



CITY COUNCIL MEETING

Monday, March 16, 2026 at 6:00 PM
Sandy City Hall and via Zoom

AGENDA

TO ATTEND THE MEETING IN-PERSON:

Come to Sandy City Hall (lower parking lot entrance) - 39250 Pioneer Blvd., Sandy, OR 97055

TO ATTEND THE MEETING ONLINE VIA ZOOM:

Please use this link: <https://us02web.zoom.us/j/83816513302>

Or by phone: (253) 215-8782; Meeting ID: 83816513302

WORK SESSION – 6:00PM

1. [Chapter 17.74 Work Session](#)

REGULAR MEETING – 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT (3-minute limit)

The Council welcomes your comments at this time. The Mayor will call on each person when it is their turn to speak for up to three minutes.

-- If you are attending the meeting in-person, please submit your comment signup form to the City Recorder before the regular meeting begins at 7:00 p.m. Forms are available on the table next to the Council Chambers door.

-- If you are attending the meeting via Zoom, please complete the online comment signup webform by 4:00 p.m. on the day of the meeting: <https://www.ci.sandy.or.us/citycouncil/webform/council-meeting-public-comment-signup-form-online-attendees>.

RESPONSE TO PREVIOUS COMMENTS

CONSENT AGENDA

2. [City Council Minutes: March 2, 2026](#)
3. [Noise Exemption & Road Closure Request: 2026 Mt Festival Carnival](#)

OLD BUSINESS

4. [Follow Up Discussion: Sign Code Modifications](#)
5. ["Bin List" Discussion Follow-Up](#)

NEW BUSINESS

REPORT FROM THE CITY MANAGER

COMMITTEE / COUNCIL REPORTS

STAFF UPDATES

Monthly Reports: <https://reports.cityofsandy.com/>

ADJOURN

Americans with Disabilities Act Notice: Please contact Sandy City Hall, 39250 Pioneer Blvd. Sandy, OR 97055 (Phone: 503-668-5533) or (Email: recorder@ci.sandy.or.us) at least 48 hours prior to the scheduled meeting time if you need an accommodation to observe and/or participate in this meeting.



STAFF REPORT

Meeting Type: City Council
Meeting Date: March 16, 2026
From: Kelly O'Neill Jr., Development Services Director
Subject: Chapter 17.74 Work Session

DECISION TO BE MADE:

Work session to discuss proposed code amendments for temporary uses/structures and fences/retaining walls in Chapter 17.74 of the Sandy Municipal Code.

APPLICABLE COUNCIL GOAL:

- **Goal 6.10:** Continue to improve and refine code language, policies, and practices related to code enforcement.

BACKGROUND / CONTEXT:

Temporary Uses / Structures

In 2023, there was a kitchen fire at the Sandy Family Restaurant which also serves food for Ria's Bar. Staff worked with the property owner to quickly approve and install a food cart to act as the kitchen for Ria's Bar while Sandy Family Restaurant was remodeled. During this time, City Administration asked for staff to work on updates to the temporary use and temporary structure code in Section 17.74.60. The existing temporary use and temporary structure code is very short and doesn't adequately cover many situations. The proposed code modifications incorporate standards that are commonly integrated into the findings and conditions for temporary uses and structures.

Fences / Retaining Walls

In 2015, City staff held a work session with the Planning Commission to discuss code amendments to fences and retaining walls. Due to variable topography throughout Sandy, many lots have yards which make strict adherence to fence height regulations challenging. Staff occasionally receive requests from property owners wanting to exceed the eight-foot combined height for fences and retaining walls in the side or rear yard. There have been rare cases where modifications to this standard can be processed through an adjustment or variances process. Creating additional code language for combined fences/retaining walls could allow for increased flexibility without violating the intent of these regulations. Also, there are no design standards for fences or retaining walls in Section 17.74.40. which has led to issues with retaining walls being made of unstable materials, such as tires. In one such instance to the south of Dubarko Road a tire retaining wall was constructed and has subsequently failed.

Meeting History:

- November 23, 2015: The Planning Commission held a [work session](#) to discuss municipal code amendments, including fences and retaining walls.
- November 27, 2023: The Planning Commission held a [work session](#) to discuss municipal code amendments. The work session included prioritization of code amendments, which included input from the Commission that code amendments from the City Council and City Administration should be completed first.
- On June 10, 2024: The Planning Commission held a [work session](#) to discuss code amendments for fences/retaining walls and temporary uses/structures.
- On May 27, 2025: The Planning Commission held a [second work session](#) to discuss the code amendments for fences/retaining walls and temporary uses/structures.

As recommended by the City Attorney we are also recommending repealing [Section 8.16.070](#), as it violates [ORS 195.870](#) and conflicts with Chapter 17.74. ORS 195.870 requires the City to allow certain types of electric fences in certain areas. Specifically, electric fences must be allowed in all areas not “zoned or used for residential use.”

KEY CONSIDERATIONS / ANALYSIS:

The Development Services Department routinely issues temporary use permits for events, such as the Mount Hood Farmers Market or Sandy Invitational Chainsaw Carving Event. Temporary structure permits are more routinely issued for construction trailers and temporary storage.

Temporary Uses

The primary edits are related to the following:

- Added that fabric structures may be permitted with the temporary use permit approval.
- Added parking lot, ADA parking, and traffic disruption provisions.
- Added references to Title 8 for amplified music and Title 15 for signage.
- Added fabric structure provisions as they relate to temporary uses.
- Added Oregon Fire Code provision.
- Added clarity to the renewal process and the maximum number of extensions that can be granted by the Director.

Temporary Structures

The primary edits are related to the following:

- Expanded allowances for temporary structures such as for construction of parks and in conjunction with an emergency.
- Added that the Building Official has discretion to waive ingress and egress requirements.
- Added that utility services and plans are only required if utilities are needed.
- Added that temporary structures shall not be recreational vehicles and shall be maintained in good condition as requested by the Commission.
- Added that temporary structures may be sited immediately during emergencies that are declared by the President of the United States, Governor of Oregon, the City of Sandy, or their designee. Similar to the hazardous tree provisions in Chapter 17.102, the agency that placed the temporary structure has to apply for a temporary structure permit within seven days of placement.

- Added clarity to the renewal process and the maximum number of extensions that can be granted by the Director.

Portable Outdoor Storage Units

The primary edits are related to the following:

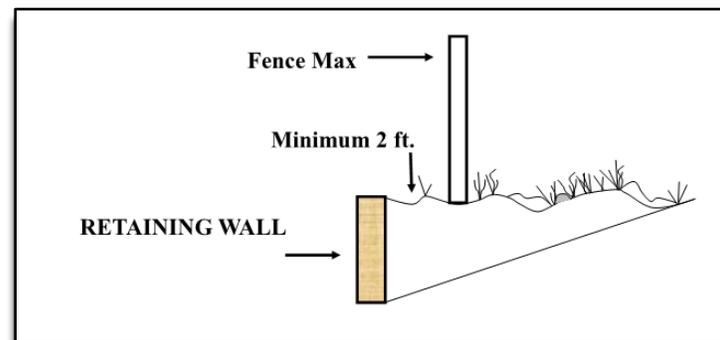
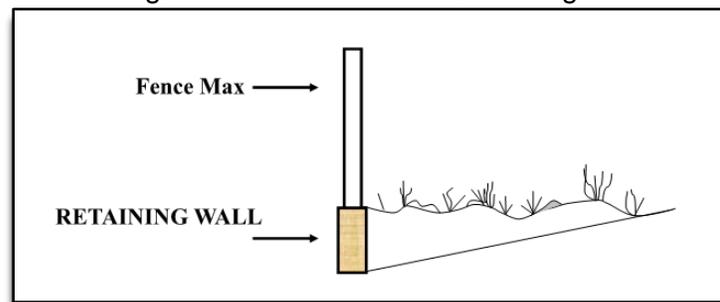
- Added a definition for portable outdoor storage units as requested by the Commission.
- Added clarity on where portable outdoor storage units may be placed.

Fences and Retaining Walls

The primary edits are related to the following:

- Added that fence and retaining wall height shall be measured from the finished grade upon which the fence is constructed to the top of the fence or retaining wall as recommended by the City Attorney.
- Added new standards to allow a fence/retaining wall combination in a side or rear yard to exceed the eight-foot height. The proposal is to allow a combined height up to 10 feet when a fence is on top of a retaining wall and allow a combined height up to 12 feet when the fence is setback at least two linear feet from the retaining wall.

Diagram of combined fence/retaining wall:



- Added that fencing in the I-2 and I-3 zoning districts shall be placed behind the required landscape buffer that is required in accordance with Section 17.90.130.G.
- Added that fence regulations for recreation areas in Section 17.74.40.C. are only associated with Community Services Uses as requested by the Commission. *Note: Community Service Uses include schools, churches, community centers, fire stations, libraries, parks and playgrounds, cemeteries, and government buildings.*

- Added fence regulations for swimming pools and hot tub areas in Section 17.74.40.D. consistent with the International Swimming Pool and Spa Code in accordance with the 2023 Oregon Residential Specialty Code.
- Modified Wire Fences in F.2. of Section 17.74.40 to include battery-charged electric fencing in the I-1, I-2, and I-3 zones as required by ORS 195.870 and as recommended by the City Attorney.
- Added a subsection G. in Section 17.74.40. for fence and retaining wall design standards, including the following:
 - Added clarity that 'galvanized finish' is not allowed for front yard fences, except for barbless hog wire framed with wood. The proposed code modifications also include a limitation on galvanized metal fencing in front yards, except for barbless hog wire framed with wood.

Picture of barbless hog wire framed with wood:



- Added that fencing shall not consist of polyethylene or plastic mesh, unless permitted through a trade permit, grading permit, or temporary use permit.
- Added that retaining walls shall have an architectural grade finish and consist of warm earth tones such as gray, brown, or tan.
- Added that retaining walls and fences shall not have high intensity primary colors.
- Added that retaining walls shall not consist of railroad ties, tires, or refuse.
- Added a subsection H. in Section 17.74.40. regarding building code requirements.

BUDGET IMPACT:

Staff and City Attorney expenses that have already been incurred.

RECOMMENDATION:

Staff recommend that the City Council discuss the proposed code modifications and provide staff with suggested edits.

LIST OF ATTACHMENTS / EXHIBITS:

- Exhibit A. Section 17.74.60. modifications

- Exhibit B. Section 17.74.40. modifications
- Exhibit C. Section 8.16.070. modifications

Title 17 - DEVELOPMENT CODE
CHAPTER 17.74 ACCESSORY DEVELOPMENT—ADDITIONAL PROVISIONS AND PROCEDURES

Sec. 17.74.60. Temporary uses or structures.

A. *Temporary Uses.* Temporary uses, as defined in Chapter 17.10—Definitions, not located within a structure (except for fire-retardant fabric structures), may be permitted for a period not to exceed 90 days, provided a temporary use permit is first obtained under the Type I procedure. Temporary use permits shall meet all the following standards:

1. The temporary use shall be located within the boundaries of the property and not located in the right-of-way unless the City approves the use in the right-of-way under a separate process.
2. The temporary use shall not interfere with ADA compliant parking spaces and vehicles shall not be parked on unimproved surfaces, such as grass, unless permitted by the temporary use approval.
3. The temporary use shall be monitored by the applicant to ensure there is no disruption to traffic or adverse impacts to surrounding properties.
4. The temporary use shall comply with Title 8 of the Sandy Municipal Code regarding music and amplified music.
5. The temporary use shall comply with Title 15 of the Sandy Municipal Code in regard to signage.
6. If the temporary use includes a fabric structure(s) the fabric structure shall be secured at all corners to prevent being blown by the wind. The securing system used shall not penetrate any parking lot surfaces or damage any trees/landscaping. A fabric structure associated with a temporary use does not have to adhere to the temporary structure requirements in subsection B. of this code section, except that ingress and egress shall be maintained for ADA access.
7. The use shall continuously meet the requirements of the Oregon Fire Code, Chapter 31.

When a temporary use permit expires, the applicant shall return the site to pre-temporary use conditions immediately. The ~~R~~renewal of a temporary permit shall be processed under the Type II procedure and shall be applied for at least 30 days prior to the expiration of the temporary use permit. The temporary use may remain in place until the Type II renewal procedure is completed. The Director may grant one extension through a Type II procedure not to exceed 90 days.

B. *Temporary Structures.* Temporary structures in connection with the building or sale of dwellings and land, ~~and~~ construction of industrial or commercial facilities, construction of parks, or in conjunction with an emergency (e.g. a commercial kitchen fire or natural disaster), may be permitted, for a period not to exceed one (1) year, provided a temporary structure permit is first obtained under the Type I procedure. ~~Renewal of a temporary permit shall be processed under the Type II procedure.~~ Temporary structure permits shall meet all the following standards:

1. Temporary structures shall be located within the boundaries of the property, not located in the right-of-way, and shall not include any overnight accommodation, except in the event of an emergency that requires temporary housing accommodation as defined in Section 17.74.60.B.6.
2. Setbacks, height requirements, and other locational standards for structures in the applicable underlying zoning district shall be met for any temporary structure.
3. Ingress and egress to the temporary structures shall meet the requirements of the latest edition of the Oregon Building Codes, unless waived by the Building Official.

4. When utilities are necessary, the temporary structures shall be served by public utilities for sanitary sewer and water needs, and franchise utilities for applicable service needs.
5. Temporary structures shall not be recreational vehicles as defined in Chapter 17.10 and shall be maintained in good condition to present a healthy, neat, and orderly appearance and shall be kept free of refuse and debris.
6. In the event of an emergency that is declared by the President of the United States, Governor of Oregon, the City of Sandy, or their designee, temporary structures associated with the emergency may be placed immediately without the approval of a Type I procedure. The agency that placed the temporary structures shall apply for a temporary structure permit within seven days following the placement of the temporary structures.

When a temporary structure permit expires, the applicant shall remove the temporary structures from the site within 24 hours of permit expiration. The renewal of a temporary structure permit shall be processed under the Type II procedure and shall be applied for at least 30 days prior to the expiration of the temporary structure permit. The temporary structure may remain in place until the Type II renewal procedure is completed. The Director may grant one extension through a Type II procedure not to exceed one (1) year.

- C. *Portable Outdoor Storage Unit.* For purposes of this section, a "portable outdoor storage unit" is defined as an enclosed container that is delivered and is normally used for the short-term storage of items and materials associated with a move into or from the primary use on the property.

Portable outdoor storage units may be placed on private property ~~and~~ without a permit, including within the setback areas, for not more than 60 days (any portion of a day, between 12:00 a.m. and ending at 11:59 p.m., shall be counted as a day) within any 12-~~month~~ period. Portable outdoor storage units shall not be ~~located~~ placed in the public right-of-way unless the Public Works Department approves the siting of the storage unit and shall not restrict access to any walkway, sidewalk, or utility box/cleanout/manhole.

Title 17 - DEVELOPMENT CODE
CHAPTER 17.74 ACCESSORY DEVELOPMENT—ADDITIONAL PROVISIONS AND PROCEDURES

Sec. 17.74.40. Fences and retaining walls.

Fence and retaining wall height shall be measured from the finished grade upon which the fence is constructed to the top of the fence or retaining wall.

A. ~~Fences—Residential/Parks and Open Space zoning districts.~~

1. Fences on ~~e~~Corner ~~l~~ots. Any fence or retaining wall, constructed upon or adjacent to any property line that abuts two or more intersecting streets, shall not exceed three feet in height within the vision clearance area as specified in Section 17.74.30.
2. Fences in a ~~f~~Front ~~y~~ard. The height of a fence or retaining wall in a front yard shall not exceed four feet.
3. Fences—Side and rear yards abutting streets. The height of a fence, retaining wall, or a combination of the two in a side or rear yard abutting a public right-of-way shall not exceed six feet above the grade of the right-of-way.
4. Fences—Side and rear yards abutting other lots. The height of a fence, or retaining wall, ~~or a combination of the two~~ in a side or rear yard abutting other lots shall not exceed eight feet, ~~above the grade of the right-of-way.~~ The combined height of a fence with a retaining wall may exceed eight feet in height in accordance with the following:
 - a. The total combined height of a fence and retaining wall shall not exceed 10 feet with the fence or retaining wall not exceeding a total individual height of eight feet.
 - ~~a.~~b. The total combined height of a fence and retaining wall shall not exceed 12 feet with the fence or retaining wall not exceeding a total individual height of eight feet, provided that the fence is setback a minimum of two horizontal feet from the retaining wall.
5. Sight Obscuring Hedges. Trees or shrubs that form a sight-obscuring hedge shall comply with the same height requirement as a fence within the ~~clear~~-vision clearance area. Deciduous trees separated by at least 15 feet may grow to any height.
6. Front Yard Fences for Existing Dwellings on Major Arterials. The height of a fence in a front yard for an existing dwelling (constructed prior to July 1, 1996) facing a major arterial shall not exceed a height of six feet outside the ~~clear~~-vision clearance area.
7. Fences on Through Lots. Gates are required in rear-yard fences on through lots since it remains the property owners' responsibility to maintain the area from the curb or edge of pavement to a proposed fence.

B. ~~Fences—Commercial/Industrial zoning districts.~~

1. Fences on ~~e~~Corner ~~l~~ots. Any fence or retaining wall, constructed upon or adjacent to any property line that abuts two or more intersecting streets, shall not exceed three feet in height within the ~~clear~~-vision clearance area as specified in Section 17.74.30.
2. Fences in a ~~f~~Front ~~y~~ard (specific to ~~C~~commercial zoning districts). The height of a fence or retaining wall in a front yard shall not exceed four feet.

3. Fences in a front yard (~~specific to industrial zoning districts~~). The height of a fence or retaining wall in a front yard shall not exceed six feet. Front yard fencing in the I-2 and I-3 zoning districts shall be placed behind the required landscape buffer that is required in accordance with Section 17.90.130.G.
 4. Fences—Side and ~~R~~rear ~~Y~~yards. The height of a fence or retaining wall adjacent to a side or rear yard or a side or rear property line shall not exceed eight feet. Fencing in the I-2 and I-3 zoning districts shall be placed behind the required landscape buffer that is required in accordance with Section 17.90.130.G. The combined height of a fence with a retaining wall may exceed eight feet in height in accordance with the following:
 - a. The total combined height of a fence and retaining wall shall not exceed 10 feet with the fence or retaining wall not exceeding a total individual height of eight feet.
 - ~~a.~~b. The total combined height of a fence and retaining wall shall not exceed 12 feet with the fence or retaining wall not exceeding a total individual height of eight feet, provided that the fence is setback a minimum of two horizontal feet from the retaining wall.
 5. Sight Obscuring Hedges. Trees or shrubs that form a sight-obscuring hedge shall comply with the same height requirement as a fence within the ~~clear~~-vision clearance area. Deciduous trees separated by at least 15 feet may grow to any height.
- C. *Fence Regulations for Recreation Areas associated with Community Service Uses.* Any recreational court may be enclosed by a wire fence not exceeding 12 feet in height provided that no part of the court fence is within 20 feet of any ~~street~~ public right-of-way.
- D. *Fence Regulations for Swimming Pool/Hot Tub Areas.* A swimming pool, hot tub, or other human-made outside body of water, which has a depth greater than 18 inches shall be enclosed with a fence not less than four feet and not more than eight feet in height. If located on or surrounded by a deck, the deck shall be enclosed with a railing ~~with a height~~ of not less than four feet and not more than eight feet in height. The fence or railing shall not have any openings, holes, or gaps ~~larger than four inches square~~ that allow passage of a 4-inch diameter sphere, except for doors or gates. Any gate shall be equipped with a self-closing, self-latching device.
- A dwelling unit and/or an accessory building structure may form part of the enclosure. If a dwelling or structure serves as part of the enclosure and where doors, gates, or windows provide direct access to the pool or hot tub through that wall, an alarm shall be installed that produces an audible warning when the window, door, or their screens are opened. The alarm shall be listed and labeled as a water hazard entrance alarm.
- E. *Fence Regulations for Stormwater Detention Facilities and Human-Made Wetlands.* A stormwater detention facility or human-made wetlands, which is designed for a water depth greater than 18 inches, shall be enclosed with a black vinyl coated chain link fence not less than six feet and not more than eight feet in height.
- F. *Wire Fences.*
1. Barbed wire fencing may be permitted for agricultural, community service, commercial, or industrial uses when the wire is employed on the top of any other type of fencing, and when the barbed wire is a minimum of six feet above the finished ground surface and does not extend over a public right-of-way. The maximum combined height of the fence with barbed wire shall not exceed eight feet.
 2. No electrically charged or sharp pointed fencing such as razor wire (other than barbed wire fencing) shall be constructed or maintained within the city limits, except that a battery-charged fence as defined in ORS 195.870(1)(b) and which meets the standards of ORS 195.870(2) is permitted on properties which are both not used for residential use and located in the following zones: Industrial Park (I-1), Light Industrial (I-2), and General Industrial (I-3).

G. Fence and Retaining Wall Design Standards.

1. Front yard fencing shall not have a galvanized metal finish, except for barbless hog wire framed with wood.
2. Fencing shall not consist of polyethylene or plastic mesh, unless permitted through a trade permit, grading permit, or temporary use permit.
3. Retaining walls that exceed two feet in height shall be constructed with an architectural grade finish covering the entire portion of the retaining wall that is visible from the public right-of-way. For purposes of this section, an "architectural grade finish" means that (1) the visible materials consist only of natural or artificial stone, stamped concrete, or broomed concrete, and (2) the color of the visible materials is gray, brown, or tan.
4. Retaining walls and fences shall not have high intensity primary colors, metallic colors, day-glow colors, and highly reflective colors.
5. Retaining walls shall not consist of creosote-treated railroad ties, tires, or refuse.

H. Building Code Requirements. The following are building code requirements for fences and retaining walls:

1. Fences in excess of seven ~~(7)~~ feet in height require a building permit, ~~in accordance with Title 15.~~
- ~~1-2.~~ Retaining walls regardless of height that support a building surcharge or a walking surface or retaining walls exceeding four feet in height but not supporting a building surcharge or a walking surface, requires a building permit and engineered plans.

