



PARKS & TRAILS ADVISORY BOARD

Wednesday, October 09, 2024 at 6:00 PM
via Zoom

AGENDA

THIS MEETING WILL BE HELD ONLINE VIA ZOOM:

<https://us02web.zoom.us/j/84264600830>

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

The Board Chair will call on each person when it is their turn to speak. You will have 3 minutes.

CONSENT AGENDA

- [1.](#) Approval of Minutes

OLD BUSINESS

- [2.](#) A refined look at future Meinig Park Improvements.

NEW BUSINESS

- [3.](#) An overview of Sandy Parks and recreation's Volunteer program
- [4.](#) Grant Letter of Support for Tickle Creek Park & Trail Restoration

STAFF UPDATES

ADJOURN

Americans with Disabilities Act Notice: Please contact Sandy City Hall, 39250 Pioneer Blvd. Sandy, OR 97055 (Phone: 503-668-5533) at least 48 hours prior to the scheduled meeting time if you need an accommodation to observe and/or participate in this meeting.



PARKS & TRAILS ADVISORY BOARD

Item # 1.

Wednesday, August 14, 2024 at 6:00 PM
via Zoom

MINUTES

THIS MEETING WILL BE HELD ONLINE VIA ZOOM:

<https://us02web.zoom.us/j/84264600830>

ROLL CALL

PRESENT

Ryan Aultman
David Breames
Alexandria Gale
Don Robertson
Kimberly Seigal
Will Toogood
Upekala Wijayratne

Laurie Smallwood, Council Liason

Staff Present:

Rochelle Anderholm-Parsch

Tiana Rundell

John Wallace

Chelsea Jarvis

Guest Presenters:

Brian Martin, Lango Hansen Landscape Architects

CHANGES TO THE AGENDA

PUBLIC COMMENT

CONSENT AGENDA

1. Approval of July Minutes

Motion to approve the July Minutes

Motion made by Toogood, Seconded by Wijayratne.

Voting Yea: Aultman, Breames, Gale, Robertson, Seigal, Toogood, Wijayratne

NEW BUSINESS

OLD BUSINESS

2. Lango Hansen Landscape Architects will present options for Meinig Park.

Rochelle provides a recap.

Brian presents the presentation.

Focus Area # 1: No Name Creek Restoration

Discussion includes color of water, liability, safety of drinking water, and revegetation.

Focus Area # 2: Playground

Play option 1:

Questions are discussed on homelessness, policing and child safety. There were concerns on accessibility and inclusivity of this option, especially for children in wheelchairs and strollers. One idea mentioned was adding more accessible separate play options around this main one.

The group did like the color and natural look of this option.

Play option 2:

Discussion included a lack of visibility with this option.

Play Option 3:

Discussion included the different levels and accessibility and inclusive features of this play area option. Brian mentions that the colors of this structure could be changed to be similar to Fantasy Forest.

The group agreed that the new playground should keep the feel of fantasy forest as it was a signature piece. An idea was mentioned to include the name plates/bricks from Fantasy Forest into the new playground.

Focus Area # 3: Pathways/Trails

Discussion includes the steepness of sections of the current pathways, especially for wheelchairs and strollers. The group also discussed ADA access from the lower parking lot to the playground.

Focus Area # 4- Hillside Seating:

There was very strong support from the Board to keep as many trees (or all) possible.

Discussion included adding some seating as long as it doesn't interfere with keeping the trees. They also discussed the number of events per year and how the current usage works with people bringing their own blankets and chairs.

Focus Area #5- Parking Lot improvements:

Discussion included is there is a need for additional bathrooms in the park. The group also discussed the use of the upper parking lot for portapotties and foodcarts (during events) and a lack of easy access ADA parking.

STAFF UPDATESRochelle's Updates:

The Cedar Park restroom shelter is complete. The skatepark is 75% complete. The jump line has asphalt on it. The larger pump track is done and the smaller one should be done in the next few weeks. Right of way improvements continue.

The Canby Mayor, Public Works Director and some Parks Board members visited Cedar Park and Basecamp for a tour.

Deer Pointe Park has 30% CD's complete.

We are exploring Grants for Tickle Creek.

John's Updates:

There have been 2 concerts and 2 movies at Meinig park. There is 1 concert and 1 movie left for the summer series. The first concert had an estimated 600-1000 people in attendance.

