



CITY COUNCIL – REGULAR MEETING

Tuesday, October 21, 2025 at 5:00 PM

Council Chambers – 301 South Harrison St. San Augustine, TX 75972

TEL: (936) 275.2121 / FAX: (936) 275.9146

MINUTES

1. CALL MEETING TO ORDER

Meeting called to order at 5:00 PM.

PRESENT

Mayor Leroy Hughes
Alderman Marcus Hafford
Alderwoman Pamela Teel
Alderman Juan Diaz
Alderman Herman Wilson
Alderman Dan Fussell
City Attorney Wade Flasowski
City Manager Jeaneyse Mosby
City Secretary Jeremy Lynch

A. Prayer

B. Pledge To the Flags

C. Welcome Guests

2. CITIZEN PRESENTATIONS

At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to three minutes each.

No presentations were made.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

Motion to approve minutes of the previous meetings made by Hafford, Seconded by Diaz.
Voting Yea: Hafford, Teel, Diaz, Wilson, Fussell

Motion passed.

A. 9/16/25 Regular Meeting

B. 9/23/25 Budget Workshop + Called Meeting

4. ADMINISTRATION - DEPARTMENT REPORTS

Activities/Updates/Announcements/Items of Community Interest

A. Update on Police Department Activity - Chief Jonathan Sowell

Chief Sowell introduced Officer Alexis Parnell to the Council. Judge Cox swore in Officer Parnell and Chief Sowell presented her with her San Augustine Police Department badge.

Chief Sowell then gave the update on the police department's activity for the month of September, 2025. Activity included: 20 reports filed, 3 felony arrests, 9 misdemeanor arrests, 2 occasions of assisting other agencies, 303 calls for service answered, 1 juvenile case filed, 2 auto accident reports filed, 25 citations written, 150 warnings issued, and 1 code enforcement case opened.

B. Update on Municipal Court Activity - Judge Jeff Cox

Judge Cox reported the Municipal Court Activity for month of September, 2025. There were 23 citations received, with fines and court costs collected totaling \$1652.00. \$1054.00 was remitted to state, \$598.00 was kept by the City.

Judge Cox reported a correction of \$27.00 added to the monthly total for August.

C. Update on Main Street Program - Shelby Curtis

Mrs. Mosby read the Main Street report. Work is continuing on the Lighted Christmas parade. It is scheduled to start at 6:00 PM with the float lineup beginning at 5:00 PM on Grand, Market, and Planters streets. The theme this year is Classic Christmas movies.

That day before the parade, Texas Music Office Community Relations and Outreach Specialist Gini Mascorro will be presenting the San Augustine Main Street Board with the Music Friendly Texas Certification, which will give Main Street access to singers, bands, performers, etc. from all over the state, and hopefully one day become a venue for musicians.

This Thursday Shelby Curtis will be in Lufkin from 10:00 AM through 1:00 PM attending the Deep East Texas Marketing and Advertisement Cooperative to discuss how to advertise Deep East Texas as a whole region and not just as individual communities.

D. Update on Library Activity – Celeste Rainey

Celeste Rainey reported that the homeschool group is coming every other Monday. She is going to Head Start on Tuesdays and Thursdays, and they are having a Halloween festival on the 28th. She is going to the Broaddus daycare and Broaddus kindergarten class every Wednesday. She has been invited to the Broaddus Career Day on November 14th. Ms. Cary Peterson brought her Chireno 7th and 8th graders to the library to take a tour and get library cards. 42 new library cards were issued to the Broaddus kindergarten kids. The library will be participating in Sassafras this weekend, as well as Trunk or Treat next week. The library will participate in the Christmas parade and share a float with the homeschool group. Tori will be starting Story Time in November at the library.

E. Update from City Manager - Jeaneyse Mosby

Mrs. Mosby reported that flyers were going out with the next wave of bills and provided copies of the flyer, which is for TextMyGov so citizens can receive text alerts related to electric, water, and general issues within the City. She asked that the council help promote the service.

KSA is reducing the bid scale for the culvert project. With the bidding threshold increasing at the 1st of September, bid requests can be sent to different companies instead of being an open process, which should reduce the time taken to complete the procedure.

The preconstruction meeting for the installation of the water lines will be held tomorrow.

Mrs. Mosby thanked Celeste Rainey for attending the Chamber meeting and representing the City well with her Library report there.

There were discussions about the culvert project bids, the revenue report and PCA, and the AMI meters.

5. DISCUSSION AND ACTION

A. Modify Ordinance 316 Regarding Roles of City Manager and Council to Return Hiring of City Secretary to City Manager

Mrs. Mosby explained that two of the council members had requested the agenda item and detailed the history behind the initial change. Discussion followed.

Motion to modify Ordinance 316 regarding roles of City Manager and Council to return hiring of City Secretary to City Manager made by Hafford, Seconded by Teel.

Voting Yea: Hafford, Teel, Wilson

Voting Nay: Diaz, Fussell

Motion passed.

B. Resignation of Auditor

Mrs. Mosby explained that the auditor that the City had been using has resigned. Discussion followed.

C. Change Two Accounts to Money Market Accounts

I. PCA Restricted Checking Account

II. CD Investment Funds

Mrs. Mosby explained the recommendation of changing two accounts to money market accounts. Discussion followed.

Motion to allow both accounts listed to be changed to Money Market Accounts made by Diaz, Seconded by Wilson.

Voting Yea: Hafford, Teel, Diaz, Wilson, Fussell

Motion passed.

- D. Pass a Resolution to Nominate a Candidate for the Appraisal District Board of Directors Election 2026-2027

Mrs. Mosby explained that the resolution needed to be passed.

Motion to pass a Resolution to nominate George Simon for the Appraisal District Board of Directors Election 2026-2027 made by Fussell, Seconded by Diaz.

Voting Yea: Hafford, Teel, Diaz, Wilson, Fussell

Motion passed.

6. EXECUTIVE SESSION

No executive session was held.

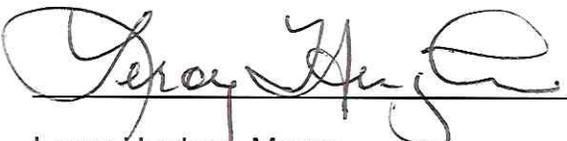
- A. Pursuant to Texas Government Code §551.074 Personnel Matters; Discussion of Applicants for City Secretary Position

7. RECONVENE OPEN MEETING FOR DISCUSSION AND ACTION IF ANY ON EXECUTIVE SESSION ITEM #6

No executive session was held.

8. ADJOURN

Meeting adjourned at 5:57 PM.



Leroy Hughes, Mayor



Jeremy Lynch, City Secretary