



# Regular Council Meeting Agenda

Monday, July 15, 2024 at 7:00 PM

City Hall Annex - 128 East Railroad Street, Sandwich, IL 60548

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**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Audience Comments**

**5. Consent Agenda:**

*Motion to adopt the Consent Agenda as a whole. (All matters listed are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately).*

**A.** Approval of Regular City Council Minutes for July 1, 2024

**B.** Approval of Committee of the Whole minutes for July 1, 2024

**C.** Approval of Treasurers Report and Financials for June, 2024

**6. Mayor's Report:** Todd Latham

**7. Attorney's Report:**

Attorney Cassandra Gottschalk / Foster, Buick, Conklin, Lundgren & Gottschalk Law Group

**8. City Clerk's Report:** Denise li

**9. Treasurer's Report:** Vacancy

**10. City Administrator's Report:** Geoff Penman

**11. City Department's Reports**

**A.** EMA Report – Tony Eberle

**B.** Police Chief Senne

**C.** Engineering – Curt Dettmann

**12. Council Reports**

Alderman Adam Arnett

Alderwoman Karsta Erickson

Alderman Bill Fritsch

Opera House Sign discussion

Alderwoman Rebecca Johnson

Alderman Fred Kreinbrink

Alderman Bill Littlebrant

Alderman Rich Robinson

Alderman Rick Whitecotton

**13. Old Business**

- A.** Discussion and possible action to adopt Resolution 24-08: A resolution to allow for Veterans to purchase Service credit with IMRF

**14. New Business**

- A.** Discussion and possible action to approve the purchase of (15) fifteen Automated External Defibrillators (AED) for squad vehicles and City buildings from Second Chance Cardiac Solutions of Yorkville in the amount of \$28,641.25
- B.** Discussion and possible action to authorize the purchase of (10) ten Panasonic Toughbook laptop computers and (7) seven docking stations from CDS Office Technologies at a total cost of \$28,224.00.
- C.** AN ORDINANCE AMENDING CHAPTER 2 – “ADMINISTRATION,” ARTICLE II – “CITY COUNCIL,” DIVISION 1 – “GENERALLY,” SECTION 2-30 – “MEETINGS” OF THE CITY OF SANDWICH MUNICIPAL CODE (to hold COW at 7:00 pm with the Regular Council meeting to follow)
- D.** Discussion and possible approval of INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY COUNCIL OF THE CITY OF SANDWICH AND BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT NUMBER 430 CONCERNING POLICE SCHOOL RESOURCE OFFICER PROGRAM AT DISTRICT #430

**15. Executive Session**

**16. Announcements**

- A.** The next Finance Committee Meeting is scheduled for August 5, 2024 at 6:30 p.m.
- B.** The next Regular Meeting of the Sandwich City Council will be held August 5, 2024
- C.** The next Committee of the Whole City Council meeting will be held August 5, 2024

**17. Adjournment**

# RESOLUTION 24-08

## CITY OF SANDWICH

A Resolution to Allow Service Credit for Military Service

WHEREAS, Article 7 of the Illinois Pension Code (40 ILCS 5/7-139) provides that the governing body of a governmental unit may elect to allow service credit in the Illinois Municipal Retirement Fund to members who served in the armed forces of the United States for all periods of such service prior to their participation in IMRF or whose participation was interrupted by military leave but did not return to IMRF participation within 90 days of discharge, and

WHEREAS, such allowance of service credit cannot be limited to a specific IMRF member and applies to all employees who were in active participating status under IMRF on the date this resolution was adopted;

RESOLVED, that the City Council of the City of Sandwich elects to allow service credit to members who served in the armed forces of the United States for up to four years of service, prior to their participation in the Illinois Municipal Retirement Fund;

FURTHER RESOLVED, that the City Clerk shall be directed to file a certified copy of this resolution with the Board of Trustees of the Illinois Municipal Retirement Fund and that this resolution shall remain in full force and effect until modified or rescinded and notice of such modification or rescission has been filed with the Board of Trustees of the Illinois Municipal Retirement Fund. This resolution is not limited to a specific military operation.

