



CITY COUNCIL MEETING

Monday, November 03, 2025 at 7:00 PM
Sandy City Hall and via Zoom

AGENDA

TO ATTEND THE MEETING IN-PERSON:

Come to Sandy City Hall (lower parking lot entrance) - 39250 Pioneer Blvd., Sandy, OR 97055

TO ATTEND THE MEETING ONLINE VIA ZOOM:

Please use this link: <https://us02web.zoom.us/j/89357969814>

Or by phone: (253) 215-8782; Meeting ID: 89357969814

PLEDGE OF ALLEGIANCE

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT (3-minute limit)

The Council welcomes your comments at this time. The Mayor will call on each person when it is their turn to speak for up to three minutes.

-- If you are attending the meeting in-person, please submit your comment signup form to the City Recorder before the regular meeting begins at 7:00 p.m. Forms are available on the table next to the Council Chambers door.

-- If you are attending the meeting via Zoom, please complete the online comment signup webform by 4:00 p.m. on the day of the meeting: <https://www.ci.sandy.or.us/citycouncil/webform/council-meeting-public-comment-signup-form-online-attendees>.

RESPONSE TO PREVIOUS COMMENTS

CONSENT AGENDA

1. [City Council Minutes: October 20, 2025](#)

ORDINANCES

2. [PUBLIC HEARING: Ordinance 2025-36 - Outdoor Burning Code Amendments](#)

NEW BUSINESS

3. [Plan Adoption: Library Strategic Plan 2025-2028](#)
4. [Meinig Park Improvements Update](#)
5. [2025-2027 City Council Goals Update](#)

REPORT FROM THE CITY MANAGER

COMMITTEE / COUNCIL REPORTS

STAFF UPDATES

Monthly Reports: <https://reports.cityofsandy.com/>

ADJOURN

EXECUTIVE SESSION: The City Council will meet in executive session pursuant to ORS 192.660(2)(f)

Americans with Disabilities Act Notice: Please contact Sandy City Hall, 39250 Pioneer Blvd. Sandy, OR 97055 (Phone: 503-668-5533) at least 48 hours prior to the scheduled meeting time if you need an accommodation to observe and/or participate in this meeting.



CITY COUNCIL MEETING

Monday, October 20, 2025 at 7:00 PM
Sandy City Hall and via Zoom

MINUTES

EXECUTIVE SESSION – 6:00 PM

The City Council met in executive session pursuant to ORS 192.660(2)(f)

REGULAR MEETING – 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Kathleen Walker
Councilor Chris Mayton
Councilor Rich Sheldon
Councilor Kristina Ramseyer
Councilor Lindy Hanley

ABSENT

Council President Don Hokanson
Councilor Laurie Smallwood

CHANGES TO THE AGENDA

PRESENTATIONS

1. Police Officer Oath of Office: Jamil Kassab

The Mayor administered the oath of office to Officer Kassab, after which photos were taken.

2. Police Award: Community Member Ashton Rollins

The Police Chief presented the award to Mr. Rollins, after which photos were taken.

PUBLIC COMMENT (3-minute limit)

Pamela Skellenger: expressed thanks on behalf of the Sandy Historical Museum for the recent award of SSCP funding; extended an invitation to their upcoming exhibit ribbon cutting.

RESPONSE TO PREVIOUS COMMENTS

The City Manager stated that the trucking of wastewater, proposed at the previous meeting, would be infeasible. He also stated that staff are currently studying multiple solutions for addressing the parking and congestion concerns on Pleasant Street that were raised at the last meeting, and that a preferred solution is expected to be identified within the next several weeks.

CONSENT AGENDA

3. City Council Minutes: October 6, 2025
4. IGA Approval: Clackamas County and Sandy Transit FY26-FY27.
5. Letter of Support: 2025-27 Technical Assistance Grant for Economic Development
6. Community-Wide Event Declaration: Winterfest 2025

MOTION: Adopt the Consent Agenda

Motion made by Councilor Sheldon, Seconded by Councilor Hanley.

Voting Yea: Mayor Walker, Councilor Mayton, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

MOTION CARRIED: 5-0

NEW BUSINESS

7. Municipal Judge Retirement

Judge Karen Brisbin was present; the City Manager thanked her for her 30 years of service to the City as Sandy's Municipal Judge and presented a gift in recognition of her upcoming retirement. The City Council also expressed their thanks and appreciation to the Judge for her significant service to the community.

The Judge offered remarks and observations about her service to the City, the functions of the Municipal Court, disposition of citation revenue, and technological improvements that have been implemented during her tenure. With respect to what the City should look for in its next Municipal Judge, she emphasized the importance of consistency and neutrality, knowledge of the law and criminal defense, and a willingness to practice open communication with the Police Department including offering educational feedback to officers after trials. She also discussed where potential applicants might come from. In response to a Council question, she discussed the possible impact of instituting photo traffic enforcement measures.

The Council determined that Councilor Ramseyer would serve on an interview panel with staff members, along with either the Mayor or Council President Hokanson, depending on interest and availability. The full Council will perform interviews of the finalists designated by the interview panel during a public meeting.

MOTION: Approve the Municipal Judge recruitment process as outlined in the meeting packet, and authorize the City Manager to begin the process

Motion made by Councilor Mayton, Seconded by Councilor Ramseyer.

Voting Yea: Mayor Walker, Councilor Mayton, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

MOTION CARRIED: 5-0

8. Resolution 2025-38: City Manager Grant Application Authority

The City Manager summarized the staff report in the meeting packet. The Council requested that the City Manager provide notification of grant applications to ensure the Council is aware of when they occur.

MOTION: Adopt Resolution 2025-38

Motion made by Councilor Ramseyer, Seconded by Councilor Hanley.

Voting Yea: Mayor Walker, Councilor Mayton, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

MOTION CARRIED: 5-0

REPORT FROM THE CITY MANAGER

- Reminder about the mobile library fundraiser at Mt. Pizza
- Reminder about the upcoming Halloween flashlight hunt
- Note of the new urban renewal investment program proposals being presented at the next Economic Development Advisory Board meeting
- Update on the Parks and Recreation Director recruitment

COMMITTEE / COUNCIL REPORTS

Councilor Hanley

- Reminder about the mobile library fundraiser at Mt. Pizza
- Update on the efforts to coordinate Meinig Park improvements with partners including the Mt. Festival and Kiwanis
- Reminder of the Trick or Treat Trail
- Praise for Deer Pointe Park

Councilor Ramseyer

- Note of the upcoming Planning Commission meeting
- Recap of the recent Regional Water Providers Consortium meeting
- Praise for Deer Pointe Park

Councilor Sheldon

- Discussion related to the anticipated completion date for Deer Pointe Park

Councilor Mayton

- Recap of the recent water/wastewater oversight subcommittee meeting

Mayor Walker

- Note of recent conversation with the City Auditor
- Congratulations on the recent ORPA award for Base Camp
- Discussion of possibilities for a new advisory board focusing on history and heritage
- Summary of the outcomes of the recent County library task force, which will include amendments to the intergovernmental agreement to clarify funding parameters as well as an initiative to review the strategic framework of the district

Further discussion ensued on funding equity, the appropriateness of the current district governing structure, and future options for protecting local interests. Additional discussion covered other possible governance structures, the current funding formula, the need for more refined statistics on resident versus non-resident patronage, and the shared materials network.

STAFF UPDATES

Monthly Reports: <https://reports.cityofsandy.com/>

ADJOURN



STAFF REPORT

Item # 2.

Meeting Type: City Council
Meeting Date: November 3, 2025
From: Kelly O'Neill Jr., Development Services Director
Subject: PUBLIC HEARING: Ordinance 2025-36 - Outdoor Burning Code Amendments

DECISION TO BE MADE:

Public hearing to discuss proposed code amendments to [Chapter 8.36 - Outdoor Burning](#) in Sandy's Municipal Code and adoption of Ordinance No. 2025-36.

APPLICABLE COUNCIL GOAL:

- **Goal 6.8:** Study options for updating the City's regulations on outdoor burning.

BACKGROUND / CONTEXT:

Amending Chapter 8.36 - Outdoor Burning, became a new City Council goal during the goal setting session in February 2025. On May 27, 2025, staff asked the Planning Commission for input on the draft code amendments. The Planning Commission made a few recommendations as detailed in the [meeting minutes](#) that have been incorporated into the draft code amendments.

The City of Sandy's regulations on outdoor burning were last updated in 2005. The current code language for outdoor burning is relatively short, vague, limited, and does not address matters like "Enforcement and Violations."

The proposed code amendments are intended to promote public health, safety, and welfare. Clackamas County Fire Marshal's Shawn Olson and Mike Boumann reviewed the draft code amendments, as did the City Attorney. Their comments and suggested edits have been incorporated into the draft code amendments. Multiple subsections of the revised code were taken from the Clackamas Fire District "Open Burn Guidelines" and the Oregon Fire Code (Interpretations and Technical Advisories) sheet consistent with [OAR 340](#).

KEY CONSIDERATIONS / ANALYSIS:

For additional information regarding the modified code amendments that were presented to the City Council at the work session on September 15, 2025, please refer to the staff report from that meeting ([link](#)).

At the work session on September 15, the City Council asked for five modifications to the proposed code amendments.

- Agricultural burning - Change 3 feet in height to 6 feet in height for burn pile debris.
- Backyard burning - Change from 10 feet in diameter by 3 feet in height to 7 feet in diameter by 5 feet in height for burn pile debris.
- Add an additional provision that burning shall not occur on steep slopes.
- Add an additional provision that burning shall not occur under electrical transmission lines.
- Add B. to Section 8.36.020.

Staff have worked with the City Attorney to complete the five modifications as requested by the City Council, which are reflected in Exhibit A. Staff confirmed with a Portland General Electric (PGE) foreman that 20 feet is an appropriate distance for fire to be kept away from transmission lines.

BUDGET IMPACT:

None

RECOMMENDATION:

Staff recommend that the City Council hold a public hearing to take testimony and then vote to approve Ordinance No. 2025-36 to amend Chapter 8.36 for Outdoor Burning.

LIST OF ATTACHMENTS / EXHIBITS:

- Attachment 1: Ordinance No. 2025-36
 - Exhibit A: Chapter 8.36 with track change amendments



ORDINANCE NO. 2025-36

AN ORDINANCE UPDATING THE CITY’S REGULATIONS ON OUTDOOR BURNING IN CHAPTER 8.36 OF THE SANDY MUNICIPAL CODE

WHEREAS, 2025-27 City Council Goal 6.8 tasked the Development Services Department with studying options for updating the City’s regulations on outdoor burning; and

WHEREAS, Title 8, CHAPTER 8.36 – Outdoor Burning includes regulations for the outdoor burning of materials within the City of Sandy; and

WHEREAS, the purpose of this ordinance is to update and expand the regulations that control specific types of burning on property that is located within the City of Sandy; and

WHEREAS, this ordinance establishes standards for outdoor burning, enforcement authority, and the steps leading to violation; and

WHEREAS, this ordinance creates regulations that are consistent with the local fire district regulations and the Oregon Department of Environmental Quality (DEQ); and

WHEREAS, the Planning Commission held a work session on May 27, 2025, requesting several changes that have been incorporated into the draft code amendments; and

WHEREAS, the City Council held a work session on September 15, 2025, requesting several changes that have been incorporated into the draft code amendments; and

WHEREAS, the City Council held a public hearing on November 3, 2025, allowing the public an opportunity to provide testimony on the proposed code amendments.

NOW, THEREFORE, THE CITY OF SANDY ORDAINS AS FOLLOWS:

Section 1. The amended Title 8, Chapter 8.36, attached as Exhibit A to this Ordinance, is hereby adopted in its entirety and replaces the existing Chapter 8.36 of the Sandy Municipal Code (SMC).

Section 2. This Ordinance shall become effective 30 days from the date of adoption.

This ordinance is adopted by the City Council of the City of Sandy on this 3rd day of November 2025.

Kathleen Walker, Mayor

ATTEST:

Jeffrey Aprati, City Recorder

Title 8 - HEALTH AND SAFETY
CHAPTER 8.36 OUTDOOR BURNING

CHAPTER 8.36 OUTDOOR BURNING

Sec. 8.36.010. Outdoor burning.

- A. No person shall kindle, maintain, or allow to be maintained, an outdoor fire, bonfire, rubbish fire, or garbage fire; nor shall any person kindle, maintain, or allow to be maintained a fire for the purpose of burning grass, hay or straw, tree limbs, and trimmings; nor shall any person maintain or allow to be maintained a fire for land clearing operations, or commercial burning; nor shall any person kindle, maintain, or allow to be maintained any other type of open burning with the following exceptions:
1. Outdoor recreation fire no larger than three feet by three feet used for cooking or recreation with the fire in a fireplace, barbecue set, grill, wood smoker, pellet smoker, or outdoor fire pit. All such fires must comply with all applicable law, including but not limited to regulations of Sandy Fire District No. 72 (the "fire district"), the Oregon Department of Environmental Quality ("DEQ"), and the Oregon Department of Forestry (ODF).
 2. Fires set and maintained by the fire district for firefighting training or training fire protection personnel.
 3. ~~In cases of fire hazard that cannot in the judgment of the fire district be removed or disposed of in any other practical manner, a fire may be allowed by written permit only. Said permit is to be issued by the fire district.~~ Burning of slash as permitted by the Oregon Department of Forestry (ODF).
 4. Burning for which an Agricultural Burn Permit has been issued by the fire district. The following burning conditions shall apply:
 - a. Must comply with all applicable laws, including but not limited to regulations of the fire district and DEQ.
 - b. Must meet the definition of an agricultural operation in OAR 340-264-0030 before a permit is issued.
 - c. Must be located on a property at least five acres in size.
 - d. Must be located at least 200 feet from any property line or structure.
 - e. Burn pile debris may not exceed 10 feet in diameter and six feet in height and shall be done in a barrel or on the ground cleared of all vegetative growth.
 - f. All fires shall be extinguished two hours before sunset, or as otherwise prescribed on the fire district's daily burn message line.
 - g. Must call the fire district's daily burn message line to verify burning is allowed.
 5. Burning of ~~cut or limbed brush and yard debris~~ (vegetation, tree limbs, and small wooded material) is allowed during the time periods designated for backyard burning by DEQ. ~~on lots larger than one-quarter acre, provided such burning complies with all requirements and restrictions of the Sandy Fire District fire district (including permits, when required). Outdoor burning within the Sandy Fire District fire district is prohibited at certain times of the year due to fire hazard or air pollution constraints; any person maintaining or allowing to be maintained an outdoor fire under sSection 8.36.010.A.4. shall contact the Sandy Fire District fire district before starting the fire.~~ The following burning conditions shall apply:
 - a. Must comply with all applicable laws, including but not limited to regulations of the fire district and DEQ.
 - b. Must be located on a property at least one acre in size.

