



CITY COUNCIL – REGULAR MEETING

Tuesday, February 18, 2025 at 5:00 PM

Council Chambers – 301 South Harrison St. San Augustine, TX 75972

TEL: (936) 275.2121 / FAX: (936) 275.9146

MINUTES

1. CALL MEETING TO ORDER

Meeting called to order at 5:04 PM.

PRESENT

Mayor Pro Tem Dan Fussell
 Alderman Marcus Hafford
 Alderwoman Pamela Teel
 Alderman Herman Wilson
 City Attorney Wade Flasowski
 City Manager Jeaneyse Mosby
 City Secretary Jeremy Lynch

ABSENT

Mayor Leroy Hughes
 Alderman Juan Diaz

- A. Prayer
- B. Pledge To the Flags
- C. Welcome Guests

2. CITIZEN PRESENTATIONS

At this time, any person with business before the Council not scheduled on the agenda may speak to the Council. No formal action can be taken on these items at this meeting. Please limit to three minutes each.

Karen Blue asked whether the city posted signs threatening fines for littering and about speed limit signs in her area. It was determined that her area was outside the city's limits. An acknowledgement was made that trash is a problem within the city limits as well as outside, and that there are certain areas where citizens pick up the trash.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

Motion to approve minutes of previous meetings made by Teel, Seconded by Hafford.
 Voting Yea: Hafford, Teel, Wilson

Motion passed.

- A. 1/21/25 Regular Meeting

4. ADMINISTRATION - DEPARTMENT REPORTS

Activities/Updates/Announcements/Items of Community Interest

A. Update on Police Department Activity - Chief Jonathan Sowell

Chief Sowell gave the update on the police department's activity for the month of January, 2025. Activity included: 19 reports filed, 2 felony arrests, 4 misdemeanor arrests, 4 occasions of assisting other agencies, 322 calls for service answered, 2 auto accident reports filed, 28 citations written, 212 warnings issued, 2 code enforcement cases opened, and 2 code enforcement cases closed.

Chief Sowell then reported that people have been calling about all the cars at Rivers Garage on the hill above the police station, so he is starting to look into that. Officer Watson resigned, so there is an opening in the department that will be filled in the coming months.

B. Update on Municipal Court Activity - Judge Jeff Cox

Mrs. Mosby reported the Municipal Court Activity for month of January, 2025. There were 25 citations received, with fines and court costs collected totaling \$1287.00. \$721.00 was remitted to state, \$566.00 was kept by the City.

C. Update on Main Street Program - Shelby Curtis

Shelby Curtis reported that Main Street is well into planning for the Heritage Days festival on April 11th and 12th. Shelby Savings Bank will be the title sponsor. They have already received applications from numerous vendors and have a lot of exciting events in the works. The Volkswagen group will be arriving on Thursday, March 20th, around 4PM. Around 40 of them will park around the square and spend the afternoon downtown. Shelby will be attending the Texas Association of Museums Conference on April 9th where she will join the Texas Historical Commission in doing a presentation on the Smithsonian.

D. Update on Library Activity – Celeste Rainey

Celeste Rainey reported that the homeschool group that visits the library is at 26 kids and growing. The tiny tots story time has started for 6 to 24-month-olds on Tuesdays at 10:00 AM. Story time for 3 to 5-year-olds is Wednesdays at 10:00 AM and is going great. Celeste is still going to Head Start on Tuesdays and Thursdays and the Broaddus daycare on Wednesdays. The library is going to share a booth at the Heritage Days festival with Evergreen Resources. Tori has started planning the summer reading programs, including having an artist from New York City come and do a program with pop-up arts. Tori has also started a new challenge reading program. 4 new library cards were issued last week to the new families, about 25-30 new cards have been issued since the first of the year. So far about 900 people have come through the library in February.

E. Update from City Manager - Jeaneyse Mosby

Mrs. Mosby reported that the city had experienced 12-13 leaks after the cold snap, but none threatened the availability of water and only one required a boil water notice.

The City has four grants that are actively being worked on: the water line from the water treatment plant, the wastewater treatment plant, the sewer line that will be put in at Holman and Barrett, and the main street sidewalks.

