



# PARKS & TRAILS ADVISORY BOARD MEETING

Wednesday, January 14, 2026 at 6:00 PM  
Sandy City Hall and via Zoom

## AGENDA

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### TO ATTEND THE MEETING IN-PERSON:

Come to Sandy City Hall - 39250 Pioneer Blvd. Sandy, OR 97055

### TO ATTEND THE MEETING ONLINE VIA ZOOM:

Please use this link: <https://us02web.zoom.us/j/84264600830>

### ROLL CALL

### CHANGES TO THE AGENDA

### PUBLIC COMMENT

The Board chair will call on you when it is your turn to speak. You'll have 3 minutes.

### CONSENT AGENDA

- [1.](#) Approval of December 2025 Minutes

### NEW BUSINESS

- [2.](#) Parks & Trails Advisory Board Introductions/Orientation/Scope

### OLD BUSINESS

### STAFF UPDATES

### ADJOURN

Americans with Disabilities Act Notice: Please contact Sandy City Hall, 39250 Pioneer Blvd. Sandy, OR 97055 (Phone: 503-668-5533) or (Email: [recorder@ci.sandy.or.us](mailto:recorder@ci.sandy.or.us)) at least 48 hours prior to the scheduled meeting time if you need an accommodation to observe and/or participate in this meeting.



# NEW DATE: PARKS AND TRAILS ADVISORY BOARD MEETING

Wednesday, December 17, 2025 at 6:00 PM  
Sandy City Hall and via Zoom

## MINUTES

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### THIS MEETING IS BEING HELD IN PERSON:

Sandy City Hall- 39250 Pioneer Blvd. Sandy, OR 97055.

OR

### IF YOU WISH TO JOIN ONLINE VIA ZOOM:

Please use this link:<https://us02web.zoom.us/j/84264600830>

### ROLL CALL

#### PRESENT

Ryan Aultman  
Don Robertson  
Will Toogood  
Upekala Wijayratne  
Michael Archer

#### ABSENT

Kimberly Seigal  
Clarissa Flores

Chris Mayton (Council Liaison)

#### Staff present:

John Wallace, Recreation and Senior Services Manager

Chelsea Jarvis, Executive Assistant

## CHANGES TO THE AGENDA

### PUBLIC COMMENT

The Board Chair will call on you when it is your turn to speak, you'll have 3 minutes.

### CONSENT AGENDA

1. Approval of November Minutes

Motion to approve the minutes as stated.

Motion made by Toogood, Seconded by Aultman.

Voting Yea: Aultman, Robertson, Toogood, Wijayratne, Archer

### NEW BUSINESS

2. The board will select a new board chair, vice chair, and secretary.

John does an introduction and goes through a slideshow.

Chair Don leads the board through the elections process.

Pek nominates Will for Chair. Ryan 2nds.

Ryan volunteers for Vice Chair.

Pek volunteers for Secretary.

Michael agrees with decisions.

"All those in favor of the nominees"

Voting Yea: Aultman, Robertson, Toogood, Wijayratne, Archer

### OLD BUSINESS

### STAFF UPDATES

#### John's Updates:

John speaks on storm damage. Tickle Creek trail bridge 1 sustained some damage. The lights and park side had minimal damage.

Winterfest numbers are up this year. 23,500 visits so far. In 2024 we had approximately 17,000.

We had approximately 800 visitors for the Santa in Sandy event. Saturday was the 2nd night of the holiday market and had a couple thousand people come through.

A question is asked about people visiting from outside the Sandy Area. John says the data shows heavy 97055 but also people coming from the Portland metro area and Washington, even out of state, plus we've heard of people attending from Wilsonville.

Winterfest has had the tree lighting, pet pictures with the grinch, santa in Sandy, and 2 vendor markets so far. Up next we have shortest day walkway, stocking stroll through downtown Sandy with 32 participating businesses, 2 more vendor markets and Jolly Trolley nights. Jingle Jog is January 3rd with Holiday Happy Hour that evening, announcing the winners of the Merry Makeover Challenge.

