hall, 39250 Pioneer Blvd. Sandy, OR 97055 (Phone: 503-668-5533) or (Email: recorder@ci.sandy.or.us) at least 48 hours prior to the scheduled meeting time if you need an accommodation to observe and/or participate in this meeting.



CITY COUNCIL MEETING

Monday, June 08, 2026 at 7:00 PM
Sandy City Hall and via Zoom

MINUTES

EXECUTIVE SESSION #1: The City Council met in executive session pursuant to ORS 192.660(2)(e)

EXECUTIVE SESSION #2: The City Council met in executive session pursuant to ORS 192.660(2)(d)

REGULAR MEETING – 7:00 PM

ROLL CALL

PRESENT

- Mayor Kathleen Walker
- Council President Don Hokanson
- Councilor Chris Mayton
- Councilor Rich Sheldon
- Councilor Kristina Ramseyer
- Councilor Lindy Hanley

ABSENT

- Councilor Laurie Smallwood

REMEMBRANCE & ACKNOWLEDGMENT: MAY 31, 2026

1. Resolution 2026-19: Expressing Condolences to the Victims of the May 31, 2026 Tragedy, Gratitude to First Responders, and Commitment to Community Healing and Resilience

Attendees were requested to stand; the Mayor read the text of the resolution aloud.

MOTION: Adopt Resolution 2026-19

The motion was unanimously moved and seconded

Voting Yea: Mayor Walker, Council President Hokanson, Councilor Mayton, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

MOTION CARRIED: 6-0

2. Moment of Silence

A moment of silence was observed in recognition of the events of May 31, 2026

PLEDGE OF ALLEGIANCE

CHANGES TO THE AGENDA

(none)

PUBLIC COMMENT (3-minute limit)

Janet Davis: speaking on behalf of the Bull Run CPO; expressed happiness with the proposed wastewater facility plan update and the groundwater recharge approach; expressed hope that DEQ will approve the proposal; expressed continued concern about a possible discharge to the Sandy River, especially during lower flows and near the Revenue Bridge location; expressed concern related to discharge temperature; noted that technology exists to mitigate temperature concerns, but it is expensive; requested that Public Works staff attend their COP meetings; requested a paper copy of the facilities plan be placed at the Sandy Library; applauded the City for pioneering new ground related to water reuse

RESPONSE TO PREVIOUS COMMENTS

The City Manager indicated that staff will be meeting with Dave Vandehey on Thursday to discuss the possibility of development milestones related to his project, and that he would follow up with the Council after the meeting.

CONSENT AGENDA

3. City Council Minutes: May 18, 2026
4. Resolution 2026-11: Clackamas County Bank Library Loan Extension.
5. Resolution 2026-05: Authorized WIFIA Loan Agreement Amendment No. 1

MOTION: Adopt the Consent Agenda

Motion made by Councilor Sheldon, Seconded by Councilor Hanley.

Voting Yea: Mayor Walker, Council President Hokanson, Councilor Mayton, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

MOTION CARRIED: 6-0

PRESENTATIONS

6. New Officers
 - Oath of Office: Officer Jamie Cuniff
 - Welcome and Introduction: CSO Logan Stamm

The Mayor administered the oath to Officer Cuniff; the Police Chief introduced CSO Stamm; photos were taken.

ORDINANCES

7. PUBLIC HEARING: Ordinance 2026-09 - Nuisances Affecting Public Peace

Abstentions

(none)

Conflicts of Interest

(none)

Staff Report

The Development Services Director summarized the edits made since the last time the Council discussed the proposed ordinance.

Public Testimony

(none)

Recommendation

Staff recommended adoption of the ordinance.

MOTION: Close the public hearing

Motion made by Councilor Sheldon, Seconded by Councilor Mayton.

Voting Yea: Mayor Walker, Council President Hokanson, Councilor Mayton, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

MOTION CARRIED: 6-0

Council Discussion

Clarification was provided on the provisions related to excess noise made through recreation on private property, especially related to sports courts at multifamily complexes. It was suggested to provide such clarification on the City's website.

MOTION: Approve the first reading of Ordinance 2026-09

Motion made by Councilor Ramseyer, Seconded by Council President Hokanson.

Voting Yea: Mayor Walker, Council President Hokanson, Councilor Mayton, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

MOTION CARRIED: 6-0

Motion made by Councilor Sheldon, Seconded by Councilor Mayton.

Voting Yea: Mayor Walker, Council President Hokanson, Councilor Mayton, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

MOTION CARRIED: 6-0

MOTION: Approve the second reading of Ordinance 2026-09

Motion made by Councilor Sheldon, Seconded by Councilor Ramseyer.

Voting Yea: Mayor Walker, Council President Hokanson, Councilor Mayton, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

MOTION CARRIED: 6-0**RESOLUTIONS**

8. Resolution 2026-18: Adoption of the 2026 Wastewater Facility Plan Amendment

The Public Works Director summarized the staff report in the meeting packet, and noted the multiple public meetings, open house, and other public engagement efforts that have been made regarding the proposed wastewater plan. It was noted that DEQ asked questions about the previous version of the draft plan related to sending flows to the City of Gresham, but that their questions are no longer pertinent. It was also noted that the plan must be submitted to EPA/DEQ for review and comment, and that further refinement of the plan in response to such comments could be made through future action that would include incorporating the plan as a background document to the City's Comprehensive Plan.

MOTION: Adopt Resolution 2026-18

Motion made by Councilor Sheldon, Seconded by Councilor Ramseyer.

Voting Yea: Mayor Walker, Council President Hokanson, Councilor Mayton, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

MOTION CARRIED: 6-0**NEW BUSINESS**

9. Contract Award: Meinig Park Improvements

The Parks and Recreation Director summarized the staff report in the meeting packet. The need for paving of the parking and driveway adjacent to Joe's Donuts was discussed, as was the need for the Joe's dumpster area to be properly screened. The Mayor praised the staff for their work on this project and noted it has been a long time coming. It was also suggested that staff should provide the public with suggestions of alternative parks to use while construction is underway.

MOTION: Authorize the City Manager to execute the contract with Paul Brothers Inc for the Meinig Park Improvements Project as included in the meeting packet, including the add alternative for paving

Motion made by Councilor Sheldon, Seconded by Councilor Ramseyer.

Voting Yea: Mayor Walker, Council President Hokanson, Councilor Mayton, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

MOTION CARRIED: 6-0

REPORT FROM THE CITY MANAGER

- Thanks and appreciation for all who came together to provide support during and after the May 31st event, all of which spoke to the strength of the community
- Update on Sergeant Thornton's recovery
- Note that the concert in the park was rescheduled to June 16th
- Reminder of Longest Day Parkway
- Update on City Hall renovations and closure plans during demolition
- Note that Councilor Mayton provided notice of his upcoming resignation from the Council because of his plans to move to another state; appreciation for Councilor Mayton's service

COMMITTEE / COUNCIL REPORTS

Council President Hokanson

- Thanks and appreciation for Councilor Mayton
- Thanks to SandyNet staff for providing excellent service
- Recognition of everyone who pulled together after the tragedy of May 31st and the variety of community support events that were held
- Concern that domestic violence now accounts for one of every five murders; more mental health resources are needed

Councilor Hanley

- Thanks to Chief Huskey for his leadership during and after the May 31st events
- Suggestion that the City should check in and take stock after three months to determine how residents are recovering
- Suggestion to list social service resources on the City's website
- Thanks for the kindness, love, and support that has been shown in recent days

Councilor Ramseyer

- Expression of a deeper level of gratitude and respect for the Police Department; thanks and appreciation for their service and protection
- Thanks to Chief Huskey for his leadership during and after the May 31st events
- Suggestion to honor the victims of May 31st with a sign, bench, or similar installation
- Recap of the recent water providers consortium meeting
- Note of the upcoming Transit Advisory Board meeting

Councilor Sheldon

- Acknowledgement of the good that came out of the tragedy of May 31st
- Thanks to Chief Huskey for his leadership during and after the May 31st events

- Well wishes to Sergeant Thornton; expression of support for his family; expression of support for the other officer who was present when he was injured
- Recap of the recent Economic Development Advisory Board meeting and the hotel study
- Thanks and appreciation for the community support event organized by Jayme Wantowski
- Thanks and appreciation for the other agencies from the surrounding region who provided support on May 31st

Councilor Mayton

- Thoughts and reflections on his service as a City Councilor
- Appreciation for the Sandy community
- Expressions of pride in the City, in the Council, and in the staff
- Expressions of sadness to be leaving at this time
- Reflections on his fond memories of his time in Sandy
- Thanks and gratitude to all

Mayor Walker

- Thanks and appreciation for the Police Department and for Jayme Wantowski
- Thanks for the variety of unity, commemoration, and community support events that were held in recent days
- Thanks to everyone who has reached out and offered support
- Expressions of pride in the community and its ability pull together, remain tight-knit, and overcome challenges
- Note of the need for wrap-around services for those affected by mental illness, and the need to better advertise social service programs so people in need are aware of them
- Agreement on the need to check back in on these issues soon and not simply move on
- Recap of the recent C-4 retreat
- Note of the water reuse and ratepayer assistance policy recommendations forthcoming from the League of Oregon Cities water policy committee

STAFF UPDATES

Monthly Reports: <https://reports.cityofsandy.com/>

ADJOURN

Meeting Type: City Council
Meeting Date: June 15, 2026
From: Patrick Depa, Senior Planner
Subject: Mountain Festival Approvals 2026: Exclusive Use of Meinig Memorial Park, Noise Exemption, and Road Closures

DECISIONS TO BE MADE:

- First: Whether to approve the exclusive use of Meinig Memorial Park for the annual Sandy Mountain Festival to host artisans, vendors, music, and festival food for the three-day event beginning Friday July 10, 2026, through Sunday July 12, 2026.
- Second: Whether to approve the temporary closure of multiple streets in support of the annual Sandy Mountain Festival parade to be held on July 9, 2026 - 3:30 p.m. to 9:00 p.m. (see Exhibit B - Parade Street Closure Map).
- Third: Whether to approve a noise exception request to the Sandy Municipal Code for the live music scheduled to perform on the large and small stages in Meinig Memorial Park. The request applies to the three-day Sandy Mountain Festival running from Friday July 10, 2026, through Sunday July 12, 2026, the noise from the parade on July 9, 2026, and the Sandy Mountain Festival Car Show to be held at the Sandy Assembly of God Church at 39800 US Hwy 26 on Saturday July 11, 2026 from 9:00 a.m. – 2:00 p.m.

APPLICABLE COUNCIL GOAL:

n/a

BACKGROUND / CONTEXT:

This exclusive park use and street closure request are routinely brought to the Council for approval each year. This is the first year the Sandy Mountain Festival Committee added the noise exemption request.

Parade Street Closures:

The Sandy Mountain Festival committee is requesting the following street closures for the 2026 Mountain Festival Parade to be held on July 9, 2026, - 3:30 p.m. to 9:00 p.m. (see Exhibit B - Parade Street Closure Map).

The following streets are requested to be temporarily closed for the parade participants to line up on stage in preparation for the parade:

- Sunset Street Closed between Towle Dr. and Bluff Rd.
- Strawbridge Parkway between Tupper Rd. and Bluff Rd.
- University Ave. between HWY 26 and Sunset Street

The Sandy Mountain Festival committee will maintain a one-way open lane on the streets for residents and emergency vehicles. At or around 6:00 pm there will be the need to close Bluff Rd. between Sandy Heights Street and HWY 26 and as well as Wolf Dr. between McCormick Dr. and HWY 26. This will be for the start and the end of the parade. Clackamas County Sheriff's Cadets will be assisting with traffic control.

There will be two-way traffic on Proctor Blvd. for the duration of the parade.

Special Parking Street Closures:

On July 10, 11, and 12 the Sandy Mountain Festival committee requests to control the street parking on McCormick Ave. between Wolf Dr. and the entrance to Meinig Park as well as some parking spaces on Kimberly Ct. (see Exhibit C: Meinig Park Events Map). This area will be reserved for handicapped parking and parking for performers on the front and back stages in the park.

Loading Up Street Closure:

On July 12 from 5:00 p.m. to 9:00 p.m. the Sandy Mountain Festival committee requests to close Meinig Ave. between Barker Ct. and HWY 211. This closure will be for vendors to load up their items and exit the parking lot (see Exhibit C: Meinig Park Events Map).

Noise Exception:

The Sandy Mountain Festival committee is requesting a noise exception request to begin at 9:00 a.m. and go until 10:00 p.m. each day, Friday July 10 through the close of the festival on July 12, the noise from the parade on July 9, 2026 (see Exhibit D: Noise Exemption Application), and the Sandy Mountain Festival Car Show to be held at the Sandy Assembly of God Church at 39800 US Hwy 26 on Saturday July 11, 2026 from 9am-2pm.

