



PARKS & TRAILS ADVISORY BOARD

Wednesday, December 11, 2024 at 6:00 PM
Sandy City Hall and via Zoom

AGENDA

VIRTUAL ONLY

THIS MEETING IS ONLINE VIA ZOOM:

Please use this link: <https://us02web.zoom.us/j/84264600830>

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

The Board chair will call on you when it is your turn to speak. You will have 3 minutes.

CONSENT AGENDA

- [1.](#) Approval of Minutes

NEW BUSINESS

- [2.](#) This will be an overview of the Council Goals for the Parks & Recreation Department.

OLD BUSINESS

STAFF UPDATES

ADJOURN

Americans with Disabilities Act Notice: Please contact Sandy City Hall, 39250 Pioneer Blvd. Sandy, OR 97055 (Phone: 503-668-5533) at least 48 hours prior to the scheduled meeting time if you need an accommodation to observe and/or participate in this meeting.



PARKS & TRAILS ADVISORY BOARD

Wednesday, November 13, 2024 at 6:00 PM
Sandy City Hall and via Zoom

MINUTES

VIRTUAL ONLY

TO ATTEND THE MEETING ONLINE VIA ZOOM:

Please use this link: <https://us02web.zoom.us/j/84264600830>

ROLL CALL

PRESENT

Ryan Aultman
David Breames
Don Robertson
Upekala Wijayratne

Laurie Smallwood (Council Liaison)

ABSENT

Alexandria Gale
Kimberly Seigal
Will Toogood

Staff present:

Rochelle Anderholm-Parsch

Tiana Rundell

Chelsea Jarvis

CHANGES TO THE AGENDA

PUBLIC COMMENT

The Board Chair will call on you when it is your turn to speak- you'll have 3 minutes.

CONSENT AGENDA

1. Approval of Minutes

Motion to approve the minutes.

Motion made by Breames, Seconded by Aultman.

Voting Yea: Aultman, Breames, Robertson, Wijayratne

NEW BUSINESS

2. An overview of the Parks & Recreation Budget

Rochelle presents a slideshow.

One question is asked about the Parks Board helping with goal setting. This will be an Agenda item in December.

OLD BUSINESS

STAFF UPDATES

Rochelle's Updates:

Cedar Park opened. A special thank you to the Parks and Trails Advisory Board for their help and part in it.

The Merry Makeover challenge is happening again in downtown.

Mountain Storm basketball is full storm ahead.

Tiana's Updates:

Winterfest is all hands on deck. The lights will go on early this year. We have a few new pieces this year.

ADJOURN

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STAFF REPORT

Meeting Type: Parks and Trails Advisory Board
Meeting Date: December 11, 2024
From: Rochelle Anderholm-Parsch, Parks and Recreation Director
Subject: FY 2023-2025 Parks and Recreation Achievements and FY 2025-2027 Goals

DECISION TO BE MADE:

Provide feedback and direction on the Parks and Recreation Department's proposed goals for FY 2025-2027 and acknowledge achievements under the FY 2023-2025 Council goals.

PURPOSE / OBJECTIVE:

To review the Parks and Recreation Department's accomplishments in alignment with the FY 2023-2025 Council goal: *"Invest in our park system for current and future residents of Sandy and continue expansion of recreational opportunities for the community."* Additionally, present proposed goals for FY 2025-2027 to continue advancing the department's mission and vision..

BACKGROUND / CONTEXT:

The Parks and Recreation Department has successfully completed several objectives from the FY 2023-2025 Council goals, while others remain in progress. These achievements and ongoing efforts set the foundation for proposed goals in the next biennium (2025-2027), emphasizing community engagement, sustainable development, and operational efficiency.

FY 2023-2025 Achievements

1. **Community Campus Park Improvements** – Completed.
2. **Deer Pointe Park Improvements** – In progress.
3. **Research for Park Land Acquisition** – In the research phase.
4. **New Facility Use Agreement with Oregon Trail School District** – Currently strategizing with Administration and Council.
5. **Aquatic Opportunities** – Completed; swim lessons and water safety programs reinstated.
6. **Volunteer Program** – Reestablished and expanded.

KEY CONSIDERATIONS / ANALYSIS:

Proposed FY 2025-2027 Goals

1. **Deer Pointe Park Construction**
 - Complete construction efforts to enhance community accessibility to this neighborhood park.