(Ord. No. 2021-03 , § 6(Exh. F), 5-17-2021)

~~Sec. 8.16.070. Fences.~~

~~A. — No person may construct or maintain a barbed wire fence or allow barbed wire to remain as a part of a fence along a sidewalk, unless such wire is placed not less than six inches above the top of a fence which is not less than six feet high.~~

~~B. — No person may install, maintain or operate an electric fence along a sidewalk.~~

~~(Ord. No. 1-73, § 13, 1973)~~

Chapter 17.74 Code Modifications

City Council Work Session
March 16, 2026

Revisions to consider

Item # 1.

Section 17.74.60. Temporary uses or structures.

Section 17.74.40. Fences and retaining walls.

Section 8.16.70. Fences.

Reason for updates

Item # 1.

Temporary uses or structures:

- In 2023, there was a kitchen fire at the Sandy Family Restaurant.
- Staff worked with the property owner to quickly approve and install a food cart to act as the kitchen for Ria's Bar while Sandy Family Restaurant was remodeled.
- During this time, City Administration asked for staff to work on updates to the temporary use and temporary structure code in Section 17.74.60.
- The proposed code modifications incorporate standards that are commonly integrated into the findings and conditions for temporary uses and structures.

Temporary uses

Item # 1.



Temporary uses

Item # 1.

- Clarified that fabric structures can be included with a temporary use permit (some applicant's have thought they also needed to apply for a temporary structure permit).
- Clarified that the temporary use cannot be located in the right-of-way, shall not interfere with ADA parking spaces, shall not disrupt traffic, and shall comply with the noise provisions and sign code in the Sandy Municipal Code.
- Clarified the conditions associated with fabric structures and the Oregon Fire Code.

Does the City Council have any additional suggested code edits?

Temporary structures

Item # 1.



Temporary structures (slide 1 of 2)

Item # 1.

- Expanded allowances for temporary structures such as for construction of parks and in conjunction with an emergency.
- Added that the Building Official has discretion to waive ingress and egress requirements.
- Added that utility services and plans are only required if utilities are needed.
- Added that temporary structures shall not be recreational vehicles and shall be maintained in good condition. (requested by the Planning Commission)

Temporary structures (slide 2 of 2)

Item # 1.

- Added that temporary structures may be sited immediately during emergencies that are declared by the President of the United States, Governor of Oregon, the City of Sandy, or their designee. Similar to the hazardous tree provisions in Chapter 17.102, the agency that placed the temporary structure has to apply for a temporary structure permit within seven days of placement.
- Added clarity to the renewal process and the maximum number of extensions that can be granted by the Director.

Does the City Council have any additional suggested code edits?

Revisions to consider

Item # 1.

Section 17.74.60. Temporary uses or structures.

Section 17.74.40. Fences and retaining walls.

Section 8.16.70. Fences.

Reason for updates

Item # 1.

Fences and retaining walls:

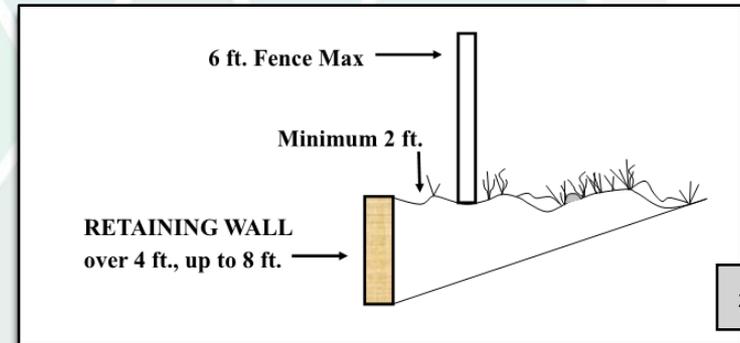
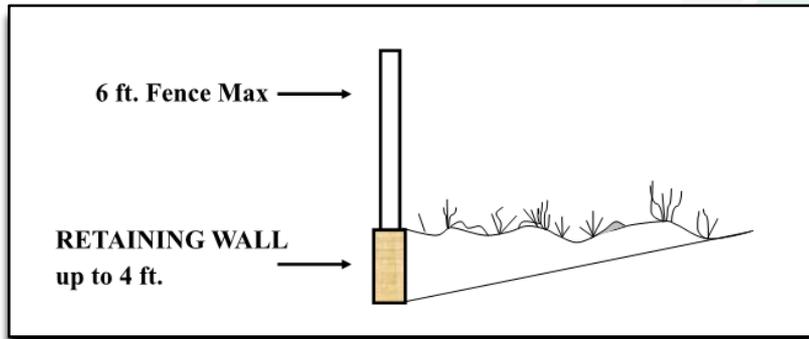
- In 2015, City staff held a work session with the Planning Commission to discuss code amendments to fences and retaining walls.
- Due to variable topography throughout Sandy, many lots have yards which make strict adherence to fence height regulations challenging.
- Also, there are no design standards for fences or retaining walls in Section 17.74.40. which has led to issues with retaining walls being made of unstable materials, such as tires.

Fence/retaining wall height

Item # 1.

- Due to variable topography throughout Sandy, many lots have yards which make strict adherence to fence height regulations challenging.
- Creating additional code language for combined fences/retaining walls could allow for increased flexibility without violating the intent of these regulations.
- The proposal is to allow a combined height up to 10 feet when a fence is on top of a retaining wall and allow a combined height up to 12 feet when the fence is setback at least two linear feet from the retaining wall.

Thoughts?



Design standards

Item # 1.

Added a subsection G. in Section 17.74.40. for fence and retaining wall design standards, including the following:

- Added clarity that ‘galvanized finish’ is not allowed for front yard fences, except for barbless hog wire framed with wood. The proposed code modifications also include a limitation on galvanized metal fencing in front yards, except for barbless hog wire framed with wood.

Thoughts?

NO - rusts



YES



YES



Design standards

Item # 1.

Added a subsection G. in Section 17.74.40. for fence and retaining wall design standards, including the following:

- Added that fencing shall not consist of polyethylene or plastic mesh, unless permitted through a trade permit, grading permit, or temporary use permit.

Thoughts?

NO



Design standards

Item # 1.

Added a subsection G. in Section 17.74.40. for fence and retaining wall design standards, including the following:

- Added that retaining walls shall have an architectural grade finish and consist of warm earth tones such as gray, brown, or tan.
- Added that retaining walls and fences shall not have high intensity primary colors.
- Added that retaining walls shall not consist of railroad ties, tires, or refuse.

Thoughts?



Clarifications

Item # 1.

- Added that fence and retaining wall height shall be measured from the finished grade upon which the fence is constructed to the top of the fence or retaining wall as recommended by the City Attorney.
- Added that fencing in the I-2 and I-3 zoning districts shall be placed behind the required landscape buffer that is required in accordance with Section 17.90.130.G.
- Modified Wire Fences in F.2. of Section 17.74.40 to include battery-charged electric fencing in the I-1, I-2, and I-3 zones as required by ORS 195.870 and as recommended by the City Attorney.

Thoughts?

Clarifications

Item # 1.

- Added that fence regulations for recreation areas in Section 17.74.40.C. are only associated with Community Services Uses. (requested by the Commission)

Note: Community Service Uses include schools, churches, community centers, fire stations, libraries, parks and playgrounds, cemeteries, and government buildings.

- Added fence regulations for swimming pools and hot tub areas in Section 17.74.40.D. consistent with the International Swimming Pool and Spa Code in accordance with the 2023 Oregon Residential Specialty Code.
- Added a subsection H. In Section 17.74.40. regarding building code requirements.

Thoughts?

Revisions to consider

Item # 1.

Section 17.74.60. Temporary uses or structures.

Section 17.74.40. Fences and retaining walls.

Section 8.16.70. Fences.

Reason for updates

Item # 1.

Fences in Section 8.16.70.:

- Recommending repealing Section 8.16.070 as it violates ORS 195.870 and conflicts with Section 17.74.40.
- ORS 195.870 requires the City to allow certain types of electric fences in certain areas. Specifically, electric fences must be allowed in all areas not “zoned or used for residential use.”



CITY COUNCIL MEETING

Monday, March 02, 2026 at 6:00 PM
Sandy City Hall and via Zoom

MINUTES

WORK SESSION – 6:00 PM

1. Program Update: Sandy Drinking Water Reinvestment

The Public Works Director summarized the staff report in the meeting packet. Presentation slides were also included in the packet.

Discussion related to the following topics:

- Acknowledgement that the Council needs another visit to the Alder Creek water treatment plant
- Clarification on the size of the filters now in service at the treatment plant
- Recognition that the Alder Creek bid is \$2.5 million lower than the engineer's estimate; note that the current improvements are that last major element of scheduled reinvestment for Alder Creek
- Note that the total reinvestment cost for Alder Creek is about \$21 million
- Note that Bluff Rd will be repaved after the pipe installation is completed
- Clarification on the location of Sandy's future pump station within the PWB filtration property
- Clarification on the role of PWB in installing pipe within the boundaries of their own property
- Discussion on PWB's requested extension of the filtration compliance deadline; potential for PWB's delay to affect the ability for Sandy to meet its own compliance deadline; potential for Sandy to seek a longer extension than PWB; note of the potential for Sandy to enact partial curtailment beginning in the summer of 2028 in a worst case scenario; emphasis on the importance of Alder Creek functioning at peak capacity
- Clarification on Brownell Springs water rights; efforts to precisely measure the volume of production
- Concern about equipment sitting unused for long periods of time and expired warranties
- Discussion of the City's wholesale water customers, and the degree to which Skyview Acres will be affected by the changes in the City's water system
- Discussion of whether it would be prudent to delay construction contracts because of potential delays; reluctance to rebid projects and incur higher costs
- Discussion of PWB's incentives to complete its construction as fast as possible
- Note that the total budget for the City's water reinvestment program is now \$60 million instead of \$70 million, with the potential to continue to move lower

- Discussion of reduced needs for rate increases in the future
- Discussion of the projects in the water master plan, outside of the immediate reinvestment program, that could potentially be phased or delayed to save future costs and reduce rate increases in the out years
- Note of the need to update the capital improvement plan table in the master plan
- Recognition that the water reinvestment program has been on time and under budget generally
- Note of the minimal change orders within the reinvestment program
- Note that the large intake pipe leading from the Alder Creek source to the treatment plant needs reinvestment

REGULAR MEETING – 7:00 PM

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Kathleen Walker
Council President Don Hokanson
Councilor Chris Mayton
Councilor Rich Sheldon
Councilor Kristina Ramseyer
Councilor Lindy Hanley

ABSENT

Councilor Laurie Smallwood

CHANGES TO THE AGENDA

- It was agreed that the Meinig Park Renovation item would be removed from the Consent Agenda and placed under New Business

PUBLIC COMMENT (3-minute limit)

(none)

RESPONSE TO PREVIOUS COMMENTS

- The City Manager stated that Mr. O’Leary’s questions were answered during the last meeting, and that staff met with the residents who raised concerns about the Jonsrud Viewpoint camera and were able to accommodate them by finding an alternate location on the viewpoint property.

GOVERNMENT RELATIONS UPDATE

- Nellie deVries reported on the current session of the Legislature, explaining that no cities managed to secure capital construction appropriations. She stated that the City made a good case and did all that was possible, but state fiscal constraints ultimately determined the outcome. It was noted that the state’s priorities for housing production were not advanced by

this decision. Ms. deVries also reported on the Legislature's actions regarding referral of the transportation bill to voters in May, and on the bill related to the recent OGEC rulings.

CONSENT AGENDA

2. City Council Minutes: February 17, 2026

MOTION: Adopt the consent agenda

Motion made by Councilor Sheldon, Seconded by Councilor Hanley.

Voting Yea: Mayor Walker, Council President Hokanson, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

Voting Abstaining: Councilor Mayton

MOITON CARRIED: 5-0-1

NEW BUSINESS

3. Purchase Authorization: Restroom for Meinig Park Renovation

MOTION: Authorize the City Manager to execute a change order to add the restroom building kit and installation for the Meinig Park renovation project, in the amount of \$334,483 for a total contract price not to exceed \$735,457, as included in the meeting packet

Motion made by Councilor Sheldon, Seconded by Councilor Ramseyer.

Voting Yea: Mayor Walker, Council President Hokanson, Councilor Mayton, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

MOTION CARRIED: 6-0

4. Contract Award: Alder Creek Water Treatment Plant Construction

The Public Works Director summarized the staff report in the meeting packet. It was noted that under the new wholesale water agreement with PWB, the City is able to stop purchasing a minimum amount of water per day beginning this summer.

MOTION: Authorize the City Manager to execute a construction contract for the Alder Creek Water Treatment Plant Upgrades project with McClure and Sons, Inc. for a maximum total fee of \$11,532,851

Motion made by Councilor Sheldon, Seconded by Council President Hokanson.

Voting Yea: Mayor Walker, Council President Hokanson, Councilor Mayton, Councilor Sheldon, Councilor Ramseyer, Councilor Hanley

MOTION CARRIED: 6-0

5. Community Survey Preliminary Results

Mr. Brewster summarized the staff report in the meeting packet. Presentation slides with notable survey results were shared; they are attached to these minutes.

Discussion related to the following points:

- Note of the relatively high response rate
- Clarification that the middle rating for all answers is classified as actually neutral, in contrast to many other surveys
- Suggestion that respondents who feel the city is moving in the wrong direction may be upset about growth
- Note that older residents are overly represented
- Suggestion that people may have chosen not to participate if they are content
- Note that many written complaints are growth related
- Suggestion to analyze responses to the traffic camera question based on respondent demographics
- Note that a great deal of public engagement and education about traffic cameras will be necessary if they are to be implemented
- Note that respondents were not required to make tradeoffs when asked what items were important, making it more likely to list everything as important
- Recognition of the high public concern related to traffic and speeding
- Discussion related to employment opportunities and economic health, and different opinions based on experiences
- Discussion related to future opportunities for follow up engagement on cameras or other topics
- Suggestion that staff may answer some of the questions posed in written comments by posting material on the website

6. Clackamas County TSP Discussion

The City Manager summarized the staff report in the meeting packet. A map of the city was shared on the screen to facilitate the conversation.

Discussion related to the following points:

- Suggestion that safety improvements at the intersection of Firwood and Hwy 26 should be added to the proposed list of priorities, with the acknowledgement that ODOT will likely need to bear the majority of responsibility for the work
 - Suggestion that the County could actively advocate to ODOT for these improvements
- Emphasis on the need for the County to prioritize the maintenance and improvement of the roadways over which they have jurisdiction within city limits
 - Note that Ten Eyck, Kelso, and Bornstedt all represent instances of County road jurisdiction adjacent to developments within city limits, which has implications regarding traffic engineering
 - Suggestion that the City should pursue assumption of jurisdiction over these roads, provided that pavement maintenance costs are borne by the County first
- Suggestion that extending 362nd north to Kelso will be important with future commercial development in the area

- Suggestion that bicycle routes to the west of city limits should also be prioritized, including connection to regional trail systems

7. “Bin List” Discussion

The Mayor introduced the discussion topic and summarized the report in the meeting packet. The City Manger also provided contextual remarks. Clarification was provided about the item in the report related to temporary structures.

Council President Hokanson provided presentation slides, attached to these minutes, which included his own recommended multi-stage approach to administering a bin list.

Further discussion related to the following:

- The importance of Councilors being able to advance items onto agendas, in the theoretical event the Mayor is not inclined to allow such an item
- Discussion on the current procedures used to add Councilor ideas to agendas, and whether or not a problem in fact exists
- Discussion on the recent OGEC rulings and the extent to which they limit the ability of Council Members to govern effectively
- Discussion as to whether Council President Hokanson’s proposal is appropriate or necessary

After discussion it was the consensus of the Council that a bin list will now formally exist, and that further refinement of bin list administration procedures, to the extent refinement is necessary or desired, will follow in the coming months. It was also agreed that staff should proceed with developing code amendments regarding excess noise and solicitation.

REPORT FROM THE CITY MANAGER

- Reiteration of the lack of funding awarded to the City by the Legislature
- Note of the upcoming meeting with County economic development staff
- Recap of the recent business appreciation event
- Note of the Finance Director’s current budget review and forecasting effort
- Reminder to direct operational suggestions or criticism to the City Manager rather than to specific staff directly

COMMITTEE / COUNCIL REPORTS

Council President Hokanson

- Agreement with the importance of respecting staff and directing criticism to the City Manager
- Praise for the recent business appreciation event
- Recap of the recent SandyNet Advisory Board meeting
- Praise for the SandyNet Director; suggestion for a SandyNet update/briefing to the Council soon

Councilor Hanley

- Recap of the recent Chamber of Commerce meeting
- Thanks to staff for addressing the concerns of neighbors at Jonsrud Viewpoint

Councilor Ramseyer

- Praise for the recent business appreciation event; emphasis that accessibility to resources is critical for businesses
- Praise for the newly-opened Deer Pointe Park

Councilor Sheldon

- Suggestion to add utility rate forecasts to the website

Councilor Mayton

(none)

Mayor Walker

- Recap of the Jonsrud Viewpoint camera project
- Recap of the recent business appreciation event
- Recap of the recent Chamber of Commerce meeting; note that Jon Legarza will present at the lunch event later in March
- Reminder regarding briefings with staff about wastewater
- Remarks regarding banners and city entry signs

STAFF UPDATES

Monthly Reports: <https://reports.cityofsandy.com/>

ADJOURN

EXECUTIVE SESSION – The City Council met in executive session pursuant to ORS 192.660(2)(h)

City of Sandy Community Survey

Preliminary Results

Raw data is available at <https://ci.sandy.or.us/survey>

Survey Methodology



89 Questions



77% Completion Rate



21 Minute Average Survey Time



1824 Written-In Comments



+/-4% at the 98% confidence level



1091 Total Responses



797 Within City Limits



Open from Jan 26 to Feb 23

Methodology Cont.

Neutral or **“Fair”** are not considered positive responses in this report

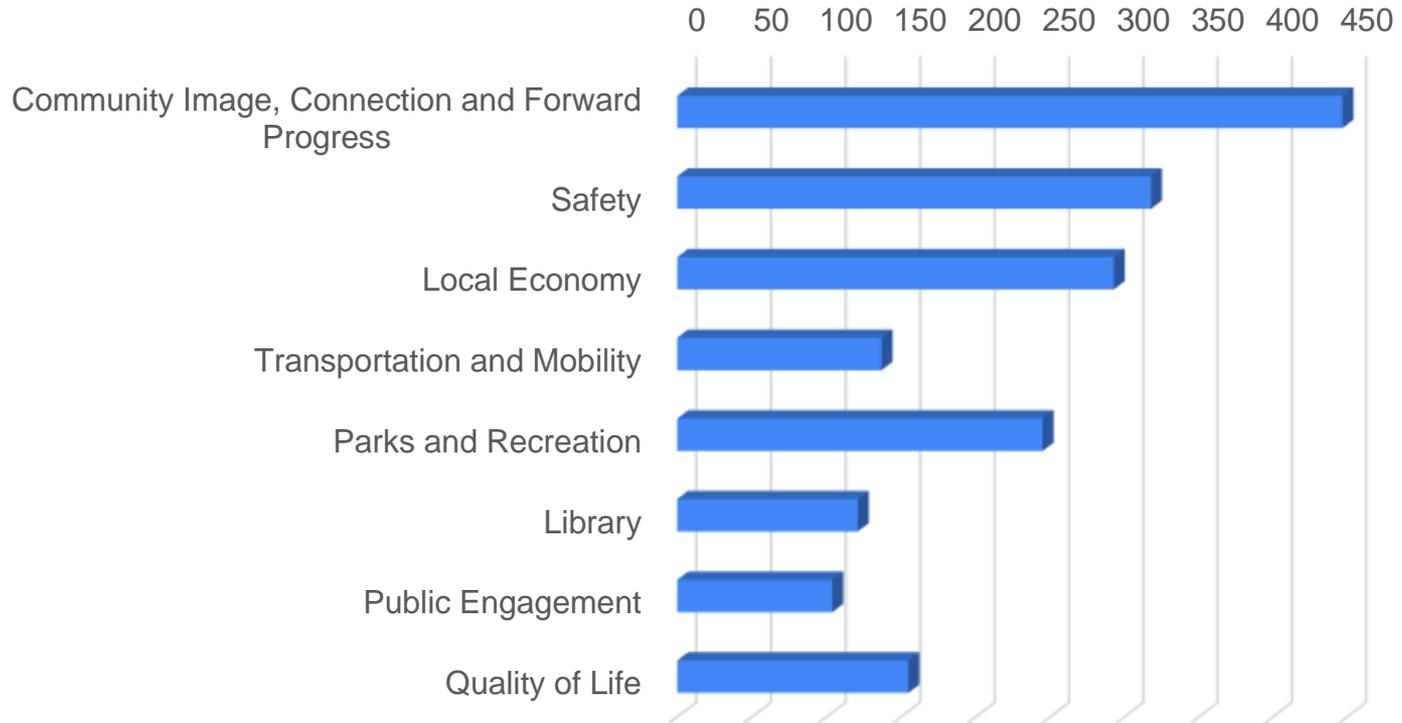
Three Grouped Outcomes (Bad, Neutral, Good)



Sources (Convenience Sampling)

- City of Sandy Website
- Facebook Post & Ad
- Sandy Source Newsletter
- Sandy Standard Ad
- Water Bill Paper Insert
- Front Counter at City Hall