A plan is in motion to get the small bridge in front of City Hall repaired. The City is working with FEMA to secure funding for the project.

The revenue and expenditures report was provided.

5. DISCUSSION AND ACTION

- A. Discuss and Take Action Regarding a Package of Policies and Resolutions Pertaining to the Financial and Civil Rights Requirements of the Texas Department of Agriculture under Grant Agreement No. CDV23-0491

Mr. Raymond K. Vann was present and explained the package of policies and resolutions, what had been approved before for other grants, and what was new to the package.

Motion to approve the package of policies and resolutions pertaining to the financial and civil rights requirements of the Texas Department of Agriculture under grant agreement No. CDV23-0491 made by Wilson, Seconded by Hafford.
Voting Yea: Hafford, Teel, Wilson

Motion passed.

- B. Presentation of Section 3 Requirements by Raymond K. Vann & Associates as Related to the Texas Department of Agriculture Grant Agreement Nos. CDV23-0491, CDM22-0044, and the Texas General Land Office Contract No. 24-065-071-E602

Mr. Vann made the presentation and explained its relevance.

No action was required.

- C. Consider and Act Upon Award of Construction Contract on the 2022 CDBG-CDM Downtown Sidewalk Improvements Project

Mr. Danny Hays explained the bids received for the project and gave some information about the winning bidder and the project itself.

Motion to award construction contract on the 2022 CDBG-CDM Downtown Sidewalk Improvements Project to DSP Development made by Teel, Seconded by Hafford.
Voting Yea: Hafford, Teel, Wilson

Motion passed.

- D. Approve Participation in TWDB CFO to GO Program

Jeaneyse explained the program as a way to evaluate the responsibilities of office personnel and potentially make changes to improve efficiency at no cost to the City.

Motion to approve participation in TWDB CFO to GO Program made by Hafford,
Seconded by Wilson.

Voting Yea: Hafford, Teel, Wilson

Motion passed.

E. Approve Electric Emergency Operations Plan

Mrs. Mosby explained the plan and its requirement to be approved each year.

Motion to approve the Electric Emergency Operations Plan made by Wilson, Seconded
by Hafford.

Voting Yea: Hafford, Teel, Wilson

Motion passed.

F. Pass a Resolution to Allow the Mayor to Sign a Street Closure Agreement with TXDOT
for Heritage Days on April 11 & 12, 2025

Mrs. Mosby explained that the resolution is required since the street will be closed for
more than 4 hours.

Motion to pass the resolution to allow the Mayor to sign a Street Closure Agreement
with TXDOT for Heritage Days on April 11 & 12, 2025, made by Hafford, Seconded by
Teel.

Voting Yea: Hafford, Teel, Wilson

Motion passed.

G. Approve City Manager to Secure Loan for Electric Department Vehicles

Mrs. Mosby explained the need for two new trucks and her request to be approved to
secure a loan for sufficient replacement vehicles. Discussion followed.

Motion to approve the City Manager to secure a loan for electric department vehicles
made by Wilson, Seconded by Hafford.

Voting Yea: Hafford, Teel, Wilson

Motion passed.

6. EXECUTIVE SESSION

The council went into executive session at 5:45 PM.

A. Pursuant to Texas Government Code §551.071 Consultation with Attorney; Update on
Termination of Vendor Agreement

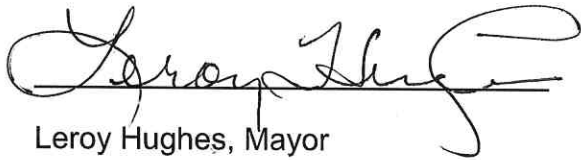
**7. RECONVENE OPEN MEETING FOR DISCUSSION AND ACTION IF ANY ON
EXECUTIVE SESSION ITEM #6**

The council reconvened from executive session at 5:54 PM.

No action was taken.

8. ADJOURN

Meeting adjourned at 5:55 PM.



Leroy Hughes, Mayor



Jeremy Lynch, City Secretary