- **Alignment:** Supports the mission by developing safe, clean, and accessible parks.
2. **Meinig Park Renovation**
 - Continue public engagement and secure funding for construction in 2025-2027.
 - **Alignment:** Promotes inclusivity and community engagement, advancing our leadership in park planning.
 3. **Staffing to Support Parks Growth**
 - Hire an additional parks maintenance staff member to support increased park acreage and event demands.
 - **Alignment:** Ensures quality and safety of parks, meeting community needs.
 4. **Facility Maintenance Plan Development**
 - Create a comprehensive plan and advocate for funding for ongoing care.
 - **Alignment:** Promotes sustainable and high-quality facility management.
 5. **School District IGA for Shared Use**
 - Finalize the agreement to maximize facility use for the community.
 - **Alignment:** Expands inclusive recreational opportunities.
 6. **Aquatic Opportunities**
 - Maintain and expand programs, exploring partnerships and funding.
 - **Alignment:** Supports inclusive recreational programs and community enrichment.
 7. **Tickle Creek Restoration and Planning**
 - Secure funding for environmental restoration and explore alternative resources if needed.
 - **Alignment:** Upholds environmental stewardship and community engagement.
 8. **Future Park and Natural Space Acquisitions**
 - Continue researching properties to meet growing recreational needs.
 - **Alignment:** Ensures accessible and inclusive parks for a growing community.
 9. **WinterFest Expansion**
 - Assess resource needs to support event growth while maintaining park services.
 - **Alignment:** Fosters community belonging and festive, inclusive spaces.
 10. **Trail Construction and Enhancements**
 - Prioritize trails at Sandy River Park and explore renovating the Sandy Ridge Marcy Trailhead.
 - **Alignment:** Encourages engagement with nature and diverse recreational services.

BUDGET IMPACT:

The proposed goals for FY 2025-2027 will require additional funding for staffing, park development, trail enhancements, and WinterFest resources. Funding will be sought through grants, partnerships, and budget allocations, and system development charges.

RECOMMENDATION:

Staff recommends the Parks and Trails Advisory Board acknowledge the achievements from FY 2023-2025 and provide input and recommend to council the proposed goals for FY 2025-2027 to guide the department's strategic direction.

SUGGESTED MOTION LANGUAGE:

"I move to acknowledge the Parks and Recreation Department's FY 2023-2025 achievements and approve the proposed FY 2025-2027 goals as presented."

LIST OF ATTACHMENTS / EXHIBITS:

1. Summary of 2023-2025 Council Goals / Park & Recreation Achievements and Draft 2025-2027 Department Goals.

FY 2023-2025 Council Goals / Parks and Recreation Achievements

Council Goal: Invest in our park system for current and future residents of Sandy and continue expansion of recreational opportunities for the community.

GOAL	NOTES
Design and construct the Community Campus Park improvements.	Completed
Complete design and construct park improvements at Deer Point Park.	In-Progress
Research and act on the purchase of park land for future park facilities and/or natural area and open space preservation.	In research phase
Work with the Oregon Trail School District for developing a new facility use agreement.	Currently Strategizing with Administration and Council
Explore ways to connect Sandy residents with aquatic opportunities, including swim lessons and water safety programs.	Completed
Reestablish a volunteer program and expand volunteer opportunities.	Completed

Draft Parks and Recreation Department Goals for 2025-2027

Mission: The City of Sandy's Parks and Recreation team will help engage and strengthen community belonging by developing and maintaining safe, clean, and accessible parks as well as providing inclusive and diverse programs and services.

Vision: We aim to advance Sandy's parks, programs, services, and policies while striving to be a leader in the field of Parks and Recreation and a pillar to the community of Sandy.

The following proposed goals for 2025-2027 reflect our commitment to our department's mission and vision.

1. **Deer Pointe Park Construction - In Progress and rollover from 2023-2025**
 - Complete the ongoing construction efforts to bring Deer Pointe Park to fruition, enhancing recreational space and community accessibility for this long awaited neighborhood park.
 - **Alignment:** This project directly supports our mission by developing safe, clean, and accessible parks that foster a sense of community belonging.
2. **Meinig Park Renovation - In Progress and rollover from 2023-2025**
 - Continue the design and public engagement phase for the Meinig Park renovation.
 - Secure construction funding for the 2025-2027 budget to begin implementing renovations based on community feedback and design plans.
 - Apply for the LGGP grant through OPRD.
 - **Alignment:** Engaging the community in Meinig Park's redesign aligns with our mission to maintain safe and accessible parks, and our vision to strengthen community belonging and advance our role as a pillar in Sandy through responsive park planning.
3. **Staffing to Support Parks Growth**
 - Hire an additional parks maintenance staff member to support increased developed park acreage and event demands, including WinterFest installation.
 - **Alignment:** Additional staffing ensures the quality and safety of our parks, enabling us to fulfill our mission of providing well-maintained spaces and responsive services.
4. **Facility Maintenance Plan Development**
 - Develop a comprehensive facility maintenance plan to ensure sustainable upkeep of city facilities.
 - Advocate for funding to support this plan, including a facilities support person dedicated to ongoing facility care.
 - **Alignment:** A structured maintenance approach promotes safe, clean parks and city facilities that support community belonging, fulfilling our mission of sustained and quality facility management.
5. **School District IGA for Shared Use - In Progress and rollover from 2023-2025**
 - Continue efforts to establish an Intergovernmental Agreement (IGA) with the local school district to maximize shared use of facilities.
 - **Alignment:** This partnership will expand diverse and inclusive recreational opportunities, helping us become a stronger community pillar and advancing our vision of leadership in Parks and Recreation.