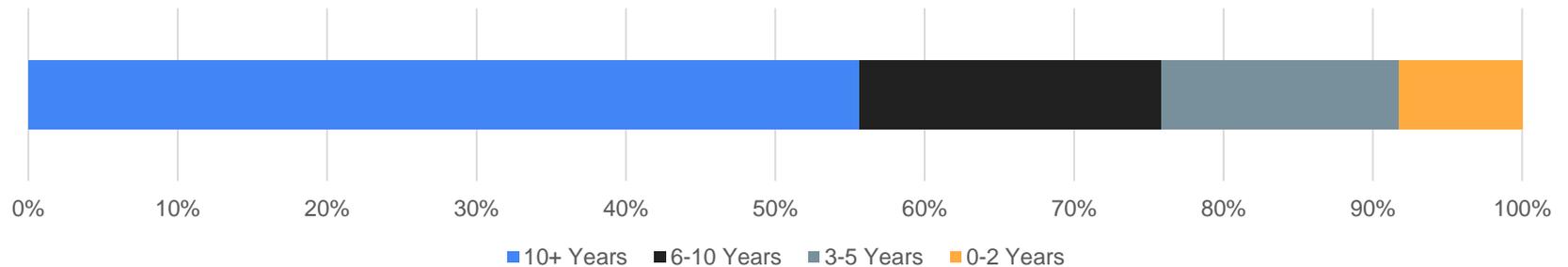
Write-In Comments



Respondent Demographics

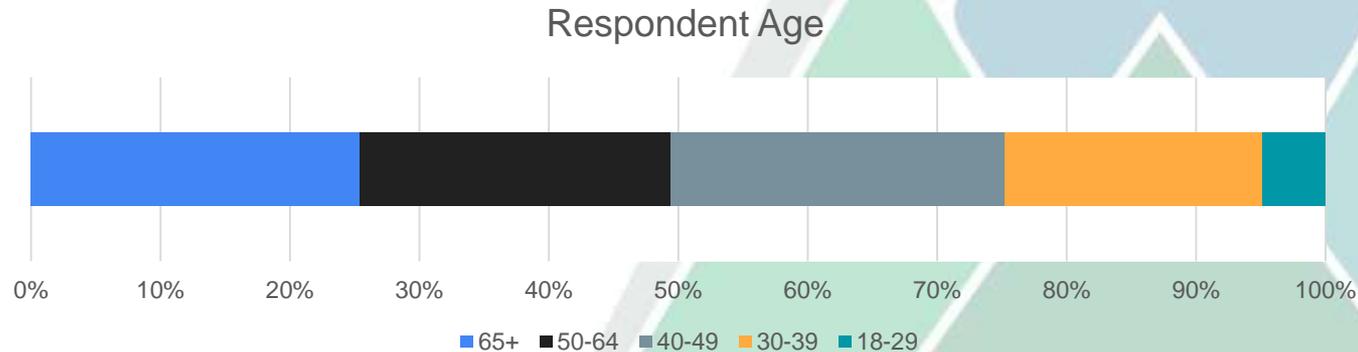
- 73% of responses are in city limits; 17% are outside, but in Sandy zip code
- Majority of respondents have lived in Sandy 10+ years

Years in Sandy



Respondent Demographics

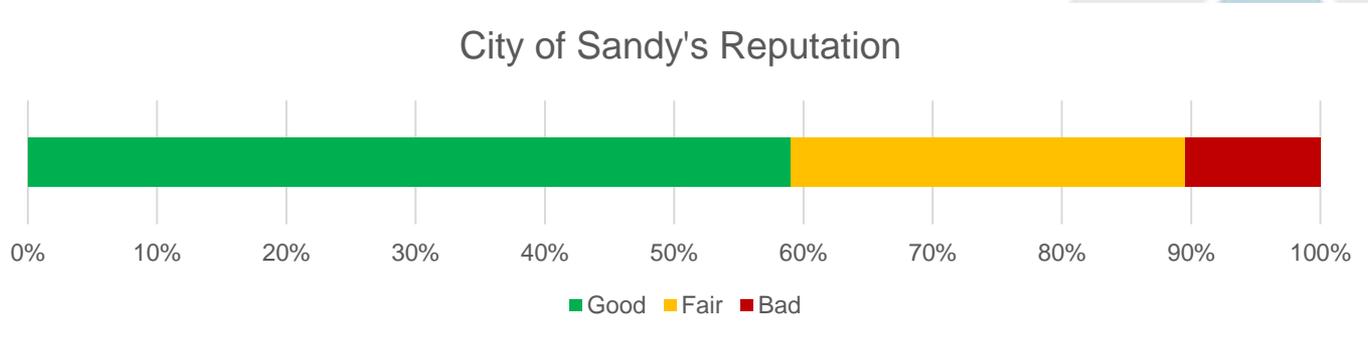
- 86% are homeowners in single family homes; <12% rent
- Over 95% of respondents are 30-65+ years of age; 18-29 <5%



Q4, Q5 & Q6

Community Image and Reputation

Reputation: 59% of respondents say Sandy's reputation is "Good"

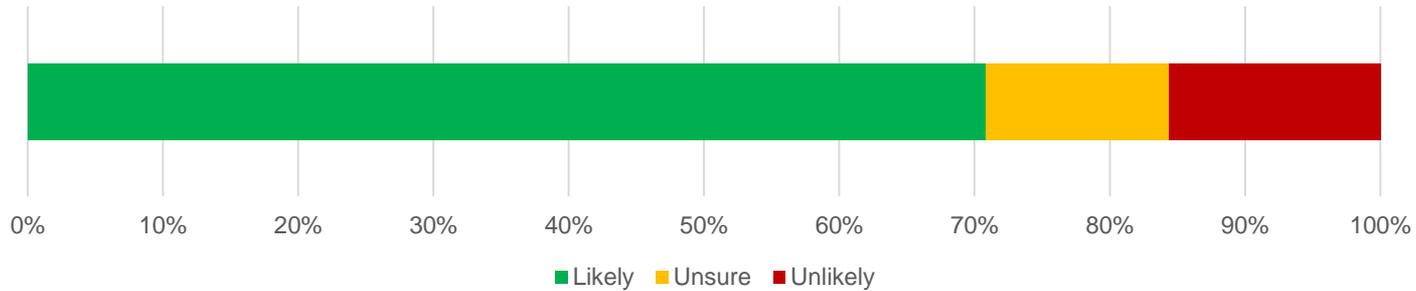


Comparison: 67% believe Sandy is "Better" than other cities

Community Image and Reputation

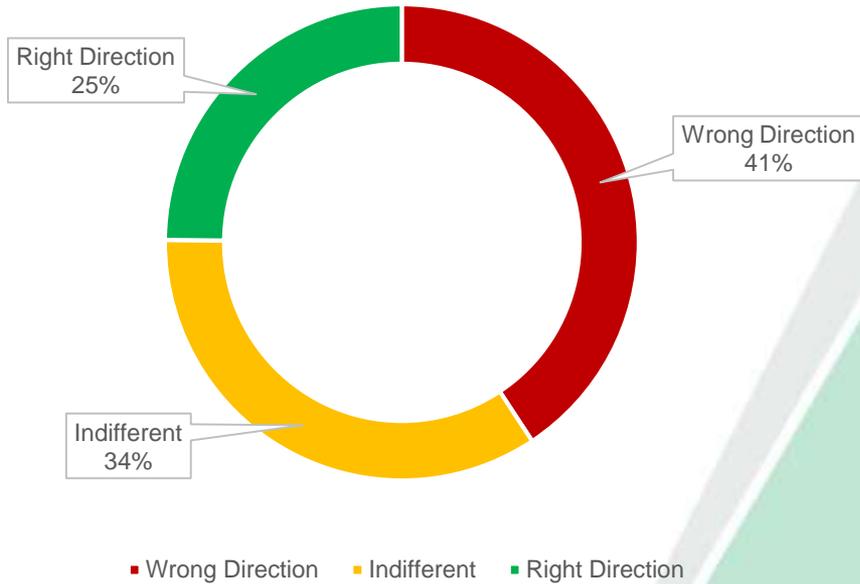
Retention: Over 70% plan to remain in Sandy for at least 5 years

Likelihood of Staying in Sandy



Direction of the City

The Direction that Sandy is Moving

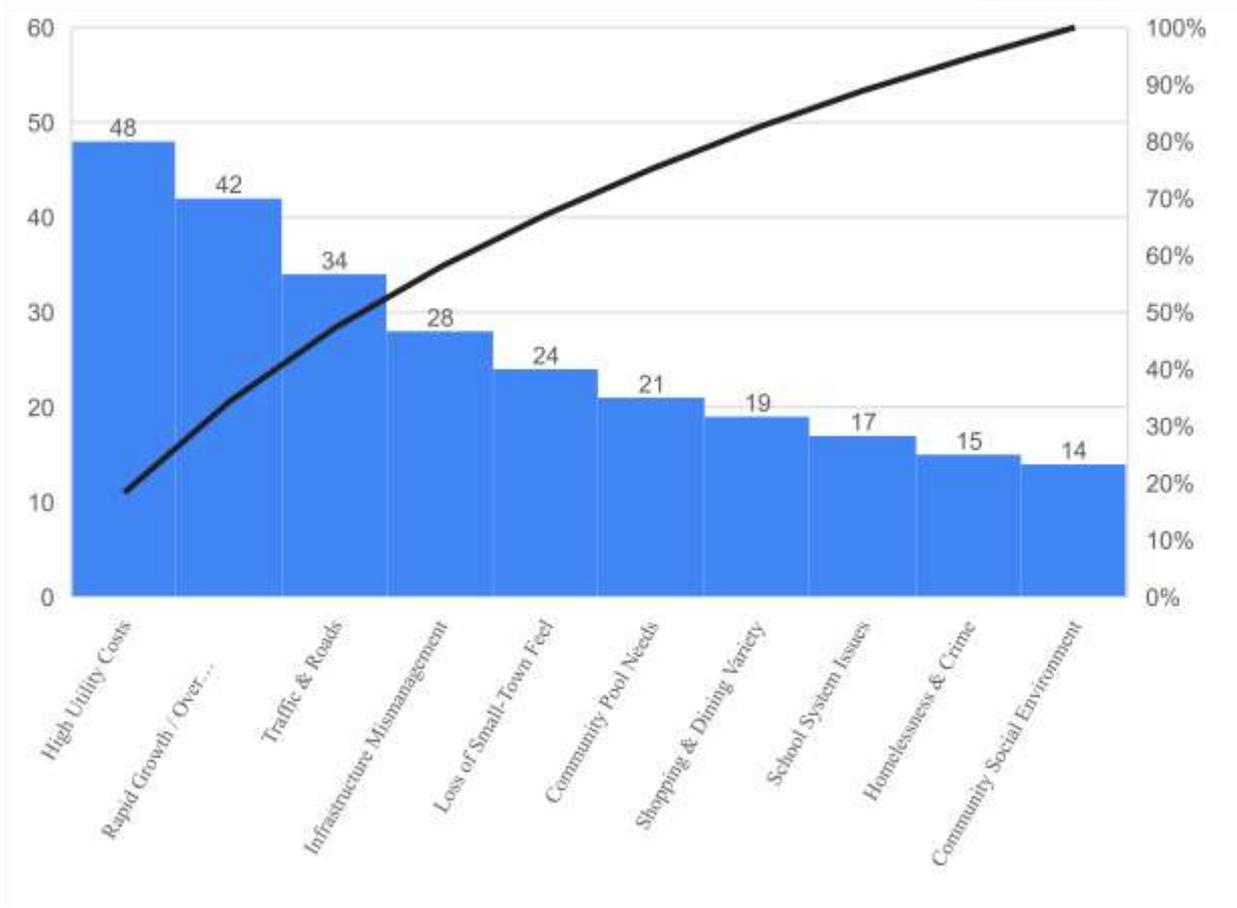


Sentiment:

- 41% Wrong Direction
- 34% Indifferent
- 25% Right Direction

Community Image and Reputation Write-In's

Item # 2.



Q12

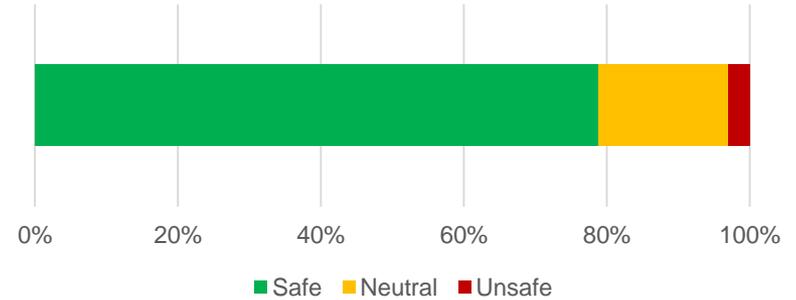
Public Safety Metrics

General Safety: 79% feel safe in Sandy;
82% feel safe in their neighborhood

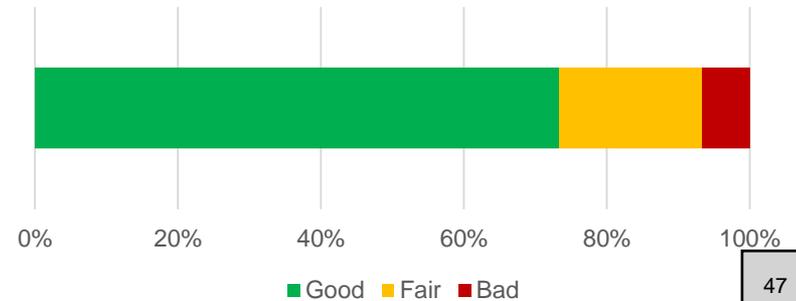
Police Quality: 71% rate Sandy PD services
as “Good” or “Excellent”

Q13 & Q21

Overall Feeling of Safety

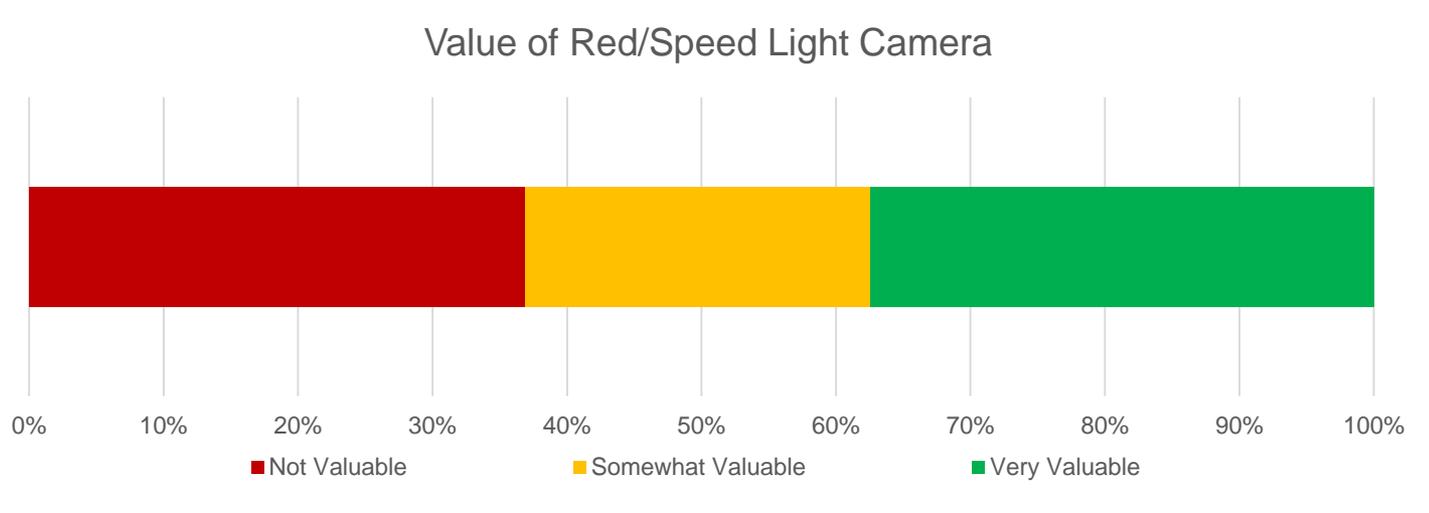


Quality of SPD Services



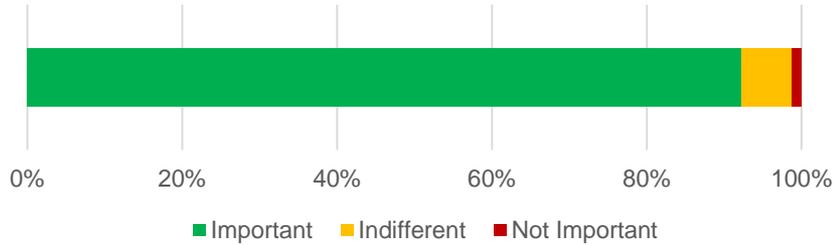
Public Safety Metrics Cont.

Automated Traffic Enforcement: Divided; 37% useful vs. 36% no benefit



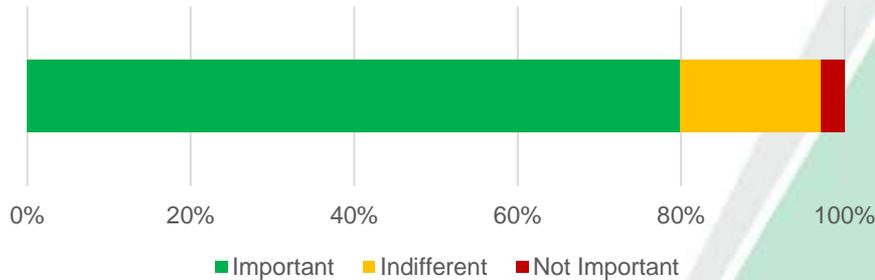
Public Safety Priorities

Importance of Theft Prevention



Theft Prevention: 92% say it is “Important”

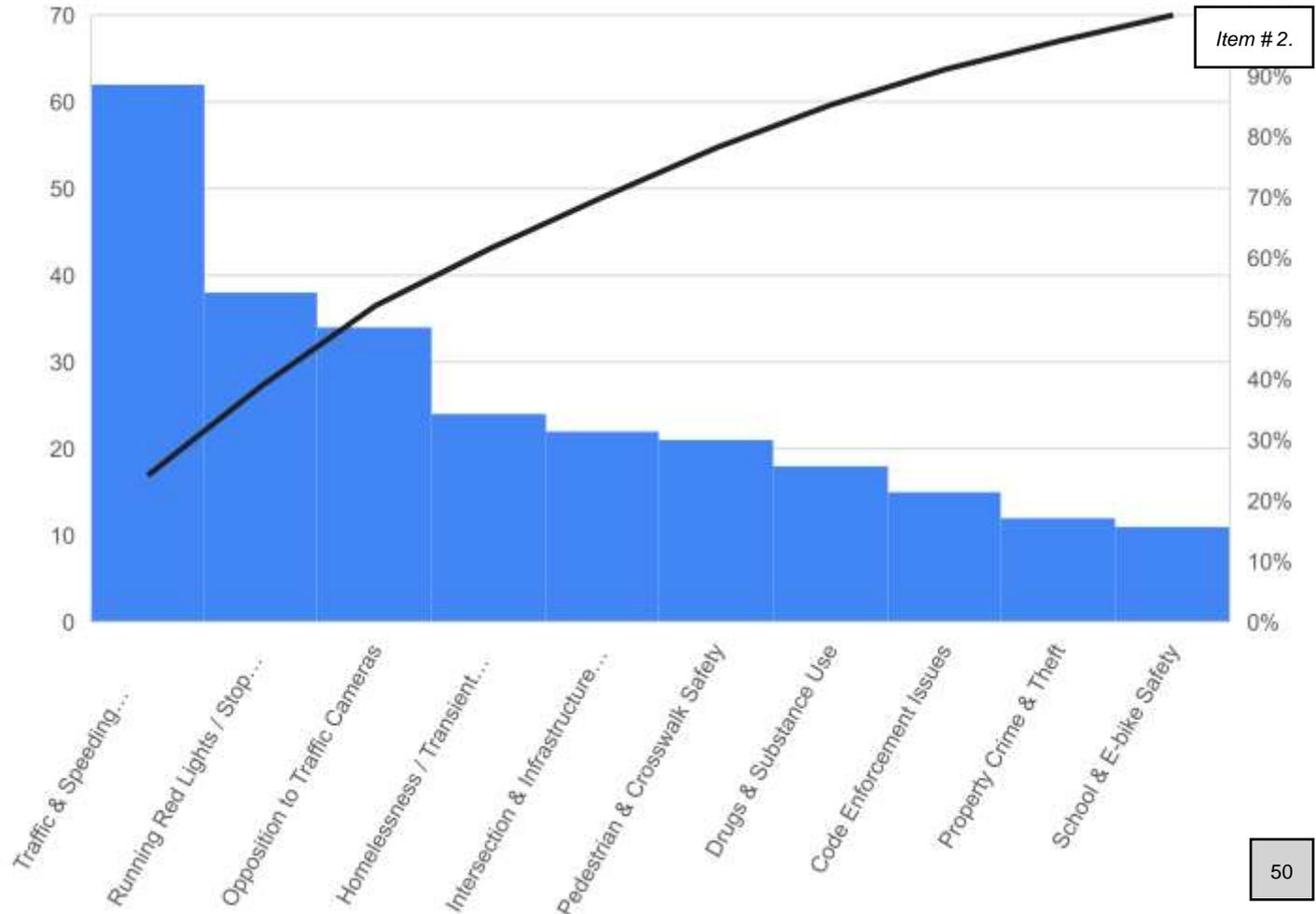
Importance of Traffic/Speed Enforcement



Community Policing: 82% say it is “Important”

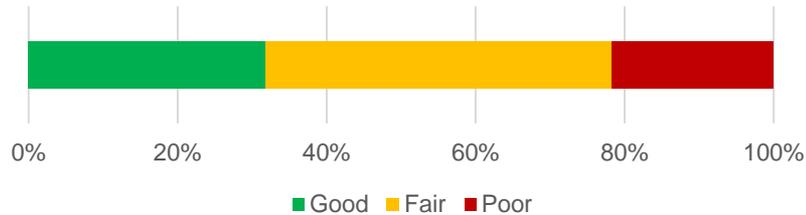
Traffic/Speed Enforcement: 80% say it is “Important”

Public Safe Write-In's



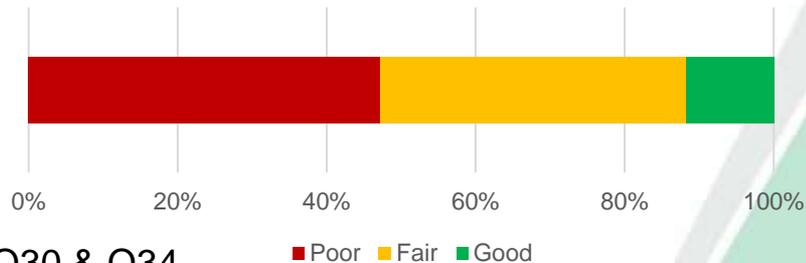
Local Economy & Employment

Sandy's Overall Economic Health



Economic Health: 45% say it is “Fair”;
33% say it is “Good”

Variety of Employment Opportunities



Jobs: 41% rate local employment
opportunities as “Poor”

Infrastructure: 75% support continued
investment in city-owned infrastructure

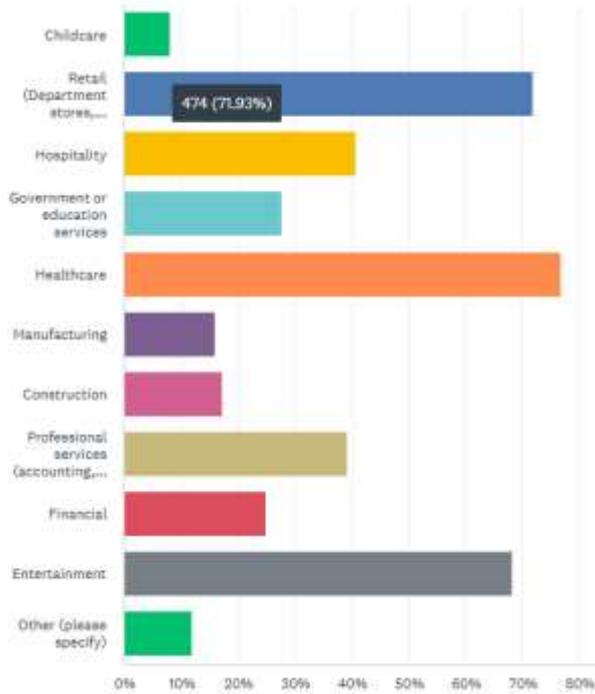
Q30 & Q34

■ Poor ■ Fair ■ Good

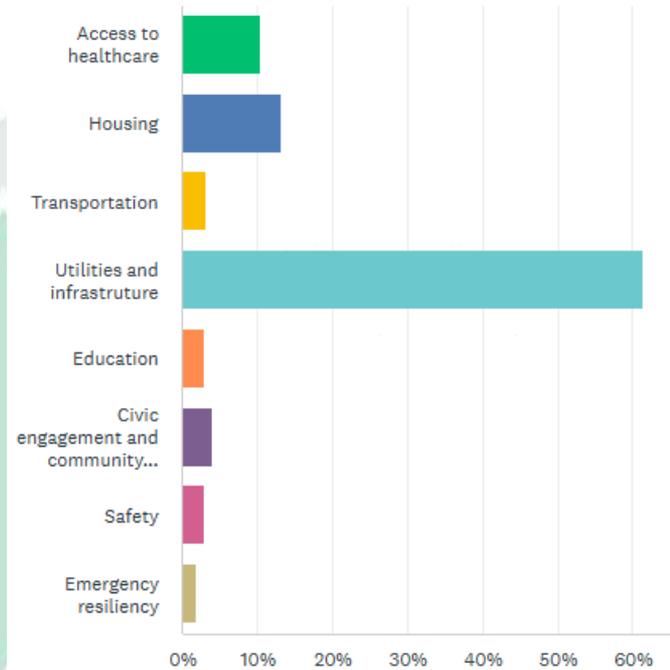
Consumer Habits & Gaps

Item # 2.