The co-ed softball season has ended. There were 12 teams, 84 games, and 217 players.

The Center's seniors went to the Robinhood festival and the zoo for a fun outing.

There were 1050 Meals on wheels delivered as well as 17 household's helped with Energy Assistance.

The volunteer appreciation party is August 28th at Meinig Park's Gazebo.

Tiana's Updates:

The contract for swings at Tupper is being signed.

Winterfest decor is arriving and the tree has been picked.

The team is currently working on landscape maintenance catchup, they have a week or two of Cedar Creek trail final touches, as well as working to renovate old picnic tables.

Since facilities falls under Tiana and her team, she is spending time on contracting for facility repairs. The team is hoping to add a Facilities employee next biennium.

ADJOURN

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PARKS & TRAILS ADVISORY BOARD

Item # 1.

Wednesday, September 11, 2024 at 6:00 PM
17225 Meinig Ave. Sandy, OR 97055

MINUTES

This will be a onsite tour of Cedar Park & Basecamp.

Please meet at 17225 Meinig Ave. Sandy, OR 97055. You can park along Meinig Ave and we will walk into the park from there.

If you're a member of the community wanting to join, please wear closed toed shoes, long pants, and bring a hard hat or bike helmet.

ROLL CALL

PRESENT

David Breames
Alexandria Gale
Don Robertson
Will Toogood
Upekala Wijayratne

ABSENT

Ryan Aultman
Kimberly Seigal

Staff present:

Rochelle Anderholm-Parsch

Tiana Rundell

John Wallace

Chelsea Jarvis

CHANGES TO THE AGENDA

CONSENT AGENDA

1. Approval of August Minutes will be moved to October due to the nature of this meeting.

NEW BUSINESS

2. Tour of Cedar Park & Basecamp.

We will meet on site to take a tour and check on the progress of the park build.

Park Address: 17225 Meinig Ave. Sandy, OR 97055. You can park along Meinig Ave and we will gather and walk into the park from there.

Please wear closed toed shoes, long pants, and come prepared to put on a safety vest and hard hat (We will provide hats and vests for Parks Board members).

Group met onsite and took a tour of the construction progress at Cedar Park.

OLD BUSINESS

STAFF UPDATES

ADJOURN

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STAFF REPORT

Meeting Type: Parks and Trails Advisory Board
Meeting Date: October 9, 2024
From: Rochelle Anderholm-Parsch, Parks and Recreation Director
Subject: Meinig Memorial Park Improvements / Meeting #3

DECISION TO BE MADE:

This is the third meeting regarding improvements to Meinig Memorial Park and provides an opportunity for Staff and Lango Hansen Landscape Architects to review and seek input on the refined improvement and restoration plans. The Parks Board will be updated on the results from the Council's most recent feedback and review refined options for consideration that align with survey results and Council guidance.

PURPOSE / OBJECTIVE:

The objective is for the Parks Board to provide input and recommendations regarding the redevelopment and improvements of Meinig Memorial Park, with a focus on the newly refined areas.

BACKGROUND / CONTEXT:

A master plan for Meinig Memorial Park was created in 2011, with a project bid released in 2017; however, the project stalled and has now been revitalized with funding allocated for the 2023-2025 fiscal year. Efforts are concentrated on reimagining the park's accessibility and use for events such as Winterfest and the Mt. Festival, along with enhancing the play experience in Fantasy Forest. Since the last meeting, the focus areas have been further refined based on survey results and Council feedback to concentrate on:

- **Creek Restoration:** Addressing the erosion issues of "No Name Creek," including trail undermining, to restore both the stream and surrounding pathways.
- **Trail and Pathway System Restoration & ADA Accessibility:** Enhancing the trail network to ensure safety, accessibility, and ADA compliance.
- **Restroom Addition:** Considering the addition of a new restroom facility to support visitor needs.
- **Fantasy Forest Redevelopment:** Developing a creative vision for this area to achieve a "wow factor" through public engagement and potentially a custom design unique to Sandy, Oregon.

The Council will review the current options for Meinig Park during the October 21, 2024, meeting.