John thanks Don and Kim for their service to the Parks Board. The Board will welcome a new member in January.

## **ADJOURN**

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## Introduction, Orientation & Year Scope

# Welcome and Introductions



- Staff introductions
- Board member introductions

# Board Orientation

## Purpose of the Board

- Advise City Council and staff on parks, trails, facilities, recreation, senior services and open spaces
- Represent community perspectives and user groups
- Support long-term planning and stewardship of public assets

## Role of Board Members

- Serve in an advisory (not decision-making) capacity
- Review plans, policies, and projects and provide recommendations
- Balance personal viewpoints with the broader community interest
- Act as ambassadors for the parks and trails system

# Board Orientation

## Meetings & Procedures

- Meetings are the 2nd Wednesday of the month, must meet a minimum of 6 times a year
- Agenda structure and staff reports
- Expectations for preparation and participation
- Public comment process

# Tentative meeting schedule

1/14/26 Orientation and Department overview

2/11/26 No meeting unless new items arise

3/11/26 Possibly a tour of City Parks

4/8/26 No meeting unless new items arise

5/13/26 Meinig update

6/10/26 Board re-elections

7/8/26 No meeting unless new items arise

8/12/26 TBD

9/9/26 TBD

10/14/26 Meinig progress, project completion

11/11/26 No meeting, Holiday

12/9/26 TBD

# Previous years accomplishments

- Cedar park opened November 2, 2024 and saw 108,000 visitors in the first year
- Cedar Park was awarded the Oregon Recreation and Parks Association (ORPA) Design and Construction Award and the DJC Top Projects award
- Roughly 39,000 visits to Meining Park during Winterfest 2025
  - Raised \$24,000 for Winterfest 2025 (Biggest year yet!)
    - Gave vendors the chance to participate in Winterfest. We had over 20 vendors sign up.
- Raised \$87,175 in sponsorships for fiscal year 24/25
- Received \$791,146 in grant funding from Travel Oregon and the OPRD Local Government Grant Awards for Meining renovations
- Raised \$73,200 for our Nutrition Program While Serving nearly 12,000 meals to homebound seniors in the greater Sandy Area
- Re opened in-person congregate meals, Served 450 meals since opening in July
- Received a Grant for \$68,000 for the installation of a live streaming Camera at Jonsrud Viewpoint.
- Mt. Storm Youth Basketball-Served Nearly 300 families from Grades 1-6 in our youth basketball recreation program
- Adult Softball-12 teams & over 120 players participating
- Recruited for and hired a Facilities maintenance staff member
- Constructed Deer Pointe park 3 acres paid for by parks SDC



# Department Mission and Vision

## Mission

The City of Sandy's Parks and Recreation team will help engage and strengthen community belonging by developing and maintaining safe, clean and accessible parks as well as providing inclusive and diverse programs and services.

## Vision

We aim to advance Sandy's parks, programs, services, and policies while striving to be a leader in the field of Parks and Recreation and a pillar to the community of Sandy.

- 2 Full Time Recreation Coordinators

- Events

- Silent Disco
- Teen Egg Hunt
- SOLVE
- Arbor Day
- Yappy Hour
- Summer Sites & Sounds
- Longest Day Parkway
- Noah's Quest
- 4th of July Fireworks
- Mt. Festival Kids Events
- Corn Cross
- Halloween Hunt
- Winterfest

## Recreation



Item # 2.