Out-of-Town Services: Residents leave Sandy for Healthcare (77%), Retail (72%), and Entertainment (68%)

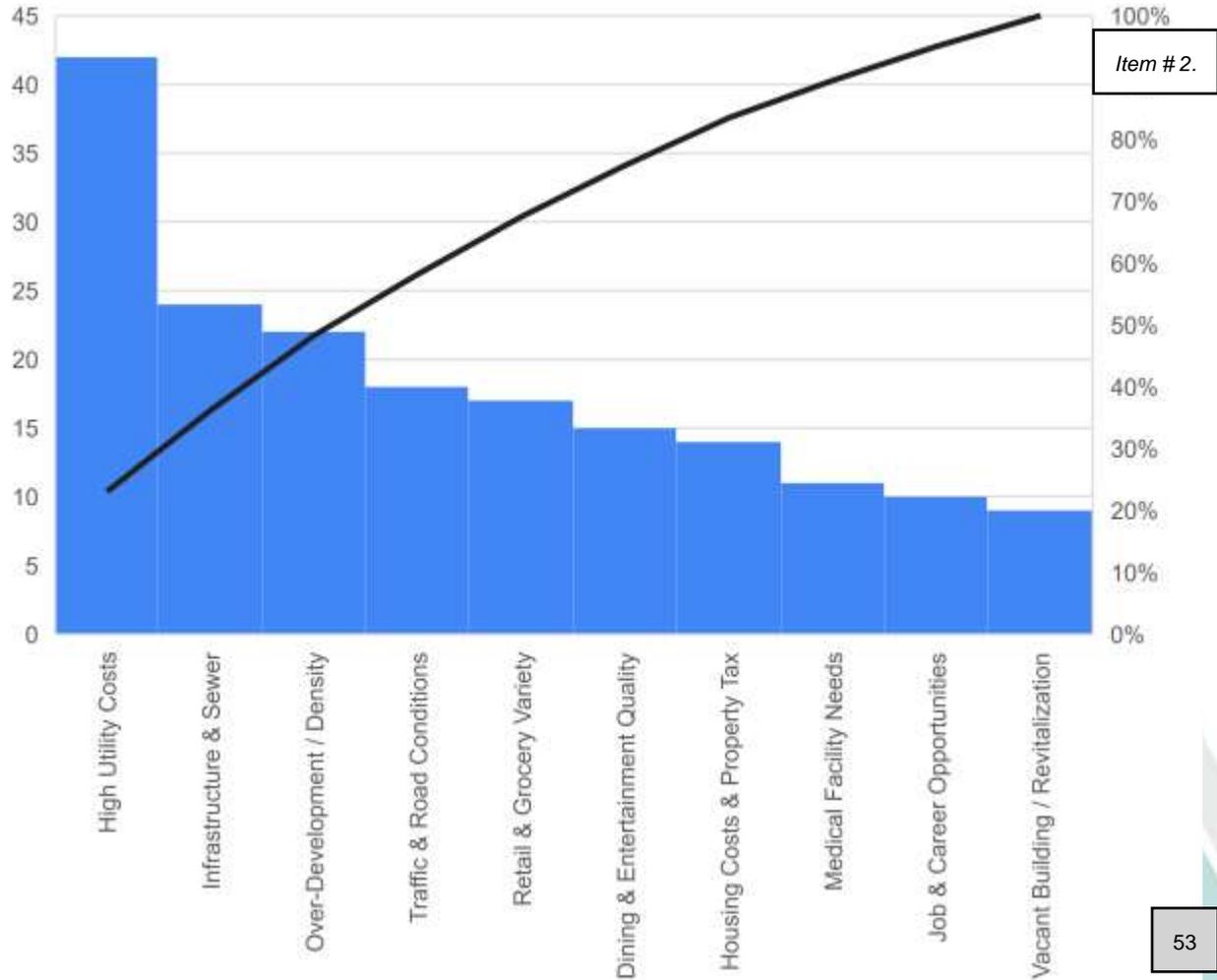


Livability Barrier: 61% cited Utilities/Infrastructure as the top issue that Sandy is facing



Q40 & Q41

Local Economy Write-In's



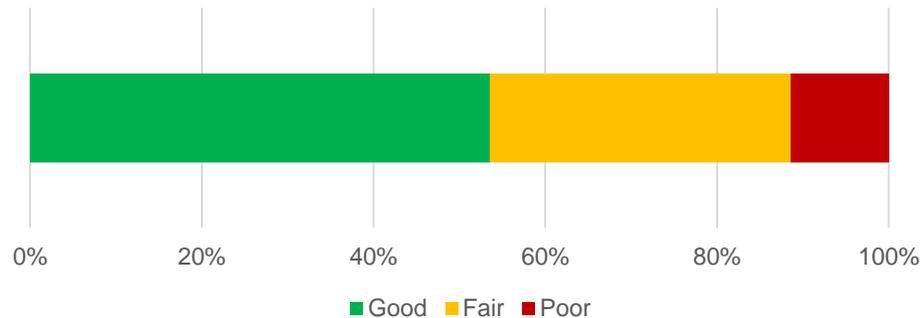
Transportation & Mobility

City Street Flow: 59% rate major streets as being “Good” or “Excellent”

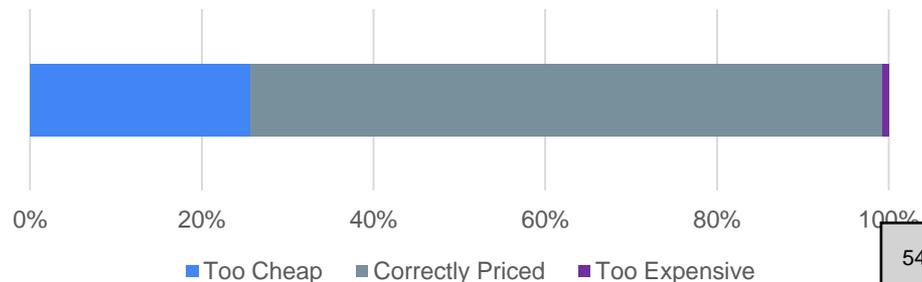
Downtown Pain Points: 43% rate downtown/highway traffic flow as “Poor”

SAM Transit: 74% believe the fare price is correct

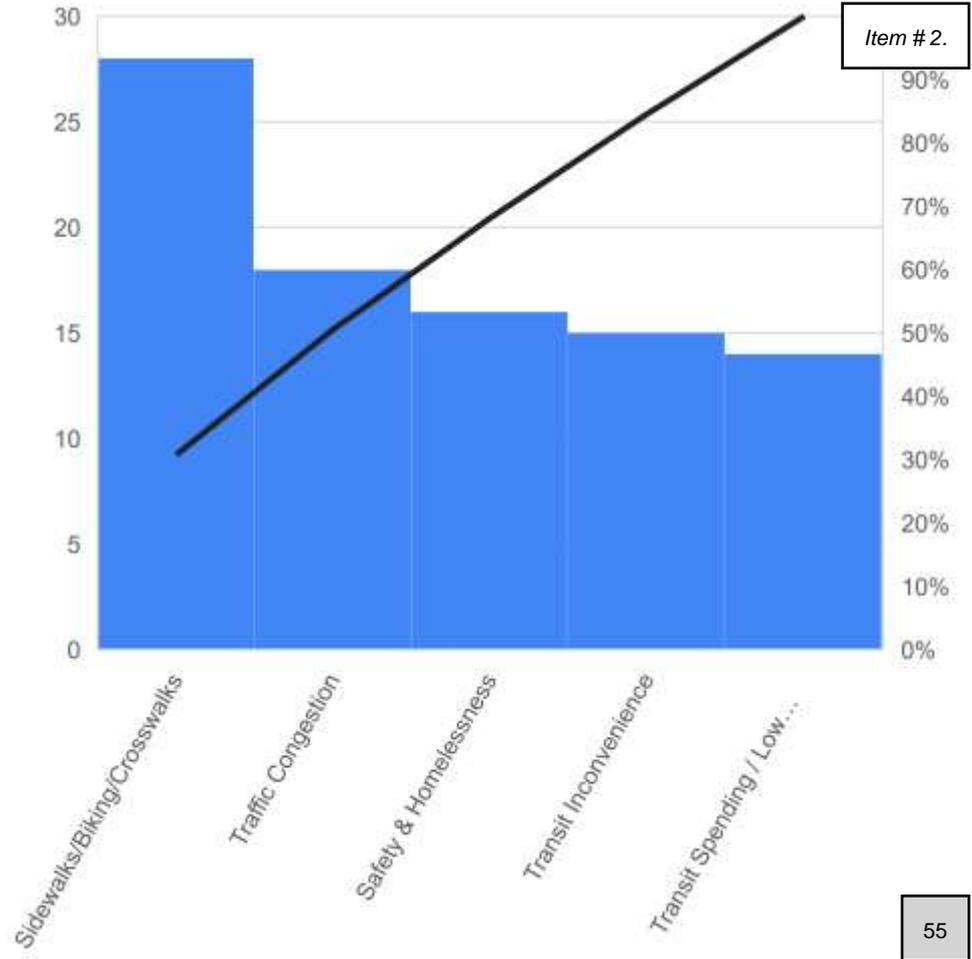
Flow of Traffic Through Major Streets



Cost to Ride SAM



Transportation and Mobility Write-In's

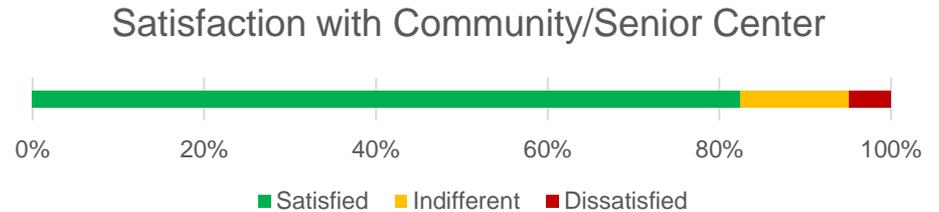


Parks and Recreation & Library

Park Quality: 73% rate it as “Good” or “Excellent”



Winterfest Quality: 80% rate it as “Good” or “Excellent”



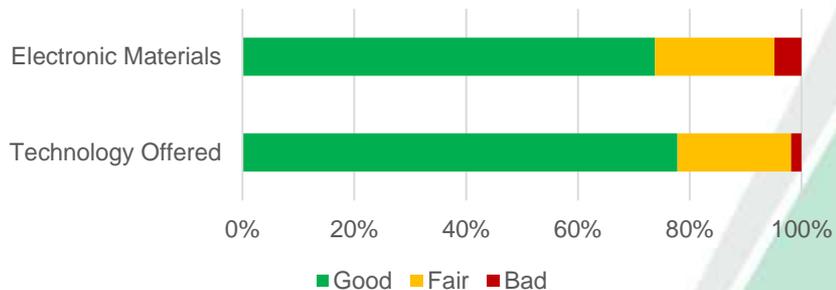
Community Center: 82% positive experience rating

Q57, Q58, Q61

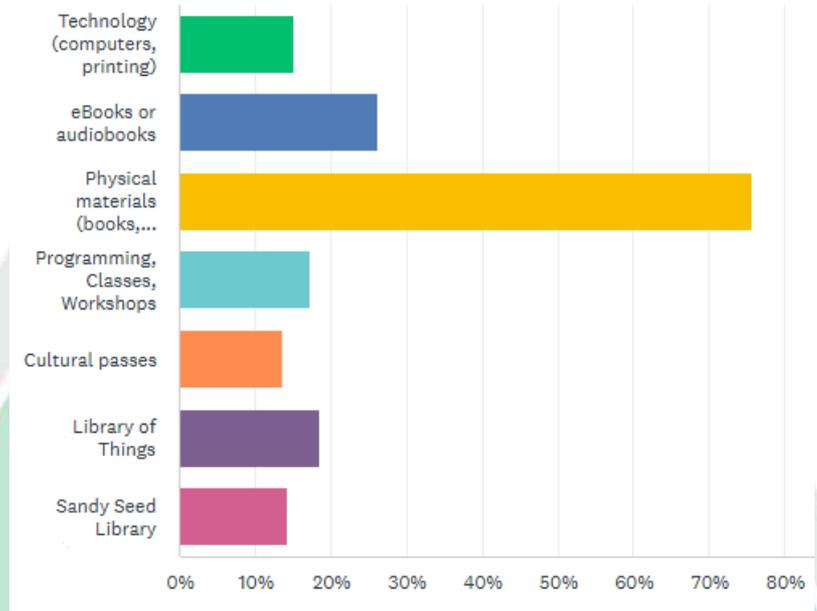
Parks and Recreation & Library Cont.

Library: Physical books remain the primary offering; About 75% say that the technology and level of electronic material is “Good” or “Excellent”

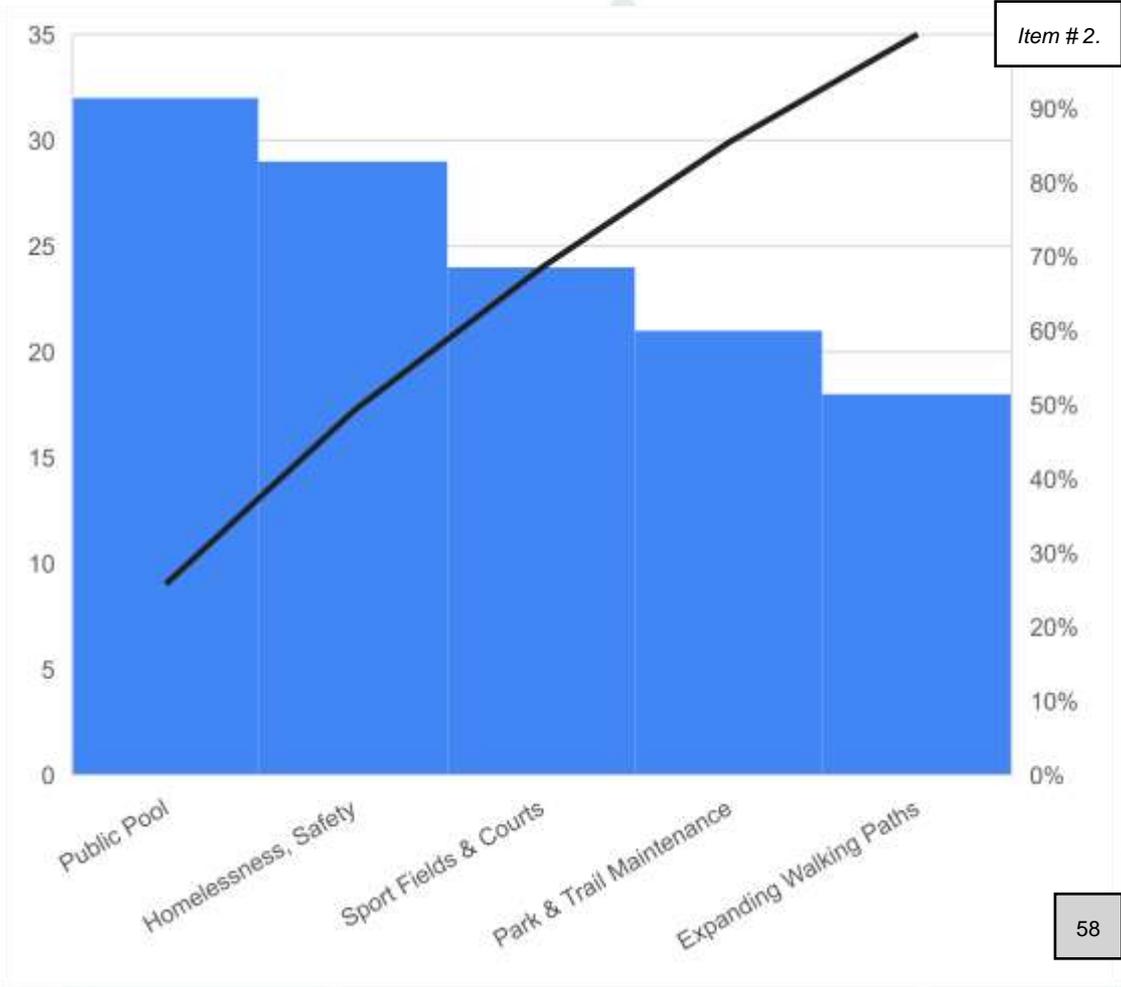
Library Ratings



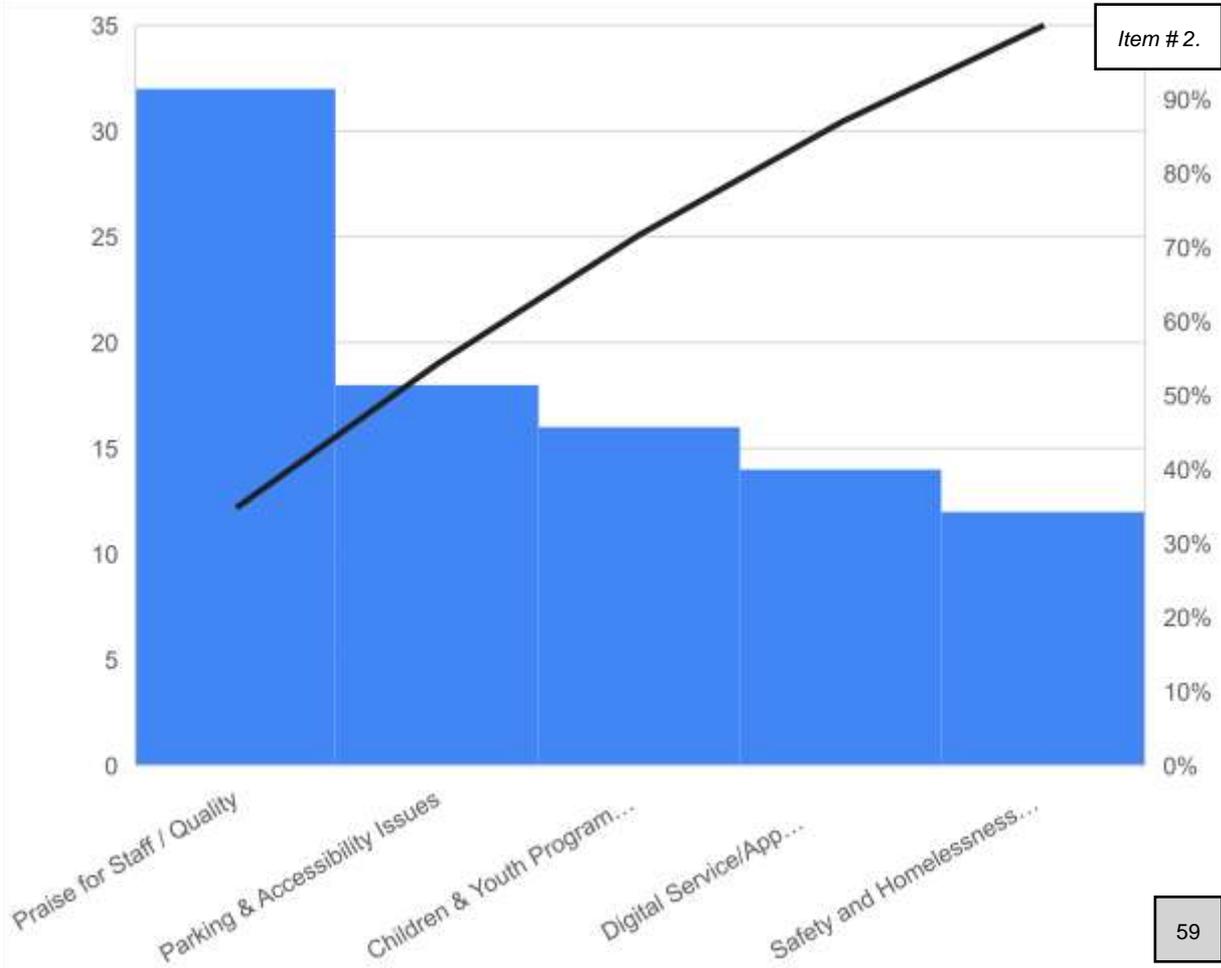
Q66, Q67, Q68



Parks and Rec Write-In's



Library Write-In's



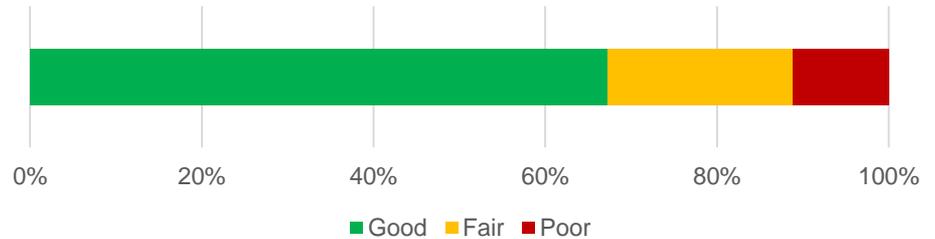
Public Engagement & Interaction

Interaction: 47% have engaged with the city over the last year

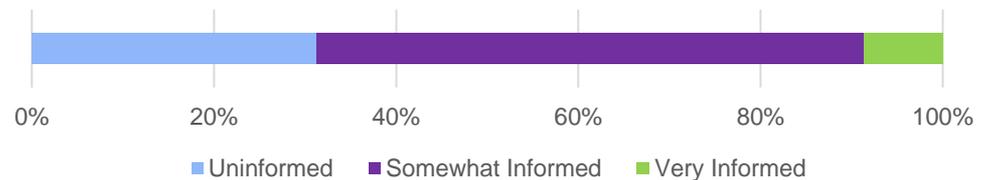
City Experience: 68% reported a positive experience from their interaction

