



# TRANSIT ADVISORY BOARD MEETING

Wednesday, March 20, 2024 at 5:30 PM  
Operations Center

## AGENDA

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### TO ATTEND THE MEETING IN-PERSON:

Come to the Transit Operations Building - 16610 Champion Way, Sandy, OR 97055

### TO ATTEND THE MEETING ONLINE VIA ZOOM:

Please use this link: <https://us02web.zoom.us/j/84531736635>

Or by phone: (253) 215-8782; Meeting ID: 845 3173 6635.

### ROLL CALL

### APPROVAL of the December Minutes and the March Agenda

1. Approval of Minutes

### CITY COUNCIL LIAISON

### NEW BUSINESS

- 2.1. Cares Act Grant
- 2.2. Route Updates and Ridership
- 2.3. New Cutaways
3. GM Operations Update

### OLD BUSINESS

- 4.1. Capital Projects
- 4.2. Ridership

### NEIGHBOR UPDATES

### PUBLIC COMMENT

**ADJOURN**

**Next Meeting**

**5:30 pm-7:00 pm**

**Wednesday, June 26, 2024**

**The Operations Center**

**16610 Champion Way**

**Sandy, OR 97055**

Americans with Disabilities Act Notice: Please contact Sandy City Hall, 39250 Pioneer Blvd. Sandy, OR 97055 (Phone: 503-668-5533) at least 48 hours prior to the scheduled meeting time if you need an accommodation to observe and/or participate in this meeting.



# MINUTES

## Transit Advisory Board Meeting

5:30 pm - 7:00 pm

Wednesday, December 13, 2023

Click [here](#) for Virtual Meeting Via Zoom

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### 1. ROLL CALL

Andi Howell, Berenice Tynan, Heather Michet, Muna Rustam, Nancy Payne, & Tamara Darnell

Via Zoom: Khris Alexander

Public guest

### 2. APPROVAL of the June Minutes and the December Agenda

Motion to approve June Minutes and December Agenda by Khris Alexander & seconded by Berenice Tynan.

### 3. CITY COUNCIL LIAISON

### 4. NEW BUSINESS

#### 4.1. New GM

Tamara Darnell, MV's new GM, is bringing 30 plus years of transit experience.

#### 4.2. The Clackamas Town Center Launch

There will be a launch party in honor of SAM's new route to the Clackamas Town Center. The party will be held at Centennial Plaza at 2:00 pm on January 11, 2024. Mayor Stan Pullium will be there to inaugurate the route with a ribbon cutting. The route will begin Friday, January 12.

#### 4.3. Grants

SAM was the first agency in the state to be awarded Carbon Reduction Grant.

#### 4.4. Building Design

##### 4.4.1. Intent to Award

Ops Center received 8 proposals total for the future expansion of the facility. MWA was awarded the project.

##### 4.4.2. Planning

On December 11, 2023, city employees met with MWA to discuss remodel, and or new construction options for maintenance and administrative uses. MWA dove

right in with some great visions for the addition to the Ops Center facility.

**5. OLD BUSINESS**

**5.1. Shift Change Vehicle**

Transit is looking into purchasing an electric all-wheel drive Chevy Blazer vehicle.

**6. NEIGHBOR UPDATES**

None

**7. PUBLIC COMMENT**

Public discussion on the new route.

**8. ADJOURN**

**8.1. Next Meeting**  
**5:30 pm -7:00 pm**  
**Wednesday, March 20, 2024**  
**The Operations Center**  
**16610 Champion Way**  
**Sandy, OR 97055**

