CITY COUNCIL – REGULAR MEETING

Tuesday, November 17, 2026 at 5:00 PM

Council Chambers – 301 South Harrison St. San Augustine, TX 75972

TEL: (936) 275.2121 / FAX: (936) 275.9146

AGENDA

1. **CALL TO ORDER**

   A. Prayer

   B. Pledge To the Flags

   C. Welcome Guests

2. **CITIZEN PRESENTATIONS:** At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to three minutes each.

3. **ITEMS TO BE REMOVED FROM THE CONSENT AGENDA**

4. **CONSENT AGENDA:** Items included under Consent Agenda require little or no deliberation by Council. Approval of the Consent Agenda authorizes the City Manager or his/her designee to proceed with conclusion of each, in accordance with staff recommendations as reflected in the minutes of this meeting.

   A. Consider approval of the minutes from the October 20, 2026, Regular City Council Meeting.

5. **ADMINISTRATION - DEPARTMENT REPORTS:** Activities/Updates/Announcements/Items of Community Interest

   A. Update on Police Department Activity - Chief Jonathan Sowell

   B. Update on Municipal Court Activity - Judge Jeff Cox

   C. Update on Main Street Program - Lea Ann Bennefield

   D. Update on Library Activity – Celeste Rainey

   E. Update from City Manager - Jeaneyse Mosby

6. **REGULAR AGENDA**

   A. Discuss the Unofficial Results of the November 3, 2026, General Election.

   B. Administer Statement of Oath of Office and Swearing In of Alderwoman Tressie Simon.

C. Consider the appointment of Mayor Tempore for the City of San Augustine.

D. Discussion with the Main Street Manager on the December 4 - 5, 2026, Main Street Parade and Market Days.

E. Discuss and consider approval of a resolution updating and authorizing signatories for contractual documents.

7. ADJOURN

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations About Security Devices) and 551.087 (Economic Development).

Should you require any reasonable accommodations or modifications to participate in this meeting, please contact the City Secretary at (936) 275-2121.

I, the undersigned authority, do hereby certify that the Notice of Meeting was posted on the front door at City Hall of the City of San Augustine, TX, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

_____by _____and remained so posted continuously for at least three (3) business days preceding the scheduled time of said meeting.

_____

Rhonda K. Williams - City Secretary, City of San Augustine, Texas

CITY COUNCIL – REGULAR MEETING

Tuesday, October 20, 2026, at 5:00 PM

Council Chambers – 301 South Harrison St. San Augustine, TX 75972

TEL: (936) 275-2121 / FAX: (936) 275-9146

MINUTES

1. CALL MEETING TO ORDER

The meeting was called to order at 5:00 p.m.

In Attendance:
Mayor Pro Tem, Dan Fussell
Alderwoman, Pam Teel
Alderman, Juan Diaz, Jr.
Alderman, Herman Wilson
City Attorney, Wade Flasowski
City Manager, Jeaneyse Mosby
City Secretary, Rhonda Williams

Not In Attendance:
Mayor, Leroy Hughes
Alderman, Marcus Hafford

A. Prayer

B. Pledge To the Flags

C. Welcome Guests

2. CITIZEN PRESENTATIONS

There were no comments for Citizen Presentations.

3. ITEMS TO BE REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda.

4. CONSENT AGENDA

A. Consider approval of the minutes from the September 15, 2026 – Regular City Council Meeting.

Alderman Diaz moved to approve the minutes from the September 15, 2026, Regular City Council meeting. Alderman Wilson duly seconded the motion and motion carried unanimously.

5. ADMINISTRATION - DEPARTMENT REPORTS

Activities/Updates/Announcements/Items of Community Interest

A. Update to Police Department Activity - Chief Jonathan Sowell

Chief Sowell reported on his hiring efforts for the department. He stated the PD would be fully staffed by mid-November.

There were 20 Reports; 7 Felony Arrests; 2 Misdemeanors; 56 Assists to Other Agencies; 102 Responses on “Calls for Service; 0 Juvenile Cases Filed; 3 Auto Accident Reports Filed; 11 Citations Written; 95 Warnings Issued; 1 Mental Health Warrants; 0 Code Enforcement Case Opened; and 0 Code Enforcement Case Closed.

B. Update on Municipal Court Activity - Judge Jeff Cox

Judge Cox shared the Courts received 19 total citations; $690.00 in payments where the City retained $355.00 and $335.00 was remitted to the state.

