



SANDY URBAN RENEWAL BOARD MEETING

Monday, June 16, 2025 at 7:00 PM
Sandy City Hall and via Zoom

AGENDA

TO ATTEND THE MEETING IN-PERSON:

Come to Sandy City Hall (lower parking lot entrance) - 39250 Pioneer Blvd., Sandy, OR 97055

TO ATTEND THE MEETING ONLINE VIA ZOOM:

Please use this link: <https://us02web.zoom.us/j/85657534631>

Or by phone: (253) 215-8782; Meeting ID: 85657534631

ROLL CALL

APPROVAL OF MINUTES

1. [Approval of Minutes: June 2, 2025](#)

NEW BUSINESS

2. [Supplemental Budget for Biennium 2023-25](#)
[Resolution 2025-24](#)

ADJOURN

Americans with Disabilities Act Notice: Please contact Sandy City Hall, 39250 Pioneer Blvd. Sandy, OR 97055 (Phone: 503-668-5533) at least 48 hours prior to the scheduled meeting time if you need an accommodation to observe and/or participate in this meeting.



SANDY URBAN RENEWAL BOARD MEETING

Monday, June 02, 2025 at 6:30 PM
Sandy City Hall and via Zoom

MINUTES

ROLL CALL

PRESENT

Chair Kathleen Walker
Board Member Chris Mayton
Board Member Rich Sheldon
Board Member Kristina Ramseyer
Board Member Lindy Hanley
Board Member Don Hokanson

ABSENT

Board Member Laurie Smallwood

APPROVAL OF MINUTES

1. Approval of Minutes: September 3, 2024

MOTION: Approve the September 2, 2024 minutes

Motion made by Board Member Hokanson, Seconded by Board Member Mayton.

Voting Yea: Chair Walker, Board Member Mayton, Board Member Sheldon, Board Member Ramseyer, Board Member Hokanson

Voting Abstaining: Board Member Hanley

MOTION CARRIED: 5-0-1

NEW BUSINESS

2. PUBLIC HEARING: Budget Adoption - SURA BN 2025-27

Abstentions

(none)

Conflicts of Interest

(none)

Staff Report

The City Manager summarized the staff report in the meeting packet.

Public Testimony

(none)

Recap and Recommendation

The City Manager recommended adoption of Resolution 2025-20

MOTION: Close the public hearing

Motion made by Board Member Sheldon, Seconded by Board Member Hokanson.

Voting Yea: Chair Walker, Board Member Mayton, Board Member Sheldon, Board Member Ramseyer, Board Member Hanley, Board Member Hokanson

MOTION CARRIED: 6-0

MOTION: Adopt Resolution 2025-20

Motion made by Board Member Mayton, Seconded by Board Member Ramseyer.

Voting Yea: Chair Walker, Board Member Mayton, Board Member Sheldon, Board Member Ramseyer, Board Member Hanley, Board Member Hokanson

MOTION CARRIED: 6-0

ADJOURN



STAFF REPORT

Item # 2.

Meeting Type: Urban Renewal Board
Meeting Date: June 16, 2025
From: Tyler Wallace, Finance Director
Subject: Supplemental Budget for Biennium 2023-25
Resolution 2025-24

DECISION TO BE MADE:

To adopt a supplemental budget for Biennium 2023-25.

APPLICABLE COUNCIL GOAL:

N/A

BACKGROUND / CONTEXT:

Local Budget Law allows for changes to be made to the budget after adoption in certain circumstances, specifically when conditions or situations arise that were unknown at the time the budget was adopted. The current Biennium 2023-25 budget was adopted two years ago, in June 2023. Since then, a few minor expenditures have been incurred that need to be reflected in the adopted budget prior to the end of the current biennium. Changes such as these are not uncommon, especially in the second year of a two-year budget.

Changes that are less than 10% of the total fund can be adopted via resolution at a regularly scheduled Board meeting. Changes that are over 10% of the total fund require a public hearing. The changes for the Urban Renewal Fund are less than 10%, meaning no public hearing is required. These changes are purely housekeeping in nature and do not deviate from any prior policy decisions.

KEY CONSIDERATIONS / ANALYSIS:

Capital Outlay – \$6,100,000 was allocated for the biennium towards capital outlay to facilitate the construction of Cedar Park and the demolition of the derelict buildings on the old Cedar Ridge Middle School site. During the biennium, the Board became interested in purchasing a parking lot in the downtown area, located on Pioneer Boulevard. The purchase price of the lot was \$529,164.39. Due to this purchase, and the completion of the work at the Cedar Park Campus, which totaled nearly \$6,000,000, a budget adjustment is needed to ensure that appropriations are not exceeded. A transfer of \$500,000 from Urban Renewal Contingency will ensure that no budget violations occur. This transfer will leave approximately \$2,049,000 in contingency fund for the remainder of the biennium. The attached resolution clearly displays the changes.

BUDGET IMPACT:

None. This adjustment noted above was anticipated in the preparation of the budget for Biennium 2025-27. As such, there is no financial impact for the upcoming biennium.

RECOMMENDATION:

Staff recommends adopting Resolution 2025-24 to remain compliant with Oregon Budget Law and appropriately reflect the budget for the 2023-25 biennium.

SUGGESTED MOTION LANGUAGE:

"I move to approve Resolution 2025-24."

LIST OF ATTACHMENTS / EXHIBITS:

- Resolution 2025-24



RESOLUTION NO. 2025-24

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR THE SANDY URBAN RENEWAL AGENCY FOR BIENNIUM 2023-2025

WHEREAS, the Sandy Urban Renewal Agency has adopted a biennial budget for the period of July 1, 2023 to June 30, 2025. Local Budget Law (ORS Chapter 294) allows for changes to the adopted budget via supplemental budget in certain cases; and

WHEREAS, ORS 294.473 allows the governing body to adopt a supplemental budget at a regularly schedule Board meeting if the changes are less than 10% of the current adopted fund total; and

WHEREAS, the increase in capital outlay for the purchase of a downtown parking lot makes it necessary to adjust the current budget by reallocating contingency funds to Capital Outlay.; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE SANDY URBAN RENEWAL AGENCY:

Section 1: The budget is amended as follows:

Category	Adopted	Revised	Change
Personnel Services	349,100	349,100	-
Materials & Services	553,500	553,500	-
Capital Outlay	6,100,000	6,600,000	500,000
Transfers	1,829,197	1,829,197	-
Contingency	2,549,101	2,049,101	(500,000)
Total	11,380,898	11,380,898	-

This resolution is adopted by the City Council of the City of Sandy this 16th day of June, 2025.

Kathleen Walker, Mayor

ATTEST:

Jeffrey Aprati, City Recorder