



Regular Council Meeting Agenda

Monday, October 21, 2024 Immediately following the
Committee of the Whole Meeting

City Hall Annex - 128 East Railroad Street, Sandwich, IL 60548

1. Call to Order

2. Roll Call

3. Audience Comments

4. Consent Agenda:

Motion to adopt the Consent Agenda as a whole. (All matters listed are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately).

A. Approval of Minutes from the Committee of the Whole meeting of Monday October 7, 2024

B. Approval of Minutes from the regular City Council meeting of Monday October 7, 2024

C. Approval of September Financials and Treasurers Report

5. Mayor's Report: Todd Latham

A. Mayoral appointment of Dr. Phyllis Wallington the Historic Preservation Commission

6. Attorney's Report:

Attorney Cassandra Gottschalk / Foster, Buick, Conklin, Lundgren & Gottschalk L.L.C.

7. City Clerk's Report: Denise li

8. Treasurer's Report: Vacancy

9. City Administrator's Report: Geoff Penman

10. City Department's Reports

A. EMA – Tony Eberle

B. Police - Chief Kevin Senne

11. Council Reports

Alderman Adam Arnett

Alderwoman Karsta Erickson

Alderman Bill Fritsch

Alderwoman Rebecca Johnson

Posted 10/18/2024 5:00 p.m.

Alderman Fred Kreinbrink
Alderman Bill Littlebrant
Alderman Rich Robinson
Alderman Rick Whitecotton

12. Old Business

- A. Discussion and possible action to authorize the mayor to enter into an agreement with Azavar Audit Solutions, Inc. of Chicago, IL to evaluate current City revenues and holdings. Azavar will earn 40% of the value of any findings for 36 months.
- B. Discussion and possible action to authorize the mayor to amend the existing agreement with HLR for additional Construction Engineering Services for the Latham Street Project increasing the value of the contract from \$256,532.00 to \$319,097.00. Not to exceed an additional \$62,565.

13. New Business

- A. Discussion and possible approval of Monthly Bills in the amount of \$157,798.36
- B. Discussion and possible approval of Resolution 24-011 for The City of Sandwich to accept appropriation funding from the Illinois Department of Commerce & Economic Opportunity in an amount of \$166,700.
- C. Discussion and possible action to accept recommendation of the request from Joe Tebrugge to subdivide an existing building into two separate lots known as 410 & 420 E. Church Street

14. Executive Session

- A. Executive Session pursuant to 5 ILCS 120/2 (c) (2) - Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. **Possible Action to follow**
- B. Executive Session pursuant to 5 ILCS 120/2(c)(5): The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired
- C. Executive Session pursuant to 5 ILCS 120/2(c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

15. Announcements

- A. The next Finance Committee Meeting will occur on November 4, 2024, at 6:30 p.m.
- B. The next Committee of the Whole Council meeting will be held on November 4, 2024 at 7:00 p.m.

Posted 10/18/2024 5:00 p.m.

- C. The next Regular Meeting of the Sandwich City Council will be held on November 4, 2024 immediately following the Committee of the Whole meeting.

16. Adjournment

**Authorizing Resolution for The City of Sandwich
To accept appropriation funding from the Illinois Department of Commerce &
Economic Opportunity
Appropriation Funding DCEO Project SR230064**

RESOLUTION OF: City of Sandwich, IL
DeKalb and Kendall Counties

WHEREAS, The City of Sandwich requests financial assistance through the State of Illinois and its representatives the Department of Commerce and Economic Opportunity distributes those funds to remove a fuel storage tank from the former Police Department building at 308 E. College Street to remedy environmental concerns in that building and to remediate asbestos tile from the City Hall Annex at 128 E. Railroad Street. Replacement of aging furnace and air conditioning units at the City Hall Annex are also to be addressed.

WHEREAS, the State of Illinois has appropriated \$166,700 to the City of Sandwich for these improvements. The City of Sandwich agrees to the terms of the project, and commits any funds required over and above the \$166,700 appropriated for these projects.

NOW, THEREFORE, BE IT RESOLVED, that the City of Sandwich HEREBY AUTHORIZES the Mayor or designee to submit the required paperwork to the Illinois Department of Commerce & Economic Opportunity; sign grant agreement documents; take all necessary action to complete the project(s) associated with any grant agreement; and submit reimbursement claims along with necessary supporting documentation.

BE IT FURTHER RESOLVED THAT The City of Sandwich agrees to pay a share of the eligible costs which is equal to the total project cost minus the state share.

Adopted this day ___ of October, 2024.

AYE:

Nay:

Absent:

Todd Latham, Mayor

ATTEST:

Denise li, City Clerk