6. **Aquatic Opportunities - Ongoing Goal**

- Maintain and expand aquatic programs, exploring partnerships and funding to serve the community.
- **Alignment:** By providing diverse recreational options, we support our mission of offering inclusive programs that encourage belonging and enrich community life.

7. **Tickle Creek Restoration and Planning**

- Pursue grant funding for the Tickle Creek restoration project; explore alternative funding if grants are unavailable.
- **Alignment:** Restoration efforts uphold our commitment to safe, clean natural spaces, demonstrating leadership in environmental stewardship and supporting community engagement in outdoor activities.

8. **Future Park and Natural Space Acquisitions - roll over from 2023-2025**

- Continue to research potential properties for future parks and natural spaces to meet recreational needs.
- **Alignment:** Expanding park and natural spaces helps fulfill our mission of inclusivity and accessibility, ensuring the community's growth and evolving needs are met.

9. **WinterFest Expansion**

- As WinterFest continues to grow, assess staffing and resource needs for efficient installation while maintaining other park services.
- **Alignment:** WinterFest brings the community together, fostering belonging and advancing our role as a community pillar by creating safe, festive, and inclusive seasonal spaces.

10. **Trail Construction and Enhancements**

- Prioritize trail construction and improvements, including those at Sandy River Park, in partnership with the non-profit like Northwest Trail Alliance (NWTa), and explore renovating the Sandy Ridge Marcy Trailhead.
- **Alignment:** Trails encourage community engagement with nature, advancing our mission of accessible, diverse services and aligning with our vision to lead in recreational offerings.

2025-2027 Draft Goals Review

**Parks and Trails Advisory Board Meeting
December 11, 2024**

AGENDA: Death by Powerpoint

Review Mission and Vision & Accomplishments

Review Draft Goals

Discuss & Prioritize Goals

Department Mission and Vision

Item # 2.

Mission: The City of Sandy's Parks and Recreation team will help engage and strengthen community belonging by developing and maintaining safe, clean, and accessible parks as well as providing inclusive and diverse programs and services.

Vision: We aim to advance Sandy's parks, programs, services, and policies while striving to be a leader in the field of Parks and Recreation and a pillar to the community of Sandy.

FY 2023-2025 Council Goals & P&R Alignment

Item # 2.

Invest in our park system for current and future residents of Sandy and continue expansion of recreational opportunities for the community.

GOAL	NOTES
Design and construct the Community Campus Park improvements.	Complete
Complete design and construct park improvements at Deer Point Park.	In-Progress
Research and act on the purchase of park land for future park facilities and/or natural area and open space preservation.	In research phase
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Explore ways to connect Sandy residents with aquatic opportunities, including swim lessons and water safety programs.	Complete
Reestablish a volunteer program and expand volunteer opportunities.	Complete



ROLL OVER GOALS

Item # 2.

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Meinig Park Renovation - In Progress and rollover from 2023-2025

- Continue the design and public engagement phase for the Meinig Park renovation.
- **Secure construction funding for the 2025-2027 budget** to begin implementing renovations based on community feedback and design plans.
- Apply for the LGGP grant through OPRD.
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ROLL OVER GOALS

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ROLL OVER GOALS

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- Continue to research potential properties for future parks and natural spaces to meet recreational needs.
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DRAFT NEW GOALS

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Item # 2.

DRAFT NEW GOALS

Staffing to Support Parks Growth

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Facility Maintenance Plan Development

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- Advocate for funding to support this plan, including a facilities support person dedicated to ongoing facility care.
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Tickle Creek Restoration and Planning Item # 2.

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- **Alignment:** Restoration efforts uphold our commitment to safe, clean natural spaces, demonstrating leadership in environmental stewardship and supporting community engagement in outdoor activities.

