



CITY COUNCIL – REGULAR MEETING

Tuesday, January 20, 2026, at 5:00 PM

Council Chambers – 301 South Harrison St. San Augustine, TX 75972

TEL: (936) 275.2121 / FAX: (936) 275.9146

MINUTES

1. CALL MEETING TO ORDER

In Attendance:

Mayor, Leroy Hughes
Mayor Pro Tem, Dan Fussell
Aldерwoman, Pam Teel
Alderman, Juan Diaz
Alderman, Herman Wilson
City Attorney, Wade Flasowki
City Manager, Jeaneyse Mosby
City Secretary, Rhonda Lewis

A. Prayer

B. Pledge To the Flags

C. Welcome Guests

2. CITIZEN PRESENTATIONS

There were no comments on Citizen Presentations.

3. ITEMS TO BE REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda.

4. CONSENT AGENDA

A. Consider approval of the minutes of the December 16, 2025, Regular City Council meeting.

Alderman Diaz moved to approve the minutes from the November 18, 2025, Regular City Council meeting as written. Alderwoman Teel duly seconded the motion and motion carried unanimously.

5. ADMINISTRATION - DEPARTMENT REPORTS

Activities/Updates/Announcements/Items of Community Interest

A. Update on Police Department Activity - Chief Jonathan Sowell

Judge Cox stepped in to read Chief Sowell's update to Council. He reported 19 reports; 8 felony arrests; 12 misdemeanor arrests; 1 assistance to other agencies; 213 responses to calls for service; 1 filed juvenile case; 1 investigation of an auto accident; 53 citations issued; issued 246 warrants.

B. Update on Municipal Court Activity - Judge Jeff Cox

Judge Cox reported the court receiving 39 citations and the collection of \$1,900.00 in fines and court costs. Of that the state received 1000.00 and the city retained \$801.00.

C. Update on Main Street Activity - Shelby Curtis, Main Street Manager

Ms. Curtis stated that the annual assessment for continued certification status as a Main Street program had been completed. The final decision is slated for April. She shared that Heritage Days is scheduled for May 2nd and will coincide with the Sale on the Trail event to garner more foot traffic for the events. Ms. Curtis mentioned that there are current discussions regarding starting a farmer's market near the Cotton Gin in the city.

D. Update on Library Activity – Celeste Rainey

Ms. Rainey stated the Library issued 365 library cards last year, 44 digital cards, and had 1000 visitors for the month of December. The 2nd Annual Glow in the Dark Easter Egg Hunt will take place for the season. She also plans to attend the State Library Convention in Houston, TX in March, and has a grant to assist with the costs. Ms. Rainey commented the library's conference room has had frequent use. She also stated that the state will require an audit of how many visitors are utilizing the Library's internet service.

E. Update from City Manager - Jeaneyse Mosby

City Manager, Jeaneyse Mosby, began with the opening of the street in front of City Hall.

Ms. Mosby shared the Chamber will have their annual gala on January 29th. A table will be purchased for the event.

She also mentioned that the City Secretary, Ms. Lewis, will attend the Election Law Seminar and provide Council with an election law calendar highlighting the November election requirements.

Ms. Mosby mentioned the sewer line work underway on Barrett Street. Chris Anding added that the work had started. Alderman Wilson mentioned the water leak on Bel Air, and Ms. Mosby said she would have Mr. Anding check into it. She mentioned that there is also water and sewer line work by the PNC Bank.

There was some discussion on the billing cycle and meter readings. She also mentioned that the City is ready for the impending inclement weather.

The Mayor reminded all of the January 22nd DETCOG meeting at the new fairground building, and the 60th anniversary celebration.

6. REGULAR AGENDA

- A. Consider approval of a proposed sublease on in San Augustine, TX. The Consent Letter for signature is presented by Friendship Cable of Texas, Inc. (Tenant).

The City Manager, Mosby, explained that Friendship Cable would sublease the tower. Attorney Flasowski asked that the lease agreement terms of the sublease must be consistent with the original lease and requested that language be added before signing.

Alderman Fussell asked that the service provided by Friendship be investigated and if it is worth keeping.

Alderman Fussell made a motion to approved item A of the regular agenda. Alderman Hafford duly seconded the motion, and the motion carried unanimously.

- B. Consider approval of AOKA Engineering to provide Inspection Services to the City of San Augustine. City Manager Mosby, asks that Council consider and approve the services by a unanimous vote. Services provided by AOKA will be on an as needed basis as described in the presentation to Council at the December 16, 2025, Regular City Council meeting.

Ms. Mosby reminded Council of the presentation by AOKA and the services they would provide for the City.

Alderman Diaz made a motion to approve this item. Alderman Hafford duly seconded the motion and the motion carried unanimously.

- C. Consider approval of a new software system for Finance, Payroll, and Municipal Court. City Manager Mosby asks that Council vote and approve AdComp Systems as the new staff system for integrated payment solutions. IT Manager, Jeremy Lynch, Finance Manager, Kim Smith, and Ms. Mosby consider AdComp best to replace the current antiquated system.

Ms. Mosby presented handouts to Council and provided information on AdComp who attended the meeting remotely. She provided the cost estimates and the services provided by AdComp. Ms. Mosby mentioned that the new system is closely related to the current system the City has.

Alderman Diaz moved to approve the purchase and contract for the AdComp Software System. Alderman Fussell duly seconded the motion and the motion passed unanimously.

- D. Consider approval of a Resolution establishing the mileage reimbursement rate. The current rate set by the Internal Revenue Service, and adopted by the State of Texas and Local Government, is 72.5 cents per mile. For COSA, this rate increased to .67 cents in 2024. Currently, the IRS increases the mileage rate on an annual basis by .02 to .03 cents each year. In addition, City Manager Mosby asks that Council consider allowing the City Secretary to increase the amount on a yearly basis in the Resolution, with a threshold of \$1.00. Once this threshold is reached (est. 2039), the City Manager will revisit the mileage rate with COSA City Council and propose a fixed mileage rate for staff.

Ms. Mosby explained that the resolution would allow the increase and cap the amount at a dollar, in lieu of bringing the item to Council every year until the threshold is met.

Alderman Fussell discussed that he disagreed with the Council not having control of the increase each year. He requested that the item appear on the agenda each year the amount increased.

Alderman Fussell moved to approve the increase of the mileage rate to 72.5 cents per mile, with the modified resolution of the yearly based increase stricken from the rewrite of the resolution. Alderman Wilson duly seconded the motion and the motion carried unanimously.

At this time Alderman Fussell recused himself from the next item "E".

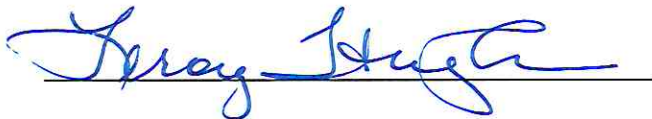
- E. Consider approval of a budget amendment and the purchase of a new Ford F-350 truck for the Water Distribution and Wastewater Collection Departments. City Manager Mosby asks that Council vote to approve this purchase.

Ms. Mosby explained that the truck used by Water and Wastewater was at the end of its life. She asked that Council approved the purchase of a new Ford F-350 to replace the truck. Mr. Anding stated that it would be a waste to put more money into the old truck that has various issues.

Alderman Diaz made a motion to approve the purchase of the truck. Alderman Hafford duly seconded the motion and the motion carried unanimously.

7. ADJOURN

The meeting adjourned at 5:47 p.m.



Leroy Hughes, Mayor



Rhonda Lewis, City Secretary