



TRANSIT ADVISORY BOARD MEETING

Wednesday, March 18, 2026 at 5:30 PM
Operations Center

MINUTES

TO ATTEND THE MEETING IN-PERSON:

Come to the Transit Operations Building - 16610 Champion Way, Sandy, OR 97055

TO ATTEND THE MEETING ONLINE VIA ZOOM:

Please use this link: <https://us02web.zoom.us/j/87107485594>

Or by phone: (253) 215-8782; Meeting ID: 87107485594

ROLL CALL- Andi Howell, Heather Michet, Joe Smith, Joseph Lowe, Khris Alexander, Kristina Ramseyer, Muna Rustam, Nancy Payne, Roxy Lowe, Zak Nakamura.

APPROVAL OF the December Minutes and March Agenda-The December Minutes and March Agenda were unanimously approved.

1. Approval of Minutes

CITY COUNCIL LIAISON- The Liaison reviewed the results of the community survey and discussed that approximately 84% of respondents reported they had not utilized Sandy Transit services and were unaware that fares are either free or \$1.00. Members agreed that targeting advertising is necessary to improve community awareness and ridership.

NEW BUSINESS

PGE Contract-PGE contract has been signed, and the project will move forward next week with a final site walkthrough. Installation of the electrical charging stations is expected to take approximately 4–6 months to complete.

Bylaws- Discussion was held regarding the Sandy Transit Advisory Board By-Laws. Board members were invited to review the document and provide input on any proposed additions, revisions, or changes.

CTC Bus Stops- Contractor has installed 18 posts for the CTC route, the final signage is expected to go up and be completed in April.

GM Operations Update- The General Manager reported that routes have been operating smoothly. Representatives from the Sandy Police Department delivered a presentation on safety awareness. The General Manager is in the process of implementing Standard Operating Procedures (SOPs).

OLD BUSINESS

Route Changes- Discussed all newly implemented route changes that were made across all of SAM services.

Financials-The Director provided spreadsheets for members to review, and finances were discussed.

NEIGHBOR UPDATES- Funding has been secured for the development of a transit hub in the Government Camp area.

PUBLIC COMMENT- Rider attended meeting to discuss the importance of bus signage being placed at all stops.

ADJOURN

Next Meeting

5:30 pm- 7:00 pm

June 10, 2026

The Operations Center

16610 Champion Way

Sandy, Or 97055

Americans with Disabilities Act Notice: Please contact Sandy City Hall, 39250 Pioneer Blvd. Sandy, OR 97055 (Phone: 503-668-5533) or (Email:) at least 48 hours prior to the scheduled meeting time if you need an accommodation to observe and/or participate in this meeting.