



Committee-of-the-Whole Council Meeting Agenda

Monday, July 21, 2025 at 7:00 PM

City Hall Annex - 128 East Railroad Street, Sandwich, IL 60548

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1. **Call to Order**
 2. **Pledge of Allegiance**
 3. **Roll Call**
 4. **Mayor's Report:** Todd Latham
 5. **Attorney's Report:**
Attorney Cassandra Gottschalk / Foster, Buick, Conklin, Lundgren & Gottschalk LLC
 6. **City Clerk's Report:** Denise li
 7. **Treasurer's Report:** Sandra Koehler
 8. **City Administrator's Report:** Geoff Penman
 - A. Administrator Report
 9. **City Department's Reports**
 - A. EMA – Tony Eberle
 - B. Police Chief Senne
 - C. Engineering – Curt Dettmann
 10. **Council Reports**
 - A. Alderman Adam Arnett
 - B. Alderman Matt Chunn
 - C. Alderman Don Danko
 - D. Alderwoman Karsta Erickson - Road closure application
 - E. Alderwoman Genelle Inman
 - F. Alderman Jay Ketchum
 - G. Alderman Fred Kreinbrink
 - H. Alderman Richard Robinson
 11. **Old Business**
 - [A.](#) Discussion on Proposed Ordinance Amending Chapter 6, Alcoholic Beverages, Section 6-52 of the Municipal Code (Location on Premises)
 - B. Discuss Possible Changes to the Personnel Policy Related to Travel Expenses, Specifically Meal Reimbursement and New Rates

C. Discussion on Bids for Opera House Gutter Repairs

D. Discussion on Bids for Exterior Repairs to the Streets Department Garage

12. New Business

A. Discussion on Lead Service Line Replacement

B. Discussion on 50/50 Sidewalk Program

13. Announcements

14. Audience Comments

15. Adjournment

ORDINANCE NO. 2025-_____

AN ORDINANCE AMENDING CHAPTER 6, ALCOHOLIC BEVERAGES, ARTICLE II, LICENSES, SECTION 6-52, LOCATION OF PREMISES, OF THE CITY OF SANDWICH MUNICIPAL CODE

Passed by the City Council, _____, 2025

Printed and Published, _____, 2025

Printed and Published in Pamphlet Form
By Authority of the City Council

CITY OF SANDWICH
DEKALB AND KENDALL COUNTIES, ILLINOIS

I hereby certify that this document was properly published on the date stated above.

City Clerk

ORDINANCE NO. 2025-____

BE IT ORDAINED by the Mayor and City Council of the City of Sandwich, DeKalb and Kendall Counties, Illinois, THAT:

AN ORDINANCE AMENDING CHAPTER 6, ALCOHOLIC BEVERAGES, ARTICLE II, LICENSES, SECTION 6-52, LOCATION OF PREMISES, OF THE CITY OF SANDWICH MUNICIPAL CODE

shall be, and is hereby, adopted as follows:

Section 1. BACKGROUND.

The City of Sandwich (“*City*”) has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs, and to review, interpret, and amend its ordinances, rules, and regulations. The City has the authority to enact ordinances for the preservation of the health, welfare, and safety of the community and the residents of the City. The City desires to amend its current regulations governing the location of liquor license premises to make clear the intention of the City.

Section 2. AMENDMENT.

A. Chapter 6, Alcoholic Beverages, Article II, Licenses, Section 6-52, Location of Premises, of the City Code of Ordinances is hereby amended as follows (additions in **bold and underline**, deletions in **~~bold and strikethrough~~**):

Sec. 6-52. - Location of premises.

Any license issued under this article shall be for a single and particular location, ~~and no license shall be issued nor shall any person hold a license for more than one location at the same time.~~ **A separate license must be obtained for each location desired by an applicant for a license under the provisions of this chapter. No more than one license may be issued for any one licensed premises. Each license for the sale of alcoholic beverages must be issued for a separate street address as determined by the address supplied by the applicant and confirmed by the local liquor control commissioner.** Upon application being filed with the city clerk for a change of location and upon payment of an investigation fee in the amount of \$50.00, the mayor may allow the location authorized by the particular license to be changed. In case the applicant has not personally operated the business at the particular location for at least 90 days prior to the application for change of location, such application shall be rejected. The application blank shall be similar to that required of an original applicant for a license under section 6-53. After investigation, the change of location may be approved or rejected, as in the case of original license applications; and if approved, the authorized change of location shall be shown by endorsement upon the face of the existing license.

Section 3. SUPERSEDER.

All sections, ordinances, resolutions, motions, or orders in conflict herewith shall be, and the same hereby are, repealed to the extent of such conflict.

Section 4. EFFECTIVE DATE.

This Ordinance shall be in full force and effect from and after passage, approval, and publication in pamphlet form as provided by law.

ADOPTED

This ____ day of _____, 2025.

APPROVED By Mayor

This ____ day of _____, 2025.

Todd Latham, Mayor

ATTEST:

Denise Ii, City Clerk