C. Update on Main Street Activity – Lea Ann Bennefield, Main Street Manager

Ms. Bennefield stated the department has moved into the new office on Columbia Street.

The last Farmer’s Market is scheduled for October 31 and will reconvene next spring.

Mayor Pro Tem Fussell asked if Main Street cleaned out an alley near the new building. Ms. Bennefield commented that some of the trustees did clean up the area during the move.

D. Update on Library Activity – Celeste Rainey

Ms. Mosby reported on the Library’s activity in Ms. Rainey’s absence.

The library reported 1,096 patrons. The homeschoolers are still coming to the library every other week. There were 37 new library cards in September and 17 in October. Ms. Rainey attends Broaddus Elementary and Light the Way Daycare every Wednesday. In addition, the Library has been invited to attend the Broaddus High School Carrer Day on November 13. There are classes scheduled at the Library from October 27 to December 10.

E. Update from City Manager - Jeaneyse Mosby

Ms. Mosby stated that the Street Department continues to change out old street signs around the city with brown and white signage. The department started work on Martin Luther King, Jr. Street.

She commented that cleanup is underway as well around the Cotton Gin, Lewis Hotel, and the Log Cabin. There is also work on the bridgeway. Ms. Mosby stated that the worst areas are being taken care of first and then moving to a “30-foot” cleanup effort. She also mentioned that Hwy 21 may need to be re-routed for a major project for the cleanup.

Ms. Mosby stated that there are promising candidates for the Utility Billing Clerk position recently vacated.

Ms. Mosby and Council discussed the financial portion of her presentation. She answered questions regarding reducing the PCA, and the electrical billing.

Alderman Diaz asked if the woodchipper had been purchased. Ms. Mosby stated that after the minutes were approved and signed, she would move forward with the process of purchasing.

Ms. Mosby directed the Council to view the additional financial sheet showing a $268,000 under budget overall.

6. REGULAR AGENDA

A. Consider approval of potential sludge increases for FY 2027.

Ms. Mosby stated that this increase is added to the budget and clarified the process for waste and sludge disposal. The current charges are $0.06 per gallon, and Ms. Mosby suggested increasing by 2 percent to $0.08 per gallon.

Alderman Diaz made a motion to approve the increase. Alderman Wilson duly seconded the motion, and the motion carried unanimously.

B. Consider approval of the 2027 City of San Augustine Holiday Schedule.

Ms. Mosby asked that Council approve the holiday schedule for 2027, which had no additional holidays for the year.

Alderman Wilson made a motion to approve. Alderwoman Teel duly seconded the motion and the motion carried unanimously.

C. Discuss the City of San Augustine's position on timelines regarding utility billing refunds, if accidentally overcharged.

Ms. Mosby discussed the timelines about overcharging customers and refunds associated with the overcharges. The administrative policy states a 6-month timeline for refunding customers for overbilling.

Alderman Diaz made a motion to approve. Alderman Wilson duly seconded the motion and the motion carried unanimously.

D. Consider approval of a Resolution authorizing the San Augustine County Chamber of Commerce Sassafras Festival and street closure(s).

Ms. Mosby discussed that this is a reoccurring event done every year and asked for Council’s approval. The closures will be Columbia, Broadway and Harrison streets.

Alderman Wilson made a motion to approve Item D. Alderman Diaz duly seconded the motion and the motion carried unanimously.

E. Discuss and approve a request from the San Augustine County Appraisal District for the purchase of real property.

This presentation from the County Appraisal District asked Council to approve the purchase of space for the entity. The Appraisal District must get approval from 7 other tax participants to move forward with the purchase.

Alderman Wilson made a motion to approve the request. Alderman Diaz duly seconded the motion and the motion carried unanimously.

7. ADJOURN and EXECUTIVE SESSION

The meeting adjourned at 5:47 p.m.

8. RECONVENE OPEN MEETING FOR DISCUSSION AND ACTION IF ANY ON EXECUTIVE SESSION

No action taken.

Council reconvened in regular session at 5:49 p.m.

9. ADJOURN

The meeting adjourned at 5:49 p.m.