KEY CONSIDERATIONS / ANALYSIS:

Enhancing Meinig Memorial Park is crucial for the community, focusing on safety, inclusivity, accessibility, and event accommodation. The Parks and Recreation Department is tasked with utilizing allocated funds to design and bid the necessary improvements while ensuring that they align with the evolving vision of the park.

BUDGET IMPACT:

Funding has been secured for the design phase of Meinig Memorial Park for the 2023-2025 fiscal year. This allocation covers both design and bidding, with an emphasis on addressing immediate safety issues and enhancing key focus areas.

RECOMMENDATION:

Staff requests that the Parks Board review the refined proposed options and provide recommendations for the next steps in the redevelopment of Meinig Memorial Park.

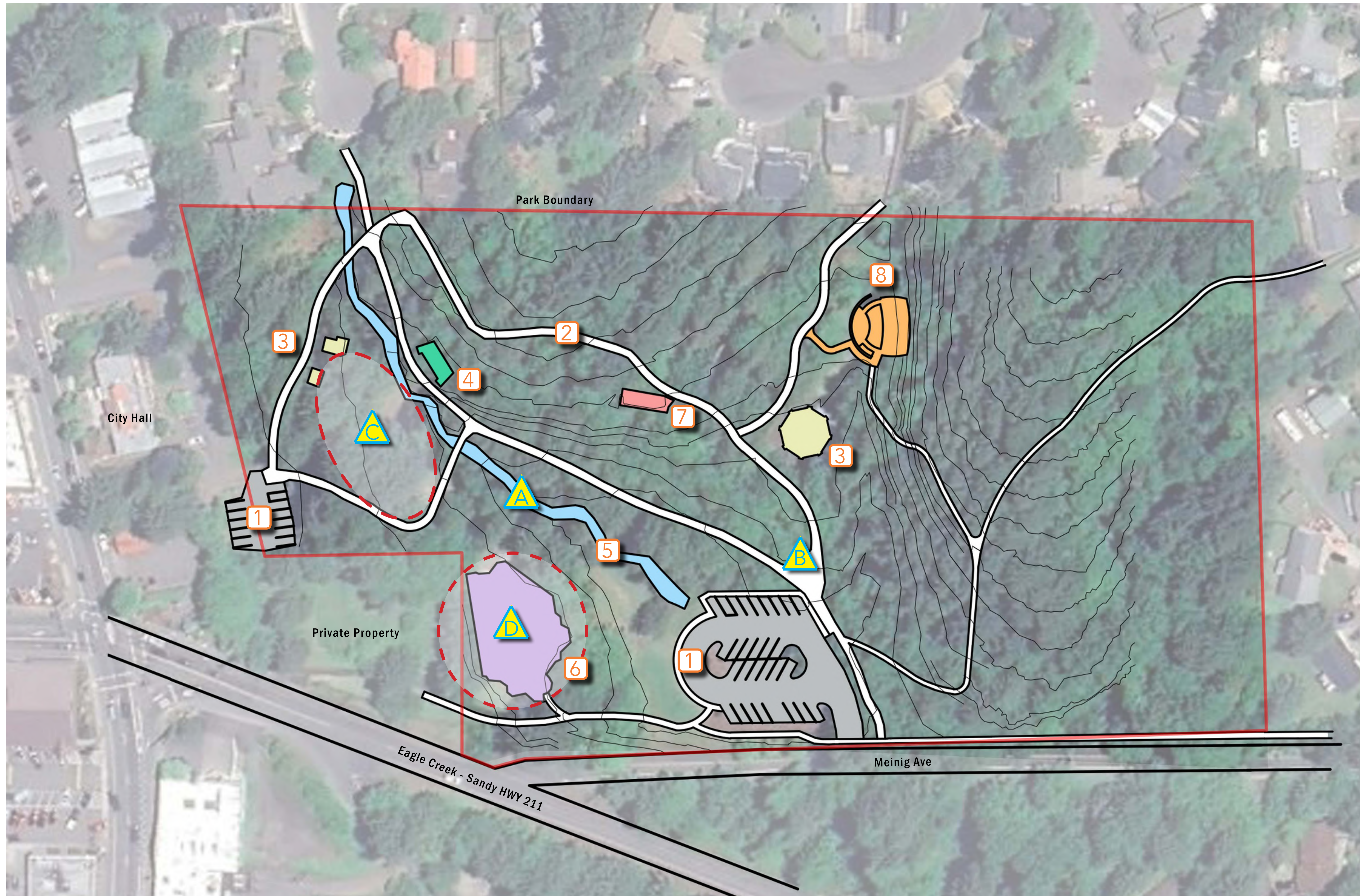
LIST OF ATTACHMENTS / EXHIBITS:

- Presentation: Meinig Memorial Park



MEINIG MEMORIAL PARK
Parks and Trails Advisory Board #2
October 9, 2024

EXISTING CONDITIONS

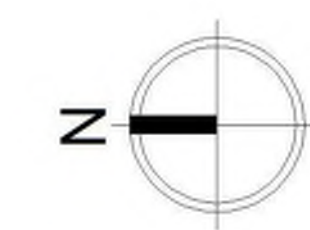


PARK AMENITIES

- 1 Parking Lot
- 2 Park Pathway System
- 3 Picnic Shelters
- 4 Main Stage
- 5 No Name Creek
- 6 Fantasy Forest Playground
- 7 Restrooms
- 8 Amphitheater

FOCUS AREAS

- A No Name Creek Restoration
- B Park Pathway Improvements
- C Hillside Seating
- D Fantasy Forest Playground



REFINED PARK PLAN



PARK AMENITIES

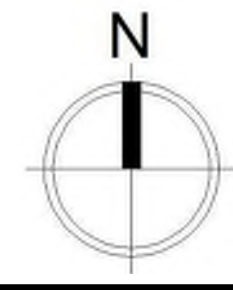
- 1 Parking Lot
- 2 Park Pathway System
- 3 Picnic Shelters
- 4 Main Stage
- 5 No Name Creek
- 6 Playground
- 7 Restrooms
- 8 Amphitheater
- 9 Picnic Shelter with Restroom

MEINIG MEMORIAL PARK

lango hansen LANDSCAPE ARCHITECTS



EXISTING UPPER PARKING LOT AND SHELTERS



REFINED UPPER PARKING LOT AND SHELTERS

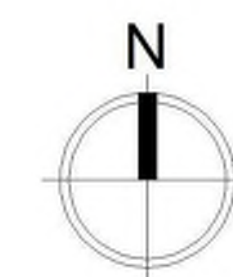


IMPROVED AMENITIES

- 1 Upper Parking Lots
- 2 ADA Accessible Pathway Connection
- 3 Picnic Shelters and Decks
- 4 Creek Habitat Restoration
- 5 Creek Access
- 6 Playground

EXISTING AMENITIES

- 1 Main Stage



EXISTING LOWER PARKING LOT AND PLAYGROUND





IMPROVED AMENITIES

- 1 Playground
- 2 Picnic Shelter with Restroom
- 3 ADA Accessible Pathway Connection
- 4 Creek Habitat Restoration
- 5 Creek Access