KEY CONSIDERATIONS / ANALYSIS:

Proposed Street Closures:

The relevant code section for street closures is below:

[Sec. 12.02.030. - Jurisdiction and management of the public rights-of-way.](#)

The City has jurisdiction and exercises regulatory management over all rights-of-way within the City under authority of the City charter and state law. With respect to this particular closure, while Public Works generally administers road closures, it is City policy to bring all road closures in the downtown core to the City Council for ultimate approval. There are no criteria in the Sandy Municipal Code for the Council to apply in considering downtown road closures.

Noise Exception:

The relevant code sections for noise are below:

[Section 8.20.020.A.](#) states: No person may make, assist in making, continue or cause to be made any loud, disturbing or unnecessary noise which either annoys, disturbs, injures or endangers the comfort, repose, health, safety or peace of others.

However, upon application to the Council, permits may be granted to responsible persons or organizations for the broadcast or amplification of programs of music, news, speeches or general entertainment as a part of a national, state or city event, public festivals, or outstanding events of a noncommercial nature.

There are no criteria in the Sandy Municipal Code for the Council to apply in considering noise exceptions.

BUDGET IMPACT:

None

RECOMMENDATION:

Grant the request of the Sandy Mountain Festival committee for the exclusive use of Meinig Memorial Park during the 2026 Sandy Mountain Festival from July 10 through July 12 and the associated street closures reserved for handicap parking and for the loading and unloading of the special event performers.

Grant the street closures for the parade on July 9 from 3:30 p.m. to 9:00 p.m. as detailed on Exhibit B - Parade Street Closure Map.

Approve the "Noise Exception" request regarding amplified music at the Sandy Mountain Festival between July 10, 2026, and July 12, 2026, noise from the parade on July 9, 2026, noise at the Sandy Mountain Festival Car Show to be held at the Sandy Assembly of God Church at 39800 US Hwy 26 on Saturday July 11, 2026 from 9:00 a.m. – 2:00 p.m.

SUGGESTED MOTION LANGUAGE:

"I move to grant the requests submitted by the Sandy Mountain Festival Committee for exclusive use of Meinig Park during the 2026 Sandy Mountain Festival, the street closures as detailed in Exhibit B and C, and to approve the noise exception for amplified music in Meinig Park between July 10, 2026, and July 12, 2026, for noise from the parade on July 9, 2026, and for noise from the Sandy Mountain Festival Car Show to be held at the Sandy Assembly of God Church on Saturday July 11, 2026 from 9:00 a.m. – 2:00 p.m. as detailed in the meeting packet.

LIST OF ATTACHMENTS / EXHIBITS:

- Exhibit A: Sandy Mountain Festival Formal Request Letter
- Exhibit B: Parade Street Closure Map
- Exhibit C: Meinig Park Events Street Closure Map
- Exhibit D: Noise Exemption Application

MEMORANDUM

TO: CITY COUNCIL, CITY OF SANDY

FROM: KEVIN CAPELLE, VICE PRESIDENT SANDY MOUNTAIN FESTIVAL

SUBJECT: USE OF MEINIG PARK AND ROAD CLOSURE REQUEST

DATE: 5-11-2026

The Sandy Mountain Festival is requesting official authorization for exclusive use of Meinig Memorial Park for this year's festival. Also we are requesting a noise exception for the music at the large and small stages in Meinig Park. The request would begin at 9:00am Friday July 10th and run through the close on July 12th.

The committee is also requesting the following streets closure for festival 2026

July 9th 3:30pm to 9:00pm for parade line up, the following closures are requested

Sunset Ave. Closed between Towel Dr. and Bluff Rd.

Strawbridge Parkway between Tupper Rd. and Bluff Rd.

University Ave. between HWY26 and Sunset Ave.

This is for lining up and organizing parade participants.

The parade committee will maintain a one-way open lane for residents and emergency traffic. At or around 6:00pm we will need to close bluff Rd. between Sandy Heights and HWY26 and as well as Wolf Dr. between McCormick Dr. and HWY26. This will be for the start and the end of the parade. Also Clackamas County Sheriffs Cadets will be assisting with traffic control.

July 11th and 12th the Sandy Mountain Festival committee requests to control the street parking on McCormick Ave. between Wolf Dr. and the entrance to Meinig Park as well as some spaces on Kimberly Ct. In the past we've used this for handicap parking and parking for performers on the front and back stages. This helps the elderly and disabled and festival performers.

July 12th 5:00pm to 9:00pm close Meinig Ave. between Baker Ct. and HWY211. This will be for vendors to load up their items and exit the parking lot. If we do not close the road, it makes it very difficult to get cars in and out in a timely manner.

Thank you for your assistance with this request. If you have any question, please call me at 503-680-4590

Meinig Park Events Street Closures & Special Parking July 11 & 12th

Item # 2.



Handicap Parking

Handicap &
Performer Parking

Load Out Vendor
Parking 7/12 5-9pm

Noise Variance Application

Page 1 of 2

**Location, Noise Source, and Dates:**

Address or Location:	Meinig Park
Source of Sound:	Live Music
Date(s):	7-11-26 & 7-12-26
Time(s):	10:00am to 7:00pm

Type of Noise Variance Request:

Reason for Request	<input type="checkbox"/> Construction	<input type="checkbox"/> Road /Utility Work	<input checked="" type="checkbox"/> Event / Block Party
	<input type="checkbox"/> Other _____		

Person / Business Requesting Variance:

Name / Business Name:	Sandy Mountain Festival
Email:	kevinc1930@gmail.com
Phone:	503-680-4590
Mailing Address:	PO BOX 549 Sandy Or 97055

If requester and property owner are different, please fill out this section:

Property Owner:	City of Sandy
Email:	
Phone:	
Mailing Address:	

Additional Details:

Nature of event (specific details):	Arts, crafts and music in Meinig Park
Measures taken to reduce noise:	Full time sound staff to monitor noise levels and reduce when needed



Submit the following with your application:

- Site plan showing area of sound generation and identify the zoning of the surrounding area.
- Provide mailing labels with names and addresses of persons within the 500 foot radius from the location of the noise. A copy of the proposed notice must be provided with a radius map showing the area affected.

I/We understand and agree to abide by any decision set forth by the City Manager or City Council.

Applicant's Name:	Kevin Capelle	Date:	05/28/26
Signature:			

I/We understand and agree to abide by any decision set forth by the City Manager or City Council.

Property Owners Name:		Date:	
Signature:			

Staff Use Only

Fee:		Date Received:	
City Council: <i>(Y/N and date of mtg)</i>		Decision: <i>(approved or denied)</i>	
Date of Decision:		Staff Contact:	

Additional Information:

- ⇒ **Unnecessary Noise** - Municipal Code Section 8.20.020.
- ⇒ **Block Party Permit** - These permits also require a Block Party Permit application which also includes signatures from nearby neighbors.
- ⇒ **Turnaround Time** - Please allow 20 business days to process noise variance requests.



STAFF REPORT

Meeting Type: City Council
Meeting Date: June 15, 2026
From: Patrick Depa, Senior Planner
Subject: Music Fair and Feast Approvals 2026: Exclusive Use of Centennial Plaza, Closure of Hoffman Avenue, and Noise Exemption Request

DECISIONS TO BE MADE:

- First: Whether to approve the exclusive use of Centennial Plaza for the annual Music Fair and Feast event hosted by the Sandy Area Chamber of Commerce (SACC) for the period of July 6, 2026, until July 13, 2026. July 6th to July 9th will be for setup of the event. The event will be held from July 9, 2026, through July 11, 2026. July 12th and 13th will be for tear down and cleanup of the event. Because of the events association with the Mountain Festival and is held to be a fundraising event, all fees associated with use of the plaza have been waived.
- Second: Whether to approve the closure of Hoffman Avenue between Proctor Blvd. and Pioneer Blvd. per [Section 12.02.030. - Jurisdiction and management of the public rights-of-way](#) of the Sandy Municipal Code. The road closure coincides with the SACC Music Fair and Feast event. SACC is proposing to occupy Hoffman Avenue for the purposes of erecting a stage for various musical acts. The road closure request is from Monday July 6, 2026, through the tear down and cleanup of the event on Monday July 13, 2026.
- Third: Whether to approve a noise exception request for a three-day music event to be held between Thursday July 9, 2026, and Saturday July 11, 2026. The event is sponsored by the SACC, and is located in Centennial Plaza and on Hoffman Avenue between Proctor Blvd. and Pioneer Blvd. Due to the nature of the music events, the Chamber is requesting a noise exception until 10:00 pm for the three dates requested.

APPLICABLE COUNCIL GOAL:

n/a

BACKGROUND / CONTEXT:

The SACC has submitted a formal request to hold their annual Music Fair and Feast Event in conjunction with the Mountain Festival events in Meinig Park. Due to the nature of the Music Fair and Feast Event, the SACC is requesting exclusive use of Centennial Plaza, a noise exception request until

10:00 p.m. on July 9 through July 11, and for a road closure of Hoffman Avenue between Proctor Blvd. and Pioneer Blvd.

The Music Fair and Feast event is the Sandy Area Chamber of Commerce's (SACC) largest fundraising event of the year. Over these three days, the plaza is transformed, and the Sandy Music Fair and Feast has become a popular place for friends and family to reunite and celebrate summer. SACC volunteers help to produce a weekend packed full of entertainment with a Family Night (Thursday), Family Day with Kids Activities (Saturday), Family BINGO (Saturday), live music, great food, and a beer and wine garden all weekend. All alcohol vendors are required to complete a Special Event OLCC application, which is then submitted to the Sandy Police Department for review. A temporary liquor license was approved by both the local and state authorities for this event.

The request for a noise exception request is consistent with other recent noise exception requests such as the SICC Event, Saint Michael's outdoor concerts/car shows, and the Coralburst Street Block Party.

The request to close Hoffman Avenue has been approved for this event in the past in association with the Music Fair and Feast event. In the past, this event was held in Hoffman Avenue, but at that time the City Council did not formalize the road closure request.

KEY CONSIDERATIONS / ANALYSIS:

Noise Exception:

The relevant code sections for noise are below:

Section 8.20.020.A. states: No person may make, assist in making, continue or cause to be made any loud, disturbing or unnecessary noise which either annoys, disturbs, injures or endangers the comfort, repose, health, safety or peace of others.

However, upon application to the Council, permits may be granted to responsible persons or organizations for the broadcast or amplification of programs of music, news, speeches or general entertainment as a part of a national, state or city event, public festivals, or outstanding events of a noncommercial nature.

There are no criteria in the Sandy Municipal Code for the Council to apply in considering noise exceptions.

Hoffman Avenue Road Closure:

The relevant code section for road closures is below:

Sec. 12.02.030. - Jurisdiction and management of the public rights-of-way.

The City has jurisdiction and exercises regulatory management over all rights-of-way within the City under authority of the City charter and state law.

The process for requesting this road closure included first submitting an application to the Public Works Department with all of the articles listed under the “Right-of-Way Permit Plan Submittal Requirements.” In this case because the section of Hoffman Avenue proposed for closure intersects with Hwy 26 at both Proctor Blvd. and Pioneer Blvd., which are under the Oregon Department of Transportation (ODOT) jurisdictional responsibility, an “Application and Permit to Perform Operations Upon a State Highway” was also required.

With respect to this particular closure, while Public Works generally administers road closures, it is City policy to bring all road closures in the downtown core to the City Council for approval.

There are no criteria in the Sandy Municipal Code for the Council to apply in considering downtown road closures.

BUDGET IMPACT:

None

RECOMMENDATION:

Approve the exclusive use of Centennial Plaza for the duration of the event, approve the “Noise Exception” request for the scheduled musical concerts and other amplified music emitted between July 9, 2026, and July 11, 2026, and approve the Hoffman Avenue road closure between Pioneer Blvd. and Proctor Blvd. from July 6, 2026, to July 13, 2026.

SUGGESTED MOTION LANGUAGE:

“I move to approve the exclusive use of Centennial Plaza and the closure of Hoffman Avenue between Pioneer Blvd. and Proctor Blvd. from July 6, 2026, through July 13, 2026, and a noise exception until 10 p.m. from July 9, 2026, through July 11, 2026, for the Music Fair and Feast hosted by the Sandy Area Chamber of Commerce.”

LIST OF ATTACHMENTS / EXHIBITS:

- Exhibit A: Formal Request for Centennial Plaza
- Exhibit B: Site Plan - Music Fair Centennial Plaza
- Exhibit C: Noise Exception Request - MFF 2026
- Exhibit D: Approved ODOT Application
- Exhibit E: City Road Closure Application



April 29, 2026

City of Sandy
39250 Pioneer Blvd.
Sandy, OR 97055

City of Sandy City Council,

On behalf of the Sandy Area Chamber of Commerce, please consider this letter the formal request for use of the Sandy Centennial Plaza and Hoffman Avenue street closure from Proctor Boulevard to Pioneer Boulevard, for the duration of the Annual Sandy Music Fair and Feast.