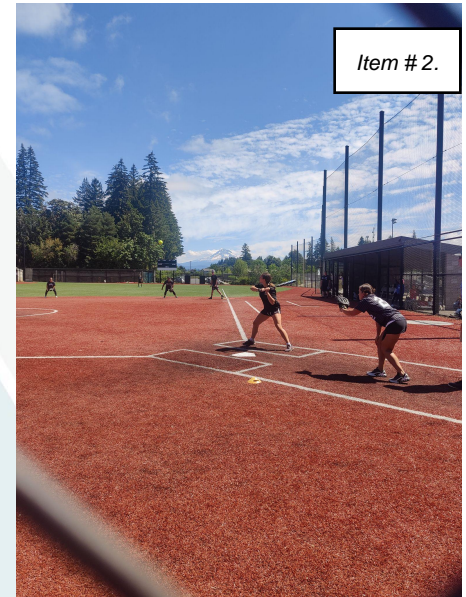
# Recreation Continued...

- Classes/Programs
  - We host a variety of recreational programs with staff, contracted professionals and community partners
  - Kinder Dance Classes
  - Youth Science Class
  - Sandy Bee City USA Action Group
  - Piano
  - Theater
  - Wellness
  - Community Garden
  - Young Chefs Club
  - Swim Lessons
  - Sports Camps
  - Fitness
  - Todos Juntos



# Recreation Continued...

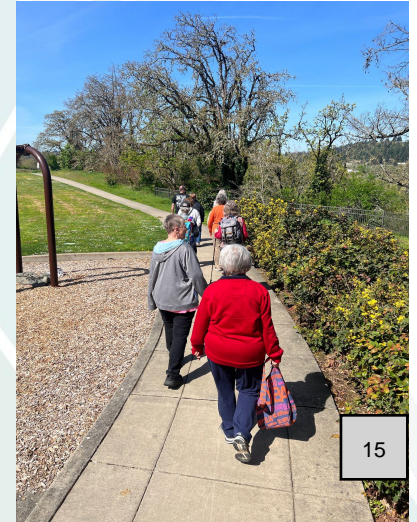
- Sports
  - Mt. Storm Youth Basketball
    - Instructional League
    - 3/4th Grade League
    - 5/6th Grade League
  - Adult Softball
- Fundraising/Sponsorship
- Volunteer Coordination



Item # 2.

# Senior Services

- 2 full time Senior Staff
  - Client Service Coordinator
  - Transportation Coordinator
    - State & Federal Supported
      - Transportation
      - Nutrition
        - MOW & Congregate
      - Evidence Based
      - Case Management
      - Energy Assistance
    - Senior Programs
      - Chair Yoga, Young @ Heart, Clay, Cooking, Bingo, Bunco, AARP, Mt Hood Hospice Grief Seminar, Medicare Scholars, Cards...
    - Senior Events
      - Veterans, Resource Fair, M4M, Egg Hunt, Holiday Gatherings/Meals





# New Program Goals

Item # 2.

## Recreation:

- Continue Growing Winterfest and exploring ways to make it a sustainable program.
- Mt. Bike Classes at Cedar Park
- Mt. Festival Fun Run (4th of July Themed)
- The Drop In-Skate and Bike Competition at Basecamp
- Adult Fall Kickball League

## Senior Service:

- Meals on Wheels America
  - Grants & Fundraising Campaigns
- Sponsors



# Parks & Trails

- 3 Full time staff members
- Maintain 19 developed parks and public spaces within city limits
- City-maintained parkland and open space total around 282.6+ acres of parkland, trails, and open space — with 40.25 acres in actively developed parks and the rest as natural/open space.



Item # 2.



# Facilities Maintenance

New role started 9/24/25- 1 Full Time staff member

- Improved facility maintenance response time, decreasing the average work order completion time from 419 hours (December 2024) to 76 hours (December 2025).



# Deer Pointe Park Update



Item # 2.



**SANDY**  
WHERE INNOVATION MEETS ELEVATION





Item # 2.



**SANDY**  
WHERE INNOVATION MEETS ELEVATION





**SAVE THE DATE**

*The Grand  
Opening  
of Deer Pointe Park*



**SATURDAY**

**February 7th**

**12:00pm**



Item # 2.

# Staff Updates