- c. Must be located at least 50 feet from any property line or structure.
- d. Burn pile debris may not exceed seven feet in diameter and five feet in height and shall be done in a barrel or on the ground cleared of all vegetative growth.
- e. All fires shall be extinguished two hours before sunset, or as otherwise prescribed on the fire district's daily burn message line.
- f. Must call the fire district's daily burn message line to verify burning is allowed.
- 6. Nothing in this chapter shall be construed to prohibit the otherwise lawful use of flame-based equipment such as torches used for welding, roofing, plumbing, or paving.
- B. In addition to complying with all other applicable laws, the following regulations shall be followed at all times for all types of outdoor burning:
 - 1. The fire must be attended constantly until it is completely out.
 - 2. A water hose connected to an active water service or other extinguishing source must be readily available within 25 feet of the fire.
 - 3. The burning of materials such as rubber, plastics, paints, tarpaper, asphalt, shingles, animal remains, petroleum treated materials, painted or pressure/weather treated wood, or any other material that creates a public nuisance, is strictly and expressly prohibited.
 - 4. Burning shall not occur on slopes greater than three percent nor under electrical transmission lines. For purposes of this section, a fire is considered to be "under" an electrical transmission line if any part of the fire is located within twenty (20) feet of the ground immediately below the electrical transmission line.

Sec. 8.36.020. Enforcement.

- A. Burning in violation of this chapter is a civil infraction under Chapter 1.18.
- B. Nothing in this section is intended to limit or prohibit any other enforcement permitted by law, including but not limited to enforcement by the fire district or DEQ for violation of their respective regulations.

Sec. 8.36.030. Violations.

Upon conviction, any person who violates any of the provisions of this chapter is subject to the following:

- A. Any person violating any of the provisions of this chapter commits a Class A Civil Infraction.
- B. Each day a property is in violation of these regulations, it shall be considered a new violation.

(Ord. No. 06, 2005)



STAFF REPORT

Meeting Type: City Council
Meeting Date: November 3, 2025
From: Sarah McIntyre, Library Director
Subject: Plan Adoption: Library Strategic Plan 2025-2028

DECISION TO BE MADE:

Whether to adopt the 2025-2028 Sandy and Hoodland Libraries Strategic Plan

APPLICABLE COUNCIL GOAL:

n/a

BACKGROUND / CONTEXT:

Libraries engage in Strategic Planning processes to focus limited resources on services prioritized by the community to have the greatest impact and meet community needs. The last Strategic Plan was brought to City Council in March 2017 and was meant to be for 5 years. With COVID-19 shutdowns and service changes that occurred, the Library Advisory Board recommended extending the plan by two years to have the time and ability to accomplish our goals. This plan ended in June of 2024. In our 2017-2024 Strategic Plan we had 7 areas of focus with 10 goals and 33 objectives within those goals. We were successful in 22 of these objectives, failing to fully reach 11.

For this Strategic Plan, the library engaged Darci Hanning, Library Consultant at the State Library of Oregon, to lead the process. Darci has worked at the State Library of Oregon for 20 years, 15 of which have been focused on helping libraries in Oregon create Strategic Plans using the Public Library Association's reference book *Strategic Planning for Results*.

We started in January, with a public Needs Assessment Survey sent out in our monthly newsletters, posted on social media, on the City website, and available in the libraries. We received 235 responses. Armed with these responses, we held Community Stakeholder and Staff meetings to identify our specific areas of focus. The Stakeholder meeting had over 30 members of the public from many organizations including: Kiwanis Club, Rotary Club, former OTSD School Board, Mt Hood Hospice, Clackamas County Bank, Community Planning Organizations(CPOs), Todos Juntos, Sandy Vista Apartments, Slice of Heaven Farm, Timberline Rim FireWise, Sandy Historical Museum, Parrott Creek Child and Family Services, Hoodland Women's Club, LINCC Library Network, Homeschooling, City of Sandy, Teen Library Advisory Board, Library Advisory Board, and the Friends of Sandy and Hoodland Library.

Once we established areas of focus, staff began drafting goals and objectives within them. Numerous staff and Library Advisory Board meetings followed to craft the Vision Statement and Mission Statement, and to hone the goals and objectives.

Our final piece of public engagement was a survey, asking the public to rank our 4 focus areas and ask if they believe these are the correct priorities reflecting community needs. After ranking our service priorities, 81.25% of survey respondents said that they felt these service areas and goals accurately reflect the needs of the community. Of those disagreeing, two possible service responses got two votes (“Learn to Read and Write: Adult Teen and Family Literacy” and “Succeed in School: Homework Help”) and five got one vote. The survey will be open until at least Monday, Nov 3rd, so I will give a verbal update of the survey results at this Council meeting.

The final draft of the 2025 Strategic Plan is for the next 3 years.

KEY CONSIDERATIONS / ANALYSIS:

The 2025-2028 Sandy and Hoodland Libraries Strategic Plan includes the following elements:

Vision Statement:

We envision a place where you discover your world and connect with your community to create a better life for everyone, every day.

Mission Statement:

Sandy and Hoodland Libraries provide safe, welcoming, accessible, and empowering spaces where people of all ages are free to explore, discover, and connect.

Library Values:

1. *We defend the library user's freedom of speech and expression, and their right to the information, resources, and library materials they desire.*
2. *We respect the dignity and diversity of all library users, and protect their right to privacy.*
3. *We value education and encourage people in their exploration of new ideas and lifelong learning.*
4. *We communicate clearly and effectively with kindness and compassion.*
5. *We work together as a team on City, County, and Library goals towards a brighter future.*
6. *We manage our time, resources, and funds to preserve our enduring priorities, as well as build programs and services for our changing and evolving culture.*

Areas of Focus:

- *Satisfy Curiosity*
- *Create Young Readers*
- *Know Your Community/Be an Informed Citizen*
- *Celebrate Diversity*

Goals and Objectives in Areas of Focus: (note: each goal also has corresponding implementation objectives that can be reviewed in the strategic plan document)

Satisfy Curiosity: Lifelong Learning

- *Goal: All patrons will be empowered to explore, discover, and connect through library programs and collections.*

Create Young Readers: Early Literacy

- *Goal: Caregivers will learn how to integrate early literacy tips and engagement strategies at home as their child's first and most important teachers.*
- *Goal: Children from birth to age 5 will have an enhanced and updated kids area with developmentally appropriate toys that encourage play-based learning, support language development, and promote school readiness.*

Know Your Community/Be an Informed Citizen

- *Goal: Residents will have access to accurate and up-to-date information about Sandy and surrounding communities through City and/or library resources and programming.*

Celebrate Diversity

- *Goal: Patrons who belong to an underserved or underrepresented group feel represented in the collections, programs, and spaces in the library*

The Strategic Plan also includes Organizational Competencies, which can be reviewed in the attached document. These competencies reference external partnerships, marketing and public relations, measurement and evaluation, and training and staff development.

BUDGET IMPACT:

None. The libraries are shifting priorities for library staff work and programs.

RECOMMENDATION:

Adopt the 2025-2028 Sandy and Hoodland Libraries Strategic Plan

SUGGESTED MOTION LANGUAGE:

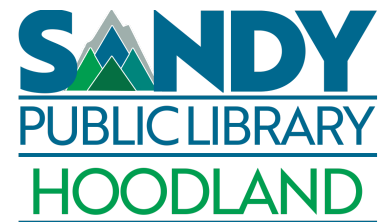
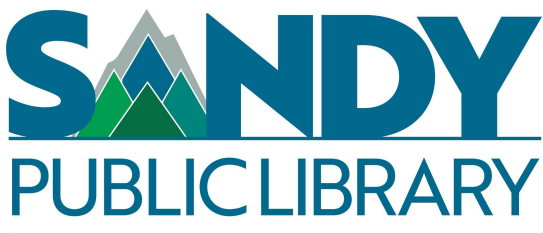
"I move to adopt the 2025-2028 Sandy and Hoodland Libraries Strategic Plan as included in the meeting packet."

LIST OF ATTACHMENTS / EXHIBITS:

- Library Strategic Plan 2025-2028
- Needs Assessment Survey Questions
- Stakeholder Packet

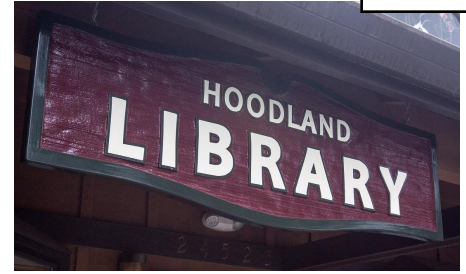


Sandy and Hoodland Libraries Draft 3 year Strategic Plan FY2025–2028



Timeline:

January 2025	Needs Assessment Survey active
January 21, 2025	Staff meeting - shared timeline
February 2025	Researched Community Demographics
February 5, 2025	Library Advisory Board meeting - Darci Hanning, Library Consultant, State Library of Oregon outlined process
February 18, 2025	Library Staff Meeting with Darci Hanning
March 20, 2025	Library Staff meeting - Discussed results of 2017-2024 Strategic Plan
April 2, 2025	Library Advisory Board meeting - discussed Needs Assessment Survey results and upcoming Stakeholder and Staff meetings
April 16, 2025	Stakeholder Meeting with Darci Hanning - 30 people attended
June 18, 2025	Library Staff meeting - drafted Mission Statement, and reviewed examples of Goals and Objectives
June 18, 2025	Library Advisory Board meeting - reviewed examples of Goals and Objectives and Mission Statement, crafted Vision Statement
August 20, 2025	Library Staff meeting - Reviewed final Mission Statement, Vision Statement and draft of Strategic Plan
August 6, 2025	Library Advisory Board Meeting - Reviewed Final Mission Statement, Vision Statement and draft of Strategic Plan
October 20, 2025	Strategic Plan for City Council Approval
October 21, 2025	Begin implementing the Strategic Plan



Planning Process

The library engaged Darci Hanning, Library Consultant, State Library of Oregon, to lead the Strategic Planning process. Darci has worked at the State Library of Oregon for 20 years, 15 of which have been focused on helping libraries in Oregon create Strategic Plans using the Public Library Association's reference book *Strategic Planning for Results*.

We started in January, with a public Needs Assessment Survey sent out in our monthly newsletters, posted on Social Media, on the City website, and available in the libraries. We had 235 responses. Armed with these responses, we held Community Stakeholder and Staff meetings to identify our specific areas of focus. The Stakeholder meeting had over 30 members of the public from many organizations including: Kiwanis Club, Rotary Club, former OTSD School Board, Mt Hood Hospice, Clackamas County Bank, local CPOs, Todos Juntos, Sandy Vista Apartments, Slice of Heaven Farm, Timberline Rim FireWise, Sandy Historical Museum, Parrott Creek Child and Family Services, Hoodland Women's Club, LINCC Library Network, Homeschooling, City of Sandy, Teen Library Advisory Board, Library Advisory Board, and the Friends of Sandy and Hoodland Library.

Once we had areas of focus, staff began drafting Goals and Objectives within them. Numerous Staff and Library Advisory Board meetings followed to Craft Vision Statement, Mission Statement, and hone the Goals and Objectives.

Vision Statement

We envision a place where you discover your world and connect with your community to create a better life for everyone, every day.

Mission Statement

Sandy and Hoodland Libraries provide safe, welcoming, accessible, and empowering spaces where people of all ages are free to explore, discover, and connect.

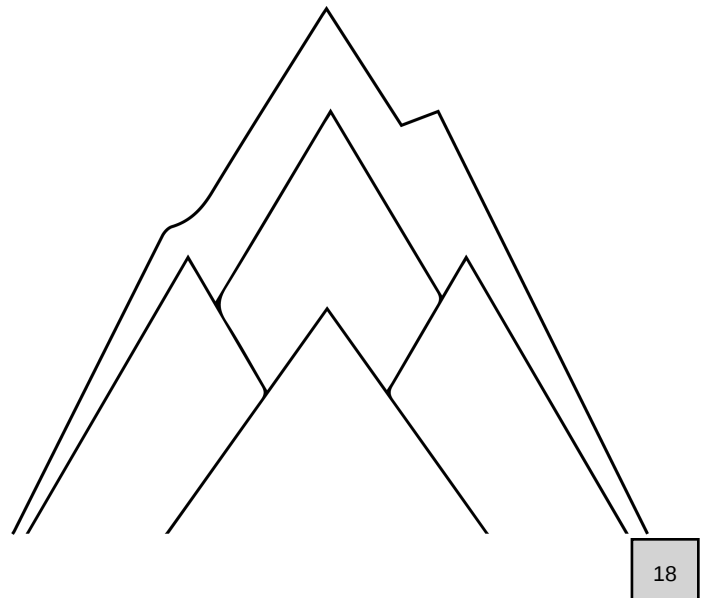
Library Values

The Library Values as crafted by the staff of the Sandy and Hoodland Public Libraries:

1. We defend the library user's freedom of speech and expression, and their right to the information, resources, and library materials they desire.
2. We respect the dignity and diversity of all library users, and protect their right to privacy.
3. We value education and encourage people in their exploration of new ideas and lifelong learning.
4. We communicate clearly and effectively with kindness and compassion.
5. We work together as a team on City, County, and Library goals towards a brighter future.
6. We manage our time, resources, and funds to preserve our enduring priorities, as well as build programs and services for our changing and evolving culture.

Areas of Focus

Satisfy Curiosity
Create Young Readers
Know Your Community/Be an Informed Citizen
Celebrate Diversity



Goals and Objectives in Areas of Focus

Satisfy Curiosity: Lifelong Learning

Goal: All patrons will be empowered to explore, discover, and connect through library programs and collections.

Objective: By December 31, 2026, we will see a 20% increase of school-age children participating in programs.

Objective: By December 31, 2027, at least 200 people will attend programs related to information access, information literacy, or technology.

Objective: By the end of FY 2028, we will provide at least 15 new programs that tie to the areas of patron interest from the Needs Assessment survey. When surveyed 25% of people who attended programs will say that this is their first time in the library in the last 3 months.

Objective: By the end of FY 2028, we will see a 10% increase in circulation of print and electronic materials.