This event will take place from Thursday, July 9 through Saturday, July 11, 2026. We are planning set-up to start Monday, July 6th and will finish tear-down and cleanup of the event on Monday, July 13, 2026.

We are requesting public works to please place street closure barriers at the end of workday on Friday, July 3rd, 2026, barriers will not go up on Thursday, I will move the barriers in place in the evening of Sunday, July 5th to the parking space where the stage is placed. The stage and fencing will be delivered on Monday, July 6th. Total street closure will be Monday, July 6th and we will open the road back up at the end of the workday on Monday, July 13th after all the equipment is removed and we have cleaned the street, the plaza, and surrounding areas.

SACC is also asking for approval of the sale of alcohol on City property and the use of amplified sound equipment at Centennial Plaza for the Music Fair & Feast as well. We will complete and submit the appropriate forms for this request. OLCC license is in the works. We will also forward certificate of insurance upon receiving it from our agent.

If you have any questions, please don't hesitate to call me at (503)-668-4006.

Sincerely,

Khrys Jones
Executive Director
Sandy Area Chamber of Commerce and Business Resource Center

cc: Sandy Police Department
Sandy Transit
Public Works
City Manager
Planning Department

Timeline

- Friday, July 3rd – Public Works leave street barriers at Hoffman Avenue
- Sunday, July 5th - After bus runs are complete for the day – SACC will more barriers to block Hoffman Avenue
- Monday, July 13th – Hoffman Avenue. closed
- Monday, July 13th - by end of day, Hoffman Avenue opened back up

Music Fair & Feast Festival Hours of Operation – 2026

- Thursday July 9th, 5:00pm-11:30pm (Live Music After Parade – 10:30pm)
- Friday, July 10th, 5:00pm-12:00am (Live Music 7:00pm-11:30pm)
- Saturday, July 11th, 2:00pm-12:00am (Live Music 5:30pm-11:30pm)



Noise Variance Application

Location, Noise Source, and Dates:

Address or Location:	Centennial Plaza	
Source of Sound:	Amplified music including live bands, DJ and limited event announcements. Professional sound equipment & speakers in event area	
Date(s):	7/9/26 - 7/11/26	
Time(s):	Thurs 7/9/26 DJ 5pm-7pm/Bands 8:30pm-10:30pm	Fri 7/10/26 DJ 5pm-7pm/Bands 7pm-11:30pm
Type of Noise Variance Request:	Sat 7/11/26 DJ 4:30pm-5:30pm/Bands 5:30pm-11:30pm (Please see attached)	

Reason for Request	<input type="checkbox"/> Construction	<input type="checkbox"/> Road /Utility Work	<input checked="" type="checkbox"/> Event / Block Party
	<input type="checkbox"/> Other _____		Music Fair + Feast

Person / Business Requesting Variance:

Name / Business Name:	Sandy Area Chamber of Commerce
Email:	Chamber@SandyOregonChamber.org
Phone:	503.668.4000
Mailing Address:	P.O. Box 1275, Sandy, OR 97055

If requester and property owner are different, please fill out this section.

Property Owner:	City of Sandy
Email:	
Phone:	
Mailing Address:	

Additional Details:

Nature of event (specific details):	Music Fair + Feast: Music Festival during Mountain Days. This is the Chamber's biggest fundraiser. Live music, crafts for kids and family Bingo as well as beer garden and lawn games
Measures taken to reduce noise:	Please see attached



Noise Variance Application

Submit the following with your application:

- Site plan showing area of sound generation and identify the zoning of the surrounding area.
- Provide mailing labels with names and addresses of persons within the 500 foot radius from the location of the noise. A copy of the proposed notice must be provided with a radius map showing the area affected.

I/We understand and agree to abide by any decision set forth by the City Manager or City Council.

Applicant's Name:	Kings Jones	Date:	5/27/24
Signature:			

I/We understand and agree to abide by any decision set forth by the City Manager or City Council.

Property Owners Name:		Date:	
Signature:			

Staff Use Only

Fee:		Date Received:	
City Council: <i>(Y/N and date of mtg)</i>		Decision: <i>(approved or denied)</i>	
Date of Decision:		Staff Contact:	

Additional Information:

- ⇒ Unnecessary Noise - Municipal Code Section 8.20.020.
- ⇒ Block Party Permit - These permits also require a Block Party Permit application which also includes signatures from nearby neighbors.
- ⇒ Turnaround Time - Please allow 20 business days to process noise variance requests.

Measures Taken to Reduce Noise

The Sandy Area Chamber of Commerce will take reasonable measures to minimize noise impacts while maintaining a safe and family-friendly community event during Music Fair & Feast, scheduled for July 9–11, 2026. Amplified music will be limited to specific operating hours each day, with live music ending at designated times each evening. Speakers will be positioned toward the interior of the event area and away from nearby residential areas whenever possible. The event will utilize professional sound equipment and experienced operators to help manage and control excessive volume levels throughout the event. In addition, temporary fencing, tents, and stage orientation will be used where feasible to assist in buffering and directing sound within the event footprint.

Event Timeline – Music Fair & Feast 2026

Thursday, July 9

DJ Entertainment: Estimated 5:00 PM – 7:00 PM (until parade start)

Live Band Performance for Family Night after the Parade: Estimated 8:30 PM – 10:30 PM

Friday, July 10

DJ Entertainment: 5:00 PM – 7:00 PM

Live Band Performances: 7:00 PM – 11:30 PM

Saturday, July 11

Family Activities including Bingo, Crafts, and Games: 2:30 PM – 4:30 PM

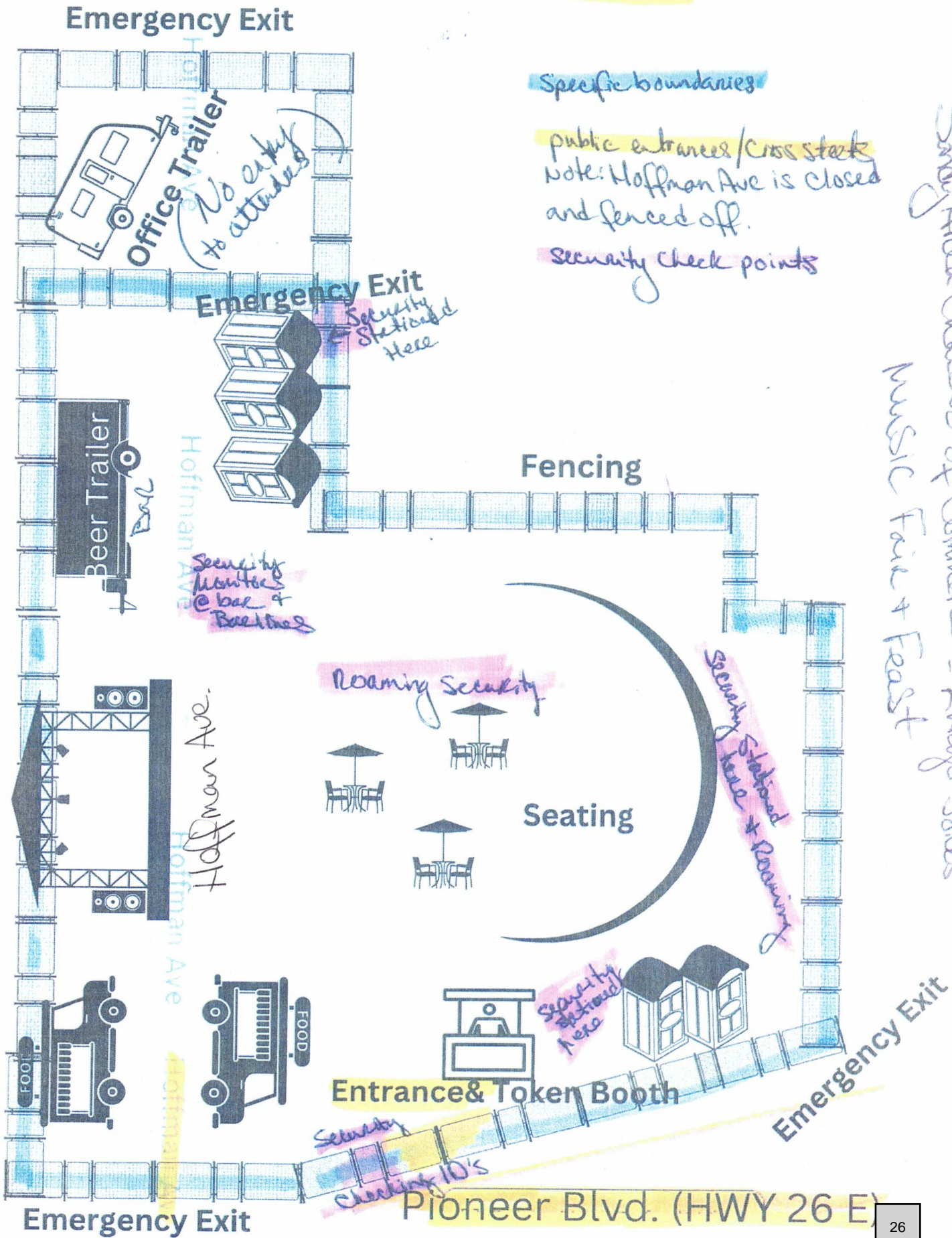
DJ Entertainment: 4:30 PM – 5:30 PM

Live Band Performances: 5:30 PM – 11:30 PM

Proctor Blvd. (HWY 26 W)

Item # 3.

Backside of Building



Oregon Department of Transportation



APPLICATION AND PERMIT TO OCCUPY OR PERFORM OPERATIONS UPON A STATE HIGHWAY

See Oregon Administrative Rule, Chapter 734, Division 55

PERMIT NUMBER

CLASS	KEY#
-------	------

GENERAL LOCATION			PURPOSE OF APPLICATION (TO CONSTRUCT/OPERATE/MAINTAIN)		
HIGHWAY NAME AND ROUTE NUMBER Highway 26			<input type="checkbox"/> POLE LINE	TYPE	MIN. VERT. CLEARANCE
HIGHWAY NUMBER 26	COUNTY		<input type="checkbox"/> BURIED CABLE	TYPE	
BETWEEN OR NEAR LANDMARKS Hoffman Ave to EB + WB Intersection w/us 26			<input type="checkbox"/> PIPE LINE	TYPE	
HWY. REFERENCE MAP	DESIGNATED FREEWAY <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	IN U.S. FOREST <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input type="checkbox"/> NON-COMMERCIAL SIGN AS DESCRIBED BELOW		
APPLICANT NAME AND ADDRESS Sandy Area Chamber of Commerce c/o Okmy & Jones PO Box 1275 Sandy, OR 97055			<input checked="" type="checkbox"/> MISCELLANEOUS OPERATIONS AND/OR FACILITIES AS DESCRIBED BELOW		
			FOR ODOT USE ONLY		
			BOND REQUIRED <input type="checkbox"/> YES <input type="checkbox"/> NO	REFERENCE OAR 734-055-0035(2)	AMOUNT OF BOND
			INSURANCE REQUIRED <input type="checkbox"/> YES <input type="checkbox"/> NO	REFERENCE OAR 734-055-0035(1)	SPECIFIED COMP. DATE

DETAIL LOCATION OF FACILITY (For more space attach additional sheets)

MILE POINT TO	MILE POINT	ENGINEERS STATION TO	ENGINEERS STATION	SIDE OF HWY OR ANGLE OF CROSSING	DISTANCE FROM CENTER OF PVMT	R/W LINE	BURIED CABLE OR PIPE DEPTH/VERT.	SIZE AND KIND	SPAN LENGTH
				Both	N/A	N/A	N/A	N/A	N/A

DESCRIPTION OF DESIRED USE: music Fair and Feast requests to close Hoffman Ave at the intersection with west bound + east bound us26 for the Sandy Area Chamber's music Fair and Feast music venue. Setup will be 7/13/26 (Monday) start of day to tear down 7/13/26 (Monday) end of day. Festival will be operated 7/9/26 - 7/11/26.