EXISTING AMENITIES

- 1 Restrooms
- 2 Lower Parking Lot



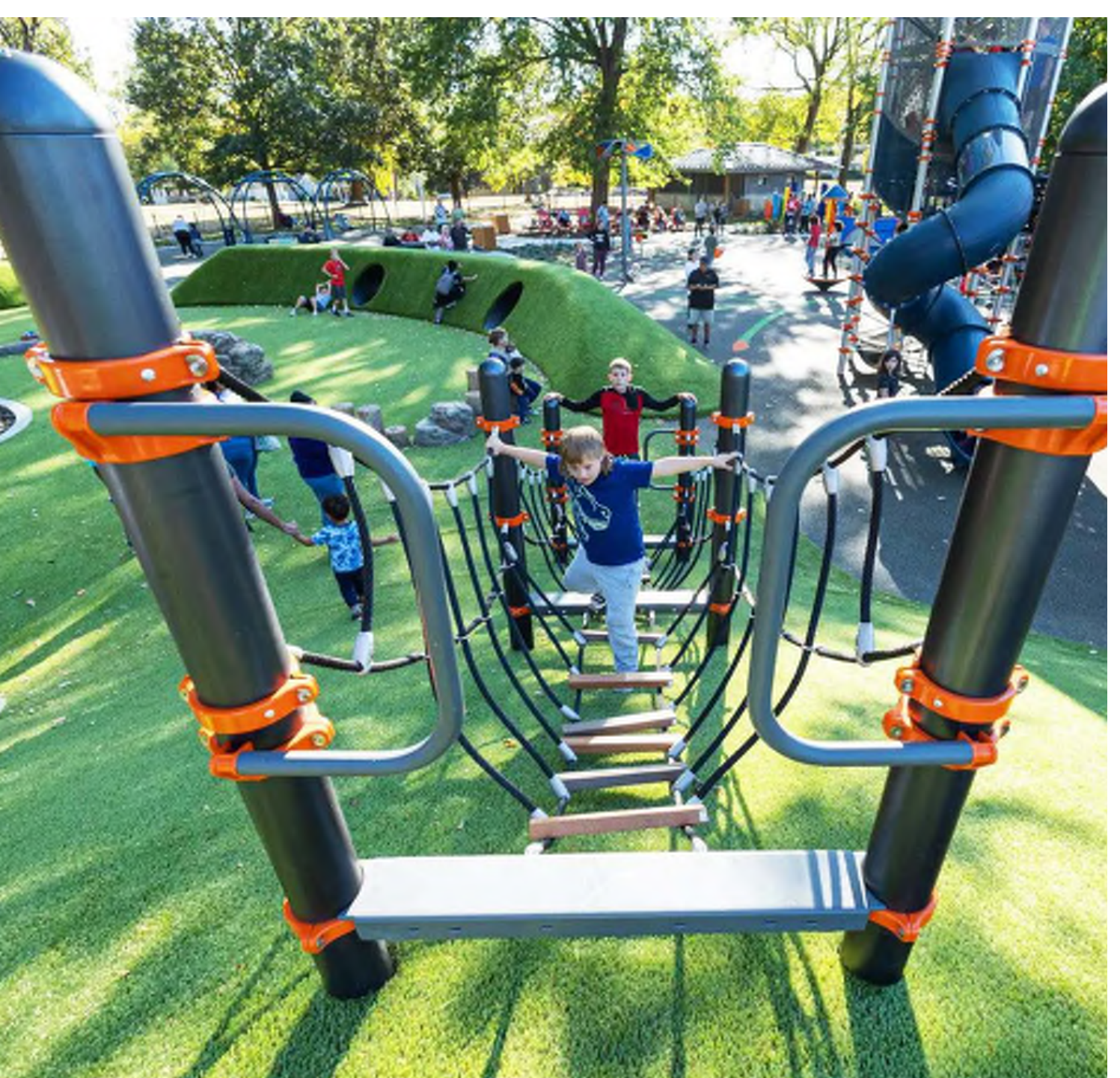
PREVIOUS PLAYGROUND OPTIONS



PLAYGROUND OPTION 1



PLAYGROUND OPTION 2



PLAYGROUND OPTION 3

MEINIG MEMORIAL PARK

lango hansen LANDSCAPE ARCHITECTS



EARTHSCAPE PLAYGROUND EXAMPLES

HIDDEN CREEK PARK - HILLSBORO, OR



PINE COVE PARK - KLEIN, TX



EMMA PRUSCH FARM PLAYGROUND - SAN JOSE, CA



MEINIG MEMORIAL PARK

lango hansen LANDSCAPE ARCHITECTS





STAFF REPORT

Meeting Type: Parks and Trails Advisory Board
Meeting Date: October 9, 2024
From: John Wallace-Recreation & Senior Services Manager
Subject: Volunteer Update

DECISION TO BE MADE:

No formal decision is required at this time.

PURPOSE / OBJECTIVE:

This report provides an overview of our updated volunteer process, which includes the following elements:

- Volunteer Local – New Online Registration/Information Software
- Volunteer Opportunities
- Recruitment Strategy
- Retention Strategy
- Training Program

BACKGROUND / CONTEXT:

In alignment with the City Council's 2023-2025 biennium goal to reestablish and expand the volunteer program, we have implemented several improvements. The City of Sandy benefits from an engaged and enthusiastic community, and volunteers have historically played an essential role in the success of many Parks and Recreation Department programs. Their contributions include meal delivery to homebound seniors, coaching for the Mt. Storm Youth Basketball program, and assisting with various city events. Volunteers significantly enhance the quality and efficiency of our programs, while helping us remain budget-conscious.

As the department continues to grow, it is increasingly important to have an efficient system that allows volunteers to easily access information and maintain clear communication with the department. Our recent changes are designed to address these needs.