CERTIFICATION I, Denise Ij, the City Clerk for the City of Sandwich of the Counties of DeKalb and Kendall, State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of a resolution duly adopted by its City Council at a meeting duly convened and held on the 15<sup>th</sup> day of July, 2024.

SEAL

\_\_\_\_\_  
Denise Ij, CITY CLERK

**ORDINANCE NO. 2024-07**

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**AN ORDINANCE AMENDING CHAPTER 2 – “ADMINISTRATION,” ARTICLE II –  
“CITY COUNCIL,” DIVISION 1 – “GENERALLY,” SECTION 2-30 – “MEETINGS”  
OF THE CITY OF SANDWICH MUNICIPAL CODE**

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Passed by the City Council, \_\_\_\_\_, 2024

Printed and Published, \_\_\_\_\_, 2024

Printed and Published in Pamphlet Form  
By Authority of the City Council

CITY OF SANDWICH  
DEKALB AND KENDALL COUNTIES, ILLINOIS

I hereby certify that this document  
was properly published on the date  
stated above.

\_\_\_\_\_  
City Clerk

**ORDINANCE NO. 2024-07**

**BE IT ORDAINED** by the Mayor and City Council of the City of Sandwich, DeKalb and Kendall Counties, Illinois, THAT:

**AN ORDINANCE AMENDING CHAPTER 2 – “ADMINISTRATION,” ARTICLE II – “CITY COUNCIL,” DIVISION 1 – “GENERALLY,” SECTION 2-30 – “MEETINGS” OF THE CITY OF SANDWICH MUNICIPAL CODE**

shall be, and is hereby, adopted as follows:

Section 1. BACKGROUND.

The City of Sandwich (“*City*”) has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs, and to review, interpret, and amend its ordinances, rules, and regulations. The City has determined that it is in the best interest of the City and the residents that the schedule for the Regular Council Meetings and the Committee-of-the-Whole Meetings be modified through this Ordinance and in accordance with Section 2.03 of the Open Meetings Act of the State of Illinois (5 ILCS 120/2.03).

Section 2. AMENDMENT.

A. Chapter 2 – “Administration,” Article II – “City Council,” Division 1 – “Generally,” Section 2-30 – “Meetings” of the City Code of Ordinances is hereby amended as follows (additions in **bold and underline**, deletions in ~~**bold and strikethrough**~~):

Sec. 2-30. - Meetings.

- (a) *Regular.* The regular meetings of the city council shall be held on the ~~second first~~ and ~~fourth third~~ Mondays of each month ~~at 7:00 p.m.~~ **immediately following the committee-of-the-whole meetings** at the city council chambers. If the regular meeting falls on a legal holiday, the meeting shall take place on the following day at the same hour. Adjourned meetings may be held at such other times as the city council may determine.
- ~~(a)~~ **(b) Committee-of-the-Whole. The committee-of-the-whole meetings of the city council shall be held on the first and third Mondays of each month at 7:00 p.m. at the city council chambers. If the committee-of-the-whole meeting falls on a legal holiday, the meeting shall take place on the following day at the same hour. Adjourned meetings may be held at such other times as the city council may determine.**
- ~~(b)~~ **(c) Special.** Special meetings of the council may be called by the mayor or three aldermen, provided that a written notice of such meeting shall be given to each member of the council at least 48 hours before the time set for the meeting. Public notice shall be given as required in 5 ILCS 120/2.02.
- ~~(c)~~ **(d) Open to the public.** All meetings of the city council at which any legal action is taken shall be open to the public.

Section 3. SUPERSEDER.

All sections, ordinances, resolutions, motions, or orders in conflict herewith shall be, and the same hereby are, repealed to the extent of such conflict and except as to the amendments heretofore mentioned, all chapters and sections of the Municipal Code of Sandwich, Illinois, shall remain in full force and effect.

Section 4. EFFECTIVE DATE.

That this Ordinance shall, by authority of the City Council of the City of Sandwich, Illinois, be published in pamphlet form and be published by a newspaper published within the City. From and after 10 days after said publication within a newspaper published within the City, this ordinance shall be in full force and effect.

ADOPTED and APPROVED

This \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Todd Latham, Mayor

ATTEST:

\_\_\_\_\_  
Denise Ii, City Clerk