- SPECIAL PROVISIONS (FOR ODOT USE ONLY)
- TRAFFIC CONTROL REQUIRED: YES [OAR 734-055-0025(6)] NO
 - OPEN CUTTING OF PAVED OR SURFACED AREAS ALLOWED: YES [OAR 734-055-0100(2)] NO [OAR 734-055-0100(1)]
 - AT LEAST 48 HOURS BEFORE BEGINNING WORK, THE APPLICANT OR HIS CONTRACTOR SHALL NOTIFY THE DISTRICT REPRESENTATIVE AT PHONE NO.: _____ OR EMAIL OR FAX THIS PAGE TO THE DISTRICT OFFICE AT: _____ SPECIFY TIME AND DATE WORK IS TO OCCUR.
 - A COPY OF THIS PERMIT AND ALL ATTACHMENTS SHALL BE AVAILABLE AT THE WORK AREA DURING CONSTRUCTION.
 - ATTENTION: Oregon Law requires you to follow rules adopted by the Oregon Utility Notification Center. Those rules are set forth in OAR 952-001-0001 through OAR 952-001-0090. You may obtain copies of the rules by calling the center at (503) 232-1987. CALL BEFORE YOU DIG 1-800-332-2344

COMMENTS (FOR ODOT USE ONLY)

IF THE PROPOSED APPLICATION WILL AFFECT THE LOCAL GOVERNMENT, THE APPLICANT SHALL ACQUIRE THE LOCAL GOVERNMENT OFFICIAL'S SIGNATURE BEFORE ACQUIRING THE DISTRICT MANAGER'S SIGNATURE.

LOCAL GOVERNMENT OFFICIAL SIGNATURE <input checked="" type="checkbox"/>	DATE 5/28/26
APPLICANT SIGNATURE <input checked="" type="checkbox"/>	TELEPHONE NO. 503.668.4000
TITLE Public Works Director	APPROVAL DATE
TITLE Executive Director	
DISTRICT MANAGER OR REPRESENTATIVE <input checked="" type="checkbox"/>	

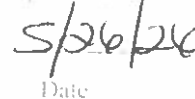
When this application is approved by the Department, the applicant is subject to, accepts and approves the terms and provisions contained and attached and the terms of Oregon Administrative Rules, Chapter 734, Division 55, which is by this reference made a part of this permit.

Special Provisions for Special Event Permits

All checked provisions apply

1. This Special Event is governed by Oregon Administrative Rule 734-056, and any other law or rule referred to therein.
2. Applicant shall provide written permission from any city, county, other public agency or chamber of commerce that has regulatory authority over, or that is sponsoring, promoting or endorsing the special event.
3. Submit a description of the special event stating all information pertinent to the special event including a map showing the roadways, labeled, on which the special event will be held.
4. Submit a traffic control plan that complies with the current MUTCD standards and Oregon supplements, as well as coordination of local law enforcement assistance must be submitted with permit application and approved by ODOT.
5. Traffic control shall be at the expense of the applicant. Flaggers shall possess a current flagging certificate. The applicant is responsible for notifying local jurisdictions, including law enforcement agencies, for their assistance before, during and after the special event. All local jurisdictions and law enforcement agency requirements must be met, in order for ODOT to approve this special event. These qualifications must be in writing and submitted with the permit application.
6. Applicant shall submit a plan that:
 - a. Details of the conditions that will assure reasonable safety for all special event participants, spectators and the traveling public.
 - b. Ensures the special event does not unreasonably interfere with traffic flow, which would cause inconvenience other highway users.
 - c. The special event is supported by public policy, clearly a benefit to the public, or has widespread public and local government support.
7. No event signs shall be attached to ODOT signposts or mile markers, etc.
8. No post to be installed deeper than 12" unless a utility locate has been obtained from the Oregon Utility Notification Center at 1-800-332-2314, at least three working days prior to the scheduled event.
9. Emergency vehicles shall not be delayed.
10. Applicant, immediately following the event, will ensure that all litter, signage and miscellaneous debris will be picked up and properly disposed at applicants' expense.
11. Applicant will provide adequate toilet facilities for event personnel, participants and on-lookers throughout the route to prevent public indecency and issues with neighborhoods. Facilities shall not be placed in main lanes, off on ramps, etc. They shall be placed way off right-of-way and out-of-site to traveling public.
12. This permit is granted on the condition that the applicant shall be liable for all damages and or death/injuries resulting from the occurrence of said special event. The applicant shall indemnify the State of Oregon, the Transportation Commission, and its officers, agents and employees against any loss, injury, death, or damage resulting from applicant or any third party associated with and as a result of said special event.


Applicant


Date

ROAD CLOSURE APPLICATION FORM

Contact Person: Khrys Jones

Address: PO Box 1275, Sandy OR 97055

Email Address: Chamber@sandyoregonchamber.org

Phone Number(s): 503.668.4006 503.660.8613
home mobile/other number

Street Closure Area Description: Hoffman Ave. closed from

Pioneer Blvd. to Proctor Blvd, Monday, July 6th -
the end of the day of Monday, July 13th

For Music Fair & Feast

Event Start Time: 7/9/24 @ 5pm End Time: 7/11/24 @ 11:59pm

ROAD CLOSURE PERMIT

Applicants may request the closure of any city street for a special event, temporary use or other similar, commercial or non-commercial events by submitting the following information. The attached application and below requested information will be used to present to the City Council for their decision. Submit the below requested information **at least six weeks in advance** of your event to: pwpermits@ci.sandy.or.us and planning@ci.sandy.or.us

- **Description of the event** - Provide a narrative of the event and identify if it will be a onetime occurrence or will it be a reoccurring event for multiple days or an extended amount of time.
- **Description of the street closure area** - Clearly describe the proposed closure area: "between 12345 and 12435 Wall Street" or "Pleasant Street between Hoffman and Revenue".
- **Map for multiple road closures** - If the event involves multiple streets or roads, a detailed map showing each location that is intended to be closed.
- **Date and time of the proposed street closure** - Indicate the date and start and end time of your event. Include time to set up and remove any tables, chairs, tents, refuge etc. from the street before and after the event.
- **Noise restrictions** - The City has regulations governing loud noise, amplified or broadcast music, fireworks, etc. These regulations may be found [here](#), on the City's website.
- **Contact information** - Indicate who will be the contact person for the event. Include name, address, email address, and phone number(s). The permit will be issued to the designated contact person via email.
- **Approval process** - The Planning Division will place your request on the first available City Council agenda.
- **What Happens Next?** - After the City Council's decision, the contact person listed will receive the permit via email with a list of conditions. These conditions typically include leaving a 12-foot clear zone open in the street for emergency vehicles at all times, and removal of all tables, chairs, etc. by the end of the event. The Fire and Police departments receive copies of the permit and are notified of your event.

On the day of the event (or the nearest business day prior to the event) City crews will drop off barricades and street closure signs at the area(s) designated in the permit. You place the barricades and signs in the same spot after your event, and we pick them up on the next business day.



STAFF REPORT

Meeting Type: City Council
Meeting Date: June 15, 2026
From: Tyler Deems, City Manager
Subject: Resolution 2026-20: Updating Bank Signatories

DECISION TO BE MADE:

Whether to adopt Resolution 2026-20, updating the signatories on City bank accounts.

APPLICABLE COUNCIL GOAL:

n/a

BACKGROUND / CONTEXT:

Our financial institutions require a resolution to make bank account signatory changes.

KEY CONSIDERATIONS / ANALYSIS:

Tyler Wallace recently tendered his resignation as Finance Director. Per City policy, he should be removed as a signatory on City bank accounts. Once the recruitment for a new Finance Director is completed, staff will recommend adding that new individual as a signatory.

BUDGET IMPACT:

n/a

RECOMMENDATION:

Staff recommends approval of Resolution 2026-20, a resolution updating the signatories on City bank accounts.

SUGGESTED MOTION LANGUAGE:

"I move to approve Resolution 2026-20."

LIST OF ATTACHMENTS / EXHIBITS:

- Resolution 2026-20



RESOLUTION NO. 2026-20

A RESOLUTION UPDATING THE SIGNATORIES ON CITY BANK ACCOUNTS

WHEREAS, the City of Sandy wishes to conduct day-to-day financial transactions as efficiently as possible; and

WHEREAS, US Bank and Clackamas County Bank both require that the officers authorized to act on behalf of the City be authorized by the City Council via resolution; and

WHEREAS, in order for the City to conduct business, it is imperative to ensure that all signatories are up to date.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SANDY:

Section 1: The following names shall be removed from the City of Sandy’s bank accounts as signatories:

- Tyler Wallace, Finance Director

This resolution is adopted by the City Council of the City of Sandy this 15th day of June, 2026.

Kathleen Walker, Mayor

ATTEST:

Jeffrey Aprati, City Recorder



STAFF REPORT

Meeting Type: City Council Meeting
Meeting Date: June 15, 2026
From: Tyler Deems, City Manager
Subject: PUBLIC HEARING: Resolution 2026-12 - Updating the Master Fee Schedule

DECISION TO BE MADE:

Whether to adopt Resolution 2026-12, updating the City of Sandy's Master Fee Schedule.

APPLICABLE COUNCIL GOAL:

- **Goal 7.5:** Secure necessary funding to complete [Water] projects
- **Goal 7.9:** Secure necessary funding to complete [Wastewater] projects

BACKGROUND / CONTEXT:

The City Council imposes municipal fees and charges through a Master Fee Schedule, which is adopted by resolution. Historically, the Council has asked for annual modifications that are smaller and more manageable, as opposed to larger, infrequent increases. In alignment with that request, staff has routinely brought forward for consideration modifications to fees and charges that are tied to the consumer price index (CPI).

For the period of January 2025 – January 2026, the CPI West Size Class B/C was 2.6%. Any references to 'inflationary increases' in this staff report is in alignment with this figure.

Note: the proposed fee increases in Resolution 2026-12 were built into the [City of Sandy's 2025-27 biennial budget](#).

KEY CONSIDERATIONS / ANALYSIS:

The attached Resolution 2026-12 proposes several revised fees and charges:

Planning and Building Fees

This Resolution includes proposed inflationary increases to most Planning and Building fees and charges. The fees are rounded to the nearest dollar. The proposed rate increases are necessary to recover City costs and are built into the City budget for 2025-27 biennium.

Miscellaneous Charges

This Resolution includes proposed changes to the various record requests fees the City charges. These hourly rates are directly correlated to the average hourly cost (wages plus benefits) for the employees who routinely handle the City's public records requests.

Public Works Fees

This Resolution includes proposed inflationary increases to a number of Publics Works fees and charges, other than utility rates. The meter install fee for ¾" - 1" meters (item 6.A.k.) would increase from \$775 to \$815. This new fee valuation represents the actual cost of meter installation.

Wastewater Utility Charges

This Resolution includes proposed increases to wastewater charges of 12% across the board. This includes base charges and volume charges. The Biennium 2025-27 budget anticipated a 15% increase in year one, and a 14% increase in year two. The last time wastewater rates were adjusted was in January 2025. The average monthly savings between the budget rate increase and proposed rate increase is \$2.94 for customers using 700 cubic feet of wastewater per month.

The proposed lower than budgeted increase in wastewater rates is a direct result of the newly adopted Wastewater Facility Plan Amendment, which identified the lower cost groundwater recharge solution as the preferred alternative. A comprehensive review and discussion of the Facility Plan Amendment and associated alternatives was discussed on [May 4, 2026](#), during a Council work session, and again on [May 18, 2026](#), as an open house for community members. Ultimately, the Facility Plan Amendment was adopted on [June 8, 2026](#). It is also important to note that System Development Charges have been increased within the last several months to align this charge with the current capital project list.

It should also be noted that the City does offer a utility assistance program for low-income households, which is anticipated to be expanded to provide additional relief for eligible ratepayers. This expanded program is being presented as a separate agenda item at this June 15, 2026 meeting.

By 2031 annual debt service payments are expected to reach \$6.5 million. The current annual revenue received from wastewater charges is \$4.8 million. This, as well as future, rate increases are imperative to ensure the City is able to meet ongoing financial obligations. Failure to adopt this rate increase would potentially lead to the City defaulting on loan agreements that have already been executed.

The average residential wastewater charges will increase by \$11.84 per month, based on average consumption of 700 cubic feet.

Water Utility Charges

This Resolution includes proposed increases to water charges of 7% across the board. This includes base charges and volume charges. The Biennium 2025-27 budget anticipated an

11.5% increase in year one, and an 11% increase in year two. The last time water rates were adjusted was in January 2025. The average monthly savings between the budgeted rate increase and the proposed rate increase is \$3.54 for customers using 700 cubic feet of water per month.

The proposed lower than budgeted increase in water rates is a direct result of lower than anticipated project costs for the various capital projects currently underway. A comprehensive summary and status update on water projects was provided on [March 2, 2026](#). It is also important to note that System Development Charges have been increased within the last several months to align this charge with the current capital project list.

It should also be noted that the City does offer a utility assistance program for low-income households, which is anticipated to be expanded to provide additional relief for eligible ratepayers. This expanded program is being presented as a separate agenda item at this June 15, 2026 meeting.