KEY CONSIDERATIONS / ANALYSIS:

After evaluating various volunteer management platforms, we selected Volunteer Local for the following reasons:

- Streamlined Process: Simplifies volunteer sign-up and management.
- Online Presence: Provides an accessible, user-friendly online platform.
- Ease of Navigation: Ensures volunteers can quickly find and use the system.
- Data Tracking: Enables us to monitor volunteer engagement and contributions.
- Communication Tool: Facilitates open and clear communication between staff and volunteers.
- Budget Considerations: Offers an affordable solution within our existing budget constraints.

BUDGET IMPACT:

The annual subscription cost for Volunteer Local is \$1,250, which is shared between the Recreation and Senior Services departments. This expense has been incorporated into the department's current biennium budget.

LIST OF ATTACHMENTS / EXHIBITS:



STAFF REPORT

Meeting Type: Parks and Trails Advisory Board
Meeting Date: October 9, 2024
From: Rochelle Anderholm-Parsch, Parks and Recreation Director
Subject: Grant Letter of Support for Tickle Creek Park & Trail Restoration

DECISION TO BE MADE:

The Parks and Trails Advisory Board is asked to support and approve the signing of a letter of support for the Tickle Creek Park & Trail Restoration Project grant application.

PURPOSE / OBJECTIVE:

The purpose of this request is to secure a formal endorsement from the Parks and Trails Advisory Board to strengthen the City's grant application for Phase 1 of the Tickle Creek Park & Trail Restoration Project. This support will underscore the community's commitment to restoring and enhancing this key natural and recreational asset.

BACKGROUND / CONTEXT:

The Oregon Department of Forestry (ODF) has issued a Call for Proposals (CFP) to fund projects promoting urban and community forest investment and tree equity, particularly in overburdened and underserved communities. The subaward program aims to support urban forest planning, tree planting and maintenance, and forest-centered education and workforce development in alignment with ODF's Urban & Community Forestry (UCF) Program's mission and priorities.

The Tickle Creek Park & Trail Restoration Project will involve a comprehensive evaluation, expert recommendations, and a detailed restoration plan to protect and restore this vital community resource in Sandy, Oregon. The project seeks to align with the grant's goals of advancing equity, community well-being, and environmental resilience by fostering investments in trees and green infrastructure.

Tickle Creek Park & Trail spans 71.65 acres and provides critical recreational opportunities with its 5 miles of hiking, biking, and walking trails. However, the park has faced significant ecological challenges, including storm damage, loss of cedar trees, and stream erosion, prompting the need for restoration. The project will focus on enhancing biodiversity, improving stream health, and ensuring long-term resilience against environmental challenges while fostering partnerships with local nonprofits.

Phase 1 will involve a thorough evaluation of the park with consultant-led assessments, development of recommendations, and creation of a comprehensive restoration plan. This groundwork will lead to Phase 2, the implementation of restoration activities such as native tree planting, stream bank reinforcement, and workforce development through community engagement.

KEY CONSIDERATIONS / ANALYSIS:

The signing of the letter of support will:

- Demonstrate the Board's commitment to environmental stewardship and natural habitat restoration.
- Enhance the grant application by showing community support for urban forestry and the ecological improvement of Tickle Creek.
- Align with the City's long-term goals for environmental resilience, recreational enhancements, and equitable access to green spaces.

The Board's support will highlight the significance of this project to funders and the community, enabling critical restoration work to move forward.

BUDGET IMPACT:

The requested grant funding amount for Phase 1 is \$490,691.76. This will cover comprehensive evaluations, planning, and initial restoration efforts without direct financial impact on the City's current budget.

RECOMMENDATION:

Staff recommends that the Parks and Trails Advisory Board approve and sign the letter of support for the grant application for the Tickle Creek Park & Trail Restoration Project.

LIST OF ATTACHMENTS / EXHIBITS:

- Draft Letter of Support for the Grant Application
- Project Narrative Summary for Tickle Creek Park and Trail Restoration - Phase 1

This project will involve a comprehensive evaluation, the development of expert recommendations, the creation of a detailed restoration plan, and the implementation of that plan to restore and protect Tickle Creek Park & Trail. In alignment with the grant mission to advance equity, well-being, and resilience for all communities in Oregon, this initiative seeks to promote investments in trees and green infrastructure that will benefit the Sandy community for generations.