Information Gap: 31% feel “Uninformed” about city goals; only 9% feel very informed

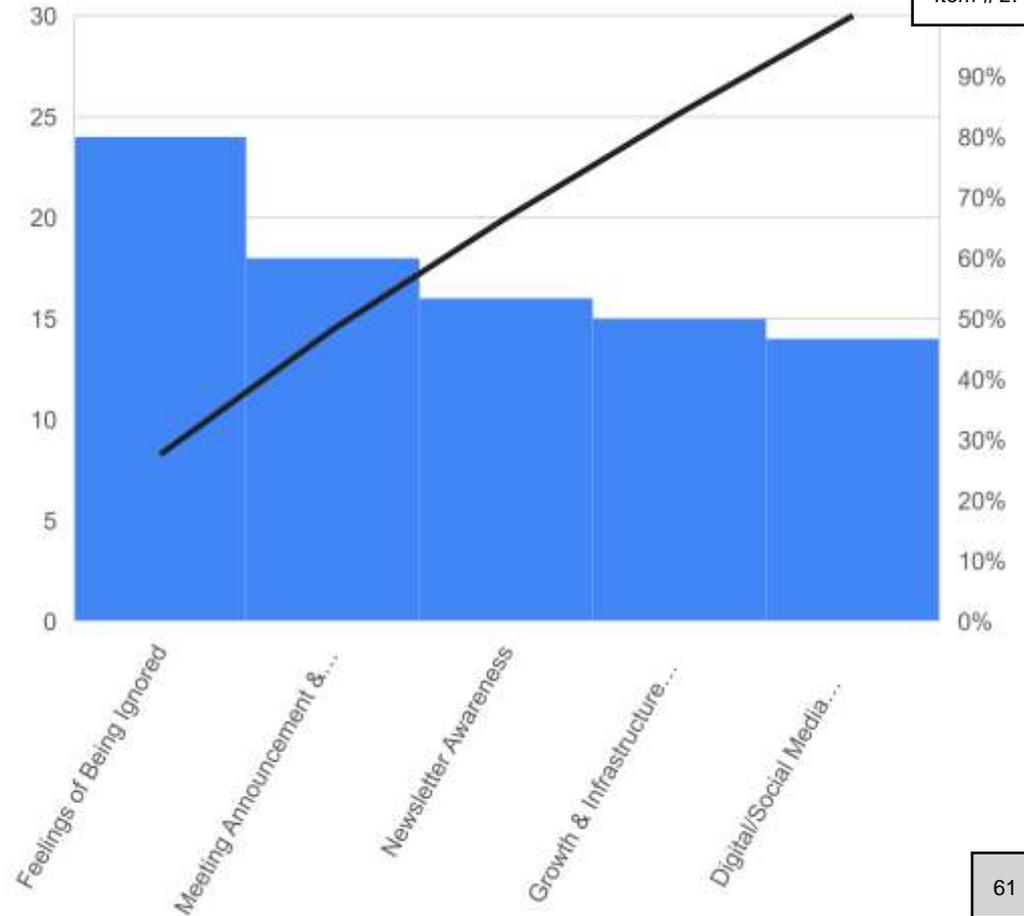
Experience with the City of Sandy



Feeling Informed on City Projects, Goals and Issues



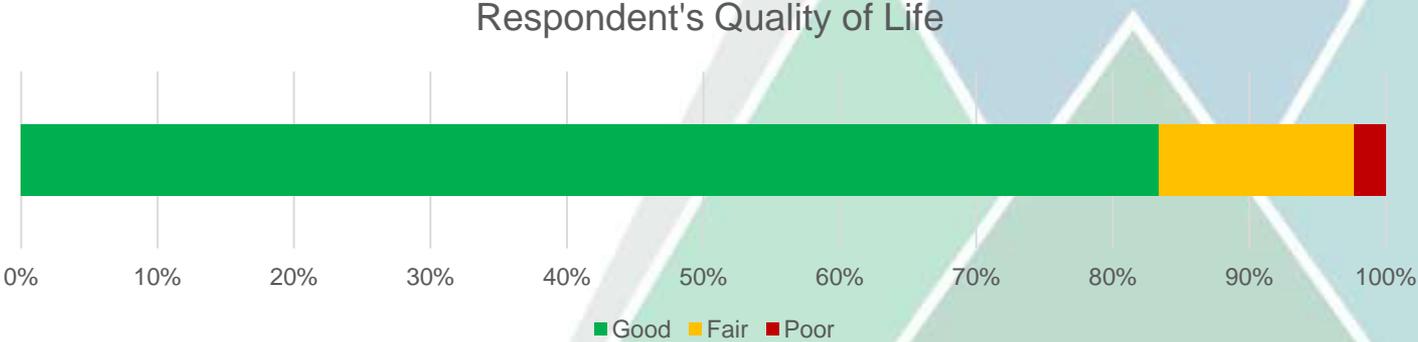
Public Engagement Write-In's



Overall Quality of Life

Personal View: 84% rate their quality of life as “Good” or “Excellent”

Community View: 67% say Sandy’s collective quality of life is “Good” or “Excellent”



Comments, Concerns, Follow Up Requests, Etc.

Prioritizing City Council Agendas and Staff Support

The Issue

Developing support for a new idea is complicated under the overreaching OGEC rules. We used to:

- Talk with one or more councilors
- Bounce an idea and get feedback
- Refine and polish a concept based on feedback and criticism

Resulting in a more comprehensive, acceptable proposal brought before the council.

With the new OGEC rules, these conversations may not be allowable.

- How do we as individual councilors, develop support for an idea with other councilors to justify staff involvement, with appropriate prioritization?

Proposal

First Stage – The Ask

- Create a standing agenda item – a call for “possible future” agenda items
 - Responses are limited to a 60 second description – essentially a problem or opportunity statement.

Second Stage – The Pitch

- Within 1-3 council meetings, schedule a 3-5 minute sales pitch where the requesting councilor pitches the idea

Second Stage – The Pitch

- Within 1-3 council meetings, schedule a 3-5 minute sales pitch where the requesting councilor pitches the idea
- Following the pitch would be up to two considerations or motions by council:
 - Does the idea have sufficient merit to justify staff support for further development of the concept (without regard to priority)?
 - What is the relative priority of the idea when compared with the backlog (or bin)?

Making This Happen

Modify Council Rules

- Update the section(s) for creating the agenda for council meetings
- Update other sections to reflect OGEC guidance.

Manage the backlog (the bin)

- Publish and maintain a current backlog
- Periodic council review of the backlog and prioritization
 - Staff to support with rough order of magnitude effort
 - Reconcile backlog with council goals

Don Hokanson

Thank
you



STAFF REPORT

Meeting Type: City Council
Meeting Date: March 16, 2026
From: Patrick Depa, Senior Planner
Subject: Noise Exemption & Road Closure Request: 2026 Mt Festival Carnival

DECISIONS TO BE MADE:

First: Whether to approve or deny a noise exception request to [Section 8.20.020.B.11](#) of the Sandy Municipal Code for a four-day carnival to be held between Thursday July 9, 2026, and Sunday July 12, 2026, at 36800 Proctor Blvd. The noise exception request coincides with File No. 26-005 TEMP (currently being processed by City staff) and includes all carnival rides, the accompanying ride music, game operators, and food vendors. The carnival will start setting up on Monday July 6, 2026, and complete the tear down on Monday July 13, 2026.

Second: Whether to approve or deny the closure of Scales Avenue between Proctor Blvd. and Pioneer Blvd. per [Section 12.02.030. - Jurisdiction and management of the public rights-of-way](#) of the Sandy Municipal Code. The road closure coincides with File No. 26-005 TEMP Brass Ring Carnival. The carnival is proposing to occupy Scales Avenue during the closure. The road closure request is from Monday July 6, 2026, to the completion of the carnival tear down on Monday July 13, 2026.

APPLICABLE COUNCIL GOAL:

n/a

BACKGROUND / CONTEXT:

The Sandy Mountain Festival is bringing back a carnival with rides, games, and food to the annual Sandy Mountain Festival. The carnival is proposed to operate on the property at 38600 Proctor Blvd. and will be held simultaneously during the festival events in Meinig Park. Due to the nature of the carnival rides and the carnival itself, the Sandy Mountain Festival Coordinator is requesting both a noise exception request until 10:00 pm each night and for a road closure of Scales Avenue between Proctor Blvd. and Pioneer Blvd.

The request for a noise exception request is consistent with other recent noise exception requests such as the SICC Event, Saint Michael's outdoor concerts/car shows, and the Coralburst Street Block Party. Staying consistent with other recent noise exception requests, staff is bringing this event forth for the City Council's consideration and approval.

The request to close Scales Avenue has been approved for the carnival in the past in association with the Sandy Mountain Festival. The last time the carnival was in Sandy was in 2022 and it was situated in Scales Avenue, but at that time the City Council did not formalize the road closure request. The Mount Hood Farmer's Market has received approval for the closure of Scales Avenue on multiple occasions over the past few years for their reoccurring Friday farmer's market events throughout the summer, with no incidents.

The proposed event location is zoned (C-1) Central Business District. The properties to the north, south, east, and west are also zoned C-1.

KEY CONSIDERATIONS / ANALYSIS:

Noise Exception:

The relevant code sections for noise are below:

Section 8.20.020.A. states: No person may make, assist in making, continue or cause to be made any loud, disturbing or unnecessary noise which either annoys, disturbs, injures or endangers the comfort, repose, health, safety or peace of others.

Section 8.20.020.B. states: "Loud, disturbing and unnecessary noises in violation of this section include, but are not limited to the following:"

Section 8.20.020.B.11. goes on to state: "The use or operation of an automatic or electric piano, phonograph, gramophone, victrola, radio, television, loudspeaker or any instrument for sound producing or any sound-amplifying device so loudly as to disturb persons in the vicinity thereof or in such a manner as renders the use thereof a nuisance.

However, upon application to the Council, permits may be granted to responsible persons or organizations for the broadcast or amplification of programs of music, news, speeches or general entertainment as a part of a national, state or city event, public festivals, or outstanding events of a noncommercial nature. The broadcast or amplification shall not be audible for a distance of more than 1,000 feet from the instrument, speaker or amplifier and in no event shall a permit be granted where any obstruction to the free and uninterrupted traffic, both vehicular and pedestrian, will result.

There are no criteria in the Sandy Municipal Code for the Council to apply in considering noise exceptions.

Scales Avenue Road Closure:

The relevant code section for road closures is below:

Sec. 12.02.030. - Jurisdiction and management of the public rights-of-way.

- A. The City has jurisdiction and exercises regulatory management over all rights-of-way within the City under authority of the City charter and state law.

The process for requesting this closure included first submitting an application to the Public Works Department with all of the articles listed under the "Right of Way Permit Plan Submittal Requirements." In this case because the section of Scales Avenue proposed for closure intersects with Hwy 26 at both Proctor Blvd. and Pioneer Blvd., which are under the Oregon Department of

Transportation (ODOT) jurisdictional responsibility, an “Application and Permit to Perform Operations Upon a State Highway” was also required. ODOT has provided its approval for the closure of Scales Avenue for the time requested.

With respect to this particular closure, while Public Works generally administers road closures, it is City policy to bring all road closures in the downtown core to the City Council for ultimate approval.

There are no criteria in the Sandy Municipal Code for the Council to apply in considering downtown road closures.

BUDGET IMPACT:

None

RECOMMENDATION:

Approve the “Noise Exception” request under Chapter 8.20.020.B.11. for the carnival rides, amplified music, and noise emitted by carnival games at 38600 Proctor Blvd. between July 9, 2026, and July 12, 2026, and approve the Scales Avenue road closure between Pioneer Blvd. and Proctor Blvd. from July 6, 2026, to July 13, 2026.

If the City Council approves the noise exception and road closure requests, staff will send notice to property owners abutting Scales Avenue about the road closure dates.

SUGGESTED MOTION LANGUAGE:

“I move to approve both the noise exception request and the Scales Avenue road closure during the 2026 City of Sandy Mountain Festival Carnival to be held at 38600 Proctor Blvd. between the dates of July 6, 2026, and July 13, 2026, as detailed in the meeting packet.”

LIST OF ATTACHMENTS / EXHIBITS:

- Exhibit A: Application and Narrative
- Exhibit B: Site Plan
- Exhibit C: Noise and Road Closure Request
- Exhibit D: ODOT forms



General Land Use Application

1 page

Name of Project:	Sandy Mountain Festival Carnival
Location or Address:	Carnival- 38600 Proctor Blvd. , Laydown Bunk Yard- 38950 Pioneer Blvd.

Map & Tax Lot #	T:	R:	Section:	Tax Lot (s): 700, 900, 901
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Request: The Sandy Mountain Festival Association requests to host a Carnival with rides, gam

Please see attached narrative

- I am the (check one) owner lessee of the property listed above, and the statements and information contained herein are in all respects true, complete and correct to the best of my knowledge and belief.
- With submission of this application, I authorize representatives of the City of Sandy to access the property for the purpose of site investigation associated with this application.

Applicant (if different than owner) Kelly French	Owner Brent Leathers/Ant Farm/Shan Hill/Barlow Prop
Address 16771 SE Ten Eyck Rd	Address 35050 Se Carpenter Ln./38600 Proctor Blvd/39
City/State/Zip Sandy,OR97055	City/State/Zip Gresham/Sandy/Sandy
Email kelly.sandymountainfestival@gmail.com	Email brent@leathersfuels.net, MHFM@antfarmyouth
Phone 5038193317	Phone 5039562200, 5034829358, 5036088290
Signature	Signature

Staff Use Only

File #: 26-005 TEMP	Date: 2/24/26	Fee\$: 150.38	Planner: P Depa
Type of review:	Type I <input checked="" type="checkbox"/>	Type II <input type="checkbox"/>	Type III <input type="checkbox"/> Type IV <input type="checkbox"/>
Has applicant attended a pre-app? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, date of pre-app meeting:			

Development Services Department, 39250 Pioneer Blvd, Sandy, OR 97055, 503.489.2160

Email: planning@ci.sandy.or.us

Carnival Narrative – File No. 26-005 TEMP

The Sandy Mountain Festival Association requests to host a Carnival with rides, games, and food as in years past. Brass Ring amusements will be providing entertainment. They will set up 07/06/2026, and open 07/09/2026, 5pm-10pm. They will be open 10am-10pm 07/10/2026, as well as 07/11/2026. They will close 07/12/2026 after being open 10am-5pm and tear down and be gone by end of day 07/13/2026. We have requested and applied for Scales Ave to be closed for that duration as well as applied and requested a noise variance/exemption. Attached is a map of both laydown yard and carnival site. The carnival site will be the only place rides, games and food are. Laydown yard will be trailer storage and workers quarters, which will be RVS, for that duration as well. Portable restrooms will be provided on both the carnival site (4 regular, one ADA), and at the laydown yard (2 regular.) water will be provided by Sandy Action Center at Laydown yard and Ant Farm at carnival site. See previously submitted letters for permission of use of both properties. Thank you for your time and consideration.



Carnival Site

Restroom
Rides
Around
Perimeter

Scales Ave
Closed

Food
and
Game
Alley

Rides
Around
Perimeter

Scales
Ave
Closed

Restroom

February 13, 2026 Noise Variance and Road Closure Request

Dear Mr. Tyler Deems, Mr. Patrick Depa and City of Sandy Council,

As requested by your email, the Sandy Mountain Festival Association is requesting a noise exemption variance and road closure request for the Sandy Mountain Festival Carnival this summer.

The Sandy Mountain Festival is bringing back the beloved carnival for its 2026 season! This will be held in the Ant Farm Farmer's Market lot bordered on the east side by Scales Avenue. Traditionally Scales Avenue is closed during the carnival to allow more room for midway games and rides. The carnival will include rides, games, and some food, and will be put on by Brass Ring Amusements.

Thursday July 9th, 2026 Brass Ring Amusements will open a carnival at 5pm (set up is beginning Monday July 6th, 2026), and operate that day from 5pm-10pm, Friday July 10th, 2026 from 10am-10pm, Saturday July 11, 2026 from 10am-10pm, and Sunday July 12th, 2026 from 10am-5pm on the Ant Farm Farmer's Market lot located on Scales Ave. The laydown storage yard for the carnival will be located at 38950 Pioneer Blvd (west of Sandy Action Center). The carnival will tear down Sunday into Monday and be on to their next stop by end of day Monday July 13th, 2026.

In addition, The Sandy Mountain Festival respectfully requests that Scales Avenue Between Proctor Blvd. and Pioneer Blvd. be closed from 07/06/2026-07/13/2026 for as follows:

- The carnival will set up Monday afternoon on July 6th, 2026 and tear down Monday afternoon July 13th, 2026.
- Requesting to close Scales Avenue between Proctor Blvd to the north and Pioneer Blvd to the south (Intersection with Eastbound and Westbound US26) (carnival will take up entire "Ant Farm" lot including Scales)
- Midway game booths and possibly rides will be set up on the farmer's market lot AND Scales Avenue.
- Ant Farm has large "Road Closed" signs that they have said we can borrow and they will be placed the same locations as during the Friday Farmers Markets.

Thank you for your consideration in our request. If you have any questions or clarifications, please feel free to reach out to me.

Gratefully,
Kelly French
Sandy Mountain Festival
Assistant Parade Coordinator
Carnival Coordinator



APPLICATION AND PERMIT TO OCCUPY OR PERFORM OPERATIONS UPON A STATE HIGHWAY

See Oregon Administrative Rule, Chapter 734, Division 55

PERMIT NUMBER

CLASS	KEY#
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GENERAL LOCATION			PURPOSE OF APPLICATION (TO CONSTRUCT/OPERATE/MAINTAIN)		
HIGHWAY NAME AND ROUTE NUMBER US 26/23/171 4000			<input type="checkbox"/> POLE LINE	TYPE	MIN VERT CLEARANCE
HIGHWAY NUMBER 26/26	COUNTY Clackamas		<input type="checkbox"/> BURIED CABLE	TYPE	
BETWEEN OR NEAR LANDMARKS Scales Ave. to EB and WB intersection w/US26			<input type="checkbox"/> PIPE LINE	TYPE	
HWY. REFERENCE MAP MPL Co City map	DESIGNATED FREEWAY <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	IN U S FOREST <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input type="checkbox"/> NON-COMMERCIAL SIGN AS DESCRIBED BELOW		
APPLICANT NAME AND ADDRESS Sandy Mountain Festival Committee 40 Kelly French 16771 SE Ten Eyck Rd. Sandy OR 97055			<input checked="" type="checkbox"/> MISCELLANEOUS OPERATIONS AND OR FACILITIES AS DESCRIBED BELOW		
			FOR ODOT USE ONLY		
			BOND REQUIRED <input type="checkbox"/> YES <input type="checkbox"/> NO	REFERENCE OAR 734-055-0035(2)	AMOUNT OF BOND
			INSURANCE REQUIRED <input type="checkbox"/> YES <input type="checkbox"/> NO	REFERENCE OAR 734-055-0035(1)	SPECIFIED COMP DATE

DETAIL LOCATION OF FACILITY (For more space attach additional sheets)

MILE POINT TO	MILE POINT	ENGINEERS STATION TO	ENGINEERS STATION	SIDE OF HWY OR ANGLE OF CROSSING	DISTANCE FROM		BURIED CABLE OR PIPE		SPAN LENGTH
					CENTER OF PVM	RW LINE	DEPTH/VERT	SIZE AND KIND	
24.11	24.22			BOTH	N/A	N/A	N/A	N/A	N/A

DESCRIPTION OF DESIRED USE Sandy Mountain Festival Association requests to close Scales Ave. at the intersection with eastbound and westbound US26 for the Sandy Mountain Festival Carnival. Setup will be 07/06/2026 (Monday) start of day to tear down 07/13/2026 (Monday) end of day. Carnival will actually operate 07/09/2026 to 07/12/2026.