By 2031 annual debt service payments are expected to reach \$3.8 million. The current annual revenue received from water charges is \$4.6 million. The 2031 debt service cost, combined with operations, maintenance, and personnel costs within the water utility, will significantly exceed \$4.6 million. Therefore this, as well as future, rate increases are imperative to ensure the City is able to meet ongoing financial obligations. Failure to adopt this rate increase would potentially lead to the City defaulting on loan agreements that have already been executed.

The average residential water charges will increase by \$5.50 per month, based on the average consumption of 700 cubic feet.

Police Fees

This Resolution proposes inflationary increases to fees for Police reports, fingerprinting, background check letters, DVD and CDs. Additionally, this Resolution proposes a no charge fee item for victims requesting a copy of Police report. The last time these fees were adjusted was approximately 2010.

Parks and Recreation Fees

This Resolution proposes adding fees for renting spaces at Deer Pointe Park, similar to what is done at other parks with amenities such as covered picnic areas.

The fee increases in Resolution 2026-12 are necessary to recover the costs of providing programs and services. The additional revenue generated from these fee increases was built into the City Budget for Biennium 2025-27. Failure to adopt these proposed changes would result in budgetary impacts to vital capital improvement projects, and would negatively impact the ability of departments to continue their work to implement cost recovery for services provided.

BUDGET IMPACT:

The proposed fee changes in Resolution 2026-12 are generally already reflected in the adopted Biennium 2025-27 budget. No budget amendments are necessary.

RECOMMENDATION:

Staff recommends that City Council adopt Resolution No. 2026-12, updating the City of Sandy's Master Fee Schedule.

SUGGESTED MOTION LANGUAGE:

"I move to adopt Resolution 2026-12."

LIST OF ATTACHMENTS / EXHIBITS:

- Resolution 2026-12
 - Exhibit A: Revised Master Fee Schedule



RESOLUTION NO. 2026-12

A RESOLUTION AMENDING THE CITY OF SANDY’S MASTER FEE SCHEDULE.

WHEREAS, the City Council imposes municipal fees and charges through a Master Fee Schedule adopted by Council Resolution; and

WHEREAS, the City Council adopted the Biannual Budget for 2025-2027 on June 2, 2025 which included increases to certain fees necessary to recover the cost of providing services; and

WHEREAS, adjustments to fees and charges are necessary to recoup current costs of service delivery; and

WHEREAS, the City Council has reviewed the proposed changes and conducted a public hearing to allow residents an opportunity to provide testimony on the proposal.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SANDY:

Section 1: The Master Fee Schedule shall be amended as outlined in Exhibit A.

Section 2: New rates for Water and Wastewater charges shall become effective with the July bill, which is due in August of 2026. All other changes shall become effective July 1, 2026.

This resolution is adopted by the City Council of the City of Sandy this 15th day of June, 2026.

Kathleen Walker, Mayor

ATTEST:

Jeffrey Aprati, City Recorder

EXHIBIT A

Fee Name	Current	Revised	Description
1. MISCELLANEOUS CHARGES			
a. Administrative Fee	\$53.00	\$70.00	per hour
b. Executive Fee	\$90.00	\$110.00	per hour
c. Legal Fee			actual cost
2. PLANNING DIVISION CHARGES			
A. Addressing			
a. Addressing	\$51.00	\$52.00	plus \$7 \$8 per lot
b. Readdressing - Residential	\$245.00	\$251.00	per lot (not exceeding two units)
c. Readdressing - Multi-family, commercial/industrial	\$245.00	\$251.00	plus \$7 \$8 per lot or unit
B. Administrative			
a. Administrative Fee			10% of total planning and public works fees assessed, excluding building, plumbing, and mechanical structural specialty code permit fees.
b. Land Use Compatibility Statement	\$139.00	\$143.00	
c. Review of Non-Conforming Use	\$894.00	\$917.00	
d. Public Hearing - Type III	\$1,673.00	\$1,717.00	review not specifically listed elsewhere
e. Public Hearing - Type IV	\$2,230.00	\$2,288.00	review not specifically listed elsewhere
f. Public Hearing - Reschedule (applicant's request)	\$557.00	\$572.00	
g. Third-Party Review	\$2,230.00	\$2,288.00	Deposit for each anticipated third-party review shall be collected in conjunction with the initial application fee. Additional charges, if any, shall be assessed and shall be a lien against the property until paid in full.
h. Third Party Review Scope Consultation	\$557.00	\$572.00	
i. Zoning Verification Letter	\$123.00	\$126.00	Bank/Loan Letter
j. Deed research to determine the legality of a lot of record	\$123.00	\$126.00	per hour, two hour minimum
k. Technology fee			3% of the total Planning Division fees
C. Accessory Dwelling Unit			
a. Accessory Dwelling Units	\$557.00	\$572.00	
D. Adjustments and Variances			
a. Type II Adjustment	\$557.00	\$572.00	20% or less a quantifiable provision
b. Type II Variance	\$1,224.00	\$1,256.00	per variance
c. Type III Special Variance	\$2,040.00	\$2,093.00	per variance
d. Type III Variance - Land Division	\$2,040.00	\$2,093.00	per variance
e. Type III Design Deviation	\$557.00	\$572.00	per design deviation
f. Sign Variance	\$557.00	\$572.00	per variance
E. Amendments			
a. Comprehensive Plan Map Amendment	\$5,635.00	\$5,782.00	
b. Comprehensive Plan Text Amendment	\$5,635.00	\$5,782.00	
c. Zoning Map Amendment	\$5,635.00	\$5,782.00	
F. Annexation Type IV			
a. Type A	\$3,345.00	\$3,432.00	assign conceptual zoning
b. Type B	\$5,575.00	\$5,720.00	Type A, plus Zoning Map Change
c. Type C	\$7,775.00	\$7,977.00	Type A and B, plus Plan Map
d. De-Annexation	\$3,345.00	\$3,432.00	
G. Appeal			
a. Type I to Type II	\$280.00	\$287.00	Notice
b. Type II to Type III	\$610.00	\$626.00	Planning Commission appeal
c. Type III to Type IV	\$1,220.00	\$1,252.00	City Council appeal
H. Conditional Uses			
a. Modification, Major	\$1,115.00	\$1,145.00	
b. Modification, Minor	\$557.00	\$572.00	
c. Outdoor Display & Storage	\$557.00	\$572.00	
d. Type II	\$1,338.00	\$1,373.00	design review fees are separate
e. Type III	\$5,100.00	\$5,233.00	design review fees are separate
I. Design Review (based on overall project valuation)			
a. Type I: up to \$10,000.00	\$280.00	\$287.00	staff review only; no notice
b. Type I: \$10,000.01 - \$25,000.00	\$502.00	\$515.00	staff review only; no notice
c. Type I: \$25,000.01 - \$100,000.00	\$842.00	\$864.00	staff review only; no notice
d. Type I: \$100,000.01 - \$250,000.00	\$1,005.00	\$1,031.00	staff review only; no notice
e. Type I: \$250,000.01 and above	\$1,530.00	\$1,570.00	staff review only; no notice
f. Type II: up to \$25,000.00	\$670.00	\$688.00	
g. Type II: \$25,000.01 - \$100,000.00	\$2,234.00	\$2,292.00	

h. Type II: \$100,000.01 - \$1,000,000.00	\$5,575.00	\$5,720.00	
i. Type II: \$1,000,000.01 - \$3,000,000.00	\$10,035.00	\$10,296.00	
j. Type II: \$3,000,000.01 and above	\$14,280.00	\$14,651.00	
k. Type III: up to \$25,000.00	\$1,115.00	\$1,145.00	variance fees are separate
l. Type III: \$25,000.01 - \$100,000.00	\$2,787.00	\$2,859.00	variance fees are separate
m. Type III: \$100,000.01 - \$1,000,000.00	\$6,690.00	\$6,864.00	variance fees are separate
n. Type III: \$1,000,000.01 - \$3,000,000.00	\$11,120.00	\$11,410.00	variance fees are separate
o. Type III: \$3,000,000.01 and above	\$16,320.00	\$16,744.00	variance fees are separate
p. Design Review Minor Modification	\$557.00	\$572.00	
q. Design Review Major Modification: up to \$25,000.00	\$670.00	\$688.00	
r. Design Review Major Modification: \$25,000.01 - \$100,000.00	\$1,116.00	\$1,145.00	
s. Design Review Major Modification: \$100,000.01 and above	\$2,233.00	\$2,291.00	
J. Erosion Control Permit and Plan Review Fees			
a. Single Family/Duplex Addition - Permit Fee	\$146.00	\$150.00	
b. Single Family Dwelling/Duplex - Permit Fee	\$168.00	\$172.00	
c. Multi-Family - Permit Fee	\$225.00	\$231.00	per structure
d. Commercial/Industrial, Subdivisions - Permit Fee	\$335.00	\$344.00	per acre
e. Single Family/Duplex Addition - Plan Review	\$56.00	\$57.00	
f. Single Family Dwelling/Duplex - Plan Review	\$95.00	\$98.00	
g. Multi-Family - Plan Review	\$146.00	\$150.00	per structure
h. Commercial/Industrial, Subdivisions - Plan Review	\$146.00	\$150.00	per acre
K. Final Plat Review			
a. Property Line Adjustment Final Review	\$510.00	\$523.00	
b. Middle Housing Land Division Plat Review	\$670.00	\$688.00	
c. Partition or Replat Final Plat Review	\$670.00	\$688.00	
d. Subdivision Final Plat Review	\$1,115.00	\$1,144.00	
L. Grading Permit			
a. 50 cubic yards or less	\$51.00	\$52.00	
b. 51 - 100 cubic yards	\$77.00	\$79.00	
c. 101 - 1,000 cubic yards	\$92.00	\$94.00	First 100 cubic yards, plus \$26 \$27 each additional 100 cubic yards up to 1,000
d. 1,001 - 10,000 cubic yards	\$326.00	\$337.00	First 1,000 cubic yards, plus \$26 \$27 each additional 1,000 cubic yards up to 10,000
e. 10,001 - 100,000 cubic yards	\$560.00	\$580.00	First 10,000 cubic yards, plus \$99 \$102 each additional 10,000 cubic yards up to 100,000
f. 100,001 cubic yards and above	\$1,451.00	\$1,498.00	First 100,000 cubic yards, plus \$50 \$51 each additional 10,000 cubic yards
M. Grading Plan Review			
a. 50 cubic yards or less	\$51.00	\$52.00	
b. 51 - 100 cubic yards	\$77.00	\$79.00	
c. 101 - 1,000 cubic yards	\$92.00	\$94.00	
d. 1,001 - 10,000 cubic yards	\$112.00	\$115.00	
e. 10,001 - 100,000 cubic yards	\$122.00	\$125.00	First 10,000 cubic yards, plus \$30 \$31 each additional 10,000 cubic yards up to 100,000
f. 100,001 - 200,000 cubic yards	\$392.00	\$404.00	First 100,000 cubic yards, plus \$16 \$17 each additional 10,000 cubic yards up to 200,000
g. 200,001 cubic yards and above	\$552.00	\$574.00	First 200,000 cubic yards, plus \$8.50 \$9 each additional 10,000 cubic yards
N. Food Pod / Cart Permit			
a. New Food Cart Pod	\$1,673.00	\$1,717.00	per new pod lot; design review fees separate
b. New Cart in Existing Pod	\$225.00	\$231.00	single cart in existing pod
O. FSH Overlay			
a. Type I FSH Review	\$280.00	\$287.00	in addition to fees listed, required deposit toward cost of any third-party reviews
b. Type II FSH Review	\$557.00	\$572.00	in addition to fees listed, required deposit toward cost of any third-party reviews
c. Type III or Type IV FSH Review	\$1,115.00	\$1,144.00	in addition to fees listed, required deposit toward cost of any third-party reviews
P. Medical Hardship Trailer			
a. Type III Initial Review	\$510.00	\$523.00	
b. Type II Renewal	\$225.00	\$231.00	
Q. Historic or Cultural Resource			
a. Type IV Designation of Resource	\$1,115.00	\$1,144.00	
b. Type I Minor Alteration	\$147.00	\$151.00	
c. Type II Major Alteration	\$557.00	\$572.00	

