



# Committee-of-the-Whole Council Meeting Agenda

Monday, May 19, 2025 at 7:00 PM

City Hall Annex - 128 East Railroad Street, Sandwich, IL 60548

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1. **Call to Order**
  2. **Pledge of Allegiance**
  3. **Roll Call**
  4. **Mayor's Report:** Todd Latham
    - A. Presentation by Brad Bersch of United Systems - Itron - Com Ed Network
    - B. Discussion of Application of Liquor License for Opera House Special Event
    - C. Proclamation - Police Week 2025
    - D. Proclamation - Recognition of Clerks Week
  5. **Attorney's Report:**  
Attorney Cassandra Gottschalk / Foster, Buick, Conklin, Lundgren & Gottschalk LLC
  6. **City Clerk's Report:** Denise li
  7. **Treasurer's Report:** Sandra Koehler
    - A. City Treasurer's Report
  8. **City Administrator's Report:** Geoff Penman
  9. **City Department's Reports**
    - A. EMA – Tony Eberle
    - B. Police Chief Senne
    - C. Engineering – Curt Dettmann
  10. **Council Reports**  
Alderman Adam Arnett  
Alderman Matt Chunn  
Alderman Don Danko  
Alderwoman Karsta Erickson  
\* Discussion of Changes to the Finance Committee  
Alderwoman Genelle Inman  
Alderman Jay Ketchum  
Alderman Fred Kreinbrink

Alderman Rich Robinson

\* Discussion of Utility Late Fee Ordinance

**11. Old Business**

- A. Discussion of Ordinance amending section 98-145 of the Sandwich Municipal Code (Airport Area Development)
- B. Discussion and possible adoption of Resolution 25-10 to allow for the purchase of Out-of-State IMRF Service Credit.

**12. New Business**

- A. Discussion of possible action to convey a portion of Oak Bend roadway to Phase 4FW, LLC
- B. Discussion of possible action to renew annual sludge hauling agreement.
- C. Discussion of possible authorization to proceed with annual manhole lining project.

**13. Announcements**

**14. Audience Comments**

**15. Adjournment**

## City of Sandwich

*DeKalb County, Illinois*

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### Proclamation

#### In Recognition of National Police Week 2025

WHEREAS, the Congress and President of the United States have designated the week of May 11–17, 2025, as National Police Week, and May 15 as Peace Officers Memorial Day, to honor law enforcement officers who have lost their lives in the line of duty; and

WHEREAS, the City of Sandwich recognizes the critical role that law enforcement officers play in preserving public safety, upholding the law, and protecting the freedoms and rights of all citizens; and

WHEREAS, the men and women of the Sandwich Police Department exhibit courage, dedication, and professionalism in the performance of their duties, serving our community with honor and distinction; and

WHEREAS, it is both fitting and proper to honor and remember the brave officers who have made the ultimate sacrifice, and to recognize the continued service of those who wear the badge with pride and commitment; and

WHEREAS, we, the citizens of Sandwich, are grateful for the ongoing efforts of our local law enforcement officers and for the strong partnerships they foster within our neighborhoods and across the region;

NOW, THEREFORE, I, Todd Latham, Mayor of the City of Sandwich, Illinois, do hereby proclaim the week of May 11 through May 17, 2025, as

#### **POLICE WEEK**

in the City of Sandwich, and urge all residents to join in recognizing the tireless efforts and noble service of our law enforcement officers, past and present.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Sandwich to be affixed this \_\_\_ day of May, 2025.

[Signature]

Todd Latham

Mayor

City of Sandwich, Illinois

# City of Sandwich Proclamation

56<sup>th</sup> ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK  
May 4 - 10, 2025

*Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and*

*Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and*

*Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and*

*Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.*

*Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.*

*Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.*

*Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.*

*Now, Therefore, I, Todd Latham, Mayor of Sandwich, do*

*recognize the week of May 4 through 10, 2025, as Professional Municipal Clerks*

*Week, and further extend appreciation to our Professional Municipal Clerk, Denise II and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.*

*Dated this 19<sup>th</sup> day of May, 2025*

*Mayor* \_\_\_\_\_ *Attest:* \_\_\_\_\_