



LIBRARY ADVISORY BOARD MEETING

Wednesday, December 03, 2025 at 6:00 PM
Sandy Public Library Community Room and via Zoom

MINUTES

TO ATTEND THE MEETING IN-PERSON:

Come to the Library Community Room - 38980 Proctor Blvd
Sandy, OR 97055

TO ATTEND THE MEETING ONLINE VIA ZOOM:

Please use this link:
<https://us06web.zoom.us/j/89132740221?pwd=SXXvjFkQSuLTgKu5OhIxZ0SMeJQabb.1>
Or by phone: (253) 215-8782; Meeting ID: 85290684685

ROLL CALL

PRESENT:

Heather Michet, Board Chair
Bethany Shultz, Board member
Teresa Peltier, Board member
Dale Huff, Friends of Sandy Library
Sarah McIntyre, Library Director

ABSENT:

Salina Horsfall
Liz Lopez-Aguado
Lynne Pollard
Cynthia Bowie, Friends of Hoodland Library

PUBLIC COMMENT

none

APPROVAL OF MINUTES

1. Approval of Minutes

No quorum, vote on minutes at next meeting

NEW BUSINESS

2. Elect New Chair
 - Discussion began at 1:14
 - Current Chair would like to step down.
 - Discussed what is involved in role (meet by phone about a week before the scheduled meeting to discuss if we have business and possible agenda items, send out emails of cancelation or asking for RSVPs, Chair the meeting.
 - No quorum, delayed until next meeting
3. New Board Member
 - Discussion began at 4:10
 - This past Monday, City Council and Department Heads met in Council Chambers to interview potential applicants. Set up as speed dating. Library Board had one potential candidate, Arehn McCarty. An unincorporated resident with a leadership background, interested in literacy, and is in the Rotary Club.
 - Board members will be appointed at City Council meeting on December 15th.

OLD BUSINESS

4. Library District Task Force Recommendations
 - Discussion began at 7:20
 - Library Advisory Board Work session in September to give input to Mayor and City Manager.
 - There were 4 original recommendations, which were whittled down to two.
 - Recommendation A: Direct Staff (County) to propose an amendment to the Intergovernmental Agreement to clarify the use of district funds for capital expenses and allocated costs.
 - Recommendation B: Direct staff (County) to initiate the creation of a strategic framework for the district that would prepare it for its 20th year of service and beyond.
 - Timeline: Task Force is proposing that all recommendations be submitted to the Board as a complete package. The desire is to have (A) executed within the next 3-5 months and (B) completed within the next 24 months.

STAFF UPDATES

5. Mobile Library Funding Update
 - Discussion began at 13:31
 - As of November 20th, our fundraising and grant totals were about \$62,142
 - This includes \$25,000 grant from the Roundhouse Foundation, \$10,000 grant from the Ford Family Foundation, \$750 in business donations - (Clackamas County Bank (\$500), Scenic Fruit (\$250), Restaurant Fundraisers (\$1,643.23), Bingo Event (\$1248.27), the rest in individual donations.
 - Still waiting to hear about the Oregon Community Foundation Grant
 - Future fundraising ideas: A Casino Night in the Library after hours, another Bingo Event.

ADJOURN

Americans with Disabilities Act Notice: Please contact Sandy City Hall, 39250 Pioneer Blvd. Sandy, OR 97055 (Phone: 503-668-5533) or (Email: recorder@ci.sandy.or.us) at least 48 hours prior to the scheduled meeting time if you need an accommodation to observe and/or participate in this meeting.