SPECIAL PROVISIONS (FOR ODOT USE ONLY)

- TRAFFIC CONTROL REQUIRED YES [OAR 734-055-0025(6)] NO
- OPEN CUTTING OF PAVED OR SURFACED AREAS ALLOWED YES [OAR 734-055-0100(2)] NO [OAR 734-055-0100(1)]
- AT LEAST 48 HOURS BEFORE BEGINNING WORK, THE APPLICANT OR HIS CONTRACTOR SHALL NOTIFY THE DISTRICT REPRESENTATIVE Joey Allen AT PHONE NO.: 503-865-4006 OR EMAIL OR FAX THIS PAGE TO THE DISTRICT OFFICE AT: D2Cup@Odor.Oregon.Gov. SPECIFY TIME AND DATE WORK IS TO OCCUR.
 - A COPY OF THIS PERMIT AND ALL ATTACHMENTS SHALL BE AVAILABLE AT THE WORK AREA DURING CONSTRUCTION
 - ATTENTION: Oregon Law requires you to follow rules adopted by the Oregon Utility Notification Center. Those rules are set forth in OAR 952-001-0001 through OAR 952-001-0090. You may obtain copies of the rules by calling the center at (503) 232-1987. CALL BEFORE YOU DIG 1-800-332-2344

COMMENTS (FOR ODOT USE ONLY)

At the time of lane and/or complete roadway closure and again when the lane and/or complete roadway is opened on a state highway the Applicant or their Contractor is required to notify ODOT Traffic Management Operations Center (TMOC) 503-283-5859. If during the course of their permitted work the Applicant or their Contractor come across personal property in their work zone they need to contact their permit specialist. The personal property may not be removed by the Applicant or their Contractor. ODOT is not responsible to collect and dispose of sharps or biohazard material found within the project limits.

IF THE PROPOSED APPLICATION WILL AFFECT THE LOCAL GOVERNMENT, THE APPLICANT SHALL ACQUIRE THE LOCAL GOVERNMENT OFFICIAL'S SIGNATURE BEFORE ACQUIRING THE DISTRICT MANAGER'S SIGNATURE

LOCAL GOVERNMENT OFFICIAL SIGNATURE X <u>J. Ludegens</u>	TITLE <u>City Manager</u>	DATE <u>2/19/2026</u>
APPLICANT SIGNATURE X <u>Kelly French</u>	APPLICATION DATE <u>2/18/2026</u>	TITLE <u>Sandy Mountain Festival Board</u>
DISTRICT MANAGER OR REPRESENTATIVE X		TELEPHONE NO <u>503-819-3317</u>
APPROVAL DATE		

Special Provisions for Special Event Permits

This Special Event is governed by Oregon Administrative Rule 734-056, and any other law or rule referred to therein

- 1 Applicant shall provide written permission from any city, county, other public agency or chamber of commerce that has regulatory authority over, or that is sponsoring, promoting or endorsing the special event
- 2 Submit a description of special event stating all information pertinent to the special event including a map showing the roadways, labeled, on which the special event will be held
- 3 Submit a traffic control plan that complies with the current MUTCID standards and Oregon supplements as well as coordination of local law enforcement assistance must be submitted with permit application and approved by ODOT.
- 4 Traffic control shall be at the expense of the applicant. Flaggers shall possess a current flagging certificate. The applicant is responsible for notifying local jurisdictions, including law enforcement agencies for their assistance before, during and after the special event. All local jurisdictions and law enforcement agency requirements must be met, in order for ODOT to approve this special event. These qualifications must be in writing and submitted with the permit application
- 5 Applicant shall submit a plan that:
 - a. Details of the conditions that will assure reasonable safety for all special event participants, spectators and the traveling public.
 - b. Ensures the special event does not unreasonably interfere with traffic flow, which would seriously inconvenience other highway users.
 - c. The special event is supported by the public policy, clearly a benefit to the public, or has widespread public and local government support
6. No event signs shall be attached to ODOT signposts or mile markers, etc.
- 7 No post to be installed deeper than 12" unless a utility locate has been obtained from the Oregon Utility Notification Center at 1-800-332-2344, at least three working days prior to the scheduled event.
8. Emergency vehicles shall not be delayed.
9. Applicant, immediately following the event, will ensure that all litter, signage and miscellaneous debris will be picked up and properly disposed at applicants' expense
10. Applicant will provide adequate toilet facilities for event personnel, participants and/or onlookers throughout the route to prevent public indecency and issues with neighborhoods. Facilities shall not be placed in turn lanes, off on ramps, etc. They shall be placed way off right-of-way and out-of-site to traveling public.

This permit is granted on the condition that the applicant shall be liable for all damages and/or death injuries resulting from the occurrence of said special event. The applicant shall indemnify the State of Oregon, the Transportation Commission, and its officers, agents and employees against any loss, injury, death or damage resulting from applicant or any third party associated with and as a result of said special event.



Applicant

2/13/26

Date

Legend

Item # 3.

Scales Road Closure
2CM40471

Road Closed Ahead

No Left Turn

Type III Barricade
"Road Closed for Event"

No Left Turn

Road Closed Ahead





STAFF REPORT

Meeting Type: City Council
Meeting Date: March 16, 2026
From: Kelly O’Neill Jr., Development Services Director
Josh Soper, City Attorney
Subject: Follow Up Discussion: Sign Code Modifications

DECISION TO BE MADE:

Hold a follow up discussion on the proposed sign code modifications to [Chapter 15.32](#) of the Sandy Municipal Code. Staff recommend the City Council review the proposed code modifications and provide direction prior to holding a public hearing for Ordinance No. 2026-02.

APPLICABLE COUNCIL GOAL:

- **Goal 6.10:** Continue to improve and refine code language, policies, and practices related to code enforcement.

BACKGROUND / CONTEXT:

This staff report is an update to the work session that was held by the City Council on [February 17, 2026](#), to discuss modifications to the sign code in Chapter 15.32. As a reminder, staff’s goals with these proposed amendments include ensuring compliance with constitutional requirements (e.g. first amendment issues), making code enforcement processes clearer, removing burdensome code provisions, and modifying the code for easier comprehension and implementation. Staff worked with attorneys at Beery, Elsner, and Hammond (BEH) to identify potential constitutional issues and modify the code based on past court decisions.

KEY CONSIDERATIONS / ANALYSIS:

Based on the input and direction from the City Council on February 17, 2026, staff and the City Attorney made the following amendments to Chapter 15.32:

- Section 15.32.020.G.: **Staff modified the code provisions to allow signs to occupy all four wall surfaces of a food cart as directed by the City Council.**
- Section 15.32.030.E.6.: **Staff modified the code provisions for freestanding signs for a commercial or institutional use within a residential zone to require a 24-inch-high stone/rock base as directed by the City Council.**

- Section 15.32.170.A.: **The City Attorney modified the code provision that temporary signs have to come into compliance within 10 days of the written notice being received or refused.**
- Section 15.32.190.: **Staff modified the code provisions to state that a violation of Chapter 15.32 is a Class C infraction (\$250) as directed by the City Council.**
- Section 15.32.020.H.: Staff propose reducing what is considered a temporary sign from 180 days total in a calendar year to 120 days in a calendar year. This is also reflected in Section 15.32.032.A.5. **The City Council advised staff that more discussion was needed around temporary sign duration.**

Temporary signs research:

- Canby – 120 days per calendar year (Chapter 16.42)
- Estacada – 180 days per calendar year (Chapter 16.72)
- Fairview – 180 days per calendar year (Chapter 19.170)
- Happy Valley – 120 days per calendar year (Chapter 16.45)
- Oregon City – could not find regulations (Chapter 15.28)
- Sherwood – 30 days for banner signs with a \$150 processing fee (Chapter 16.102) *Note: Could not find time limitations on temporary signs that are not banner signs.*
- Troutdale – States the temporary sign has to be removed within 14 days of the event or lease/sale (Chapter 10.00). *Note: This would require reading the content of the sign and this code provision also has no time limitation associated with when the sign can be posted prior to the event.*
- West Linn – 60 days per calendar year (Chapter 52)

BUDGET IMPACT:

Staff and City Attorney expenses that have already been incurred.

RECOMMENDATION:

Staff recommend the City Council review the proposed code modifications and provide direction prior to holding a public hearing. Since this chapter is outside Title 17 of the Sandy Municipal Code, the Planning Commission will not hold a public hearing.

LIST OF ATTACHMENTS / EXHIBITS:

- Draft Ordinance No. 2026-02
 - Exhibit A. Sign Code markup



ORDINANCE NO. 2026-02

AN ORDINANCE UPDATING THE CITY’S REGULATIONS ON SIGNS IN CHAPTER 15.32

WHEREAS, 2025-27 City Council Goal 6.10 tasked the Development Services Department to continue to improve and refine code language, policies, and practices related to code enforcement; and

WHEREAS, Title 15, CHAPTER 15.32 – Sign Code includes regulations for signage within the city of Sandy; and

WHEREAS, the purpose of this ordinance is to ensure all sign regulations are compliant with constitutional requirements, make code enforcement processes clearer, remove burdensome code provisions, and modify the code for easier comprehension and implementation; and

WHEREAS, the Planning Commission held a work session on April 22, 2024, making several requested changes that have been incorporated into the draft code amendments; and

WHEREAS, the City Council held a work session on February 17, 2026, making several requested changes that have been incorporated into the draft code amendments; and

WHEREAS, the City Council held a public hearing on _____, 2026, allowing the public an opportunity to provide testimony on the proposed code amendments.

NOW, THEREFORE, THE CITY OF SANDY ORDAINS AS FOLLOWS:

Section 1. Sandy Municipal Code Chapter 15.32 is hereby amended as detailed in Exhibit A, attached and incorporated by reference.

Section 2. This Ordinance shall become effective 30 days from the date of adoption.

This ordinance is adopted by the City Council of the City of Sandy on this ____ day of _____, 2026.

Kathleen Walker, Mayor

ATTEST:

Jeffrey Aprati, City Recorder

Title 15 - BUILDINGS AND CONSTRUCTION
CHAPTER 15.32 SIGN CODE

CHAPTER 15.32 SIGN CODE

Sec. 15.32.010. Purpose and policy.

The sign regulations are intended to serve the community by:

- A. Requiring sound construction, by requiring that signs be maintained, and by limiting the number of visual ~~images~~-messages to be communicated;
- B. Providing an equitable opportunity to use signs outside of public rights-of-way as a communication medium;
- C. Providing standards for frequency, location, size, construction, type and number of signs;
- D. Providing reasonable limits on the magnitude and extent of graphic communication presented to the public;
- E. Regulating the location and quantity of temporary signs, and the circumstances under which they may be used and encourage all businesses to utilize permanent signs to the maximum extent possible and not rely on temporary signs for advertising needs; and
- F. Expressing elements of or reflecting Cascadian architecture by adapting elements of the Sandy Style into new signs.

(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)

Sec. 15.32.015. Director.

The Director referenced in this chapter is the Development Services Director or any other member of staff designated by the City Manager to supervise, organize, direct, and control activities defined under this chapter. For brevity, the Development Services Director shall be referred to as Director throughout this chapter.

Sec. 15.32.020. Signs permitted only in commercial and industrial zones.

The signs described within this section are permitted only in commercial and industrial zones and are subject to the requirements described in this section. Permits are required for these signs.

A. *Sign Lighting.* Backlit (i.e., internally illuminated) signs are prohibited in the C-1 zone. Panels for existing backlit signs in the C-1 zone may be replaced as long as the new panel provides light lettering and/or graphics on a dark background. ~~(see sample photo, below).~~ All signs shall adhere to Chapter 15.30 Dark Skies and meet the following requirements:

1. Signs may be indirectly, internally, or directly illuminated unless otherwise restricted in this chapter.
 - a. "Direct" lighting means exposed lighting or neon tubes on the sign face.
 - b. "Indirect" lighting means the light source is separate from the sign face or cabinet and is directed so as to shine on the sign.
 - c. "Internal" lighting means the light source is concealed within the sign, such that the light output shines through the sign/panel face, illuminating any text and/or graphics located on sign/panel face.

2. A lighted sign visible to and located within one hundred (100) feet of a residential zoning district shall be turned off from ten (10) p.m. to sunrise.
 3. Exposed incandescent bulbs or LED bulbs may be used on the exterior surface of a sign only if each of such bulbs does not exceed twenty-five watts or 220 lumens, whichever is less.
 4. Floodlights or spotlights shall be permitted to be used to illuminate only ground-mounted signs and wall signs, and only when such lights concentrate the illumination onto the area of the signs so as to prevent glare upon the public rights-of-way and adjacent property, and the lighting does not escape above an 85-degree angle in compliance with Chapter 15.30, Dark Sky Ordinance.
 5. Indirect lighting shall be screened from view by ground surface, evergreen landscape screening, or ornamental features of the sign structure. Braces and struts which support indirect lighting from the top or sides of the sign are prohibited.
 - ~~4.6.~~ All new panels, on existing and new internally illuminated signs, shall include only light lettering and/or graphics on a dark background.
- B. *Wall Signs.* Wall signs are permitted only on permanent buildings and are subject to the following requirements.
1. *Sign Size (Area):* ~~Up to~~ The total sign face area of wall signs on a particular wall may not exceed ten percent of the gross wall area of each the exterior wall, including windows. Businesses with less than 250 square feet of wall area may have a 25 square foot sign. A building with frontage on two or more streets shall be permitted wall signs on each frontage.
 2. *Maximum Sign Face Area:* 200 square feet per lot or parcel in the C-1 zoning district; no limit for signs located in other zoning ~~es~~ districts.
 3. *Multiple Uses:* Each individual tenant space located within an integrated business center, or within a structure, is permitted to have total wall sign face area of up to 10 percent of the gross exterior wall area of the tenant space frontage, installed on the respective tenant space frontage. Tenant spaces with less than 250 sq. ft. of wall area may have a 25 sq. ft. sign. the permitted sign area for uses located on the same site or within the same building may be divided among the uses. Separate wall signs or a joint-use wall sign may be erected, provided that the maximum allowable sign area is not exceeded.
 4. *Maximum Sign Projection From Wall Surface:* 18 inches.
- C. *Projecting Signs.* A "projecting sign" is a sign attached to and projecting out from a permanent building face or wall more than eighteen (18) inches ~~and generally at right angles to the building (see sample photo below).~~ Projecting signs include signs projecting totally in the right-of-way, partially in the right-of-way, and fully on private property.
1. *Maximum Sign Face Area on One Sign Face Each Sign:* 32 square feet, except for marquee signs as listed in Subsection C.6. of this section.
 2. *Height:* A projecting sign shall not extend above the roof line or above the top of a parapet wall, whichever is higher. In no case shall any portion of a projecting sign exceed a height of 25 feet. shall not exceed the height of the structure.
 3. *Maximum Number of Projection Signs:* One per lot or parcel. However, each individual tenant space located within an integrated business center, or within a structure, is permitted to have one projecting sign installed on the wall area of the tenant space.
 - ~~4.3.~~ *Minimum Clearance:* Eight feet above pedestrian walkways and sidewalks; 15 feet above vehicular driveways, aisles, parking areas, and public rights-of-way other than sidewalks. Clearance is measured from the highest point of the grade below the sign to the lowermost point of the sign.

Created: 2025-10-25 19:18:20 [EST]

54. *Projection Distance:* ~~n~~No more than eight feet from the building face or wall, or two-thirds the width of the sidewalk, whichever is less. In any case, the sign and shall not project within two feet of ~~the~~ an adjacent curb, transit shelter, sign, tree, or similar element/feature as determined by the Director or his/her designee.
5. ~~Hanging signs under awnings are encouraged, as long as the above clearances are met. (See sample photo below.)~~
6. Marquee, ~~canopy~~ and awning signs are specific types of projecting signs that are permitted and must comply with the State Structural Specialty Code and city regulations.
- a. ~~Marquee signs may be placed on or incorporated into these structures provided they do not extend above the upper surfaces of the structure.~~ "Marquee sign" means a sign incorporated into, erected or maintained under, supported by or attached to a marquee or permanent canopy. "Marquee" means a permanent roof-like or roofed structure attached to, supported by and projecting outward from a building over the entrance, commonly seen in entrances to a theater, hotel, etc. Marquee signs may be placed on or incorporated into these structures provided they do not extend above the upper surfaces of the structure and otherwise comply with the regulations of this subsection C.
- b. The height of a marquee sign shall not exceed 30 inches, measured from the lowest point of the sign face to the highest point of the sign face. The lower edge of the sign shall not extend below the marquee.
- ~~c.~~ b. As used ~~here~~ in this section, "awning" means a movable shelter supported entirely from the exterior wall of a building extending over a doorway or window and providing shelter from the rain or sun. When signs are incorporated into awnings the entire panel containing the sign is counted as sign face unless it is clear that part of the panel contains no related display or decoration. Awning signs are considered ~~as~~ as-wall signs for calculation of the maximum permitted area, but are otherwise subject to the regulations of this subsection C.
- D. ~~Individual Business—Freestanding Signs. A freestanding sign is a sign on a frame, pole or other support structure which is not attached to any building. A monument sign is a type of freestanding sign. (See sample photo below.)~~
1. One freestanding sign is permitted per lot or parcel. Allowed only for businesses with at least 50 lineal feet of public street frontage, and not part of an integrated business center. Maximum sign face area on each sign: 32 square feet in the C-1 district. Other districts: one square foot per lineal foot of street frontage for a maximum area of 100 square feet.
2. ~~Maximum Area on One Sign Face: 32 square feet in the C-1 district. Other districts: One square foot per lineal foot of site frontage, up to 100 square feet.~~
2. One freestanding sign is permitted per integrated business center. Maximum sign face area on each sign: one square foot for each lineal foot of street frontage, up to 100 square feet in the C-1 district and up to 200 square feet in all other districts.
3. *Maximum Height:* 20 feet in the C-1 district, 30 feet in the C-2 district and industrial districts. Freestanding signs in the C-3 (village commercial) districts are limited to ~~monument signs with a~~ maximum height of ~~eight~~ 10 feet. The overall sign height shall include the height of any required design element such as a masonry base or other means of sign support.
4. *Extra Sign Face Area for Large Frontages (Does Not Apply to C-1 and C-3 ~~D~~ districts):*
- a. The sign face area may be increased 0.25 square feet for each additional lineal foot of frontage over 300 feet, with a maximum of 150 square feet of additional area; or

- b. One additional free-standing sign may be ~~installed-requested~~ through a ~~Type II Design Review~~ the Sign Variance process per Section 15.32.150. The sign face area for the additional sign is up to one square foot per foot of frontage over 300 feet, to a maximum of 100 square feet.
5. Signs Located on Corner ~~Signs~~ Lots or Parcels: A single ~~signs~~ facing more than one street shall be assigned to a one frontage (for area calculations) by the applicant.
6. Multiple Frontages: Sites with two or more street frontages are permitted to have a total of two freestanding signs. Each sign must be placed on separate frontages that parallel each other and in no instance be placed on frontages that intersect perpendicular to each other, unless a single sign is placed facing both intersecting frontages pursuant to subsection 5 above. For purposes of calculating maximum sign size for each respective sign, only the frontage of the street which each sign faces will be considered. ~~Businesses which are not on a corner, with frontage on two or more streets, shall be permitted the use of a freestanding sign on each frontage.~~
- ~~7. Individual Business Pad Location. A business located on the same lot as two or more commercial businesses, but designed as a separate structure at an intersection of two streets is permitted one free standing sign. Size shall be calculated using the individual business standards, above.~~
- ~~78. Design Standards. All new freestanding signs in all commercial zoning districts and industrial zoning districts related to buildings that require conformance with the Sandy Style Design Standards of Chapter 17.90 shall comply with the following design standards:~~
- a. A sign's base must extend at least 36 inches above the adjacent finished grade and wrap around all sides of the sign structure. ~~Strong-~~The base shall consist of material such as natural stone (e.g., basalt, granite, river stone), split face rusticated concrete block, or brick. Cultured stone ~~may be is~~ allowed if it has a stone texture and is similar in appearance and durability to natural stone. ~~A sign's base must extend at least 36 inches above the adjacent finished grade and wrap around all sides of the sign base.~~
- b. Rectangular-shaped signs shall provide a metal or wood (or material having the appearance of metal or wood) frame a minimum of ~~three~~ two inches wide around all sides of the sign area ~~face~~.
- c. Exception: New freestanding signs in the C-1 ~~district~~ Zoning District and located within the Downtown Exception areas (as identified in Chapter 17.90.10(F)) are exempt from these design standards and shall complement the architectural design of the primary building on the site ~~from which the sign is related.~~
- ~~E. Integrated Business Center.~~
- ~~1. A master sign shall be required for two or more commercial businesses sharing a street access or located on the same parcel, shopping or business center.~~
- ~~2. Permitted Additional Sign Area: 40 square feet (not calculated in maximum sign area).~~
- ~~3. Maximum Sign Area: One square foot of area for each lineal foot of frontage, up to 100 square feet (C-1 district), 200 v other districts.~~
- ~~4. Maximum Height: 20 feet in the C-1 district and 30 feet in the C-2 and industrial districts. Integrated business center signs in the C-3 district are limited to monument signs of no more than 12 feet high.~~
- ~~5. Extra Sign Area for Large Frontages: for businesses centers with frontage exceeding 300 feet, additional signs may be permitted at each driveway through a Type II Design Review process, provided that the signs do not exceed 75 square feet in the C-1 district, 150 square feet other districts.~~

6. ~~Design Standards:~~ All new integrated business center signs related to buildings that require conformance with the Sandy Style Design Standards of Chapter 17.90 shall comply with the following design standards:
- a. ~~Strong base material such as natural stone (e.g., basalt, granite, river stone), split face rusticated concrete block or brick. Cultured stone may be allowed if it has a stone texture and is similar in appearance and durability to natural stone. A sign's base must extend at least 36 inches above the adjacent finished grade and wrap around all sides of the sign base.~~
 - b. ~~Rectangular shaped signs shall provide a metal or wood (or material having the appearance of metal or wood) frame a minimum of three inches wide around all sides of the sign area.~~
 - c. ~~Exception: New integrated business center signs in the C-1 Zoning District and located within the Downtown Exception areas (as identified in Chapter 17.90.10.F.) shall compliment the architectural design of the building from which the sign is related.~~

E.F. A-frame Signs.

