



PARKS AND TRAILS ADVISORY BOARD MEETING

Wednesday, May 14, 2025 at 6:00 PM
via Zoom

AGENDA

THIS MEETING IS ONLINE VIA ZOOM:

Please use this link: <https://us02web.zoom.us/j/84264600830>

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

The Parks board chair will call on you when it is your turn to speak. You will have 3 minutes.

CONSENT AGENDA

1. Approval of Minutes

NEW BUSINESS

2. Presentation by staff for Summer Programming.
3. Rochelle will share a transition plan update.

OLD BUSINESS

STAFF UPDATES

ADJOURN

Americans with Disabilities Act Notice: Please contact Sandy City Hall, 39250 Pioneer Blvd. Sandy, OR 97055 (Phone: 503-668-5533) at least 48 hours prior to the scheduled meeting time if you need an accommodation to observe and/or participate in this meeting.



PARKS AND TRAILS ADVISORY BOARD MEETING

Item # 1.

Wednesday, February 12, 2025 at 6:00 PM
via Zoom

MINUTES

THIS MEETING IS ONLINE VIA ZOOM:

Please use this link: <https://us02web.zoom.us/j/84264600830>

ROLL CALL

PRESENT

Ryan Aultman
Don Robertson
Kimberly Seigal
Will Toogood
Clarissa Flores
Michael Archer

ABSENT

Upekala Wijayratne

Chris Mayton, Council Liaison- Absent

Staff present:

Rochelle Anderholm-Parsch, Parks & Recreation Manager

Tiana Rundell, Parks & Facilities Manager

John Wallace, Senior and Recreation Services Manager

Chelsea Jarvis, Executive Assistant

CHANGES TO THE AGENDA

PUBLIC COMMENT

The board chair will call on you when it is your turn to speak. You will have 3 minutes.

CONSENT AGENDA

1. Approval of Minutes

Motion to approve the minutes

Motion made by Aultman, Seconded by Toogood.

Voting Yea: Aultman, Robertson, Seigal, Toogood, Flores, Archer

OLD BUSINESS

2. Staff will provide the Parks and Trails Advisory Board with an update on the Parks Board's incorporated feedback, the attorney's review, and the draft final version of the park rules.

Rochelle reviews the updated rules and shows the updates made based on the Board's feedback.

Will asks if we can add non-smoking signs to Cedar Park.

Motion "I move to recommend that the council adopt the revised park rules as presented"

Motion made by Seigal, Seconded by Flores.

Voting Yea: Aultman, Robertson, Seigal, Toogood, Flores, Archer

NEW BUSINESS

3. Staff seeks the Parks Board support in applying for the Travel Oregon Grant for Meinig Park's ADA pathway restoration.

Rochelle discusses this letter of support.

"I make a motion that we sign the letter for the funds for phase 1 for Travel Oregon"

Motion made by Toogood, Seconded by Aultman.

Voting Yea: Aultman, Robertson, Seigal, Toogood, Flores, Archer

STAFF UPDATES

Rochelle:

It's budget season.

Council had a goal setting session. Those goals are being refined but we will report back when we know more.

Tiana:

Brandon passed exams for his pesticide applicator license.

Tiana is studying for the test as well as recertifying for her CPSI.

There will be a volunteer day March 4th.

Currently working on a first responder key for park restrooms.

John:

2nd March for Meals is happening in March. Raffle baskets, senior dinner, and restaurant fundraisers. Last year over \$3000 was raised.

Working on Rec and summer programming- day camps, bands for concerts.

Mountain storm- with the addition of rules, the program is running smoothly.

ADJOURN

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Summer Events & Programming

Carol Cohen & Amy Lytle, Recreation Coordinators

June

- Longest Day Parkway
- Noah's Quest

Item # 2.



SANDY
WHERE INNOVATION MEETS ELEVATION

July

- Senior BBQ
- 4th of July Fireworks
- Mt. Festival Kids Events
 - Pet Show
 - Bike Derby
 - Kids Parade
- Johnny Limbo and the Lugnuts (Concert 1)
- The Wild Robot (Movie 1)
- Jukebox Heroes (Concert 2)