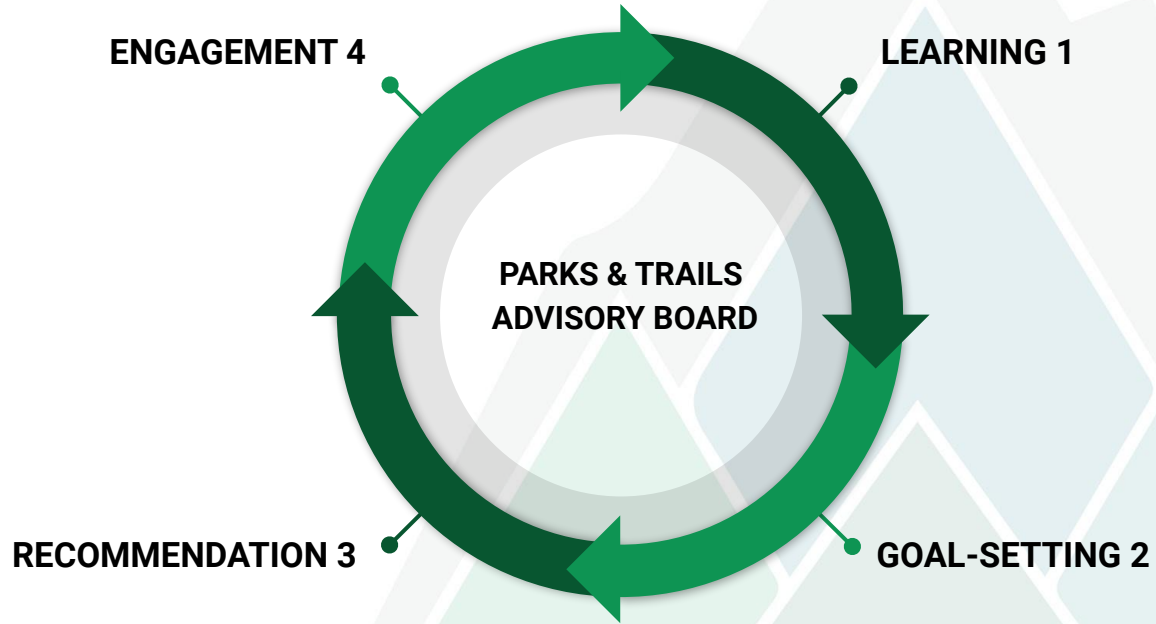
DRAFT NEW GOALS

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Goal - Setting 2 & Recommendation Stage

Item # 2.



Goal	Allocate Funds FY 23'-25'	Funding Needs FY '25-'27	Funding Source	Dept. Priority P1, P2, P3	PTAB Priority P1, P2, P3 <i>Item # 2.</i>
Deer Pointe Construction	\$1.5M	Roll over from '23-'25	SDC's	P1	
Meinig Park Renovation	\$200,000	Phase 1 Estimate \$2.0M-\$4.0M	SDC's/LGGP Grant	P1	
OTSD School IGA	\$0	\$0	partnership	P3	
AQ Programs	\$15,000	\$15,000	GF/Trustee Acct.	P3	
Winterfest Expansion	\$100,000	\$75,000 GF \$25,000 Fundraising	GF/Fundraising	P3	
1 FTE Parks Maint.	\$0	\$75,000 (include benefits)	GF	P1	
1 FTE Facilities Lead	\$0	\$93,000 (include benefits)	GF	P1	
Tickle Creek Planning & Restoration	\$0	\$490,691.76 (submitted Grant Request / ODF)	Grant	P2	
Future Park Land Acq.	\$1.5M	\$1.5M	FIL Fund	P2	
Trail Const. / Enhancements	\$68,000	\$100,000 estimate	Grants/GF/partnership	P3	20

Are the proposed goals and priorities as suggested by staff for 2025-2027 aligned with the department's mission and community needs? If not, what adjustments should we make?

What budgetary priorities should the board focus on, and are there specific projects or programs that require additional funding or advocacy?

How should we prioritize carry-over goals versus new initiatives to ensure alignment with available resources and community impact?

Is the board willing to recommend these priorities to the council and advocate for funding or resources not yet dedicated?

How can the board better support the department in engaging the community and communicating these goals to stakeholders?

Documents Driving the Department's Budget Goals

- Parks and Trails Master Plan [\(LINK\)](#)
- City-Wide Comprehensive Plan [\(LINK\)](#)
- Financial Sustainability Policy [\(LINK\)](#) *directly related to operations and budget philosophy
- Adopted Budget (which include funds allocated and CIP Plan) [\(LINK\)](#)