R. Interpretation of Code			
a. Type II, Director	\$557.00	\$572.00	
b. Type III, Quasi-Judicial	\$1,115.00	\$1,144.00	
c. Type IV, Legislative	\$1,673.00	\$1,717.00	
S. Land Division			
a. Type I Property Line Adjustment	\$918.00	\$942.00	
b. Type I Land Division (Minor Partition)	\$1,338.00	\$1,373.00	
c. Middle Housing Land Division	\$2,787.00	\$2,860.00	per division even when a batch plat is processed
d. Type II Land Division (Major Partition)	\$1,673.00	\$1,717.00	plus \$55 per lot
e. Type II Land Division (Minor Revised Plat)	\$1,673.00	\$1,717.00	plus \$55 per lot
f. Type III Land Division (Major Partition)	\$3,345.00	\$3,432.00	plus \$55 per lot
g. Type III Major Replat (revised plat)	\$3,345.00	\$3,432.00	plus \$55 per lot
h. Type II Subdivision 4 to 20 lots	\$6,120.00	\$6,280.00	plus \$110 per lot
i. Type II Subdivision 21 to 50 lots	\$8,160.00	\$8,372.00	plus \$110 per lot
j. Type II Subdivision with 51 or more lots	\$10,200.00	\$10,465.00	plus \$120 per lot
k. Type III Subdivision 4 to 20 lots	\$8,160.00	\$8,372.00	plus \$135 per lot
l. Type III Subdivision 21 to 50 lots	\$10,200.00	\$10,465.00	plus \$135 per lot
m. Type III Subdivision with 51 or more lots	\$15,300.00	\$15,698.00	plus \$140 per lot
n. Re-naming of Tentative Subdivision	\$390.00	\$400.00	
o. Model Home Agreement	\$557.00	\$572.00	
p. Phasing Plan Review	\$1,673.00	\$1,717.00	in addition to subdivision fees
T. Pre-Application Conference			
a. Type I	\$168.00	\$172.00	
b. Type II	\$447.00	\$459.00	plus \$100 Public Works fee (when necessary)
c. Type III/IV	\$894.00	\$917.00	plus \$150 Public Works fee (when necessary)
d. Subdivision	\$1,338.00	\$1,373.00	plus \$250 Public Works fee
e. Middle Housing Land Division	\$447.00	\$459.00	plus \$100 Public Works fee (when necessary)
U. Request for Time Extension			
a. Type I	\$139.00	\$143.00	
b. Type II	\$280.00	\$287.00	
c. Type III/IV	\$557.00	\$572.00	
d. Middle Housing Land Division	\$280.00	\$287.00	
V. Specific Area Plan			
a. Development Process: Type IV	\$5,575.00	\$144.95	plus \$66 \$68.00 per acre, plus subdivision fees
b. Administrative Amendment: Type I	\$447.00	\$11.62	
c. Minor Amendment: Type II	\$574.00	\$14.92	
d. Major Amendment: Type III	\$1,338.00	\$34.79	
W. Street Vacation			
a. Street Vacation			Cost plus 20% (\$2,732 \$2,803.00 deposit required)
X. Temporary Permits			
a. Temporary Structure Permit: Type I - Initial	\$146.00	\$150.00	
b. Temporary Structure Permit: Type II - Renewal	\$280.00	\$287.00	
c. Temporary Use Permit	\$146.00	\$150.00	
Y. Tree Removal			
a. Type I	\$122.00	\$125.00	
b. Type II	\$245.00	\$251.00	
c. Type III	\$670.00	\$687.00	
Z. Zoning Administration Fee			
a. Single Family Dwelling Addition or ADU	\$122.00	\$125.00	
b. Single Family Dwelling	\$204.00	\$210.00	
c. Duplex	\$357.00	\$366.00	
d. Multi-Family	\$357.00	\$366.00	plus \$50 \$52.00 per unit
e. Commercial/Industrial	\$122.00	\$125.00	minimum; up to 25% of design review fee
3. BUILDING DIVISION CHARGES			
A. Building Permit (valuation)			
a. \$0.01 - \$500.00	\$95.00	\$98.00	Minimum fee
b. \$500.01 - \$2,000.00	\$95.00	\$98.00	First \$500.00, plus \$4.00 \$5.00 for each additional \$100 or fraction thereof to and including \$2,000
c. \$2,000.01 - \$25,000.00	\$155.00	\$173.00	First \$2,000.00, plus \$12.00 \$13.00 for each additional \$1,000 or fraction thereof to and including \$25,000
d. \$25,000.01 - \$50,000.00	\$431.00	\$472.00	First \$25,000.00, plus \$9.00 \$10.00 for each additional \$1,000 or fraction thereof to and including \$50,000
e. \$50,000.01 - \$100,000.00	\$656.00	\$722.00	First \$50,000.00, plus \$6.00 \$7.00 for each additional \$1,000 or fraction thereof to and including \$100,000

f. \$100,000.01 and above	\$956.00	\$1,072.00 First \$100,000.00, plus \$5.00 \$6.00 for each additional \$1,000 or fraction thereof
B. Demolition Permits		
a. Commercial: Building	\$122.00	\$125.00 Minimum. Commercial demolition fees are calculated on the total value of the demolition and are assessed using the valuation in the Structural Permit fee table.
b. Residential: Building	\$122.00	\$125.00 Residential demolition fees are based on a flat charge to include building and mechanical elements.
C. Derelict Buildings and Structures		
a. Appeal Fee	\$335.00	\$344.00
b. Application Fee for Rehabilitation Plan	\$168.00	\$172.00 per application
D. Residential Fire System Plan Review and Inspection Fee (includes plan review) - applies to structural standalone and plumbing multipurpose/ continuous loop systems		
a. Home Size: 0 - 2,000 square feet	\$204.00	\$209.00
b. Home Size: 2,001 - 3,600 square feet	\$306.00	\$314.00
c. Home Size: 3,601 - 7,200 square feet	\$408.00	\$419.00
d. Home Size: 7,201 square feet and greater	\$510.00	\$523.00
e. Commercial Fire Sprinklers and Alarms		by valuation - see Structural Permit fee table
E. Foundation Permit		
a. Single Family Dwelling or Addition	\$56.00	\$57.00
b. Duplex/Multi-Family	\$56.00	\$57.00 per dwelling unit
c. Commercial/Industrial	\$112.00	\$115.00 Minimum. Fees will be calculated by the Building Official based on the size and scope of the project and overall project value.
F. Manufactured Dwellings (includes items as identified in OAR 918-050-0130)		
a. Manufactured Dwelling Installation Fee	\$447.00	\$459.00
b. Manufactured Dwelling Park Fees		Per OAR 918-600-0030.
H. Mechanical Permit - Commercial (value)		
a. \$1 - \$1,000	\$95.00	\$98.00
b. \$1,000.1 - \$10,000.00	\$95.00	\$98.00 First \$1,000 plus \$1.50 \$2.00 for each additional \$100 or fraction thereof to and including \$10,000
c. 10,000.01 - \$25,000.00	\$230.00	\$278.00 First \$10,000 plus \$17.00 \$18.00 for each additional \$1,000 or fraction thereof and including \$25,000
d. \$25,000.01 - \$50,000.00	\$485.00	\$548.00 First \$25,000.00, plus \$14.00 \$15.00 for each additional \$1,000 or fraction thereof to and including \$50,000
e. \$50,000.01 - \$100,000.00	\$835.00	\$923.00 First \$50,000.00, plus \$14.00 \$15.00 for each additional \$1,000 or fraction thereof to and including \$100,000
f. \$100,000.01 and above	\$1,535.00	\$1,673.00 First \$100,000.00, plus \$8.00 \$9.00 for each additional \$1,000 or fraction thereof
I. Mechanical Permit - Residential		
a. Minimum Permit Fee	\$95.00	\$98.00
b. HVAC Furnace - greater than 100,000 BTU	\$25.00	\$26.00
c. Furnance - up to \$100,000 BTU		\$26.00
d. Mini split system		\$26.00
e. Floor furnance including vent		\$26.00
ef. Air conditioning conditioner	\$25.00	\$26.00
g. Air handling unit of up to 10,000 cfm		\$26.00
h. Air handling unit 10,001 cfm and over		\$26.00
i. Evaporative cooler other than portable		\$26.00
dj. Alteration of existing HVAC Repair, alteration, or addition to mechanical appliance including installation of controls	\$25.00	\$26.00
e. Fire/smoke damper/duct smoke detectors	\$18.00	
fk. Heat pump	\$25.00	\$26.00
gl. Install/replace f Furnace/urner including duct work/vent/liner	\$25.00	\$26.00
hm. Install/replace/relocate heater/suspend wall/floor Suspended heater, recessed wall heater, or floor mounted unit heater	\$25.00	\$26.00
n. Attic/crawl space fans		\$26.00
io. Vent for appliance other than furnace Ventilation system not a portion of heating or air conditioning system authorized by permit	\$18.00	\$19.00
jp. Environmental exhaust and ventilation (appliance vent) Other environment exhaust/ventilation	\$18.00	\$19.00

kq. Dryer Clothes dryer exhaust	\$18.00	\$19.00
lr. Hoods Type I/II residential kitchen/hazmat hood fire suppression Range hood/other kitchen equipment	\$18.00	\$19.00
s. Hood served by mechanical exhaust, including ducts for hood		\$19.00
mt. Exhaust fan with single duct (bath fan) Ventilation fan connected to single duct	\$18.00	\$19.00
nu. Exhaust system apart from heating/AC Flue vent for water heater or gas fireplace	\$18.00	\$19.00
ov. Gas fuel piping and distribution outlets (up to four outlets)	\$18.00	\$19.00
w. Chimney/liner/flue/vent		\$19.00
x. Ductwork - no appliance/fixture		\$19.00
py. Gas fuel piping each additional outlet over four	\$3.00	\$4.00
z. Water heater		\$33.00
qaa. Decorative gas fireplace	\$32.00	\$33.00
abb. Fireplace insert Gas or wood fireplace/insert	\$32.00	\$33.00
ccc. Wood/pellet stove	\$32.00	\$33.00
dd. Oil tank/gas/diesel generators		\$33.00
ee. Other heating/cooling		\$26.00
ff. Other fuel appliance		\$33.00
J. Movement of Buildings		
a. Movement of Buildings Fee	\$92.00	\$98.00
K. Other Inspections and Fees		
a. Inspections outside of normal business hours	\$133.00	\$136.00 per hour, two hour minimum
b. Reinspection fees	\$95.00	\$98.00 per each
c. Inspection for which no fee is specifically indicated	\$95.00	\$98.00 per hour
d. Each additional inspection beyond what is allowed		\$98.00 per each
de. Additional plan review required by changes/additions	\$112.00	\$115.00 per hour
ef. Permit reinstatement fee	\$153.00	\$157.00 For renewal of a permit that has been expired for six months or less provided no changes have been made in the original plans and specifications for such work (plus state surcharge).
fg. Temporary certificate of occupancy	\$280.00	\$287.00 per month
gh. Penalty for work commencing before permit issuance Investigation fee	\$122.00	\$125.00
hi. Technology fee		3% of the total Building Division fees
ij. Solar Photovoltaic Installation Prescriptive Path Fee	\$178.00	\$183.00
jk. Solar Photovoltaic Installation Non-Prescriptive Path Fee		by valuation - see Structural Permit fee table
L. Plan Review		
a. Building		70% of permit issuance fees (residential and commercial)
b. Fire & Life Safety Plan Review Fee		55% of permit issuance fees
c. Seismic Plan Review		1% of permit issuance fees
d. Plumbing		40% of plumbing permit issuance fees
e. Mechanical		40% of mechanical permit issuance fees
f. Phased permit plan review fee	\$280.00	\$287.00 plus 10% of the total project permit fee with a \$1,500.00 maximum per phase
g. Deferred submittals	\$250.00	\$250.00 10% of the permit fee calculated using the value of the deferred portion with a \$250 minimum
h. Simple one and two family dwelling plans	\$146.00	\$150.00
M. Plumbing Permit		
a. Minimum Permit Fee	\$95.00	\$98.00
b. Each fixture	\$29.00	\$30.00
c. Catch basin	\$39.00	\$40.00 each
d. Manhole/OWS	\$39.00	\$40.00 each
e. Manufactured home set-up plumbing fee	\$90.00	\$98.00
f. Sanitary sewer	\$95.00	\$98.00 per 100 linear feet
g. Single New 1&2 family dwelling one bath	\$502.00	\$515.00 Includes one kitchen, first 100 feet of site utilities, hose bibbs, icemakers, underfloor low-point drains, and rain drain packages that include the piping, gutters, downspouts, and perimeter system.
g. Single New 1&2 family dwelling two bath	\$612.00	\$628.00 Includes one kitchen, first 100 feet of site utilities, hose bibbs, icemakers, underfloor low-point drains, and rain drain packages that include the piping, gutters, downspouts, and perimeter system.