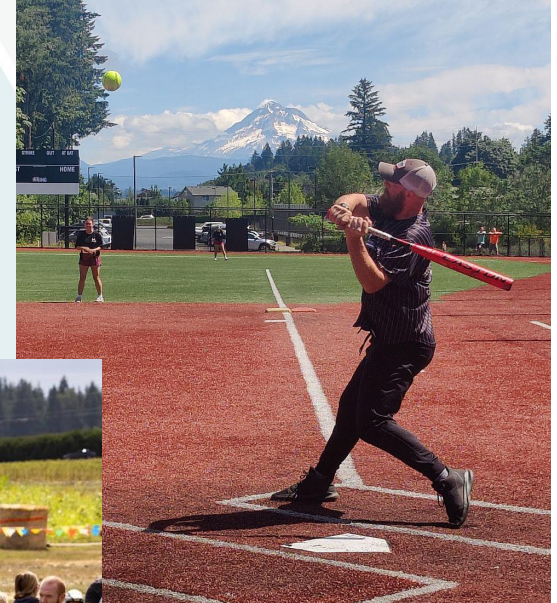
August

- Goonies (Movie 2)
- The Revival Brothers Band (Concert 3)
- Wicked (Movie 3)



Ongoing/September

- Aquatics
 - Swim Lessons
 - Open Swim Passes
 - Senior Aerobics
- Camps
 - 19 Sports Camps
 - Young Bike Camps
- Classes
 - Piano Classes
 - Dance Classes
 - Science Classes
 - Cooking Classes
 - Todos Juntos
- Senior Services/Classes
- Adult Co-ed Softball
- Community Gardens
- Bee City Action Group
- Kiddie Cross in Sept!



To: Parks and Trails Advisory Board

Date: May 14, 2025

From: Rochelle Anderholm-Parsch, Parks and Recreation Director

Subject: Farewell and Heartfelt Thanks!

Attachments: None

Dear Parks and Trails Advisory Board Members,

As previously announced, my last day with the City of Sandy will be June 4, 2025. This decision was not made lightly, as I've developed deep and meaningful relationships with many of you, the dedicated Parks and Recreation staff, and our incredible community. Ultimately, the opportunity to return to Minnesota to be closer to my extended family, while accepting a position as the Parks and Recreation Director for the City of Faribault, has aligned with a long-term personal and professional goal.

I want to take a moment to celebrate all that we've accomplished together, as none of it would have been possible without our incredible staff, and the Advisory Board's passion, advocacy, and support.

Together, we built a traditional Parks and Recreation Department from the ground up. We brought Parks under the department's umbrella, which positioned us to advocate for new funding and system-wide support. During this transformative time, we:

- Reopened the Community Center post-pandemic and reinvigorated programs and services.
- Successfully advocated for a senior services county rate reimbursement adjustment to support our growing population and need for important life changing services.
- Completed the Parks and Trails Master Plan.
- Updated our System Development Charges and Fee-in-Lieu program and adopted a department-wide Cost Recovery and Financial Sustainability Policy.
- Worked together to champion fee increases that made it possible to construct Cedar Creek Trail, build Cedar Park and Base Camp, and prepare for Deer Pointe Park and Meinig Park improvements.

The vision and values of this board helped shape the Cedar Park master plan into what is now an award-winning park. We've celebrated the completion of Cedar Creek Trail, which connects our newest park to Sandy River Park, creating miles of accessible pathways.

The team took a dream of Council and created a widely popular annual event in December, Winterfest. This community event has turned it into a cherished community tradition. Staff have continued to expand programs that support our growing community, including the aging population, not just through essential services, but by cultivating the social connections that are critical to healthy aging.

Currently, we are in the midst of the budget process. I'm thrilled to share that the proposed draft includes a new facility lead position housed in Parks. This role will focus on asset management and facility maintenance, allowing Parks staff to focus more deeply on our park and trail system.

Looking ahead, we'll be breaking ground on Deer Pointe Park this June, and we've signed the contract to move Meinig Park Phase 2 forward, scheduled to begin in January 2026.

You are in incredibly capable hands during this transition:

- Tiana Rundell will lead Parks and Facilities with focus and care including spearheading construction projects, and all things related parks, trails, and facilities.
- John Wallace will lead and bring energy and expertise to Senior Services and Recreation, enhancing events, sports, and community programs with creativity and dedication.
- Chelsea Jarvis will continue the vital role of being the organizational glue, managing accounting, scheduling, and team alignment.

Together, with support from the City Manager, they will carry this momentum forward and bring our major park projects to life as they work on a replacement.

In closing, I want to sincerely thank you for your support, insight, and dedication. Saying goodbye to this board is bittersweet, but I leave with full confidence in the team and trust in the vision we've set in motion. I've learned so much from each of you, and I will carry those lessons, and these memories, with me into the next chapter.

With gratitude,
Rochelle Anderholm-Parsch

Staff Contact:

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