_____ _____

Dan Fussell, Mayor Pro Tem Rhonda Williams, City Secretary

San Augustine Police Department

Jonathan Sowell
Chief of Police

" Serve  Protect"

LaTanja Greer
Administrative Assistant

October, 2026 Activity Report
For the November, 2026 City Council Meeting

Action	Total
Reports	15
Felony Arrest	0
Misdemeanor	2
Assist Other Agencies	54
Response on "Calls for Service"	111
Juvenile Cases Filed	0
Auto Accident Report Filed	2
Number of Citations Written	10
Number of Warnings Issued	61
Completed Mental Health Warrants	0
Code Enforcement Cases Opened	0
Code Enforcement Closed	0

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Canvass Results Report

Unofficial

Run Time 10:21 AM
Run Date 11/09/2026

SAN AUGUSTINE COUNTY, TEXAS

GENERAL ELECTION

11/3/2026

Unofficial Results

Registered Voters
3137 of 0 = 0.00%

Precincts Reporting
0 of 11 = 0.00%

Mayor - Vote for none or one

Precinct	LEROY HUGHES	Cast Votes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
1	96	96	3	109	25	137	0	0.00%
2	10	10	1	11	1	13	0	0.00%
3	28	28	2	24	14	40	0	0.00%
4	119	119	9	128	51	188	0	0.00%
11	146	146	9	155	46	210	0	0.00%
Totals	**399**	**399**	**24**	**427**	**137**	**588**	**0**	**0.00%**

Canvass Results Report

Unofficial

Run Time 10:21 AM
Run Date 11/09/2026

SAN AUGUSTINE COUNTY, TEXAS

GENERAL ELECTION

11/3/2026

Unofficial Results

Registered Voters
3137 of 0 = 0.00%

Precincts Reporting
0 of 11 = 0.00%

Alderman/Woman, Position 1 - Vote for none or one

Precinct	TRESSIE SIMON	BECKY ORTEGA	Cast Votes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
1	76	34	110	3	109	25	137	0	0.00%
2	10	2	12	1	11	1	13	0	0.00%
3	16	16	32	2	24	14	40	0	0.00%
4	65	84	149	9	128	51	188	0	0.00%
11	142	22	164	9	155	46	210	0	0.00%
Totals	**309**	**158**	**467**	**24**	**427**	**137**	**588**	**0**	**0.00%**

Canvass Results Report

Unofficial

Run Time 10:21 AM
Run Date 11/09/2026

SAN AUGUSTINE COUNTY, TEXAS

GENERAL ELECTION

11/3/2026

Unofficial Results

Registered Voters
3137 of 0 = 0.00%

Precincts Reporting
0 of 11 = 0.00%

Alderwoman, Position 2 - Vote for none or one

Precinct	PAMELA TEEL	Cast Votes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
1	97	97	3	109	25	137	0	0.00%
2	9	9	1	11	1	13	0	0.00%
3	26	26	2	24	14	40	0	0.00%
4	112	112	9	128	51	188	0	0.00%
11	144	144	9	155	46	210	0	0.00%
Totals	**388**	**388**	**24**	**427**	**137**	**588**	**0**	**0.00%**

Canvass Results Report

Unofficial

Run Time 10:21 AM
Run Date 11/09/2026

SAN AUGUSTINE COUNTY, TEXAS

GENERAL ELECTION

11/3/2026

Unofficial Results

Registered Voters
3137 of 0 = 0.00%

Precincts Reporting
0 of 11 = 0.00%

Alderman, Position 3 - Vote for none or one

Precinct	JUAN DIAZ, JR.	Cast Votes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
1	90	90	3	109	25	137	0	0.00%
2	7	7	1	11	1	13	0	0.00%
3	23	23	2	24	14	40	0	0.00%
4	129	129	9	128	51	188	0	0.00%
11	98	98	9	155	46	210	0	0.00%
Totals	**347**	**347**	**24**	**427**	**137**	**588**	**0**	**0.00%**

Canvass Results Report

Unofficial

Run Time 10:21 AM
Run Date 11/09/2026

SAN AUGUSTINE COUNTY, TEXAS

GENERAL ELECTION

11/3/2026

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Unofficial Results

Registered Voters
3137 of 0 = 0.00%

Precincts Reporting
0 of 11 = 0.00%

Alderman, Position 4 - Vote for none or one

Precinct	HERMAN WILSON	Cast Votes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
1	94	94	3	109	25	137	0	0.00%
2	8	8	1	11	1	13	0	0.00%
3	26	26	2	24	14	40	0	0.00%
4	118	118	9	128	51	188	0	0.00%
11	144	144	9	155	46	210	0	0.00%
Totals	**390**	**390**	**24**	**427**	**137**	**588**	**0**	**0.00%**