Objective: By the end of FY 2028, we will hold at least 6 new programs for the adult Latino/Hispanic community. At least 75 people will attend these programs; when surveyed at least 75% will say that they would recommend a library program to a friend.

Create Young Readers: Early Literacy

Goal: Caregivers will learn how to Integrate early literacy tips and engagement strategies at home as their child's first and most important teachers.

Objective: By December 31, 2026, we will enhance early literacy outcomes for children from birth to age 5 by strengthening programs and resources that prepare them to enter school ready to read, write, and listen. When surveyed, 50% of people will say that library programs helped them better prepare their kids for school.

Goal: Children from birth to age 5 will have an enhanced and updated kids area with developmentally appropriate toys that encourage play-based learning, support language development, and promote school readiness.

Objective: By December 31, 2026, at least 2000 kids will have interacted with our enhanced kids area.

Know Your Community/Be an Informed Citizen

Goal: Residents will have access to accurate and up-to-date information about Sandy and surrounding communities through City and/or library resources and programming.

Objective: By the end of FY 2026, we will have redesigned our areas for print resources and information about Sandy. When asked, 75% of people will respond that they can more easily identify items that they are interested in and/or find the resources they need.

Objective: By the end of FY 2027, we will have reorganized and added resources to the About Sandy, Visit Sandy, and Move to Sandy pages on the City website. By the end of FY 2028, the number of people visiting these pages will increase by 10%.

Objective: By the end of FY 2028, 50 people will have attended programs to receive information and/or have a dialogue with local elected officials or City or County administration. When surveyed, at least 50% of people will agree that after the program they better understand what is happening in the City of Sandy or Clackamas County.

Objective: By the end of FY 2026, we will put together a welcome packet of information to hand out at the Hoodland Library and other locations about resources and services available to the Hoodland service area. At least 300 packets will be given out to local residents by the end of FY 2027.

Celebrate Diversity

Goal: Patrons who belong to an underserved or underrepresented group feel represented in the collections, programs, and spaces in the library

Objective: By December 31, 2026, we will implement at least 3 new programs or displays that highlight diverse cultures, authors, and experiences. At least 100 people will have attended these programs or utilized items on display.

Objective: By the end of FY 2027, we will have reviewed 50% of our collection to ensure we have a representative percentage of all of our current populations.

Objective: By the end of FY 2028, 75% of people when surveyed who attend programs that celebrate diversity will say that the library is a very welcoming or extremely welcoming space, and that they feel more comfortable in the Sandy and Hoodland communities because of these programming efforts.



Organizational Competencies

Item # 3.

External Partnerships

The Sandy and Hoodland Public Libraries will continue to maintain relationships with agencies, organizations, and institutions that will enable us to enhance service to our customers.

- By December 15, 2025 we will have drafted MOUs for all external partners identifying roles and responsibilities.

Marketing and Public Relations

The Sandy and Hoodland Public Libraries will use appropriate and effective venues for marketing our programs and services.

- By June 30, 2026, library staff will have created a sustainable means of translating all of our marketing materials into Spanish language
- By June 30, 2026, library staff will have a plan for how to display and promote Spanish language marketing materials

Measurement and Evaluation

The Sandy and Hoodland Public Libraries will use effective measurement for evaluation of our library programs.

- By November 15, 2025, staff of the library will have created all of the surveys needed to measure the progress on the Plan.
- By November 15, 2025, staff of the library will have created a regular method of reporting on library objectives to the Library Advisory Board, library staff, and City Council.

Training and Staff Development

The Sandy and Hoodland Libraries will have a staff fully trained to meet the needs of library patrons.

- By December 31, 2025, provide staff with the training and resources they need to successfully implement all aspects of the Plan.



Sandy and Hoodland Public Libraries Community Needs Assessment

These community engagement questions are the first step in creating a new Strategic Plan for the Sandy and Hoodland Libraries.

Thank you for your help with this important process.

1. What do you value most about our community?

2. What one thing would make our community better?

3. How do you spend your time?

4. What one thing would make your life easier?

5. What is your favorite thing about our community?

I live in:

- ☐ The City Limits of Sandy
- ☐ Sandy Public Library service area - unincorporated
- ☐ Hoodland Library service area - unincorporated
- ☐ Other (please specify)

Sandy and Hoodland Libraries



Strategic Planning Stakeholder Meeting Packet

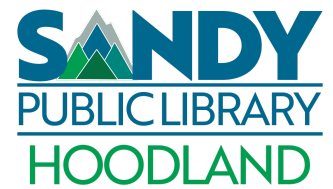
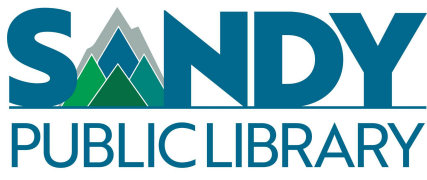


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Welcome to the Sandy and Hoodland Libraries Strategic Planning Stakeholder's Meeting!

This group has been enlisted to assist the Sandy and Hoodland Public Libraries in the creation of a new strategic plan. Thank you very much for taking the time out of your schedule to take part.



Our last Strategic Plan made it possible for library staff to offer a diversity of excellent services and programs for all age groups, including reading tutoring for kids, English language tutoring and classes, computer classes for adults and senior citizens, and a large number of special events. Now, it is time to take a breath and reflect on current and future needs. It is really important that we talk to you - people who live and work in the greater Sandy and Hood; and areas. After all, that is why the Library exists - to serve you, your families and neighbors.

As you know, our libraries serve a vast portion of eastern Clallamas County. I have enclosed materials that I hope will inform you about the demographics of the library service areas, our organizational chart, history, service area maps, and usage statistics, as well as a copy of our most recent newsletter. If you have not already signed up for our newsletter, stop at a service desk at the library on your next visit or go to:

<https://www.ci.sandy.or.us/library/page/newsletter-sign>

Please take some time to review these materials before our meeting, if possible.

If you have any questions about them, please feel free to email smcintyre@ci.sandy.or.us or call me at (503) 489-2168

Again, thank you for being willing to work on this important planning project that will set the course of the Sandy and Hoodland Public Libraries for the next three years.

Your contribution is invaluable and I look forward to working with each of you!

Sarah McIntyre
Director, Sandy and Hoodland Public Libraries
General Information about Sandy and Hoodland Libraries



Agenda

Sandy and Hoodland Public Libraries
Strategic Planning Session
April 16, 2025 6-7:30 pm

Introductions / Review Agenda

Director's Presentation

Overview: Strategic Planning Process

SOAR

Topics from Community Responses

Vision Concepts for the Board

Introduction to Service Responses

BREAK

Prioritize Service Responses

Brainstorm Possible Goals

Wrap Up – Next Steps for the Library

Attendee List

DJ Anderson - Kiwanis Club, Rotary Club of Sandy, former Oregon Trail School District Board member

Shelley Anderson - Kiwanis Club, Rotary Club of Sandy

Cynthia Bowie - Friends of Hoodland Library

Donnie Burns - Mt Hood Hospice

Barbara Clare - Clackamas County Bank

Maribella Clark - Teen Library Advisory Board

Jaxson Clark - Teen Library Advisory Board

Janet Davis - Chair of Bull Run CPO and library volunteer

April Dobson - Todos Juntos (Sandy Public Library)

Blanca Doroteo - Sandy Vista Apartments

Katleen Draine - emeritus staff, Sandy / Hoodland Library Advisory Board & Library District Advisory Committee

Marietta Easley - Slice of Heaven Farm

Sarah Emery - Todos Juntos (Cedar Ridge Middle School)

Liz Lopez-Aguado - Rotary Club of Sandy, Sandy / Hoodland Library Advisory Board

Lindy Hanley - Sandy City Councilor, Liaison to Sandy / Hoodland Library Advisory Board, Librarian Oregon Trail School District

Darci Hanning - State Library of Oregon

Melinda McCrossen - Timberline Rim FireWise

Sarah McIntyre - Library Director, Sandy and Hoodland Libraries

Heather Michet - Chair, Sandy / Hoodland Library Advisory Board

Nicole O'Neill - Sandy Historical Museum

Parrott Creek Child and Family Services

Teresa Peltier - Sandy / Hoodland Library Advisory Board (Hoodland)

Rick Peterson - Manager, LINCC Library Network

Jolie Phanton - Mt Hood Hospice

Lynne Pollard - Sandy / Hoodland Library Advisory Board (Hoodland)

Carianne Stearns - Hoodland Senior Center

Rick Sward - Firwood CPO

John Wallace - Sandy Community & Senior Center

Nichole Watts - Hoodland Women's Club

Aodhan Welch - Teen Library Advisory Board

Seonaid Welch - Homeschool Parent

General Information about Sandy and Hoodland Libraries

Sandy Public Library
38980 Proctor Blvd
Sandy OR 97055

Building Size: 11,620 sf
Remodeled & expanded: 2012

Service Population: 27,860
City Population: 13,169
From April 2024 estimates

Registered Users: 9,447
From February 2025

Hours of Operation:
Sunday 12 PM - 5 PM
Monday - Tuesday 10 AM - 7 PM
Wednesday - Friday 10 AM - 6 PM
Saturday 10 AM - 5 PM

www.ci.sandy.or.us/Library

Hoodland Library
24525 E Welches Rd
Welches OR 97067

Building Size: 1909 sf
Remodeled: 2014

Service Population: 5,634
City Population: 0
From April 2024 estimates

Registered Users: 1,879
From February 2025

Hours of Operation:
Monday 10 AM - 4 PM
Tuesday 10 AM - 6 PM
Wednesday 12 PM - 7 PM
Thursday - Friday 10 AM - 6 PM
Saturday 12 PM - 5 PM

www.ci.sandy.or.us/Library



Dr. Seuss' B-Day in Hoyt Community Room
Sandy Library - March 2025



Helpful, Hungry bats in Hoodland Community
Room - February 2025

History and Present Day Library

The Sandy Library was founded in 1934 by the Sandy Woman's Club. Since 1977, when the first county-wide funding levy was approved by voters, Sandy has been one of the 12 public libraries in Clackamas County that have cooperated in an informal resource and revenue sharing network, named LINCC, which stands for "Libraries in Clackamas County". Over the past 36 years, LINCC libraries have shared in the proceeds of a variety of county-wide funding mechanisms, which have culminated in the passage in November 2008 of a county-wide Library Service District with a permanent tax rate of .3974 per thousand of assessed value.

The Sandy Service Area extends from Boring to Wildcat Creek Road (Near Windells Ski Camp) and currently houses over 28,000 (city and unincorporated) residents. The Sandy Library resides in a City owned facility of 11,620sf and is open 56 hours/week.

The Hoodland Library became a branch of the Sandy Library after the passage in November 2008 of the county-wide Library Service District. The Hoodland Service Area extends from Wildcat Creek Road to the County boundary near Government Camp and houses over 5700 unincorporated Clackamas County residents. The Hoodland Library resides in a rented space of 1909sf, and is open 38 hours/week.

The Sandy and Hoodland Libraries support the community in their endeavors to create lifelong readers, learn to read and write, develop the ability to find accurate information, and connect to the online world. The libraries deliver on their mission by offering traditional library services including reference assistance and materials for entertainment and study, as well as high speed internet access, downloadable e-books and e-audiobooks, databases, the ability to receive and send information online (such as tax forms, job applications, and photos), and staff to assist customers in using technology. Community members enjoy library space to sit quietly and read or study. Beyond that the library offers a seed library, library of things collection, and space for programs such as English language and reading tutoring, book clubs, story times, classes, musical performers, and community meetings. In addition to in-person programs, our libraries offer asynchronous storytimes, Take & Make crafts for all ages, and virtual book groups. Art displays provide visual and cultural enrichment.



Sandy
Library Kids
Area



Hoodland
Library



Timeline of events

November 1934 - A committee of 3 was appointed by the Sandy Women's Club to establish a library to serve the greater Sandy area. Mrs. Robert Jonsrud, Chair, Mrs. Lewis Hall, Secretary, and Mrs. Benita Williams Avery, Treasurer. These people also became the first Library Board. Under SERA a County-wide Library system was beginning to take shape.

1935 - Established the Sandy Public Library - in a small building on Pioneer Blvd (Main St West) near the present location of Heritage Square

1935 - 236 books circulated monthly

1936 - Sandy Library moved to the lower level of the Women's Club building at the West intersection of Proctor (then called Loop Hwy) and Pioneer (then called Main) The Sandy Library was in this location for 33 years (the old VFW building).

1939 - Sandy Library became part of the Clackamas County Library: LINCC

June 19, 1939 - American Library Association published their First Library Bill of Rights

1939 - Clackamas County Bookmobile started serving outlying areas of the County

November 15, 1969 - Sandy Public Library moved to 39250 Pioneer Blvd into to eastern portion of City Hall

1971 - First mention of Sandy Public Library offering Storytime in a State Public Library Statistical Report

1977 - First County-wide levy approved by voters

1979 - Outdoor bookdrops added to Sandy Library

1981 - Books on Tape introduced into the Library collection

1983 - First LINCC computer catalog of items

1986 - VHS Tapes introduced into the Library collection

1986 - Hoodland Library opens as a depository library in Mount Hood Deli

1987 - Music CDs introduced into the Library collection.

1988 - Sandy Library moved to current location 38980 Proctor Blvd - shared building with Police Department

1988 - Hoodland Library relocates to Hoodland Women's Center Bldg (A Frame)

1998 - First LINCC Internet online (telnet) catalog

2000 - Hoodland Library opens in Hoodland Park Plaza (2 different locations)

2002 - DVDs introduced into the Library Collection

2008 - Library District with a permanent tax rate of .3974/thousand of assessed value approved by more than 60% of voters

2009 - Hoodland Library transfers from the oversight of Clackamas County and becomes a branch of Sandy Library, managed by the City of Sandy.

June 2011 - Sandy Library moves to temporary location 38750 Proctor Blvd. to allow for a total renovation of the existing building

March 5, 2012 - Newly renovated Sandy Library building opens at 38980 Proctor Blvd.

2015 - Hoodland Library moves into newly renovated space at 24525 E Welches Road

2017 - All items in Sandy and Hoodland Libraries are tagged with RFID

April 2017 - Sandy Seed Library opens at Sandy Library

2019 - Library of Things collection started at Sandy and Hoodland Libraries with seed money from County grants

June 2023 - Librarian run MakerSpace Camps for Teens started at the Sandy Community Center with a Laser Engraver and Equipment.

