



CITY COUNCIL – REGULAR MEETING

Tuesday, November 18, 2025 at 5:00 PM

Council Chambers – 301 South Harrison St. San Augustine, TX 75972

TEL: (936) 275.2121 / FAX: (936) 275.9146

MINUTES

1. CALL TO ORDER

Meeting called to order at 5:00 p.m.

In Attendance:

Mayor, Leroy Hughes
Alderman, Marcus Hafford
Alderwoman, Pamela Teel
Alderman, Juan Diaz
Alderman, Herman Wilson
Alderman, Dan Fussell

City Attorney, Wade Flasowski
City Manager, Jeaneyse Mosby
City Secretary, Rhonda Lewis

A. Prayer

B. Pledge To the Flags

C. Welcome Guests

2. CITIZEN PRESENTATIONS

At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to three minutes each.

There were no citizen presentations for this meeting.

3. ITEMS TO BE REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda.

4. CONSENT AGENDA

A. Consider approval of meeting minutes from the October 21, 2025, Regular City Council Meeting.

Alderman Wilson made a motion to approve the minutes from the October 21, 2025, Regular meeting. Alderman Hafford duly seconded the motion and the motion carried unanimously.

Yeas: Teel; Diaz; Hafford; Wilson

Nays: 0

5. ADMINISTRATION - DEPARTMENT REPORTS

Activities/Updates/Announcements/Items of Community Interest

A. Update on Police Department Activity - Chief Jonathan Sowell

Chief Sowell provided a police department update to Council for the month of October 2025. Activity included: 25 Reports; 13 Felony Arrests; 5 Misdemeanors; 4 Assist Other Agencies; 188 Response on "Calls for Service"; 2 Juvenile Cases Filed; 1 Auto Accident Report Filed; 16 Number of Citations Written; 115 Number of Warnings Issued; 0 Completed Mental Health Warrants; 0 Code Enforcement Cases Opened; and 0 code Enforcement Cases Closed.

B. Update on Municipal Court Activity - Judge Jeff Cox

Judge Cox provided an update for the Municipal Court and for the month of October 2025. He reported: 12 Total Citations received, with fines and court costs collected totaling \$750.00. The total remitted to the state for the month was \$423.00; and the City retained \$327.00.

C. Update on Main Street Program - Shelby Curtis

Ms. Curtis provided an update to Council on the upcoming events during the Christmas Holiday. The parade preparations are still underway, and the pageant entries are a bit delayed. She stated the pictures with Santa will take place in the Stripling Building from 4:00 to 5:30 p.m., and the Texas Music Certification at 5:00 before the parade.

D. Update on Library Activity – Celeste Rainey

Ms. Rainey provided the update on the City's library activity. She stated the upgrades to the Teen/Young Adult area has been completed, thanks to the sponsorship of Friends of the Library.

Ms. Rainey participated in the career day in the city of Broaddus, and issued 30 new library cards to high school students. She was also a judge in the Broaddus Elementary costume contest. Ms. Rainey stated she still attends Head Start at the Broaddus daycare twice per week, and participates in Story Time with Broaddus K-1st graders.

Ms. Rainey shared that the Library's Christmas Open House is on December 23, and invited everyone to attend.

A Reptile show is scheduled for November 19, 2025.

In the month of October, the Library held its Trunk or Treat event and passed out 700 bubbles and candy. In addition, Ms. Rainey participated in the Head Start Fall Carnival.

The Library has had 600 patrons since the time of this meeting and 1,270 patrons in the month of October.

E. Update from City Manager - Jeaneyse Mosby

Ms. Mosby provided her update to Council, stating that there are three (3) active grants in progress. One at the Wastewater Treatment Plant, the other, is for sewer improvements on Barrett and Holman streets. The bid opening processes are underway. Ms. Mosby has received an extension on improvements for one of the projects until January 2026.

Two postings to fill positions are forthcoming, one for the Water Utilities Department and the other position is in the Electrical Department. Both of the positions were resigned. Ms. Mosby stated she is looking into filling the positions as soon as possible.

Alderman Diaz asked the ending balance for the Special Fund. Ms. Mosby quoted \$329,491.90. She stated that the funds will be moved to a Money Market Account. The new City Secretary will be added to the signature cards and the processes will be performed simultaneously.

Alderman Diaz asked if the City has hired an Auditor. Ms. Mosby stated she is in contact with Cherry Bekaert Accounting Firm and the Texas Water Development Board to assist with costs associated with the hiring of the audit firm. She is hopeful the audit will be finalized by mid to late calendar year, 2026.

6. REGULAR AGENDA

A. Street Closure for Oglesbee Wedding - December 13, 2025.

Ms. Mosby described this request to close a portion of Columbia Street for a wedding reception occurring December 13. The requestor does not plan to close the street for a long period of time; therefore, Ms. Mosby stated that permission from TxDOT was not necessary, nor will the event effect drivers, as they have alternate routes. The requestor also plans to string lights in the area, which she is donating to be used at the upcoming Christmas parade.

Alderman Diaz asked if the request would create a precedence for requests such as this. Ms. Mosby assured the Council that the occurrence would not be permitted on Main Street in the City.

B. Approval of a Resolution of Support for the Solid Waste & Recycling Grant offered through the Deep East Texas Council of Governments.

Ms. Mosby asked the Mayor and Council to approve the resolution for this grant. The City of San Augustine is applying for this grant funded by the Texas Commission on Environmental Quality (TCEQ), and offered through the Deep East Texas Council of Governments.

Alderman Hafford moved to approve the resolution. Alderwoman Teel duly seconded the motion, and the motion carried unanimously.

Yeas: Hafford; Teel; Diaz; Wilson

Nays: 0

C. Consider approval of the City of San Augustine proposed 2026 holiday schedule.

Ms. Mosby stated that the holiday schedule for the City was updated reflecting year 2026.

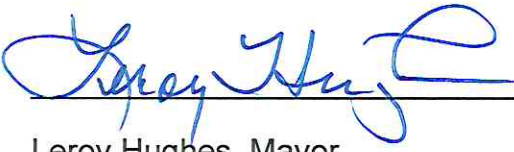
Alderman Hafford moved to approve the schedule for 2026. Alderman Wilson duly seconded the motion, and the motion passed unanimously.

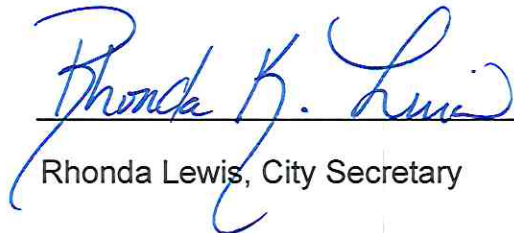
Yeas: Hafford; Teel; Diaz; Wilson; Fussell

Nays: 0

7. ADJOURN

Meeting adjourned at 5:17 p.m.



Leroy Hughes, Mayor

Rhonda Lewis, City Secretary