g. Single New 1&2 family dwelling three bath	\$726.00	\$745.00 Includes one kitchen, first 100 feet of site utilities, hose bibbs, icemakers, underfloor low-point drains, and rain drain packages that include the piping, gutters, downspouts, and perimeter system.
j. Single New 1&2 family dwelling additional bath or kitchen	\$122.00	\$125.00
k. Storm sewer	\$95.00	\$98.00 per 100 linear feet
l. Water service	\$95.00	\$98.00 per 100 linear feet
m. Commercial Plumbing - Medical Gas		by valuation - see Structural Permit fee table
4. SIGN CHARGES		
A. Penalty		
a. Signs installed without permit		All sign permit fees doubled if the sign is installed or displayed prior to obtaining a permit.
BA. Permanent Sign		
a. Sign Permits - Permanent	\$85.00	\$87.00 Plus, fees based on the valuation of the sign, using the building permit fee schedule.
C. Temporary Signs		
a. Temporary sign penalty	\$56.00	Fee is waived if the permit is obtained before the sign is installed.
bb. Copy change or change in panel	\$27.00	\$28.00
ec. A-Frame Signs	\$27.00	\$28.00
d. Garage Sale Sign		per sign
DB. Zoning Review Fee		
a. Zoning Review Fee - Permanent Sign	\$27.00	\$28.00 Does not include banners, A-Frames, or change in panel
5. PUBLIC WORKS CHARGES		
A. Right-of-Way Fees		
f. Utilities that do not provide retail service within City	\$2.04	\$2.09 per lineal foot of facility
B. Plan Review without inspection		
a. Plan Check Fee	\$95.00	\$95.00 per hour
C. Street Approach/Sidewalks Inspection Fee		
a. Single Family or ADU or Duplex with one driveway	\$102.00	\$104.00
b. Single Family or Duplex with two driveways	\$204.00	\$208.00
c. Multi-Family/Commercial/Industrial	\$306.00	\$312.00
6. SYSTEM DEVELOPMENT CHARGES		
A. Water		
k. Meter Cost: 3/4 inch or 1 inch meter and meter box	\$775.00	\$815.00 Larger meters are paid for by the contractor.
7. WATER RATES		
A. Base by Customer Class		
a. Single Family	\$20.36	\$21.79 per month
b. Single Family - Reduced	\$10.18	\$10.89 per month
c. Multi-Family	\$20.36	\$21.79 per month
d. Commercial/Industrial	\$20.36	\$21.79 per month
e. Wholesale	\$24.36	\$26.07 per month
f. Single Family - outside City limits	\$30.62	\$32.76 per month
B. Charge by Meter Size - inside city limits		
a. 5/8" Meter	\$0.73	\$0.78 per month
b. 3/4" Meter	\$1.10	\$1.18 per month
c. 3/4" Meter - Reduced	\$0.55	\$0.59 per month
d. 1" Meter	\$1.89	\$2.02 per month
e. 1 1/2" Meter	\$3.61	\$3.86 per month
f. 2" Meter	\$5.77	\$6.18 per month
g. 3" Meter	\$10.96	\$11.72 per month
h. 4" Meter	\$18.17	\$19.44 per month
i. 6" Meter	\$36.42	\$38.97 per month
j. 8" Meter	\$58.25	\$62.32 per month
k. 10" Meter	\$83.79	\$89.66 per month
C. Charge by Meter Size - outside city limits		
a. 5/8" Meter	\$1.07	\$1.15 per month
b. 3/4" Meter	\$1.69	\$1.81 per month
c. 1" Meter	\$2.76	\$2.95 per month
d. 1 1/2" Meter	\$5.46	\$5.85 per month
e. 2" Meter	\$8.62	\$9.22 per month
f. 3" Meter	\$16.25	\$17.39 per month
g. 4" Meter	\$27.07	\$28.96 per month
h. 6" Meter	\$54.08	\$57.86 per month

i. 8" Meter	\$90.21	\$96.53 per month
j. 10" Meter	\$124.46	\$133.18 per month
D. Volume Charge by Customer Class		
a. Single Family	\$8.17	\$8.74 per 100 cubic feet
b. Single Family - Reduced	\$4.08	\$4.37 per 100 cubic feet
c. Multi-Family	\$7.69	\$8.23 per 100 cubic feet
d. Commercial/Industrial	\$7.04	\$7.53 per 100 cubic feet
e. Wholesale	\$8.62	\$9.22 per 100 cubic feet
f. Single Family - outside City limits	\$12.25	\$13.11 per 100 cubic feet
g. Commercial/Industrial - outside City limits	\$10.96	\$11.72 per 100 cubic feet
8. WASTEWATER RATES		
A. Base by Customer Class		
a. Single Family	\$35.08	\$39.29 per month
b. Single Family - Reduced	\$17.55	\$19.66 per month
c. Multi-Family	\$35.08	\$39.29 per month
d. Commercial/Industrial	\$16.72	\$18.72 per month
B. Volume Charges by Customer Class		
a. Single Family	\$9.00	\$10.09 per 100 cubic feet
b. Single Family - Reduced	\$4.51	\$5.05 per 100 cubic feet
c. Multi-Family	\$9.00	\$10.09 per 100 cubic feet
d. Commercial/Industrial	\$12.22	\$13.69 per 100 cubic feet
e. Residential - No water service	\$126.54	\$141.73 per month
C. POLICE		
B. Reports		
a. Copy of accident report	\$10.00	\$15.00
b. Copy of accident report - victim	NA	\$0.00
c. Copy of other police report	\$15.00	\$20.00
d. Copy of other police report - victim	NA	\$0.00
C. Miscellaneous		
a. Fingerprinting Fee	\$20.00	\$25.00 for first card, \$15 for each additional card
b. Local background check letter	\$5.00	\$10.00 additional \$10 for notarized letter
c. DVD	\$20.00	\$30.00 each
d. Photo CD	\$15.00	\$25.00 each
D. Parks		
h. Deer Pointe Park		
i. Resident	NA	\$55.00
ii. Non-Resident	NA	\$75.00



STAFF REPORT

Item # 6.

Meeting Type: City Council Meeting
Meeting Date: June 15, 2026
From: Tyler Deems, City Manager
Subject: Resolution 2026-13: Expanding the Utility Customer Assistance Program

DECISION TO BE MADE:

Whether to adopt Resolution 2026-13, expanding the City of Sandy's Utility Assistance Program.

BACKGROUND / CONTEXT:

The City Council originally established the Utility Customer Assistance Program on [February 3, 2020](#), to provide discounted wastewater rates for lower income households in Sandy. The Council's intention during these initial stages of the City's wastewater system improvement program (Sandy Clean Waters) was to limit the impact of higher utility rates, which were necessary to fund the system improvements, on households least able to afford increased costs.

Since that time, the City has also begun vital system improvements for the water utility. On [August 7, 2023](#), the Council expanded the Utility Customer Assistance Program to apply to both water and wastewater charges to ensure that utility bills remain manageable for lower income households in Sandy.

KEY CONSIDERATIONS / ANALYSIS:

The current guidelines for the Utility Customer Assistance Program sets the enrollment threshold at 185% of the United States Department of Health and Human Services Poverty Guidelines for a household of two. For 2026, that income threshold is \$40,034. There is currently no higher threshold for households that have more than two people.

Staff receives a great deal of interest in the program from customers who have larger household sizes but household incomes slightly above the current threshold. Given the current cost of utilities, and the anticipated future increases that will be needed to ensure timely completion of the water and wastewater system investments, staff is proposing revising the current program structure to provide additional benefit for households with three or four people.

Based on the [2026 HHS Poverty Guidelines](#), the revised program would look like this:

Household Size	Current Income Threshold	Proposed Income Threshold
Up to 2	40,034	40,034
3	40,034	50,542
4	40,034	61,050

Staff believe this adjustment will provide much needed relief to many families who currently struggle to make ends meet with rising costs. Additionally, the resolution ties eligibility to the HHS Poverty Guidelines for each year as applicable and does not permanently set the threshold at the fixed rates noted above.

BUDGET IMPACT:

Unable to determine at this time. There are currently 95 accounts enrolled in the program. Staff expects this number to increase, but the extent is unknown. The Water and Wastewater Funds will absorb any minor reduction in rate revenue.

RECOMMENDATION:

Staff recommends adoption of Resolution 2026-13.

SUGGESTED MOTION LANGUAGE:

"I move to adopt Resolution 2026-13."

LIST OF ATTACHMENTS / EXHIBITS:

- Resolution 2026-13



A RESOLUTION AMENDING THE CITY OF SANDY’S UTILITY CUSTOMER ASSISTANCE PROGRAM.

WHEREAS, the City Council adopted Resolution 2020-01 on February 3, 2020, establishing a Utility Customer Assistance Program to provide a 50% reduction in wastewater rates; and

WHEREAS, the City Council adopted Resolution 2023-30 on August 7, 2023, expanding the Utility Customer Assistance Program to include water rates; and

WHEREAS, the Utility Customer Assistance Program provides a reduced water and wastewater charge for households with a gross income less than or equal to 185% of the United States Department of Health and Human Services Poverty Guidelines; and

WHEREAS, the City Council wishes to further expand the Utility Customer Assistance Program by basing the gross income threshold on household size, with a minimum of two people per household and a maximum of four people per household.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SANDY:

Section 1: Single-family customers whose households have a gross income level less than or equal to 185% of the United States Department of Health and Human Services Poverty Guidelines based on household size, with a minimum of two people and a maximum of four people, shall be eligible for the Utility Customer Assistance Program.

Section 2: Customers enrolled in the Utility Customer Assistance Program shall receive a 50% discount on their sign-family water rates, meter fees, and base fees, as well as a 50% discount of wastewater rates and base fees.

Section 3: The expanded Utility Customer Assistance Program shall become effective on July 1, 2026.

This resolution is adopted by the City Council of the City of Sandy this 15th day of June, 2026.

Kathleen Walker, Mayor

ATTEST:

Jeffrey Aprati, City Recorder



STAFF REPORT

Meeting Type: City Council
Meeting Date: June 15, 2026
From: Tyler Deems, City Manager
Subject: 2025-2027 City Council Goals Status Update

DECISION TO BE MADE:

None – providing an update on current Council Goals.

BACKGROUND / CONTEXT:

Each biennium, the City Council adopts a list of goals for the biennium, a two-year period that aligns with the City’s budget. Historically, staff has worked on these goals throughout the biennium, but no formal update has been provided to the governing body. In an effort to more timely report the status of the City’s goals and to increase the transparency of the work that City staff is doing, a six-month check-in is being provided. The last update that was provided to the Council was on November 17, 2025.

For Biennium 2025-27, the Council adopted 81 goals/tasks were [adopted in March 2025](#). These goals are listed on the [City’s website](#) and guide the work that every department is doing each day. Following is a summary of the overall status of the goals:

Status	Total	Percent
Completed	40	49%
Ongoing	17	21%
In progress	20	25%
Future work	4	5%

Attached to this staff report is an exhaustive listing of each goal, the current status, and a brief comment detailing what is currently being done.

KEY CONSIDERATIONS / ANALYSIS:

A few key updates since the last time the Council discussed their goals include:

- **5.1.1** – Complete Deer Pointe Park construction, Meinig Park renovations, and Tickle Creek Trail restoration.

- Deer Point Park is nearly complete, with just a few minor additions needed to finish the basketball court.
- Meinig Park renovations are kicking off in July. Restrooms and shelters have been ordered, and the contract for the pathway and electrical upgrades has been signed.
- **6.1** – Develop a clear policy for ERU allocation that is strategically aligned with the City’s interests.
 - The Development Allocation Program (DAP) was adopted as art of Moratorium 5.0 in May 2026.
- **7.6.1** – Complete and adopt the Wastewater Facilities Plan Amendment.
 - Wastewater Facility Plan Amendment was adopted on June 8th identifying groundwater recharge as the preferred alternative.
- **7.6.2, 7.7, 7.7.1** – Complete UV upgrades and other repairs and maintenance at the wastewater treatment plant; Complete ARPA-funded grant projects before grant expiration in December 2026; Secure the 190 additional ERUs conditionally approved under the Capacity Assurance Program.
 - All of these goals are advancing as expected, with substantial completion expected in Fall 2026.