October 2024 - Mobile Library ordered. Expected to arrive in fall 2025 or winter 2026

Library District Revenue - 1 Year

Clackamas County Library District (LINCC)

FY 2025-2026 Estimate

	City Assessed Value	City Prior Taxes and Interest	Unincorp. Assessed Value	Unicorp. Prior Taxes and Interest	Total Distribution
Sandy	\$467,065	\$10,473	\$893,905	\$20,044	\$1,391,478
Hoodland	\$0	\$0	\$342,276	\$7,675	\$349,951

Library Revenue and Expenditures - 2 Years

Sandy Library - Expected in FY 2025-2027

Balance forward, Donations, City Revenue/Debt Service	\$518,684
State Grants	\$9,000
District Funding	\$2,824,700
Fines and Fees	\$9,700
Total Revenue	\$3,362,084

Personnel	\$2,434,400
Materials and Services	\$396,677
Overhead Support Costs	\$363,748
Contingency	\$76,927
Total Expenditures	\$3,362,084

Hoodland Library - Expected in FY 2025-2027

Balance forward, Donations	\$123,340
State Grants	\$1,300
District Funding	\$700,000
Fines and Fees	\$1,750
Total Revenue	\$826,390

Personnel	\$507,450
Materials and Services	\$220,235
Overhead Support Costs	\$83,101
Contingency	\$15,604
Total Expenditures	\$826,390

Sandy / Hoodland Public Library

Snapshot of 2022

January - December



Hoodland 5,869
Sandy 27,860

Physical checkouts



Hoodland 46,415
Sandy 209,803

Holds Fulfilled

Hoodland 11,065
Sandy 46,569



Card Sign-up

Hoodland 228
Sandy 1,444

Total Programs
Sandy 368
Hoodland 92

Attendance
Sandy 11,946
Hoodland 929

Library of Things

Hoodland 64

Items most requested were:



Sewing Machine 11
Paper shredder 11
Waterproof Camera 9



Sandy 1102

Items most requested were:



WiFi Hotspot 105
Negatives & Slides to digital 33
Banjo 25
VHS to DVD converter 25

Our Top Programs

Trick or Treat Trail	1,157
Tree Lighting	500
Lights in Meinig	436
Longest Day Parkway	300
Dia del Niño	198

Take & Make



Kids 1,161
Teens 770
Adult 1,043

*** Cards
for Seniors
291 Received**

computer use
Sessions



Hoodland 1,073
Sandy 5,368

Mobile Printing



Patrons 157
Print jobs 497
Pages Printed 1,681

Patrons 291
Print jobs 990
Pages Printed 2,765

Printing

Hoodland
Print jobs 792
Pages Printed 2,890

Sandy
Print jobs 4,869
Pages Printed 18,515

Blood Drive
Donors - 313
Units- 214

Storytime



Hoodland 343
Sandy 1,197
Virtual 1,574

Sandy / Hoodland Public Library

Snapshot of 2022

January - December

Favorite Authors



**ADULT
FICTION
AUTHORS**

James Patterson
Sandy

C.J. Box
David Baldacci

Hoodland
David Baldacci
John Sandford

Sandy
Mo Willems
Jeff Kinney
Dav Pilkey

KID FICTION
Hoodland
Jeff Kinney
Mo Willems
Jonathan London

Teen Fiction

Sandy

Eiichirō Oda
Kōhei Horikoshi
Suzanne Collins

Hoodland

Yūki Tabata
Christopher Paolini
James Dashner

Social Media

Instagram 752
Facebook (Friends) 1,324



Book Bundle

95 - Recommendations



Adults

Cooking 23,311
Biography 11,002
Psychology 9,876

Teens

Sociology 246
Medicine 179
Biography 140

Kids

Animals 24,213
Biography 10,123
Folklore 5,771



Favorite NonFiction Subjects

Most popular passes

CULTURAL PASSES

Sandy
PORTLAND
JAPANESE
GARDEN

Hoodland
OREGON
GARDEN

Hoodland 18
Sandy 149

**Total
checkouts**

Library of Things

	Sandy	Hoodland
Check outs	1,102	64
Average \$	\$102.18	\$68.20
Total value	\$112,602.36	\$4,364.80

Take & Make Kits

	Sandy	Hoodland
Check outs	2,528	446
\$ per kit	\$4	\$4
Total value	\$10,111.60	\$1,784.40

Overall

Population	28,138	5,755
Value / Cap.	\$101.61	\$113.21
Regular Users	9,382	2,008
Value / User	\$304.75	\$324.46
Total value	\$2,859,174.96	\$651,507.40

ilovelibraries.org/what-libraries-do/calculator

**Value of
Libraries**

Sandy / Hoodland Public Library

Snapshot of 2023

January - December



Hoodland 7,239
Sandy 35,044



Hoodland 45,152
Sandy 232,691

Holds Fulfilled

Hoodland 10,658
Sandy 51,195



Card Sign-up
Hoodland 264
Sandy 1,524

Total Programs
Sandy 489
Hoodland 83

Attendance
Sandy 10,842
Hoodland 964

Library of Things

Hoodland 80

Items most requested were:



Paper shredder 10
Sewing Machine 9
Pasta Machine 7



Sandy 867

Items most requested were:



WIFI Hotspot 103
Negatives & Slides to digital 37
VHS to DVD converter 36
VR Headset 33

Our Top Programs

Trick or Treat Trail	1,179
Stocking Stroll	525
Shortest Day	500
Tree Lighting	500
Longest Day Parkway	404



Take & Make

Kids 1,431
Teens 929
Adult 1,372

*** Cards for Seniors
343 Received**

Mobile Printing



Patrons 325
Print jobs 1,522
Pages Printed 1,371

Hoodland

Printing

Print jobs 1,928
Pages Printed 3,171

Patrons 566
Print jobs 1,871
Pages Printed 5,335

Sandy

Print jobs 6,344
Pages Printed 23,236



Blood Drive
Donors - 352
Units- 251



Hoodland 1,188
Sandy 5,904

Storytime



Hoodland 617
Sandy 1,537
Virtual 1,322

Sandy / Hoodland Public Library

Snapshot of 2023

January - December

Favorite Authors

ADULT FICTION AUTHORS

Sandy Hoodland

James Patterson James Patterson

C.J. Box Judith Jance

David Baldacci David Baldacci

Kaiu Shirai Stephen King

Teen Fiction
Sandy Hoodland
Akira Toriyama
Kiera Cass
Hiro Mashima

KID FICTION
SANDY & HOODLAND
Jeff Kinney
Mo Willems
Lincoln Pierce



Adults

Cooking
Biography
Psychology

Teens

Sociology
Medicine
Biography

Kids

Zoology
Biography
Mammals



Favorite NonFiction Subjects



Library of Things

	Sandy	Hoodland
Check outs	867	80
Average \$	\$100.51	\$66.84
Total value	\$87,142.17	\$5,347.20

Take & Make Kits

	Sandy	Hoodland
Check outs	3,118	640
\$ per kit	\$5	\$5
Total value	\$15,590.00	\$3,200.00

Social Media

Facebook (Friends) 1,647

Instagram 900



Value of Libraries

Overall Sandy Hoodland

	Sandy	Hoodland
Population	28,041	5,741
Value / Cap.	\$114.24	\$98.90
Regular Users	8,588	1,803
Value / User	\$373.02	\$314.91
Total value	\$3,203,477.97	\$567,780.10

ilovelibraries.org/what-libraries-do/calculator

Sandy / Hoodland Public Library Snapshot of 2024



Hoodland 9,060
Sandy 41,315

Physical checkouts



Hoodland 43,904
Sandy 233,185

Holds Fulfilled

Hoodland 11,301
Sandy 47,101



Card Sign-up

Hoodland 249
Sandy 1,563

Total Programs
Sandy 809
Hoodland 128

Attendance

Sandy 11,591
Hoodland 1,229

Library of Things

Hoodland 103

Items most requested were:



Paper Punches 13
Sewing Machine 12
Paper Shredder 9
Loppers 9



Sandy 696

Items most requested were:



WIFI Hotspot 58
Pressure Washer 30
VHS to DVD converter 26



Blood Drive
Donors - 577
Units- 497



Take & Make

Kids 1,574
Teens 1,187
Adult 1,171



computer use
Sessions

Hoodland 949
Sandy 5,291

Mobile Printing



Printing

Patrons 369
Print jobs 1,073
Pages Printed 2,888

Hoodland
Print jobs 2,507
Pages Printed 8,698

Patrons 897
Print jobs 2,006
Pages Printed 7,193

Sandy
Print jobs 6,208
Pages Printed 23,659

Storytime

Hoodland 844
Sandy 1,735
Virtual 876

Wifi Uses **Hoodland 4,732**
Sandy 18,930

Video Game Checkouts

Hoodland 53
Sandy 1,454

Sandy / Hoodland Public Library Snapshot of 2024

Most Popular Checkouts

ADULT FICTION

Sandy

- *The Women* by Kristin Hanna
- *Dirty Thirty* by Janet Evanovich
- *Unnatural Death* by Patricia Daniels Cornwell

Hoodland

- *The Exchange* by John Grisham
- *Heaven and Earth Grocery Store* by James McBride
- *The Other Valley* by Scott Alexander Howard

TEEN FICTION

Sandy

- *Fairy Tail* by Mashima, Hiro
- *One Piece* by Oda, Eiichiro
- *Dragon Ball Z* by Toriyama, Akira

Hoodland

- *Dragon Ball Z* by Toriyama, Akira
- *One Piece* by Oda, Eiichiro
- *Blue Exorcist* by Kato, Kazue

KIDS FICTION

Sandy

- *Bone* by Jeff Smith
- *Wings of Fire: the Graphic Novel* by Barry Deutsch
- *Big Nate* by Lincoln Pierce

Hoodland

- *Cat Kid Comic Club* by Dav Pilky
- *Artemis Fowl* by Eoin Colfer
- *Warriors: Ravenclaw's Path* by Erin Hunter

ADULT NON-FICTION

- *Scott 2024 Standard Postage Stamp Catalog*
- *Seed Library*
- *Trail of the Lost* by Andrea Lankford

TEEN NON-FICTION

- *The Girl Who Sang: a Holocaust Memoir of Hope & Survival*
- *Don't Call Me Crazy: 33 Voices Start the Conversation About Mental Health*
- *Becoming Who We Are: Real Stories About Growing Up Trans*

KIDS NON-FICTION

- *Minecraft*
- *Hacks for Minecrafters*
- *Weird but True! 9: 300 Outrageous Facts*

Social Media

Facebook (Friends) 1,853
Instagram 1,004



Overall Sandy Hoodland

Population	28,376	5,815
Value / Cap.	\$132.56	\$112.16
Regular Users	9,216	1,840
Value / User	\$408.16	\$354.47
Total value	\$3,761,612.78	\$652,231.14

ilovelibraries.org/what-libraries-do/calculator

Value of Libraries

Demographics - Sandy Library Service Area

Total Population	29,005
Race	
Hispanic or Latino	2518
Not Hispanic or Latino:	25755
Population of one race:	25496
White alone	24129
Black or African American alone	131
American Indian and Alaska Native alone	273
Asian alone	414
Native Hawaiian and Other Pacific Islander alone	39
Some Other Race alone	510
Population of two or more races:	1888
Population of two races:	1794
Population of three races:	90
Population of four races:	4

Source

[2020 Decennial Census](#)

Age and Sex			
Age	Male + Female	Male	Female
Under 5 years	1350	785	565
5 to 9 years	1449	829	620
10 to 14 years	1759	1053	706
15 to 19 years	2205	1129	1076
20 to 24 years	1359	804	555
25 to 29 years	1436	737	699
30 to 34 years	2255	1199	1056
35 to 39 years	1632	675	957
40 to 44 years	2229	1026	1203
45 to 49 years	1760	775	985
50 to 54 years	1735	987	748
55 to 59 years	1856	996	860
60 to 64 years	1867	963	904
65 to 69 years	1675	813	862
70 to 74 years	1508	493	1015
75 to 79 years	843	467	376
80 to 84 years	605	188	417
85 and over	485	200	285
Totals	28008	14119	13889

Source

[2023 American Community Survey 5-Year Estimates](#)

Demographics - Sandy Library Service Area

Oregon % below poverty level = **12.2** in 2023 / Clackamas County = **8.4** in 2021 Source Statista.com / State of Oregon Employment Department

Poverty levels	Total Population	# Below Poverty	% Below Poverty
Total Population	27919	1645	5.89%
Under 18 years	5830	77	1.32%
Under 5 years	1337	47	3.52%
5 to 17 years	4493	30	0.67%
18 to 64 years	16975	961	5.66%
18 to 34 years	5896	380	6.45%
35 to 64 years	11079	581	5.24%
60 years and over	6981	776	11.12%
65 years and over	5114	607	11.87%
Sex			
Male	14049	849	6.04%
Female	13870	796	5.74%
Race and Hispanic or Latino Origin			
White alone	23939	1324	5.53%
Black or African American alone	56	44	78.57%
American Indian and Alaska Native alone	264	0	0.00%
Asian alone	338	38	11.24%
Native Hawaiian and Other Pacific Islander alone	17	17	100.00%
Some other race alone	608	152	25.00%
Two or more races	2697	80	2.97%
Hispanic or Latino origin (of any race)	2386	212	8.89%
White alone, not Hispanic or Latino	23193	2072	8.93%

Source

[2023 American Community Survey 5-Year Estimates](#)

Employment Status	Total Population	# Below Poverty	% Below Poverty
Civilian labor force 16 years and over	14781	432	2.92%
Employed	13998	352	2.51%
Male	7547	264	3.50%
Female	6451	88	1.36%
Unemployed	783	80	10.22%
Male	500	74	14.80%
Female	283	6	2.12%

Source

[2023 American Community Survey 5-Year Estimates](#)

Demographics - Hoodland Library Service Area

Total Population	4,838
Race	
Hispanic or Latino	365
Not Hispanic or Latino:	4269
Population of one race:	4317
White alone	4152
Black or African American alone	14
American Indian and Alaska Native alone	39
Asian alone	34
Native Hawaiian and Other Pacific Islander alone	10
Some Other Race alone	68
Population of two or more races:	299
Population of two races:	271
Population of three races:	24
Population of four races:	3

Source

[2020 Decennial Census](#)