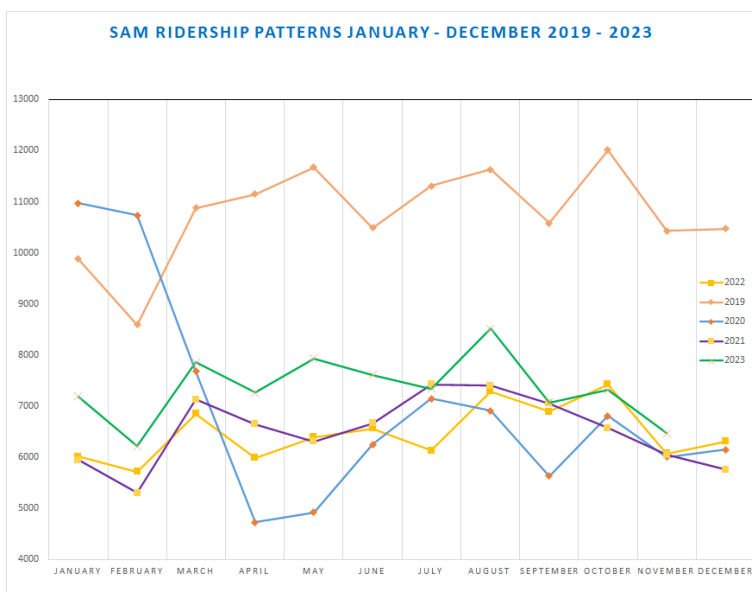
# Transit Staff Report – November 2023



## SANDY AREA METRO

From the Program Administrator

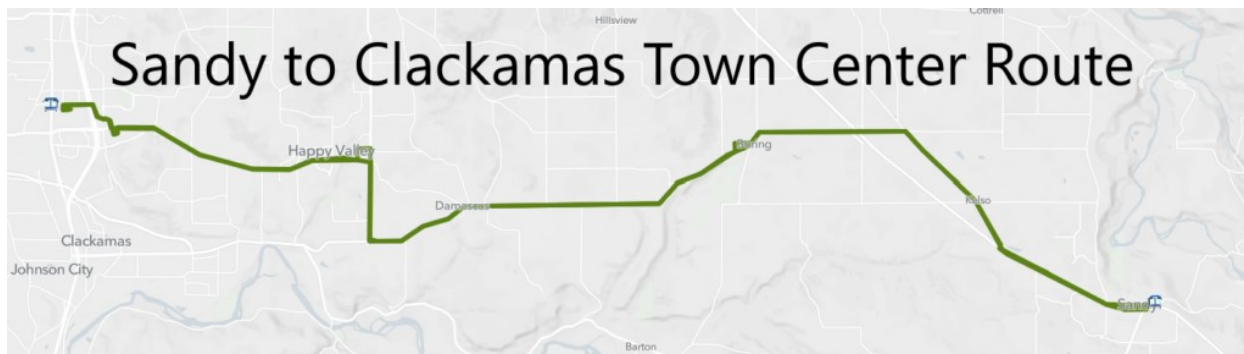
### Ridership



We are pleased to see that SAM's overall ridership in November 2023 increased by 6.64% compared with November 2022. SAM-Gresham provided 4,770 rides an increase of 6.95% from November 2022. Estacada ridership declined by 38.41%. The Shopper Shuttle increased by 44.23% in November 2023.

Dial-a-ride had a slight increase of 0.43%. ED experienced tremendous growth in November. Rides increased by 319.35%. The increase in ED ridership is due, in part, to driver availability.

### **Clackamas Town Center Route**



SAM is excited to begin the new route to the Clackamas Town Center. This will provide Sandy, Boring and Damascus residents with regional connectivity, access to necessary health care and job opportunities. Boring and Damascus residents will also have the ability to come to Sandy for necessary goods and services. This route will run 6 times a day, Monday through Saturday, beginning January 12, 2024. We plan to a kick-off celebration at the Transit Center, January 11, 2024, at 2:00 pm. We hope to see you there!

### **Clackamas County Partnership**

The partnership with the County continues to prove itself as a great partnership. In November 2023, SAM brought in \$4,422.34 from the oversight of Mt. Hood Express. The revenue from medical rides was \$7,542.73. Total earnings were \$11,965.07.