Tickle Creek Park & Trail, nestled in the heart of Sandy, Oregon, spans 71.65 acres, with nearly 5 acres dedicated to hiking, biking, and walking trails. This cherished community space, enriched by the natural beauty of Tickle Creek running through its core, has long served as a hub for recreation, community bonding, and immersion in nature. However, years of severe storms, the loss of vital cedar trees, and ongoing stream erosion have taken a toll on this beloved area. The park is now in desperate need of restoration to preserve its ecological integrity and ensure it continues to provide a meaningful outdoor experience for future generations.

The project aligns with program goals by supporting urban and community forestry assessment, planning, and prioritization. It will also enhance culturally responsive outdoor recreation and community-building initiatives by engaging underserved youth and disadvantaged populations in the restoration process. Through fostering partnerships with local nonprofits, the project will build capacity and contribute to a resilient urban and community forestry network.

The project will be executed in two phases. Phase one involves a thorough evaluation of Tickle Creek, with a consultant providing expert recommendations and a detailed restoration plan. This evaluation will focus on enhancing the park's biodiversity, improving stream health, and ensuring long-term resilience against future environmental challenges. The plan will emphasize the expansion of urban and community forestry tree production, planting, and maintenance, ensuring that Tickle Creek becomes a model for sustainable green infrastructure.

Phase two will focus on the implementation of the restoration plan, which includes planting native trees and vegetation, reinforcing stream banks to prevent further erosion, and creating a more sustainable and resilient open space. The project also supports urban and community forestry workforce development by providing opportunities for local residents to engage in hands-on conservation work.

In conclusion, the Tickle Creek Park & Trail Restoration Project is a crucial initiative for the city of Sandy, that not only addresses the immediate environmental needs of the park but also strengthens the community by fostering partnerships and engaging underserved populations. By securing funding for this project phase 1, we will support urban and community forestry monitoring, adaptive management, and lesson sharing, ensuring that Tickle Creek Park & Trail remains a vital, thriving part of Sandy, Oregon, and a place where nature and community continue to flourish together.

Parks and Trails Advisory Board
October 9, 2024

Urban Forestry Inflation Reduction Act Subaward Program
Region 6 of the United State Forest Service (USFS)

RE: Letter of Support for Tickle Creek Park & Trail Restoration Project

Dear ODF Urban & Community Forestry Review Committee,

On behalf of the Sandy Parks and Trails Advisory Board, I am writing to express our strong support for the Tickle Creek Park & Trail Restoration Project. This project is an important step toward preserving and enhancing one of our community's most beloved natural areas, and we believe it aligns perfectly with the goals of the grant program to advance equity, well-being, and resilience through investment in urban and community green spaces.

Tickle Creek Park & Trail is a vital resource for the residents of Sandy, offering an extensive network of trails and open spaces that provide opportunities for recreation, connection to nature, and community gathering. Over time, severe weather, stream erosion, and tree loss have taken a toll on the health and accessibility of the park. The restoration project's comprehensive approach—evaluating current conditions, planning, and implementing effective solutions—will not only address these immediate needs but also ensure that Tickle Creek remains a thriving natural asset for future generations.

The Parks and Trails Advisory Board is particularly supportive of this project's focus on enhancing the park's ecosystem, improving habitat for native species, and fostering connections with underserved community members. We commend the emphasis on engaging local organizations and volunteer groups throughout the planning and implementation process, which will support community-building and increase stewardship of our natural resources. The planned efforts will also contribute to the overall health and resilience of our urban and community forestry, while providing inclusive access to outdoor experiences.

As an advisory board, we are committed to ensuring that Sandy's parks and trails are managed and developed to benefit all members of the community. The Tickle Creek Park & Trail Restoration Project aligns with our objectives by creating opportunities for immersive outdoor recreation, enhancing environmental education, and strengthening our local green infrastructure. By funding this project, you will enable critical restoration work that will improve park access, ecological health, and community well-being in Sandy.

We fully endorse this project and respectfully urge you to support its funding. Thank you for your time and consideration.

Sincerely,

[Signature]
Don Robertson
Chair, Parks and Trails Advisory Board
Sandy Parks and Trails Advisory Board