Canvass Results Report

Unofficial

Run Time 10:21 AM
Run Date 11/09/2026

SAN AUGUSTINE COUNTY, TEXAS

GENERAL ELECTION

11/3/2026

Unofficial Results

Registered Voters
3137 of 0 = 0.00%

Precincts Reporting
0 of 11 = 0.00%

Alderman, Position 5 - Vote for none or one

Precinct	DAN FUSSELL	Cast Votes	Absentee Voting Ballots Cast	Early Voting Ballots Cast	Election Day Voting Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
1	95	95	3	109	25	137	0	0.00%
2	7	7	1	11	1	13	0	0.00%
3	19	19	2	24	14	40	0	0.00%
4	140	140	9	128	51	188	0	0.00%
11	105	105	9	155	46	210	0	0.00%
Totals	**366**	**366**	**24**	**427**	**137**	**588**	**0**	**0.00%**

RESOLUTION AUTHORIZING SIGNATORIES

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SAN AUGUSTINE DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE COMMUNITY DEVELOPMENT BLOCK GRANT - MITIGATION PROGRAM (CDBG-MIT) GENERAL LAND OFFICE (GLO) STATE CONTRACT NUMBER 22-085-073-D332.

WHEREAS, City of San Augustine has received a Community Development Block Grant - Mitigation award to provide Water Improvements; and

WHEREAS, it is necessary to appoint persons to execute contractual documents and documents requesting funds from the Texas General Land Office and;

WHEREAS, an original signed copy of the CDBG-MIT Depository/Authorized Signatories Designation Form is to be submitted with a copy of this Resolution, and;

WHEREAS, City of San Augustine acknowledges that in the event that an authorized signatory changes (elections, illness, resignations, etc.) the following will be required:

- a resolution stating the new authorized signatory (A new resolution is not required if this original resolution names only the title and not the name of the signatory); and
- a revised CDBG-MIT *Depository/ Authorized Signatories Designation Form*.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN AUGUSTINE, TEXAS, AS FOLLOWS:

SECTION 1: The Mayor and City Manager be authorized to execute contractual documents between the Texas General Land Office and the City for the Community Development Block Grant Mitigation Program.

SECTION 2: The Mayor, Mayor Pro-Tem and City Manager be authorized to execute the *State of Texas Purchase Voucher* and *Request for Payment Form* documents required for requesting funds approved in the Community Development Block Grant Mitigation Program.

SECTION 3: The Mayor be authorized to execute environmental review and related documents as the responsible entity (RE) for the Community Development Block Grant Mitigation Program.

PASSED AND APPROVED BY THE COMMISSIONERS COURT/CITY COUNCIL OF CITY OF SAN AUGUSTINE, TEXAS, on_____, 2026.

APPROVED:

_____
Mayor

ATTEST:

_____

City Secretary

COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Depository/Authorized Signatories Designation Form

Subrecipient:	City of San Augustine	**Contract Number:**	22-085-073-D332
		Effective Date:	

Contractual

The individuals below are designated by resolution as authorized signatories for contractual documents. At least two signatories required.

Leroy Hughes	Jeaneyse Mosby
Name	**Name**
Mayor	City Manager
Title	**Title**
Signature	**Signature**
Name	**Name**
Title	**Title**
Signature	**Signature**

Financial

Financial Institution Information

The financial lending institution listed here will serve as the depository for the Texas General Land Office-Disaster Recovery Program Community Development Block Grant (CDBG) funds:

Commercial Bank of Texas
Name of Lending Institution
102 Columbia Street
Address
San Augustine, Tx 75972
City, State, Zip Code

Fund Account Number:	2510694894

The individuals below are designated by resolution as authorized signatories for financial documents. At least two signatories required.

Leroy Hughes	Jeaneyse Mosby
Name	**Name**
Mayor	City Manager
Title	**Title**
Signature	**Signature**
Dan Fussell	
Name	**Name**
Mayor Pro Tem	
Title	**Title**
Signature	**Signature**

NOTE: A copy of a Resolution passed by the city council or county commissioner's court authorizing the signatories must be submitted along with this form.

Disclaimer: *The Texas General Land Office has made every effort to ensure the information contained on this form is accurate and in compliance with the most up-to-date CDBG-DR and/or CDBG-MIT federal rules and regulations, as applicable. It should be noted that the Texas General Land Office assumes no liability or responsibility for any error or omission on this form that may result from the interim period between the publication of amended and/or revised federal rules and regulations and the Texas General Land Office's standard review and update schedule.*