Age and Sex			
Age	Male + Female	Male	Female
Under 5 years	178	104	74
5 to 9 years	280	92	188
10 to 14 years	231	104	127
15 to 19 years	159	71	88
20 to 24 years	260	147	113
25 to 29 years	166	28	138
30 to 34 years	381	195	186
35 to 39 years	197	103	94
40 to 44 years	309	170	139
45 to 49 years	330	167	163
50 to 54 years	568	362	206
55 to 59 years	436	266	170
60 to 64 years	453	242	211
65 to 69 years	474	233	241
70 to 74 years	510	273	237
75 to 79 years	180	173	7
80 to 84 years	34	26	8
85 and over	73	14	59
Totals	5219	2770	2449

Source

[2023 American Community Survey 5-Year Estimates](#)

Demographics - Hoodland Library Service Area

Oregon % below poverty level = **12.2** in 2023 / Clackamas County = **8.4** in 2021 Source Statista.com / State of Oregon Employment Department

Poverty levels	Total Population	# Below	% Below
Total Population	5219	468	8.97%
Under 18 years	722	109	15.10%
Under 5 years	178	31	17.42%
5 to 17 years	648	92	14.20%
18 to 64 years	3065	235	7.67%
18 to 34 years	870	151	17.36%
35 to 64 years	2268	123	5.42%
60 years and over	1648	129	7.83%
65 years and over	1295	115	8.88%
Sex			
Male	2770	198	7.15%
Female	2449	270	11.02%
Race and Hispanic or Latino Origin			
White alone	4335	451	10.40%
Black or African American alone	0	0	-
American Indian and Alaska Native alone	0	0	-
Asian alone	65	0	0.00%
Native Hawaiian and Other Pacific Islander alone	0	0	-
Some other race alone	169	7	4.14%
Two or more races	650	10	1.54%
Hispanic or Latino origin (of any race)	537	79	14.71%
White alone, not Hispanic or Latino	4214	375	8.90%

Source

[2023 American Community Survey 5-Year Estimates](#)

Employment Status	Total Population	# Below Poverty	% Below Poverty
Civilian labor force 16 years and over	2053	150	7.31%
Employed	2028	128	6.31%
Male	906	14	1.55%
Female	1122	114	10.16%
Unemployed	25	22	88.00%
Male	25	22	88.00%
Female	0	0	-

Source

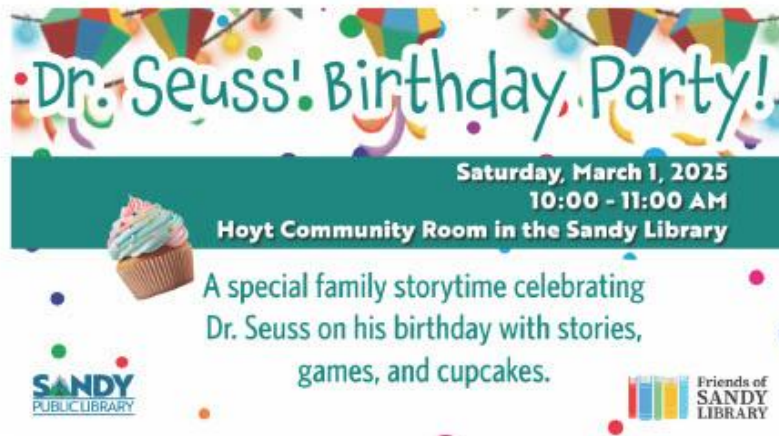
[2023 American Community Survey 5-Year Estimates](#)

Library Newsletter example - March 2025



In like a lion, out like a lamb? This March, the library is bringing you new monthly groups, an author talk, plus our annual Dr. Seuss' birthday party!

For a detailed view of all the events in March click [HERE](#).



Dr. Seuss' Birthday Party

Oh the fun you will have at the library! Come and celebrate Dr. Seuss with a special family storytime on his birthday. We'll read one of Dr. Seuss' beloved books and then dive into exciting, Seuss-inspired games and activities.

Saturday, March 1, 2025
10:00 - 11:00 AM
Hoyt Community Room

New Meetup Groups!



Sandy Edible Gardening Group
4th Monday of the Month
6:30 - 8:00 PM
Hoyt Community Room

Share the highs and lows of edible gardening with your neighbors as we swap tips, timelines, strategies, and resources. This group is open to all — whether you are just starting out or gardening year -round. Together we'll go from seed to maximizing the bounty of the harvest.

NEW Teen Dungeons & Dragons Group
1st & 3rd Thursdays
6:00 - 8:00 PM
Hoyt Community Room

Dungeons & Dragons has been around since the 1970s but has recently experienced a resurgence of popularity, and for good reason -- it's a blast to play! We've been playing the world's most popular fantasy role-playing game at the library for a while now, and it has become so popular we've added a second group!

Using a flexible, sandbox-style approach, the players choose their adventure. Will you explore the mysterious ruins seeking the rumored treasure within? Or clear a cave complex of ferocious orcs and earn great reward and fame from the local lord? No matter what you choose, adventure and treasure await! We play the traditional way, rolling dice in-person around a table using "theater of the mind." Grades 6 - 12 (sorry, no liches allowed).



Author Talk: A Very Simple Estate Planning Guide That Goes Beyond Creating a Will by Cheryl Gill

When Cheryl Gill decided to write *A Very Simple Estate Planning Guide That Goes Beyond Creating a Will*, she had a simple focus in mind: "create a book that presents this topic in a way that everyone can understand and walks them through the process to reach their goal." Cheryl's years of experience in the real estate and legal worlds helped her create a book that discusses the following topics:

- What is estate planning and how do you get started?
- What are the three things everyone needs to have?
- Do you need a will or a trust?
- How do you avoid probate?
- What are the most common mistakes people make?

Join us as Cheryl Gill discusses her book and offers a Q&A session at the end of the presentation.

Saturday, March 22, 2025
2:00 PM
Hoyt Community Room

Call for Artists!



This year's summer reading theme is "Level Up at Your Library," and in conjunction with the theme, we are looking to host a summer art show at the Sandy Library!

We invite artists from Clackamas County to explore the idea of the phrase "Level Up" through their artistic lens. In a world where progress and growth are constant, we challenge artists to interpret what "leveling up" means to them. Whether it's personal development, technological advancement, classic tabletop games, or a journey through the fantastical realms of video games, we encourage artists to submit works that embody the spirit of progression and transformation.

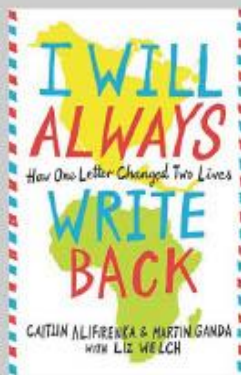
*The summer reading theme is very "gaming" heavy, so we would love to see your gaming-focused artwork!

[Submit Your Artwork](#)

Book Clubs



[Details for book clubs click here](#)



Staff Pick - Alexandra Steinmetz
Library Assistant

[I Will Always Write Back: How One Letter Changed Two Lives by Caitlin Alifirenka & Martin Ganda with Liz Welch](#)

I am a sucker for a feel-good true story, and this book remains a constant recommendation.

Being of a similar age and background as Caitlin, I found this book very impactful. I believe that traveling and getting a chance to know people whose lives differ from your own can change you immensely, as she experienced here.

This is a wonderful true story of hope and friendship.

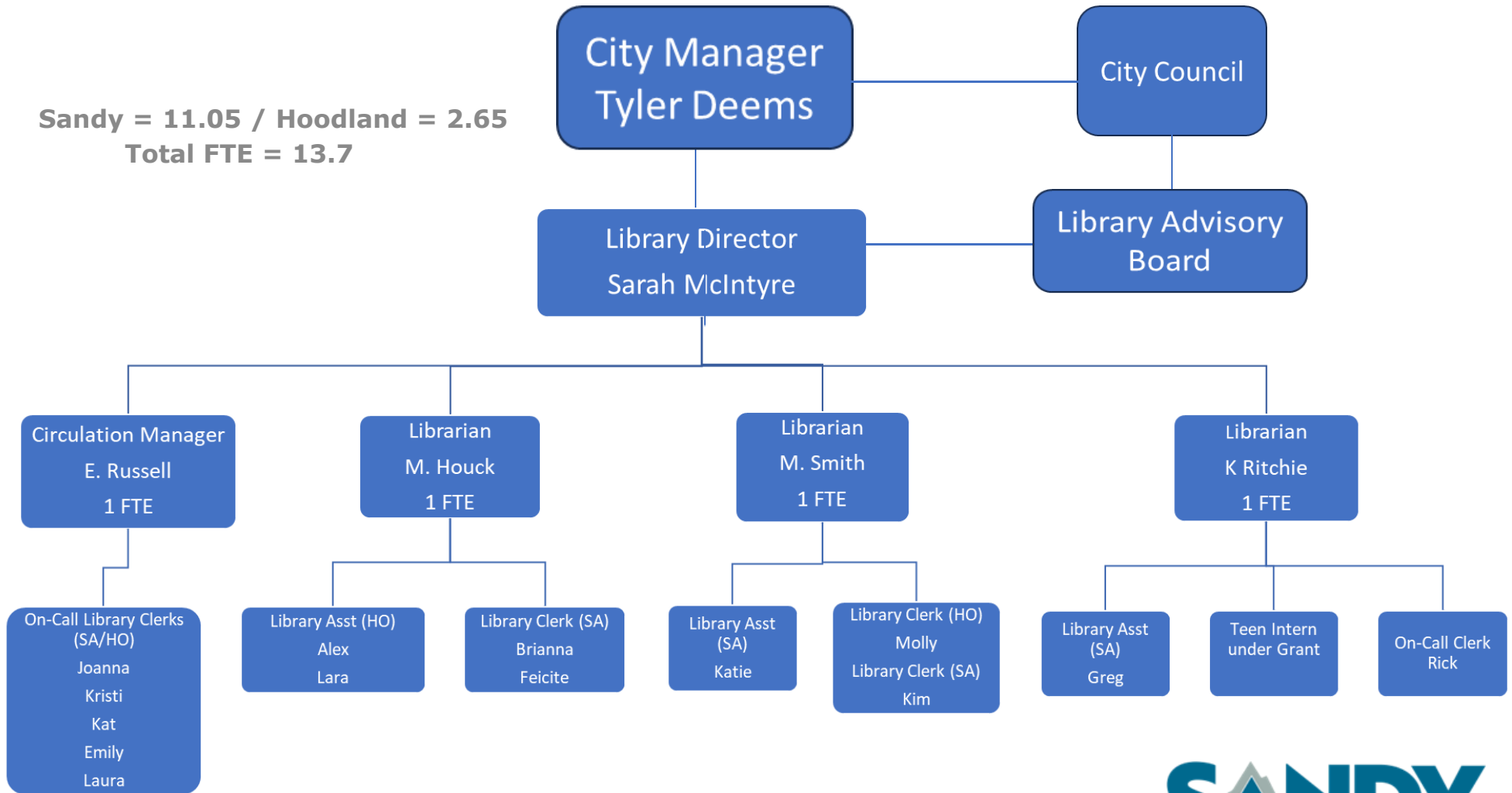
All library programs are sponsored in part by Friends of Sandy Library and Friends of Hoodland Library.

[Sandy Public Library](#) | [Hoodland Public Library](#)