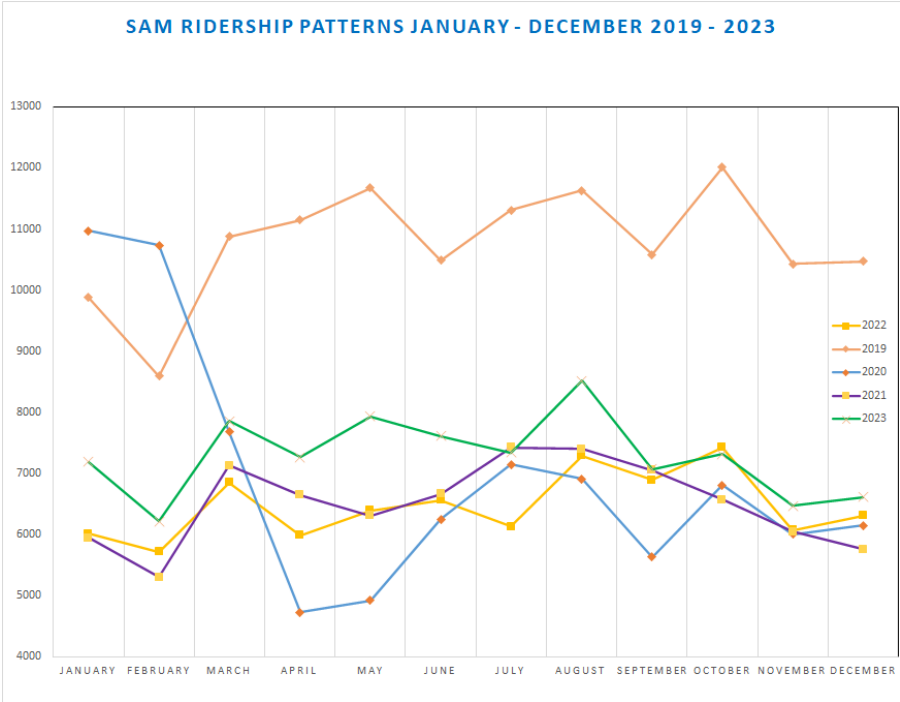
# Transit Staff Report – December 2023



## SANDY AREA METRO

From the Program Administrator

### Ridership



Ridership continues to move in a positive direction. Overall ridership for December of 2023 increased by 4.79% compared with December 2022. SAM-Gresham provided 4,937 rides, an increase of 8.58% over December 2022. Estacada declined by 45.68% bus still provided 239 rides. The Shopper Shuttle also experienced a slight decline of 6.57%. The decline may be due to lower gas prices, the holiday season and winter break at school.

SAM rides provided transportation for 779 individual rides. That is an increase of 11.76% over December 2022. ED increased by 140.82%, providing 118 rides.

### **Winterfest and the Jolly Trolley**

The Winterfest and Jolly Trolley ridership was 221 rides! Due to demand, we added 4 extra runs to the Jolly Trolley! The program was so popular we intend to expand the service next year. We will provide two Jolly Trolleys on December 13th, 20th, 22nd and 23rd! We also plan to simplify the sign-up process by calling our dispatch office directly.

SAM provided rides to Pictures with the Grinch, The Snow Queen, Estampa y Santa and the Holiday Happy Hour! This accounted for 45 of the 221 rides.





**Clackamas County Partnership**

In December 2023, SAM brought in \$4,422.34 from the oversight of Mt. Hood Express. The revenue from medical rides was \$6,819.45. Total earnings from the Clackamas County partnership were \$11,241.79.

## **Building Design**

The City Committee, comprised of Public Works (Jenny Coker and Ryan Wood), Parks (Tiana Rundell), IT (Greg Brewster) and Transit (Andi Howell and Muna Rustam) met with MWA to discuss the needs for the Operations Center. The Committee expressed the need for more office space and storage space that would not be department specific but versatile to fit the changing needs of all the departments. A city-wide maintenance facility was also discussed. MWA returned with three proposals that will be cost effective, energy conscious and maximize potential growth. The Committee will meet to further discuss and refine the designs to meet the needs of this multi-departmental project.