



Regular Council Meeting Agenda

Monday, December 01, 2025

Immediately following Committee-of-the-Whole Council Meeting
City Hall Annex - 128 East Railroad Street, Sandwich, IL 60548

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Truth in Taxation Public Hearing on 2025 Tax Levy**
 1. Call Public Hearing to Order on the City's 2025 Property Tax Levy (to be Collected in 2026)
 2. Introduction of City Council/Comments
 3. 2025 Tax Levy and Proposed Increase
 4. Public Levy Testimony
 5. Close Hearing
5. **Audience Comments**
6. **Consent Agenda:**

Motion to adopt the Consent Agenda as a whole. (All matters listed are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately).

 - A. Approval of Minutes from the Regular City Council Meeting of November 17, 2025
 - B. Authorize the Rollover of 40 Unused Vacation Hours to Mary Bryant Per City of Sandwich Personnel Manual Section 4A
7. **Mayor's Report:** Todd Latham
8. **Attorney's Report:**

Attorney Cassandra Gottschalk / Foster, Buick, Conklin, Lundgren & Gottschalk LLC
9. **City Clerk's Report:** Denise li
10. **Treasurer's Report:**
11. **City Administrator's Report:** Geoff Penman
12. **City Department's Reports**
 - A. EMA – Tony Eberle
 - B. Police – Chief Kevin Senne
 - C. Engineering – Curt Dettmann
13. **Reports of Alderpersons**

Alderman Adam Arnett
Alderman Matt Chunn
Alderwoman Karsta Erickson
Alderwoman Genelle Inman
Alderman Jay Ketchum
Alderman Fred Kreinbrink
Alderman Don Danko
Alderman Rich Robinson

14. Unfinished Business

- A. Discussion and Possible Approval of Ordinance 2025-15 - An Ordinance Amending Chapter 86 - "Utilities" of City of Sandwich Municipal Code
(If passed, this Ordinance will update to utility billing procedures and requirement for owner name on utility bills.)
- B. Discussion and Possible Approval of Resolution No. 25-19 - A Resolution Approving and Authorizing Acceptance of Quote from Flock Group, Inc. for the Purchase and Implementation of Eight (8) Flock Safety License Plate Reader Cameras in the Amount of \$24,000.00 Annually
- C. Discussion and Possible Approval of Resolution 25-20 to Formalize Policy with Regard to Lead Service Line Replacement and Reimbursement (Not Related to the Main Street Project)
- D. Discussion and Possible Action to adopt Resolution 25-21 Regarding a Law Enforcement Embedded Social Worker Agreement Between DeKalb Behavioral Health Foundation, Inc. d/b/a Northwestern Medicine Ben Gordon Center and the City of Sandwich, Illinois
- E. Discussion and possible action to approve revised resolution 2025-07 Rescinding Resolution 25-07

15. New Business

- A. Discussion and possible approval of monthly bills in the amount of \$274,006.85
- B. Discussion and possible approval of Ordinance 2025-17: An Ordinance Levying taxes for all corporate purchases for the City of Sandwich, DeKalb and Kendall Counties, Illinois for the fiscal year beginning May 1, 2026, and ending April 30, 2027.
- C. Discussion and possible action to authorize the renewal of Illinois Municipal Insurance Cooperative (IMIC) policy premiums for the next year. The amount is \$418,139 which is an 9.97% increase over last year.
- D. Discussion and Possible Authorization for Purchase of Gift Cards for City Staff

16. Executive Session

- A. 5 ILCS 120/2 (c) (11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent

- B. 5 ILCS 120/2(c) (1) personnel "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body".

17. Announcements

- A. Plan Commission Meeting December 9, 2025 at 6:30pm
- B. The Next Technology Improvement Committee will take place on December 11, 2025, at 6:00 p.m.
- C. The Next Historical Preservation Committee will take place on December 11, 2025, at 6:45 p.m. or Immediately Following the Technology Improvement Committee Meeting
- D. The Next Citizens Advisory Committee Meeting will take place on December 11, 2025, at 7:30 p.m. or Immediately Following the Historical Preservation Committee Meeting
- E. The Next Finance Committee Meeting will be held on December 15, 2025 at 6:30 p.m.
- F. The Next Committee of the Whole Council Meeting will be held on December 15, 2025 at 7:00 p.m.
- G. The Next Regular Meeting of the Sandwich City Council will be held on December 15, 2025 Immediately Following the Committee of the Whole Meeting

18. Adjournment