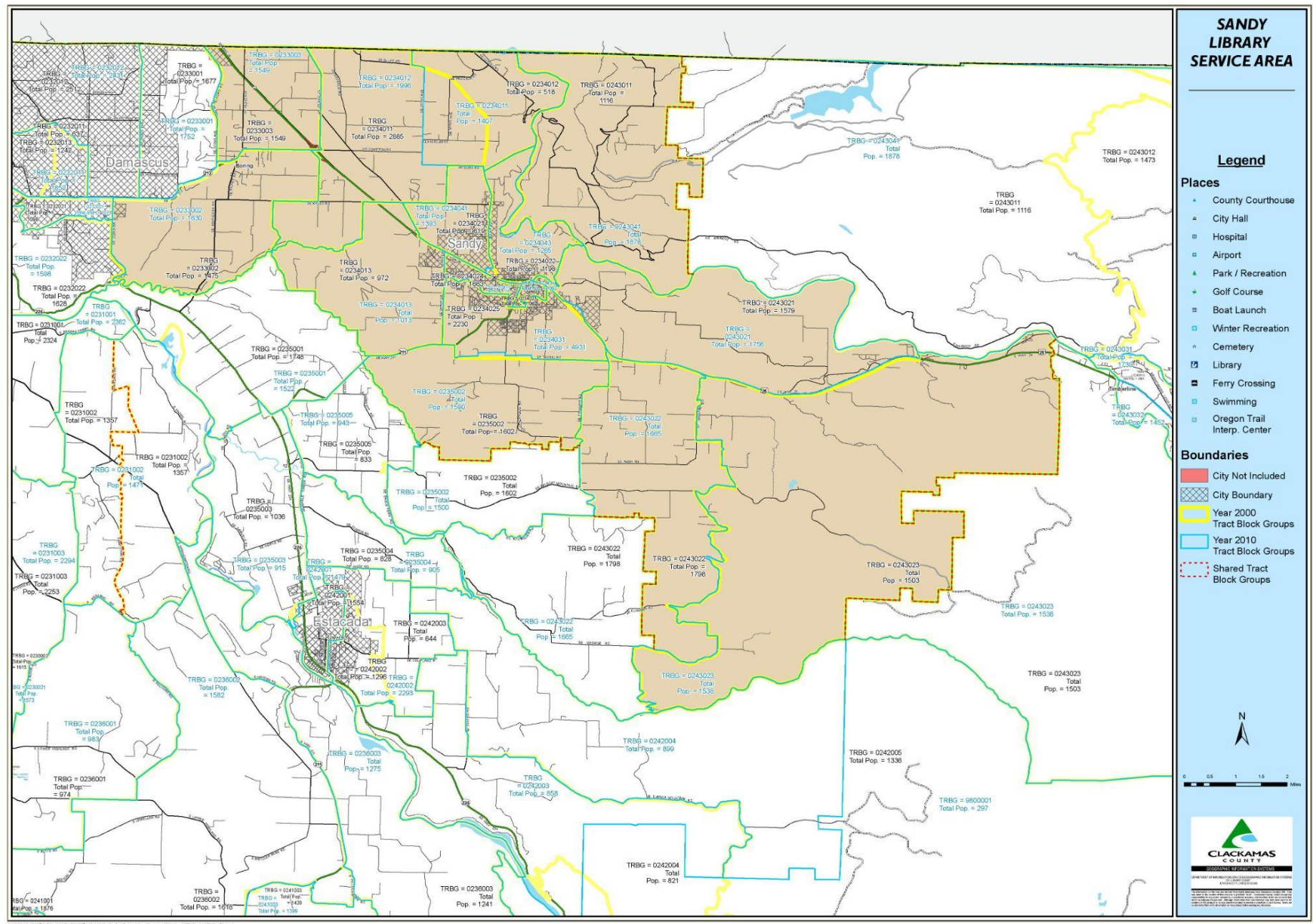
Library Organizational Chart

Sandy = 11.05 / Hoodland = 2.65
Total FTE = 13.7

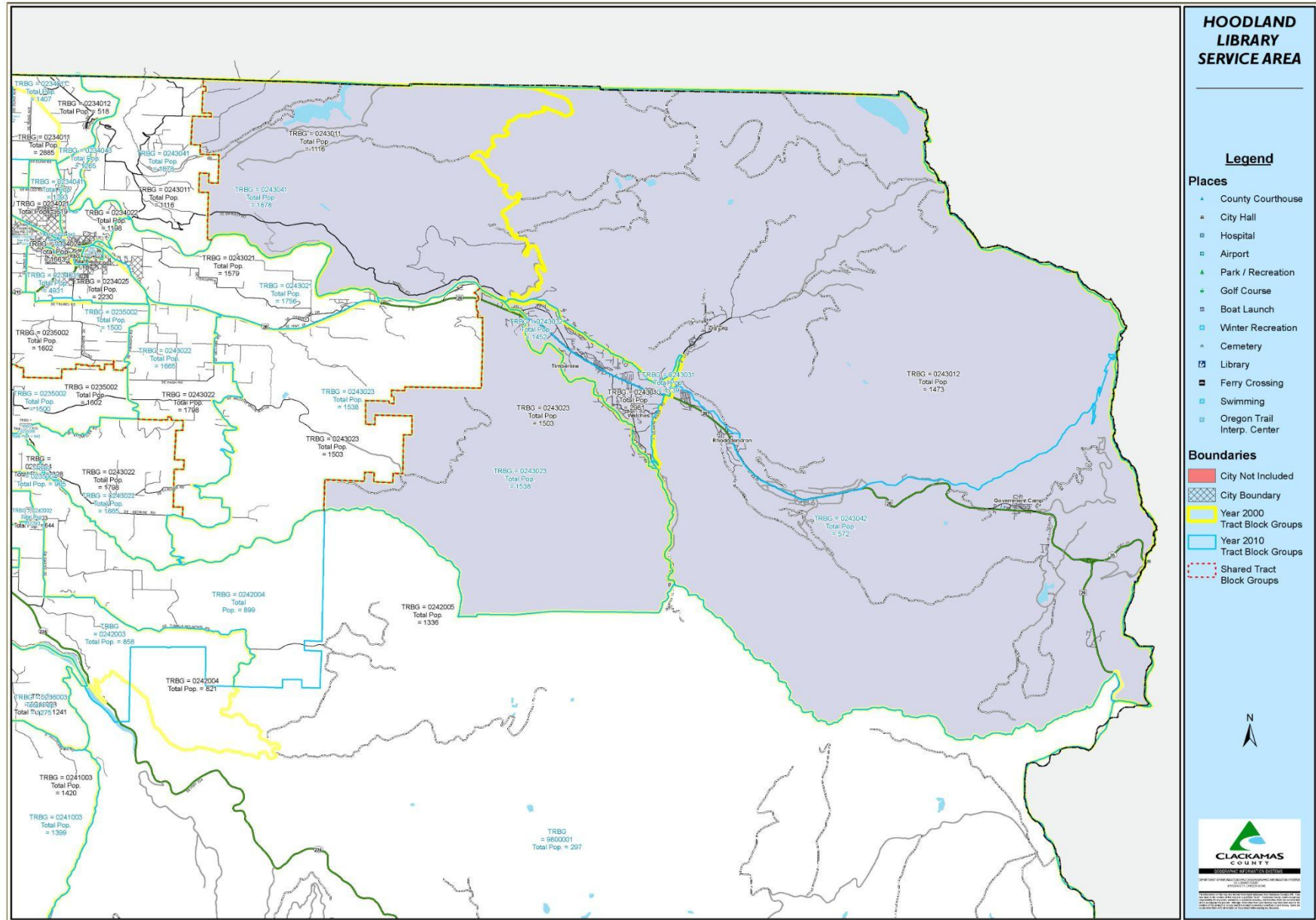


March 2025

Sandy Library service area



Hoodland Library service area





STAFF REPORT

Item # 4.

Meeting Type: City Council
Meeting Date: November 3, 2025
From: Tiana Rundell, Interim Parks and Recreation Director
Subject: Meinig Park Improvements Update

DECISION TO BE MADE:

Provide any further review and feedback on refined design options and preferred concept

APPLICABLE COUNCIL GOAL:

- **Goal 5.1.1:** Complete Meinig Park renovations.

BACKGROUND / CONTEXT:

Consistent with Council direction, Sandy Parks and Recreation is advancing phased improvements to Meinig Park. Phase 1 included schematic design, community engagement, conceptual planning, and preliminary cost estimating. This phase involved multiple meetings with staff, stakeholders, and community members, along with online surveys and open houses to ensure broad and meaningful input.

Through this process, priorities were identified with guidance from the Parks Board and City Council, focusing on restoring aging infrastructure and improving park accessibility. As a result, improvements were prioritized for the City Hall parking lot, ADA pathway connections, lighting, and hillside seating.

On April 21, 2025, the contract for Phase 2 design refinement was awarded to Lango Hansen. Since then, staff have worked closely with the consultant team to refine the design based on community feedback, accessibility needs, and budget considerations while preserving the park's tree canopy and natural character. A meeting with accessibility specialist Will Cortez on May 30, followed by a July site walk with an arborist, helped clarify trail accessibility guidelines and informed design adjustments that enhance accessibility and protect sensitive root zones. Refined plans were presented to the Parks and Trails Advisory Board on August 13 and received broad support.

KEY CONSIDERATIONS / ANALYSIS:

Over a year of community engagement, Parks Board input, and Council direction has helped prioritize the following park improvements: reconstructed pathways, upper parking lot upgrades, hillside seating through renovated picnic structures with decks and accessibility updates, lighting and electrical upgrades, and a new ADA restroom near the lower parking lot.

Following the meeting with accessibility specialist Will Cortez and a site walk with the arborist, staff gained a clearer understanding of how accessibility standards can be met while protecting the park's extensive root systems and preserving its natural character. Through this review, it became evident that adding a new restroom would enable the project to achieve accessibility compliance without disturbing sensitive areas or introducing elements that detract from the user experience.

Tentative schedule from LHLA's scope:

- 50% DD / Land Use Submittal: November 2025
- 90% CD / Permit: January 2026
- Submit for Permits: March 2026
- Post Bid Documents: April 2026
- Bid Opening: May 2026
- Council Approves Contract: June 2026
- Bid Award: June 2026
- Construction begins: July 15, 2026
- Substantial Completion: October 2026
- Final Acceptance: November 2026

BUDGET IMPACT:

The Parks and Recreation Department has earmarked \$1,000,000 in Parks SDCs in the 2025–2027 budget for Meinig Park. In addition, staff were successful in securing \$791,146 in grant funding from Travel Oregon and the OPRD Local Government Grant Awards. During the budget process, \$800,000 was allocated from the Sandy Urban Renewal Agency to be targeted toward improvements located within the boundary—specifically the City Hall parking lots, ADA access from the lower City Hall parking area into the park and select shelter upgrades—for a total project budget of \$2,591,146.

RECOMMENDATION:

Staff recommend that City Council review and provide any remaining feedback on the refined design options and the preferred concept for the Meinig Park improvement project, to guide completion of the design and preparation for construction.

SUGGESTED MOTION LANGUAGE:

n/a

LIST OF ATTACHMENTS / EXHIBITS:

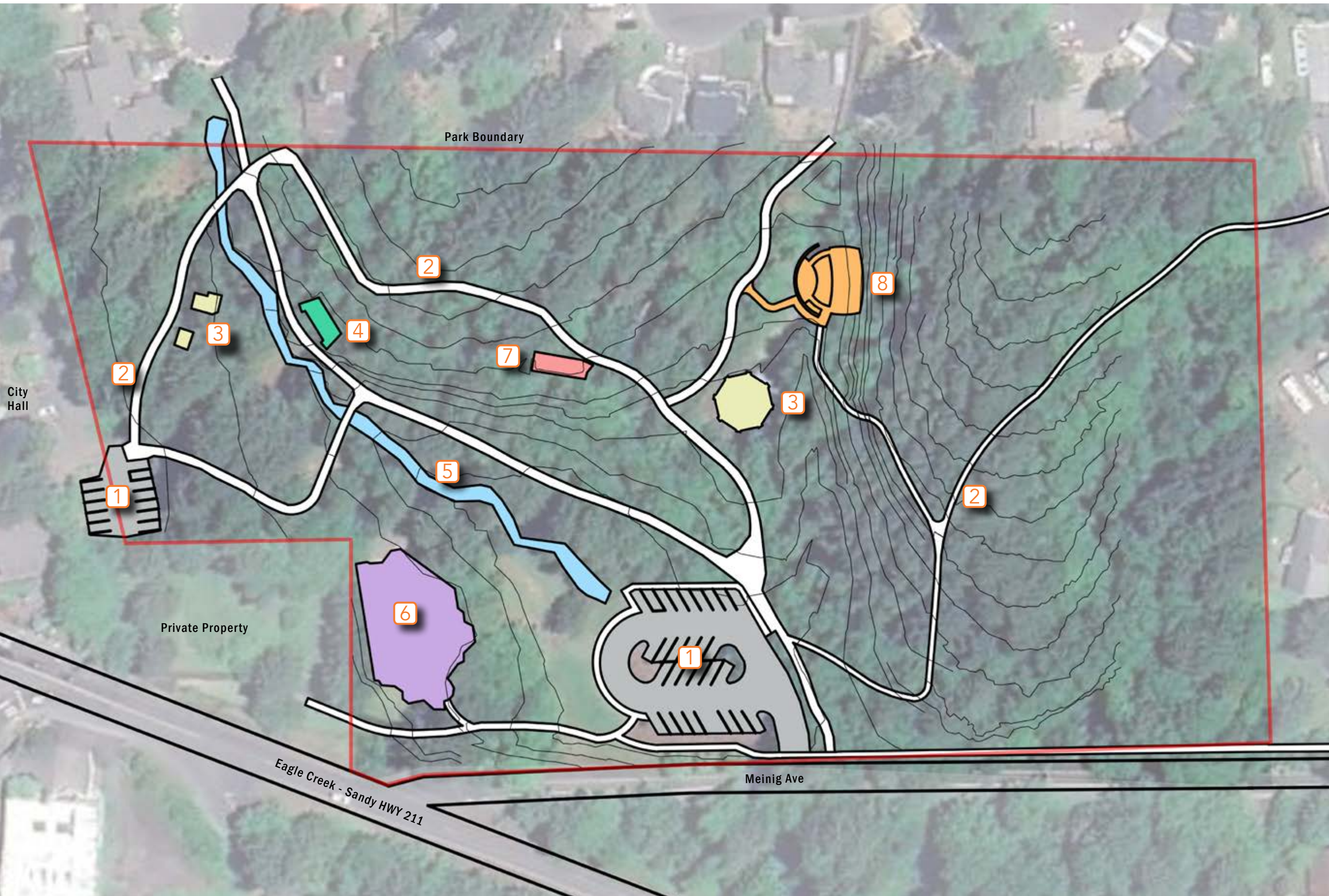
- Presentation slides

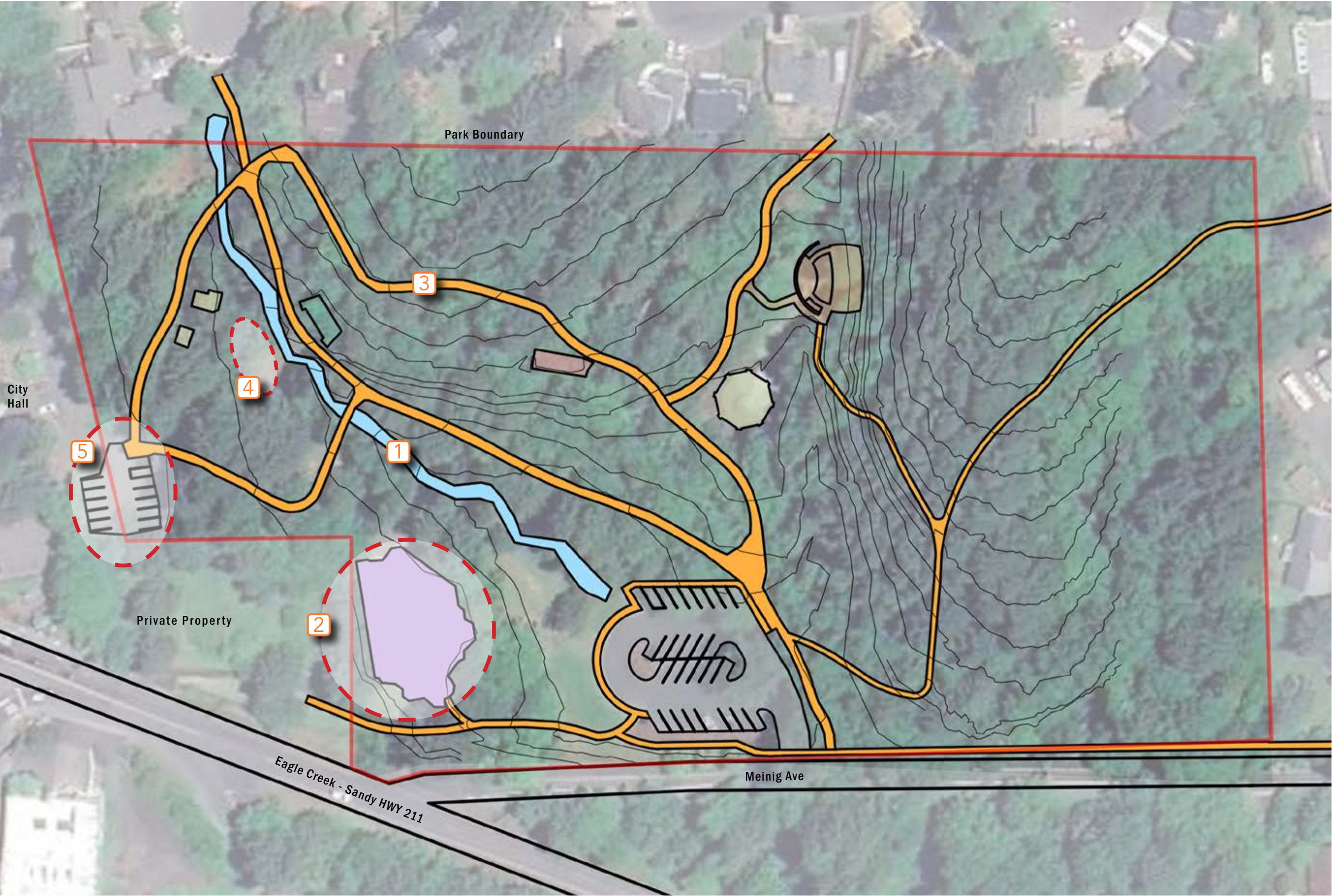
MEINIG MEMORIAL PARK

City Council Update

November 3, 2025

- 1 Parking Lot
- 2 Park Pathway System
- 3 Picnic Shelters
- 4 Main Stage
- 5 No Name Creek
- 6 Fantasy Forest Playground
- 7 Restrooms
- 8 Amphitheater