BUDGET IMPACT:

n/a

RECOMMENDATION:

n/a

SUGGESTED MOTION LANGUAGE:

n/a

LIST OF ATTACHMENTS / EXHIBITS:

- 2025-2027 City Council Goals Status with Comments

DEPARTMENT	GOAL NO.	GOAL	STATUS	COMMENTS	
Police	1.1	Enhance public safety and community livability through enforcements of the municipal code.	Ongoing.	Established the committee; additional meetings and recurring schedule needs to be set.	
	1.1.1	Establish a community livability committee.	Ongoing.		
	1.2	Continue to address homelessness through partnerships with local and regional partners, including shared costs for staffing related to behavioral health needs.	Ongoing.		
	1.3	Continue to implement a traffic safety and speed enforcement program, including deployment of technology that will assist with enforcement and gather accurate speed data in areas of concern within the city.	In progress.	Council authorized staff to move forward with submitting an application to ODOT for traffic cameras at key intersections along Highway 26; more to come later in 2026.	
	1.3.1	Seek grant funding to support traffic safety and speed enforcement, and other programs within the Police Department.	Complete.	Secured small grants for overtime shifts specific to traffic enforcement; Will continue this work into the future.	
	1.4	Evaluate the Public Safety Fee and explore options for basing fees on safety response demand.	Complete.	Increased the PSF by \$1 for residential units to ensure the revenue covers the salary and benefit costs of two officers.	
	1.5	Ensure that the School Resource Officer program remains financially sustainable.	In progress.	Contract renewal will begin in late Spring 2026; Need to finalize CBA first.	
	1.6	Update Park Rules and City Facility Rules to ensure safe and equitable use for all.	Complete.	Code modifications adopted in June 2025.	
	Library	2.1	Advocate for the financial independence of the Sandy and Hoodland Public Libraries.	Complete.	Held General Revenue allocation flat in BN 25-27 budget; Requested funding for Hoodland from the County; No further work at this time.
		2.1.1	Explore alternative funding sources if necessary.	Complete.	This will be part of a larger project the entire Library District is working on in the coming years; No further work at this time.
		2.2	Identify and secure the remaining funds needed to upfit the outreach vehicle.	Complete.	Received grants and donations to fund the remainder of the vehicle.
	SandyNet	3.1	Complete, adopt, and implement the SandyNet Master Plan to ensure the resiliency and sustainability of the utility, including staffing levels and space needs.	Complete.	Master plan adopted; Rate study completed and implemented; Working on modest restructuring and identifying the construction timeline of a new building.
		3.1.1	Develop clear criteria for determining when and where SandyNet expansion will occur.	Complete.	Supplemental document created to align with the master plan.
		3.2	Advocate for development of a Clackamas County CBX master plan that incorporates Sandy's needs and priorities into the decision-making process for CBX system expansion in the Sandy area.	Complete.	CBX has no plans to develop a master plan at this time; Will continue to advocate for the development, but the City has no control with the future progress on this goal.
	Transit	4.1	Continue to promote transit as a safe, efficient mode of transportation; Continue to increase ridership.	Complete.	
		4.2	Implement infrastructure improvements, including the Operations Center expansion, bus stops along the Clackamas Town Center route, and other improvements within the City.	In progress.	Ops Center current building improvements on hold until next year; Construction of new building awaiting funding; Bus stops and signage installed for CTC route.
4.3		Advocate at the state level for improvements in statewide transportation funding, including STIF distribution to small/rural agencies.	Complete.		
4.4		Identify funding and procure alternative fuel vehicles.	Complete.	Three electric buses and two hybrid shift-change vehicles have been purchased with grant funding.	
Parks & Recreation	5.1	Invest in our park system for current and future residents of Sandy and continue expansion of recreational opportunities for the community.	Ongoing.		
	5.1.1	Complete Deer Pointe Park construction, Meinig Park renovations, and Tickle Creek Trail restoration.	In progress.	Deer Pointe construction completed; Meinig grants totaling \$790,000 awarded, work to begin Summer 2026; Trail restoration not yet scheduled.	
	5.1.2	Pursue opportunities to purchase park land for future park facilities and/or natural area and open space preservation.	Ongoing.		
	5.1.3	Continue to expand Winterfest, and make it sustainable in terms of funding and staff capacity.	Complete.	Winterfest was expanded in the first year of the biennium and sponsorships are up; Goal is complete, but will continue to be a priority to gain further financial support.	
	5.2	Provide support, resources, and assistance for a community-led effort to establish a parks and recreation special district.	Future.	\$25,000 allocated in the budget to begin this work; Further direction is needed from Council on timing; Revisit in Summer/Fall 2026	
	5.3	Explore interim improvements at the former Cedar Ridge site, including potential paving and necessary stormwater management.	Complete.	Initial analysis indicated an overall project costs of around \$1 million to make these temporary improvements.	
	5.4	Identify strategies to reduce the utility costs associated with the Bornstedt Park Splash Pad.	Complete.	Adopted formal resolution ending the practice of charging ourselves utility fees for public spaces.	

Development Services	5.5	Pursue budget options for enhancing the department's maintenance capacity.	Complete.	Created Facilities Lead position to free up staff time for parks and trails maintenance.
	5.6	Prioritize environmental stewardship that aligns with the objectives of the City.	Ongoing.	
	5.7	Work with community service personnel to ensure that parks are patrolled regularly and that park regulations are enforced.	In progress.	In progress; Will continue this effort thanks to the addition of the new CSO.
	6.1	Develop a clear policy for ERU allocation that is strategically aligned with the City's interests.	Complete.	Development Allocation Program (DAP) adopted in May 2026 as part of Moratorium 5.0.
	6.2	Review and formally adopt the Economic Development Strategic Plan as a Comprehensive Plan background document.	Complete.	Adopted by Council in November 2025.
	6.3	Take action to update the City's zoning map.	In progress.	Staff has created a map of current development and designated zoning; Needs further City Administration review before this can be finalized.
	6.4	Revisit the Pleasant Street Master Plan with minimal reliance on consulting services.	In Progress.	Work session scheduled for September 2026.
	6.5	Apply for an ODOT Safe Routes to School Grant with cooperation and financial contribution from the Oregon Trail School District.	Future.	ODOT funding eliminated in 2026; Will work with OTSD in 2027; Determining what can be advanced via other funding sources.
	6.6	Develop short-term rental regulations and pursue flexibility for usage of associated revenue.	In progress.	Transit Lodging Tax is now applicable to short-term rentals, and the tax rate has been updated. Further regulations will be discussed after the Housing Production Strategy is adopted in late 2025.
	6.7	Develop policies and pursue funding opportunities to make the community more resilient against wildfire and other natural hazards.	In progress.	Bringing back to Council later in 2026.
	6.8	Study options for updating the City's regulations on outdoor burning.	Complete.	Code modifications adopted in November 2025.
Public Works Water	6.9	Ensure compliance with state legislative and regulatory mandates through code amendments that are responsible and reflect the community's values.	Complete.	Have implemented procedures to ensure state mandates are reflected in the Code in a timely manner.
	6.10	Continue to improve and refine code language, policies, and practices related to code enforcement.	Ongoing.	This work is continuous; Currently working on modifying the code and related fines for consistency.
	6.10.1	Establish a code enforcement abatement fund.	Complete.	\$50,000 allocated in the budget; to date several RVs has been removed and abated from right-of-way, additional abatements will occur throughout the biennium.
	6.11	Continue to pursue options for cost recovery.	Complete.	2% increase in application and permit fees to reflect inflationary increases in the cost of providing service in year 1 of the budget; 2.6% being recommended in year 2.
	7.1	Complete Alder Creek Water Treatment Plant improvements.	In progress.	Actively under construction; Estimated completion Summer 2027.
	7.2	Progress construction of Portland Filtration Transmission System to near completion.	In progress.	Delayed due to PWB's land use issues; City needs 18 months after PWB is complete to construct pump station.
	7.3	Complete Water Management Conservation Plan Update.	Complete.	
	7.4	Explore a tiered rate structure for water consumption; review and update agreements with wholesale water customers.	Future.	This research and exploration will likely begin in late 2026 for tiered rates; Will begin working towards updates to wholesale customers later in 2026.
	7.5	Secure necessary funding to complete projects.	Complete.	Funding secured for a total project of approximately \$50 million; will not know the final amount needed until PWB is back on schedule.
	Wastewater	7.5.1	Update system development charges.	Complete.
7.5.2		Pursue all options for securing outside funding assistance for infrastructure projects.	Complete.	
7.6		Continue to comply with the terms of the consent decree.	Ongoing.	
7.6.1		Complete and adopt the Wastewater Facilities Plan Amendment.	Complete.	Adopted June 2026.
7.6.2		Complete UV upgrades and other repairs and maintenance at the wastewater treatment plant.	In progress.	UV improvements scheduled for Fall 2026.
7.6.3		Execute required CMOM and SARP programs.	Ongoing.	Continue on an as needed basis; reviewed annually.
7.7		Complete ARPA-funded grant projects before grant expiration in December 2026.	In progress.	On track to complete in Fall 2026.
7.7.1		Secure the 190 additional ERUs conditionally approved under the Capacity Assurance Program.	In progress.	EQ Basin expansion completed in Fall 2025; All other items scheduled to be completed Fall 2026.
7.8		Explore possible alternative wastewater treatment systems to facilitate targeted economic development under the moratorium.	Complete.	
7.9	Secure necessary funding to complete projects.	Ongoing.	\$85 million secured to-date between loans and grants; \$103 million still needed.	

	7.9.1	Convert existing WIFIA loan to Gresham pipeline option.	Complete.	Adopted June 2026; goal administratively modified to convert the WIFIA loan to reflect the most favorable language for preferred alternative.
	7.9.2	Update system development charges.	Complete.	Adopted in April 2026.
	7.9.3	Pursue all options for securing outside funding assistance for infrastructure projects.	Ongoing.	Continuing to look and apply for any funding source that aligns with this project.
Streets	7.10	Provide comprehensive and accessible information on the City's water and wastewater infrastructure challenges, including past decisions, legal restrictions, evaluated options, proposed solutions, funding strategies, and implementation plans.	Complete.	Website updated; Handouts and easy to read summaries complete; Will continue this work as we finalize the Facility Plan Amendment and distribute information to community members.
	7.11	Complete pavement management plan, ensure pavement plans are visible and accessible to the public.	Complete.	Plan in complete and available on City website; Second pavement package being developed for Summer 2026.
	7.12	Complete initial study of intersection at Highway 211 and Dubarko Road to determine required budget for safety improvements.	Complete.	Study completed in April 2026. Bringing to Council in Summer 2026 to discuss and adopt.
	7.13	Design and complete ADA ramps along Highway 211 as required by jurisdictional transfer agreement.	In progress.	Completion required in 2027 per IGA; Work to take place Summer 2027.
Stormwater	7.14	Evaluate options to improve congestion at the intersection of Highway 26 and Ten Eyck.	Complete.	Solution would be to take jurisdiction of Ten Eyck from Hwy 26 to Pleasant so that the City can make improvements to mitigate congestion.
	7.15	Begin development of stormwater master plan and rate study; address recovery of riparian areas as part of the plan.	In progress.	Scope of work is complete; Staff is obtaining three quotes currently so that work can begin; Will begin Master Plan development upon selection of consultant.
	7.16	Continue to maintain and improve City assets.	Ongoing.	
	7.16.1	Proactively manage and maintain stormwater treatment facilities.	Ongoing.	
City Governance	7.16.2	Study potential upgrades to lower Meinig Park parking lot to address flooding.	Complete.	Purchased equipment that will help maintain the pervious pavement and allow for proper drainage at this site, as well as other City property.
	7.16.3	Pursue solutions to challenges posed by center medians.	Future.	Will revisit in the future; Discuss street widths.
	7.17	Maintain compliance with existing and new state regulations related to stormwater.	Ongoing.	
	8.1	Establish a Heritage Advisory Board to preserve and celebrate Sandy through historical preservation, public art, and heritage tourism.	In progress.	Initial meetings have been held; will continue to refine the scope of this and propose options in the coming months.
City Operations	8.2	Establish a Community Awards program to honor significant contributions and achievements.	In progress.	Working with Councilor Hanley to unveil this program concept later in 2026.
	8.3	Ensure adoption of asset management principals throughout the organization.	In progress.	Working through this with utility assets, as well as other City assets; Vehicle replacement schedule is initial priority.
	8.4	Ensure proactive and efficient communication with residents, particularly regarding major projects and fee impacts.	Complete.	Communications firm assisted in 2025; City Manager column in monthly Sandy Standard; Outreach and communication at Mount Hood Farmers Market.
	8.5	Update the composition of the Urban Renewal Board.	Complete.	Adopted resolution to modify the composition of the Board in early 2025.
City Operations	9.1	Supplement staff capacity to implement the Economic Development Strategic Plan to create more living wage jobs, support local business growth, and support a strong local economy.	Complete.	Retained Healthy Sustainable Communities (Jon Legarza) to assist in this work.
	9.2	Improve the audio and visual technology in the Council Chambers.	In progress.	RFI published in March 2026; Staff received proposals; Working to evaluate and determine next steps currently.
	9.3	Address the City's immediate space needs; develop a long-term integrated space management plan that anticipates and plans for future needs.	Ongoing.	Security and capacity improvements currently underway for City Hall; Working with SandyNet to determine what the long-term space needs are for their department to advance this project.
	9.4	Budget for replacement of assets including vehicles and other major equipment.	Complete.	Budgeted additional funds which are being held for future capital replacement.
	9.5	Encourage cross-department collaboration.	Ongoing.	
	9.5.1	Collaborate on grant writing opportunities.	Ongoing.	
	9.6	Explore the possibility of hiring a grant writer.	Complete.	Explored options; a full time position is too costly. Will continue to look for opportunities to retain a grant writer for specific projects or applications when appropriate.