1. ~~A-frame signs are permitted as portable permanent signs~~ subject to the following requirements.
2. ~~Design Review. Prior to issuing a permit for an A-frame sign, the sign design must be reviewed and approved by the Sign Review Committee appointed by the City Council, according to criteria and procedures established by the committee.~~
 1. Materials: Each A-frame sign is required to have two sign faces, one on each side of the frame, and shall be made of finished wood or metal, dibond, alumalite, corrugated plastic (corex), or similar material. The use of cardboard, foam core, and/or reflective metals is not permitted.
 2. Dimensions: ~~The sign area shall not exceed six square feet measured at the outside edge of the sign structure.~~ The maximum size of the sign panel shall not exceed six square feet per side of the sign, including the sign frame. The top of the sign shall be no more than four feet from the ground (including feet and hinge mechanism).
 3. Quantity: ~~No more than one A-frame sign is permitted per business or property lot or parcel. However, one A-frame sign is permitted for each individual tenant space located within an integrated business center, or within a structure, to be located adjacent to the front façade of the tenant space. Properties with multiple businesses are permitted one sign per separate business entity.~~
 4. Quality: Signs shall meet the general construction and maintenance requirements set forth in Section 15.32.070. No visible adhesives shall be used to attach graphics or lettering to the sign.
 5. Location:
 - a. ~~Signs must not obstruct vehicle sight clearances or be placed so as to obscure permanent signs. Signs placed on or near sidewalks must maintain at least four feet unobstructed sidewalk width.~~
 - b. ~~Signs may be located at a different location than the business location of the owner of the sign if the sign owner submits a consent form allowing such a sign signed by the business or property owner where the sign will be located.~~
 6. Time Period: Each sign may be displayed only during hours that ~~the~~ a business on the lot or parcel on which the sign is located is open to the public, and shall be promptly removed from public display when the business is closed.

G. ~~Searchlights may be used by any business or enterprise once yearly for a maximum period of two consecutive days. "Searchlights" means an apparatus on a swivel that projects a strong, far-reaching beam of light.~~

F.H. *Electronic Message Signs.* Any permanent sign that incorporates an electronic message sign shall be subject to the following additional limitations:

1. The sign shall contain static messages only. The message may be changed through dissolve or fade transitions, but may not otherwise have movement, or the appearance or optical illusion of movement or varying light intensity. ~~Each~~The image on the electronic message sign shall remain static for at least ~~one hour~~ten (10) seconds.
2. The sign shall have automatic dimmer software or solar sensors to control brightness for nighttime viewing. The intensity of the light source shall not produce glare, and lighting from the message module shall not exceed 600 nits (candelas per square meter) between dusk to dawn as measured from the sign's face. ~~Applications for sign permits containing an electronic display shall include the manufacturer's specifications and nit (candela per square meter) rating. The City shall have the right to enter the property to view the programmed specifications of the sign to determine compliance with this provision.~~
3. An an electronic message sign placed inside a window is subject to the provisions of this section when it is visible from a public right-of-way or any vehicular maneuvering area.
4. Any existing sign permitted to incorporate a new electronic message sign shall be brought into compliance with all other applicable provisions of this chapter including but not limited to sign height, size, and design.

G. *Food Cart Signs.* Signs are permitted on all four wall surfaces of a food cart. The percentage of each wall surface is not limited, but the signs may not extend above the top side rail or below the bottom side rail of the food cart. No visible adhesives shall be used to attach graphics or lettering. Signs shall be wholly affixed to the wall surface of the food cart. Signs that project, drape, or hang from awnings or walls are not permitted.

H.I. Temporary signs are allowed in addition to any permanent sign permitted under this chapter, except as otherwise stated below.

1. Types. Temporary signs may either be freestanding or attached to a building.
- ~~12.~~ **Number.** Each lot or parcel on which a permanent building is located may have one temporary sign~~One freestanding or on-building temporary sign is allowed per business~~, except that integrated business centers are allowed one freestanding temporary sign for each permanent freestanding sign ~~that exists~~permitted on the property. Banners on permanent freestanding signs are considered freestanding temporary signs.
- ~~23.~~ **Height.** The maximum height of a freestanding temporary sign is six feet. No ~~on-building~~ temporary sign attached to a building may extend above the roofline of the building on which it is located.
- ~~34.~~ **Area.** The maximum sign face area of a temporary sign is 32 square feet.
- ~~45.~~ **Anchoring.** Temporary signs must be ~~situated~~installed in a manner that will allow the sign to remain anchored to the ground or affixed to a wall during varying weather events~~prevents the sign from being blown from its location~~, while allowing for the prompt removal of the sign. Signs must not obstruct vehicle sight clearances or be placed so as to obscure permanent signs. Signs placed on or near sidewalks must maintain at least 4 feet unobstructed sidewalk width.
- ~~56.~~ **Duration.** ~~A~~Each lot or parcel may display a temporary sign ~~may for only be displayed for 180~~120 days total in any calendar year. ~~for each lot, parcel, or business, or until the event associated with the sign has ended, whichever is earlier.~~This duration limit begins the first day the temporary sign is used and runs for ~~180-120~~ consecutive days, regardless of whether the temporary sign is removed during this period. When more than one temporary sign is permitted under this section, the periods for all signs will run concurrently regardless of whether they are placed at the same

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~~time. A business may not display a banner for more than 60 consecutive days out of 90 days (i.e., a business must be free of any temporary banners for at least 30 consecutive days out of 90 days).~~

7. Searchlights. One searchlight may be used on a lot or parcel once per year for a maximum period of two consecutive days. "Searchlight" means an outdoor electric light with a concentrated beam that can be turned in the fixed direction or upon a rotating base.

(Ord. No. 2005-11; Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)

Sec. 15.32.030. Permanent Signs allowed in residential zones—Permits required.

- A. One permanent sign is allowed for each parcel or lot ~~zoned~~ with a residential zoning designation on which a dwelling is located.
- B. The sign must be located flat against the dwelling, or located no further than four feet from ~~a residence's~~ the footprint of the dwelling.
- C. The maximum sign face area of a permanent sign in a residential district, other than as prescribed in subsections D. and E. of this section is two square feet.
- D. Multifamily ~~signage~~ and residential subdivision gateway signage standards.
1. In addition to signs otherwise permitted under this section, one additional sign (a "multifamily or subdivision sign") is permitted on a parcel or lot with a residential zoning designation, subject to the requirements of this subsection, when the additional sign is located within one-hundred feet of an entrance from a public right-of-way to a multifamily development or residential subdivision.
 2. Multiple signs: Generally, only one multifamily or subdivision sign is permitted per multifamily development or residential subdivision. If a multifamily development or residential subdivision has access from more than one public right-of-way, up to two total multifamily or residential subdivision signs may be permitted, provided each is located at an entrance from a different public right-of-way.
 3. ~~Area.~~ The maximum sign face area of a multifamily or subdivision sign is 32 square feet.
 4. Base. A sign's base must extend at least 24 inches above the adjacent finished grade and wrap around all sides of the sign structure. The base shall consist of natural stone (e.g., basalt, granite, river stone), split face rusticated concrete block, or brick. Cultured stone is allowed if it has a stone texture and is similar in appearance to natural stone.
 5. Rectangular-shaped signs shall provide a metal or wood (or material having the appearance of metal or wood) frame a minimum of two inches wide around all sides of the sign face.
 6. Height. The maximum height of a multifamily or subdivision sign is six feet.
 7. Type. Multifamily or subdivision signs must be permanent freestanding signs.
 2. ~~Number and type: One freestanding sign is allowed for a subdivision development or a multifamily complex, even if more than one tax lot or ownership is included in the development, except as follows:~~
 - a. ~~If a development has more than one access point, one additional sign may be located at a major public access point located on a different public road.~~
 - b. ~~In the case of a., above, neither sign may exceed 32 square feet in area.~~

- ~~c. Individual properties within a subdivision are allowed a sign in accordance with subsections A. through C. above.~~
- ~~d. *Height.* The maximum height of a multifamily or subdivision sign is five feet.~~
- E. Commercial and Institutional Uses within Residential Zones. Home businesses shall adhere to the regulations in Chapter 17.74 of the Sandy Municipal Code. All other lots and parcels with a residential zoning designation where a commercial or institutional use lawfully exists are subject to the following regulations:
1. *Number.* Only one sign is allowed per lot or parcel, and only one sign is allowed per lawful commercial or institutional use. A lot or parcel on which more than one lawful commercial or institutional use is located is allowed only one sign. When a single lawful commercial or institutional use occupies more than one lot or parcel, only one sign is permitted and may be located on any of the associated lots or parcels.~~for a development or complex, even if more than one tax lot or ownership is included in the development,~~
 2. *Multiple signs.* Notwithstanding subsection 1 above, if a lot or parcel on which a commercial or institutional use lawfully exists (or more than one lot or parcel on which a single commercial or institutional use lawfully exists) has access from more than one public right-of-way, up to two total signs may be permitted, provided each is located at an entrance from a different public right-of-way.~~except that if a development has more than one access point, one additional sign may be located at a major public access point located on a different public road.~~
 - ~~2. *Type.* The sign may be freestanding or on-building.~~
 3. *Area.* The maximum sign face area is 32 square feet.
 4. *Base.* A sign's base must extend at least 24 inches above the adjacent finished grade and wrap around all sides of the sign structure. The base shall consist of natural stone (e.g., basalt, granite, river stone), split face rusticated concrete block, or brick. Cultured stone is allowed if it has a stone texture and is similar in appearance to natural stone.
 5. Rectangular-shaped signs shall provide a metal or wood (or material having the appearance of metal or wood) frame a minimum of two inches wide around all sides of the sign face.
 - ~~6. *Height.* The maximum height for a freestanding sign is five-six feet.~~
 - ~~7. *Type.* The sign may be freestanding or attached to a wall.~~
 - ~~5. *Readerboard signs may be incorporated in a freestanding or on-building sign, subject to the limits in 15.32.020.H.*~~

(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)

Sec. 15.32.032. Signs allowed in residential zones exempt from permits but subject to regulation.

- A. *Temporary Signs.* Temporary signs are allowed in addition to any permanent sign permitted under this chapter, except as otherwise stated below.
1. *Number.* A residentially zoned lot or parcel may have two temporary signs (freestanding, A-frame, or wall-on-building), so long as the total combined sign face area of the two signs does not exceed 16 square feet. Additional temporary signs not exceeding six square feet each are permitted if erected not more than 45 days prior to an election and removed within five days following the election; except that one such sign may be up to sixteen square feet in area.

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2. *Height.* The maximum height of a freestanding temporary sign is six feet. No ~~on-building~~ temporary sign located on a wall surface may extend above the roofline of the building on which it is located.
3. *Area.* The maximum area of a temporary sign in a residential zone is 16 square feet.
4. *Anchoring.* ~~A~~ Temporary signs must be situated in a manner that prevents the sign from being blown from its location, while allowing the prompt removal of the sign.
5. *Duration.* Each lot or parcel may display a temporary sign for only 120 days total in any calendar year. This duration limit begins the first day the temporary sign is used and runs for 120 consecutive days, regardless of whether the temporary sign is removed during this period. When more than one temporary sign is permitted under this section, the periods for all signs will run concurrently regardless of whether they are placed at the same time. The additional signs allowed under Subsection A.1. of this section are exempt from the time limits in this section. ~~A temporary sign may only be displayed for 180 days total in any calendar year for each lot, parcel, or business, or until the event associated with the sign has ended, whichever is earlier.~~
6. *A-frame Signs.*
 - a. ~~—~~ Portable A-frame signs are considered to be temporary signs for purposes of this section. The height of an A-frame sign is limited to three feet and the sign face area to six square feet. In all other respects, A-frame signs are subject to the regulations in this section.
 - b. ~~—~~ ~~The city shall have available a reasonable supply of professionally made garage sale signs that can be rented by individuals. In addition, the city may secure a deposit to recover the cost of replacing the sign in the event of damage or loss.~~
7. Signs must not obstruct the vision clearance area, as defined by Section 17.74.30. of the Sandy Municipal Code or be placed so as to obscure permanent signs. Signs placed on or near sidewalks must maintain at least 4 feet unobstructed sidewalk width.

(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)

Sec. 15.32.035. Temporary signs for ~~C~~community-wide events signs.

Notwithstanding any other provision of this chapter, the official sponsor of a community event may erect community event signs on any property within the City subject to the following requirements:

- A. The "official sponsor" of a community event is the person or organization which obtained the necessary permits for the community event, or which is otherwise recognized by the City in writing as the official sponsor of a specified community event.
- B. A "community event" is an event which has been designated in writing as a community event by the City Manager based on meeting one or more of the following criteria:
 1. The City has contributed funding to the event either directly or indirectly; or
 2. The event:
 - a. Is expected to significantly promote tourism in the city of Sandy; and
 - b. Will help achieve one or more established City Council goals.
- C. A "community event sign" is a banner, flag, wind-activated device, streamer, balloon, pennant, poster, or any type of temporary sign, erected by the official sponsor of the community event.

- D. All community event signs must meet the dimensional and installation requirements of this code applicable to the sign type, but are not subject to the other requirements of this code except as specified in this section.
- E. Community event signs may not be erected more than 21 days before the first day of the community event and must be removed no later than 7 days after the last day of the community event.
- F. Community event signs may only be erected with the authorization of the owner of the property on which they are erected.

~~Special signs, including but not limited to banners, flags, wind-activated devices, streamers, balloons, pennants, posters, etc., as approved by the city council may be permitted:~~

- ~~A. The applicant must submit a written request, specifying the time period for display of signs, type of event, types of advertising/display material and proposed locations of display materials;~~
- ~~B. Time limits: 21 days prior to the event and removal within seven days following the event;~~
- ~~G.C. Street banners proposed to be erected over public the state highway right-of-way are subject must be reviewed and approved in advance by the Public Works Director or his/her designee only for the purpose of ensuring the structural integrity of the sign. Banners erected over the state highway right-of-way also may be subject to the Oregon Department of Transportation regulations. to a permit issued by the State Highway Division and all applicable rules of that agency.~~

Sec. 15.32.040. Signs allowed in all zones exempt from permits but subject to regulation.

The following signs are allowed in all zones and exempt from permits but are subject to regulation as listed below:

- A. ~~Banners on Light Poles in Private Parking Lots (Commercial/Industrial/Parks and Open Space Zones).~~
1. *Number.* Only one banner per pole.
 2. *Size.* No larger than 30 inches wide and 60 inches tall.
 3. *Materials.* Limited to materials that appear like canvas or fabric; no reflective vinyl.
 4. In no instance shall such signage be located within a public right-of-way.
- B. *Signs Held by People.* A sign held by a person in or adjacent to a pedestrian right-of-way, ~~whether or not the individual is in costume,~~ is permitted as long as the person holds the sign. The person holding the sign must follow all applicable traffic safety regulations and not interfere with the use of the right-of-way by bicyclists, pedestrians, and motorists. Signs must not obstruct vehicle sight clearances or obstruct any permanent signs. Signs being held upon a sidewalk must maintain at least 4 feet unobstructed sidewalk width.

(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)

Sec. 15.32.050. Signs permitted in all districts—Exempt from permits.

The following signs are allowed in all districts and do not require a permit.~~and operations are exempt from one or more of the requirements of this chapter but shall comply with all other applicable provisions. Limitations, if any, are noted below.~~

- A. Signs erected in the public right-of-way by the city, Clackamas County, the state of Oregon, the U.S. Government, a public utility, or an agent of one of those entities, including:
1. Street identification signs;

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2. Traffic control, safety, warning, hazard, construction, and related [public safety](#) signs.

- B. ~~One official national, state and local government~~ [Two flags or banner](#) per [property lot or parcel](#) when installed in a manner that meets city ordinances, ~~and when flown and maintained as specified by the U.S. Flag Code, are exempt from the provisions of these regulations.~~

The flag ~~pole or other~~ structure [to which the flag is attached](#) ~~should~~ [must](#) not exceed 20 feet or 110 percent of the maximum height of the primary structure on the property, whichever is greater. All structures over ten feet in height require a building permit and an inspection of the footing and structure, as per the ~~Oregon State Structural Specialty~~ [Building](#) Code, prior to installation of the structure;

- C. Signs required by city ordinance, county ordinance, ~~or state,~~ or federal law, ~~are exempt from the provisions of these regulations.~~ Examples include, [but are not limited to](#), address numbers, street names, public notices, restaurant health inspection ratings, handicapped access signs, [and signage within City owned parks and open spaces](#) ~~civil defense shelter signs~~;
- ~~D. Signs erected for the convenience of the public identifying rest rooms, entrances, public telephones, walkways, directional or information signs, including menu boards, located wholly within the site;~~
- ~~D.E.~~ Signs located on private property that are not visible from a public street or right-of-way, [or any other property](#) ~~unless the department deems that the continuation of such a sign constitutes a serious and immediate danger to public safety and welfare~~;
- ~~E.F.~~ [Signs, plaques, inscriptions, or](#) ~~Historical~~ markers [located on a historic site or structure that are made, erected, and or](#) maintained by a public authority or ~~recognized historical society or organization identifying sites, buildings or structures of recognized historical value~~;
- ~~G. Memorial signs or tablets, historical markers, signs cut into the surface or the facade of the building, or when projecting not more than two inches;~~
- ~~H. Signs located in the interior of any building or within an enclosed lobby or court of any building or group of buildings, which signs are designed and located to be viewed exclusively by patrons of such use or uses;~~
- ~~I. Painted wall decorations and wall graphics ("painted wall decorations" means murals or displays painted or placed directly onto a wall or fence and containing no copy, advertising symbols, lettering, trademarks designed and intended as a decorative or ornamental feature);~~
- ~~F.J.~~ Signs, decorations, and displays inside of ~~windows or attached to the inside of windows~~ [any building](#), provided that the sign, [decoration](#), or display ~~in a window~~ does not exceed [a sign face area of 100 square feet or 33 percent of the window area, whichever is less](#). ~~Window~~ [Such](#) signs larger than 100 square feet are regulated as wall signs.
- ~~G.~~ [Seasonal decorations. For purposes of this section, "seasonal decorations" means any of the following that are placed during the months of October, November, December, and January:](#)
- [1. Light fixtures that use bulbs that are sized C6, C7, or C9, or LED bulbs that are 8 mm or smaller; and](#)
 - [2. Statues and inflatable objects not exceeding ten feet in height.](#)

(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)

Sec. 15.32.060. Nonconforming signs.

- A. The following shall be considered nonconforming signs:
1. [Permanent](#) ~~S~~ signs that already existed when these regulations were adopted, have an approved ~~county or state~~ [City](#) sign permit [\(if applicable at the time of construction\) and complied with the](#)

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regulations in place at the time of construction, and which do not conform to the provisions of these sign regulations;

2. Permanent Signs on lands annexed to the city which predated the annexation and which have and having an approved county or state sign permit (if applicable at the time of construction) and complied with all regulations in place at the time of construction.
- B. Nonconforming signs shall be removed or shall be altered to conform to the provisions of this chapter when: the sign is changed or modified in shape, location, or size. The sign shall be removed or brought into compliance with this chapter within 120 days of the date of such occurrence.
1. ~~The nature of the business conducted on the premises changes and the sign is changed or modified either in shape, size or legend; or~~
 2. ~~When the name of the business changes and the sign is changed or modified either in shape, size or legend.~~
 3. ~~Exception: Panels on existing nonconforming backlit signs in the C-1 zone may be changed according to the provisions of Paragraph 15.32.020.A.~~
- C. ~~Nonconforming signs advertising a business or other use which has discontinued operation within the building, on the lot or in the development shall be deemed abandoned and shall be removed within 120 days of the time the business or use is discontinued, unless a new occupancy permit is issued for a new use.~~
- D. ~~All temporary signs in existence which do not conform to the provisions of this chapter shall be removed or made to conform within 30 days of the passage of the ordinance codified in this chapter.~~
- E. ~~Signs located on property which is annexed to the city shall have 60 days in which to be removed or made to conform to the provisions of this chapter.~~
- F. ~~If a nonconforming sign is abandoned, the property owner of record, as shown on the tax roll of Clackamas County, shall be notified via certified mail (return receipt requested) from the department directing that it be removed within 60 days. Following notice by the building official, if the abandoned sign has not been removed, the building official shall cause the sign to be removed. The cost of removal shall be entered by the city recorder on the docket of city liens against the property owner, and shall be collectible in the same manner as liens for public improvements. For purposes of this section, "Abandoned sign" means a structure designed for, but not containing, a sign for 120 continuous days.~~

(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)

Sec. 15.32.070. General construction and maintenance requirements.

- A. ~~Each A~~ sign shall be constructed, erected, and maintained to meet the requirements of the ~~Oregon Structural Specialty Oregon Building Code, National and Electrical Code and Oregon Mechanical Code~~. In addition, all illuminated signs shall be subject to the provisions of the Underwriters' Standard, as defined in Underwriters' Laboratories, "Standards For Safety, Electric Signs." All signs manufactured in Canada also shall comply with the standards ~~of~~ on the Canadian Standards Association (CASCSA). For purposes of this section, "illuminated sign" means any sign which ~~has characters, letters, figures, designs or outlines~~ is illuminated by electric lights or luminous tubes. ~~as part of the sign property. For the purposes of this section "maintained" refers to the normal care needed to keep a sign functional such as cleaning, oiling, changing of light bulbs, and repair.~~
- B. All signs and component parts shall be kept in good repair and maintained in a safe, neat, clean and attractive condition. A sign or sign structure that is determined by the City to constitute a hazard to the public safety or health by reason of poor structural design or construction, inadequate

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[maintenance, lack of repair, or dilapidation may be required to be removed per the standards identified in Section 15.32.170.](#)

- ~~C.—The regulations establish standards for allowable area, location, types and activities permitted upon and uses in conjunction with all signs and other advertising structures within the city. All sign permits issued and signs erected after the effective date of the ordinance codified in this chapter shall conform to the standards of these sections.~~
- ~~D.—*Location.* All signs, unless specifically authorized by this code or the State Structural Specialty Code shall be located entirely within the boundaries of the property.~~
- ~~E.—Lighted Signs in all districts:~~
- ~~1.—Signs may be indirectly, internally or directly illuminated unless otherwise restricted in this chapter. Indirect lighting shall be screened from view by ground surface, evergreen landscape screening or ornamental features of the sign structure. Braces and struts which support indirect lighting from the top or sides of the sign are prohibited.~~
 - ~~a.—"Direct" lighting means exposed lighting or neon tubes on the sign face.~~
 - ~~b.—"Indirect" lighting means the light source is separate from the sign face or cabinet and is directed so as to shine on the sign.~~
 - ~~c.—"Internal" lighting means the light source is concealed within the sign.~~
 - ~~2.—A lighted sign visible to and located within 100 feet of a residential zoning district shall be turned off from 10:00 p.m. to sunrise.~~
 - ~~3.—Exposed incandescent bulbs may be used on the exterior surface of a sign if each of such bulbs do not exceed 25 watts or unless each such bulbs are screened by a diffusing lens, sun screen or similar shading device.~~
 - ~~4.—Floodlights or spotlights shall be permitted on ground-mounted signs and wall signs, provided that such lights concentrate the illumination onto the area of the signs so as to prevent glare upon the street or adjacent property.~~
- ~~F.—*Existing Developments.* Existing developments which contain more than one use but do not meet the criteria established for commercial planned developments, shopping or business centers and where two or more uses are located on a single lot or group of contiguous lots which were developed according to a plan, shall be considered to be a planned development.~~

(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)

Sec. 15.32.080. Prohibited signs.