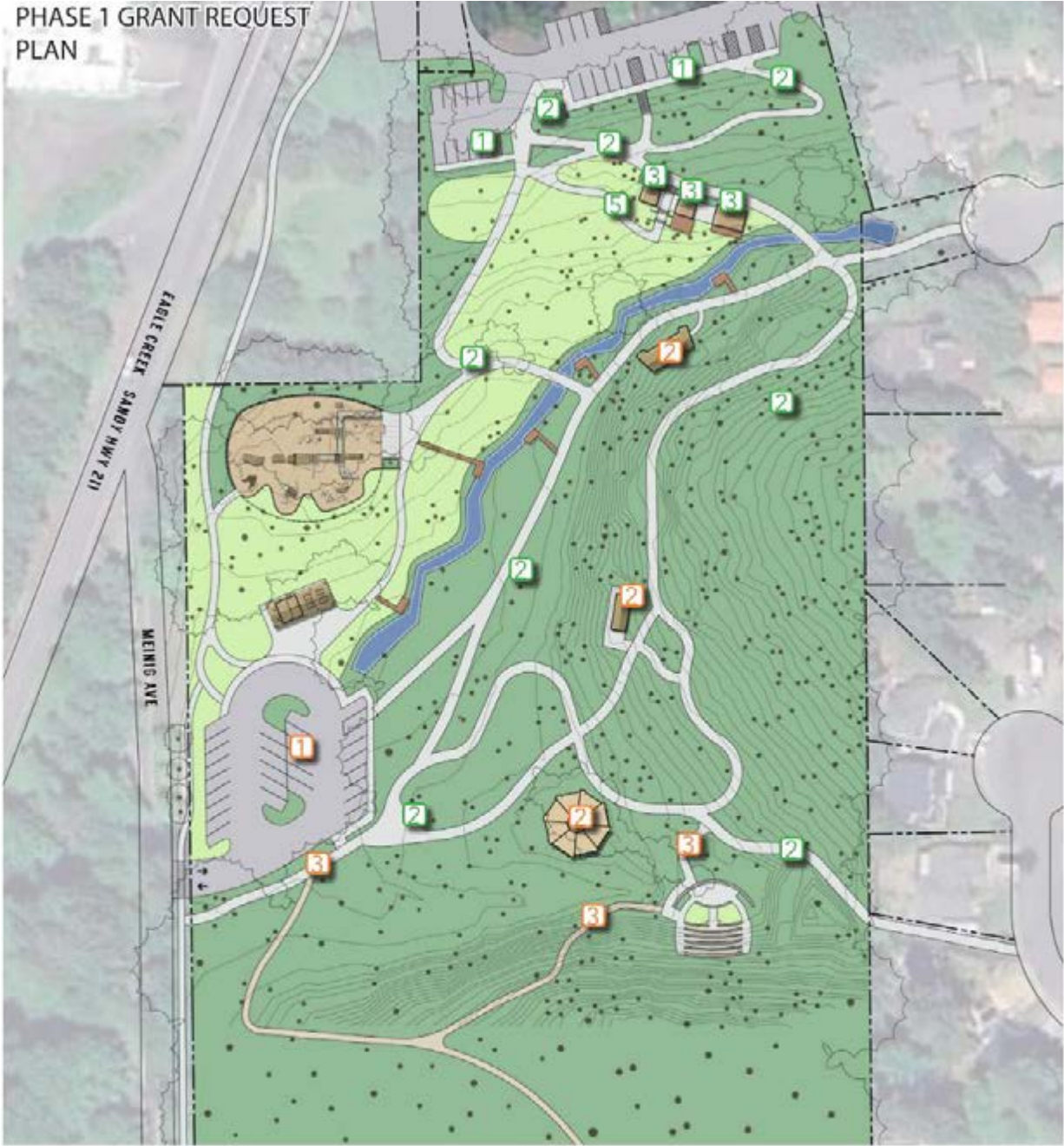




Focus Areas Item # 4.

- 1 No Name Creek
- 2 Fantasy Forest Playground
- 3 Park Pathway System
- 4 Hillside Seating
- 5 Parking Improvements

Phase 1 Grant Request Plan



EXISTING IMPROVEMENTS TO REMAIN

- 1 EXISTING PARKING LOT
- 2 EXISTING SHELTER STRUCTURE
- 3 EXISTING PATH

PROPOSED IMPROVEMENTS

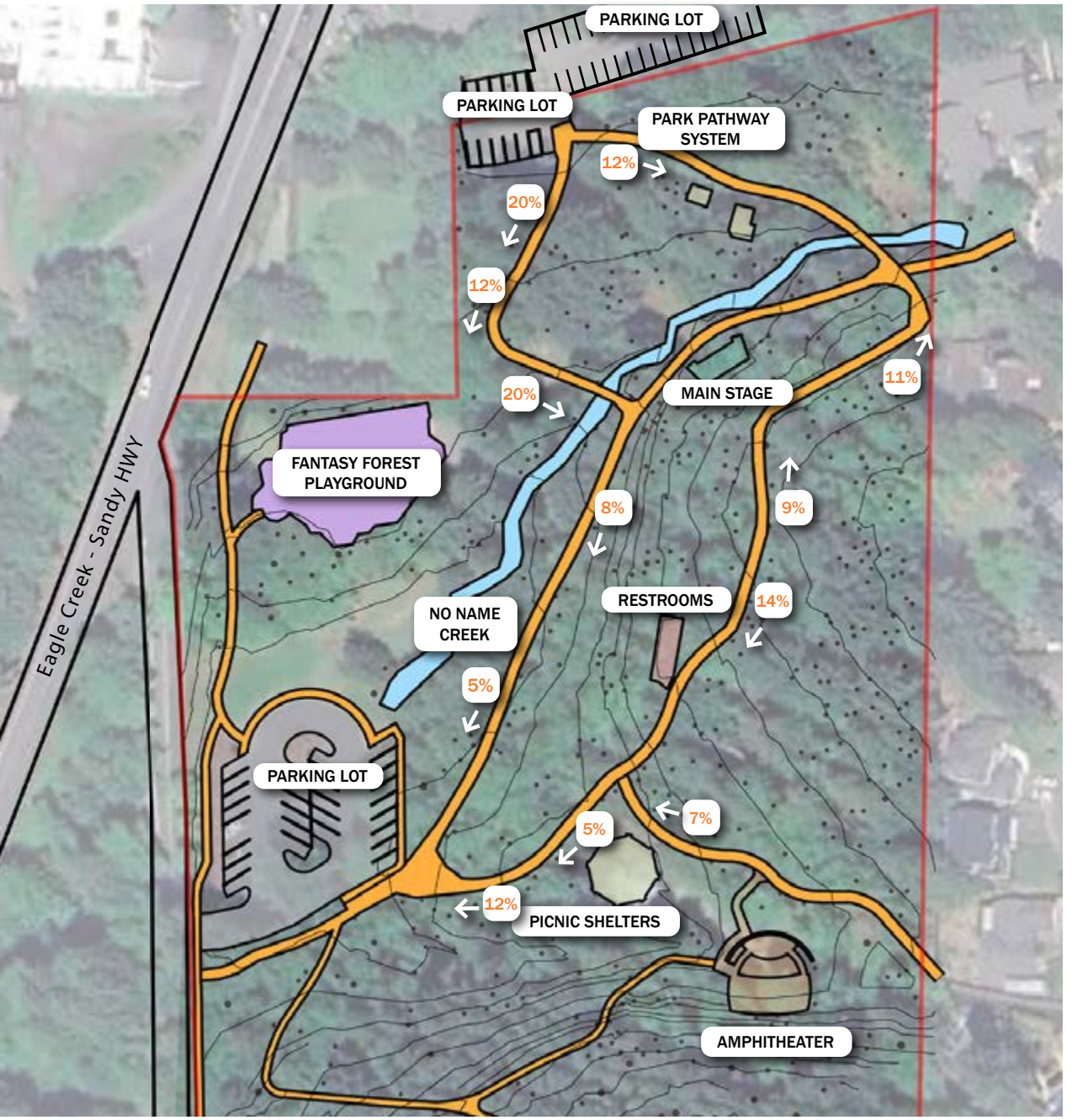
- 1 UPGRADED PARKING LOT
- 2 IMPROVED PATH
- 3 NEW SHELTER
- 4 IMPROVED / NEW PATH LIGHTING
- 5 IMPROVED HILLSIDE SEATING ACCESS

NOT TO SCALE

MEINIG PARK
CITY OF SANDY, OR

SITE MAP
LANGO HANSEN LANDSCAPE ARCHITECTS

Path Accessibility Analysis



LEGEND

- X% Existing pathway slope

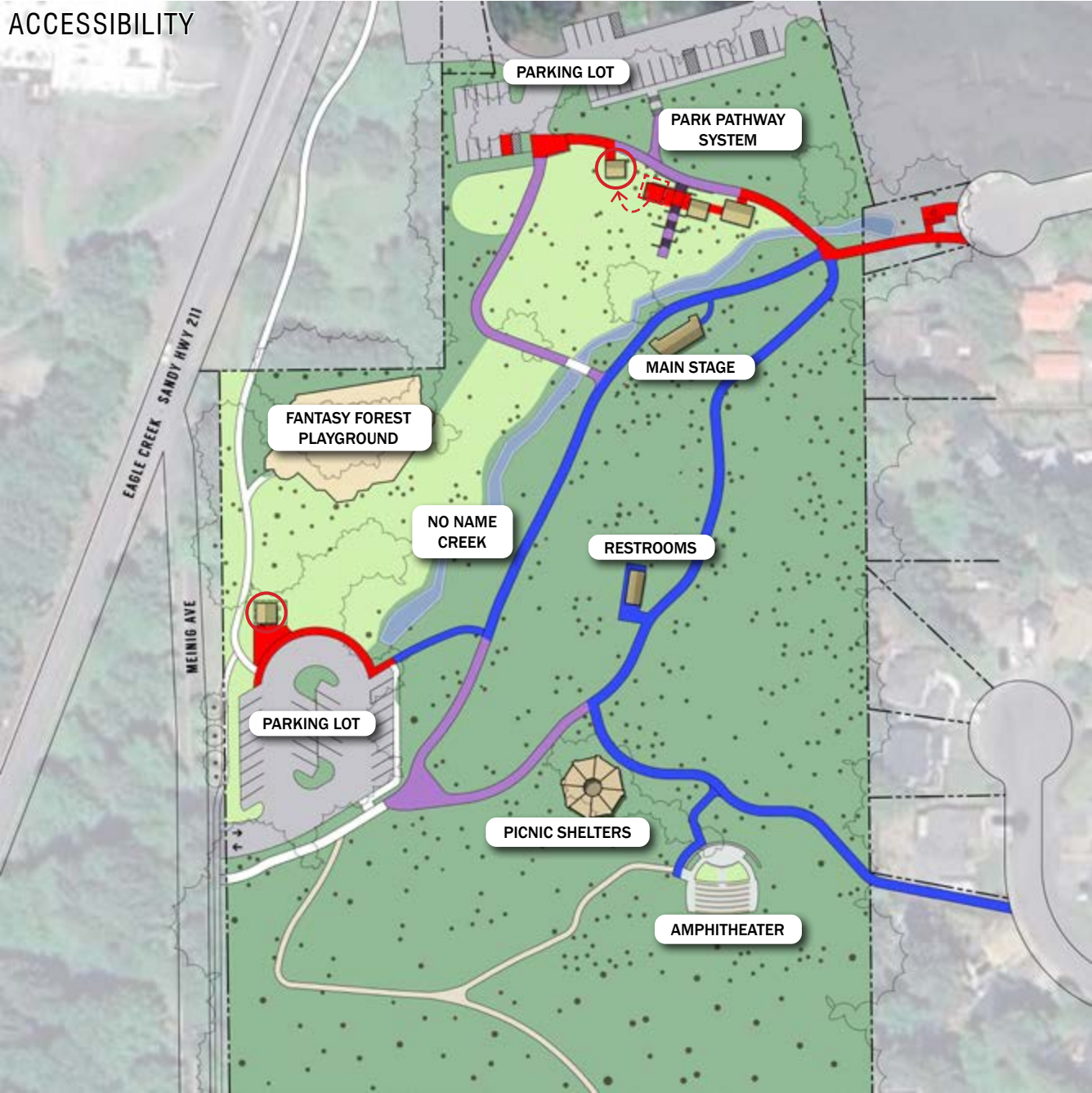


Site Plan and Accessibility Routes



PARK AMENITIES

- | | | | |
|--------------------------|-----------------------------------|---------------------------|---|
| EXISTING PATH TO REMAIN | 1 NEW SHELTERS | 5 EXISTING PARKING LOT | 9 EXISTING AMPHITHEATER |
| NEW AND RESURFACED PATHS | 2 UPGRADED PARKING LOT | 6 NO NAME CREEK | 10 EXISTING RESTROOMS |
| | 3 ENTRY PLAZA | 7 EXISTING MAIN STAGE | 11 EXISTING PLAYGROUND |
| | 4 NEW RESTROOM (NOT GRANT FUNDED) | 8 EXISTING PICNIC SHELTER | 12 PICNIC PAVILION AT PREVIOUS SHELTER LOCATION |



PATH ACCESSIBILITY

- | |
|--------------------------|
| ADA ACCESSIBLE |
| ABA ACCESSIBLE |
| PATHWAY TO BE RESURFACED |

Shelters and Restroom Building

Item # 4.



