



Regular Council Meeting Agenda

Monday, July 21, 2025

**Immediately following Committee-of-the-Whole Council Meeting
City Hall Annex - 128 East Railroad Street, Sandwich, IL 60548**

1. Call to Order

2. Roll Call

3. Audience Comments

4. Consent Agenda:

Motion to adopt the Consent Agenda as a whole. (All matters listed are considered to be routine by the City Council and will be enacted by one motion. If discussion is desired, that item will be removed from the Consent Agenda and considered separately).

A. Approval of Minutes from the Committee of the Whole meeting of July 7, 2025

B. Approval of Minutes from the Regular City Council meeting of July 7, 2025

C. Approval of Monthly Financial Reports

5. Mayor's Report: Todd Latham

6. Attorney's Report:

Attorney Cassandra Gottschalk / Foster, Buick, Conklin, Lundgren & Gottschalk LLC

7. City Clerk's Report: Denise li

8. Treasurer's Report: Sandra Koehler

A. May & June, 2025 Treasurers Report

9. City Administrator's Report: Geoff Penman

10. City Department's Reports

A. EMA – Tony Eberle

B. Police - Chief Kevin Senne

11. Council Reports

Alderman Adam Arnett

Alderman Matt Chunn

Alderman Don Danko

Alderwoman Karsta Erickson

Alderwoman Genelle Inman

Alderman Jay Ketchum

Alderman Fred Kreinbrink

Alderman Rich Robinson

12. Old Business: None

13. New Business

- A. Approval of Semi-Monthly Bills Totaling \$97,342.88
- B. Discussion and Possible Action on Resolution 25-11 to Amend Section 9.2 of the City's Personnel Policy (Travel Allowance)
- C. Discussion and Possible Action to Authorize the Mayor to Accept Bid from All American Exterior Solutions of Lake Zurich for Opera House Gutter Repairs in an Amount not to Exceed \$136,450
- D. Discussion and Possible Action to Authorize the Mayor to Accept Bid from Burroak Masonry Inc. of Leland to Make Exterior Repairs to the Street Department Building in an Amount not to Exceed \$55,000
- E. Discussion and Possible Action to Approve Historical Ordinance 2025-03
- F. Discussion and Possible Approval of Ordinance 2025-12 Amending Chapter 6, Alcoholic Beverages, section 6-52 of the Municipal Code (Location of Premises). Motion to Waive 1st Reading Followed by Motion to Adopt Ordinance 2025-12
- G. Authorization to Waive Bidding Process and Proceed with Replacement of Furnace and Air Conditioning in City Hall Annex in the Amount of \$28,706
- H. Motion to Ratify Agreement for Mayor to Sign with Youngren's INC. of Aurora for the Replacement of Furnace and Air Conditioning in City Hall Annex in the Amount of \$28,706
- I. Authorize the Mayor to Enter into an Agreement with EEI of Sugar Grove for GIS Maintenance Services at a Cost of \$5,686

14. Announcements

- A. The next Finance Committee Meeting will take place on August 4, 2025 at 6:30 p.m.
- B. The next Committee of the Whole Council meeting will be held on August 4, 2025 at 7:00 p.m.
- C. The next Regular Meeting of the Sandwich City Council will be held on August 4, 2025 immediately following the Committee of the Whole meeting
- D. The next Technology Committee will take place on August 14, 2025, at 6:00 p.m.
- E. The next Historical Preservation Committee will take place on August 14, 2025, at 6:45 p.m. or immediately following the Technology Committee Meeting
- F. The next Citizens Advisory Committee Meeting will take place on August 14, 2025, at 7:30 p.m. or immediately following the Historical Preservation Committee Meeting

15. Adjournment