LIBRARY ADVISORY BOARD MEETING

Wednesday, July 29, 2026 at 6:00 PM
Sandy Public Library Community Room and via Zoom

MINUTES

TO ATTEND THE MEETING IN-PERSON:

Come to the Library Community Room - 38980 Proctor Blvd

Sandy, OR 97055

TO ATTEND THE MEETING ONLINE VIA ZOOM:

Please use this link:
https://us06web.zoom.us/j/89745652452?pwd=6X3h2XhDYhqH2WZ7AOVaN69QdnPbv1.1

Or by phone: (253) 215-8782; Meeting ID: 85290684685

ROLL CALL

PRESENT
Lynne Pollard, Chair
Heather Michet, Board Member
Bethany Shultz, Board Member
Salina Horsfall, Board Member
Teresa Peltier, Board Member
Lindy Hanley, City Council Liaison
Bruce Heider, President Frends of Sandy Library
Sarah McIntyre, Library Director

ABSENT
Arehn McCarty
Elizabeth Lopez-Aguado
Cynthia Bowie, Friends of Hoodland Library

PUBLIC COMMENT
No members of the public present

APPROVAL OF MINUTES

1. Approval of Minutes

2. Library Advisory Board Minutes - 1 April 2026

Timestamp :49 Motion by Michet, seconded by Peltier to approve the minutes as written. Motion passed unanimously.

NEW BUSINESS

3. Space for Sandy Library

Timestamp 1:32

- Someone in the downtown core offered to rent the Sandy Library space
- Many years ago, before the Library got the Mobile Library this was a desirable option
- Space is +/- 3000sf in two connected spaces with restrooms

POSSIBLE USES

- Rental space for the public
- Classes for Library of Things items (such as sewing machine)
- Smaller collection with self-checkout - no staff required
- Teen programs and hangout space
- Book clubs
- Shared workspace/rent an office pod
- More study room space
- Tutoring
- Creative space - sewing machine, 3d printers,
- Holds pickup
- Friends of Sandy Library Book Nook - maybe Hoodland Friends too?
- Children's space - Storytimes are loud!
- Partnership w/ Antfarm? Job training, etc

CHALLENGES/OPPORTUNITIES

- Confusion with what is where
- Need clear communication to delineate spaces
- Funding?
- How would we get items back and forth?
- If teens are the target - would they come?
- Ask Teen Advisory Board (TAB) what they would want out of the space

What needs to be known to make a decision?

- Rent Costs / startup costs
- Capacity of space?
- Long term lease?
- Assessment of repairs/upgrades
- Timeline
- Staffing needs/requirements
- Reviewing the strategic work

Do we need a larger library space?

- Both Sandy and Hoodland Library are small for the community size

- We don't necessarily need additional space for physical items
- More meeting spaces are needed
    - Larger spaces for large programs
    - Medium-size spaces (like current Hoyt Community Room) for meetings and mid-size programs
    - Additional study rooms (like current study room)
    - And spaces for individuals
- Most libraries in Clackamas County that have expanded have created more meeting spaces.
- Building a new library is likely more than 10 years out. The Library District needs to solve current concerns including funding.
- Having this opportunity could be a stepping stone until we can get a larger site.
- The Board is in favor of continuing to explore this option

OLD BUSINESS

4. Mobile Library

- Last month 792 visitors at 17 stops in Sandy Service area and 4 in Hoodland Service area
    - 201 kids at Schools
    - 10 people at Pioneer Mobile Home Park – 2 cards issued
    - Vista Apartments – 6 people
    - Storytime in Bluff Park – 33 people
    - Mt Hood Farmers Market – 45 people, 6 cards, 5 seed packet checkouts (90 people total stopped at our space)
    - Hoodland Senior Center – 3 people
    - Avamere at Sandy – 10 people, 1 card issued
    - Hoodland Farmers Market – 58 people, 9 seed packet checkouts
    - Special Olympics at Sandy High School – 87 people, 5 cards issued
    - Government Camp – 3 people
    - Longest Day parkway – 220 people, 8 seed packets
    - Queer Carnival in Welches – 101 people, 6 seed packets
    - Wippersnappers Summer Camp – 15 kids
      Staff did a STEAM activity with the kids and handed out a STEM kit
- We have 19 Mobile Library events in July
- Getting requests for a few special events each month
- Got a request for a monthly stop in Boring

Fundraising

- Goal - $172,589
- Current total - $121,184
- Monte Carlo Casino Night in Sandy Library – Friends of Sandy Library sent application for gaming license yesterday.
- Restaurant Fundraisers will happen again

How is staffing

- Some concern about budget
- For the first 3 months – using a lot of substitute staff to go out
- Created a summer schedule – and plan to reassess at end of summer
- Already changed tactics to try to utilize staff who would already be in the building
- Currently on track – Hoodland Library has more leeway than Sandy Library

- Watching the budget closely
- Started a discussion about volunteers helping at stops that are less staff intensive
- Really well received in community
- Still learning each month what works best

5. Library District Advisory Board (LDAC)

- Meeting on June 29
- Talked about Taskforce
    - Culmination of Taskforce was to Direct Staff to move forward with creating Strategic framework to move forward
    - Stalled at County level.
    - Library Directors talked about possibility of moving forward with a more financially sustainable plan – doing work internally.
    - Yesterday Policy Session for Board of County Commissioners – decision to have staff move forward with option 2 – Direct staff to engage with participating cities and community to create a draft strategic framework and cost-share the implementation plan.
    - County plans to take to C4 meeting
- Before the Policy Session – 2 Library Directors went to City Managers meeting to discuss LINCC's current strategic direction and discuss future. They proposed that much of the work could be done internally by Library staff bringing the price down considerably.
- City Managers want Library Directors to return to continue the conversation

STAFF UPDATES

Timestamp 1:10:49

Summer Intern (unpaid) – Library Science student who works at Canby Library. Abigail expressed interest in learning more about outreach activities and collection development. She has been going out with Mobile Library, weeding and creating selection lists.

ADJOURN

At 7:22pm

Americans with Disabilities Act Notice: Please contact Sandy City Hall, 39250 Pioneer Blvd. Sandy, OR 97055 (Phone: 503-668-5533) or (Email: recorder@ci.sandy.or.us) at least 48 hours prior to the scheduled meeting time if you need an accommodation to observe and/or participate in this meeting.