Project Schedule - Key Milestones

• Pre-Application Meeting	July 15
• Grant Presentation	July 31
• 50% DD / Land Use Submittal	November 7
• 50% CD Submittal	December 10
• 90% CD Submittal	January 5
• Submit Permit Applications	March 20
• Post Bid Documents	April 21
• Bid Opening	May 20
• Council Approves Contract	June 8
• Start of Construction	July 15
• Substantial Completion	October 19
• Final Acceptance	November 16



STAFF REPORT

Item # 5.

Meeting Type: City Council
Meeting Date: November 3, 2025
From: Tyler Deems, City Manager
Subject: 2025-2027 City Council Goals Update

DECISION TO BE MADE:

None – informational update only.

APPLICABLE COUNCIL GOAL:

All

BACKGROUND / CONTEXT:

Each biennium, the City Council adopts a list of goals for the biennium, a two-year period that aligns with the City's budget. Historically, staff has worked on these goals throughout the biennium, but no formal update has been provided to the governing body. In an effort to more timely report the status of the City's goals and to increase the transparency of the work that City staff is doing, a six-month check-in is being provided.

Staff recently updated the staff report template to include the "Applicable Council Goal" section. The intent was to highlight any agenda items coming before the Council and how it relates to the overall goals of the City. Nearly every agenda item brought before the Council relates to a current goal. Those that do not are either administrative in nature or items that were unforeseen when goals were set, but action needs to be taken to remain in compliance or take advantage of an opportunity.

KEY CONSIDERATIONS / ANALYSIS:

For Biennium 2025-27, the Council adopted 81 goals/tasks were [adopted in March 2025](#). These goals are listed on the [City's website](#) and guide the work that every department is doing each day. Following is a summary of the overall status of the goals:

Status	Total	Percent
Completed	21	26%
On going	25	31%
In progress	23	28%
Future work	12	15%

Attached to this staff report is an exhaustive listing of each goal, the current status, and a brief comment detailing what is currently being done.

BUDGET IMPACT:

n/a

RECOMMENDATION:

Receive an update from the City Manager on the status of the Biennium 2025-27 City Council Goals. Ask any questions and provide any revised direction on the goals.

SUGGESTED MOTION LANGUAGE:

n/a

LIST OF ATTACHMENTS / EXHIBITS:

- 2025-2027 City Council Goals Status with Comments

DEPARTMENT	GOAL NO.	GOAL	STATUS	COMMENTS
Police	1.1	Enhance public safety and community livability through enforcements of the municipal code.	Ongoing.	Established the committee; working to schedule additional meetings.
	1.1.1	Establish a community livability committee.	Complete.	
	1.2	Continue to address homelessness through partnerships with local and regional partners, including shared costs for staffing related to behavioral health needs.	Ongoing.	Researching technology, such as traffic camers, for additional enforcement; working to install driver feedback signs near the east and west entry of the City.
	1.3	Continue to implement a traffic safety and speed enforcement program, including deployment of technology that will assist with enforcement and gather accurate speed data in areas of concern within the city.	In progress.	
	1.3.1	Seek grant funding to support traffic safety and speed enforcement, and other programs within the Police Department.	Ongoing.	Secured small grants for overtime shifts specific to traffic enforcement.
	1.4	Evaluate the Public Safety Fee and explore options for basing fees on safety response demand.	Complete.	Increased the PSF by \$1 for residential units to ensure the revenue covers the salary and benefit costs of two officers.
	1.5	Ensure that the School Resource Officer program remains financially sustainable.		Negotiations with OTSD will take place in Spring 2026.
	1.6	Update Park Rules and City Facility Rules to ensure safe and equitable use for all.	Complete.	Code modifications adopted in June 2025.
Library	2.1	Advocate for the financial independence of the Sandy and Hoodland Public Libraries.	Ongoing.	This will be part of a larger project the entire Library District in working on in the coming years.
	2.1.1	Explore alternative funding sources if necessary.	Ongoing.	
SandyNet	2.2	Identify and secure the remaining funds needed to upfit the outreach vehicle.	Complete.	Funding available in adopted budget; grant applications have been submitted and fundraising is occurring.
	3.1	Complete, adopt, and implement the SandyNet Master Plan to ensure the resiliency and sustainability of the utility, including staffing levels and space needs.	Complete.	
	3.1.1	Develop clear criteria for determining when and where SandyNet expansion will occur.	Complete.	
	3.2	Advocate for development of a Clackamas County CBX master plan that incorporates Sandy's needs and priorities into the decision-making process for CBX system expansion in the Sandy area.		
Transit	4.1	Continue to promote transit as a safe, efficient mode of transportation; Continue to increase ridership.	Ongoing.	Three electric buses and two hybrid shift-change vehicles have been purchased with grant funding.
	4.2	Implement infrastructure improvements, including the Operations Center expansion, bus stops along the Clackamas Town Center route, and other improvements within the City.	In progress.	
	4.3	Advocate at the state level for improvements in statewide transportation funding, including STIF distribution to small/rural agencies.	Ongoing.	
	4.4	Identify funding and procure alternative fuel vehicles.	Complete.	
Parks & Recreation	5.1	Invest in our park system for current and future residents of Sandy and continue expansion of recreational opportunities for the community.	Ongoing.	Deer Pointe construction contract approved and project will be completed towards the end of 2025; Meinig grants totalling \$790,000 awarded, work to begin Summer 2026.
	5.1.1	Complete Deer Point Park construction, Meinig Park renovations, and Tickle Creek Trail restoration.	In progress.	
	5.1.2	Pursue opportunities to purchase park land for future park facilities and/or natural area and open space preservation.	Ongoing.	\$50,000 allocated in the budget.
	5.1.3	Continue to expand Winterfest, and make it sustainable in terms of funding and staff capacity.	Ongoing.	
	5.2	Provide support, resources, and assistance for a community-led effort to establish a parks and recreation special district.		\$25,000 allocated in the budget to begin this work; Further direction is needed from Council on timing.
	5.3	Explore interim improvements at the former Cedar Ridge site, including potential paving and necessary stormwater management.	In progress.	Initial analysis indicated an overall project costs of around \$1 million to make these temporary improvements.
	5.4	Identify strategies to reduce the utility costs associated with the Bornstedt Park Splash Pad.	Complete.	Adopted formal resolution ending the practice of charging ourselves utility fees for public spaces.
	5.5	Pursue budget options for enhancing the department's maintenance capacity.	Complete.	Created Facilities Lead position to free up staff time for parks and trails maintenance.
	5.6	Prioritize environmental stewardship that aligns with the objectives of the City.	Ongoing.	Will continue to improve upon with the hiring of an additional Community Services Officer.
	5.7	Work with community service personnel to ensure that parks are patrolled regularly and that park regulations are enforced.	In progress.	
Development Services	6.1	Develop a clear policy for ERU allocation that is strategically aligned with the City's interests.	In progress.	Initial discussion being held with Council on November 3rd.
	6.2	Review and formally adopt the Economic Development Strategic Plan as a Comprehensive Plan background document.	In progress.	Scheduled to be brought to Council for adoption on November 17th.
	6.3	Take action to update the City's zoning map.		\$50,000 allocated in the budget; need further clarification from Council

2025-2027 CITY COUNCIL GOAL STATUS Nov 25

Item # 5.

	6.4	Revisit the Pleasant Street Master Plan with minimal reliance on consulting services.		Need further clarification from Council
	6.5	Apply for an ODOT Safe Routes to School Grant with cooperation and financial contribution from the Oregon Trail School District.		
	6.6	Develop short-term rental regulations and pursue flexibility for usage of associated revenue.	In progress.	Transit Lodging Tax is now applicable to short-term rentals, and the tax rate has been updated. Further regulations will be discussed after the Housing Production Strategy is adopted in late 2025.
	6.7	Develop policies and pursue funding opportunities to make the community more resilient against wildfire and other natural hazards.	In progress.	
	6.8	Study options for updating the City's regulations on outdoor burning.	Complete.	Scheduled to be brought to Council for adoption on November 3rd.
	6.9	Ensure compliance with state legislative and regulatory mandates through code amendments that are responsible and reflect the community's values.	Ongoing.	
	6.10	Continue to improve and refine code language, policies, and practices related to code enforcement.	Ongoing.	
	6.10.1	Establish a code enforcement abatement fund.	Complete.	\$50,000 allocated in the budget; to date two RVs has been removed and abated from right-of-way, additional abatements will occur throughout the biennium.
	6.11	Continue to pursue options for cost recovery.	Complete.	2% increase in application and permit fees to reflect inflationary increases in the cost of providing service; Will continue with this practice annually.
Public Works	7.1	Complete Alder Creek Water Treatment Plant improvements.	In progress.	
	7.2	Progress construction of Portland Filtration Transmission System to near completion.	In progress.	
	7.3	Complete Water Management Conservation Plan Update.	In progress.	Actively working on this; due late 2025.
	7.4	Explore a tiered rate structure for water consumption; review and update agreements with wholesale water customers.		This research and exploration will likely begin in Summer 2026.
Water	7.5	Secure necessary funding to complete projects.	Ongoing.	Approximately \$45 million secured to-date.
	7.5.1	Update system development charges.	Complete.	Adopted new rates in May 2025.
	7.5.2	Pursue all options for securing outside funding assistance for infrastructure projects.	Ongoing.	Will continue this work as the budget is refined and other funding options become available.
	7.6	Continue to comply with the terms of the consent decree.	Ongoing.	
Wastewater	7.6.1	Complete and adopt the Wastewater Facilities Plan Amendment.	In progress.	Actively working on this; Adoption scheduled for December 2025.
	7.6.2	Complete UV upgrades and other repairs and maintenance at the wastewater treatment plant.	In progress.	UV improvements scheduled for Spring 2026.
	7.6.3	Execute required CMOM and SARP programs.	In progress.	
	7.7	Complete ARPA-funded grant projects before grant expiration in December 2026.	In progress.	
	7.7.1	Secure the 190 additional ERUs conditionally approved under the Capacity Assurance Program.	In progress.	EQ Basin expansion substantially completed in September 2025; All other items scheduled to be completed by September 2026.
	7.8	Explore possible alternative wastewater treatment systems to facilitate targeted economic development under the moratorium.	Complete.	
	7.9	Secure necessary funding to complete projects.	Ongoing.	\$68 million secured to-date between loans and grants; Additional \$120 million identified but not yet secured.
	7.9.1	Convert existing WIFIA loan to Gresham pipeline option.	Complete.	
	7.9.2	Update system development charges.	Complete.	Adopted new rates in May 2025.
	7.9.3	Pursue all options for securing outside funding assistance for infrastructure projects.	Ongoing.	Continuing to look and apply for any funding source that aligns with this project.
	7.10	Provide comprehensive and accessible information on the City's water and wastewater infrastructure challenges, including past decisions, legal restrictions, evaluated options, proposed solutions, funding strategies, and implementation plans.	Ongoing.	Actively working with communications firm, Praxis, to update website, create new communication tools, and distribute information to community members.
Streets	7.11	Complete pavement management plan, ensure pavement plans are visible and accessible to the public.	In progress.	Will be completed in late 2025.
	7.12	Complete initial study of intersection at Highway 211 and Dubarko Road to determine required budget for safety improvements.	In progress.	Initial analysis completed by a developer several years ago. Staff is working on advancing this with our traffic engineer to provide a few potential improvements/solutions.
	7.13	Design and complete ADA ramps along Highway 211 as required by jurisdictional transfer agreement.	In progress.	Completion required in 2027 per IGA.
	7.14	Evaluate options to improve congestion at the intersection of Highway 26 and Ten Eyck.	Ongoing.	Initial solution would be to take jurisdiction of Ten Eyck from Hwy 26 to Pleasant so that the City can make improvements to mitigate congestion. Needs further Council discussion.
Stormwater	7.15	Begin development of stormwater master plan and rate study; address recovery of riparian areas as part of the plan.		RFP to be published in Fall 2025/Winter 2026.

2025-2027 CITY COUNCIL GOAL STATUS Nov 25

Item # 5.

City Governance	7.16	Continue to maintain and improve City assets.	Ongoing.	Purchased equipment that will help maintain the pervious pavement and allow for proper drainage at this site, as well as other City property.
	7.16.1	Proactively manage and maintain stormwater treatment facilities.	Ongoing.	
	7.16.2	Study potential upgrades to lower Meinig Park parking lot to address flooding.	Complete.	Initial meetings have been held; will continue to refine the scope of this and propose options in the coming months.
	7.16.3	Pursue solutions to challenges posed by center medians.		
	7.17	Maintain compliance with existing and new state regulations related to stormwater.	Ongoing.	Working through this with utility assets, as well as other City assets. Likely to bring a discussion to Council in late 2025.
	8.1	Establish a Heritage Advisory Board to preserve and celebrate Sandy through historical preservation, public art, and heritage tourism.	In progress.	
	8.2	Establish a Community Awards program to honor significant contributions and achievements.		Communications firm retained and Communications Specialist job description has been drafted. Recruitment will take place in Fall 2025.
	8.3	Ensure adoption of asset management principals throughout the organization.	In progress.	
	8.4	Ensure proactive and efficient communication with residents, particularly regarding major projects and fee impacts.	In progress.	Adopted resolution to modify the composition of the Board in early 2025.
	8.5	Update the composition of the Urban Renewal Board.	Complete.	
City Operations	9.1	Supplement staff capacity to implement the Economic Development Strategic Plan to create more living wage jobs, support local business growth, and support a strong local economy.	Complete.	Retained Healthy Sustainable Communities (Jon Legarza) to assist in this work.
	9.2	Improve the audio and visual technology in the Council Chambers.		Will bring to Council for discussion in the coming months.
	9.3	Address the City's immediate space needs; develop a long-term integrated space management plan that anticipates and plans for future needs.		Will bring to Council for discussion in the coming months.
	9.4	Budget for replacement of assets including vehicles and other major equipment.	Complete.	Budgeted additional funds in the budget.
	9.5	Encourage cross-department collaboration.	Ongoing.	
	9.5.1	Collaborate on grant writing opportunities.	Ongoing.	Explored options; a full time position is too costly. Will continue to look for opportunities to retain a grant writer for specific projects or applications when appropriate.
	9.6	Explore the possibility of hiring a grant writer.	Complete.	