The following signs and operations are prohibited ~~signs and operations,~~ and may not be erected or permitted to operate within the city unless specifically authorized by other sections of this ~~e~~Code:

- ~~A. Signs that obstruct the vision clearance area, as defined by Section 17.74.30. of the Sandy Municipal Code, of a street or alley intersection ~~or driveway intersection.~~;~~
- ~~B. Signs that obstruct ingress or egress through any door, window, fire escape, standpipe, or like facility, required or designated for safety or emergency use.~~;
- ~~C. Signs that may be confused with public traffic signs or highway identification signs, or graphically appear similar to these types of signs, or signs that may mislead or confuse vehicle operators.~~;
- ~~D.—Signs or sign structures determined by the building official to constitute a hazard to the public safety or health by reason of poor structural design or construction, inadequate maintenance, lack of repair,~~

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~~or dilapidation ("maintenance" means normal care needed to keep a sign functional such as cleaning, oiling and changing of light bulbs);~~

- ~~D.E.~~ Signs that rotate, reflect, flash, blink, fluctuate, or have chaser effects (a "rotating signs" has sign faces or portions of a sign face which revolve around a central axis).;
- ~~E.F.~~ Except for an approved food cart sign, Ssigns placed on, affixed to, or painted on any motor vehicle, trailer, or other mobile structure, that are not registered, licensed, and insured for use on public highways and /or parked with the primary purpose of providing a sign not otherwise allowed by this chapter.;
- ~~F.G.~~ Signs on Bbenches, ~~with a commercially available space for advertising;~~
- ~~G.H.~~ Signs located on or above public rights-of-way without written consent of the applicable jurisdiction. This includes, but is not limited to, posters or notices on utility poles, ~~political~~ signs in parking planter strips, etc., ~~other than traffic control signs installed by the state, county or city;~~
- ~~H.I.~~ Roof signs (signs erected upon, against or directly above a roof, or on the top of or above the parapet of a building), including on food carts.;
- ~~I.J.~~ Attention attracting devices, including but not limited to flags not in compliance with Section 15.32.050., feather signs, balloons, windsocks, pennants, streamers, valances, spinners, spirals and other wind-activated devices including propellers.

(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)

Sec. 15.32.090. Permit required.

It is unlawful for any person to erect, repair, alter, or relocate any sign within the city ~~any sign or other advertising structure~~ as defined in this chapter without first obtaining a sign permit from the eCity and making payment of the required fee, with the exception of signage exempt from obtaining a permit within Sections 15.32.040 and 15.32.050 of this chapter. ~~required by the city thereof.~~

(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)

Sec. 15.32.100. Permit and variance application fees.

Fees shall be ~~those~~ established by City Council ~~in the current fees and charges~~ resolution and are due and payable in effect at the time of application.

(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)

Sec. 15.32.110. Permit application.

Application for a sign permit shall be ~~made in writing~~ completed upon forms supplied by the eCity and shall contain the following information:

- A. Name, address, email, and telephone number of the applicant;
- B. Location by street number of the building and unit number if applicable, structure, or lot or parcel to which or upon which the sign is to be installed or affixed;
- C. A ~~drawing, drawn~~ to scale drawing showing the design of the sign, including dimensions of the sign, dimensions of wall if wall-mounted, maximum height above grade ~~if free-standing,~~ method of attachment, source of illumination and the relationship to any building or structure to which it is

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proposed to be installed or affixed ~~or to which it relates~~ along with a detailed account of the materials to be used;

- D. A ~~plot-site~~ plan drawn to scale indicating the location of the sign relative to property lines, building locations, streets, and sidewalks;
- E. Copies of ~~stress sheets and~~ engineering calculations, for signs other than temporary signs and A-frame signs, showing that the structure is designed for dead load, live load, seismic design category D, and wind ~~pressure forces~~ in any direction in the amount required by the Uniform Building Code;
- F. Name, address, email, and telephone number of the person, firm, corporation, or association erecting such sign ~~or advertising structure;~~
- G. Written consent of the owner of the building, structure, or land ~~to which or on which the structure sign~~ is to be erected;
- ~~H. Copy of any electrical permit required and issued for the sign;~~
- H. For temporary signs, the dates that the temporary sign will be displayed;
- I. A-frame signs are exempted from subsection D and E of this section.
- J. For signs containing an electronic display, the manufacturer's specifications and nit (candela per square meter) rating.
- K. Any such other information required to show full compliance with this chapter and all other provisions of this Code as required by the Director or his/her designee.

(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)

Sec. 15.32.120. Permit approval.

- A. A completed sign permit application ~~accompanied by the appropriate fee~~ shall be submitted to the ~~d~~Development ~~s~~Services ~~d~~Department ~~or other staff designated by the city manager~~, referred hereafter as "~~d~~Department".
- B. The ~~d~~Department shall review the sign permit application to ensure that it is complete, ~~accompanied by the appropriate fee,~~ and the proposed sign complies with the provisions of these regulations and other ~~e~~City ordinances. All signs shall be subject to inspection and reinspection. A permit shall only be issued when all of these criteria have been met and any applicable fee(s) have been collected.
- C. An approved sign permit does not replace, supersede or waive structural or electrical standards and permits required. These other permits must also be obtained prior to work on the installation of the sign.
- ~~D. The applicable permit review fee shall be doubled if sign installation is begun before obtaining a permit. Payment of such double fee shall not relieve any person from full compliance with these regulations.~~
- D.E. The permit shall expire if a sign is not installed as approved within 180 days from the date of sign permit application ~~approval~~ issuance. Reapplication shall include a new, fully completed application form and any new application applicable fee(s). The application must comply with ~~findings in subsection B of this section, including~~ any amendments to these regulations adopted since the previous permit approval.
- E.F. An approved sign permit may be revoked by the ~~d~~Director or his/her designee if the approved sign is not constructed and installed as approved, if incorrect information was provided on the application, or if the ~~e~~City approved the permit in error. A decision of the ~~d~~Director or his/her designee may be

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appealed to the ~~e~~City ~~e~~Council in accordance with Section 15.32.140. ~~appeal procedures for a Type III appeal.~~

~~G.— All signs shall be subject to inspection and reinspection. Footing inspections may be required for all signs having footings.~~

(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)

Sec. 15.32.130. Permit conditions.

The ~~department~~ Director or his/her designee may attach conditions in conjunction with the approval of a sign permit as deemed necessary to secure the purpose of this ~~e~~Code, the Building Code, and the Electrical Code, and may require guarantees and evidence that such conditions will be complied with.

(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)

Sec. 15.32.140. Permit appeal.

A decision by the Director or his/her designee on a sign permit application or variance application may be appealed to the ~~e~~City ~~e~~Council. A written appeal must be filed with the ~~city recorder~~ Director within ~~ten~~ 12 calendar days of the notice of the decision. The review by the City Council shall be de novo. ~~The appeal shall be conducted the same as an appeal of a decision of the planning commission.~~

(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)

Sec. 15.32.150. Variances to standards.

Variances are a means of requesting a waiver to certain criteria within this chapter. The Director shall review sign variance applications. ~~There may be rare instances where a combination of strict application of the standards in this chapter and/or public safety concerns may preclude use of signs as a communication medium for a primary frontage. In these cases, it may be appropriate to vary a particular standard to enable a property owner to utilize signs in a manner similar to others in a district.~~

~~A.~~ A.—To request a sign variance, an applicant shall submit the following: ~~a completed sign variance application and appropriate review fee.~~

1. A completed sign variance application in a form provided by the City and payment of fees.

2. Sign renderings, including sign square footage, height, colors, and any other applicable information that will help in the variance decision.

3. A narrative explaining how the requested variance is consistent with the criteria as set forth below:

a. The variance is consistent with the purposes of this chapter and will not be materially detrimental to the public welfare or materially injurious to other property in the vicinity.

~~a.~~ b. Special circumstances or conditions apply to the property which do not apply generally to other properties in the same zone or vicinity, and result from lot or parcel size or shape, topography, or other circumstances over which the applicant has no control.

~~B.— The Sign Review Committee shall hold a public meeting on the application.~~

~~C.— To approve a sign variance request, the Sign Review Committee must find that the requested variance is consistent with the intent of the signage regulations for the zoning district is requested for, and the~~

~~sign is of a reasonable size. The Committee shall balance business needs with the community aesthetics.~~

~~B.D.~~ The ~~decision Sign Review Committee~~ by the Director may impose such conditions on the approval as necessary to achieve the purposes of these regulations.

~~E.~~ ~~Unless appealed, the Sign Review Committee's decision shall be the final decision of the city.~~

~~C.F.~~ ~~Appeals to the Sign Review Committee's~~ An appeal of the Director's decisions shall be decided by the City Council, ~~and t~~ The City Council's decision is ~~shall be~~ the City's final decision. ~~of the city.~~

~~D.G.~~ Where a sign approved through these variance procedures is not installed within ~~12 months~~ two years from the date of the approval, the variance approval shall expire, and all work must fully comply with these regulations as amended to that date.

(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)

Sec. 15.32.160. Administration and enforcement.

The ~~department~~ City shall administer and enforce these regulations and is authorized to issue citations for violations of these regulations in accordance with provisions of the Sandy Municipal Code.

The City shall have the right to enter the property where a sign is located to determine compliance with the requirements of this chapter, including but not limited to viewing the programmed specifications of electronic message signs. The City shall first seek authorization to enter from the property owner or person in charge. If entry is denied, the City may seek an administrative warrant from the municipal court.

(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)

Sec. 15.32.170. Sign removal.

The ~~department~~ Director or his/her designee may order removal of any sign erected, replaced, reconstructed, or maintained in violation of these regulations per one of the following two procedures:-

A. The ~~department~~ Director or his/her designee shall deliver written notice by certified mail (return receipt requested) to the owner of the sign, if known or, if the owner of the sign cannot be located, and to the owner of the lot(s) or parcel(s), as shown on the tax rolls of Clackamas County, on which such sign is located, directing that the sign shall be removed or brought into compliance with these standards.

~~B.~~ If the owner of such sign or the owner of the lot(s) or parcel(s) on which the sign is located fails to remove the sign or bring the sign into compliance within 30 days for permanent signs (e.g. free standing signs, wall signs, projecting signs) or within 10 days for temporary signs after receipt or refusal of delivery of written notice from the ~~e~~ City, the sign shall be subject to removal by the City at the expense of the property owner. ~~the building official shall cause such sign to be removed at the expense of the property owner.~~ Such costs shall be entered ~~by the city recorder~~ on the docket of ~~e~~ City liens against the property owner, and shall be collectible in the same manner as liens for public improvements. All A-frame signs are considered temporary signs for purposes of this section.

~~B.C.~~ If the condition of the sign presents an immediate threat to the safety of the public, the ~~department~~ City may cause removal of the sign immediately, without prior notice, and the expenses for such removal shall be paid by the owner of the property on which the sign is located. ~~or the permit applicant. If such persons cannot be found, the expense shall be paid by the owner of the building, structure or property.~~ Such costs shall be entered on the docket of City liens against the property owner, and shall be collectible in the same manner as liens for public improvements.

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(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)

~~Sec. 15.32.180. Periodic review.~~

~~The city council and the department in conjunction with a committee of at least three local business people, shall review this chapter periodically.~~

~~(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)~~

Sec. 15.32.190. Violations.

~~Upon conviction, any person who violates any of the provisions~~ Violation of any provision of this chapter shall be in violation is guilty of of a Class B-C Civil ~~infraction~~ infraction and is subject to the Forfeitures defined in Section 1.18.050. ~~and subject to the penalties provided in ORS 153.110 through 153.310, as now constituted.~~

~~A. A person cited for a violation shall be fined up to \$100.00.~~

~~B. Each day a sign is in violation of these regulations shall be considered a new violation.~~

(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)

~~Sec. 15.32.200. Limitation of liability.~~

~~The city shall not be held responsible for any damage to persons or property by reason of approval, disapproval, or the issuance of a sign permit authorized in this chapter, or inspection or reinspection of a sign as authorized by this chapter.~~

~~(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)~~

Sec. 15.32.210. Definitions.

As used in this chapter:

A-frame signs means a portable permanent sign which has two sides, the frame or support structure of which is hinged or connected at the top of the sign in such a manner that the sign is easily moved and erected ~~(see sample photo).~~

Area, sign face means:

- A. The area of sign enclosed in a frame or cabinet is determined based on the outer dimensions of the frame or cabinet surrounding the sign face. Sign area does not include foundations, supports, or other essential structures which are not serving as a backdrop or border to the sign.
- B. When a sign is on a base material and attached without a frame, the dimensions of the base material are to be used, unless it is clear that part of the base contains no related display or message.
- C. When signs are constructed in individual pieces attached to a building wall, sign area is determined by a perimeter drawn around all the pieces.
- D. For sign structures containing multiple modules oriented in the same direction, the modules together are counted as one sign face.
- E. The maximum surface area visible at one time on a round or three-dimensional sign is counted to determine sign face area.

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Banner means a sign made of fabric or other nonrigid material with no enclosing framework, supported by two (2) or more points, which does not meet the definition of a flag, and which is hung on a building, light pole in a parking lot, or a permitted permanent freestanding sign, or hung over a public right-of-way.

~~*Bulletin board* means bulletin boards for public, charitable or religious institutions when the same are located on the premises of such institutions.~~

Dissolve means a mode of message transition on an electronic message sign accomplished by varying the light intensity or pattern, where the first message gradually and uniformly appears to dissipate and lose legibility simultaneously with the gradual and uniform appearance and legibility of the second message.

Electronic message sign means a sign capable of displaying words, symbols, figures, or images that can be electronically or mechanically changed by remote or automatic means including animated graphics and video.

Erect means to build, construct, attach, hang, place, suspend or affix, and shall also include the painting of wall signs.

Face means the surface of the sign upon, against or through, which the message is displayed or illustrated on the sign.

Fade means a mode of message transition on an electronic message sign accomplished by varying the light intensity, where the first message gradually and uniformly reduces intensity to the point of not being legible and the subsequent message gradually and uniformly increases intensity to the point of being legible.

Feather sign means a sign constructed in whole or in part of lightweight material which is designed to, or which actually does, wave or move in the wind, and which does not meet the definition of a flag or banner.

Flag means a sign which consists of a single piece of lightweight material which is designed to, or which actually does, wave or move in the wind, which meets all of the following criteria:

- A. Is two-sided and rectangular in shape.
- B. Is attached by one side, which must be one of the two shorter sides, to a single metal pole, which is either (1) vertical and permanently installed in the ground or (2) vertical or a maximum of 45 degrees from vertical and attached to a building by a wall mount.

Freestanding sign means a sign on a frame, pole, or other support structure which is not attached to any building.

Frontage, street means the length of the property line of any lot or parcel ~~one premise~~ along ~~each one~~ public right-of-way it borders.

Frontage, tenant space means the length of the exterior façade occupied by an individual tenant space that faces either a parking lot, pedestrian path, or public right-of-way.

Height means the overall height of a free-standing sign or sign structure is measured from the grade directly below a sign to the highest point of the sign or sign structure.

~~*Readerboard* means a sign or part of a sign specifically designed to allow for the convenient display of temporary messages without alteration of the sign field, and on which the letters or images are readily replaceable such that the copy can be changed from time to time at will, either by hand or through electronic programming.~~

Integrated business center means a lot or parcel on which two or more commercial businesses are located.

Permanent sign means an A-frame sign and any sign that is affixed to a building, window, or structure, or to the ground, in a manner that enables the sign to resist environmental loads, such as wind or snow, and that precludes ready removal or movement of the sign.

Sign means materials placed or constructed, or light projected, that (1) conveys a message or image and (2) is used to inform or attract the attention of the public. The scope of the term 'sign' does not depend on the

~~content of the message or image conveyed, an identification, description, illustration or device that is affixed to or represented directly or indirectly upon a building, structure or land and which directs attention to a product, place, activity, person, institution or business.~~

Sign structure means a structure specifically intended for supporting or containing a sign which is not an integral part of a building.

Temporary sign means a sign other than a permanent sign, or ~~advertising display constructed of fabric, paper, cardboard, plywood, or other light materials, with or without a frame, not permanently attached to a building, structure or ground intended to be displayed for a specific and limited period of time. A temporary sign is intended to:~~

- ~~A. Exist until such time as a permanent sign can be placed;~~
- ~~B. Exist for a limited period of time as determined by the specific date of an event, activity or sale.~~

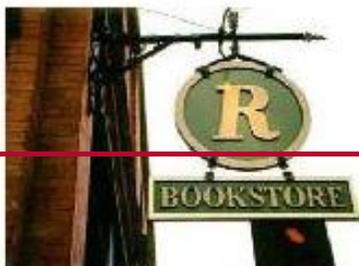
Wall area means all window and wall area of a building or tenant space on one plane or elevation.

Wall sign means a sign attached to, painted on, or erected against a wall, facia, or parapet wall whose display surface is parallel to and extends not more than eighteen (18) inches from the wall to which it is attached.

Examples of Appropriate Signs:



Sample Backlit Sign



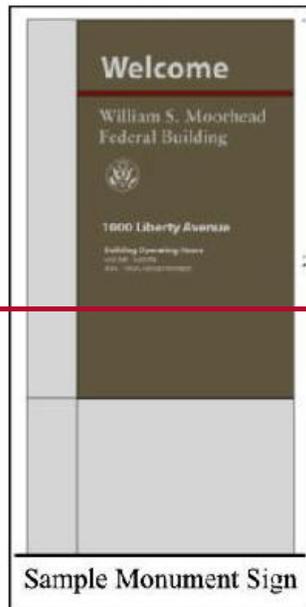
Sample Projecting Sign



Sample Hanging Sign



Sample A-Frame Sign



Sample Monument Sign

(Ord. No. 2008-06, 5-7-2008; Ord. No. 2010-04, 1-5-2011; Ord. No. 2011-11, 10-19-2011)

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Meeting Type: City Council
Meeting Date: March 16, 2026
From: Tyler Deems, City Manager
Subject: “Bin List” Discussion Follow-Up

DECISION TO BE MADE:

Discuss items and tasks that can be added to our ongoing “bin list” for future work.

APPLICABLE COUNCIL GOAL:

- **Goal 6.10:** Continue to improve and refine code language, policies, and practices related to code enforcement.

BACKGROUND / CONTEXT:

The City Council adopts a list of goals each biennium; the most recent adoption of Council goals took place in early 2025. The list of current goals can be found [here](#). Council goal 6.10 identified the ongoing desire to continue to improve and refine code language, policies, and practices related to code enforcement. This goal could also be expanded to include other items that do not necessarily relate to code enforcement but apply to good governance or city operations.

In addition, the City Council recently discussed the idea of creating a “bin list” – a list of needed improvements and potential work that both City Council and staff have identified as issues that need to be addressed. The intent of this process is to ensure that the items that staff plan to work on in the coming months have Council support, and any new ideas that are discussed have support by a majority of the Council.

This topic was previously discussed on [March 2, 2026](#) and resulted in the need to have a follow up discussion to determine next steps and possibly solidify a more formal process.

KEY CONSIDERATIONS / ANALYSIS:

Staff have been working on several updates behind the scenes as part of our ongoing effort to improve and refine code language. Examples of this work include:

- Code modification to ensure fines are consistent throughout (Class A, Class B, and Class C – already in progress)
- Increased fine amounts for code violations that cannot be reversed (for example, tree removal)
- [Chapter 17](#) modifications:

- Sign code (follow-up scheduled for March 16th)
- Parks and open spaces code language for structures
- Accessory structures for commercial
- Fences/retaining walls and temporary uses/structures (work session scheduled for March 16th)
- Urban forestry amendments
- Regulations surrounding short-term rentals (in alignment with the recently adopted Housing Production Strategy)
- Property maintenance code to assist with residential code enforcement (replacing parts of [Chapter 8.16](#))
- Addressing code to standardize and codify our current practices (coordinated with the Fire District)

After the first discussion on March 2nd, two items were identified that could move forward in the short-term, with the goal of having Code modification adopted prior to Summer 2026. These two items are:

- Noise ordinance
- Solicitation (door to door sales) ordinance

Other ideas have been brought up in recent months by various members of the City Council include:

- Utility bill due dates and practices
- Rolls and responsibilities of City Council (refresher on Council Rules)
- Traffic discussion at Cedar Ridge Middle School and Sandy High School

Following the direction provided on March 2nd, it was noted further discussion was needed to identify the best approach for ensuring that potential additions to the future work list had a consistent process. Councilor Hokanson provided a presentation outlining his ideas for a process (attached to the minutes of the March 2nd meeting).

The goal for the March 16th meeting is to:

1. Determine how items get added to the list
2. Determine the timeline and recurrence for discussing the items added to the list
3. Determine how and when items will be moved forward with allocated staff resources to advance the item(s) to a Council vote

BUDGET IMPACT:

None at this time.

RECOMMENDATION:

Determine how the bin list will be administered by coming to consensus on the three points above.